



AGENDA

WYTHEVILLE TOWN COUNCIL MEETING

MONDAY, AUGUST 14, 2023 AT 5:00 PM

MUNICIPAL BUILDING - 150 EAST MONROE STREET
WYTHEVILLE, VA 24382

1. **INVOCATION** — COUNCILWOMAN CANDICE N. JOHNSON
2. **CALL TO ORDER** — MAYOR BETH A. TAYLOR
3. **ESTABLISHMENT OF QUORUM** — MAYOR BETH A. TAYLOR
4. **PLEDGE OF ALLEGIANCE** - VICE-MAYOR CATHY D. PATTISON
5. **APPROVAL OF AGENDA** (requires motion and roll call vote)
6. **6:00 P.M. RECESS** (if necessary)
7. **CONSENT AGENDA**
 - A. **Minutes of the regular meeting of July 24, 2023** (requires motion and vote)
8. **PRESENTATIONS TO TOWN COUNCIL**
 - A. **Presentation by Downtown Wytheville, Incorporated Executive Director Todd Wolford regarding the Façade Program**
9. **CITIZENS' PERIOD**
10. **PUBLIC HEARINGS, REQUESTS, RESOLUTIONS, COUNCIL DECISIONS**
 - A. **Consideration of applications from the Wythe Arts Council and from the Millwald Theatre to use the sidewalks on Main Street for an Apple Atcha Festival - Arts at the Crossroads Event on Saturday, September 23, 2023, from 10:00 a.m. to 4:00 p.m.**
 1. Staff Report/Presentation by Assistant Town Manager Elaine Holeyton
 2. Consideration by the Town Council to approve the applications **(requires motion and vote)**
 - B. **Consideration of an application from the Wytheville Fire and Rescue Department for a rolling closure of Main Street for the annual Wytheville Fire Prevention Parade on Saturday, October 14, 2023, from 6:00 p.m. to 8:00 p.m.**
 1. Staff Report/Presentation by Assistant Town Manager Elaine Holeyton

2. Consideration by the Town Council to approve the application **(requires motion and vote)**
- C. Request of the Willow Brook Jackson/Umberger Homestead Museum Advisory Board to amend their Rules for Transaction of Business to increase the number of appointed Board members from five to six and to change the frequency of the meetings to bi-monthly**
1. Staff Report/Presentation by Town Manager Brian Freeman
 2. Consideration by the Town Council to increase the number of appointed members on the Board and to change the frequency of the Board meetings **(requires motion and roll call vote)**
- D. Consideration of a resolution supporting a Virginia Department of Transportation Smart Scale Project for the Monroe Street Detour**
1. Staff Report/Presentation by Planning Director John Woods
 2. Consideration by the Town Council to approve the resolution **(requires motion and roll call vote)**
- E. Consider the request of the Wytheville Police Department to appropriate funds for Asset Forfeitures**
1. Staff Report/Presentation by Town Manager Brian Freeman
 2. Consideration by the Town Council to appropriate the funds **(requires motion and roll call vote)**
- F. Consideration of approving the Town applying for a grant through the Wythe Bland Foundation for a Community Bicycle Safety Grant**
1. Staff Report/Presentation by Town Manager Brian Freeman
 2. Consideration by the Town Council to approve the application for the grant **(requires motion and roll call vote)**
- G. Request for an allocation of \$5,000 for the Town's Volunteer Appreciation Event scheduled for Tuesday, October 24, 2023, from 6:00 p.m. to 7:30 p.m. at the Wytheville Meeting Center**
1. Staff Report/Presentation by Assistant Town Manager Elaine HOLETON
 2. Consideration by the Town Council to allocate the funds **(requires motion and roll call vote)**
- H. Consideration of the reappointments of Ms. Gay Hawkins and Mr. Tommy Hundley to the Wytheville Redevelopment and Housing Authority (terms expire September 8, 2023)**
1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to make the reappointments **(requires motion and vote)**

I. Consideration of the reappointment of Mr. John Jones, Jr. to the Board of Zoning Appeals (term expires September 10, 2023)

1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to recommend to the Circuit Court to make the reappointment **(requires motion and vote)**

J. Consideration of an appointment to fill a vacancy on the Tree Advisory Committee (term expires May 14, 2027)

1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to make the appointment to the Tree Advisory Committee **(requires motion and vote)**

K. Consideration of a youth appointment to the Wytheville Recreation Commission (term expired August 1, 2023)

1. Staff Report/Presentation by Town Manager Brian Freeman

2. Consideration by the Town Council to make the appointment **(requires motion and vote)**

L. Schedule a Work Session for 4:00 p.m. for August 28, 2023, prior to the Town Council meeting to discuss the draft Town Street Closure Policy

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton

2. Consideration by the Town Council to schedule a Work Session **(requires motion and vote)**

11. NEW BUSINESS

12. REPORTS

A. Staff Report(s) - TOWN MANAGER BRIAN FREEMAN

B. Upcoming Meetings - TOWN CLERK SHERRY CORVIN

13. OTHER BUSINESS

A. Update regarding the Fourth Street Civic Center Lease Agreement

1. Staff Report/Presentation by Assistant Town Manager Elaine Holeton

2. No action required at this time

B. Council Member Time

C. Miscellaneous

(1) Council Committee Reports; (2) July Building Permit Information; (3) Smyth-Wythe Airport Commission Information; (4) Other

14. CLOSED MEETING

- A. 6:00 p.m. Closed meeting pursuant to §2.2-3711 (A.) (7.) Consultation with legal counsel about possible litigation regarding clutter cases (requires motion and vote)**
- B. 6:30 p.m. Closed meeting pursuant to § 2.2-3711 (A.) (1.) Interview with candidate for Town Attorney position (requires motion and vote)**
- C. 7:30 p.m. Closed meeting pursuant to § 2.2-3711 (A.) (3.) Discussion regarding the acquisition/disposition of property used for a public purpose (requires motion and vote)**
- D. Certification of Closed Meeting (requires motion and roll call vote)**

15. ADJOURNMENT