



**CITY OF WHARTON  
CITY COUNCIL CONSULTANT SELECTION  
COMMITTEE AND PUBLIC WORKS  
COMMITTEE MEETING**

**Monday, November 04, 2019  
6:00 PM**


***CITY HALL***

**NOTICE OF  
CITY OF WHARTON  
CITY COUNCIL CONSULTANT SELECTION COMMITTEE AND PUBLIC WORKS  
COMMITTEE MEETING**

Notice is hereby given that a City Council Consultant Selection Committee and Public Works Committee Meeting will be held on Monday, November 04, 2019 at 6:00 PM at the Wharton City Hall, 120 East Caney Street, Wharton, Texas, at which time the following subjects will be discussed to-wit:

**SEE ATTACHED AGENDA**

Dated this 31st day of October 2019.


By:   
\_\_\_\_\_  
Andres Garza, Jr., City Manager

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council Consultant Selection Committee and Public Works Committee Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at City Hall of said City or Town in Wharton, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on October 31, 2019, at 4:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

The Wharton City Hall is wheelchair accessible. Access to the building and special parking is available at the primary entrance. Persons with disabilities, who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (979) 532-4811 Ext. 225 or by FAX (979) 532-0181 at least two (2) days prior to the meeting date. BRAILLE IS NOT AVAILABLE.

Dated this 31st day of October 2019.

**CITY OF WHARTON**

By:   
\_\_\_\_\_  
Paula Favors  
City Secretary



**A G E N D A**  
**CITY OF WHARTON**  
**City Council Consultant Selection Committee and Public Works**  
**Committee Meeting**  
**Monday, November 04, 2019**  
**City Hall - 6:00 PM**

**Call to Order.**

**Roll Call.**

**Public Comments.**

**Review & Consider:**

1. Minutes from the meetings held October 14, 2019.

2. Flood Mitigation Assistance Grant:

A. Resolution: A resolution of the Wharton City Council awarding a contract for grant services for the Flood Mitigation Assistance Grant from the Texas Division of Emergency Management and authorizing the Mayor of the City of Wharton to execute all documents related to said contract.

B. Resolution: A resolution of the Wharton City Council awarding a contract for engineering services for the Flood Mitigation Assistance Grant from the Texas Division of Emergency Management and authorizing the Mayor of the City of Wharton to execute all documents related to said contract.

3. Pre-Disaster Mitigation Grant:

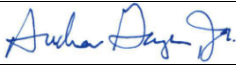
A. Resolution: A resolution of the Wharton City Council awarding a contract for grant services for the Pre-Disaster Mitigation Grant (PDM) from the Texas Division of Emergency Management and authorizing the Mayor of the City of Wharton to execute all documents related to said contract.

B. Resolution: A resolution of the Wharton City Council awarding a contract for engineering services for the Pre-Disaster Mitigation Grant from the Texas Division of Emergency Management and authorizing the Mayor of the City of Wharton to execute all documents related to said contract.

**Adjournment.**

City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

## CONSULTANT SELECTION COMMITTEE AND PUBLIC WORKS COMMITTEE

Meeting Date:	11/4/2019	Agenda Item:	Minutes from the meetings held October 14, 2019.
Attached are a copy of the draft minutes from the meeting held October 14, 2019.			
City Manager: Andres Garza, Jr.		Date: Thursday, October 31, 2019	
Approval: 			
Mayor: Tim Barker			

**MINUTES  
OF  
CITY OF WHARTON  
PUBLIC WORKS COMMITTEE MEETING  
City Hall, 120 East Caney Street, Wharton, Texas  
Monday, October 14, 2019 6:00 p.m.**

City Manager Andres Garza, Jr. declared a meeting of the City Council Public Works Committee duly open for the transaction of business at 6:01 p.m.

Committee Members present: Councilmember Don Mueller, Councilmember Clifford Jackson and Councilmember Terry Freese.

Committee Member absent: None.

Staff Members present: City Manager Andres Garza, Jr., Finance Director Joan Andel, Assistant to the City Manager Brandi Jimenez, Community Development Director Gwyneth Teves and Public Works Director John Plaia.

Staff Members absent: None.

Visitors present: Councilmember Russell Machann, Mayor Tim Barker and Councilmember Steven Schneider

Public comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meetings held July 22, 2019 and August 26, 2019. Councilmember Don Mueller made a motion to approve the minutes as presented. Councilmember Terry Freese seconded. All voted in favor.

The second item on the agenda was to review and consider Flood Mitigation Assistance Grant (FMA) Program:

A. Resolution: A resolution of the Wharton City Council authorizing the request to apply for the upcoming Flood Mitigation Assistance Grant (FMA) Program and authorizing the Mayor of the City of Wharton to execute all documents related to said submission.

B. Resolution: A resolution of the Wharton City Council establishing a Consultant Selection Committee and developing evaluation criteria for the selection of a consulting firm for the upcoming Flood Mitigation Assistance Grant (FMA) Program for application and grant management.

C. Resolution: A resolution of the Wharton City Council establishing a Consultant Selection Committee and developing evaluation criteria for the selection of a consulting firm for the upcoming Flood Mitigation Assistance Grant (FMA) Program for engineering services.

Community Development Director Gwyn Teves stated to the Committee that on August 26, 2019, FEMA announced the Notice of Funding opportunity for the 2019 Flood Mitigation Assistance (FMA) Program. She stated that the application period was open through January 31, 2020. She stated that the City Staff was requesting to submit an application. After some discussion, Councilmember Terry Freese voted to approve the authorization to apply for the Flood Mitigation Assistance Grant (FMA) Program, establish a Consultant Selection Committee and develop evaluation criteria for the selection of a consulting firm for the Flood Mitigation Assistance Grant (FMA) Program and establish a Consultant Selection Committee and develop evaluation criteria for the selection of a consulting firm for the upcoming Flood Mitigation Assistance Grant (FMA) Program. Councilmember Don Mueller seconded. All voted in favor.

The third item on the agenda was to review and consider Pre-Disaster Mitigation Grant (PDM) Program:

A. Resolution: A resolution of the Wharton City Council authorizing the request to apply for the upcoming Pre-Disaster Mitigation Grant (PDM) Program and authorizing the Mayor of the City of Wharton to execute all documents related to said submission.

B. Resolution: A resolution of the Wharton City Council establishing a Consultant Selection Committee and developing evaluation criteria for the selection of a consulting firm for the upcoming Pre-Disaster Mitigation Grant (PDM) Program for application and grant management.

C. Resolution: A resolution of the Wharton City Council establishing a Consultant Selection Committee and developing evaluation criteria for the selection of a consulting firm for the Pre-Disaster Mitigation Grant (PDM) Program for engineering services.

Community Development Director Gwyn Teves stated to the Committee that on August 26, 2019, FEMA announced the Notice of Funding opportunity for the Pre-Disaster Mitigation (PDM) Program. She stated that the application period was open through January 31, 2020. She stated that the City Staff was requesting to submit an application. After some discussion, Councilmember Clifford Jackson voted to approve the authorization to apply for the Pre-Disaster Mitigation Grant (PDM) Program, establish a Consultant Selection Committee and develop evaluation criteria for the selection of a consulting firm for the Pre-Disaster Mitigation Grant (PDM) Program and establish a Consultant Selection Committee and develop evaluation criteria for the selection of a consulting firm for the upcoming Pre-Disaster Mitigation Grant (PDM) Program. Councilmember Don Mueller seconded. All voted in favor.


The fourth item on the agenda was adjournment. Councilmember Don Mueller moved to adjourn. Councilmember Clifford Jackson seconded. All voted in favor. The meeting adjourned at 6:30 p.m.

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Andres Garza, Jr. City Manager

City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

## CONSULTANT SELECTION COMMITTEE AND PUBLIC WORKS COMMITTEE

Meeting Date:	11/4/2019	Agenda Item:	Flood Mitigation Assistance Grant: A. Resolution: A resolution of the Wharton City Council awarding a contract for grant services for the Flood Mitigation Assistance Grant from the Texas Division of Emergency Management and authorizing the Mayor of the City of Wharton to execute all documents related to said contract. B. Resolution: A resolution of the Wharton City Council awarding a contract for engineering services for the Flood Mitigation Assistance Grant from the Texas Division of Emergency Management and authorizing the Mayor of the City of Wharton to execute all documents related to said contract.
<p>Bids were received on October 28, 2019 for the Flood Mitigation Assistance Grant for grant services and engineering services. One bid was received for the grant services and two bids were received for the engineering services.</p> <p>The bids are as follows:</p> <p><u>Grant Services:</u></p> <ol style="list-style-type: none"> <li>GrantWorks, Inc.</li> </ol> <p><u>Engineering Services:</u></p> <ol style="list-style-type: none"> <li>Jones &amp; Carter</li> <li>BEFCO Engineering</li> </ol> <p>The Committee will score and rank the bids received and make a recommendation for City Council approval.</p>			
City Manager: Andres Garza, Jr.		Date: Thursday, October 31, 2019	
Approval: 			
Mayor: Tim Barker			

**CITY OF WHARTON  
RESOLUTION NO. 2019-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL AWARDING A CONTRACT FOR ENGINEERING SERVICES FOR THE FLOOD MITIGATION ASSISTANCE GRANT FROM THE TEXAS DIVISION OF EMERGENCY MANAGEMENT AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID CONTRACT.**

**WHEREAS,** The Wharton City Council wishes to enter into a contract for Engineering Services for the Flood Mitigation Assistance Grant from the Texas Division of Emergency Management with \_\_\_\_\_; and,

**WHEREAS,** The City of Wharton and \_\_\_\_\_ wishes to be bound by the conditions as set forth in the agreement; and,

**WHEREAS,** The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute said contract.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS** as follows:

**Section I.** The Wharton City Council hereby authorizes the Mayor of the City of Wharton to execute an agreement with \_\_\_\_\_ for Engineering Services for the Flood Mitigation Assistance Grant from the Texas Division of Emergency Management.

**Section II.** The City of Wharton and \_\_\_\_\_ are hereby bound by the conditions as set forth in the contract.

**Section III.** That this resolution shall become effective immediately upon its passage.

**Passed, Approved, and Adopted** this 4<sup>th</sup> day of November 2019.

**CITY OF WHARTON, TEXAS**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**PAULA FAVORS**  
City Secretary



**CITY OF WHARTON  
RESOLUTION NO. 2019-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL AWARDING A CONTRACT FOR GRANT SERVICES FOR THE FLOOD MITIGATION ASSISTANCE GRANT FROM THE TEXAS DIVISION OF EMERGENCY MANAGEMENT AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID CONTRACT.**

**WHEREAS,** The Wharton City Council wishes to enter into a contract for Grant Services for the Flood Mitigation Assistance Grant from the Texas Division of Emergency Management with \_\_\_\_\_; and,

**WHEREAS,** The City of Wharton and \_\_\_\_\_ wishes to be bound by the conditions as set forth in the agreement; and,

**WHEREAS,** The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute said contract.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS** as follows:

**Section I.** The Wharton City Council hereby authorizes the Mayor of the City of Wharton to execute an agreement with \_\_\_\_\_ for Grant Services for the FMA Grant from the Texas Division of Emergency Management.

**Section II.** The City of Wharton and \_\_\_\_\_ are hereby bound by the conditions as set forth in the contract.

**Section III.** That this resolution shall become effective immediately upon its passage.

**Passed, Approved, and Adopted** this 4<sup>th</sup> day of November 2019.

**CITY OF WHARTON, TEXAS**

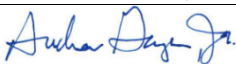
**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**PAULA FAVORS**  
City Secretary

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## CONSULTANT SELECTION COMMITTEE AND PUBLIC WORKS COMMITTEE

Meeting Date:	11/4/2019	Agenda Item:	Pre-Disaster Mitigation Grant: A. Resolution: A resolution of the Wharton City Council awarding a contract for grant services for the Pre-Disaster Mitigation Grant (PDM) from the Texas Division of Emergency Management and authorizing the Mayor of the City of Wharton to execute all documents related to said contract. B. Resolution: A resolution of the Wharton City Council awarding a contract for engineering services for the Pre-Disaster Mitigation Grant from the Texas Division of Emergency Management and authorizing the Mayor of the City of Wharton to execute all documents related to said contract.
<p>Bids were received on October 28, 2019 for the Pre-Disaster Mitigation Grant for grant services and engineering services. One bid was received for the grant services and two bids were received for the engineering services.</p> <p>The bids are as follows:</p> <p>Grant Services:</p> <ol style="list-style-type: none"> <li>1. GrantWorks, Inc.</li> </ol> <p>Engineering Services:</p> <ol style="list-style-type: none"> <li>1. Jones &amp; Carter</li> <li>2. BEFCO Engineering</li> </ol> <p>The Committee will score and rank the bids received and make a recommendation for City Council approval.</p>			
City Manager: Andres Garza, Jr.		Date: Thursday, October 31, 2019	
Approval: 			
Mayor: Tim Barker			

**CITY OF WHARTON  
RESOLUTION NO. 2019-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL AWARDDING A CONTRACT FOR GRANT SERVICES FOR THE PRE-DISASTER MITIGATION GRANT (PDM) FROM THE TEXAS DIVISION OF EMERGENCY MANAGEMENT AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID CONTRACT.**

**WHEREAS,** The Wharton City Council wishes to enter into a contract for Grant Services for the Pre-Disaster Mitigation (PDM) Grant from the Texas Division of Emergency Management with \_\_\_\_\_; and,

**WHEREAS,** The City of Wharton and \_\_\_\_\_ wishes to be bound by the conditions as set forth in the agreement; and,

**WHEREAS,** The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute said contract.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS** as follows:

**Section I.** The Wharton City Council hereby authorizes the Mayor of the City of Wharton to execute an agreement with \_\_\_\_\_ for Grant Services for the PDM Grant from the Texas Division of Emergency Management.

**Section II.** The City of Wharton and \_\_\_\_\_ are hereby bound by the conditions as set forth in the contract.

**Section III.** That this resolution shall become effective immediately upon its passage.

**Passed, Approved, and Adopted** this 4<sup>th</sup> day of November 2019.

**CITY OF WHARTON, TEXAS**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**PAULA FAVORS**  
City Secretary

**CITY OF WHARTON  
RESOLUTION NO. 2019-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL AWARDED A CONTRACT FOR ENGINEERING SERVICES FOR THE PRE-DISASTER MITIGATION GRANT FROM THE TEXAS DIVISION OF EMERGENCY MANAGEMENT AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID CONTRACT.**

**WHEREAS,** The Wharton City Council wishes to enter into a contract for Engineering Services for the Pre-Disaster Mitigation (PDM) Grant from the Texas Division of Emergency Management with \_\_\_\_\_; and,

**WHEREAS,** The City of Wharton and \_\_\_\_\_ wishes to be bound by the conditions as set forth in the agreement; and,

**WHEREAS,** The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute said contract.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS** as follows:

**Section I.** The Wharton City Council hereby authorizes the Mayor of the City of Wharton to execute an agreement with \_\_\_\_\_ for Engineering Services for the Pre-Disaster Mitigation Grant from the Texas Division of Emergency Management.

**Section II.** The City of Wharton and \_\_\_\_\_ are hereby bound by the conditions as set forth in the contract.

**Section III.** That this resolution shall become effective immediately upon its passage.

**Passed, Approved, and Adopted** this 4<sup>th</sup> day of November 2019.

**CITY OF WHARTON, TEXAS**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**PAULA FAVORS**  
City Secretary