



**CITY OF WHARTON  
CITY COUNCIL FINANCE COMMITTEE  
MEETING**

**Monday, September 25, 2023  
6:00 PM**

***CITY HALL 120 EAST CANEY STREET  
WHARTON, TEXAS 77488***

**NOTICE OF  
CITY OF WHARTON  
CITY COUNCIL FINANCE COMMITTEE MEETING**

Notice is hereby given that a City Council Finance Committee Meeting will be held on Monday, September 25, 2023, at 6:00 PM at the Wharton City Hall, 120 East Caney Street, Wharton, Texas, at which time the following subjects will be discussed to-wit:

**SEE ATTACHED AGENDA**

Dated this 21st day of September 2023.

By:   
Joseph R. Pace, City Manager

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council Finance Committee Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at City Hall of said City or Town in Wharton, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on September 21, 2023, at 4:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

The Wharton City Hall is wheelchair accessible. Access to the building and special parking is available at the primary entrance. Persons with disabilities, who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (979) 532-4811 Ext. 225 or by FAX (979) 532-0181 at least two (2) days prior to the meeting date. BRAILLE IS NOT AVAILABLE.

Dated this 21st day of September 2023.

**CITY OF WHARTON**

By:   
Paula Favors  
City Secretary



**A G E N D A**  
**CITY OF WHARTON**  
**City Council Finance Committee Meeting**  
**Monday, September 25, 2023**  
**City Hall - 6:00 PM**

**Call to Order.**

**Roll Call.**

**Public Comments.**

**Review & Consider:**

1. Minutes from the meeting held August 28, 2023.
2. City of Wharton Annual Financial Report for Fiscal Year October 1, 2021, to September 30, 2022, by Harrison, Waldrop & Uherek, L.L.P.
3. Resolution: A resolution of the Wharton City Council approving a contract for administration services for the Regional Council of Governments Method of Distribution (COG-MOD) Program(s) funded and administered through the Texas General Land Office (GLO) and authorizing the Mayor of the City of Wharton to execute all documents related to said contract.

**Adjournment.**

City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

# FINANCE COMMITTEE

Meeting Date:	9/25/2023	Agenda Item:	Minutes from the meeting held August 28, 2023.
<p>Attached is a copy of the draft minutes from the meeting held on August 28, 2023.</p>			
City Manager: Joseph R. Pace		Date: Thursday, September 21, 2023	
Approval: 			
Mayor: Tim Barker			

**MINUTES  
OF  
CITY OF WHARTON  
FINANCE COMMITTEE MEETING  
120 EAST CANEY STREET  
WHARTON, TEXAS 77488  
Monday, August 28, 2023–6:00 p.m.**

City Manager, Joseph R. Pace, declared a meeting of the City Council Finance Committee duly open for the transaction of business at 6:00 p.m.

Committee Members present: Mayor, Tim Barker, and Councilmember, Russell Machann.

Committee Members absent: Councilmember, Larry Pittman

City Council Members present: None.

Staff members present: City Manager, Joseph R. Pace; Assistant City Manager, Paula Favors; Finance Director, Joan Anel; Airport Manager, Dwyane Pospisil, and Public Works Director, Roderick Semien.

Staff members absent: Assistant to the City Manager, Brandi Jimenez.

Visitors: City Attorney, Paul Webb.

Public Comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meeting held on August 14, 2023. Councilmember, Russell Machann, made a motion to approve the minutes as presented. Mayor, Tim Barker, seconded the motion. All voted in favor.

The second item on the agenda was to review and consider Ordinance: An ordinance amending the City of Wharton Code of Ordinances, Chapter 86, Sections 86-15, 86-16, 86-17, and 86-21, Utilities and Services, Article I in General; Providing that a violation of the ordinance or any part of the Code as adopted hereby shall constitute a penalty upon conviction of a fine; Providing a savings clause and revoking all ordinances or parts of ordinances in conflict herewith only to the extent same are in conflict herewith otherwise provided herein. Finance Director, Joan Anel, presented a memorandum regarding the proposed increase in utility rates for customers effective October 1, 2023. She stated as discussed in the City Council Budget Workshop on August 7, 2023, that the Proposed Budget included a 10% increase in water and sewer rates. After some discussion, Councilmember, Russell Machann, made a motion to recommend to the City Council to approve the ordinance. Mayor, Tim Barker seconded the motion. All voted in favor.

The third item on the agenda was to review and consider Green for Life (GFL), formerly Waste Corporation of America (WCA), Rate Modification to the Solid Waste Collection and Disposal Service Franchise Agreement:

A. Ordinance: An ordinance repealing and replacing the City of Wharton Code of Ordinances, Chapter 86 Utilities and Services, Article III, Solid Waste Disposal Exhibit A, providing that a violation of the ordinance or any part of the Code as adopted hereby shall constitute a penalty upon conviction of a fine and setting an effective date. Finance Director, Joan Anel presented to the Committee a memorandum dated August 22, 2023, referencing a five (5) percent increase above the cost of Green for Life (GFL) Solid Waste Services. She stated that this item was discussed at the Budget Workshop on August 7, 2023. After some discussion, Councilmember, Russell Machann, made a motion to recommend to the City Council to approve the ordinance. Mayor, Tim Barker, seconded the motion. All voted in favor.

The fourth item on the agenda was to review and consider a Resolution: A resolution of the Wharton City Council authorizing the purchase of pumps for the Wastewater Treatment Plant #2 and authorizing the City Manager of the City of Wharton to execute all documents related to said purchase. Public Works Director, Roderick Semien, presented bids for replacing two out of the three lift station pumps at Wastewater Treatment Plant #2. He stated that the pumps were down, and motor windings were shorted out. He stated that these pumps were essential in the operation of the plant since they moved raw sewage water from the resident's homes into the plant to be processed. He stated that the Public Works Department was renting one pump at \$275 a week but that leaves the City short of one pump for the City's needs. He stated that it was recommended, and due to its specifications, that the City purchase the two pumps listed below from two different manufacturers. He stated that the City Staff also requested a quote from PSI but no response was received. The bids received are as follows:

- 1. Odessa Pumps model UGRU\_99030144 \$7483.25
- 2. Green Pump &Supply model AMS434-180/5.5TC \$5780.00

After some discussion, Councilmember, Russell Machann made a motion to recommend to the City Council to approve the resolution for the purchase of pumps for the Wastewater Treatment Plant #2. Mayor, Tim Barker, seconded the motion. All voted in favor.

The fifth item on the agenda was to review and consider a Resolution: A resolution of the Wharton City Council authorizing the payment of airplane repairs to Tyler McCarver and authorizing the City Manager of the City of Wharton to execute all documents related to said payment. City Attorney, Paul Webb, stated to the Committee that On June 21, 2023, Mr. Tyler McCarver received damage to his airplane housed at the Wharton Regional Airport. He stated that due to an employee's oversight, paint from hangar repairs being made in an adjoining hangar was sprayed onto his airplane. He stated that Mr. McCarver had provided the City estimates to have his airplane repaired in the amount of \$41,849.90. After some discussion, Mayor, Tim Barker, made a motion to recommend to the City Council to approve the payment of the airplane repairs. Councilmember, Russell Machann, seconded the motion. All voted in favor.

The sixth item on the agenda was adjournment.

The meeting was adjourned at 6:15 p.m.

\_\_\_\_\_  
Joseph R. Pace, City Manager

City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

## FINANCE COMMITTEE

Meeting Date:	9/25/2023	Agenda Item:	City of Wharton Annual Financial Report for Fiscal Year October 1, 2021, to September 30, 2022, by Harrison, Waldrop & Uherek, L.L.P.
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Ms. Melissa Terry, of Harrison, Waldrop & Uherek, LLP, the City Auditors, will present the City of Wharton Annual Financial Report for Fiscal Year October 1, 2021, to September 30, 2022.

City Manager: Joseph R. Pace	Date: Thursday, September 21, 2023
Approval: 	
Mayor: Tim Barker	



# City of Wharton

120 E. Caney Street ° Wharton, TX  
77488

Phone (979) 532-2491° Fax (979) 532-  
0181

## MEMORANDUM

To: Mr. Joseph R. Pace  
City Manager

From: Joan Andel

Date: September 19, 2023

Re: Audit FY21-22

The financial audit has been completed by Harrison, Waldrop, & Uherek, LLP. I would like to have Ms. Melissa Terry, Partner with the firm present the results of the audit on Monday, September 25, 2023, at the Finance Committee meeting and then to the City Council the same evening. The full report will be available to all members at that time.

Should you have any questions, please contact me.

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## FINANCE COMMITTEE

Meeting Date:	9/25/2023	Agenda Item:	Resolution: A resolution of the Wharton City Council approving a contract for administration services for the Regional Council of Governments Method of Distribution (COG-MOD) Program(s) funded and administered through the Texas General Land Office (GLO) and authorizing the Mayor of the City of Wharton to execute all documents related to said contract.
<p>The City Council approved the establishment of a Consultant Selection Committee (CSC) on July 24, 2023, and authorized the City Staff to go out for administration services for the Regional Council of Governments Method of Distribution (COG-MOD) Program(s) funded and administered through the Texas General Land Office (GLO).</p> <p>Proposals were received at City Hall on September 7, 2023. Proposals were received from:</p> <ol style="list-style-type: none"> <li>1. Ardurra</li> <li>2. Langford Community Management Services</li> <li>3. Public Management</li> <li>4. GrantWorks</li> </ol> <p>Director of Planning &amp; Development, Gwyn Teves, will be present to answer any questions.</p>			
City Manager: Joseph R. Pace		Date: Thursday, September 21, 2023	
Approval: 			
Mayor: Tim Barker			



# City of Wharton

120 E. Caney • Wharton, TX 77488  
Phone (979) 532-2491 • Fax (979) 532-0181

## MEMORANDUM

**DATE:** September 19, 2023

**FROM:** Gwyneth Teves, Director of Planning & Development

**TO:** Honorable Mayor and City Council

**SUBJECT:** Consultant Selection Committee for Regional Council of Governments Method of Distribution (COG-MOD) Program(s) funded and administered through the Texas General Land Office (GLO) Administration

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The City Council approved the establishment of a Consultant Selection Committee on July 24, 2023, and authorized the City Staff to go out for administration services for the Regional Council of Governments Method of Distribution (COG-MOD) Program(s) funded and administered through the Texas General Land Office (GLO).

Proposals were received at City Hall on September 7, 2023. Proposals were received from:

1. Ardurra
2. Langford Community Management Services
3. Public Management
4. GrantWorks

The CSC Committee will meet on Monday, September 25, 2023, to score the proposals and provide a recommendation to the City Council at the meeting at 7:00 p.m.

If you should have any questions, please contact me at 979-532-2491 ext. 238. Thank You.

**CITY OF WHARTON  
RESOLUTION NO. 2023-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL APPROVING A CONTRACT FOR ADMINISTRATION SERVICES FOR THE REGIONAL COUNCIL OF GOVERNMENTS METHOD OF DISTRIBUTION (COG-MOD) PROGRAM(S) FUNDED AND ADMINISTERED THROUGH THE TEXAS GENERAL LAND OFFICE (GLO) AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID CONTRACT.**

**WHEREAS,** The Wharton City Council wishes to approve a contract between the City of Wharton and \_\_\_\_\_ for administration services for the Regional Council of Governments Method of Distribution (COG-MOD) Program(s) funded and administered through the Texas General Land Office (GLO); and,

**WHEREAS,** The City of Wharton and \_\_\_\_\_ wishes to be bound by the conditions as set forth in the agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS** as follows:

**Section I.** The Wharton City Council hereby approves a contract between the City of Wharton and \_\_\_\_\_ for administration services for the Regional Council of Governments Method of Distribution (COG-MOD) Program(s) funded and administered through the Texas General Land Office (GLO).

**Section II.** The Wharton City Council hereby approves to authorize the Mayor of the City of Wharton to execute the agreement.

**Section III.** The City of Wharton and \_\_\_\_\_ are hereby bound by the conditions as set forth in the agreement.

**Section IV.** That this resolution shall become effective immediately upon its passage.

**Passed, Approved, and Adopted** this the 25<sup>th</sup> day of September 2023.

**CITY OF WHARTON**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:**

\_\_\_\_\_  
**PAULA FAVORS**  
City Secretary