



**CITY OF WHARTON
FINANCE COMMITTEE MEETING**

**Monday, January 22, 2024
6:30 PM**

***120 EAST CANEY STREET WHARTON, TEXAS
77488***

**NOTICE OF
CITY OF WHARTON
FINANCE COMMITTEE MEETING**

Notice is hereby given that a Finance Committee Meeting will be held on Monday, January 22, 2024, at 6:30 p.m. at the Wharton City Hall, 120 East Caney Street, Wharton, Texas, at which time the following subjects will be discussed to-wit:

SEE ATTACHED AGENDA

Dated this 18th day of January 2024.


By: 
Joseph R. Pace, City Manager

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Finance Committee Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at City Hall of said City or Town in Wharton, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on January 18, 2024, at 4:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

The Wharton City Hall is wheelchair accessible. Access to the building and special parking is available at the primary entrance. Persons with disabilities, who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (979) 532-4811 Ext. 225 or by FAX (979) 532-0181 at least two (2) days prior to the meeting date. BRAILLE IS NOT AVAILABLE.

Dated this 18th day of January 2024.

CITY OF WHARTON

By: 
Paula Favors
City Secretary



A G E N D A
CITY OF WHARTON
Finance Committee Meeting
Monday, January 22, 2024
City Hall - 6:30 PM

Call to Order.

Roll Call.

Public Comments.


Review & Consider:

1. Minutes from the meeting held January 8, 2024.
2. Resolution: A resolution of the Wharton City Council approving a three-year agreement with two additional one-year periods for Auditing Services for the City of Wharton and authorizing the Mayor of the City of Wharton to execute all documents related to agreements on behalf of the City of Wharton.

Adjournment.

City of Wharton
120 E. Caney Street
Wharton, TX 77488

FINANCE COMMITTEE

Meeting Date:	1/22/2024	Agenda Item:	Minutes from the meeting held January 8, 2024.
Attached is a copy of the draft minutes from the meeting held on January 8, 2024.			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			

**MINUTES
OF
CITY OF WHARTON
FINANCE COMMITTEE MEETING
120 EAST CANEY STREET
WHARTON, TEXAS 77488
Monday, January 8, 2024–6:00 p.m.**

City Manager, Joseph R. Pace, declared a meeting of the City Council Finance Committee duly open for the transaction of business at 6:01 p.m.

Committee Members present: Mayor, Tim Barker and Councilmember, Russell Machann,

Committee Members absent: Councilmember, Larry Pittman.

City Council Members present: Councilmember, Terry Freese.

Staff members present: City Manager, Joseph R. Pace; Assistant City Manager, Paula Favors; Assistant to the City Manager, Brandi Jimenez; Finance Director, Joan Anandel; Chief, Terry David Lynch and EMS Director Christy Gonzales.

Staff members absent: None.

Visitors: None.

Public Comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meeting held on November 27, 2023. Councilmember, Russell Machann, made a motion to approve the minutes as presented. Mayor, Tim Barker, seconded the motion. All voted in favor.

The second item on the agenda was to review and consider a resolution of the Wharton City Council authorizing the City Manager to purchase two (2) patrol vehicles and one (1) CID vehicle from Caldwell Country through the Buy Board Cooperative Purchasing Program. Chief, Terry David Lynch, presented to the Committee a resolution authorizing the City Manager to purchase two (2) patrol vehicles and one (1) CID vehicle from Caldwell Country through the Buy Board Cooperative Purchasing Program. He stated that the purchase of the two (2) patrol vehicles totaled \$140,310.00 and the purchase of one (1) CID vehicle totaled \$46,980.00 and was budgeted in the 2023-2024 fiscal year which was approved by the City Council. After some discussion, Councilmember, Russell Machann, made a motion to recommend to the City Council the approval of the resolution authorizing the City Manager to purchase two (2) patrol vehicles and one (1) CID vehicle from Caldwell Country through the Buy Board Cooperative Purchasing Program. Mayor, Tim Barker, seconded the motion. All voted in favor.

The third item on the agenda was to review and consider an Ordinance: An ordinance approving an Amendment to the City of Wharton, Texas, Budget for the 2022-2023 Fiscal Year. Finance Director, Joan Anandel, presented the Budget Adjustments to the Committee for review. After some discussion, Mayor, Tim Barker, made a motion to recommend to the City Council to approve the ordinance as presented. Councilmember, Russell Machann, seconded the motion. All voted in favor.

The fourth item on the agenda was to review and consider Proposed City of Wharton Write-Offs:

A. City of Wharton EMS.

B. Utilities.

Finance Director, Joan Anandel, stated to the Committee that Ms. Debra Medina from Prudentia was recommending that any account that is self-pay and had not had any activity in a year be written off. Sh

presented the Committee with the list that represents those accounts. She stated that the City Staff had checked the utility billing system to see if there were any accounts that could provide current addresses to enable Prudentia to seek further collection on any accounts that were returned with bad addresses. She stated that all of those accounts had been transferred to Linebarger, Goggan, Blair, and Sampson LLC for collection efforts to begin from our outside collectors. After some discussion, Mayor, Tim Barker, made a motion to recommend to the City Council that the total amounts be written off of the Emergency Services Accounts Receivable, and should any future collections be received, the write-off would be reversed, and the payment applied. Councilmember, Russell Machann, seconded the motion. All voted in favor.

Finance Director, Joan Andel, stated to the Committee that the Utility Department was requesting that uncollected balances from October 2022 through September 2023 be written-off due to non-payment. She stated that the uncollected balances were mainly due to customers who had moved away without finalizing their accounts. She stated that the City had applied the customer's deposit to the account but the balance remains unpaid. She stated that each of these customers had received a final bill and that the customer is not allowed to open a new utility account in the future until all utility bad debts owed to the City have been cleared. She presented the previous years' write-off for utility accounts as follows:

2017-2018	\$52,654.92
2018-2019	\$23,177.44
2019-2020	\$32,417.02
2020-2021	\$24,049.55
2021-2022	\$37,022.97
2022-2023	\$38,743.52

After some discussion, Mayor, Tim Barker, made a motion to recommend to the City Council to approve the utility write-offs as presented. Councilmember, Russell Machann, seconded the motion. All voted in favor.


The fifth item on the agenda was adjournment.

The meeting was adjourned at 6:17 p.m.

Joseph R. Pace, City Manager

City of Wharton
120 E. Caney Street
Wharton, TX 77488

FINANCE COMMITTEE

Meeting Date:	1/22/2024	Agenda Item:	Resolution: A resolution of the Wharton City Council approving a three-year agreement with two additional one-year periods for Auditing Services for the City of Wharton and authorizing the Mayor of the City of Wharton to execute all documents related to agreements on behalf of the City of Wharton.
<p>On January 17, 2024, the City Staff received proposals for the City of Wharton Auditing Services.</p> <p>Attached is a draft resolution approving the agreement for three years with two additional one-year periods.</p> <p>Finance Director Joan Andel will be present to answer any questions.</p>			
City Manager: Joseph R. Pace		Date: Thursday, January 18, 2024	
Approval: 			
Mayor: Tim Barker			

**CITY OF WHARTON
RESOLUTION NO. 2024-XX**

A RESOLUTION OF THE WHARTON CITY COUNCIL APPROVING A THREE-YEAR AGREEMENT WITH TWO ADDITIONAL ONE-YEAR PERIODS FOR AUDITING SERVICES FOR THE CITY OF WHARTON AND AUTHORIZING THE MAYOR OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO AGREEMENTS ON BEHALF OF THE CITY OF WHARTON.

WHEREAS, The Wharton City Council wishes to authorize the Mayor of the City of Wharton to execute an agreement with _____ to conduct the City of Wharton’s Annual Financial Audit; and,

WHEREAS, The City of Wharton and _____ wishes to be bound by the conditions as set forth in the agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS as follows:

Section I. That the Wharton City Council hereby authorizes the Mayor of the City of Wharton, Texas to execute an agreement with _____ to conduct the City of Wharton’s Annual Financial Audit.

Section III. _____ and the City of Wharton are hereby bound by the conditions as set forth in the agreement.

Section IV. That this resolution shall become effective immediately upon its passage.

Passed, Approved, and Adopted this 22nd day of January 2024.

CITY OF WHARTON

By: _____
TIM BARKER
Mayor

ATTEST:

PAULA FAVORS
City Secretary