



**CITY OF WHARTON
FINANCE COMMITTEE MEETING**

**Monday, February 27, 2023
6:00 PM**

***CITY HALL 120 EAST CANEY STREET
WHARTON, TEXAS 77488***

**NOTICE OF
CITY OF WHARTON
FINANCE COMMITTEE MEETING**

Notice is hereby given that a Finance Committee Meeting will be held on Monday, February 27, 2023 at 6:00 PM at the Wharton City Hall, 120 East Caney Street, Wharton, Texas, at which time the following subjects will be discussed to-wit:

SEE ATTACHED AGENDA

Dated this 23rd day of February 2023.

By: 
Joseph R. Pace, City Manager

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Finance Committee Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at City Hall of said City or Town in Wharton, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on February 23, 2023, at 4:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

The Wharton City Hall is wheelchair accessible. Access to the building and special parking is available at the primary entrance. Persons with disabilities, who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (979) 532-4811 Ext. 225 or by FAX (979) 532-0181 at least two (2) days prior to the meeting date. BRAILLE IS NOT AVAILABLE.

Dated this 23rd day of February 2023.

CITY OF WHARTON

By: 
Paula Favors
City Secretary



A G E N D A
CITY OF WHARTON
Finance Committee Meeting
Monday, February 27, 2023
City Hall - 6:00 PM

Call to Order.

Roll Call.

Public Comments.

Review & Consider:

1. Minutes from the meeting held December 12, 2022.
2. Ordinance: An ordinance approving an Amendment to the City of Wharton, Texas, Budget for the 2021-2022 Fiscal Year.
3. Resolution: A resolution of the Wharton City Council authorizing the purchase of an air conditioning unit for the O'Quinn Room of the Wharton Civic Center and authorizing the City Manager of the City of Wharton to execute all documents related to said purchase.

Adjournment.

City of Wharton
120 E. Caney Street
Wharton, TX 77488

FINANCE COMMITTEE

Meeting Date:	2/27/2023	Agenda Item:	Minutes from the meeting held December 12, 2022.
Attached are a copy of the draft minutes from the meeting held December 12, 2022.			
City Manager: Joseph R. Pace		Date: Thursday, February 23, 2023	
Approval: 			
Mayor: Tim Barker			

**MINUTES
OF
CITY OF WHARTON
FINANCE COMMITTEE MEETING
120 EAST CANEY STREET
WHARTON, TEXAS 77488
Monday, December 12, 2022–6:30 p.m.**

City Manager, Joseph R. Pace, declared a meeting of the City Council Finance Committee duly open for the transaction of business at 6:30 p.m.

Committee Members present were: Mayor, Tim Barker; Councilmember, Larry Pittman and Councilmember, Russell Machann.

Committee Member absent was: None.

City Council Member present was: Councilmember, Terry Freese; Councilmember, Don Mueller and Councilmember, Clifford Jackson.

Staff members present were: City Manager, Joseph R. Pace; Assistant to the City Manager, Brandi Jimenez; Public Works Director, Anthony Arcidiacono; Director of Planning & Development, Gwyn Teves and Finance Director, Joan Anandel.

Staff member absent was: None.

Visitors: None.

Public Comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meeting held November 28, 2022. Councilmember, Russell Machann, made a motion to approve the minutes as presented. Councilmember, Larry Pittman, seconded the motion. All voted in favor.

The second item on the agenda was to review and consider Resolution: A resolution of the Wharton City Council approving the lease of an Elgin Broom Bear Truck from Kinloch Equipment & Supply, Inc., and authorizing the Mayor of the City of Wharton to execute all documents related to said contract. Public Works Director, Anthony Arcidiacono, stated to the Committee that the current street sweeper was not operational and with the cost of repairs being higher than its worth, he stated it was in the City's best interest to rent a sweeper for 1 week a month until the Elgin Broom Bear becomes available for purchase. He stated that the Broom Bear Truck would be available the later part of next summer 2023. After some discussion, Councilmember, Russell Machann, made a motion to recommend to the City Council to approving the lease of an Elgin Broom Bear Truck from Kinloch Equipment & Supply, Inc. Councilmember, Larry Pittman, seconded the motion. All voted in favor.

The third item on the agenda was to review and consider Resolution: A resolution of the Wharton City Council approving an Agreement for Construction, Maintenance and Operation of Continuous Highway Lighting Systems within a Municipality with Texas Department of Transportation; and authorizing the Mayor of the City of Wharton to execute the agreement. Director of Planning & Development, Gwyn Teves, stated to the Committee that The TxDOT Staff in the Yoakum District Office had been in contact with the City in reference to entering into a Continuous Lighting Agreement for lighting to be constructed on I-69 during the construction upgrades. She stated that TxDOT was requesting that the City power and maintain the lighting to be installed from south of JM Eagle to just north of the future FM 1301 interchange. She stated that this would be an estimated total of 41 - 48' tall poles with 400-watt (equivalent) LED lighting. She stated that the construction would be financed and completed by TxDOT. She stated that th

City was being requested to provide power and maintenance to the lighting once constructed. She stated that the Staff did speak with TxDOT about the possible maintenance costs associated. She stated that per TxDOT representatives the illumination is mounted to the top of the center barrier so there was a small chance that the poles or arms would need maintenance. She stated that it would mostly be changing the bulbs and the associated traffic control. She stated that the bulbs should last approximately ten years. She stated that the increased cost would be for the traffic control. She stated that the estimates for the traffic control necessary could be in the \$2,500 - \$5,000 per day range to give access to change the bulb(s). She stated that after the request of the City Council to speak with TxDOT about a Memorandum of Understanding (MOU) for the maintenance of the lights, the City Staff did meet with Yoakum District Staff. TxDOT is not in agreement with the MOU. She stated it was determined that the lighting being requested to be maintained by the City is aesthetic for the City only and not required safety lighting. She stated that TxDOT was also providing the required safety lighting at each entrance and exit ramp and along the feeders as needed. She stated that the safety lighting would be powered and maintained by TxDOT. She stated that the TxDOT staff advised that if the City wished to not provide the lighting and maintenance to the lighting as requested in the agreement, these lights could be removed from the final design, so as to not impact either agency. She stated that after discussing this with TxDOT, it is currently the City Staff's recommendation that the City Council consider executing the agreement at this time. She stated that while the lighting is only aesthetic in nature, it will enhance the future intersection of F.M. 1301 and I-69 as well as the F.M. 102 and I-69 area throughout the City Limits and provide a positive look to the City for future economic opportunities. After some discussion, Councilmember, Russell Machann, made a motion to recommend to the City Council to approve the Agreement for Construction, Maintenance and Operation of Continuous Highway Lighting Systems within a Municipality with Texas Department of Transportation. Councilmember, Larry Pittman, seconded the motion. All voted in favor.

The fourth item on the agenda was adjournment.

The meeting adjourned at 6:50 p.m.

Joseph R. Pace, City Manager

City of Wharton
120 E. Caney Street
Wharton, TX 77488

FINANCE COMMITTEE

Meeting Date:	2/27/2023	Agenda Item:	Ordinance: An ordinance approving an Amendment to the City of Wharton, Texas, Budget for the 2021-2022 Fiscal Year.
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Attached you will find a memo from Finance Director, Joan Andel, regarding the amendment to the City of Wharton, Texas, Budget for the 2021-2022 Fiscal Year.

Ms. Andel will be present to answer any questions.

City Manager: Joseph R. Pace	Date: Thursday, February 23, 2023
Approval: 	
Mayor: Tim Barker	



City of Wharton
120 E. Caney Street ° Wharton, TX
77488
Phone (979) 532-2491° Fax (979) 532-
0181

MEMORANDUM

To: Mr. Joseph R. Pace, City Manager

From: Joan Andel, Finance Director

Date: February 21, 2023

Re: Budget Adjustments

I would like to present the budget adjustments for FY2022 at the Finance Committee meeting on Monday, February 27, 2023 and if approved by the committee, submit to the City Council the same eveing for their approval.

Should you have any questions, please contact me.

Thank you.

**CITY OF WHARTON, TEXAS
ORDINANCE NO. 2023-XX**

**AN ORDINANCE APPROVING AN AMENDMENT TO
THE CITY OF WHARTON, TEXAS, BUDGET FOR
THE 2021-2022 FISCAL YEAR.**

WHEREAS, The City Council of the City of Wharton, Texas finds and determines it necessary to revise the 2021-2022 budget to better reflect actual revenues and expenditures in operations and activities during the fiscal year; and,

WHEREAS, The City Council finds and determines that these adjustments to the budget are for municipal purposes.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Wharton, Texas that the 2021-2022 Budget be amended as per Attachment “A”; and is adopted by the following favorable majority of votes of the members of the City Council of the City of Wharton, Texas in a duly assembled city council meeting by the following majority:

Clifford Jackson Voted
Councilmember District No. 1

Steven Schneider Voted
Councilmember District No. 2

Terry Freese Voted
Councilmember District No. 3

Donald Mueller Voted
Councilmember District No.4

Russell Machann Voted
Councilmember at Large No. 5

Larry Pittman Voted
Councilmember at Large No. 6

Tim Barker Voted
Mayor

Separability

If any court of competent jurisdiction rules that any section, subsection, sentence, clause, or portion of this ordinance is invalid or unconstitutional, any such portion shall be deemed to be a distinct and independent provision, and any such ruling shall not affect the validity of the remaining portions hereof.

Passage and Approval

PASSED AND APPROVED by the City Council of the City of Wharton, Texas, this 27th day of February 2023.

City of Wharton
Ordinance No. 2023-XX
Page 2 of 2

CITY OF WHARTON, TEXAS

By: _____
TIM BARKER
Mayor

ATTEST:

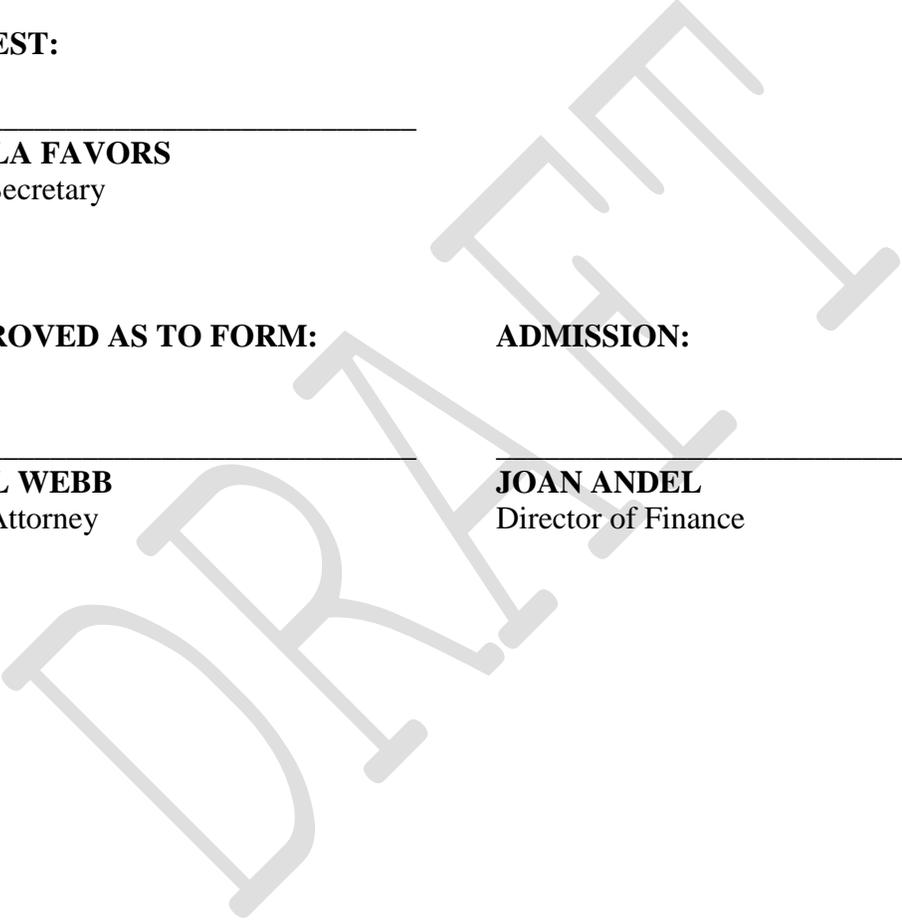
PAULA FAVORS
City Secretary

APPROVED AS TO FORM:

PAUL WEBB
City Attorney

ADMISSION:

JOAN ANDEL
Director of Finance



City of Wharton
120 E. Caney Street
Wharton, TX 77488

FINANCE COMMITTEE

Meeting Date:	2/27/2023	Agenda Item:	Resolution: A resolution of the Wharton City Council authorizing the purchase of an air conditioning unit for the O'Quinn Room of the Wharton Civic Center and authorizing the City Manager of the City of Wharton to execute all documents related to said purchase.
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Attached you will find an estimate from Roberson AC for a new air conditioning unit in the O'Quinn Room at the Wharton Civic Center in the amount of \$13,289.00. The current unit is from 1989 and Roberson AC has diagnosed that the unit cannot be repaired. The City Staff is requesting that the City Council consider awarding the contract to Roberson AC for this project. The second unit in the O'Quinn Room was also installed by Roberson AC and this would allow all air conditioning maintenance for this room to be handled by Roberson AC.

Civic Center Manager, Makyla Monroe, will be present to answer any questions.

City Manager: Joseph R. Pace	Date: Thursday, February 23, 2023
Approval: 	
Mayor: Tim Barker	



City of Wharton

120 E. Caney Street ° Wharton, TX
77488

Phone (979) 532-2491° Fax (979) 532-
0181

MEMORANDUM

To: Joseph R. Pace
City Manager

From: Makyla Monroe, Civic Center Manager

Date: February 21, 2023

Re: Air Conditioning Unit

Attached is an estimate from Roberson AC for a new air conditioning unit in the O'Quinn Room in the amount of \$13,289.00. The current unit is from 1989 and Roberson AC has diagnosed that the unit cannot be repaired. I am recommending that we award the contract to Roberson AC for this project because the 2nd unit in the O'Quinn Room was also installed by Roberson AC. This would allow all air conditioning maintenance for this room to be handled by Roberson AC.

I would like this placed on the City Council Finance Agenda for Monday, February 27, 2023 and then if approved considered at the City Council meeting on the same day.

Please contact me if you have any questions.

Thank you.



200 E Milam St • Wharton, TX 77488 • TACLA44413C
 info@robersonac.com • 979-532-5101 (call or text)
 www.RobersonAC.com

To: Civic Center
 Address: 1944 N Fulton St (O'Quinn Room Unit 1)
 City: Wharton, TX 77488
 Date: February 9, 2023
 Phone: 979-453-0990
 Email: mmonroe@cityofwharton.com

The undersigned, Roberson Air Conditioning & Refrigeration, Inc., proposes to furnish to you as the Buyer all the equipment, materials, and necessary labor for installation of same, as described below, subject to condition herein, for the work on the job or building location at above address as per plans and specifications, if any, and prepared by Michael Roberson, President. (Regulated by: Texas Dept. of Licensing & Regulation PO Box 121157; Austin, TX 78711 (512) 463-7357 (800) 803-9202 www.license.state.tx.us/complaints) Said equipment and materials are to be furnished and installed by Roberson Air Conditioning on said premises owned by addressee. And such equipment, materials, & necessary labor are as follows:

Equipment: Comfortmaker

Included Manufacturer Warranty: 5 Year Compressor, 1 Year Parts, 1 Year Labor

• 5 Ton 11 EER R-410a 460V 3PH Copeland Single Stage Scroll AC Condenser, 460v 3PH 15kW Heat Strips, 230V 1PH Multi Speed Air Handler with 3PH Autoformer & TXV Evaporator Coil.

Includes: Remove & Reinstall T-Bar Ceiling, Remove & Rebuild Plenums, Media Filter

Excludes: Ductwork, Thermostat, T-Bar Ceiling, Copper Lines, Electrical

• Includes \$204 Repair Discount (Expires 2/24/23)

Total with Enhancements*: \$13,989.00 **Total after Discounts: \$13,289.00**

Exclusions & Customer Responsibilities:

Electrical disconnects, breakers, electrical whips or pigtails, gas lines stub out or valve, air handler unit platforms, catwalks for safe unit access, drop down staircase(s), roof penetrations, condensation drain line(s), plumbing stub out, Hail/Coil Guards, Low Ambient Sensor/Controls, Unit Controllers (unless otherwise noted), labor and materials required to remove, install, or modify T-Bar suspended ceilings, does not include crane service. For safe attic access we require the installation of a drop down staircase to access the attic before work commences. Not Responsible for damaged to Tiles, Ceiling, Walls or other items associated with installation of equipment.

Due to rising material, shipping, & energy prices, quote is valid for 15 days. Quote does not include controllers, hail guards, curb adapters, dampers, crane or lift fees, permits, electrical, ductwork, plumbing, Certified TAB, 3rd party testing, or carpentry finish work, unless otherwise noted. Equipment and materials installed in accordance with local mechanical code, unless otherwise noted. Invoiced price may vary, customer is responsible for any unexpected expenses or change orders do to unforeseen circumstances. Customer must complete all necessary paperwork and meet qualifications to receive said warranties, rebates, and/or credits. Warranty does not include non-manufacturer failures, wear and tear, corrosion, erosion, deterioration, vandalism, neglect, accident, adverse weather, environmental conditions, abuse, improper use, preventative maintenance, freight, filters, overtime rates, refrigerant, nor materials. Annual service agreement required to maintain valid warranty. Warranty coverage is not underwritten by Roberson Air Conditioning and is subject to change or termination without notice. Quoted efficiency ratings and equipment capacity may vary. Sixty percent (60%) draw required on acceptance of contract. Thirty percent (30%) draw on rough-in, remaining plus any additional change orders due on completion of contract, unless otherwise noted. Contracted work shall commence after written approval is received.

IF BID ACCEPTED, PLEASE CIRCLE OPTION TOTAL, SIGN AND RETURN THIS PURCHASE AGREEMENT.

CUSTOMERS SIGNATURE & DATE

RESPECTFULLY,

Roberson Air Conditioning & Refrigeration, Inc.

Michael Roberson, President

**CITY OF WHARTON
RESOLUTION NO. 2023-XX**

A RESOLUTION OF THE WHARTON CITY COUNCIL AUTHORIZING THE PURCHASE OF AN AIR CONDITIONING UNIT FOR THE O'QUINN ROOM OF THE WHARTON CIVIC CENTER AND AUTHORIZING THE CITY MANAGER OF THE CITY OF WHARTON TO EXECUTE ALL DOCUMENTS RELATED TO SAID PURCHASE.

WHEREAS, The Wharton City Council wishes to approve Roberson AC for the air conditioning unit for the O'Quinn Room of the Wharton Civic Center in the amount of \$13,289; and,

WHEREAS, The Wharton City Council wishes to authorize the City Manager of the City of Wharton to execute all documents related to said purchase.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS as follows:

Section I. The Wharton City Council hereby authorizes the City Manager of the City of Wharton, Texas, to execute all documents related to the purchase of the air conditioning unit for the O'Quinn room of the Wharton Civic Center to Roberson AC in the amount of \$13,289.

Section II. That this resolution shall become effective immediately upon its passage.

Passed, Approved, and Adopted this 27th day of February 2023.

CITY OF WHARTON, TEXAS

By: _____

TIM BARKER

Mayor

ATTEST:

PAULA FAVORS

City Secretary