

**MINUTES
OF
CITY OF WHARTON
FINANCE COMMITTEE MEETING
120 EAST CANEY STREET
WHARTON, TEXAS 77488
Monday, February 12, 2024—6:00 p.m.**

City Manager Joseph R. Pace declared a meeting of the City Council Finance Committee duly open for the transaction of business at 6:00 p.m.

Committee Members present: Mayor Tim Barker; Councilmember Larry Pittman, and Councilmember Russell Machann.

Committee Members absent: None.

City Council Members present: Councilmember Terry Freese.

Staff members present: City Manager Joseph R. Pace; Assistant to the City Manager Brandi Jimenez; City Secretary Paula Favors; Director of Planning & Development Gwyn Teves; Finance Director Joan Anandel; Chief of Police Terry David Lynch and EMS Director Christy Gonzales.

Staff members absent: None.

Visitors: Ms. Debra Medina.

Public Comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meeting held on January 22, 2024. Councilmember Russell Machann made a motion to approve the minutes as presented. Councilmember Larry Pittman seconded the motion. All voted in favor.

The second item on the agenda was to review and consider a Resolution: A resolution of the Wharton City Council rescinding the City of Wharton Resolution No. 2022-110 and approving new rates for Emergency Medical Services. EMS Director Christy Gonzales and Ms. Debra Medina presented the Committee with the new rates. After some discussion, Councilmember Larry Pittman made a motion to recommend to the City Council to rescind the City of Wharton Resolution 2022-10 and approve the new rates for Emergency Medical Services. Councilmember Larry Pittman seconded the motion. All voted in favor.

The third item on the agenda was to review and consider a Resolution: A resolution of the Wharton City Council awarding a contract for the Wharton Police Department Roof Project and authorizing the Mayor of the City of Wharton to execute all documents related to said contract. Finance Director Joan Anandel stated to the Committee that the City Staff had obtained bids for the Wharton Police Department Roof Project. She stated that all three bids received were members of the TIPS Co-operative Program. The bids received are as follows:

1. Monument Roofing Systems \$48,540.00
2. Jaco Roofing and Construction \$76,500.00
3. Brazos Commercial Roofing \$109,375.00

After some discussion, Councilmember Russell Machann made a motion to recommend to the City Council to award a contract to Monument Roofing Systems for the Wharton Police Department Roof Project. Mayor Tim Barker seconded the motion. All voted in favor.

The fourth item on the agenda was to review and consider City of Wharton Proficiency Allowances:

- A. Resolution: A resolution of the Wharton City Council updating the proficiency allowance for the City of Wharton Employees.

City Secretary Paula Favors stated to the Committee that although some of the proficiency allowances have been in place for several years, the City Staff was recommending that it be updated to add Bilingual Proficiency, Basic Animal Control Officer Proficiency Pay, and Water License D Proficiency Pay. After some discussion, Councilmember Russell Machann made a motion to recommend to the City Council to table this item to a later date. Councilmember Larry Pittman seconded the motion. All voted in favor.


The fifth item on the agenda was to review and consider Scope of Qualifications for the City of Wharton CDBG-DR Buyout Program Demolition Services funded and administered through the Texas General Land Office (GLO) Administration. Director of Planning & Development Gwyn Teves stated to the Committee that the City Staff solicited Scopes of Qualifications for demolition services in reference to the City of Wharton CDBG-DR Buyout Program. She stated that the Scopes of Qualifications were received at City Hall and needed to be evaluated to select the most advantageous submissions to request cost proposals. Scopes of Qualifications were received from the following:

1. DSW Homes LLC
2. Sitek Omni Services
3. Grant Mackay
4. Albo LLC
5. C4 Land Management
6. JW Turner Construction
7. Triple J Demo

The Committee reviewed the scored qualifications. After some discussion, Councilmember Russell Machann made a motion to recommend to the City Council to request cost proposals from the two highest-ranked qualifications. Councilmember Larry Pittman seconded the motion. All voted in favor.

The sixth item on the agenda was adjournment.

The meeting was adjourned at 6:45 p.m.



Joseph R. Pace, City Manager