

**MINUTES
OF
CITY OF WHARTON
FINANCE COMMITTEE MEETING
120 EAST CANEY STREET
WHARTON, TEXAS 77488
Monday, October 28, 2024—6:00 p.m.**

City Manager Joseph R. Pace declared a meeting of the City Council Finance Committee duly open for the transaction of business at 6:00 p.m.

Committee Members present: Mayor Tim Barker, Councilmember Larry Pittman, and Councilmember Russell Machann.

Committee Members absent: None.

City Council Members present: None.

Staff members present: City Manager Joseph R. Pace, Assistant City Manager Paula Favors, Finance Director Joan Anandel, Director of Planning & Development Gwyn Teves, and Public Works Director Roderick Semien.

Staff members absent: Assistant to the City Manager Brandi Jimenez.

Visitors: None.

Public Comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meeting held on October 14, 2024. Councilmember Russell Machann made a motion to approve the minutes as presented. Councilmember Larry Pittman seconded the motion. All voted in favor.

The second item on the agenda was to review and consider a Resolution: A resolution of the Wharton City Council authorizing the purchase of an electronic sign for the Wharton Civic Center from Core Displays through the TIPS Cooperative Program and authorizing the City Manager of the City of Wharton to execute all documents related to said purchase. Civic Center Manager Makyla Monroe obtained a proposal from Core Displays for a lighted, two-sided sign for the Civic Center. She stated that the current sign needed replacement due to age, sun exposure, and wear in the informational section area. She stated that Core Displays was a member of the TIPS Cooperative Program. She stated that the cost submitted by Core Displays for a 6mm Ultra-High-Resolution sign was \$61,785.00. She stated that funds to pay for the sign would be through the American Rescue Plan Act. After some discussion, Councilmember Russell Machann made a motion to approve the resolution as presented. Councilmember Larry Pittman seconded the motion. All voted in favor.

The third item on the agenda was to review and consider a Resolution: A resolution of the Wharton City Council authorizing the purchase of a 2024 Case CX37C Mini Excavator ROP for the Public Works Department from Associated Supply Company, Inc. through the Buyboard Cooperative Purchasing Program and authorizing the City Manager to execute all documents related to said purchase. Public Works Director Roderick Semien stated to the Committee that the City Staff received a quote for the purchase of a 2024 Case CX37C Mini Excavator ROP for the Public Works Department from Associated Supply Company, Inc., in the amount of \$47,192.50. He stated that the City was a member of and participates in the Buyboard Cooperative Purchasing Program. After some discussion, Councilmember Russell Machann made a motion to approve the resolution as presented. Councilmember Larry Pittman seconded the motion. All voted in favor.

The fourth item on the agenda was to review and consider a Resolution: A resolution of the Wharton City Council authorizing the replacement of the roof and gutters at the Public Works Department from Monument Roofing Systems through the TIPS Cooperative Program and authorizing the City Manager to execute all documents related to said purchase. Finance Director Joan Andel stated to the Committee that on September 17, 2024, the City Staff requested proposals from three roofing vendors for the Public Works Department Roof. She stated that one proposal was received from Monument Roofing Systems in the amount of \$57,000.00 with an option to remove and replace approximately 300 feet of gutter and downspouts for an additional \$13,000.00. She stated that Monument Roofing Systems was a vendor in the TIPS Cooperative Program, of which the City of Wharton was a member. She stated that the total cost of the project was \$70,000.00 and that the money to pay for the project would be funded through the FEMA Alternate River Project. She stated that City Attorney Paul Webb had reviewed the proposal. After some discussion, Councilmember Russell Machann made a motion to approve the resolution as presented. Mayor Tim Barker seconded the motion. All voted in favor.

The fifth item on the agenda was to review and consider a Resolution: A resolution of the Wharton City Council authorizing the purchase of an air conditioning unit for the Council Chambers and an air conditioning unit for the City Manager’s Office area of City Hall and authorizing the City Manager of the City of Wharton to execute all documents related to said purchase. Finance Director Joan Andel stated to the Committee that the City Staff received quotes for the replacement of an air conditioning unit for the Council Chambers and the City Manager’s office in City Hall. She stated that the Council Chamber unit was non-operational, and the unit in the City Manager’s Office was manufactured in 1990. She presented the quotes as follows:

Quotes were received from:

	<u>Council Chambers</u>	<u>City Manager’s Office</u>
Roberson Air Conditioning	\$18,922.00	\$8,574.00
E.B. Air	\$19,995.00	\$9,750.00
Eldridge A/C	\$24,648.21	\$8,763.70

After some discussion, Councilmember Russell Machann made a motion to approve the resolution as presented and to purchase the AC Units from E.B. Air. Councilmember Larry Pittman seconded the motion. All voted in favor.

The sixth item on the agenda was to review and consider a Resolution: A resolution of the Wharton City Council authorizing the City Manager to Docu-Sign the Texas Department of Transportation Airport Project Participation Agreement for design services to rehabilitate Runway 14/32 and Taxiway A, B, C, and D at the Wharton Regional Airport. Finance Director Joan Andel stated to the Committee that on June 10, 2024, the City Council approved Resolution 2024-55 authorizing the Mayor to submit a Letter of Intent for the City of Wharton’s Participation in the Texas Department of Transportation Aviation Division Capital Improvement Program for funding cost for design and rehabilitation of the Runway, Parallel Alpha, and Connector Taxiways to include construction phase services. She stated that the City Staff received an Airport Project Participation Agreement from the Texas Department of Transportation requesting the City Manager to Docu-Sign the agreement, which stated that the amount estimated from the City was \$17,500.00, which is ten (10) percent of the total projected cost of the design, \$175,000.00. She stated that the maximum obligation of the United States payable under this offer for the design services would be \$157,500.00 or ninety (90) percent of \$175,000.00. She stated that any amount over \$175,000.00 total cost would be the City’s responsibility. She stated that the agreement further stated that during the design phase if the estimated eligible construction project costs exceed \$2,600,000.00, the City may request the State to void the agreement. She stated that this request had to be made in writing, dated, and if required by the State, the City should reimburse the State for funds expended on the project and should assume responsibility for any future expenses for contracted services or materials related to the project prior to the request by the City to void the agreement. She stated that City Attorney Paul Webb reviewed the agreement and recommended City Council approval to allow the City Manager to Docu-Sign the agreement. After some discussion, Mayor Tim Barker made a motion to approve the resolution as presented. Councilmember Larry Pittman seconded the motion. All voted in favor.

The seventh item on the agenda was adjournment.

The meeting was adjourned at 6:13 p.m.



Joseph R. Pace, City Manager