



## **CITY OF TYBEE ISLAND BUILDING & PUBLIC FACILITIES AUTHORITY Meeting Minutes**

### **Time and Place**

Thursday, September 25, 2025 5:30 PM  
Tybee Island Public Safety Building, 78 Van Horne Avenue

### **Call to Order**

Chair West called the meeting to order at 5:30p.m.

Present: Chair West, Vice Chair Shay, Members Sears and Harrell

Absent: Member Kluttz

Also Present: Secretary / Treasurer Jen Amerell  
Deputy Secretary / Treasurer Aleesha Robinson  
City Attorney Tracy O'Connell  
City Attorney Edward Hughes  
Bond Attorney Steven Swinson  
Finance Consultant Doug Gebhardt via zoom

### **Approval of Bond Resolution authorizing the terms of the Authority's Revenue Bonds and the execution of related documents**

Doug Gebhardt from Davenport LLC led review of RFP results and recommendation to accept the bid from Synovus Bank with 3.35% interest to finance the Series 2025 Bond.

It was moved by Member Harrell, seconded by Member Sears, to approve the Bond Resolution authorizing the terms of the Authority's Revenue Bonds and the execution of related documents, including lease contract. Motion passed unanimously.

### **Public Comment**

No public comments received.

**Adjourn**

There being no further business, it was moved by Chair West, seconded by Member Sears, to adjourn the meeting at 5:40pm. Motion passed unanimously.

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Jen Amerell  
Secretary / Treasurer