



Town of Tusten Town Board Meeting

Special Meeting: Budget Workshop
October 27, 2020
6:30 PM

Community Hall
210 Bridge Street
Narrowsburg, NY
12764

Supervisor Bernard Johnson	Present
Deputy Supervisor Jane Luchsinger	Present
Councilwoman Jill Padua	Present
Councilman Bruce Gettel	Present
Others Present: Crystal Weston, Town Clerk; Kelly Agar, Bookkeeper	

I. OPENING ITEMS

Call Meeting to order

Supervisor Bernard Johnson called the Meeting to order at 6:34 PM.

Pledge of allegiance

Supervisor Bernard Johnson led the Town Board in the Pledge of Allegiance

II. BUDGET WORKSHOP:

- 2021 TENTATIVE BUDGET - The Town Board reviewed the Tentative Budget as presented:

TOWN OF TUSTEN 2021 BUDGET					
		ADOPTED	TENTATIVE	PRELIMINARY	ADOPTED
		2020	2021	2021	2021
GENERAL FUND APPROPRIATIONS GENERAL GOVERNMENT					
TOWN BOARD					
Personal	A1010.1	\$17,152.00	\$17,495.00		
Services					
Contractual	A1010.4	\$5,000.00	\$3,500.00		

Town of Tusten

Town Board Meeting

Expense					
TOTAL		\$22,152.00	\$20,995.00		\$0.00
JUSTICES					
Personal	A1110.1	\$22,930.00	\$23,847.00		
Services					
Court	A111012	\$10,630.00	\$15,000.00		
Clerk					
Court	A111013	\$1,700.00	\$1,500.00		
Officers					
Contractual	A1110.4	\$3,700.00	\$3,500.00		
Expense					
TOTAL		\$38,960.00	\$43,847.00		\$0.00
SUPERVISOR					
Personal	A1220.1	\$21,253.00	\$21,253.00		
Services					
Contractual	A1220.4	\$2,000.00	\$1,200.00		
Expense					
TOTAL		\$23,253.00	\$22,453.00		\$0.00
INDEPENDENT AUDIT & ACCT.					
Contractual	A1320.4	\$14,500.00	\$14,500.00		
Expense					
TOTAL		\$14,500.00	\$14,500.00		\$0.00
BUDGET OFFICER					
Personal	A1340.1	\$2,230.00	\$2,230.00		
Services					
TOTAL		\$2,230.00	\$2,230.00		\$0.00
ASSESSOR					
Personal	A1355.1	\$26,800.00	\$27,336.00		
Services					
Equipment	A1355.2	\$100.00	\$100.00		
Contractual	A1355.4	\$2,800.00	\$2,100.00		
Expense					

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TOTAL		\$29,700.00	\$29,536.00		\$0.00
TOWN CLERK/TAX COLLECTOR					
Personal	A1410.1	\$28,230.00	\$32,000.00		
Services					
Contractual	A1410.4	\$7,000.00	\$8,000.00		
Expense					
TOTAL		\$35,230.00	\$40,000.00		\$0.00
ATTORNEY					
Contractual	A1420.4	\$12,000.00	\$16,000.00		
Expense					
TOTAL		\$12,000.00	\$16,000.00		\$0.00
BOOKKEEPER					
Personal	A1430.1	\$32,760.00	\$34,580.00		
Services					
Equipment	A1430.2	\$100.00	\$100.00		
Contractual	A1430.4	\$1,600.00	\$1,000.00		
Expense					
TOTAL		\$34,460.00	\$35,680.00		\$0.00
ENGINEER					
Contractual	A1440.4	\$5,000.00	\$10,000.00		
Expense					
TOTAL		\$5,000.00	\$10,000.00		\$0.00
ELECTIONS					
Contractual	A1450.4	\$1,000.00	\$1,000.00		
Expense					
TOTAL		\$1,000.00	\$1,000.00		\$0.00
BUILDING					
Janitorial -	A1620.1	\$9,500.00	\$8,500.00		
Personal Svc					
Bldg Maint-	A162012	\$2,000.00	\$1,400.00		
Personal Svc					

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Contractual	A1620.4	\$61,000.00	\$57,000.00		
Expense					
TOTAL		\$72,500.00	\$66,900.00		\$0.00
SPECIAL ITEMS					
Unallocated	A1910.4	\$38,000.00	\$38,000.00		
Insurance					
Municipal	A1920.4	\$2,000.00	\$2,200.00		
Dues					
Judgments &	A1930.4	\$4,000.00	\$4,000.00		
Claims					
Purchase of	A1940.2	\$500.00	\$10,000.00		
Land					
Taxes	A1950.4	\$400.00	\$0.00		
Contingency	A1990.4	\$16,500.00	\$15,000.00		
TOTAL		\$61,400.00	\$69,200.00		\$0.00
RESERVE FUND					
Transfer to	A9901	\$10,000.00	\$10,000.00		
Reserve					
TOTAL		\$10,000.00	\$10,000.00		\$0.00
GENERAL GOVERNMENT SUPPORT					
TOTAL		\$362,385.00	\$382,341.00		\$0.00
PUBLIC SAFETY					
NYS POLICE RENT					
Contractual	A3120.4	\$13,000.00	\$13,000.00		
Expense					
TOTAL		\$13,000.00	\$13,000.00		\$0.00
CONTROL OF DOGS					
Equipment	A3510.2	\$500.00	\$500.00		
Contractual	A3510.4	\$4,250.00	\$4,250.00		
Expense					

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TOTAL		\$4,750.00	\$4,750.00		\$0.00
SAFETY INSPECTION					
Personal	A3620.1	\$28,321.00	\$28,321.00		
Services					
Equipment	A3620.2	\$2,000.00	\$1,000.00		
Contractual	A3620.4	\$4,000.00	\$11,000.00		
Expense					
Clerk	A362012	\$8,310.00	\$11,232.00		
Demolition of	A3650.4	\$4,000.00	\$2,000.00		
Unsafe Bldgs					
TOTAL		\$46,631.00	\$53,553.00		\$0.00
PUBLIC SAFETY					
TOTAL		\$64,381.00	\$71,303.00		\$0.00
HEALTH					
REGISTRAR OF VITAL STATISTICS					
Personal	A4020.4	\$600.00	\$600.00		
Services					
TOTAL		\$600.00	\$600.00	\$0.00	\$0.00
AMBULANCE					
Contractual	A4540.4	\$20,000.00	\$20,000.00		
Expense					
TOTAL		\$20,000.00	\$20,000.00	\$0.00	\$0.00
HEALTH					
TOTAL		\$20,600.00	\$20,600.00	\$0.00	\$0.00
TRANSPORTATION					
SUPERINTENDENT OF HIGHWAYS					
Personal	A5010.1	\$52,689.00	\$53,742.00		

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Services					
Contractual	A5010.4	\$1,400.00	\$1,100.00		
Expense					
TOTAL		\$54,089.00	\$54,842.00	\$0.00	\$0.00
GARAGE					
Contractual	A5132.4	\$15,000.00	\$12,000.00		
Expense					
TOTAL		\$15,000.00	\$12,000.00	\$0.00	\$0.00
STREET LIGHTING					
Contractual	A5182.4	\$2,500.00	\$500.00	\$0.00	
Expense					
TOTAL		\$2,500.00	\$500.00	\$0.00	\$0.00
SIDEWALKS & SIGNS					
Contractual	A5410.4	\$1,000.00	\$1,000.00		
Expense					
TOTAL		\$1,000.00	\$1,000.00	\$0.00	\$0.00
TRANSPORTATION					
TOTAL		\$72,589.00	\$68,342.00	\$0.00	\$0.00
ECONOMIC ASSISTANCE & OPPORTUNITY					
VETERAN SERVICES (FLAGS)					
Contractual	A6510.4	\$1,600.00	\$1,600.00		
Expense					
TOTAL		\$1,600.00	\$1,600.00	\$0.00	\$0.00
ECONOMIC OPPORTUNITY GRANTS					
SAM Grant	A6989.5	\$75,000.00	\$0.00	\$0.00	
Bldg Repair					
Food Digester	A6989.6	\$138,100.00	\$64,000.00		
TOTAL		\$213,100.00	\$64,000.00	\$0.00	\$0.00
ECONOMIC ASSISTANCE					
TOTAL		\$214,700.00	\$65,600.00	\$0.00	\$0.00
CULTURE-RECREATION					
PARKS & PLAYGROUNDS					
Maintenance	A7110.1	\$6,400.00	\$4,000.00		

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Personal					
Equipment	A7110.2	\$8,000.00	\$4,000.00		
Contractual	A7110.4	\$7,000.00	\$7,000.00		
Expense					
TOTAL		\$21,400.00	\$15,000.00	\$0.00	\$0.00
BEAUTIFICATION - CONTRACTUAL					
Contractual	A7150.4	\$6,000.00	\$3,000.00		
Expense					
TOTAL		\$6,000.00	\$3,000.00	\$0.00	\$0.00
YOUTH PROGRAM					
Contractual	A7310.4	\$7,500.00	\$7,500.00		
Expense					
TOTAL		\$7,500.00	\$7,500.00	\$0.00	\$0.00
HISTORIAN					
Contractual	A7510.4	\$250.00	\$250.00		
Expense					
TOTAL		\$250.00	\$250.00	\$0.00	\$0.00
CULTURE-RECREATION					
TOTAL		\$35,150.00	\$25,750.00	\$0.00	\$0.00
HOME AND COMMUNITY SERVICES					
ZONING					
Contractual	A8010.4	\$23,000.00	\$18,000.00		
Expense					
TOTAL		\$23,000.00	\$18,000.00	\$0.00	\$0.00
PLANNING					
Contractual	A8020.4	\$5,000.00	\$5,000.00		
Expense					
TOTAL		\$5,000.00	\$5,000.00	\$0.00	\$0.00
REFUSE & GARBAGE					
Contractual	A8160.4	\$3,500.00	\$5,000.00		
Expense					

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TOTAL		\$3,500.00	\$5,000.00	\$0.00	\$0.00
SOLAR ENERGY					
Contractual	A8410.4	\$22,000.00	\$22,000.00		
Expense					
TOTAL		\$22,000.00	\$22,000.00	\$0.00	\$0.00
HOME & COMMUNITY SERVICE					
TOTAL		\$53,500.00	\$50,000.00	\$0.00	\$0.00
UNDISTRIBUTED					
EMPLOYEE BENEFITS					
State	A9010.8	\$32,000.00	\$32,600.00		
Retirement					
Social	A9030.8	\$17,200.00	\$17,500.00		
Security					
Medicare	A9035.8	\$4,200.00	\$4,200.00		
Disability	A9055.8	\$675.00	\$700.00		
Insurance					
EMPLOYEE BENEFITS					
TOTAL		\$54,075.00	\$55,000.00	\$0.00	\$0.00
APPROPRIATIONS & OTHER USES					
GRAND TOTAL		\$877,380.00	\$738,936.00	\$0.00	\$0.00
GENERAL FUND ESTIMATED REVENUES					
OTHER TAX ITEMS					
Payments in	A1081	\$1,800.00	\$1,800.00		
Lieu of Taxes					
Gifts and	A2705	\$15,000.00	\$15,000.00		
Donations					
Int & Penalties	A1090	\$9,000.00	\$9,000.00		
on Prop Tax					
TV Franchise	A1170	\$10,000.00	\$10,000.00		
Real Prop Tax	A1001	\$320,207.00	\$0.00		
DEPARTMENTAL INCOME					

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Marriage Fee	A1255	\$100.00	\$100.00		
Demolition of	A1570	\$4,000.00	\$2,000.00		
Unsafe Bldgs					
Zoning Fees	A2110	\$0.00	\$0.00		
Planning Fees	A2115	\$200.00	\$200.00		
TAX & ASSESSMENT					
Grants	A2210	\$213,100.00	\$108,000.00		
USE OF MONEY & PROPERTY					
Interest and	A2401	\$2,500.00	\$2,500.00		
Earnings					
Rental of	A2410	\$1,400.00	\$500.00		
Real Property					
Cell Tower	A2411	\$30,000.00	\$35,000.00		
Rent					
LICENSES & PERMITS					
Dog Licenses	A2544	\$600.00	\$1,200.00		
Bldg Permits	A2590	\$19,000.00	\$21,000.00		
FINES & FORFEITURES					
Fines and	A2610	\$11,000.00	\$12,000.00		
Forfeited Bail					
STATE AID					
Per Capita	A3001	\$51,000.00	\$41,000.00		
Mortgage Tax	A3005	\$23,000.00	\$25,000.00		
Stumpage	A3017	\$25.00	\$25.00		
Youth	A3089.1	\$2,500.00	\$7,500.00		
Interfund	A5031	\$6,000.00	\$6,000.00		
Transfer					

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ESTIMATED UNEXPENDED BALANCE					
Unexpended Balance		\$156,948.00	\$0.00	\$0.00	
ESTIMATED REVENUES					
GRAND TOTAL		\$877,380.00	\$297,825.00	\$0.00	\$0.00
TUSTEN FIRE PROTECTION DISTRICT APPROPRIATIONS					
FIRE PROTECTION DISTRICT					
Fire Preventn and Control	SF3410.0	\$237,142.00	\$238,650.00	\$0.00	
Fire Protectn Special	SF3410.4		\$0.00		
TOTAL		\$237,142.00	\$238,650.00	\$0.00	\$0.00
HIGHWAY APPROPRIATIONS - TOWNWIDE					
GENERAL REPAIRS					
Personal Services	DA5110.1	\$306,000.00	\$309,000.00		
Contractual Expense	DA5110.4	\$145,000.00	\$145,000.00		
TOTAL		\$451,000.00	\$454,000.00	\$0.00	\$0.00
IMPROVEMENTS					
Capital Outlay (CHIPS)	DA5112.2	\$119,502.00	\$119,502.00		
TOTAL		\$119,502.00	\$119,502.00	\$0.00	\$0.00
BRIDGES					
Contractual Expense	DA5120.4	\$10,000.00	\$10,000.00		
Little Lk Erie culvert rehab	DA5121.4	0	\$ 951,000.00		

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TOTAL		\$10,000.00	\$961,000.00	\$0.00	\$0.00
MACHINERY					
Machinery	DA5130.2	\$40,000.00	\$40,000.00		
Capital					
Contractual	DA5130.4	\$73,000.00	\$60,000.00		
Expense					
Fuel	DA5130.5	\$35,000.00	\$35,000.00		
Expense					
TOTAL		\$148,000.00	\$135,000.00	\$0.00	\$0.00
MISCELLANEOUS					
Contractual	DA5140.4	\$10,000.00	\$10,000.00		
Expense					
TOTAL		\$10,000.00	\$10,000.00	\$0.00	\$0.00
SNOW REMOVAL					
Contractual	DA5142.4	\$125,000.00	\$125,000.00		
Expense					
TOTAL		\$125,000.00	\$125,000.00	\$0.00	\$0.00
SERVICES FOR OTHER GOVERNMENTS (Schools, Books)					
Contractual	DA5148.4	\$100.00	\$100.00		
Expense					
TOTAL		\$100.00	\$100.00	\$0.00	\$0.00
EMPLOYEE BENEFITS					
State	DA9010.8	\$50,000.00	\$51,000.00		
Retirement					
Social	DA9030.8	\$19,200.00	\$19,600.00		
Security					
Medicare	DA9035.8	\$4,700.00	\$4,500.00		
Disability	DA9055.8	\$200.00	\$200.00		
Insurance					
Health	DA9060.8	\$100,000.00	\$102,000.00		
Insurance					
TOTAL		\$174,100.00	\$177,300.00	\$0.00	\$0.00

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INTERFUND TRANSFERS					
Transfer to	DA9901.0	\$30,020.00	\$30,020.00		
Reserve					
TOTAL		\$30,020.00	\$30,020.00	\$0.00	\$0.00
APPROPRIATIONS & OTHER USES					
TOTAL		\$1,067,722.00	\$2,011,922.00	\$0.00	\$0.00
HIGHWAY ESTIMATED REVENUES					
LOCAL SOURCES					
Real Property	DA1001	\$946,220.00	\$0.00		
Taxes					
Interest and	DA2401	\$2,000.00	\$2,000.00		
Earnings					
Interfund	DA2801	\$0.00	\$0.00		
Revenues					
Sale of	DA2665	0	\$ 30,000.00		
Equipment					
STATE AID					
State Aid	DA3501	\$119,502.00	\$90,000.00	\$0.00	
(CHIPS)					
Grant	DA3505	0	\$ 930,000.00		
(Lk Erie)					
ESTIMATED UNEXPENDED BALANCE					
Unexpended		0	0	0	0
Balance					
ESTIMATED					

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REVENUES					
GRAND TOTAL		\$1,067,722.00	\$ 1,052,000.00	\$0.00	
WATER DISTRICT APPROPRIATIONS					
ADMINISTRATION					
Unallocated	SW1910.0	\$2,500.00	\$2,500.00	\$0.00	
Insurance					
Personal	SW8310.1	\$57,500.00	\$57,500.00	\$0.00	
Services					
Overtime	SW8310.2	\$5,000.00	\$5,000.00	\$0.00	
Expense					
Contractual	SW8310.4	\$25,000.00	\$42,500.00	\$0.00	
Expense					
TOTAL		\$90,000.00	\$107,500.00	\$0.00	\$0.00
SOURCE OF SUPPLY, POWER, & PUMPING					
Contractual	SW8320.4	\$11,000.00	\$6,000.00	\$0.00	
Expense					
TOTAL		\$11,000.00	\$6,000.00	\$0.00	\$0.00
PURIFICATION					
Contractual	SW8330.4	\$4,500.00	\$3,500.00	\$0.00	
Expense					
TOTAL		\$4,500.00	\$3,500.00	\$0.00	\$0.00
TRANSMISSION & DISTRIBUTION					

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Contractual	SW8340.4	\$35,000.00	\$40,000.00	\$0.00	
Expense					
Machinery	SW8397.2	\$10,000.00	\$10,000.00	\$0.00	
Capital					
Impr-prpty	SW8397.4	0	\$ 60,000.00	\$ -	
Capital					
TOTAL		\$45,000.00	\$110,000.00	\$0.00	\$0.00
UNDISTRIBUTED					
EMPLOYEE BENEFITS					
State	SW9010.8	\$12,000.00	\$12,000.00	\$0.00	
Retirement					
Social	SW9030.8	\$4,000.00	\$4,000.00	\$0.00	
Security					
Medicare	SW9035.8	\$1,000.00	\$1,000.00	\$0.00	
Disability	SW9055.8	\$80.00	\$80.00	\$0.00	
Insurance					
Health	SW9060.8	\$25,000.00	\$25,000.00	\$0.00	
Insurance					
TOTAL		\$42,080.00	\$42,080.00	\$0.00	\$0.00
INTERFUND TRANSFERS					
Transfer to	SW9901.0	\$0.00	\$5,000.00	\$0.00	
Reserve					
Other	SW9901.9	\$3,000.00	\$3,000.00	\$0.00	
Transfers					
TOTAL		\$3,000.00	\$8,000.00	\$0.00	\$0.00
APPROPRIATIONS AND OTHER USES					
GRAND TOTAL		\$184,580.00	\$277,080.00	\$0.00	\$0.00

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WATER DISTRICT ESTIMATED REVENUES					
LOCAL SOURCES					
Real Property	SW1001.0	\$93,630.00	\$0.00	\$0.00	
Taxes					
Metered	SW2140.6	\$79,000.00	\$140,443.00	\$0.00	
Rents					
Unmetered	SW2142.6	\$0.00	\$0.00	\$0.00	
Sales					
Service	SW2144.6	\$1,200.00	\$1,200.00	\$0.00	
Charges					
Penalties	SW2148.6	\$500.00	\$500.00	\$0.00	
Interest and	SW2401.0	\$1,000.00	\$1,000.00	\$0.00	
Earnings				0	
ESTIMATED UNEXPENDED BALANCE					
Unexpended		\$20,250.00	\$0.00	\$0.00	
Balance					
ESTIMATED REVENUES					
Grand Total		\$195,580.00	\$143,143.00	\$0.00	\$0.00
SEWER DISTRICT APPROPRIATIONS					
ADMINISTRATION					
Unallocated	SS1910.0	\$3,600.00	\$4,000.00		
Insurance					
Personal	SS8110.1	\$57,500.00	\$57,500.00		
Services					
Overtime	SS8110.2	\$5,000.00	\$5,000.00		
Expense					

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Contractual	SS8110.4	\$10,000.00	\$59,500.00		
Expense					
TOTAL		\$76,100.00	\$126,000.00	\$0.00	\$0.00
SEWAGE COLLECTING SYSTEM					
Contractual	SS8120.4	\$19,000.00	\$20,000.00		
Expense					
TOTAL		\$19,000.00	\$20,000.00	\$0.00	\$0.00
SEWAGE TREATMENT & DISPOSAL					
Equipment	SS8130.2	\$13,000.00	\$9,000.00		
Contractual	SS8130.4	\$18,000.00	\$22,000.00		
Expense					
Machinery	SS8197.2	\$10,000.00	\$10,000.00		
Capital					
Improvement	SS8197.4	0	\$ 25,000.00		
Capital					
TOTAL		\$41,000.00	\$66,000.00	\$0.00	\$0.00
UNDISTRIBUTED					
EMPLOYEE BENEFITS					
State	SS9010.8	\$12,000.00	\$12,000.00		
Retirement					
Social	SS9030.8	\$4,000.00	\$4,000.00		
Security					
Medicare	SS9035.8	\$1,000.00	\$1,000.00		
Disability	SS9055.8	\$80.00	\$80.00		
Insurance					

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Health	SS9060.8	\$25,000.00	\$25,000.00		
Insurance					
TOTAL		\$42,080.00	\$42,080.00	\$0.00	\$0.00
INTERFUND TRANSFERS					
Transfer to	SS9901.0	\$24,850.00	\$5,000.00		
Reserve					
Other	SS9901.9	\$3,000.00	\$3,000.00		
Transfers					
TOTAL		\$27,850.00	\$8,000.00	\$0.00	\$0.00
APPROPRIATIONS & OTHER USES					
GRAND TOTAL		\$206,030.00	\$262,080.00	\$0.00	\$0.00
SEWER DISTRICT ESTIMATED REVENUES					
LOCAL SOURCES					
Sewer	SS2120	\$195,000.00	\$195,000.00		
Rents					
Service	SS2122	\$200.00	\$200.00		
Charges					
Penalties	SS2128	\$700.00	\$700.00		
Interest and	SS2401	\$2,000.00	\$1,500.00		
Earnings					
ESTIMATED UNEXPENDED BALANCE					

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Unexpended		\$8,130.00	\$0.00	\$0.00	
Balance					
ESTIMATED					
REVENUES					
GRAND TOTAL		\$206,030.00	\$197,400.00		\$0.00
LIGHTING DISTRICT APPROPRIATIONS					
LIGHTING DISTRICT					
Contractual	SL5182.4	\$31,600.00	\$31,600.00		
Expense					
TOTAL		\$31,600.00	\$31,600.00	\$0.00	\$0.00

III. OPEN BOARD DISCUSSION

- Discussion was held in regards to the 2021 Tentative Budget, adjustments/revisions made.
- Agenda Items for the next Regular Meeting:
 - Building Maintenance - Advertise job
 - Snow Shoveling - Hire/ Advertise job
 - Garbage Issues/Removal
 - Wayne Bank Parking Lot
 - Highway - Purchase of plow Truck \$250,000
- Preliminary Budget Public Hearing - Public Hearing must be done before the Thursday following election day, can be adjourned and recessed to a later date.

RESOLUTION #
SET 2021 BUDGET PUBLIC HEARING

Town of Tusten

Town Board Meeting

On motion of Supervisor Bernard Johnson, seconded by Deputy Supervisor Jane Luchsinger, the following resolution was,

ADOPTED 4 AYES 0 NAYS

RESOLVED, that the Tusten Town Board will hold a Public Hearing on the 2021 Preliminary Budget on Tuesday November 4, 2020 at 4:00 PM at the Tusten Town HALL & on Zoom. The Public Hearing will be adjourned and recessed to November 10, 2021 at 6:30 PM.

IV. CLOSING ITEMS

- Meeting reminders
 - November 3, 2020 Town Board Special Meeting CANCELED Due to Election Day
 - November 4, 2020 4:00PM Town Board Public Hearing
 - November 10, 2020 6:30PM Town Board Public Hearing & Regular Meeting.

- Adjournment

On motion of Deputy Supervisor Jane Luchsinger, seconded by Councilwoman Jill Padua, the Budget Workshop closed at 8:33 PM.

Respectively Submitted

Crystal Weston, Town Clerk