

TUSTEN TOWN BOARD MEETING MINUTES

**Organizational Meeting
Thursday, January 2, 2020
6:30 PM**

Supervisor Ben Johnson	Present
Councilwoman Jane Luchsinger	Present
Councilwoman Jill Padua	Present
Councilwoman Brandi Merolla	Present
Councilman Bruce Gettel	Present
Others Present: Crystal Weston, Town Clerk; Jocelyn Strumpfler, Code & Court Clerk; Nico Juarez, ACO; Kathy Michelle, ZRW Chair; Ed Jackson, Planning Board Chair; Carol Nelson, Deputy Town Clerk; and approx 10 other members from the public.	

1. Opening Items

1.1 Call Meeting to Order

Supervisor Ben Johnson called the meeting to order at 6:33 pm.

1.2 Pledge of Allegiance

2. New Business

2.1 Supervisor’s Appointments

1. Deputy Supervisor: Jane Luchsinger

2. Committees:

- o Energy Committee: Brandi Merolla
- o Grant Committee: Jane Luchsinger
- o Youth Committee: Jane Luchsinger, Jill Padua
- o Building Committee: Bruce Gettel, Jill Padua
- o Water & Sewer Committee: Ben Jane Luchsinger
- o Highway Committee: Bruce Gettel, Brandi Merolla

2.2 2020 Board Appointments

RESOLUTION #1-2020

BOARD APPOINTMENTS

On motion of Councilwoman Jane Luchsinger, seconded by Councilwoman Jill Padua, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED that the following Board Appointments are made for 2020

Budget/Fiscal Officer	Bernard R Johnson
Highway Supt	Donald Neiger
Water/Sewer Supt.	David Bunce
Court Clerk	Jocelyn Strumpfler
Bookkeeper term ending 12/31/23	Kelly Agar
Registrar of Vital Statistics	Crystal Weston
Secretary for Board of Assessment Review	Karen Valenti
C.E.O./Building Insp.	James(Jim) Crowley
Building Dept Clerk	Jocelyn Strumpfler
Zoning Board Chairman	Nico Juarez
Dog Control Officer	Nico Juarez
Dog Control Officer’s Assistant	Tammi Cutler, Fawn Schneider
UDC Representative	Susan Sullivan
UDC Alternate	Evan Padua, Dan Paparella

UDSB	UDSB Alt Rose Fredericks
Conservation Council Chairman	Kevin McClurkan
Attorney for the Town	Jeffery P. Clemente ESQ
Planning Board Chairman	Edwin Jackson
Planning/ZBA Clerk	Amy Lohmann
Youth Committee Chair	Crystal Weston
Historians	Arthur Hawker
	Barbara Buckman
Health Officer	Colin Peters
Court Bailiffs	Harold Camacho Jeffrey Richmond
Official Depositories	Catskill Hudson Bank Jeff Bank Wayne Bank
Official Paper	The River Reporter Sullivan County Democrat

2.3 Set Meeting Times & Place

RESOLUTION #2-2020

SET MEETING TIME & PLACE

On motion of Councilwoman Jane Luchsinger, seconded by Councilwoman Jill Padua, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED, that the regular meetings for the Town of Tusten will be held as follows, and that all meetings will be held in the Tusten Community Hall located at 210 Bridge Street, Narrowsburg, New York unless otherwise noted.

MEETING	DAY/MONTH	TIME
Town Board	2nd Tuesday	6:30 PM
Zoning Board	2nd Monday	7:30 PM
Planning Board	3rd Monday	7:30 PM

2.4 2020 Compensation Schedule

RESOLUTION #3-2020

COMPENSATION SCHEDULE FOR 2020

On motion of Councilwoman Jane Luchsinger, seconded by Councilwoman Jill Padua, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED, that the compensation schedule for the year 2020 be adopted as presented.

Planning Board Chairman	\$600.00 per year
Planning Board Members	\$300.00 each per year
Planning Board Clerk	\$25.00 per meeting plus \$.25 a sheet for FOIL request copies
Zoning Board Chairman	\$300.00 per year
Zoning Board Members	\$150.00 each per year
Zoning Board Clerk	\$25.00 per meeting plus \$.25 a sheet for FOIL request copies
Election Inspectors	\$10.00 each per hour
4 Town Board Members P/T	\$4,288.00 each per year
2 Justices P/T	\$11,465.00 each per year

Court Clerk P/T	\$10,481.00 per year
Court Officers P/T	\$45.00 per appearance after 2 hours, \$22.50 per hour
Supervisor P/T	\$21,253.00 per year
Budget Officer P/T	\$2,230.00 per year
Assessor P/T	\$26,800.00 per year
Grievance Board Secretary	\$250.00 once a year
3 Grievance Day Workers	\$250.00 each once a year
Town Clerk P/T	\$28,230.00 per year
Deputy Town Clerk P/T	\$15.00 per hour
Office Clerk	\$18.00 per hour as needed
Registrar of Vital Statistics	Fees Collected
Bookkeeper/Conf Secretary	\$32,760.00 per year
Building Cleaner P/T	\$16.00 per hour
Bldg/Grounds Maintenance P/T	\$18.00 per hour
Grounds snow shoveling P/T	\$15.00 per hour
Snow shoveling ice rink P/T	\$10.00 per hour
plus open/close gate/rink per day	\$5.00 per day
Animal Control P/T	\$20.00 per hour
Code Enforcement P/T	\$28,321.00 per year
Code Clerk P/T	\$8,310.00 per year
Highway Superintendent P/T	\$52,689.00 per year
3 HMEO Highway Workers	\$50,793.60 each per year
1 HMEO Highway Worker	\$47,073.60 per year
1 Deputy Highway Super	\$54,329.60 per year
W/S Superintendent	\$44,720.00 per year
W/S Operator	\$41,620.80 per year
W/S Laborer P/T	\$15.00 per hour

2.5 Establish Mileage Rate

RESOLUTION #4-2020

MILEAGE RATE

On motion of Councilwoman Jane Luchsinger, seconded by Councilwoman Jill Padua, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED, that the payment for mileage be the Standard Mileage rate of 58 cents per mile.

2.6 Authorize Facsimile Signatures

RESOLUTION #5-2020

AUTHORIZATION OF FACSIMILE SIGNATURES

On motion of Councilwoman Jane Luchsinger, seconded by Councilwoman Jill Padua, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED, that the Town Supervisor and the Highway Superintendent be hereby authorized to use a facsimile signature.

2.7 Appoint Youth Committee Members

RESOLUTION #6-2020

BOARD APPOINTMENTS

On motion of Councilwoman Jane Luchsinger, seconded by Councilwoman Jill Padua, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED That the following appointments be made to the Youth Committee at the recommendation of the Youth Committee Chair, Crystal Weston: Kelly Agar (Vice-Chair), Lauren Smith (Treasurer), Jocelyn Strumpfler (Secretary), Doreen Wyss, DeEtte Saul, Nicky Foster

2.8 Authorize the Supervisor to Pay Public Utility Bills

RESOLUTION #7-2020

PAYMENT OF PUBLIC UTILITY BILLS

On motion of Councilwoman Jane Luchsinger, seconded by Councilwoman Jill Padua, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED, that the Supervisor be authorized to pay public utility bills in accordance with terms to avoid penalties and/or take advantage of discounts.

2.9 Set Schedule for Audit of Bills

RESOLUTION #8-2020

AUDIT OF BILLS

On motion of Councilwoman Jane Luchsinger, seconded by Councilwoman Jill Padua, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED, that the following be the schedule for audit of monthly bills

1st quarter: Jane Luchsinger, Brandi Merolla

2nd quarter: Bruce Gettel, Jill Padua

3rd quarter: Jane Luchsinger, Brandi Merolla

4th quarter: Bruce Gettel, Jill Padua

2.10 Signor for Bank Accounts

RESOLUTION #9-2020

SIGNOR FOR BANK ACCOUNTS

On motion of Councilwoman Jane Luchsinger, seconded by Councilwoman Jill Padua, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED, that Supervisor Ben Johnson (Bernard R Johnson) is hereby authorized to be a signor for the Town of Tusten accounts at the Catskill Hudson Bank, and That, Carol Ropke Wingert is hereby removed as a signor from all accounts at the Catskill Hudson Bank, and That, that Jane Luchsinger continue to be a signor as Deputy Supervisor for the Town of Tusten

2.11 Town Clerk Appointment

Carol Ropke Nelson has been appointed Deputy Town Clerk & Deputy Registrar.

2.12 Appointment of BAR Member

RESOLUTION #10-2020

APPOINTMENT OF BAR MEMBER

On motion of Councilwoman Jane Luchsinger, seconded by Councilwoman Jill Padua, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED, that Susan Flora Schott is hereby appointed to the Board of Assessment Review with an unexpired term ending September 30, 2024.

2.13 Reappoint BAR Member

RESOLUTION #11-2020

REAPPOINTMENT OF BAR MEMBER

On motion of Councilwoman Jill Padua, seconded by Councilwoman Jane Luchsinger, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED, that Colin Peters is hereby reappointed to the Board of Assessment Review with an unexpired term ending September 30, 2023.

2.14 Reappoint of ZBA Member

RESOLUTION #12-2020
REAPPOINTMENT OF ZBA MEMBER

On motion of Councilwoman Jane Luchsinger, seconded by Councilwoman Brandi Merolla, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED, that Stephen J Weston is hereby reappointed to the Zoning Board of Appeals with an unexpired term ending December 31, 2024.

2.15 Reappoint Planning Board Alt Member

RESOLUTION #13-2020
BOARD APPOINTMENTS

On motion of Councilwoman Jill Padua, seconded by Councilwoman Jane Luchsinger, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED, that John Kaufman is hereby reappointed to the Planning Board as Alternate Member with an unexpired term ending December 31, 2020

2.16 Procurement Policy

RESOLUTION #14-2020
ADOPT PROCUREMENT POLICY

On motion of Councilwoman Brandi, seconded by Councilman Bruce Gettel, the following resolution was,

ADOPTED 5 AYES 0 NAYS

RESOLVED, that the Tusten Town Board hereby adopt the Procurement Policy as set.

2.17 Community Hall Bathroom

Tabled

3. Closing Items

3.1 Public Comment

Comments heard from the public.

3.2 Board Comment

No comments made.

4. Adjournment

Motion made at 6:49 pm by Supervisor Ben Johnson to close the regular meeting, seconded by Councilwoman Brandi Merolla.

Respectively Submitted,

Crystal Weston, Town Clerk