



Town of Tusten Town Board Meeting

Regular Meeting Agenda
July 14 2020
6:30 PM

OPENING ITEMS

Open Public Hearing:

Local Law no. 1 of 2020 to amend Chapter 255 of the Town Code (Vehicles and Traffic) by prohibiting parking on Bridge Street in the hamlet of Narrowsburg.

Open Public Hearing:

Local Law no 2 of 2020 to amend Chapter 115 of the Town Code (Animals) by providing enforcement remedies and for payment of shelter fees.

Call Meeting to Order

Pledge of allegiance

Correspondence

- Leslie Butler US Census re: Town Hall usage
- Aaron McIntre

Payment of Bills

June 2020 Report

Fund Acct	Ck Acct Disburse
General	\$ 26, 161.86
Highway	\$80,804.85
Water	\$7,738.37
Sewer	\$12,673.43
Light Dist	\$410.15
TOTAL	\$127,788.66

DIVISION REPORTS

Some reports have been sent to the board in advance of the meeting, therefore they are not read out loud at the meeting; copies of all reports may be obtained at the Town Clerks Office.

Highway - Monthly Report June 2020 submitted by Donald Neiger

- Used 1034.8 gal of diesel fuel 956.5 gal was for highway and 78.3 was non highway use.

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- Used 260.6 gal of gas 80.8 was highway and 179.8 was non highway use.
- Patched holes on dirt and paved roads.
- Stock piled stone for summer use.
- Mowed right of ways along roads.
- Paved parts of Schalk Rd.
- Installed dog signs around town, no parking and road name signs.
- Stock piled sand for next winter.
- Prepared Gables Rd and Schalk Rd to be paved.
- Replaced pipes on Gables road
- Repaired sidewalks on Main Street and Bridge Street.

Water & Sewer-June 2020 Monthly Report

- Koberlein pumped out 6 septic tanks at the Campgrounds. Fixed 5 broken cleanouts.
- Built doors for the tractor shed at the sewer plant.
- Shoveled sludge from sand beds #4 and #2 and partially on bed #1.
- Installed water meters at three homes and turned on water for one home.
- Replaced about 170' of landscape fabric between sand beds #3 and #4.
- Did complete tune up on Husqvarna.
- Repaired front brakes on F250.
- Installed new back up alarms on both trucks.
- Cleaned rocks and reinstalled them around the outside of the distribution boxes on sand bed #4.
- Inspected septic tanks on School St, fixing several cleanouts.
- Helped Koberlein replace a pump at the Kirk Rd pump station.
- Attended online maintenance course for Mueller hydrants and products.
- Used a torch and chlorine to control weeds in the sand beds.
- Uncovered water main valve on Oak St that was paved over.
- Installed risers for valves at 251 Bridge St for the Highway Dept who was replacing the sidewalk for us.
- Took two final water meter readings.
- Responded to 8 after hours alarms at Kirk Rd pump station caused by excessive heat.
- Fixed a broken curb valve on Bridge St.

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- Installed new computer.
- Inspected septic tanks on Erie Ave and fixed three broken cleanouts.
- Inspected septic tanks on Grove St and fixed three cleanouts.
- Completed scheduled spring hydrant flushing.
- Uncovered and extended two valves for a pressurized sewer line on Bridge St for a pump station. Koberlein replaced a bad pump.
- Replaced barrel of caustic soda at the sewer plant two times.
- Took monthly water and wastewater samples.

Building Department/ Code Enforcement - June 2020 Monthly Report

- Construction Inspections - 15
- Fire & Safety Inspections - 0
- Complaint/Violation Inspections - 0
- Certificate of Occupancy - 0
- Certificate of Compliance - 8
- Building Permits - 12
- New Homes - 0
- Accessory Building/Garage - 1
- Renovation/Alteration/Addition - 2
- Camping - 0
- Chimney/Fuel - 2
- Accessory Building Commercial - 0
- New Commercial Construction - 0
- Renovation/Alteration - Commercial Construction - 1
- Deck - 1
- Demolition Permit - 0
- Driveway Permit - 1
- Electrical - 1
- Logging Permits - 0
- Mechanical - 0
- Permit Renewals - 0
- Pool - 0
- Roof Replacement - 2
- Roof Structure - 0
- Septic Permits - 1

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- Sidewalk - 0
- Sign Permit - 0
- Solar Permit - 0
- Well - 0
- Flood Plain Permit - 0
- C/O and violation search - 8
- Dangerous and Unsafe Building - 0
- Complaints Received - 0
- Complaints Closed - 0
- Violations Issued - 0
- Violations Corrected - 0
- Previous Violations Closed/Corrected - 0
- Stop Work - 0

Monies collected by this office from June 1, 2020 to June 30, 2020 are \$2,693.00. Building Inspector and Clerk attended webinar on June 16, 2020 on 2020 Fire Code of New York State - Electrical Energy Storage Systems.

Respectfully,
Jim P Crowley, Building Inspector
JPC/js

Assessor-Monthly report for June 2020 submitted by Sole Assessor Ken Baim

In June the Grievance Board of Assessment Review finished their adjudication of the cases presented on Grievance Day. There were no reductions granted. As we had grievance complaints from a tax reduction service this year, Small Claims Assessment Reviews are expected to be received during July. An assessment of \$1 ,000 was requested on these complaints which was denied. The SCAR hearing is the next step that normally will be taken. Preparation for these hearings will take many hours of work to be prepared for the hearing.

I did not attend the Sullivan County Assessor's Association meeting in June nor the luncheon for Ed Homenick's retirement as Director of Real Property. From the Sullivan County Democrat article, it appears that Real Property Tax department will be blended into the Sullivan County Treasurer's office. Many of the Real Property employees are furloughed at this time and the Deputy

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Treasurer is spending time in the real property tax office. So far those left seem to be doing a good job of keeping the office running.

Normal office calls have been directed to my home phone number and seem to be somewhat elevated during later June. Deed processing is gaining momentum as some closings have recently occurred.

Upper Delaware Council- Monthly Report -submitted by Tusten UDC Representative Susan Sullivan

National Park Service

Darren Boch attended the meeting. He is the Acting Superintendent and will be overseeing the River Corridor until October of this year. Jennifer Claster, NPS Land Use specialist is moving on to another position. It is unlikely her position will be filled before Darren's tour here is over.

Upper Delaware Council

The Council has been fortunate to fill our vacant position for Resource and Land Use Specialist, with an excellent candidate who has accepted the job, and will, therefore, overlap and be able to meet with Jennifer before she leaves. Look for a press release on who we were lucky enough to have join us.

Tom Dent is now the Representative from the Town of Delaware. and Harold Roeder is the Alternate Rep.

Ongoing topics

Grants TAG grants Project completions for 2020 deadline is 8/28/2020, and the same date is when applications for 2021 TAG grants are due.

Proposed **Amendment to LWUG to add Utility Scale Solar...** Responses received so far include Town of Delaware, who passed a resolution in favor of the addition of this land use to the LWUG, and the Town of Fremont, also in favor. Town of Fremont favors the proposal made by Tom Shepstone, as the means of making this addition. Responses were requested by 8/3. Again, this a non-binding straw poll.

Ten Mile River Access Launch Designation

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Andy Boyar articulated the many reasons why the NPS unilateral decision to prohibit trailer boat launching from this access was inappropriate. the WURM committee will continue to pursue this topic. My hope is that they will issue a letter to NPS making Andy's statement official. Possibly Evan has more information on this issue.

Upcoming events and cancellations

UDC's Annual Awards Banquet has been canceled There was discussion of an online event, and it is hoped there will be a live event in April, 2021 where this group of honorees will be recognized.

UDC's Five Year Strategic Planning Retreat is now being planned for late September or early October. Buck Moorehead is still the facilitator. Outdoor locations are being looked at. I suggested the Narrowsburg Union, because it has large spaces, great internet, etc.

UDC meeting 8/6 Monthly meeting will begin with a presentation on **Japanese Knotweed Study** by NPS

Energy Committee - report submitted by Councilwoman Brandi Merolla

Tusten Energy Committee Report July 2020

July 1, 2020 meeting

Attendees: Star Hesse, Naomi Holoch, Coryanne Mansell, Brandi Merolla, Jennifer Porter, Scott Porter

Project Title:

Town of Tusten HORSE Microdigester, Model AD25 and Food Rescue Program

TIMELINE/REPORTING

Hopeful to have ribbon cutting in mid-September 2020; still waiting on final HORSE delivery date.

First reimbursement from DEC should be in soon.

Submitting Second Quarter Reporting Requirements by July 4th to DEC.

Need to issue first payment to CET for reimbursement.

OPERATIONS

Going with simplified operations plan based on Hudson, NY HORSE experience; will set HORSE on railroad ties in the designated gravel area at Town Barn, no concrete pad, no exterior structure.

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Requesting possible additional insulation from Seattle manufacturer Impact Bio-energy.

Town will get quotes for the minor electrical work that needs to be done.

OUTREACH

CET to start outreach to restaurants and food donation organizations the week of July 20th to schedule Virtual Q&A and/or site visits, if needed, for early-mid August.

CET will plan for secondary site visits (or follow up conversations) shortly after the launch of the program as well.

Local project team will support drop off of buckets with stickers and flyers.

FARMERS MARKET

Spot at market secured, and team has finalized and ordered residential and business flyers as well as a banner.

Project team will support staffing of the weekly booth 10am-1pm starting in mid-August to generate interest with collection of resident materials at the market only once the HORSE is operational (estimated late September).

PROBIOTIC PLANT FOOD

Project team continues to develop markets for probiotic plant food

Dan assisting with the research proposal at Cornell Cooperative Extension.

Project team is following up with farms potentially interested.

Soft Plastic collection to date 4,131 pounds. Weis Market resumes recycling program for TREX.

LED Streetlights update

On July 10 Brandi spoke with NYPA rep Chuck Hermann about time leading up to LED installation.

NYPA now finishing up the contract with Tusten.

They sign it, our town lawyer reviews it, Ben signs it. We then get in a Sullivan County queue.

NYPA schedules a construction kick-off meeting to confirm all specific features for Tusten's LED streetlights.

NYPA then orders our materials. In 8-12 weeks materials are delivered from Philips. Then installation will take 1 week with 1 installer.

Brandi Merolla

Town Chairwoman/Chair TEC

July 7, 2020

Zoning Re-Write Committee

No report submitted

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Grants

PUBLIC COMMENT

10 minutes will be given for public comment. Please keep your comments directed to the board, comments should pertain to agenda items only. All other comments or questions may be taken up with individual board members after the meeting or at another time.

MEETING BUSINESS

1. Local Law no 1 of 2020 to amend Chapter 255 of the Town Code (Vehicles and Traffic) by prohibiting parking on Bridge Street in the hamlet of Narrowsburg.
2. Short EAF part 2 for Local Law no 2 of 2020 to amend Chapter 115 of the Town Code (Animals) by providing enforcement remedies and for payment of shelter fees.
3. Authorize Supervisor to contract with Glenn Smith Engineers
4. Evergreen Lane
5. Authorize Water & Sewer Interim Superintendent to purchase land fabric
6. Authorize Water & Sewer Interim Superintendent to purchase control panel for Heron pump station Main St.
7. Re-activate Conservation Advisory Council
8. TAG for theatre
9. Narrowsburg Water District Improvement Project
 - a. Commence SEQRA
 - b. Seek & retain bond council
 - c. Review & accept map, plan & report from Delaware Engineering

PUBLIC COMMENT

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CLOSING ITEMS

Board Comment

Adjournment