



# TUPELO REGULAR CITY COUNCIL MEETING

JANUARY 7, 2025 AT 6:00 PM  
COUNCIL CHAMBERS | CITY HALL

## AGENDA

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**INVOCATION:** COUNCIL MEMBER LYNN BRYAN

**PLEDGE OF ALLEGIANCE:** COUNCIL MEMBER NETTIE DAVIS

**CALL TO ORDER:** COUNCIL PRESIDENT NETTIE DAVIS

### **CONFIRMATION OR AMENDMENT TO THE AGENDA AND AGENDA ORDER**

### **PROCLAMATIONS, RECOGNITIONS AND REPORTS AGENDA**

PROCLAMATIONS

RECOGNITION GIRL/BOY SCOUTS

EMPLOYEE RECOGNITION

PUBLIC RECOGNITION

MAYOR'S REMARKS

(CLOSE REGULAR MEETING OPEN PUBLIC AGENDA)

### **PUBLIC AGENDA**

PUBLIC HEARINGS

APPEALS

CITIZEN HEARING

(CLOSE PUBLIC AGENDA AND OPEN REGULAR SESSION)

### **ACTION AGENDA**

## **ROUTINE AGENDA**

- [1.](#) IN THE MATTER OF APPROVAL OF MINUTES OF DECEMBER 17, 2025 REGULAR MEETING AND DECEMBER 26, 2024 SPECIAL MEETING
- [2.](#) IN THE MATTER OF BILL PAY **KH**  
  
NETTIE DAVIS  
BUDDY PALMER  
ROSIE JONES
- [3.](#) IN THE MATTER OF ADVERTISING AND PROMOTIONAL ITEMS **KH**
- [4.](#) IN THE MATTER OF SURPLUS OF COMPUTER AND ELECTRONIC EQUIPMENT TO BE DESTROYED **JQ**
- [5.](#) IN THE MATTER OF AWARD OF BID #2024-068PD – 7 DODGE CHARGER POLICE VEHICLES **JQ**
- [6.](#) IN THE MATTER OF AWARD OF BID #2024-060PR FOR VETERANS PARKS PLAYGROUND **AF**
- [7.](#) IN THE MATTER OF BAD DEBT WRITE-OFF JULY 2023 – DECEMBER 2023 **JT**
- [8.](#) IN THE MATTER OF APPROVAL OF THE TRAFFIC COMMITTEE MINUTES OF DECEMBER 12, 2024 **JT**

**(CLOSE REGULAR SESSION)**

## **STUDY AGENDA**

- [S1.](#) IN THE MATTER OF DEVELOPMENT CODE AMENDMENTS TA-23-01 **BL**

## **EXECUTIVE SESSION**

## **ADJOURNMENT**



## AGENDA REQUEST

**TO:** Mayor and City Council

**FROM:** Missy Shelton, Council Clerk

**DATE** December 30, 2024

**SUBJECT:** IN THE MATTER OF APPROVAL OF MINUTES OF DECEMBER 17, 2025  
REGULAR MEETING AND DECEMBER 26, 2024 SPECIAL MEETING

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**Request:**

For your review and approval pending legal review.

**REGULAR CITY COUNCIL MEETING**  
**MUNICIPAL MINUTES CITY OF TUPELO**  
**STATE OF MISSISSIPPI**  
**DECEMBER 17, 2024**

The Tupelo City Council held its regular meeting in the Council Chambers in the City Hall building on Tuesday, November 19, 2024, at 6:00 p.m. The following Council Members attended: Chad Mims, Lynn Bryan, Travis Beard, Nettie Davis, Buddy Palmer and Rosie Jones; Ben Logan, City Attorney and Missy Shelton, Clerk of the Council. Council Member Janet Gaston was absent. Council Member Chad Mims gave the prayer, and Council Member Travis Beard led the pledge of allegiance.

**CONFIRMATION OR AMENDMENT TO THE AGENDA AND AGENDA ORDER**

Council Member Palmer moved, seconded by Council Member Gaston, to approve the agenda and agenda order, as presented. Of those present, the vote was unanimous in favor.

**PUBLIC RECOGNITION**

Council Member Palmer asked that everyone remember Janet and John Gaston in their prayers.

Council member Beard said he is very thankful for all the hard work done by the Department Heads and wished them all a Merry Christmas.

Council Member Davis commended MSU for the big crowd that attended the basketball in the Cadence Bank Coliseum last weekend.

**MAYOR'S REMARKS**

Mayor Jordan recognized Boy Scout Cooper Jones who is currently working on his Eagle Award. He wished everyone a Merry Christmas and said he is looking forward to a successful New Year's Eve celebration.

**IN THE MATTER OF PUBLIC HEARING FOR LOT MOWING**

No one appeared to address the properties on the final lot-mowing list.

**CITIZEN HEARING**

Anthony Waddell addressed the Council concerning his property located at 811 West Jackson Street.  
APPENDIX A

**IN THE MATTER OF APPROVAL OF MINUTES OF DECEMBER 3, 2024 COUNCIL MEETING**

Council Member Palmer moved, seconded by Council Member Mims, to approve the minutes of the regular meeting of the City Council held on December 3, 2024. Of those present, the vote was unanimous in favor.

### **IN THE MATTER OF BILL PAY**

Council Members Beard, Bryan and Palmer reviewed bills at 4:30 p.m. Council Member Palmer moved, seconded by Council Member Bryan, to approve the payment of the checks, bills, claims and utility adjustments. Of those present, the vote was unanimous in favor. APPENDIX B

### **IN THE MATTER OF ADVERTISING AND PROMOTIONAL ITEMS**

Council Member Bryan moved, seconded by Council Member Mims, to approve the advertising and promotional items, as presented. Of those present, the vote was unanimous in favor. APPENDIX C

### **IN THE MATTER OF BUDGET AMENDMENT #3 FOR FY 2025**

Council Member Beard moved, seconded by Council Member Gaston, to approve Budget Amendment #3 for fiscal year 2025. Of those present, the vote was unanimous in favor. APPENDIX D

### **IN THE MATTER OF AWARD OF RFP 2024-067BA – MANAGED DETECTION AND RESPONSE**

The City of Tupelo received request for proposals, #2024-067BA - Managed Detection and Response. After an evaluation based on the factors set forth in the proposal solicitation, CFO Kim Hanna advised the Council that the selection committee evaluated Arctic Wolf as the best qualified proposal, and recommended they be awarded the RFP. Council Member Bryan moved, seconded by Council Member Palmer to approve the request. Of those present, the vote was unanimous in favor. APPENDIX E

### **IN THE MATTER OF APPROVAL OF AN AGREEMENT BETWEEN THE DEPARTMENT OF JUSTICE COPS OFFICE AND THE CITY OF TUPELO AND TO AUTHORIZE THE MAYOR TO SIGN SAID AGREEMENT – TECHNOLOGY AND EQUIPMENT GRANT**

Council Member Beard moved, seconded by Council Member Bryan, to approve an agreement between the Department of Justice COPS office and the City of Tupelo and to authorize the Mayor to sign said agreement for the technology and equipment grant. Of those present, the vote was unanimous in favor. APPENDIX F

### **IN THE MATTER OF LOT MOWING**

Council Member Beard moved, seconded by Council Member Bryan, to adjudicate the properties on the final lot mowing list as menaces to the public health, safety and welfare of the community and in need of cleaning and to approve cleaning in accordance with Mississippi Code Annotated Sec. 21-19-11. Of those present, the vote was unanimous in favor. APPENDIX G

**IN THE MATTER OF REVIEW AND APPROVE LIENS FOR LOT MOWING**

Council Member Beard moved, seconded by Council Member Palmer, to approve a Resolution Adjudicating Cost and Assessing Lien Against Real Property associated with property cleanups under Miss. Code Ann. 21-19-11(1972 as amended) for the following properties:

<b><u>ADDRESS</u></b>	<b><u>PARCEL</u></b>	<b><u>LIEN AMOUNT</u></b>
2672 Arlington St	077E-26-183-00	\$300.00
2821 Mattox St	114S-18-013-00	\$500.00
1108 Marquette St	077G-25-112-00	\$300.00
3531 Landsdale Dr	075R-22-053-00	\$300.00
East Elizabeth St	089Q-32-011-00	\$300.00

Of those present, the vote was unanimous in favor. APPENDIX H

**IN THE MATTER OF MATERIAL DONATION OF RAILROAD CROSSTIES FOR NORTH MS LAW ENFORCEMENT TRAINING CENTER**

Council Member Bryan moved, seconded by Council Member Beard, to accept the donation of railroad crossties from Akers Railroad Holdings, LLC. These crossties are for improvements at the firing range of the North MS Law Enforcement Training Center. Of those present, the vote was unanimous in favor. APPENDIX I

**IN THE MATTER OF ACCEPTING A DONATION OF ONE POLE CAMERA FROM TRANSPORT TRAILER SERVICE INC. FOR THE USE OF TUPELO POLICE DEPARTMENT**

Council Member Bryan moved, seconded by Council Member Mims, to approve the donation of a pole camera from Transport Trailer Service Inc. This camera is for the intersection of South Green Street and Crossover Road. Serial number for the item is #F97184339. Of those present, the vote was unanimous in favor. APPENDIX J

**IN THE MATTER OF APPROVAL OF MAJOR THOROUGHFARE COMMITTEE MEETING MINUTES OCTOBER 14, 2024**

Council Member Palmer moved, seconded by Council Member Beard, to approve the October 14, 2024, minutes of the Major Thoroughfare Committee meeting. Of those present, the vote was unanimous in favor. APPENDIX K

**IN THE MATTER OF APPROVAL OF MAJOR THOROUGHFARE COMMITTEE MEETING MINUTES NOVEMBER 18, 2024**

Council Member Beard moved, seconded by Council Member Mims, to approve the November 18, 2024, minutes of the Major Thoroughfare Committee meeting. Of those present, the vote was unanimous in favor. APPENDIX L

**IN THE MATTER OF CHANGE ORDER #1 FOR BID 2024-007PW – MCCULLOUGH BLVD IMPROVEMENTS**

Council Member Beard moved, seconded by Council Member Palmer, to approve change order #1 for Bid 2024-007PW – McCullough Blvd Improvements. This change order increases the original contract price by \$225,725.98 for a total of \$612,764.98. Of those present, the vote was unanimous in favor. APPENDIX M

**IN THE MATTER OF BID 2024-059PW AWARD APPROVAL CAST-IN-PLACE PIPE IMPROVEMENTS**

The City advertised and accepted bids for Bid #2059-PW – Cast-in-Place Pipe Improvements. The City received three bids. Council Member Palmer moved, seconded by Council Member Mims, to accept the lowest and best bid received from Anding Construction Services LLC for \$298,926.00. Of those present, the vote was unanimous in favor. APPENDIX N

**IN THE MATTER OF CONTRACT APPROVAL BID 2024-059PW CURED-IN-PLACE PIPE IMPROVEMENTS**

Council Member Palmer moved, seconded by Council Member Bryan, to approve the contract for Bid 2024-059PW – Cured-in-Place Pipe Improvements with Anding Construction Services LLC for \$298,926.00. Of those present, the vote was unanimous in favor. APPENDIX O

**IN THE MATTER OF BID AWARD APPROVAL PEMBERTON AVE DRAINAGE IMPROVEMENTS BID NO. 2024-066PW**

The City advertised and accepted bids for Bid #2066-PW – Pemberton Avenue Drainage Improvements. The City received four bids. Council Member Beard moved, seconded by Council Member Mims, to accept the lowest and best bid received from Townes Construction Co. for \$198,109.00. Of those present, the vote was unanimous in favor. APPENDIX P

**IN THE MATTER OF CONTRACT APPROVAL BID NO. 2024-066PW PEMBERTON AVE DRAINAGE IMPROVEMENTS**

Council Member Palmer moved, seconded by Council Member Bryan, to approve the contract for Bid 2024-066PW – Pemberton Avenue Drainage Improvements with Townes Construction Co. for \$198,109.00. Of those present, the vote was unanimous in favor. APPENDIX Q

**IN THE MATTER OF TUPELO SPORTS COUNCIL CONTRACT APPROVAL**

Council Member Beard moved, seconded by Council Member Palmer, to approve the annual Tupelo Sports Council contracts, as listed below:

Tupelo Pickle ball  
Veterans Council  
Tupelo Disc Golf

Friends of the Park  
Tupelo Skate Park  
Northeast MS Umpire

Tupelo Therapeutic Recreation  
 Tupelo Aquatic Group  
 Tupelo Tennis  
 Tupelo Baseball

Tupelo Fourth of July Celebration  
 Tupelo Youth Soccer  
 Tupelo Softball  
 Tupelo City Museum

Of those present, the vote was unanimous in favor. APPENDIX R

**IN THE MATTER OF REJECTION OF BID 2024-061PR - TUPELO AQUATIC CENTER  
 POOL LINER REPLACEMENT**

Council Member Beard moved, seconded by Council Member Bryan, to reject Bid # 2024-061PR. The bid only received one bid, which did not meet specifications. Of those present, the vote was unanimous in favor. APPENDIX S

**IN THE MATTER OF AN EMERGENCY PURCHASE OF ONE (1) 1500 kVA 3-PHASE  
 PADMOUNT TRANSFORMER**

Council Member Palmer moved, seconded by Council Member Beard, to approve an Order Authorizing Emergency Purchase of One 1500 kVA Three Phase Padmount Transformer pursuant to Miss. Code Anno. § 31-7-13 (k), from Arkansas Electric for \$59,350.00. Of those present, the vote was unanimous in favor. APPENDIX S

**IN THE MATTER OF REQUEST TO REJECT BID # 2024-063WL – SOURCES OF SUPPLY  
 (12 MONTH SUPPLY BID)**

Council Member Palmer moved, seconded by Council Member Beard, to reject Bid # 2024-063WL – Sources of Supply (12-month supply) due to failure of advertisement, as required by state law. Of those present, the vote was unanimous in favor. APPENDIX T

**IN THE MATTER OF REQUEST TO REJECT BID # 2024-064WL – WATER MATERIALS (6  
 MONTH SUPPLY BID)**

Council Member Beard moved, seconded by Council Member Jones, to reject Bid # 2024-064WL – Water Materials of Supply (6-month supply) due to failure of advertisement, as required by state law. Of those present, the vote was unanimous in favor. APPENDIX U

**IN THE MATTER OF AWARD OF BID # 2024-062WL – COLONIAL ESTATES LIFT  
 STATION REHABILITATION**

The City advertised and accepted bids for Bid #2069-WL – Colonial Estates Lift Station Rehabilitation. Two bidders responded. Council Member Palmer moved, seconded by Council Member Beard, to accept the lowest and best bid received from Paul Smithey Construction Company, Inc. for \$504,560.81. Of those present, the vote was unanimous in favor. APPENDIX V

**IN THE MATTER OF RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE  
 CITY OF TUPELO, MISSISSIPPI APPROVING THE FORM OF AND AUTHORIZING THE  
 EXECUTION AND DELIVERY OF A DEVELOPMENT AND REIMBURSEMENT  
 AGREEMENT BETWEEN THE CITY OF TUPELO, MISSISSIPPI, LEE COUNTY,**



**MISSISSIPPI AND TARGET CORPORATION; AND FOR RELATED PURPOSES (tabled at 12-3-2024 meeting)**

Council Member Bryan moved, seconded by Council Member Palmer, to remove this item from the table. Of those present, the vote was unanimous in favor.

Council Member Beard moved, seconded by Council Member Palmer to approve the “Resolution of the Mayor and City Council of the City of Tupelo, Mississippi Approving the Form of and Authorizing the Execution and Delivery of a Development and Reimbursement Agreement between the City of Tupelo, Mississippi, Lee County, Mississippi and Target Corporation; and for Related Purposes”. Of those present, the vote was unanimous in favor. APPENDIX W

**IN THE MATTER OF DEVELOPMENT CODE AMENDMENTS TA-23-01**

This item will stay on the study agenda.

**EXECUTIVE SESSION**

Council Member Palmer moved, seconded by Council Member Jones, to determine the need for an executive session. Attorney Ben Logan said the session is for economic development under Miss. Code Anno. 25-41-7(a) (1972 as amended). Of those present, the vote was unanimous in favor.

Council Member Palmer moved, seconded by Council Member Mims, to close the regular session and enter executive session for economic development under Miss. Code Anno. 25-41-7(a) (1972 as amended) at 6:32 p.m. Of those present, the vote was unanimous in favor. At this time, those attending the Executive Session moved to Conference Room B on the first floor of City Hall.

After discussion in executive session, Council Member Palmer moved, seconded by Council Member Bryan to return to the regular meeting at 6:41 p.m. Of those present, the vote was unanimous in favor.

**IN THE MATTER OF AN ORDER APPROVING ENGINEERING CONTRACT WITH COOK COGGIN ENGINEERS (CCE) FOR ENGINEERING SERVICES ASSOCIATED WITH ECONOMIC DEVELOPMENT PROJECT AND AUTHORIZING MAYOR AND CITY CLERK/CHIEF FINANCIAL OFFICER TO EXECUTE CONTRACT**

Council Member Palmer moved, seconded by Council Member Bryan, to approve an “Order Approving Engineering Contract with Cook Coggin Engineers (CCE) for Engineering Services Associated with Economic Development Project and Authorizing Mayor and City Clerk/Chief Financial Officer to Execute Contract”. Of those present, the vote was unanimous in favor. APPENDIX X

**ADJOURNMENT**

There being no further business to come before the City Council, at this time, Council Member Palmer moved, seconded by Council Member Mims, to adjourn the meeting. This the 17<sup>th</sup> day of December, 2024.

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Nettie Davis, Council President

ATTEST:

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Missy Shelton, Council Clerk

APPROVED

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Todd Jordan, Mayor

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Date

# **CITY COUNCIL SPECIAL CALLED MEETING**

## **MUNICIPAL MINUTES CITY OF TUPELO**

### **STATE OF MISSISSIPPI**

**DECEMBER 26, 2024**

The Tupelo City Council held a special called meeting in the Council Chambers in the City Hall building on Thursday, December 26, 2024, at 1:00 p.m. The following Council Members attended: Chad Mims, Travis Beard, Nettie Davis, and Janet Gaston; Ben Logan, City Attorney and Missy Shelton, Clerk of the Council. Council Members Lynn Bryan, Buddy Palmer and Rosie Jones were absent. Council Member Travis Beard gave the prayer.

Council President Nettie Davis called the meeting to order at 1:00 p.m.

### **IN THE MATTER OF BILL PAY**

Council Members Beard and Davis reviewed bills at 1:30 p.m. Council Member Beard moved, seconded by Council Member Gaston, to approve the payment of the checks, bills, claims and utility adjustments. Of those present, the vote was unanimous in favor. APPENDIX A

### **IN THE MATTER OF CONTRACT APPROVAL OF ARCTIC WOLF FOR MANAGED DETECTION AND RESPONSE SERVICES UNDER RFP 2024-067BA**

Council Member Beard moved, seconded by Council Member Mims, to approve a contract with Arctic Wolf for Managed Detection and Response services under RFP 2024-067BA. Of those present, the vote was unanimous in favor. APPENDIX B

### **IN THE MATTER OF APPROVAL OF THE PURCHASE OF THE OPENGOV SOFTWARE AND RELATED SERVICES FROM SHI INTERNATIONAL CORP. AND TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT IN ACCORDANCE THEREWITH**

Council Member Mims moved, seconded by Council Member Gaston, to approve an “Order Entering into the Purchase of Cloud Based Software and Services from Open Gov through Value Added Retailer SHI and Authorizing Mayor and City Clerk to Sign Any and All Documents”. Of those present, the vote was unanimous in favor. APPENDIX C

### **IN THE MATTER OF APPROVAL OF THE END USER LICENSE AGREEMENT BETWEEN THE CITY OF TUPELO AND OPENGOV, INC.**

Council Member Beard moved, seconded by Council Member Gaston, to approve the end user license agreement between the City of Tupelo and Open Gov. Inc. Of those present, the vote was unanimous in favor. APPENDIX D

### **IN THE MATTER OF FINAL CLOSEOUT CHANGE ORDER F1 APPROVAL HOLLY HILL DRAINAGE IMPROVEMENTS ARPA BID 2024-022PW**

Council Member Gaston moved, seconded by Council Member Mims, to approve change order F1 for ARPA Bid 2024-022PW – Holly Hill Drainage Improvements. The change order will decrease the

contract amount by \$46,792 making to final contract amount #237,665.50. Of those present, the vote was unanimous in favor. APPENDIX E

**IN THE MATTER OF CHANGE ORDER #1 FOR DOT COOPER KELLY BUILDING RENOVATION FOR BID#2024-053PR**

Council Member Beard moved, seconded by Council Member Mims, to approve change order #1 for bid # 20214-053PR – Dot Cooper Kelly Building Renovation. The change order will increase the contract amount by \$12,884.00 making the total contract \$830,384.00. Of those present, the vote was unanimous in favor. APPENDIX F

**IN THE MATTER OF AN ORDER APPROVING CERTAIN CONTRACTS FOR THE OBLIGATION OF GRANT FUNDS AWARDED TO THE TUPELO CONVENTION AND VISITORS BUREAU AS A PART OF THE DESTINATION MARKETING ORGANIZATION GRANT PROGRAM ADMINISTERED BY THE MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION, AND FOR RELATED PURPOSES**

Council Member Gaston moved, seconded by Council Member Beard, to approve an ‘Order Approving Certain Contracts for the Obligation of Grant Funds Awarded to the Tupelo Convention and Visitors Bureau as a Part of the Destination Marketing Organization Grant program Administered by the Mississippi Department of Finance and Administration and for Related Purposes’. Of those present, the vote was unanimous in favor. APPENDIX G

**IN THE MATTER OF REJECTION OF ALL RESPONSES TO THE REQUEST FOR QUOTES FOR OUT-OF-HOME ADVERTISING MEDIA SPECIALIST, TOURISM INDUSTRY RECOVERY II, DUE TO THE NATURE OF THE SERVICES REQUESTED NO LONGER BEING REQUIRED**

The Convention and Visitors Bureau received RFQs for Out-Of-Home Advertising Media Specialist, Tourism Industry Recovery II. Council Member Beard moved, seconded by Council Member Mims, to reject all responses due to the nature of the services requested is no longer required. Of those present, the vote was unanimous in favor. APPENDIX H

**ADJOURNMENT**

There being no further business to come before the Council at this time, Council Member Beard moved, seconded by Council Member Gaston, to adjourn the meeting at 1:15 p.m. This the 26<sup>th</sup> day of December, 2024.

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Nettie Davis, Council President

ATTEST:

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Missy Shelton, Council Clerk

APPROVED

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Todd Jordan, Mayor

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Date



## AGENDA REQUEST

**TO:** Mayor and City Council  
**FROM:** Kim Hanna, City Clerk/CFO  
**DATE** December 30, 2024  
**SUBJECT:** IN THE MATTER OF BILL PAY **KH**

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**Request:**

For your review and approval



## AGENDA REQUEST

**TO:** Mayor and City Council

**FROM:** Kim Hanna, CFO

**DATE** January 7, 2025

**SUBJECT:** IN THE MATTER OF ADVERTISING AND PROMOTIONAL ITEMS **KH**

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**Request:**

There are no items for approval at this time.

**ITEMS:**

None



## AGENDA REQUEST

**TO:** Mayor and City Council

**FROM:** John Quaka, Chief

**DATE:** December 17, 2024

**SUBJECT:** IN THE MATTER OF SURPLUSING COMPUTER AND ELECTRONIC EQUIPMENT TO BE DESTROYED **JQ**

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**Request:**

Please accept this letter of request to surplus the below attached assets to be destroyed. Each item is dated, damaged, and no longer providing any service to the City of Tupelo.

Dell Optiplex 3020	Asset # 16125
Lenovo Computer Tower	Asset # 15248
HP Computer Tower	Asset # 15074
Lenovo Computer Tower	Asset # 16876
Custom Tower	Asset # 16060
Lenovo Computer	Asset #14048
Panasonic Tough Book	Asset #14494
HP Computer	Asset #15070
Lenovo Computer	Asset # 14796
Lenovo Computer	Asset # 16694
Lenovo Computer	Asset # 16695
IBM Monitor	Asset # 10213
Canon EOS Camera	Asset # 12876
Microsoft Surface Pro	Asset # 16560
Microsoft Surface Pro	Asset # 16561
Microsoft Surface Pro	Asset # 16571
Apple Ipad	Asset # 15170
ASUS Computer	Asset # 15763
HP Computer	Asset # 14968
Stalker Hand Radar	Asset # 05291
HP 6978 Printer	S/N: TH17J6N1PB
HP 6968 Printer	S/N: TH77H1N159





## AGENDA REQUEST

**TO:** Mayor and City Council

**FROM:** John Quaka, Chief

**DATE** December 27, 2024

**SUBJECT:** IN THE MATTER OF ACCEPTING BID #2024-068PD – 7 DODGE  
CHARGER POLICE VEHICLES JQ

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**Request:**

Please accept this letter of request to accept Bid # 2024-068PD from Jim Shorkey Auto Group. Jim Shorkey Auto Group placed a bid to supply seven (7) New 2023 Dodge Charger (PPV's) meeting the specifications and requirements supplied in the reverse auction. It has also been acknowledged to meet the delivery requirements for these vehicles. This bid in the amount of \$257,796.00 was the only bid placed during this auction. All supporting documents are attached.

## REVERSE AUCTION

Starting Bid Amount: \$0.00  
Current Winning Bid Amount: \$257,796.00

Time to auction end:  
Expired



ShorkeyPolice1 > 12/20/2024 10:00:54 am => \$257,796.00

## UPDATE/ADDENDUM HISTORY

All updates/changes are listed below:

**FORM A**Submission Cover Letter for  
Unpriced Technical Proposals**SEVEN (7) NEW DODGE CHARGER PPV (V8 RWD)  
FOR TUPELO POLICE DEPARTMENT****Bid # 2024-068PD**

The undersigned proposes to provide equipment as per the specifications provided by the City of Tupelo and the subsequent proposal from the bidder named below:

If, after reviewing all vendor submissions, the City of Tupelo decides to invite

Jim Sharkey Auto Group (your company name) to submit priced bids, we agree to participate in the reverse auction, which will take place on **December 20, 2024, at 10:00 AM**. We understand that detailed instructions regarding the reverse auction process will be emailed to all approved vendors.

It is understood that we have only one opportunity to submit an unpriced technical proposal. We affirm that we have read and understood this request for unpriced technical proposals and understand that Phase Two must be completed before the items are awarded. We understand that any missing information or documents required by the BID may be cause for rejection of the proposal.

We acknowledge that the City of Tupelo has the sole discretion and authority to determine whether our proposed commodity meets the specifications issued and if it will meet the requirements and needs of the City of Tupelo. We understand that the City of Tupelo may or may not invite our participation in Phase Two (REVERSE AUCTION – Priced Bids) of this procurement.

If we are invited by the City of Tupelo to participate in Phase Two (REVERSE AUCTION – Priced Bids) of this procurement, the invitation should be directed to:

Printed Name James (Jed) Michael

Title Director of Sales

Company Name Jim Sharkey Auto Group

Email JedMichael@jimsharkey.com

Phone 412-400-8278

\*FORM B\*

**SPECIFICATION RESPONSE FORM**

**SEVEN (7) NEW DODGE CHARGER PPV (V8 RWD)  
FOR TUPELO POLICE DEPARTMENT**

**Bid # 2024-068PD**

The undersigned proposes to furnish **SEVEN (7) NEW DODGE CHARGER PPV (V8 RWD)** for the Tupelo Police Department, which meet the specifications provided. The undersigned certifies that the minimum specifications, terms, and conditions contained in this BID have been considered and understood. By submitting a response, I/We do certify that the commodities offered do meet the specifications contained in this Invitation to Bid.

Please check '✓' each line item – confirming specifications listed will be met.

SEVEN (7) NEW DODGE CHARGER PPV (V8 RWD)				
ITEM	MINIMUM SPECIFICATIONS <i>Specifications modeled after DODGE CHARGER PPV V8</i>	ACKNOWLEDGE		VARIANCE
		YES	NO	
1.1	ENGINE: 5.7L V8 HEMI MDS VVT COLOR: BLACK	✓		
1.2	DRIVETRAIN: REAR WHEEL DRIVE	✓		
1.3	<b><u>FUNCTIONAL SAFETY FEATURES</u></b> ADVANCED MULTI STAGE FRONT AIRBAGS SUPPLEMENTAL FRONT SEAT MOUNTED SIDE AIR BAGS SUPPLEMENTAL SIDE CURTAIN FRONT AND REAR AIR BAGS PARKVIEW REAR BACK UP CAMERA PARK SENSE REAR PARK ASSIST SYSTEM 2.62 REAR AXLE RATIO 220MM REAR AXLE DODGE CLEAN AIR SYSTEM ELECTRONIC POWER STEERING ELECTRONIC STABILITY CONTROL ALL SPEED TRACTION CONTROL HILL START ASSIST RAIN BRAKE SUPPORT READY ALERT BRAKING POLICE ABS 4 WHEEL HEAVY DUTY DISC BRAKES SECURE PARK 220 AMP ALTERNATOR 800 AMP MAINTENANCE FREE BATTERY SPOT LAMP WIRING PREP COLUMN MOUNT AUTOMATIC SHIFT LEVER HEAVY DUTY SUSPENSION PERFORMANCE EXHAUST LOAD LEVELING AND HEIGHT CONTROL ENGINE HOUR METER SEVERE DUTY ENGINE COOLING TIRE PRESSURE MONITORING DISPLAY PUSH BUTTON START SPEED CONTROL HIGH SPEED ENGINE CONTROLLER	✓		



SEVEN (7) NEW DODGE CHARGER PPV (V8 RWD)				
ITEM	MINIMUM SPECIFICATIONS	ACKNOWLEDGE		VARIANCE
		YES	NO	
1.4	<u>INTERIOR FEATURES</u> UCONNECT 4 WITH 7 INCH TOUCH SCREEN DISPLAY GOOGLE ANDROID AUTO APPLE CARPLAY INTEGRATED VOICE COMMAND RE-MAPPABLE STEERING WHEEL BUTTONS RED / WHITE FRONT DOME LAMP 6-WAY POWER DRIVER SEAT MINI FLOOR CONSOLE BLACK VINYL FLOOR COVERING TILT / LIMITED TELESCOPIC STEERING COLUMN LAST CALL UNDERHOOD PLAQUE	X		
1.4	<u>EXTERIOR FEATURES</u> 18 INCH X 7.5 INCH STEEL WHEELS P225/60/18 BSW PERFORMANCE TIRES BI-FUNCTION LED PROJECTOR HEADLAMPS FULL SIZE SPARE TIRE ACOUSTIC WINDSHIELD ACOUSTIC FRONT DOOR GLASS POWER MIRRORS WITH MANUAL FOLD AWAY	X		
1.5	<u>OPTIONAL EQUIPMENT</u> CUSTOMER PREFERRED PACKAGE 20A DEACTIVATE REAR DOORS / WINDOWS DOOR / WINDOW ACTIVATION KIT POWER HEATED MIRRORS WITH MANUAL FOLD AWAY EXTERIOR MIRRORS WITH HEATING ELEMENT ENTIRE FLEET ALIKE KEY (FREQ 2) BLACK LEFT SPOT LAMP LED SPOT LAMPS SECURITY ALARM	X		

GENERAL BIDDER'S REQUIREMENTS			
MINIMUM SPECIFICATIONS	ACKNOWLEDGE		VARIANCE
	YES	NO	
Delivery - The successful bidder will deliver fully assembled vehicles to Tupelo Police Department within <u>15</u> days of the date of the City's acceptance of the lowest and best bid. The Bidder is to notify the City of Tupelo of any delays in delivery extending beyond two (2) weeks from the Final Anticipated Delivery Date stated in this document. Failure to coordinate major delays in delivery with the City of Tupelo designated personnel shall release the City of Tupelo of this purchase order contract.	X		
All items must be as specified or approved equal by the City of Tupelo.			
SPECIFICATION RESPONSE FORM CHECKLIST			
Please include all below documents in order for your Specification Response Form to be considered:			
ITEM	ACKNOWLEDGE		VARIANCE
	YES	NO	
Vehicle Specifications Included	X		
Form A (Submission Cover Letter) Included	X		
Form B (Specification Response Form) Included	X		
Written Warranty Information/Service Information Included:			
If your product meets specifications and you are approved to participate in the reverse auction, you will be given full details regarding participation in the reverse auction.			


If you will require technical assistance for the submission of the specification response or the reverse auction process, this will require you to either contact City of Tupelo at 662-841-6456 or [traci.dillard@tupeloms.gov](mailto:traci.dillard@tupeloms.gov) at least one day prior to the specification response deadline or the reverse auction date.

VEHICLE INFORMATION

Make/Model Dodge Charger Pursuit

Year: 2023 Color Black

Engine 5.7L V8 Hemi

**BIDDER INFORMATION**Company Jim Shorkey Auto GroupPhysical Address 13230 Rt. 30 North Huntingdon PA 15642Billing Address 13230 Rt. 30City North Huntingdon State PA Zip 15642Phone 412 408 8278 Email tedmichael@jimshorkey.comAuthorized Agent Name James MichaelTitle Director of SalesSignature 

**REQUEST FOR  
\*Unpriced Technical Proposals\*  
To provide**

**SEVEN (7) NEW DODGE CHARGER PPV (V8 RWD)  
FOR TUPELO POLICE DEPARTMENT**

**Bid # 2024-068PD**

**A Reverse Auction for  
The City of Tupelo, Mississippi**



**Publication Dates:** November 20, 2024 and November 27, 2024

**Un-Priced Responses Due:** December 13, 2024, at 2:00 PM

**Reverse Auction:** December 20, 2024, at 10:00 AM



## **ADVERTISEMENT FOR PROPOSALS**

Notice is hereby given that the City of Tupelo will receive unpriced technical proposals to prequalify vendors for:

### **SEVEN (7) NEW DODGE CHARGER PPV (V8 RWD) FOR TUPELO POLICE DEPARTMENT**

**Bid # 2024-068PD**

The deadline for receipt of unpriced technical proposals is **December 13, 2024, at 2:00 PM**, local time. Unpriced proposals, including the Specification Response Form and all other documents, shall be submitted electronically at [www.centralbidding.com](http://www.centralbidding.com).

Pursuant to MS Code 31-7-13 and House Bill 1109, this commodity will be procured through a multi-step procurement process, including a Reverse Auction. In Phase One, unpriced technical proposals are evaluated for potential acceptability based upon pre-determined criteria. In Phase Two, only those bidders whose technical proposals are determined acceptable shall be invited to provide priced bids for consideration. The City of Tupelo encourages vendor participation in this multi-step process. Complete instructions are provided in the specifications package.

Specifications and detailed instructions regarding the bid process may be obtained by visiting the website [www.centralbidding.com](http://www.centralbidding.com). Specification response forms, along with all other required information detailed in the bid instructions should be submitted no later than **2:00 PM on December 13, 2024**, per the detailed bid instructions. Unpriced Specification Response submissions will be evaluated, and vendors meeting the required specifications will be invited to participate in the **Electronic Reverse Auction process on December 20, 2024, at 10:00 AM**. The City of Tupelo reserves the right to extend the auction date if necessary, to complete the pre-qualification process. Pricing will only be accepted from qualified bidders during the reverse auction process. For questions related to the electronic bidding process, please call Central Bidding at 225-810-4814.

The City of Tupelo is an equal opportunity employer and hereby notifies all bidders that it will affirmatively ensure that, in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, age, disability or national origin in consideration for an award.

The City of Tupelo reserves the right to reject any and or all bids, waive technicalities, informalities or irregularities in the bids received, solicit new bids or to choose that bid which is deemed to be in the best interest of the City of Tupelo.

**Traci Dillard  
Controller**

**Publishing Dates:** November 20, 2024 and November 27, 2024

## **INFORMATION FOR BIDDERS**

### **SEVEN (7) NEW DODGE CHARGER PPV (V8 RWD) FOR TUPELO POLICE DEPARTMENT**

**Bid # 2024-068PD**

#### **I. General Bidder Requirements/Information**

The City of Tupelo is looking to purchase:

### **SEVEN (7) NEW DODGE CHARGER PPV (V8 RWD) FOR TUPELO POLICE DEPARTMENT**

The City of Tupelo will accept un-priced proposals for pre-qualification until **December 13, 2024, at 2:00 PM**, local time. The unpriced specification responses may be submitted electronically at [www.centralbidding.com](http://www.centralbidding.com). The responses will be evaluated, and vendors meeting the required specifications will be invited to participate in the online reverse auction process on **December 20, 2024, at 10:00 AM**, local time. All unpriced proposals must be equal in performance and quality to the specifications.

1. The City of Tupelo reserves the right to reject any and all bids, to waive any informalities in the bid, or award the bid to whomsoever they may choose.
2. The specifications, as stated, are minimum requirements and may be exceeded by the bidder. Additional consideration may be given for exceeding the minimum requirements and all bids will be evaluated against the specifications set forth in this bid package.
3. A manufacturer's part or item numbers may be shown only to describe the item and to determine the level of acceptable quality. Other manufacturer's "equal" items may be bid. The acceptance of "equal" items lies with the City of Tupelo whose decision shall be final. All items shall be delivered FOB to the location specified on the purchase request in Tupelo, Mississippi.
4. All bid prices shall be net, FOB destination, with transportation charges prepaid by vendor.
5. Delivery will be a consideration in the awarding of this bid.
6. The burden of proof of specifications is the responsibility of the bidder.
7. The City of Tupelo will reject any and all bids that include an escalation charge or clause (including fuel surcharges).

#### **II. BID PROCESS**

**THIS IS A MULTI-STEP PROCUREMENT PROJECT TO BE COMPLETED IN TWO SEPARATE PHASES.**

**Phase One** is the solicitation and receipt of unpriced technical proposals for consideration. Deadline for receipt of technical proposals is **December 13, 2024, at 2:00 PM CST.**

**Phase Two** is the Reverse Auction Event in which bidders will provide priced bids for the items requested, based upon their approved technical proposal. If your unpriced technical proposal is approved as acceptable, you will be invited to enter the Reverse Auction Event and assigned a username and password for access to the online bidding site by Central Bidding. Central Bidding can be contacted at [www.centralbidding.com](http://www.centralbidding.com) or by calling 225-810-4814. The reverse auction will begin on **December 20, 2024, at 10:00 AM CST.**

#### **III. SUBMISSION OF UNPRICED TECHNICAL PROPOSALS**

There are several documents to submit in order to be considered for invitation to participate in the Reverse Auction and possible award on this product. Proposals shall contain all documentation as listed in the instructions to bidders.

It is understood that bidders who submit proposals have read, understood and accepted these specifications as written, and by submitting proposal, agree to meet the specifications as written.

Proposal modifications, alterations or corrections received after the closing time specified shall not be considered. Proposals must remain valid for a minimum of sixty (60) days from the opening date. The City of Tupelo is a Tax-Exempt Government Entity.

To be considered, unpriced technical proposals must be signed by an owner or authorized officer or manager of the bidding company. It is the bidder's responsibility to ensure timely and complete proposals are received with all required documentation included. Late and/or incomplete proposals will not be considered.

***If you are selected to receive an invitation to provide priced bids, complete instructions for submitting priced bids shall be provided in the invitation.***

#### IV. **QUESTIONS**

Failure to examine any specifications and instructions will be at the bidder's risk. All procedural and technical questions, or if the attached specifications are incomplete, not clear, or not standardized, shall be made in writing, and addressed to the following:

General questions regarding this request should be directed to Traci Dillard, Controller, at the City of Tupelo Finance Department, 71 East Troy Street, Tupelo, MS 38804. The phone number is 662-841-6456. Email: [traci.dillard@tupeloms.gov](mailto:traci.dillard@tupeloms.gov)

For questions concerning the technical specifications, prospective bidders may contact **Patrick Johnson** at the City of Tupelo Police Department at 662-841-6542 or [patrick.johnson@tupeloms.gov](mailto:patrick.johnson@tupeloms.gov).

For questions related to the electronic bidding process, please call Central Bidding at 225-810-4814.

No oral explanations by any member of the City of Tupelo nor City of Tupelo staff will be binding. Receipt of addenda must be acknowledged in writing. Submitting vendors shall be responsible for ensuring that they have received any and all addenda.

#### V. **INSTRUCTIONS FOR ELECTRONIC SUBMISSIONS**

The following information applies to all proposals. The documents listed below must be included in your unpriced response. The preferred method for receiving responses is via electronic submission at [www.centralbidding.com](http://www.centralbidding.com).

##### **UNPRICED PROPOSAL SUBMISSION BY ELECTRONIC MEANS:**

Log in [www.centralbidding.com](http://www.centralbidding.com) and perform the following steps:

- A. Find the reverse auction you wish to take part in by doing one of the following:
  - a. Search for the title of the auction via the Search bar on the main Central Bidding page.
  - b. Click on the "Bids by Agency" icon on the main page, then select the City of Tupelo's page from the list, then click on the title of the auction in their list.
- B. Once you have found and are viewing the reverse auction listing, select the **Place a Solicitation** button.
- C. On the next page, enter all required by the owner of the auction (PDF files are recommended).
- D. Select the **Next** button to be taken to a preview screen of the information you're submitting.
- E. Enter your private key (Central Bidding password) into the Password field, then click the **Submit** button.
- F. Once submitted and the solicitation period has ended, the owner of the reverse auction will review all solicitations, and all approved bidders will be able to take part in the reverse auction process once it begins. *Note: If your solicitation was approved, you will be sent an approval email as soon as it has been approved.*

**The following items should be included in the electronic submission:**

1. Submission Cover Letter (Form A)
2. Completed Response Form (Form B)
3. Product Brochures
4. Warranty Information
5. Any other information the vendor would like for the City of Tupelo to consider.

**VI. PROPOSAL OPENING**

Proposal openings, whether electronic or traditional paper method, shall be conducted any time after they are received. From that point forward, proposals will be considered under advisement. The City of Tupelo may conduct written or oral discussions with potential bidders.

Pricing will only be accepted through the Reverse Auction process by vendors that are approved through the multi-step process. Un-priced proposal openings shall be conducted any time after they are received. From that point forward, unpriced proposals will be considered under advisement. The City of Tupelo may conduct written or oral discussions with potential bidders. The City of Tupelo reserves the right to determine responsive offers or proposals, waive minor informalities in the process, reject any and all offers or proposals, and to invite priced bids from those companies believed most advantageous to The City of Tupelo.

It is understood that bidders who submit proposals have read, understood and accepted these specifications as written, and by submitting a proposal, agree to meet the specifications as written. Proposal modifications, alterations or corrections received after the closing time specified shall not be considered. Proposals must remain valid for a minimum of 60 days from the opening date. The City of Tupelo is a Tax-Exempt Government Entity.

**If you are selected to receive an invitation to provide priced bids, complete instructions for participation in the reverse auction and submitting priced bids shall be provided in the invitation.**

**VII. REVERSE AUCTION**

Vendors submitting their unpriced proposals before the bid deadline and meeting the minimum specifications will be invited to participate in the Online Reverse Auction. The reverse auction will begin on **December 20, 2024, at 10:00 AM CST**. Full instructions regarding registering for the reverse auction will be included in the invitation.

**The Online Reverse Auction** is an auction event in which bidders submit pricing in a decreasing manner. In the City of Tupelo Reverse Auctions, all bidders will be able to see and consider their competitors' bids and decide if additional bidding is necessary on their part.

There is no advantage for a bidder to wait until near closing time of the auction to place a bid. Any bid placed during the last 5 minutes of the bidding time window will cause an automatic 5-minute extension of time. Each additional bid after that will cause another 5-minute extension, and will continue until 5 minutes have gone by without a bid. At that point, the system will shut down and the auction will end.

More information regarding the live Reverse Auction event will be provided in the invitation to participate

**\*FORM A\****Submission Cover Letter for  
Unpriced Technical Proposals***SEVEN (7) NEW DODGE CHARGER PPV (V8 RWD)  
FOR TUPELO POLICE DEPARTMENT****Bid # 2024-068PD**

The undersigned proposes to provide equipment as per the specifications provided by the City of Tupelo and the subsequent proposal from the bidder named below:

If, after reviewing all vendor submissions, the City of Tupelo decides to invite \_\_\_\_\_ (your company name) to submit priced bids, we agree to participate in the reverse auction, which will take place on **December 20, 2024, at 10:00 AM**. We understand that detailed instructions regarding the reverse auction process will be emailed to all approved vendors.

It is understood that we have only one opportunity to submit an unpriced technical proposal. We affirm that we have read and understood this request for unpriced technical proposals and understand that Phase Two must be completed before the items are awarded. We understand that any missing information or documents required by the BID may be cause for rejection of the proposal.

We acknowledge that the City of Tupelo has the sole discretion and authority to determine whether our proposed commodity meets the specifications issued and if it will meet the requirements and needs of the City of Tupelo. We understand that the City of Tupelo may or may not invite our participation in Phase Two (REVERSE AUCTION – Priced Bids) of this procurement.

If we are invited by the City of Tupelo to participate in Phase Two (REVERSE AUCTION – Priced Bids) of this procurement, the invitation should be directed to:

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Company Name \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

**\*FORM B\*****SPECIFICATION RESPONSE FORM****SEVEN (7) NEW DODGE CHARGER PPV (V8 RWD)  
FOR TUPELO POLICE DEPARTMENT****Bid # 2024-068PD**

The undersigned proposes to furnish **SEVEN (7) NEW DODGE CHARGER PPV (V8 RWD)** for the **Tupelo Police Department**, which meet the specifications provided. The undersigned certifies that the minimum specifications, terms, and conditions contained in this BID have been considered and understood. By submitting a response, I/We do certify that the commodities offered do meet the specifications contained in this Invitation to Bid.

Please check '✓' each line item – confirming specifications listed will be met.

SEVEN (7) NEW DODGE CHARGER PPV (V8 RWD)				
ITEM	MINIMUM SPECIFICATIONS <i>Specifications modeled after DODGE CHARGER PPV V8</i>	ACKNOWLEDGE		VARIANCE
		YES	NO	
1.1	ENGINE: 5.7L V8 HEMI MDS VVT COLOR: BLACK			
1.2	DRIVETRAIN: REAR WHEEL DRIVE			
1.3	<b><u>FUNCTIONAL SAFETY FEATURES</u></b> ADVANCED MULTI STAGE FRONT AIRBAGS SUPPLEMENTAL FRONT SEAT MOUNTED SIDE AIR BAGS SUPPLEMENTAL SIDE CURTAIN FRONT AND REAR AIR BAGS PARKVIEW REAR BACK UP CAMERA PARK SENSE REAR PARK ASSIST SYSTEM 2.62 REAR AXLE RATIO 220MM REAR AXLE DODGE CLEAN AIR SYSTEM ELECTRONIC POWER STEERING ELECTRONIC STABILITY CONTROL ALL SPEED TRACTION CONTROL HILL START ASSIST RAIN BRAKE SUPPORT READY ALERT BRAKING POLICE ABS 4 WHEEL HEAVY DUTY DISC BRAKES SECURE PARK 220 AMP ALTERNATOR 800 AMP MAINTENANCE FREE BATTERY SPOT LAMP WIRING PREP COLUMN MOUNT AUTOMATIC SHIFT LEVER HEAVY DUTY SUSPENSION PERFORMANCE EXHAUST LOAD LEVELING AND HEIGHT CONTROL ENGINE HOUR METER SEVERE DUTY ENGINE COOLING TIRE PRESSURE MONITORING DISPLAY PUSH BUTTON START SPEED CONTROL HIGH SPEED ENGINE CONTROLLER .			

## SEVEN (7) NEW DODGE CHARGER PPV (V8 RWD)

ITEM	MINIMUM SPECIFICATIONS	ACKNOWLEDGE		VARIANCE
		YES	NO	
1.4	<b><u>INTERIOR FEATURES</u></b> UCONNECT 4 WITH 7INCH TOUCH SCREEN DISPLAY GOOGLE ANDROID AUTO APPLE CARPLAY INTEGRATED VOICE COMMAND RE-MAPPABLE STEERING WHEEL BUTTONS RED / WHITE FRONT DOME LAMP 6-WAY POWER DRIVER SEAT MINI FLOOR CONSOLE BLACK VINYL FLOOR COVERING TILT / LIMITED TELESCOP STEERING COLUMN LAST CALL UNDERHOOD PLAQUE			
1.4	<b><u>EXTERIOR FEATURES</u></b> 18 INCH X 7.5 INCH STEEL WHEELS P225/60/18 BSW PERFORMANCE TIRES BI-FUNCTION LED PROJECTOR HEADLAMPS FULL SIZE SPARE TIRE ACOUSTIC WINDSHIELD ACOUSTIC FRONT DOOR GLASS POWER MIRRORS WITH MANUAL FOLD AWAY			
1.5	<b><u>OPTIONAL EQUIPMENT</u></b> CUSTOMER PREFERRED PACKAGE 26A DEACTIVATE REAR DOORS / WINDOWS DOOR / WINDOW ACTIVATION KIT POWER HEATED MIRRORS WITH MANUAL FOLD AWAY EXTERIOR MIRRORS WITH HEATING ELEMENT ENTIRE FLEET ALIKE KEY (FREQ 2) BLACK LEFT SPOT LAMP LED SPOT LAMPS SECURITY ALARM			



## GENERAL BIDDER'S REQUIREMENTS

MINIMUM SPECIFICATIONS	ACKNOWLEDGE		VARIANCE
	YES	NO	
Delivery - The successful bidder will deliver fully assembled vehicles to Tupelo Police Department within <b>15</b> days of the date of the City's acceptance of the lowest and best bid. The Bidder is to notify the City of Tupelo of any delays in delivery extending beyond two (2) weeks from the Final Anticipated Delivery Date stated in this document. Failure to coordinate major delays in delivery with the City of Tupelo designated personnel shall release the City of Tupelo of this purchase order contract.			
All items must be as specified or approved equal by the City of Tupelo.			

## SPECIFICATION RESPONSE FORM CHECKLIST

*Please include all below documents in order for your Specification Response Form to be considered:*

ITEM	ACKNOWLEDGE		VARIANCE
	YES	NO	
Vehicle Specifications Included			
Form A (Submission Cover Letter) Included			
Form B (Specification Response Form) Included			
Written Warranty Information/Service Information Included:			
If your product meets specifications and you are approved to participate in the reverse auction, you will be given full details regarding participation in the reverse auction.			

**If you will require technical assistance for the submission of the specification response or the reverse auction process, this will require you to either contact City of Tupelo at 662-841-6456 or [traci.dillard@tupeloms.gov](mailto:traci.dillard@tupeloms.gov) at least one day prior to the specification response deadline or the reverse auction date.**

## VEHICLE INFORMATION

Make/Model \_\_\_\_\_

Year: \_\_\_\_\_ Color \_\_\_\_\_

Engine \_\_\_\_\_

## **BIDDER INFORMATION**

Company \_\_\_\_\_

Physical Address \_\_\_\_\_

Billing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Authorized Agent Name \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_



## AGENDA REQUEST

**TO:** Mayor and City Council

**FROM:** Alex Farned, Director

**DATE** January 2, 2025

**SUBJECT:** IN THE MATTER OF AWARD OF BID #2024-060PR FOR VETERANS PARKS PLAYGROUND AF

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### Request:

Bids were received for the Veterans Park Playground, as follows:

Struthers Recreation .	\$112,188.00	Alt 1 \$20,886.00
Innovative Recreation.	\$118,701.00	Alt 1 \$38,256.00

Please approve the lowest bid of Struthers Recreation. in the amount of \$112,188.00 and Alternate #1 \$20,886.00 for a total of \$133,077.00. Legal has approved.

### Attachments

1. Recommendation Letter
2. Bid tab



January 2<sup>nd</sup>, 2025

Alex Farned, Director of Parks and Recreation Department  
City of Tupelo  
71 East Troy Street  
Tupelo, MS 38804

**RE: City of Tupelo, Department of Parks and Recreation –  
Veterans Park Playground**

Dear Mr. Farned:

Bids were received December 4<sup>th</sup>, 2024, on the above-noted project. The apparent low bidder for this project is Struthers Recreation, LLC with a Base Bid of \$112,188.00, and Alternate #1 Bid of \$20,889.00.

After discussions with yourself and key representatives from the low bidder, it is my recommendation to accept the Base Bid and Alternate #1 Bid from Struthers Recreation, LLC based upon their submitted proposal for the **Total Bid amount of \$133,077.00.**

If you have any questions or concerns, please feel free to give me a call at (662) 432-4146.

Sincerely,

A handwritten signature in black ink, appearing to read 'Shipman Sloan', is written over a faint, larger version of the same signature.

Shipman Sloan, PLA

pc: Don Lewis, COO; Traci Dillard, Finance; Missy Shelton, Council Clerk  
File PN: 240035.00, CBN: 2024-060PR

PN: 240035.00  
CBN: 2024-060PR

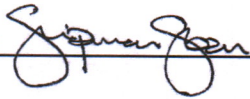
City of Tupelo, MS- Department of Parks and Recreation  
Veterans Park Playground

Opening Date: 12/04/2024  
Opening Time: 2:00 p.m.

Contractor:	Innovative Recreation	Mid-South Recreation	Paul Smithey Construction Company	Planet Recess	Struthers Recreation
Certificate of Responsibility	25499-MC				24450-SC
Surety Company	FCCI Insurance Company				FCCI Insurance Company
Base Bid:	\$118,701.00				\$112,188.00
Alternate #1 Bid:	\$38,256.00				\$20,886.00

Contractor:					
Certificate of Responsibility					
Surety Company					
Base Bid:					
Alternate #1 Bid:					

Certified Correct By: \_\_\_\_\_






# Minute Entry Sign Up Sheet

Date: 12/4/2024

Time: 2:00

Bid # 2024-060PR

Department: PR

Project: Veterans Park Playground

## Attendance

Company

Zachary Ford 662-426-2033

## Struthers Recreation

ALEX FARNED 662-401-2075

COT / PARKS + REC

Shannon Stn 6002-6010-353g

Sloen Landscape LLC

Reed - N. Reed 562-824-

Cox

Ben Logan

COT

Trace Dillard

COI

Katie Bostick

COT

AIA Document A310

**Bid Bond**

KNOW ALL MEN BY THESE PRESENTS, that we

Struthers Recreation, LLC: 220 Applegate Trace; Pelham, AL 35124

(Here insert full name and address or legal title of Contractor)

as Principal, hereinafter called Principal, and,

FCCI Insurance Company: 6300 University Parkway; Sarasota, FL 34240

(Here insert full name and address or legal title of Surety)

a corporation duly organized under the laws of the State of Florida

as Surety, hereinafter called the Surety, are held and firmly bound unto

City of Tupelo, MS: 71 East Troy Street; Tupelo, MS 38804

(Here insert full name and address or legal title of Corporation)

as Obligee, hereinafter called the Obligee, in the sum of

5% of the Total Project Amount

Dollars (\$ 5% ),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

City of Tupelo-Dept. of Parks &amp; Recreation: Veterans Park Playground, Project#: 240035.00

(Here insert full name and address description of project)

NOW THEREFORE, if the obligee shall accept the bid of the principal and the principal shall enter into Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 4th day of December, 20 24

  
Melissa Isbell (Witness)

Struthers Recreation, LLC

(Principal)

(Seal)

  
Blake Struthers (Title) Member

  
Melissa Isbell (Witness)

FCCI Insurance Company

(Surety)

(Seal)

  
Russell K. McMillan Attorney-in-Fact





## GENERAL POWER OF ATTORNEY

Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint:

**Russell Keith McMillan**

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$20,000,000.00): **\$20,000,000.00**

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate Seal to be hereunto affixed, this 23rd day of July, 2020.

Attest:

Christina D. Welch, President  
FCCI Insurance Company



Christopher Shoucair,  
EVP, CFO, Treasurer, Secretary  
FCCI Insurance Company

State of Florida  
County of Sarasota

Before me this day personally appeared Christina D. Welch, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2027



PEGGY SNOW  
Commission # HH 326535  
Expires February 27, 2027

Notary Public

State of Florida  
County of Sarasota

Before me this day personally appeared Christopher Shoucair, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2027



PEGGY SNOW  
Commission # HH 326535  
Expires February 27, 2027

Notary Public

## CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 27, 2020 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.

Dated this 4th day of December, 2024

Christopher Shoucair, EVP, CFO, Treasurer, Secretary  
FCCI Insurance Company

P. N. 240035.00  
C.B.N 2024-060PR

Sloan Landscape Architecture, LLC

10/28/2024

# **SECTION 00 42 00 PROPOSAL FORM**

(Submit in Duplicate)

**Bidder's Name:** Struthers Recreation, LLC

**Address:** 220 Applegate Trace  
Pelham AL 35124

**Date:** 12/3/24

**Project Owner:** City of Tupelo  
71 East Troy Street  
Tupelo, MS 38804

**Project Name:** Veterans Park Playground

Having carefully examined the Contract Documents and all addenda for the referenced Project, as well as the premises and conditions affecting the work, I, the undersigned, propose to furnish all labor, materials, and services required by the Contract Documents in accordance with the conditions of said Contract Documents for the sums set forth below:

**Base Bid:** One hundred twelve thousand, one hundred eighty  
eight dollars + zero cents (\$ 112,188.00 ).

**Alternate #1 Bid:** twenty thousand, eight hundred eighty  
six dollars + zero cents (\$ 20,886.00 ).

I (We) agree to hold our bid open for acceptance for **Sixty (60) calendar days** from the date of bid opening.

If awarded this Contract, I, (We), agree to execute a Contract and start Work on a date to be set in a Notice to Proceed and to complete the entire work in **One Hundred & Twenty (120) Calendar Days**, subject to the terms and conditions of the Contract.

By signing this letter, Struthers Recreation, LLC (insert company name) is certifying that neither Struthers Recreation, LLC (insert company name) nor any potential subcontractors are debarred or suspended or are otherwise excluded or ineligible for participation in Federal Assistance Programs.

The attached Non-Collusive Form must also be completed, notarized and included when submitting this Proposal. Any requested information not submitted may cause Proposal to be rejected.

P. N. 240035.00  
C.B.N 2024-060PR

Sloan Landscape Architecture, LLC

10/28/2024

**Liquidated Damages:**

For each calendar day thereafter that substantial completion of the contract is delayed, liquidated damages will be assessed as follows; **\$500.00 per calendar day. NO EXTENSIONS WILL BE ALLOWED**

As required by Section 00 21 13 - 1.6, "Bid Security", Bid Security in the form of a bid bond or cashier/certified check is attached hereto in the amount of 5% of the base bid amount and shall become the property of the Owner in the event the Agreement and required Bonds are not executed within the time set forth hereinbefore as liquidated damages for the delay and additional expense to the Owner caused thereby.

**Addendum Receipt:**

The receipt of the following Addenda to the Bidding Documents is hereby acknowledged:

Addendum No.: _____	Dated: _____
Addendum No.: _____	Dated: _____
Addendum No.: _____	Dated: _____
Addendum No.: _____	Dated: _____

**List of Suppliers and Sub-Contractors:**

The low Bidder shall identify on the attached form within seven (7) days after bid receipt the names of the subcontractors and suppliers used by the Bidder in his bid for each subcontractor and supplier whose bid exceeds \$50,000.00.

Bidder acknowledges that his failure to indicate the name(s) of the subcontractors and suppliers included in his lump sum price within seven (7) days after bid receipt may result in the rejection of the Bidder's bid as nonresponsive and that Bidder's listing of itself as a subcontractor or supplier for any of the classifications or categories listed below means that Bidder will furnish the product from its manufacturing inventory or perform such work with its own regularly employed personnel and that Bidder has satisfactory qualifications and prior experience performing such work with its regularly employed personnel or manufacturing and furnishing such product from its manufacturing inventory. Bidder further acknowledges that he assumes the risk of removing and replacing work performed and/or products furnished by unauthorized substitutions of listed subcontractors and suppliers who will be rejected in accordance with Section 00 22 13, Paragraph 5.2.5:

P. N. 240035.00  
C.B.N 2024-060PR

Sloan Landscape Architecture, LLC

10/28/2024

**(complete if a corporation)**

Our Corporation is chartered under the laws of the State of Alabama, and the names, titles and business addresses of the principal officers are as follows (non- residents Bidders see Section 00 21 13, Paragraph 1.5):

Name	Address (City, State Zip)	Title
Jill Struthers	220 Applegate Trace Pelham AL	Owner
Craig Struthers	same as above 35124	Owner
Blake Struthers	same as above	Owner

**(complete if in if a partnership)**

Our Partnership is composed of the following individuals:

Name	Address (City, State Zip)	Title

**Notice of Acceptance of Our Bid May Be Delivered To:**

Company Name: Struthers Recreation, LLC

Address: 220 Applegate Trace, Pelham, AL 35124

Email Address: zach@struthersrec.com Fax Number: \_\_\_\_\_

Signed: Melissa Asbell

Title: Project Designer

Certificate of Responsibility Number: 24450-SC

P. N. 240035.00  
C.B.N 2024-060PR

Sloan Landscape Architecture, LLC

10/28/2024

**Directions for Mailing:**

Submit bid papers in sealed envelope marked as indicated in the Instructions to Bidders, inserted in opaque sealed envelope marked as follows:

**Address To:** City of Tupelo  
City Hall - 1<sup>st</sup> Floor - Tax Office  
Attn: Mrs. Traci Dillard  
71 East Troy Street  
Tupelo, MS 38804

**Project Name:** Ballard Park Site Improvements, Phase 1  
to be opened at **2:00 p.m. on Wednesday, December 4th, 2024.**

P. N. 240035.00  
C.B.N 2024-060PR

Sloan Landscape Architecture, LLC

10/28/2024

### AFFIDAVIT

*(Prime Bidder shall include this form, completed, with his bid)*

State of: Alabama

County of: Shelby

Blake Struthers, being first duly sworn, deposes and says:

That he or she is officer the party making the (a partner or officer of the firm of, etc.) foregoing proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the City of Tupelo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

Signature of: \_\_\_\_\_  
Bidder, if the bidder is an individual:

\_\_\_\_\_  
Partner, if the bidder is partnership

[Signature]  
\_\_\_\_\_  
Officer, if the bidder is a corporation:

Subscribed and sworn to before me the 3rd day of December, 2024



My commission expires 12/13/2026

P. N. 240035.00  
C.B.N 2024-060PR

Sloan Landscape Architecture, LLC

10/28/2024

## SECTION 004516 – BIDDER'S QUALIFICATIONS

### QUALIFICATION FORM

As part of their bid, the contractor is required to submit this form. Submission of this form does not constitute qualification. Qualification may be denied for any reasons the Owner deems necessary for the successful completion of the project. In the Owner's absolute discretion, if the prior work of the contractor is deemed unacceptable or if false information is provided, the contractor will be declared a non-responsive bidder.

### PRIOR PROJECT QUESTIONNAIRE

In the past 10 (ten) years has the contractor proposed changes to a project to increase the project cost with the request being unapproved?

YES ☐ or NO ☒

In the past 10 (ten) years has the owner or owner's representative given the contractor a notice of default?

YES ☐ or NO ☒

In the past 10 (ten) years has an assessment of liquidated damages on a project been made against the contractor?

YES ☐ or NO ☒

In the past 10 (ten) years has the contractor been accused of submitting pay application request for materials not installed?

YES ☐ or NO ☒

In the past 10 (ten) years has the contractor been accused of deviating from contract documents without following proper procedures required by contract documents?

YES ☐ or NO ☒

In the past 10 (ten) years has the contractor failed to provide a project schedule as required by contract documents?

YES ☐ or NO ☒

In the past 10 (ten) years has the contractor excluded materials and workmanship from project warranties?

YES ☐ or NO ☒

In the past 10 (ten) years has the contractor included wording in closeout documents that contradict warranty requirements specified in contract documents?

YES ☐ or NO ☒

In the past 10 (ten) years has the contractor had a verbal altercation with a project owner or owner's representative?

YES ☐ or NO ☒

END OF SECTION 004516

## **2022 Code of Alabama**

### **Title 39 - Public Works.**

#### **Chapter 3 - Use of Domestic Products and Resident Workmen for Public Works, Improvements, Etc.**

#### **Section 39-3-5 - Preference to Resident Contractors in Letting of Certain Public Contracts.**

**Universal Citation:** [AL Code § 39-3-5 \(2022\)](#)

##### **Section 39-3-5**

##### **Preference to resident contractors in letting of certain public contracts.**

(a) In the letting of public contracts in which any state, county, or municipal funds are utilized, except those contracts funded in whole or in part with funds received from a federal agency, preference shall be given to resident contractors, and a nonresident bidder domiciled in a state having laws granting preference to local contractors shall be awarded Alabama public contracts only on the same basis as the nonresident bidder's state awards contracts to Alabama contractors bidding under similar circumstances; and resident contractors in Alabama, as defined in Section 39-2-12, be they corporate, individuals, or partnerships, are to be granted preference over nonresidents in awarding of contracts in the same manner and to the same extent as provided by the laws of the state of domicile of the nonresident.

(b) A summary of this law shall be made a part of the advertised specifications of all projects affected by this law.

***(Acts 1984, No. 84-228, p. 348; Act 2001-637, §1***



# State of Mississippi

## BOARD OF CONTRACTORS

ACTIVE

STRETTHERS RECREATION LLC  
220 APPLEGATE TRACE  
PULHAM, MS 39124

is duly registered and entitled to perform

PLAYGROUND RECREATION EQUIPMENT



*No longer accurate set forth and caused the Seal of the Mississippi Board of Contractors to be affixed this 1 day of Sep., 2024*

CERTIFICATE OF RESPONSIBILITY

No. 24450-SC

Expires Sept. 1, 2025

*Joel Q. Canell,*

CHAIRMAN OF THE BOARD



# CERTIFICATE OF LIABILITY INSURANCE

Item # 6.

DATE (MM/DD/YYYY)

11/21/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>  <b>McMillan Insurance Services</b> <b>2477 Valleydale Road / Suite B-2</b> <b>Birmingham, AL 35244</b>	<b>CONTACT NAME:</b> Russ McMillan <b>PHONE (A/C, No, Ext):</b> (205)988-5501 <b>E-MAIL ADDRESS:</b> mcmmins@bellsouth.net <b>FAX (A/C, No):</b> (205)988-5503																					
<b>INSURED</b>  <b>Struthers Recreation, LLC</b> <b>P.O. Box 1178</b> <b>Pelham, AL 35124</b>	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A :</td><td>Everest Indemnity Ins. Co.</td><td>10851</td></tr><tr><td>INSURER B :</td><td>FCCI Insurance</td><td>10178</td></tr><tr><td>INSURER C :</td><td>Monroe Guaranty Ins.</td><td>32506</td></tr><tr><td>INSURER D :</td><td></td><td></td></tr><tr><td>INSURER E :</td><td></td><td></td></tr><tr><td>INSURER F :</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	Everest Indemnity Ins. Co.	10851	INSURER B :	FCCI Insurance	10178	INSURER C :	Monroe Guaranty Ins.	32506	INSURER D :			INSURER E :			INSURER F :		
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**COVERAGES**      **CERTIFICATE NUMBER:** 00002089-0      **REVISION NUMBER:** 418

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	CF4GL01437231	12/11/2023	12/11/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	CA100064337-03	12/11/2023	12/11/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	XC3EX00312-23	12/11/2023	12/11/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	WC0100064337-03	12/11/2023	12/11/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Installation Floater			CPP100074027-02	12/11/2023	12/11/2024	\$100,000 (Per Job) \$200,000 (Agg.)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General Liability Policy includes the primary & non-contributory additional insured when required by written contract for ongoing operations & completed operations; the blanket waiver of subrogation when required by written contract and the blanket 30 day notice of cancellation for other than non payment of premium and when required by written contract. The Commercial Automobile Policy includes the blanket additional insured when required by written contract on a primary & non-contributory basis, the blanket waiver of subrogation when required by written contract and the blanket 30 day notice of cancellation endorsement (when required by written contract). The Commercial Excess Policy provides follow form (continued on ACORD 101 Additional Remarks Schedule)

**CERTIFICATE HOLDER****CANCELLATION**

City of Tupelo, MS  
71 Troy Street  
Tupelo, MS 38804

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

- 50 -

(RKM)

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AGENCY CUSTOMER ID: \_\_\_\_\_

Item # 6.

LOC #: \_\_\_\_\_

**ADDITIONAL REMARKS SCHEDULE**Page 2 of \_\_\_\_\_

AGENCY <b>McMillan Insurance Services</b>		NAMED INSURED <b>Struthers Recreation, LLC</b>	
POLICY NUMBER <b>N/A</b>			
CARRIER <b>Multiple Carriers</b>	NAIC CODE		
		EFFECTIVE DATE:	

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

(continued from Description of Operations)

coverage and includes the blanket additional insured when required by written contract, the blanket waiver of subrogation when required by written contract and the blanket 30 day notice of cancellation endorsement (when required by written contract). The Workers Compensation Policy includes the blanket waiver of subrogation when required by written contract and the blanket 30 day notice of cancellation endorsement (when required by written contract).

Workers Comp: Craig Struthers, Member

Additional Remarks:

RE: City of Tupelo, MS - Dept. of Parks &amp; Recreation: Veterans Park Playground / Project # 240035.00

**SECTION 00 42 00 PROPOSAL FORM**

(Submit in Duplicate)

**Bidder's Name:** Innovative Recreation, LLC

**Address:** P.O. Box 1017

West Point, MS 39773

**Date:** December 4, 2024

**Project Owner:** City of Tupelo  
71 East Troy Street  
Tupelo, MS 38804

**Project Name:** Veterans Park Playground

Having carefully examined the Contract Documents and all addenda for the referenced Project, as well as the premises and conditions affecting the work, I, the undersigned, propose to furnish all labor, materials, and services required by the Contract Documents in accordance with the conditions of said Contract Documents for the sums set forth below:

**Base Bid:** One hundred eighteen thousand seven hundred one and  
00/100 Dollars (\$ 118,701.00).

**Alternate #1 Bid:** thirty eight thousand two hundred fifty six  
and 00/100 Dollars (\$ 38,256.00).

I (We) agree to hold our bid open for acceptance for **Sixty (60) calendar days** from the date of bid opening.

If awarded this Contract, I, (We), agree to execute a Contract and start Work on a date to be set in a Notice to Proceed and to complete the entire work in **One Hundred & Twenty (120) Calendar Days**, subject to the terms and conditions of the Contract.

By signing this letter, Innovative Recreation, LLC (insert company name) is certifying that neither Innovative Recreation, LLC (insert company name) nor any potential subcontractors are debarred or suspended or are otherwise excluded or ineligible for participation in Federal Assistance Programs.

The attached Non-Collusive Form must also be completed, notarized and included when submitting this Proposal. Any requested information not submitted may cause Proposal to be rejected.

**Liquidated Damages:**

For each calendar day thereafter that substantial completion of the contract is delayed, liquidated damages will be assessed as follows; **\$500.00 per calendar day**. NO EXTENSIONS WILL BE ALLOWED

As required by Section 00 21 13 - 1.6, "Bid Security", Bid Security in the form of a bid bond or cashier/certified check is attached hereto in the amount of 5% of the base bid amount and shall become the property of the Owner in the event the Agreement and required Bonds are not executed within the time set forth hereinbefore as liquidated damages for the delay and additional expense to the Owner caused thereby.

**Addendum Receipt:**

The receipt of the following Addenda to the Bidding Documents is hereby acknowledged:

Addendum No.: _____	Dated: _____
Addendum No.: _____	Dated: _____
Addendum No.: _____	Dated: _____
Addendum No.: _____	Dated: _____

**List of Suppliers and Sub-Contractors:**

The low Bidder shall identify on the attached form within seven (7) days after bid receipt the names of the subcontractors and suppliers used by the Bidder in his bid for each subcontractor and supplier whose bid exceeds \$50,000.00.

Bidder acknowledges that his failure to indicate the name(s) of the subcontractors and suppliers included in his lump sum price within seven (7) days after bid receipt may result in the rejection of the Bidder's bid as nonresponsive and that Bidder's listing of itself as a subcontractor or supplier for any of the classifications or categories listed below means that Bidder will furnish the product from its manufacturing inventory or perform such work with its own regularly employed personnel and that Bidder has satisfactory qualifications and prior experience performing such work with its regularly employed personnel or manufacturing and furnishing such product from its manufacturing inventory. Bidder further acknowledges that he assumes the risk of removing and replacing work performed and/or products furnished by unauthorized substitutions of listed subcontractors and suppliers who will be rejected in accordance with Section 00 22 13, Paragraph 5.2.5:

**(complete if a corporation)**

Our Corporation is chartered under the laws of the State of \_\_\_\_\_, and the names, titles and business addresses of the principal officers are as follows (non- residents Bidders see Section 00 21 13, Paragraph 1.5):

Name	Address (City, State Zip)	Title

**(complete if in if a partnership)**

Our Partnership is composed of the following individuals:

Name	Address (City, State Zip)	Title
Will Stuart	2182 E Tibbie Rd West Point, MS 39773	Partner
Jeff Hairston	118 Daywood Dr West Point, MS 39773	Partner

**Notice of Acceptance of Our Bid May Be Delivered To:**

Company Name: Innovative Recreation, LLC

Address: P.O. Box 1017 West Point, MS 39773

Email Address: cory@innovative-recreation.com Fax Number: N/A

Signed: 

Title: Partner

Certificate of Responsibility Number: 25499- MC

**Directions for Mailing:**

Submit bid papers in sealed envelope marked as indicated in the Instructions to Bidders, inserted in opaque sealed envelope marked as follows:

**Address To:** City of Tupelo  
City Hall - 1<sup>st</sup> Floor - Tax Office  
Attn: Mrs. Traci Dillard  
71 East Troy Street  
Tupelo, MS 38804

**Project Name:** Ballard Park Site Improvements, Phase 1  
to be opened at **2:00 p.m. on Wednesday, December 4th, 2024.**







**AFFIDAVIT**

*(Prime Bidder shall include this form, completed, with his bid)*

State of: Mississippi

County of: Monroe

Jeff Hairston, being first duly sworn, deposes and says:

That he or she is a partner of the party making the (a partner or officer of the firm of, etc.) foregoing proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the City of Tupelo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

Signature of:

Bidder, if the bidder is an individual:

[Signature]  
Partner, if the bidder is partnership

Officer, if the bidder is a corporation:

Subscribed and sworn to before me the 4<sup>th</sup> day of December, 2024

[Signature]  
My commission expires May 13<sup>th</sup>, 2025



**SECTION 00 42 00 PROPOSAL FORM**  
(Submit in Duplicate)

**Bidder's Name:** Innovative Recreation, LLC  
**Address:** P.O. Box 1017  
West Point, MS 39773  
**Date:** December 4, 2024

**Project Owner:** City of Tupelo  
71 East Troy Street  
Tupelo, MS 38804

**Project Name:** Veterans Park Playground

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00/100 Dollars (\$ 118,701.00).

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By signing this letter, Innovative Recreation, LLC (insert company name) is certifying that neither Innovative Recreation, LLC (insert company name) nor any potential subcontractors are debarred or suspended or are otherwise excluded or ineligible for participation in Federal Assistance Programs.

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For each calendar day thereafter that substantial completion of the contract is delayed, liquidated damages will be assessed as follows; **\$500.00 per calendar day. NO EXTENSIONS WILL BE ALLOWED**

As required by Section 00 21 13 - 1.6, "Bid Security", Bid Security in the form of a bid bond or cashier/certified check is attached hereto in the amount of 5% of the base bid amount and shall become the property of the Owner in the event the Agreement and required Bonds are not executed within the time set forth hereinbefore as liquidated damages for the delay and additional expense to the Owner caused thereby.

**Addendum Receipt:**

The receipt of the following Addenda to the Bidding Documents is hereby acknowledged:

Addendum No.: _____	Dated: _____
Addendum No.: _____	Dated: _____
Addendum No.: _____	Dated: _____
Addendum No.: _____	Dated: _____

**List of Suppliers and Sub-Contractors:**

The low Bidder shall identify on the attached form within seven (7) days after bid receipt the names of the subcontractors and suppliers used by the Bidder in his bid for each subcontractor and supplier whose bid exceeds \$50,000.00.

Bidder acknowledges that his failure to indicate the name(s) of the subcontractors and suppliers included in his lump sum price within seven (7) days after bid receipt may result in the rejection of the Bidder's bid as nonresponsive and that Bidder's listing of itself as a subcontractor or supplier for any of the classifications or categories listed below means that Bidder will furnish the product from its manufacturing inventory or perform such work with its own regularly employed personnel and that Bidder has satisfactory qualifications and prior experience performing such work with its regularly employed personnel or manufacturing and furnishing such product from its manufacturing inventory. Bidder further acknowledges that he assumes the risk of removing and replacing work performed and/or products furnished by unauthorized substitutions of listed subcontractors and suppliers who will be rejected in accordance with Section 00 22 13, Paragraph 5.2.5:

**(complete if a corporation)**

Our Corporation is chartered under the laws of the State of \_\_\_\_\_, and the names, titles and business addresses of the principal officers are as follows (non- residents Bidders see Section 00 21 13, Paragraph 1.5):

Name	Address (City, State Zip)	Title

**(complete if in if a partnership)**

Our Partnership is composed of the following individuals:

Name	Address (City, State Zip)	Title
Will Stuart	2182 E Tibbie Rd West Point, MS 39773	Partner
Jeff Hairston	118 Dogwood Dr West Point, MS 39773	Partner

**Notice of Acceptance of Our Bid May Be Delivered To:**

Company Name: Innovative Recreation, LLC

Address: P.O. Box 1017 West Point, MS 39773

Email Address: cory@innovative-recreation.com Fax Number: N/A

Signed: 

Title: Partner

Certificate of Responsibility Number: 25499- MC

**Directions for Mailing:**

Submit bid papers in sealed envelope marked as indicated in the Instructions to Bidders, inserted in opaque sealed envelope marked as follows:

**Address To:** City of Tupelo  
City Hall - 1<sup>st</sup> Floor - Tax Office  
Attn: Mrs. Traci Dillard  
71 East Troy Street  
Tupelo, MS 38804

**Project Name:** Ballard Park Site Improvements, Phase 1  
to be opened at **2:00 p.m. on Wednesday, December 4th, 2024.**

**Subcontractor and Supplier List:**[illegible]

**Form of Non-Collusive Affidavit:**

**AFFIDAVIT**

*(Prime Bidder shall include this form, completed, with his bid)*

State of: Mississippi

County of: Monroe

Jeff Hairston, being first duly sworn, deposes and says:

That he or she is a partner of the party making the (a partner or officer of the firm of, etc.) foregoing proposal or bid, that such proposal or bid is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the City of Tupelo or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

Signature of:

Bidder, if the bidder is an individual:

[Signature]  
Partner, if the bidder is partnership

\_\_\_\_\_  
Officer, if the bidder is a corporation:

Subscribed and sworn to before me the 4<sup>th</sup> day of December, 2024

[Signature]  
My commission expires May 13<sup>th</sup>, 2025



## SECTION 004516 – BIDDER'S QUALIFICATIONS

### QUALIFICATION FORM

As part of their bid, the contractor is required to submit this form. Submission of this form does not constitute qualification. Qualification may be denied for any reasons the Owner deems necessary for the successful completion of the project. In the Owner's absolute discretion, if the prior work of the contractor is deemed unacceptable or if false information is provided, the contractor will be declared a non-responsive bidder.

### PRIOR PROJECT QUESTIONNAIRE

In the past 10 (ten) years has the contractor proposed changes to a project to increase the project cost with the request being unapproved?

YES ☐ or NO ☒

In the past 10 (ten) years has the owner or owner's representative given the contractor a notice of default?

YES ☐ or NO ☒

In the past 10 (ten) years has an assessment of liquidated damages on a project been made against the contractor?

YES ☐ or NO ☒

In the past 10 (ten) years has the contractor been accused of submitting pay application request for materials not installed?

YES ☐ or NO ☒

In the past 10 (ten) years has the contractor been accused of deviating from contract documents without following proper procedures required by contract documents?

YES ☐ or NO ☒

In the past 10 (ten) years has the contractor failed to provide a project schedule as required by contract documents?

YES ☐ or NO ☒

In the past 10 (ten) years has the contractor excluded materials and workmanship from project warranties?

YES ☐ or NO ☒

In the past 10 (ten) years has the contractor included wording in closeout documents that contradict warranty requirements specified in contract documents?

YES ☐ or NO ☒

In the past 10 (ten) years has the contractor had a verbal altercation with a project owner or owner's representative?

YES ☐ or NO ☒

END OF SECTION 004516



**BID BOND****FCCI Insurance Company****CONTRACTOR:***(Name, legal status and address)*

Innovative Recreation, LLC  
 27368 E. Main St.  
 West Point, MS 39773

**OWNER:***(Name, legal status and address)*

City of Tupelo-Department of Parks and Recreation  
 71 East Troy Street  
 Tupelo, MS 38804

**SURETY:***(Name, legal status and principal place of business)*

FCCI Insurance Company  
 6300 University Parkway  
 Sarasota, FL 34240-8424

**BOND AMOUNT:** 5% of Bid**PROJECT:***(Name, location or address, and Project number, if any)*

City of Tupelo-Department of Parks and Recreation, Veterans Park Playground  
 Tupelo, MS

**Project Number:** 240035.00, **City of Tupelo Bid Number:** 2024-060PR

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 4th day of December, 2024.



*[Handwritten Signature]*

(Principal)

(Seal)

Partner

(Title)

**FCCL Insurance Company**

*[Handwritten Signature]*

(Surety) Kyle Chandler IV

(Seal)

**Attorney in Fact**

(Title)

*[Handwritten Signature]*

(Witness)

*[Handwritten Signature]*

(Witness)



## GENERAL POWER OF ATTORNEY

Know all men by these presents: That the FCCI Insurance Company, a Corporation organized and existing under the laws of the State of Florida (the "Corporation") does make, constitute and appoint:

Danielle H Marshall; Kyle Chandler IV; Natalie Wheeler; James T Briggs II

Each, its true and lawful Attorney-In-Fact, to make, execute, seal and deliver, for and on its behalf as surety, and as its act and deed in all bonds and undertakings provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the sum of (not to exceed \$20,000,000.00): \$20,000,000.00

This Power of Attorney is made and executed by authority of a Resolution adopted by the Board of Directors. That resolution also authorized any further action by the officers of the Company necessary to effect such transaction.

The signatures below and the seal of the Corporation may be affixed by facsimile, and any such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached.

In witness whereof, the FCCI Insurance Company has caused these presents to be signed by its duly authorized officers and its corporate Seal to be hereunto affixed, this 23rd day of July, 2020.

Attest:

Christina D. Welch, President  
FCCI Insurance Company



Christopher Shoucair,  
EVP, CFO, Treasurer, Secretary  
FCCI Insurance Company

State of Florida  
County of Sarasota

Before me this day personally appeared Christina D. Welch, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2027



PEGGY SNOW  
Commission # HH 326335  
Expires February 27, 2027

Notary Public

State of Florida  
County of Sarasota

Before me this day personally appeared Christopher Shoucair, who is personally known to me and who executed the foregoing document for the purposes expressed therein.

My commission expires: 2/27/2027



PEGGY SNOW  
Commission # HH 326335  
Expires February 27, 2027

Notary Public

## CERTIFICATE

I, the undersigned Secretary of FCCI Insurance Company, a Florida Corporation, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force and has not been revoked; and furthermore that the February 27, 2020 Resolution of the Board of Directors, referenced in said Power of Attorney, is now in force.

Dated this 4th day of December, 2024

Christopher Shoucair, EVP, CFO, Treasurer, Secretary  
FCCI Insurance Company



## AGENDA REQUEST

**TO:** Mayor and City Council

**FROM:** Johnny Timmons, Manager TW&L

**DATE** January 2, 2025

**SUBJECT:** IN THE MATTER OF BAD DEBT WRITE-OFF JULY 2023 – DECEMBER 2023 **JT**

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**Request:**

Review and approve the attached bad debt write-off for Tupelo Water & Light Department. The bad debt amount represents 0.09% of the total revenue for the period of July 2023 thru December 2023.

**TUPELO WATER & LIGHT  
CUSTOMER SERVICE AND COLLECTIONS**

BAD DEBT (Transfer to Bad Debt File)

For Period – JULY – DECEMBER 2023

**TOTAL REVENUE FOR THE PERIOD**

<b><u>ELECTRIC</u></b>	<b><u>WATER &amp; SEWER</u></b>	<b><u>SANITATION</u></b>	<b><u>TOTAL REVENUE</u></b>
\$30,579,633.51	\$9,237,686.17	\$2,115,999.01	\$41,933,318.69
<b><u>TOTAL UNPAID ACCOUNTS FOR THE PERIOD/ALL SERVICES COMBINED ON CMB</u></b>			
<b><u>EL, WT, SW &amp; SA</u></b>			
<b><u>\$37,216.31</u></b>			

**TOTAL UNPAID ACCOUNTS FOR THIS PERIOD**

<b><u>ELECTRIC</u></b>	<b><u>WATER &amp; SEWER</u></b>	<b><u>SANITATION</u></b>	<b><u>TOTAL BAD DEBT</u></b>
\$28,656.56	\$6326.77	\$2232.98	\$37,216.31
<b><u>PERCENTAGE OF LOSS = 0.09</u></b>			

TUPELO WATER & LIGHT DEPARTMENT BAD DEBT LEDGER & FRANKLIN COLLECTION							PAGE 1	
ACCOUNT NUMBER	TURN OFF DATE	Name	Service Address	Mailing Address	Mailing City	State	Zip	TOTAL
214297-113999	7/3/2023	TONY A PATTERSON	1407 GUN CLUB RD	5814 DUCK CREEK DR APT A	GARLAND, TX	75043		10.11
210860-140029	7/3/2023	AMANDA M GINN	2816 OAKVIEW DR	2816 OAKVIEW DR	TUPELO, MS	38804		31.81
202192-102289	7/5/2023	CASSANDRA J RUFF	2105 GLENDALE DR	2105 GLENDALE DR	TUPELO, MS	38801		33.35
200024-137279	7/5/2023	JASMINE S BUTLER	1322 THE GLEN APT B-12	1322 IDA B WELLS ST APT B-12	TUPELO, MS	38801		123.65
201712-138903	7/5/2023	CHRISTINA SMITH	508 OAK CREEK APT 41	113 CR 748	TUPELO, MS	38801		136.59
220449-139109	7/5/2023	DONTELL YOUNG	3257 WILLIE MOORE RD	3257 WILLIE MOORE RD	TUPELO, MS	38801		22.95
201311-101350	7/6/2023	C R MAGERS	1514 BOGGAN DR	210 ENOCH AVE	TUPELO, MS	38801		265.21
202037-130304	7/6/2023	JESSICA S IVY	HILLDALE APTS APT F-44	320 MONUMENT DR APT F-44	TUPELO, MS	38801		216.26
200321-139222	7/6/2023	ADRIAN LOWERY	KIRKWOOD APTS APT 227	202 MILFORD ST APT 227	TUPELO, MS	38801		65.80
200337-139420	7/6/2023	CHARLES WEST	KIRKWOOD APTS APT 220	202 MILFORD ST APT 220	TUPELO, MS	38801		447.61
202060-140254	7/6/2023	LISA BRANDON	HILLDALE APTS APT I-67	320 MONUMENT DR APT I-67	TUPELO, MS	38801		155.18
200131-128573	7/7/2023	PORCHA K LAMB	1321 THE GLEN APT K-6	1321 IDA B WELLS ST APT K-6	TUPELO, MS	38801		4.63
200362-136502	7/7/2023	JASMINE L MILLER	KIRKWOOD APTS APT 189	202 MILFORD ST APT 189	TUPELO, MS	38801		166.36
211833-111654	7/10/2023	ANNA M CRUZ	408 PARK ST APT 3	408 PARK ST # 3	TUPELO, MS	38804		107.17
201649-137368	7/11/2023	KYLE RICHARDSON	1905 BELLA VISTA DR	1321 LEONARD DR	TUPELO, MS	38801		199.84
222347-139989	7/12/2023	THOMAS WILKINSON	100 B MICKEY LN	69 W JONES ST	SHERMAN, MS	38828		126.44
200299-100352	7/13/2023	JESSICA A GRAY	KIRKWOOD APTS APT 209	202 MILFORD ST APT 256	TUPELO, MS	38801		81.97
202158-102256	7/14/2023	MARILYN L HERVEY	503 AUGUSTA	503 AUGUSTA	TUPELO, MS	38801		102.92
207871-138382	7/14/2023	MADISON FLORES	512 1/2 MAPLE ST	512 1/2 MAPLE ST	TUPELO, MS	38804		19.08
213692-120097	7/17/2023	MAKENZIE R STOVALL	1139 W JACKSON ST	1139 W JACKSON ST	TUPELO, MS	38801		551.36
202050-136547	7/19/2023	RESHONDA D STRONG	HILLDALE APTS APT G-50	131 TOMLINSON DR	TUPELO, MS	38801		230.42
219046-118536	7/20/2023	TYLER J DELL	486 ROAD 41	486 ROAD 41	TUPELO, MS	38801		114.98
209330-101213	7/21/2023	ERIKISA Y HAMILTON	415 PAYNE	415 PAYNE ST	TUPELO, MS	38801		100.74
211983-103664	7/21/2023	WEST Y BLAIR	505 PERRY AVE	1780 RANCH RD	TUPELO, MS	38804		490.93

ACCOUNT NUMBER	TURN OFF DATE	Name	Service Address	Mailing Address	Mailing City/State/Zip	TOTAL PAGE 2
210360-110198	7/21/2023	KIMBERLY D WILLIAMS	1586 S FEEMSTER LAKE APT 2	1586 S FEEMSTER LAKE 2	TUPELO, MS 38804	287.73
208062-139859	7/21/2023	MILLS C WINDERS	405 MAGAZINE ST APT 4	405 MAGAZINE ST APT 4	TUPELO, MS 38804	261.91
206813-106845	7/24/2023	JAMES ELKINS	2983 S TIMBERLAWN APT 51	1091 GREEN TEE RD APT 3B	TUPELO, MS 38801	78.19
214392-114098	7/24/2023	HOYT R BARNES	2574 ARLINGTON DR	2574 ARLINGTON DR	TUPELO, MS 38801	422.15
200477-139282	7/25/2023	DUSTIN WILDMON	201 MILFORD ST APT 40	201 MILFORD ST APT 40	TUPELO, MS 38801	300.99
206981-107018	7/26/2023	JOHN G CAPPIS	2410 WILLIAM DR	2410 WILLIAM DR	TUPELO, MS 38801	530.05
213896-127661	7/26/2023	PHILLIS M NICHOLS	1307 B LEONARD WEST SIDE	1307 B LEONARD DR	TUPELO, MS 38801	8.29
223356-132722	7/28/2023	JESSICA L JUDON	1520 IDA B WELLS ST	1520 IDA B WELLS ST	TUPELO, MS 38801	324.69
224225-138533	7/28/2023	GAVIN T ROE	134 TOMLINSON DR	134 TOMLINSON DR	TUPELO, MS 38801	77.99
214443-139309	7/28/2023	JENNIFER ANN FARRAR	2101 OAKWOOD VILLAGE APT 34	2101 W JACKSON ST APT 34	TUPELO, MS 38801	144.79
222136-140461	7/28/2023	PARLETHA S BRADFORD	4959 ENDVILLE RD	4959 ENDVILLE RD	BELDEN, MS 38826	104.59
217239-131196	7/31/2023	KEVIN W HATCHER	1328 FLETCHER	3514 SWANLEY DR	GREENSBORO, NC 27405	254.57
219633-132372	7/31/2023	JOSHUA M CROSBY		455 JONES DR	TUPELO, MS 38801	11.37
TOTAL.....						6612.67

TUPELO WATER & LIGHT DEPARTMENT BAD DEBT LEDGER & FRANKLIN COLLECTION							PAGE 3
ACCOUNT NUMBER	TURN OFF DATE	Name	Service Address	Mailing Address	Mailing City/State/Zip	TOTAL	
206169-106219	8/1/2023	JESSIE MILBROOKS	913 LYNDEN BLVD	143 S CANAL ST	TUPELO, MS 38804	563.05	
211264-111109	8/1/2023	THOMAS J GUINN	175 FERN RIDGE DR	201 SCOTT DR	FLORENCE, AL 35633	24.64	
217054-138493	8/1/2023	TREVARIO J MCCLINTON	1903 PINE HILL APT 24	121 CARTER ST	BLUE MOUNTAIN, MS 38610	2.64	
214562-138749	8/1/2023	BRYSON E TATE COSIGNER/CHANCE BECK	2608 JACKSON WEST APT 33	2608 W JACKSON ST APT 33	TUPELO, MS 38801	196.68	
202717-139012	8/1/2023	DAVID BIRKS	2436 B MAGNOLIA PL	2436 B MAGNOLIA PL	TUPELO, MS 38801	385.20	
220492-128151	8/3/2023	FELESSIA M EZELL	112 E GARRISON ST	20039 WILLIE BOYD RD	ABERDEEN, MS 39730	2.31	
220612-120108	8/4/2023	NIKISHA L BAILEY	116 S GARRISON ST	PO BOX 224	VERONA, MS 38879	130.40	
200339-131594	8/4/2023	JEFFREY W ELSNER	KIRKWOOD APTS APT 136	202 MILFORD ST APT 136	TUPELO, MS 38801	164.66	
217036-138961	8/4/2023	BRADLEY A REDDICK	1903 PINE HILL APT 7	1903 HOLMES ST APT 7	TUPELO, MS 38801	149.15	
201673-138984	8/4/2023	KEYONCE P WHITE	508 OAK CREEK APT 6	508 LUMPKIN AVE APT 6	TUPELO, MS 38801	112.95	
200283-139034	8/4/2023	JODDIE D EDWARDS	KIRKWOOD APTS APT 202	202 MILFORD ST APT 202	TUPELO, MS 38801	401.28	
212693-140570	8/4/2023	APRIL N JOHNSON	699 VISTA RIDGE APT 514	699 NATION HILLS APT 514	TUPELO, MS 38804	324.74	
220648-135146	8/7/2023	LATORIA T HILTON	111 TOMLINSON DR	315 DR MARTIN LUTHER KING DR	UNION, MS 39365	48.47	
217734-135247	8/7/2023	LENEISHA D MCCULLUM	1804 TRACE ST	1804 TRACE AVE	TUPELO, MS 38804	248.05	
216789-109604	8/8/2023	OLIVIA L EASLEY	711 VASSAR DR	924 TERRY RD	TUPELO, MS 38801	55.49	
222350-130355	8/8/2023	RICHARD SCOTT	104 A MICKEY LN	2052 YOUNG AVE APT W	MEMPHIS, TN 38104	76.50	
210249-132976	8/8/2023	TIMOTHY W BROWNING	159 S FEEMSTER LAKE RD	1213 HASTINGS RD	GAUTIER, MS 39553	231.92	
207248-116680	8/10/2023	TIFFANY D JOHNSON	1961 ROLLINGWOOD DR	215 GARDNER ST	INDIANOLA, MS 38751	154.53	
206659-136256	8/11/2023	JAZZI S JENKINS	2944 S SOUTH PARK APT 22	2944 S GREEN ST APT 22	TUPELO, MS 38801	118.19	
204776-104837	8/14/2023	AMBER M WELCH	911 TERRY RD	911 TERRY RD	TUPELO, MS 38801	272.49	



ACCOUNT NUMBER	TURN OFF DATE	Name	Service Address	Mailing Address	Mailing City/State/Zip	TOTAL PAGE 4
213603-108955	8/14/2023	STEWART ANDREW CHRISTIAN	1162 WOODLAWN ST	1162 WOODLAWN ST	TUPELO, MS 38804	84.47
208611-138520	8/15/2023	JOSE C LOPEZ	210 W MAIN ST SUITE 203	210 W MAIN ST SUITE 203	TUPELO, MS 38804	7.31
206221-140334	8/15/2023	TARA E BURKS	1021 CHICKASAW TRL	60006 BRASFIELD LOOP	SMITHVILLE, MS 38870	142.88
206790-106803	8/16/2023	JOYCE M HUDSON	2983 S TIMBERLAWN APT 30	2676 CR 402	HOUSTON, MS 38851	77.78
220280-120059	8/16/2023	SHON L WARD	2869 EVANS CIR	2869 EVANS CIR	TUPELO, MS 38801	167.33
222293-121676	8/16/2023	CORNELIUS A GRAHAM	5032 FAIN LN	5032 FAIN LN	BELDEN, MS 38826	57.11
210352-140148	8/16/2023	DEMARCUS AVERY	1642 S FEEMSTER LAKE RD APT 8	1040 JOLIFF RD	GRENADA, MS 38901	186.66
216582-137412	8/17/2023	REBEKAH D BRYSON	905 SPRUCE ST	905 SPRUCE ST	TUPELO, MS 38801	108.24
220387-119876	8/18/2023	LURA HEREFORD	3271 BROOKS ST	3271 BROOKS ST	TUPELO, MS 38801	83.33
216971-136648	8/18/2023	MEGHAN R BERRY	2417 RUTH ST	2417 RUTH ST	TUPELO, MS 38801	28.62
210454-137254	8/18/2023	CYNTHIA E CUELLAR	1446 S FEEMSTER LAKE APT 2	1512 NICKLES ST	ABERDEEN, MS 39730	215.35
216954-101172	8/21/2023	PATRICIA ANN LLOYD	2416 RHENDA	2416 RHENDA ST	TUPELO, MS 38801	344.44
220471-109400	8/21/2023	GRACE A RICHEY	2937 GREEN TEE RD	2937 GREEN TEE RD	TUPELO, MS 38801	57.72
220576-138998	8/25/2023	SHATERICA Q BELL	132 W GARRISON ST	132 W GARRISON ST	TUPELO, MS 38801	91.94
210398-136271	8/28/2023	MAGGIE B BEDFORD	1572 S FEEMSTER LAKE APT 14	1572 S FEEMSTER LAKE RD APT 14	TUPELO, MS 38804	126.40
202407-102513	8/29/2023	SYLETTA N HOLLAND	610 ANDERSON ST	1215 LYON ST	CORINTH, MS 38834	274.14
202022-132765	8/29/2023	GEORGE L HORN	HILLDALE APTS APT D- 27	885 HWY 4 E	BOONEVILLE, MS 38829	174.69
210153-139622	8/29/2023	JOHN PRICE	308 RUTLAND DR	308 RUTLAND DR	TUPELO, MS 38804	23.97
TOTAL.....						5915.72

TUPELO WATER & LIGHT DEPARTMENT BAD DEBT LEDGER & FRANKLIN COLLECTION							PAGE 5	
ACCOUNT NUMBER	TURN OFF DATE	Name	Service Address	Mailing Address	Mailing City	State	Zip	TOTAL
224337-140250	9/1/2023	KENYA J DAVIS	500 W MAIN ST APT 208	2623 HWY 2623 E	CANTON, MS	39046		81.30
206890-106067	9/5/2023	MARKETHIA M ISBY	2703 B LAWNDALE DR	4348 S GLOSTER ST APT 6	TUPELO, MS	38801		86.54
203437-103543	9/6/2023	MARY J SPENCER	2511 BUCKNER AVE	1708 W JACKSON ST	TUPELO, MS	38801		423.77
217440-113392	9/6/2023	CHERYL C COUSIN	803 W BAY CIR	PO BOX 1354	TUPELO, MS	38802		135.87
200109-138569	9/6/2023	KALIYAH L DANDRIDGE	1321 THE GLEN APT H- 12	3631 GRACE LANE	TUPELO, MS	38801		352.87
214157-139527	9/6/2023	JOSEPH D KING	1408 LUMPKIN AVE	1256 CR 503	GUNTOWN, MS	38849		41.68
206527-127906	9/7/2023	WILLA MAE JONES	840 BARLEY ST APT 11	840 BARLEY ST APT 11	TUPELO, MS	38801		134.90
205433-139044	9/7/2023	HALEY B YAT	915 ONE D VILLE APT 108	915 GARFIELD ST APT 108	TUPELO, MS	38801		395.64
206137-140327	9/7/2023	LACEY M KENT	825 SHUMACOLA DR	825 SHUMACOLA DR	TUPELO, MS	38801		181.98
220512-120006	9/8/2023	MYRA M NEAL	118 W GARRISON ST	118 W GARRISON ST	TUPELO, MS	38801		177.90
201828-130501	9/8/2023	ALLISON WEBBER	4 HEDGE ROW 325 LUMPKIN	325 LUMPKIN AVE APT 4	TUPELO, MS	38801		483.03
200056-131165	9/8/2023	SATASHA D IVY	1322 THE GLEN APT E-6	1322 IDA B WELLS ST APT E-6	TUPELO, MS	38801		106.85
204065-132692	9/8/2023	DREW M WHITE	134 INDIAN HILLS LAKE DR	134 INDIAN HILLS LAKE DR	SALTILLO, MS	38866		54.24
210416-134221	9/8/2023	IZATT R COLLIER	1534 S FEEMSTER LAKE APT 12	1534 FEEMSTER LAKE APT 12	TUPELO, MS	38801		179.16
204035-134585	9/8/2023	STEVEN W YOUNG	157 INDIAN VILLAGE LN	125 CHRISTY WAY	SALTILLO, MS	38866		106.07
205357-138030	9/8/2023	ASHELY L SHINAULT	915 ONE D VILLE APT 17	912 PARISH DR	TUPELO, MS	38801		263.44
204028-139083	9/8/2023	MILDRED JACKSON	115 DAVID KEITH LN	115 DAVID KEITH LN	SALTILLO, MS	38866		73.17
213621-139291	9/8/2023	JERRY C GRAHAM	1205 B PARKWOOD GRV	3037 BEASLEY DR	TUPELO, MS	38801		142.74
200252-140410	9/8/2023	PERCY WARREN	1321 THE GLEN APT P-4	1321 IDA B WELLS ST APT P-4	TUPELO, MS	38801		39.08
202019-140538	9/8/2023	KESHAWN WARD	HILLDALE APTS APT D- 32	320 MONUMENT DR APT D-32	TUPELO, MS	38801		420.32
201458-128985	9/11/2023	NATASHA L ENOS	213 ENOCH	351 CR 1970	SALTILLO, MS	38866		393.22

ACCOUNT NUMBER	TURN OFF DATE	Name	Service Address	Mailing Address	Mailing City/State/Zip	TOTAL PAGE 6
210356-136536	9/12/2023	LATOBIA D PATTERSON	1642 S FEEMSTER LAKE APT 12	545 SECOND AVE	MABEN, MS 39750	404.36
213705-137842	9/13/2023	ALLEN D VISHBACH	340 A RANKIN BLVD	1323 HANKIN ST	TUPELO, MS 38804	445.58
223252-138244	9/14/2023	SEAN M EMIOSON	547 B S GREEN ST GARAGE	3200 N POLK ST	CORINTH, MS 38834	85.53
208991-117385	9/15/2023	HOLLEY K GALLOWAY	552 W MIDDLETON APTS APT 10	552 W JEFFERSON ST APT 10	TUPELO, MS 38804	67.85
213461-131971	9/18/2023	NATALIE A HARRELL	501 SHIRLEY	126 PINE DR	HATTIESBURG, MS 39401	196.56
219245-137923	9/19/2023	PAUL D NESSLEIN	395 WILLENA CIR	395 WILLENA CIR	TUPELO, MS 38801	1.77
213377-140677	9/19/2023	LARONDA BRYSON	1602 LOCKRIDGE APT 2	1602 LOCKRIDGE ST APT 2	TUPELO, MS 38804	445.24
213631-134352	9/22/2023	AMANDA G MASK	1200 A PARKWOOD GRV	1200 A PARKWOOD GRV	TUPELO, MS 38804	289.92
213619-135468	9/22/2023	ANDREW D SANDERSON	1203 B PARKWOOD GRV	1203 B PARKWOOD GRV	TUPELO, MS 38804	268.24
202235-139407	9/22/2023	IVORY NUNN	306 NANNEY DR	1517 CCC LINE RD	PRAIRIE, MS 39756	277.24
220515-133402	9/26/2023	TIARRA T PARSON	117 W GARRISON ST	50005 N FRANKS RD	ABERDEEN, MS 39730	10.90
217711-137523	9/26/2023	WILLIAM J WALKER	1610 SHANDS DR	1018 MARQUETTE	TUPELO, MS 38804	330.93
220408-137595	9/26/2023	LANCE D GILBERT	3378 MEADOW DR	3378 MEADOW DR	TUPELO, MS 38801	80.51
220259-110237	9/29/2023	ALEXIOUS S HERSEY	2828 EVANS CIR	2828 EVANS CIR	TUPELO, MS 38801	71.12
222292-131738	9/29/2023	JEFFREY C HAMM	5101 FAIN LN	5101 FAIN LN	BELDEN, MS 38826	71.72
TOTALS.....						7321.24

TUPELO WATER & LIGHT DEPARTMENT BAD DEBT LEDGER & FRANKLIN COLLECTION							PAGE 7
ACCOUNT NUMBER	TURN OFF DATE	Name	Service Address	Mailing Address	Mailing CityStateZip	TOTAL	
222142-121550	10/2/2023	BELDEN UNITED METH CHURCH	5175 ENDVILLE RD	129 CR 1758	TUPELO, MS 38804	30.94	
217689-129116	10/2/2023	AUSTIN L DREWERY	1807 TRACE ST	1807 TRACE AVE	TUPELO, MS 38801	34.99	
220355-134418	10/2/2023	LAQUITTA R GUYTON	3087 TONY MOORE RD	PO BOX 205	SHANNON, MS 38868	97.03	
213352-136831	10/2/2023	TESHEKA C GIPSON	1610 BELL CIR APT 2	7101 TULANE RD N APT 68	HORN LAKE, MS 38637	6.06	
200305-137077	10/2/2023	ORNEDA D CULBERSON	KIRKWOOD APTS APT 212	202 MILFORD ST APT 212	TUPELO, MS 38801	178.36	
200291-137787	10/2/2023	ELLIS A KITCHEN	KIRKWOOD APTS APT 206	202 MILFORD ST APT 206	TUPELO, MS 38801	71.45	
213269-140576	10/2/2023	TIFFANY N RANDLE	1631 LOCKRIDGE APT 2	1664 INMON RD	OKOLONA, MS 38860	195.43	
220365-127639	10/3/2023	SUMMER C CRUMP	3416 BROOKS ST	1002 NIXON DR	TUPELO, MS 38801	33.33	
202074-136753	10/3/2023	ALEXIS S GARDNER	HILLDALE APTS APT J-80	320 MONUMENT DR APT J-80	TUPELO, MS 38801	99.14	
202070-138313	10/3/2023	SHAVAWN L JAMES	HILLDALE APTS APT J-76	320 MONUMENT DR APT J-76	TUPELO, MS 38801	105.87	
222552-103696	10/4/2023	TIFFANY L BOMAR	113 GRAND OLE OAKS APT 2	113 GRAND OLE OAKS DR APT 2	BELDEN, MS 38826	6.84	
211447-139037	10/5/2023	JASMINE E SOUTH	1715 RANCH RD	3590 HWY 6	PLANTERSVILLE, MS 38862	172.77	
201248-113522	10/6/2023	GERONE PAYNE	1409 CENTRAL AVE	1409 CENTRAL AVE	TUPELO, MS 38801	427.54	
218320-117845	10/6/2023	DOUGLAS N DEAN	1792 OVERBROOK DR	1795 DUNWOODY CI	TUPELO, MS 38801	76.51	
201278-132341	10/6/2023	RAMON ANDRADE	1507 REED	1507 REED ST	TUPELO, MS 38801	981.45	
223489-135454	10/6/2023	KATHRINE A PETTY	2009 KENMER LN	2009 KENMER LN	TUPELO, MS 38801	357.55	
223464-136359	10/6/2023	TRISTAN A BALLARD	1371 IDA B WELLS ST	1371 IDA B WELLS ST	TUPELO, MS 38801	144.99	
205359-139883	10/6/2023	SHERROD F GOODSON	915 ONE D VILLE APT 16	915 ONE D VILLE APT 16	TUPELO, MS 38801	189.07	
204118-140151	10/6/2023	CHIQUITA A PETERSON	146 HORN LN	146 HORN LN	SALTILLO, MS 38866	108.70	
202286-128143	10/9/2023	VANESSA C ZINN	308 MAYNARD	308 MAYNARD DR	TUPELO, MS 38801	266.87	
208179-136477	10/9/2023	TYKIANA R RANDLE	128 S MADISON ST APT 2	128 S MADISON ST APT 2	TUPELO, MS 38804	431.55	
203587-140409	10/9/2023	SAVANNAH ODOM	2700 W PARKWAY TERRACE APT 51	2700 W MAIN APT 51	TUPELO, MS 38801	26.11	
220287-100986	10/10/2023	RAGUAYYAH T SHANNON	2710 EDWARDS ST	2710 EDWARDS ST	TUPELO, MS 38801	82.12	
209924-109774	10/10/2023	AUTHER L CLARK	1933 EASON BLVD	1933 EASON BLVD	TUPELO, MS 38804	569.06	
205371-140106	10/11/2023	JACOB ROSS	915 ONE D VILLE APT 59	24 CR 126	OXFORD, MS 38655	14.60	

ACCOUNT NUMBER	TURN OFF DATE	Name	Service Address	Mailing Address	Mailing City/State/Zip	TOTAL
201303-101342	10/13/2023	GENETTE STOKES	209 TEDFORD DR	1178 CR 194	BLUE SPRINGS, MS 38828	287.69
206675-113092	10/13/2023	RASHAMA S WHITE MOLECULAR &	2944 S SOUTH PARK APT 38	2944 S GREEN ST APT 38	TUPELO, MS 38801	89.06
206330-135651	10/13/2023	DIAGNOSTIC LABS OF AMERICA/JOEY CAMPBELL	1529 CLIFF GOOKIN BLVD	2701 N HULLEN ST	METAIRE, LA 70002	1507.04
209565-138521	10/13/2023	TEYONNA C BAILEY	100 ADAMS ST	100 ADAMS ST	TUPELO, MS 38804	112.94
209455-139909	10/13/2023	KRISTI GASTON	316 LAKE ST	316 LAKE ST	TUPELO, MS 38804	205.75
204832-140249	10/13/2023	JOHNATHAN M BOGAN	1089 GREEN TEE RD 1-A	1089 GREEN TEE RD APT 1-A	TUPELO, MS 38801	31.24
212144-111928	10/20/2023	HETTIE M MARTIN	617 N SPRING	617 N SPRING	TUPELO, MS 38804	267.50
212297-128425	10/20/2023	PINEY B POUNDS	1016 FARRAH CIR	1016 FARRAH CIR	TUPELO, MS 38801	333.30
214356-130315	10/20/2023	JASMINE S MACK	648 BARTLETT LN	648 BARTLETT LN	TUPELO, MS 38801	215.23
203501-131402	10/20/2023	MARQUAL L VASSER	2700 W PARKWAY TERRACE APT 27	2700 W MAIN ST APT 107	TUPELO, MS 38801	43.63
213399-139265	10/20/2023	MARTAVIOUS MCSHAN	404 AMOS ST APT 2	404 AMOS ST APT 2	TUPELO, MS 38804	11.00
213943-139644	10/20/2023	MARQUIS R COBB	1313 E BRISTOW DR	1313 E BRISTOW DR	TUPELO, MS 38801	547.99
212121-134804	10/23/2023	CHASITY K LANHAM	333 FREEMAN ST APT B	137 BIRMINGHAM RIDGE RD	GUNTOWN, MS 38849	145.80
211999-136375	10/23/2023	QUINSHANDRA R BROWN	582 N GREEN ST RIGHT SIDE	PO BOX 844	VERONA, MS 38879	46.41
200389-139064	10/24/2023	SARAH COFER	KIRKWOOD APTS APT 174	202 MILFORD ST APT 174	TUPELO, MS 38801	11.87
201259-141284	10/24/2023	JETAVIOUS J PENSON	407 SMITH ST	407 SMITH ST	TUPELO, MS 38801	123.48
200296-133364	10/26/2023	CICELY A WEATHERSPOON	KIRKWOOD APTS APT 112	202 MILFORD ST APT 112	TUPELO, MS 38801	42.72
222531-136601	10/26/2023	CHRISTOPHER R CHANDLER	115 GRAND OLE OAKS APT 7	115 GRAND OLE OAKS DR APT 7	BELDEN, MS 38826	95.89
203584-103704	10/27/2023	TRACY F IVY	2700 W PARKWAY TERRACE APT 68	2700 W MAIN APT 68	TUPELO, MS 38801	304.08
218959-130505	10/27/2023	NICOLE H ODOM	133 CHESTERVILLE RD APT E	133 CHESTERVILLE RD APT E	TUPELO, MS 38801	1.33
200065-131987	10/27/2023	KALYCA L FOSTER	1322 THE GLEN APT F-12	212 N CHILD ST	OKOLONA, MS 38860	275.29
217148-139678	10/27/2023	ASHLEY MARTIN	117 BRIARWOOD CIR	117 BRIARWOOD CIR	TUPELO, MS 38804	81.57
217752-140741	10/27/2023	RICKEY CLAYTON	1402 KINCANNON	1402 KINCANNON ST	TUPELO, MS 38804	214.75
220414-137029	10/30/2023	EMILY S HALL	3288 MEADOW DR	3288 MEADOW DR	TUPELO, MS 38801	102.81
202386-133305	10/31/2023	ALEIGHA C DOMINGUEZ	2307 LAFAYETTE DR	2307 LAFAYETTE DR	TUPELO, MS 38801	92.26
TOTAL.....						9898.96

PAGE 8

TUPELO WATER & LIGHT DEPARTMENT BAD DEBT LEDGER & FRANKLIN COLLECTION							PAGE 9
ACCOUNT NUMBER	TURN OFF DATE	Name	Service Address	Mailing Address	Mailing CityStateZip	TOTAL	
202017-132784	11/3/2023	TATIANNA M WILLIAMS	HILLDALE APTS APT D-31	320 MONUMENT DR APT D-31	TUPELO, MS 38801	42.90	
200429-136416	11/3/2023	NATALIA G KILPATRICK	KIRKWOOD APTS APT 147	202 MILFORD ST APT 147	TUPELO, MS 38801	196.51	
202040-137408	11/3/2023	SHANNETTA L DAVIS	HILLDALE APTS APT F-45	320 MOMUMENT DR APT F45	TUPELO, MS 38801	212.89	
202073-140081	11/3/2023	ROSHEEDA M MOORE	HILLDALE APTS APT J-78	320 MONUMENT DR APT J-78	TUPELO, MS 38801	11.85	
202146-140501	11/3/2023	SHANAJA L BAKER	510 AUGUSTA	510 AUGUSTA	TUPELO, MS 38801	100.81	
203467-135752	11/6/2023	ERIC J GARCIA	703 STEWART DR	703 STEWART DR	TUPELO, MS 38801	176.03	
204018-137438	11/6/2023	ALEXIS D JOHNSON	2436 BARNES CROSSING RD	2436 BARNES CROSSING RD	SALTILLO, MS 38866	5.81	
208777-135237	11/9/2023	LAW OFFICES OF BRIAN L STARLING P.A.	315 N BROADWAY ST	PO BOX 775	TUPELO, MS 38802	884.57	
205741-139899	11/9/2023	JEREMIAH A WORD	912 ROCKEFELLER AVE	912 ROCKEFELLER AVE	TUPELO, MS 38801	471.64	
200011-141048	11/13/2023	ARKAYLA PINKINS	1322 THE GLEN APT A-4	1321 IDA B WELLS ST APT A-4	TUPELO, MS 38801	72.56	
212755-134986	11/14/2023	TAMARA M HARRIS	699 VISTA RIDGE APT 808	699 NATION HILLS DR APT 808	TUPELO, MS 38804	133.36	
210209-140365	11/17/2023	LEE A BOOKER	140 MCNEECE ST	140 MCNEECE ST	TUPELO, MS 38804	67.45	
200737-102098	11/21/2023	SHANAUISHA I COBB	1143 C BRYSON DR	PO BOX 3148	TUPELO, MS 38801	307.91	
214220-133953	11/22/2023	APRIL S RICHARDSON	1514 W BRISTOW DR	1130 COUNTRY WOOD CV	TUPELO, MS 38801	455.75	
217776-138938	11/22/2023	COURTLYN N CLANTON	1711 OSBORNE ST	1711 OSBORNE ST	TUPELO, MS 38804	339.45	
221001-140966	11/22/2023	ROADWAY EXPRESS-POST PETITION	2226 MCCULLOUGH BLVD	PO BOX 182752 MS 5	COLUMBUS, MS 43218	1.24	
206781-106812	11/28/2023	BARBARA W GRISHAM	2983 S TIMBERLAWN APT 22	2983 S GREEN ST APT 22	TUPELO, MS 38801	37.02	
201396-139637	11/28/2023	JUAREZ MARCOS	1402 FORREST ST	1402 FORREST ST	TUPELO, MS 38801	145.38	
201310-102145	11/29/2023	SHEENA SMITH	1522 BOGGAN DR	1522 BOGGAN DR	TUPELO, MS 38804	493.43	
209368-109247	11/30/2023	ANDRES R RAMIREZ	512 CANAL ST	512 CANAL ST	TUPELO, MS 38804	232.34	
219423-118904	11/30/2023	MARION D ARMSTRONG	731 FILGO RD	731 FILGO RD	TUPELO, MS 38801	60.38	

ACCOUNT NUMBER	TURN OFF DATE	Name	Service Address	Mailing Address	Mailing CityStateZip	TOTAL
208472-136273	11/30/2023	JO'S CAFE	825 W JEFFERSON ST	1011 VALLEY RD	TUPELO, MS 38804	<b>PAGE 10</b> 501.03
					<b>TOTAL.....</b>	<b>4950.31</b>

TUPELO WATER & LIGHT DEPARTMENT BAD DEBT LEDGER & FRANKLIN COLLECTION							PAGE 11
ACCOUNT NUMBER	TURN OFF DATE	Name	Service Address	Mailing Address	Mailing City/State/Zip	TOTAL	
220253-127992	12/1/2023	TERRY K JACKSON	2876 EVANS CIR	2876 EVANS CIR	TUPELO, MS 38801	99.20	
223382-134992	12/1/2023	BRITTNEY A BUCHANAN	1509 IDA B WELLS ST	1509 IDA B WELLS ST	TUPELO, MS 38801	164.93	
212396-112098	12/7/2023	DOROTHY O JOHNSON	1509 N GREEN ST	PO BOX 335	TUPELO, MS 38802	335.34	
211730-137115	12/7/2023	DYLAN RICHEY	623 N GLOSTER ST STE 407 REX PLAZA	PO BOX 981	SHANNON, MS 38868	397.12	
223461-134339	12/8/2023	VANESHIEA A BELL	2011 KENMER LN	2011 KENMER LN	TUPELO, MS 38801	56.71	
204021-134796	12/8/2023	RONNIE R KING	100 DAVID KEITH	104 RUGER DR	GUNTOWN, MS 38849	54.89	
210088-132838	12/14/2023	TAHESHA J SPEARS	874 MCNEECE ST	874 MCNEECE ST	TUPELO, MS 38804	47.81	
208687-108599	12/15/2023	ROY HAMPTON	453 N SPRING	453 N SPRING	TUPELO, MS 38804	227.87	
210347-138700	12/15/2023	KEIASHA K GARMON	1622 S FEEMSTER LAKE APT 3	1622 S FEEMSTER LAKE RD APT 3	TUPELO, MS 38804	30.10	
210317-110152	12/18/2023	JOHN ROELLGEN	967 S FEEMSTER LAKE RD	967 S FEEMSTER LAKE RD	TUPELO, MS 38804	136.80	
212281-112012	12/18/2023	SAMMY E BROOKS	438 WALKER	3183 WILLIE MOORE RD	TUPELO, MS 38801	177.56	
220229-135125	12/18/2023	ALICIA C JONES	3037 BEASLEY DR	3037 BEASLEY DR	TUPELO, MS 38801	48.86	
210338-139465	12/18/2023	TONY WASHINGTON	1690 A FEEMSTER LK	1690 S FEEMSTER LK APT A	TUPELO, MS 38804	158.05	
212256-140169	12/22/2023	ANNA MARIA PICKENS	519 BARNES ST	519 BARNES ST	TUPELO, MS 38804	85.46	
218755-118270	12/29/2023	LOUISE SCOTT	214 MT PLEASANT RD	214 MT PLEASANT RD	BELDEN, MS 38826	196.24	
220488-129057	12/29/2023	DEVIN A WHITE	2647 GREEN TEE RD	2647 GREEN TEE RD	TUPELO, MS 38801	73.52	
214115-130508	12/29/2023	NATHAN J KILGO	1200 JEB STUART	129 STRATTON DR	TUPELO, MS 38801	154.96	
220657-138974	12/29/2023	ASHLEY LUNFORD	125 TOMLINSON DR	125 TOMLINSON DR	TUPELO, MS 38801	71.99	
TOTAL						2517.41	





## AGENDA REQUEST

**TO:** Mayor and City Council

**FROM:** Johnny Timmons, Manager TW&L

**DATE** January 2, 2025

**SUBJECT:** IN THE MATTER OF APPROVAL OF THE TRAFFIC COMMITTEE  
MINUTES OF DECEMBER 12, 2024 **JT**

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Request:

Attached for your review and approval are the Tupelo Traffic Committee summary and minutes from our meeting on December 12, 2024.

# Memo

**To:** Tupelo City Council  
**From:** Tupelo Traffic Committee  
**Subject:** Review/Approve Traffic Committee Minutes of December 12, 2024  
**Date:** January 2, 2025

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Attached are the minutes of the Traffic Committee meeting on December 12, 2024. The following is a summary of their actions.

## Old Business

1. A request from Mr. Joel Driskell, 1478 Orleans Place, Tel. 662-871-3465, [jdriskell48@gmail.com](mailto:jdriskell48@gmail.com), for the installation of some traffic calming measures along Butler and Purnell Roads (installation of a guard rail at 1478 Orleans Place, directly across from Purnell Road).

Action: Denied

2. A request from Councilwoman Nettie Davis, Ward 4, to make the intersection of Franklin and Broadway Streets a four-way stop.

Action: Denied

3. A request from Ms. Jessica Peralta, 615 S. Church Street, Tel. 662-523-6890, [jessperalta@gmail.com](mailto:jessperalta@gmail.com), for the installation of speed tables along S. Church Street between Carnation Street and Chestnut Street.

Action: Denied (Local Road)

4. A request from Ms. Lauren Steward, 433 N. Church Street, Tel. 662-842-9262, [laurenkitchens@gmail.com](mailto:laurenkitchens@gmail.com), for the installation of “No Parking” signs in front of her residence.

Action: Approved

## New Business

1. A request from Greater Elevation Ministry, 1169 Hillsdale Drive, Tel. 662-231-9000 [pattie\\_tidycleanup@yahoo.com](mailto:pattie_tidycleanup@yahoo.com), for the installation of speed tables on Hillsdale Drive in the vicinity of the church.

Action: Denied (Local Road)

2. A request from Harvester Square Homeowner's Association for additional speed tables.

Action: Tabled

3. A request from Belledeer Homeowner's Association for updated speed tables in their area.

Action: Approved

## MINUTES OF THE TUPELO TRAFFIC COMMITTEE DECEMBER 12, 2024

A regular meeting of the Tupelo Traffic Committee was held on December 12, 2024, at 9:00 am in the council room on the 2<sup>nd</sup> floor of city hall. Members present were Mr. Dennis Bonds, Mr. Norman Cruse, Officer Jeff Griffin, Mr. Brent Spears and Mr. Barton Wynn. Ms. Laura Kramer, Mr. Mike Williams and Mr. Emmitt Foster were absent.

Audience members were Mr. Johnny Timmons, Manager TW&L, Mr. Don Lewis, COO, Mr. Kelly Knight, Public Works Director and several citizens.

### **Call to Order**

The meeting was called to order by Mr. Dennis Bonds.

### **Old Business**

1. **A request from Mr. Joel Driskell, 1478 Orleans Place, Tel. 662-871-3465, [jdriskell48@gmail.com](mailto:jdriskell48@gmail.com), for the installation of some traffic calming measures along Butler and Purnell Roads (installation of a guard rail at 1478 Orleans Place, directly across from Purnell Road).**

Mr. Dennis Bonds stated that he has studied this area, spoken with legal and admin, and there are no further measures that the city can take. Mr. Dennis Bonds made a motion to deny this request. Mr. Brent Spears seconded the motion and it passed unanimously.

2. **A request from Councilwoman Nettie Davis, Ward 4, to make the intersection of Franklin and Broadway Streets a four-way stop.**

Mr. Dennis Bonds stated that a traffic count has been conducted at this intersection and it does not meet the required warrants for a four-way stop as set forth in the MUTCD. Mr. Norman Cruse made a motion to deny this request. The motion was seconded by Officer Jeff Griffin and approved unanimously.

3. **A request from Ms. Jessica Peralta, 615 S. Church Street, Tel. 662-523-6890, [jessperalta@gmail.com](mailto:jessperalta@gmail.com), for the installation of speed tables along S. Church Street between Carnation Street and Chestnut Street.**

Mr. Dennis Bonds noted that Church Street is classified as a local road and does not qualify for speed tables. Mr. Norman Cruse made a motion to deny this request, which was seconded by Mr. Barton Wynn. The motion passed unanimously.

4. **A request from Ms. Lauren Steward, 433 N. Church Street, Tel. 662-842-9262, [laurenkitchens@gmail.com](mailto:laurenkitchens@gmail.com), for the installation of "No Parking" signs in front of her residence.**

Mrs. Steward was present to discuss this item. She informed the committee that the people who live across the street from her house, park on the opposite side of the street, blocking the view from her driveway and sometimes blocking the driveway and preventing her family from being able to pull out or into their home. Mr. Norman Cruse made a motion allowing Dennis Bonds to work with

the Public Works Department to come up with a solution and implement it to solve the problem. Officer Jeff Griffin seconded the motion and it passed unanimously.

### **New Business**

1. **A request from Greater Elevation Ministry, 1169 Hillsdale Drive, Tel. 662-231-9000 [pattie\\_tidycleanup@yahoo.com](mailto:pattie_tidycleanup@yahoo.com), for the installation of speed tables on Hillsdale Drive in the vicinity of the church.**

Mr. Dennis Bonds noted that Hillsdale Drive is classified as a local road and does not qualify for speed tables. He then made a motion to deny this request, which was seconded by Mr. Norman Cruse. The motion passed unanimously.

2. **A request from Harvester Square Homeowner's Association for additional speed tables.**

Since the first set of speed tables were recently installed, Mr. Norman Cruse made a motion to table this item and see how effective the current speed tables are. Mr. Brent Spears seconded the motion and it passed unanimously.

3. **A request from Belledeer Homeowner's Association for updated speed tables in their area.**

Mr. Dennis Bonds made a motion to approve this item, but noted that the updated (not additional) speed tables will be added at the end of the speed table list. Mr. Norman Cruse seconded the motion and it passed unanimously.

With there being no further business, Mr. Norman Cruse made a motion to adjourn the meeting. Officer Jeff Griffin seconded the motion and it passed unanimously.

Submitted by: Pam Blassingame



## AGENDA REQUEST

**TO:** Mayor and City Council  
**FROM:** Ben Logan, City Attorney  
**DATE** April 11, 2024  
**SUBJECT:** IN THE MATTER OF DEVELOPMENT CODE AMENDMENTS TA-23-01

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### Request:

These development code amendments deal with residential uses by adding and revising definitions, changing uses within base zoning districts, updating tables and providing supplemental standards. These amendments will be considered separately by subject matter below:

- TA 23-01 (1) Definitions. Enacted in part 12-19-2023.
- TA 23-01 (2) Multifamily. Enacted in part 4-2-2024.
- TA 23-01 (3) Temporary Shelters. Moved to Study Agenda 2-20-2024.
- TA 23-01 (4) Congregate Living. Moved to Study Agenda 2-20-2024.
- TA 23-01 (5) Errata and Addenda of Separate Ordinances. Moved to Study Agenda 2-20-2024

These matters will be moved up when completed.