



May 20, 2019 Board of Directors Meeting

City of Texarkana, Arkansas

216 Walnut Street

Agenda - Monday, May 20, 2019 - 6:00 PM

Call to Order

Roll Call

Invocation and Pledge of Allegiance given by Director Steven Hollibush

CONSENT

1. Approval of the minutes of the regular meeting May 6, 2019, and the called meeting May 14, 2019. (CCD)

REGULAR

2. Adopt a Resolution authorizing the City Manager to seek proposals for Amendment 78 financing of capital improvements for the Animal Care and Adoption Center improvements. (ACAC) Animal Care and Adoption Center Director Charles Lokey
3. Adopt a Resolution to amend the year end 2019 Budget to include the increase to the Municipal Health Benefit Fund Premium. (FIN) Finance Director TyRhonda Henderson

CITIZEN COMMUNICATION

NEXT MEETING DATE: Monday, June 3, 2019

ADJOURN

2019 City Calendar

Gateway Farmer's Market – Every Tuesday, Thursday and Saturday

Bright Star Baptist Church Anniversary Homecoming - Saturday, May 25, 2019

Sparks in the Park - Saturday, June 29, 2019



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Approval of the minutes of the regular meeting May 6, 2019 and the called meeting May 14, 2019. (CCD)

AGENDA DATE: 05/20/2019

ITEM TYPE: Ordinance Resolution Other : Minutes

DEPARTMENT: City Clerk

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Approval of meeting minutes.

EMERGENCY CLAUSE: N/A

SUMMARY: Approval of meeting minutes.

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

APPROPRIATION REQUIRED: N/A

RECOMMENDED ACTION: The City Clerk recommends approval.

EXHIBITS: Meeting minutes.



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Minutes - Monday, May 06, 2019 - 6:00 PM

Assistant Mayor Linda Teeters called the meeting to order.

PRESENT: Ward 1 Assistant Mayor Linda Teeters, Ward 2 Director Laney J. Harris, Ward 3 Director Steven Hollibush, Ward 5 Director Barbara S. Miner, and Ward 6 Director Terri Peavy.

ALSO PRESENT: City Manager Dr. Kenny Haskin, City Attorney George Matteson, City Clerk Heather Soyars and Deputy City Clerk Jenny Narens.

Mayor Allen Brown and Ward 4 Director Travis Odom were absent.

Invocation given by Reverend Terry Williams of Unity Missionary Baptist Church, guest of Director Laney Harris.

Director Laney Harris led the Pledge of Allegiance.

PRESENTATION(S)

1. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (CCD)

Assistant Mayor Teeters presented an award and pin to Jefferey Shaw for 5 years of service and to John Bunting for 10 years of service both with Texarkana Water Utilities (TWU).

Assistant Mayor Teeters said Barbara Baker was not able to attend tonight's meeting and would receive an award and pin for 15 years of service with TWU.

2. Assistant Mayor Teeters read and presented a proclamation to City Clerk Heather Soyars and Deputy City Clerk Jenny Narens for "**Municipal Clerks Week**" May 6-12, 2019. (CCD)

CONSENT

Director Harris requested Item 4. Adopt a Resolution authorizing and directing the City Manager to submit a transportation alternatives reimbursable grant application to the Arkansas Highway Transportation Department (AHTD) Arkansas Transportation Alternatives Program (TAP) to extend East 50th Street sidewalks to be removed from the Consent Agenda for further discussion.

Motion to approve the Consent Agenda made by Director Harris, Seconded by Director Hollisbush.

The motion carried unanimously, and Assistant Mayor Teeters declared the Consent Agenda approved. The items approved were:

3. Approval of the minutes of the regular meeting April 15, 2019. (CCD)

5. Resolution No. 2019-17 authorizing the City Manager to enter into a construction contract with Tatum Excavating Company, Inc. (TEC) for U of A Way Street Reconstruction. (PWD)
6. Resolution No. 2019-18 authorizing the City Manager to purchase five 2020 Ford Police Interceptor Patrol Vehicles. (TAPD)

REGULAR

4. Resolution No. 2019-19 authorizing and directing the City Manager to submit a transportation alternatives reimbursable grant application to the Arkansas Highway Transportation Department (AHTD) Arkansas Transportation Alternatives Program (TAP) to extend East 50th Street sidewalks. (PWD)

Director Harris asked what the criteria was for sidewalk projects.

Public Works Director Tyler Richards said the (TAP) grant wanted past grant funds extended. He said last year the (TAP) grant was used for Pinson Street and East 50th Street sidewalks and this was why the sidewalks were extended.

Motion to adopt the resolution made by Director Harris, Seconded by Director Miner.

Voting Yea: Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Miner and Director Peavy.

Assistant Mayor Teeters declared the resolution adopted with a 5-0 vote.

7. Adopt an Ordinance Amending the *City of Texarkana, Arkansas, Code of Ordinances* Solid Waste Ordinance Sec. 22-6 – Billing of multi-family residences. (PWD)

Public Works Director Tyler Richards said the current ordinance was created twenty plus years ago, the City allowed for multi-family units or apartments, to turn in their number of vacant apartments each month and in turn the City would issue them a credit for their refuse bill. He said in just the past three years the credit had cost the City and the haulers a combined \$279,807.92. Public Works Director Tyler Richards said after contacting other cities, there was not another city in Arkansas that gave this credit to multi-family units. He said if an apartment were going through a remodel they would need to come to Public Works and request the service be suspended for a period of time. He said he was asking for an emergency clause due to every month the City lost more money.

Assistant Mayor Teeters thanked Public Works Director Tyler Richards for finding this loop hole and saving the City money.

Director Peavy said just because something was done in the past did not mean it should continue to be done.

Director Harris asked why an emergency clause was needed and asked if the apartment complexes were notified.

Public Works Director Tyler Richards said public notification was sent out for this proposal.

City Manager Dr. Kenny Haskin said several apartment owners contacted him after they reviewed the proposal and they understood and said it was the right thing to do.

Director Peavy said the longer we let this tarry the more money it would cost the City.

Motion to read the ordinance the first time in abbreviated form made by Director Miner, Seconded by Director Peavy.

Voting Yea: Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Miner and Director Peavy.

The motion carried 5-0. The ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Miner, Seconded by Director Peavy.

Voting Yea: Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Miner and Director Peavy.

The motion carried 5-0. The ordinance was read the second time in abbreviated form.

Motion to further suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Peavy, Seconded by Director Hollibush.

Voting Yea: Assistant Mayor Teeters, Director Hollibush, Director Miner and Director Peavy.

Voting Nay: Director Harris.

The motion lost 4-1.

Assistant Mayor Teeters said the ordinance would be on its Third Reading at the next meeting.

8. Ordinance No. 10-2019 rezoning property located at 7504 E. 9th Street from R-1 Rural residential to R-3 Low-density residential. (PWD-Planning) (This agenda item recommended for approval by the Planning Commission)

City Planner Mary Beck said Ms. Wilson was the owner of a large house on Highway 82 and wanted to split the house and make an apartment. She said the Planning Commission recommended approval and did not see any issues.

Assistant Mayor Teeters asked how close the neighbors were.

City Planner Mary Beck said one of the neighbors was across the street.

Ms. Wilson said the other neighbor was separated by trees.

Assistant Mayor Teeters said she thought the property was two residences in the past.

Ms. Wilson said it might had been two residences, but they shared the kitchen.

Director Peavy asked if Ms. Wilson were wanting to add a second kitchen to the property.

Ms. Wilson said yes.

Director Miner asked if there were any objection by anyone.

City Planner Mary Beck said there had been no objection and the Planning Commission recommended the rezoning.

Motion to read the ordinance the first time in abbreviated form made by Director Harris, Seconded by Director Miner.

Voting Yea: Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Miner and Director Peavy.

The motion carried 5-0. The ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Harris, Seconded by Director Hollibush.

Voting Yea: Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Miner and Director Peavy.

The motion carried 5-0. The ordinance was read the second time in abbreviated form.

Motion to further suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Peavy, Seconded by Director Miner.

Voting Yea: Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Miner and Director Peavy.

The motion carried 5-0. The ordinance was read the third and final time in abbreviated form.

Motion to adopt the ordinance made by Director Miner, Seconded by Director Hollibush.

Voting Yea: Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Miner and Director Peavy.

The motion carried 5-0. The Assistant Mayor declared the ordinance adopted.

The applicant requests an emergency clause to begin renovations. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

Motion to approve the emergency clause made by Director Harris, Seconded by Director Miner.

Voting Yea: Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Miner and Director Peavy.

The motion carried 5-0. The Assistant Mayor declared the emergency clause approved.

CITIZEN COMMUNICATION – No one came forward.

NEXT MEETING DATE: Monday, May 20, 2019

ADJOURN

Motion to adjourn made by Director Peavy, Seconded by Director Miner.

Voting Yea: Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Miner and Director Peavy.

The motion carried 5-0. The meeting adjourned at 6:27 PM.

APPROVAL of the minutes on this 20th day of May, 2019.

Allen L. Brown, Mayor

Heather Soyars, City Clerk



Called Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Minutes - Tuesday, May 14, 2019 - 4:00 PM

Mayor Allen Brown called the meeting to order.

PRESENT: Mayor Allen Brown, Ward 1 Assistant Mayor Linda Teeters, Ward 2 Director Laney J. Harris, Ward 3 Director Steven Hollibush, Ward 5 Director Barbara S. Miner, and Ward 6 Director Terri Peavy.

ALSO PRESENT: City Manager Dr. Kenny Haskin, City Clerk Heather Soyars and Deputy City Clerk Jenny Narens.

Ward 4 Director Travis Odom and City Attorney George Matteson were absent.

Invocation and Pledge of Allegiance led by Mayor Brown.

REGULAR

1. Adopt an Ordinance amending the *City of Texarkana, Arkansas, Code of Ordinances Solid Waste Ordinance Sec. 22-6 – Billing of multi-family residences. (PWD) (THIRD READING)*

Motion to further suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Peavy, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Miner and Director Peavy.

The motion carried 6-0.

Director Harris said he was not against the ordinance just the time concept. He said there was an ordinance passed in one night, a few years back and it cost the City \$26,000. Director Harris just wanted to know what the urgency was. He said not everyone saw the Board meetings or received the paper, so he wanted to make sure the apartment owners were notified.

Mayor Brown said there was a process in place to prevent an ordinance from being read three times and passed in one meeting. He said the issue in his opinion, with this ordinance was the substantial amount of money it would save the City.

Director Peavy said when she was elected as a Board member, her main issue was being a good steward of the citizens money. She said she had not received any phone calls speaking negatively on this ordinance.

Director Miner said she wished she had a count of all the emergency clauses that had passed. She said this ordinance was important and needed to be expedited by using the emergency clause.

Mayor Brown said the way the public received notification for any Board or Commission meeting was in compliance with state laws. He said he did not know if everyone saw the Board meetings or received a paper, but this was the only way we were able to notify the public.

Motion to adopt the ordinance made by Director Hollibush, Seconded by Director Miner.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Hollibush, Director Miner and Director Peavy.

Voting Nay: Director Harris.

The motion carried 5-1 and Mayor Brown declared the ordinance adopted.

Emergency Clause is requested. An emergency clause requires a separate and distinct vote of the Board and is valid only if there is a two-thirds vote of approval by the Board. (Hdbk. Const. Amend 7)

Motion to approve the emergency clause made by Director Hollibush, Seconded by Assistant Mayor Teeters.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Hollibush, Director Miner and Director Peavy.

Voting Nay: Director Harris.

The motion carried 5-1 and Mayor Brown declared the emergency clause approved.

NEXT MEETING DATE: Monday, May 20, 2019

ADJOURN

Motion to adjourn made by Assistant Mayor Teeters, Seconded by Director Peavy.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Miner and Director Peavy.

The motion carried 6-0. The meeting adjourned at 4:13 PM.

APPROVAL of the minutes on this 20th day of May, 2019.

Allen L. Brown, Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR
BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing the City Manager to seek proposals for Amendment 78 financing of capital improvements for the Animal Care and Adoption Center improvements. (ACAC) Animal Care and Adoption Center Director Charles Lokey

AGENDA DATE: May 20, 2019

ITEM TYPE: Ordinance Resolution Other :

DEPARTMENT: Animal Care and Adoption Center

PREPARED BY: Charles Lokey

REQUEST: This is a request to seek financing of a new animal shelter with Amendment 78 funding.

EMERGENCY CLAUSE: N/A

SUMMARY: This is a request for the Board of Directors to approve a short term note under Amendment 78.

EXPENSE REQUIRED: \$875,000.00

AMOUNT BUDGETED:

**APPROPRIATION
REQUIRED:**

**RECOMMENDED
ACTION:** The City Manager and Staff recommend approval.

EXHIBITS: Resolution and PowerPoint

RESOLUTION NO. _____

WHEREAS, Amendment 78 to the Arkansas Constitution allows for certain short term borrowing to finance capital improvements; and

WHEREAS, the animal care and adoption center is in need of certain upgrading and renovation; and

WHEREAS, the City Manager request approval to seek proposals for financing of such improvements; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is authorized to seek proposals for Amendment 78 financing of capital improvements with the animal care and adoption center.

PASSED AND APPROVED this 20th day of May, 2019.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George M. Matteson, City Attorney

ANIMAL CARE & ADOPTION CENTER

PROPOSED SHELTER

FRONT DESK & LOBBY AREA



LOBBY AREA



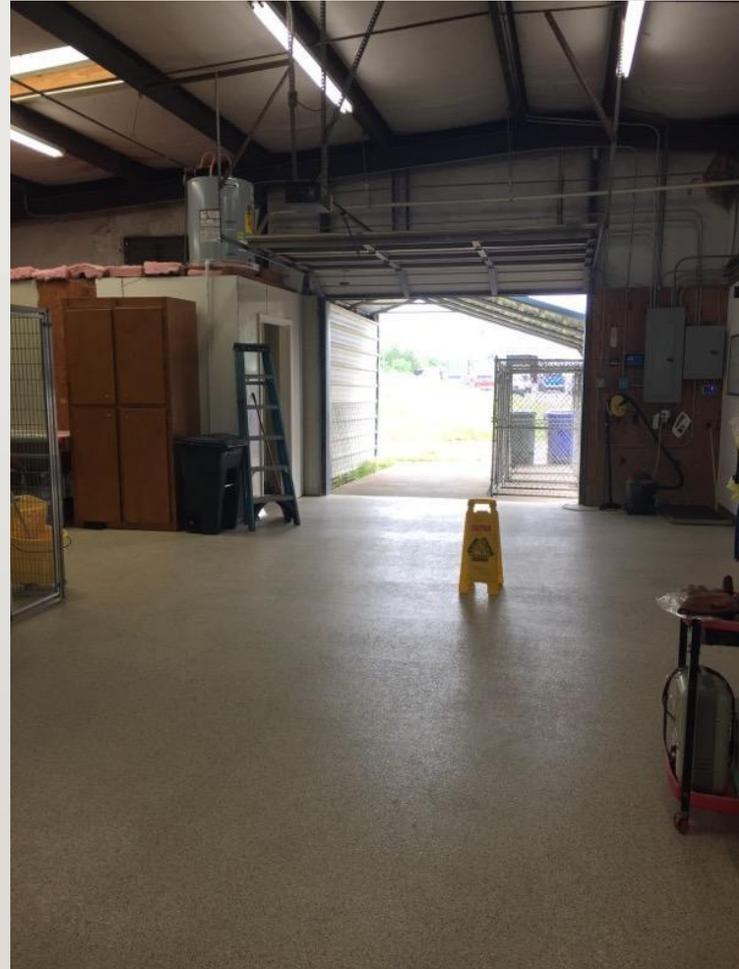
CAT ROOM



BAY DOORS AND KENNELS



BAY DOORS





CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution to amend the year end 2019 Budget to include the increase to the Municipal Health Benefit Fund Premium. (FIN) Finance Director TyRhonda Henderson

AGENDA DATE: May 20, 2019

ITEM TYPE: Ordinance Resolution Other

DEPARTMENT: Finance

PREPARED BY: TyRhonda Henderson, Finance Director

REQUEST: To amend the year end 2019 budget to include increase in Municipal Health Benefit Fund premium

EMERGENCY CLAUSE: N/A

SUMMARY: On May 15, 2019, the City received notice from Municipal Health Benefit Program that based on our claims, the medical rate class for Texarkana would move from Class 3 to Class 4 effective July 1, 2019. Prior to January 1, 2018, the City's rate class was a Class 2 and the City had not received an increase in insurance premiums in several years. Beginning January 1, 2018, the City's medical rate class increased to a Class 3 and employee medical premiums increased from \$369 per month to \$405 per month. Due to the financial situation the City faced, the employee paid the \$36.00 per month increase in premium. On January 1, 2019, while the medical rate class did not change, the City received a \$2.08 per month increase in premium due to changes in the vision coverage. The City absorbed the cost of the increase at that time. The change in medical rate class that goes into effect July 1, 2019 will result in a monthly premium increase of \$40.50 per month per employee. This will result in additional expenditures of \$45,000 for the General Fund and \$7,800 for the Public Works Fund.

EXPENSE REQUIRED: \$52,800

AMOUNT BUDGETED: \$0

APPROPRIATION REQUIRED: \$52,800

RECOMMENDED ACTION: The City Manager and staff recommend that the City Board of Directors approve the attached resolution

EXHIBITS: 2019 MHBF Rate Classes and Monthly Premiums

RESOLUTION NO. _____

WHEREAS, on or about May 15, 2019, the City received notice from the Municipal Health Benefit Fund of a rate class change and a corresponding premium increase; and

WHEREAS, the premium increase will result in additional expenditures of approximately \$45,000.00 for the General Fund and \$7,800.00 for the Public Works Fund; and

WHEREAS, it is necessary to amend the FY 2019 Budget to provide for such additional expenditures; and

WHEREAS, the City Manager and staff recommend approval;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that the FY2019 Budget is amended to provide for the additional General Fund and Public Works Fund expenditures necessitated by the above-described Municipal Health Benefit Fund rate class change and premium increase.

PASSED AND APPROVED this 20th day of May, 2019.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George M. Matteson, City Attorney

**2019 MUNICIPAL HEALTH BENEFIT FUND
RATE CLASSES and MONTHLY PREMIUMS
2019 Rates**

COVERAGE	CLASS 1	CLASS 2	CLASS 3	CLASS 4	CLASS 5	CLASS 6	CLASS 7
EMPLOYEE MEDICAL Basic Rate	\$ 313.00	\$ 346.50	\$ 382.50	\$ 423.00	\$ 467.50	\$ 507.50	\$ 547.50
Life & Accident	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50
Dental	\$ 17.50	\$ 17.50	\$ 17.50	\$ 17.50	\$ 17.50	\$ 17.50	\$ 17.50
Vision	\$ 4.58	\$ 4.58	\$ 4.58	\$ 4.58	\$ 4.58	\$ 4.58	\$ 4.58
TOTAL EMPLOYEE	\$ 337.58	\$ 371.08	\$ 407.08	\$ 447.58	\$ 492.08	\$ 532.08	\$ 572.08
SINGLE RETIREE	\$ 335.08	\$ 368.58	\$ 404.58	\$ 445.08	\$ 489.58	\$ 529.58	\$ 569.58
SINGLE COBRA	\$ 341.78	\$ 375.95	\$ 412.67	\$ 453.98	\$ 499.37	\$ 540.17	\$ 580.97
SINGLE EXTENDED COBRA	\$ 502.62	\$ 552.87	\$ 606.87	\$ 667.62	\$ 734.37	\$ 794.37	\$ 854.37
DEPENDENT MEDICAL Basic Rate	\$ 382.50	\$ 420.00	\$ 465.00	\$ 514.50	\$ 560.00	\$ 620.00	\$ 680.00
Dental	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00
Vision	\$ 7.12	\$ 7.12	\$ 7.12	\$ 7.12	\$ 7.12	\$ 7.12	\$ 7.12
TOTAL DEPENDENT	\$ 414.62	\$ 452.12	\$ 497.12	\$ 546.62	\$ 592.12	\$ 652.12	\$ 712.12
BASIC FAMILY RATE	\$ 695.50	\$ 766.50	\$ 847.50	\$ 937.50	\$ 1,027.50	\$ 1,127.50	\$ 1,227.50
Employee Life & Accident	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50
Family Dental	\$ 42.50	\$ 42.50	\$ 42.50	\$ 42.50	\$ 42.50	\$ 42.50	\$ 42.50
Family Vision	\$ 11.70	\$ 11.70	\$ 11.70	\$ 11.70	\$ 11.70	\$ 11.70	\$ 11.70
TOTAL FAMILY	\$ 752.20	\$ 823.20	\$ 904.20	\$ 994.20	\$ 1,084.20	\$ 1,184.20	\$ 1,284.20
TOTAL RETIREE FAMILY	\$ 749.70	\$ 820.70	\$ 901.70	\$ 991.70	\$ 1,081.70	\$ 1,181.70	\$ 1,281.70
DEPENDENT COBRA	\$ 341.78	\$ 375.95	\$ 412.67	\$ 453.98	\$ 499.37	\$ 540.17	\$ 580.97
TOTAL FAMILY COBRA	\$ 764.69	\$ 837.11	\$ 919.73	\$ 1,011.53	\$ 1,103.33	\$ 1,205.33	\$ 1,307.33
DEPENDENT EXTENDED COBRA	\$ 502.62	\$ 552.87	\$ 606.87	\$ 667.62	\$ 734.37	\$ 794.37	\$ 854.37
EXTENDED COBRA FAMILY	\$ 1,124.55	\$ 1,231.05	\$ 1,352.55	\$ 1,487.55	\$ 1,622.55	\$ 1,772.55	\$ 1,922.55

WEEKLY INCOME: PRESCRIPTION DRUG CARD, DENTAL & VISION COVERAGE
 OPTION A - \$4.00 or OPTION B - \$6.00 for ACTIVE ELECTED OFFICIALS ON MEDICARE: \$100.00