



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Agenda - Monday, March 18, 2019 - 6:00 PM

Call to Order

Roll Call

Invocation and Pledge of Allegiance given by Director Terri Peavy

CONSENT

- [1.](#) Approval of the minutes of the rescheduled regular meeting March 4, 2019. (CCD)
- [2.](#) Adopt a Resolution authorizing the City Manager to purchase a Crew Cab $\frac{3}{4}$ Ton Truck for the Public Works Department Streets Division. (PWD)

REGULAR

- [3.](#) Adopt a Resolution authorizing the City Manager to submit a Section 108 Loan Application to the U.S. Department of Housing and Urban Development (HUD) for the rehabilitation of the old Boys and Girls Club. (Sponsored by Director Terri Peavy) (PWD) Assistant Public Works Director Tracie Lee
- [4.](#) Adopt an Ordinance authorizing and directing the City Manager to purchase police mobile video and audio equipment. (TAPD) Chief Bob Harrison

This ordinance requires an emergency clause due to time constraints to place order to receive additional equipment at no charge. An emergency clause requires a separate and distinct vote of the Board and is valid only if there is a two-thirds vote of approval by the Board. (Hdbk. Const. Amend 7)

CITIZEN COMMUNICATION

NEXT MEETING DATE: Monday, April 1, 2019

ADJOURN

2019 City Calendar

Rockabilly Returns - Saturday, March 30, 2019

Jewell House Tribute - Saturday, April 13, 2019

Ratha Yatra Festival - Saturday, May 4, 2019

9th Annual RailFest - Saturday, May 11, 2019

Sparks in the Park - Saturday, June 29, 2019



CITY OF TEXARKANA, AR
BOARD OF DIRECTORS

AGENDA TITLE: Approval of the minutes of the rescheduled regular meeting March 4, 2019. (CCD)

AGENDA DATE: 03/18/2019

ITEM TYPE: Ordinance Resolution Other : Minutes

DEPARTMENT: City Clerk

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Approval of meeting minutes.

EMERGENCY CLAUSE: N/A

SUMMARY: Approval of meeting minutes.

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

APPROPRIATION REQUIRED: N/A

RECOMMENDED ACTION: The City Clerk recommends approval.

EXHIBITS: Meeting minutes.



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Minutes - Monday, March 04, 2019 - 6:00 PM

Mayor Allen Brown called the meeting order.

PRESENT: Mayor Allen Brown, Ward 1 Assistant Mayor Linda Teeters, Ward 2 Director Laney J. Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Travis Odom, Ward 5 Director Barbara S. Miner, and Ward 6 Director Terri Peavy.

ALSO PRESENT: City Manager Dr. Kenny Haskin, City Attorney George Matteson, City Clerk Heather Soyars and Deputy City Clerk Jenny Narens.

Invocation and Pledge of Allegiance given by Director Barbara S. Miner.

PRESENTATION(S)

1. Presentation of the City of Texarkana, Arkansas Employee Service Awards.

Mayor Brown presented an award and city pin to Daniel L. Thiels for five years of service and William J. Smith, Jr., for twenty years of service with the Texarkana, Arkansas Fire Department (TAFD).

The following employees were not present at the meeting and will receive their awards and pins: Nathan L. Reeves for fifteen years of service and Kenneth Wilson for twenty years of service with TAFD; Amy Payne and Roderick Howard both for fifteen years of service with Texarkana Water Utilities.

Mayor Brown thanked them and all City employees for their service to the City and the community.

2. Presentation of Texarkana Arkansas Police Department Officer Recognition for Richard Conkleton and Dylan McCrary.

Chief Bob Harrison acknowledged Officers Richard Conkleton and Dylan McCrary. He said these two officers were heading to Camden, Arkansas, for their graduation ceremony and Sergeant Rick Cockrelle witnessed their heroic efforts.

Sergeant Rick Cockrelle said he was also driving to the graduation ceremony when he saw a vehicle stopped on the side of the road with flashers on, this vehicle was driven by Officer Conkleton and Officer McCrary. Sergeant Cockrelle said there was a car in a culvert upside down with water and mud rushing into it. He said one officer was helping the lady out of the car and up the hill and the other officer went up the road to get cell service in order to call for help. Sergeant Cockrelle said these two officers went above and beyond before they even graduated the academy. He said they both made it to the graduation ceremony on time.

Chief Harrison, Mayor Brown, and Dr. Haskin presented plaques and city pins to Officer Conkleton and Officer McCrary for their heroism.

CONSENT

Director Harris requested Consent Agenda Item 4. Adopt a Resolution authorizing the City Manager to purchase a Tandem Vibratory Roller for the Public Works Department Streets Division. (PWD), be removed from the Consent Agenda for further discussion.

Motion to approve the Consent Agenda made by Assistant Mayor Teeters, Seconded by Director Odom.

The motion carried unanimously, and the Mayor declared the Consent Agenda approved. The items approved were:

3. Approval of the minutes of the rescheduled regular meeting February 19, 2019. (CCD)

REGULAR

4. Resolution No. 2019-11 authorizes the City Manager to purchase a Tandem Vibratory Roller for the Public Works Department Streets Division. (PWD)

Director Harris said he wanted to know the size of the roller. He said he asked because he wondered if the City could use a small roller to roll over the small pot holes.

Mayor Brown said the roller Pubic Works was purposing weighed 6500 lbs., 105 inches in length and 4 feet wide. He thought it looked like a big roller.

Director Harris said he thought it would be a good idea if the City invested in a small roller.

Motion to adopt the resolution made by Director Harris, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner, Director Peavy.

5. Ordinance No. 6-2019 amends Ordinance No. 4-2018 and approves Personnel Policy Amendments. (FIN)

Finance Director TyRhonda Henderson said this ordinance proposes adoption of amendments to section 4.02 of the Personnel Policy. She said removing statements referencing employees hired before/after April 18, 1983, would simplify the policy and exclude unnecessary language. Ms. Henderson said revising the policy would bring it into compliance with state statute 14-53-108 uniform sick leave for Municipal Fire Departments. This would allow firefighters working 24-hour shifts to accumulate 2,160 hours of sick leave. Which was the maximum allowed by state statute. She said section 4.02, Sick Leave (B) Accumulation will read: "All regular full-time employees may accumulate a maximum of ninety (90) days of sick leave. For firefighters working 24-hour shifts, ninety (90) days is defined as 2,160 hours. For all other full-time employees, ninety (90) days is defined as 720 hours. Sick leave accrual will cease for any employee with sick leave accumulation in excess of the ninety (90) days maximum until such time as sick leave accumulation falls below the maximum. Sick leave accrual will continue for any employee with sick leave

accumulation below the ninety (90) days maximum until such time as the sick leave accumulation reaches the maximum.”

Director Harris asked when the last time employees were paid.

Finance Director TyRhonda Henderson said it was Friday.

Director Harris asked if the employees accrued any sick time.

Finance Director TyRhonda Henderson said yes, no changes had been made to the policy yet.

Director Harris said he understood the workshop had a different policy than the policy tonight.

Mayor Brown said there was a difference in the Personnel Policy and the sick leave accrual. He said the City was not following the state statute at the present time. Mayor Brown said the mistake at the workshop was he did not distribute any proposal to the Board prior to the workshop. He said the workshop was a working workshop to discuss what the Board would consider to do moving forward.

Director Harris asked if this were going to cause issues with sick leave.

Mayor Brown said no he did not think there would be any problems. He said the real issue was the overtime, not employees using sick leave.

Director Harris asked if this had anything to do with not getting a second for an agenda item.

Mayor Brown said no because there was not a proposal brought forward.

Motion to read the ordinance the first time in abbreviated form made by Director Harris, Seconded by Director Miner.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner, Director Peavy.

The motion carried 7-0. The ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Harris, Seconded by Assistant Mayor Teeters.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner, Director Peavy.

The motion carried 7-0. The ordinance was read the second time in abbreviated form.

Motion to further suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Harris, Seconded by Director Miner.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner, Director Peavy.

The motion carried 7-0. The ordinance was read the third and final time in abbreviated form.

Motion to adopt the ordinance made by Director Miner, Seconded by Assistant Mayor Teeters.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner, Director Peavy.

The motion carried 7-0 and the ordinance was adopted.

The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and was valid only if there were a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

Motion to approve the emergency clause made by Assistant Mayor Teeters, Seconded by Director Miner.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner, Director Peavy.

The emergency clause was adopted 7-0.

6. Ordinance No. 7-2019 amends the Zoning Chapter of the *City of Texarkana, Arkansas, Code of Ordinances* regarding wrecking services. (PWD-Planning)

City Planner Mary Beck said she was there to represent the Planning Commission and request amendments to Ordinance No. K-286 regarding wrecking services. She said the Planning Commission held four workshops and a public hearing that resulted in the ordinance brought before the Board. She said the revisions agreed upon by unanimous vote were: (1) a conditional use permit for a stand-alone wrecking service in a C-3 Open Display Commercial zone from a use by right, (2) to add “stand alone” to the definition of a wrecker service as given in Article VI, 28-23 to read: A wrecker service was a stand-alone business enterprise from which wrecker vehicles were dispatched, and may or may not include the temporary storage of inoperable or wrecked vehicles, (3) to distinguish a wrecking service from a salvage yard or junkyard as a use by right in all industrial zones, (4) automotive wrecking service supplemental provisions have the thirty day storage language removed.

Planning Commissioner Boots Thomas said this ordinance was to help keep the zoning codes up to date. Mr. Thomas said the question everyone asked was the difference between a wrecker service and a wrecking yard. He said wrecker service picks up the car from an accident or a tow and brings it to a storage yard where it was kept, and a wrecking yard was where dead cars went to be pieced up, parted out, and then crushed down and taken to Tri-State Metal. Mr. Thomas said giving the Planning Commission the right to have a case by case study of the wrecking yard permits, they could place restrictions or potentially turn the permit down.

Director Miner asked if they were required to go before to the Planning Commission to receive a license.

Planning Commissioner Boots Thomas said wrecking services were a use by right and it would be amending to be a conditional use.

Mayor Brown said having this ordinance approved if the Planning Commission denied the permit there would be an appeal process and it would come before the Board for a vote to approve or not to approve.

City Planner Mary Beck said the Planning Commission wanted to promote businesses and make sure everyone's rights had an opportunity.

Motion to read the ordinance the first time in abbreviated form made by Director Odom, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner, Director Peavy.

The motion carried 7-0. The ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Miner, Seconded by Director Odom.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner, Director Peavy.

The motion carried 7-0. The ordinance was read the second time in abbreviated form.

Director Harris asked if there were a notice given from the Planning Commission when this issue was first brought up.

Mayor Brown said yes.

Motion to further suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Assistant Mayor Teeters, Seconded by Director Peavy.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner, Director Peavy.

The motion carried 7-0. The ordinance was read the third and final time in abbreviated form.

Motion to adopt the ordinance made by Director Odom, Seconded by Director Miner.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner, Director Peavy.

The motion carried 7-0 and the ordinance was adopted.

CITIZEN COMMUNICATION – No one came forward.

ADJOURN

Motion to adjourn made by Director Odom, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner, Director Peavy.

The meeting adjourned at 6:41 PM.

APPROVAL of the minutes on this 18th day of March, 2019.

Allen L. Brown, Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution authorizing the City Manager to purchase a Crew Cab ¾ Ton Truck for the Public Works Department Streets Division. (PWD)
AGENDA DATE:	03/04/2019
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Public Works Department
PREPARED BY:	Tracie Lee, Assistant Public Works Director

REQUEST:	Purchase a Crew Cab ¾ Ton Truck for the Public Works Department Streets Division.
EMERGENCY CLAUSE:	This item will be approved by a resolution; therefore, it will not need an emergency clause.

SUMMARY:	<p>The Public Works Department would like to purchase a Crew Cab ¾ Ton Truck for the Public Works Department Streets Division in the amount of \$34,203.00 from McClarty Ford.</p> <p>Staff chose the next lowest bid due to Coleman Motors, Inc. inability to provide the vehicle quoted in their bid proposal. Bid was advertised in January 6th and 13th, 2019 legal section of the Texarkana Gazette.</p> <p>Purchase from this source meets all bidding requirements. Funds were budgeted and are available for the purchase of this vehicle in the Streets Capital Outlay Fund.</p>
-----------------	---

EXPENSE REQUIRED:	\$34,203.00
AMOUNT BUDGETED:	\$34,203.00
APPROPRIATION REQUIRED:	\$0.00

RECOMMENDED ACTION:	City Manager and staff recommend board approval.
----------------------------	--

EXHIBITS:	Resolution, Bid Ad, Bid from Coleman Motors, Inc. and Bid from McClarty Ford.
------------------	---

RESOLUTION NO. _____

WHEREAS, pursuant to advertisement by the Public Works Department, a low bid was submitted by McClarty Ford for one (1) Crew Cab ¾ Ton Truck in the amount of \$34,203.00; (the actual lowest bidder being unexpectedly unable to perform and, thus, McClarty Ford, as the second lowest bidder is deemed the lowest responsible bidder); and

WHEREAS, the funding for the purchase is budgeted and will come from Streets Capital Outlay Fund; and

WHEREAS, the City Manager and staff recommend approval.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is authorized and directed to enter into a contract with McClarty Ford in the amount and for the purposes set forth above with funding from the sources so indicated.

PASSED AND APPROVED this 18th day of March, 2019.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George M. Matteson, City Attorney

ADVERTISING INVOICE / STATEMENT

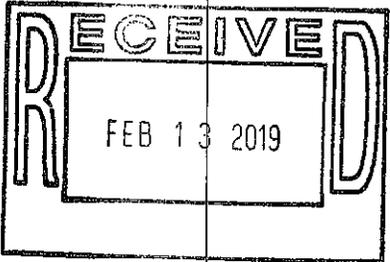
1
 TEXARKANA NEWSPAPERS, INC.
 PO BOX 621
 TEXARKANA, TX 75501
 (870) 330-7550

4	BILLING DATE	6	TERMS OF PAYMENT	3	INVOICE NUMBER	PAGE
	01/31/19		02/15/19		442278	1
9	ADVERTISER / CLIENT NAME					

2
 CITY OF TEXARKANA, ARK
 Public Works
 216 Walnut Street
 Texarkana AR 71854

58279

7	BILLED ACCOUNT NUMBER	8	ADV. / CLIENT NUMBER
	G1255249		
5	BILLING PERIOD		
	01/01/19 01/31/19		
	ADVERTISING DEPARTMENT		
	Classified Adv		

10	DATE	12	DESCRIPTION	CLASS/	15	DIMENSIONS	16	TIMES	17	BILLED	U/M	18	RATE	19	AMOUNT
		13		TYPE						UNITS					
	12/31/18		BALANCE FORWARD												308.43
	01/28/19		Payment on Account												308.43CR
			PUBLICATION: TEXARKANA GAZETTE												
	01/06/19		CITYOFTEXARKANAARKAN	4190	1x30.00		1	30.00	li	1.490					44.70
	01/13/19		CITYOFTEXARKANAARKAN	4190	1x30.00		1	30.00	li	1.490					44.70
	01/27/19		LEGALNOTICEThePlanni	4190	1x67.00		1	67.00	li	1.490					99.83
			Publication Totals: \$189.23												
<p>001-141-52090-50502 \$44.70</p> <p>001-145-52090-50502 \$99.83</p>															
															
VISIT OUR WEBSITE AT WWW.TEXARKANAGAZETTE.COM															

24 AGING				
DECEMBER	NOVEMBER	OCTOBER	OVER 3 MONTHS	
0.00	0.00	0.00	0.00	

21	AMOUNT
	189.23
25	PLEASE PAY TOTAL AMOUNT DUE
	189.23

Visit our website at www.texarkanagazette.com

8
 BUSINESS OFFICE
 PO BOX 621 - Classified Adv
 TEXARKANA, TX 75504

27
 BILLED ACCOUNT NAME
 *CITY OF TEXARKANA, ARK

26	BILLED ACCOUNT NO.	4	BILLING DATE	3	INVOICE NO.	25	TOTAL AMOUNT DUE
	G1255249		01/31/19		442278		189.23

Texarkana Gazette
315 Pine Street/PO Box 621
Texarkana Texas 75501
(903) 794-3311
Fax (903) 792-7183

COUNTY OF MILLER
STATE OF ARKANSAS

I, Amanda Otwell, do solemnly swear that I am the Legal Clerk of the Texarkana Gazette, a newspaper published in Miller County, Arkansas and having a bona fide circulation therein; that said newspaper is authorized by law to publish legal advertisements; and that the advertisement annexed hereto was published in said newspaper on the following dates:

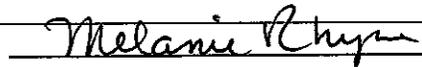
01/06/19

01/13/19



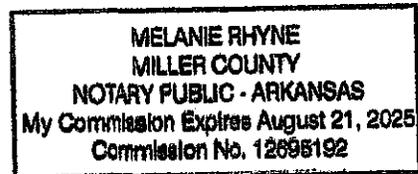
Amanda Otwell
Legal Secretary

Subscribed and sworn to before me, this 8th day of Feb 2019.



Notary Public

Miller County, Arkansas



My Commission expires: _____

Aug 21, 2025

Commercial/Rent

Office/Storage/Office
House - 7ksf, 11ksf,
22ksf & more/BTS
See Terms/Ground
Americas Center
03.223.9841

LOCATION!
GALLERIA-OAKS
DENTIST, DOCTOR
E GREAT! CALL JERRY
RALD HAIRE REALTY
13-276-7776.

Apartment Unfurnished

GRANADA
Quiet - All Utilities Paid
70-772-8625

0 + 1 & 2 bdms.
paid. Gated
870-772-2357.

2 bdrm apts, good
on, partial utilities
ove in specials for
only. 903-733-0243

Office Space for Rent

IS BOULEVARD
Center 288 to 3,000sf
Utilities & Janitorial
paid 2603 Texas Blvd
rkana, TX. Call
can Realty Company
13-793-2666



4149 Houses Unfurnished

AR, 3/2/2 FP, fridge, 1 yr. lease,
NO PETS. \$925/mth/\$550 dep.
3903 East Casteridge
870-774-2505 or 903-748-9747
Not Section 8 approved.

RENTAL IN NEW BOSTON
4BR/2BTH BRICK HOUSE,
STAINLESS STEEL APPLIANCES,
PRIVACY FENCE & NEWLY RE-
MODELED. \$1000/MTH.
903-423-0742 OR
903-628-5884

4157 Commercial Property

REDUCED
409 WESTLAWN DRIVE
GREAT LOCATION FOR SERVICE
CO., LANDSCAPING OR CON-
STRUCTION- CALL JERRY ERIC
GERALD HAIRE REALTY
903-276-7776

GREAT LOCATION-
3610 SUMMERHILL RD. PLENTY
OF TREAFFIC FOR YOUR RETAIL,
OFFICE OR SERVICE CO. WITH
DRIVE THRU. CALL JERRY ERIC
GERALD HAIRE REALTY
903-276-7776.

4158 Farm/Land for Sale

Hooks, TX - Versatile 61 acre
track of land in Redbank area.
Call Terry Tidwell, Gerald Haire
Realty, 903-277-3225

Hooks, TX - Unrestricted 6 acre
track with pond and utilities. Call
Terry Tidwell, Gerald Haire Re-
alty, 903-277-3225

4159 Houses for Sale

Two story triplex w/commercial
building w/1 bdrm apartment,
\$65,000 call 903-794-8961 or
903-556-7026.



4190 Legal Notices

Texarkana Arkansas School
District is requesting propos-
als for a hosted VOIP district-
wide phone system. Propo-
sals will be accepted until 2:00
PM January 22, 2019. For a
copy of the RFP or for addi-
tional information contact the
TASD Business Office at
870-772-3371 ext. 3418.

SECTION 0020 INVITATION TO BID

Notice
Notice is hereby given that the
Texarkana Water Utilities
(OWNER) will receive sealed
Bids at the offices of the Ex-
ecutive Director, Texarkana
Water Utilities, 801 Wood
Street, Texarkana, Texas
75501 until 2:00 p.m. local
time on Tuesday, January 22,
2019 for:

- Wright Patman Water Treatment Plant
- Sedimentation Basin Instrumentation Modifications

Bids will be immediately
opened and read aloud pub-
licly following the close of the
Bid Period. Any Bid received
after closing time will be re-
turned unopened. Proposals
may be modified or with-
drawn at any time prior to the
time set for opening Bids.
This project includes, but is
not limited to, the flow and
instrumentation modifications
to the sedimentation basins at
the Wright Patman Water
Treatment Plant.

**Examination and Purchase
of Contract Documents**
Contract Documents may be
examined at the offices of:
Alan Plummer Associates, Inc.
1320 S. University Drive, Suite
300 Fort Worth, Texas 76107
Telephone (817) 806-1700
Facsimile (817) 870-2536
Attention: Marshall H. Plunk,
PE Contract Documents may
be examined during normal
business hours beginning
Monday January 7, 2019.
Alan Plummer Associates, Inc.
is utilizing CivCast

(www.civcastusa.com) for
distribution of all Contract
Documents on this project.
Contract Documents, includ-
ing addendum and plan
holder's list, can be viewed
and downloaded free of
charge to all interested par-
ties. Hardcopies are available
from CivCast for a charge.

Questions Regarding Bid

4190 Legal Notices

INVITATION FOR BIDS
Texarkana Housing Authority
and Neighborhood Develop-
ment, formerly Texarkana
Housing Authority of Texar-
kana, AR, will receive bids at
911 Ferguson, for lawn main-
tenance on 9 sites until 2:00
pm Thursday, February 14th,
2019 at which time and place
all bids will be opened and
read aloud.

Any bid received after the
closing time will be returned
unopened. Copies of bidding
documents may be obtained
by calling THAND at (870)
773-7691, ext. 111, obtained
from our office in person, or
writing to THAND at 911 Fer-
guson, Texarkana, Arkansas
71854.

All bids must be signed and in
a sealed envelope plainly
marked to show the name and
address of the bidder, con-
tract job number and date and
time of the bid opening.
The contractor must have
worker's comp insurance.
All proposals will be based on
budgetary concerns.
**Texarkana Housing Author-
ity and Neighborhood De-
velopment**

CITY OF TEXARKANA, ARKANSAS ADVERTISEMENT FOR BIDS
Three Quarter Ton Crew Cab Truck

Sealed bids will be received at
the Office of the Public Works
Director, City Hall, 216 Walnut
Street, City of Texarkana, Ar-
kansas 71854 until 4:00 P.M.
on Tuesday January 22, 2019,
and then publicly opened and
read for furnishing a three
quarter ton crew cab truck.
Specifications may be ob-

4190 Legal Notices

tained at Arkansas City Hall,
Public Works Department, 216
Walnut Street, Texarkana,
Arkansas 71854 on or after
10:00 A.M. on Monday Janu-
ary 7, 2019. For more infor-
mation, please call
(870) 779-4971.
**CITY OF TEXARKANA,
ARKANSAS**
By: Tyler Richards,
Public Works Director

REQUEST FOR BIDS

The Texarkana MPO, will re-
ceive sealed bids at the Tex-
arkana MPO Office, 2nd Floor,
220 Texas Blvd., Texarkana,
Texas 75501. For the follow-
ing:

FREIGHT MOBILITY PLAN
Bid opening will be at 2:00
PM, Monday, January 28,
2019 in the 1st Floor Texar-
kana MPO Office, 220 Texas
Blvd, Texarkana, Texas
75501. Bid Documents will be
available on the City's Web-
site <http://www.ci.texarkana.tx.us/>, Purchasing De-
partment, Current Bid
Opportunities or email Rea-
Donna.Jones@btkusa.org.

GARAGE SALES



4403 Other Areas

SALVAGE SISTERS ESTATE SALE
120 SOUTH CORBIN ASHDOWN,
AR. FRI. & SAT 8-5 & SUN. 9-2
25% OFF SAT. & 50% OFF SUN.

TEXARKANA GAZETTE
NEVER MISS AN ISSUE!
CALL TO SUBSCRIBE
501-687-6443
1-888-510-6973

2019
Happy New Year

ANALYSIS

Many rejected Obama's executive reach but accept President Trump's

BY LISA MASCARO
The Associated Press

WASHINGTON—President Barack Obama stunned Republicans when he bypassed Congress and—relying on what he called his pen and his phone—used executive powers to enact his agenda, including protecting millions of young immigrants from deportation.

Now, with President Donald Trump proposing an end-run around Congress to build his promised border wall with Mexico, many Republicans are uneasily cheering him on.

The potential use of a national emergency declaration by Trump for the



CITY OF TEXARKANA ARKANSAS

DEPARTMENT OF PUBLIC WORKS

216 WALNUT ST 71854-6024

P O BOX 2711 TEXARKANA ARKANSAS 75504-2711

PHONE (870) 779-4971 – FAX (870) 773-2395

Invitation to Bid: Crew Cab ¾ Ton Truck

Deadline: January 22, 2019 at 4:00 PM, Central Standard Time

Delivery Location: Public Works Office

Purchasing Contact: Tyler Richards, tyler.richards@txkusa.org

Date of Issue of Advertisement: January 6th and 13th of 2019

No late bids will be accepted. Bids shall be submitted in sealed envelopes labeled "Truck Bid" with the name and address of the bidder.

All bids shall be submitted in accordance with the attached City of Texarkana specifications and bid documents attached hereto. Each bidder is required to fill in every blank and shall supply all information requested; failure to do so may be used as basis of rejection.

The undersigned hereby offers to furnish & deliver the articles or services as specified, at the prices & terms stated herein, and in strict accordance with the specifications and general conditions of bidding, all of which are made a part of this offer. This offer is not subject to withdrawal unless upon mutual written agreement by the Proposer/Bidder and City Public Works Director.

Name of Firm: Melarty Ford

Contact Person: Jack Sims Title: Sales

E-Mail: JSims@melartyford.com Phone: 903-735-4650

Business Address: 3232 Summerhill Road

City: Texarkana State: TX Zip: 75503

Signature: [Handwritten Signature] Date: 1/9/2019

Execution of Bid:

Bidders are required to indicate by check mark or "Yes/No" on each line of the Technical Specifications the compliance of the item bid. Actual specification of any deficient item must be noted on the bid sheet or separate attachment. If specifications of item bid differ from provided literature, deviation must be documented and certified by the manufacturer as a regular production option.

Upon signing this Bid, the bidder certifies that:

- 1. He/she has read and agrees to the requirements set forth in this proposal, including specifications, terms, standard conditions, and any pertinent information regarding the articles being bid on.**
- 2. Unless otherwise noted and explained, the unit bid and listed meets or exceeds all of these requirements as specified by The City of Texarkana.**
- 3. The Bidder can and will comply with all specifications and requirements for delivery, documentation and support as specified herein.**
- 4. The City of Texarkana reserves the right to award the bid in its whole, by line item, or all rejection.**

Unsigned bids will be rejected.

General Terms and Conditions:

- 1. The City reserves the right to accept or reject any or all bids, waive formalities in the bidding and make a bid award deemed to be in the best interest of the City.**
- 2. The quantities listed are based on the needs of the City and availability of funds at the time bids are posted. The City shall be able to purchase more or less than the quantity indicated subject to availability of funds or change in needs.**
- 3. The bid price shall remain good and firm until project is completed.**
- 4. All products delivered shall comply with applicable standards of quality.**
- 5. Any exceptions to the specification requirements of the City of Texarkana must be noted on the Bid Form.**
- 6. Prices shall include all labor, materials, overhead, profit, insurance, inventory tax/fees, etc., to cover the furnishing of the items bid. *Arkansas Sales tax is NOT to be included in the bid price.***

City of Texarkana, Arkansas
Truck ¾ Ton Streets
Terms and Conditions

7. Each bidder shall state in the bid document the anticipated number of days from the date of receipt of an order for delivery of equipment and installation to the City of Texarkana. Failure to deliver on or before the time specified in the contract may subject the bidder to payment of damages or other appropriate sanctions.
8. Bidders must provide the City with their bids signed by an employee having legal authority to submit bids on behalf of the bidder. The entire cost of preparing and providing responses shall be borne by the bidder.
9. The City reserves the right to request any additional information it deems necessary from any or all bidders after the submission deadline.
10. The request for bid is not to be construed as an offer, a contract, or a commitment of any kind; nor does it commit the city to pay for any costs incurred by bidder in preparation of bid.
11. If products and/or components other than those described in this bid document are proposed, the bidder must include complete descriptive literature and technical specifications. All requests for additional information must be received within five working days following the request. Each apparent low bid will be reviewed line by line to ensure compliance with specifications prior to recommendation for award.
12. Vendor should call the Public Works Office at (870.779.4977) to ensure receipt of their bid documents prior to opening time and date listed on the bid form.
13. Units must be fully assembled, serviced, and ready for operation as delivered unless otherwise specified. No dealer/distributor logo or other identification will be installed other than standard manufacturer name badges and specification plates.
14. Any reference to a particular brand or manufacturer is done in an effort to establish an acceptable level of quality for this project. Brands or manufacturers that are of equal quality to what is specified will be acceptable for consideration. The City reserves the right to determine if a product is equal to a specified item.
15. **NOTE: Any uncertainties shall be brought to the attention to Tyler Richards immediately via telephone (870.397.0008) or e-mail (Tyler.Richards@txkusa.org). It is the intent and goal of the City of Texarkana to provide bid packets that provide a clear and accurate understanding of the scope of work to be completed and/or goods to be provided. We encourage all interested parties to ask questions to enable all bidders to be on equal bidding terms & documents.**
16. Pursuant to Arkansas Code Annotated §22-9-203 The City of Texarkana encourages all *qualified* small, minority and women business enterprises to bid on and receive contracts for goods, services, and construction. Also, City of Texarkana encourages all

City of Texarkana, Arkansas
Truck ¾ Ton Streets
Terms and Conditions

general contractors to subcontract portions of their contract to *qualified* small, minority and women business enterprises.

Specific Terms and Conditions:

1.0 GENERAL -

- 1.1 These specifications are to describe a Crew Cab ¾ Ton Truck licensed for use on public roads. Crew Cab refers to full size rear doors and at least 39 inches of rear leg room.
- 1.2 Bids must be submitted on the attached forms or the bid will be rejected as incomplete.
- 1.3 All bids must be accompanied by descriptive literature of the vehicle being bid for Bid Compliance Review. It is not the intent to exclude items that normally compose the product being bid. Therefore any features/equipment listed on manufactures literature as standard shall be included with the product you are bidding. No features/equipment shall be removed from the vehicle.
- 1.4 Each apparent low bid will be reviewed line by line prior to recommendation for award. Consideration will be given for vehicles including more features than specified and for model year 2017/2018 vehicles. Within the limits of the funding available, the award shall be given to the bidder offering the greatest discount off Total Manufacturer Suggested Retail Price and newest model year that meets the needs of the City of Texarkana. Provide a copy of the MSRP or similar window sticker for the vehicle being bid.
- 1.5 Delivery time and unit pricing will be used in determining bid award.
- 1.6 All specifications are written to minimums, unless otherwise noted.
- 1.7 Liquidated damages of \$100 per day will be assessed by the City to cover additional cost, not as a penalty, beginning on the first day following the guaranteed delivery date and each day thereafter until full delivery is made.

2.0 MANUFACTURER / MODEL -

- 2.1 Unit bid must be new and model year 2018 or 2019 as offered for commercial trade.

F250 / 2019 (model and year)

3.0 SPECIFICATION VARIANCES -

City of Texarkana, Arkansas
Truck ¾ Ton Streets
Terms and Conditions

- 3.1 All specifications written are to minimums, unless otherwise noted.
- 3.2 The City of Texarkana reserves the right to waive minor variation(s) if in the opinion of the Public Works Department variations will not interfere with the City's standard maintenance and operation of the bid unit.
- 4.0 **Crew Cab ¾ Ton TRUCK (place a \checkmark if able to provide, place an x if unable to provide; bid may be rejected for if unable to provide listed items; these are minimum specifications exceeding them is acceptable and should be checked)**
 - 4.1 ENGINE:
 - a. 6.7 5.7 Liters or greater
 - b. Gas or Diesel
 - c. 6 or 8 Cylinders
 - 4.2 TRANSMISSION:
 - a. Six-speed automatic or better
 - b. Transmission fluid cooler
 - 4.3 BRAKES:
 - a. Four wheel antilock brake system
 - 4.4 GROSS VEHICLE WEIGHT RATING:
 - a. ¾ Ton Truck or more
 - 4.5 FRONT AXLE AND SUSPENSION:
 - a. Heavy Duty
 - 4.6 REAR AXLE AND SUSPENSION:
 - a. Limited Slip Axle Ratio
 - b. Trailer Receiver Hitch with trailer wiring (7 pin)
15,000 lbs (state towing capacity for hitch and truck)
 - 4.7 COOLING SYSTEM:
 - a. Maximum cooling capacity offered
 - 4.8 TIRES/WHEELS:
 - a. Steel or Aluminum wheels
 - b. Four Wheel Mud flaps
 - 4.9 ELECTRICAL SYSTEM:
 - a. 2 Power ports for cell phone and laptop computer
 - 4.10 CABIN:
 - a. Light Color Interior light grey, tan, bisque, camel, light stone

City of Texarkana, Arkansas
Truck ¾ Ton Streets
Terms and Conditions

- _____ (state color bid)
- b. Heavy-duty 40/20/40 vinyl front seats with two (2) sets of seat belts
- c. Rear heavy-duty vinyl seats with three (3) sets of seat belts
- d. Factory installed air conditioning
- e. Tinted safety glass (5" strip along top of front windshield with 20-30% light transfer; side and back glass with 65-75% light transfer) reducing 90-100% uva/uvb and 60-100% of heat transfer (no variances allowed past stated amounts)
- _____ (state bid)
- f. Air Condition/Heating System for cabin
- g. Am/Fm radio
- h. Cruise Control
- i. Power Windows and Door Locks
- j. Bluetooth phone in radio built in

4.11 FRAME:

- a. ¾ or 1 Ton Truck
- b. Long Wheel Base Crew Cab with 6-8' Bed
 6 ¾ _____ (state bed length)

4.12 FUEL TANK:

- a. Unit must have a full tank of fuel upon delivery

4.13 PAINT:

- a. White

5.0 **WARRANTY -**

- 5.1 Must have national brand manufactures standard warranty.
- 5.2 Warranty shall include all parts, labor, and transportation (if out of a 25 mile radius of Public Services) F.O.B. City of Texarkana Arkansas Public Works Department.
- 5.3 All Warranties shall be administered by the successful bidder to eliminate any split warranty responsibility.
- 5.4 Each unit shall be delivered with the following warranty documents which shall be placed into effect upon the first day of final acceptance of each unit:
 - a. Manufacturer's new vehicle warranty which shall be honored at any local manufacturer-authorized dealership.

6.0 **DELIVERY / DOCUMENTATION -**

- 6.1 All units are to be delivered F.O.B. to the City's streets department facility, located at 216 Walnut Street, Texarkana, Arkansas 71854, **for compliance review and**

Statement of Disclosure – To Be Submitted With ALL Bids

This page does not count towards page limitations set forth in this request for proposal or bid. Proposer must disclose any possible conflict of interest with the City of Texarkana, including, but not limited to, any relationship with any City of Texarkana employee. Your response must disclose if a known relationship exists between any principal or employee of your firm and any City of Texarkana employee or elected City of Texarkana official.

If, to your knowledge, no relationship exists, this should also be stated in your response. Failure to disclose such a relationship may result in cancellation of a purchase and/or contract as a result of your response. This form must be completed and returned in order for your bid/proposal to be eligible for consideration.

PLEASE CHECK ONE OF THE FOLLOWING TWO OPTIONS, AS IT APPROPRIATELY APPLIES TO YOUR FIRM:

1.) NO KNOWN RELATIONSHIP EXISTS

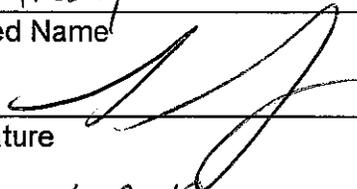
2.) RELATIONSHIP EXISTS (Please explain)

PLEASE FILL OUT THE SECTION BELOW AND SUBMIT THIS FORM WITH YOUR BID OR PROPOSAL:

1.) I, as an officer of this organization, or per the attached letter of authorization, am duly authorized to certify the information provided herein are accurate and true; and

2.) My organization shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.

Andy Johnson
Printed Name


Signature

1-9-18
Date

City of Texarkana, Arkansas
Truck ¾ Ton Streets
Terms and Conditions

final acceptance. City may decline deliver fee and pick up vehicle at its discretion.

6.2 Delivery shall include the following documents as a minimum:

- a. Manufacturer's Certificate of Origin if available
- b. Dealer invoice
- c. Manufacturer's line setting ticket, window sticker, or other documentation of components installed by manufacturer.

Delivery time required: 20 days or less. Delivery time, as stated below, may be a determining factor in bid award.

7.0 **BIDDERS CERTIFICATION AND RESPONSE-**

I certify that I have read and understand the above Minimum Requirements. The unit bid and listed below has the general intent to meet or exceed all of these requirements as specified by The City of Texarkana. Bidder can and will comply with all requirements for documentation and support. I further agree to meet with a representative of the City's Public Works Department and provide all requested information for compliance of specifications prior to bid award recommendation. Bid includes all taxes, fees, and other miscellaneous cost associated with selling this vehicle except the licensing fee to the State of Arkansas for car tags. **Bid shall NOT include Arkansas sales tax.**

- ◆ Crew Cab ¾ Ton Truck: \$ 34,203
- ◆ Delivery Charge: \$ Ø

Statement of No Bid – If Applicable

In order to assist the Public Works Department of Texarkana in evaluating and improving our solicitation process, we are asking for completion of this form and returning via fax or e-mail. By submitting this form, it will assist us in evaluating all response, improving our bid solicitation process, and to maintain a positive relationship with our vendors.

We, the undersigned, have declined to bid for the following reason(s):

1. _____ We do not offer this service/product
2. _____ Our schedule would not permit us to perform
3. _____ Unable to meet specifications
4. _____ Insufficient time to respond to the Invitation to Bid
5. _____ We are unable to meet bond requirements
6. _____ Other (Explain)

*NAME OF FIRM: _____

*BUSINESS ADDRESS: _____

*CITY: _____ *STATE: _____ *ZIP: _____

*PHONE: _____ FAX: _____

*E-MAIL ADDRESS: _____

*BY :(PRINTED NAME): _____

*AUTHORIZED SIGNATURE: _____

*TITLE: _____ *DATE: _____

*PLEASE LIST OTHER COMMENTS BELOW:



CITY OF TEXARKANA ARKANSAS

DEPARTMENT OF PUBLIC WORKS

216 WALNUT ST 71854-6024

P O BOX 2711 TEXARKANA ARKANSAS 75504-2711

PHONE (870) 779-4971 – FAX (870) 773-2395

Invitation to Bid: Crew Cab ¾ Ton Truck

Deadline: January 22, 2019 at 4:00 PM, Central Standard Time

Delivery Location: Public Works Office

Purchasing Contact: Tyler Richards, tyler.richards@txkusa.org

Date of Issue of Advertisement: January 6th and 13th of 2019

No late bids will be accepted. Bids shall be submitted in sealed envelopes labeled "Truck Bid" with the name and address of the bidder.

All bids shall be submitted in accordance with the attached City of Texarkana specifications and bid documents attached hereto. Each bidder is required to fill in every blank and shall supply all information requested; failure to do so may be used as basis of rejection.

The undersigned hereby offers to furnish & deliver the articles or services as specified, at the prices & terms stated herein, and in strict accordance with the specifications and general conditions of bidding, all of which are made a part of this offer. This offer is not subject to withdrawal unless upon mutual written agreement by the Proposer/Bidder and City Public Works Director.

Name of Firm: Coleman Motors Inc

Contact Person: John Stout Title: Sales Mgr

E-Mail: JStout@ColemanMotors.com Phone: 903 628-6553

Business Address: 510 Addison

City: New Boston State: TX Zip: 75570

Signature: John Stout Date: 1-17-19

COLEMAN MOTORS, INC.

City of Texarkana, Arkansas
Truck ¾ Ton Streets
Terms and Conditions

Execution of Bid:

Bidders are required to indicate by check mark or "Yes/No" on each line of the Technical Specifications the compliance of the item bid. Actual specification of any deficient item must be noted on the bid sheet or separate attachment. If specifications of item bid differ from provided literature, deviation must be documented and certified by the manufacturer as a regular production option.

Upon signing this Bid, the bidder certifies that:

- 1. He/she has read and agrees to the requirements set forth in this proposal, including specifications, terms, standard conditions, and any pertinent information regarding the articles being bid on.**
- 2. Unless otherwise noted and explained, the unit bid and listed meets or exceeds all of these requirements as specified by The City of Texarkana.**
- 3. The Bidder can and will comply with all specifications and requirements for delivery, documentation and support as specified herein.**
- 4. The City of Texarkana reserves the right to award the bid in its whole, by line item, or all rejection.**

Unsigned bids will be rejected.

General Terms and Conditions:

- 1. The City reserves the right to accept or reject any or all bids, waive formalities in the bidding and make a bid award deemed to be in the best interest of the City.**
- 2. The quantities listed are based on the needs of the City and availability of funds at the time bids are posted. The City shall be able to purchase more or less than the quantity indicated subject to availability of funds or change in needs.**
- 3. The bid price shall remain good and firm until project is completed.**
- 4. All products delivered shall comply with applicable standards of quality.**
- 5. Any exceptions to the specification requirements of the City of Texarkana must be noted on the Bid Form.**
- 6. Prices shall include all labor, materials, overhead, profit, insurance, inventory tax/fees, etc., to cover the furnishing of the items bid. *Arkansas Sales tax is NOT to be included in the bid price.***

COLEMAN MOTORS, INC.

City of Texarkana, Arkansas
Truck ¾ Ton Streets
Terms and Conditions

7. Each bidder shall state in the bid document the anticipated number of days from the date of receipt of an order for delivery of equipment and installation to the City of Texarkana. Failure to deliver on or before the time specified in the contract may subject the bidder to payment of damages or other appropriate sanctions.
8. Bidders must provide the City with their bids signed by an employee having legal authority to submit bids on behalf of the bidder. The entire cost of preparing and providing responses shall be borne by the bidder.
9. The City reserves the right to request any additional information it deems necessary from any or all bidders after the submission deadline.
10. The request for bid is not to be construed as an offer, a contract, or a commitment of any kind; nor does it commit the city to pay for any costs incurred by bidder in preparation of bid.
11. If products and/or components other than those described in this bid document are proposed, the bidder must include complete descriptive literature and technical specifications. All requests for additional information must be received within five working days following the request. Each apparent low bid will be reviewed line by line to ensure compliance with specifications prior to recommendation for award.
12. Vendor should call the Public Works Office at (870.779.4977) to ensure receipt of their bid documents prior to opening time and date listed on the bid form.
13. Units must be fully assembled, serviced, and ready for operation as delivered unless otherwise specified. No dealer/distributor logo or other identification will be installed other than standard manufacturer name badges and specification plates.
14. Any reference to a particular brand or manufacturer is done in an effort to establish an acceptable level of quality for this project. Brands or manufacturers that are of equal quality to what is specified will be acceptable for consideration. The City reserves the right to determine if a product is equal to a specified item.
15. **NOTE: Any uncertainties shall be brought to the attention to Tyler Richards immediately via telephone (870.397.0008) or e-mail (Tyler.Richards@txkusa.org). It is the intent and goal of the City of Texarkana to provide bid packets that provide a clear and accurate understanding of the scope of work to be completed and/or goods to be provided. We encourage all interested parties to ask questions to enable all bidders to be on equal bidding terms & documents.**
16. Pursuant to Arkansas Code Annotated §22-9-203 The City of Texarkana encourages all *qualified* small, minority and women business enterprises to bid on and receive contracts for goods, services, and construction. Also, City of Texarkana encourages all

City of Texarkana, Arkansas
Truck ¾ Ton Streets
Terms and Conditions

general contractors to subcontract portions of their contract to *qualified* small, minority and women business enterprises.

Specific Terms and Conditions:

1.0 GENERAL -

- 1.1 These specifications are to describe a Crew Cab ¾ Ton Truck licensed for use on public roads. Crew Cab refers to full size rear doors and at least 39 inches of rear leg room.
- 1.2 Bids must be submitted on the attached forms or the bid will be rejected as incomplete.
- 1.3 All bids must be accompanied by descriptive literature of the vehicle being bid for Bid Compliance Review. It is not the intent to exclude items that normally compose the product being bid. Therefore any features/equipment listed on manufactures literature as standard shall be included with the product you are bidding. No features/equipment shall be removed from the vehicle.
- 1.4 Each apparent low bid will be reviewed line by line prior to recommendation for award. Consideration will be given for vehicles including more features than specified and for model year 2017/2018 vehicles. Within the limits of the funding available, the award shall be given to the bidder offering the greatest discount off Total Manufacturer Suggested Retail Price and newest model year that meets the needs of the City of Texarkana. Provide a copy of the MSRP or similar window sticker for the vehicle being bid.
- 1.5 Delivery time and unit pricing will be used in determining bid award.
- 1.6 All specifications are written to minimums, unless otherwise noted.
- 1.7 Liquidated damages of \$100 per day will be assessed by the City to cover additional cost, not as a penalty, beginning on the first day following the guaranteed delivery date and each day thereafter until full delivery is made.

2.0 MANUFACTURER / MODEL -

- 2.1 Unit bid must be new and model year 2018 or 2019 as offered for commercial trade.

New Ram 2500 2018 (model and year)

3.0 SPECIFICATION VARIANCES -

COLEMAN MOTORS, INC.

City of Texarkana, Arkansas
Truck ¾ Ton Streets
Terms and Conditions

3.1 All specifications written are to minimums, unless otherwise noted.

3.2 The City of Texarkana reserves the right to waive minor variation(s) if in the opinion of the Public Works Department variations will not interfere with the City's standard maintenance and operation of the bid unit.

4.0 **Crew Cab ¾ Ton TRUCK (place a \checkmark if able to provide, place an x if unable to provide; bid may be rejected for if unable to provide listed items; these are minimum specifications exceeding them is acceptable and should be checked)**

4.1 ENGINE:

- a. yes 5.7 Liters or greater
- b. yes Gas or Diesel
- c. yes 6 or 8 Cylinders

4.2 TRANSMISSION:

- a. yes Six-speed automatic or better
- b. yes Transmission fluid cooler

4.3 BRAKES:

- a. yes Four wheel antilock brake system

4.4 GROSS VEHICLE WEIGHT RATING:

- a. yes ¾ Ton Truck or more

4.5 FRONT AXLE AND SUSPENSION:

- a. yes Heavy Duty

4.6 REAR AXLE AND SUSPENSION:

- a. yes Limited Slip Axle Ratio
- b. yes Trailer Receiver Hitch with trailer wiring (7 pin)
12750 LBS (state towing capacity for hitch and truck)

4.7 COOLING SYSTEM:

- a. yes Maximum cooling capacity offered

4.8 TIRES/WHEELS:

- a. yes Steel or Aluminum wheels
- b. NO Four Wheel Mud flaps

4.9 ELECTRICAL SYSTEM:

- a. NO 2 Power ports for cell phone and laptop computer 1 ONLY

4.10 CABIN:

- a. yes Light Color Interior light grey, tan, bisque, camel, light stone

COLEMAN MOTORS, INC.

City of Texarkana, Arkansas
Truck ¾ Ton Streets
Terms and Conditions

- White (state color bid)
- b. yes Heavy-duty 40/20/40 vinyl front seats with two (2) sets of seat belts
- c. yes Rear heavy-duty vinyl seats with three (3) sets of seat belts
- d. yes Factory installed air conditioning
- e. no Tinted safety glass (5" strip along top of front windshield with 20-30% light transfer; side and back glass with 65-75% light transfer) reducing 90-100% uva/uvb and 60-100% of heat transfer (no variances allowed past stated amounts)
- Factory Tint ONLY (state bid)
- f. yes Air Condition/Heating System for cabin
- g. yes Am/Fm radio
- h. yes Cruise Control
- i. yes Power Windows and Door Locks
- j. yes Bluetooth phone in radio built in

4.11 FRAME:

- a. yes ¾ or 1 Ton Truck
- b. yes Long Wheel Base Crew Cab with 6-8' Bed
6' 4" (state bed length)

4.12 FUEL TANK:

- a. yes Unit must have a full tank of fuel upon delivery

4.13 PAINT:

- a. yes White

5.0 WARRANTY -

- 5.1 Must have national brand manufactures standard warranty.
- 5.2 Warranty shall include all parts, labor, and transportation (if out of a 25 mile radius of Public Services) F.O.B. City of Texarkana Arkansas Public Works Department.
- 5.3 All Warranties shall be administered by the successful bidder to eliminate any split warranty responsibility.
- 5.4 Each unit shall be delivered with the following warranty documents which shall be placed into effect upon the first day of final acceptance of each unit:
- a. yes Manufacturer's new vehicle warranty which shall be honored at any local manufacturer-authorized dealership.

6.0 DELIVERY / DOCUMENTATION -

- 6.1 All units are to be delivered F.O.B. to the City's streets department facility, located at 216 Walnut Street, Texarkana, Arkansas 71854, **for compliance review and**

final acceptance. City may decline deliver fee and pick up vehicle at its discretion.

6.2 Delivery shall include the following documents as a minimum:

- a. ~~yes~~ Manufacturer's Certificate of Origin if available
- b. ~~yes~~ Dealer invoice
- c. ~~yes~~ Manufacturer's line setting ticket, window sticker, or other documentation of components installed by manufacturer.

Delivery time required: 20 days or less. Delivery time, as stated below, may be a determining factor in bid award.

7.0 **BIDDERS CERTIFICATION AND RESPONSE-**

I certify that I have read and understand the above Minimum Requirements. The unit bid and listed below has the general intent to meet or exceed all of these requirements as specified by The City of Texarkana. Bidder can and will comply with all requirements for documentation and support. I further agree to meet with a representative of the City's Public Works Department and provide all requested information for compliance of specifications prior to bid award recommendation. Bid includes all taxes, fees, and other miscellaneous cost associated with selling this vehicle except the licensing fee to the State of Arkansas for car tags. **Bid shall NOT include Arkansas sales tax.**

- ◆ Crew Cab ¾ Ton Truck: \$ 29976.00
- ◆ Delivery Charge: \$ _____

Price is based on Availability as of 1-17-2019 due to ordering Limitations ON 2019 Models

COLEMAN MOTORS, INC.

Statement of Disclosure – To Be Submitted With ALL Bids

This page does not count towards page limitations set forth in this request for proposal or bid. Proposer must disclose any possible conflict of interest with the City of Texarkana, including, but not limited to, any relationship with any City of Texarkana employee. Your response must disclose if a known relationship exists between any principal or employee of your firm and any City of Texarkana employee or elected City of Texarkana official.

If, to your knowledge, no relationship exists, this should also be stated in your response. Failure to disclose such a relationship may result in cancellation of a purchase and/or contract as a result of your response. This form must be completed and returned in order for your bid/proposal to be eligible for consideration.

PLEASE CHECK ONE OF THE FOLLOWING TWO OPTIONS, AS IT APPROPRIATELY APPLIES TO YOUR FIRM:

1.) NO KNOWN RELATIONSHIP EXISTS

2.) RELATIONSHIP EXISTS (Please explain)

PLEASE FILL OUT THE SECTION BELOW AND SUBMIT THIS FORM WITH YOUR BID OR PROPOSAL:

1.) I, as an officer of this organization, or per the attached letter of authorization, am duly authorized to certify the information provided herein are accurate and true; and

2.) My organization shall comply with all State and Federal Equal Opportunity and Non-Discrimination requirements and conditions of employment.

RALPH CUBBLER
Printed Name

[Signature]
Signature

Jan 17, 2019
Date

COLEMAN MOTORS, INC.



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing the City Manager to submit a Section 108 Loan Application to the U.S. Department of Housing and Urban Development (HUD) for the rehabilitation of the old Boys and Girls Club. (Sponsored by Director Terri Peavy) (PWD) Assistant Public Works Director Tracie Lee

AGENDA DATE: 03/18/2019

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Public Works Department

PREPARED BY: Tracie Lee, Assistant Public Works Director

REQUEST: To submit a Section 108 Loan Application to the U.S. Department of HUD.

EMERGENCY CLAUSE: This item will be approved by a resolution; therefore, it will not need an emergency clause.

SUMMARY: The Public Works Department would like to submit a Section 108 Loan application to the U.S. Department of HUD in the amount of \$884,871 for the rehabilitation of the old Boys and Girls Club. Restoration of the facility will provide youth, adult and senior recreational services to our citizens.

The existing building that was formerly known as the Boys and Girls Club has set dormant for several years. Due to City budget constraints the City has been unsuccessful in restoring the building to its former use. By applying for a Section 108 Loan the City will be able to utilize a portion of its annual entitlement to pay the loan.

If for some reason the federal government were to dissolve the CDBG program the payment of the loan will be budgeted in the Public Works budget in the Parks Division capital outlay line item.

The City is requesting a 20-Year loan term, with total annual debt service of approximately \$30,000 to \$50,000. The loan carries a 3% interest rate.

EXPENSE REQUIRED: \$0.00

AMOUNT BUDGETED: \$0.00

**APPROPRIATION
REQUIRED:** \$0.00

**RECOMMENDED
ACTION:**

City Manager and staff recommend board approval.

EXHIBITS:

Resolution. Letter to the Board, HUD Regional Office Review Letter and Section 108 Loan Proposal.

RESOLUTION NO. _____

WHEREAS, the Public Works Department would like to submit a Section 108 Loan application to the U.S. Department of HUD for the purpose of acquiring funds for the rehabilitation of the former Boys and Girls Club building in the amount of \$884,871.00; and

WHEREAS, the City Manager and staff recommend Board approval;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is hereby authorized and directed to enter into a Section 108 Loan application, under the terms set forth above.

PASSED AND APPROVED this 18th day of March, 2019.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George M. Matteson, City Attorney

From: [Johnson, Clinton E](#)
To: [ARK-Lee, Tracie L.](#)
Cc: [Lewis-Payne, Sandra K](#)
Subject: Section 108 Recreation Center Business Plan Draft.pdf
Date: Wednesday, August 8, 2018 3:02:56 PM
Attachments: [image002.png](#)
[Section 108 Recreation Center Business Plan Draft.pdf](#)

Hi Tracie:

Thanks for your submission of Texarkana's proposed Section 108 Loan Application. We have completed a cursory review of the proposed application to determine any initial areas that may need additional clarification. In addition, we have provided links that may be of assistance in answering specific questions regarding the Section 108 Loan process. A few initial areas that Sandra will discuss with you involve the following components of the City's proposal.

1. Discussion of the choice between LMC and LMA in meeting the LMI national objective.
2. Discussion of the consistency of project fees and memberships costs with the LMI national objective.
3. Rehabilitation of existing structure vs. demolition and construction of new structure in light of maximum Section 108 loan of \$1.172 million vs. \$2.250 million for new construction.
4. Program income associated with the proposed project that will be available for partial payment of debt service.

The application review process will be a joint effort between the Little Rock Field Office and the Section 108 loan review staff, and we are happy to assist in this endeavor. If you have questions regarding the Section 108 Loan process before your discussion with Sandra, please feel free to give us a call.

Thanks,
Clint



Clinton E. Johnson, Director

Little Rock Office of Community Planning and Dev.
U.S. Department of Housing and Urban Development
425 West Capitol Ave., Suite 1000
Little Rock, Arkansas 72201
(501) 918-5739; Fax: (501) 324-5954
E-Mail: Clinton.E.Johnson@HUD.GOV

BASICALLY CDBG: CHAPTER 3 - NATIONAL OBJECTIVES

<https://www.hudexchange.info/resources/documents/Basically-CDBG-Chapter-3-Nat-Obj.pdf>

Section 108 Loan Guarantee Program

<https://www.hudexchange.info/programs/section-108/>

Current Availability of Section 108 Financing - CDBG Entitlement and State Grantees

[Current Availability of Section 108 Financing - CDBG Entitlement and State Grantees](#)

Current Availability of Section 108 Financing - Entitlement Grantees

Grantee Name	State	FY 2017 CDBG Award (\$)	Current/Prior Section 108 User	Maximum Borrowing Capacity (5x CDBG) (\$)	Available Section 108 Borrowing Capacity (\$)
Conway	AR	\$395,110	-	\$1,975,550	\$1,975,550
Fayetteville	AR	\$612,164	-	\$3,060,820	\$3,060,820
Fort Smith	AR	\$759,701	-	\$3,798,505	\$3,798,505
Hot Springs	AR	\$389,355	-	\$1,946,775	\$1,946,775
Jacksonville	AR	\$189,558	-	\$947,790	\$947,790
Jonesboro	AR	\$583,991	-	\$2,919,955	\$2,919,955
Little Rock	AR	\$1,248,933	Yes	\$6,244,665	\$6,244,665
North Little Rock	AR	\$540,441	-	\$2,702,205	\$2,702,205
Pine Bluff	AR	\$562,973	-	\$2,814,865	\$2,814,865
Rogers	AR	\$421,205	-	\$2,106,025	\$2,106,025
Springdale	AR	\$840,882	-	\$4,204,410	\$4,204,410
Texarkana	AR	\$234,427	-	\$1,172,135	\$1,172,135
West Memphis	AR	\$301,743	-	\$1,508,715	\$1,508,715

Apply for the Section 108 Program

Section 108 office in Washington at (202) 402-4202.*

<https://www.hudexchange.info/programs/section-108/section-108-program-eligibility-requirements/#apply-for-the-section-108-program>

Section 108 Loan Guarantee Program Fact Sheet

<https://www.hudexchange.info/programs/section-108/section-108-program-eligibility-requirements/#apply-for-the-section-108-program>

Section 108 Loan Guarantee Quick Start Guide for IDIS Online

<https://www.hudexchange.info/resources/documents/Section-108-Loan-Guarantee-Quick-Start-Guide-for-IDIS-Online.pdf>

From: ARK-Lee, Tracie L. <tlee@txkusa.org>
Sent: Monday, July 30, 2018 1:49 PM
To: Johnson, Clinton E <Clinton.E.Johnson@hud.gov>
Cc: Lewis-Payne, Sandra K <Sandra.K.LewisPayne@hud.gov>
Subject: Section 108 Recreation Center Business Plan Draft.pdf

Good Afternoon Clint and Sandra,

Per your request please review the attached draft Section 108 Loan request. As this is my first time applying and I'm not fully aware of what needs to be included in the submission, please let me know what will need to be added.

Your thoughts and direction would be greatly appreciated.

Thanks,
 Tracie Lee



CDBG Section 108 Loan Proposal
to
Housing & Urban Development
for
Rehabilitation of Texarkana Recreation Facility

Prepared by:
Tracie Lee, Assistant Director of Public Works

Section 108 Pre-submission and Citizen Participation Requirements

Proposed Activity

The City of Texarkana is proposing to utilize Section 108 Loan Funds in the amount of \$884,871 to rehabilitate the existing Boys and Girls Club facility to provide youth, adult and senior recreational services to our citizens. Recreation and park services are widely believed to be an economic catalyst for the community. For example, numerous programs, facilities and events offered by park and recreation agencies have become tools to generate revenue within the community. Sport tourism (i.e., traveling to another place to engage in or watch sport) have a powerful economic impact on communities. Local residents and businesses are likely to support investment in parks and recreation if they see economic benefits from these investments.

City staff believe this proposed activity will focus on the four priorities of the City.

- Creation of indoor space geographically located to meet unmet needs of the community.
- Improvement to safety and playability of existing field playing surfaces.
- Improve availability and condition of community parks, trails, and neighborhood parks.
- Development of new indoor sports facility.

The existing building that was formerly known as the Boys and Girls Club has set dormant for several years. Due to City budget constraints the City has been unsuccessful in restoring the building to its former use.

National Objective

Section 101(c) of the authorizing statute sets forth the primary objective of the program as the development of viable communities by the provision of decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. The statute further states that this is to be achieved in the CDBG program by ensuring that each funded activity meets one of three named national objectives. Those three objectives are identified as: benefiting low- and moderate-income persons; preventing or eliminating slums or blight; and meeting urgent needs. The statute also states that each grantee must ensure that at least 70% of its expenditures over a particular time period must be used for activities qualifying under the first of those national objectives (that of benefiting low- and moderate-income persons.)

This proposed project will meet two of the national objectives:

1. Benefit low and moderate-income persons
2. Meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

The project will benefit low and moderate-income persons because it is located in Census Tract 204 a low to moderate income area (LMA) with 69.9% low to moderate citizens as well as partnering with the

Texarkana Arkansas Police Department's Pride Academy and other Non-Profit organizations that serve 70 to 90 percent low to moderate income persons.

Today's youth face challenges and opportunities very different from those of past generations. Supporting the healthy growth and development of youth, as well as providing them with the services and experiences they need to mature into productive adults, are growing concerns in many communities nationwide. Pressure to raise student achievement, the need for safe and enriching environments for youth during out-of-school time, a focus on building the skills and competencies of young people, and an emphasis on preventing risky behaviors are all fueling the demand for quality youth programs. In Texarkana and other communities, however, leaders find it difficult to identify and coordinate adequate funding for youth programs as well as to access resources to enhance program capacity and quality.

This project will meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs by providing a safe and enriching environment for youth during out-of-school time, with a focus on building their skills and competencies and hopefully prevent risky behaviors that may lead them down the wrong path in life.

Security Pledge per CFR 24 570.705(b)(2)

The City is requesting a 20-year loan term, with total annual debt service of approximately \$30,000 to \$50,000. To assure the repayment of debt obligations and the charges incurred under 570.705(g) the City of Texarkana, Arkansas pledges \$30-50,000 of its Annual CDBG Entitlement Grant (Public Facilities Improvements) until obligation is met. As the project is a public facility project the use of these funds to pay the Section 108 Loan is authorized in the City's Five-Year Consolidated Plan submitted to and approved by HUD. If for some reason the CDBG Program is dissolved by the U.S. Department of HUD, the City pledges to allocate tax dollars in the amount of \$30-50,000 annually in the Parks Division budget. If additional collateral is required the city further pledges the property the building sits on to include three ball fields, a soccer field, a parking lot and a space for a future football field adjacent to Nix Creek in front of the existing building as collateral for the loan. (See Exhibit "A")

Citizen Participation Opportunities

Three Public Hearings were held and advertised in the Texarkana Gazette for the City's 2018-2022 Five Year Consolidated Plan (which included park improvements) as written below.

CITY OF TEXARKANA FY 2019 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FIVE YEAR CONSOLIDATED PLAN ANNOUNCEMENT OF PUBLIC HEARINGS

The City of Texarkana, Arkansas ANTICIPATES that the U.S. Department of Housing and Urban Development will allocate Community Development Block Grant (CDBG) funds in an amount of \$249,551.00. Agencies, organizations, public institutions and all citizens are invited to attend public hearings for the intent of providing input for budgeting of expenditures of funds administered by the

Public Works Department 2018 Annual Action Plan. You may also bring recommendations to the Public Works Office Monday-Friday, 8 a.m. to 5 p.m. in Texarkana, Arkansas, City Hall Lower level.

Three (3) public hearings are scheduled at the following times and locations:

Wednesday, June 13, 2018 at 6:00 p.m. Iron Mountain Neighborhood Center, 1101 Couch Street, Texarkana, Arkansas

Wednesday, June 13, 2018 at 11:00 a.m. Arkansas City Hall, 216 Walnut Street, Texarkana, Arkansas

Thursday, June 14, 2018 at 6:00 p.m. College Hill Center, 1002 Ferguson Street, Texarkana, Arkansas

Technical questions regarding eligible CDBG activities should be directed to Tracie Lee, Assistant Director of Public Works at (870) 779-1354.

Public input suggests that Texarkana citizens would like to see more diverse programs in the outlying areas of the City as it relates to youth and senior citizens. There is a demand for more programs that meet the diverse and changing interests of the community as indicated from the surveys provided.

Publication of the Proposed Application Community Wide and Solicitation of Comments

The City's plan to apply for a Section 108 Loan to either rehabilitate the existing facility or demolish and build a new recreational facility was posted in the Texarkana Gazette on Sunday July 22, 2018. A draft copy of the proposal was posted on the City's webpage and Facebook page. Citizens were advised to submit their comments to Ms. Tracie Lee, Assistant Director of Public Works at 216 Walnut Street, Texarkana, Arkansas 71854.

**Notice to the Public
City of Texarkana, Arkansas
Intent to Submit a Section
108 Loan Application
to the U.S. Department HUD**
The City of Texarkana is proposing to apply for Section 108 Loan Funds from the U.S. Department of Housing and Urban Development in the amount of \$700,000 to rehab or demolish and rebuild the existing Texarkana Recreational Facility formerly known as the Boys and Girls Club. This application if approved will allow the City to provide youth, adult and senior recreational services to our citizens. City staff believe this proposed activity will focus on the top four park priorities of the City.
*Creation of indoor space geographically located to meet unmet needs of the community.
*Improvement to safety and playability of existing field playing surfaces.
*Improve availability and condition of community parks, trails, and neighborhood parks.
*Development of new indoor sports facility.
The existing building that was formerly known as the Boys and Girls Club has set dormant for several years. Due to City budget constraints the City has been unsuccessful in restoring the building to its former use.
Agencies, organizations, public institutions and all citizens are invited to submit their comments and concerns to the Public Works Office Monday-Friday, 8 a.m. to 5 p.m. in Texarkana, Arkansas, City Hall Lower level.
Technical questions regarding the Section 108 Loan Application should be directed to Tracie Lee, Assistant Director of Public Works at (870) 779-1354.

The screenshot shows a Facebook page for 'Texarkana Arkansas'. The main post is titled 'Texarkana Recreational Facility Section 108 Loan Proposal' and was published by Tracie Lee. The text of the post discusses the City of Texarkana's proposal to utilize Section 108 Loan Funds for the rehabilitation of the existing Boys and Girls Club facility. It highlights the economic benefits of recreation and park services and lists four priorities for the City's Park Division: creating indoor space, improving safety and playability, improving park conditions, and developing new indoor sports facilities. A link to the full proposal is provided at the bottom of the post.

The right-hand sidebar contains several sections: 'Help People Take Action', 'Know Friends Who Might Like Your Page?', 'Send People to Your Website', and a 'Community' section showing that Paul Hackleman and 46 other friends liked the post. Analytics for the post show a 38% response rate, 6,472 likes, 6,437 follows, 2,313 post reach, and 67 video views.

City Facebook Page (Notification and Link to Proposal)

http://arkansas.txkusa.org/ Anthony Ha... CPD Grants ... Alert: Chang... Experian City of Te... Arkansas Sta... static.ark.org arcounities.o... static.ark.org

File Edit View Favorites Tools Help

United Way of Greater Te... idis login - Google Search hud heroes login - Google... 311 GIS System for Award Manag... Texarkana Water Utilities ... Texarkana Water Utilities ... Profile - City of Texarkana ... Texarkana Maps

Art Gallery, Loft Apartments & Event Venue

REPORT A CONCERN
Have a concern related to the City of Texarkana, Arkansas?

STAY UPDATED
Keep updated on News and Events.

ONLINE SERVICES
Do what you need to do online.

JOB OPPORTUNITIES
Seeking Employment?

NEWS

TEXARKANA RECREATIONAL FACILITY SECTION 108 LOAN PROPOSAL
AUGUST 13, 2018 - 2:28 PM

THE CITY OF TEXARKANA IS PROPOSING TO UTILIZE SECTION 108 LOAN FUNDS IN THE AMOUNT OF \$884,871 TO REHABILITATE THE EXISTING BOYS AND GIRLS CLUB FACILITY IN ORDER TO PROVIDE YOUTH, ADULT AND SENIOR RECREATIONAL SERVICES TO OUR CITIZENS. RECREATION AND PARK SERVICES ARE WIDELY BELIEVED TO BE AN ECONOMIC CATALYST FOR THE COMMUNITY. FOR [...]

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FY2019 PUBLIC HEARINGS NOTICE
MAY 14, 2018 - 8:50 PM

CITY OF TEXARKANA FY 2019 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FIVE YEAR CONSOLIDATED PLAN ANNOUNCEMENT OF PUBLIC HEARINGS THE CITY OF TEXARKANA, ARKANSAS ANTICIPATES THAT THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT WILL ALLOCATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS IN AN AMOUNT OF \$249,551.00. AGENCIES, ORGANIZATIONS, PUBLIC INSTITUTIONS AND ALL CITIZENS ARE [...]

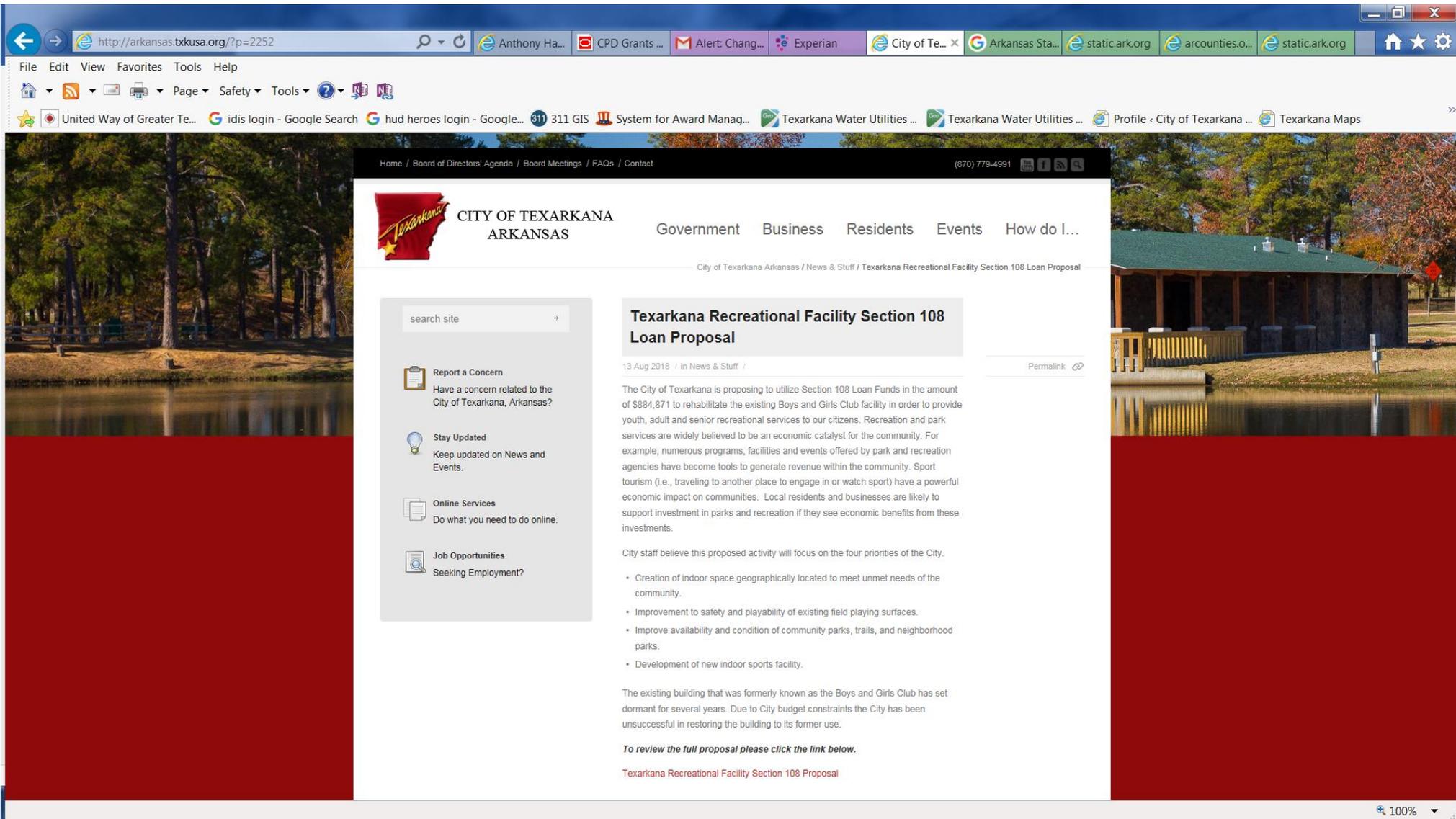
EVENTS

City of Texarkana, Arkansas 2018 Calendar

(click on the image to view a larger version)
[Download the 2018 City Calendar](#)

City of Texarkana
City Manager
City Clerk
City Auditor
City Attorney
City Engineer
City Planner
City Treasurer
City Administrator
City Director of Public Works
City Director of Parks and Recreation
City Director of Economic Development
City Director of Community Development
City Director of Public Safety
City Director of Human Resources
City Director of Information Technology
City Director of Finance
City Director of Administration
City Director of Legal Services
City Director of Public Works
City Director of Parks and Recreation
City Director of Economic Development
City Director of Community Development
City Director of Public Safety
City Director of Human Resources
City Director of Information Technology
City Director of Finance
City Director of Administration
City Director of Legal Services

City Webpage (Home Page Public Notification)



City Webpage (Proposal Page and Link to full docment)

Recreation Center Business Plan

Summary

Currently the City’s Parks and Recreation Division have a primary emphasis on hands-on discovery learning through free spontaneous play but can also incorporate some elements of pure entertainment. Most adults don't fully understand and appreciate the value of spontaneous play to the social, physical, mental, and emotional development of their children. This communicates to the parents that their children will learn by visiting them. Therefore, the parents show up with their children because it's good for them, and the children show up because it's just plain fun. The proposed Texarkana Recreational Facility will provide high-level Play Care, Edutainment and Customer Service in the following categories:

- Sport Activities (i.e. soccer, basketball, softball, future football)
- Educational play with learning
- Children's activities
- Senior activities
- Event Space for Birthday parties
- Special events
- Special requests (i.e. tournament hosting)
- Convenient hours of operation

What will set Texarkana Recreational Facility apart from the competition is the commitment to provide all these services in one convenient location and the ability to partner with other facilities to hold a city-wide tournament venue that will bring tourists into our city.

2.1 Start-up Summary

The City will rehabilitate an existing structure or construct a new structure. Start-up costs will cover a number of details to convert/design the structure to suit the City's concept both visually and functionally. Included in start-up costs are all the necessary expenditures to cover the pre-opening, hiring, staff training, addition and revision of equipment needs, supplying toys, soft play equipment, inventory, and other essentials.

Long-term assets represent the value of the building and the land on which it sits. The City anticipates the renovations to cost approximately \$814,500. Renovations are expensed as indicated.

Start-up Requirements

Start-up Expenses

Legal Fees	\$9,300
Insurance	\$7,800
Security	\$2,500
Computer - Administrative	\$4,000
Marketing and marketing strategy	\$6,500
Architect/Remodeling	\$835,421
Equipment (i.e. toys)	\$8,000

Projector & Screen	\$2,200
TVs & video game consoles	\$3,250
Computers - Learning	\$4,000
Cleaning supplies	\$900
Office Supplies	\$1,000
Total Start-up Expenses	\$884,871

Start-up Assets

Cash Required - Staffing	\$65,000
Start-up Inventory	\$1,000
Other Current Assets	\$2,500
Long-term Assets	\$514,000
Total Assets	\$582,500
Total Requirements	\$1,467,371

Products and Services

The facility will set itself apart from other recreational facilities that may offer only one or two types of services. Parents desire these services and are frustrated because they must go to several different businesses or travel long distances to find these types of activities. The focus of the recreation center is youth services and activities. The services provided will be exemplary.

The business atmosphere will be clean, friendly and upscale where customers will be comfortable leaving their children. We will offer a personal touch, fun innovative learning through play, and a memorable hassle-free place to host events.

Texarkana Recreational Facility Activities for kids offers:

- Movie Night
- Staff-led Group activities
- Theme Nights
- Art and crafts
- Karaoke stage
- Computer Games
- PlayStation 2, Xbox, GameCube
- Educational toys and manipulatives
- Basketball League & Tournaments
- Softball League & Tournaments
- Soccer League & Tournaments
- Event Space for Birthday Parties and Other Special Events

Texarkana Recreational Facility Rates (Drop-in)

\$7.50 per Hour - One Child (5 years and older)

\$4.00 per Hour - Each Additional Sibling

Membership

\$30 Annual Family Registration

Family Savings Plan Parents may pre-pay for a discount:

\$110 = \$100 (10% DISCOUNT) per child 1 League (Softball, Basketball, Soccer, etc.)

\$230 = \$200 (15% DISCOUNT) per child 2 Leagues (Softball, Basketball, Soccer, etc.)

\$360 = \$300 (20% DISCOUNT) per child 3 Leagues (Softball, Basketball, Soccer, etc.)

Pre-pay fees includes access to facility activities.

Reduced Fees for Low to Moderate Clientele

In order to meet the national objective as it relates to low to moderate income persons fees will be reduced based on the Section 8 Income limits. Participates will need to apply by submitting an application for reduced fee with proof of income and household size. Fees will be reduced as indicated below.

- **Texarkana Recreational Facility Rates (Drop-in)**
 - \$3.75 per Hour - One Child (5 years and older)
 - \$2.00 per Hour - Each Additional Sibling
- **Membership**
 - \$15.00 Annual Family Registration
- **Family Savings Plan Parents may pre-pay for a discount:**
 - \$110 = \$38.50 (65% DISCOUNT) per child 1 League (Softball, Basketball, Soccer, etc.)
 - \$230 = \$69 (70% DISCOUNT) per child 2 Leagues (Softball, Basketball, Soccer, etc.)
 - \$360 = \$90 (75% DISCOUNT) per child 3 Leagues (Softball, Basketball, Soccer, etc.)
- Pre-pay fees includes access to facility activities.

Referral Program

Refer a friend who has never been to Texarkana Recreational Facility and receive \$5 OFF the price of a new membership.

4.1 Target Market Segment Strategy

Our success will be based on our ability to become known within the community and how affordable the programs are. We must focus on the specific market segments whose needs match our offerings. Focusing on targeted segments is the key to our future. Therefore, the focus and marketing message will be the services offered. Once the message is developed, it will be communicated and fulfilled.

Stay at Home Moms and Dads

For a variety of reasons, stay-at-home Moms and Dads are an attractive segment. Parents are looking for a place to take their children to play and learn. The market segment customers will lead a lifestyle in which their children play a large part in their lives.

Elementary Schools

Parks and Recreation will establish a relationship with the local elementary schools; there are 20 elementary schools in this target area, for possible field trips. The strategy for this market is to provide periodic communications through meetings with school officials as well as the government access channel. This strategic approach will provide credibility and frequency of communication to our target market. While this market is not the primary focus, sufficient flexibility to handle this secondary market is important to producing supplemental revenues.

Day Cares

Local Day Care centers in search of field trip alternatives can select the Texarkana Recreational Facility as a destination that combines playtime with learning interactions. While this revenue would not be the primary focus, its potential could increase revenue base by building strong community relations.

4.2 Service Business Analysis

Success will be based on the ability to become known within the community. Texarkana Recreational Facility must focus on the specific market segments whose needs match its offerings. Focusing on targeted segments is the key to the facility's future. Therefore, marketing messages will be focused on the services offered. We will develop our message, communicate it, and fulfill our commitment to excellence.

5.1 Competitive Edge

The idea behind the Texarkana recreational facility is not for the facility to be a revenue generator but for the facility to offer affordable services and programs to an area that has unmet needs. The center will work in connection with other revenue generating events such as Youth USSSA Softball Tournaments that bring citizens outside of Texarkana into our City to spend tax dollars. For example, the City currently host four Youth USSSA Softball Tournaments annually. This showcase generated the below revenue in four days.

Tournament:	Number of Total Players/ Scouts/ Coaches:	Number of Out of Town Players/ Scouts/ Coaches :	Number of Spectators:	Number of Total In Attendance :	Expenditure Per Player/Spectator : (Gas, Shopping, Entertainment, Food etc.)	Sales Tax Impact:	Number of Total Rooms (Including Multiple Nights and 4 People per Room)	Hotel-Motel Total:	Hotel Tax Impact:	Direct Impact:
Softball Showcase Tournament: June 24th-26th, Karrh & Wallace	1100	1100	3850	4950	\$ 1,485,000	\$ 18,563	900	\$ 90,000.00	\$ 6,300.00	\$1,575,000
<p>Number of Spectators based on 3.5 per Player (Column D) Expenditure Per Player/Spectator (Column F) is based on daily spending of \$75.00 (4 Days) Hotel/Motel Expenditure (Column I) is based on \$100.00 per night</p> <p>Team Location: (Column C): Arkansas-Alabama-Colorado-Florida-Louisiana-Mississippi-Oklahoma-Texas Host: Texarkana, Texas</p>										

Based on these figures this one event held four times annually will generate approximately \$74,252 in sales taxes and \$25,200 in hotel taxes annually. Once the recreational facility is operational the City's Recreational Sports Manager will host basketball, football and soccer tournaments. The projected revenue generated for each of these events is estimated to be similar to the tax dollars generated for the USSSA Softball Tournaments.

5.2 Marketing Strategy

The City's marketing strategy is focused on establishing our recreational facility brand and promoting the facility's image through a variety of marketing channels. An overview of our marketing strategy includes:

- Logo & Identity Development. A professional logo will be developed. This brand will be promoted through a broad mix of identity pieces including business cards, stationery, car signage, and other communications.
- Partnership Programs. The City will develop community partnerships to offer discounts to the clients of other businesses that cater to our target market, such as:
 - Local hospitals which provide birthing classes
 - Local fitness centers without child care
 - Local elementary schools (there are 15 within a 10-mile radius)
 - Pediatrics offices, pediatric dentistry and pediatric orthodontist offices
- Brochures. A brochure will be designed to communicate our presence, the services we offer, and the clients we serve in the community.

Flyers. Flyers will be designed for posting at community locations that attract high traffic volumes of consumers within our target market, such as:

- Local grocery stores and dry cleaners
- OB/Gyn offices
- Local child care centers
- Local children's clothing
- Local stores that carry children's items (i.e., Target, Wal-Mart, and Kohl's)
- Local children's
- Library ~ children's books section
- Local bookstores ~ children's book section (i.e., Barnes and Noble, and Teachers Tools)
- Fitness Centers ~ child care area (if they have one)

Advertising. Ads will be placed in publications that cater to the demographics of our target market.

Direct Mail. Direct mail channels (i.e. city water bill) will be used to initially introduce our presence to the community and attract first time visitors. The need for this type of advertising will taper off as repeat and referral business increases.

Website. All brochures, flyers and other marketing tools will promote our website, detailing our services that benefit the community. Our website will also provide all information about us, our operational hours, schedules of events, and a registration form for online enrollment.

Email. Email will be used to connect with our clients frequently through monthly newsletters and updates on upcoming events and special offers.

Events. Special events, including a grand opening and special holiday parties, will be promoted to increase visibility in the community and to attract first time or infrequent visitors.

5.3 Sales Strategy

The revenue generated through the recreation facility will generate a small portion of what is needed to offset the expense of the Section 108 loan repayment. The recreation facility will make its primary profit through the hosting of tournaments such as baseball, softball, basketball and soccer that will generate tax dollars for the City. Even though our pricing strategies are set at competitive levels, the City expects to gain revenue within the first year by word-of-mouth advertising. The City expects to double its clientele every 6 months during the first 18 months after opening the recreational facility.

The Texarkana Recreational Facility offers a unique solution that will be introduced to the market through targeted advertising, direct mail, website optimization and direct sales. The venue provides families the ability to enjoy their leisure time participating in activities together or leaving their children to participate on their own.

5.3.1 Sales Forecast

The strongest revenue during the first quarter of operation will be special event rentals and membership fees. Afterwards, word-of-mouth and local advertising will gain market share for the facility, with parents using the daily drop-in service, day cares using it as a field trip destination, and monthly holiday-themed parties.

We anticipate increasing margins in years two and three, through greater efficiency and facility rentals.

Sales Forecast

	Year 1	Year 2	Year 3
Sales			
Special Events	\$13,500	\$18,750	\$28,625
Basketball Tournaments	\$4,500	\$6,250	\$10,875
Softball/Baseball Tournaments	\$22,563	\$26,276	\$30,504
Soccer Tournaments	\$3,000	\$4,250	\$7,125
Membership Fee with Sport Activities	\$15,700	\$21,550	\$32,325
Membership Fee	\$3,000	\$4,500	\$8,250
Drop-ins	\$775	\$1,063	\$1,694
Total Sales	\$63,038	\$82,639	\$119,398
Direct Cost of Sales	\$15,203	\$20,963	\$27,499
Total Sales Minus Direct Cost of Sales	\$47,835	\$61,676	\$91,899

Web Plan Summary

The Texarkana Recreational Facility’s website will be the virtual brochure for the facility, as well as its online "home."

It will showcase the facility's value proposition and reinforce the qualifications and experience of the organization and staff/volunteers, as well as provide a comprehensive overview of the services provided to potential and current clients. The site may also provide access to online parent resources and a community calendar.

The key to the website strategy will be combining a very well designed front-end, with a back-end capable of collecting contact information for continued communication with those interested in our services.

6.1 Website Marketing Strategy

The Texarkana Recreational Facility's website address will be used on all City and promotional materials. The website should be used to support all the newly developed messages and should have "active" content that brings people back to the site as an information resource. This activity will be supported by the marketing plan through the development of newsletters, promotional events, and public relations.

6.2 Development Requirements

The Texarkana Recreational Facility's website will be initially developed in house by the City's media specialist, whom provides creative design and technical development resources. The media specialist will create and maintain the website, Texarkana Water Utilities IT Department will host the site and provide the technical back end. The City will maintain a simple, user-friendly interface that is fun and inviting to our target audience. The website logos and graphics will be consistent with printed promotional materials.

Management Summary

7.1 Personnel Plan

As the Personnel Plan shows, the facility expects to make gradual investments in personnel over the next three years, always keeping in mind the number of children participating. In addition to the city staff we will need one full-time manager and 6 full-time program workers.

Personnel Plan

The City plans to utilize existing staff and partnerships with non-profit organizations to manage and operate the facility. We are in discussions with several non-profit organizations and citizens whom are invested in helping to manage and offer services out of the facility.

Financial Plan

The recreational facility's financial plan is based on conservative estimates and assumptions. We plan to combine City assets and A & P Funds for start-up requirements and to sustain the business to break-even, within 8 months to a year.

8.1 Start-up Funding

Total start-up expenses and assets required will be funded as shown in the Start-up Funding table, below. The long-term liabilities will be repaid within 2 years and current borrowing request will be paid in 20 years.

Start-up Funding

Start-up Expenses to Fund	\$64,450
Start-up Assets to Fund	\$884,871
Total Funding Required	\$949,321

Assets

Non-cash Assets from Start-up	\$517,500
Cash Requirements from Start-up	\$884,871
Additional Cash Raised	\$0
Cash Balance on Starting Date	\$65,000
Total Assets	\$1,467,371

Liabilities and Capital

Liabilities

Current Borrowing	\$0
Long-term Liabilities	\$88,250
Accounts Payable (Outstanding Bills)	\$0
Other Current Liabilities (interest-free)	\$8,200
Total Liabilities	\$96,450

Capital

Planned Investment	\$570,421
Architectural/Engineering	\$50,000
Building Construction	\$800,000
Additional Investment Requirement	\$14,450
Total Planned Investment	\$1,434,871
Loss at Start-up (Start-up Expenses)	(\$64,450)
Total Capital	\$1,370,421
Total Capital and Liabilities	\$1,466,871
Total Funding	\$1,467,371

8.2 Important Assumptions

The City assumes steady growth from good management.

The City is assuming adequate tax dollars and partnerships to sustain it during start-up.

Program income associated with the proposed project will be available for partial payment of debt service.

General Assumptions

As the improvements to both the Ermer Dansby Sports Complex (formerly Hobo Jungle Park) and Texarkana Recreational Facility ball fields and concession stands are made the outside sports events will continue to grow and generate more revenue for the recreational facility.

8.3 Break-even Analysis

The Break-even Analysis is based on the average of the first-year figures for total sales by units, and by operating expenses. These are presented as per-unit revenue, per-unit cost, and fixed costs. These conservative assumptions make for a more accurate estimate of real risk. Break-even Analysis

Monthly Revenue Break-even \$3,986.25

Assumptions:

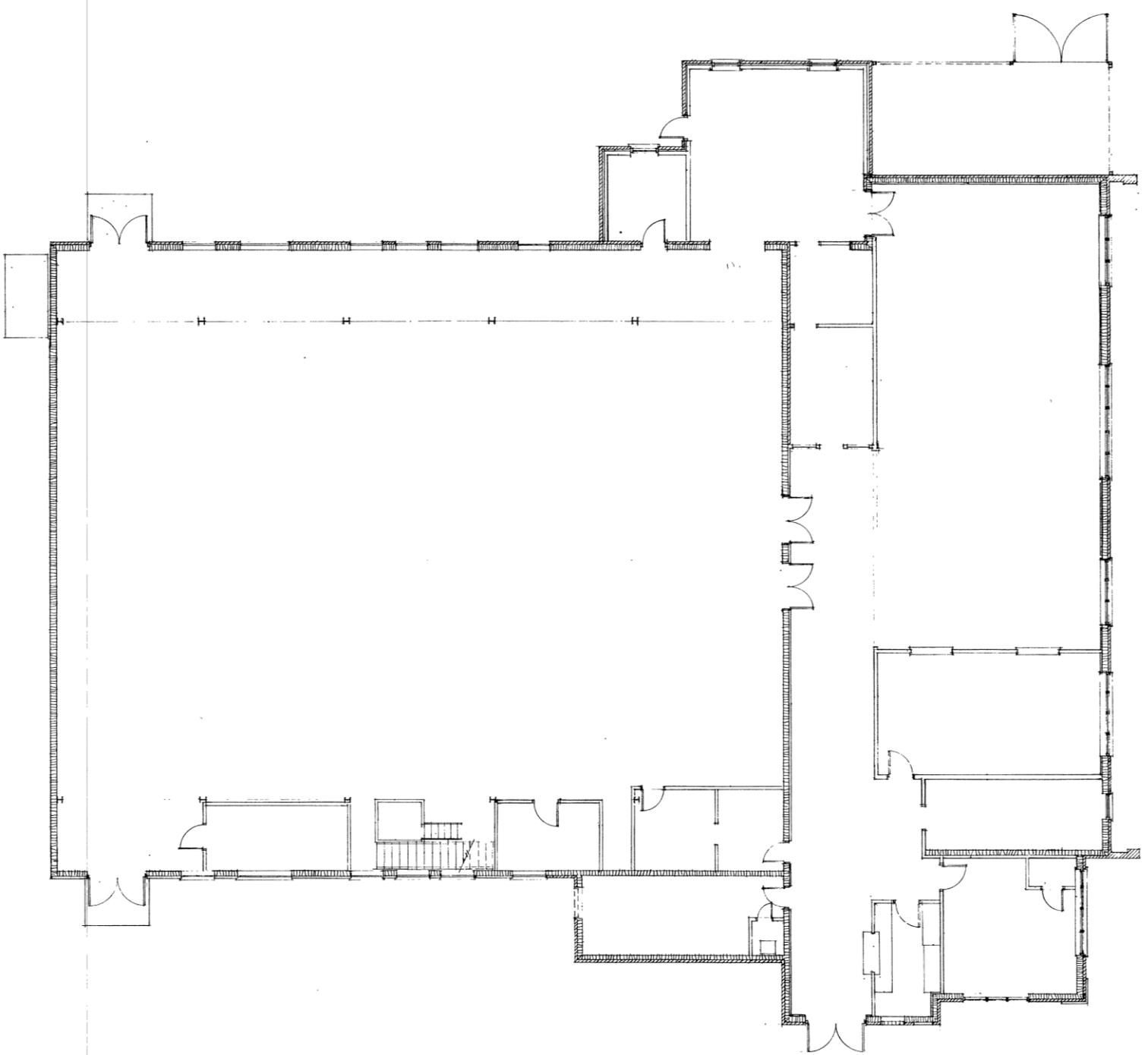
Average Percent Variable Cost 47.92%
 Estimated Monthly Fixed Cost \$2,516.92

However, as indicated previously the revenue to aid in paying the Section 108 Loan will not be derived from the Texarkana recreational facility itself but from events such as Youth USSSA Softball Tournaments that bring citizens outside of Texarkana into our City to spend tax dollars.

8.4 Projected Profit and Loss

Pro Forma Profit and Loss	Year 1	Year 2	Year 3
Sales	\$63,038	\$82,639	\$119,398
Direct Cost of Sales	\$15,203	\$20,963	\$27,499
Other Costs of Sales	\$0.00	\$0.00	\$0.00
Total Cost of Sales	\$15,203	\$20,963	\$27,499
Gross Margin	\$47,835	\$61,676	\$91,899
Gross Margin %	75.89%	74.64%	76.97%
Expenses			
Payroll (<i>already funded by City not included in this project as an expense</i>)	\$0.00	\$0.00	\$0.00
Marketing/Promotion	\$2,200.00	\$2,716	\$3,454
Depreciation	\$50	\$100	\$300
Utilities	\$1,040	\$2,202	\$3,718
Insurance	\$2,150	\$2,645	\$3,708
Payroll Taxes (<i>already funded by City not included in this project as an expense</i>)	\$0.00	\$0.00	\$0.00
Other	\$1,200	\$2,716	\$3,454
Total Operating Expenses	\$6,640	\$10,379	\$14,634
Net Profit	\$41,195	\$51,297	\$77,265
Net Profit/Sales	65.35%	62.08%	64.72%

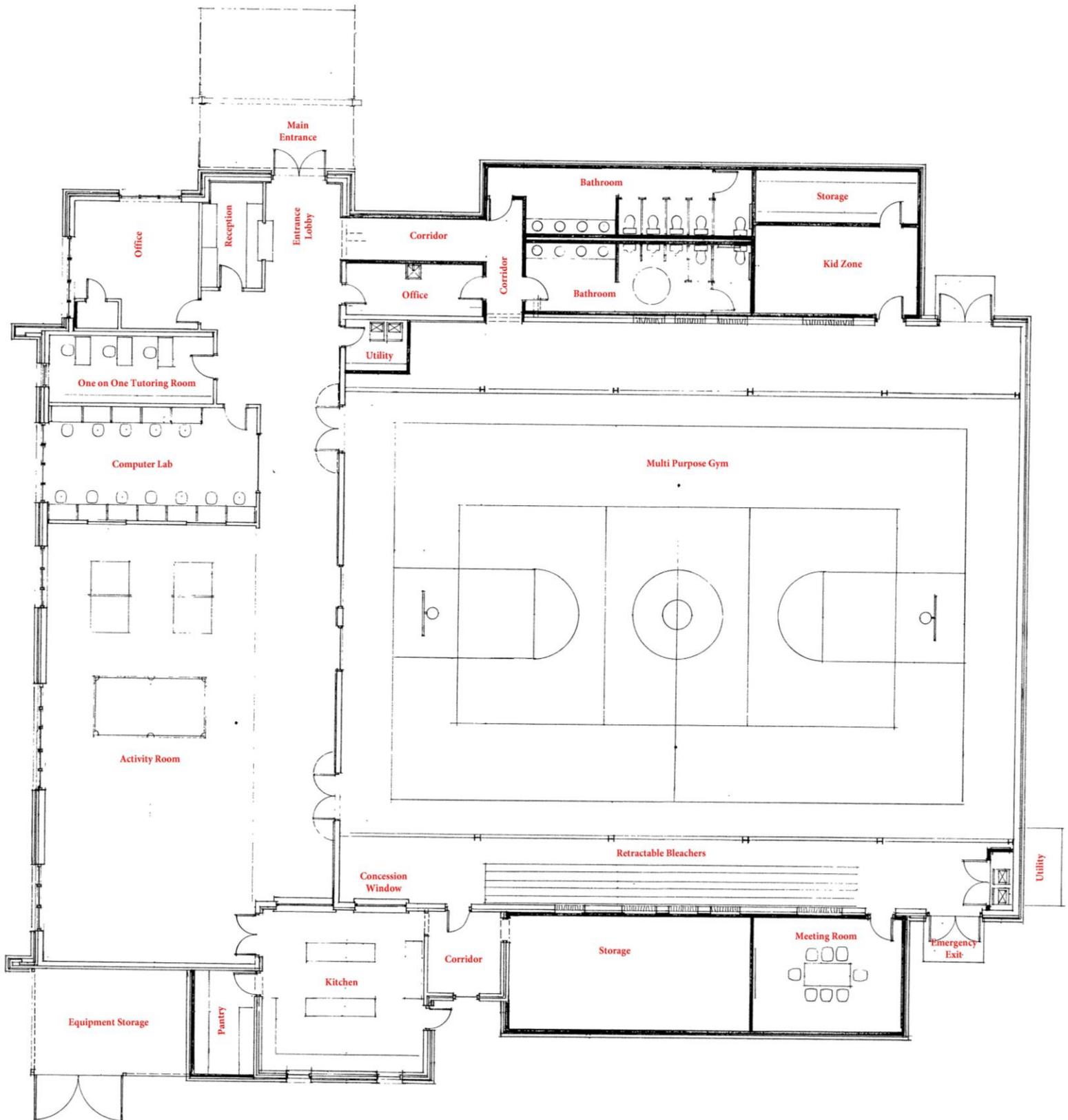
Rendering of Existing Building



FLOOR PLAN (EXISTING FACILITY)

1/8"=1'-0"

Rendering for Rehabilitation of Existing Building



FLOOR Plan (After Rehabilitation of Existing Building)

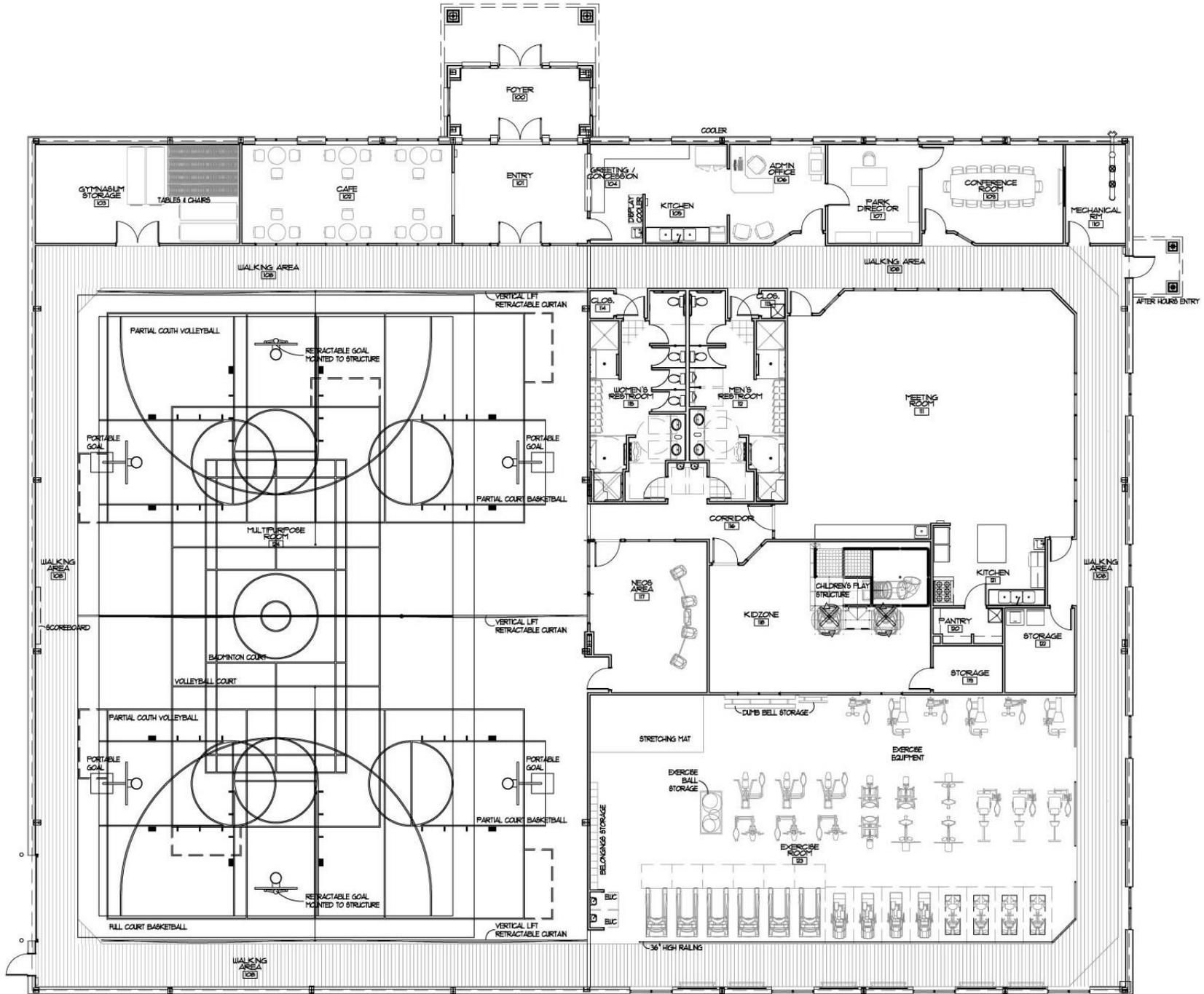
Demolition of Existing Building and Construction of New Facility Cost Estimate

The existing facility is 12,064 sq. ft. to accomplish the goals the City has listed in this proposal the square footage of the new building would be 15,000 sq. ft. The average cost per sq. ft. for a new building is \$150 per sq. ft.

The construction of a new facility would be approximately \$2.479 Million. **Due to this expense and what would be available to the City through the Section 108 Program (\$1.172 Million vs. \$2.479 Million) the City is requesting funding to rehab the existing building.**

PROBABLE OPINION OF ESTIMATED CONSTRUCTION COSTS		 			
PROJEC NAME: Rehabilitation of Texarkana Recreational Facility		Date: 27-Jul-18			
ITEM #	DESCRIPTION	Unit	Quantity	Unit Cost	Engineer's Estimate Total
A. New Construction					
1	New Facility Construction	SF	15,000	\$ 150.00	\$ 2,250,000.00
	Sub-total				\$ 2,250,000.00
B.					
1					
2					
	Sub-total				\$ -
C.					
1					
2					
	Sub-total				\$ -
D.					
1					
2					
	Sub-total				\$ -
E.					
1					
2					
	Sub-total				\$ -
	Sub-total Construction				\$ 2,250,000.00
F. Professional Services					
1	Engineering Plans & Specifications				\$ 180,000.00
2	Bidding Phase Services				\$ 2,500.00
3	Construction Administration & Inspection				\$ 46,752.40
	Sub-total Construction				\$ 229,252.40
Total Construction & Professional Services					\$ 2,479,252.40
PREPARED BY:	City of Texarkana Public Works Department 216 Walnut Street Texarkana, AR 71854 870-779-4971	Disclaimer: All costs are only the costs noted herein and subject to change in work items, quantities and unit pricing upon bidding.			

Rendering of New Facility





Hospitality Room



Activity Room



Kid Zone

If a new building is constructed the Texarkana Recreation Center will have an all-purpose court for basketball, volleyball and badminton, a 1/10-mile walking track, Fitness Area, Children's Zone, and Activity Room with kitchenette.

Whether the existing building is rehabbed, or a new building constructed we look forward to providing a place for year-a-round fitness and activities for Texarkana and the surrounding area.



Gym

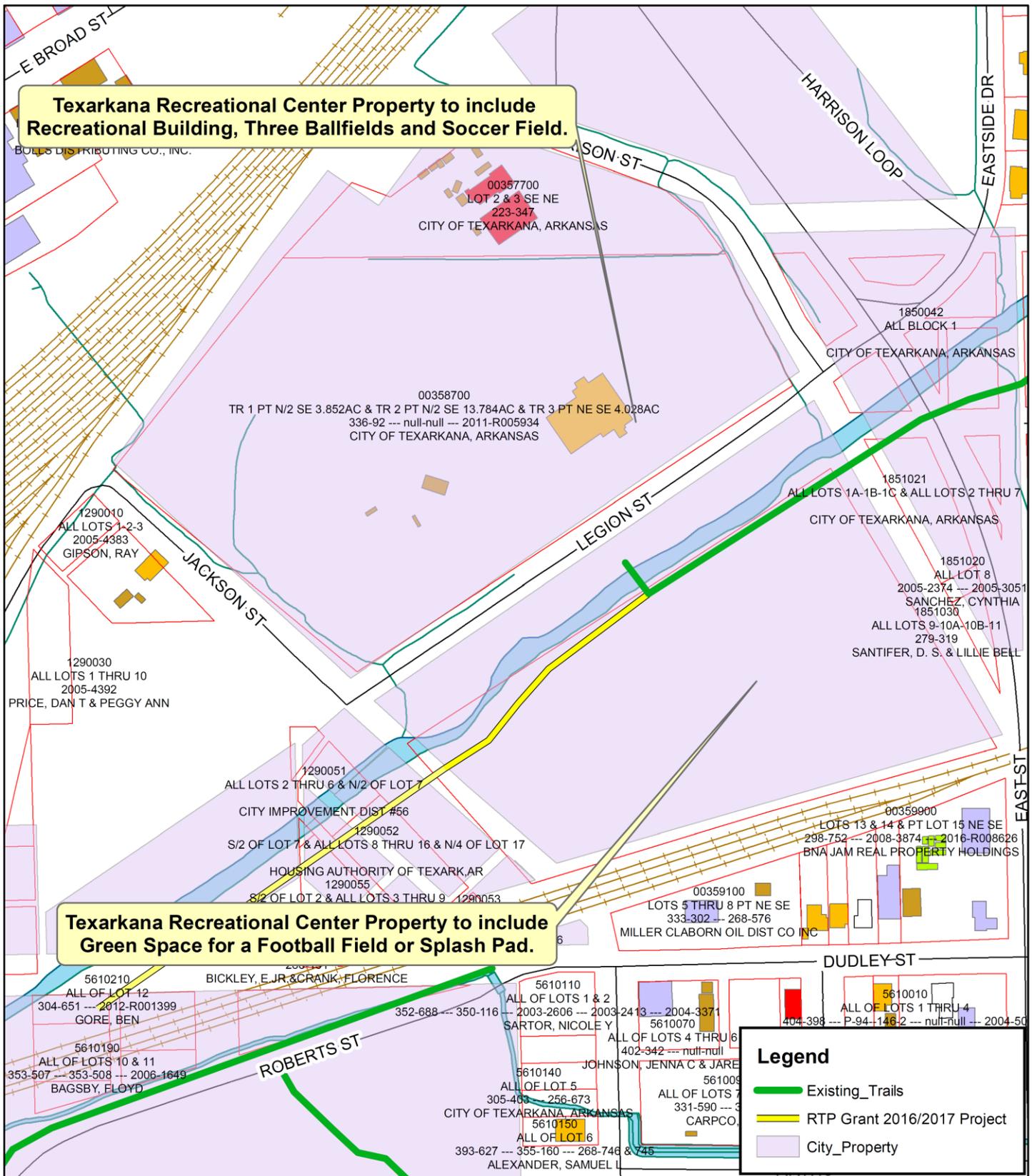


Kid Zone



Fitness Area

Exhibit "A"



Texarkana Recreational Facility Property Location Map

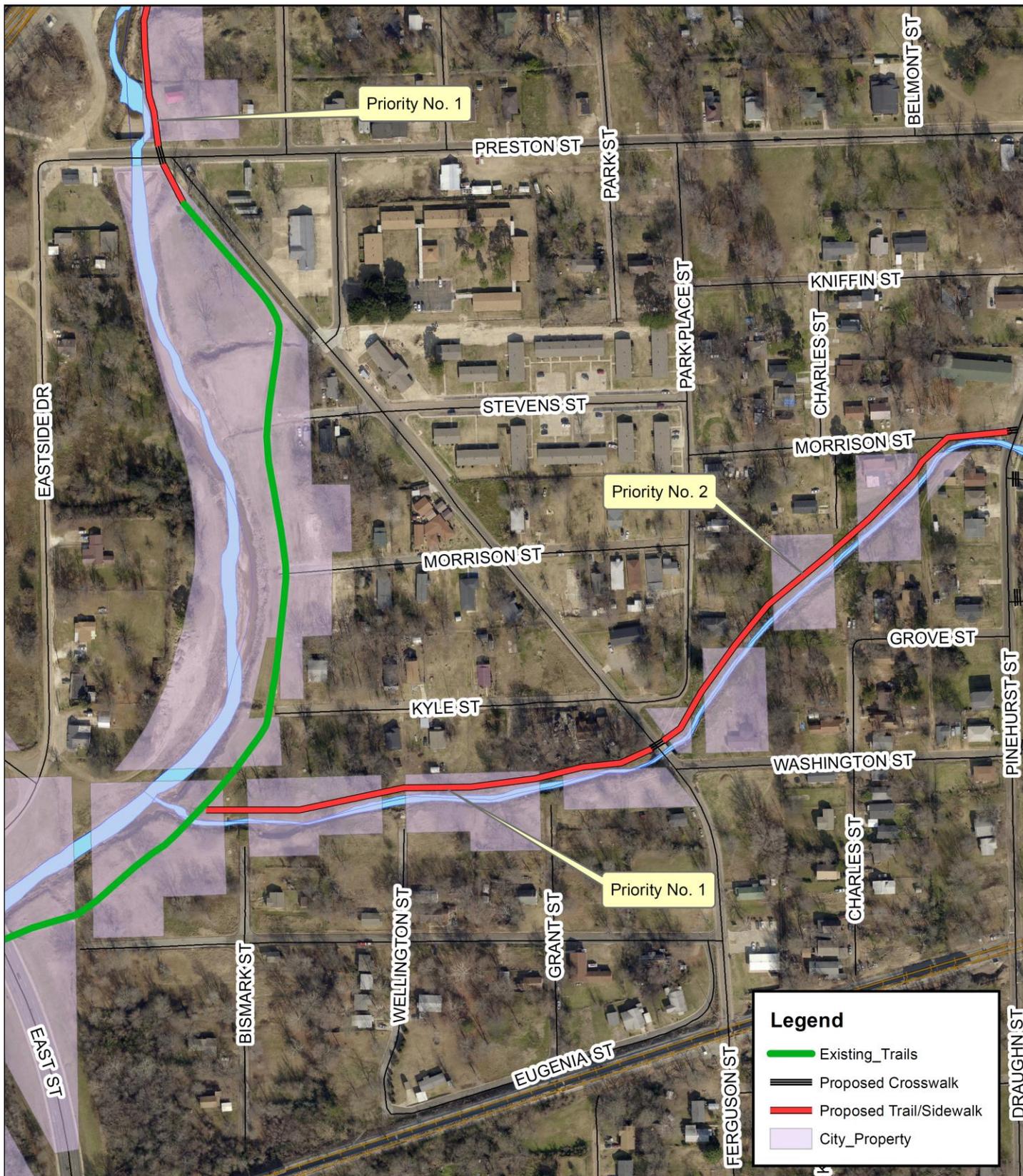


Projects That Make the Recreational Facility a Destination Point for Surrounding Neighborhoods
Earnest Hill Park and George Williams Park Trail Connections



George William Park Playground Equipment Site Map

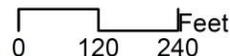
Seibert Street Trail Connection



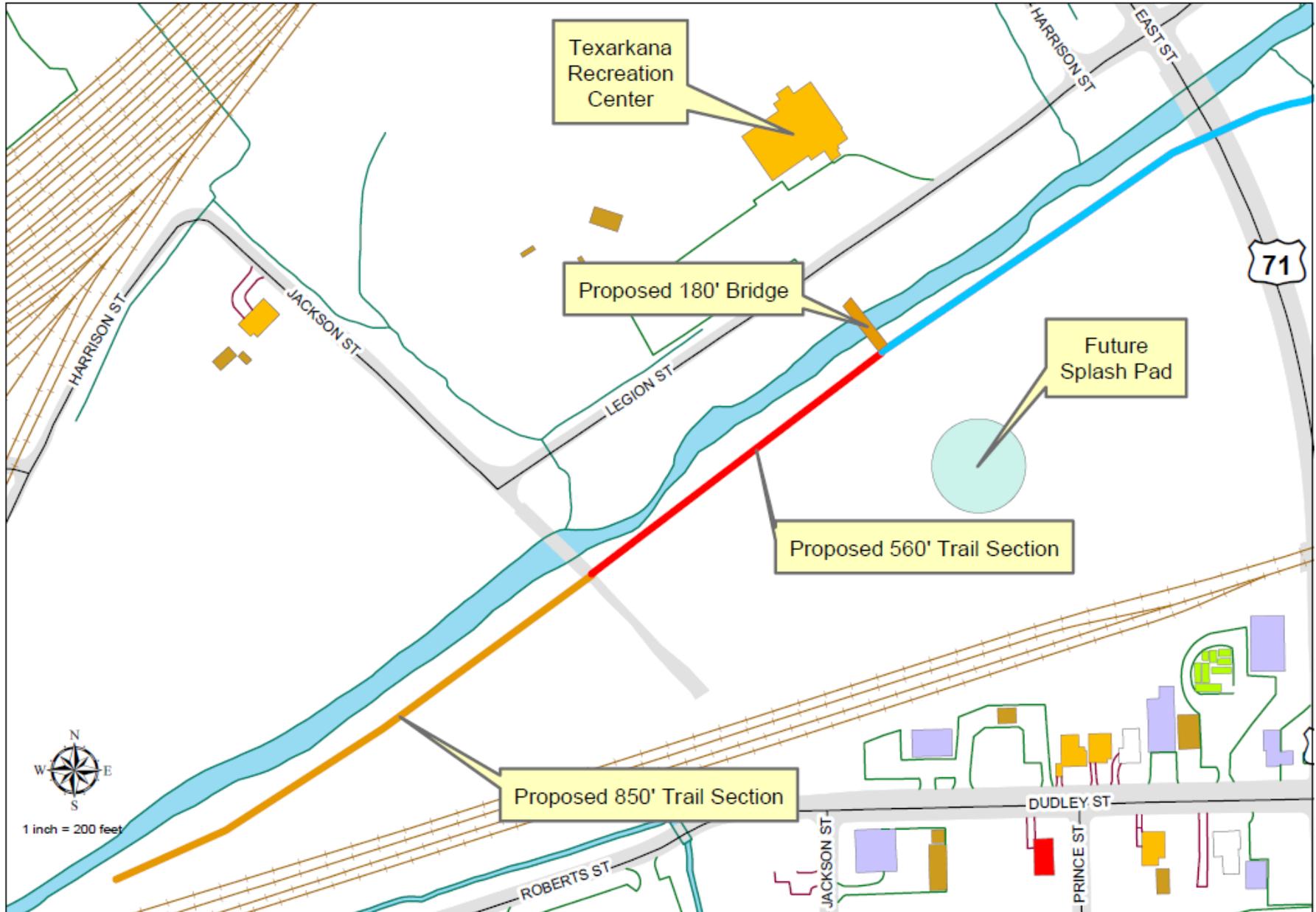
Seibert Street Trail (from Seibert St. to Pinehurst St.)
Location Map



1,030' x 10' Asphalt Trail

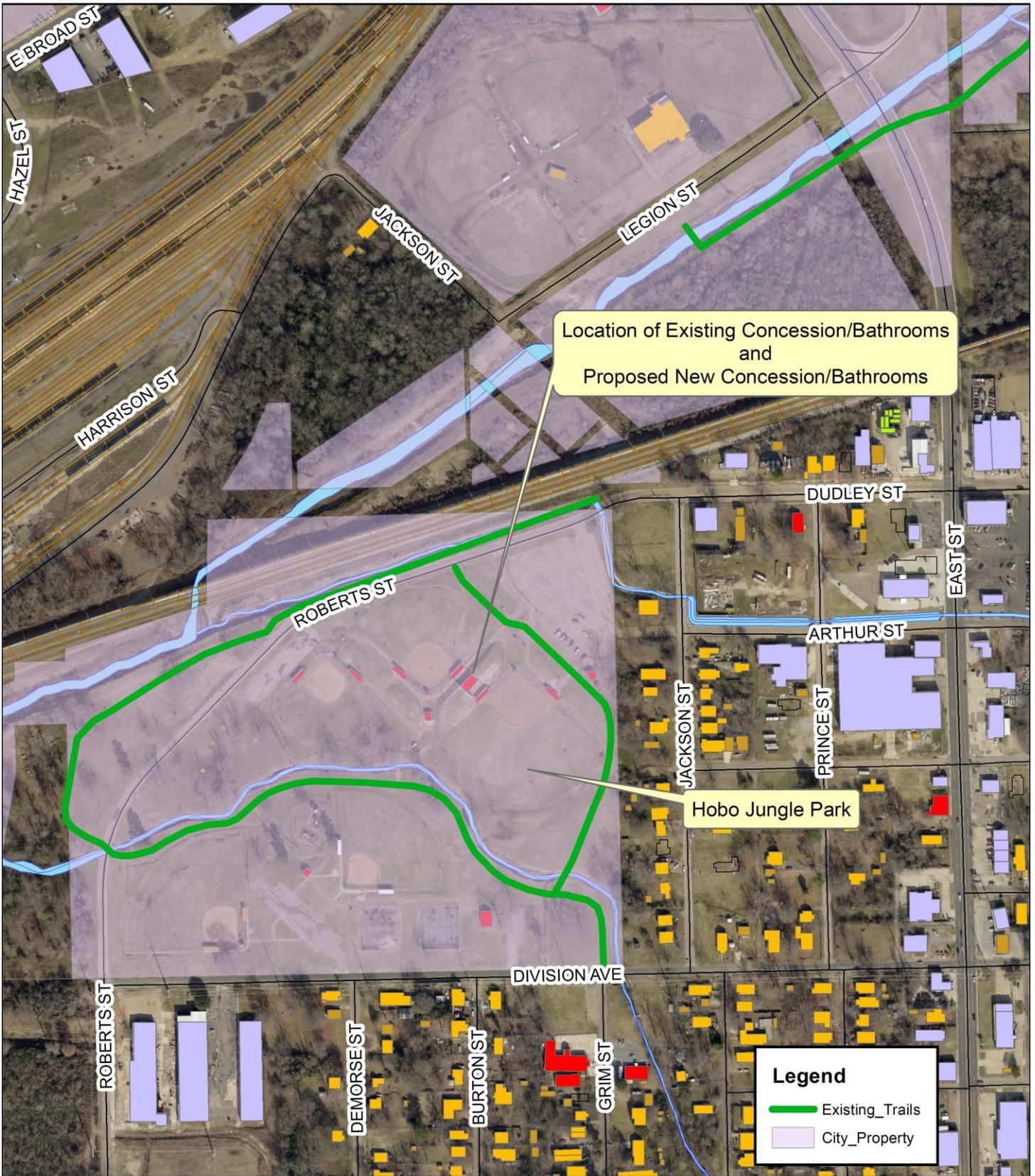


Texarkana Recreational Facility Bridge and Trail Extension



Proposed Nix Creek Trail Bridge
Project Location Map

Ermer Dansby Pondexter Sports Complex (Formerly Hobo Jungle Park)

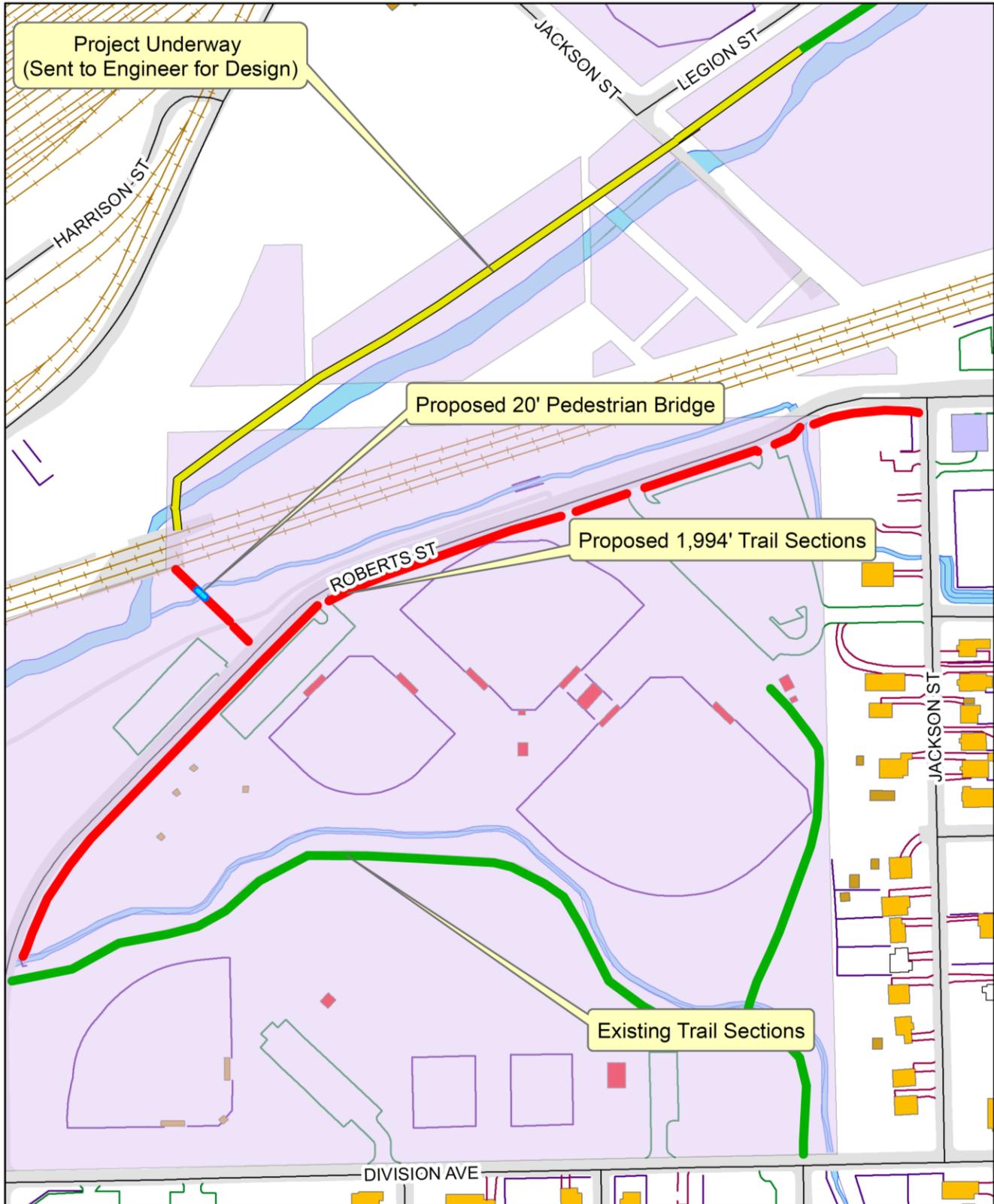


Hobo Jungle Park (Concession/Bathrooms) Location Map

Approximately 1,300 sq. ft. Building



Ermer Dansby Pondexter Sports Complex (Formerly Hobo Jungle Park) Bridge and Trail Connection



Hobo Park Trail Site Map

1,994' x 10' Asphalt Trail w/20' Pedestrian Bridge



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt an Ordinance authorizing and directing the City Manager to purchase police mobile video and audio equipment. (TAPD) Chief Bob Harrison

This ordinance requires an emergency clause due to time constraints to place order to receive additional equipment at no charge. An emergency clause requires a separate and distinct vote of the Board and is valid only if there is a two-thirds vote of approval by the Board. (Hdbk. Const. Amend 7)

AGENDA DATE: March 18, 2019

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Police Department

PREPARED BY: Capt. Bobby Jordan

REQUEST: Per Purchasing Policy, Board Approval for Purchasing Police Mobile Video and Audio Equipment

EMERGENCY CLAUSE: Yes – Waive all competitive bidding due to the time frame constraint of placing the order by March 22, 2019 to receive a complete interview room system at no charge.

SUMMARY: Please see attached proposal which includes explanation and justification of equipment to be purchased.

EXPENSE REQUIRED: \$119,410.00

AMOUNT BUDGETED: Funds to be sourced from assets belonging to TAPD and contributions from the Prosecuting Attorney’s Asset Forfeiture funds.

APPROPRIATION REQUIRED: Federal JAG Grant for Camera (Federal Justice Assistance Grant money awarded to TAPD by the Department of Justice for the purpose of purchasing video camera equipment needed in the performance of police duties): \$11,112.00.

Equitable Sharing/Drug Seizure. (Drug money seized by Local and Federal law enforcement through illicit drug investigations). Line Item 13024 \$20,827.58

Prosecuting Attorney Asset Forfeiture (Drug money seized by law enforcement through illicit drug investigations): \$40,000.00.

Turn Back or Police Reserve Money. (This money is accumulated through insurance payments for vehicles damaged or destroyed in the

performance of providing police services and by the sale of surplus police equipment.) Line Item 13009: \$23,735.21.

United States Marshal. (Money derived from housing United States Marshal Service Prisoners in TAPD jail space). Line Item 13010: \$23,735.21.

VOCA/VAWA Grant (Justice Assistance Grant is a Federal grant awarded to TAPD to combat domestic violence issues): ?

RECOMMENDED ACTION:

With board approval and a purchasing order number in hand prior to March 22nd, Watch Guard has committed to providing one of the Interview room camera and audio systems at no charge. A value of \$5,195.00

EXHIBITS:

Ordinance, Proposal letter to the Chief of Police Bob Harrison and detailed quote sheets from Watch Guard.

ORDINANCE NO. _____

AN ORDINANCE WAIVING COMPETITIVE BIDDING; AUTHORIZING THE CITY MANAGER TO APPROVE A CONTRACT FOR THE PURCHASE OF POLICE MOBILE VIDEO AND AUDIO EQUIPMENT; FOR DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES

WHEREAS, the video and audio camera systems utilized by the Police Department are nearing the end of useful life, are without of all warranty periods and, for some of such systems, including the existing body-worn systems, no longer have available manufacturer technical support or maintenance; and

WHEREAS, the type of technical equipment involved is highly specialized and varies by provider, use, function capabilities, user requirements, user capabilities, data storage and ownership options, and any number of factors that make it impracticable and not feasible to compare competitive prospective systems based solely on a traditional competitive bidding model; and

WHEREAS, the Police Department, for approximately 2 months has been field testing certain offerings by Watch Guard, one of the two leading companies providing technology and service to the law enforcement industry; and

WHEREAS, the Police Department has determined that the Watch Guard products tested offerings are far superior to the current systems in use and better suited (including by consideration of specific technological and data storage aspects) to the historical and anticipated usage by and procedures of the Police Department; and

WHEREAS, Watch Guard has submitted a proposal to supply ten (10) in-car and body worn camera bundles along with three (3) criminal interview and/or datamaster room video/audio recording systems for \$119,410.00; and

WHEREAS, the funds are available and can be sourced in such amounts as acceptable to the City Manager from: The Federal JAG Grant for Cameras, Equitable Sharing/Drug Seizure, Asset Forfeiture via the County Prosecuting Attorney’s Office contribution, Turn-back or police

reserve money, United States Marshal Fund and, if hereafter awarded (application pending), a VOCA/VAWA Grant; and

WHEREAS, pursuant to Ark. Code Ann. §14-47-138, the Board of Directors may waive the requirements of competitive bidding in exceptional situations where competitive bidding is not feasible; and

WHEREAS, Section 2-72 of the *City of Texarkana, Arkansas, Code of Ordinances* Sec. 2-72, recognizes that, “in situations involving highly specialized equipment or professional services . . . , publicly advertised requests for bids may not be practical[.]” and provides that, “[i]n these cases, proposals may be requested from selected firms specializing in the particular good or service[;]” and

WHEREAS, for the reasons set out above it is not feasible or practicable to engage in competitive bidding and, moreover, Watch Guard effectively constitutes the sole source of the unique technical product selected to meet the Police Department’s needs; and

WHEREAS, in consideration of and for the reasons set forth above, the City Manger, the Police Department and staff request that any competitive bidding practices be waived as permitted and the Board approve the purchase of the equipment described above;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas, that:

Section 1: The competitive bidding practices contemplated by applicable law and ordinance are waived and the City Manager is authorized to enter into a contract for the purchase of the equipment and for the price described and set forth above, with funds coming from the sources so indicated in amounts approved such as to constitute, in the aggregate, the total cost of such equipment.

Section 2: This action being necessary for the preservation of the public peace, health and safety (including the need to commence acquisition and installation of current video and audio equipment and, further, to take advantage of certain savings offered by Watch Guard and which are reflected in the price above), and a separate and distinct vote having been taken on this emergency clause, an emergency is therefore declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 18th day of March, 2019.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George M. Matteson, City Attorney



TEXARKANA POLICE DEPARTMENT
CITY OF TEXARKANA, ARKANSAS
P.O. BOX 1885
TEXARKANA, AR 75504-1885
(903) 798-3130
FAX (903) 798-3409
www.txkusa.org/arkpolice



“Excellence Innovation Integrity”

Robert H. Harrison
Chief of Police

Capt. Bobby Jordan
Division Commander

Uniform Patrol Division

Date: February 26, 2019

To: Chief Robert Harrison

A handwritten signature in black ink, appearing to be "RJA".

From: Capt. Bobby Jordan

Ref: Purchase of Watch Guard in car video and body worn cameras

Researching records concerning our current in car video and body worn cameras used by officers in the Patrol Division, it appears that we purchased and began using the L3 Mobile Vision equipment in 2008. There was a significant upgrade to the infrastructure supporting video evidence in 2015. In all we currently have approximately 25 in car camera systems and 4 stationary systems in operation. We have around 12 Body worn cameras that currently function as they should while technical support, maintenance and warranty is obsolete. In fact, on February 05, 2019, I was notified that L3 Mobile Vision had been sold to a company named Safe Fleet who specialize in transportation video but are not even recognized in the law enforcement arena as a legitimate source for body worn cameras or police in car video.

There are two major companies providing leading technology and service to the law enforcement industry. They are Watch Guard and Axon. I have researched both systems and since late December 2018, we have been field testing the Watch Guard in car and body worn system in one of our patrol vehicles. The results of that test are that the video and audio quality is far superior to anything we have experienced with L3, and informal comparison to the Axon equipment is that it has been equal to or exceeded their product. Advantages of using Watch Guard as our video source are (1) a function called Record After the Fact, whereas video from the in-car cameras and the body worn camera can be accessed up to 11 hours (of vehicle engine run time) after an event even if the officer never activates the system. (2) the body worn camera and the in-car camera are integrated but record separately so that the body worn camera is never out of range of the vehicle. Once the officer returns to the unit the body worn camera syncs with the in-car camera and is recorded to the in-car camera digital video recorder (DVR). (3) Up to 8 different body worn cameras can be synced to one in-car DVR and synchronized simultaneous playback can be viewed. (4) Data collected by the in-car and body worn cameras can be stored on a cloud hosted server or on an in-house server, or both. (5) Watch Guard storage is not proprietary and belongs to the police department as it is collected. Using cloud hosted storage, as Axon does, requires the reoccurring payment to a cloud host for storage and once that contract is terminated the evidence or data stored from your in-car camera or body worn cameras may not be accessible. (6) The body worn cameras are easily chargeable while the officer is in the patrol unit. (7) The in-car camera system consists of 3 cameras, one of which when activated captures video essentially from driver's door post to passenger door post, a full 180 degree panoramic

view. A second camera acts as a direct view zoom in camera and a third camera captures video facing the back seat and rear of the vehicle. The "Vista" camera is the fourth camera in the bundle and is otherwise known as the body worn camera. These cameras are designed and built to withstand industrial type applications. The Axon camera system is adapted to in-car video, using the same camera worn on the body, they are interchangeable.

The Watch Guard and Axon camera systems are comparable in upfront costs, the primary difference is in data storage. With Watch Guard we intend to buy a server to store collected data (approximately \$10,700.00 with a service life of 5 to 6 years). With Axon, cloud hosting involves a reoccurring monthly fee determined by the amount of data you are storing and that cost is not cheap.

Included with this letter are two quotes from Watch Guard for two separate configurations. The first configuration is for 10 complete in car and body worn camera systems which include storage servers, warranties for each, training, main frame installation and technical fees. That cost is \$104,100.00. The second quote includes 10 in-car and body worn camera bundles along with 3 Criminal Interview and/or Datamaster room video/audio recording systems. That quote is for \$124,605.00. If approved and we provide a purchase order number prior to March 22nd, Watch Guard has extended an offer to "throw in" one interview room. A value of \$5,195.00.

The agency was made aware that there is \$400,000.00 in grant dollars available for equipment purchases under the VAWA and VOCA grants. Capt. Atchley has submitted a Letter of Intent requesting \$20,505.00. It is my understanding that we will have a response to that request on March 15th, 2019.

Due to high costs associated with changing our in-car and body worn camera systems from L-3 Mobile Vision to Watch Guard we will need to complete this project in two or three phases spanning a period of two to three years. I have received a quote for phase two that includes adding an additional 10 in-car and 10 body worn cameras in 2020. That quote is for \$82,065.00.

To pay for the first phase of implementation, I propose that we use money from the following sources:

Federal JAG Grant for Cameras (Federal Justice Assistance Grant money awarded to TAPD by the Department of Justice for the purpose of purchasing video camera equipment needed in the performance of police duties): \$11,112.00

Equitable Sharing/Drug Seizure. (Drug money seized by Local and Federal law enforcement through illicit drug investigations). Line Item 13024: \$20,827.58

Prosecuting Attorney Asset Forfeiture (Drug money seized by law enforcement through illicit drug investigations): \$40,000.00

Turn Back or Police Reserve Money. (This money is accumulated through insurance payments for vehicles damaged or destroyed in the performance of providing police services and by the sale of surplus police equipment.) Line Item 13009: \$23,735.21

United States Marshal. (Money derived from housing United States Marshal Service Prisoners in TAPD jail space). Line Item 13010: \$23,735.21

VOCA/VAWA Grant (Justice Assistance Grant is a Federal grant awarded to TAPD to combat domestic violence issues): ?

The amounts outlined above include adding 3 Criminal Interview/Datamaster rooms.

All funding sources for the purchase of the Watch Guard in-car and body worn cameras are a result of Federal Justice Assistance Grant awards to TAPD, assets seized by law enforcement officers during drug enforcement efforts and through the sale or insurance proceeds of surplus police automobiles and equipment. No money is sought for capitol purchases using any money from the cities general fund.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bobby Jordan".

Captain Bobby Jordan



4RE/VISTA Price Quote

CUSTOMER: Texarkana Police Department

ISSUED: 2/22/2019 9:31 AM

EXPIRATION: 2/24/2019 12:00 PM

,
,,
,,
,,

**TOTAL PROJECT ESTIMATED AT:
\$124,605.00**

ATTENTION: Captain Jordan

SALES CONTACT: Tim Culberson

PHONE: 903-798-3130

DIRECT: (469) 640-5204

E-MAIL: jordan@txkusa.org

E-MAIL: TCulberson@WatchGuardVideo.com

4RE and VISTA Proposal VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
VIS-EXT-WIF-BUN	VISTA HD WiFi and 4RE System Bundle. Includes 4RE Standard DVR Camera System with integrated 200GB automotive grade hard drive, ZSL camera, 16GB USB removable thumb drive, rear facing cabin camera, GPS, hardware, cabling and your choice of mounting bracket. It will also include the VISTA HD Wi-Fi Extended Capacity Wearable Camera with 9 hours continuous HD recording, one camera mount, 32 GB of storage, Wi-Fi docking base, Power over Ethernet Smart Switch	10.00	\$5,550.00	\$0.00	\$55,500.00
VIS-CHG-BS2-KIT	VISTA Charging Base R2 Kit, incl. Power and USB Cables	1.00	\$95.00	\$0.00	\$95.00
VIS-VTS-DTC-001	VISTA Transfer Station Assy, 8 Cameras, Ethernet, DEV 144, Enhanced ESD Protection	1.00	\$1,495.00	\$0.00	\$1,495.00
VIS-CHG-MAG-001	Charging Cable, VISTA QuickConnect 12V Magnetic Mobile Charging Kit	10.00	\$99.00	\$0.00	\$990.00

VISTA HD Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-VIS-WIF-NOF	3 Year VISTA WiFi, No-Fault Hardware and Software Maintenance Bundle	10.00	\$650.00	\$0.00	\$6,500.00

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-SRV-001	Evidence Library 4 Web Server Site License Key	1.00	\$1,000.00	\$0.00	\$1,000.00
KEY-EL4-DEV-004	Evidence Library 4 Web VISTA Combo-Discount Device License Key	10.00	\$75.00	\$0.00	\$750.00
KEY-EL4-DEV-001	Evidence Library 4 Web 4RE In-Car Device License Key	13.00	\$150.00	\$0.00	\$1,950.00

4RE In-Car System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
CAM-4RE-PAN-NHD	Additional Front Camera, 4RE, HD Panoramic	10.00	\$200.00	\$0.00	\$2,000.00

415 E. Exchange Parkway • Allen, TX • 75002
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778
www.WatchGuardVideo.com



4RE/VISTA Price Quote

4RE Interview System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-STD-GPS-RV2	4RE Interview Room Camera System. Includes two cameras, one dome and one covert camera. Also includes a microphone, DVR, integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, desktop stand & cabling, 1 yr. warranty and remote viewing software.	3.00	\$5,195.00	\$0.00	\$15,585.00
INT-AMP-CPL-M2M	RCA Coupler, Interview Room, Male to Male	3.00	\$5.00	\$0.00	\$15.00
INT-AMP-CAB-001	Audio Amplifier w/ Pwr Supply, Interview Room, Line Level (for Cabin Mic)	3.00	\$85.00	\$0.00	\$255.00

Wireless Video Transfer and Networking Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-WRL-KIT-101	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4 GHz is available by request)	10.00	\$200.00	\$0.00	\$2,000.00
WAP-MIK-CON-802	WiFi Access Point, Configured, MikroTik, 802.11n, 5GHz, SXT, AP	4.00	\$250.00	\$0.00	\$1,000.00
WGP01566-600 - RTR-MIK-CPS-MAN	Router, Mikrotik, Powerbox Pro, 5Gb 4 Port, CAPsMAN w/ PoE	1.00	\$150.00	\$0.00	\$150.00

4RE Hardware Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-4RE-CAR-5TH	5 Year 4RE Hardware and Software Maintenance Bundle	13.00	\$1,375.00	\$0.00	\$17,875.00

Software Maintenance and CLOUD-Share

Part Number	Detail	Qty	Direct	Discount	Total Price
SFW-MNT-EL4-001	Software Maintenance, Evidence Library, 1st Year (Months 1-12)	23.00	\$0.00	\$0.00	\$0.00
SFW-EL4-CLD-BAS	Evidence Library 4 Web CLOUD - SHARE - Basic for VISTA	23.00	\$0.00	\$0.00	\$0.00
SFW-EL4-CLD-BAS	Evidence Library 4 Web CLOUD - SHARE - Basic for 4RE	65.00	\$0.00	\$0.00	\$0.00

Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-4RE-SRV-201	Server, 4RE, 16 HDD, RAID 6, 3U, 16-35 Concurrent Cars, 5CAL, Gen 3	1.00	\$8,850.00	\$0.00	\$8,850.00
HDW-4RE-HDD-8TB	Hard Drive, Server, 8TB, 6GB/s 7,200 RPM, 128MB, Enterprise, 4RE	6.00	\$675.00	\$0.00	\$4,050.00
WAR-SRV-RCK-5YR	Extended Warranty, Rack Server (WGA00421-116,-216), Full Service On Site, 5-Year (Months 37-60)	1.00	\$1,175.00	\$0.00	\$1,175.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-ONS-400	4RE System Setup, Configuration, Testing and Training (WG-TS)	1.00	\$2,500.00	\$0.00	\$2,500.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$870.00	\$0.00	\$870.00
					\$124,605.00



4RE/VISTA Price Quote

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$0.00
Additional Quote Discount	\$150.00
Total Amount	\$124,605.00

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____



4RE/VISTA Price Quote

CUSTOMER: Texarkana Police Department

ISSUED: 2/22/2019 8:32 AM

EXPIRATION: 2/24/2019 6:00 AM

**TOTAL PROJECT ESTIMATED AT:
\$104,100.00**

,
,,
'''

ATTENTION: Captain Jordan

SALES CONTACT: Tim Culberson

PHONE: 903-798-3130

DIRECT: (469) 640-5204

E-MAIL: jordan@txkusa.org

E-MAIL: TCulberson@WatchGuardVideo.com

4RE and VISTA Proposal VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
VIS-EXT-WIF-BUN	VISTA HD WiFi and 4RE System Bundle. Includes 4RE Standard DVR Camera System with integrated 200GB automotive grade hard drive, ZSL camera, 16GB USB removable thumb drive, rear facing cabin camera, GPS, hardware, cabling and your choice of mounting bracket. It will also include the VISTA HD Wi-Fi Extended Capacity Wearable Camera with 9 hours continuous HD recording, one camera mount, 32 GB of storage, Wi-Fi docking base, Power over Ethernet Smart Switch	10.00	\$5,550.00	\$0.00	\$55,500.00
VIS-CHG-BS2-KIT	VISTA Charging Base R2 Kit, incl. Power and USB Cables	1.00	\$95.00	\$0.00	\$95.00
VIS-VTS-DTC-001	VISTA Transfer Station Assy, 8 Cameras, Ethernet, DEV 144, Enhanced ESD Protection	1.00	\$1,495.00	\$0.00	\$1,495.00
VIS-CHG-MAG-001	Charging Cable, VISTA QuickConnect 12V Magnetic Mobile Charging Kit	10.00	\$99.00	\$0.00	\$990.00

VISTA HD Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-VIS-WIF-NOF	3 Year VISTA WiFi, No-Fault Hardware and Software Maintenance Bundle	10.00	\$650.00	\$0.00	\$6,500.00

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-SRV-001	Evidence Library 4 Web Server Site License Key	1.00	\$1,000.00	\$0.00	\$1,000.00
KEY-EL4-DEV-004	Evidence Library 4 Web VISTA Combo-Discount Device License Key	10.00	\$75.00	\$0.00	\$750.00
KEY-EL4-DEV-001	Evidence Library 4 Web 4RE In-Car Device License Key	10.00	\$150.00	\$0.00	\$1,500.00

4RE In-Car System and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
CAM-4RE-PAN-NHD	Additional Front Camera, 4RE, HD Panoramic	10.00	\$200.00	\$0.00	\$2,000.00

415 E. Exchange Parkway • Allen, TX • 75002
Toll Free (800) 605-6734 • Main (972) 423-9777 • Fax (972) 423-9778
www.WatchGuardVideo.com



4RE/VISTA Price Quote

Wireless Video Transfer and Networking Options

Part Number	Detail	Qty	Direct	Discount	Total Price
4RE-WRL-KIT-101	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4 GHz is available by request)	10.00	\$200.00	\$0.00	\$2,000.00
WAP-MIK-CON-802	WiFi Access Point, Configured, MikroTik, 802.11n, 5GHz, SXT, AP	4.00	\$250.00	\$0.00	\$1,000.00
WGP01566-600 - RTR-MIK-CPS-MAN	Router, Mikrotik, Powerbox Pro, 5Gb 4 Port, CAPsMAN w/ PoE	1.00	\$150.00	\$0.00	\$150.00

4RE Hardware Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-4RE-CAR-5TH	5 Year 4RE Hardware and Software Maintenance Bundle	10.00	\$1,375.00	\$0.00	\$13,750.00

Software Maintenance and CLOUD-Share

Part Number	Detail	Qty	Direct	Discount	Total Price
SFW-MNT-EL4-001	Software Maintenance, Evidence Library, 1st Year (Months 1-12)	20.00	\$0.00	\$0.00	\$0.00
SFW-EL4-CLD-BAS	Evidence Library 4 Web CLOUD - SHARE - Basic for VISTA	20.00	\$0.00	\$0.00	\$0.00
SFW-EL4-CLD-BAS	Evidence Library 4 Web CLOUD - SHARE - Basic for 4RE	50.00	\$0.00	\$0.00	\$0.00

Server Hardware and Software

Part Number	Detail	Qty	Direct	Discount	Total Price
HDW-4RE-SRV-201	Server, 4RE, 16 HDD, RAID 6, 3U, 16-35 Concurrent Cars, 5CAL, Gen 3	1.00	\$8,850.00	\$0.00	\$8,850.00
HDW-4RE-HDD-8TB	Hard Drive, Server, 8TB, 6GB/s 7,200 RPM, 128MB, Enterprise, 4RE	6.00	\$675.00	\$0.00	\$4,050.00
WAR-SRV-RCK-5YR	Extended Warranty, Rack Server (WGA00421-116,-216), Full Service On Site, 5-Year (Months 37-60)	1.00	\$1,175.00	\$0.00	\$1,175.00

WatchGuard Video Technical Services

Part Number	Detail	Qty	Direct	Discount	Total Price
SVC-4RE-ONS-400	4RE System Setup, Configuration, Testing and Training (WG-TS)	1.00	\$2,500.00	\$0.00	\$2,500.00

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping/Handling and Processing Charges	1.00	\$795.00	\$0.00	\$795.00
					\$104,100.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$0.00
Additional Quote Discount	\$0.00
Total Amount	\$104,100.00



4RE/VISTA Price Quote

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____