



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Agenda - Monday, August 16, 2021 - 6:00 PM

*** American Rescue Plan Act Funding Workshop - 3:30 PM***

Call to Order

Roll Call

Invocation and Pledge of Allegiance given by Director Laney Harris

CITIZEN COMMUNICATION

A limit of five (5) minutes per person is allotted for citizens to express their concerns to the Board of Directors, with a maximum of fifty (50) minutes reserved for Citizens Communication. The Board of Directors cannot respond to citizens' concerns during this time.

Be respectful of the Board of Directors, city staff, and the public by refraining from abusive conduct, personal charges, or verbal attacks.

PRESENTATION(S)

1. Human Resources Presentation. (FIN) Finance Director TyRhonda Henderson
2. REDI update given by President and CEO, Rob Sitterley.

CONSENT

3. Approval of the minutes of the regular meeting August 2, 2021. (CCD)

REGULAR

4. Adopt an Ordinance levying the 2021 tax rate. (FIN) Finance Director TyRhonda Henderson

CITY MANAGER REPORT

NEXT MEETING DATE: Tuesday, September 7, 2021

ADJOURN

2021 City Calendar

Gateway Farmer's Market – Every Tuesday, Thursday and Saturday

Jaqualyn's Light Prevail - Tuesday, August 24, 2021

National Night Out - Tuesday, October 5, 2021

Universal Vibe - Saturday, October 23, 2021



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Human Resources Presentation. (FIN) Finance Director TyRhonda Henderson

AGENDA DATE: August 16, 2021

ITEM TYPE: Ordinance Resolution Other : Presentation

DEPARTMENT: Finance Department

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Human Resources Presentation

EMERGENCY CLAUSE: N/A

SUMMARY:

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

APPROPRIATION REQUIRED: N/A

RECOMMENDED ACTION: N/A

EXHIBITS: PowerPoint

An aerial photograph of a city at dusk. The sky is a deep, dark blue with scattered clouds. A vibrant rainbow arches across the sky from the upper right towards the horizon. Below the horizon, the city is visible with its lights and buildings. In the foreground, there is a large green park area with several baseball fields and a multi-lane highway running through it.

City of Texarkana, Arkansas

Human Resources



Authorized Positions By Department

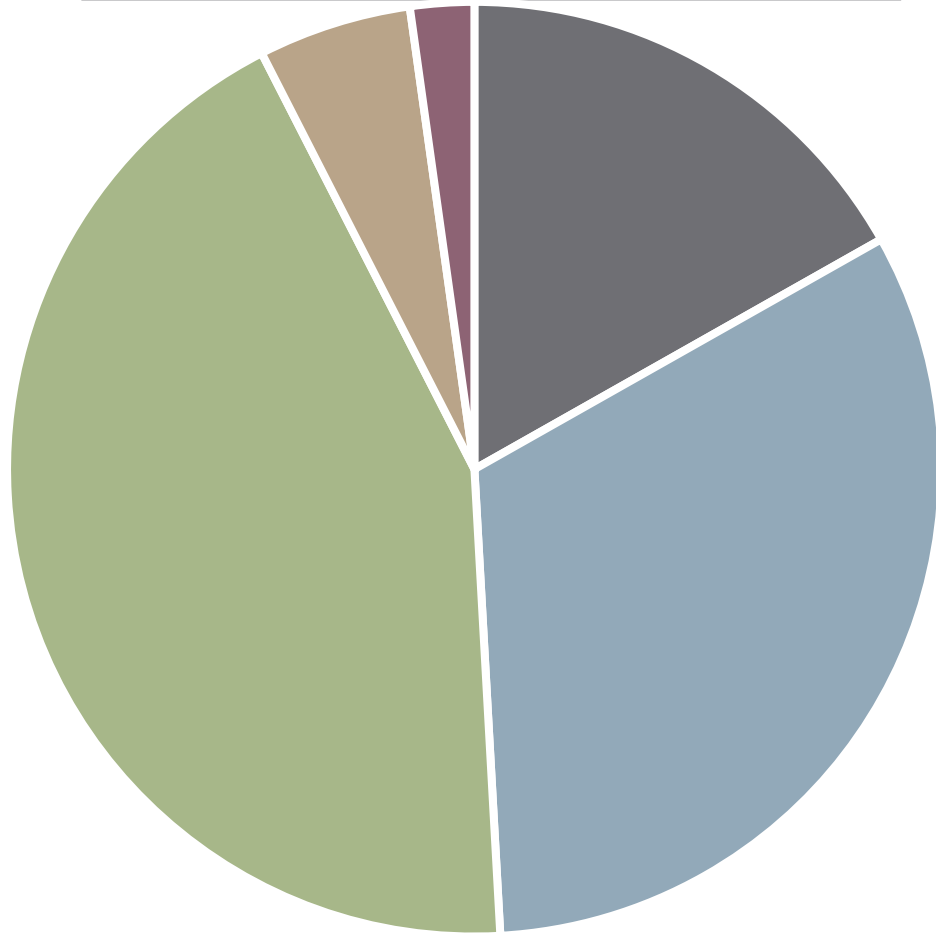
Administration	4
Finance	8
Municipal Court	5
Probation	4
City Clerk	2
Police	110
Fire	59
Animal Shelter	9
Public Works	43
Bi-State Maintenance	13
Bi-State Information	1

Vacancies By Department

Finance	1
Municipal Court	1
Police	15
Fire	1
B.S.J.B Maintenance	1
Public Works	7
Animal Shelter	5
<u>TOTAL</u>	<u>31</u>



Employee's Base Salary Range



■ 0-30K ■ 30K-50K ■ 50K-70K ■ 70K-90K ■ 90K +



0-30K	38
30K-50K	74
50K-70K	98
70K-90K	12
90K +	5



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: REDI update given by President and CEO, Rob Sitterley.

AGENDA DATE: August 16, 2021

ITEM TYPE: Ordinance Resolution Other : Presentation

DEPARTMENT: City Manager

PREPARED BY: Heather Soyars, City Clerk

REQUEST: REDI update presentation

EMERGENCY CLAUSE: N/A

SUMMARY:

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:** N/A

EXHIBITS: None



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Approval of the minutes of the regular meeting August 2, 2021. (CCD)
AGENDA DATE:	August 16, 2021
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Minutes
DEPARTMENT:	City Clerk Department
PREPARED BY:	Heather Soyars, City Clerk

REQUEST:	Approval of meeting minutes.
EMERGENCY CLAUSE:	N/A

SUMMARY:	Approval of meeting minutes
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EXPENSE REQUIRED:	N/A
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AMOUNT BUDGETED:	N/A
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APPROPRIATION REQUIRED:	N/A
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RECOMMENDED ACTION:	The City Clerk recommends Board approval.
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EXHIBITS:	Meeting minutes.
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Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Minutes - Monday, August 02, 2021 - 6:00 PM

Mayor Brown called the meeting to order at 6:00 PM.

PRESENT: Mayor Allen Brown, Ward 2 Director Laney Harris, Assistant Mayor Ward 3 Steven Hollibush, Ward 4 Director Ulysses Brewer, Ward 5 Director Barbara Miner and Ward 6 Director Jeff Hart.

ALSO, PRESENT: City Manager E. Jay Ellington, City Clerk Heather Soyars, and Deputy City Clerk Jenny Narens.

ABSENT: Ward 1 Director Terry Roberts and City Attorney George Matteson.

Invocation and Pledge of Allegiance given by Mayor Brown.

CITIZEN COMMUNICATION

- Bernice Dinkins, 204 Eastside Drive, thanked the Board for the letter she received. She wanted to know the progress of the Nix Creek area. She said the work had stopped.

PRESENTATION(S)

1. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (CCD)
2. Update on the Nix Creek Drainage Study by Public Works Director Tyler Richards. (PWD)
 - Director Harris wanted to know why Jones Creek was not included in the study and he wanted to make sure all areas of concern were included.
 - Public Works Director Tyler Richards said Nix Creek was the largest stormwater collector and anything done to it would have a direct effect on other creeks.
 - Mayor Brown said when the board voted to approve the FY2021 Budget, the money was appropriated to only have the study of Nix Creek.

CONSENT

Director Hart made the motion to adopt the Consent agenda, Seconded by Assistant Mayor Hollibush. The motion carried and the following items were approved:

3. Approval of the minutes of the regular meeting July 19, 2021. (CCD)
4. Resolution No. 2021-39 authorized the City Manager to enter into a contract for the purchase of chemicals for water and wastewater treatment. (TWU) Executive Director J.D. Phillips

REGULAR

5. Ordinance No. 24-2021 rezoned a tract of land located at 1400 Dudley Avenue from a split zone of C-1 General retail commercial & R-3 Low-density residential to all C-1 General retail commercial in order to add an annex to a childcare facility for after-school care (Torrence). (Ward 2) (PWD-Planning) City Planner Mary Beck

Motion to read the ordinance the first time in abbreviated form made by Director Hart, Seconded by Assistant Mayor Hollibush.

Voting Yea: Mayor Brown, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 6-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Assistant Mayor Hollibush.

Voting Yea: Mayor Brown, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 6-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Assistant Mayor Hollibush, Seconded by Director Miner.

Voting Yea: Mayor Brown, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 6-0 and the ordinance was read the third and final time in abbreviated form.

Motion to adopt the ordinance made by Assistant Mayor Hollibush, Seconded by Director Hart.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 6-0 and the Mayor declared the ordinance adopted.

6. Ordinance No. 25-2021 revised the text and boundaries of the Entertainment District. (Ward 2) (PWD-Planning) City Planner Mary Beck

Motion to read the ordinance the first time in abbreviated form made by Director Hart, Seconded by Assistant Mayor Hollibush.

Voting Yea: Mayor Brown, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 6-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Assistant Mayor Hollibush.

Voting Yea: Mayor Brown, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 6-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Assistant Mayor Hollibush, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 6-0 and the ordinance was read the third and final time in abbreviated form.

Motion to adopt the ordinance made by Director Hart, Seconded by Assistant Mayor Hollibush.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 6-0 and the Mayor declared the ordinance adopted.

NEXT MEETING DATE: Monday, August 16, 2021

ADJOURN

Motion to adjourn made by Director Hart, Seconded by Assistant Mayor Hollibush.

Voting Yea: Mayor Brown, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The meeting adjourned at 6:42 PM.

APPROVED this the 16th day of August 2021.

Allen L. Brown, Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt an Ordinance levying the 2021 tax rate. (FIN) Finance Director TyRhonda Henderson

AGENDA DATE: August 16, 2021

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Finance

PREPARED BY: TyRhonda Henderson, Finance Director

REQUEST: Levy the tax rate.

EMERGENCY CLAUSE: N/A

SUMMARY: Each year, the City is required to establish the property tax levy for that year which is then applied by the County to property tax bills in the next year. The proposed 2021 tax levy is the same as in prior years—5 mills for general fund operations, 1 mill for the fire pension fund, 1 mill for the police pension fund, 1 mill for the library fund, and 2.5 mills for general obligation bond debt service payments. Passage of this ordinance will not increase property tax rates for any City resident. The current property tax levy is budgeted to generate the amounts below in 2021:

\$2,066,000 for general fund operations

\$338,000 for the police pension fund

\$338,000 for the fire pension fund

\$338,000 for the library fund

\$1,033,000 for debt service

The revenue generated from this tax levy will be approved during the budget process.

EXPENSE REQUIRED: \$0

AMOUNT BUDGETED: \$0

**APPROPRIATION
REQUIRED:** \$0

**RECOMMENDED
ACTION:** The City Manager and staff recommend that the City Board of Directors approve the attached resolution

EXHIBITS: Ordinance

ORDINANCE NO. _____

AN ORDINANCE LEVYING THE 2021 TAX RATES AND FOR OTHER PURPOSES

BE IT ORDAINED by the Board of Directors of the city of Texarkana, Arkansas:

Section 1: That upon each and every dollar of taxable property, real and personal, there shall be and is hereby levied the following rate of taxation for the year 2021:

- (a) For defraying the general expenses of the City known as taxes for general purposes, 5 mills on the dollar.
- (b) For creating a fund to be used for the maintenance of a public library, 1 mill on the dollar.
- (c) For creating a fund to be used for the payment of Firemen pensions, 1 mill on the dollar.
- (d) For creating a fund to be used for the payment of Policemen pensions, 1 mill on the dollar.
- (e) For creating a fund to be used for general obligation bond debt service payments, 2.5 mills on the dollar.

Section 2: The County Clerk of Miller County, Arkansas, on receipt of duly certified copy of this ordinance from the City Clerk of the City of Texarkana, Arkansas, is directed to enter upon the Tax Books of Miller County, Arkansas, for the year 2021, the foregoing rate of taxation by which all property, both real and personal, is assessed in the City of Texarkana, Arkansas, and pay over to the Treasurer of the City of Texarkana, Arkansas, the respective amounts so collected and found due to said City on this statement with the County Clerk of Miller County, Arkansas.

PASSED AND APPROVED this 16th day of August, 2021.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George Matteson, City Attorney