



## Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

**Agenda - Monday, August 07, 2023 - 6:00 PM**

Call to Order

Roll Call

Invocation given by Assistant Mayor Terry Roberts

Pledge of Allegiance given by Animal Care and Adoption Center Director Lenor Teague

### **CITIZEN COMMUNICATION**

*A limit of five (5) minutes per person is allotted for citizens to express their concerns to the Board of Directors, with a maximum of fifty (50) minutes reserved for Citizens Communication.*

*Please fill out a Citizen Communication Card with your name and contact information for the City Clerk's records.*

### **PRESENTATION(S)**

1. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)
2. Presentation of the FY2024 Airport Budget. (AIRPORT) Airport Director Paul Mehrlich

### **CONSENT**

3. Approval of the minutes of the scheduled regular meeting July 17, 2023. (CCD) City Clerk Heather Soyars
4. Adopt a Resolution approving the reimbursement of \$13,500.00 to the Texarkana Regional Airport from American Rescue Act Funds. (FIN) Acting City Manager/Finance Director
5. Adopt a Resolution authorizing the Acting City Manager to enter into a Purchase Agreement with RiverCity Hydraulics, Inc., for a Grapple Truck. (PWD) Public Works Director Tyler Richards
6. Adopt a Resolution authorizing the Acting City Manager to enter into a construction contract with Contech Contractors, Inc., for the Texarkana Recreation Center Parking Lot. (PWD) Public Works Director Tyler Richards

7. Adopt a Resolution authorizing the Acting City Manager to enter into a contract for the Millwood Water Treatment Plant Cleaning of Sludge Ponds Project (TWU) Executive Director Gary Smith

## **REGULAR**

8. Adopt a Resolution to adopt the FY2024 Airport Budget. (AIRPORT) Airport Director Paul Mehrlich
9. Adopt a Resolution to adopt the FY2024 Airport Capital Budget. (AIRPORT) Airport Director Paul Mehrlich
10. Adopt a Resolution amending the Board of Directors' Rules of Order and Procedure Manual regarding Readings. (BOD)
11. Consider the following:  
Conduct a Public Hearing regarding the issuance of Waterworks and Sewer Facilities Revenue Bonds, Series 2023.  
  
Adopt an Ordinance authorizing the City of Texarkana, Arkansas Public Facilities Board to proceed with the issuance of Waterworks and Sewer Facilities Revenue Bonds, Series 2023. (PFB-TWU) Acting City Manager/Finance Director TyRhonda Henderson and TWU Executive Director Gary Smith  
  
*The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)*
12. Adopt an Ordinance levying the 2023 tax rate. (FIN) Acting City Manager/Finance Director TyRhonda Henderson

## **BOARD OF DIRECTORS' COMMENTARY**

### **EXECUTIVE SESSION**

13. Adopt a Resolution appointing Lisa VandeGraff to the Advertising and Promotion Commission. (CCD) City Clerk Heather Soyars
14. Adopt a Resolution reappointing Brandon Cogburn to the Advertising and Promotion Commission. (CCD) City Clerk Heather Soyars
15. Adopt a Resolution reappointing Sandy Varner to the Advertising and Promotion Commission. (CCD) City Clerk Heather Soyars

**NEXT MEETING DATE: Monday, August 21, 2023**

**ADJOURN**

### **2023 City Calendar**

Gateway Farmers Market - Open Tuesdays, Thursdays, Saturdays - 7AM- Noon

Gateway Farmers Market Salsa Contest - Saturday, August 12th - 7AM - Noon

Gateway Farmers Market Fall Tailgates & Tables - Saturday, September 16th - 8AM - 2PM

Universal Vibe - Saturday, November 4th - 10AM - 10PM

Gateway Farmers Market Holiday Market - Saturday, November 18th - 10AM - 2PM

Founders' Week Celebration – December 4th – 10th

### **Texarkana Rec Center Calendar**

Ageless Grace - Mondays – 2PM – 3PM

Gym Open - Mondays, Wednesdays & Fridays – 8AM - 7PM & Saturdays - 8AM – Noon

Dance Fitness - Tuesdays - 6PM & Saturdays - 11AM



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

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**AGENDA TITLE:** Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)

**AGENDA DATE:** August 7, 2023

**ITEM TYPE:** Ordinance  Resolution  Other : Presentation

**DEPARTMENT:** City Clerk Department

**PREPARED BY:** Heather Soyars, City Clerk

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**REQUEST:** Presentation of employee service awards.

**EMERGENCY CLAUSE:** N/A

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**SUMMARY:** Employee Service Awards:

James Shuman, Jr.	TWU	15 Years
Gary Smith	TWU	20 Years

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**EXPENSE REQUIRED:** N/A

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**AMOUNT BUDGETED:** N/A

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**APPROPRIATION  
REQUIRED:** N/A

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**RECOMMENDED  
ACTION:** N/A

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**EXHIBITS:** None

# 2024 Airport Budget



TEXARKANA  
— REGIONAL AIRPORT —

Authority Chairman

**Mike Mayo**

## Estimated 2024 Budget

- Expected Revenue - \$1,371,015
- Expected Expense - \$2,722,572
- Expected Net Loss- **\$(1,351,557)**
- **TX - \$745,924      AR - \$605,633**
- Capital Expense - \$3,583,340
- **TX - \$2,017,419      AR - \$1,565,921**

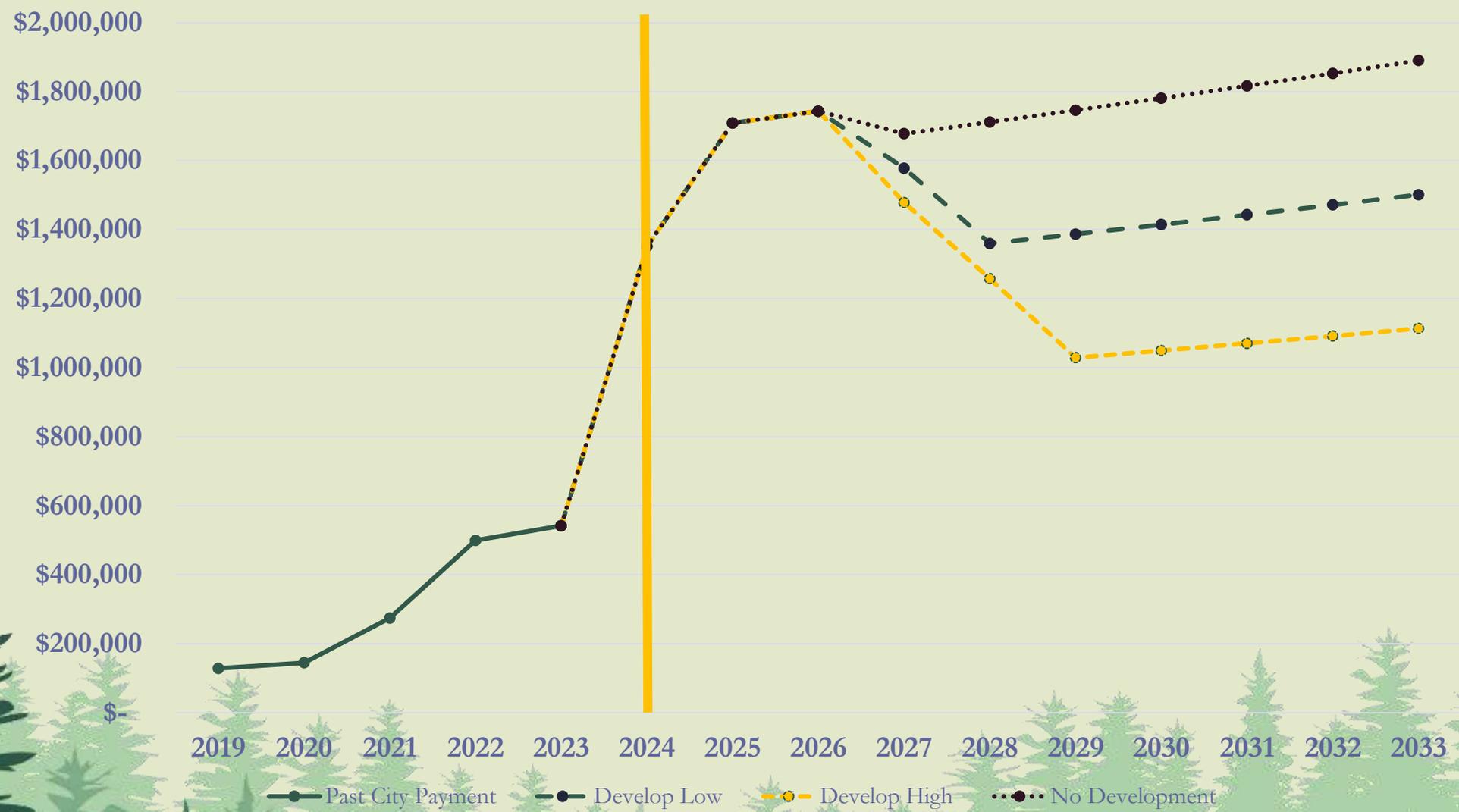




		Federal	State	Aeronautics	Texarkana - TX	Texarkana - AR	Private
Runway Extension	\$ 9,000,000.00	\$ 8,100,000.00		\$ 250,000.00	\$ 358,735.00	\$ 291,265.00	
Runway Overlay	\$ 11,300,000.00		\$ 10,170,000.00		\$ 623,647.00	\$ 506,353.00	
Taxiway Extension	\$ 4,300,000.00		\$ 3,870,000.00		\$ 237,317.00	\$ 192,683.00	
Taxiway Widening	\$ 9,000,000.00	\$ 8,100,000.00	\$ 450,000.00	\$ 250,000.00	\$ 110,380.00	\$ 89,620.00	
Apron	\$ 10,000,000.00	\$ 9,000,000.00	\$ 500,000.00	\$ 250,000.00	\$ 137,975.00	\$ 112,025.00	
Hangar	\$ 20,000,000.00		\$ 1,807,215.00		\$ 364,254.00	\$ 228,531.00	\$ 17,600,000.00
<b>Total</b>	<b>\$ 63,600,000.00</b>	<b>\$ 25,200,000.00</b>	<b>\$ 16,797,215.00</b>	<b>\$ 750,000.00</b>	<b>\$ 1,832,308.00</b>	<b>\$ 1,420,477.00</b>	<b>\$ 17,600,000.00</b>

## ADA Grants

- 90/10 - \$200,000 – Match \$22,222 – total \$222,222
- \*90/10 - \$500,000 – Match \$55,555 – total \$555,555
- 80/20 - \$300,000 – Match \$75,000 – total \$375,000
- 50/50 - \$200,000 – Match \$200,000 – total \$400,000
- \$997,222 - \$1,330,555 of annual investment for only \$297,222 - \$330,555
- Can't be used to cover annual maintenance costs



# Questions?





# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

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<b>AGENDA TITLE:</b>	Approval of the minutes of the scheduled regular meeting July 17, 2023. (CCD) City Clerk Heather Soyars
<b>AGENDA DATE:</b>	August 7, 2023
<b>ITEM TYPE:</b>	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Minutes
<b>DEPARTMENT:</b>	City Clerk Department
<b>PREPARED BY:</b>	Heather Soyars, City Clerk
<b>REQUEST:</b>	Approval of meeting minutes.
<b>EMERGENCY CLAUSE:</b>	N/A
<b>SUMMARY:</b>	Approval of meeting minutes
<b>EXPENSE REQUIRED:</b>	N/A
<b>AMOUNT BUDGETED:</b>	N/A
<b>APPROPRIATION REQUIRED:</b>	N/A
<b>RECOMMENDED ACTION:</b>	The City Clerk recommends Board approval.
<b>EXHIBITS:</b>	Meeting minutes.



## **Regular Meeting of the Board of Directors**

City of Texarkana, Arkansas

216 Walnut Street

**Minutes - Monday, July 17, 2023 - 6:00 PM**

Mayor Allen Brown called the meeting to order at 6:00 PM.

PRESENT: Mayor Allen Brown, Assistant Mayor Ward 1 Terry Roberts, Ward 2 Director Laney Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Ulysses Brewer, and Ward 5 Danny Jewell.

ALSO, PRESENT: Acting City Manager/Finance Director TyRhonda Henderson, City Attorney Joshua Potter, City Clerk Heather Soyars, and Deputy City Clerk Jenny Narens.

ABSENT: Ward 6 Director Jeff Hart

Invocation given by Mayor Allen Brown.

Pledge of Allegiance led by IT Director Brandon Uselton.

### **CITIZEN COMMUNICATION**

David Peavy, 105 Olive Street, wanted to say the City staff did a great job to help in his issues he was having with downtown.

Teresa Cox, 1910 Bramble Street, spoke about the potholes around her street.

Ruby Nelson, #11 N. Valley Drive, spoke about how bad the road conditions were in the entire City and something needed to change.

### **CONSENT**

Director Hollibush made the motion to adopt the Consent agenda, Seconded by Assistant Mayor Roberts. The motion carried and the following item was approved:

1. Approval of the minutes of the regular meeting July 3, 2023. (CCD) City Clerk Heather Soyars

### **REGULAR**

2. Consider the following action concerning the 2023 Byrne Justice Assistance Grant Program:

Conduct a Public Hearing to allow citizen input regarding the use of Byrne Justice Assistance Grant Program monies for the Texarkana, Arkansas Police Department.

Police Chief Michael Kramm gave a brief presentation.

Mayor Brown opened the Public Hearing.

Director Harris said he would like signs downtown stating citizens were under 24-hour surveillance.

Director Hollibush asked if the grant would cover the cost in full for the cameras.

Police Chief Michael Kramm said yes.

Director Hollibush asked if funds became available from this grant, could the funds be used on anything else.

Finance Director/Acting City Manager TyRhonda Henderson said for this grant you would normally use the money on what you were applying for.

No one else came forward.

Mayor Brown closed the Public Hearing.

Resolution No. 2023-60 granted permission to submit the 2023 application and further authorized the Acting City Manager to execute a Memorandum of Understanding (MOU) Interlocal Agreement with Miller County, regarding the Byrne Justice Assistance Grant (JAG-yearly grant). (TAPD) Captain James Atchley

Motion to adopt the resolution made by Director Brewer, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Mayor declared the resolution adopted.

3. Ordinance No. 23-2023 approved an agreement with Miller County for the housing of municipal prisoners. (TAPD) Assistant Chief Bobby Jordan

After a brief discussion, the motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Harris, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Harris, Seconded by Director Jewell.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Brewer, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, and Director Brewer.

Voting Nay: Director Jewell.

The motion carried 5-1 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Director Harris, Seconded by Assistant Mayor Roberts.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, and Director Brewer.

Voting Nay: Director Jewell.

The motion carried 5-1 and the Mayor declared the ordinance adopted.

*The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)*

Motion to enact the emergency clause made by Assistant Mayor Roberts, Seconded by Director Brewer.

Mayor Brown asked if anyone would like to speak for or against the emergency clause.

No one came forward.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, and Director Brewer.

Voting Nay: Director Jewell.

The motion carried 5-1 and the Mayor declared the emergency clause enacted.

4. Ordinance No. 24-2023 approved the City of Texarkana, Arkansas, Comprehensive Plan. [TABLED July 3, 2023] (PWD-Planning) City Planner Mary Beck

After a brief discussion, the motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Hollibush, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the first time in abbreviated form.

Motion to place the ordinance on its second reading made by Director Hollibush, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance would be read for the second time.

Motion to suspend the rules and read the ordinance in abbreviated form made by Director Hollibush, Seconded by Assistant Mayor Roberts.

The motion carried 6-0 and the ordinance would be read in abbreviated form.

Motion to place the ordinance on its third and final reading made by Director Hollibush, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance would be read for the third and final time.

Motion to suspend the rules and read the ordinance in abbreviated form made by Director Hollibush, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance would be read in abbreviated form.

Motion to adopt the ordinance made by Director Brewer, Seconded by Assistant Mayor Roberts.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, and Director Brewer.

Voting Nay: Director Jewell.

The motion carried 5-1 and the Mayor declared the ordinance adopted.

5. Ordinance No. 25-2023 granted a Limited Franchise to Bird Rides, Inc. (Admin) Acting City Manager/Finance Director TyRhonda Henderson

After a brief discussion, the motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Hollibush, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the first time in abbreviated form.

Motion to place the ordinance on its second reading made by Director Brewer, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, and Director Brewer.

Voting Nay: Director Jewell.

The motion carried 5-1 and the ordinance would be read for the second time.

Motion to suspend the rules and read the ordinance in abbreviated form made by Director Brewer, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance would be read in abbreviated form.

Motion to place the ordinance on its third and final reading made by Director Hollibush, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, and Director Brewer.

Voting Nay: Director Jewell.

The motion carried 5-1 and the ordinance would be read for the third and final time.

Motion to suspend the rules and read the ordinance in abbreviated form made by Director Hollibush, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance would be read in abbreviated form.

Motion to adopt the ordinance made by Director Hollibush, Seconded by Assistant Mayor Roberts.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, and Director Brewer.

Voting Nay: Director Jewell.

The motion carried 5-1 and the Mayor declared the ordinance adopted.

6. Ordinance No. 26-2023 to amend the Personnel Policy. (FIN) Acting City Manager/Finance Director TyRhonda Henderson

After a brief discussion, the motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Hollibush, Seconded by Director Brewer.

Motion to place the ordinance on its first reading made by Assistant Mayor Roberts, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance would be read on its first reading.

Motion to suspend the rules and read the ordinance in abbreviated form made by Director Hollibush, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance would be read in abbreviated form.

Motion to place the ordinance on its second reading made by Assistant Mayor Roberts, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, and Director Brewer.

Voting Nay: Director Jewell.

The motion carried 5-1 and the ordinance would be read for the second time.

Motion to suspend the rules and read the ordinance in abbreviated form made by Director Brewer, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance would be read in abbreviated form.

Motion to place the ordinance on its third and final reading made by Director Hollibush, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, and Director Brewer.

Voting Nay: Director Jewell.

The motion carried 5-1 and the ordinance would be read for the third and final time.

Motion to suspend the rules and read the ordinance in abbreviated form made by Director Hollibush, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Hollibush, Director Brewer, and Director Jewell.

Voting Nay: Director Harris.

The motion failed and the ordinance was read in its entirety.

Motion to adopt the ordinance made by Director Hollibush, Seconded by Assistant Mayor Roberts.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Hollibush, and Director Brewer.

Voting Nay: Director Harris and Director Jewell.

The motion carried 4-2 and the Mayor declared the ordinance adopted.

## **BOARD OF DIRECTORS' COMMENTARY**

Assistant Mayor Roberts spoke about the road conditions and how the Public Works Department was working as fast as they could to fix them, and the City hired an outside contractor to just fill potholes.

Director Harris spoke about the 2013 Street Bond and said most of the money was for Crossroads Parkway and not city streets.

**EXECUTIVE SESSION**

The Board of Directors entered Executive Session at 7:22 PM.

The Mayor reconvened the meeting at 7:32 PM.

- 7. Resolution No. 2023-61 made appointments to the Public Facilities Board. (CCD) City Clerk Heather Soyars

<u>Applicant</u>	<u>Term</u>
Mary Beck - reappointment	7/17/2023----2024
Eric Ethridge - reappointment	7/17/2023----2025
TyRhonda Henderson - appointment	7/17/2023----2026
Tyler Richards - reappointment	7/17/2023----2027
Jamie Finley - reappointment	7/17/2023----2028

The motion to adopt the resolution made by Director Brewer, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Mayor declared the resolution adopted.

**NEXT MEETING DATE: Monday, August 7, 2023**

**ADJOURN**

Motion to adjourn made by Director Hollibush, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the meeting adjourned at 7:35 PM.

**APPROVED** this the 7<sup>th</sup> day of August 2023.

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Allen L. Brown, Mayor

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Heather Soyars, City Clerk



## CITY OF TEXARKANA, AR BOARD OF DIRECTORS

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<b>AGENDA TITLE:</b>	Adopt a Resolution approving the reimbursement of \$13,500.00 to the Texarkana Regional Airport from American Rescue Act Funds. (FIN) Acting City Manager/Finance Director
<b>AGENDA DATE:</b>	August 7, 2023
<b>ITEM TYPE:</b>	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
<b>DEPARTMENT:</b>	Finance Department
<b>PREPARED BY:</b>	TyRhonda Henderson, Acting City Manager/Finance Director

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<b>REQUEST:</b>	Reimbursement of \$13,500.00 to the Texarkana Regional Airport from American Rescue Act Funds.
<b>EMERGENCY CLAUSE:</b>	N/A

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<b>SUMMARY:</b>	The American Rescue Act Fund was approved by the City of Texarkana, Arkansas, Board of Directors on December 20, 2021, with Resolution No. 2021-65. This budget allocated \$972,090 in 2021, and the remaining \$656,637 in 2022. Of the total \$1,628,727, \$360,945.33 has been spent. The purpose of this agenda item is to approve the reimbursement of \$13,500.00 to the Texarkana Regional Airport for engineering services in connection with the Terminal Parking Lot Construction. As this would be considered a general governmental service, it is eligible for reimbursement due to the City receiving less than \$10 million from the American Rescue Plan Act.
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<b>EXPENSE REQUIRED:</b>	\$13,500.00
<b>AMOUNT BUDGETED:</b>	\$13,500.00
<b>APPROPRIATION REQUIRED:</b>	\$0

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<b>RECOMMENDED ACTION:</b>	Acting City Manager and staff recommend approval
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<b>EXHIBITS:</b>	Resolution and invoice
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**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, allocated American Rescue Plan Act (ARPA) Funds remain available for use in accordance with applicable law and restriction; and

**WHEREAS**, of the total ARPA funds allocated, \$1,628,727.00, the total spent to date is \$360,945.33; and

**WHEREAS**, an eligible use of a portion of such funds is to reimburse the Airport Authority for \$13,500.00 incurred in connection with the Terminal Parking Lot construction; and

**WHEREAS**, the Acting City Manager and staff recommend approval;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the City of Texarkana, Arkansas, that the reimbursement described herein is approved and, further, all applicable City budgets are appropriately amended.

**PASSED AND APPROVED** this 7<sup>th</sup> day of August, 2023.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
Joshua L. Potter, City Attorney



Please remit payment to: 7302 Kanis Road | Little Rock, AR 72204  
 For account information contact: Little Rock: 501.371.0272  
 Fayetteville: 479.443.2377  
 Fort Smith: 479.434.5333

Texarkana Regional Airport Authority  
 Paul Mehrlich, Executive Director of Aviation  
 201 Airport Drive  
 Texarkana, AR 71854

Invoice number 225838-002  
 Date 07/10/2023

Project **225838 Texarkana Regional Airport Terminal Parking Lot Construction**

Billing Period: April 1, 2023 through June 30, 2023

Engineering services in connection with the above referenced project in accordance with our agreement and Work order #8.

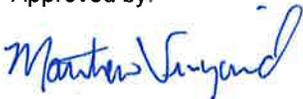
	Amount	
<b>PROJECT DEVELOPMENT</b>		
Contract Amount	11,970.00	
Percent Complete	100.00	
Prior Billed	11,970.00	
Total Billed	11,970.00	
		Current Billed 0.00
<b>GEOTECHNICAL INVESTIGATION</b>		
Contract Amount	11,913.00	
Percent Complete	100.00	
Prior Billed	11,913.00	
Total Billed	11,913.00	
		Current Billed 0.00
<b>ART SCULPTURE AND WATER FEATURE COORDINATION</b>		
Contract Amount	32,876.00	
Percent Complete	13.69	
Prior Billed	4,500.00	
Total Billed	4,500.00	
		Current Billed 0.00
<b>SOLAR PANEL DESIGN COORDINATION</b>		
Contract Amount	18,603.00	
Percent Complete	49.99	
Prior Billed	9,300.00	
Total Billed	9,300.00	
		Current Billed 0.00
<b>GRANT ADMINISTRATION AND CLOSEOUTS</b>		
Contract Amount	8,777.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00

	Amount		
<b>CONSTRUCTION CONTRACT ADMINISTRATION</b>			
Contract Amount	34,246.00		
Percent Complete	21.90		
Prior Billed	0.00		
Total Billed	7,500.00		
		Current Billed	7,500.00
<b>CONSTRUCTION MATERIALS TESTING</b>			
Contract Amount	56,454.00		
Percent Complete	0.00		
Prior Billed	0.00		
Total Billed	0.00		
		Current Billed	0.00
<b>CONSTRUCTION SUPPORT SERVICES</b>			
Contract Amount	132,776.00		
Percent Complete	4.52		
Prior Billed	0.00		
Total Billed	6,000.00		
		Current Billed	6,000.00
		Total	<u>13,500.00</u>
		Invoice total	<u><u>13,500.00</u></u>

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
PROJECT DEVELOPMENT	11,970.00	11,970.00	11,970.00	0.00
GEOTECHNICAL INVESTIGATION	11,913.00	11,913.00	11,913.00	0.00
ART SCULPTURE AND WATER FEATURE COORDINATION	32,876.00	4,500.00	4,500.00	0.00
SOLAR PANEL DESIGN COORDINATION	18,603.00	9,300.00	9,300.00	0.00
GRANT ADMINISTRATION AND CLOSEOUTS	8,777.00	0.00	0.00	0.00
CONSTRUCTION CONTRACT ADMINISTRATION	34,246.00	0.00	7,500.00	7,500.00
CONSTRUCTION MATERIALS TESTING	56,454.00	0.00	0.00	0.00
CONSTRUCTION SUPPORT SERVICES	132,776.00	0.00	6,000.00	6,000.00
Total	307,615.00	37,683.00	51,183.00	13,500.00

Approved by:



Matthew R. Vinyard  
 Project Manager, P.E.



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

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**AGENDA TITLE:** Adopt a Resolution authorizing the Acting City Manager to enter into a Purchase Agreement with RiverCity Hydraulics, Inc., for a Grapple Truck. (PWD) Public Works Director Tyler Richards

**AGENDA DATE:** August 7, 2023

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** Public Works Department

**PREPARED BY:** Tracie Lee, Assistant Public Works Director

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**REQUEST:** Adopt a Resolution authorizing the Acting City Manager to enter into a Purchase Agreement with RiverCity Hydraulics, Inc., for a Grapple Truck.

**EMERGENCY CLAUSE:** N/A

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**SUMMARY:** The purchase of a Grapple Truck from RiverCity Hydraulics, Inc., in the amount of one hundred ninety-seven thousand one hundred seventy-eight dollars and ninety cents (\$197,178.90).

This Purchase will be acquired through Sourcewell a government buy board therefore bidding is not required. Funds will be allocated from insurance proceeds in the amount of \$121,478.00 and the Public Works Capital Outlay line item in the amount of \$74,748.00.

Authorization of this purchase meets all statutory requirements. This will amend the 2023 budget to include insurance proceeds.

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**EXPENSE REQUIRED:** \$197,178.90 (\$121,478.00 Insurance Proceeds + \$74,748.00 Capital Outlay)

---

**AMOUNT BUDGETED:** \$74,748.00

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**APPROPRIATION REQUIRED:** \$121,478.00

---

**RECOMMENDED ACTION:** Acting City Manager and staff recommend board approval.

---

**EXHIBITS:** Resolution, Certificate of Salvage Retention and RiverCity Hydraulics Inc., Purchase Agreement.

## RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, Public Works is requesting the approval of the City of Texarkana, Arkansas, Board of Directors, to authorize the Acting City Manager to enter into a purchase agreement with RiverCity Hydraulics, Inc., for one (1) Grapple Truck through the Sourcewell Buy Board in an amount not to exceed \$197,178.90; and

**WHEREAS**, funds will be allocated from insurance proceeds in the amount of \$121,478.00 and the Public Works Capital Outlay line item in the amount of \$74,748.00; and

**WHEREAS**, purchase from this source meets all bidding requirements and the 2023 budget will be amended to include insurance proceeds; and

**WHEREAS**, the Acting City Manager and staff recommend Board approval;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the City of Texarkana, Arkansas, that the Acting City Manager is authorized to enter into a purchase agreement for one (1) Grapple Truck from RiverCity Hydraulics, Inc., through the Sourcewell Buy Board in an amount not to exceed \$197,178.90.

**PASSED AND APPROVED** this 7<sup>th</sup> day of August, 2023.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
Joshua L. Potter, City Attorney





River City Hydraulics, Inc.  
 P.O. Box 6033  
 Sherwood, AR 72124  
 Phone: (501) 835-5230  
 Fax: (501) 834-1233

# Purchase Agreement

Date	Estimate #
6/1/2023	16285

Name / Address
City of Texarkana PO Box 2711 Texarkana, AR 75504-2711

Ship To
City of Texarkana 2601 Dudley Ave Texarkana, AR 71854

P.O. No.	Terms	Rep	Unit Number	Serial Number	VIN
	Due on receipt	TL			
Item	Description	Qty	U/M	Rate	Total
PETERSEN TL3	Petersen TL3 Lightning Loader	1	ea	68,256.00	68,256.00T
SOURCEWELL...	Sourcewell Discount			-2.00%	-1,365.12T
Petersen Body	Petersen Hardox 18'x28 cubic yard Dump Body	1	ea	38,693.00	38,693.00T
SOURCEWELL...	Sourcewell Discount			-2.00%	-773.86T
CHASSIS	New and Unused Freightliner M2-106 Chassis	1	ea	92,468.25	92,468.25T
SOURCEWELL...	Sourcewell Discount			-2.00%	-1,849.37T
Options	Options Included			0.00	0.00T
	Pilot Hydraulic Joysticks				
	Boom up Warning Device				
	Tandem Hydraulic Pump in lieu of single				
	LED Light Package				
	Single Rear Door w/ Air Latch				
	Extended 12" Pedestal				
FREIGHT	Freight	1		1,750.00	1,750.00T
	Texarkana Sourcewell Member ID# 157293 Petersen Sourcewell Contract #040621-PII				

All documents pertaining to and required for financing/loan must be submitted to lienholder before delivery of unit. All payments are required within five business days of delivery.  Signature _____ Date _____  Print _____	<b>Subtotal</b>	\$197,178.90
	<b>Sales Tax (0.0%)</b>	\$0.00
	<b>Total</b>	\$197,178.90

All payments made by credit card will be assessed a 4% processing fee. Overdue invoices will be subject to a monthly finance charge of 3%.



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

---

**AGENDA TITLE:** Adopt a Resolution authorizing the Acting City Manager to enter into a construction contract with Contech Contractors, Inc., for the Texarkana Recreation Center Parking Lot. (PWD) Public Works Director Tyler Richards

**AGENDA DATE:** August 7, 2023

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** Public Works Department

**PREPARED BY:** Tracie Lee, Assistant Public Works Director

---

**REQUEST:** Authorizing the Acting City Manager to enter into a construction contract with Contech Contractors, Inc., for the Texarkana Recreation Center Parking Lot.

**EMERGENCY CLAUSE:** N/A

---

**SUMMARY:** Authorizing the Acting City Manager to enter into a construction contract with Contech Contractors, Inc., for the Texarkana Recreation Center Parking Lot in the amount of ninety-five thousand five hundred thirty-four dollars and ninety-five cents (\$95,534.95).

The City solicited sealed bids on July 2<sup>ND</sup> and 9<sup>th</sup>, 2023.

Two bids were received as listed below.

Contech Contractors, Inc.        \$95,534.95

Tatum Excavating Company    \$98,920.00

Authorization of this purchase meets all bidding requirements. Funds were budgeted and are available for the purchase.

---

**EXPENSE REQUIRED:** \$95,534.95

---

**AMOUNT BUDGETED:** \$125,000.00 (CDBG Public Facilities)

---

**APPROPRIATION  
REQUIRED:** \$0.00

---

**RECOMMENDED  
ACTION:** Acting City Manager and staff recommend board approval.

---

**EXHIBITS:** Resolution, Bid Ad, Contech Contractors, Inc., Bid Form and Tatum Excavating Bid Form.

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, after advertisement, a low bid in the amount of \$95,534.95 was submitted by Contech Contractors, Inc., for the Texarkana Recreation Center Parking Lot; and

**WHEREAS**, the funds for such project were budgeted and are available; and

**WHEREAS**, the Acting City Manager and staff recommend Board approval;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the City of Texarkana, Arkansas, that the Acting City Manager is authorized to enter into a contract with Contech Contractors, Inc., for the purposes and in the amount set forth above.

**PASSED AND APPROVED** this 7<sup>th</sup> day of August 2023.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
Joshua L. Potter, City Attorney

**Bid Form**  
**Recreation Center Parking Lot Paving**  
**W.O.#: PW-2023-004**

Owner: City of Texarkana, Arkansas  
 Bid Date: Friday, July 14, 2023

				Bid Amount	
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
1	<b>Mobilization</b>	1.0	LS	\$ 4095.00	\$ 4095.00
2	<b>Site Preparation.</b> Provide all labor, materials, and equipment necessary to prepare the existing parking lot per the plans and specifications for the unit price of:	1.0	LS	\$ 8775.00	\$ 8775.00
3	<b>2" Asphalt Surface (Type II).</b> Provide all labor, materials, and equipment necessary to install asphalt surface and prime coat per the plans and specifications for the unit price of:	4,575.0	SY	\$ 16.91	\$ 77,363.25
4	<b>Asphalt Level Up.</b> Provide all labor, materials, and equipment necessary to install asphalt level up per the plans and specifications for the unit price of:	20.0	TONS	\$ 175.50	\$ 3510.00
5	<b>Class 7 Crushed Stone.</b> Provide all labor, materials, and equipment necessary to install class 7 crushed stone in 12" depth in soft areas per the plans and specifications for the unit price of:	300.0	SY	\$ No Bid	\$ No Bid
6	<b>Striping (White).</b> Provide all labor, materials, and equipment necessary to stripe the new pavement with paint per the plans and specifications for the unit price of:	1,450.0	LF	\$ 0.34	\$ 493.00
7	<b>Handicap Striping and Signage.</b> Provide all labor, materials, and equipment necessary to provide paint handicap symbols and install signage per the plans and specifications for the unit price of:	1.0	LS	\$ 1298.70	\$ 1298.70
<b>Total Base Bid Amount</b>					\$ 95,534.95

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

Signed: Wbk. B. D.  
 Printed Name: William Blake Douglas  
 Title: Vice President  
 Date Submitted: 7/21/23



Bidder's Business Address: 4003 W. 7th Street  
Texarkana, Texas 75501  
 Phone No / Fax Number: 903-831-4515 /  
 E-mail address: wb@contechcontractorsinc.com  
 Federal Identification No.: 75-2371089





**Bid Form**  
**Recreation Center Parking Lot Paving**  
**W.O.#: PW-2023-004**

Owner: City of Texarkana, Arkansas  
 Bid Date: Friday, July 14, 2023

				Bid Amount	
NO.	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENDED PRICE
1	<b>Mobilization</b>	1.0	LS	\$ 9,800.00	\$ 9,800.00
2	<b>Site Preparation</b> , Provide all labor, materials, and equipment necessary to prepare the existing parking lot per the plans and specifications for the unit price of:	1.0	LS	\$ 10,820.00	\$ 10,820.00
3	<b>2" Asphalt Surface (Type II)</b> , Provide all labor, materials, and equipment necessary to install asphalt surface and prime coat per the plans and specifications for the unit price of:	4,575.0	SY	\$ 16.00	\$ 73,200.00
4	<b>Asphalt Level Up</b> , Provide all labor, materials, and equipment necessary to install asphalt level up per the plans and specifications for the unit price of:	20.0	TONS	\$ 165.00	\$ 3,300.00
5	<b>Class 7 Crushed Stone</b> , Provide all labor, materials, and equipment necessary to install class 7 crushed stone in 12" depth in soft areas per the plans and specifications for the unit price of:	300.0	SY	\$ Addendum #2	\$ Addendum #2
6	<b>Striping (White)</b> , Provide all labor, materials, and equipment necessary to stripe the new pavement with paint per the plans and specifications for the unit price of:	1,450.0	LF	\$ 0.40	\$ 580.00
7	<b>Handicap Striping and Signage</b> , Provide all labor, materials, and equipment necessary to provide paint handicap symbols and install signage per the plans and specifications for the unit price of:	1.0	LS	\$ 1,220.00	\$ 1,220.00
<b>Total Base Bid Amount</b>					\$ 98,920.00

Bidder acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

Signed: \_\_\_\_\_

Printed Name: S. Ross Sarine

Title: Vice President

Date Submitted: 7/21/2023



Bidder's Business Address: 2416 S. Lake Dr.

Texarkana, TX 75501

Phone No / Fax Number: (903) 792-3971 / (903) 792-4593

E-mail address: mike@tatumexcavating.com

Federal Identification No. 75-2077761



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

---

**AGENDA TITLE:** Adopt a Resolution authorizing the Acting City Manager to enter into a contract for the Millwood Water Treatment Plant Cleaning of Sludge Ponds Project (TWU) Executive Director Gary Smith

**AGENDA DATE:** August 7, 2023

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** Texarkana Water Utilities

**PREPARED BY:** Gary Smith, P.E., Executive Director

---

**REQUEST:** Acting City Manager to enter into a contract for the Millwood Water Treatment Plant Cleaning of Sludge Ponds Project.

**EMERGENCY CLAUSE:** N/A

---

**SUMMARY:** Resolution authorizing the Acting City Manager to enter into a contract for the Millwood Water Treatment Plant Cleaning of Sludge Ponds Project in an amount not to exceed \$187,160.00 with the Arkansas portion \$70,072.70. Bids were received Tuesday, July 25, 2023 for the Millwood Water Treatment Cleaning of the Sludge Ponds Project. Four (4) contractors picked up bid packages for the project and three (3) contractors bid on the project. HydroAg Environmental of Russellville, Arkansas, was the apparent low bidder with a bid of \$187,160.00. This project consists of cleaning two (2) of the alum/lime sludge ponds at the Millwood WTP located in Ashdown, Arkansas. This project is budgeted in the Utility's 2022-2023 Budget in the Millwood Water Treatment Plant Depreciation Fund.

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**EXPENSE REQUIRED:** \$187,160.00

---

**AMOUNT BUDGETED:** \$187,160.00

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**APPROPRIATION  
REQUIRED:** \$70,072.70

---

**RECOMMENDED  
ACTION:** Utility staff recommends approval.

---

**EXHIBITS:** Resolution, ATTH 01 Bid Summary, ATTH 02 Bid Tabulation

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, after advertisement, a low bid in the amount of \$187,160.00 was submitted to Texarkana Water Utilities (TWU) by HydroAg Environmental of Russellville, Arkansas, for the Millwood Water Treatment Plan Cleaning of the Sludge Ponds Project; and

**WHEREAS**, the Arkansas portion of such expense is \$70,072.70; and

**WHEREAS**, funds are available in the TWU 2022-2023 Budget in the Millwood Water Treatment Plant Depreciation Fund; and

**WHEREAS**, the Acting City Manager and TWU staff recommend approval;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the City of Texarkana, Arkansas, that the Acting City Manager is authorized to enter into a contract with HydroAg Environmental, for the purposes and in the amount set forth above, provided that the Arkansas portion of such amount not to exceed \$70,072.70.

**PASSED AND APPROVED** this 7<sup>th</sup> day of August, 2023.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
Joshua L. Potter, City Attorney

## Bid Summary

Millwood Water Treatment Plant  
Cleaning of the Sludge Ponds

2:00 P.M. Tuesday, July 25, 2023

	<u>Base Bid</u>
1. Hodges Farms & Dredging Lebo, Kansas	No Bid
2. J & B Tanker Plainview, Arkansas	\$ 224,400.00
3. Denali Water Solutions Russellville, Arkansas	\$ 346,751.81
4. HydroAg Environmental Russellville, Arkansas	\$ 187,160.00

Time First Bid Opened: 2:00 P.M

Number of Bidders: 3

Apparent Low Bidder: HydroAg Environmental





# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

---

<b>AGENDA TITLE:</b>	Adopt a Resolution to adopt the FY2024 Airport Budget. (AIRPORT) Airport Director Paul Mehrlich
<b>AGENDA DATE:</b>	August 7, 2023
<b>ITEM TYPE:</b>	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
<b>DEPARTMENT:</b>	Airport
<b>PREPARED BY:</b>	Paul Mehrlich, Airport Director
<b>REQUEST:</b>	Approve the Airport Budget for FY2024.
<b>EMERGENCY CLAUSE:</b>	N/A
<b>SUMMARY:</b>	Annual Airport Budget for FY2024.
<b>EXPENSE REQUIRED:</b>	\$605,633.00
<b>AMOUNT BUDGETED:</b>	\$605,633.00
<b>APPROPRIATION REQUIRED:</b>	0
<b>RECOMMENDED ACTION:</b>	The Acting City Manager and staff recommend Board approval.
<b>EXHIBITS:</b>	Resolution, FY2024 Airport Budget, Briefing Sheet

**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED**, by the Board of Directors of the City of Texarkana, Arkansas, that the Fiscal Year 2024 Airport Authority Budget, attached hereto and made a part hereof, is hereby approved and accepted.

**PASSED AND APPROVED** this 7<sup>th</sup> day of August, 2023.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
Joshua L. Potter, City Attorney



50416 - APERS (All)			\$ 100		\$ 71,000	\$ 98,323	\$ 103,129	\$ -	\$ -	\$ 126,683
50400 - Admin Payroll Expenses Other					\$ 100	\$ -	\$ 100	\$ 100	\$ 300	\$ 100
<b>Total 50400 - Payroll Expenses</b>			\$ 488,200	\$ 518,471	\$ 599,200	\$ 666,218	\$ 717,521	\$ 231,118	\$ 712,714	\$ 882,196
50500 - Permits & Taxes										
50501 - Miller County Taxes			\$ 12,000	\$ 39,310	\$ 38,000	\$ 42,116	\$ 40,000	\$ 43,552	\$ 43,552	\$ 40,000
50502 - Sales Tax			\$ 27,500	\$ 19,485	\$ 27,500	\$ 30,978	\$ 27,500	\$ 10,419	\$ 10,419	\$ 27,500
50503 - Permits & Taxes - Other			\$ 700	\$ 700	\$ 725	\$ 906	\$ 725	\$ -	\$ 725	\$ 725
<b>Total 50500 - Permits &amp; Taxes</b>			\$ 40,200	\$ 59,495	\$ 66,225	\$ 74,000	\$ 68,225	\$ 53,971	\$ 54,696	\$ 68,225
50600 - Utilities										
50602 - Communications			\$ 25,000	\$ 34,977	\$ -	\$ 95	\$ -	\$ -	\$ -	\$ -
50602 - Communications			\$ 65,000	\$ 77,547	\$ 25,000	\$ 35,024	\$ 34,000	\$ 10,035	\$ 30,105	\$ 34,000
50603 - Electricity			\$ 4,000	\$ 3,416	\$ 65,000	\$ 93,974	\$ 75,000	\$ 34,001	\$ 102,003	\$ 100,000
50604 - Gas			\$ 16,000	\$ 16,873	\$ 3,500	\$ 5,835	\$ 3,500	\$ 4,244	\$ 12,732	\$ 13,000
50605 - Water					\$ 12,000	\$ 17,272	\$ 16,000	\$ 6,773	\$ 20,319	\$ 20,000
<b>Total 50600 - Utilities</b>			\$ 110,000	\$ 132,813	\$ 105,500	\$ 152,200	\$ 128,500	\$ 55,053	\$ 165,159	\$ 167,000
50700 - ARFF Expenses										
50702 - ARFF Office Support			\$ 300	\$ 216	\$ 300	\$ 902	\$ 300	\$ 20	\$ 60	\$ 300
50703 - ARFF Communications			\$ 2,000	\$ 2,014	\$ 2,000	\$ 1,794	\$ 1,800	\$ 328	\$ 984	\$ 1,800
50704 - ARFF Fuel			\$ 3,000	\$ 1,350	\$ 3,000	\$ 4,141	\$ 2,500	\$ -	\$ 2,500	\$ 2,500
50705 - ARFF Group Insurance			\$ 36,000	\$ 44,097	\$ 36,000	\$ 39,604	\$ 42,000	\$ 7,805	\$ 23,415	\$ 42,000
50706 - ARFF Mileage			\$ 1,000	\$ 663	\$ 1,000	\$ 862	\$ 1,000	\$ 451	\$ 1,353	\$ 1,000
50707 - ARFF Payroll			\$ 170,000	\$ 177,173	\$ 175,294	\$ 194,480	\$ 197,553	\$ 90,636	\$ 271,908	\$ 203,500
50708 - ARFF Retirement			\$ 4,000	\$ 3,678	\$ 24,000	\$ -	\$ -	\$ 14,223	\$ 42,669	\$ -
50709 - ARFF Supplies			\$ 4,000	\$ 3,273	\$ 4,000	\$ 2,271	\$ 3,400	\$ 688	\$ 2,064	\$ 3,400
50710 - ARFF Tools & Equipment			\$ 2,000	\$ 212	\$ 2,000	\$ 90	\$ 1,000	\$ 79	\$ 237	\$ 1,000
50711 - ARFF Training			\$ 2,000	\$ 1,400	\$ 2,000	\$ 2,274	\$ 1,600	\$ 800	\$ 2,400	\$ 1,600
50712 - ARFF Truck Repair			\$ 6,000	\$ 6,095	\$ 6,000	\$ 13,871	\$ 6,000	\$ 3,932	\$ 11,796	\$ 6,000
50713 - ARFF Uniforms			\$ 2,000	\$ 867	\$ 2,000	\$ 137	\$ 1,500	\$ 1,355	\$ 4,065	\$ 1,500
50714 - ARFF Utilities			\$ 12,000	\$ 16,408	\$ 12,000	\$ 12,570	\$ 15,000	\$ 10,913	\$ 32,739	\$ 15,000
50715 - ARFF Workers Comp.			\$ 5,000	\$ 4,243	\$ 5,000	\$ 4,641	\$ 5,000	\$ 4,160	\$ 12,480	\$ 5,000
50716 - Public Safety Building			\$ 20,000	\$ 7,579	\$ 20,000	\$ 6,111	\$ 8,000	\$ 30,412	\$ 32,000	\$ 8,000
50717 - ARFF Misc.			\$ 800	\$ 102	\$ 800	\$ 255	\$ 800	\$ 32	\$ 96	\$ 800
50718 - ARFF Longevity			\$ 9,000	\$ 9,280	\$ 9,000	\$ 9,920	\$ 10,560	\$ 10,560	\$ 10,560	\$ 11,200
<b>Total 50700 - ARFF Expenses</b>			\$ 279,100	\$ 278,649	\$ 304,394	\$ 293,923	\$ 298,013	\$ 176,394	\$ 451,326	\$ 304,600
50800 - LEO Expenses										
50730 - LEO Payroll			\$ 83,000	\$ 86,284	\$ 88,266	\$ 103,147	\$ 115,284	\$ 45,055	\$ 135,165	\$ 135,000
50731 - LEO Office Support			\$ 200	\$ 374	\$ 200	\$ -	\$ 400	\$ -	\$ 400	\$ 400
50732 - LEO Communications			\$ 500	\$ 566	\$ 500	\$ 531	\$ 600	\$ 214	\$ 642	\$ 600
50733 - LEO Misc.			\$ 50	\$ -	\$ 50	\$ -	\$ 50	\$ -	\$ 50	\$ 50
50734 - LEO Workers Comp.			\$ 2,700	\$ 1,119	\$ 2,700	\$ 1,117	\$ 1,500	\$ 1,088	\$ 3,264	\$ 1,500
50735 - LEO Training & Equipment			\$ 32,633	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50735 - LEO Longevity			\$ -	\$ -	\$ -	\$ 4,480	\$ 5,280	\$ -	\$ 5,280	\$ 6,080
<b>Total 50800 - LEO Expenses</b>			\$ 119,083	\$ 88,343	\$ 91,716	\$ 109,275	\$ 123,114	\$ 46,357	\$ 144,801	\$ 143,630
50900 - Terminal Expenses										
50901 - Terminal Communications										\$ 12,000
50902 - Terminal Electricity										\$ 70,000
50903 - Terminal Gas										\$ 16,000
50904 - Terminal Water										\$ 10,000
50902 - Building Maint.										\$ 15,000
50903 - Janitorial										\$ 10,000
50904 - Terminal Landscaping										\$ 7,500
<b>Total 50800 - LEO Expenses</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,500
<b>Total Expense</b>			\$ 1,342,283	\$ 1,414,568	\$ 1,533,756	\$ 1,732,210	\$ 1,886,816	\$ 771,978	\$ 2,001,808	\$ 2,722,572
Revenues - Expenditures			\$ (249,413)	\$ 30,981	\$ (432,361)	\$ 274,294	\$ (541,952)	\$ 656,789	\$ (94,026)	\$ (1,351,557)

O&M Cost Shares	Br:rt	Br:rt	FY20 Budget	Actual	FY21 Budget	FY22 Budget	FY23 Budget
Texarkana, TX			\$ 136,579	\$ 166,744	\$ 236,761	\$ 299,103	\$ 745,924
Texarkana, AR			\$ 112,834	\$ 107,638	\$ 195,600	\$ 242,849	\$ 605,633
<b>Capital Budget</b>			\$ 912,520.00		\$ 902,194.00		\$ 2,017,419.00
*(See Attached Sheet)			\$ 716,980.00		\$ 708,867.00		\$ 1,565,921.00
<b>Total Local Capital Match</b>			\$ 1,629,500.00		\$ 1,611,061.00		\$ 3,583,340.00

**Total Budget** **\$ 2,763,343.31**  
**\$ 2,171,553.69**

Population Ratio #  
54.76% #  
45.24% #

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**Updates/History of Briefing:**

**Executive Summary and Background Information:**

Approve the Airport Budget for Fiscal Year 2024.

**Potential Options:**

- Approve
- Deny

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**Fiscal Implications:**

\$745,924.00

**Staff Recommendation:**

Staff recommends for approval.

**Advisory Board/Committee Review:**

**Board/Committee Recommendation:**

NA

**Advisory Board/Committee Meeting Date and Minutes:**

NA

**RESOLUTION NO. 2023 - XXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE TEXARKANA AIRPORT AUTHORITY 2024 BUDGET; AUTHORIZING THE CITY MANAGER TO APPROPRIATE RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Cities of Texarkana, Arkansas, and Texarkana, Texas, created the Texarkana Airport Authority by means of reciprocal ordinances codified in Chapter 6 – Aviation, Article II – Texarkana Airport Authority, of the Code of Ordinances of the City of Texarkana, Arkansas, and Chapter 4 – Airports, Article II – Airport Authority, of the Code of Ordinances of the City of Texarkana, Texas; and

**WHEREAS**, the Joint Board of the Texarkana Airport Authority, adopted July 14, 2023, and attached to this resolution as **Exhibit “A”**, the 2024 Airport Budget; and

**WHEREAS**, the Airport Budget must be approved by the City Council of Texarkana, Texas, and the Board of Directors of Texarkana, Arkansas, per Section 4-33(a) of the municipal codes of the City of Texarkana, Texas, and Section 6-38 (a) of the City of Texarkana, Arkansas; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the budget estimate of the revenues and expenditures of the Texarkana Regional Airport Authority, as prepared by the Airport Executive Director and appropriated by the City Council for the fiscal year beginning October 1, 2023, and ending September 30, 2024, be and is hereby adopted and approved for the budget for such fiscal year.

**SECTION 2:** Appropriation:

Fund Name	Anticipated Revenue	Expenditures	Arkansas Share	Texas Share
Airport	\$1,371,015	\$2,722,572	\$605,633	<b>\$745,924</b>

**SECTION 3:** This Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **14<sup>th</sup> day of August 2023**.

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

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<b>AGENDA TITLE:</b>	Adopt a Resolution to adopt the FY2024 Airport Capital Budget. (AIRPORT) Airport Director Paul Mehrlich
<b>AGENDA DATE:</b>	August 7, 2023
<b>ITEM TYPE:</b>	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
<b>DEPARTMENT:</b>	Airport
<b>PREPARED BY:</b>	Paul Mehrlich, Airport Director
<b>REQUEST:</b>	Approve the FY2024 Airport Capital Budget.
<b>EMERGENCY CLAUSE:</b>	
<b>SUMMARY:</b>	FY2024 Airport Capital Budget.
<b>EXPENSE REQUIRED:</b>	\$1,565,921.00
<b>AMOUNT BUDGETED:</b>	\$1,565,921.00
<b>APPROPRIATION REQUIRED:</b>	0
<b>RECOMMENDED ACTION:</b>	The Acting City Manager and staff recommend Board approval.
<b>EXHIBITS:</b>	Resolution, FY2024 Airport Capital Budget, Briefing Sheet

**RESOLUTION NO. \_\_\_\_\_**

**BE IT RESOLVED**, by the Board of Directors of the City of Texarkana, Arkansas, that the FY2024 Airport Capital Budget, attached hereto and made a part hereof, is hereby approved and accepted.

**PASSED AND APPROVED** this 7<sup>th</sup> day of August, 2023.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
Joshua L. Potter, City Attorney

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**Updates/History of Briefing:**

**Executive Summary and Background Information:**

Approve the Airport Capital Budget for Fiscal Year 2024.

**Potential Options:**

- Approve
- Deny

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**Fiscal Implications:**

\$2,017,419.00

**Staff Recommendation:**

Staff recommends for approval.

**Advisory Board/Committee Review:**

**Board/Committee Recommendation:**

NA

**Advisory Board/Committee Meeting Date and Minutes:**

NA

FED FY	Entitlement Available	Funding Source	ODO Project Component/Phase	Estimated Cost	Funding Plan			Match Funding Sources				
					Entitlement	Additional AIP	Match	ADA	TXDOT	TX	AR	PFC
2020	\$ 1,000,000	AIP	ODO 1 - Construct North Taxiway	\$ 3,955,251	\$ 1,000,000	\$ 2,559,726	\$ -			\$ -	\$ -	
		AIP	ODO 2 - Construct Terminal (Phase I - Site Work, Foundations, Structure)	\$ 3,500,000		\$ 3,150,000	\$ -			\$ -	\$ -	
		Other	Landside Improvements - Design Only (Non-AIP)	\$ 467,627			\$ 467,627	\$ 250,000	\$ 50,000	\$ 93,871	\$ 73,756	
		Remaining Funds	<b>2020 Annual Subtotals:</b>	<b>\$ 7,922,878</b>	<b>\$ 1,000,000</b>	<b>\$ 5,709,726</b>	<b>\$ 467,627</b>	<b>\$ 250,000</b>	<b>\$ 50,000</b>	<b>\$ 93,871</b>	<b>\$ 73,756</b>	<b>\$ -</b>
2021	\$ 1,000,000	AIP	ODO 2 - Construct Terminal (Phase II - Structure, Electrical, HAVC, Plumbing)	\$ 6,700,000	\$ 1,000,000	\$ 4,850,000	\$ 650,000	\$ 250,000	\$ 50,000	\$ 196,000	\$ 154,000	
		Other	Landside Improvements - Construction (Non-AIP) - Phase I	\$ 1,609,500			\$ 1,609,500	\$ 250,000		\$ 761,320	\$ 598,180	
		Remaining Funds	<b>2021 Annual Subtotals:</b>	<b>\$ 8,309,500</b>	<b>\$ 1,000,000</b>	<b>\$ 4,850,000</b>	<b>\$ 2,259,500</b>	<b>\$ 500,000</b>	<b>\$ 50,000</b>	<b>\$ 957,320</b>	<b>\$ 752,180</b>	<b>\$ -</b>
2022	\$ 1,000,000	AIP	ODO 2 - Construct Terminal (Phase III - Ground Floor Interior Finishes)	\$ 2,200,000	\$ 1,000,000	\$ 980,000	\$ 220,000	\$ 220,000		\$ -	\$ -	
		AIP	ODO 3 - Construct Apron -Phase I	\$ 4,950,250		\$ 4,008,780	\$ 445,420	\$ 250,000	\$ 50,000	\$ 81,435	\$ 63,985	
		Other	Landside Improvements - Construction (Non-AIP) - Phase II	\$ 1,609,500			\$ 1,609,500	\$ 250,000		\$ 761,320	\$ 598,180	
		Remaining Funds	<b>2022 Annual Subtotals:</b>	<b>\$ 8,759,750</b>	<b>\$ 1,000,000</b>	<b>\$ 4,988,780</b>	<b>\$ 2,274,920</b>	<b>\$ 720,000</b>	<b>\$ 50,000</b>	<b>\$ 842,755</b>	<b>\$ 662,165</b>	<b>\$ -</b>
2023	\$ 1,000,000	AIP	ODO 2 - Construct Terminal (Phase IV - Second Floor, Jet Bridges)	\$ 3,470,600	\$ 1,000,000	\$ 2,123,540	\$ 347,060	\$ 250,000	\$ 50,000	\$ 47,060	\$ -	
		AIP	ODO 3 - Construct Apron -Phase II	\$ 4,332,500		\$ 3,899,250	\$ 433,250	\$ 250,000		\$ 102,620	\$ 80,630	
		Remaining Funds	<b>2023 Annual Subtotals:</b>	<b>\$ 7,803,100</b>	<b>\$ 1,000,000</b>	<b>\$ 6,022,790</b>	<b>\$ 780,310</b>	<b>\$ 500,000</b>	<b>\$ 50,000</b>	<b>\$ 149,680</b>	<b>\$ 80,630</b>	<b>\$ -</b>
2024	\$ 1,000,000	AIP	ODO 4 - Rehabilitation TWY C Lighting	\$ 831,000	\$ 747,900		\$ 83,100			\$ 46,536	\$ 36,564	
		Remaining Funds	<b>2024 Annual Subtotals:</b>	<b>\$ 831,000</b>	<b>\$ 747,900</b>	<b>\$ -</b>	<b>\$ 83,100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 46,536</b>	<b>\$ 36,564</b>	<b>\$ -</b>
<b>5 Year CIP Totals:</b>				<b>\$ 33,626,228</b>	<b>\$ 4,747,900</b>	<b>\$ 21,571,296</b>	<b>\$ 5,865,457</b>	<b>\$ 1,970,000</b>	<b>\$ 200,000</b>	<b>\$ 2,090,162</b>	<b>\$ 1,605,295</b>	<b>\$ -</b>





43560

5	217800	0.3	65340
10	435600	0.33	143748
15	653400	0.33	215622
20	871200	0.33	287496
23	1001880	0.21	210394.8

1000000 22.96

**RESOLUTION NO. 2023 - XXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, APPROVING THE TEXARKANA AIRPORT AUTHORITY 2024 CAPITAL BUDGET; AUTHORIZING THE CITY MANAGER TO APPROPRIATE RESOURCES FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, the Cities of Texarkana, Arkansas, and Texarkana, Texas, created the Texarkana Airport Authority by means of reciprocal ordinances codified in Chapter 6 – Aviation, Article II – Texarkana Airport Authority, of the Code of Ordinances of the City of Texarkana, Arkansas, and Chapter 4 – Airports, Article II – Airport Authority, of the Code of Ordinances of the City of Texarkana, Texas; and

**WHEREAS**, the Joint Board of the Texarkana Airport Authority, adopted July 14, 2023, and attached to this resolution as **Exhibit “A”**, the 2024 Airport Capital Budget; and

**WHEREAS**, the Airport Budget must be approved by the City Council of Texarkana, Texas, and the Board of Directors of Texarkana, Arkansas, per Section 4-33(a) of the municipal codes of the City of Texarkana, Texas, and Section 6-38 (a) of the City of Texarkana, Arkansas; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS:**

**SECTION 1:** That the budget estimate of the capital expenses of the Texarkana Regional Airport Authority, as prepared by the Airport Executive Director and appropriated by the City Council for the fiscal year beginning October 1, 2023, and ending September 30, 2024, be and is hereby adopted and approved for the budget for such fiscal year.

**SECTION 2:** Appropriation:

Fund Name	Expenditures	Arkansas Share	Texas Share
Airport	\$3,583,340	\$1,565,921	<b>\$2,017,419</b>

**SECTION 3:** This Resolution shall be in full force and effect from and after its passage and approval.

**PASSED AND APPROVED** in Regular Council Session on this the **14<sup>th</sup> day of August 2023**.

ATTEST:

\_\_\_\_\_  
JENNIFER EVANS, CITY SECRETARY

\_\_\_\_\_  
BOB BRUGGEMAN, MAYOR



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

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**AGENDA TITLE:** Adopt a Resolution amending the Board of Directors' Rules of Order and Procedure Manual regarding Readings. (BOD)

**AGENDA DATE:** August 7, 2023

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** Board of Directors

**PREPARED BY:** Heather Soyars, City Clerk

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**REQUEST:** Amend the Rules of Order

**EMERGENCY CLAUSE:** N/A

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**SUMMARY:** Adopt a Resolution amending the Readings paragraph of the Rules of Order and Procedure.

All ordinances shall be read aloud at three different meetings unless the Board of Directors votes to suspend this rule in accordance with A.C.A. §14-55-202. The reading of an ordinance's title shall constitute a complete reading of the ordinance unless objected by two-thirds (2/3) of the members composing the Board of Directors.

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**EXPENSE REQUIRED:** N/A

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**AMOUNT BUDGETED:** N/A

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**APPROPRIATION REQUIRED:** N/A

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**RECOMMENDED ACTION:**

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**EXHIBITS:** Resolution and Rules of Order and Procedure Manual

# RESOLUTION NO. \_\_\_\_\_

WHEREAS, to ensure that the current rules of order regarding the reading of ordinances during meetings of the Board of Directors of the City of Texarkana, Arkansas, is not more restrictive than Arkansas law, it is necessary to amend the existing Rules of Order and Procedure Manual; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the Rules of Order and Procedure Manual for the Board of Directors of the City of Texarkana, Arkansas, is amended as follows and the Clerk is directed to include these amendments in and republish the Rules in an updated and amended form.

1. The paragraph under “Readings” is deleted in its entirety and the following is substituted for the same:

All ordinances shall be read aloud at three different meetings unless the Board of Directors votes to suspend this rule in accordance with A.C.A. § 14-55-202. The reading of an ordinance’s title shall constitute a complete reading of the ordinance.

**PASSED AND APPROVED** this 7<sup>th</sup> day of August, 2023.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
Joshua L. Potter, City Attorney



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

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<b>AGENDA TITLE:</b>	Consider the following:  Conduct a Public Hearing regarding the issuance of Waterworks and Sewer Facilities Revenue Bonds, Series 2023.  Adopt an Ordinance authorizing the City of Texarkana, Arkansas Public Facilities Board to proceed with the issuance of Waterworks and Sewer Facilities Revenue Bonds, Series 2023. (PFB-TWU) Acting City Manager/Finance Director TyRhonda Henderson and TWU Executive Director Gary Smith  <i>The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)</i>
<b>AGENDA DATE:</b>	August 7, 2023
<b>ITEM TYPE:</b>	Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other <input type="checkbox"/> : _____
<b>DEPARTMENT:</b>	Public Facilities Board and TWU
<b>PREPARED BY:</b>	Heather Soyars
<b>REQUEST:</b>	Adopt an Ordinance authorizing the City of Texarkana, Arkansas Public Facilities Board to proceed with the issuance of Waterworks and Sewer Facilities Revenue Bonds, Series 2023.
<b>EMERGENCY CLAUSE:</b>	Yes
<b>SUMMARY:</b>	Adopt an Ordinance authorizing the City of Texarkana, Arkansas Public Facilities Board to proceed with the issuance of Waterworks and Sewer Facilities Revenue Bonds, Series 2023.
<b>EXPENSE REQUIRED:</b>	EnterText
<b>AMOUNT BUDGETED:</b>	EnterText
<b>APPROPRIATION REQUIRED:</b>	EnterText
<b>RECOMMENDED ACTION:</b>	The Acting City Manager and staff recommend approval.
<b>EXHIBITS:</b>	ListExhibits

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING THE CITY OF  
TEXARKANA, ARKANSAS PUBLIC FACILITIES  
BOARD TO PROCEED WITH THE ISSUANCE OF  
\$\_\_\_\_\_ OF WATERWORKS AND SEWER  
FACILITIES REVENUE BONDS, SERIES 2023;  
APPROVING CERTAIN AGREEMENTS AND  
DOCUMENTS IN CONNECTION WITH THE  
CITY'S PARTICIPATION IN THE  
TRANSACTION; PRESCRIBING OTHER  
MATTERS RELATED THERETO; AND  
DECLARING AN EMERGENCY**

**WHEREAS**, pursuant to the Constitution and laws of the State of Arkansas, including, particularly, Amendment 65 and the Public Facilities Boards Act of 1975, codified as Arkansas Code Annotated Sections 14-137-101 et seq. as amended (the "Act"), and ordinances of the City of Texarkana, Arkansas (the "City"), the City of Texarkana, Arkansas Public Facilities Board (the "Board") is authorized in furtherance of the public purposes described in the Act to finance various capital improvements of a public nature, including facilities for waterworks and. water supply services and sewer services, by the issuance of its revenue bonds; and

**WHEREAS**, the Board has previously issued and there are presently outstanding its \$9,085,000 original principal amount Waterworks Facilities Revenue Refunding Bonds, Series 2007 (the "Series 2007 Bonds"), issued under and secured by that certain Trust Indenture dated as of October 15, 1985, as subsequently amended (the "Original Indenture"), between the Board and Regions Bank, Little Rock Arkansas, as trustee (the "Trustee"); and

**WHEREAS**, the City has determined that certain capital improvements to the water and sewer treatment, transmission, and distribution facilities of the City (the "2023 Project") are necessary and in order to provide funds for such purpose, the City has determined to authorize the issuance of the Board's Waterworks and Sewer Facilities Revenue Bonds, Series 2023, in the aggregate principal amount of \$\_\_\_\_\_ (the "Series 2023 Bonds"); and

**WHEREAS**, the Series 2023 Bonds will be issued in accordance with and secured by the Original Indenture, as amended by a Seventh Supplemental Trust Indenture (the “Seventh Supplemental Indenture”) by and between the Board and the Trustee; and

**WHEREAS**, pursuant to the terms and provisions of a Sale Agreement dated as of October 15, 1985, and subsequently amended (the “Original Sale Agreement”) between the Board and the City, the Board has sold prior waterworks and sewer facilities projects to the City in exchange for payments sufficient to provide for payment of the principal of, premium, if any, and interest on the Series 2007 Bonds; and

**WHEREAS**, the Original Sale Agreement will be amended and supplemented pursuant to a Seventh Supplemental Sale Agreement (the "Seventh Supplemental Sale Agreement"), by and between the Board and the City, pursuant to which the Board will sell the 2023 Project in exchange for payments sufficient to provide for payment of the principal of; premium, if any, and interest on the outstanding Series 2023 Bonds; and

**WHEREAS**, in order to provide for continuing disclosure of certain financial and operating information with respect to the City and its water and sewer utility in compliance with U.S. Securities and Exchange Commission Rule 15c2-12, the City is required to enter into a Continuing Disclosure Agreement to be dated as of the date of delivery of the Series 2023 Bonds (the "Continuing Disclosure Agreement"); and

**WHEREAS**, copies of the proposed the Seventh Supplemental Sale Agreement, the Seventh Supplemental Indenture, the Continuing Disclosure Agreement and the Preliminary Official Statement dated \_\_\_\_\_, 2023, pursuant to which the Series 2023 Bonds were offered (the "Preliminary Official Statement"), have been presented to and are before this meeting;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Directors of the City of Texarkana, Arkansas, as follows:

**Section 1.** Findings. The Board of Directors of the City hereby finds and determines that the issuance of the Series 2023 Bonds will benefit the City and its residents in furtherance of public purposes of the Act and the ordinances of the City creating the Board. The Board of Directors hereby further finds and determines that the City's obligations under the Original

Sale Agreement are in the nature of bonded indebtedness secured by the net revenues of the City's water and sewer utility.

**Section 2.** Approval of Form of Transaction. The Board of Directors has received and reviewed drafts of the Seventh Supplemental Sale Agreement, the Seventh Supplemental Indenture, the Continuing Disclosure Agreement, and the Preliminary Official Statement to be used in connection with the issuance of the Series 2023 Bonds, and such documents are hereby approved in substantially the forms presented to this meeting. Copies of drafts of the Seventh Supplemental Sale Agreement, the Seventh Supplemental Indenture, the Continuing Disclosure Agreement, and the Preliminary Official Statement in substantially the forms authorized to be executed are on file in the office of the City Clerk and are available for inspection by any interested person.

**Section 3.** Approval of the Series 2023 Bonds. Pursuant to Section 1 of Ordinance No. K-150, adopted by the City on June 17, 1985, the City hereby approves the issuance by the Board of \$ \_\_\_\_\_ in principal amount of the Series 2023 Bonds. The Series 2023 Bonds shall be generally issued in the form and authorized denominations set forth in the Seventh Supplemental Indenture, shall be initially dated as of the date of their delivery, shall mature, and shall bear rates of interest as set forth in the Seventh Supplemental Indenture and in the Resolution of the Board adopted August 7, 2023 authorizing the issuance of the Series 2023 Bonds (the "Authorizing Resolution"). The Series 2023 Bonds shall not constitute an indebtedness for which the faith and credit of the City is pledged but shall be payable from and secured solely by a pledge of the revenues and moneys described under the Original Sale Agreement and as otherwise provided by the Original Indenture, as supplemented by the Seventh Supplemental Indenture.

**Section 4.** Execution of Documents. The Mayor and City Clerk are hereby authorized and empowered to confer with the Board, officers of Texarkana Water Utilities, and Rose Law Firm, a Professional Association, Bond Counsel, for the purpose of approving the final terms and conditions of the Seventh Supplemental Sale Agreement, the Continuing Disclosure Agreement and any other documents and agreements requiring the signature of the City thereon in connection with the financing described hereinabove, the signatures of such persons on such documents being conclusive evidence of their approval of such documents. The Mayor and, if required, the City Clerk, are hereby authorized to execute and deliver the Seventh Supplemental Sale Agreement, the Continuing Disclosure Agreement and such further certificates, instruments and documents as may be necessary, appropriate or desirable, including a Tax Regulatory Agreement, to consummate the issuance of the Series 2023 Bonds on the terms and conditions contemplated by the Authorizing Resolution and as hereinabove authorized.

**Section 5.** Preliminary Official Statement Deemed Final. As of its date, the Preliminary Official Statement is "deemed final" by the City for purposes of U.S. Securities and Exchange Commission Rule 15c2-12(b) (1).

**Section 6.** Compliance with Arkansas Revenue Bond Act. In accordance with the provisions of Arkansas Code Annotated Sections 19-9-606 and 19-9-607, on August 7, 2023, a public hearing was held pursuant to notice published on July 23, 2023, in the *Texarkana Gazette*, allowing persons interested to appear and speak concerning the proposed issuance of the Series 2023 Bonds.

**Section 7.** Severability. The sections, paragraphs, sentences, clauses, and phrases of this Ordinance are hereby declared to be severable, and if any section, paragraph, sentence, clause or phrase of this Ordinance shall be declared invalid or unconstitutional by any court of competent jurisdiction such invalidity or unconstitutionality shall not void or affect any of the remaining portions or provisions of this Ordinance.

**Section 8.** Conflicts. All ordinances and resolutions and parts or ordinances and resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**Section 9.** Emergency. There is hereby found and declared to be an immediate need for the 2023 Project. The 2023 Project, through the issuance of the Series 2023 Bonds, will benefit the public health and welfare of the City and its inhabitants, and the issuance and sale of the Series 2023 Bonds approved hereby and the taking of the other actions authorized herein are immediately necessary in connection with such issuance. It is, therefore, declared that an emergency exists and this Ordinance, being necessary for the immediate preservation of the public health and welfare, shall be in force and take effect immediately upon and after its passage.

**PASSED AND APPROVED** this 7<sup>th</sup> day of August 2023.

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Allen L. Brown, Mayor

**ATTEST:**

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Heather Soyars, City Clerk

**APPROVED:**

---

Joshua Potter, City Attorney



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

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**AGENDA TITLE:** Adopt an Ordinance levying the 2023 tax rate. (FIN) Acting City Manager/Finance Director TyRhonda Henderson

**AGENDA DATE:** August 7, 2023

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** Finance Department

**PREPARED BY:** TyRhonda Henderson, Finance Director

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**REQUEST:** Levy the tax rate.

**EMERGENCY CLAUSE:** N/A

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**SUMMARY:** Each year, the City is required to establish the property tax levy for that year which is then applied by the County to property tax bills in the next year. The proposed 2023 tax levy is the same as in prior years—5 mils for general fund operations, 1 mil for the fire pension fund, 1 mil for the police pension fund, 1 mil for the library fund, and 2.5 mils for general obligation bond debt service payments. Passage of this ordinance will not increase property tax rates for any City resident. The current property tax levy is budgeted to generate the amounts below in 2023:

for general fund operations

for the police pension fund

for the fire pension fund

for the library fund

for debt service

The revenue generated from this tax levy will be approved during the budget process.

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**EXPENSE REQUIRED:** \$0

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**AMOUNT BUDGETED:** \$0

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**APPROPRIATION  
REQUIRED:** \$0

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**RECOMMENDED  
ACTION:** Acting City Manager and staff recommend approval

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**EXHIBITS:** Ordinance

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE LEVYING THE 2023 TAX RATES AND FOR OTHER PURPOSES**

**BE IT ORDAINED** by the Board of Directors of the City of Texarkana, Arkansas:

**Section 1.** That upon each and every dollar of taxable property, real and personal, there shall be and is hereby levied the following rate of taxation for the year 2023:

- (a) For defraying the general expenses of the City known as taxes for general purposes, 5 mills on the dollar.
- (b) For creating a fund to be used for the maintenance of a public library, 1 mill on the dollar.
- (c) For creating a fund to be used for the payment of Firemen pensions, 1 mill on the dollar.
- (d) For creating a fund to be used for the payment of Policemen pensions, 1 mill on the dollar.
- (e) For creating a fund to be used for general obligation bond debt service payments, 2.5 mills on the dollar.

**Section 2.** The County Clerk of Miller County, Arkansas, on receipt of a duly certified copy of this ordinance from the City Clerk of the City of Texarkana, Arkansas, is directed to enter upon the Tax Books of Miller County, Arkansas, for the year 2023, the foregoing rate of taxation by which all property, both real and personal, is assessed in the City of Texarkana, Arkansas, and pay over to the Treasurer of the City of Texarkana, Arkansas, the respective amounts so collected and found due to said City on this statement with the County Clerk of Miller County, Arkansas.

**PASSED AND APPROVED** this 7<sup>th</sup> day of August, 2023.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
Joshua L. Potter, City Attorney



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

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**AGENDA TITLE:** Adopt a Resolution appointing Lisa VandeGraff to the Advertising and Promotion Commission. (CCD) City Clerk Heather Soyars

**AGENDA DATE:** August 7, 2023

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** City Clerk

**PREPARED BY:** Heather Soyars

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**REQUEST:** Appointment to the Advertising and Promotion Commission

**EMERGENCY CLAUSE:** N/A

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**SUMMARY:**

<u>Applicant</u>	<u>Term</u>
Lisa M. VandeGraaf - Vacancy	3/21/2022----2026

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**EXPENSE REQUIRED:** N/A

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**AMOUNT BUDGETED:** N/A

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**APPROPRIATION  
REQUIRED:** N/A

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**RECOMMENDED  
ACTION:** Acting City Manager and staff recommend approval.

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**EXHIBITS:** Resolution, member list

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, vacancies exist on the Advertising and Promotion Commission; and  
**WHEREAS**, it is necessary that appointments be made to fill the vacant positions;  
**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the City of Texarkana, Arkansas, that the following appointment to the Advertising and Promotion Commission is hereby approved:

<u>Board or Commission</u>	<u>Appointee</u>	<u>Term</u>
Advertising and Promotion Commission	Lisa VandeGraaf Vacancy	03/21/2022----2026

**PASSED AND APPROVED** this 7<sup>th</sup> day of August, 2023.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
Joshua L. Potter, City Attorney

# ADVERTISING & PROMOTION COMMISSION

Authorized by A.C.A. 26-75-605---608, and Texarkana Code 25-20  
4 – YEAR TERMS

	<u>Appointment</u>	<u>Term Date</u>	<u>Term</u>	<u>Ward</u>
<b>VACANCY -</b>		03/21/2022----2026		
<b>Term Expired</b> <b>Brandon Cogburn</b> <b>At Large Position</b> #3 Woodridge Road 903-276-1547	Resolution No. 2019-10 Reappointment	03/21/2018----2022	2	6
<b>Sandy Varner</b> 7002 Tall Oaks Drive 903-826-8090	Resolution No. 2021-29 Reappointment	03/21/2019----2023	2	6
<b>Les Munn</b> 5327 East Broad Street 903-826-2000	Resolution No. 2021-29 Reappointment	03/21/2019----2023	1	6
<b>Meredith Mills</b> 1651 MC 244 903-748-7270	Resolution No. 2021-38 Appointment	03/21/2021----2025	1	
<b>Director Ulysses Brewer</b> P.O. Box 235 870-773-0276 870-571-6125	Resolution No. 2023-1 Reappointment	Board of Directors 2-Year Term 01/2023----2025	2	4
<b>Director Steven Hollibush</b> 1115 Garland Avenue 678-848-2033	Resolution No. 2023-1 Reappointment	Board of Directors 2-Year Term 01/2023----2025	2	3

# CITY OF TEXARKANA, ARKANSAS

## Application for Appointment to the Advertising and Promotion Commission (A&P)

(Please type or print clearly)

Name: Lisa M vandeGraaf Home Phone: 903-280-3091

Address: 4211 Savannah Circle Texarkana Resident  Yes  No 7 Years

E-Mail Address: lisa.vandegraaf@hershahotels.com Miller Co. Voter Registration No. 4200377

Employer: Hersha Hotels Holiday Inn Express & Suites Texarkana East Work Phone: 870-216-0083

Position: Sr Area Director of Sales

Education:  
College: NA High School: Graduated Texas High School 1985

Special knowledge or past experience qualifying you for this appointment:  
I worked closely with the Texas 'Hot Hotel Tax' when I was over two Hotels in Buda Tx. I've always been interested in being involved with good practices of appropriating the best ways to utilize the Texarkana Ar A&P tax to improve Texarkana Ark community recreational and to bring more out of town guests to our city.

Other relevant information (civic activities, memberships, etc.):  
Chamber of Commerce

Special knowledge or past experience qualifying you for this appointment (Please feel free to attach resume):

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: Les Munn Phone Number: 903-826-2000

Interest: Explain why you are interested in being appointed to this board or commission.  
With my past experience in Texas Hotel Hot Tax and 8 years in the hotel/hospitality industry, I believe I have valuable knowledge of purposes of the hotel tax.

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.  
None at this time

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: None at this time

Please read the statement below and sign your name to indicate your understanding.  
**I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.**

Signature of Applicant: Lisa M vandeGraaf Date Submitted: June 1, 2023

Return completed application to:  
City Clerk  
216 Walnut Street (or)  
P O Box 2711  
Texarkana TX 75504-2711  
Phone 870-779-4995 or Fax 870-774-3170

City Clerk Stamp  
**CITY CLERK'S OFFICE**  
**TEXARKANA, AR**  
**RECEIVED**  
JUN 01 2023  
By: [Signature]

Please Note: This application will be on file for one (1) year.



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

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**AGENDA TITLE:** Adopt a Resolution reappointing Brandon Cogburn to the Advertising and Promotion Commission. (CCD) City Clerk Heather Soyars

**AGENDA DATE:** August 7, 2023

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** City Clerk

**PREPARED BY:** Heather Soyars

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**REQUEST:** Appointment to the Advertising and Promotion Commission

**EMERGENCY CLAUSE:** N/A

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**SUMMARY:**

<u>Applicant</u>	<u>Term</u>
Brandon Cogburn - Reappointment	3/21/2022----2026

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**EXPENSE REQUIRED:** N/A

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**AMOUNT BUDGETED:** N/A

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**APPROPRIATION  
REQUIRED:** N/A

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**RECOMMENDED  
ACTION:** Acting City Manager and staff recommend approval.

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**EXHIBITS:** Resolution, member list

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, vacancies exist on the Advertising and Promotion Commission; and  
**WHEREAS**, it is necessary that appointments be made to fill the vacant positions;  
**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the City of Texarkana, Arkansas, that the following appointment to the Advertising and Promotion Commission is hereby approved:

<u>Board or Commission</u>	<u>Appointee</u>	<u>Term</u>
Advertising and Promotion Commission	Brandon Cogburn Reappointment	03/21/2022----2026

**PASSED AND APPROVED** this 7th day of August, 2023.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
Joshua L. Potter, City Attorney

# ADVERTISING & PROMOTION COMMISSION

Authorized by A.C.A. 26-75-605---608, and Texarkana Code 25-20  
4 – YEAR TERMS

	<u>Appointment</u>	<u>Term Date</u>	<u>Term</u>	<u>Ward</u>
<b>VACANCY -</b>		03/21/2022----2026		
<b>Term Expired</b> <b>Brandon Cogburn</b> <b>At Large Position</b> #3 Woodridge Road 903-276-1547	Resolution No. 2019-10 Reappointment	03/21/2018----2022	2	6
<b>Sandy Varner</b> 7002 Tall Oaks Drive 903-826-8090	Resolution No. 2021-29 Reappointment	03/21/2019----2023	2	6
<b>Les Munn</b> 5327 East Broad Street 903-826-2000	Resolution No. 2021-29 Reappointment	03/21/2019----2023	1	6
<b>Meredith Mills</b> 1651 MC 244 903-748-7270	Resolution No. 2021-38 Appointment	03/21/2021----2025	1	
<b>Director Ulysses Brewer</b> P.O. Box 235 870-773-0276 870-571-6125	Resolution No. 2023-1 Reappointment	Board of Directors 2-Year Term 01/2023----2025	2	4
<b>Director Steven Hollibush</b> 1115 Garland Avenue 678-848-2033	Resolution No. 2023-1 Reappointment	Board of Directors 2-Year Term 01/2023----2025	2	3

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

Grid of checkboxes for various boards and commissions such as Advertising & Promotion Commission, Airport Authority, etc.

Name: Brandon C. Cogburn Home Phone: 903-276-1547

Address: #3 Woodridge Texarkana Resident [X] Yes [ ] No 15 Years

E-Mail Address: bcogburn@arwhlaw.com Miller Co. Voter Registration No. 1823300

Employer: Atchley, Russell, Waldrop & Hlavinka, LLP Work Phone: 903-792-8246

Position: Partner / Attorney

Education: College: University of Arkansas High School: Dierks High School

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume): I have managed multi-million dollar budgets in non-profit areas, as well in lawsuits.

Other relevant information (civic activities, memberships, etc.): Harvest Texarkana Board of Directors; Miller County Election Commission; TADC Board of Directors; TMRC Board of Directors; Leadership Texarkana; Teen Court Judge.

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf. Name: Tim Johnson; Linda Teeters; Sandy Varner; Terri Peavy Phone Number:

Interest: Explain why you are interested in being appointed to this board or commission. I am interested in serving the public and making sure tax money is wisely spent.

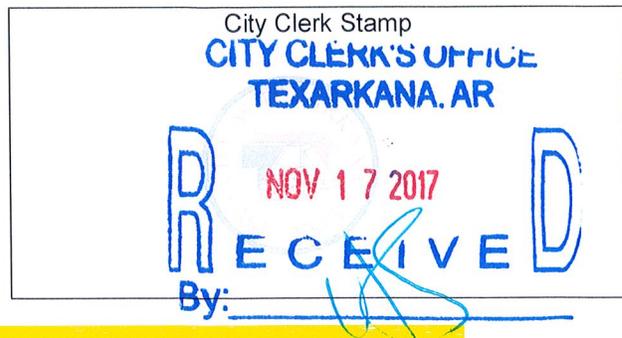
Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered. I have attended many A&P and City board meetings.

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: numerous meetings over the years.

Please read the statement below and sign your name to indicate your understanding. I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: [Signature] Date Submitted: Nov. 16, 2017

Return completed application to: Heather Soyars, City Clerk 216 Walnut Street (or) P O Box 2711 Texarkana TX 75504-2711 Phone 870-779-4995 or Fax 870-774-3170





# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

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**AGENDA TITLE:** Adopt a Resolution reappointing Sandy Varner to the Advertising and Promotion Commission. (CCD) City Clerk Heather Soyars

**AGENDA DATE:** August 7, 2023

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** City Clerk

**PREPARED BY:** Heather Soyars

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**REQUEST:** Appointment to the Advertising and Promotion Commission

**EMERGENCY CLAUSE:** N/A

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**SUMMARY:**

<u>Applicant</u>	<u>Term</u>
Sandy Varner - Reappointment	3/21/2023----2027

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**EXPENSE REQUIRED:** N/A

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**AMOUNT BUDGETED:** N/A

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**APPROPRIATION  
REQUIRED:** N/A

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**RECOMMENDED  
ACTION:** Acting City Manager and staff recommend approval.

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**EXHIBITS:** Resolution, member list

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, vacancies exist on the Advertising and Promotion Commission; and  
**WHEREAS**, it is necessary that appointments be made to fill the vacant positions;  
**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the City of Texarkana, Arkansas that the following appointment to the Advertising and Promotion Commission is hereby approved:

<b><u>Board or Commission</u></b>	<b><u>Appointee</u></b>	<b><u>Term</u></b>
Advertising and Promotion Commission	Sandy Varner Reappointment	03/21/2023----2027

**PASSED AND APPROVED** this 7<sup>th</sup> day of August, 2023.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
Joshua L. Potter, City Attorney

# ADVERTISING & PROMOTION COMMISSION

Authorized by A.C.A. 26-75-605---608, and Texarkana Code 25-20  
4 – YEAR TERMS

	<u>Appointment</u>	<u>Term Date</u>	<u>Term</u>	<u>Ward</u>
<b>VACANCY -</b>		03/21/2022----2026		
<b>Term Expired</b> <b>Brandon Cogburn</b> <b>At Large Position</b> #3 Woodridge Road 903-276-1547	Resolution No. 2019-10 Reappointment	03/21/2018----2022	2	6
<b>Sandy Varner</b> 7002 Tall Oaks Drive 903-826-8090	Resolution No. 2021-29 Reappointment	03/21/2019----2023	2	6
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<b>Meredith Mills</b> 1651 MC 244 903-748-7270	Resolution No. 2021-38 Appointment	03/21/2021----2025	1	
<b>Director Ulysses Brewer</b> P.O. Box 235 870-773-0276 870-571-6125	Resolution No. 2023-1 Reappointment	Board of Directors 2-Year Term 01/2023----2025	2	4
<b>Director Steven Hollibush</b> 1115 Garland Avenue 678-848-2033	Resolution No. 2023-1 Reappointment	Board of Directors 2-Year Term 01/2023----2025	2	3

# CITY OF TEXARKANA, ARKANSAS

## Application for Appointment to Citizen Advisory Board or Commission

**BOARD OR COMMISSION DESIRED** (Please apply for one (1) board or commission per application.)

<input checked="" type="checkbox"/> Advertising & Promotion Commission	<input type="checkbox"/> Heating & Air Conditioning Board of Review
<input type="checkbox"/> Airport Authority	<input type="checkbox"/> Historic District Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Library Board
<input type="checkbox"/> City Beautiful Commission	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Plumbing Board of Review
<input type="checkbox"/> Electrical Review Board	<input type="checkbox"/> Public Facilities Board
<input type="checkbox"/> Equalization Board	<input type="checkbox"/> Other: _____

Name: Sandy Varner Home Phone: n/a

Address: 7002 Tall Oak Drive Texarkana Resident  Yes  No 45+ Years

E-Mail Address: tmrcsandy@gmail.com Miller Co. Voter Registration No. \_\_\_\_\_

Employer: Temple Memorial Pediatric Center Work Phone: 903-794-2705

Position: CEO Cell Phone: 903-826-8090

Education:  
College: bachelor's degree - business High School: graduate

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):  
I have been co-owner at Pop's Place restaurant since 2014. I am active in the day to day operations.

Other relevant information (civic activities, memberships, etc.):  
\_\_\_\_\_  
\_\_\_\_\_

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, member of the Board of Directors, or current Committee members who may be contacted on your behalf.

Name: Allen Brown Phone Number: \_\_\_\_\_

Interest: Explain why you are interested in being appointed to this board or commission.  
To maintain a positive and transparent commission for the development of Texarkana Arkansas.

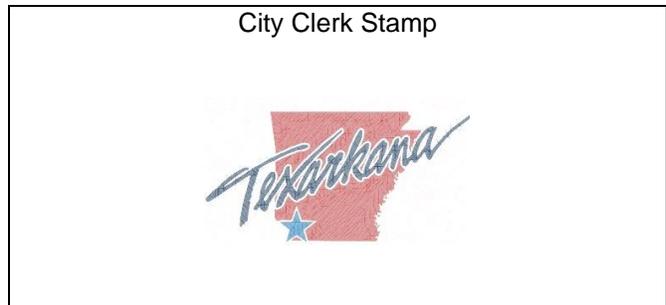
Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.  
I have attended 100% of the A&P meetings since being appointed.

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 1

Please read the statement below and sign your name to indicate your understanding.  
**I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.**

Signature of Applicant: sandy varner Date Submitted: 4/26/2023

Return completed application to:  
Heather Soyars, City Clerk  
216 Walnut Street (or)  
P O Box 2711  
Texarkana TX 75504-2711  
Phone 870-779-4995  
[heather.soyars@txkusa.org](mailto:heather.soyars@txkusa.org)



Please Note: This application will be on file for one (1) year.