



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Agenda - Monday, December 20, 2021 - 6:00 PM

Call to Order

Roll Call

Invocation and Pledge of Allegiance given by Assistant Mayor Hollibush.

CITIZEN COMMUNICATION

A limit of five (5) minutes per person is allotted for citizens to express their concerns to the Board of Directors, with a maximum of fifty (50) minutes reserved for Citizens Communication. The Board of Directors cannot respond to citizens' concerns during this time.

Be respectful of the Board of Directors, city staff, and the public by refraining from abusive conduct, personal charges, or verbal attacks.

PRESENTATION(S)

1. Presentation of the FY2022 Budget. (FIN) Finance Director TyRhonda Henderson

CONSENT

2. Approval of the minutes of the rescheduled regular meeting December 7, 2021. (CCD) City Clerk Heather Soyars
3. Adopt a Resolution authorizing the City Manager to enter into a contract for the Arkansas Boulevard and Pinson Drive Twelve-Inch Sewer Main Relocation. (TWU) Interim Executive Director Gary Smith

REGULAR

4. Adopt a Resolution authorizing the City Manager to enter into an agreement with Garver, LLC., for a Comprehensive Plan for the City of Texarkana, Arkansas. (ADMIN) City Manager E. Jay Ellington
5. Adopt a Resolution approving the FY 2022 Budget. (FIN) Finance Director TyRhonda Henderson
6. Adopt an Ordinance to amend and provide for certain new and amended fee for certain services and public facility use. (FIN) Finance Director TyRhonda Henderson

An emergency clause is requested. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the Board.

CITY MANAGER REPORT

BOARD OF DIRECTORS' COMMENTARY

NEXT MEETING DATE: Tuesday, January 4, 2022

ADJOURN

2022 City Calendar

Christmas - City Holiday - Thursday & Friday, December 23-24, 2021

New Year's Eve - City Holiday - Friday, December 31, 2021

New Year's Day - City Holiday - Monday, January 3, 2022

Martin Luther King Jr. Day - City Holiday - Monday, January 17, 2022

State of the City Breakfast - Wednesday, January 26, 2022

Joint City Meeting - Tuesday, February 1, 2022 - 3:00-5:00 PM - Ark-Tex Council of Governments

President's Day - City Holiday - Monday, February 21, 2022

**FISCAL YEAR END 2022
BUDGET**

**CITY OF
TEXARKANA,
ARKANSAS**

DECEMBER 20, 2021

PREPARED BY:

E. JAY ELLINGTON, CITY MANAGER

TYRHONDA HENDERSON, FINANCE DIRECTOR

An aerial photograph of a rural landscape during autumn. The foreground shows green fields, a small pond, and a dirt road. The middle ground is filled with trees displaying vibrant orange and yellow foliage. In the background, a large, bright rainbow arches across a blue sky with wispy clouds. A semi-transparent white circle is overlaid on the right side of the image, containing the title text.

CITY-WIDE SUMMARIES

YEAR END 2022

CITY-WIDE SUMMARY OF REVENUES AND EXPENDITURES

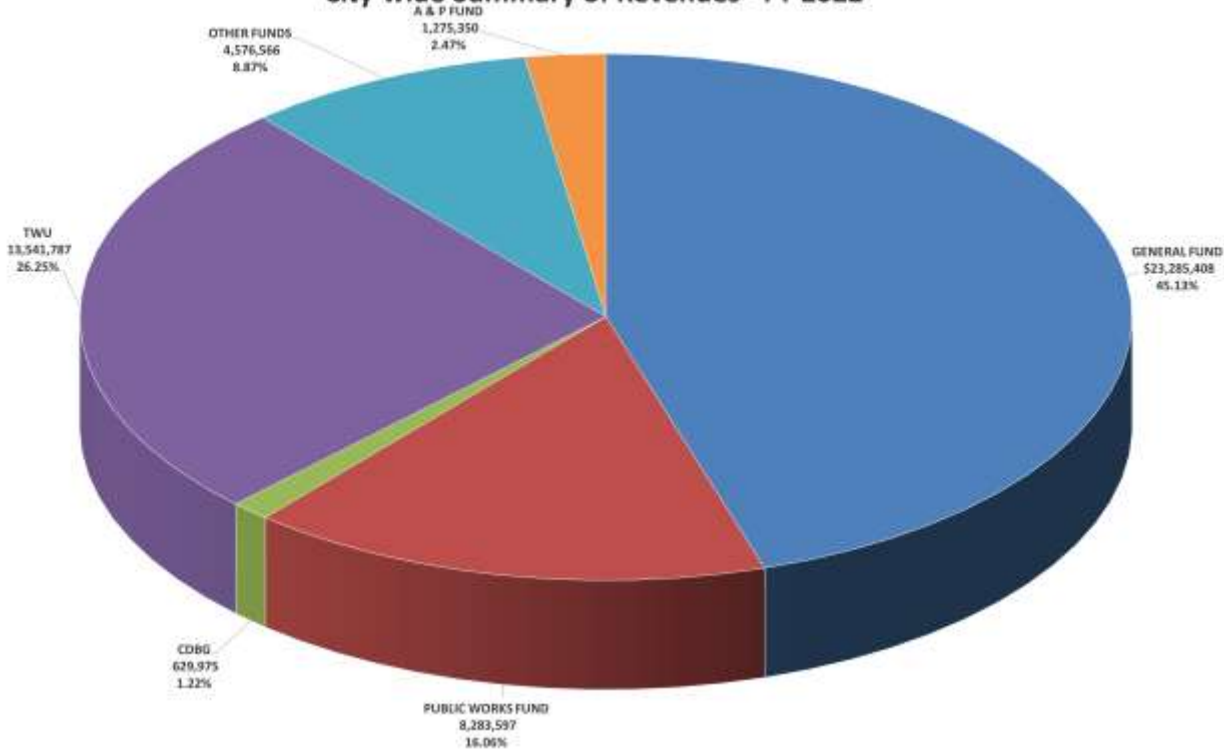
Summary of Revenues & Expenditures

	<i>ACTUAL</i> <i>2020</i>	<i>BUDGET</i> <i>2021</i>	<i>ESTIMATED</i> <i>2021</i>	<i>PROPOSED</i> <i>2022</i>
<u>REVENUES</u>				
GENERAL FUND	\$ 20,884,891	\$ 20,937,394	\$ 23,916,341	\$ 23,285,408
PUBLIC WORKS FUND	7,861,375	7,676,795	8,019,896	8,283,597
CDBG	377,957	694,564	373,829	629,975
TWU	12,489,556	13,106,215	11,302,060	13,541,787
OTHER FUNDS	622,664	8,551,526	4,592,653	4,576,566
A & P FUND	1,157,126	1,147,400	1,456,660	1,275,350
APPROPRIATED FUND BALANCE	0	0	0	2,995,854
TOTAL REVENUES	\$ 43,393,569	\$ 52,113,894	\$ 49,661,439	\$ 54,588,537
<u>EXPENDITURES</u>				
GENERAL FUND	\$ 20,628,328	\$ 22,932,710	\$ 24,463,772	\$ 25,189,863
PUBLIC WORKS FUND	8,019,901	9,269,960	9,553,274	8,324,552
CDBG	383,564	694,564	383,689	619,975
TWU	10,767,437	11,280,109	10,642,669	12,274,233
OTHER FUNDS	529,358	8,478,855	2,077,697	6,946,657
A & P FUND	1,150,926	998,018	997,853	1,233,257
APPROPRIATED FUND BALANCE	0	0	0	0
TOTAL EXPENDITURES	\$ 41,479,514	\$ 53,654,216	\$ 48,118,954	\$ 54,588,537
NET CHANGE IN UNRESERVED /				
UNAPPROPRIATED FUND BALANCE	1,914,055		1,542,485	(0)

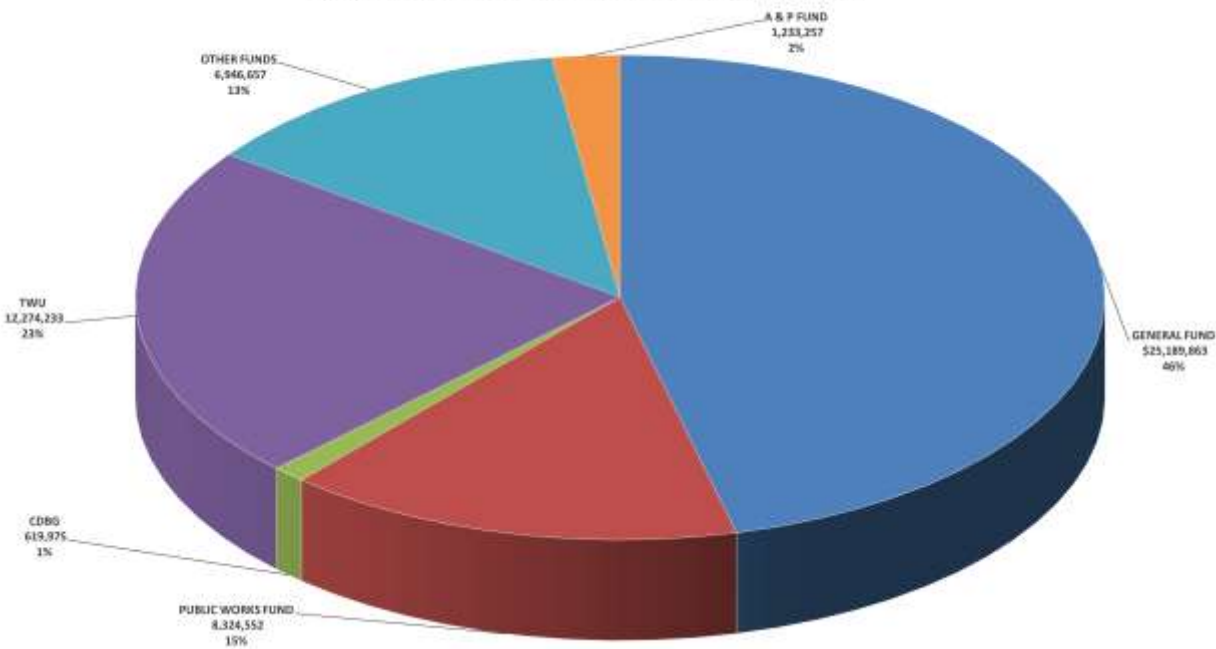
YEAR END 2022

CITY-WIDE SUMMARY OF REVENUES AND EXPENDITURES

City-wide Summary of Revenues - FY 2022



City-Wide Summary of Expenditures - FY 2022



PERSONNEL

A photograph of firefighters on a roof. Two firefighters in full gear, including helmets and oxygen tanks, are visible. One is wearing a yellow helmet and the other an orange one. They are positioned behind a brick wall with a concrete coping. In the background, a large building is visible with thick white smoke rising from it. The scene is set outdoors with trees on the left.

YEAR END 2022 CHANGES TO AUTHORIZED POSITIONS

- **POLICE**
 - **DECREASE OF 2 SPECIALIZED & TRANSPORT OFFICERS**
- **STREETS**
 - **4 NEW EQUIPMENT OPERATOR I POSITIONS**
- **REFUSE**
 - **MOVED 1 EQUIPMENT OPERATOR I TO PARKS DEPARTMENT**
- **PARKS & RECREATION**
 - **1 NEW ADMINISTRATIVE ASSISTANT POSITION**
 - **1 EQUIPMENT OPERATOR I POSITION MOVED FROM REFUSE DEPARTMENT**

YEAR END 2022 PERSONNEL UPDATES

- **2.5% COLA PROPOSED FOR ALL EMPLOYEES**
- **CITY ABSORBED THE COST OF MHBFF RATE INCREASE**
- **UPDATED PAY SCALE**
 - **NON-CIVIL**
 - **REMOVED GRADES 2 AND 3**
 - **THESE GRADES ARE OBSOLETE AND BELOW THE CURRENT ARKANSAS MINIMUM WAGE**
 - **EXTENDED GRADES 4 – 11 TO ALL INCLUDE 20 STEPS**
 - **ADDED GRADES 12 AND 13**
 - **CIVIL**
 - **REMOVED PATROL OFFICER – 1 YEAR**
 - **ADDED PATROL OFFICER – 20 YEARS**



GENERAL FUND

YEAR END 2021 GENERAL FUND BUDGET HIGHLIGHTS

- **EXPENDITURE GROWTH EXPECTED TO EXCEED REVENUE GROWTH**
 - **REVENUE GROWTH = 14.52%**
 - **EXPENDITURE GROWTH = 18.59%**
- **EXPENDITURES EXPECTED TO EXCEED REVENUES BY \$547,431**
 - **BUDGET APPROVED WITH \$1,600,262 APPROPRIATED FUND BALANCE**
- **EXPENDITURES EXPECTED TO BE OVER BUDGET BY \$1,531,062**
 - **ESTIMATE COST OF BiSTATE IS \$1,871,100 AND CONTRIBUTION WAS BUDGETED AT \$307,447**
- **ESTIMATED FUND BALANCE AT YEAR END IS \$6,271,604**
 - **94 DAYS OF EXPENDITURES**

YEAR END 2022 GENERAL FUND MAJOR REVENUE SOURCES

- **GENERAL PROPERTY TAXES**
 - **ACCOUNT FOR 13% OF BUDGETED REVENUE**
 - **5% INCREASE BUDGETED**
- **SALES & OTHER TAXES**
 - **ACCOUNT FOR 58% OF BUDGETED REVENUE**
 - **3% INCREASE BUDGETED**
 - **1% OF THE CITY'S 2.5% TAX GOES DIRECTLY TO THE STATE AS PART OF THE BORDER CITY EXEMPTION**
- **FRANCHISE RECEIPTS**
 - **ACCOUNT FOR 14% OF BUDGETED REVENUE**
 - **4% INCREASE BUDGETED**

YEAR END 2022 GENERAL FUND FUND BALANCE

- **RECOMMENDATION AND AS APPROVED IN FISCAL POLICY**
 - **60 DAYS OF EXPENDITURES IN UNRESTRICTED FUND BALANCE**
 - **ANYTHING LESS THAN 60 DAYS STARTS TO CAUSE CASH FLOW ISSUES**
- **\$4.6 MILLION PROPOSED AT END OF 2022**
 - **66 DAYS OF EXPENDITURES**

YEAR END 2022 GENERAL FUND BUDGET HIGHLIGHTS

- **ALL DEPARTMENTS RECEIVED AN INCREASE IN OPERATING EXPENDITURES**
- **DAILY INMATE RATE FOR MILLER COUNTY JAIL INCREASED FROM \$38 TO \$42 PER DAY**
- **BISTATE CONTRIBUTION INCREASED BY \$1,059,000**
- **INCREASED CONTRIBUTIONS**
 - **\$25,000 TO REDI GROUP**
 - **\$25,000 TO MAIN STREET TEXARKANA**
 - **\$25,000 TO CHAMBER OF COMMERCE**
 - **ADDITIONAL \$38,000 TO AIRPORT**
 - **ADDITIONAL \$50,000 TO TAPERS FUND**
- **INCREASED MAINTENANCE COSTS**
 - **\$50,000 TO PW FUND FOR SEASONAL OVERTIME LABOR**
 - **\$100,000 FOR RIGHT-OF-WAY MAINTENANCE BY PUBLIC WORKS DEPARTMENT**
 - **\$100,000 FOR HOUSING DEMOLITION**
 - **\$85,000 FOR CITY WIDE CLEAN UP AND DUMPSTER RENTAL**

YEAR END 2022 GENERAL FUND CAPITAL ASSETS AND IMPROVEMENT PROJECTS

- **POLICE DEPARTMENT**
 - \$15,000 FOR SPEED RADAR UNITS
 - \$100,000 FOR POLICE CAR CAMERAS
 - \$250,000 FOR 7 PATROL CARS
- **FIRE DEPARTMENT**
 - \$50,000 FOR BOTTLE FILL STATION
 - \$23,000 FOR HVAC UNITS
 - \$11,000 FOR COMMERCIAL WASHER
 - \$170,000 FOR BUNKER GEAR
- **AGENCIES/CITY MANAGER**
 - \$100,000 FOR PUBLIC WORKS EQUIPMENT
 - \$90,000 FOR PNEUMATIC ROLLER
 - \$60,000 FOR WATER TRUCK
 - \$325,000 FOR TENNESSEE ROAD
 - \$675,000 FOR UNION ROAD
 - \$550,000 FOR MEADOWS ROAD
 - \$400,000 FOR FRONT STREET STAGE
 - \$250,000 FOR CITY HALL RENOVATIONS



PUBLIC WORKS FUND

YEAR END 2022 PUBLIC WORKS BUDGET HIGHLIGHTS

- **2022 PROPOSED ENDING FUND BALANCE = \$211,573**
- **CAPITAL ASSETS/EQUIPMENT**
 - **\$200,000 FOR STREET DEPARTMENT**
 - **\$20,000 FOR BUILDING MAINTENANCE DEPARTMENT**
 - **\$10,000 FOR PARKS & RECREATION DEPARTMENT**
 - **\$5,000 FOR PARK EQUIPMENT**
 - **\$200,000 FOR DRAINAGE IMPROVEMENTS**

A large blue dome structure, possibly a water tower or observation deck, is the central focus. It features a prominent logo made of colorful geometric shapes (yellow, orange, green, red, and blue) forming the letters 'TK'. The dome is covered in a layer of snow, and snow is falling around it, creating a hazy, wintry atmosphere. A white circular overlay is positioned on the left side of the image, containing the text 'QUESTIONS?'.

QUESTIONS?



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Approval of the minutes of the rescheduled regular meeting December 7, 2021. (CCD) City Clerk Heather Soyars
AGENDA DATE:	December 20, 2021
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Minutes
DEPARTMENT:	City Clerk Department
PREPARED BY:	Heather Soyars, City Clerk
REQUEST:	Approval of meeting minutes.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Approval of meeting minutes
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
RECOMMENDED ACTION:	The City Clerk recommends Board approval.
EXHIBITS:	Meeting minutes.



Rescheduled Regular Meeting of the Board of Directors

City of Texarkana, Arkansas
216 Walnut Street

Minutes - Tuesday, December 07, 2021 - 6:00 PM

Mayor Brown called the meeting to order at 6:00 PM.

PRESENT: Mayor Allen Brown, Ward 1 Director Terry Roberts, Ward 2 Director Laney Harris, Assistant Mayor Ward 3 Steven Hollibush, Ward 4 Director Ulysses Brewer, Ward 5 Director Barbara Miner and Ward 6 Director Jeff Hart.

ALSO, PRESENT: City Manager E. Jay Ellington, City Attorney George Matteson, City Clerk Heather Soyars and Deputy City Clerk Jenny Narens.

Invocation and Pledge of Allegiance given by Reverend Terry Williams, guest of Director Laney Harris.

CITIZEN COMMUNICATION

Mayor Brown said he was pleased with the turnout at the Live United Bowl, and he thanked the Public Works Department and the Police Department for their involvement with the event.

PRESENTATION(S)

1. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (CCD)

Telvin Wilson TAPD 5 Years

CONSENT

Director Hart made the motion to adopt the Consent agenda, Seconded by Director Brewer. The motion carried and the following items were approved:

2. Approval of the minutes of the regular meeting November 15, 2021. (CCD) City Clerk Heather Soyars
3. Resolution No. 2021-60 authorized the City Manager to enter into a construction contract with R & W Electric for Interstate 30 median lights electrical replacement. (PWD) Public Works Director Tyler Richards
4. Resolution No. 2021-61 authorized the City Manager to purchase one (1) Freightliner Vac-Con Dual Engine Truck. (TWU) Interim Executive Director Gary Smith

REGULAR

5. Resolution No. 2021-62 authorized the City Manager to amend the current residential Garbage and Trash Hauler contracts with Edmondson's Trash Service and Richardson Waste, Inc. (PWD) Public Works Director Tyler Richards

Director Harris said Western Waste, Inc., asked for the same increase in 2018, and it was denied.

Public Works Director Tyler Richards said this would be a \$2.00 increase starting in 2022. Future increases would depend upon the Consumer Price Index (CPI) beginning in 2023, with a 3% cap, for the remaining term of the hauler contracts.

Mayor Brown said the haulers' financials were presented to the Finance Department. He said those financials should have been disclosed to the Solid Waste Committee.

Mayor Brown asked if anyone would like to speak for or against this item.

No one came forward.

Director Roberts made motion to adopt the resolution, Seconded by Assistant Mayor Hollibush.

Voting Yea: Mayor Brown, Director Roberts, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

Voting Nay: Director Harris.

The motion carried 6-1 and the Mayor declared the resolution adopted.

6. Ordinance No. 34-2021 accepted the annexation of certain territory to the City of Texarkana, Arkansas, approving the schedule of services to be extended to said area; assigning such to wards and zoning districts; and for other purposes. (Ward 1) (PWD-Planning) City Planner Mary Beck

After a brief discussion motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Roberts, Seconded by Director Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Director Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Assistant Mayor Hollibush, Seconded by Director Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the ordinance was read the third and final time in abbreviated form.

Motion to adopt the ordinance made by Director Hart, Seconded by Director Roberts.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the Mayor declared the ordinance adopted.

7. Ordinance No. 35-2021 rezoned a tract of land located at 4400 Old Blackmon Ferry Road from R-1 Rural residential to A-1 Mixed use rural zoning in order to operate a rural business. (Ward 1) (PWD-Planning) City Planner Mary Beck

After a brief discussion motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Roberts, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Director Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Brewer, Seconded by Director Roberts.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the ordinance was read the third and final time in abbreviated form.

Motion to adopt the ordinance made by Director Hart, Seconded by Director Roberts.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the Mayor declared the ordinance adopted.

8. Ordinance No. 36-2021 rezoned property located at 308 Senator Street from the current industrial zone of W-1 Wholesale and warehousing to R-4 Medium density residential in order to develop housing. (Ward 2) (PWD-Planning) City Planner Mary Beck

After a brief discussion motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Brewer, Seconded by Director Roberts.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Assistant Mayor Hollibush, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Brewer, Seconded by Director Roberts.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the ordinance was read the third and final time in abbreviated form.

Motion to adopt the ordinance made by Director Hart, Seconded by Director Brewer.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the Mayor declared the ordinance adopted.

CITY MANAGER REPORT

City Manager E. Jay Ellington gave the following report:

- He thanked Mainstreet Texarkana for a successful Christmas Parade.
- He said Shop with a Cop was a success and an excellent experience.
- He said the elected officials were the hierarchy and should be on the dais, with the support staff in a separate area. A new cabinet/desk area was made for the support staff to match the existing dais.
- Leadership Texarkana Government Sessions would be on December 14, 2021.
- State of the City breakfast would be held January 26, 2022.
- Joint City Meeting would be February 1, 2022.
- He thanked the Board of Directors and staff for their support with the budget process.

BOARD OF DIRECTORS' COMMENTARY

Director Roberts said the Animal Care and Adoption Center would host a pet adoption event on December 18, 2021.

NEXT MEETING DATE: Monday, December 20, 2021

ADJOURN

Motion to adjourn made by Director Brewer, Seconded by Director Roberts.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The meeting adjourned at 6:43 PM.

APPROVED this the 20th day of December 2021.

Allen L. Brown, Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing the City Manager to enter into a contract for the Arkansas Boulevard and Pinson Drive Twelve-Inch Sewer Main Relocation. (TWU) Interim Executive Director Gary Smith

AGENDA DATE: December 20, 2021

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: Texarkana Water Utilities

PREPARED BY: Gary Smith, P.E., Interim Executive Director

REQUEST: Resolution authorizing the City Manager to enter into a contract for the Arkansas Blvd & Pinson Drive 12" Sewer Main Relocation.

EMERGENCY CLAUSE: None needed.

SUMMARY: Resolution authorizing the City Manager to enter into a contract for the Arkansas Blvd & Pinson Drive 12" Sewer Main Relocation Project in an amount not to exceed \$177,832.53. Bids were received Tuesday, November 30, 2021 for the Arkansas Blvd & Pinson Drive 12" Sewer Main Relocation Project. Two contractors bid on the project. Kampco, Inc. of Texarkana, Arkansas was the apparent low bidder with a low Base Bid of \$177,832.53. This project consists of relocating approximately 620 linear feet of twelve-inch (12") sewer main, placing manholes, and associated work. Funds are budgeted in the Utility's 2021-2022 Budget in the Arkansas Infrastructure Fund at \$175,000. The remaining \$2,832.53 is available in this same fund.

EXPENSE REQUIRED: \$177,832.53

AMOUNT BUDGETED: \$177,832.53

**APPROPRIATION
REQUIRED:** \$177,832.53

**RECOMMENDED
ACTION:** Utility staff recommends approval.

EXHIBITS: ATTH 01 Bid Summary
ATTH 02 Bid Tabulation

RESOLUTION NO. _____

WHEREAS, upon advertisement, a low bid in the amount of \$177,832.53 was submitted to Texarkana Water Utilities (TWU) by Kampco, Inc., of Texarkana, Arkansas, for the Arkansas Boulevard and Pinson Drive 12" Sewer Main Relocation Project; and

WHEREAS, funds are budgeted and available; and

WHEREAS, the City Manager and Utility staff recommend approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is hereby authorized to enter into a contract with Kampco, Inc., of Texarkana, Arkansas, for the work and in the amount described above and upon the terms so indicated.

PASSED AND APPROVED this the 20th day of December, 2021.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George Matteson, City Attorney

Bid Tabulation
 ARKANSAS BLVD AND PINSON DRIVE
 12" SEWER MAIN RELOCATION
 Project No. 61-000-135157-A152101
 NOVEMBER 30, 2021

ATTH 02

BASE BID:							
				Kampco, Inc.		RBIS, LLC	
				Texarkana, AR		Texarkana, TX	
Item	Quantity	Unit	Description	Unit Price	Total Bid		
1	1	LS	Mobilization, Bonds, & Submittals	\$10,029.28	\$10,029.28	\$4,500.00	\$4,500.00
2	6.2	STA	Right of Way Preparation	\$2,895.92	\$17,954.70	\$1,050.00	\$6,510.00
3	500.86	LF	12" PVC SDR-26 Sewer Pipe by Open Cut	\$91.00	\$45,578.26	\$68.00	\$34,058.48
4	45	LF	12" PVC SDR-26 Sewer by Bore	\$101.44	\$4,564.80	\$142.00	\$6,390.00
5	80	LF	12" Certa-Flow Sewer Pipe by Open Cut	\$79.15	\$6,332.00	\$77.00	\$6,160.00
6	50	LF	20" Steel Encasement by Open Cut	\$180.18	\$9,009.00	\$112.00	\$5,600.00
7	1	EA	Concrete Manhole #1	\$3,639.73	\$3,639.73	\$2,895.00	\$2,895.00
8	1	EA	Concrete Manhole #2	\$3,771.88	\$3,771.88	\$2,985.00	\$2,985.00
9	1	EA	Concrete Manhole #3	\$3,809.63	\$3,809.63	\$2,925.00	\$2,925.00
10	1	EA	Concrete Manhole #4	\$3,799.33	\$3,799.33	\$3,025.00	\$3,025.00
11	1	EA	Concrete Manhole #5	\$3,665.46	\$3,665.46	\$3,025.00	\$3,025.00
12	1	EA	Concrete Manhole #6	\$3,716.96	\$3,716.96	\$2,895.00	\$2,895.00
13	4	EA	Remove Exist Manhole	\$670.20	\$2,680.80	\$460.00	\$1,840.00
14	3	EA	Abandon Exist Manhole	\$1,447.96	\$4,343.88	\$945.00	\$2,835.00
15	1	LS	Trench Protection	\$2,895.92	\$2,895.92	\$2,363.00	\$2,363.00
16	3	EA	Cut, Plug and Abandon Existing 12" Sewer Main	\$2,895.92	\$8,687.76	\$945.00	\$2,835.00
17	1	LS	Clean and Test Manholes	\$965.31	\$965.31	\$1,980.00	\$1,980.00
18	1	LS	Clean and Test Sewer Mains	\$1,447.96	\$1,447.96	\$1,980.00	\$1,980.00
19	1146.17	SF	Remove Exist Concrete Parking Lot	\$3.41	\$3,908.44	\$23.00	\$26,361.91
20	1146.17	SF	Install 8" Concrete Parking Lot	\$11.58	\$13,272.65	\$37.00	\$42,408.29
21	1	LS	Traffic Control, Signage, & Barricades	\$2,895.92	\$2,895.92	\$1,250.00	\$1,250.00
22	1402	SY	Bermuda Block Sod	\$7.32	\$10,262.64	\$7.50	\$10,515.00
23	501	LF	Silt Fence	\$4.65	\$2,329.65	\$7.50	\$3,757.50
24	35	EA	Type 3 Rock Filter Dam	\$153.57	\$5,374.95	\$150.00	\$5,250.00
25	1	LS	Maintain Erosion Control Measures	\$2,895.62	\$2,895.62	\$960.00	\$960.00
			TOTAL BASE BID		\$177,832.53		\$185,304.18

Prepared by Kenneth L. Icenhower, P.E.
 Certified Correct

Kenneth L. Icenhower, Design Engineer, TWU

Bid Tabulation
ARKANSAS BLVD AND PINSON DRIVE
12" SEWER MAIN RELOCATION
Project No. 61-000-135157-A152101
NOVEMBER 30, 2021

ATTH 02

Bid Summary

Arkansas Blvd & Pinson Drive
12" Sewer Main Relocation

2:00 P.M. Tuesday, November 30, 2021

	<u>Base Bid</u>
1. Kampco, Inc. Texarkana, Arkansas	\$ 177,832.53
2. RBIS, LLC Texarkana, Texas	\$ 185,304.18

Time First Bid Opened: 2:00 P.M

Number of Bidders: 2

Apparent Low Bidder: Kampco, Inc.



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing the City Manager to enter into an agreement with Garver, LLC., for a Comprehensive Plan for the City of Texarkana, Arkansas. (ADMIN) City Manager E. Jay Ellington

AGENDA DATE: December 20, 2021

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: Administration

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Agreement for a Comprehensive Plan

EMERGENCY CLAUSE: N/A

SUMMARY: The Planning Commission met on December 14, 2021, and on a motion by Boots Thomas, Seconded by Bertha Dunn, voted 6-0 to recommend approval of the contract with Garver consultant Juliet Bell Richey. Commissioner Anderson Neal was absent. There was no opposition.

Comprehensive Plan Services include:

Project Kick-Off
Existing Conditions Analysis
Community engagement
Visioning and Goals
Plan Development
Public Input and Plan Finalization
Zoning Code Review and Recommendations

EXPENSE REQUIRED: \$115,000

AMOUNT BUDGETED: \$0

**APPROPRIATION
REQUIRED:** \$115,000

**RECOMMENDED
ACTION:** The City Manager and Staff recommend approval.

EXHIBITS: Resolution, Proposal, Contract

RESOLUTION NO. _____

WHEREAS, the Planning Commission recommends that the City enter into an agreement with Garver, LLC., (“Garver”) for professional services in preparation of an updated, modern Comprehensive Plan for the City of Texarkana, Arkansas; and

WHEREAS, the Comprehensive Plan services include: Project Kick-Off; Existing Conditions Analysis; Community Engagement; Visioning and Goals; Plan Development; Public Input and Plan Finalization; and Zoning Code Review and Recommendations, and

WHEREAS, Garver estimates that the cost of the project will be \$115,000.00, and has agreed to notify the City in the event that such cost is anticipated to exceed such amount; and

WHEREAS, in addition to a general right to terminate the proposed contract on ten (10) days’ notice (at any time and for any reason or no reason), Garver agrees that, in the event that the cost of the project is anticipated to exceed the estimated amount, notify the City of the same and allow for City to terminate the contract; and

WHEREAS, it is necessary and in the best interest of the City that the City’s overall comprehensive plan be updated in order to better accommodate for modern growth in all aspects of the City’s areas and for the betterment of the community at large; and

WHEREAS, the funds are appropriated and available; and

WHEREAS, the City Manager and staff recommend approval;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is authorized to enter into an agreement on behalf of the City with Garver, LLC., for the professional services and other purposes, upon the terms and conditions, and in the initial amount of \$115,000.00, all as specifically

described above; further, an appropriation in the amount of \$115,000.00 is approved and the FY2021 Budget is amended for such appropriation and expense.

PASSED AND APPROVED this 20th day of December, 2021.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George Matteson, City Attorney



**Agreement
For
Professional Services
City of Texarkana, AR
Project No. 21T20340**



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THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is made as of the Effective Date by and between the **City of Texarkana, Arkansas** (hereinafter referred to as “**Owner**”), and **Garver, LLC** (hereinafter referred to as “**Garver**”). Owner and Garver may individually be referred to herein after as a “**Party**” and/or “**Parties**” respectively.

RECITALS

WHEREAS, Owner intends to update the Texarkana, Arkansas Comprehensive Plan (the “**Project**”).

WHEREAS, Garver will provide professional Services related to the Project as further described herein.

NOW THEREFORE, in consideration of the mutual covenants herein contained and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties agree as follows:

1. DEFINITIONS GARVER

In addition to other defined terms used throughout this Agreement, when used herein, the following capitalized terms have the meaning specified in this Section

“**Effective Date**” means the date last set forth in the signature lines below.

“**Damages**” means any and all damages, liabilities, or costs (including reasonable attorneys’ fees recoverable under applicable law).

“**Hazardous Materials**” means any substance that, under applicable law, is considered to be hazardous or toxic or is or may be required to be remediated, including: (i) any petroleum or petroleum products, radioactive materials, asbestos in any form that is or could become friable, (ii) any chemicals, materials or substances which are now or hereafter become defined as or included in the definition of “hazardous substances,” “hazardous wastes,” “hazardous materials,” “extremely hazardous wastes,” “restricted hazardous wastes,” “toxic substances,” “toxic pollutants,” or any words of similar import pursuant to applicable law; or (iii) any other chemical, material, substance or waste, exposure to which is now or hereafter prohibited, limited or regulated by any governmental instrumentality, or which may be the subject of liability for damages, costs or remediation.

“**Personnel**” means affiliates, directors, officers, partners, members, employees, and agents.

2. SCOPE OF SERVICES

2.1. Services. Owner hereby engages Garver to perform the scope of service described in Exhibit A attached hereto (“**Services**”). Execution of this Agreement by Owner constitutes Owner’s written authorization to proceed with the Services. In consideration for such Services, Owner agrees to pay Garver in accordance with Section 3 below.

3. PAYMENT

3.1. Fee. The Parties agree Services are to be provided for a not to exceed amount of \$115,000.00; provided however, Garver does not guarantee the Services can be completed for such not to exceed amount. In the event Garver reasonably believes it cannot complete the Services for the not to exceed amount, Garver shall notify the Owner, which shall either direct Garver to



continue with the Services and increase the not to exceed amount as reasonably necessary or direct Garver to cease performance of the services prior to reaching the not to exceed limit.

3.1.1 For the Services described under Section 2.1, Owner will pay Garver in accordance with this Section 3 and Exhibit B. Owner represents that funding sources are in place with the available funds necessary to pay Garver in accordance with the terms of this Agreement.

3.2. Invoicing Statements. Garver shall invoice Owner on a monthly basis. Such invoice shall include supporting documentation reasonably necessary for Owner to know with reasonable certainty the proportion of Services accomplished.

3.3. Payment.

3.3.1. Due Date. Owner shall pay Garver all undisputed amounts within thirty (30) days after receipt of an invoice. Owner shall provide notice in writing of any portion of an invoice that is disputed in good faith within fifteen (15) days of receipt of an invoice. Garver shall promptly work to resolve any and all items identified by Owner relating to the disputed invoice. All disputed portions shall be paid promptly upon resolution of the underlying dispute.

3.3.2. If any undisputed payment due Garver under this Agreement is not received within forty-five (45) days from the date of an invoice, Garver may elect to suspend Services under this Agreement without penalty.

3.3.3. Payments due and owing that are not received within thirty (30) days of an invoice date will be subject to interest at the lesser of a one percent (1%) monthly interest charge (compounded) or the highest interest rate permitted by applicable law.

4. **AMENDMENTS**

4.1. Amendments. Garver shall be entitled to an equitable adjustment in the cost and/or schedule for circumstances outside the reasonable control of Garver, including modifications in the scope of Services, applicable law, codes, or standards after the Effective Date ("Amendment"). As soon as reasonably possible, Garver shall forward a formal Amendment to Owner with backup supporting the Amendment. All Amendments should include, to the extent known and available under the circumstances, documentation sufficient to enable Owner to determine: (i) the factors necessitating the possibility of a change; (ii) the impact which the change is likely to have on the cost to perform the Services; and (iii) the impact which the change is likely to have on the schedule. All Amendments shall be effective only after being signed by the designated representatives of both Parties. Garver shall have no obligation to perform any additional services created by such Amendment until a mutually agreeable Amendment is executed by both Parties.

5. **OWNER'S RESPONSIBILITIES**

5.1. In connection with the Project, Owner's responsibilities shall include the following:

5.1.1. Those responsibilities set forth in Exhibit A.

5.1.2. Owner shall be responsible for all requirements and instructions that it furnishes to Garver pursuant to this Agreement, and for the accuracy and completeness of all programs,



reports, data, and other information furnished by Owner to Garver pursuant to this Agreement. Garver may use and rely upon such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement, subject to any express limitations or reservations applicable to the furnished items as further set forth in Exhibit A.

5.1.3. Owner shall give prompt written notice to Garver whenever Owner observes or otherwise becomes aware of the presence at the Project site of any Hazardous Materials or any relevant, material defect, or nonconformance in: (i) the Services; (ii) the performance by any contractor providing or otherwise performing construction services related to the Project; or (iii) Owner's performance of its responsibilities under this Agreement.

5.1.4. Owner shall include "Garver, LLC" as an indemnified party under the contractor's indemnity obligations included in the construction contract documents.

5.1.5. Owner will not directly or indirectly solicit any of Garver's Personnel during performance of this Agreement and for a period of one (1) year beyond completion of this Agreement.

6. GENERAL REQUIREMENTS

6.1. Standards of Performance.

6.1.1. Industry Practice. Garver shall perform any and all Services required herein in accordance with generally accepted practices and standards employed by the applicable United States professional services industries as of the Effective Date practicing under similar conditions and locale. Such generally accepted practices and standards are not intended to be limited to the optimum practices, methods, techniques, or standards to the exclusion of all others, but rather to a spectrum of reasonable and prudent practices employed by the United States professional services industry.

6.1.2. Owner shall not be responsible for discovering deficiencies in the technical accuracy of Garver's services. Garver shall promptly correct deficiencies in technical accuracy without the need for an Amendment unless such corrective action is directly attributable to deficiencies in Owner-furnished information.

6.1.3. On-site Services. Garver and its representatives shall comply with Owner's and its separate contractor's Project-specific safety programs, which have been provided to Garver in writing in advance of any site visits.

6.1.4. Relied Upon Information: Garver may use or rely upon design elements and information ordinarily or customarily furnished by others including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

6.1.5. Aside from Garver's direct subconsultants, Garver shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Garver have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any such contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with laws and regulations applicable to that contractor's services. Garver shall not be responsible for the acts or omissions of any contractor for whom it does not have a direct contract. Garver neither guarantees the performance of any



contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the construction contract documents applicable to the contractor's work, even when Garver is performing construction phase services.

6.1.6. In no event is Garver acting as a "municipal advisor" as set forth in the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission. Consequently, Garver's Services expressly do not include providing advice pertaining to insurance, legal, finance, surety-bonding, or similar services.

6.2. Instruments of Service.

6.2.1. Deliverables. All reports, specifications, record drawings, models, data, and all other information provided by Garver or its subconsultants, which is required to be delivered to Owner under Exhibit A (the "**Deliverables**"), shall become the property of Owner subject to the terms and conditions stated herein.

6.2.2. Electronic Media. Owner hereby agrees that all electronic media, including CADD files ("**Electronic Media**"), are tools used solely for the preparation of the Deliverables. Upon Owner's written request, Garver will furnish to Owner copies of Electronic Media to the extent included as part of the Services. In the event of an inconsistency or conflict in the content between the Deliverables and the Electronic Media, however, the Deliverables shall take precedence in all respects. Electronic Media is furnished without guarantee of compatibility with the Owner's software or hardware. Because Electronic Media can be altered, either intentionally or unintentionally, by transcription, machine error, environmental factors, or by operators, it is agreed that, to the extent permitted by applicable law, Owner shall indemnify and hold Garver, Garver's subconsultants, and their Personnel harmless from and against any and all claims, liabilities, damages, losses, and costs, including, but not limited to, costs of defense arising out of changes or modifications to the Electronic Media form in Owner's possession or released to others by Owner. Garver's sole responsibility and liability for Electronic Media is to furnish a replacement for any non-functioning Electronic Media for reasons solely attributable to Garver within thirty (30) days after delivery to Owner.

6.2.3. Property Rights. All intellectual property rights of a Party, including copyright, patent, and reuse ("**Intellectual Property**"), shall remain the Intellectual Property of that Party. Garver shall obtain all necessary Intellectual Property from any necessary third parties in order to execute the Services. Any Intellectual Property of Garver or any third party embedded in the Deliverables shall remain so imbedded and may not be separated therefrom.

6.2.4. License. Upon Owner fulfilling its payment obligations under this Agreement, Garver hereby grants Owner a license to use the Intellectual Property, but only in the operation and maintenance of the Project for which it was provided. Use of such Intellectual Property for modification, extension, or expansion of this Project or on any other project, unless under the direction of Garver, shall be without liability to Garver and Garver's subconsultants. To the extent permitted by applicable law, Owner shall indemnify and hold Garver, Garver's subconsultants, and their Personnel harmless from and against any and all claims, liabilities, damages, losses, and costs, including but not limited to costs of defense arising out of Owner's use of the Intellectual Property contrary to the rights permitted herein.



6.3. Opinions of Cost.

6.3.1. Since Garver has no control over: (i) the cost of labor, materials, equipment, or services furnished by others; (ii) the contractor or its subcontractor(s)' methods of determining prices; (iii) competitive bidding; (iv) market conditions; or (v) similar material factors, Garver's opinions of Project costs or construction costs provided pursuant to Exhibit A, if any, are to be made on the basis of Garver's experience and qualifications and represent Garver's reasonable judgment as an experienced and qualified professional engineering firm, familiar with the construction industry. Garver cannot and does not guarantee that proposals, bids, or actual Project or construction costs will not vary from estimates prepared by Garver.

6.3.2. Owner understands that the construction cost estimates developed by Garver do not establish a limit for the construction contract amount, if provided for this Project. Should the actual amount of the low construction bid or resulting construction contract, if any, exceeds the construction budget established by Owner, Garver will not be required to re-design the Services without additional compensation. In the event Owner requires greater assurances as to probable construction cost, then Owner agrees to obtain an independent cost estimate.

6.4. Underground Utilities. Except to the extent expressly included as part of the Services, Garver will not provide research regarding utilities or survey utilities located and marked by their owners. Furthermore, since many utility companies typically will not locate and mark their underground facilities prior to notice of excavation, Garver is not responsible for knowing whether underground utilities are present or knowing the exact location of such utilities for design and cost estimating purposes. In no event is Garver responsible for damage to underground utilities, unmarked or improperly marked, caused by geotechnical conditions, potholing, construction, or other contractors or subcontractors working under a subcontract to this Agreement.

6.5. Hazardous Materials. Nothing in this Agreement shall be construed or interpreted as requiring Garver to assume any role in the identification, evaluation, treatment, storage, disposal, or transportation of any Hazardous Materials. Notwithstanding any other provision to the contrary in this Agreement and to the fullest extent permitted by law, Owner shall indemnify and hold Garver and Garver's subconsultants, and their Personnel harmless from and against any and all losses which arise out of the performance of the Services and relating to the regulation and/or protection of the environment including without limitation, losses incurred in connection with characterization, handling, transportation, storage, removal, remediation, disturbance, or disposal of Hazardous Material, whether above or below ground.

6.6. Confidentiality. Subject to applicable law, Owner and Garver shall consider: (i) all information provided by the other Party that is marked as "Confidential Information" or "Proprietary Information" or identified as confidential pursuant to this Section 6.7 in writing promptly after being disclosed verbally; and (ii) all documents resulting from Garver's performance of Services to be Confidential Information. Except as legally required, Confidential Information shall not be discussed with or transmitted to any third parties, except on a "need to know basis" with equal or greater confidentiality protection or written consent of the disclosing Party. Confidential Information shall not include and nothing herein shall limit either Party's right to disclose any information provided hereunder which: (i) was or becomes generally available to the public, other than as a result of a disclosure by the receiving Party or its Personnel; (ii) was or becomes available to the receiving Party or its representatives on a non-confidential basis, provided that the source of the information is not bound by a confidentiality agreement



or otherwise prohibited from transmitting such information by a contractual, legal, or fiduciary duty; (iii) was independently developed by the receiving Party without the use of any Confidential Information of the disclosing Party; or (iv) is required to be disclosed by applicable law or a court order. All confidentiality obligations hereunder shall expire three (3) years after completion of the Services. Nothing herein shall be interpreted as prohibiting Garver from disclosing general information regarding the Project for future marketing purposes.

7. INSURANCE

7.1. Insurance.

7.1.1. Garver shall procure and maintain insurance as set forth in Exhibit C until completion of the Service. Upon request, Garver shall name Owner as an additional insured on Garver's General Liability policy to the extent of Garver's indemnity obligations provided in Section 9 of this Agreement.

7.1.2. Upon request, Garver shall furnish Owner a certificate of insurance evidencing the insurance coverages required in Exhibit C.

8. DOCUMENTS

8.1. Audit. Garver will retain all pertinent records for a period of three (3) years beyond completion of the Services. Owner may have access to such records during normal business hours with three (3) business days advanced written notice. In no event shall Owner be entitled to audit the makeup of lump sum or other fixed prices (e.g., agreed upon unit or hour rates).

8.2. Delivery. After completion of the Project, and prior to final payment, Garver shall deliver to the Owner all Deliverables required under Exhibit A.

9. INDEMNIFICATION / WAIVERS

9.1. Indemnification.

9.1.1. Garver Indemnity. Subject to the limitations of liability set forth in Section 9.2, Garver agrees to indemnify and hold Owner, and Owner's Personnel harmless from Damages due to bodily injury (including death) or third-party tangible property damage to the extent such Damages are caused by the negligent acts, errors, or omissions of Garver or any other party for whom Garver is legally liable, in the performance of the Services under this Agreement.

9.1.2. Owner Indemnity. Subject to the limitations of liability set forth in Section 9.2, Owner agrees to indemnify and hold Garver and Garver's subconsultants and their Personnel harmless from Damages due to bodily injury (including death) or third-party tangible property damage to the extent caused by the negligent acts, errors, or omissions of Owner or any other party for whom Owner is legally liable, in the performance of Owner's obligations under this Agreement.

9.1.3. In the event claims or Damages are found to be caused by the joint or concurrent negligence of Garver and the Owner, they shall be borne by each Party in proportion to its own negligence.



9.2. Waivers. Notwithstanding any other provision to the contrary, the Parties agree as follows:

9.2.1. The Parties agree that any claim or suit for Damages made or filed against the other Party will be made or filed solely against Garver or Owner respectively, or their successors or assigns, and that no Personnel shall be personally liable for Damages under any circumstances.

9.2.2. Mutual Waiver. To the fullest extent permitted by law, neither Owner, Garver, nor their respective Personnel shall be liable for any consequential, special, incidental, indirect, punitive, or exemplary damages, or damages arising from or in connection with loss of use, loss of revenue or profit (actual or anticipated), loss by reason of shutdown or non-operation, increased cost of construction, cost of capital, cost of replacement power or customer claims, and Owner hereby releases Garver, and Garver releases Owner, from any such liability.

9.2.3. Limitation. To the fullest extent permitted by applicable law, and in recognition of the relative risks and benefits of the Project to both the Owner and Garver, Owner hereby agrees that Garver's and its Personnel's total liability under the Agreement shall be limited to an amount equal to the amount of compensation actually received by Garver from Owner.

9.2.4. No Other Warranties. No other warranties or causes of action of any kind, whether statutory, express or implied (including all warranties of merchantability and fitness for a particular purpose and all warranties arising from course of dealing or usage of trade) shall apply. Owner's exclusive remedies and Garver's only obligations arising out of or in connection with defective Services (patent, latent or otherwise), whether based in contract, in tort (including negligence and strict liability), or otherwise, shall be those stated in the Agreement.

9.2.5. The limitations set forth in Section 9.2 apply regardless of whether the claim is based in contract, tort, or negligence including gross negligence, strict liability, warranty, indemnity, error and omission, or any other cause whatsoever. The Parties agree that nothing contained within this Agreement is intended to, nor shall be deemed to be, a waiver or limitation of any immunity otherwise available to the Owner pursuant to applicable law.

9.3. Any controversy or claim ("**Dispute**") arising out of or relating to this Agreement or the breach thereof shall be resolved in accordance with the following:

10.1.1. Any Dispute that cannot be resolved by the project managers of Owner and Garver may, at the request of either Party, be referred to the senior management of each Party. If the senior management of the Parties cannot resolve the Dispute within thirty (30) days after such request for referral, then either Party may request mediation. If both Parties agree to mediation, it shall be scheduled at a mutually agreeable time and place with a mediator agreed to by the Parties. Should mediation fail, should either Party refuse to participate in mediation, or should the scheduling of mediation be impractical, either Party may file suit.

10.1.2. Litigation of any Dispute shall be brought exclusively in a federal or state court having jurisdiction over Miller County, Arkansas ("Venue"). Each Party irrevocably waives, to the fullest extent permitted by applicable laws, any claim or any objection it may now or hereafter have, that venue or personal jurisdiction is not proper with respect to any such



legal action, suit, or proceeding brought in such Venue, including any claim that such legal action, suit, or proceeding brought in such Venue has been brought in an inconvenient forum. Each Party further consents to the service of process out of any of the aforementioned courts in any such action or proceeding by the mailing of copies thereof by registered or certified mail, postage prepaid, to such Party at its address specified herein for the giving of notices, or by such other notice given in accordance with the rules and procedures of such courts. EACH PARTY IRREVOCABLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAWS, ANY AND ALL RIGHT TO TRIAL BY JURY.

10.1.3. To avoid multiple proceedings and the possibility of inconsistent results, either Party may seek to join third parties with an interest in the outcome or to consolidate litigation with another matter regarding the same nucleus of facts.

10.1.4. The prevailing Party shall be entitled to recover its attorneys' fees, costs, and expenses, including litigation fees and costs.

10.1.5. Owner and Garver further agree to use commercially reasonable efforts to include a similar dispute resolution provision in all agreements with independent contractors and subconsultants retained for the Project.

10.2 Litigation Assistance. This Agreement does not include costs of Garver for required or requested assistance to support, prepare, document, bring, defend, or assist in litigation undertaken or defended by Owner, unless litigation assistance has been expressly included as part of Services. In the event Owner requests such services of Garver, this Agreement shall be amended in writing by both Owner and Garver to account for the additional services and resulting cost in accordance with Section 4.

10. TERMINATION

10.1. Termination for Convenience. Owner shall have the right at its sole discretion to terminate this Agreement for convenience at any time upon giving Garver ten (10) days' written notice. In the event of a termination for convenience, Garver shall bring any ongoing Services to an orderly cessation. Owner shall compensate Garver in accordance with Exhibit B for: (i) all Services performed and reasonable costs incurred by Garver on or before Garver's receipt of the termination notice, including all outstanding and unpaid invoices, and (ii) all costs reasonably incurred to bring such Services to an orderly cessation.

10.2. Termination for Cause. This Agreement may be terminated by either Party in the event of failure by the other Party to perform any material obligation in accordance with the terms hereof. Prior to termination of this Agreement for cause, the terminating Party shall provide at least seven (7) business days written notice and a reasonable opportunity to cure to the non-performing Party. In all events of termination for cause due to an event of default by the Owner, Owner shall pay Garver for all Services properly performed prior to such termination in accordance with the terms, conditions and rates set forth in this Agreement.

10.3. Termination in the Event of Bankruptcy. Either Party may terminate this Agreement immediately upon notice to the other Party, and without incurring any liability, if the non-terminating Party has: (i) been adjudicated bankrupt; (ii) filed a voluntary petition in bankruptcy or had an involuntary petition filed against it in bankruptcy; (iii) made an assignment for the



benefit of creditors; (iv) had a trustee or receiver appointed for it; (v) becomes insolvent; or (vi) any part of its property is put under receivership.

11. MISCELLANEOUS

- 11.1. Governing Law. This Agreement is governed by the laws of the State of Arkansas, without regard to its choice of law provisions.
- 11.2. Successors and Assigns. Owner and Garver each bind themselves and their successors, executors, administrators, and assigns of such other party, in respect to all covenants of this Agreement; neither Owner nor Garver shall assign, sublet, or transfer their interest in this Agreement without the written consent of the other, which shall not be unreasonably withheld or delayed.
- 11.3. Independent Contractor. Garver is and at all times shall be deemed an independent contractor in the performance of the Services under this Agreement.
- 11.4. No Third-Party Beneficiaries. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than Owner and Garver. This Agreement does not contemplate any third-party beneficiaries.
- 11.5. Entire Agreement. This Agreement constitutes the entire agreement between Owner and Garver and supersedes all prior written or oral understandings and shall be interpreted as having been drafted by both Parties. This Agreement may be amended, supplemented, or modified only in writing by and executed by both Parties.
- 11.6. Severance. The illegality, unenforceability, or occurrence of any other event rendering a portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of the Agreement. Any void provision of this Agreement shall be construed and enforced as if the Agreement did not contain the particular portion or provision held to be void.
- 11.7. Counterpart Execution. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which taken together constitute one Agreement. Delivery of an executed counterpart of this Agreement by fax or transmitted electronically in legible form, shall be equally effective as delivery of a manually executed counterpart of this Agreement.

12. EXHIBITS

- 12.1. The following Exhibits are attached to and made a part of this Agreement:

Exhibit A – Scope of Services
Exhibit B – Compensation Schedule
Exhibit C – Insurance

Owner and Garver, by signing this Agreement, acknowledges that they have independently assured themselves and confirms that they individually have examined all Exhibits, and agrees that all of the aforesaid Exhibits shall be considered a part of this Agreement and agrees to be bound to the terms, provisions, and other requirements thereof, unless specifically excluded.



Acceptance of this proposed Agreement is indicated by an authorized agent of the Owner signing in the space provided below. Please return one signed original of this Agreement to Garver for our records.

IN WITNESS WHEREOF, Owner and Garver have executed this Agreement effective as of the date last written below.

City of Texarkana, AR

Garver, LLC

By: _____
Signature

By: 
Signature

Name: _____
Printed Name

Name: Ronald S. Petrie
Printed Name

Title: _____

Title: Vice President

Date: _____

Date: 12/17/2021

Attest: _____

Attest:  Juliet Richey
Digitally signed by Juliet Richey
DN: cn=Juliet Richey, o=Garver, ou=Garver, email=Juliet.Richey@garver.com, c=US
I hereby agree to the terms defined by the
document I am signing in this document
Date: 2021.12.17 14:13:57 -0500



EXHIBIT A SCOPE OF SERVICES

City of Texarkana, Arkansas Comprehensive Plan

1.1 Garver shall provide the following Services to facilitate a process to create an updated Comprehensive Plan for the City of Texarkana, Arkansas. This plan update will be facilitated through seven steps:

- 1) Project Kick-Off
- 2) Existing Conditions Analysis
- 3) Community Engagement
- 4) Visioning and Goals
- 5) Plan Development
- 6) Public Input and Plan Finalization
- 7) Zoning Code Review and Recommendations

Step 1: Project Kickoff

1.1 Planning/Public Works Kickoff Meeting

An initial kickoff meeting will be held with key staff from the planning and public works departments. This meeting will allow the Garver Team to review and discuss project issues and goals with staff at the onset of the project. Regular and open communication will occur throughout the planning process to help guide the plan development.

1.2 Steering Committee Kickoff Meeting

One of the most important first steps will be to form a project steering committee. This committee will help guide the plan the appropriate representatives for the committee, which should include community leaders and representatives from the planning commission. Following formation of the committee, an orientation kickoff meeting will be held. This meeting will serve to communicate to the steering committee their project role, discuss the planning project, and gather information from the committee on the issues facing the city.

1.3 Planning Commission and City Council Workshop

The Team will facilitate a joint meeting between the planning commission and city council. As the city's policy makers, it is important to engage these groups early to identify important issues and concerns. This meeting will serve to direct the trajectory of the plan and inform officials of the process.

Step 2: Existing Conditions Analysis

2.1 Existing Plans and Reports

Existing plans and reports for the city (provided to Garver by City Staff) will be reviewed to understand previous planning efforts, outcomes from those planning efforts, inconsistencies between plans, and to help understand community changes since previous planning efforts.

2.2 Demographic Assessment and Population Change

U.S. census and third-party data will be used to conduct an assessment of the socioeconomic/demographic trends within the city. The data will focus on housing, age, income, employment, race, and population growth scenarios. This data will be used to inform the Team's analysis of the state of the city.

2.3 Existing Land Use and Community Character Survey

An inventory of existing land use and character will be undertaken utilizing aerial imagery, some in-person site visits, and discussions with city staff. The information will be conducted and digitized into GIS to determine the generalized land uses on the ground within the city. This data will be extremely



valuable in guiding the future land use plan but will also be important in helping determine areas of incompatible uses, areas appropriate for potential infill development, and nonconforming zoning. The survey will also break the city into distinct neighborhoods and districts based on common unifying character. Descriptions of these neighborhoods areas will be included in the character survey document.

2.4 Utilities and Infrastructure

The Team will use Garver's relationship with TWU to obtain GIS data and conduct a high-level analysis of the city's infrastructure as it relates to supporting development and additionally identify areas with strong redevelopment/growth potential (in conjunction with other relevant data).

2.5 Transportation System

A high-level analysis of the city's existing vehicular-bike-pedestrian transportation systems will be conducted to identify problems and opportunities. This will cover streets as well as bike and pedestrian facilities and help form recommendations for linkages, corridors, and access control for transportation and recreational facilities.

Step 3: Community Engagement

3.1 Key Person Interviews

Key person interviews will allow us to obtain first-hand insight into the community from an array of perspectives concerning issues and the city's potential future. The Garver Team will work with the steering committee to identify a range of individuals (7-9) that possess unique perspectives and important insights. The Team will meet with these individuals for discussion.

3.2 Stakeholder Groups

The Garver Team will hold (5-7) meetings to gain input from various stakeholder groups representing a diversity of interests and demographics (up to 12 people per group) within the community. The steering committee will identify these groups.

These groups could include:

- Residents
- Recreation advocates
- Development and real estate professionals
- School students
- Elected officials and city staff
- Community service organizations

3.3 Digital Communications Plan: Public Input Survey and Project Website

The Garver planning team will work with city staff to develop a digital communication plan for the project that will include the Garver planning team formulating an online survey to distribute to the citizens allowing for community input prior to any significant formulation of plan recommendations and inform the public about the purpose of the comprehensive plan update.

The digital communication plan will also include the development of content for the city to utilize in postings of events and other information to the city's Facebook page or other social media or outreach page.

Garver will develop a project website which will contain information about the project, upcoming meetings, and provide space for the community to ask questions and make recommendations. It will serve as a central knowledge base for the project, be updated at multiple stages of the process and Final Deliverables will be posted once complete. **Deliverable: public survey and project website.**



3.4 Existing Conditions and Outreach Report

A report will be developed to summarize the findings from the data and input gathered from the existing conditions analysis and community engagement. This report will be reviewed and presented to city staff and the steering committee to help make sure the Team has gathered an accurate picture of the community and has a strong understanding of the issues that need to be addressed by the plan.

Deliverable: PDF of Existing Conditions and Outreach Report (Text, Graphics, and Maps).

Step 4: Visioning and Goals

4.1 Visioning Meeting

The visioning meeting will engage the Garver Team, city staff, steering committee, planning commission, and elected officials as well as interested community members. The session will review results of the existing conditions and outreach report and host a facilitated discussion regarding the primary challenges, opportunities, and general visions of the city's future.

4.2 Vision and Goal Development

Based on the outcomes of the visioning meeting, the Garver Team will develop a vision and set of goals to provide direction and focus for the plan recommendations. The vision and goals will focus on areas and issues identified through the existing conditions analysis, community outreach, and the visioning meeting.

4.3 Vision and Goal Presentation

Following development of the vision and goals, the Garver Team will present the formalized vision and goals to the steering committee for review and comment. At this point, the Team will either revise the vision and goals based on the provided comments or move forward with plan development based on direction given by the steering committee. **Deliverable: PDF of Vision and Goals Document and Presentation PowerPoint Document.**

Step 5: Plan Development

5.1 Land Use Plan

A land use plan with a GIS map and policies for the planning area will be prepared indicating land uses, intensity, form, and character for each land use district. These districts will be directly tied to zoning to make plan implementation easier.

Text and attractive graphics will be used to communicate the principles and concepts of the land use plan. **Deliverable: PDF of Draft Land Use Plan**

5.2 Infill and Redevelopment Areas

Key areas for infill and/or redevelopment will be identified in a map along with text describing suitability of these areas for either infill or redevelopment. **Deliverable: PDF of Draft of Plan for Infill and Redevelopment Areas**

5.3 Mobility Plan

This portion of the plan will constitute what is normally considered the master street plan. It will consider all modes of transportation and provide a comprehensive set of recommendations for new or improved linkages and corridors for vehicle, bike, and pedestrian facilities. Graphics, maps, and text will be used to communicate the provisions of this section. **Deliverable: PDF of Draft Mobility Plan**

5.4 Implementation Plan

This element will include developing a detailed implementation plan. This will include recommended policies, regulatory strategies, identification of needed municipal capital improvement projects, and identification of private-sector implementation partners. An implementation matrix will be included for each recommendation in the plan, including a responsible party and general time frame for completion.

Deliverable: PDF of Draft Implementation Plan



5.5 Performance Measures

A set of performance measures will be created based on the plan's vision and goals to serve as a progress indicator for the plan. These measures will be used to establish trends showing how well the plan is being implemented over time. The measures will be established so they can be tracked and updated by city staff. **Deliverable: PDF of Draft Performance Measures**

Step 6: Public Input and Plan Finalization

6.1 Plan Review

The draft plan will be reviewed in separate meetings with city staff and the steering committee. Appropriate revisions will be made based on the feedback provided. These revisions will be made prior to the official presentation of the plan. Draft copies will also be distributed to the planning commission and city council for comment and review. **Deliverable: PDF of Plan Document (Text, Graphics, and Maps including a compilation of all draft items in Step 5).**

6.2 Public Input Meeting and Public Survey

A drop-in open house and public input meeting will be held to solicit feedback from the community at large. This may be paired with a virtual public input meeting at another date/time to assure that as many citizens as possible can be reached.

A second public Survey will be created by Garver to solicit feedback on plan elements from the public during this time period. The survey will also serve to direct citizens to the project website and inform them of public additional public input meeting opportunities.

Appropriate revisions will be made based on the feedback provided. Any recommended revisions will be vetted by the steering committee prior to inclusion in the plan. **Deliverable: public survey and project website update.**

6.3 Plan Presentation

The Final Plan will be presented to the Steering Committee for finalization and recommendation to the Planning Commission.

Step 7: Zoning Code Review and Recommendations

7.1 Zoning Code Review

A high-level review of the city's zoning code will be undertaken in light of the plan's proposed recommendations. The review will focus on identifying problems within the code, internal inconsistencies within the code, code provisions that are inconsistent with plan policies and recommendation, code provisions that may present legal issues based upon a planner's perspective, and plan policies and recommendations that are not currently addressed by the code.

7.2 Code Change Recommendations

A set of recommended changes to zoning code will be provided with particular attention given to new zoning districts intended to implement the comprehensive plan. These recommendations will be detailed but will not provide specific language to be included in a revised zoning code. This is because the proposed changes could include significant restructuring and rewrite of the zoning code such that it could not be feasibly undertaken with this project. However, the recommendations will provide a clear roadmap for what a code rewrite should include. **Deliverable: PDF of Zoning Code Change Recommendations Document.**

**Final Deliverables**

- 10 copies of the final plan documents will be submitted to the city.
- A PDF of all maps and the final plan document, reports, and presentations will be submitted to the city.
- Geodatabase of plan mapping data will be in the State Plane Coordinate System – NAD83 – Arkansas North Zone - Feet.
- The city will be responsible for logistics and promotion of all in-person meetings. Virtual meeting materials will be provided by Garver for the city to promote on social media and the city's website.

1.2 In addition to those obligations set forth in the Agreement, Owner shall:

- 1.2.1 Give thorough consideration to all documents and other information presented by Garver and informing Garver of all decisions within a reasonable time so as not to delay the Services.
- 1.2.2 Make provision for the Personnel of Garver to enter public and private lands as required for Garver to perform necessary preliminary surveys and other investigations required under the applicable Work Order.
- 1.2.3 Furnish Garver such plans and records of construction and operation of existing facilities, available aerial photography, reports, surveys, or copies of the same, related to or bearing on the proposed work as may be in the possession of Owner. Such documents or data will be returned upon completion of the Services or at the request of Owner.
- 1.2.4 Pay all plan review and advertising costs in connection with the project.
- 1.2.5 Provide legal, accounting, and insurance counseling services necessary for the project and such auditing services as Owner may require.
- 1.2.6 Furnish permits, permit fees, and approvals from all governmental authorities having jurisdiction over the project and others as may be necessary for completion of the project.



**EXHIBIT B
(COMPENSATION SCHEDULE)**

The Parties agree all Services provided under this Agreement shall be billed at the rates below.

WORK DESCRIPTION	FEE AMOUNT	FEE TYPE
<i>Project Kick-Off</i>	\$8,655.00	RATE SCHEDULE
Existing Conditions Analysis	\$17,207.50	RATE SCHEDULE
Community Engagement	\$20,738.00	RATE SCHEDULE
Visioning and Goals	\$7,250.00	RATE SCHEDULE
Plan Development	\$27,704.00	RATE SCHEDULE
Public Input and Plan Finalization	\$18,790.50	RATE SCHEDULE
Zoning Code Review and Recommendations	\$14,655.00	RATE SCHEDULE
TOTAL FEE	\$115,000.00	

The Owner will pay Garver for Service rendered at the agreed upon rates for each classification of Garver's personnel (may include contract staff classified at Garver's discretion) plus reimbursable expenses including but not limited to printing, courier service, reproduction, and travel. The total amount paid to Garver under this Agreement shall not exceed the amount of \$115,000.00 unless otherwise authorized by the Owner in accordance with Section 3 of this agreement. The agreed upon rates will be increased annually with the first increase effective on or about July 1, 2022. Notwithstanding the foregoing, Garver shall be entitled, in its sole discretion, to substitute a more qualified person (e.g., C-4) with a less qualified person (e.g., C-1); provided however, in such event Garver shall only be entitled to payment at the lesser rate.

Expenses other than salary costs that are directly attributable to performance of our Services will be billed as follows:

1. Direct cost for travel, long distance and wireless communications, outside reproduction and presentation material preparation, and mail/courier expenses.
2. Direct cost-plus ten percent (10%) for subcontract/subconsultant fees.
3. Charges similar to commercial rates for printing and production of reports, plan sheets, presentation materials, etc.
4. The amount allowed by the federal government for mileage.

As directed by the Owner, some billable Services may have been performed by Garver prior to execution of this Agreement. Payment for these Services will be made in accordance with the fee arrangement established herein, as approved by the Owner.

Additional Services (Extra Work). For services not described or included in Section 2, but requested by the Owner in writing or otherwise permitted under Section 4, the Owner will pay Garver as expressly set forth in the applicable Amendment, or in the event the Amendment is silent, for the additional time spent on the Project, at the agreed upon rates for each classification of Garver's personnel (may include contract staff classified at Garver's discretion) plus reimbursable expenses including but not limited to printing, courier service, reproduction, and travel. The agreed upon rates will be increased annually with the first increase effective on or about July 1, 2022.

Underruns in any phase may be used to offset overruns in another phase as long as the overall Agreement amount is not exceeded. In no event shall the not-to-exceed amount be interpreted as a guarantee the Services can be performed for the not-to-exceed budgetary threshold.



Exhibit B
City of Texarkana, Arkansas
Comprehensive Plan Update
Garver Hourly Rate Schedule: July 2021 - June 2022

Classification	Rates
Engineers / Architects	
E-1.....	\$ 114.00
E-2.....	\$ 132.00
E-3.....	\$ 160.00
E-4.....	\$ 187.00
E-5.....	\$ 228.00
E-6.....	\$ 280.00
E-7.....	\$ 373.00
Planners / Environmental Specialist	
P-1.....	\$ 120.00
P-2.....	\$ 140.00
P-3.....	\$ 209.00
P-4.....	\$ 239.00
P-5.....	\$ 273.00
P-6.....	\$ 316.00
P-7.....	\$ 390.00
Designers	\$ -
D-1.....	\$ 106.00
D-2.....	\$ 124.00
D-3.....	\$ 148.00
D-4.....	\$ 172.00
Technicians	
T-1.....	\$ 83.00
T-2.....	\$ 105.00
T-3.....	\$ 128.00
Surveyors	
S-1.....	\$ 51.00
S-2.....	\$ 68.00
S-3.....	\$ 91.00
S-4.....	\$ 130.00
S-5.....	\$ 172.00
S-6.....	\$ 196.00
2-Man Crew (Survey).....	\$ 208.00
3-Man Crew (Survey).....	\$ 259.00
2-Man Crew (GPS Survey).....	\$ 228.00
3-Man Crew (GPS Survey).....	\$ 279.00
Construction Observation	
C-1.....	\$ 100.00
C-2.....	\$ 129.00
C-3.....	\$ 158.00
C-4.....	\$ 194.00
C-5.....	\$ 232.00
Management/Administration	
M-1.....	\$ 381.00
X-1.....	\$ 65.00
X-2.....	\$ 89.00
X-3.....	\$ 123.00
X-4.....	\$ 157.00
X-5.....	\$ 193.00
X-6.....	\$ 238.00
X-7.....	\$ 287.00
X-8.....	\$ 359.00
X-9.....	\$ 433.00

Exhibit B

City of Texarkana, Arkansas Comprehensive Plan Update

Project Kick-off

WORK TASK DESCRIPTION	P-1	P-2	E-1	E-3
	\$120.00	\$140.00	\$114.00	\$160.00
	hr	hr	hr	hr
1. Project Management				
Administration and Coordination		0.5		
Quality Control Review		0.5		
Submittals to Client		0.5		
Subtotal - Project Management	0	1.5	0	0
2. Planning- Public Works Kickoff Meeting				
Virtual kick off meeting prep	3	1		0.5
Virtual kick off meeting	2	2		2
Steering Comm selection and discussion		2		
Subtotal - Planning- Public Works Kickoff Meeting	5	5	0	2.5
3. Steering Committee Kick Off Meeting				
Steering Committee Meeting Prep	4	2		1
Steering Committee Meeting- in person		4		4
Steering Committee Meeting Travel Time		10		6
Subtotal - Steering Committee Kick Off Meeting	4	16	0	11
4. Planning Commission and City Council Workshop				
Meeting prep	4	2		0.5
Meeting- Virtual	2	2		2
Subtotal - Planning Commission and City Council Workshop	6	4	0	2.5

Hours	15	26.5	0	16
Salary Costs	\$1,800.00	\$3,710.00	\$0.00	\$2,560.00

SUBTOTAL - SALARIES: \$8,070.00

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly

Travel Costs \$585.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: \$585.00

SUBTOTAL: \$8,655.00

SUBCONSULTANTS FEE: \$0.00

TOTAL FEE: \$8,655.00

Exhibit B

City of Texarkana, Arkansas Comprehensive Plan Update

Existing Conditions Analysis

WORK TASK DESCRIPTION	P-1	P-2	E-1	E-3	E-5	T-2
	\$120.00	\$140.00	\$114.00	\$160.00	\$228.00	\$105.00
	hr	hr	hr	hr	hr	hr
1. Project Management						
Administration and Coordination		1				
Quality Control Review		2				
Submittals to Client		0.5				
Subtotal - Project Management	0	3.5	0	0	0	0
2. Existing Plans and Reports						
Obtain and review existing plans	5	1				
Subtotal - Existing Plans and Reports	5	1	0	0	0	0
3. Demographic Assessment and Population Change						
Obtain building permit and other info from city-meet w City to discuss	3	1				
Census data editing and search	6	1				
Population projection	8	1				
Specialized demographics related to specific city conditions	6	2				
Subtotal - Demographic Assessment and Population Change	23	5	0	0	0	0
4. Existing Land Use and Community Character Survey						
In-person research and in-person visit (includes travel time)		25				
Meetings and discussions with staff	7	3				
Aerial analysis	7	3				
GIS Mapping	10	2				
Subtotal - Existing Land Use and Community Character Survey	24	33	0	0	0	0
7. Utilities and Infrastructure						
Virtual meeting with City Staff	2	2				
GIS Mapping	7	1				
Virtual meetings with TWU and other local providers	4	2		2		
Subtotal - Utilities and Infrastructure	13	5	0	2	0	0
8. Transportation System						
Obtain GIS data from Texarkana, AR, Texarkana, TX, TWU and MPO and begin mapping	5					
Discussions with City	1.5	3		3		
Subtotal - Transportation System	6.5	3	0	3	0	0

Hours	71.5	50.5	0	5	0	0
Salary Costs	\$8,580.00	\$7,070.00	\$0.00	\$800.00	\$0.00	\$0.00

SUBTOTAL - SALARIES: \$16,450.00

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly

Travel Costs \$757.50

SUBTOTAL - DIRECT NON-LABOR EXPENSES: \$757.50

SUBTOTAL: \$17,207.50

SUBCONSULTANTS FEE: \$0.00

TOTAL FEE: \$17,207.50

Exhibit B

City of Texarkana, Arkansas Comprehensive Plan Update

Community Engagement

WORK TASK DESCRIPTION	P-1	P-2	E-3	X-2	X-3	X-2
	\$120.00	\$140.00	\$160.00	\$89.00	\$123.00	\$89.00
	hr	hr	hr	hr	hr	hr
1. Project Management						
Administration and Coordination		1				
Quality Control Review		2				
Submittals to Client		1				
Subtotal - Project Management	0	4	0	0	0	0
2. Key Person Interviews						
Work with staff and steering comm to identify appropriate key persons	3	3				
Keyperson meetings- virtual	8	8	1			
Subtotal - Key Person Interviews	11	11	1	0	0	0
3. Stakeholder Groups						
Work with staff and steering committee to generate groups	2	2				
Travel to Texarkana	10	10				
Meetings with Stakeholders	20	20				
Subtotal - Stakeholder Groups	32	32	0	0	0	0
4. Digital Communication plan						
Discuss survey questions with staff	3	3				
Draft survey	7	4				
Survey dissemination plan	1	1				
Discuss website with staff	1	1				
Create website	5	2		4	3	2
Subtotal - Digital Communication plan	17	11	0	4	3	2
5. Existing Conditions and Outreach Report						
Final GIS mapping	6	1				
Report editing and production	6	6				
Virtual presentation to steering comm	3	4				
Subtotal - Existing Conditions and Outreach Report	15	11	0	0	0	0

Hours	75	69	1	4	3	2
Salary Costs	\$9,000.00	\$9,660.00	\$160.00	\$356.00	\$369.00	\$178.00

SUBTOTAL - SALARIES: \$19,723.00

DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$215.00
Travel Costs	\$800.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: \$1,015.00

SUBTOTAL: \$20,738.00

SUBCONSULTANTS FEE: \$0.00

TOTAL FEE: \$20,738.00

Exhibit B

City of Texarkana, Arkansas Comprehensive Plan Update

Visioning and Goals

WORK TASK DESCRIPTION	P-1	P-2
	\$120.00	\$140.00
	hr	hr
1. Project Management		
Administration and Coordination	1	1
Quality Control Review		0.5
Submittals to Client		0.5
Subtotal - Project Management	1	2
2. Visioning Meeting		
Travel for meeting	10	10
Meeting prep	5	2
Hold in-person meeting	4	4
Subtotal - Visioning Meeting	19	16
3. Vision and Goal Development		
Vision and goal drafting	4	2
Meet with City to discuss	2	2
Subtotal - Vision and Goal Development	6	4
4. Vision and Goal Presentation		
Virtual meeting prep	1.5	0.5
Virtual meeting presentation to steering comm	2	2
Subtotal - Vision and Goal Presentation	3.5	2.5

Hours	29.5	24.5
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Salary Costs	\$3,540.00	\$3,430.00
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SUBTOTAL - SALARIES:	\$6,970.00
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DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$0.00
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Travel Costs	\$280.00
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SUBTOTAL - DIRECT NON-LABOR EXPENSES:	\$280.00
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SUBTOTAL:	\$7,250.00
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SUBCONSULTANTS FEE:	\$0.00
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TOTAL FEE:	\$7,250.00
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**City of Texarkana, Arkansas
Comprehensive Plan Update**

Plan Development

WORK TASK DESCRIPTION	P-1	P-2	E-1	E-3
	\$120.00	\$140.00	\$114.00	\$160.00
	hr	hr	hr	hr
1. Project Management				
Administration and Coordination		2		
Quality Control Review		3		
Submittals to Client		1		
Subtotal - Project Management	0	6	0	0
2. Land use plan				
Create draft categories	9	4		
Meet with City and Steering Comm (virtual) to discuss Draft Categories	6	6		
Steering Comm in person meeting for category placement	5	5		4
Travel time for steering comm	10	10		6
GIS Mapping	15	4		
Subtotal - Land use plan	45	29	0	10
3. Infill and redevelopment areas				
Conversations with staff	6	2		
Create infill districts and determine areas	12	7		
Subtotal - Infill and redevelopment areas	18	9	0	0
4. Mobility Plan				
Discussions with City Staff	5	5		5
Typical Sections			6	3
GIS Mapping	8			
Subtotal - Mobility Plan	13	5	6	8
5. Implementation Plan				
Meetings with Staff (anticipate 2)	5	5		
Drafting of plan	12	8		
Subtotal - Implementation Plan	17	13	0	0
6. Performance Measures				
Meetings with Staff (anticipate 2)	6	6		
Drafting of measures	12	4		
Subtotal - Performance Measures	18	10	0	0

Hours 111 72 6 18

Salary Costs \$13,320.00 \$10,080.00 \$684.00 \$2,880.00

SUBTOTAL - SALARIES: \$26,964.00

DIRECT NON-LABOR EXPENSES

Travel Costs \$740.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES: \$740.00

SUBTOTAL: \$27,704.00

SUBCONSULTANTS FEE: \$0.00

TOTAL FEE: \$27,704.00

Exhibit B**City of Texarkana, Arkansas
Comprehensive Plan Update****Public Input and Plan Finalization**

WORK TASK DESCRIPTION	P-1	P-2	E-1	E-3	X-2	X-3	X-2
	\$120.00	\$140.00	\$114.00	\$160.00	\$89.00	\$123.00	\$89.00
	hr	hr	hr	hr	hr	hr	hr
1. Project Management							
Administration and Coordination		2					
Quality Control Review		2					
Submittals to Client		1					
Subtotal - Project Management	0	5	0	0	0	0	0
2. Plan Review							
Final Drafting	8	2	1	1			
Meeting w City Staff	2	2					
Steering Com Meeting- Virtual	3	3		3			
Final Mapping	3			1			
Subtotal - Plan Review	16	7	1	5	0	0	0
3. Public Input Meeting and Public Survey							
Prep for Public Meeting	10	5		2			
Meet w City staff to discuss Meeting Logistics and final survey	3	3					
Create Final Survey	12	4					
Prep for Virtual Public Meeting	3	3					
Update Website	4	2			3	1	2
Travel time to in-person Meeting	10	10		6			
In-Person Meeting	5	5		5			
Virtual Public Meeting	2	2		2			
Subtotal - Public Input Meeting and Public Survey	49	34	0	15	3	1	2

Hours	65	46	1	20	3	1	2
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Salary Costs	\$7,800.00	\$6,440.00	\$114.00	\$3,200.00	\$267.00	\$123.00	\$178.00
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SUBTOTAL - SALARIES:	\$18,122.00
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DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$68.50
Travel Costs	\$600.00

SUBTOTAL - DIRECT NON-LABOR EXPENSES:	\$668.50
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SUBTOTAL:	\$18,790.50
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SUBCONSULTANTS FEE:	\$0.00
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TOTAL FEE:	\$18,790.50
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Exhibit B

City of Texarkana, Arkansas Comprehensive Plan Update

Zoning Code Review and Recommendations

WORK TASK DESCRIPTION	P-1	P-2	E-3
	\$120.00	\$140.00	\$160.00
	hr	hr	hr
1. Project Management			
Administration and Coordination		2	
Quality Control Review		2	
Submittals to Client		1	
Subtotal - Project Management	0	5	0
2. Zoning Code Review			
Review Zoning Code	12	10	
Meet with Staff to discuss	3	3	
Subtotal - Zoning Code Review	15	13	0
3. Code Change Recommendations			
Draft recommendations	10	8	
Meet with Staff to Discuss	3	3	
Subtotal - Code Change Recommendations	13	11	0
4. Final Deliverables			
Complete all final deliverables	18	8	3
Final presentation		20	
Subtotal - Final Deliverables	18	28	3

Hours	46	57	3
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Salary Costs	\$5,520.00	\$7,980.00	\$480.00
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SUBTOTAL - SALARIES:	\$13,980.00
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DIRECT NON-LABOR EXPENSES

Document Printing/Reproduction/Assembly	\$25.00
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Travel Costs	\$650.00
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SUBTOTAL - DIRECT NON-LABOR EXPENSES:	\$675.00
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SUBTOTAL:	\$14,655.00
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SUBCONSULTANTS FEE:	\$0.00
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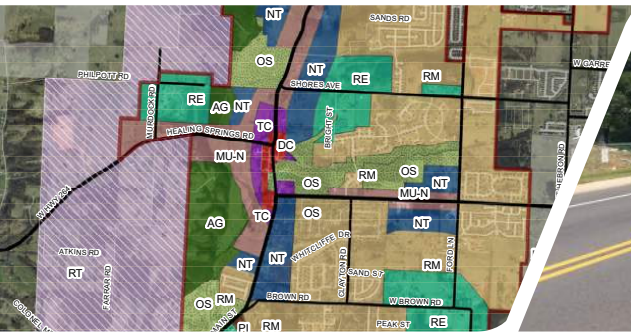
TOTAL FEE:	\$14,655.00
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**EXHIBIT C
(INSURANCE)**

Pursuant to Section 7.1 of the Agreement, Garver shall maintain the following schedule of insurance until completion of the Services:

Worker's Compensation	Statutory Limit
Automobile Liability	
Combined Single Limit (Bodily Injury and Property Damage)	\$500,000
General Liability	
Each Occurrence	\$1,000,000
Aggregate	\$2,000,000
Professional Liability	
Each Claim Made	\$1,000,000
Annual Aggregate	\$2,000,000



Comprehensive Plan Update Proposal



City of Texarkana

October 29th, 2021



4701 Northshore Drive
North Little Rock, AR 72118
501-376-3633
www.GarverUSA.com

October 29, 2021

City of Texarkana, Arkansas
c/o Mr. E. Jay Ellington, City Manager
216 Walnut Street
Texarkana, AR 71854

Re: Texarkana Comprehensive Plan Update

Dear Mr. Ellington:

Garver is pleased to present our credentials and proposed project approach for consideration to prepare a Comprehensive Plan for the City of Texarkana, Arkansas. As a nearly 900-person multi-disciplinary firm, we have the knowledge, expertise, and resources across planning and engineering fields to deliver a realistic and implementable Comprehensive Plan for the City of Texarkana.

Garver brings the following advantages to Texarkana:

- Garver's Urban Planners have a combined 38 years of planning experience in Arkansas.
- In addition to strong Arkansas expertise, Garver's team members have experience throughout the South and Midwest.
- Garver understands the unique opportunities and challenges presented by Texarkana's geographic location.
- Garver understands the recent state legislative changes and its effect on planning and land use regulation.
- Garver's team members have direct experience implementing plans. This experience and our approach will provide an implementable solution for Texarkana's future.

As Garver's Urban Planner Lead, I will serve as client services manager for your project. With over 18 years of experience in public and private-sector planning, I have led teams for multiple comprehensive planning projects and numerous other planning projects.

With a staff of planners who each have over a decade of experience working directly for City and County government as planners and planning directors, our team understands the day-to-day realities of plan implementation and development review in a city planning department. Our team focuses on delivering implementation-oriented planning products that inspire while remaining practical and easy-to-use.

For the Texarkana, Arkansas, Comprehensive Plan, Garver offers unparalleled planning expertise and the benefit of local familiarity. I was born and spent my first 18 years in Texarkana and am a proud graduate of Arkansas High. Much of my family still reside in the city, and I visit often, observing its evolving development patterns, challenges, and changing needs over the years. My experience of growing up in Texarkana, Arkansas, is an integral part of who I am as a person and how I see the world.

Garver has municipal planning and engineering experience throughout both Arkansas and Texas. We have extensive experience on projects of similar scope and complexity and are excited to present our proposal to you for this comprehensive plan.

The City of Texarkana will face many important decisions in the coming years. Garver is the right team to help the city face those decisions and move toward a future that reflects the character and needs of the citizens, business owners, and institutions of Texarkana, Arkansas. We look forward to the opportunity to work with the city on this plan. If you have any questions regarding the information submitted, please contact me at 479-287-4640 or JBRichey@GarverUSA.com. Thank you for your consideration.

Respectfully submitted,



Juliet Richey, AICP, ASLA, CFM
Urban Planning Leader



1 Approach

Our project approach will include the following through a series of seven steps that is shown graphically below and described on the following pages:

- Comprehensive, interactive, and multi-faceted community and stakeholder engagement process to develop a consensus strategic vision for the community.
- Plan development using an approach that will create community buy-in.
- Final plan products that are easy to understand and can be realistically implemented.
- Aesthetically attractive and graphically engaging plan documents and maps.
- Use of innovative technology in plan development.
- Continuing and dedicated open communication with City staff and officials throughout the planning process.

1

Project Kickoff

- Planning/Public Works Kickoff Meeting
- Steering Committee Kickoff Meeting
- Planning Commission & City Council
- Workshop

2

Existing Conditions Analysis

- Existing Plans & Reports
- Demographic Assessment & Population Change
- Existing Land Use & Community Character
- Survey
- Utilities & Infrastructure
- Transportation System

3

Community Engagement

- Key Person Interviews
- Stakeholder Groups
- Digital Communications Plan: Public Input Survey & Project Website
- Existing Conditions & Outreach Report

4

Visioning and Goals

- Visioning Meeting
- Vision & Goal Development
- Vision & Goal Presentation

5

Plan Development

- Land Use Plan
- Infill & Redevelopment Areas
- Mobility Plan
- Implementation Plan
- Performance Measures

6

Public Input and Plan Finalization

- Plan Review
- Public Input Meeting & Public Survey
- Plan Presentation

7

Zoning Code Review and Recommendations

- Zoning Code Review
- Code Change Recommendations
- Final Deliverables

**Open
Communication**

and

**Client
Satisfaction**



Step 1: Project Kickoff

Planning/Public Works Kickoff Meeting

An initial kickoff meeting will be held with key staff from the planning and public works departments. This meeting will allow the Garver Team to review and discuss project issues and goals with staff at the onset of the project. Regular and open communication will occur throughout the planning process to help guide the plan development.

Steering Committee Kickoff Meeting

One of the most important first steps will be to form a project steering committee. This committee will help guide the plan the appropriate representatives for the committee, which should include community leaders and representatives from the planning commission. Following formation of the committee, an orientation kickoff meeting will be held. This meeting will serve to communicate to the steering committee their project role, discuss the planning project, and gather information from the committee on the issues facing the city.

Planning Commission and City Council Workshop

The Team will facilitate a joint meeting between the planning commission and city council. As the city's policy makers, it is important to engage these groups early to identify important issues and concerns. This meeting will serve to direct the trajectory of the plan and inform officials of the process.

Step 2: Existing Conditions Analysis

Existing Plans and Reports

Existing plans and reports for the city will be reviewed to understand previous planning efforts, outcomes from those planning efforts, inconsistencies between plans, and to help understand community changes since previous planning efforts.

Demographic Assessment and Population Change

U.S. census and third-party data will be used to conduct an assessment of the socioeconomic/demographic trends within the city. The data will focus on housing, age, income, employment, race, and population growth scenarios. This data will be used to inform the Team's analysis of the state of the city.

Existing Land Use and Community Character Survey

A windshield survey of the existing land use, aerial imagery, and discussions with city staff will be conducted and digitized into GIS to determine the actual land uses on the ground within the city. This data will be extremely valuable in guiding the future land use plan but will also be important in helping determine areas of incompatible uses, areas appropriate for potential infill development, and nonconforming zoning. The survey will also break the city into distinct neighborhoods and districts based on common unifying character. Descriptions of these neighborhoods areas will be included in the character survey.



Utilities and Infrastructure

The Team will use Garver's relationship with TWU to obtain GIS data and conduct an analysis of the city's infrastructure as it relates to supporting development and identify areas with strong redevelopment/ growth potential (in conjunction with other relevant data).

Transportation System

An analysis of the city's existing transportation system will be conducted to identify problems and opportunities. This will cover streets as well as bike and pedestrian facilities and help form recommendations for linkages, corridors, and access control for transportation and recreational facilities.

Step 3: Community Engagement

Key Person Interviews

Key person interviews will allow us to obtain first-hand insight into the community from an array of perspectives concerning issues and the city's potential future. The Garver Team will work with the steering committee to identify a range of individuals (7-9) that possess unique perspectives and important insights. The Team will meet with these individuals for discussion.

Stakeholder Groups

The Garver Team will hold (5-7) meetings to gain input from various stakeholder groups representing a diversity of interests and demographics (up to 12 people per group) within the community. The steering committee will identify these groups.

These groups could include:

- Residents
- Recreation advocates
- Development and real estate professionals
- School students
- Elected officials and city staff
- Community service organizations

Digital Communications Plan: Public Input Survey and Project Website

The Garver planning team will work with city staff to develop a digital communication plan for the project that will include the Garver planning team formulating an online survey to distribute to the citizens allowing for community input prior to any significant formulation of plan recommendations and inform the public about the purpose of the comprehensive plan update.

The digital communication plan will also include the development of content for the city to utilize in postings of events and other information to the city's Facebook page or other social media or outreach page.

Garver will develop a project website which will contain information about the project, upcoming meetings, and provide space for the community to ask questions and make recommendations. It will serve as a central knowledge base for the project, be updated at multiple stages of the process and Final Deliverables will be posted once complete. *Deliverable: public survey and project website.*

Existing Conditions and Outreach Report

A report will be developed to summarize the findings from the data and input gathered from the existing conditions analysis and community engagement. This report will be reviewed and presented to city staff and the steering committee to help make sure the Team has gathered an accurate picture of the community and has a strong understanding of the issues that need to be addressed by the plan. *Deliverable: PDF of Existing Conditions and Outreach Report (Text, Graphics, and Maps).*

Step 4: Visioning and Goals

Visioning Meeting

The visioning meeting will engage the Garver Team, city staff, steering committee, planning commission, and elected officials as well as interested community members. The session will review results of the existing conditions and outreach report and host a facilitated discussion regarding the primary challenges, opportunities, and general visions of the city's future.

Vision and Goal Development

Based on the outcomes of the visioning charrette, the Garver Team will develop a vision and set of goals to provide direction and focus for the plan recommendations. The vision and goals will focus on areas and issues identified through the existing conditions analysis, community outreach, and the visioning meeting.

Vision and Goal Presentation

Following development of the vision and goals, the Garver Team will present the formalized vision and goals to the steering committee for review and comment. At this point, the Team will either revise the vision and goals based on the provided comments or move forward with plan development based on direction given by the steering committee. *Deliverable: PDF of Vision and Goals Document and Presentation PowerPoint Document.*

Step 5: Plan Development

Land Use Plan

A land use plan with a GIS map and policies for the planning area will be prepared indicating land uses, intensity, form, and character for each land use district. These districts will be directly tied to zoning to make plan implementation easier.

Text and attractive graphics will be used to communicate the principles and concepts of the land use plan.

Infill and Redevelopment Areas

Key areas for infill and/or redevelopment will be identified in a map along with text describing suitability of these areas for either infill or redevelopment.

Mobility Plan

This portion of the plan will constitute what is normally considered the master street plan. It will consider all modes of transportation and provide a comprehensive set of recommendations for new or improved linkages and corridors for vehicle, bike, and pedestrian facilities. Graphics, maps, and text will be used to communicate the provisions of this section.

Implementation Plan

This element will include developing a detailed implementation plan. This will include recommended policies, regulatory strategies, identification of needed municipal capital improvement projects, and identification of private-sector implementation partners. An implementation matrix will be included for each recommendation in the plan, including a responsible party and general time frame for completion.

Performance Measures

A set of performance measures will be created based on the plan's vision and goals to serve as a progress indicator for the plan. These measures will be used to establish trends showing how well the plan is being implemented over time. The measures will be established so they can be tracked and updated by city staff.

Step 6: Public Input and Plan Finalization

Plan Review

The draft plan will be reviewed in separate meetings with city staff and the steering committee. Appropriate revisions will be made based on the feedback provided. These revisions will be made prior to the official presentation of the plan. Draft copies will also be distributed to the planning commission and city council for comment and review. *Deliverable: PDF of Plan Document (Text, Graphics, and Map).*

Public Input Meeting and Public Survey

A drop-in open house and public Input meeting will be held to solicit feedback from the community at large. This may be paired with a virtual public input meeting at another date/time to assure that as many citizens as possible can be reached.

A second public Survey will be created by Garver to solicit feedback on plan elements from the public during this time period. The survey will also serve to direct citizens to the project website and inform them of public additional public input meeting opportunities.

Appropriate revisions will be made based on the feedback provided. Any recommended revisions will be vetted by the steering committee prior to inclusion in the plan. *Deliverable: public survey and project website update.*

Plan Presentation

The Final Plan will be presented to the Steering Committee for finalization and recommendation to the Planning Commission.

Step 7: Zoning Code Review and Recommendations

Zoning Code Review

A high level review of the city's zoning code will be undertaken in light of the plan's proposed recommendations. The review will focus on identifying problems within the code, internal inconsistencies within the code, code provisions that are inconsistent with plan policies and recommendation, code provisions that may present legal issues based upon a planner's perspective, and plan policies and recommendations that are not currently addressed by the code.

Code Change Recommendations

A set of recommended changes to zoning code will be provided with particular attention given to new zoning districts intended to implement the comprehensive plan. These recommendations will be detailed but will not provide specific language to be included in a revised zoning code. This is because the proposed changes could include significant restructuring and rewrite of the zoning code such that it could not be feasibly undertaken with this project. However, the recommendations will provide a clear roadmap for what a code rewrite should include. *Deliverable: PDF of Zoning Code Change Recommendations Document.*

Final Deliverables

- 10 copies of the final plan documents will be submitted to the city.
- A PDF of all maps and the final plan document, reports, and presentations will be submitted to the city.
- Geodatabase of plan mapping data will be in the State Plane Coordinate System – NAD83 – Arkansas North Zone - Feet.
- The city will be responsible for logistics and promotion of all in-person meetings. Virtual meeting materials will be provided by Garver for the city to promote on social media and the city's website.



2 Project Team Experience



02 Project Team Experience

Our team members have seen planning from both the public and private sectors and understand the day-to-day challenges of realistic plan implementation.

Garver offers a wealth of resources to meet critical schedules, but our greatest asset is our knowledgeable, experienced, and disciplined personnel. **The organizational chart on the following page lists our personnel who will assist the City of Texarkana with its Comprehensive Plan Update.** Immediately following the organizational chart, we provide resumes that detail the relevant experience of Garver's key personnel.

Much of planning is about a big picture focus. Understanding the relationship between urban systems and the way these systems work together to create successful communities and places is critical. Because of this, Garver's urban planners work within Garver's Municipal Team. This allows important cross-discipline communication that improves both our planning and engineering services. Additionally, we frequently collaborate with partners in other professional and design disciplines based on the needs of each project. This collaboration has been key to our success in creating inspiring plans that are workable, realistic, and legally defensible.

The Garver Team Advantage

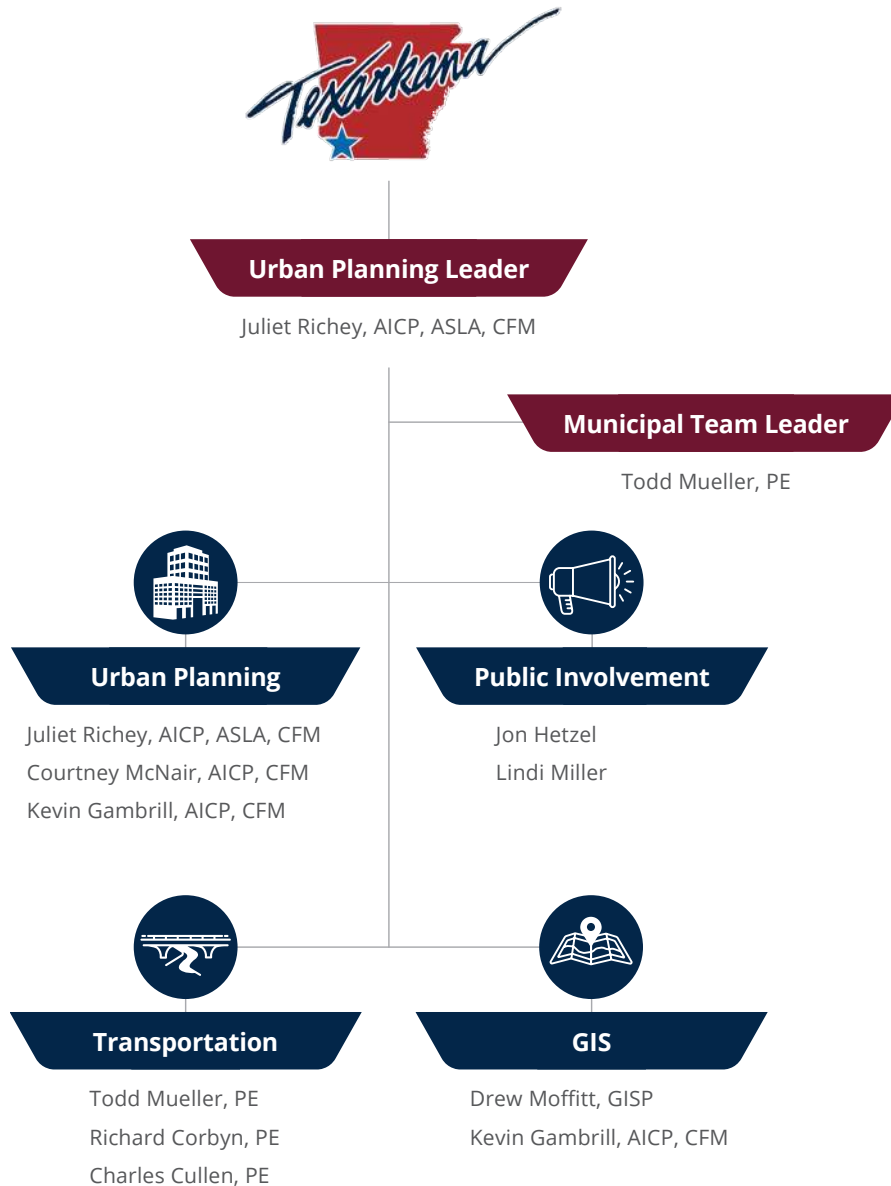
The Garver Team possesses a combination of experience, expertise, and knowledge that cannot be matched. **The advantages of selecting our Team include the following:**

- Garver's team members have provided a wide range of planning services to over 40 communities throughout the State of Arkansas.
- Garver's team members have seen planning from both the public and private sectors and understand the day-to-day challenges of realistic plan implementation.
- Garver's urban planning leader Juliet Richey, AICP, ASLA, CFM specializes in comprehensive planning and community and neighborhood-based services. Her previous experience includes working in Washington County's Planning Department as the planning/development director.

Organizational Chart

Garver's key personnel is prepared to undertake your projects, and our personnel will be responsive to your requests, attentive to your cost-control needs, and committed to developing a partnership with you. For us, it is more than just putting a face to a name. These are

the individuals who will not only plan your project but build trusting relationships with your staff. With Garver, the City of Texarkana will have a resource with extensive technical expertise to provide quality services that meet your needs and expectations.



Whether the community is an urban central city, suburb, or rural town, Garver has experience and expertise in understanding municipal planning and metropolitan dynamics.

Juliet Richey, AICP, ASLA, CFM

Urban Planning Leader



Education

Bachelor of Landscape
Architecture

Registrations

American Institute of
Certified Planner, 30453

Certified Floodplain
Manager, AR-06-00104

Juliet Richey is an urban planner with 18 years of experience. Juliet has extensive experience working with municipalities and counties across Arkansas. Her experience includes comprehensive plans, master street plans, special area plans, development review, policy and process review and modification, overlay districts, and drafting a variety of planning and zoning regulations for municipalities. She has in-depth knowledge of local government structure, governmental funding mechanisms, infrastructure, and the needs of Arkansans. Before joining Garver, Juliet spent 14 years working as a planner and planning director in the public sector. Her responsibilities included overseeing a planning department, floodplain and conditional use permits, zoning, variances, large-scale developments, and long-range planning. She has provided consulting planning/public outreach services over the past four years for many cities throughout the State including: Fayetteville, Springdale, Bentonville, Johnson, Lincoln, Elkins, Centerton, Cave Springs, Goshen, Gravette, West Fork, Lowell, Tontitown, Clarksville, Russellville, Pottsville, Sherwood, Cabot, Bryant, and Little Rock. Additionally, she provides planning services to cities in Oklahoma and Kansas.

Experience

Relmagine Russellville: 2040 Comprehensive Plan Russellville, Arkansas

The 2040 Comprehensive Plan addresses managing a projected 10,000 additional residents and change within the community over the next 25 years. The plan focuses on both strategic and physical planning elements, including planning for a changing economy, retaining and attracting residents with quality of life improvements, providing for appropriate and market responsive land use planning, and pinpointing key transportation planning improvements. Implementation and performance measures are included as key elements of the plan.

Bentonville Master Street Plan Bentonville, Arkansas

Garver is in the final stages of preparing an updated Master Street Plan for the City of Bentonville. The goal of this study is to create a comprehensive street network plan for all modes of transportation that will work in conjunction with the current City plans. The Garver Team is preparing a detailed plan for developing infrastructure and will recommend improvement projects in order of priority, including cost estimates. Project responsibilities also include updating the current street standard specifications and details, developing a local transit system plan, conducting a parking analysis, and conducting public involvement meetings. Urban Planning and Public Outreach portions of the project included organization and facilitation of public involvement meetings, creation of multiple online surveys, a project website, and interactive map. Through these multiple outreach forums, more than 3,700 comments were received from the public throughout the plan process.

Todd Mueller, PE

Municipal Team Leader



Education

Bachelor of Science in
Civil Engineering

Registrations

Professional Engineer
AR, 11835

Todd Mueller is a team leader on our Transportation Team with 20 years of transportation and environmental engineering experience. Todd's responsibilities include overseeing and designing municipal, state, and federally funded transportation projects. He is responsible for leading a team of planners, engineers, scientists, and technicians from the planning stages through project construction. Todd has managed and performed environmental clearance for projects that required Environmental Impact Statements, Environmental Assessments, and Categorical Exclusions. His project experience ranges from complex analysis and layout of interchange configurations on state and federal highways to the design of local road intersections. Todd is proficient in AutoCAD, Land Desktop, MicroStation, InRoads, GEOPAK, HY-8, Culvertmaster, and additional design software programs.

Experience

Little Rock Infrastructure Study

Little Rock, Arkansas

Project manager responsible for oversight of the team performing professional services for the City of Little Rock to evaluate the current system for selecting infrastructure improvement projects. Project responsibilities include developing a guidance document for an improved method for prioritizing their future infrastructure projects.

Bryant Transportation Plan

Bryant, Arkansas

Project manager responsible for developing street improvement plans. The study included reviewing data, conducting research and analysis, identifying conceptual alternatives, preparing cost estimates, comparing alternatives, and presenting the analysis in a final report. The report included recommendations for a short-term capital improvement plan and future transportation recommendations.

Park Hill

North Little Rock, Arkansas

Project manager responsible for oversight of the improvements through the Park Hill Historic District on a four-lane state highway. Project responsibilities include reviewing Jump Start conceptual plan, conceptual roadway design, and streetscape design; implementing Low Impact Development techniques and principles; and assisting with traffic analysis. Improvements include improving pedestrian safety, implementing green stormwater management enhancements, adding landscaping and street trees throughout the corridor, adding an irrigation system and infrastructure for future lighting, and promoting economic development along the corridor.



Courtney Tannehill-McNair, AICP, CFM

Urban Planning

Education

Bachelor of Landscape
Architecture

Registrations

American Institute
of Certified Planners,
30328

Certified Floodplain
Manager, 09-00185

Courtney McNair is an urban planner with 15 years of experience. Courtney has many years of experience working on development planning and review projects. Her experience includes writing codes and ordinances, creating public policy and establishing guidelines for implementation, and creating long-range plans for multiple municipalities. She has in-depth knowledge of local government structure, infrastructure, and the needs of Arkansans. **Her relevant experience includes assisting with the Reimagine 2040 Plan, Bentonville Master Street Plan, and Cave Springs Vision Plan.** Before joining Garver, Courtney worked for Washington County as the senior planner and for the City of Tontitown as the Planning Official. In both positions, Courtney was responsible for project review, floodplain development, zoning and conditional use projects, and long-range planning.



Kevin Gambrell, AICP, CFM

Urban Planning; GIS

Education

Master of City and
Regional Planning/
GIS/Land Use

Bachelor of Science,
Geosciences

Registrations

American Institute
of Certified Planners,
23468

Certified Floodplain
Manager, 14-00297

Kevin Gambrell is an urban planner and has 17 years of experience. Kevin has extensive experience with comprehensive and long-range planning, overlay district planning, water and sewer master planning, transportation master planning, and open space planning. His experience includes site plan review, large scale developments, site selection analysis, zoning change/variance review, parking demand/metrics analysis, legislative analysis, process implementation, concurrency management, and public presentations. Technical specialties include code writing, holding capacity analysis, Geographic Information Systems (GIS)/GIS web-mapping, performance-based planning metrics, and socio-demographic statistical analysis. **Since joining Garver, Kevin has provided on-call planning services for several municipal clients throughout Arkansas, including Clarksville, Cave Springs, Lincoln, Cabot, Russellville, Sherwood, Fayetteville, Gravette, and Centerton.** Prior to joining Garver, he led two Northwest Arkansas jurisdictions, City of Bella Vista and Benton County, as their respective Planning and Development Director. His responsibilities included overseeing the daily planning and development functions and served as their Floodplain Administrator and Stormwater Manager. Prior to his Arkansas planning career, Kevin worked as a professional planner for several local governments within the highly developed Baltimore-Washington D.C. urban corridor.



Richard Corbyn, PE

Transportation

Education

Master of Business Administration, Finance

Bachelor of Science in Civil Engineering, Transportation

Registrations

Professional Engineer AR, 18314

Richard Corbyn is a project manager and has eight years of experience. Richard's responsibilities include designing and modeling roadways and drainage systems, developing plans and specifications, coordinating utilities, estimating costs, scheduling, budgeting, and conducting stakeholder presentations. He has experience with a wide array of projects, including city streets, new roadway alignments, roundabouts, interstate ramps, pedestrian and bicycle trails, streetscape enhancements, drainage optimization projects, and infrastructure prioritization processes. **Richard's relevant experience includes assisting with the Little Rock Infrastructure Study, Bentonville Comprehensive Plan, and Walk Bike Drive.** He also has experience with the NEPA process, including Environmental Assessments, Categorical Exclusions, alternative development, public hearings, and Uniform Relocation Act compliance. He is familiar with the bidding process and hosting bid openings. His construction engineering and inspection experience includes reviewing construction submittals and requests for information (RFIs), reviewing pay requests, and inspecting highway and bridge construction projects. Richard is proficient in AutoCAD/Civil3D, MicroStation, InRoads, StormCAD, TR-55, HY-8, CulvertMaster, and AutoTURN.



Charles Cullen, PE

Transportation

Education

Bachelor of Science in Civil Engineering, Transportation

Registrations

Professional Engineer AR, 16145

Charles Cullen is a project manager and has 11 years of engineering experience. His responsibilities include roadway geometric design, hydraulic analysis and storm sewer design, pavement design, and railroad track design. Charles has experience developing maintenance of traffic and erosion control plans, developing and implementing GIS databases, developing track maintenance programs, and developing site, grading, and drainage design for municipal and industrial facilities. He has provided floodplain determinations and developed the layout and design of dock facilities. He also reviews commercial site plans and drainage calculations for municipal clients. His project experience includes interstate highway, rural highway, urban street projects, recreational facilities, and intermodal facilities. **Charles' relevant experience includes providing engineering support to the Cities of Cabot, Sherwood, and Tontitown through On-Planning Contracts.**



Jon Hetzel

Public Involvement

Education

Bachelor of Science in
Mass Communications,
Print Journalism

Jon Hetzel is a communications manager and has 16 years of experience. Jon's responsibilities include developing and overseeing the strategy, development, and implementation of communication tools for the public involvement process. This includes writing communication plans and public involvement summaries; coordinating stakeholder meetings; conducting public involvement meetings and hearings; and implementing localized outreach plans to notify and engage with the public. Jon's responsibilities also include using Microsoft Power BI for business analytics; overseeing the development of project logos and branding; providing content for and managing project websites; and preparing news releases, travel impact notices, and other announcements related to projects. **Jon's representative experience includes assisting with the public involvement outreach and meeting materials for the Bentonville Master Street Plan, Relmagine 2040 Plan, and the Arkansas Department of Transportation (ARDOT) \$1.8 billion Connecting Arkansas Program (CAP) as well as other projects throughout Arkansas, Kansas, Oklahoma, and Texas.**



Lindi Miller

Public Involvement

Education

Master of Arts,
Public Administration
Bachelor of Science,
Biology

Lindi Miller is a communications specialist at Garver and focuses on public education and outreach for projects. Lindi's responsibilities include generating news releases and virtual public involvement websites, as well as monitoring other outreach material such as news releases, emails, mailed letters, postcards, and responses forms. Lindi's project responsibilities also include developing meeting websites in English and Spanish for virtual public meetings or hearings, leading virtual live events for the public, and providing meeting documentation and website analytics to the client. **Her representative experience includes assisting with the public involvement outreach and meeting materials for the Arkansas Department of Transportation (ARDOT) \$1.8 billion Connecting Arkansas Program (CAP).**



Drew Moffitt, GISP

GIS

Education

Bachelor of Science,
Geography

Registrations

Certified GIS
Professional, 67799

Drew Moffitt is a GIS analyst with 15 years of experience. Drew provides GIS support for Garver's transportation and environmental planning efforts. His experience includes spatial analysis, water resources, and GIS model development database development. He also has specialized experience working with CAD and GIS data and is well versed in converting CAD drawings or subdivision plans into Stormwater GIS data. Drew's previous experience includes developing the PAGis Stormwater Work Plan. **He was tasked with overseeing the creation of the standards and processes that are required for all PAGis member agencies. His GIS experience also includes providing support for several clients throughout Central Arkansas, including Jacksonville, Sherwood, Little Rock, and Conway.**



3 Representative Projects



03 Representative Projects

Projects require more than just technical know-how. That's why Garver brings first-hand experience coupled with proven expertise needed to drive project success.

Garver has a wealth of planning experience within Arkansas and has worked on multiple projects with the same complexities as the City of Texarkana's Comprehensive Plan. Our team members will use their expertise and lessons-learned to deliver a successful project for the City of Texarkana.

As a client-oriented firm, Garver keeps the focus on your needs and objectives. Garver practices diligent project oversight to address the smallest details from the planning stage through construction. Our level of attentiveness eliminates surprises and diminishes project concerns. For the City of Texarkana, the Garver Team will work with you from start to finish.

For us, it's not enough to say we are dedicated. We prove it through our work, our interactions with clients, and each other. We have an extensive performance record and have enjoyed working with a long list of clients over the years—some for three quarters of a century.

That kind of longevity and repeat business does not just happen—it is the result of quality work. Garver places an emphasis on customer service, and our attention to detail and strong work ethic results in quality projects and lasting relationships.

On the following pages, we provide project summaries that represent our Team's experience and demonstrates our history of updating comprehensive plans and and other complex municipal plans.

Relmage 2040 Plan

Russellville, Arkansas



Russellville is located in Arkansas' River Valley and is home to Arkansas Tech University (ATU) with an enrollment of 12,000 students within a City of almost 30,000 residents. It's the largest employment center within the River Valley between the Little Rock and Fort Smith Metros. The City is home to a large employment base built upon the education, nuclear energy, and food processing sectors.

The City has seen dramatic changes in the last 30 years with recent improvements, including a resurgence of downtown and improvements in the community's quality of life. Garver helped produce a new Comprehensive Plan, Relmage 2040 Plan, for the City of Russellville. Throughout the public participation process, Garver has engaged 200 people.

The central focus of the Relmage 2040 Plan is addressing how to manage change within the community over the next 25 years. How will the community absorb another 10,000-plus residents? How will the City adapt to a changing economy? And what can the community do to improve the quality of life and keep attracting residents?

This Plan addresses both physical and strategic planning elements of the City with a key focus on Plan implementation. Unique attributes of the Plan include a focus on place-type planning, key area strategies, and implementation performance measures. Community engagement is a driving force of the Plan, helping dictate the issues explored and overall vision and goals. This has resulted in particular attention issues of quality of life and economic resiliency. The strategy-based Plan features direct implementation with performance measures to track implementation progress over the life of the Comprehensive Plan.

Walk Bike Drive

Bryant, Arkansas



The multiple award-winning Walk Bike Drive serves as a Master Transportation Plan for the City of Bryant. It aims to rectify a common problem with many master street and master bike/pedestrian plans; a lack of integrated planning for a holistic transportation system. This Plan incorporates the traditional elements of both street plans and bicycle/pedestrian plans into an unified, multimodal transportation plan.

Incorporating complete streets concepts and context sensitive design principles, the Plan stresses walkability and safety for all users, while meeting the City's long-term mobility needs. In addition, the Plan works to align private development proposals with the City's long-term transportation goals by cementing the relationship between the plan's multimodal policies and the City's land use regulations to safeguard the inclusion of accommodation for bike and/or pedestrian facilities in all future private development.

As part of the plan development, Garver helped the City of Bryant develop overall transportation system goals, policies, and objectives, reworking the existing trails plan and master street plan into one seamless master plan.

This involved using GIS to develop maps of:

- Proposed routes and connections for future bike/pedestrian facilities and streets
- Cross sections for streets and bike/pedestrian facilities
- Proposed cross section designs to existing and proposed streets and bike/pedestrian facilities

The Plan also prioritizes planned bike/pedestrian facilities, provides general unit cost estimates for the construction of bike/pedestrian facilities, provides standards for signage and trail heads, provides general recommendations for changes to the City's land use regulations, and includes an action guide for implementation of the plan. Garver also provided stakeholder group and public outreach meetings to assist in assessing facility needs and composition.

Little Rock Infrastructure Study

Little Rock, Arkansas

Priority Infrastructure **PRELIMINARY PROJECT PRIORITIZATION MATRIX**

Indicators													Cumulative Score	Planning Cost
	Safety	Economic Development	Congestion Reduction	Floodings	Medical	Recreation	Public & Ped	Social	Implication	Environmental	Land Use	Public Transit		
Weights	10	1	1	1	1	1	1	1	1	1	1	1		
Infrastructure Projects														
1. Bowman Rd. - Kanis Rd. South to 36th/Cot. Glenn	3	3	3	1	2	2	1	1	1	2	2	0	154	\$21,200,000
2. Bowman Rd. - 36th Street to Cot. Glenn Rd.	2	3	2	1	2	2	1	1	1	3	0	0	134	\$11,200,000
3. Kanis Rd - Gamble Rd. West to Cheral Parkway	2	2	3	2	2	1	1	1	0	1	3	2	132	\$17,000,000
4. 36th Street - Shackelford Rd. to Bowman Rd.	3	2	2	2	1	2	3	3	1	3	1	3	170	\$9,800,000
5. Wimy Ridge Road - Alexander Rd. to County Line Rd.	2	1	2	1	3	2	3	2	2	2	0	0	146	\$2,000,000
6. East Heights Neighborhood Drainage	1	3	1	3	3	1	1	0	0	1	2	1	120	\$3,000,000
7. Cooper Orbit Rd. - Re-Alignment to Panther Road	3	2	1	2	2	1	3	1	1	3	1	2	148	\$1,000,000
8. Swaggerty Branch Restoration & Greenway	2	3	2	3	1	1	2	2	0	2	2	0	143	\$6,500,000
9. Arkansas River Trail	1	1	3	1	2	3	2	2	3	3	0	0	147	\$15,000,000
10. Mabelvale West from South Loop to Mabelvale Main	3	2	2	2	2	2	2	2	2	1	1	1	159	\$5,400,000

Garver is providing planning and engineering services to develop an infrastructure project prioritization process for the City of Little Rock that can be used by Public Works staff to objectively evaluate future street and drainage projects based on quantitative data and predetermined metrics.

Garver organized a Project Core Team made up of City staff and a larger Stakeholder Group of key city-wide decision makers, elected officials, and individuals representing all major interest groups throughout the City of Little Rock.

Garver held multiple workshops with the Core Team and Stakeholder Group to obtain guidance and direction for the prioritization process to meets the community goals. Garver used surveys, comment forms, and open forum discussion to gain valuable feedback to tailor the prioritization process to the City's unique needs.

Using this feedback, Garver developed a list of 12 indicators that are important to the City, weights for each indicator to account for their relative importance, a detailed scoring process for each indicator, GIS maps for each indicator to provide the scorer with the tools needed to score projects quickly and consistently, and an automated scoring template to make the process quick and user-friendly. Garver is nearing completion of the project and is projected to finish the project on time and under budget.

Bentonville Master Street Plan

Bentonville, Arkansas



Garver completed an updated Master Street Plan for the City of Bentonville. **The goals of this study included:**

- Creating a comprehensive street network plan for all modes of transportation that will work in conjunction with the current City of Bentonville Plans
- Delivering documents to citizens and elected officials that provide a detailed plan for developing infrastructure
- Creating a recommended priority list of improvement projects, including cost estimates
- Revising and updating the current street standard specifications and details
- Developing a local transit system plan
- Conducting a parking analysis
- Conducting public involvement meetings

As part of the data collection process, Garver downloaded signal timings and turning movement counts from the City's Vantage system. Using this data, Garver created a Synchro/SimTraffic model for the entire City and identified 15 signalized intersections in need of improvements. At these locations, geometric improvements and signal optimization were performed in the model. The results indicated anticipated delay and queue reductions as high as 70% at some locations. As part of the final documentation, Garver updated all of the City's standard specifications for traffic signals.

College Avenue Corridor Plan

Fayetteville, Arkansas



Garver was a subconsultant responsible for facilitating a community planning process that resulted in a corridor plan and updates to the zoning and development codes for the College Avenue Corridor (SH 71) between North Street and the northern city limits. The Team analyzed roughly six miles of highway corridor within the City of Fayetteville in regard to future land use planning, integration of all types of multimodal transportation, access management, general transportation framework planning, and street sections.

This project involved a primary steering committee and intensive public input participation throughout the year-long project process. Input was taken at a variety of venues: online, the farmer's market, and multiple public input sessions at a variety of businesses and institutions throughout the corridor. The input was assimilated and utilized in the design process for the corridor.

Garver facilitated all traffic-related conceptual engineering for the project, including various alternatives regarding transportation framework recommendations throughout the corridor. Garver also provided base level traffic data and cost estimates for proposed infrastructural improvements along the corridor. On the planning side, Garver created a regulating framework plan for the study area and analyzed the existing zoning, development styles, and future development aspects.

Garver is currently providing surveying and design services for improvements to College Avenue between North Street and Township Road and School Avenue between MLK Jr. Boulevard and Cato Springs Road. The project consists primarily of corridor improvements associated with all modes of transportation, access control, and streetscapes.

Tontitown Vision Plan

Tontitown, Arkansas



The City of Tontitown is currently experiencing exponential growth and is located within an area of the Northwest Arkansas region where many major transportation projects are planned within the next decade. Therefore, it was critical for the City to update its Comprehensive Plan to reflect the growth and transportation changes on the horizon.

Garver recently completed an updated Comprehensive Plan for the City. The final Plan include an updated master street plan, a transportation plan, future land use plan, housing recommendations, demographic analysis, and conceptual planning and engineering.

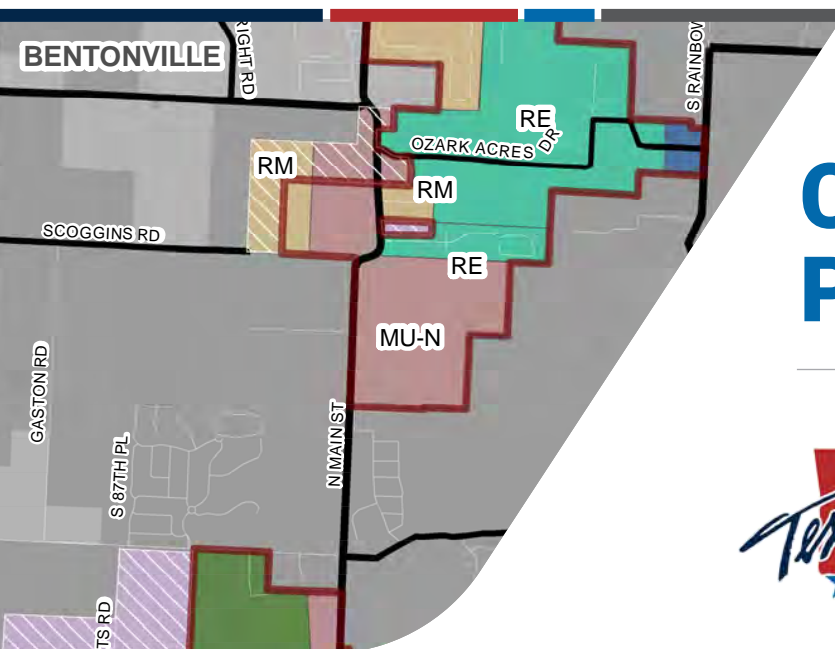
Garver created a progressive future land use plan that moves the City toward a more compact and walkable future while incorporating a heritage district that encompasses the rich Italian immigrant history of the City. The updated Master Transportation Plan for the City creates key linkages and areas of traditional compact road grid patterns to reflect the desires of the future land use plan. The Master Transportation Plan also includes key active transportation elements such as planned connections to the regional trail system and cross sections for all levels of the street system requiring the integration of sidewalks and/or trails for future streets built within the City.

The Tontitown Vision Plan strengthens public life by creating a plan for a City Heritage District centered around the City Hall, Park, Historical Museum, and Historic Church and Grounds within the Community. In all aspects of the Plan, focus was given to the celebration of the City's rich heritage and traditions. The geography and open feel of the agricultural landscapes within the City were also important aspects considered. Drainage and flooding problems, as well as a focus on creating efficiency in service and growth for City utilities were all sustainability and resilience factors addressed. Several action items were suggested to build local economic and housing capacity to better serve Tontitown's citizens in the future.





STATEMENT OF QUALIFICATIONS

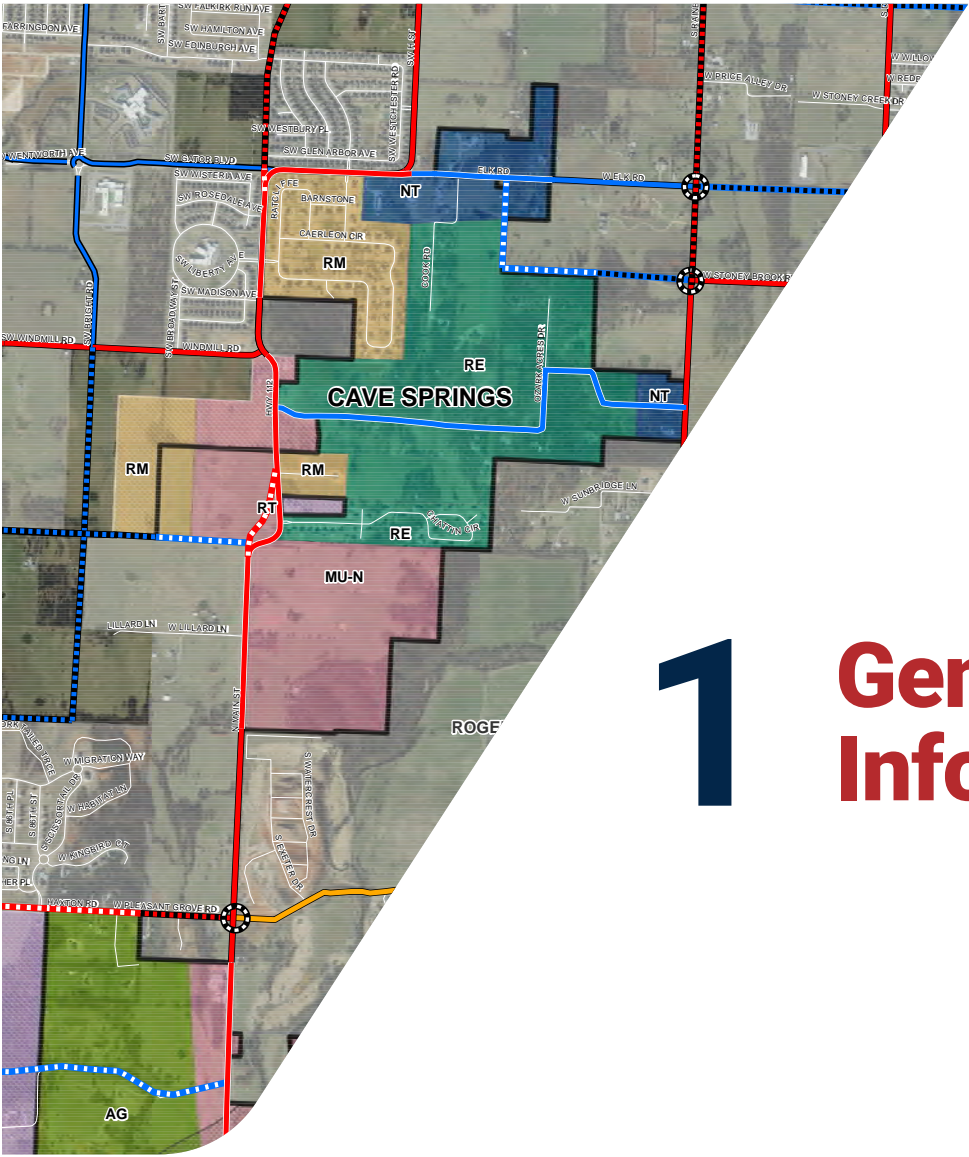


Comprehensive Plan Update



City of Texarkana

October 28, 2021



1

General Firm Information



General Firm Information

As a multi-disciplined firm with over 100 years of experience, Garver has the specialized knowledge and resources to make your project our priority.

Founded in 1919, Garver has been in business for over 100 years. Not many companies can boast that they have grown a service-based business through the numerous market changes that have occurred in the past century. Garver continues to provide quality services that our clients trust and value, and we have used that successful formula to grow in numbers and in geographical reach.

Garver is an employee-owned, multi-disciplined firm headquartered in North Little Rock, Arkansas. With nearly 900 employees spread across more than 30 offices in 14 states, Garver offers a wide range of services focused on transportation, aviation, construction, water, wastewater, facilities design, federal, and survey. Garver currently sits in the top 125 of the *Engineering News-Record's (ENR)* prestigious Top 500 Design Firms list and is consistently recognized as a best firm to work for. Garver was also named ENR's Texas & Louisiana's 2020 Design Firm of the Year. This award recognizes our firm's accomplishments across a five-state region that includes Arkansas, Mississippi, Louisiana, Oklahoma, and Texas.

OVER
100
Years of Service

NEARLY
900
Employees

2021 ENR
#106
NATIONWIDE
Top 500 Design Firm



Urban Planning

Garver's approach to urban planning is one that values innovation while using time-tested planning principles to make plans that are implemented. Because we understand buy-in from community members and elected officials is fundamentally critical to implementing any plan, stakeholder engagement is critical to every project. We also understand the realities of day-to-day work in a planning department and the difficult decisions planning directors often face. We use this foundation to create plans that are workable, realistic, and legally defensible.

Garver's urban planning services include the following: development review, code amendments, development process, advising, communication with the development community, funding assistance, downtown planning, comprehensive planning, community strategic plans, visioning and community engagement, zoning and subdivision regulations, design guidelines, transportation and corridor planning, recreation master planning, bike and pedestrian plans, neighborhood revitalization plans, land use analysis studies, and annexation analysis. To the right, we briefly describe some of our planning capabilities.

In addition to the services detailed to the right, **Garver frequently works with cities as ongoing partners to assist with day-to-day planning functions and plan implementation.** Whether it's development review, code changes, developing department policy, organizational restructuring, or plan implementation, we understand the challenges and can move you forward. Garver understands the local community. We also have an extensive history of providing services for municipalities throughout Arkansas. Garver is passionate about cities and creating successful and implementable solutions for your community. This passion is what drives us to excel. We are here to be your partners in community success.

COMPREHENSIVE PLANS

Comprehensive plans go beyond physical planning to focus on community success. We believe in drafting comprehensive plans that are realistic, legally defensible, and outcome focused. We shape our plans around the idea that the most important part of the planning process is implementation.

BIKE/PEDESTRIAN PLANS

Bike and pedestrian infrastructure is a top priority for many communities to address both transportation and quality of life issues. Garver's planning is adaptive to the unique needs of the users within each community and focused on multimodal integration to create a safe and efficient transportation system.

TRANSPORTATION AND CORRIDOR PLANS

The connection between land use systems and transportation systems is vital, as each system's success depends on the other. Garver specializes in local transportation planning that utilizes context-sensitive design and complete street concepts in a way that is flexible and meets the needs of all users.

LAND USE REGULATIONS/ ZONING

Garver's experience provides a unique perspective on land use regulations. We know the challenges to staff and the community that new land use regulations can present. We use the right regulatory tool to address community issues in a way that is fair, effective, efficient, and as simple as possible.

NEIGHBORHOOD/SMALL-AREA PLANS

Within each community, there are areas that are unique, challenged, or cherished that warrant special study. Garver's approach focuses on in-depth, detailed study of the neighborhood or area to develop a complete strategy for creating or sustaining its success.

VISIONING/COMMUNITY ENGAGEMENT

Community engagement is foundational for good planning. We use a multitude of engagement and outreach platforms from charrettes to interactive websites to one-on-one interviews. Our planning is grounded and responsive to unique project needs.

DOWNTOWN PLANS

Downtown plans often focus on design to the exclusion of other elements that make downtowns successful. Downtowns are dependent on design to be unique and walkable, economic vitality to be resilient, and programming and use-mix to be vibrant. Using a multi-faceted perspective, we create strategies that build a bridge to actual downtown success.



Streets

With hundreds of miles of street design experience, Garver's engineers are experienced at considering all factors in developing an optimal and economical design. Garver's street experience includes projects on all classifications of roadways ranging from interstates to local streets. Garver has expertise in a wide array of street improvements such as extension, reconstruction, rehabilitation and widening, intersection improvements, alignments on new location, and improvements to horizontal and vertical alignments along existing locations as well as pavement design, condition analysis, rehabilitation, and reclamation.

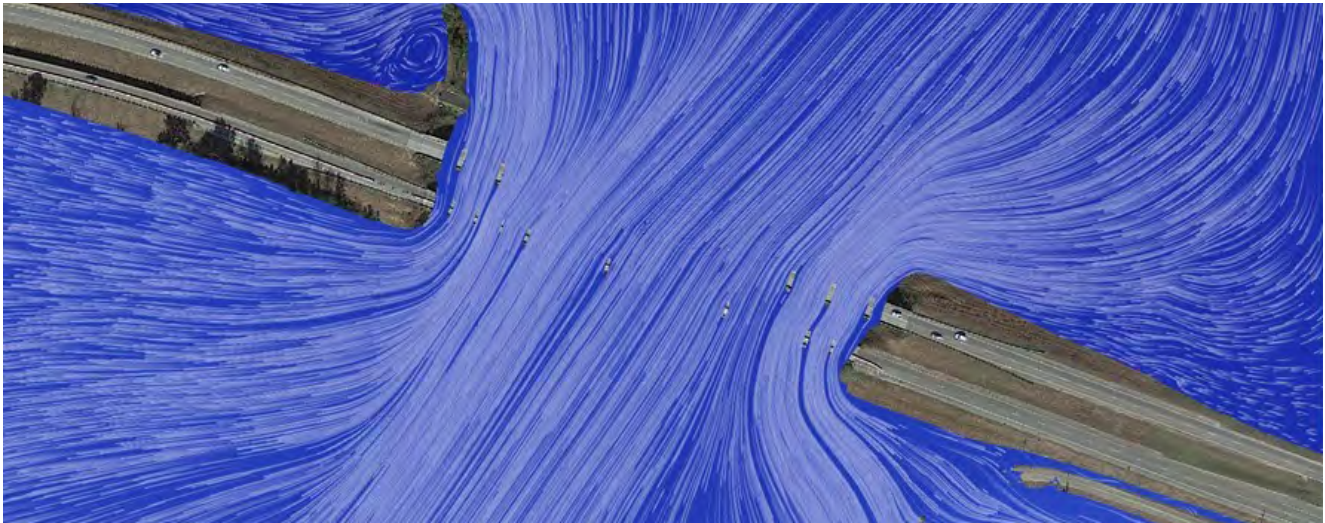
Drainage

Garver has performed drainage studies and designs for numerous municipalities. Our capabilities include hydrologic and hydraulic analyses and design, storm sewer and open channel flow, stormwater pollution prevention planning, detention and retention, erosion control and stabilization design, and one-dimensional (1D) and two-dimensional (2D) modeling. Garver also has extensive experience in stormwater management master planning and flood protection.

Garver has prepared stormwater master plans, drainage basin studies, Federal Emergency Management Agency Letters of Map Revision, and regional detention studies. In addition, Garver has a group of engineers dedicated to hydrologic and hydraulic modeling and floodplain delineation.

List of Capabilities

- › Local roads and streets
- › Alignment studies
- › Interstate, freeway, and major highway design
- › Streetscape and landscape architecture
- › Arterials to urban streets and interchange design
- › Pavement evaluation and rehabilitation
- › Utility design and relocation
- › Hydrologic and hydraulic analyses and design
- › 1D and 2D hydraulic modeling
- › Detention and retention pond sizing
- › Stormwater detention analysis and design
- › Storm sewer and open channel flow
- › Master drainage plans
- › CLOMR/LOMR applications
- › FEMA studies
- › Stormwater pollution prevention planning
- › Erosion control and stabilization design
- › Bridge/culvert hydraulic design
- › Sediment and detention basin design
- › Bridge scour analysis and evaluation
- › Stream stability studies
- › Bridge scour design
- › Stream instability countermeasure design



Our engineers are skilled in hydrologic modeling using HEC-HMS as well as legacy software such as HEC-1. Garver excels at the development of one-dimensional (1D) steady and unsteady-state hydraulic models in HEC-RAS. We also have extensive experience in two-dimensional (2D) hydraulic modeling and have successfully applied it as a hydraulic design tool involving complex hydraulics and floodplains. We have developed and applied models in riverine, lacustrine, and coastal floodplain environments. Garver's hydraulic modeling experience includes design and analysis for a wide variety of disciplines, including transportation, flood control, FEMA-related flood studies, stream stability, master drainage plans, and stormwater drainage.

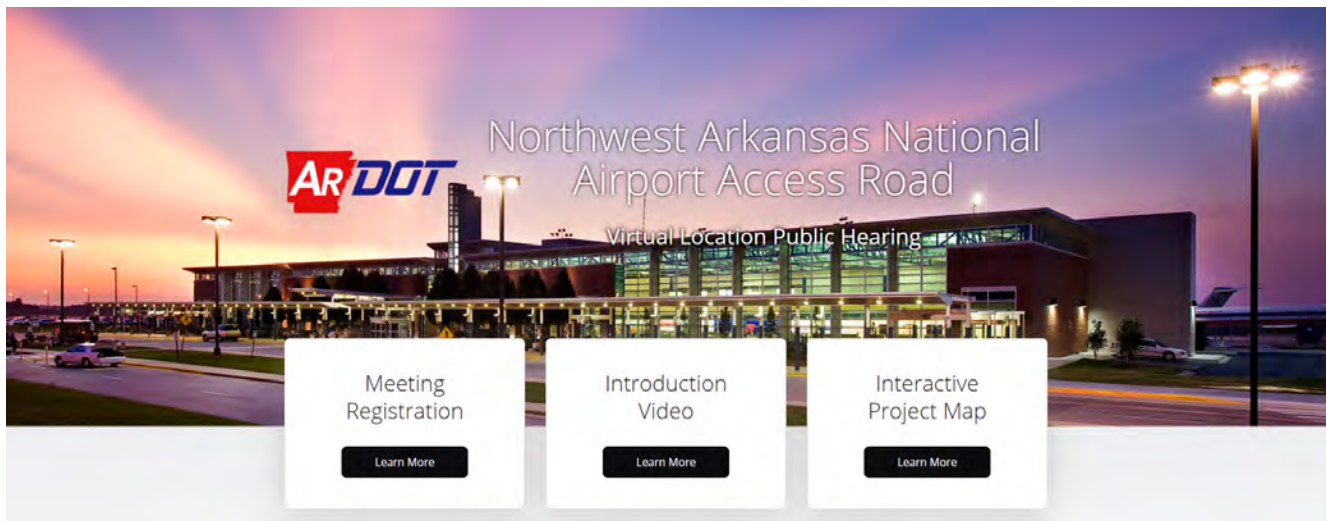
Trails/Pedestrian Facilities

Pedestrian facilities provide recreational opportunities and pedestrian safety. Garver has designed over 100 miles of pedestrian facilities in the past 15 years, including recreational multi-use paths and trails, pedestrian and shared-use bridges, pedestrian tunnels and underpasses, sidewalks, and various additional pedestrian access structures. Garver also has led planning efforts for master transportation, bicycle, and trail plans and has extensive experience planning and designing projects in compliance with the Federal Highway Administration. In addition, many of our projects involve sidewalks. Garver has developed plans and specifications to repair, rebuild, widen, replace, and add sidewalks. Garver also has performed pedestrian safety studies for multiple high pedestrians

crossing locations. Typically, these studies have been at uncontrolled crossings. Our Team has experience with both Safe Routes to School (SRTS) projects as well as Safe Transportation for Every Pedestrian (STEP) projects. For our SRTS projects, we developed construction plans for sidewalks, flashing beacons at crosswalks, ADA ramps, and pedestrian bridges in or near numerous school zones. The STEP projects have been comprised of studies to determine implementable countermeasures at high pedestrian crossing locations to reduce crashes between vehicles and pedestrians/bicyclists.

Bridges

Garver provides a full range of design services for new and existing bridges, including steel and concrete superstructures, substructures, multi-level interchanges, and pedestrian structures. Garver's staff also routinely designs retaining walls, box culverts, and sign support structures. Our designs range from short concrete spans on pile bents to major river crossings founded on dredged caissons. Unique designs include airport taxiway bridges, curved steel box girder spans with integral pier caps, through-girder railroad bridges, curved cast-in-place concrete box spans, multimodal (highway/rail/pedestrian), and innovative designs for accelerated bridge construction to reduce construction duration and impacts on traffic. In addition, Garver's capabilities include providing bridge inspection and evaluation services.



Public Involvement

With a successful history providing public involvement to our clients, Garver utilizes innovative techniques to involve and engage the public. We handle all stages of the public involvement process from planning the meeting, notifying the public, developing meeting materials, responding to comments, and providing reports. We know engaging the public requires varying elements of public communication. Therefore, Garver works closely with our clients to develop a custom approach to public involvement to determine and provide the appropriate level of engagement. We also coordinate and arrange for public open houses, information presentations, and public hearings.

Whether it is a formal presentation to stakeholders or a more informal open house, Garver has the experience and resources to facilitate public outreach requirements. When engaging with the public, we are proactive in providing timely, consistent, and accurate information. Our outreach and informational efforts include developing and managing project websites, reviewing and responding to informational requests from the public, producing print and electronic materials, creating project reports, writing news releases and media advisories, engaging groups through meetings, and developing logos and promoting our client's brand. Our materials are also adaptable, and we offer key project information in a bilingual format.

During COVID-19, Garver's public involvement practices included conducting safe social distancing measures and adhering to local, state, and CDC recommended protocols. We understand not everyone can attend a meeting or may not feel comfortable participating in today's public setting. To maintain service and commitment to our clients, our dedicated team has alternative ways to facilitate public involvement needs. We have developed virtual public meeting websites when in-person meetings are not possible, providing the public with information and receiving valuable feedback.

Simplistic and user-friendly, Garver can develop a website that builds upon existing social networking platforms and media resources to drive traffic to the website. These websites contain interactive GIS maps, PDF displays, digital or print out comment forms, live meeting links, contact information, searchable comment response databases, and public meeting materials galleries.

More than 60% of our visitors use mobile devices to access meeting information, which is why our websites are designed to automatically resize based on screen size.





Traffic Analysis and Design

Garver's Transportation Planning and Traffic Team has the capability to complete all types of studies from complex traffic forecasting and simulation to pedestrian access and connectivity. In addition, our Team has designed and developed construction plans for a variety of projects such as signalization, signal timings, ITS, signing, striping, maintenance of traffic, and intersection improvements.

Traffic Studies

Garver has performed and reviewed traffic studies for virtually every type of traffic engineering situation that may be encountered from simple, isolated intersections to complex interchange studies involving trip generation and unconventional intersections. Our staff has developed traffic studies that included gathering traffic data in the field; studying past and present traffic information; forecasting traffic volumes; performing signal warrant, geometric, operational, and safety analysis; and preparing reports outlining our analyses and recommendations for improvements.

Safety Analysis

Garver is experienced in evaluating crash data to determine crash frequency, crash rates, and severity index as well as identifying problem locations along corridors or at intersections and providing recommendations to improve safety. Garver typically uses the latest five years of crash data and GIS to identify high crash locations along a corridor or at an intersection.

Additionally, we use the Highway Safety Manual (HSM) methodology to evaluate the crash reductions expected from the proposed design. We also have performed Road Safety Audits (RSA) to further investigate crash patterns and make recommendations for improvements. RSAs can be beneficial to determining safety issues, including those that have not been represented in data yet, and providing low-cost recommendations for improvements to roadways and intersections.

Traffic Operations

An operational analysis is used to determine characteristics such as capacity and level of service for existing and future conditions. The outcome of the analyses can offer an indication of how the existing intersection or roadway section operates, what can be expected in the future, and how modifications will affect traffic operations.

For all of our traffic analyses, Garver brings a multi-tiered approach that includes standard Highway Capacity Manual (HCM) methodologies as well as microsimulation. This dual macroscopic/microscopic approach to traffic operations allows us to supplement the shortcomings of either methodology and often find the root cause of traffic congestion. We deploy the use of several macroscopic software programs to assist in our traffic operations analysis.

Geometric Analysis

The need for left-turn and right-turn lanes and the number of through lanes are evaluated using the AASHTO Green Book, the HCM, NCHRP Report 457, and general rules of thumb as guidelines to determine the appropriate number of lanes. Typically, the addition of turn lanes is limited to cases where minimum turn volumes are met. Once the initial lane configuration is determined, Garver will verify the lanes based on the results of the operational analysis.

Multimodal Level of Service

A national effort is underway to accommodate and improve safety for all modes of traffic and to enhance livability. This concept is referred to as Complete Streets. It encourages more walking and bicycling, improves safety, increases the overall capacity of the transportation system, and reduces air pollution. Additionally, Complete Streets have shown evidence of aiding redevelopment and economic growth. Garver provides expertise in multimodal mobility studies to achieve an effective Complete Streets design. This includes a multimodal level of service analysis for all road users (pedestrians, bicyclists, transit, and vehicles) and a detailed traffic and safety analysis. Through this process, different multimodal design elements are analyzed, including the trade-offs between road users to help make recommendations for safety, bikeways, sidewalk and lighting improvements, pedestrian crossing enhancements, access and mobility, operational improvements, road diets, and transit enhancements. Finally, these conceptual designs are vetted with stakeholders through a public outreach process before full design and construction.

Intersections and Roundabouts

Intersection design requires a specialized understanding of design criteria, traffic operations, and standards. As part of design, we consider pavement markings, intersection radii, turn bays, and pedestrian facilities. As an alternate to traditional intersections, Garver has designed roundabouts, which can be safer, increase traffic flow, require less maintenance, and improve aesthetics as compared to traditional intersections. Our roundabout designs have varied from simple one-lane roundabouts to complex triple-lane roundabouts. Garver's Transportation Planning and Traffic Team has also analyzed and designed J-Turns, continuous flow intersections (CFI), and diverging diamond intersections (DDI).

Signals

Garver is experienced in signalization having designed more than 150 signals under our ARDOT on-call design contracts as well as numerous designs for municipalities throughout Arkansas. Our design process includes a thorough review of the site conditions, coordination with utilities, and careful consideration and implementation of ADA-compliant pedestrian facilities. We are familiar with the installations of multiple detection and monitoring systems. Our designs also consider the traffic demand and need for protected left turn phasing due to volume, roadway speed, historical crashes, and sight distance. Special features on some of our projects have included preemption for fire stations or railroads, signal-ahead signs with flashing beacons, and phasing overlaps.

Garver has experience developing coordinated time-of-day (TOD) signal timing plans, including new phase splits, vehicle clearance intervals, phase sequence, and pedestrian crossing times. Having performed optimizations across our footprint, we have experience with many challenging scenarios, including downtown grids, over saturated suburban arterials, and college campuses. We use Synchro software to determine progressive bandwidth and minimize mainline stops while balancing side street demand and pedestrian needs. In addition, we frequently test signal settings and phasing strategies for both isolated and coordinated intersections. Our Team has experience implementing and fine-tuning new plans and using advanced signal performance measures to evaluate effectiveness. Additionally, we have unique experience implementing adaptive traffic signal systems.

Access Management

Poorly planned or fragmented development patterns often cause capacity and safety constraints along busy arterials and highways. The location and number of full access driveways and the need to place traffic signals at irregular intervals can create many conflicts within a traffic stream. This can lead to an increase in the number of crashes, excessive corridor delays, and low travel speeds. Access management principles are used to maximize the performance of a corridor and enhance safety. Garver has experience with a variety of access management techniques, including constructing raised medians, restricting certain through/left-turn movements, adding turn lanes, and encouraging shared driveways and inter-parcel access.



Environmental

Garver's environmental services include performing environmental studies, permitting, and documentation in accordance with local, state, and federal regulatory agency guidelines. Garver has a staff of biologists and NEPA specialists qualified and experienced in many areas of natural resource and NEPA studies and document preparation. We develop work plans that thoroughly document the environmental constraints and efficiently navigate the NEPA process. Our staff has experience with the following NEPA-related studies and documents: Categorical Exclusions, Environmental Assessments, Environmental Impact Statements, Section 4(F), Secondary and Cumulative Impacts, Environmental Justice, and Planning and Environmental Linkage Studies.

Pavement Management

Routine pavement upkeep is an important process that includes evaluating the pavement condition and economically providing design and specification documents to produce a cost-effective solution to repair the surface. Garver's services include performing pavement analysis, pavement designs, and lifecycle cost evaluations for design alternatives.

Landscape Architecture

Garver provides a wide array of landscape architectural services from conceptual design through construction documentation and field inspection, including site planning, design, preservation and environmental restoration, and rehabilitation of the land and environment. Our personnel have provided complete landscape design services for municipal utilities, city agencies, and other clients throughout Arkansas. Our specialty includes streetscape pedestrian paving, planting and amenities design; roadway landscape planning and design; sustainable design, LID, and LEED accreditation for site and landscape issues; low maintenance plantings; native and drought tolerant species; paving and plaza design; landscape site development of university, city, and medical and commercial facilities; landscape design for transit and transportation; park and trail planning and design; and wayfinding.



Aviation

With over 100 dedicated personnel, Garver's Aviation Team has the staff and resources to complete highly technical projects and meet short funding deadlines. Our aviation services include planning and environmental, engineering design, funding administration, and construction management for general aviation, reliever, and air carrier airports. Garver also has extensive experience in all aspects of airfield improvements and airport support facilities, including runways and taxiways, aprons, ramps, hangars, airport traffic control towers, cargo buildings, terminal buildings, utilities, navigational aids, airfield lighting, and entrance roads.

Electrical/Lighting

Garver provides services, such as lighting, internal distribution systems, solar panels and heating systems, medium voltage and low-voltage distribution systems, substations, instrumentation, systems (fire alarm, life safety, telephone, and LAN), security and intrusion detection system (IDS) infrastructure telecommunications, backup power, access control, CCTV/CATV monitoring systems, lightning protection systems, and fiber-optic systems. We design lighting and power distribution systems for roadways, parking facilities, buildings, and airfields. We provide application engineering and controls services, including programming for software-based control systems.

Sustainable Design

Garver is committed to sustainable design and firmly believes in making both resource savings and human comfort priorities. In response to this commitment, Garver is a United States Green Building Council® (USGBC) member, active in local United States Green Building Council chapters, and has several LEED® Accredited Professionals on staff accredited by the USGBC. Garver has completed more than 60 facility designs with sustainable and energy efficient solutions based on the USGBC's LEED® Green Build Reference Guide. Garver is dedicated to implementing responsible design in every project and educating clients and team members on the latest information trends and tested technologies associated with sustainable design.

Furthermore, Garver's design staff also includes an credentialed Envision Sustainability Professional (ENV SP) who fulfills the requirements of the Institute for Sustainable Infrastructure's Envision™ program. The program complements the USGBC's LEED® program and places focus on the infrastructure (horizontal) aspects of the project. As a result, these individuals provide reviews and recommendations to improve sustainable practices during the planning, design, and construction phases of a project.

3D Modeling

Garver utilizes 3D design to transform concepts into visual, complete models. We include detail in our models to display an accurate depiction of the final product, which minimizes questions during reviews and construction. Using these models improves our ability to provide solutions to identified conflicts during design. 3D modeling also allows contractors to examine the entire project from multiple perspectives prior to ever opening a set of 2D prints. This reduces construction costs and shortens construction times. With 3D designs, our clients receive a visual understanding of their project's progression, giving them clarity and reassurance.

Our 3D designs optimize value opportunities for the client and community. Our engineers use 3D design to generate plan sheets, cross sections, and plan and profile sheets; produce infrastructure models for client proposals and presentations; aid in multi-disciplined coordination by identifying design conflicts before construction; and minimize potential field changes and requests for information (RFIs). To excite the public and reduce project misconceptions, Garver also utilizes 3D models in various marketing materials such as pamphlets, PowerPoint presentations, and construction information signs. Whether our engineers employ Building Information Modeling (BIM) to generate and manage construction data or InRoads and GEOPAK to utilize digital terrain modeling capabilities, our clients and the public receive accurate information earlier in the design phases.

Utilities

In addition to designing water/sewer, electrical, communication, and gas/oil systems, Garver's in-house services include providing utility coordination and construction inspection support. From our extensive experience in transportation, we recognize the significant value of utility coordination. Neglecting utility impacts can produce a variety of disastrous implications and can be costly during construction. Often water, sewer, gas, electric, and other utilities must compete for limited space within a site. Thus, Garver has established an effective process for identifying and relocating utilities, while also coordinating for future expansions and facility upgrades.



We use a team-oriented approach, keeping communication open and consistent with all parties involved.

Our process involves coordinating with utility companies during the survey, design, and construction phases to reduce construction time, conflicts, and change orders. We also typically conduct utility coordination meetings during an intermediate design phase and again during a final design phase. We invite all franchise utilities located in the project area to participate in these meetings. In addition, we send plan sets to affected utility companies. When providing construction inspection services, we coordinate between utility companies and the contractor to facilitate progress toward completion.

GIS

Garver's GIS services include geodatabase implementation, enterprise, mobile data collection, data development and analysis, and customized training. With GIS, we can provide electronic document management, CADD integration, and web-based implementations. Our staff is proficient in a wide range of mapping and design software applications and can produce data deliverables that are compatible with all of them. With certified GIS professionals and land surveyors, Garver is adept at producing quality deliverables that are compatible between GIS and CADD applications and fulfill our clients' spatial reference requirements. We can translate files from and to any coordinate datum and convert to many software formats.



Surveying

Garver is among the leaders in performing survey projects in the state. Garver specializes in performing surveys for federal, state, and local government entities. Garver is capable of staffing 10 field crews company-wide and can provide many types of surveying service, including boundary, lot, acquisition, route, ALTA/ACSM land title, control, construction, geodetic, tract split/lot split, property line adjustment, subdivisions, quantity inventories, hydrographic, topographic, aerial topographic (using a fixed-wing drone), inventory, field, and 3D scanning.

We also provide elevation certificates for commercial, residential, multi-structure, and single-family structures in designated floodplains and letters of map amendment to redefine flood zones. Garver's services also include producing right of way plans that generally consist of parcel surveys, title certificates, right of way appraisal and acquisition maps, legal descriptions, and contracts to sell. These projects include surveys to determine property boundaries, legal descriptions, and right of way plans.

Construction Inspection

Garver's Construction Services Team includes over 70 construction engineers and inspectors company-wide. Our services range from periodic inspection to full-time resident inspection. Garver's capabilities include providing project support from advertisement to bid opening to project closeout. Garver's philosophy is founded on construction inspection that is a balance of proactive supervision of the contractor, enforcement of the contract documents, and thorough documentation.

Our experience includes documenting daily/weekly project activities and pay quantities, conducting progress meetings, performing constructability and shop drawing reviews, evaluating cost proposals, preparing change orders and pay applications, answering requests for information and resolution of issues, preparing as-built red line drawings and punch lists, and completing project closeout documentation. Garver's in-house construction inspectors can make timely computations of the quantities used, compared with the estimated quantities required, and notify the Owner if any potential shortfalls are observed. They can also review cost estimates from the contractor's perspective to enhance accuracy and constructability.



Scheduling and Project Controls

Garver brings extensive experience in developing schedule analysis processes, schedule reports, and contract management utilizing the CPM schedule. Our CPM Scheduling Team has experience analyzing schedule delays and disruptions. We incorporate best practices and industry standards to obtain consistent and accurate CPM schedules. Our experts review and validate project schedules, scope, and cost and assist with claim avoidance during construction. Garver also assists with developing contract prosecution and progress specifications along with appropriate processes and techniques to support project construction completion.

Garver has successfully worked with municipalities and state transportation agencies providing support while maintaining effective collaboration and teamwork throughout the entire process. We have direct experience working with large programs and apply this knowledge and expertise to achieve our clients' goals. We are currently working on the Kansas Department of Transportation IKE Program (\$7 billion), ARDOT Connecting Arkansas Program (\$1.8 billion); Oklahoma Turnpike Authority Driving Forward Program (\$800 million); Enid, Oklahoma Alternative Water Supply (\$315 million); and many other projects for clients throughout our footprint.

Our CPM Scheduling Team is well versed in all industry-standard software (P6, Acumen Fuse, Schedule Analyzer, Unifier, etc.) used in providing project controls services on successful multi-million-dollar and billion-dollar projects and programs.

List of Scheduling Capabilities

- › Critical Path Method (CPM) scheduling services
- › Program management schedules
- › Preliminary and baseline schedules
- › Linear schedules
- › Periodic scheduling updates
- › Planned and as-built analysis schedules
- › Resource and cost-loaded schedules
- › Projection cash flow management
- › Earned value analysis
- › Recovery schedules
- › Construction project acceleration
- › Total float management
- › "What if" scenarios
- › Window analysis
- › Construction claims services
- › Risk evaluation and quantification
- › Schedule delay analysis and quantification
- › Damage assessments
- › Change order impacts
- › Schedule delay analysis
- › Time impact analysis
- › Disruption assessments
- › Forensic analysis
- › Productivity impact evaluations
- › Acceleration claims
- › Claims mitigation and avoidance



2 Key Personnel

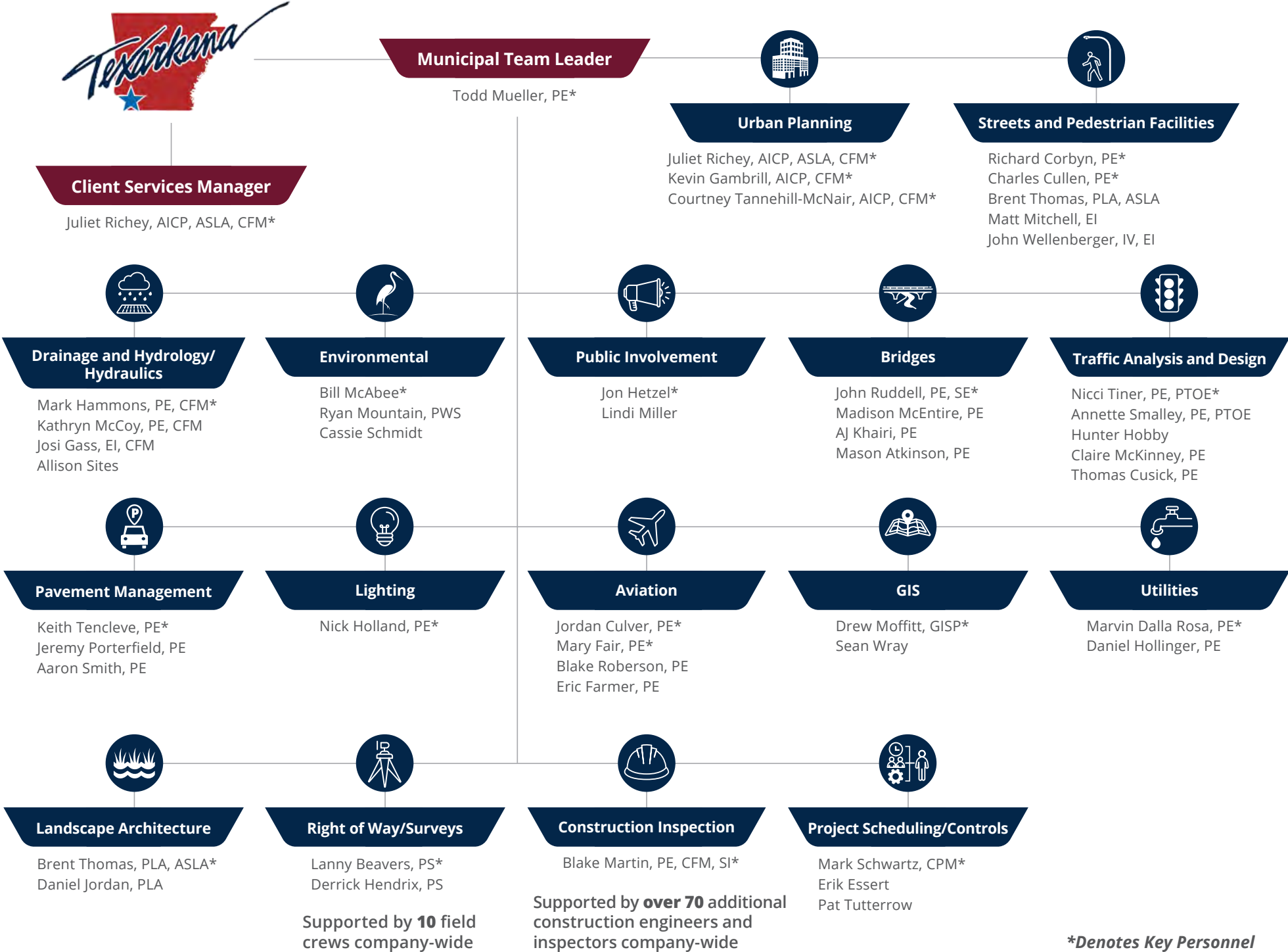
Key Personnel

Garver brings the proven experience needed to drive project success.

The Garver Team, with resourcefulness and multifaceted expertise, has the capacity to start your projects without delay and meet your critical schedules. Garver has nearly 900 employees company-wide, including over 300 professional planners, engineers, architects, environmental scientists, GIS specialists, technicians, surveyors, and administrative support, located in Arkansas. We structure our team for success and can provide the needed expertise and responsive service you require. Our staff combines their various perspectives and lessons learned to cultivate relationships with clients and optimize project success.

Garver is capable of leading and performing projects ranging in size from those that require a single specialist to those requiring large and complex professional teams. **The organizational chart to the right lists the key personnel who will assist the City of Texarkana with its upcoming projects.**

Immediately following the organizational chart, we provide resumes that detail our key personnel's qualifications and specialized knowledge. For us, it is more than just putting a face to a name. These are the individuals who will not only plan and design your project but build trusting relationships with your staff. With Garver, the City of Texarkana will have a resource with extensive technical expertise to provide quality services that meet your expectations.





Juliet Richey, AICP, ASLA, CFM

Client Services Manager; Urban Planning

Education

BA, Landscape
Architecture

Registration

American Institute
of Certified Planners,
30453

Certified Floodplain
Manager, AR-06-00104

Juliet Richey is an urban planner with 18 years of experience. Juliet has extensive experience working with municipalities and counties across Arkansas. Her experience includes comprehensive plans, master street plans, special area plans, development review, policy and process review and modification, overlay districts, and drafting a variety of planning and zoning regulations for municipalities. She has in-depth knowledge of local government structure, governmental funding mechanisms, infrastructure, and the needs of Arkansans. Before joining Garver, Juliet spent 14 years working as a planner and planning director in the public sector. Her responsibilities included overseeing a planning department, floodplain and conditional use permits, zoning, variances, large-scale developments, and long-range planning. She has provided consulting planning/public outreach services over the past four years for many cities throughout the State, including Fayetteville, Springdale, Bentonville, Johnson, Lincoln, Elkins, Centerton, Cave Springs, Goshen, Gravette, West Fork, Lowell, Tontitown, Clarksville, Russellville, Pottsville, Sherwood, Cabot, Bryant, and Little Rock. Additionally, she provides planning services to cities in Oklahoma and Kansas.



Todd Mueller, PE

Municipal Team Leader

Education

BS, Civil Engineering

Registrations

Professional Engineer
AR, 11835

Todd Mueller is a senior project manager and has over 20 years of transportation and environmental engineering experience. His responsibilities include overseeing and designing municipal, state, and federally funded transportation projects. He is responsible for leading a team of planners, engineers, scientists, and technicians from the planning stages through construction of the project. Todd has experience with the environmental stages of projects through the production of plans and construction inspection. Todd has managed and performed environmental clearance for projects that required Environmental Impact Statements, Environmental Assessments, and Categorical Exclusions. His project experience ranges from complex analysis and layout of interchange configurations on state and federal highways to the design of local road intersections. Todd has experience with port, rail, and mooring facilities along the McClellan-Kerr Arkansas River Navigation System. Todd is proficient in AutoCAD, Land Desktop, MicroStation, InRoads, GEOPAK, HY-8, Culvertmaster, and additional design software programs.



Kevin Gambrell, AICP, CFM

Urban Planning

Education

BS, Geosciences

MA, City and Regional Planning City & Regional Planning/ GIS/Land Use

Registrations

American Institute of Certified Planners, 23468

Certified Floodplain Manager, 14-00297

Kevin Gambrell is an urban planner with 17 years of planning experience. He has extensive experience with comprehensive and long-range planning, overlay district planning, water and sewer master planning, transportation master planning, and open space planning. Kevin's experience includes site plan review, large scale developments, site selection analysis, zoning change/variance review, parking demand/metrics analysis, legislative analysis, process implementation, concurrency management, and public presentations. Technical specialties include code writing, holding capacity analysis, Geographic Information Systems (GIS)/GIS web-mapping, performance-based planning metrics, and socio-demographic statistical analysis. Prior to joining Garver, he led two Northwest Arkansas jurisdictions, City of Bella Vista and Benton County, as their respective Planning and Development Director. His responsibilities included overseeing the daily planning and development functions and served as their Floodplain Administrator and Stormwater Manager. Prior to his Arkansas planning career, Kevin worked as a professional planner for several local governments within the highly developed Baltimore-Washington D.C. urban corridor.



Courtney Tannehill-McNair, AICP, CFM

Urban Planning

Education

BA, Landscape Architecture

Registrations

American Institute of Certified Planners, 30328

Certified Floodplain Manager, 09-00185

Courtney Tannehill-McNair is an urban planner with 15 years of experience. Courtney has many years of experience working on development planning and review projects. Her experience includes writing codes and ordinances, creating public policy and establishing guidelines for implementation, and creating long-range plans for multiple municipalities. She has in-depth knowledge of local government structure, infrastructure, and the needs of Arkansans. Before joining Garver, Courtney worked for Washington County as the senior planner and for the City of Tontitown as the Planning Official. In both positions, Courtney was responsible for project review, floodplain development, zoning and conditional use projects, and long-range planning.



Richard Corbyn, PE

Streets and Pedestrian Facilities

Education

MBA, Finance

BS, Civil Engineering
Transportation

Registration

Professional Engineer
AR, 18314

Richard Corbyn has eight years of experience. Richard's responsibilities include roadway design and modeling, drainage system modeling, developing plans and specifications, coordinating utilities, cost estimation, scheduling, budgeting, and conducting stakeholder presentations. He has experience with a wide array of projects including, city streets, new roadway alignments, roundabouts, state and federal highways, interstate ramps, pedestrian and bicycle trails, streetscape enhancements, drainage optimization projects, and developing infrastructure prioritization processes. He has experience with the NEPA process, including Environmental Assessments, Categorical Exclusions, alternative development, public hearings, and Uniform Relocation Act compliance. He is familiar with the bidding process and hosting bid openings. His construction engineering and inspection experience includes reviewing construction submittals and RFIs, reviewing pay requests, and inspecting highway and bridge construction projects. Richard is proficient in AutoCAD/Civil3D, MicroStation, InRoads, StormCAD, TR-55, HY-8, CulvertMaster, and AutoTURN.



Charles Cullen, PE

Streets and Pedestrian Facilities

Education

BS, Civil Engineering
Transportation

Registrations

Professional Engineer
AR, 16145

Charles Cullen is a project manager with 11 years of engineering experience. His responsibilities include roadway geometric design, hydraulic analysis and storm sewer design, pavement design, and railroad track design. Charles has experience in developing maintenance of traffic and erosion control plans, developing and implementing GIS databases, developing track maintenance programs, and developing site, grading, and drainage design for municipal and industrial facilities. He has provided floodplain determinations and developed the layout and design of dock facilities. He also reviews commercial site plans and drainage calculations for municipal clients. His project experience includes interstate highway, rural highway, urban street projects, recreational facilities, and intermodal facilities.



Jon Hetzel

Public Involvement

Education

BS, Mass
Communications Print
Journalism

Jon Hetzel has 16 years of experience. Jon's responsibilities include developing and overseeing the strategy, development, and implementation of communication tools for the public involvement process. This includes writing communication plans and public involvement summaries; coordinating stakeholder meetings; conducting public involvement meetings and hearings; and implementing localized outreach plans to notify and engage with the public. Jon's responsibilities also include using Microsoft Power BI for business analytics; overseeing the development of project logos and branding; providing content for and managing project websites; and preparing news releases, travel impact notices, and other announcements related to projects.



Bill McAbee

Environmental

Education

MS, Biology
BS, Wildlife Ecology/
Management

Bill McAbee is an environmental project manager and team leader on Garver's Environmental Team with 23 years of environmental experience. His NEPA expertise stems from managing projects that range from Categorical Exclusions to Environmental Impact Statements and planning and environmental linkage studies since 2001. Bill also has specialized experience with wetland delineations, permitting, mitigation, endangered species, and biological surveys. He is the environmental manager for the Arkansas Department of Transportation Connecting Arkansas Program. In this role, he has overseen the completion of multiple overlapping NEPA projects across Arkansas since 2015. He has been involved in almost all aspects of NEPA studies, including public involvement, noise, air, environmental justice, cultural resources, and hazardous materials.



Mark Hammons, PE, CFM

Drainage and Hydrology/Hydraulics

Education

MS, Water Resources Engineering

BS, Civil Engineering

Registration

Professional Engineer
AR, 9819

Certified Floodplain Manager, AR-07-00156

Mark Hammons has 26 years of experience. Mark's experience includes drainage master plans, transportation hydraulic design, flood insurance studies, flood reduction design, coastal restoration studies, reservoir studies, and dam break studies. His modeling capabilities include advanced 2D hydrodynamic modeling for complex projects. He has hydraulic design experience with roadway bridges and culverts, interior levee drainage systems, stormwater pump stations, open channels, detention basins, reservoirs, irrigation systems, storm sewer networks, and floodplain delineation. He is knowledgeable in GIS analysis for hydrologic and hydraulic studies and mapping. He is proficient with multiple water resources computer modeling and mapping software packages, including but not limited to HEC-RAS (one-dimensional and two-dimensional), SRH-2D, RMA-2, SMS, HEC-HMS, HEC-1, HEC-2, UNET, HEC-DSS, HEC-5, EPA SWMM, and ArcGIS.



John Ruddell, PE, SE

Bridges

Education

MS, Civil Engineering

BS, Civil Engineering

Registrations

Professional Engineer
AR, 8017

Structural Engineer IL,
81005188

John Ruddell is a vice president on our Transportation Team with 32 years of structural design experience. John oversees all bridge design, load rating, and inspection activities. His responsibilities include developing structural design calculations, detailing, and overseeing the work of design engineers and technicians with an emphasis on quality control. His project experience includes a wide variety of heavy structures and bridges, including prestressed concrete, conventional concrete, and steel superstructures. John also serves as an in-house technical advisor for the AASHTO standard and LRFD design specifications.



Nicci Tiner, PE, PTOE

Traffic Analysis and Design

Education

BS, Civil Engineering

Registrations

Professional Engineer
AR, 8141

Professional Traffic
Operations Engineer,
520

Nicci Tiner is a vice president who is responsible for managing Garver's Transportation Planning and Traffic Team. As the team leader, she coordinates with Garver's internal transportation teams, assigns projects to staff, schedules projects, and performs overall QA/QC of traffic engineering and planning projects. Nicci has 33 years of engineering experience. Her planning experience includes conducting studies to determine existing and future transportation needs. This consists of developing traffic forecasts using projected volumes based on annual growth rates and trip generation, evaluating the traffic and safety operations of intersections and corridors, and participating in public involvement meetings. Her design experience includes intersection design, ITS plans, traffic signal design, signing plans, and maintenance of traffic plans.



Keith Tencleve, PE

Pavement Management

Education

MBA

MS, Civil Engineering

BS, Civil Engineering

Registration

Professional Engineer
AR, 13440

Keith Tencleve is the director of AssetMax, a Garver business team focused on pavement management. With 16 years of engineering experience, he is responsible for leading pavement management initiatives for public and private clients seeking to optimize their maintenance budgets. Prior to leading AssetMax, Keith served as a team leader and project manager on Garver's Aviation Team, where he developed an expertise for evaluating and implementing pavement management strategies. His pavement design experience includes the implementation of asphalt rejuvenators, slurry seals, microsurfacing, maintenance overlays, slab replacements, and asphalt and PCC pavement reconstructions. His maintenance focus is on understanding pavement deterioration and potential rehabilitation methods to provide the best return on investment for clients. By understanding pavement condition and the cost of your rehabilitation options, Keith integrates financial modeling with pavement condition modeling to reduce the client's long-term pavement maintenance costs.



Brent Thomas, PLA, ASLA

Landscape Architecture

Education

BA, Landscape
Architecture

Registrations

Registered Landscape
Architect, 9593

CLARB Certified
Landscape Architect,
1571

Brent is a landscape architect with 24 years of experience. Brent is passionate about projects that enhance communities through sound planning and quality design. Always looking for ways to better the communities in which he works, Brent enjoys bridging the technical realm of engineering with the physical realm that affects how Users interact with and see a project — a positive combination of art and science. With past projects in Arkansas, Colorado, Kansas, Missouri, Oklahoma, and Texas, his experience includes education, retail, office, and medical site planning; land planning; streetscapes; park and recreation facilities; bicycle planning and design; and wayfinding and graphic design.



Nick Holland, PE

Lighting

Education

BS, Electrical
Engineering

Registrations

Professional Engineer
AR, 16153

Nick Holland is an electrical engineer and project manager at Garver with 11 years of electrical power and lighting design experience, including residential, commercial, and renovation total building design for power, interior/exterior lighting (including roadway and interchange lighting), communication distribution systems, emergency backup generator systems, and industrial electrical systems (power and controls). Nick is knowledgeable in BIM technologies and their implementations along with various design software such as AutoCAD (CADD), REVIT (BIM), Bentley MicroStation (BIM/CADD), EasyPower (electrical distribution coordination studies and arc flash calculations), AGI32 (lighting design simulation/rendering), Visual (lighting design simulation), and EASE (speaker systems design).



Drew Moffitt, GISP

GIS

Education

BS, Geography

Registration

Certified GIS
Professional, 67799

Drew Moffitt is a GIS analyst with 16 years of experience. Drew provides GIS support for Garver's transportation and environmental planning efforts. His experience includes spatial analysis, water resources, and GIS model development database development. Drew's previous experience includes developing the PAGis Stormwater Work Plan. He was tasked with overseeing the creation of the standards and processes that are required for all PAGis member agencies.



Marvin Dalla Rosa, PE

Utilities

Education

MS, Environmental
Engineering

BS, Environmental
Science

Registration

Professional Engineer
AR, 6897

Marvin G. Dalla Rosa is a senior project manager with 37 years of engineering design and management experience. Marvin's experience includes the design of water treatment plants and distribution systems, wastewater collection and treatment systems, and industrial waste pretreatment systems. He has also conducted numerous environmental site assessments and established biomonitoring testing programs for several clients. In addition, Marvin has over 10 years of experience focused on utility system coordination. Marvin's experience includes reviewing utility company plans and proposals to determine their viability with regard to design plans, preparing utility agreements for execution, meeting with public and private stakeholders, and resolving conflicts. His key project experience includes serving as the Utility Coordinator for the \$1.8 billion Arkansas Department of Transportation (ARDOT) Connecting Arkansas Program (CAP) and Program Manager for the \$355 million Biloxi, Mississippi Infrastructure Repair Program. As the Utility Coordinator on ARDOT's CAP, he evaluates design plans in terms of the utility relocations required, potential conflicts, construction sequencing, and costs. Several of these projects are in excess of \$100 million in construction value, with one in excess of \$600 million. As Program Manager for the Biloxi Restore Program, Marvin oversaw 16 design engineering firms working on over 40 separate task orders for this FEMA-funded project, which was the largest program of its kind ever undertaken by the state.



Jordan Culver, PE

Aviation

Education

BS, Civil Engineering

Registration

Professional Engineer
AR, 14751

ADB Certified Airfield
Prof., Airfield Lighting

Jordan Culver is a project manager with 15 years of experience. He is experienced in managing production teams and client relations, coordinating with the FAA and state agencies, and serving as a direct contact for clients and contractors during project construction. He has worked at more than two dozen airports in Arkansas, New Mexico, and Oklahoma. Jordan has extensive experience with airfield lighting systems, airport drainage systems, pavement maintenance management, hangar construction, and fuel facility construction and rehabilitation. He also serves on the Board for the Arkansas Airport Operators Association and is an ADB Certified Airfield Professional for Airfield Lighting.



Mary Fair, PE

Aviation

Education

BS, Civil Engineering

Registration

Professional Engineer
AR, 17713

Mary Fair is a project manager with nine years of experience. She manages projects for numerous general aviation and air carrier airports in Arkansas and Louisiana, including grant application and coordination, civil design, plan and specification preparation and oversight, client contact, quality control reviews, construction management, and project closeout. Her responsibilities include coordination with the project owner, FAA, Arkansas Department of Aeronautics, and contractors. Her skills include AutoCAD and Civil 3D. Mary also handles the DBE programs, goal updates, and annual reporting for over 17 airports throughout the state of Arkansas. She is responsible for making sure these airports are compliant with regulations of the US Department of Transportation 49 CFR Part 26.



Lanny Beavers, PS

Right of Way/Surveys

Education

AA, Education

Registrations

Professional Surveyor
AR, 1392

Lanny Beavers is a senior project surveyor with 37 years of experience. Lanny's responsibilities include directing Garver's survey personnel company-wide, as well as scheduling, dispatching, and staffing survey crews. Lanny has experience in all aspects of land surveying, construction inspection, and engineering technology. He has performed surveys for roadways, bridges, water lines, water treatment plants, wastewater treatment plants, sewer lines, force mains, pump stations, transmission lines, and airports. He is well versed in the latest technology used for surveys, including procedures required by the Arkansas Department of Transportation, CAiCE Coordinate Geometry and its interface with AutoCAD, InRoads for MicroStation, and GPS survey equipment using both static and real-time kinematic survey procedures. He also develops topographic surveys, boundary surveys, title research, and right of way drawings.



Blake Martin, PE, CFM, SI

Construction Inspection

Education

BS, Civil Engineering

Registrations

Professional Engineer
AR, 13434

Certified Floodplain
Manager, AR-07-00154

Surveyor Intern
AR, 622

Blake Martin is a project manager and team leader on our Construction Services Team with 18 years of experience. His responsibilities include providing construction management and engineering services on a wide variety of construction projects. He has provided construction management and engineering services for roadways, bridges, water and sewer relocations, pump station installation and rehabilitation, and treatment plant rehabilitation as well as railroad and airport projects.



Mark Schwartz, CPM

Project Scheduling/Controls

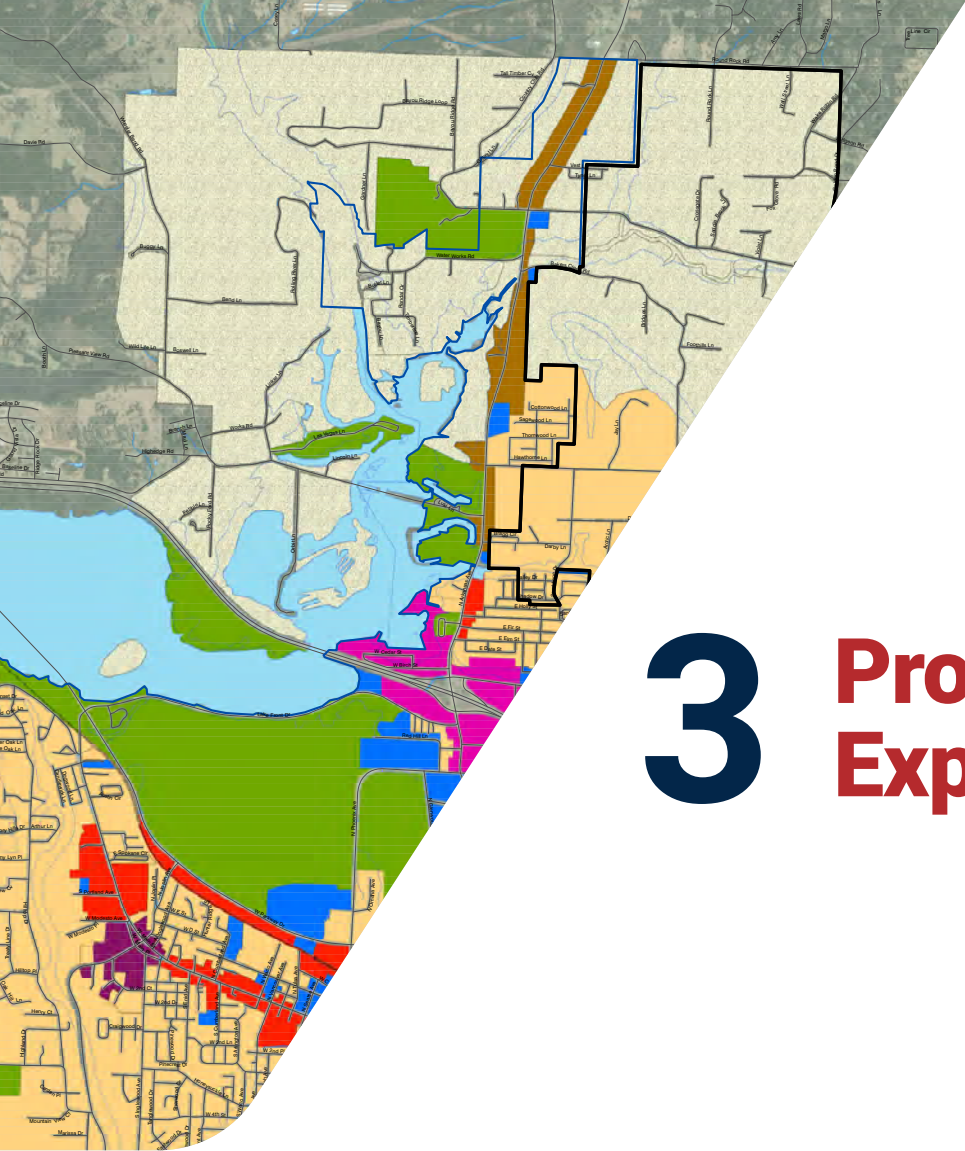
Education

BS, Accounting

Registrations

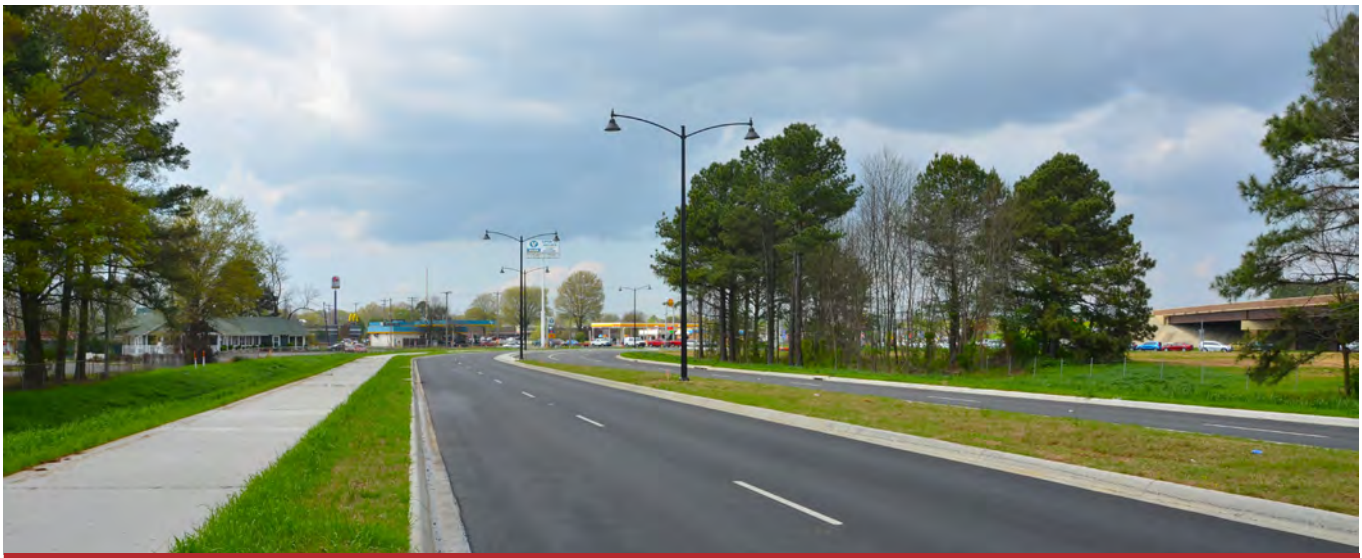
Certified Project
Manager

Mark Schwartz has 37 years of project controls and financial analysis experience. Mark is responsible for working with Garver teams to establish project controls specifications, schedules, and cost loaded schedules in support of their client needs. He establishes program and project reporting based on schedule and cost performance of contractors and claims support. He establishes Primavera (Oracle Cloud) environment for Garver and its client. He has experience maintaining project controls, scheduling, cost structure, work process improvement, and contract auditing. He also has experience designing new technologies, developing project management tools and techniques, and managing financial infrastructures.



3

**Project
Experience**



Project Experience

Equipped with technical expertise, Garver develops innovative solutions to meet your goals and achieve project success.


Garver has the capability and ability to make your project a priority and move your vision forward. We have significant experience providing planning, engineering and related services for numerous clients and can provide these services for the City of Texarkana's future projects.

As a client-oriented firm, Garver keeps the focus on your needs and objectives. For us, it's not enough to say we are dedicated. We prove it through our work, our interactions with clients, and each other. Garver has enjoyed working with a long list of clients over the years—some for three-quarters of a century. That kind of longevity and level of repeat business does not just happen; it is the result of quality work and customer care.

We are beyond grateful for the trust our clients have placed in Garver. This trust drives our ability to exceed expectations and develop creative solutions to successfully deliver projects to your satisfaction.


The projects on the following pages exemplify our ability to deliver innovative solutions, cost-effective services, and customer care.

List of Recent Awards:

 **ACEC of Arkansas Engineering Excellence, Transportation**


Cantrell Field Access

Conway, Arkansas

 **ACEC of Arkansas Engineering Excellence, Structural Systems**


Dave Ward Drive Pedestrian Bridge

Conway, Arkansas

 **ACEC of Arkansas Engineering Excellence, Water Resources**


Dam Investigation and Repairs

Russellville, Arkansas

 **ACEC of Arkansas Engineering Excellence, Studies, Research, and Consulting Engineering Services**

Walk Bike Drive

Bryant, Arkansas

 **ACEC of Arkansas Engineering Excellence, Surveying & Mapping Technology**

Kaw Lake Water Supply Surveying

Enid, Oklahoma





ReImagine 2040 Comprehensive Plan

Russellville, Arkansas

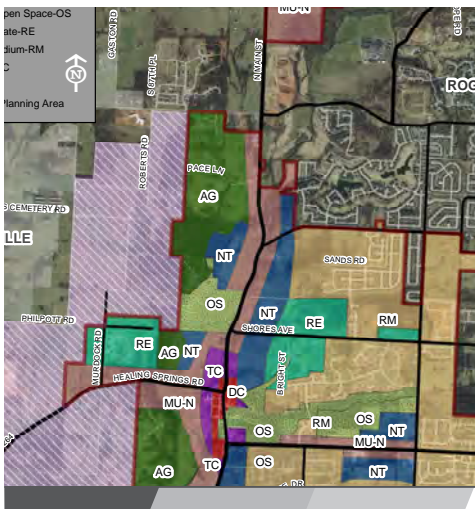
The 2040 Comprehensive Plan addresses managing a projected 10,000 additional residents and change within the community over the next 25 years. The plan focuses on both strategic and physical planning elements, including planning for a changing economy, retaining and attracting residents with quality of life improvements, providing for appropriate and market responsive land use planning, and pinpointing key transportation planning improvements. Implementation and performance measures are included as key elements of the plan.



College Avenue Corridor Plan

Fayetteville, Arkansas

Garver analyzed six miles of highway within the City for future land use planning, integration of all types of multimodal transportation, access management, general transportation framework planning, and street sections. Garver provided base level traffic data and cost estimates for proposed infrastructural improvements along the corridor. Garver also created a regulating framework plan, and analyzed the existing zoning, development styles and future development aspects. We are currently working on programming, public involvement, and design of improvements for approximately 1.8 miles of the corridor.



Cave Springs Vision Plan and On-Call Planning Services

Cave Springs, Arkansas

Garver completed a comprehensive plan for the City of Cave Springs which included a review of the historical and demographic conditions in the city, creation of goals and objectives, and detailed information for each Land Use Category and the Future Land Use Map. Garver completely facilitated the process which included public input sessions, an interactive online survey, and multiple meetings with the City and stakeholders. Other services provided to the City include development review, updating zoning and development code, assisting with updates and ongoing maintenance of the City Zoning Map hosted by Northwest Arkansas Regional Planning Commission.



Walk Bike Drive

Bryant, Arkansas

The multiple award-winning Walk Bike Drive serves as a Master Transportation Plan for the City of Bryant. It aims to rectify a common problem with many master street and master bike/pedestrian plans; a lack of integrated planning for a holistic transportation system. This Plan incorporates the traditional elements of both street plans and bicycle/pedestrian plans in one document. Additionally, the Plan works to incorporate complete-street concepts and context-sensitive design principles into the City's future transportation system.

Infrastructure Projects	Weight	Other Metrics
1 Bowman Rd. - Kanis Rd. South to 36th/Col. Glenn	3	3 3
2 Bowman Rd. - 36th Street to Col. Glenn Rd.	2	3 2
3 Kanis Rd - Gamble Rd. West to Cheral Parkway	2	2 3
4 36th Street - Shackleford Rd. to Bowman Rd.	3	2 2
5 Vimy Ridge Road - Alexander Rd. to County Line Rd.	2	1 2
6 East Heights Neighborhood Drainage	1	3 1
7 Cooper Orbit Rd. - Re-Alignment to Panchar Road	3	2 1
8 Swaggerty Branch Restoration & Greenway	2	3 2
9 Arkansas River Trail	1	1 3
10 Mabelvale West from South Loop to Mabelvale Main	3	2 2
11 World Avenue - Extension to 6th & Bond	2	3 1

Little Rock Priority Infrastructure Study

Little Rock, Arkansas

Garver is providing planning and engineering services to develop an infrastructure project prioritization process for the City of Little Rock that can be used by Public Works staff to objectively evaluate future street and drainage projects based on quantitative data and predetermined metrics.



Bentonville Master Street Plan

Bentonville, Arkansas

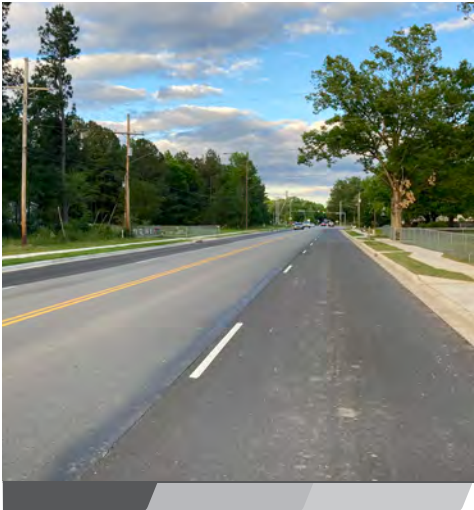
Garver is currently preparing an updated Master Street Plan for the City of Bentonville. The goal of this study is to create a comprehensive street network plan for all modes of transportation that will work in conjunction with the current City plans. The Garver Team is preparing a detailed plan for developing infrastructure and will recommend improvement projects in order of priority, including cost estimates. Project responsibilities also include updating the current street standard specifications and details, developing a local transit system plan, conducting a parking analysis, and conducting public involvement meetings.



Pike Avenue

North Little Rock, Arkansas

Garver is providing planning and design services for a multi-phase project to improve Pike Avenue (SH 365) from Rockwater Boulevard to 15th Street. Services include providing surveying, planning, pedestrian facilities, traffic signal design, and roadway design services. Improvements in the first phase focus on pedestrian improvements with an emphasis on safety, connectivity, and accommodating the future widening of Pike Avenue. The second phase will involve widening Pike Avenue to accommodate the construction of concrete median islands, traffic turnarounds at median breaks, street trees, and associated landscape improvements.



West Baseline Road

Little Rock, Arkansas

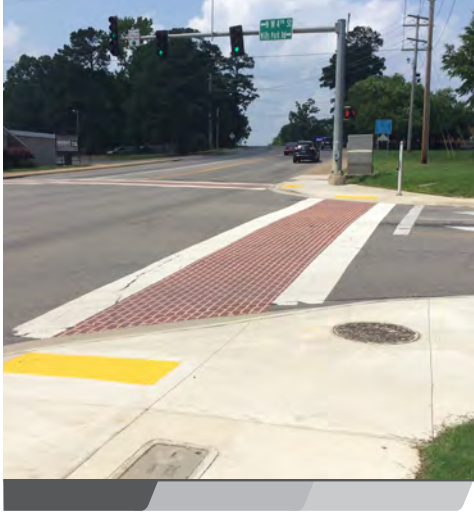
Garver provided surveying, design, and environmental services to construct a half-mile of roadway widening along a principal arterial road. The project included adding one to two additional lanes, curb and gutter, underground storm sewer, and sidewalks. Garver implemented many cost-saving measures on the project, including designing the project to eliminate the need to reconstruct the existing pavement and designing the improvements to minimize utility impacts. The project milestones were all completed on schedule.



Streets and Drainage

Little Rock, Arkansas

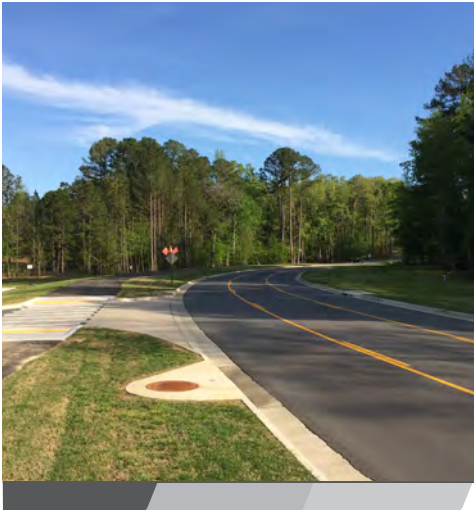
Garver provided engineering services for street and drainage improvements at Abigail Street (an overlay with notch and widening), Elm Street (an overlay with notch and widening), Daisy Bates (sizing and enclosing a drainage channel), Valmar Street (sizing and enclosing a concrete channel), and Dorado Beach Drive (designing a box culvert for a drainage crossing that previously experienced frequent flooding).



Reynolds Road

Bryant, Arkansas

Garver provided planning, traffic studies, environmental documentation (Categorical Exclusion), landscape design, and roadway and bridge design services to modify Reynolds Road through Old Town Bryant. The design concept included streetscape improvements, bicycle and pedestrian improvements, intersection and crosswalk improvements, mill and overlay, new landscaped median, street trees, new sidewalks, pedestrian scaled street lighting, green stormwater management enhancements, and other associated improvements all within the existing right of way.



Bryant Parkway

Bryant, Arkansas

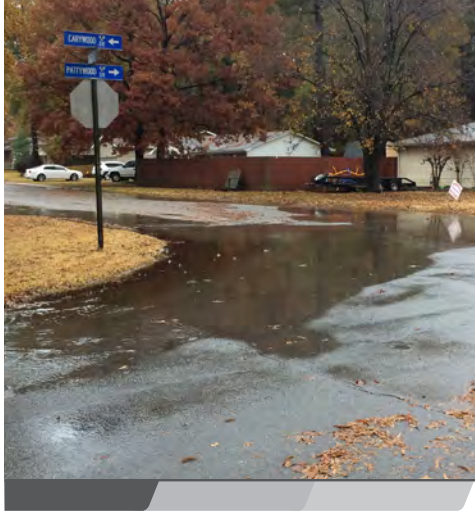
The award winning Bryant Parkway from Highway 5 to Hilldale Road completed design and construction on an accelerated 12 month schedule to ensure the project was open before school began. The new road is a half mile roadway connecting Hwy. 5 to Hilldale Road and provides access to the new school and includes a two-lane boulevard with a raised median, curb and gutter, storm sewers, and a 12-foot shared-use pathway for pedestrians and cyclists. Garver expedited survey, environmental, geotechnical, design, and bidding and worked closely with the City to include disincentive and liquidated damage provisions in the contract documents.



Cantrell Field Access

Conway, Arkansas

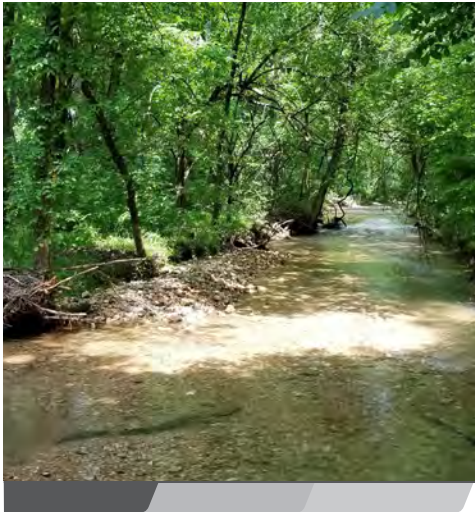
Awarded the Grand Conceptor Award by the ACEC of Arkansas, this project involved concept development, planning, environmental, design, and bidding services for all three phases within a 12-month accelerated schedule. Garver developed many innovative solutions such as a maintenance of traffic plan that allowed the project to be constructed while maintaining all lanes of traffic and without having to close any lanes or roads. Garver presented this plan to the City and stakeholders using a unique interactive map that showed how traffic would be maintained during all stages of the project.



Raintree Acres Drainage Study

Bryant, Arkansas

Garver completed a preliminary drainage study for the Raintree Acres Subdivision Area in the City of Bryant. The study focused on evaluating high priority residential areas displaying significant potential for damage of property and flooding of homes due to the failing drainage infrastructure that was in place at the time of the study. Within the drainage study, Garver was able to provide concept-level layouts, project photos, and planning-level cost estimates for the nine projects that were estimated to be high priority to enable the City to determine what was best for the subdivision and its residents. A final report provided multiple improvement alternatives and conceptual costs.



Coler Creek Drainage Study

Bentonville, Arkansas

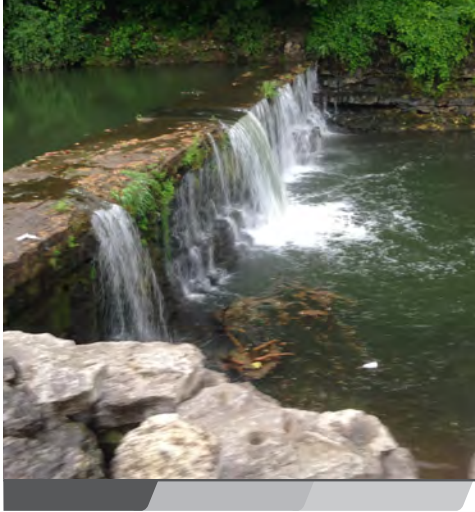
Garver conducted a drainage study of Coler Creek. The study included a detailed hydrologic analysis using HEC-HMS for current and future conditions. It also included a detailed hydraulic analysis using HEC-RAS. A Letter of Map Revision (LOMR) was submitted to Federal Emergency Management Agency (FEMA) on behalf of the City to account for changes to flood mapping due to construction of a bike trail with pedestrian bridges throughout a two-mile reach of creek. Detailed results and mapping were provided to the City along with coordination with FEMA for the LOMR application.



Missouri Creek Drainage Study

Fayetteville, Arkansas

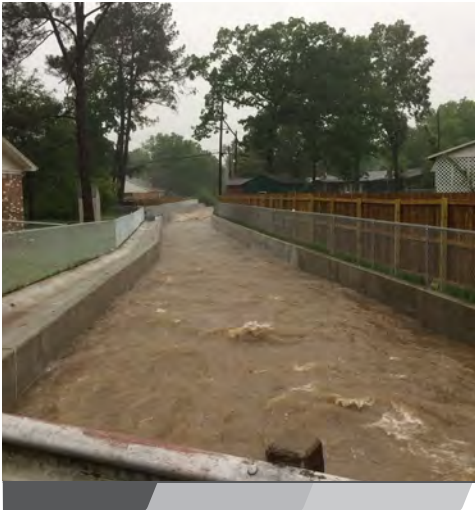
Garver is providing surveying, hydrologic/hydraulic studies, design, and bidding services for improvements within the Missouri Creek watershed basin. Improvements include installing an underground drainage system along Stanton Avenue between N. Elizabeth Avenue and Rolling Hills Drive with a potential settling basin near Rolling Hills Drive, along Loxley Avenue between Cortland Street and Harold Street, and capacity improvements to Missouri Creek between Rolling Hills Drive and Stubblefield Road, including a potential box culvert crossing replacement on Eton Street.



Downtown Flood Study

Siloam Springs, Arkansas

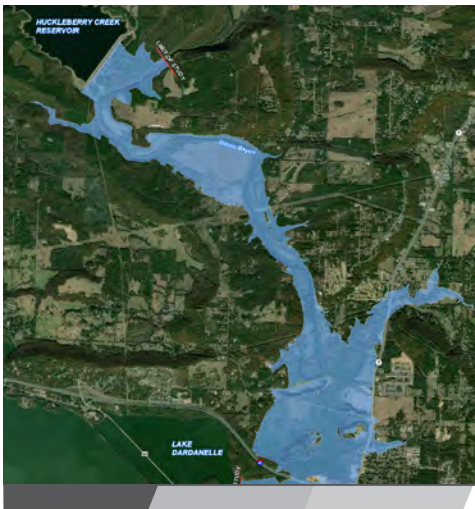
Garver provided 1D floodplain modeling and mapping at Sager Creek. Under this work order, the City completed a flood study and submitted a FEMA Letter of Map Revision (LOMR) for approximately 4,200 feet of Sager Creek in the downtown area from a point approximately 800 feet upstream of the Benton Street Crossing to a point approximately 350 feet upstream of the Main Street Crossing.



Briarwood Ditch

Little Rock, Arkansas

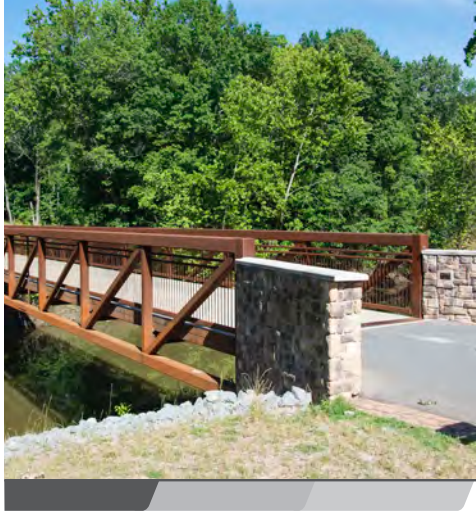
Briarwood Ditch, a small urban drainage ditch, overflows its banks during frequent storm events, flooding residences and local roads. Garver performed a 1D-hydraulic analysis of the stream to determine its existing flood elevations and floodplain boundaries. Using the results of the study, phased design alternatives were proposed to the City of Little Rock, including channel improvements along the project reach. The proposed channel improvements provided additional capacity in the channel to reduce the flood extents and elevations for a 25-year (4% annual exceed probability) flood event. Future phases of improvements will extend the channel modifications further upstream.



Huckleberry Creek Reservoir

Russellville, Arkansas

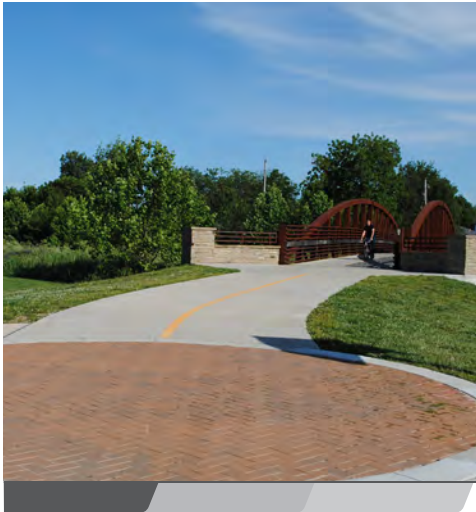
Garver developed hydrologic and hydraulic computer modeling to support the potential reevaluation of the hazard classification of Huckleberry Creek Reservoir. Garver simulated hypothetical Probable Maximum Flood (PMF) and sunny-day dam breach events for Huckleberry Creek Reservoir and produced dam breach inundation maps.



Shillcott Bayou Pedestrian Bridge

North Little Rock, Arkansas

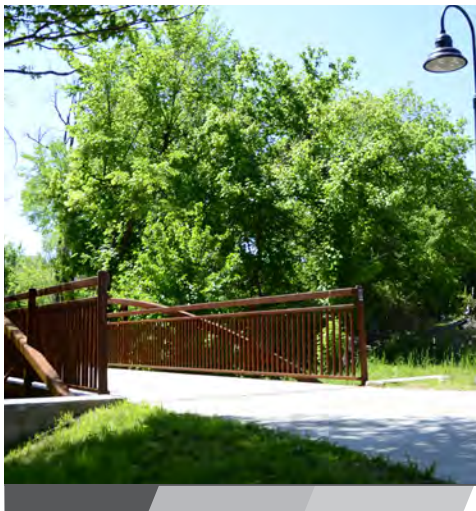
Garver provided surveying, conceptual planning, environmental handling and documentation, final bridge design, bidding, and construction inspection services to replace the bridge. The bridge has a clear width of 14 feet and approximately 16 feet out to out, which makes it suitable for both pedestrians and cyclists. The new bridge has an approximately 6.5-inch concrete slab supported by prefabricated steel truss spans with a total length of approximately 145 feet.



Dean's Trail

Springdale, Arkansas

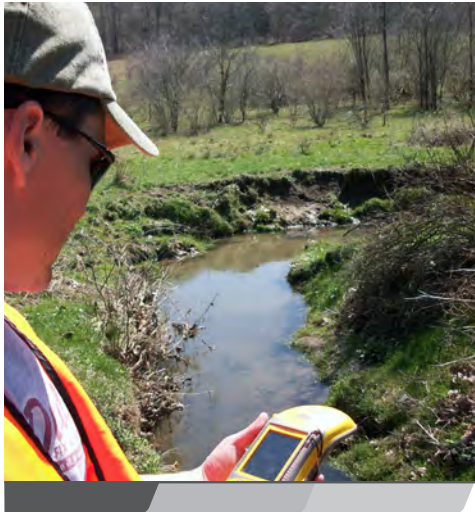
Garver provided a preliminary design study, surveying, environmental, permitting, design, cost estimating, and bidding services for the 4.5-mile extension of Dean's Trail in Springdale, Arkansas, which replaces a section of the existing Razorback Regional Greenway. The existing segment of the Greenway passes through heavily occupied areas of Springdale, and the City wanted to alter the route to enhance safety for pedestrians, cyclists, and drivers. As part of the safety improvements, Garver developed traffic signal modification plans at the intersection of Emma Avenue and Old Missouri Road to incorporate the trail crossing on the south approach of the intersection.



Frisco Multi-Use Trail

Fayetteville, Arkansas

Garver provided surveying, design, property acquisition documents, bidding, and construction-phase services for the Frisco Trail. Improvements included extending the Frisco Trail from Martin Luther King, Jr. Boulevard to the trail located in Walker Park, including 0.5 miles of a 12-foot-wide trail with lighting, a 120-foot tunnel under Martin Luther King Jr. Boulevard, two prefabricated bridges with overall lengths of 81 feet and 71 feet over creeks within designated FEMA floodplains, and a pedestrian hybrid beacon crossing at Highway 71B. The trail is a section of the Razorback Regional Greenway, a 36-mile shared-use recreational trail stretching from north Bentonville to south Fayetteville.



ARDOT On-Call Environmental Services

Statewide, Arkansas

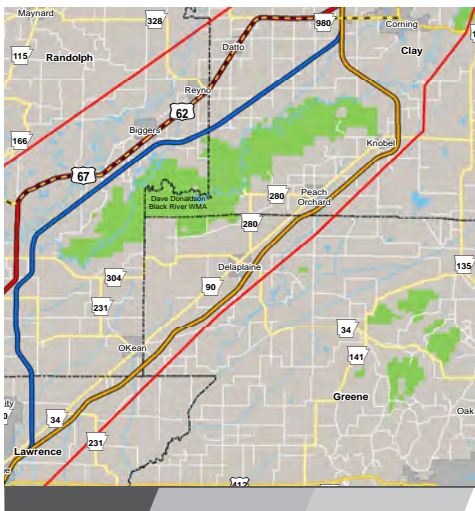
Garver is currently providing on-call services for ARDOT, which includes noise studies, endangered species surveys, public involvement, NEPA documentation, and other environmental studies for statewide projects. We also are ARDOT's Connecting Arkansas Program (CAP) Manager, providing quality control and oversight of all CAP project noise studies.



Southwest Trail

Multiple Counties, Arkansas

Garver completed an Environmental Assessment and is currently providing design services to support a nearly 60-mile-long recreational trail from Hot Springs to Little Rock that is dedicated for pedestrians/ cyclists. The Southwest Trail will provide a safe route for pedestrians and bicyclists to enjoy outdoor recreation while simultaneously providing an economic stimulus to Central Arkansas. Field studies included substantial wetland and stream assessments (over 123 separate wetlands and 133 stream crossings), T&E surveys, cultural resources, and most importantly substantial community, local officials, and stakeholder involvement.



I-57 EIS

Multiple Counties, Arkansas

Garver is providing an Environmental Impact Statement (EIS) for Highway 67 (future I-57 corridor), including 35 miles of roadway on new location between Walnut Ridge and the Missouri state line. This EIS includes a tiered approach starting with corridor selection then an evaluation of a range of alternatives within the corridor, public involvement, stakeholder coordination, detailed analysis of the natural and built environments, impact determinations, and environmental clearance documents.



Broadway Bridge

Pulaski County, Arkansas

Garver led the design of a new bridge that provided the two cities of Little Rock and North Little Rock with an iconic landmark. The new, four-lane structure is 1,765 feet long, includes a shared-use path along the east side for pedestrians and cyclists, and features twin 448-foot basket-handle network tied arches for the spans crossing the Arkansas River.



Lollie Road Bridge

Faulkner County, Arkansas

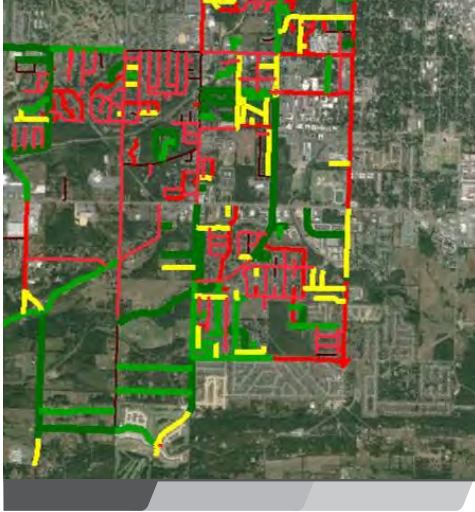
Garver provided design services to replace a single-lane railroad car bridge over Tupelo Bayou in southwest Faulkner County. The new structure was designed in accordance with ARDOT specifications to accommodate the potential routing of Highway 89 to Highway 60 (Dave Ward Drive). The precast concrete span bridge is 113 feet long and 28 feet wide. The crossing is located in the FEMA regulatory floodway of Tupelo Bayou, which required an analysis of the hydraulic impact of the proposed structure. The bridge was designed to cause no-rise/no-impact to the existing floodplain and floodway. A bridge scour analysis was performed to provide input to the foundation design.



Highway 10

Little Rock, Arkansas

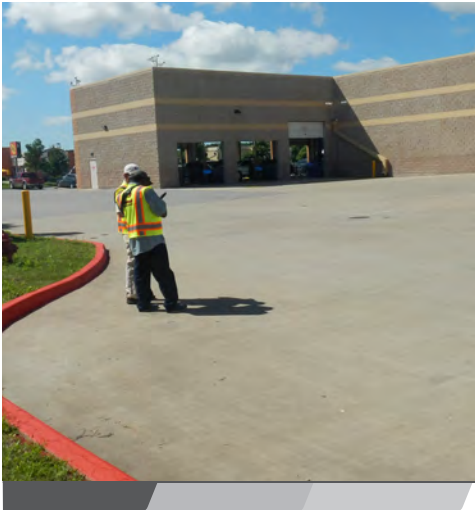
Garver provided design services to reconstruct twin bridges and approaches on Highway 10 over Gill Street, the Union Pacific Railroad, and the Capitol Drain. During the initial feasibility study, we determined alternative alignments and structure types and evaluated accelerated construction techniques and their estimated time savings.



Conway Pavement Management

Conway, Arkansas

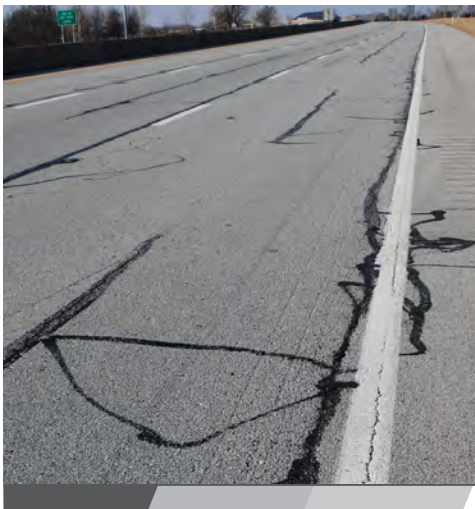
Garver provided pavement condition inspection services for City streets. Data was collected, evaluated, and analyzed. Maintenance recommendations and budgets were developed for the City Engineering Department along with interactive budget planning tools and GIS compatible condition and planning information.



Walmart Pavement Management

Various Locations, Nationwide

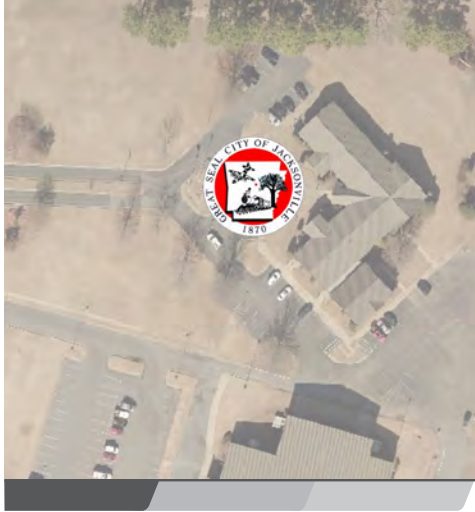
Garver is providing mapping services for each store integrated into the program. These maps are used to setup PAVER databases to perform condition index surveys and ultimately maintenance analysis.



Will Rogers Turnpike

Tulsa, Oklahoma

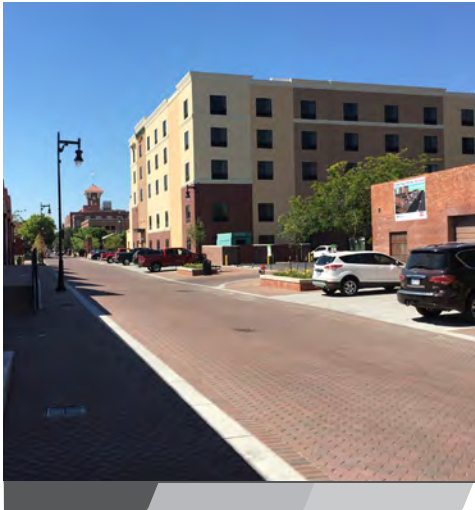
Garver performed on-site visual inspections on the mainline highway (over 16 lane miles) and on the trumpet interchange. The Team also created an engineering report outlining the rehabilitation techniques and opinions of probable cost.



Jacksonville GIS Mapping

Jacksonville, Arkansas

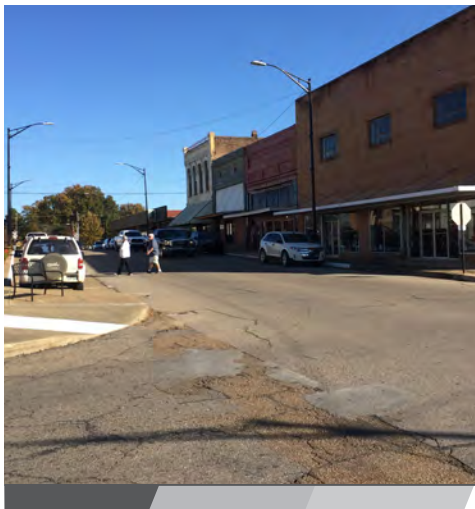
Garver digitally mapped the entire City's stormwater system network in less than four months. The completed first phase collected almost 14,000 above and below ground features using aerial imagery, LiDAR, and other geospatial products. By digitally mapping the stormwater system prior to having "boots on the ground," the client saved about 30% of the cost of a field only collection and Garver gains the ability to accurately scope and fee for the second phase of the field work; a win-win.



Mosley and Rock Island Streetscape

Wichita, Kansas

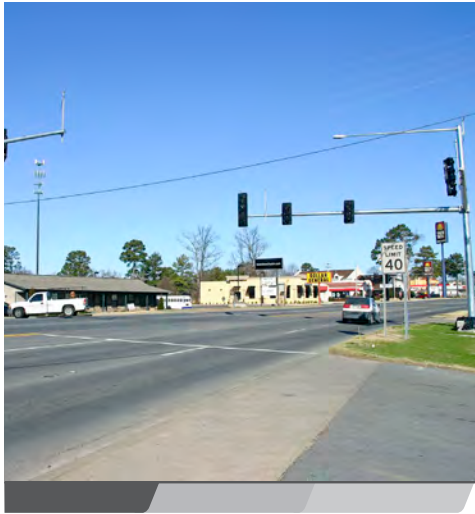
Garver designed the improvements between 2nd and 3rd Streets North in the Old Town area of Wichita. The project involved converting Mosley from a sand roadway with abandoned railroad tracks to a brick roadway with a concrete base and concrete parking areas.



Downtown Streetscaping

Hope, Arkansas

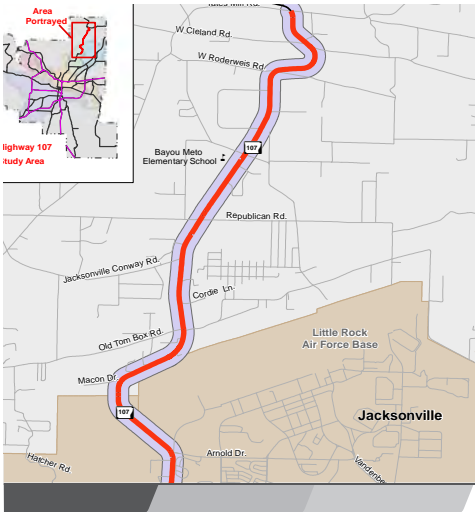
Garver is providing streetscape improvement for the City of Hope's downtown area. Improvements primarily consist of sidewalks, brick pattern buffer, lighting along one side of West 2nd Street, lighting along both sides of South Elm Street, and crossing improvements where the sidewalk crosses the at-grade railroad crossing owned by Kiamichi Railroad (KRR).



ARDOT On-Call Design Services

Statewide, Arkansas

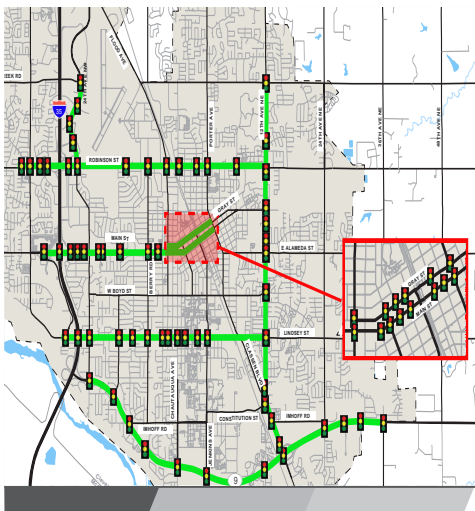
Garver is working on its seventh consecutive contract for on-call services. Most task orders have been for signalization projects, which has included more than 150 signalized intersections. In addition, we have completed several task orders to design Safe Routes to School (SRTS) projects.



Highway 107 Planning Study

Pulaski County, Arkansas

Garver conducted a planning study to determine the need for and feasibility of improvements within the study area. Highway 107 is a north-south arterial route connecting North Little Rock in Pulaski County to Vilonia in Faulkner County. Congestion along the southern portion of the study area is worsened by the traffic operations at the western adjacent gate (Back Gate) for the Little Rock Air Force Base (LRAFB). Rolling terrain and sharp turns along Highway 107 reduce sight distance for vehicles trying to enter from side streets and driveways, resulting in poor safety conditions.



Norman Signal Timings

Norman, Oklahoma

Garver has developed coordinated signal timings with system-wide progressive bandwidth for all major arterial routes in the City (8 corridors/86 total intersections). Updates to intersection cycle lengths, movement splits, offsets, and phasing sequences were implemented to introduce system-wide bandwidth along these corridors with significant delay reductions for mainline traffic. Timing plans on these corridors included Flashing Yellow Arrow (FYA) implementation and analysis, inclusion of twice per cycle left turn phasing, timings plans at three interchanges on I-35, and consideration of pedestrian-only signals on the University of Oklahoma (OU) campus. Synchro/SimTraffic was used to develop the signal timings.



North Little Rock Municipal Airport Airfield Lighting Rehabilitation

North Little Rock, Arkansas

Garver provided design services to upgrade all the airfield lighting to new LED fixtures, including LED runway lights, taxiway lights, signage, and PAPI for both runways. This project also included installing a new rotating beacon and a new electrical vault with radio-controlled equipment. The project replaced 137 taxiway lights and 67 runway lights with 133 LED taxiway lights and 60 LED runway lights. The previous lighting used 7,140 watts of power, but the new LED lights use 2,955 watts of power—this is a power reduction of 58%, which will provide significant savings in operational and maintenance costs.



Hot Springs Memorial Field Airport Entrance Road Improvements

Hot Springs, Arkansas

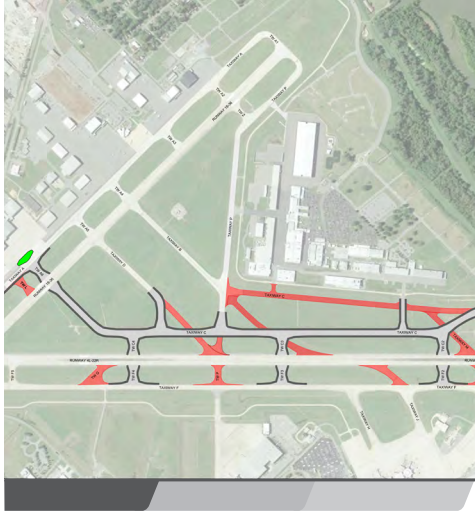
This project included milling and overlaying the main entrance road for the airport, adding a bike lane, and adding a pedestrian sidewalk, all of which are to fit within the existing pavement footprint. This project also included improving the drainage management adjacent to the road, adding a bike lane and pedestrian sidewalk, replacing the existing overhead street lights with aesthetically pleasing architectural LED-type street lights with zero up-light, and overlaying the airport's entrance road. Garver completed design, bidding, and construction phase services.



Bill and Hillary Clinton National Airport Drainage Improvements

Little Rock, Arkansas

This project includes completing drainage improvements on three isolated areas of the Airport. Drainage Area 1 improvements include removing and replacing culverts and junction structures between hangars on the west side (GA side) of the airfield. Drainage Area 2 improvements include replacing perimeter fencing, grading, and constructing paved ditch at one of the outfalls on the southeast side of the airport. Drainage Area 3 improvements include constructing a containment wall and diversion berm around the FAA NAVAID facility for Runway 22R.



Bill and Hillary Clinton National Airport Taxiway Charlie Reconstruction

Little Rock, Arkansas

Garver is providing survey, geotechnical investigation, and preliminary design services for this complex project encompassing a large area and located in the heart of the airfield. Coordination with airport staff, tower personnel, and tenants has been essential during the development of phasing plans to minimize the disruption to operations in areas handling some of the airport's heaviest traffic. This reconstruction involves relocating Taxiway Charlie to be parallel to Runway 4L-22R at the ADG IV separation clearance. It will have to reroute to avoid the Runway 4L Glideslope Critical Area Boundary and connect perpendicular to Runway 18-36.



Hot Springs Memorial Field Airport T-Hangar Construction

Hot Springs, Arkansas

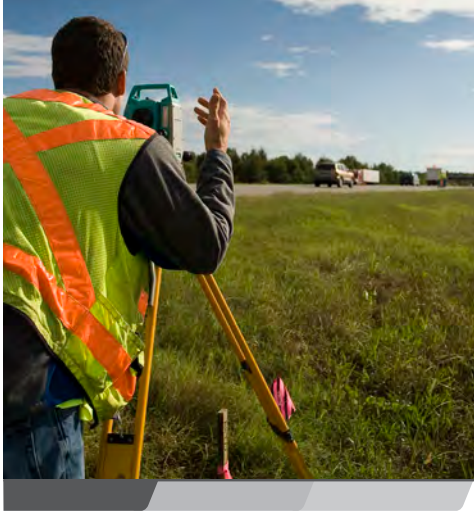
Garver provided project administration, design services, bidding services, and is currently providing construction phase services for the construction of a 10-bay T-Hangar capable of housing single piston engine and small twin piston engine aircraft on the South Ramp, off the end of Runway 31. The project includes providing utilities and a restroom at the end of the T-Hangar. The project is anticipated to be completed late fall of 2021.



South Arkansas Regional Airport Runway 13 RPZ Acquisition

El Dorado, Arkansas

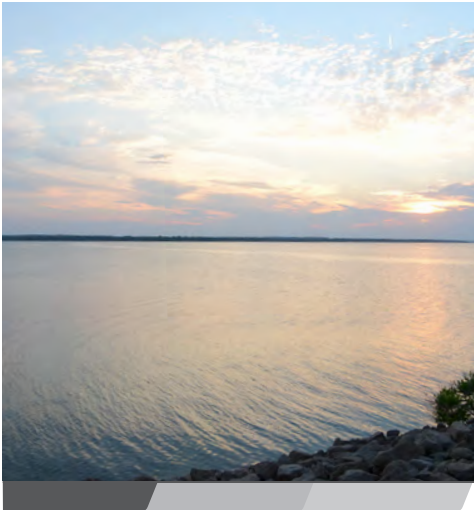
Garver provided project planning, land acquisition, design, bidding, and construction phase services for acquiring and clearing land for the approach surfaces and the runway protection zone for Runway 13. The land acquisition included a total of approximately 50 acres from three different land owners, one of which was a timber company. Garver also updated the Airport's Exhibit A Property Map to meet the requirements of the FAA's SOP 3.00 Checklist for FAA Review of Exhibit 'A' Airport Property Inventory Maps. The project was successfully completed in 2021.



ARDOT On-Call Surveying

Statewide, Arkansas

Garver is currently providing on-call topographic, boundary, and construction surveys for ARDOT. Garver has been assigned tasks to establish mapping, horizontal control, and vertical control for statewide projects. Garver has also provided control surveys for various projects. In addition, Garver has provided right of way surveys and plans and has completed several right of way projects.



Kaw Lake Water Supply

Enid, Oklahoma

Garver provided control, topographic, hydrographic, boundary, and right of way acquisition documents for the City of Enid's Kaw Lake Reservoir \$315 million program. The scope of the project involved combining all the types of surveys utilizing every piece of survey equipment in our arsenal, including an eBee fixed-wing drone to perform the aerial topographic surveys for the 70-mile-long corridor.



Murray Hydro-Electric Plant

North Little Rock, Arkansas

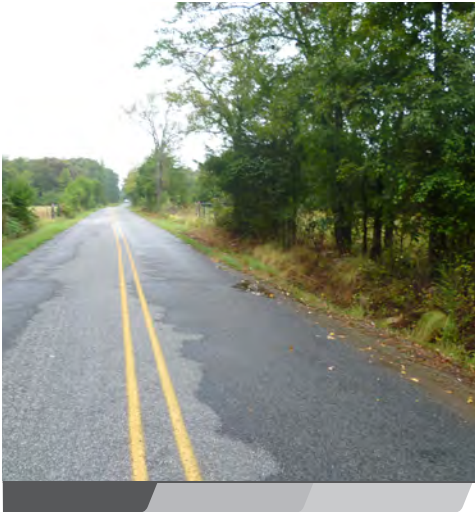
Garver performed hydrographic, boundary, and topographic surveys; staked right of way, flood lines, and easement lines; and located property monuments for the Murray Lock and Dam. Garver is currently performing dam monitoring services. Garver established a vertical and horizontal control network for this task. The control baseline is used to perform hydrographic surveys on the Arkansas River.



Dave Ward Pedestrian Overpass

Conway, Arkansas

Garver provided design and construction inspection services for a pedestrian bridge across Dave Ward Drive as part of Conway's Stone Dam Creek Trail. The superstructure design included two 150-foot continuous composite curved plate girder units for the approach spans and a 100-foot prefabricated steel truss main span over the state highway. The project also included broad architectural enhancements, including various concrete form liners and unique column designs. Electrical design services included decorative poles and LED light fixtures on the pedestrian bridge approach and LED foot lighting fixtures embedded in the vertical members of the prefabricated steel truss main span.



Highway 13 Utilities

Searcy, Arkansas

Garver provided design and construction inspection services to relocate one 20-inch and one 30-inch ductile iron water line that serves as the only transmission mains from the water plant to Searcy.



Markham Street

Conway, Arkansas

Garver is providing comprehensive environmental, engineering, and inspection services to reconstruct Markham Street into a walkable connection between downtown Conway and Hendrix College. The approximately 2,500-foot-long corridor incorporates low impact development, pedestrian, bicycle, and streetscape features. The final design includes separated, one-way, cycle tracks, parallel parking, and bio-retention planters.





CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution approving the FY 2022 Budget. (FIN) Finance Director TyRhonda Henderson
AGENDA DATE:	December 20, 2021
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Finance
PREPARED BY:	TyRhonda Henderson, Finance Director
REQUEST:	\$54,588,537
EMERGENCY CLAUSE:	N/A
SUMMARY:	State law requires adoption of an annual budget. The General Fund, Public Works Fund, and other funds summaries are provided. This resolution proposes adoption of the 2022 budget and amendments of the 2021 budget to reflect year-end adjustments for the 2021 audit. On November 18, 2021, and December 7, 2021, the Board of Directors, City Manager, and staff held workshop sessions regarding the 2022 annual operating budget. The City Manager and staff held meetings with department heads in regard to their 2022 budget. The Advertising and Promotion Fund budget was adopted on October 20, 2021, by the A & P Commission and is included. The Bi-State Justice Fund budget has yet to be approved by the Intergovernmental Advisory Committee. Therefore, it is not included in the City's attached budget. Please refer to the final budget and the attached combined summary of operating revenues and expenses
FUNDING SOURCE:	Multiple
RECOMMENDED ACTION:	City Manager and staff recommend adoption of budget on December 20, 2021.
EXHIBITS:	Presentation and FY 2022 budget

RESOLUTION NO. _____

WHEREAS, the fiscal year of the City of Texarkana, Arkansas, is January 1 to December 31; and

WHEREAS, the law of the State of Arkansas requires adoption of an annual budget; and

WHEREAS, the FY2022 proposed budget has been reviewed by the Board of Directors in workshop sessions, which were open to the public; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that:

SECTION 1: The FY2022 Budget attached hereto and made a part hereof, along with amendments of the FY2021 budget to reflect year-end adjustments for the 2021 audit, is hereby adopted. Said budget shall be kept on file in the office of the City Clerk.

SECTION 2: The respective amounts of money allocated to each of the funds in the FY2022 Budget, including FY2021 revised amounts, are hereby allowed and appropriated.

SECTION 3: Unless otherwise specifically required by separate ordinance or applicable law, the City Manager is authorized to select and hire individuals to fill all budgeted positions (now or hereafter coming vacant) contained in the FY2022 Budget.

PASSED AND APPROVED this 20th day of December, 2021.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George Matteson, City Attorney

2022 ANNUAL BUDGET



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Message from the City Manager, Mr. E. Jay Ellington

December 20, 2021

Welcome to our 2022 operations and capital budgets. Our new revenue levels have allowed us to distribute needed funds to our facilities, our infrastructure, and to promote and clean our community. All citizens of Texarkana, Arkansas will benefit from our increased expenditures.

Over the past several years, the City has attempted to operate in a conservative, responsible manner. For example, the City moved to levelize the Bi-State contribution in an effort to control costs. Any increases greater than 15% would come directly from fund balance and any increase less than 15% would be set aside in a restricted reserve to be used toward future year contributions. A collective effort with the Police Department has allowed the City to allocate approximately \$302,000 to the Bi-State restricted reserve in 2020 and an additional \$138,000 in 2021. This has resulted in a year end reserve balance of \$833,168. The City has issued debt which has allowed us to be able to finance a new Animal Shelter, rehabilitate the Texarkana Recreation Center, and lease property from the Public Facilities Board for Economic Development.

In terms of the economy, Texarkana has been fortunate in comparison to the rest of the nation even though total General Fund expenditures continue to rise at a faster rate than revenues. Sales and other taxes are the City's largest source of revenue and account for 58% of the City's General Fund proposed revenue for 2022. The City has seen an increase in sales tax collections due to sales tax on the sale of motor vehicles, the remittance of sales tax from online businesses, and an increase in sales tax generated from restaurants. In 2022, we are budgeting a 3% increase in sales tax collections. The City's second largest revenue source is franchise fees which account for 14% of the City's General Fund proposed revenue for 2022.

The City is at a point where it has become difficult to generate additional revenue as expenditures continue to grow. Cities across the state of Arkansas have experienced similar problems that have led to reduced operating expenditures. Thus far, Texarkana has been fortunate enough to maintain staffing levels. It is important to remember that Personnel costs make up 60.02% of the General Fund budget and it is impossible to make substantial changes without it affecting personnel.

The City's financial policy recommends that unrestricted fund balance does not fall below a minimum of 60 days of expenditures. At the end of 2022, the City is estimated to have a fund balance of \$4.55 million, which is equivalent to 66 days of expenditures.

The General Fund budget presented shows expenditures to exceed revenues by approximately \$1.9 million in 2022. Of which, approximately \$185,000 will be allocated from the restricted reserve for the Animal Shelter donation reserve, Fireworks Permits reserve, and the BiState reserve. In 2022, approximately 72% of General Fund expenditures are attributed to public safety services provided by the City. Public safety includes our Court and Probation systems, Police, Fire, Animal Shelter and Control, Police Pension Fund contributions, CID Secretary and Crime Stopper Coordinator that are shared with Texarkana, Texas, Bi-State contribution, Code Red services, and E911 payments.

Each department was asked to provide 2 budget requests. One with a 10% increase over 2021 estimates and another with a 10% decrease over 2021 estimates. It was up to each department to decide where to allocate increases and where to provide opportunities for reductions.

Several things were accomplished during the development of the 2022 budget. The following are the highlights of the City Manager's budget:

- Personnel
 - 2.5% COLA proposed for all employees
 - City absorbed the cost of MHBF rate increase
 - 4 Additional Equipment I Operators for Streets Department in Public Works
 - 1 New Administrative Assistant for Parks Department in Public Works
- General Fund
 - All departments receive an increase in expenditures
 - Increased daily inmate rate for Miller County Jail from \$38 to \$42 per day
 - Capital Outlay
 - Police Department
 - \$15,000 for Speed Radar Units
 - \$100,000 for Police Car Cameras
 - \$250,000 for 7 Patrol Cars
 - Fire Department
 - \$50,000 for Bottle Fill Station
 - \$23,000 for HVAC Units
 - \$11,000 for Commercial Washer
 - \$170,000 for Bunker Gear
 - Agencies/City Manager
 - \$100,000 for Public Works Equipment – I
 - \$90,000 for Pneumatic Roller
 - \$60,000 for Water Truck
 - \$325,000 for Tennessee Road Improvements
 - \$675,000 for Union Road Improvements
 - \$550,000 for Meadows Road Improvements
 - \$400,000 for Front Street Stage Improvements
 - \$250,000 for City Hall Renovations
 - Contributions/Maintenance
 - \$25,000 to REDI Group
 - \$25,000 to Main Street Texarkana
 - \$25,000 to Chamber of Commerce
 - \$50,000 to Public Works Fund for Seasonal Overtime Labor
 - \$100,000 for Right-Of-Way Maintenance by Public Works

- \$100,000 for Housing Demolitions
- \$85,000 for City Wide Clean Up and Dumpster Rental
- Additional \$38,000 to Airport
- Additional \$50,000 to TAPERS Fund
- Public Works Fund
 - Capital Outlay
 - \$200,000 for Street Department
 - \$20,000 for Building Maintenance Department
 - \$10,000 for Parks & Recreation Department
 - \$5,000 for Park Equipment
 - \$200,000 for Drainage Improvements

For the 2022 budget cycle, each board member received a decision package totaling \$2.19 million. These are all items of importance for the City and its operations, but the funding is not available for each item. There is 11 days of fund balance, totaling \$750,000, available to offset the cost of these projects.

City staff and I are willing to meet with you to discuss any questions or recommendations you might have with the budget and our services to the citizens.



E. Jay Ellington, City Manager



City of Texarkana, Arkansas

City Manager's Goals for Economic Growth, Development, and Community Enhancement 2022-2026

1) Foster a mutual relationship with developers, specifically targeting retail sales Businesses to promote economic growth in Texarkana, Arkansas

- Target four or five businesses and aggressively attempt to locate them inside Crossroads Business Park in the short-term. This means team visits to their Corporate Headquarters.
- Leverage Advertising and Promotion resources, so that the return on investment pays a yearly dividend to the Citizens of Texarkana, Arkansas.

2) Develop and sustain economic growth and development capabilities in Texarkana, Arkansas

- Always be proactive about economic growth and development, seeking business that adds value to the community.
- Ensure that the retail developers have a full understanding of the tax advantages of relocating a business to Texarkana, Arkansas.
- Promote an Economic Marketing Strategy using all forms of media, especially magazines and articles that help to recruit new businesses.
- Promote building and code enforcement standards that enhance growth, public safety, and protection of investments.

3) Provide persistent situation awareness of economic development opportunities

- Develop recruitment tools to promote the advantages of doing business in Texarkana, Arkansas.
- Expand and develop our WEB Site to include appropriate economic and demographic data for those who desire to relocate businesses to our City.

4) Develop, organize, and train the organization to anticipate economic growth and development opportunities

- An Economic Growth and Development Team will be formed to include the City Manager, Public Works Director, Water & Sewer Director, and Planning Director.
- Develop policies related to funding streets, roads, and utilities for economic growth.
- Policy considerations will be explored in order to make the new business location experience friendly and efficient.



City of Texarkana, Arkansas

City Manager's Goals for Economic Growth, Development, and Community Enhancement 2022-2026

- If one Public/Private business opportunity does not materialize, then seize the moment to cultivate five other opportunities.
- Consider development of a partnership arrangement with the Four States Fair on a public/private venture.
- Begin the process to reissue the City's Comprehensive Plan.

5) Promote economic growth opportunities that improves the quality of life for our citizens

- Promote retail excellence through surrounding leisure activities involving trails, parks, water theme park, I-Max Theater, and other diverse event activities.
- Develop a City in-fill housing program

6) Implement open and transparent economic business practices that keep the Board of Directors fully informed

- Transparency in our processes and practices is a linchpin to producing sound economic growth and development decisions.
- Board Members should be kept fully informed on all economic growth activities.
- Board Members should be advised of the required economic development financing tools required to succeed.

7) Foster and develop smart operations across the city to reflect a visible commitment of staff in sustaining future economic growth for Texarkana, Arkansas

- Efficient processes are critical for us to capitalize on economic growth and development.
- Smart operations for the City will streamline administrative processes that make the entire building development process more flexible and responsive to the developer and builder without harming the public.
- Smart operations mean business competitiveness through the avoidance of red tape.
- Develop City gateways and build entrance right of ways.
- Update garbage, trash, and cleanup services.



2022 Statement of Management Policy

Mission of the City *(Broad Philosophy)*

“The Mission of the City of Texarkana, Arkansas Board of Directors and City Staff is to work together to create and implement strategies necessary to turn the City’s Core Values and Vision into reality”

Core Values *(Vision that is more focused)*

Promote active citizen involvement and participation in the planning and decision-making process.

Aggressively pursue economic development and growth initiatives with the private sector.

Commitment to learn and change at all levels within the organization in order to pursue excellence through continuous improvement, innovation, and creativity in delivering services to the community.

Commitment by the Board of Directors and staff to build relationships with citizens and community partners in order to achieve goals.

Promote fiscal responsibility and accountability for our citizens in all we do through a high level of public accountability.

Promote the health, safety, and general well being of our citizens to create a vibrant community.

Promote and foster regional partnerships with all public sector agencies to create a growing Texarkana that will improve the quality of life for our Citizens.

Core Services

We will promote a strong and diverse economic environment.

We will provide infrastructure, with the capacity to meet current and projected needs.

We will provide streets and other traffic systems.

We will rehabilitate and maintain infrastructure as needed.

We will promote public safety and health.

We will promote effective communication with one voice to the community.

We will provide a workplace that fosters creative ideas for delivery of core services.

We will provide high quality customer focused basic services at a reasonable cost.

We will promote safe, decent, and affordable housing.



City of Texarkana, Arkansas Fiscal Policies

The following fiscal policy is designed to establish important guidelines to direct the City's financial management and decision-making practices. These policies will assist the City's Finance Department in their effort to assure that the City's financial resources are managed in a fiscally prudent manner. These policies are also designed to aid in cost containment of City government, build City capacity to provide and maintain effective services, prevent the loss of financial flexibility, and maintain a sound financial reputation in the credit market. This policy will provide a financial base sufficient to sustain municipal services to maintain the social well-being and physical conditions of the City. It will assure taxpayers that Texarkana, Arkansas' City government is maintained in sound fiscal condition. This policy shall be reviewed as necessary for any revisions. Any proposed amendments are to be presented to the Board of Directors for consideration.

General Policy

With respect to the interpretation and application of these policies, the City shall comply with all applicable federal and state laws, the City Charter and Code of City Ordinances, Financial Accounting Standards Board (FASB) and Governmental Accounting Standards Board (GASB) standards, all bond covenants, and associated ordinances relating to all budget, accounting, reporting, disclosure, finance activities, and financial policies. In any conflict between these policies and such governing law, standards, or documents, such governing law, standards, or documents shall prevail. Any City procedure that will be in conflict of this policy will require justification and two-thirds vote of the Board of Directors.

Fund Balances/Reserve Balances

The City recognizes the need to establish and maintain a fund balance to have available in the event of emergency.

A. General Fund

1. The General Fund shall maintain an unassigned fund balance that represents at least 60 days of annual operating expenditures.
2. In the event a balanced budget is not attainable, that Fund Balance may be used for Recurring Expenditures and to achieve budget balance:
 - a) If the budget imbalance is expected to last for no more than one year and can be corrected with use of Fund Balance available in excess of the desired minimum; or
 - b) If the budget imbalance is expected to continue beyond one year, provided that Fund Balance in excess of the desired minimum is used to achieve balance as part of a corresponding plan to close the gap through revenue increases and/or expenditure reductions. This will help the General Fund balance from going below the minimum.

3. The unassigned Fund Balance may be temporarily reduced below the desired minimum when required for response to major disasters. Any proposed use of Fund Balance which decreases Fund Balance below the desired minimum shall include a justification presented to the City Council and shall require approval from two-thirds of the City Council present and voting. Once the event causing use of Fund Balance below the desired minimum has concluded, the City shall allocate sufficient funds to restore the unassigned Fund Balance to at least 60 days of annual operating expenditures by the end of the second subsequent full fiscal year.
 4. Annual surpluses in the General Fund will be used to fund capital expenditures or placed in a restricted reserve account if:
 - a) There are surplus balances remaining after all current expenditure obligations and reserve requirements are met.
 - b) The City has made a determination that revenues for the ensuing annual budget are sufficient to support budgeted General Fund operations.
 5. The following restricted reserve balances have been established in order to meet additional needs of the city. Additions/changes to restricted reserves may be needed in order to continue to meet the demands of the City.
 - a) Stateline Signals Reserve
 - b) TAPD DOJ JAG Grant Reserve
 - c) Miscellaneous Reserve
 - d) Fireworks Permit Reserve
 - e) Drug Seizure Reserve
- B. Public Works Fund
1. The Public Works fund shall maintain a fund balance of no less than \$200,000.
 2. The following restricted reserve balances have been established in order to meet additional needs of the Public Works Department. Additions/changes to restricted reserves may be needed in order to continue to meet the demands of the Public Works Department.
 - a) Bramble Park Reserve
 - b) Refuse Storm Water
 - c) AR/TX Boulevard Signal
- C. Grant/Special Revenue Funds
1. Factors considered in determining minimum and maximum cash reserves include each fund's risk and revenue volatility and cash fund of capital projects.

Revenue Policy

- A. Because revenues are sensitive to both local and regional economic activities, revenue estimates shall be conservative.
- B. The City will establish user fees or rates at sufficient levels to recover the full cost of providing the services. Fees for services will be reviewed and adjusted, as needed, to meet increased costs for all funds of the City.
- C. One-time revenue will not be used to support ongoing operational needs.
- D. Grant funding should be considered to leverage City funds. Inconsistent grants should not be used to fund on-going programs. In the event of reduced grant funding, City resources will be substituted only after all program priorities and alternatives are considered during the budget process.

- E. All grants and other Federal and State funds shall be managed to comply with the laws, regulations, and guidance of the grantor, and all gift and donations shall be managed and expended according to the wishes and instructions of the donor.
- F. The City will establish and maintain Special Revenue Funds which will be used to account for the proceeds of specific revenue sources to finance specified activities which are required by statute, ordinance, resolution, or executive order.

Expenditure Policy

- A. It will be the policy of the City to strive to eliminate the use of operating revenues, yearly budget carry-over, or other non-recurring sources of revenue to meet recurring/operating expenditures.
- B. City recurring, operating expenditures will not exceed annual revenues.
- C. The City will keep staffing at minimum levels without sacrificing quality of services.
- D. Regular evaluation and adjustment of wages and benefits will be considered in order to foster a stable and dedicated workforce and reduce the expense of employee turnover.
- E. The budget will provide sufficient funding to cover annual debt retirement costs. The Board of Directors shall be fully informed if sufficient funds are not allocated in the current budget.
- F. Maintenance of infrastructure and other capital items will be an expenditure priority. New spending programs will not be funded by deferring capital maintenance.

Debt Policy

- A. The general policy of the City is to fund capital projects (infrastructure) with voter-approved debt. However, non-voter approved debt may be used as an alternative to other financing options when the need is urgent, unanticipated, necessary to prevent economic loss to the City, or is the most cost-effective financing option. Short-term financing, recently made available by state constitution Amendment 78, may be considered as an option for the purchase of motor vehicles or heavy construction equipment.
- B. The City will not use long-term debt to finance current operations.
- C. The City will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit. The City will encourage and maintain good relations with financial bond rating agencies and will follow a policy of full and open disclosure.
- D. Interest earnings on bond proceeds will be limited to:
 - 1. Fund the improvements specified in the authorizing bond ordinance; or
 - 2. Payment of debt service on the bonds.
- E. The City shall use a competitive bidding process in the sale of debt unless the use of a negotiated process is warranted due to market timing requirements (refunding), or a unique pledge or debt structure. The City will award competitively issued debt on a true interest cost (TIC) basis.
- F. Proceeds from debt will be used in accordance with the purpose of the debt issue. Funds remaining after the project is completed will be used in accordance with the provisions stated in the bond ordinance that authorized the issuance of the debt.
- G. The City may initiate a refunding of outstanding debt when:
 - 1. A refinancing is expected to relieve the City of financially restrictive covenants;
 - 2. A refinancing is expected to significantly reduce the remaining term of the debt being refunded; or

3. The City's financial advisors project net present value savings of at least 5% for current refunding and advance refunding.
- H. A formal Request for Information (RFI) process shall be conducted by the Finance Working Group when selecting underwriters in order to promote fairness, objectivity, and transparency. The selection committee shall report results of the RFI process to the Board of Directors. RFIs shall include questions related to the areas listed below to distinguish firm's qualifications and experience, including but not limited to:
1. Relevant experience of the firm and the individuals assigned to the issuer, and the identification and experience of the individual in charge of day-to-day management of the bond sale, including both the investment banker(s) and the underwriter(s);
 2. A description of the firm's bond distribution capabilities including the experience of the individual primarily responsible for underwriting the proposed bonds. The firm's ability to access both retail and institutional investors should be described;
 3. Demonstration of the firm's understanding of the issuer's financial situation, including ideas on how the issuer should approach financing issues such as bond structures, credit rating strategies, and investor marketing strategies;
 4. Demonstration of the firm's knowledge of local political, economic, legal, or other issues that may affect the proposed financing;
 5. Documentation of the underwriter's participation in the issuer's recent competitive sales or the competitive sales of other issuers in the same state;
 6. Analytic capability of the firm and assigned investment banker(s);
 7. Access to sources of current market information to provide bond pricing data before, during, and after the sale;
 8. Any finder's fees, fee splitting, or other contractual arrangements of the firm that could present a real or perceived conflict of interest, as well as any pending investigation of the firm or enforcement or disciplinary actions taken within the past three years by the Securities and Exchange Commission, the Municipal Securities Rulemaking Board, or any other regulatory agency.

Cash Management

City funds will be managed in a prudent and diligent manner with an emphasis on safety of principal, liquidity, and financial return on principal, in that order.

- A. The City will develop and maintain written guidelines on cash handling, accounting, segregation of duties, and other financial matters.
- B. The City will conduct periodic reviews of its internal controls and cash handling procedures.

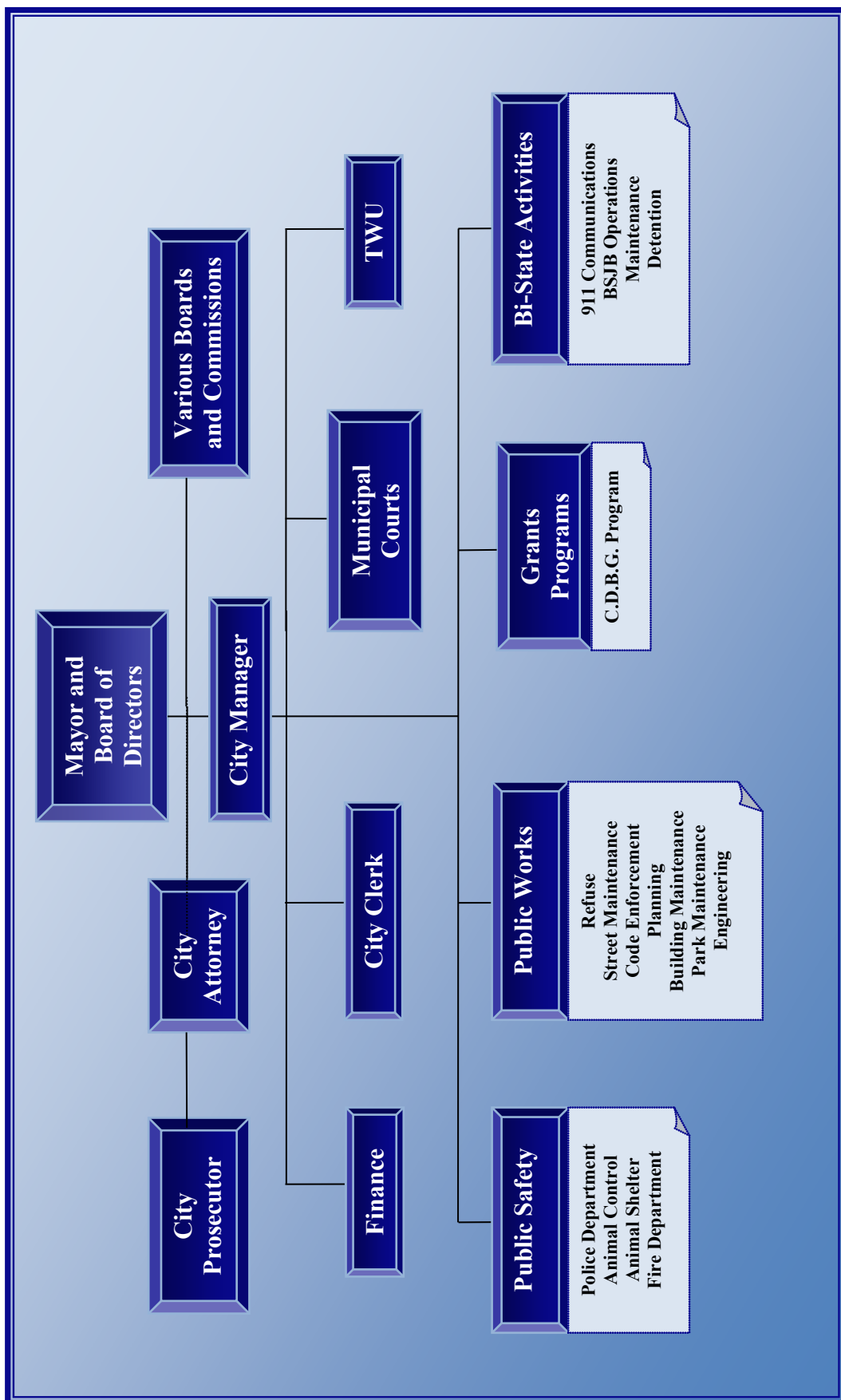
Accounting, Auditing, Budgeting, & Financial Reporting Policy

- A. Single Audit Report or other audits of Federal and State grant funds will be performed in compliance with applicable provisions of the Single Audit Act, applicable Office of Management and Budget Circulars, and other relevant federal, state, and local rules and regulations.
- B. An annual audit will be performed by an independent public accounting firm in accordance with Generally Accepted Government Auditing Standards and the opinion will be included in the Comprehensive Annual Financial Report.

- C. To the extent practicable, all Component Units of the City must follow all City accounting, audit and financial reporting policies.
- D. The Single Audit Report (annual audit) and the accompanying auditor's letter to management shall be released to City Council and published prominently on the City's website within 30 days of receipt from the auditor.
- E. The Finance Working Group shall maintain a written disclosure policy consistent with federal securities law and the City's continuing disclosure undertakings with respect to the City's outstanding debt.
- F. The City's accounting and financial reporting systems will be maintained in conformance with Generally Accepted Accounting Principles (GAAP) and the standards set by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- G. The City's CAFR will be submitted to the GFOA Certification of Achievement for Excellence in Financial Reporting Program. The financial report should be in conformity with GAAP, demonstrate compliance with finance related legal and contractual provisions provide full disclosure of all financial activities and related matters, and minimize ambiguities and potentials for misleading inference.
- H. Financial systems will be maintained to monitor revenues, expenditures, and program performance on an ongoing basis.
- I. Monthly Reports shall be prepared and presented to the Board of Directors on a timely basis.
- J. The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council members. The City Manager has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect budgeted year-end fund balances.



CITY OF TEXARKANA, ARKANSAS ORGANIZATIONAL CHART



BUDGET PROCESS

BUDGET PROCESS

The City's accounting records for general government activities are maintained on a modified accrual basis, with revenues being recorded when available and measurable, and expenditures being recorded when the services of goods are received, and the liabilities are incurred. Accounting records for the City's water and sewer utility and other proprietary activities are maintained on the accrual basis.

The annual budget document is the result of a cooperative effort from the Finance Department, department heads, City Manager, and City Board of Directors. The budget is discussed at public budget workshops and City Board Meetings in which citizens are welcome to attend and express any comments or concerns to the Mayor and Board of Directors. The public budget workshops and City Board of Directors meetings that are held during the budget process are an important element of the budget process because they are purposed to seek feedback from the City Board of Directors and the public on City operations and services. In an effort to ensure the City's budget is easily accessible by any who wish to review it, a copy is stored in the City Clerk's Office and posted on the City's website in electronic format. A summary of the process is presented below.

July 2021

The Finance Director reviews the budget process from the prior year to determine if any improvements can be made. The budget calendar is updated and discussed to determine important dates and the process begins.

August 2021

Finance Department staff enters audited numbers from the previous year as well as budgeted numbers and estimates for the current year into the budget document. Finance staff requests the budget narratives, capital requests, and personnel requests from all department heads.

September 2021

Department heads prepare their initial requests in accordance with the guidelines. Meetings are scheduled with the City Manager, Finance Director, and each department head to discuss their budget requests. The purpose of these meetings is to review in detail the requests for O & M, personnel and capital. Checklists are made to follow up on any pending items that require additional review before the budget is presented to the Board of Directors. Decisions are made on which items will be recommended to the Board of Directors for approval and those that will not. Items are reviewed to make sure that the amount requested is justified based on the needs of the coming year and to ensure tax dollars are being spent in a fiscally responsible manner. Revenue estimates for the next budget year are entered into the budget document. Revenue estimates are based on current year estimates as well as multiple years' worth of historical data.

October 2021

Budget review meetings are continued through the month of October. Meetings conclude around the end of October to allow time for material to be prepared for distribution to the Board of Directors prior to budget discussions that begin in November. Any additions or cuts that need to be made to the budget document are prepared during October. Goals and objectives and prior year accomplishments are submitted to the City Manager for review. Any significant changes in the current year's budget are discussed in the City Manager's budget message. Finance staff prepares a current list of authorized strengths for the City Manager to review. The list breaks each authorized position out by department and title. Any capital requests that are recommended by the City Manager are included in the budget document.

BUDGET PROCESS

November 2021

A public budget workshop is scheduled with the Board of Directors to discuss the draft. The City Manager and Finance Director present the budget for each department. The department heads are present to answer any questions regarding major projects or discussions that may require their input. If necessary, follow-up items are identified for further review and reconsideration at the next meeting.

December 2021

Meetings may continue into December with the goal of having the budget adopted before December 31 each year. State law requires the governing body to adopt the budget on or before February 1 each year. After the budget is adopted, copies of the budget document are provided to each department.

January 2022

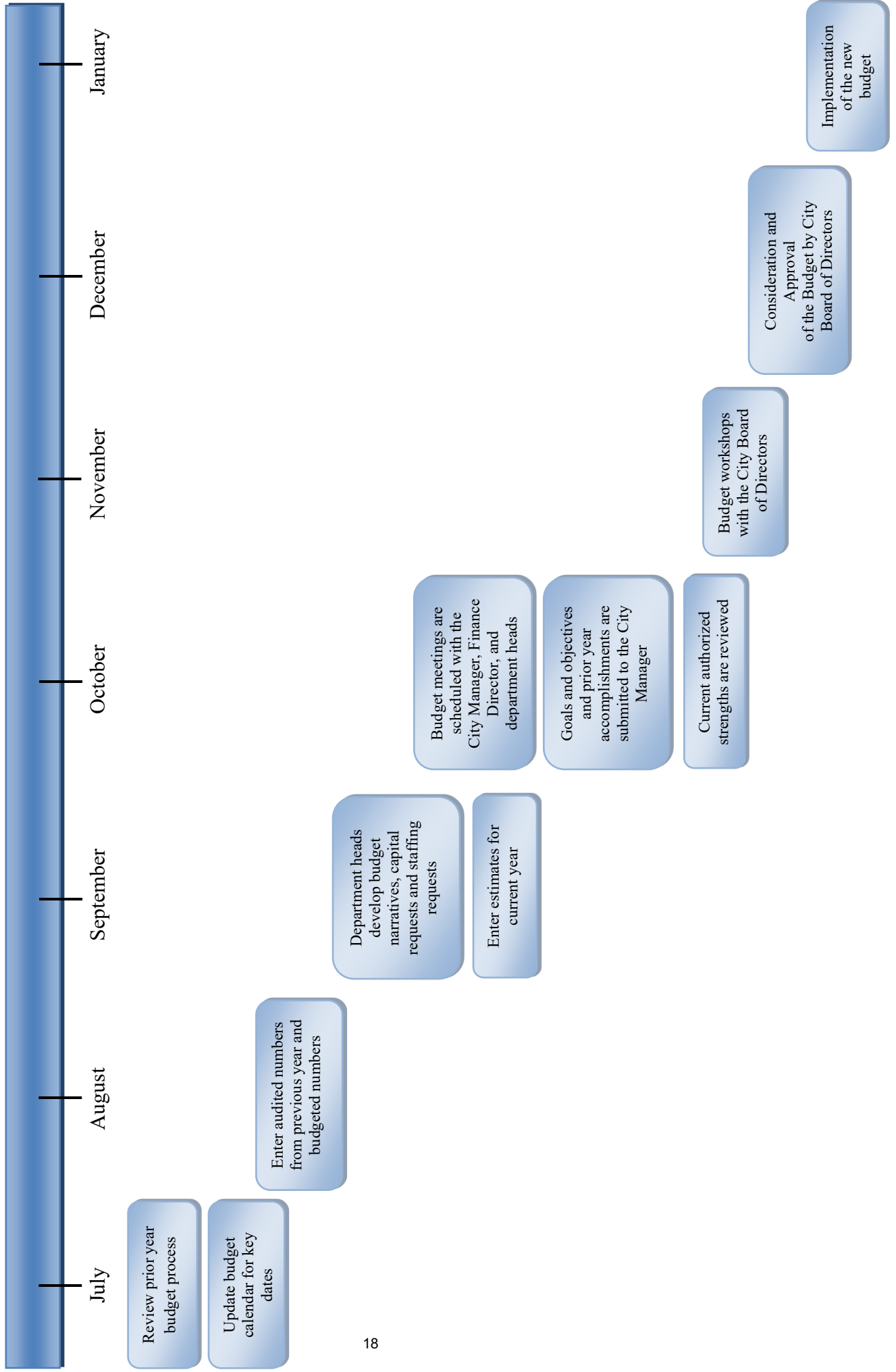
The new budget goes into effect and departments carry out their operations according to the budget. Monthly financial statements are prepared and provided with departmental reports to the Mayor and Board of Directors.

Budget Amendments

Budget amendments may be done during the course of the year. Department heads have the authority to submit any budget amendment requests to the City Manager for approval as long as the amendment only affects O & M and does not increase their overall adopted budget. Any budget amendment request that increases a fund's overall approved expenditures must be taken to the Mayor and Board of Directors for approval. These are included as an agenda item to be discussed during a Board of Director's meeting.

CITY OF TEXARKANA, ARKANSAS

THE 2022 BUDGET PROCESS



Summary of Revenues & Expenditures

<i>ACTUAL 2020</i>	<i>BUDGET 2021</i>	<i>ESTIMATED 2021</i>	<i>PROPOSED 2022</i>
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REVENUES

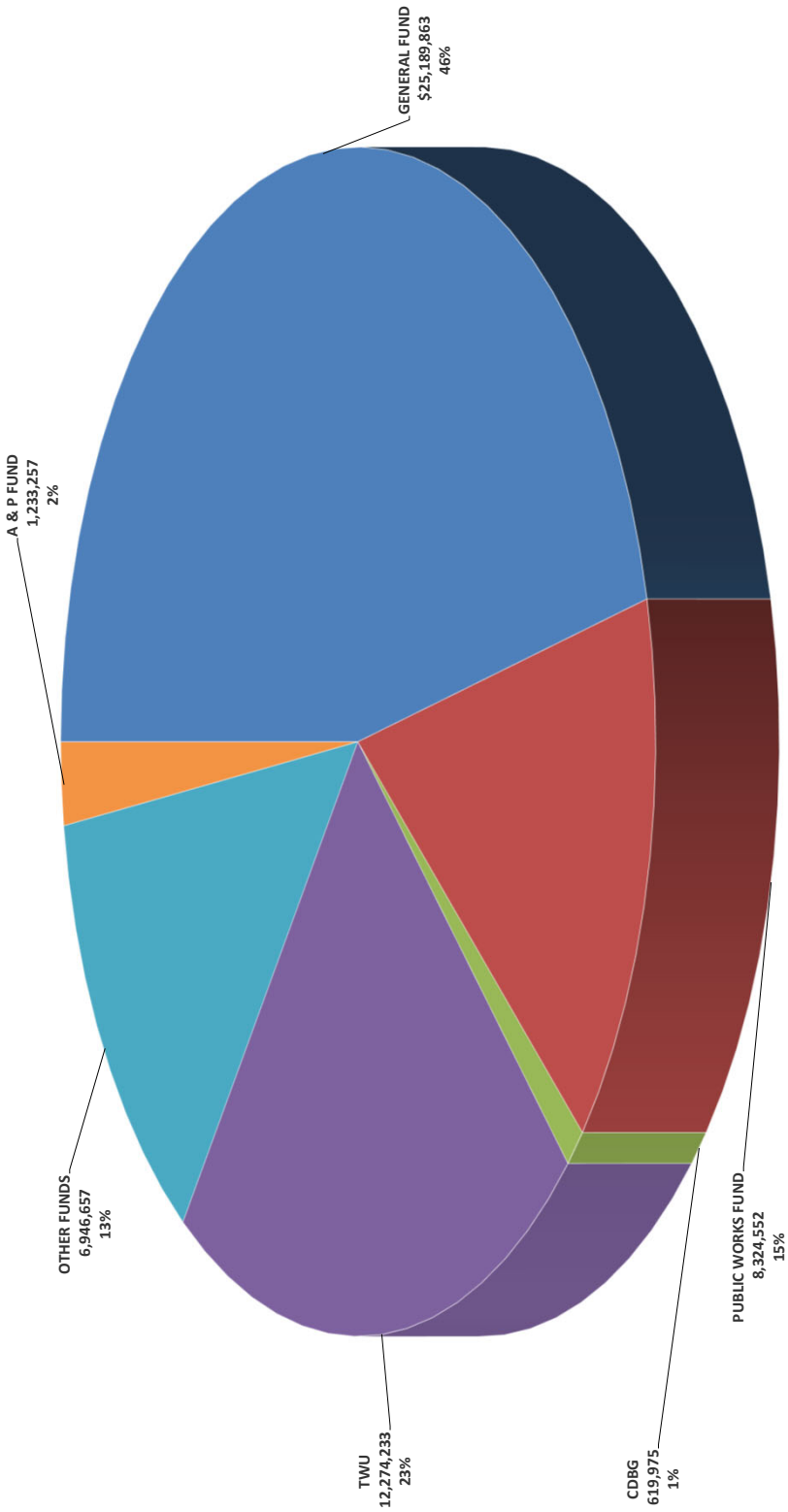
GENERAL FUND	\$ 20,884,891	\$ 20,937,394	\$ 23,916,341	\$ 23,285,408
PUBLIC WORKS FUND	7,861,375	7,676,795	8,019,896	8,283,597
CDBG	377,957	694,564	373,829	629,975
TWU	12,489,556	13,106,215	11,302,060	13,541,787
OTHER FUNDS	622,664	8,551,526	4,592,653	4,576,566
A & P FUND	1,157,126	1,147,400	1,456,660	1,275,350
APPROPRIATED FUND BALANCE	0	0	0	2,995,854
TOTAL REVENUES	\$ 43,393,569	\$ 52,113,894	\$ 49,661,439	\$ 54,588,537

EXPENDITURES

GENERAL FUND	\$ 20,628,328	\$ 22,932,710	\$ 24,463,772	\$ 25,189,863
PUBLIC WORKS FUND	8,019,901	9,269,960	9,553,274	8,324,552
CDBG	383,564	694,564	383,689	619,975
TWU	10,767,437	11,280,109	10,642,669	12,274,233
OTHER FUNDS	529,358	8,478,855	2,077,697	6,946,657
A & P FUND	1,150,926	998,018	997,853	1,233,257
APPROPRIATED FUND BALANCE	0	0	0	0
TOTAL EXPENDITURES	\$ 41,479,514	\$ 53,654,216	\$ 48,118,954	\$ 54,588,537

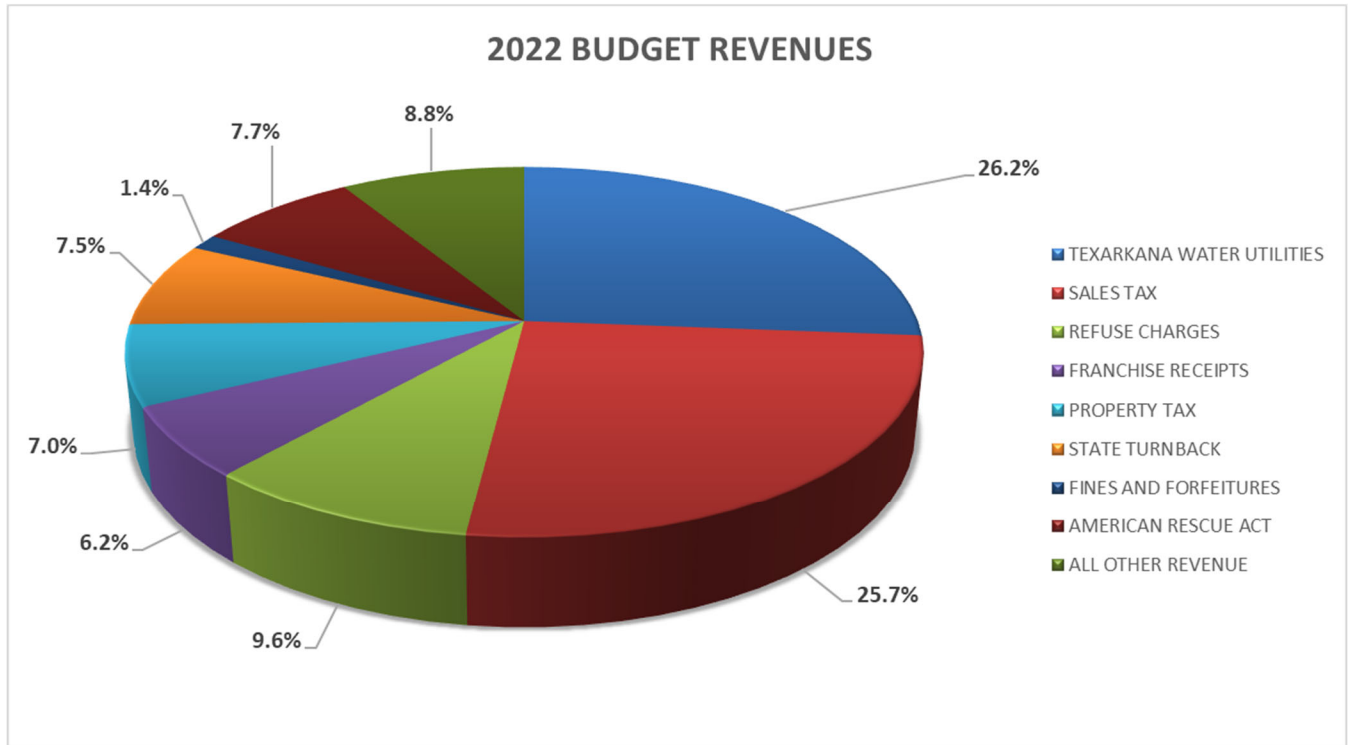
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	1,914,055	1,542,485	(0)
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City-Wide Summary of Expenditures - FY 2022



MAJOR REVENUES AND EXPENDITURES

There are minimal revenue sources that comprise a major part of the City's total revenue. The largest source of revenue for the City is Texarkana Water Utilities. The following pie chart shows the major revenues for the City. The table following the pie chart shows each revenue source that exceeds \$1,000,000, the percentage of the total, the cumulative total, and the cumulative percentage of total. We have also included the revenue for fines and forfeitures totaling \$702,715. The last row in the table is a total of all other revenues, each of which is less than \$1,000,000. As shown, this entire group makes up 8.6% of the total figure.



	2022 BUDGET	% OF TOTAL	CUMULATIVE AMOUNT	CUMULATIVE % OF TOTAL
TEXARKANA WATER UTILITIES	13,541,787	26.2%	13,541,787	26.2%
SALES TAX	13,276,000	25.7%	26,817,787	52.0%
REFUSE CHARGES	4,936,000	9.6%	31,753,787	61.5%
FRANCHISE RECEIPTS	3,178,860	6.2%	34,932,647	67.7%
PROPERTY TAX	3,619,915	7.0%	38,552,562	74.7%
STATE TURNBACK	3,850,000	7.5%	42,402,562	82.2%
FINES AND FORFEITURES	702,715	1.4%	43,105,277	83.5%
AMERICAN RESCUE ACT	3,957,884	7.7%	47,063,161	91.2%
SUBTOTAL	47,063,161	91.2%		
ALL OTHER REVENUE	4,529,522	8.8%	4,529,522	8.8%
TOTAL REVENUE	51,592,683	100.0%	51,592,683	100.0%

MAJOR REVENUES AND EXPENDITURES

The next table shows the same revenue sources, but in addition to the 2022 budget amounts, it shows, in the same order, the corresponding figures for 2020 actual and 2021 estimated budget. Following the table are comments on the 2022 major revenue sources.

	2020 ACTUAL	2021 ESTIMATED	2022 BUDGET	CHANGE	PERCENT
TEXARKANA WATER UTILITIES	\$ 12,489,556	\$ 11,302,060	\$ 13,541,787	\$ 2,239,727	19.8%
SALES TAX	\$ 11,082,600	\$ 12,901,000	\$ 13,276,000	\$ 375,000	2.9%
REFUSE CHARGES	\$ 4,466,994	\$ 4,203,000	\$ 4,936,000	\$ 733,000	17.4%
FRANCHISE RECEIPTS	\$ 2,705,795	\$ 3,049,500	\$ 3,178,860	\$ 129,360	4.2%
PROPERTY TAX	\$ 2,998,251	\$ 3,506,410	\$ 3,619,915	\$ 113,505	3.2%
STATE TURNBACK	\$ 3,415,679	\$ 3,757,434	\$ 3,850,000	\$ 92,566	2.5%
FINES AND FORFEITURES	\$ 721,350	\$ 598,780	\$ 702,715	\$ 103,935	17.4%
AMERICAN RESCUE ACT	\$ -	\$ 3,957,884	\$ 3,957,884	\$ -	0.0%
SUBTOTAL	\$ 37,880,225	\$ 43,276,068	\$ 47,063,161	\$ 3,787,093	8.8%
ALL OTHER REVENUE	\$ 5,513,344	\$ 6,385,371	\$ 4,529,522	\$ (1,855,849)	-29.1%
TOTAL REVENUE	\$ 43,393,569	\$ 49,661,439	\$ 51,592,683	\$ 1,931,244	3.9%

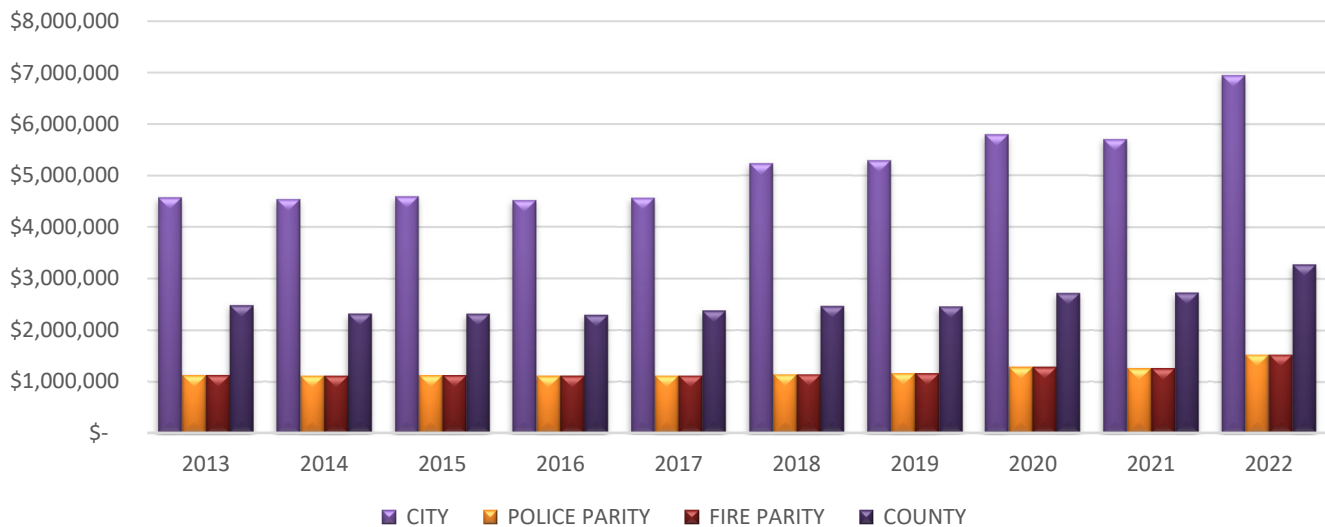
Texarkana Water Utilities (TWU) - \$13,541,787: Texarkana Water Utilities is a joint department of the City of Texarkana, Arkansas and the City of Texarkana, Texas. The primary function for TWU is to provide water and sewer services to both cities and the surrounding area. TWU produces drinking water from two surface reservoirs, Wright Patman in Bowie County, Texas and Millwood in Little River County, Arkansas. TWU is also responsible for the pumping and reclamation of wastewater and the ultimate disposal of the residual biosolids for both Cities in a manner that is efficient, environmentally safe, and meets all regulatory agency requirements. TWU provides solid waste billing and computer networking and maintenance to both Cities.

Sales Taxes - \$13,276,000: The City's leading own-source revenue is sales tax. Sales taxes primarily come from four separate sources; a two percent city tax based on point of sale, a quarter percent police parity tax based on point of sale, a quarter percent fire parity tax based on point of sale, and a portion of the county's one and one-quarter percent tax based on an Interlocal Cooperation Agreement between Miller County, Arkansas and the municipal corporations of the State of Arkansas located within the county. Per the agreement, the City of Texarkana receives forty-five percent of the county sales tax collections. For 2022, the City has budgeted for \$6,946,000 in city sales tax revenue, \$1,528,000 in police parity sales tax revenue, \$1,528,000 in fire parity sales tax revenue, and \$3,274,000 in county sales tax revenue.

The two percent city sales tax, the quarter percent police parity sales tax, and the quarter percent fire parity sales tax has not changed since 2008. The sales taxes are collected by vendors and remitted to the State of Arkansas on a monthly basis, along with the state sales tax. The State then makes a distribution to the City's General Fund. The timing of the receipt of the tax payment is two months behind the time it is originally collected by the vendor. There is a 2.9% increase in sales tax revenue for the 2022 estimated budget.

MAJOR REVENUES AND EXPENDITURES

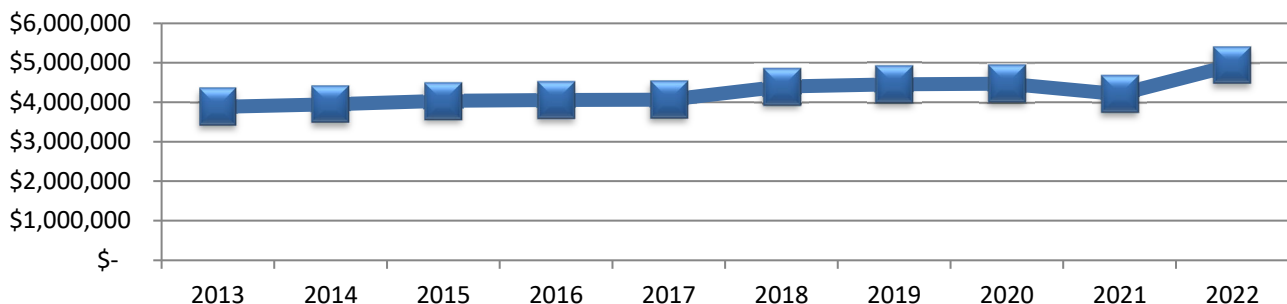
SALES TAX REVENUE



Refuse Charges - \$4,936,000: The City handles its own solid waste collection through licensed garbage collectors who contract with the City and are assigned a specific territory from which to collect residential garbage and yard waste. Each household is charged \$22.92 per month. This amount pays for the collection and disposal of garbage from each household. The refuse utility bill breakdown is as follows: \$12.62 for the cost of pick up and hauling, \$2.54 for residential landfill charges, \$0.15 for shop landfill charges, \$0.26 for uncollectable, \$2.00 for the general fund, \$4.35 for the street fund, and \$1.00 for Texarkana Water Utilities residential payment collection.

Commercial establishments may hire their own hauler from those licensed by the City and it will be billed along with water and sewer from Texarkana Water Utilities. Commercial collection rates are established by the City. A 17.4% increase in refuse charges revenue is budgeted for year 2022 proposed budget.

REFUSE CHARGES REVENUE



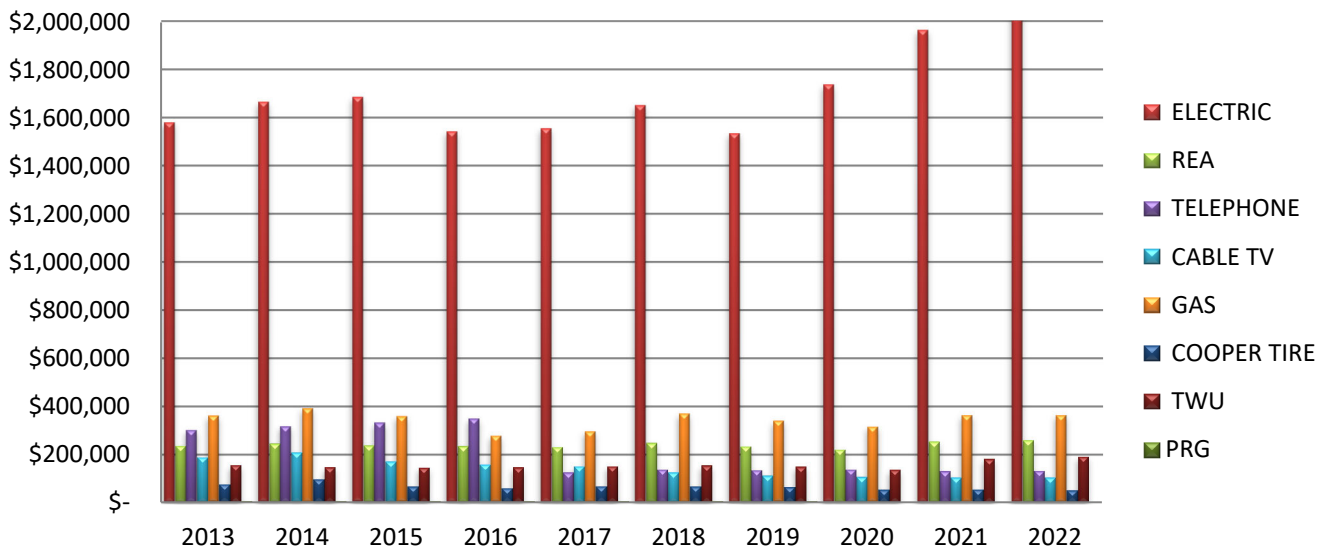
Franchise Receipts - \$3,178,860: The City charges a franchise fee to various utility companies for the rendition of local telephone exchange services, electric distribution system operations, or natural or manufactured gas distribution system operations within the City. Franchise fees are collected on all revenues received by the franchise grantees for services rendered within the City. In June of 1981, the

MAJOR REVENUES AND EXPENDITURES

City levied a four percent franchise fee. A two percent increase was enacted in 2005, raising the franchise fee to six percent. The industrial customers were not subject to the two percent increase. This fee is charged for preservation of the public peace and health and safety.

In July of 2005, the City passed an ordinance for a voluntary payment in lieu of taxes of five percent of the gross water sales of Texarkana Water Utilities (TWU) plus the amount of property taxes that would have been paid in Arkansas if the water utility had been privately owned. A 4.2% increase for franchise receipts revenue is budgeted for year 2022 proposed budget.

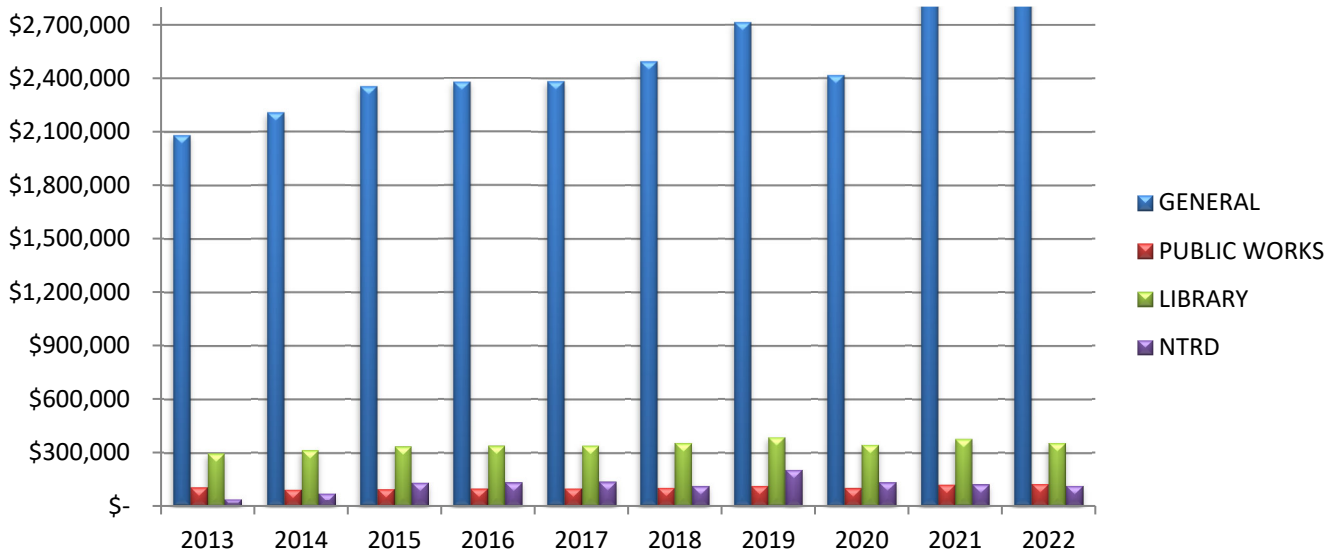
FRANCHISE RECEIPTS REVENUE



Property Tax - \$3,619,915: Property taxes provide revenues for four of the City's funds. They are the General Fund, Public Works Fund, Library Fund, and North Texarkana Redevelopment District Fund. Each year the City is required to establish the property tax levy for that year, which is then applied by Miller County to property tax bills in the following year. The current tax levy is five mills on the dollar for General Fund operations, one mil on the dollar each for the Fire Pension Fund, Police Pension Fund, and Library fund, and 2.5 mills on the dollar for general obligation bond debt service payments. A 3.2% increase for property tax revenue is budgeted for year 2022 proposed budget.

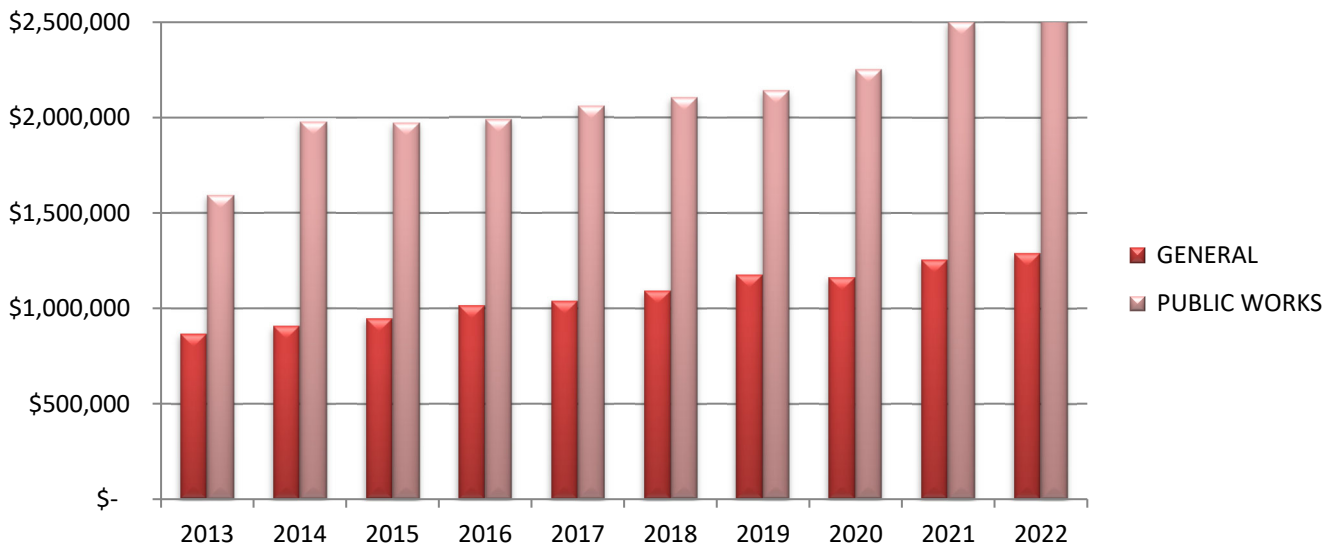
MAJOR REVENUES AND EXPENDITURES

PROPERTY TAX REVENUE



State Turnback - \$3,850,000: The Municipal Aid Fund (State Turnback) consists of general revenues provided under the Revenue Stabilization Law and special revenues provided under the Arkansas Highway Revenue Distribution Law. Distributions of revenue are made within ten days after the close of each calendar month. The amount to be apportioned is to be in the proportion that each population bears to the total population of all cities and incorporated towns. In November 2012, citizens voted for a temporary 1/2-cent sales tax to provide funding for highways, bridges, roads, and other surface transportation projects across the state. A 2.5% increase in state turnback revenues is budgeted for the 2022 proposed budget.

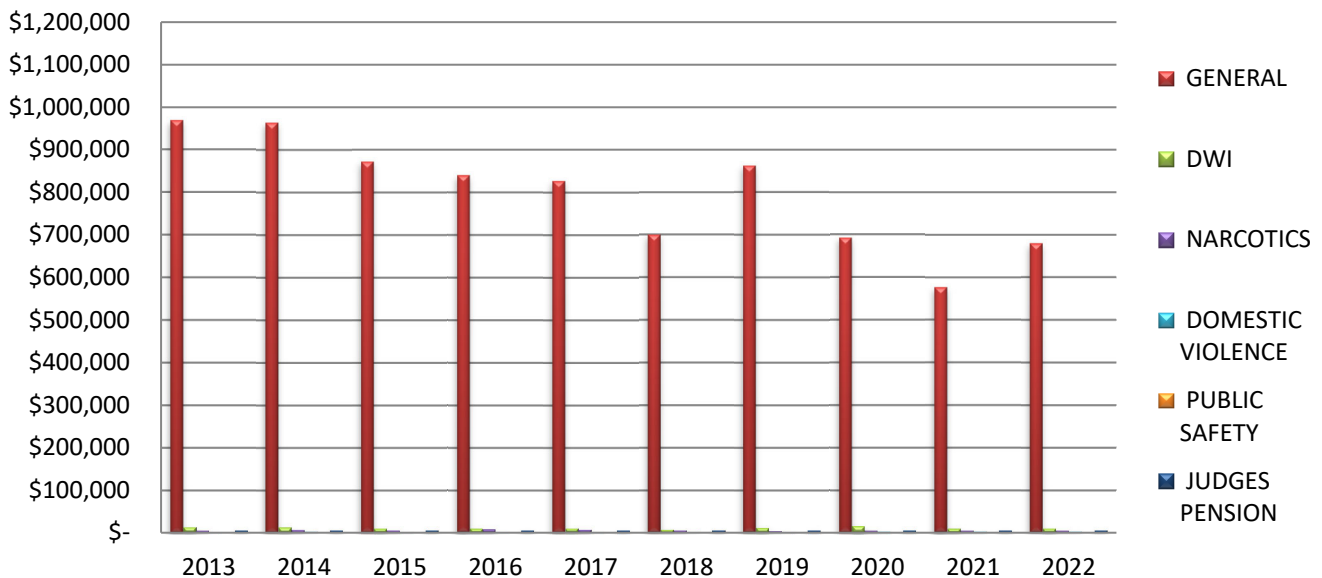
STATE TURNBACK REVENUE



MAJOR REVENUES AND EXPENDITURES

Fines and Forfeitures - \$702,715: Fines and forfeitures provide revenue for six of the City's funds. They are General Fund, DWI Fund, Narcotics Fund, Domestic Violence Fund, Public Safety Fund, and Judge's Pension Fund. These revenues come from fines, forfeitures, probation fees, small claims fees, E-911 charges, the city attorney fund, incarcerating prisoners, and life skills fees. Since the year 2011, there has been a decrease in this revenue which can be attributed to the defendants electing community service or serving jail time in lieu of payments. This is a trend seen across the state of Arkansas. A 17.4% increase in fines and forfeitures is budgeted for the 2022 proposed budget.

FINES AND FORFEITURES

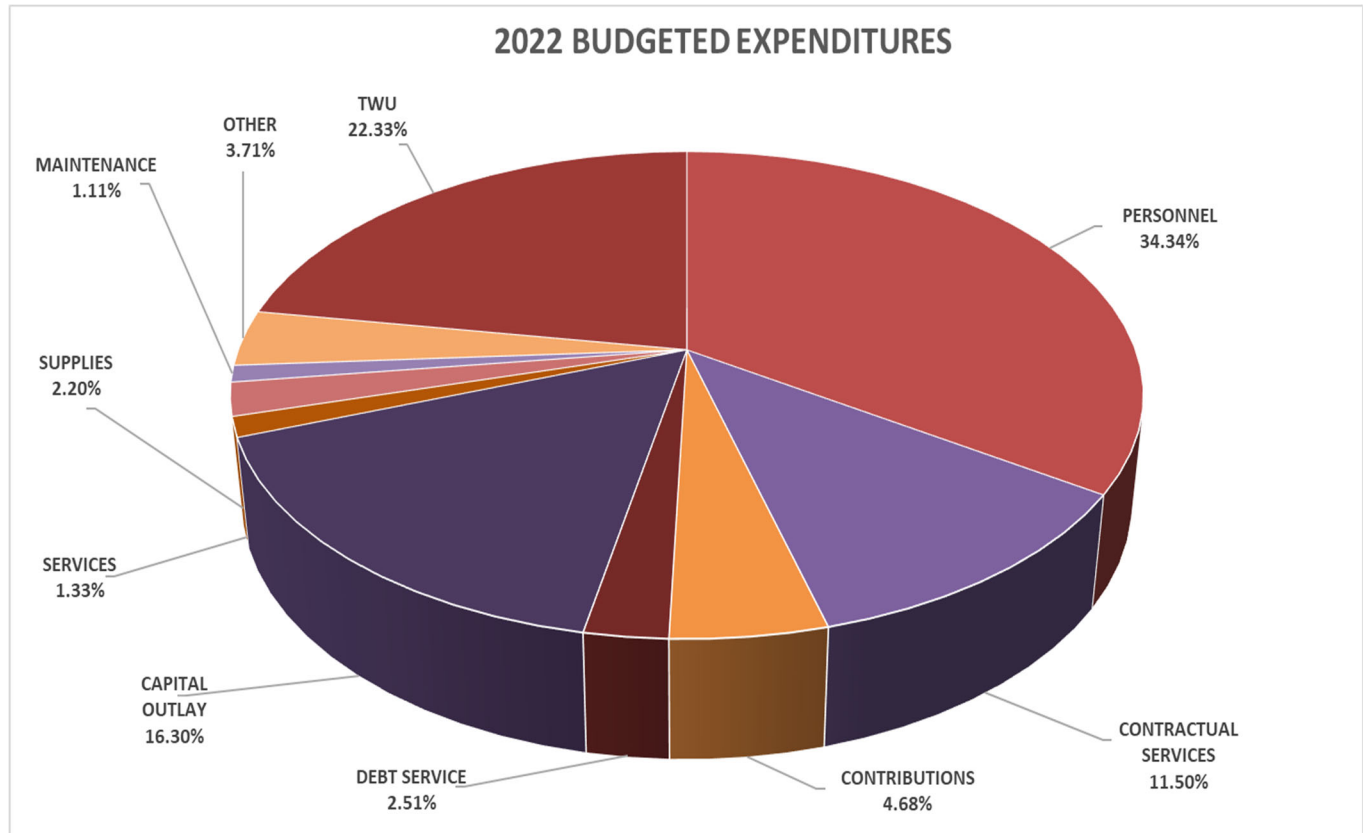


American Rescue Act - \$3,957,884: Revenue for the American Rescue Act Fund (ARPA) comes from a grant provided by the Federal Government in response to the COVID-19 public health emergency and is used to provide premium pay for essential workers, to provide relief from the reduction of revenue due to COVID-19, and to make necessary investments in water, sewer, or broadband infrastructure.

MAJOR REVENUES AND EXPENDITURES

MAJOR EXPENSES

The following pie chart displays the major 2022 expenses of the City. The table following the pie chart shows the corresponding 2020 actual amounts and 2021 estimated amounts, as well as the 2022 proposed figures.



	2020 ACTUAL	2021 ESTIMATED	2022 PROPOSED	% OF TOTAL
PERSONNEL	\$ 17,256,579	\$ 17,521,644	\$ 18,874,938	34.34%
CONTRACTUAL SERVICES	\$ 4,733,986	\$ 5,426,758	\$ 6,321,113	11.50%
CONTRIBUTIONS	\$ 2,273,566	\$ 3,064,577	\$ 2,575,040	4.68%
DEBT SERVICE	\$ 1,223,882	\$ 1,924,410	\$ 1,379,726	2.51%
CAPITAL OUTLAY	\$ 2,419,004	\$ 5,348,777	\$ 8,960,670	16.30%
SERVICES	\$ 406,479	\$ 479,493	\$ 729,914	1.33%
SUPPLIES	\$ 1,103,490	\$ 1,126,077	\$ 1,210,435	2.20%
MAINTENANCE	\$ 286,493	\$ 457,074	\$ 608,100	1.11%
OTHER	\$ 1,235,005	\$ 2,421,092	\$ 2,037,089	3.71%
TWU	\$ 10,767,437	\$ 10,642,699	\$ 12,274,233	22.33%
TOTAL EXPENSES	\$ 41,705,921	\$ 48,412,601	\$ 54,971,258	100.0%
*Total Expenses do not include Appropriated Fund Balance				

MAJOR REVENUES AND EXPENDITURES

Personnel- \$18,874,938: The cost of the staff is a major expense category for most municipalities. There is increase in the personnel expense from the 2021 estimated budget and personnel expenses are estimated to account for 34.34% of the total expenses for 2022.

Texarkana Water Utilities (TWU)- \$12,274,233: TWU is a joint department of the Cities of Texarkana, Arkansas and Texarkana, Texas, whose primary function is to provide water and sewer services to both cities and the surrounding area. TWU accounts for 22.33% of the City's 2022 expense budget.

Contributions- \$2,575,040: The City makes contributions to help support local organizations such as the Chamber of Commerce, the Animal Care and Adoption Center, the library, local arts, the airport, etc. The largest contribution budgeted will be paid to the Bi-State Justice Center. This location integrates both the Texarkana, Arkansas and Texarkana, Texas Police Departments, Arkansas District Probation Department, Texarkana, Arkansas District Court, Texarkana, Texas Municipal Court and Bowie County District Court, Bowie County Sheriff's Department, Bowie County Adult Probation, Texas Sixth District Court of Appeals, Central Records and Communications and the entire fourth floor for the jail. Contributions account for 4.68% of the City's 2022 expense budget.

Contractual Services- \$2,575,040: These fees are for expenses such as rental of equipment, travel and training, professional services, communications, utility services, and refuse and landfill. Contractual services accounted for 11.50% of the 2022 expenditure budget. The City handles its own solid waste collection through licensed garbage collectors who contract with the City and are assigned a specific territory from which to collect residential garbage and yard waste. The City has been divided into three areas to facilitate this service. All commercial establishments must dispose of its garbage through a hauler licensed with the City of Texarkana, Arkansas. Refuse and landfill charges are \$3,672,000 and account for 6.68% of the 2022 expenditure budget for the City.

Capital Outlay- \$8,960,670: The City allocates funds to acquire, maintain, repair, and upgrade assets. Capital outlay accounted for 16.30% of the 2022 expenditure budget.

Supplies- \$1,210,435: These fees are for operating supplies and necessary purchases to maintain day to day operations. Supplies accounted for 2.20% of the 2022 expenditure budget.

All Other- \$2,037,089: This includes all remaining expenses with no single category exceeding \$1,000,000.

City of Texarkana, Arkansas
Master Fee Schedule

Animal Care and Adoption Center
203 Harrison St.
870-773-6388

Service/Permit	Rate	Other Information
Agency Assist Fee	\$250.00	
Animal License Fee - Altered	\$10.00	Excludes Texarkana, Texas
Animal License Fee - Unaltered	\$30.00	
Boarding Fee	\$10.00	Per Day
Boarding Fee - Chemical Capture	\$20.00	Per Day, Animal captured using chemical capture
Cat Adoption Fee	\$20.00	
Dog Adoption Fee	\$40.00	
Extended Stay Fee - Other Cities	\$10.00	Per day, Commencing on the 6th day
Hold Fee - Other Cities	\$150.00	Per Animal
Livestock Disposal Fee	\$150.00	
Micro Chip Fee	\$20.00	
Rabies Quarantine Fee	\$150.00	
Rabies Testing Fee	\$40.00	Excludes Texarkana, Arkansas residents
Reclaim Fee	\$10.00	
Reclaim Fee - Chemical Capture	\$25.00	Animal captured using chemical capture
Reclaim Fee - Livestock	\$150.00	Livestock
Spay/Neuter Fee	Varies by Size of Animal	
Surrender Fee	\$150.00	Outside City Limit

Finance Department
Texarkana, Arkansas City Hall
Second Floor
216 Walnut St.
870-779-4989

Service/Permit	Rate	Other Information
Amusement Machine Permit	\$5.00	
Private Club Permit	\$250.00	
Refuse Hauler Permit	\$240.00	
Retail Beer Permit	\$15 - \$350	On and Off Premises
Retail Liquor Permit	\$425.00	
Wholesale Beer	\$350.00	
Medical Marijuana Dispensary Permit	\$7,500.00-\$11,250.00	

Service/Permit	Rate	Other Information
Fire Department Texarkana, Arkansas City Hall 416 E. 3rd St. 870-779-4956		
Service/Permit	Rate	Other Information
Incident Report Copies (Commercial Use)	\$5.00	Each, Fire Department incidents only
Fire Inspection Service: Nursing Home	\$75.00	Annual Fee
Fire Inspection Service: Day Care	\$40.00	Annual Fee
Fire Inspection Service: Group Home	\$40.00	Annual Fee
Fire Inspection Service: Hotel/Motel	\$20, \$2	Annual Base Fee, Per Room Fee
Fire Inspection Service: Manufacturing	\$75.00	Annual Fee
Fire Inspection Service: First Re-Inspection	\$0.00	Each, All commercial buildings
Second and Subsequent Re-Inspections	\$75.00	Each, All commercial buildings
False Alarm Fee - Commercial: 4-6 Alarms	\$50.00	Each Alarm, Per 12-month period
False Alarm Fee - Commercial: 7 and more	\$75.00	Each Alarm, Per 12-month period
False Alarm Fee - Residential: 4-6 Alarms	\$35.00	Each Alarm, Per 12-month period
False Alarm Fee - Residential: 7 and more	\$45.00	Each Alarm, Per 12-month period
Response: Hazardous Materials	100%	Replacement cost of materials used
Permit: Commercial Fire Alarm System	\$75.00	Each, Annual Fee
Permit: Open Burning	\$200	Each, Issued by Fire Marshal
Police Department Bi-State Justice Building Third Floor 100 N. Stateline 903-798-3130		
Service/Permit	Rate	Other Information
Accident Report Fee	\$10.00	
Bail Bond Fee	\$20.00	
Video of Arrest	\$25.00	
Wrecker Permit Fee	\$25.00	
Non-Criminal Fingerprinting Fee	\$15.00	
Police Department Bi-State Justice Building Central Records Communications 100 N. Stateline 903-798-3130		
Service/Permit	Rate	Other Information
Arkansas Offense/Incident	\$5.00	
Criminal History	\$10.00	
9-1-1 Call (DVD)	\$10.00	
Call Sheets (When no report is made)	\$5.00	

Service/Permit	Rate	Other Information
<div>Public Works</div> <div>Texarkana, Arkansas City Hall</div> <div>Basement</div> <div>216 Walnut St.</div> <div>870-779-4971</div>		
Service/Permit	Rate	Other Information
Address Assignment Fee	\$50.00	Includes site visit
Annexation & Zoning Application Fee	\$350.00	
Application Plan Review Fee: Non-Residential		
Commercial, Industrial & Multi-Family	\$150.00	
Barricades for Street/Lane Closures or Other Use		
Public Facilities Use Agreement		
Basic Permit Fee	\$25.00	x3 for pick up, delivery, and setup fees during overtime hours
Local Roads Application	\$25.00	x3 for pick up, delivery, and setup fees during overtime hours
Traffic Control Plan (TCP) Review	\$50.00	x3 for pick up, delivery, and setup fees during overtime hours
TCP Prepared by City	\$100.00	x3 for pick up, delivery, and setup fees during overtime hours
Pick Up/Return Barricades	\$25.00	x3 for pick up, delivery, and setup fees during overtime hours
City Deliver/Pick Up Barricades	\$50.00	x3 for pick up, delivery, and setup fees during overtime hours
City to Setup Barricades	\$25.00	x3 for pick up, delivery, and setup fees during overtime hours
Collectors/Arterials Application	\$100.00	x3 for pick up, delivery, and setup fees during overtime hours
Traffic Control Plan (TCP) Review	\$50.00	x3 for pick up, delivery, and setup fees during overtime hours
TCP Prepared by City	\$300.00	x3 for pick up, delivery, and setup fees during overtime hours
Pick Up/Return Barricades	\$25.00	x3 for pick up, delivery, and setup fees during overtime hours
City Deliver/Pick Up Barricades	\$100.00	x3 for pick up, delivery, and setup fees during overtime hours
City to Setup Barricades	\$50.00	x3 for pick up, delivery, and setup fees during overtime hours
Front Street Utility Fee	\$100.00	
Billboard Permit	\$173.64, 5%	Per billboard fee plus annual increase percentage
Board of Adjustment		
Request		
Variance	\$200.00	From the bulk and areas provisions of the Zoning Ordinance K-286
Appeal	\$200.00	From the decision of the administration officers in respect to the application and enforcement of said ordinance.
Interpretation	\$200.00	Of zoning district boundaries on the Official Zoning Districts Map where such boundaries are not accurately described
Building Permit Fees		
Residential (Includes residential remodel & repairs)	\$0.30	New Construction, per square foot heated
\$0 to \$15,000	\$35, \$8	Fee for first \$2,000, plus fee for each additional \$1,000 or fraction thereof to & including \$15,000
\$15,001 to \$50,000	\$139, \$7	Fee for first \$15,001, plus fee for each additional \$1,000 or fraction thereof to & including \$50,000
\$50,001 to \$100,000	\$384, \$6	Fee for first \$50,001, plus fee for each additional \$1,000 or fraction thereof to & including \$100,000
\$100,001 to \$500,000	\$684, \$5	Fee for first \$100,001, plus fee for each additional \$1,000 or fraction thereof to & including \$500,000
\$500,001 and Above	\$2684, \$4	Fee for First \$500,001, plus fee for each additional \$1,000 or fraction thereof
Commercial Surcharge	0.05%	Total estimated cost-maximum \$1,000
Builders & Mechanical Contractors Registration Fee		
Master Plumber's Certificate	\$25.00	Per year
Journeyman or Apprentice Plumber	\$12.50	Per year
Plumbing Contractor	\$50.00	Per year

Service/Permit	Rate	Other Information
Master Electric's Certificate	\$25.00	Per year
Apprentice Electrician	\$12.50	Per year
Electrical Contractor/Electrical Sign Contractor Certificate	\$50.00	Per year
Bulk Item Pick-Up Service		
Residential (No Apartments)		
Up to 8 Cubic Yards	\$30.00	Per cubic yard, maximum charge of \$110 and a flat charge of \$110 for each additional trip
Commercial/Rental Properties/Apartments		
Small Load (up to 8 Cubic Yards)	\$120.00	Per load, \$120 for each additional trip
Large Load (up to 64 Cubic Yards)	\$360.00	Per load, \$360 for each additional trip
Certificate of Appropriateness Application Fee		
Certificate of Appropriateness	\$100.00	
Sign Review Fee	\$50.00	
Certificate of Occupancy	\$30.00	
Residential	\$25.00	
Non-Residential	\$30.00	
Temporary Power (New Commercial & Major Remodel)	\$35.00	
Condemned & Tagged Structures	\$30.00	
City Atlas Fee	\$100.00	
Conditional Use Permit Application Fee		
Residential	\$100.00	
Commercial	\$200.00	
Industrial	\$250.00	
Construction or Work Site Trailer	\$250.00	Per trailer (includes piers, tie-downs, steps, decks, electrical, plumbing, & mechanical)
Coping 8 1/2 X 11	\$1.00, \$0.10	Fee plus per sheet rate
Coping of Plans Fee	\$3.00	Per sheet
Curb/Street Cut Fee	\$25.00	Plus cost of materials, equipment, & labor to repair road
Demolition Permit		
Residential		
Structure demolished in 60 days	\$50.00	
Renew for 30 additional days	\$100.00	
Non-Residential		
Structure demolished in 60 days	\$250.00	
Renew for 30 additional days	\$100.00	
Design Build Plan Review Fee		
Residential	\$500.00	
Commercial	\$1,000.00	
Industrial	\$1,500.00	
Driveway Approach Permit Fee	\$25.00	Each
Electrical Permit Fees		
New Construction Only		
Residential	\$0.05	Per square foot
Multi-Family	\$0.05	Per square foot
Commercial	\$0.05	Per square foot
Basic Fee	\$25.00	
Meter Loop	\$21.00	
Rough In-First 4 Circuits	\$21.00	
Rough In-Up to 16 Circuits	\$2.10	Per additional circuit

Service/Permit	Rate	Other Information
Rough In-Over 20 Circuits	\$1.40	Per additional circuit
Temporary Pole	\$50.00	
Re-Inspection	\$25.00	
Motors & Generators		
Up to 5 Horsepower	\$8.40	
Up to 200 Horsepower	\$0.98	Each HP
Over 200 Horsepower	\$0.28	Each HP
Fence Permit Fee	\$25.00	
Final Subdivision Plat Application Fee		
Single-family Residential		
Less than 10 dwelling units	\$100.00, \$5.00	Fee plus per lot rate
25 or less dwelling units	\$200.00, \$5.00	Fee plus per lot rate
26 or more dwelling units	\$300.00, \$5.00	Fee plus per lot rate
Multi-family Residential	\$200.00, \$5.00	Fee plus per unit rate
Non-Residential (Industrial & Commercial)	\$300.00, \$5.00	Fee plus per acre rate
Planned Unit Development (PUD)	\$300.00, \$5.00	Fee plus per acre rate
Floodplain Verification Letter	\$25.00	
Home Occupation Permit Application Fee	\$100.00	
House Moving Permit Fee		
Up to 10' Wide	\$16.50	
10' to 25' Wide	\$55.00	
25' or Over	\$165.00	
Penalty for Failure to Obtain Permit	\$100.00	Penalty fee plus cost of permit
Inspections Outside City Limits - Inside ETJ	\$150.00	Per request from owner/contractor
Lapsed Bond/Insurance	\$50.00	Once on bill
Mechanical Permit		
New Construction Only		
Residential	\$0.05	Per square foot
Multi-Family	\$0.05	Per square foot
Commercial	\$0.05	Per square foot
Base Fee	\$28.00	
HVAC	\$28, \$5.60	Fee for first \$1,000 plus fee for each additional \$1,000
Commercial-Multiple Self-Contained A/C Units	\$28, \$5.60	Fee per each if less than 2 tons plus fee per each for additional \$1,000
Repairs, Alterations, & Additions	\$19.60, \$5.60	Fee for \$500 to \$1,000 plus fee for each additional \$1,000
Temporary Operation Inspection	\$14.00	
Re-Inspection	\$25.00	
Boiler		
33,000 BTU (1BHP) to 165,000 (5BHP)	\$14.00	
165,000 BTU (5BHP) to 330,000 (10BHP)	\$28.00	
330,001 BTU (10HBP) to 1,165,000 (52BHP)	\$42.00	
1,165,000 BTU (52BHP) to 3,300,000 (98BHP)	\$70.00	
Over 3,300,001 BTU (98BHP)	\$98.00	
Metes & Bounds Mapping Fee	\$50.00	
Mobile Vendor Permit	\$250.00	
Non-Residential: Re-Review Plan or Change		
Commercial, Industrial & Multi-Family	\$75.00	
On Premis Sign Permit	Same as commercial permit fees	

Service/Permit		Rate	Other Information
Park Facility Fees			
Bobby Ferguson Pavilion #1		\$25.00 \$50.00	For 1 to 4 hours For 16 hours
Lakeside Pavilion		\$35.00	For 1 to 4 hours
Without Kitchen		\$60.00	For 16 hours
With Kitchen		\$125, \$75 \$175, \$75 \$300, \$75	Fee plus collateral fee for 1 to 4 hours Fee plus collateral fee for 16 hours Fee plus collateral fee for 2 days
Gazebo		\$25.00 \$50.00	For 1 to 4 hours For 16 hours
Jefferson Park Pavilion #1/Pavilion #2		\$25.00 \$50.00	For 1 to 4 hours For 16 hours
Bramble Park Pavilion #1/Pavilion #2		\$25.00 \$50.00	For 1 to 4 hours For 16 hours
Erma Dansby Pondexter Sports Complex Pavilion		\$25.00 \$50.00 \$100.00 \$15.00 \$25.00	For 1 to 4 hours For 16 hours Per field per day For 1 1/2 hours For 3 to 4 hours
Ball Fields (Complex Rental)			
Ball Fields (Practice Only)			
Pocket Park			
Picnic Tables		\$25.00 \$25.00 \$50.00	From 10:00 a.m. to 2:00 p.m. From 3:00 p.m. to 7:00 p.m. From 10:00 a.m. to 7:00 p.m.
Vera Bradfield Community Center		\$125, \$75 \$175, \$75 \$300, \$75 \$100.00	Fee plus collateral fee for 1 to 4 hours Fee plus collateral fee for 16 hours Fee plus collateral fee for 2 days
Front Street Utility Fee			
Texarkana Rec Center			
Ball Fields (Complex Rental)		\$100.00	Per field per day
Ball Fields (Practice Only)		\$15.00 \$25.00 \$20.00 \$150.00	For 1 1/2 hours For 3 to 4 hours For 1 1/2 hours All Day
Multipurpose Field (Practice Only)		\$150, \$75	Fee plus collateral fee for 1 day
Multipurpose Field		\$300, \$200, \$15	Fee plus collateral fee for 16 hours plus \$15 hourly rate for staff
Baseball Field Concession Stand		\$500, \$200, \$15	Fee plus collateral fee for 16 hours plus \$15 hourly rate for staff
Gym Rental (tournaments, banquets, reunions, etc.)		\$150.00	Setup Fee
Gym Rental with Kitchen (warming & serving area only)		\$20.00	Per hour (anything over 4 hours requires \$200 deposit)
Gym Rental Setup (banquets, reunions, etc.)		\$40.00	Per hour (anything over 4 hours requires \$200 deposit)
Gym Rental (tournaments, banquets, reunions, etc.)		\$25.00	Per hour (includes set up)
Gym Rental with Kitchen (warming & serving area only)			
Meeting Room			
Drop-in Rate			

Service/Permit	Rate	Other Information
One Child (5 years and older)	\$7.50	per hour
Each additional Sibling	\$4.00	per hour each additional sibling
Membership	\$30.00	Annual Family Registration
Family Savings Plan Sport Leagues (Pre Pay Discount Plans include access to facility)		
1 League (Softball, Basketball, Soccer, etc.)	\$110.00	\$100 (10% DISCOUNT) per child
2 Leagues (Softball, Basketball, Soccer, etc.)	\$230.00	\$200 (15% DISCOUNT) per child
3 Leagues (Softball, Basketball, Soccer, etc.)	\$360.00	\$300 (20% DISCOUNT) per child
Reduced Fees for Low to Moderate Clientele		
One Child (5 years and older)	\$3.75	per hour
Each additional Sibling	\$2.00	per hour each additional sibling
Membership	\$15.00	Annual Family Registration
Family Savings Plan Sport Leagues (Pre Pay Discount Plans include access to facility)		
1 League (Softball, Basketball, Soccer, etc.)	\$110.00	\$38.50 (65% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)
2 Leagues (Softball, Basketball, Soccer, etc.)	\$230.00	\$69(70% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)
3 Leagues (Softball, Basketball, Soccer, etc.)	\$360.00	\$90 (75% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)
Peddler's Permit	\$300.00	Per year
Plumbing Permit		
New Construction Only		
Residential	\$0.05	Per square foot
Multi-Family	\$0.05	Per square foot
Commercial	\$0.05	Per square foot
Basic Fee	\$25, \$5.60	Fee plus fee per fixture
Water Heater	\$8.40	
Water Service	\$8.40	
RPZ	\$9.60	
Heads	\$1.40	Per head
Sewer Tap	\$18.00	
Re-Inspection	\$25.00	
Gas		
First 4 Outlets	\$14, \$2.80	Fee plus fee for each additional outlet
Pressure Test	\$8.40	
Repairs to Gas Lines	\$8.40	
Residential Irrigation Fee (Permit Only)	\$50.00	
Preliminary Subdivision Plat Application Fee		
Minor Plat, Combination Plat, Lot Split	\$100.00, \$5.00	Fee plus per lot rate
Single-family Residential		
Less than 10 dwelling units	\$100.00, \$5.00	Fee plus per lot rate
25 or less dwelling units	\$200.00, \$5.00	Fee plus per lot rate
26 or more dwelling units	\$300.00, \$5.00	Fee plus per lot rate
Multi-family Residential	\$200.00, \$5.00	Fee plus per unit rate
Non-Residential (Industrial & Commercial)	\$300.00, \$5.00	Fee plus per acre rate
Planned Unit Development (PUD)	\$300.00, \$5.00	Fee plus per acre rate
Property Map Fee	\$2.00	Per sheet (8 1/2" X 11" or 11" X 17")
Residency Map & Letter Fee	\$20.00	
Residential: Re-Review Plan or Change		
Single-Family & Duplex	\$50.00	
Rezoning Application Fee		

Service/Permit		Rate	Other Information
Single-family Residential		\$100.00	
Multi-family Residential		\$200.00	
Non-Residential (Industrial & Commercial)		\$200.00	
Planned Unit Development (PUD)		\$300.00	
Right-of-Way (ROW) or Utility Easement		\$300.00	
Street Re-naming Application Fee		\$500.00	
Street Signs-Request & Developers			
Sign Application-Existing Street (Private Citizen/Other)		\$55.00	
Utility Locates		\$27.50	
Placement of Sign		\$27.50	Each
Material/Labor Making Sign		\$82.50	
Material/Labor Special Sign		\$220.00	
Solid Waste Pick-Up			
Residential		\$22.92	
Commercial-Number of Cans			
1-3 Cans		\$29.24	\$25.58
4-5 Cans		\$43.86	\$38.34
6-10 Cans		\$54.88	\$47.97
Commercial-Number of Collections per Week			
1 Yard			
1 Time		\$0.00	\$82.11
2 Times		\$0.00	\$123.15
3 Times		\$0.00	\$143.68
4 Times		\$0.00	\$164.17
5 Times		\$0.00	\$184.78
6 Times		\$0.00	\$225.85
2 Yards			
1 Time		\$117.41	\$102.64
2 Times		\$175.99	\$153.85
3 Times		\$205.33	\$179.50
4 Times		\$234.79	\$205.26
5 Times		\$264.06	\$230.85
6 Times		\$322.94	\$282.32
3 Yards			
1 Time		\$140.87	\$123.15
2 Times		\$211.37	\$184.78
3 Times		\$246.50	\$215.50
4 Times		\$281.84	\$246.39
5 Times		\$316.93	\$277.07
6 Times		\$387.38	\$338.66
4 Yards			
1 Time		\$164.36	\$143.67
2 Times		\$246.50	\$215.50
3 Times		\$287.67	\$251.48
4 Times		\$328.75	\$287.40
5 Times		\$369.87	\$323.35
6 Times		\$452.02	\$395.18

Service/Permit	Rate	Other Information
5 Yards		
1 Time	\$187.79	\$164.17
2 Times	\$281.84	\$246.39
3 Times	\$328.75	\$287.40
4 Times	\$375.72	\$328.47
5 Times	\$422.64	\$369.49
6 Times	\$516.59	\$451.63
6 Yards		
1 Time	\$213.50	\$186.64
2 Times	\$322.15	\$281.64
3 Times	\$372.67	\$325.80
4 Times	\$426.90	\$373.22
5 Times	\$481.33	\$420.78
6 Times	\$586.13	\$512.41
Subdivisic 8 Yards		
1 Time	\$246.50	\$215.50
2 Times	\$328.75	\$287.40
3 Times	\$426.90	\$373.22
Swimming 4 Times	\$617.42	\$539.75
Tree Harv 5 Times	\$673.40	\$588.71
6 Times	\$778.55	\$680.62
Maximum Permit Fee	\$1,000.00	
Penalty for Failure to Obtain Permit	3X Permit Fee	
Wall Size City Map Fee	\$15.00	
Weed lots	\$200.00	
Weekend/After Office Hours Inspection Fee	\$75.00	Per hour (minimum of 4 hours)
Work Performed Without Permit	Double Fee	
Zoning Verification Map & Letter Fee	\$20.00	
<div> <div>Refuse Department</div> <div> Texarkana, Arkansas Recycling Center 2601 Dudley St. 870-779-4946 </div> </div>		
Service/Permit	Rate	Other Information
Recycling - Bulbs	\$0.50, \$5 minimum	Per lb. fee plus minimum fee
Recycling - Tubes, Residential	\$0.85	Each
Recycling - Tubes, Commercial	\$1.35	Each

City of Texarkana, Arkansas

Changes to Master Fee Schedule

Public Works
Texarkana, Arkansas City Hall
Basement
216 Walnut St.
870-779-4971

Service/Permit	Current Rate	Previous Rate	Other Information
Bulk Item Pick-Up Service			
Residential (No Apartments) Up to 8 Cubic Yards	\$30.00	\$0.00	Per cubic yard, maximum charge of \$110 and a flat charge of \$110 for each additional trip
Commercial/Rental Properties/Apartments Small Load (up to 8 Cubic Yards)	\$120.00	\$0.00	Per load, \$120 for each additional trip
Large Load (up to 64 Cubic Yards)	\$360.00	\$0.00	Per load, \$360 for each additional trip
Park Facility Fees			
Erma Dansby Pondexter Sports Complex Pavilion	\$25.00	\$0.00	For 1 to 4 hours
	\$50.00	\$0.00	For 16 hours
Ball Fields (Complex Rental)	\$100.00	\$0.00	Per field per day
Ball Fields (Practice Only)	\$15.00	\$0.00	For 1 1/2 hours
	\$25.00	\$0.00	For 3 to 4 hours
Hobo Jungle Pavilion	\$0.00	\$25.00	For 1 to 4 hours
	\$0.00	\$50.00	For 16 hours
Ball Fields (Complex Rental)	\$0.00	\$100, \$25	Per field per day
Ball Fields (Practice Only)	\$0.00	\$15.00	For 1 1/2 hours
	\$0.00	\$25.00	For 3 to 4 hours
Texarkana Rec Center			
Ball Fields (Complex Rental)	\$100.00	\$0.00	Per field per day
Ball Fields (Practice Only)	\$15.00	\$0.00	For 1 1/2 hours
	\$25.00	\$0.00	For 3 to 4 hours
Multipurpose Field (Practice Only)	\$20.00	\$0.00	For 1 1/2 hours
Multipurpose Field	\$150.00	\$0.00	All Day
Baseball Field Concession Stand	\$150, \$75	\$0.00	Fee plus collateral fee for 1 day
Gym Rental (tournaments, banquets, reunions, etc.)	\$300, \$200, \$15	\$0.00	Fee plus collateral fee for 16 hours plus \$15 hourly rate for staff
Gym Rental with Kitchen (warming & serving area only)	\$500, \$200, \$15	\$0.00	Fee plus collateral fee for 16 hours plus \$15 hourly rate for staff
Gym Rental Setup (banquets, reunions, etc.)	\$150.00	\$0.00	Setup Fee
Gym Rental (tournaments, banquets, reunions, etc.)	\$20.00	\$0.00	Per hour (anything over 4 hours requires \$200 deposit)
Gym Rental Setup (banquets, reunions, etc.)	\$40.00	\$0.00	Per hour (anything over 4 hours requires \$200 deposit)
Meeting Room	\$25.00	\$0.00	Per hour (includes set up)
Drop-in Rate			
One Child (5 years and older)	\$7.50	\$0.00	per hour
Each additional Sibling	\$4.00	\$0.00	per hour each additional sibling
Membership	\$30.00	\$0.00	Annual Family Registration
Family Savings Plan Sport Leagues (Pre Pay Discount Plans include access to facility)			
1 League (Softball, Basketball, Soccer, etc.)	\$110.00	\$0.00	\$100 (10% DISCOUNT) per child
2 Leagues (Softball, Basketball, Soccer, etc.)	\$230.00	\$0.00	\$200 (15% DISCOUNT) per child
3 Leagues (Softball, Basketball, Soccer, etc.)	\$360.00	\$0.00	\$300 (20% DISCOUNT) per child

Service/Permit		Current Rate	Previous Rate	Other Information
Reduced Fees for Low to Moderate Clientele				
One Child (5 years and older)		\$3.75	\$0.00	per hour
Each additional Sibling		\$2.00	\$0.00	per hour each additional sibling
Membership		\$15.00	\$0.00	Annual Family Registration
Family Savings Plan Sport Leagues (Pre Pay Discount Plans include access to facility)				
1 League (Softball, Basketball, Soccer, etc.)		\$110.00	\$0.00	\$38.50 (65% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)
2 Leagues (Softball, Basketball, Soccer, etc.)		\$230.00	\$0.00	\$69(70% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)
3 Leagues (Softball, Basketball, Soccer, etc.)		\$360.00	\$0.00	\$90 (75% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)
Solid Waste Pick-Up				
Residential				
Commercial-Number of Cans		\$22.92	\$20.92	
1-3 Cans		\$29.24	\$25.58	Plus number of collections per week
4-5 Cans		\$43.86	\$38.34	Plus number of collections per week
6-10 Cans		\$54.88	\$47.97	Plus number of collections per week
Commercial-Number of Collections per Week				
1 Yard				
1 Time		\$0.00	\$82.11	
2 Times		\$0.00	\$123.15	
3 Times		\$0.00	\$143.68	
4 Times		\$0.00	\$164.17	
5 Times		\$0.00	\$184.78	
6 Times		\$0.00	\$225.85	
2 Yards				
1 Time		\$117.41	\$102.64	
2 Times		\$175.99	\$153.85	
3 Times		\$205.33	\$179.50	
4 Times		\$234.79	\$205.26	
5 Times		\$264.06	\$230.85	
6 Times		\$322.94	\$282.32	
3 Yards				
1 Time		\$140.87	\$123.15	
2 Times		\$211.37	\$184.78	
3 Times		\$246.50	\$215.50	
4 Times		\$281.84	\$246.39	
5 Times		\$316.93	\$277.07	
6 Times		\$387.38	\$338.66	
4 Yards				
1 Time		\$164.36	\$143.67	
2 Times		\$246.50	\$215.50	
3 Times		\$287.67	\$251.48	
4 Times		\$328.75	\$287.40	
5 Times		\$369.87	\$323.35	
6 Times		\$452.02	\$395.18	
5 Yards				
1 Time		\$187.79	\$164.17	
2 Times		\$281.84	\$246.39	
3 Times		\$328.75	\$287.40	
4 Times		\$375.72	\$328.47	
5 Times		\$422.64	\$369.49	
6 Times		\$516.59	\$451.63	
6 Yards				
1 Time		\$213.50	\$186.64	
2 Times		\$322.15	\$281.64	

Service/Permit	Current Rate	Previous Rate	Other Information
3 Times	\$372.67	\$325.80	
4 Times	\$426.90	\$373.22	
5 Times	\$481.33	\$420.78	
6 Times	\$586.13	\$512.41	
8 Yards			
1 Time	\$246.50	\$215.50	
2 Times	\$328.75	\$287.40	
3 Times	\$426.90	\$373.22	
4 Times	\$617.42	\$539.75	
5 Times	\$673.40	\$588.71	
6 Times	\$778.55	\$680.62	

Capital Asset Policy

Capital Asset Policy

The City's capital asset policy is as follows:

- Assets will only be capitalized if they have an estimated useful life of more than two years;
- The threshold cost will be a minimum of \$5,000 for any individual item;
- Capital assets will be depreciated using the straight-line method over the following useful lives:
 - * Building 40 years
 - * Improvements other than buildings 20 years
 - * Machinery and equipment 5 to 20 years
 - * Infrastructure 10 to 30 years
- The estimated useful lives will be determined based on the City's past experience with similar assets and consideration of the following factors:
 - * Quality
 - * Application
 - * Environment
- Assets acquired by gift or bequest are to be recorded at their fair market value at the date of transfer;
- The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset life are not to be capitalized;
- A periodic physical inventory on capital assets will be performed, at least on a test basis, once every five years.

Capital Asset Budget

The City's capital asset budget has increased in 2022. The current resources are authorized primarily for street improvements and capital outlay for police, fire, and public works equipment. The City identified capital assets of all types and coordinated with the annual operating budget to maintain full utilization of available revenue sources. The City incorporates the reasonable findings and recommendations of the other City Boards, Commission, and Committees as they relate to capital assets. Public hearings are held in relation to the establishment of certain capital asset projects.

CAPITAL EQUIPMENT ASSETS		
FUND	DESCRIPTION	AMOUNT
General Fund	Speed Radar Equipment	\$15,000
General Fund	Police Vehicle Cameras	\$100,000
General Fund	Patrol Cars	\$250,000
General Fund	HVAC Units for Fire Department	\$23,000
General Fund	Commercial Washer	\$11,000
General Fund	Bottle Filling Station	\$50,000
General Fund	Pneumatic Roller	\$90,000
General Fund	Water Truck	\$60,000
General Fund	Bunker Gear	\$170,000
General Fund	Public Works Equipment	\$100,000
Public Works	Recycling Facility Program	\$2,000

Capital Asset Policy

Public Works	Street Equipment	\$200,000
Public Works	Parks & Recreation Equipment	\$15,000

CAPITAL IMPROVEMENT ASSETS		
FUND	DESCRIPTION	AMOUNT
General Fund	Tennessee Road Improvements	\$325,000
General Fund	Union Road Improvements	\$675,000
General Fund	Meadows Road Improvements	\$550,000
General Fund	Front Street Stage	\$400,000
General Fund	City Hall Renovations	\$250,000
General Fund	Rehabilitation of old Animal Care & Adoption Center	\$133,907
Public Works	City Hall Renovation	\$20,000
Public Works	Drainage Improvements	\$200,000
American Rescue Act Fund	Miscellaneous Street Projects	\$2,900,000
American Rescue Act Fund	Drainage Improvements	\$471,273
American Rescue Act Fund	Nix Creek Drainage	\$1,724,190
American Rescue Act Fund	Regional Airport	\$656,637

The effects of the General Fund's capital expenditures are as follows:

- The purchase of new patrol cars will decrease maintenance costs for the Police department.
- The purchase of new HVAC units will decrease maintenance costs for the Fire department.
- Equipment for the Public Works department, including the pneumatic roller and the water truck, will decrease maintenance costs and increase performance of staff.
- The purchase of new police vehicle cameras and speed radar equipment will ensure the safety of our officers, aid in their duties, and reduce liability.
- The purchase of a commercial washer, bottle filling station, and bunker gear will ensure the safety of our fire fighters, aid in their duties, and reduce liability.
- Road improvements, Front Street stage, City Hall renovations, and the rehabilitation of the old Animal Care and Adoption Center will reduce complaints, improve quality of life for citizens, and reduce maintenance costs.

The effects of the Public Work's capital expenditures are as follows:

- Additional supplies for the recycling facility program will increase revenue.
- Equipment for the Public Works department will decrease maintenance costs and increase performance of staff.
- Road improvements, drainage improvements, and renovations will reduce complaints and improve quality of life for citizens.

The effects of the American Rescue Act capital expenditures are as follows:

- Road improvements and drainage improvements will reduce complaints and improve quality of life for citizens.
- Improvements to the Regional Airport will reduce maintenance costs and increase revenue.

Capital Asset Policy

Capital Asset Funding

Capital assets are prioritized by year and by funding source. Every attempt is made to match projects and improvements with available funding sources. Future operating costs associated with a project or an improvement will also be given consideration in the establishment of priorities. Without a future dedicated funding source, capital needs will be limited to available resources or future bond issues. The City will seek Federal, State, and other funding to assist in financing capital assets. When both restricted and unrestricted resources are available for use, generally it is the City's policy to use restricted resources first. For projects funded by tax-exempt debt proceeds and other sources, the debt proceeds are used first.

Board of Directors Decision Packages

2022 Budget

City Wide Clean Up and Dumpster Rental = \$85,000 per year

This will include 2 dumpsters per month at 4 sites, 2 employees per site, supplies and dump fees.

Downtown Property Investments = \$100,000

These properties will be used in conjunction with needed space for departments and the Downtown Plaza Area.

Finance Accounting Software = \$150,000 initial investment and \$110,000 per year for 5 years

This is for a necessary upgrade to the City's accounting software with additional necessary platforms that are now being performed manually.

Fire Equipment = \$150,000

During the 2022 budget process, the Fire Department requested an additional \$518,200 for capital outlay. Items include \$55,000 for hydraulic rescue tools and \$463,200 for self-contained breathing apparatus. A request was also made for a Deputy Fire Marshal with an annual cost of \$93,000 for salary and benefits.

General Fund Reserve = \$50,000

This reserve balance will be in addition to the minimum of 60 days of fund balance as stated in the Fiscal Policy.

Health Insurance Reserve = \$50,000

This reserve balance will be used to offset future increases in health insurance premium increase in lieu of passing the increases on to the employees.

IT Security Packages = \$360,000

Package A includes new positions of IT Security Specialist and IT Technician II along with changes to IT Administrative Technician and IT Technician Team Leader. Package total with salary, car allowance, retirement, and benefits is \$213,243 per year.

Package B includes a recommendation to pursue immutable backup solutions that cannot be altered or deleted, along with cloud based archival for long term retention and recovery. Package total is \$130,000 for 60 months.

Package C included a recommendation to onboard a 3rd party backup feature that can protect O365 data. Package total is \$15,000.

Miller County Increased Daily Inmate Rate = \$15,000

Miller County is requesting a daily inmate rate of \$55 per inmate per day. The current agreement is for \$38 per inmate per day. This is a 45% increase in the rate. The 2022 budget proposal includes a rate of \$42 per inmate per day as previously agreed to by the TAPD Police Chief and Miller County Sheriff. The total proposed cost of 2022 is \$161,053. I am proposing a 3 year graduated rate of \$46 per inmate per day for 2022, \$50 for 2023, and \$55 for 2024.

Board of Directors Decision Packages

2022 Budget

Miller County Juvenile Detention Center = \$150,000

Miller County is requesting that Texarkana, Arkansas make contributions to the operation of the JDC. The City has not made contributions to JDC since 2007. I am proposing a graduated contribution rate of \$150,000 in 2022, \$250,000 in 2023, and ½ of operational cost after all other revenue offsets in 2024.

Public Works – Drainage Projects = \$150,000

These funds will be used in addition to funds previously allocated to the City's drainage projects.

Public Works – Equipment II = \$200,000

These funds will be used in addition to funds allocated to the City's street department for necessary equipment upgrades and replacement of older equipment.

Public Works – Street Projects = \$300,000

These funds will be used in addition to funds previously allocated to the City's street projects.

TAPD Vehicles = \$140,000

The police department is working to get the Crown Victoria police cars off the streets and switch to more efficient vehicles. These funds will provide 4 additional police vehicles.

Tuition Reimbursement = \$50,000 per year

Tuition reimbursement is a previous employee benefit that was removed due to funding levels. This benefit allowed employees to receive tuition reimbursement for completed college courses.

TWU – Water Line Upsizing = \$50,000

These funds will be used in additional to previous allocated ARPA funds for upsizing TWU water lines.

Wellness Program = \$190,000 per year

A wellness program will be provided as an additional benefit to employees. The goal of the wellness program is to reduce the number of increases in insurance premiums. This will be a health savings account for employees.

Decision Package Total = \$2,190,000

Total Available to Allocate = \$750,000 or 11 days of Fund Balance

DEBT

DEBT

The City has four outstanding bonds. The bonds are comprised of various issues for the purpose of capital improvements for the police department, fire department, and streets department, public infrastructure, the Crossroads Business Park, and Economic Development. Bonds outstanding at December 31, 2021, are as follows:

	Interest Rates	Final Maturity Date	Principal at December 31, 2021
General Obligation Bond, Series 2012	2.00% - 5.00%	February 1, 2042	\$ 8,390,000.00
Revenue Bond, Series 2018	2.00% - 3.625%	April 1, 2032	\$ 1,845,000.00
Taxable Lease Revenue Bond, Series 2020	3.95%	December 22, 2041	\$ 5,000,000.00
Revenue Bond, Series 2021	0.50% - 2.785%	January 19, 2040	\$ 11,315,000.00
TOTAL			\$ 26,550,000.00

Capital Improvement and Refunding Limited Tax General Obligation Bonds, Series 2012 – On September 1, 2012, the City issued \$10,160,000 in Capital Improvement and Refunding Limited Tax General Obligation bonds for the purpose of financing capital improvements consisting generally of street improvements, including streets and street lighting, alleys, sidewalks, roads, bridges, and viaducts; to refund the Issuer's General Obligation Refunding and Capital Improvement Bonds, Series 2000; and to pay the costs of issuance of Bonds. The Bonds are limited tax general obligations of the City, payable from amounts received by the issuer from a 2.5-mills ad valorem tax levied on all taxable real and personal property located within the jurisdiction limits of the issuer. The bond bears an interest between 2.00% and 5.00%.

Franchise Fee Secured Capital Improvement Revenue Bonds, Series 2018 – on March 13, 2018, the City issued \$2,260,000 in Franchise Fee Secured Capital Improvement Revenue Bonds, Series 2018 for the purpose of purchasing public safety equipment, consisting generally of fire trucks and police communications equipment, to fund a debt service reserve, and to pay the costs of issuance of the Series 2018 Bonds. The Bonds are not general obligations of the Issuer but are special obligations payable solely from the revenues received by the Issuer from the franchise fees charged for the privilege of using the Issuer's streets and rights-of-way and from funds and moneys pledged to the payment of the Bonds under a Trust Indenture, dated as of March 13, 2018, between the City and the Bank of the Ozarks, as Trustee. The bonds bear interest between 2.00% - 3.625%.

Taxable Lease Revenue Bond, Series 2020 – On December 22, 2020 the City of Texarkana, Arkansas Public Facilities Board issued \$5,000,000 in Taxable Lease Revenue Bonds for the purpose of acquiring an industrial site and ancillary property to be utilized in securing and developing industry which will be leased to the City of Texarkana, Arkansas. The Bonds are payable solely from the rent payments and other amounts derived from the project. The bond bears an interest of 3.95%.

Franchise Fee Secured Refunding Revenue Bonds, Series 2021 – On January 19, 2021, the City issued \$3,165,000 in Franchise Fee Secured Refunding Revenue Bonds, Series 2021-A for the purpose of refunding the Issuer's \$3,770,000 Franchise Fee Secured Refunding Revenue Bonds, Series 2015, of which \$3,250,000 remains outstanding, funding a debt service reserve fund, and to pay the costs of issuing the series 2021-A Bonds. The City also issued \$8,420,000 in Franchise Fee Secured Refunding Revenue Bonds, Taxable Series

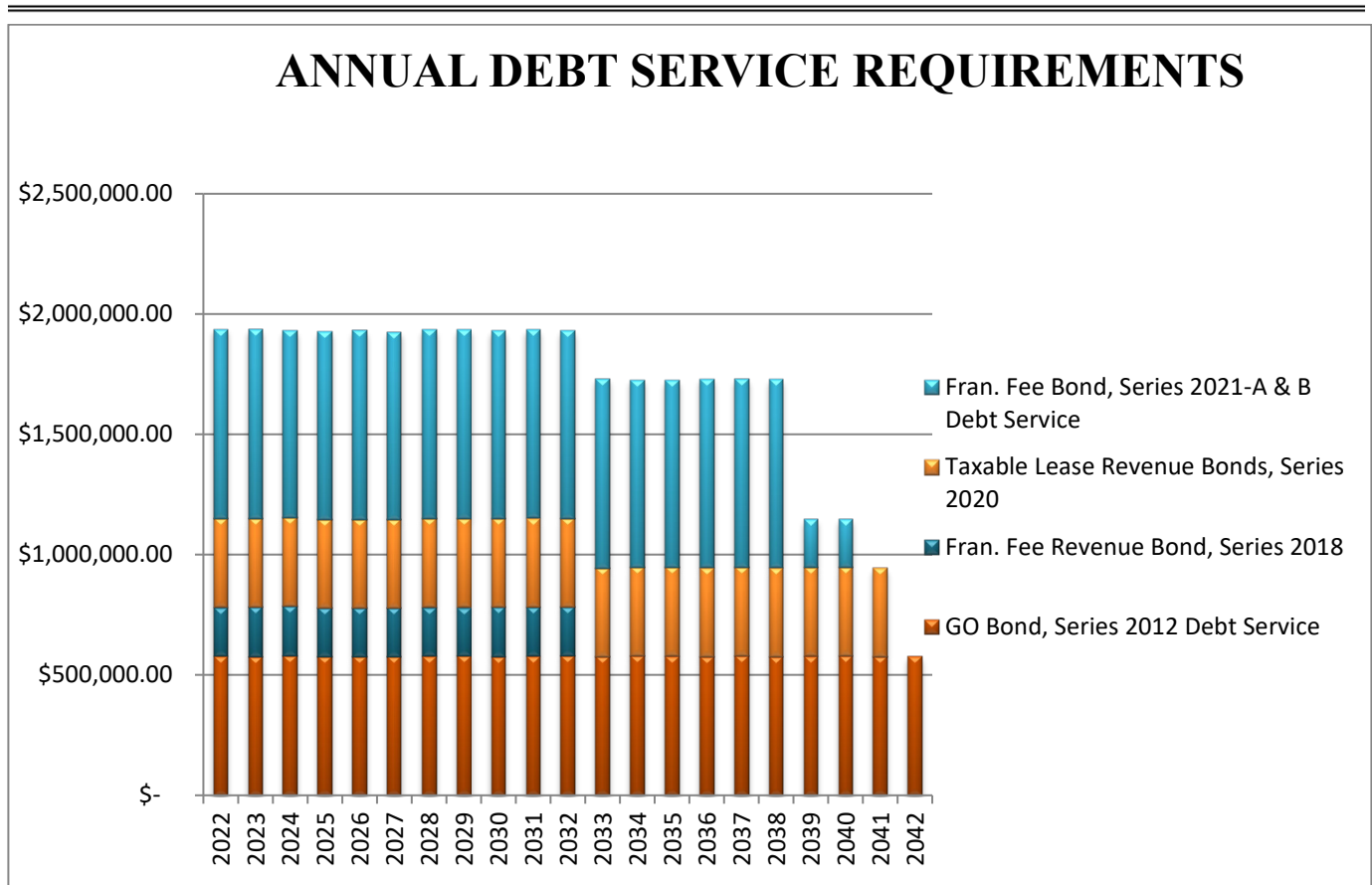
DEBT

2021-B for the purpose of advance refunding of the issue's \$10,300,000 original principal amount Franchise Fee Secured Refunding Revenue Bonds, Series 2012, of which \$7,920,000 remains outstanding, funding a debt service reserve fund, and to pay the cost of issuing the Taxable Series 2021-B Bonds. The Bonds are not general obligations of the Issuer but are special obligations payable solely from the revenues received by the Issuer from all franchise fees charged to public utilities for the privilege of using the City's streets and rights-a-way and from fund and moneys pledged to the payment of the Bonds under a Trust Indenture, dated as of January 19, 2021 between the City and Bank OZK Trustee. The bonds bear interest between 0.50% and 2.785%.

Annual debt service requirements to maturity for bonds as of December 31, 2021, are as follows:

Annual Debt Service Requirements for 2022 Budget			
Year	Total Principal & Sinking Fund	Total Interest	Total Debt Service
2022	1,122,095.84	815,345.00	1,937,440.84
2023	1,165,194.01	769,704.33	1,934,898.34
2024	1,192,210.29	739,750.55	1,931,960.84
2025	1,219,014.85	707,882.25	1,926,897.10
2026	1,257,077.34	673,454.76	1,930,532.10
2027	1,289,970.01	635,907.09	1,925,877.10
2028	1,338,178.78	596,505.82	1,934,684.60
2029	1,376,311.83	558,565.27	1,934,877.10
2030	1,410,579.52	520,862.58	1,931,442.10
2031	1,454,813.91	479,393.49	1,934,207.40
2032	1,494,418.13	435,834.47	1,930,252.60
2033	1,339,105.77	391,473.18	1,730,578.95
2034	1,374,783.80	351,258.89	1,726,042.69
2035	1,415,588.27	309,398.07	1,724,986.34
2036	1,466,825.44	263,835.15	1,730,660.59
2037	1,513,332.28	216,251.81	1,729,584.09
2038	1,560,660.68	167,179.66	1,727,840.34
2039	1,028,302.45	116,963.39	1,145,265.84
2040	1,066,450.51	81,295.33	1,147,745.84
2041	900,086.29	44,409.67	944,495.96
2042	565,000.00	10,170.00	575,170.00

DEBT



LEGAL DEBT LIMITS

The debt limitation is twenty-five percent of total assessed valuation of all real and personal property within the municipality subject to taxation. At December 31, 2021, the City will meet the statutory limitation for its general bonded indebtedness, leaving a sufficient legal debt margin. The existing debt has minimal effect on current operations. The City budgets for the required debt payments. When payment dates begin to approach, spending is closely monitored to ensure the payment will be made in a timely manner. The following table provides the legal debt margin information for the last five years.

	2016	2017	2018	2019	2020
Debt Limit	\$ 91,944,516	\$ 95,432,442	\$ 96,843,403	\$ 97,258,005	\$ 105,129,549
Total net debt applicable to limit	8,147,993	7,762,813	7,169,782	6,560,549	5,743,680
Legal debt margin	\$ 83,796,523	\$ 87,669,629	\$ 89,673,621	\$ 90,697,456	\$ 99,385,869
Total net debt to the limit as a percentage of debt limit	9.72%	8.85%	8.00%	7.23%	5.78%

DEBT

Ratios of Outstanding Debt by Type									
	Governmental Activities				Business-type Activities				
Fiscal Year	General Obligation Bonds	Revenue Bonds	Installment Loans	Capital Leases	Water Revenue Bonds	Capital Leases	Total Primary Government	Percentage of Personal Income (1)	Per Capita (1)
2011	\$1,660,000	\$13,510,000	\$0	\$0	\$15,245,457	\$103,558	\$30,519,015	5.01%	\$1,020
2012	\$10,413,920	\$14,059,571	\$197,154	\$34,402	\$14,360,581	\$61,012	\$39,126,640	6.07%	\$1,299
2013	\$10,405,456	\$13,787,857	\$1,062,233	\$18,261	\$13,441,214	\$15,319	\$38,730,340	6.18%	\$1,289
2014	\$10,066,992	\$13,511,143	\$807,927	\$1,353	\$12,566,848	\$0	\$36,954,263	5.74%	\$1,233
2015	\$9,623,528	\$13,184,382	\$548,454	\$39,962	\$11,483,954	\$0	\$34,880,280	5.42%	\$1,162
2016	\$9,135,064	\$12,834,303	\$12,834,303	\$22,194	\$10,359,438	\$0	\$32,634,497	5.08%	\$1,083
2017	\$8,661,600	\$12,434,224	\$12,434,224	\$3,508	\$9,192,660	\$0	\$30,347,501	4.72%	\$1,006
2018	\$8,118,136	\$14,282,725	\$0	\$44,579	\$7,982,470	\$0	\$30,427,910	4.56%	\$1,010
2019	\$7,509,672	\$13,727,370	\$950,000	\$26,126	\$6,728,413	\$0	\$28,941,581	4.06%	\$961
2020	\$6,660,000	\$13,155,000	\$1,561,667	\$6,700	\$5,426,190	\$0	\$26,809,557	3.04%	\$735



PERSONNEL

CITY OF TEXARKANA, AR

2022 ANNUAL BUDGET

AUTHORIZED POSITIONS

	<u>ACTUAL</u> <u>2020</u>	<u>ACTUAL</u> <u>2021</u>	<u>REQUESTED</u> <u>2022</u>
<u>ADMINISTRATION (1010)</u>			
CITY MANAGER	1	1	1
EXECUTIVE SECRETARY	1	1	1
CUSTOMER SERVICE POSITION (PART-TIME)	1	1	1
MEDIA RELATIONS MANAGER	1	1	1
	<u>4</u>	<u>4</u>	<u>4</u>
<u>FINANCE (1040)</u>			
FINANCE DIRECTOR	1	1	1
CONTROLLER	1	1	1
PAYROLL ADMINISTRATOR	1	1	1
GRANTS ADMINISTRATOR	1	1	1
PURCHASING TECHNICIAN	1	1	1
PERSONNEL ADMINISTRATOR	1	1	1
CITY TAX COLLECTOR	1	1	1
STAFF ACCOUNTANT/ACCOUNTS PAYABLE TECHNICIAN	1	1	1
	<u>8</u>	<u>8</u>	<u>8</u>
<u>MUNICIPAL COURT (1050)</u>			
DISTRICT JUDGE	1	1	1
COURT CLERK	1	1	1
DEPUTY COURT CLERK	3	3	3
	<u>5</u>	<u>5</u>	<u>5</u>
<u>PROBATION OFFICE (1060)</u>			
CHIEF PROBATION OFFICER (PART-TIME)	1	1	1
DEPUTY CHIEF PROBATION OFFICER	1	1	1
PROBATION OFFICER	2	2	2
	<u>4</u>	<u>4</u>	<u>4</u>
<u>CITY CLERK (1070)</u>			
CITY CLERK	1	1	1
DEPUTY CITY CLERK	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>
<u>POLICE (1110)</u>			
POLICE CHIEF	1	1	1
ASSISTANT CHIEF	0	0	1
CAPTAIN	3	3	2
LIEUTENANT	5	5	5
SERGEANT	10	10	10
PATROL OFFICER	58	58	58
	<u>77</u>	<u>77</u>	<u>77</u>

CITY OF TEXARKANA, AR

2022 ANNUAL BUDGET

AUTHORIZED POSITIONS

	ACTUAL <u>2020</u>	ACTUAL <u>2021</u>	REQUESTED <u>2022</u>
<u>POLICE-HOUSING (1150)</u>			
PATROL OFFICER	2	2	2
	2	2	2
<u>POLICE-NARCOTICS (1160)</u>			
SERGEANT	1	1	1
PATROL OFFICER	4	4	4
	5	5	5
<u>POLICE-SUPPORT SERVICES (1180)</u>			
SERVICES SUPPORT COMMUNICATIONS TECH	1	1	1
COMPUTER SERVICES TECHNICIAN	1	1	1
PROPERTY/EVIDENCE TECH	1	1	1
ADMINISTRATIVE SUPPORT TECHNICIAN	1	1	1
RECEPTIONIST	1	1	1
TRANSCRIPTIONS	1	1	1
CIVILIAN COMPLAINTS/WARRANTS	1	1	1
COURT DOCKET CLERK	1	1	1
DOMESTIC CASE COORDINATOR	1	1	1
CID SECRETARY/ANALYST	1	1	1
VEHICLE MAINT OFFICER (PART-TIME)	1	1	1
SPECIALIZED AND TRANSPORT	15	15	13
	26	26	24
<u>TOTAL POLICE</u>	110	110	108
<u>FIRE (1210)</u>			
FIRE CHIEF	1	1	1
ASSISTANT FIRE CHIEF	1	1	1
BATTALION CHIEF	3	3	3
FIRE MARSHAL	1	1	1
CAPTAIN	15	15	15
DRIVER ENGINEER	18	18	18
FIREFIGHTER	19	19	19
FIRE ADMINISTRATIVE ASSISTANT	1	1	1
	59	59	59
<u>ANIMAL SHELTER (1910)</u>			
DIRECTOR	1	1	1
ADMINISTRATIVE ASSISTANT	1	1	1
OFFICE STAFF	1	1	1
KENNEL SUPERVISOR	1	1	1
KENNEL STAFF	1	3	3
KENNEL STAFF (PART-TIME)	1	0	0
ANIMAL CONTROL OFFICER	2	2	2
	8	9	9

CITY OF TEXARKANA, AR

2022 ANNUAL BUDGET

AUTHORIZED POSITIONS

	ACTUAL <u>2020</u>	ACTUAL <u>2021</u>	REQUESTED <u>2022</u>
<u>TOTAL GENERAL FUND</u>	<u>200</u>	<u>201</u>	<u>199</u>
<u>STREET (1410)</u>			
PUBLIC WORKS DIRECTOR	1	1	1
PUBLIC WORKS SUPERINTENDENT	1	1	1
ASSISTANT PUBLIC WORKS DIRECTOR	1	1	1
FOREMAN III	1	1	1
FOREMAN II	1	1	1
TRAFFIC TECHNICIAN	2	2	2
ADMINISTRATIVE ASSISTANT	1	1	1
EQUIP OPERATOR I	3	5	9
EQUIP OPERATOR II	1	1	1
ASPHALT FOREMAN	1	1	1
	<u>13</u>	<u>15</u>	<u>19</u>
<u>REFUSE (1425)</u>			
OPERATOR 1	1	1	0
	<u>1</u>	<u>1</u>	<u>0</u>
<u>BUILDING MAINTENANCE (2100)</u>			
MAINTENANCE SUPERVISOR	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>
<u>PARKS & RECREATION (1710)</u>			
SPORTS MANAGER*	1	1	1
PARKS FOREMAN	1	1	1
EQUIP OPERATOR III	1	1	1
EQUIP OPERATOR I	1	1	2
ADMINISTRATIVE ASSISTANT	0	0	1
	<u>4</u>	<u>4</u>	<u>6</u>
<u>ENVIRONMENTAL MAINTENANCE (1420)</u>			
FOREMAN II	1	1	1
EQUIP OPERATOR I	2	2	2
ANT CONTROL (PART-TIME)	1	1	1
	<u>4</u>	<u>4</u>	<u>4</u>

CITY OF TEXARKANA, AR

2022 ANNUAL BUDGET

AUTHORIZED POSITIONS

	<u>ACTUAL</u> <u>2020</u>	<u>ACTUAL</u> <u>2021</u>	<u>REQUESTED</u> <u>2022</u>
<u>PLANNING (1610)</u>			
CITY PLANNER	1	1	1
PLANNING SECRETARY	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>
<u>CODE ENFORCEMENT (1620)</u>			
BUILDING OFFICIAL	1	1	1
ELECTRICAL INSPECTOR	1	1	1
PLUMBING INSPECTOR	1	1	1
CODE ENFORCEMENT OFFICER	2	2	2
ADMINISTRATIVE ASSISTANT	1	1	1
	<u>6</u>	<u>6</u>	<u>6</u>
<u>ENGINEERING (1430)</u>			
ENGINEERING TECHNICIAN	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>
<u>ADC (1950)</u>			
STREET	5	5	5
PARKS	4	4	4
	<u>9</u>	<u>9</u>	<u>9</u>
<u>TOTAL PUBLIC WORKS</u>	<u>41</u>	<u>43</u>	<u>48</u>
<u>B.S.J.B. MAINTENANCE (1310)</u>			
BLDG MAINTENANCE MANAGER	1	1	1
MAINTENANCE SUPERVISOR	1	1	1
SECRETARY	1	1	1
MAINTENANCE TECHNICIAN I	3	3	3
LEAD JANITOR	1	1	1
JANITORS	6	6	6
	<u>13</u>	<u>13</u>	<u>13</u>
<u>BI-STATE INFORMATION CENTER (1320)</u>			
CRC MANAGER**	1	1	1
	<u>1</u>	<u>1</u>	<u>1</u>
GRAND TOTAL	<u>255</u>	<u>258</u>	<u>261</u>

*Funded by A & P fund

**Supervised in Police Department

City of Texarkana, Arkansas
TURNOVER FOR 2020-2021
11/8/2021

	<u>2020</u>	<u>2021</u>
ADMINISTRATION		
Term	0	1
New Hire	0	1

FINANCE		
Term	0	2
New Hire	0	0

CITY CLERK		
Term	0	0
New Hire	0	0

COURT		
Term	1	1
New Hire	0	1

PROBATION		
Term	0	0
New Hire	0	0

POLICE		
Term	13	12
New Hire	8	8

FIRE		
Term	3	0
New Hire	5	0

BI-STATE		
Term	0	2
New Hire	2	2

PUBLIC WORKS		
Term	15	13
New Hire	13	18

ANIMAL SHELTER		
Term	1	5
New Hire	3	3

TOTALS:		
TERM	33	36
NEW HIRE	31	33
TOTAL	64	69

**CITY OF TEXARKANA, ARKANSAS
NON-CIVIL PAY SCALE**

**EFFECTIVE 1-1-2022
INCLUDES 2.5% COLA**

GRADE 1 - MINIMUM WAGE AND TEMPORARY POSITIONS

GRADE 4	ANNUAL	BI-WEEKLY	HOURLY	INCREASE	INCREASE %
STEP 2	23,921.04	920.04	11.50	11.50	
STEP 3	24,368.76	937.26	11.72	0.22	1.87%
STEP 4	24,880.44	956.94	11.96	0.25	2.10%
STEP 5	25,392.12	976.62	12.21	0.25	2.06%
STEP 6	25,861.16	994.66	12.43	0.23	1.85%
STEP 7	26,372.84	1,014.34	12.68	0.25	1.98%
STEP 8	26,863.20	1,033.20	12.92	0.24	1.86%
STEP 9	27,353.56	1,052.06	13.15	0.24	1.83%
STEP 10 - MIDPOINT	27,865.24	1,071.74	13.40	0.25	1.87%
STEP 11	28,334.28	1,089.78	13.62	0.23	1.68%
STEP 12	28,888.60	1,111.10	13.89	0.27	1.96%
STEP 13	29,357.64	1,129.14	14.11	0.23	1.62%
STEP 14	29,869.32	1,148.82	14.36	0.25	1.74%
STEP 15	30,786.08	1,184.08	14.80	0.44	3.07%
STEP 16	31,297.76	1,203.76	15.05	0.24	1.62%
STEP 17	31,809.44	1,223.44	15.29	0.24	1.60%
STEP 18	32,321.12	1,243.12	15.54	0.24	1.57%
STEP 19	32,832.80	1,262.80	15.79	0.24	1.54%
STEP 20	33,898.80	1,303.80	16.30	0.50	3.17%

GRADE 5	ANNUAL	BI-WEEKLY	HOURLY	INCREASE	INCREASE %
STEP 1 - ENTRY LEVEL	25,690.60	988.10	12.35		
STEP 2	26,244.92	1,009.42	12.62	0.27	2.16%
STEP 3	26,820.56	1,031.56	12.89	0.28	2.19%
STEP 4	27,374.88	1,052.88	13.16	0.27	2.07%
STEP 5	27,971.84	1,075.84	13.45	0.29	2.18%
STEP 6	28,526.16	1,097.16	13.71	0.27	1.98%
STEP 7	29,080.48	1,118.48	13.98	0.27	1.94%
STEP 8	29,677.44	1,141.44	14.27	0.29	2.05%
STEP 9	30,253.08	1,163.58	14.54	0.28	1.94%
STEP 10 - MIDPOINT	30,786.08	1,184.08	14.80	0.26	1.76%
STEP 11	31,361.72	1,206.22	15.08	0.28	1.87%
STEP 12	31,958.68	1,229.18	15.36	0.29	1.90%
STEP 13	32,449.04	1,248.04	15.60	0.24	1.53%
STEP 14	33,046.00	1,271.00	15.89	0.29	1.84%
STEP 15	33,621.64	1,293.14	16.16	0.28	1.74%
STEP 16	34,197.28	1,315.28	16.44	0.28	1.71%
STEP 17	35,263.28	1,356.28	16.95	0.51	3.12%
STEP 18	35,838.92	1,378.42	17.23	0.27	1.59%

STEP 19	36,414.56	1,400.56	17.51	0.27	1.57%
STEP 20	37,480.56	1,441.56	18.02	0.50	2.86%

GRADE 6	ANNUAL	BI-WEEKLY	HOURLY	INCREASE	INCREASE %
STEP 1 - ENTRY LEVEL	28,931.24	1,112.74	13.91		
STEP 2	29,549.52	1,136.52	14.21	0.30	2.14%
STEP 3	30,189.12	1,161.12	14.51	0.31	2.16%
STEP 4	30,807.40	1,184.90	14.81	0.30	2.05%
STEP 5	31,447.00	1,209.50	15.12	0.31	2.08%
STEP 6	32,086.60	1,234.10	15.43	0.31	2.03%
STEP 7	32,726.20	1,258.70	15.73	0.31	1.99%
STEP 8	33,344.48	1,282.48	16.03	0.30	1.89%
STEP 9	33,962.76	1,306.26	16.33	0.30	1.85%
STEP 10 - MIDPOINT	34,645.00	1,332.50	16.66	0.33	2.01%
STEP 11	35,263.28	1,356.28	16.95	0.30	1.78%
STEP 12	35,924.20	1,381.70	17.27	0.32	1.87%
STEP 13	36,563.80	1,406.30	17.58	0.31	1.78%
STEP 14	37,182.08	1,430.08	17.88	0.30	1.69%
STEP 15	37,800.36	1,453.86	18.17	0.30	1.66%
STEP 16	38,482.60	1,480.10	18.50	0.33	1.80%
STEP 17	39,655.20	1,525.20	19.07	0.56	3.05%
STEP 18	40,294.80	1,549.80	19.37	0.30	1.57%
STEP 19	40,934.40	1,574.40	19.68	0.30	1.55%
STEP 20	42,107.00	1,619.50	20.24	0.55	2.79%

GRADE 7	ANNUAL	BI-WEEKLY	HOURLY	INCREASE	INCREASE %
STEP 1 - ENTRY LEVEL	33,216.56	1,277.56	15.97		
STEP 2	33,962.76	1,306.26	16.33	0.36	2.25%
STEP 3	34,708.96	1,334.96	16.69	0.36	2.20%
STEP 4	35,433.84	1,362.84	17.04	0.35	2.09%
STEP 5	36,158.72	1,390.72	17.38	0.35	2.05%
STEP 6	36,904.92	1,419.42	17.74	0.36	2.06%
STEP 7	37,651.12	1,448.12	18.10	0.36	2.02%
STEP 8	38,376.00	1,476.00	18.45	0.35	1.93%
STEP 9	39,079.56	1,503.06	18.79	0.34	1.83%
STEP 10 - MIDPOINT	39,868.40	1,533.40	19.17	0.38	2.02%
STEP 11	40,550.64	1,559.64	19.50	0.33	1.71%
STEP 12	41,275.52	1,587.52	19.84	0.35	1.79%
STEP 13	42,043.04	1,617.04	20.21	0.37	1.86%
STEP 14	42,767.92	1,644.92	20.56	0.35	1.72%
STEP 15	43,514.12	1,673.62	20.92	0.36	1.74%
STEP 16	44,260.32	1,702.32	21.28	0.36	1.71%
STEP 17	45,624.80	1,754.80	21.94	0.66	3.08%
STEP 18	46,371.00	1,783.50	22.29	0.35	1.60%
STEP 19	47,117.20	1,812.20	22.65	0.35	1.57%
STEP 20	48,481.68	1,864.68	23.31	0.64	2.83%

GRADE 8	ANNUAL	BI-WEEKLY	HOURLY	INCREASE	INCREASE %
STEP 1 - ENTRY LEVEL	37,288.68	1,434.18	17.93		
STEP 2	38,418.64	1,477.64	18.47	0.54	3.03%
STEP 3	39,505.96	1,519.46	18.99	0.52	2.83%
STEP 4	40,571.96	1,560.46	19.51	0.51	2.70%
STEP 5	41,723.24	1,604.74	20.06	0.55	2.84%
STEP 6	42,789.24	1,645.74	20.57	0.51	2.55%
STEP 7	43,855.24	1,686.74	21.08	0.51	2.49%
STEP 8	44,942.56	1,728.56	21.61	0.52	2.48%
STEP 9	46,051.20	1,771.20	22.14	0.53	2.47%
STEP 10 - MIDPOINT	47,159.84	1,813.84	22.67	0.53	2.41%
STEP 11	48,225.84	1,854.84	23.19	0.51	2.26%
STEP 12	49,291.84	1,895.84	23.70	0.51	2.21%
STEP 13	50,443.12	1,940.12	24.25	0.55	2.34%
STEP 14	51,509.12	1,981.12	24.76	0.51	2.11%
STEP 15	53,385.28	2,053.28	25.67	0.90	3.64%
STEP 16	54,536.56	2,097.56	26.22	0.56	2.18%
STEP 17	55,687.84	2,141.84	26.77	0.56	2.14%
STEP 18	56,839.12	2,186.12	27.33	0.56	2.09%
STEP 19	57,990.40	2,230.40	27.88	0.56	2.05%
STEP 20	60,292.96	2,318.96	28.99	1.26	4.52%

GRADE 9	ANNUAL	BI-WEEKLY	HOURLY	INCREASE	INCREASE %
STEP 1 - ENTRY LEVEL	44,772.00	1,722.00	21.53		
STEP 2	46,072.52	1,772.02	22.15	0.63	2.90%
STEP 3	47,437.00	1,824.50	22.81	0.66	2.96%
STEP 4	48,758.84	1,875.34	23.44	0.64	2.79%
STEP 5	50,016.72	1,923.72	24.05	0.60	2.58%
STEP 6	51,338.56	1,974.56	24.68	0.64	2.64%
STEP 7	52,639.08	2,024.58	25.31	0.63	2.53%
STEP 8	53,960.92	2,075.42	25.94	0.64	2.51%
STEP 9	55,261.44	2,125.44	26.57	0.63	2.41%
STEP 10 - MIDPOINT	56,583.28	2,176.28	27.20	0.64	2.39%
STEP 11	57,905.12	2,227.12	27.84	0.64	2.34%
STEP 12	59,205.64	2,277.14	28.46	0.63	2.25%
STEP 13	60,506.16	2,327.16	29.09	0.63	2.20%
STEP 14	61,828.00	2,378.00	29.73	0.64	2.18%
STEP 15	64,045.28	2,463.28	30.79	1.07	3.59%
STEP 16	65,388.44	2,514.94	31.44	0.65	2.11%
STEP 17	66,731.60	2,566.60	32.08	0.65	2.07%
STEP 18	68,074.76	2,618.26	32.73	0.65	2.03%
STEP 19	69,417.92	2,669.92	33.37	0.65	1.99%
STEP 20	72,104.24	2,773.24	34.67	1.56	4.67%

GRADE 10	ANNUAL	BI-WEEKLY	HOURLY	INCREASE	INCREASE %
STEP 1 - ENTRY LEVEL	53,726.40	2,066.40	25.83		
STEP 2	55,304.08	2,127.08	26.59	0.76	2.94%
STEP 3	56,903.08	2,188.58	27.36	0.77	2.89%
STEP 4	58,459.44	2,248.44	28.11	0.75	2.74%
STEP 5	60,037.12	2,309.12	28.86	0.76	2.70%
STEP 6	61,636.12	2,370.62	29.63	0.77	2.66%
STEP 7	63,192.48	2,430.48	30.38	0.75	2.53%
STEP 8	64,748.84	2,490.34	31.13	0.75	2.46%
STEP 9	66,369.16	2,552.66	31.91	0.78	2.50%
STEP 10 - MIDPOINT	67,904.20	2,611.70	32.65	0.74	2.31%
STEP 11	69,439.24	2,670.74	33.38	0.74	2.26%
STEP 12	71,059.56	2,733.06	34.16	0.78	2.33%
STEP 13	72,594.60	2,792.10	34.90	0.74	2.16%
STEP 14	74,172.28	2,852.78	35.66	0.76	2.17%
STEP 15	76,858.60	2,956.10	36.95	1.29	3.62%
STEP 16	78,457.60	3,017.60	37.72	0.77	2.08%
STEP 17	80,056.60	3,079.10	38.49	0.77	2.04%
STEP 18	81,655.60	3,140.60	39.26	0.77	2.00%
STEP 19	83,254.60	3,202.10	40.03	0.77	1.96%
STEP 20	86,452.60	3,325.10	41.56	1.91	4.77%

GRADE 11	ANNUAL	BI-WEEKLY	HOURLY	INCREASE	INCREASE %
STEP 1 - ENTRY LEVEL	67,328.56	2,589.56	32.37		
STEP 2	69,759.04	2,683.04	33.54	1.17	3.61%
STEP 3	72,189.52	2,776.52	34.71	1.17	3.48%
STEP 4	74,556.04	2,867.54	35.84	1.14	3.28%
STEP 5	76,986.52	2,961.02	37.01	1.17	3.26%
STEP 6	79,395.68	3,053.68	38.17	1.16	3.13%
STEP 7	81,783.52	3,145.52	39.32	1.15	3.01%
STEP 8	84,192.68	3,238.18	40.48	1.16	2.95%
STEP 9	86,601.84	3,330.84	41.64	1.16	2.86%
STEP 10 - MIDPOINT	88,989.68	3,422.68	42.78	1.15	2.76%
STEP 11	91,398.84	3,515.34	43.94	1.16	2.71%
STEP 12	93,786.68	3,607.18	45.09	1.15	2.61%
STEP 13	96,195.84	3,699.84	46.25	1.16	2.57%
STEP 14	98,605.00	3,792.50	47.41	1.16	2.50%
STEP 15	102,485.24	3,941.74	49.27	1.87	3.94%
STEP 16	104,915.72	4,035.22	50.44	1.28	2.60%
STEP 17	107,346.20	4,128.70	51.61	1.28	2.54%
STEP 18	109,776.68	4,222.18	52.78	1.28	2.48%
STEP 19	112,207.16	4,315.66	53.95	1.28	2.43%
STEP 20	116,641.72	4,486.22	56.08	2.78	5.15%

GRADE 12	ANNUAL	BI-WEEKLY	HOURLY	INCREASE	INCREASE %
STEP 1 - ENTRY LEVEL	87,902.36	3,380.86	42.26		
STEP 2	90,588.68	3,484.18	43.55	1.65	3.90%
STEP 3	93,957.24	3,613.74	45.17	1.63	3.74%
STEP 4	97,219.20	3,739.20	46.74	1.59	3.52%
STEP 5	100,566.44	3,867.94	48.35	1.62	3.47%
STEP 6	103,871.04	3,995.04	49.94	1.60	3.31%
STEP 7	107,133.00	4,120.50	51.51	1.61	3.22%
STEP 8	110,394.96	4,245.96	53.07	1.61	3.13%
STEP 9	113,656.92	4,371.42	54.64	1.61	3.03%
STEP 10 - MIDPOINT	116,876.24	4,495.24	56.19	1.56	2.85%
STEP 11	120,116.88	4,619.88	57.75	1.57	2.79%
STEP 12	123,336.20	4,743.70	59.30	1.56	2.70%
STEP 13	126,576.84	4,868.34	60.85	1.57	2.65%
STEP 14	129,817.48	4,992.98	62.41	1.57	2.58%
STEP 15	134,891.64	5,188.14	64.85	2.43	3.89%
STEP 16	138,089.64	5,311.14	66.39	1.57	2.42%
STEP 17	141,287.64	5,434.14	67.93	1.57	2.36%
STEP 18	144,506.96	5,557.96	69.47	1.59	2.34%
STEP 19	147,811.56	5,685.06	71.06	1.62	2.33%
STEP 20	152,885.72	5,880.22	73.50	2.56	3.60%

GRADE 13	ANNUAL	BI-WEEKLY	HOURLY	INCREASE	INCREASE %
STEP 1 - ENTRY LEVEL	115,532.26	4,443.55	55.54		
STEP 2	120,025.06	4,616.35	57.70	2.16	3.89%
STEP 3	124,497.06	4,788.35	59.85	2.15	3.73%
STEP 4	128,844.26	4,955.55	61.94	2.09	3.49%
STEP 5	133,274.66	5,125.95	64.07	2.13	3.44%
STEP 6	137,663.46	5,294.75	66.18	2.11	3.29%
STEP 7	142,073.06	5,464.35	68.30	2.12	3.20%
STEP 8	146,482.66	5,633.95	70.42	2.12	3.10%
STEP 9	150,892.26	5,803.55	72.54	2.12	3.01%
STEP 10 - MIDPOINT	155,156.26	5,967.55	74.59	2.05	2.83%
STEP 11	159,461.86	6,133.15	76.66	2.07	2.78%
STEP 12	163,725.86	6,297.15	78.71	2.05	2.67%
STEP 13	168,031.46	6,462.75	80.78	2.07	2.63%
STEP 14	172,337.06	6,628.35	82.85	2.07	2.56%
STEP 15	179,305.06	6,896.35	86.20	3.35	4.04%
STEP 16	183,589.86	7,061.15	88.26	2.06	2.39%
STEP 17	187,874.66	7,225.95	90.32	2.06	2.33%
STEP 18	192,221.86	7,393.15	92.41	2.09	2.31%
STEP 19	196,652.26	7,563.55	94.54	2.13	2.30%
STEP 20	204,244.26	7,855.55	98.19	3.65	3.86%

**CITY OF TEXARKANA, ARKANSAS
POLICE PAY SCALE**

**EFFECTIVE 1/1/2022
INCLUDES 2.5% COLA**

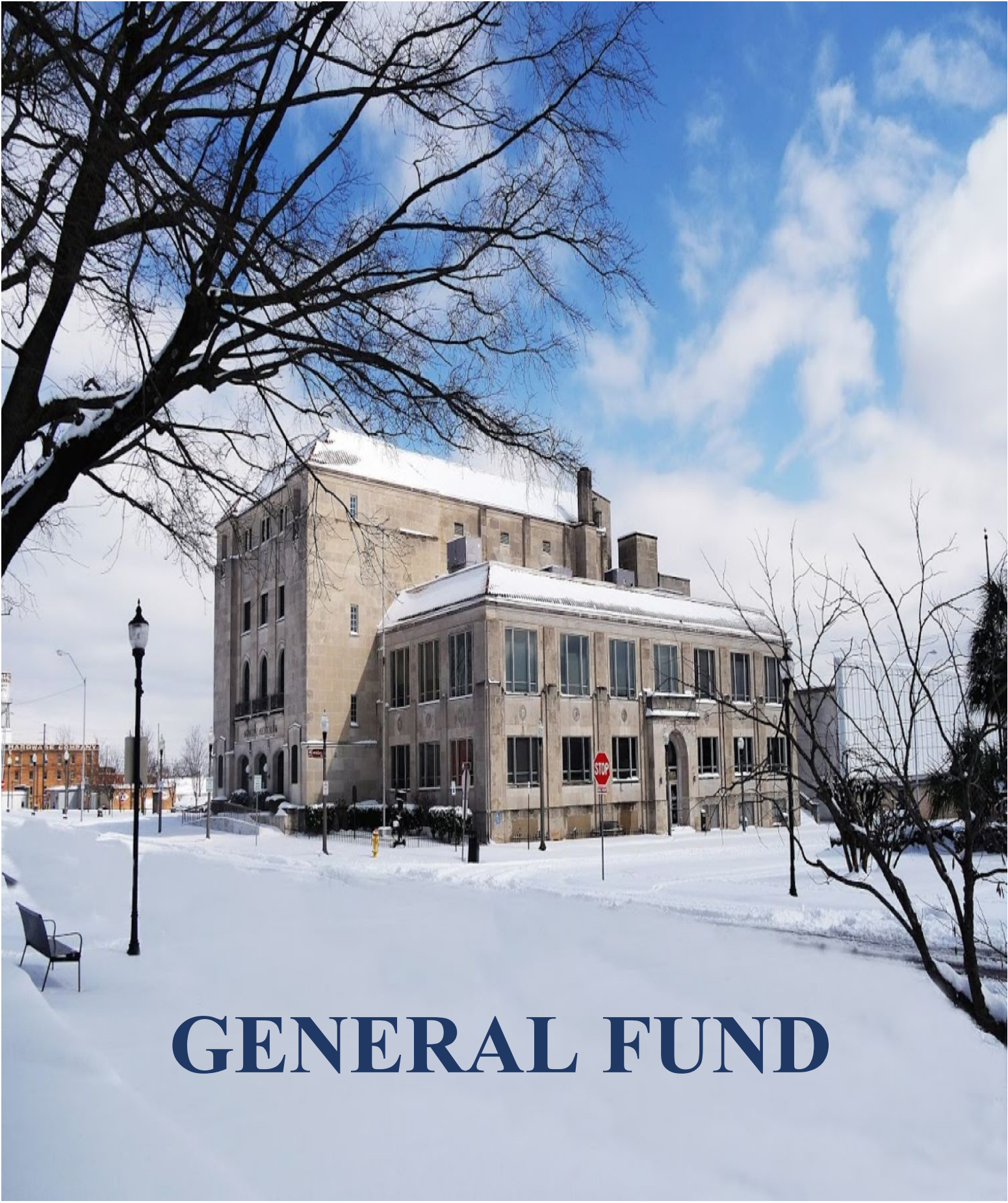
	NEW ANNUAL	BI-WEEKLY	HOURLY	ANNUAL HOLIDAY	BI-WEEKLY HOLIDAY
PATROL OFFICER - ENTRY	43,282.71	1,664.72	20.8090	2,330.61	89.64
PATROL OFFICER - 2 YEARS	48,787.64	1,876.45	23.4556	2,627.03	101.04
PATROL OFFICER - 3 YEARS	50,698.32	1,949.94	24.3742	2,729.91	105.00
PATROL OFFICER - 4 YEARS	51,718.69	1,989.18	24.8648	2,784.85	107.11
PATROL OFFICER - 5 YEARS	53,849.78	2,071.15	25.8893	2,899.60	111.52
PATROL OFFICER - 10 YEARS	56,317.90	2,166.07	27.0759	3,032.50	116.63
PATROL OFFICER - 15 YEARS	58,166.81	2,237.19	27.9648	3,132.06	120.46
PATROL OFFICER - 20 YEARS	61,031.93	2,347.38	29.3423	3,286.33	126.40
 SERGEANT - 1 YEAR	 63,897.08	 2,457.58	 30.7197	 3,440.61	 132.33
SERGEANT - 3 YEARS	65,583.65	2,522.45	31.5306	3,531.43	135.82
SERGEANT - 6 YEARS	67,038.67	2,578.41	32.2301	3,609.77	138.84
 LIEUTENANT - 1 YEAR	 72,303.02	 2,780.89	 34.7611	 3,893.24	 149.74
LIEUTENANT - 3 YEARS	73,831.29	2,839.66	35.4958	3,975.53	152.91
LIEUTENANT - 6 YEARS	75,389.70	2,899.60	36.2450	4,059.45	156.13
 CAPTAIN - 1 YEAR	 77,778.47	 2,991.48	 37.3935	 4,188.07	 161.08
CAPTAIN - 3 YEARS	80,551.73	3,098.14	38.7268	4,337.40	166.82
CAPTAIN -6 YEARS	85,479.00	3,287.65	41.0957	4,602.72	177.03
 POLICE CHIEF	 112,214.28	 4,315.93	 53.9492	 6,042.31	 232.40

CITY OF TEXARKANA, ARKANSAS

FIRE PAY SCALE

**EFFECTIVE 1/1/2022
INCLUDES 2.5% COLA**

	NEW ANNUAL	BI-WEEKLY	HOURLY	ANNUAL HOLIDAY	BI-WEEKLY HOLIDAY
FIREFIGHTER - ENTRY	41,618.35	1,600.71	14.2920	2,240.99	86.19
FIREFIGHTER - 1 YEAR	44,669.48	1,718.06	15.3398	2,405.28	92.51
FIREFIGHTER - 2 YEARS	45,396.45	1,746.02	15.5894	2,444.42	94.02
FIREFIGHTER - 3 YEARS	46,287.12	1,780.27	15.8953	2,492.38	95.86
FIREFIGHTER - 5 YEARS	47,605.36	1,830.98	16.3480	2,563.37	98.59
FIREFIGHTER - 10 YEARS	49,355.48	1,898.29	16.9490	2,657.60	102.22
ENGINEER - ENTRY	51,622.55	1,985.48	17.7275	2,779.68	106.91
ENGINEER - 1 YEAR	52,138.44	2,005.32	17.9047	2,807.45	107.98
ENGINEER - 3 YEARS	53,818.55	2,069.94	18.4816	2,897.92	111.46
ENGINEER - 5 YEARS	54,479.82	2,095.38	18.7087	2,933.53	112.83
CAPTAIN - ENTRY	59,292.93	2,280.50	20.3616	3,192.70	122.80
CAPTAIN - 1 YEAR	59,771.11	2,298.89	20.5258	3,218.44	123.79
CAPTAIN - 3 YEAR	60,480.85	2,326.19	20.7695	3,256.66	125.26
CAPTAIN - 5 YEAR	60,904.11	2,342.47	20.9149	3,279.45	126.13
BATTALION CHIEF - ENTRY (24)	67,879.81	2,610.76	23.3104	3,655.07	140.58
BATTALION CHIEF - 1 YEAR (24)	68,653.09	2,640.50	23.5759	3,696.70	142.18
BATTALION CHIEF - 3 YEAR (24)	69,747.32	2,682.59	23.9517	3,755.62	144.45
BATTALION CHIEF - 5 YEAR (24)	70,178.11	2,699.16	24.0996	3,778.82	145.34
BATTALION CHIEF - ENTRY (8)	67,879.81	1,864.83	23.3104	2,610.76	100.41
BATTALION CHIEF - 1 YEAR (8)	68,653.09	1,886.07	23.5759	2,640.50	101.56
BATTALION CHIEF - 3 YEAR (8)	69,747.32	1,916.14	23.9517	2,682.59	103.18
BATTALION CHIEF - 5 YEAR (8)	70,178.11	1,927.97	24.0996	2,699.16	103.81
FIRE CHIEF (11-15)	102,485.24	2,815.53	35.1941	3,941.74	151.61



General Fund

FUND DESCRIPTION:

The City's General Fund is the primary operating fund of the City. This fund's revenue sources are comprised of property taxes, sales taxes, franchise fees, grants, fees, and other general revenues. The majority of these funds are discretionary and have very few restrictions. The revenue within the City's General Fund provides the general operations of the City through the departments listed below:

- Administration
- Finance
- City Clerk
- Board of Directors
- Court
- Probation
- Police
- Fire
- Agencies
- Animal Shelter
- Federal JAG Grant
- Stop School Violence
- BJA – Coronavirus Grant



Administration

PROGRAM DESCRIPTION:

The City Manager provides administrative direction to the city's organization in aligning our statement of management policy and service delivery systems to correspond with community values and the Board of Directors' policy priorities consistent with the City Manager Statute. We pledge an informed, professional, effective, and accountable staff to meet community needs.

The City Manager's office is constantly exploring new options in order to make government more understandable, effective, and citizen oriented. The City Manager's office will continue working to maintain the public's trust with respect to the City Manager's form of government.

The Marketing and Communications department was combined with the Administrative department in the year 2015. The major objective of the program is to promote City events and programs, along with promoting general tourism to the City of Texarkana, Arkansas. This department is responsible for developing and implementing marketing, public relations, promotional and advertising plans for the City of Texarkana, Arkansas.

PROGRAM FOCUS:

The City Manager's office will develop a transparent and responsive local government that listens and responds. This will be accomplished by continuing to seek involvement of our community in key policy making, continuing to maintain a strong network of neighborhood associations, and implementing more effective ways for citizens to access information.

The City Manager's office has a set of goals which include the following:

- ✧ Initiate open dialog and continue to nurture strong relationships with known and possible future developers such as: retail sales businesses to promote economic growth and industrial businesses to foster employment growth for our citizens.
- ✧ Target all opportunities that promote economic growth in Texarkana, Arkansas.
- ✧ Maintain open and transparent communication with City leaders, the Board of Directors, and developers to assure all opportunities for economic development are promoted.



Finance Department

VISION:

The vision of the City of Texarkana, Arkansas's Finance Department is to be the epitome of customer service provided both within the organization and to the Citizens and Business Owners of Texarkana, Arkansas.

MISSION:

The mission of the City of Texarkana, Arkansas's Finance Department is to maintain excellence in financial reporting in order to provide the tools and resources needed for our Board of Directors and Department Heads to make well informed decisions and our Citizens and Business Owners to maintain confidence in the City's ability to effectively steward its resources.

VALUES:

Service, Stewardship, Education, Creativity, Integrity, Ethics, Respect, and Communication

PROGRAM DESCRIPTION:

The Finance Department is managed by the Finance Director who is primarily responsible for the administration, direction, coordination, and supervision of all financial functions and operations for the City Government, Bi-State Criminal Justice System, the City's Advertising & Promotion Commission, and City Grants. This includes, but is not limited to, preparation of the Annual Operating Budget and Consolidated Annual Financial Report. Other responsibilities include providing overall direction to personnel involved with divisions within the Finance Department. Those divisions are mainly, but not limited to: Human Resources, Payroll, Accounts Payable, Purchasing, Accounts Receivable, Accounting, Insurance, Cash Management, Grants, Tax Collection, and Customer Service.

The accounting division within Finance is responsible for recording and reporting all financial transactions on an accurate and timely basis, preparing financial statements in accordance with Generally Accepted Accounting Principles (GAAP), and issuing internal and special reports as required.

Additional duties include providing expertise and technical coordination of new bond requirements, providing recommendations to the City Manager on short and long-range fiscal policy, and representing the City at public functions involving financial considerations.

The Human Resource unit within Finance is responsible for all personnel management responsibilities for non-civil and civil service employment positions for all departments. This includes, but is not limited to, recruiting and retention, vacancy listings, management of personnel records, maintenance of employee benefits, worker's compensation claims, payroll assistance, and pre-employment screenings. The Personnel Administrator is also the safety representative and liaison for State safety programs, serves as Americans with Disabilities Act contact for the City, and is our Census coordinator. She also assists in ensuring our compliance with current laws and policies in every facet of Human Resources within the City.



CITY CLERK DEPARTMENT (CCD)



CITY CLERK DEPARTMENT DESCRIPTION:

- Provides accessibility to information for all persons, creates and protects the transparency of government, and provides an impartial, independent and accurate voice regarding the business of government.
- Serves as a liaison, and bridges the gap, between the Board of Directors, City staff, and the public. It is the mission of the City Clerk Department to establish trust and confidence in city government and to provide effective and efficient public service for all citizens.
- Creates an atmosphere within the City that fosters and sustains the ideas set forth in the Freedom of Information Act.
- Is dedicated to innovative processes and continued preservation of the City's history.

CITY CLERK DEPARTMENT FUNCTION AND DUTIES:

- Custodian of the City seal and authenticates by signature and records all official legislative actions of the Board of Directors.
- Acts as City archivist and historian relating to official acts.
- Provides administrative support to the Mayor and Board of Directors, City Manager, and all City departments, prepares and distributes Board of Directors meeting agendas and minutes, provides access to public records, maintains a comprehensive records management system, and coordinates the codification and publication of the City's Code of Ordinances.

CITY CLERK DEPARTMENT (CCD)

- Provides public notices, fulfills the statutory responsibilities required by law; is responsible for the management of all municipal elections; issues candidate filing papers, candidate disclosure statements, and ballot measures, including initiative, referendum, and recall petitions.
- Pledges an informed, professional, effective, and accountable staff to meet the needs of the Board of Directors, the City staff and the community.
- Maintains an open, diplomatic and neutral relationship with online, print, radio, social and television news media.

<u>CITY CLERK DEPARTMENT</u>	<u>Current</u>	<u>Proposed</u>
CITY CLERK	1	1
DEPUTY CITY CLERK	1	1
	2	2

Please visit us on the city's website at <https://cityoftexarkanaar.com/city-clerk/>.

Miller County District Court, City Division

PROGRAM DESCRIPTION

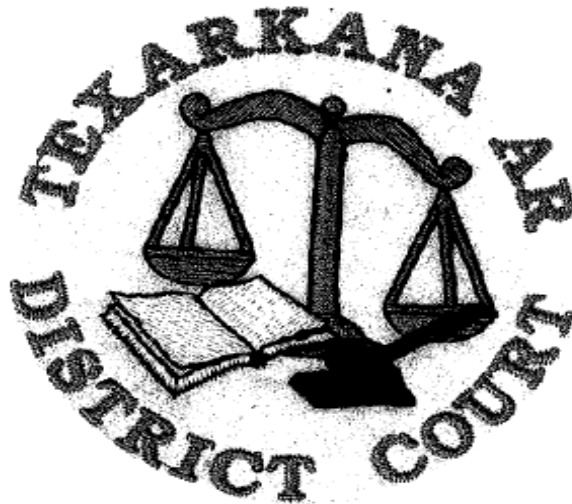
The District Court has city-wide jurisdiction over misdemeanor cases, traffic court, civil cases of less than \$25,000 and small claims cases in matters of less than \$5,000. A small claims division of District Court provides a forum in which citizens represent themselves to resolve minor civil matters. The District Court is under the directions of the District Court Judge.

SERVICES BY THE DEPARTMENT INCLUDE:

- **COURT-** District Court holds arraignment dockets to hear traffic and misdemeanor criminal first appearance cases the first and third Tuesday of every month and the second and fourth Thursday of every month beginning at 9 A.M. The Court holds Trials for defendants who have pled not guilty on Tuesday and Thursdays at 1 P.M.
- **TRAFFIC VIOLATIONS-** In most traffic cases the District Court assesses fines and penalties for traffic offenses and gives the defendant up to ninety (90) days to pay fines. The Judge gives them a review date to come back in 90 days and if fines are not paid, he gives them a chance to ask for another 90 days. Defendants have an option to pay bonds in full before the court date. A contempt warrant is issued for defendants not paying their fines. A big part of our bond collections come from the amnesty program the Judge sets from February to April of each year. The defendant can come in and pay the balance of fines in full and the outstanding warrant will be recalled.
- **CRIMINAL/COMPLAINANT CASES-** When a defendant is charged and found guilty with a criminal offense or complainant case, the District Court orders these defendants to probation and assesses a fine. This gives the defendant a year to pay out fines with a charge of \$300 for the year that is added to their fines at the time they sign up with Probation. A complainant case is initiated by a victim coming into the District Court office and filling out an affidavit. These affidavits then go the City Attorney and District Judge for approval.
- **CIVIL/SMALL CLAIMS-** The District Court hears small claims, in which one may sue to recover damages to personal property, breach of contracts, and recovery of personal property in matters with a value of \$5,000 or less. Civil cases involve contracts, damages to personal property, and recovery of personal property in matters with a value of \$25,000 or less. Both Small Claims and Civil Court are heard on the second Friday of every month. There is a fee of \$65 for filing small claim and \$80 for civil case.
- **COLLECTIONS-** The District Court collects bonds and fines assessed by the District Court Judge. This includes all cases ordered to probation, as well as, collecting probation payments. Defendants can pay with cash or credit/debit cards.

PROGRAM FOCUS

The mission of the District Court of the City of Texarkana, Arkansas is to strive to provide a prompt, courteous, accessible atmosphere that is dedicated to ensuring equal justice while promoting confidence within the judicial branch. This philosophy is shared and demonstrated within the criminal, traffic, and civil/small claims sections of this agency, as well as other services that the court performs within the court's jurisdiction. The court seeks to provide the highest quality of competence and customer service in all levels of our agency.



Probation Department

ARKANSAS DISTRICT COURT PROBATION

PROGRAM DESCRIPTION

The District Court Probation Department, under the direction of the District Court Judge, Tommy Potter, is responsible for tracking all defendants ordered to probation.

SERVICES BY THE DEPARTMENT

- **Fine and Fee Collections:**

The Department is responsible for the collection of fines and fees assessed by Judge Potter, for those defendants ordered to Probation. The Department makes calls each week to remind delinquent probationers to make payments.

- **Community Service:**

The Department has a community service program for those defendants that are financially unable to pay fines and for those defendants ordered by the Judge as a punitive sentence. The Department implemented a new community service program in 2021. The Department, with the assistance of Police Chief, Kristi Bennett and Public Works Director, Tyler Richards, are now providing transportation and supervision for our community service workers to clean the City by picking up trash and litter three days per week. The Department is responsible for placing and tracking the individuals to assure completion of all hours.

- **Alcohol/Drug Education:**

The Department works with various agencies that provide alcohol and drug education classes to ensure alcohol and drug offenders attend and complete programs as ordered by the Court.

- **Domestic Violence Education:**

The Department monitors those defendants ordered to attend Domestic Violence Classes and Life Skills/Anger Management classes to ensure these offenders complete the programs ordered by the Court.

- **Curfew Violator Program:**

The Department ensures defendants charged with curfew violations attend community service and are in close contact with parents and guardians to ensure these juveniles are conducting themselves in a more responsible manner.

PROGRAM FOCUS:

The Mission of the Probation Department is to create a safer community by preventing crime through offender education, to facilitate individual based probation programs, to provide more efficient methods of tracking probationers.

The Probation Department will continuously update and provide excellent services for our Court as mandated by State law. The Department will strive for excellent communication with all citizens of our community.

2022 Texarkana Arkansas Police



Dedicated to Problem Solving through Community Partnerships

We Exist to Serve the Community

Service is the foundation of the value system for the Texarkana Police Department. The highest form of service is to protect the lives and property of our citizens and make Texarkana a Safe Place to Live, Work, & Raise a family.

We Are Proactive

Stopping crime before it occurs is our most important function. Identifying conditions that foster crime in our community and doing something about it is a joint police-community responsibility. Thinking about fighting crime is important, but fighting crime is paramount.

We Are Fair, But Firm

The Texarkana Police Department practices this value within the organization and the community we serve. We are flexible in dealing with issues in an open and sensitive manner; however, we are committed to the consistent application of the law for the common good of all citizens.

Excellence

Delivering the best service possible is the ultimate goal for each police officer. Each officer and civilian staff member are expected to do the best possible job at all times.

2022 Texarkana Arkansas Police

Integrity

The Texarkana Police Department demonstrates, through its actions, an uncompromising allegiance to the core principles of the Law Enforcement Code of Ethics. Every officer and employee embrace these ideals: honor, duty, courage, equality, fairness, and dignity.

PROGRAM SERVICES:

The police department is requesting additional funds in the FY 2021 budget year. Our proposed 2021 budget request will ask for adjustments to specific line items to cover inflation and the cost of goods & services which are beyond our control. Our proposed budget will continue to enable us to deliver quality law enforcement services to our citizens. The following is an overview of additional requests which are included:

- ADSI Records Management Software Maintenance Agreement
- TWU Internet Computer Services Increase
- Civil Service Promotional Testing
- In-Service Travel & Training
- Uniforms/Duty Equipment
- Overtime
- Patrol Vehicles
- Motorola CAD/RMS Upgrade
- In-Car Video Equipment and Body Worn Cameras

Our police department's strategy is a proactive strategy that reduces crime and supports community relations. We are committed to ensuring "Quality of Life Issues" are addressed within the limitations of our manpower and budget as approved by the Mayor and Board of Directors. We evaluate our local crime trends each month and deploy our resources as needed. Officers are assigned areas of patrol known as beats. Our goal for staffing levels allows us to have an officer in each beat, each day of the week, answering calls for police service.

The core mission of the police department is to make Texarkana, Arkansas a safe place to live, work, and raise a family. The Officers and Civilian Staff take pride in providing a professionally managed, trained, educated, and equipped police department that is responsive to the diverse community we serve. One of the key indicators the community uses to determine the police department's success in managing crime is the National Incident Based Reporting System (NIBRS). NIBRS compiles crime statistics each year and we can compare our local crime rates with similar sized cities in Arkansas and the United States. Our crime statistics are available in our monthly management report and on our website at <http://arkpolice.txkusa.org>.

2022 Texarkana Arkansas Police

PROGRAM FOCUS:

Strategy 1

We continue to promote a strong and diverse economic environment.

We monitor reported crimes to ensure the level of crime is within acceptable limits and we adjust enforcement to changes in crime trends each month.

- Deployment of resources in response to calls for service - done by evaluating statistical crime information by type of crime, time and day it was reported.
- A comprehensive management report evaluating crime data and department operations is provided to the City Manager, Mayor/Board of Directors, and City Staff each month. We also post these reports on the Police Department website for the public to view.
- Crime trends and staffing levels are available for the previous ten years through the department's website.
- The agency provides a friendly website that allows the community to access department information and site direction to other public safety agencies.
- Crime Mapping Information is available on our website. Any citizen can look at where they live in relation to crime reports on our city map. The information is updated daily by our Crime Analysis Section.
- The department website continues to receive enhancements and changes with the needs of the agency.
- We are proud of our Facebook page promoting our involvement in the community.
- We will work cooperatively with other departments within the City to encourage business and retail development to increase our tax base.

Strategy 2

The police department will work diligently to assist the City in promoting public safety in a team approach.

We are committed to excellence, setting high standards, and maintaining a reputation for providing effective, caring, and courteous service for our citizens.

- The police department will cooperate with all City departments in an aggressive approach to promote neighborhood revitalization, safe communities to live in, and address "quality of life issues" that contribute to crime in each of the wards within the City.
- The Texarkana Police Department is a progressive law enforcement agency based upon a foundation of public trust. We recognize we serve a culturally diverse community and we treat everyone with dignity and respect.
- We will foster a partnership that will embody a shared purpose with our community and employees.
- We will capitalize on our strengths as a diverse community by working to recruit and hire a work force that reflects the community we serve.
- The department will continue to recruit and hire only the best qualified applicants. While it can be difficult at times, our goal is to hire and recruit a diverse work force that reflects the citizens we serve.

2022 Texarkana Arkansas Police

- Our “Citizens Police Academy” will be offered twice each year if feasible.
- We promote close working relationships with the local media, and we are responsive to their requests for information to keep our citizens informed.
- The police department has recently entered into a partnership with Texarkana Arkansas School District (TASD) to provide increased security and additional training at no cost to TASD.

Strategy 3

We will provide a workplace that fosters creative ideas for delivery of core services.

The department provides an environment that allows line personnel the flexibility to act creatively yet demand a high level of professionalism and special attention to duty and detail.

- We will market the City and Texarkana Police Department through a coordinated public information/education program promoting community support and community involvement in our day to day operations.
- We promote excellent media relations with open lines of communication to the community. We make every effort to be transparent in everything we do while providing law enforcement services to the citizens we serve.
- We are committed to a comprehensive training program that reduces the City’s and Police Department’s liability.
- A continued pursuit toward maintaining accreditation through the Arkansas Law Enforcement Accreditation Program (ALEAP) of our agency. This is a project of the Arkansas Chiefs of Police Association.
- We will explore increased opportunities for self-reporting of incidents through new technology.
- We continue to promote physical fitness requirements for certified police officers and provide both opportunity and guidance in a quality fitness facility.
- We promote from within the agency providing an opportunity to advance within the organization.
- We encourage our employees to continue their education and training.
- We are very appreciative of citizen input when special concerns within their neighborhood are brought to our attention. We make every effort to resolve these concerns in a timely manner.

Strategy 4

We will provide high quality professional services.

To the extent possible, the police department will control those expenses within our budget to make sure they meet the “wants/needs” test, making every effort to spend our tax dollars wisely with Arkansas vendors that contribute to our tax base. TAPD strived to be a good steward of the resources we allocated each year.

- Technology will be used to the extent possible that will allow officers/civilian staff to work smarter and safer.

2022 Texarkana Arkansas Police

- Computer technologies will continue to be upgraded allowing for storing and access of information to improve service to our citizens.
- Continual evaluation of equipment to ensure the agency can respond to calls for service and emergencies within the limitations of our budget.



Fire

PROGRAM DESCRIPTION:

The purpose of this program is to provide emergency response services to the citizens of Texarkana, Arkansas protecting them and their property from the danger of fire and other hazardous conditions. In addition, fire prevention and public education activities will be conducted to reduce the incidence of fire and related emergencies. Training will be done to maintain readiness and to comply with state and federal mandates.

PROGRAM FOCUS:

The focus of this program is to save lives and protect property by providing our citizens with quality professional services, including fire suppression, emergency response, code administration, fire prevention, and community education, all of which will be delivered in a competent, courteous, compassionate, and ethical manner.



Texarkana Fire Department



TEXARKANA, ARKANSAS FIRE DEPARTMENT STRATEGY DEVELOPMENT PLAN (2022)

The mission statement of the Texarkana, Arkansas Fire Department:

“To save lives and protect property by providing our citizens with quality professional services, including fire suppression, emergency response, code administration, fire prevention and community education, all of which will be delivered in a competent, courteous, compassionate, and ethical manner.”

We will promote a strong and diverse economic environment.

Strategy: The Texarkana, Arkansas Fire Department will actively take steps in 2022 to reduce the cost of fire insurance.

- All commercial buildings will have their pre-incident fire survey updated.
- A master plan will be developed for a fire training facility to serve both TAFD and Miller County.
- All necessary information will be organized and presented to the insurance industry whenever the Texarkana, Arkansas Fire Department believes the information will lower fire insurance costs.

We will provide infrastructure, with the capacity to meet current and projected needs.

Strategy: The Texarkana, Arkansas Fire Department will monitor the community fire threat and make any needed adjustments to its infrastructure.

- All response times will be monitored, analyzed, and provided to the City Government each month and at the end of 2022.
- All fire hydrants will be checked in October of 2022.

We will promote public safety and health.

Strategy: The Texarkana, Arkansas Fire Department will have an active fire prevention campaign in 2022.

Texarkana Fire Department

- We will conduct fire prevention education in the Texarkana, Arkansas School District.
- We will provide smoke detectors for those citizens that cannot afford one.
- We will give fire safety talks to any organization that makes a request.

We will promote effective communication with one voice to the community.

Strategy: The Texarkana, Arkansas Fire Department will open diverse lines of communication with the community.

- We will communicate to the public through mass media, social media, flyers, in groups, and one on one.
- Fire prevention written material will be bought and distributed to the community in 2022.

We will provide a workplace that fosters creative ideas for delivery of core services.

Strategy: The Texarkana, Arkansas Fire Department will encourage employee input and participation.

- Various committees will be established in 2022 to give our personnel direct input on department issues.
- The Fire Chief will actively seek out and consider all ideas to improve our service to the public.

We will provide high quality customer focused basic services at a reasonable cost.

Strategy: The Texarkana, Arkansas Fire Department will monitor services and costs and adjust when necessary.

- Each month all expenditures will be analyzed for prudence and budgetary concerns.
- Any complaints from the community will be taken seriously and will be investigated.

We will promote safe, decent, and affordable housing.

Strategy 1: The Texarkana, Arkansas Fire Department will keep housing safe and decent through code enforcement.

- All building plans for multi-family housing in Texarkana, Arkansas will be examined for safety and code compliance in 2022.

Strategy 2: The Texarkana, Arkansas Fire Department will help keep housing affordable by taking steps to decrease the cost of fire insurance.

- All commercial buildings will have a pre-incident fire survey conducted.
- Studies will be done using results from our latest inspection to determine what our department needs to do to improve our Public Protection Class rating.

Agencies

PROGRAM DESCRIPTION:

The purpose of this department is to allocate the General Fund resources that do not belong to a specific department.

The primary categories are:

- ✧ Personnel/Professional Services, which includes unemployment, election costs, insurance, publishing of City Ordinances as required by state statute, and pension contributions.
- ✧ Capital Outlay, which varies from year to year.
- ✧ Debt service payments, which includes payments on the 2018 Franchise Fee Bond, the 2020 Taxable Lease Revenue Bond, and the 2021 Franchise Fee Bond.
- ✧ Contributions to various entities, which include the Bi-State Justice Building and the Texarkana Public Library.
- ✧ Services, which include Code Red, E-911 payments, Farmer's Market contributions, Crime Stoppers Coordinator, Texarkana Urban Transit District, Texarkana Regional Airport, and the Animal Care and Adoption Center.



Animal Care & Adoption Center



The mission of the Animal Care and Adoption Center is to assist, protect, and educate the public on animal care and welfare issues.

RESPONSIBILITIES:

To enforce City of Texarkana, Arkansas ordinances and issue citations accordingly; pick up stray and abandoned animals; promote animal adoption programs in the community and on the internet; work closely with rescue and other agencies; trap stray dogs and cats; investigate reports of animal cruelty and neglect; visit schools

and teach responsible pet ownership; bite prevention and recognition of rabies and animal behavior; rescue sick and injured animals.

At the Animal Care & Adoption Center, we encourage and respect the animal-human bond while anticipating and providing services that ensure public health and safety through the proper promotion of animal welfare. Proactive animal-control enforcement, quality education in recognizing and preventing animal cruelty, and the enactment of progressive humane initiatives to relieve animal suffering are imperative. We also provide care and placement for unwanted animals through quality adoptions, licensed rescue, foster programs, and transport programs.

The Animal Care and Adoption Center is a "full service" operation. We take in animals that are brought in by the Cities of Texarkana, Arkansas, Texarkana, Texas, Nash, Texas, and Wake Village, Texas Animal Control officers, animals owned by citizens of Miller and Bowie County, and unwanted strays found in Miller and Bowie County. The Animal Care & Adoption Center also adopts animals out to the public. The adoption fee is \$40.00 for dogs and \$20.00 for cats. All animals are required to be spayed/neutered prior to leaving the shelter.

- The Animal Care and Adoption Center will provide shelter and housing for unwanted or stray animals. The shelter will attempt to find the owner of lost animals and reunite the owner with their animal.
- The Animal Care and Adoption Center will work with recognized rescue groups in trying to rescue as many animals from the shelter that are not reclaimed by their owners.
- The Animal Care and Adoption Center will also support the ordinances and laws of the county and state and assist the Animal Control Division in enforcing those laws pertaining to animal control and management.

Lenor Teague, Director
203 Harrison Street
Texarkana, Arkansas 71854
Fax: (870)774-4518
Phone: (870)773-6388
Email: lenor.teague@txkusa.org

General Fund Summary (101)

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
BEGINNING FUND BALANCE	6,057,472		6,314,035	6,271,604
<u>REVENUES</u>				
GENERAL PROPERTY TAX	2,415,391	2,408,100	2,882,900	3,020,900
SALES & OTHER TAXES	11,171,719	11,051,803	13,023,311	13,394,103
FRANCHISE RECEIPTS	2,705,795	2,633,000	3,049,500	3,178,860
LICENSES & PERMITS	57,782	62,400	61,380	63,810
FROM OTHER GOVERNMENTS	1,351,641	1,402,000	1,414,034	1,473,000
FINES & FORFEITURES	691,583	731,100	575,015	678,400
GRANTS	1,542,523	411,142	673,938	384,876
OTHER REVENUE	227,239	184,430	240,544	585,880
INTERFUND	533,603	805,589	864,089	328,899
ANIMAL SHELTER	187,615	1,247,830	1,131,630	176,680
APPROPRIATED FUND BALANCE	0	0	0	1,904,455
TOTAL REVENUES	20,884,891	20,937,394	23,916,341	25,189,863
<u>EXPENDITURES</u>				
ADMINISTRATION	319,149	392,142	421,220	343,130
FINANCE	565,112	585,203	581,830	624,167
CITY CLERK	179,722	185,054	197,383	217,608
BOARD OF DIRECTORS	139,065	152,518	184,642	168,692
COURT	309,546	299,866	234,655	317,219
PROBATION	204,465	210,360	208,131	217,920
POLICE	8,357,632	8,888,598	8,316,431	8,978,231
FIRE	5,378,067	5,988,159	6,187,694	5,809,653
AGENCIES	4,095,307	5,257,461	6,925,246	7,770,254
ANIMAL SHELTER	955,520	873,721	1,153,217	710,910
FEDERAL JAG GRANT	24,737	10,941	10,388	11,631
STOP SCHOOL VIOLENCE	73,861	87,187	40,284	20,448
BJA - CORONAVIRUS FUNDING	26,145	1,500	2,651	0
UNAPPROPRIATED FUND BALANCE	0	0	0	0
TOTAL EXPENDITURES	20,628,328	22,932,710	24,463,772	25,189,863
NET CHANGE IN UNRESERVED FUND BALANCE	256,563		(42,431)	0
RESTRICTED RESERVE USED/ALLOCATED			505,000	185,024
ENDING UNRESERVED FUND BALANCE	6,314,035		6,271,604	4,552,173
NUMBER OF DAYS OF EXPENDITURES IN FUND BALANCE				66

General Fund Revenues/Expenditures 2013 - 2022



General Fund Change in Revenues/Expenditures 2013 - 2022

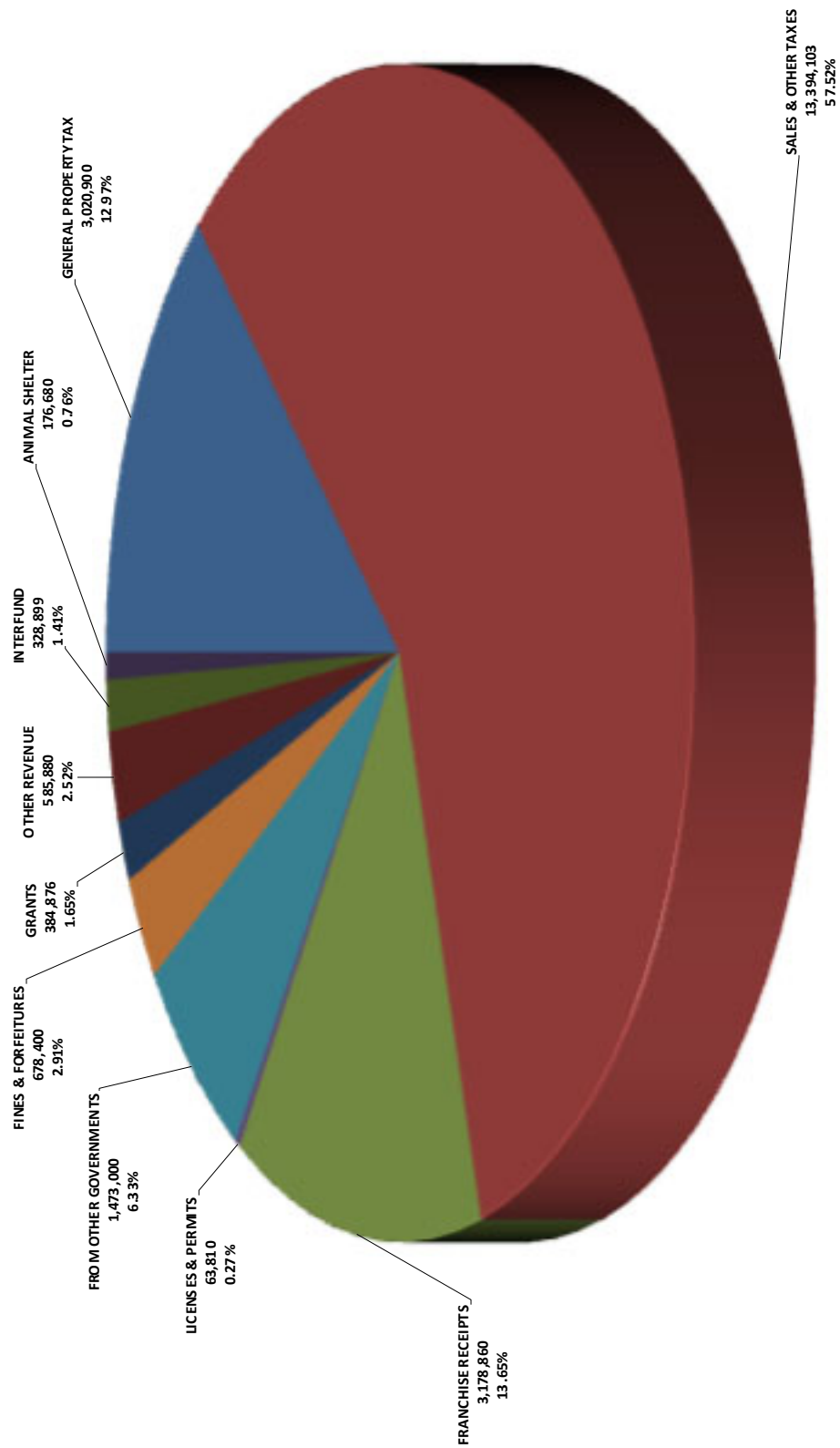


SUMMARY STATEMENT OF REVENUE

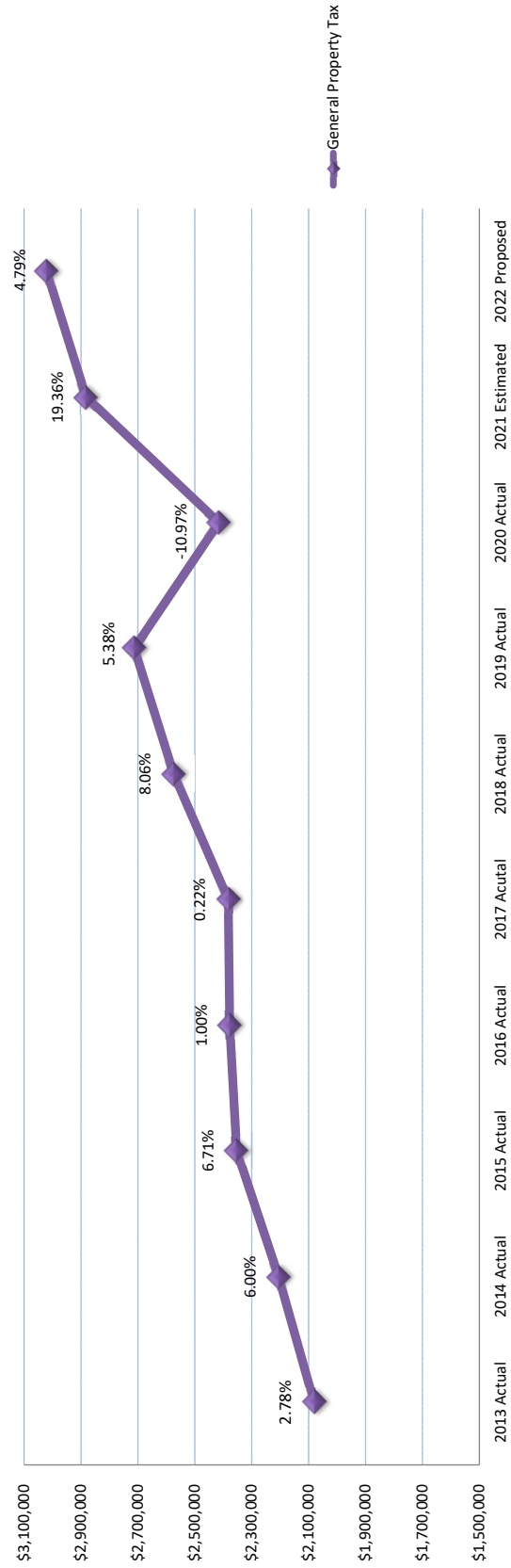
General Fund

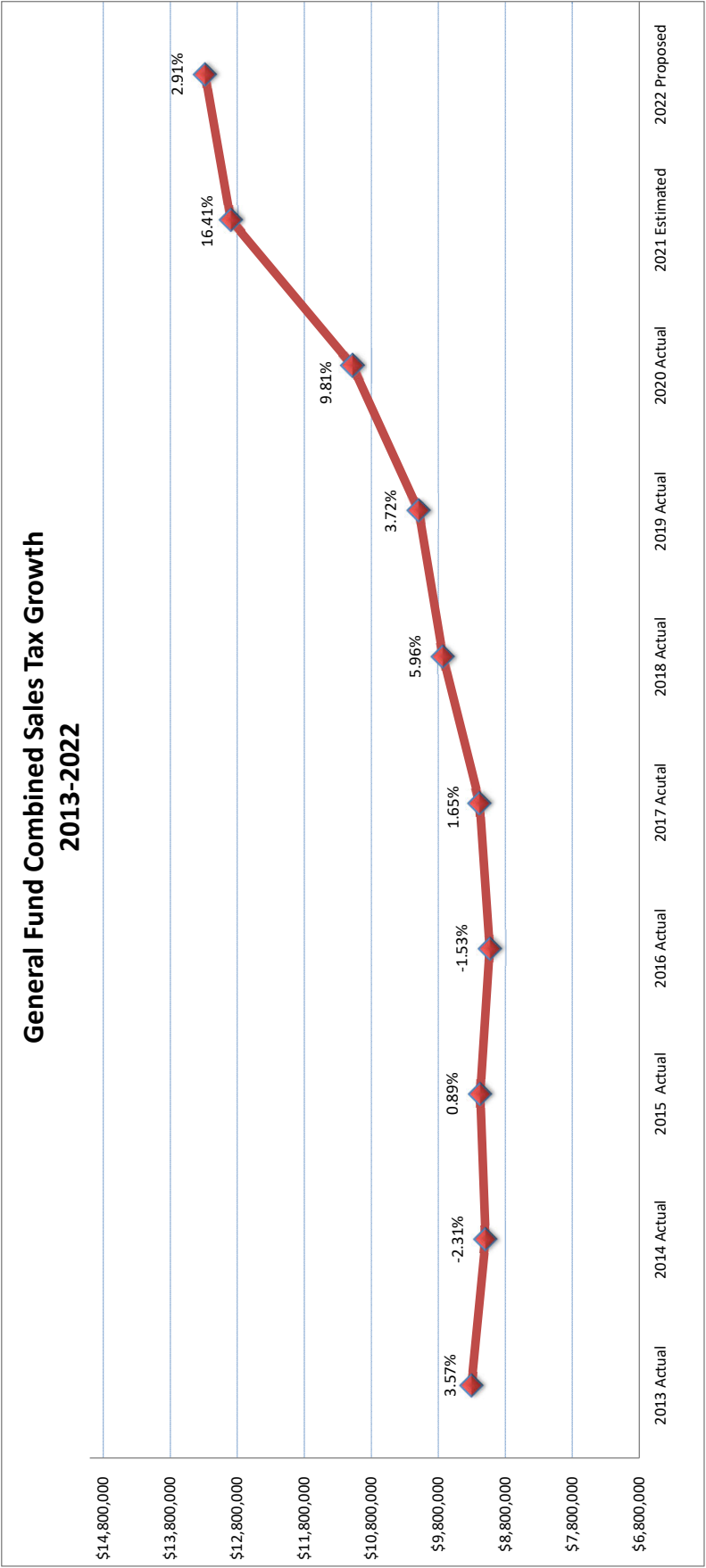
	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
<u>REVENUES</u>				
GENERAL PROPERTY TAX	2,415,391	2,408,100	2,882,900	3,020,900
SALES & OTHER TAXES	11,171,719	11,051,803	13,023,311	13,394,103
FRANCHISE RECEIPTS	2,705,795	2,633,000	3,049,500	3,178,860
LICENSES & PERMITS	57,782	62,400	61,380	63,810
FROM OTHER GOVERNMENTS	1,351,641	1,402,000	1,414,034	1,473,000
FINES & FORFEITURES	691,583	731,100	575,015	678,400
GRANTS	1,542,523	411,142	673,938	384,876
OTHER REVENUE	227,239	184,430	240,544	585,880
INTERFUND	533,603	805,589	864,089	328,899
ANIMAL SHELTER	187,615	1,247,830	1,131,630	176,680
APPROPRIATED FUND BALANCE	0	0	0	1,904,455
TOTAL REVENUES	20,884,891	20,937,394	23,916,341	25,189,863

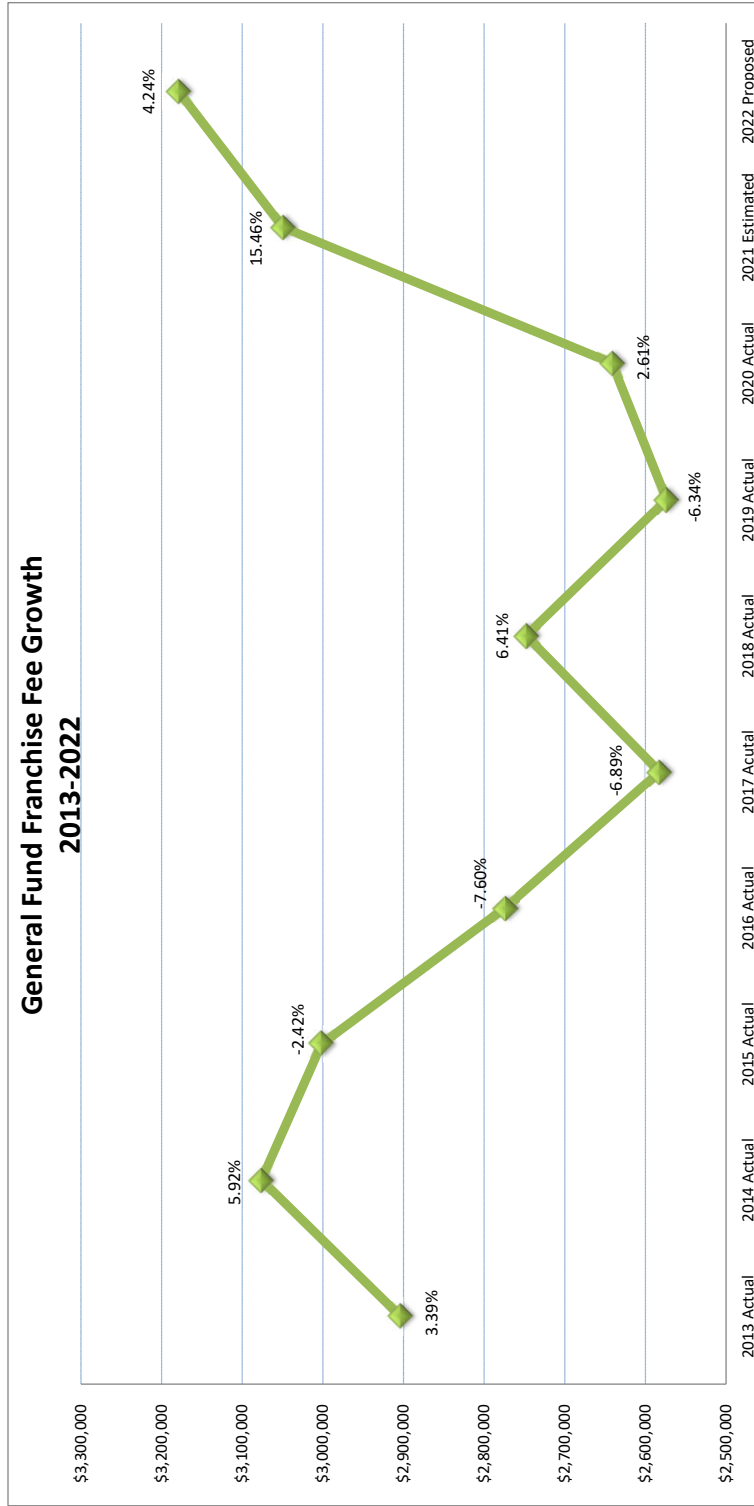
General Fund - FY 2022 Summary of Revenues



General Fund General Property Tax Growth 2013 - 2022







General Fund Fines & Forfeitures Growth 2013-2022



SUMMARY STATEMENT OF EXPENDITURES

General Fund By Department

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
EXPENDITURES				
ADMINISTRATION - 1 PART TIME & 3 FULL TIME EMPLOYEES				
PERSONNEL	277,523	367,655	366,729	308,045
CONTRACTUAL SERVICES	36,955	35,511	52,315	46,959
MAINTENANCE	1,734	500	10,200	200
SUPPLIES	5,779	7,050	10,550	6,500
OTHER	(2,842)	(18,574)	(18,574)	(18,574)
TOTAL ADMINISTRATION	319,149	392,142	421,220	343,130
FINANCE - 8 FULL TIME EMPLOYEES				
PERSONNEL	588,206	587,276	572,153	626,110
CONTRACTUAL SERVICES	127,095	128,401	155,901	154,231
MAINTENANCE	0	100	50	100
SUPPLIES	15,533	12,500	8,300	10,400
OTHER	(165,722)	(155,574)	(167,074)	(166,674)
CAPITAL OUTLAY	0	12,500	12,500	0
TOTAL FINANCE	565,112	585,203	581,830	624,167
CITY CLERK - 2 FULL TIME EMPLOYEES				
PERSONNEL	165,388	166,353	173,607	191,523
CONTRACTUAL SERVICES	13,366	16,701	22,076	21,985
SUPPLIES	968	2,000	1,700	4,100
TOTAL CITY CLERK	179,722	185,054	197,383	217,608
BOARD OF DIRECTORS				
PERSONNEL	4,030	4,202	4,160	4,285
CONTRACTUAL SERVICES	121,862	147,616	161,903	161,187
SUPPLIES	873	700	10,479	3,220
CAPITAL OUTLAY	12,300	0	8,100	0
TOTAL BOARD OF DIRECTORS	139,065	152,518	184,642	168,692
COURT - 5 FULL TIME EMPLOYEES				
PERSONNEL	268,530	244,979	176,163	219,986
CONTRACTUAL SERVICES	37,476	45,587	51,892	83,933
MAINTENANCE	101	300	100	200
SUPPLIES	3,439	9,000	6,500	13,100
TOTAL COURT	309,546	299,866	234,655	317,219
PROBATION - 1 PART TIME & 3 FULL TIME EMPLOYEES				
PERSONNEL	200,337	199,496	195,293	203,483
CONTRACTUAL SERVICES	2,228	7,164	8,938	9,637
MAINTENANCE	0	0	900	1,000
SUPPLIES	1,300	3,100	2,400	3,200
OTHER	600	600	600	600
TOTAL PROBATION	204,465	210,360	208,131	217,920

SUMMARY STATEMENT OF EXPENDITURES

General Fund By Department

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
POLICE - 14 PART TIME & 94 FULL TIME EMPLOYEES				
PERSONNEL	7,331,671	7,729,741	7,268,850	7,783,984
CONTRACTUAL SERVICES	316,755	378,013	342,543	425,268
MAINTENANCE	162,402	151,000	115,900	181,000
SUPPLIES	298,443	338,500	315,416	335,500
CAPITAL OUTLAY	292,114	365,000	358,146	365,000
OTHER	(43,753)	(73,656)	(84,424)	(112,521)
TOTAL POLICE	8,357,632	8,888,598	8,316,431	8,978,231
FIRE - 59 FULL TIME EMPLOYEES				
PERSONNEL	5,041,443	5,052,642	5,078,464	5,217,144
CONTRACTUAL SERVICES	83,467	101,017	93,567	121,559
MAINTENANCE	48,136	90,000	86,500	100,000
SUPPLIES	80,395	110,000	99,375	122,000
CAPITAL OUTLAY	119,702	638,000	835,000	254,000
OTHER	4,924	(3,500)	(5,212)	(5,050)
TOTAL FIRE	5,378,067	5,988,159	6,187,694	5,809,653
AGENCIES				
PERSONNEL/PROFESSIONAL SERVICES	1,135,146	1,269,661	1,337,420	1,173,626
CAPITAL OUTLAY	122,661	870,000	1,043,195	2,450,000
DEBT SERVICE	1,223,882	1,903,162	1,924,410	1,379,726
CONTRIBUTIONS	1,009,969	681,945	2,013,603	1,446,118
SERVICES	406,479	532,693	479,493	729,914
OTHER	192,355	0	1,775	305,870
SUPPLIES	1,000	0	0	0
MAINTENANCE	3,815	0	125,350	285,000
TOTAL AGENCIES	4,095,307	5,257,461	6,925,246	7,770,254
ANIMAL SHELTER & ANIMAL CONTROL - 9 FULL TIME EMPLOYEES				
PERSONNEL	208,866	376,121	180,529	423,478
CONTRACTUAL SERVICES	209,283	62,836	208,811	66,125
MAINTENANCE	12,355	18,400	7,900	8,900
OTHER	1,556	0	3,027	0
SUPPLIES	56,889	49,100	85,950	78,500
CAPITAL OUTLAY	466,571	367,264	667,000	133,907
TOTAL ANIMAL SHELTER & ANIMAL CONTROL	955,520	873,721	1,153,217	710,910
FEDERAL JAG GRANT				
SUPPLIES	13,796	10,941	10,388	11,631
CAPITAL OUTLAY	10,941	0	0	0
TOTAL FEDERAL JAG GRANT	24,737	10,941	10,388	11,631
STOP SCHOOL VIOLENCE				
CONTRACTUAL SERVICES	0	0	4,609	0
SUPPLIES	73,861	87,187	35,675	20,448
TOTAL STOP SCHOOL VIOLENCE	73,861	87,187	40,284	20,448

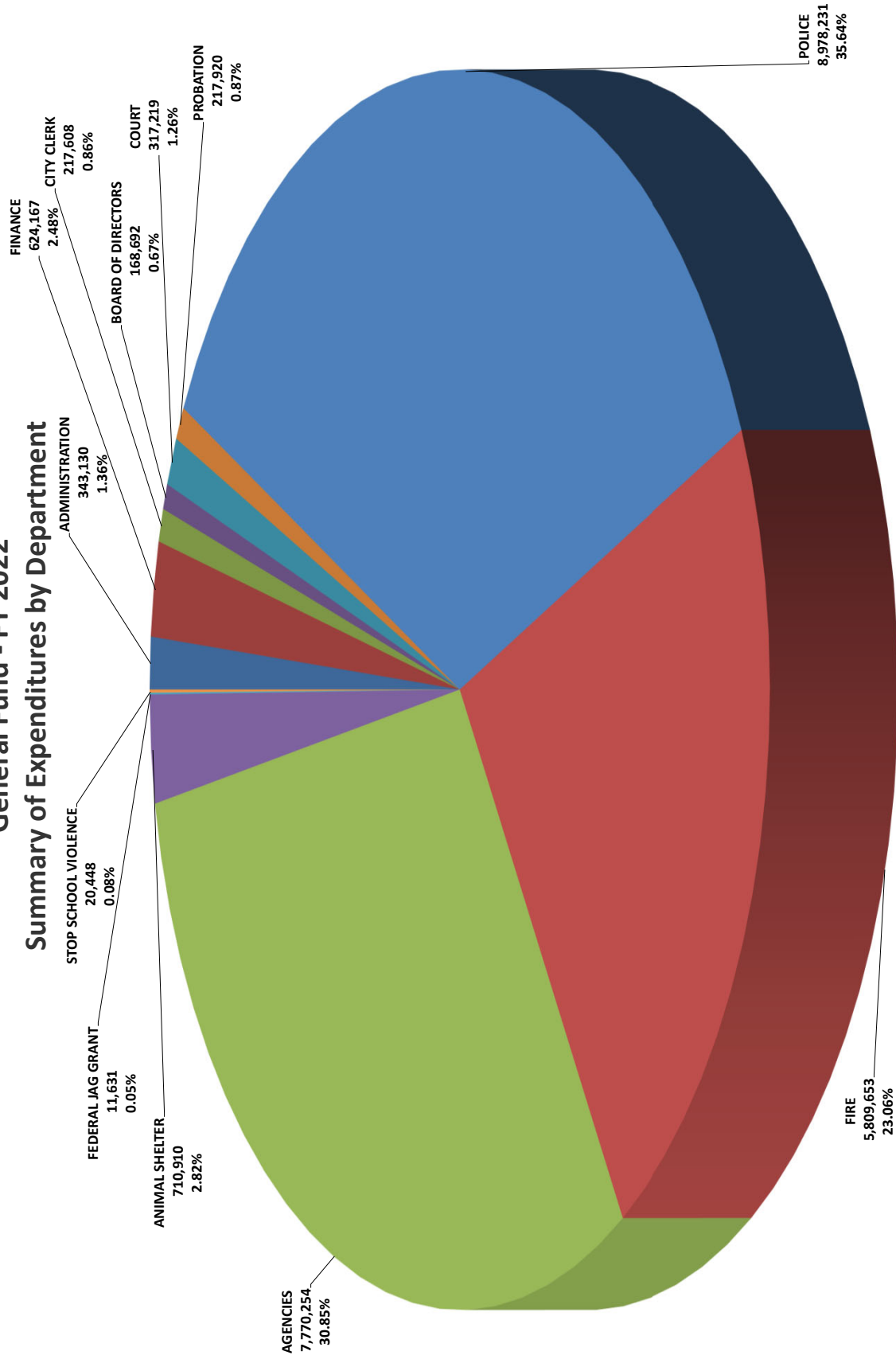
SUMMARY STATEMENT OF EXPENDITURES

General Fund
By Department

	<i>ACTUAL 2020</i>	<i>BUDGET 2021</i>	<i>ESTIMATED 2021</i>	<i>PROPOSED 2022</i>
BJA - CORONAVIRUS				
SUPPLIES	26,145	1,500	2,651	0
TOTAL BJA - CORONA VIRUS	26,145	1,500	2,651	0
TOTAL EXPENDITURES	20,628,328	22,932,710	24,463,772	25,189,863

General Fund - FY 2022

Summary of Expenditures by Department



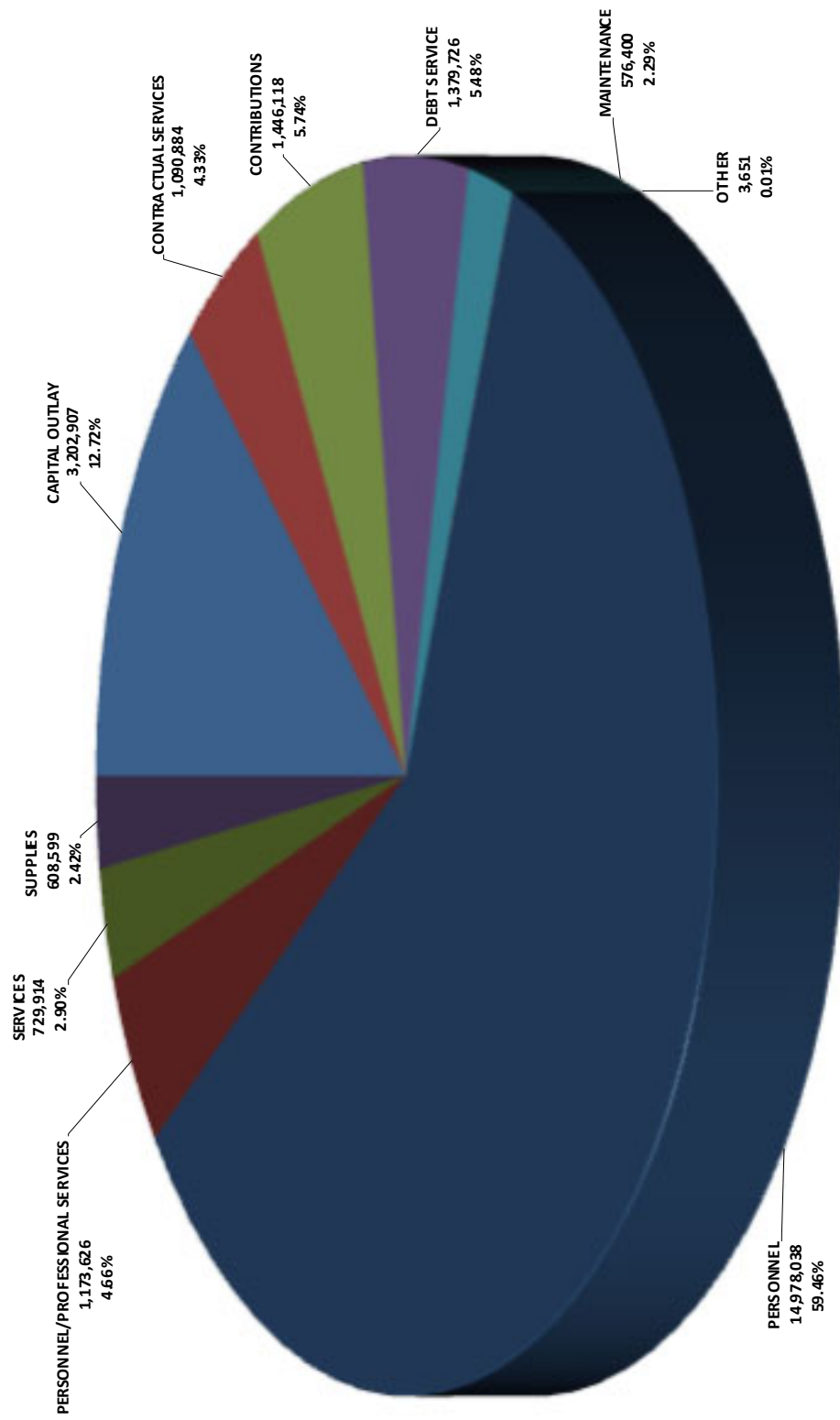
SUMMARY STATEMENT OF EXPENDITURES

General Fund

By Type

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
CAPITAL OUTLAY	1,024,289	2,252,764	2,923,941	3,202,907
CONTRACTUAL SERVICES	948,487	922,846	1,102,555	1,090,884
CONTRIBUTIONS	1,009,969	681,945	2,013,603	1,446,118
DEBT SERVICE	1,223,882	1,903,162	1,924,410	1,379,726
MAINTENANCE	228,543	260,300	346,900	576,400
OTHER	(12,882)	(250,704)	(269,882)	3,651
PERSONNEL	14,085,994	14,728,465	14,015,948	14,978,038
PERSONNEL/PROFESSIONAL SERVICES	1,135,146	1,269,661	1,337,420	1,173,626
SERVICES	406,479	532,693	479,493	729,914
SUPPLIES	578,421	631,578	589,384	608,599
TOTAL EXPENDITURES	20,628,328	22,932,710	24,463,772	25,189,863

General Fund - FY 2022 Summary of Expenditures by Type



General Fund Expenditure Breakdown 2020-2022

	2020		2021		2022	
Non Public Safety Salaries/Benefits:						
Administration	277,523	1.46%	366,729	1.93%	308,045	1.62%
Finance	588,206	3.10%	572,153	3.01%	626,110	3.30%
City Clerk	165,388	0.87%	173,607	0.91%	191,523	1.01%
Total Non Public Safety Salaries/Benefits:	1,031,117	5.43%	1,112,489	5.86%	1,125,678	5.93%
Non Public Safety Operation Budget:						
Administration	41,626	0.22%	54,491	0.29%	35,085	0.18%
Finance	(23,094)	-0.12%	9,677	0.05%	(1,943)	-0.01%
City Clerk	14,334	0.08%	23,776	0.13%	26,085	0.14%
Board of Directors	139,065	0.73%	184,642	0.97%	168,692	0.89%
Agencies (excluding debt)	1,276,463	6.72%	2,441,390	12.86%	4,334,807	22.84%
Total Non Public Safety Operation Budget:	1,448,394	7.63%	2,713,976	14.30%	4,562,726	24.04%
Total Non Public Safety:	2,479,511	12.02%	3,826,465	15.64%	5,688,404	22.58%
Public Safety Salaries/Benefits:						
Court	268,530	1.41%	176,163	0.93%	219,986	1.16%
Probation	200,337	1.06%	195,293	1.03%	203,483	1.07%
Police	7,331,671	38.63%	7,268,850	38.29%	7,783,984	41.01%
Fire	5,041,443	26.56%	5,078,464	26.76%	5,217,144	27.49%
Animal Shelter/Control	208,866	1.10%	180,529	0.95%	423,478	2.23%
Total Public Safety Salaries/Benefits:	13,050,847	63.27%	12,899,299	52.73%	13,848,075	54.97%
Public Safety Operation Budget:						
Court	41,016	0.22%	58,492	0.31%	97,233	0.51%
Probation	4,128	0.02%	12,838	0.07%	14,437	0.08%
Police	1,025,961	5.41%	1,047,581	5.52%	1,194,247	6.29%
Fire	336,624	1.77%	1,109,230	5.84%	592,509	3.12%
Animal Shelter/Control	746,654	3.93%	972,688	5.12%	287,432	1.51%
Police Pension Fund	512,455	2.70%	610,000	3.21%	638,000	3.36%
CID Secretary (split with Texarkana, TX)	25,935	0.14%	26,743	0.14%	0	0.00%
Bi State Contribution	1,004,969	5.29%	1,871,100	9.86%	1,366,118	7.20%
Code Red Services	9,063	0.05%	9,063	0.05%	9,063	0.05%
E-911 Payments	18,540	0.10%	18,540	0.10%	18,540	0.10%
Crimestoppers Coordinator	24,000	0.13%	24,000	0.13%	24,000	0.13%
Federal JAG Grant	24,737	0.13%	10,388	0.05%	11,631	0.06%
Stop School Violence	73,861	0.39%	40,284	0.21%	20,448	0.11%
BJA - Coronavirus Funding	26,145	0.14%	2,651	0.01%	0	0.00%
Total Public Safety Operation Budget:	3,874,088	20.41%	5,813,598	30.63%	4,273,658	22.52%
Total Public Safety:	16,924,935	82.05%	18,712,897	76.49%	18,121,733	71.94%

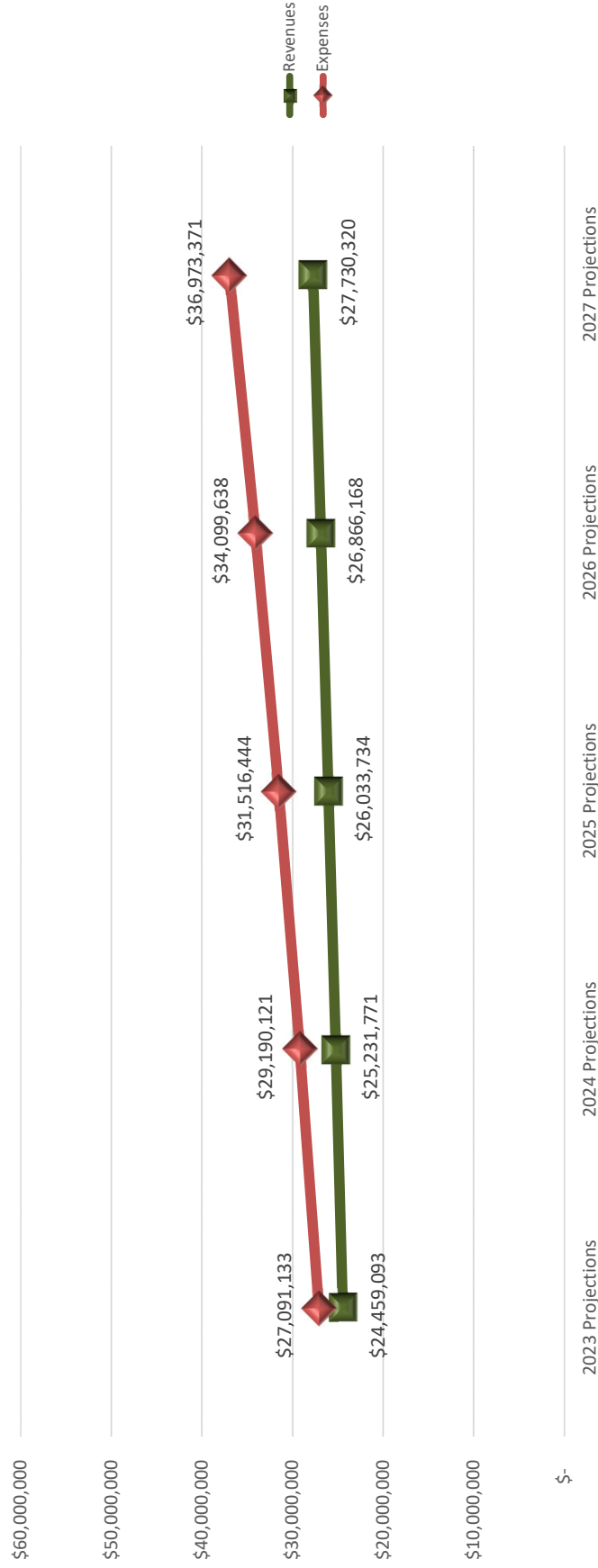
Debt:

S/T Financing - Principal	166,333	0.88%	709,002	3.74%	80,000	0.42%
S/T Financing - Interest	22,225	0.12%	17,614	0.09%	0	0.00%
2012 Franchise Fee Bond	596,553	3.14%	0	0.00%	0	0.00%
2015 Franchise Fee Bond	234,658	1.24%	0	0.00%	0	0.00%
2018 Franchise Fee Bond	204,113	1.08%	204,800	1.08%	205,263	1.08%
2021 Franchise Fee Bond	0	0.00%	686,148	3.61%	787,617	4.15%
2020 PFB LRB Repayment	0	0.00%	306,846	1.62%	306,846	1.62%
Total Debt:	1,223,882	6.45%	1,924,410	10.14%	1,379,726	7.27%
Total General Fund Expenditures:	20,628,328	100.00%	24,463,772	100.00%	25,189,863	100.00%

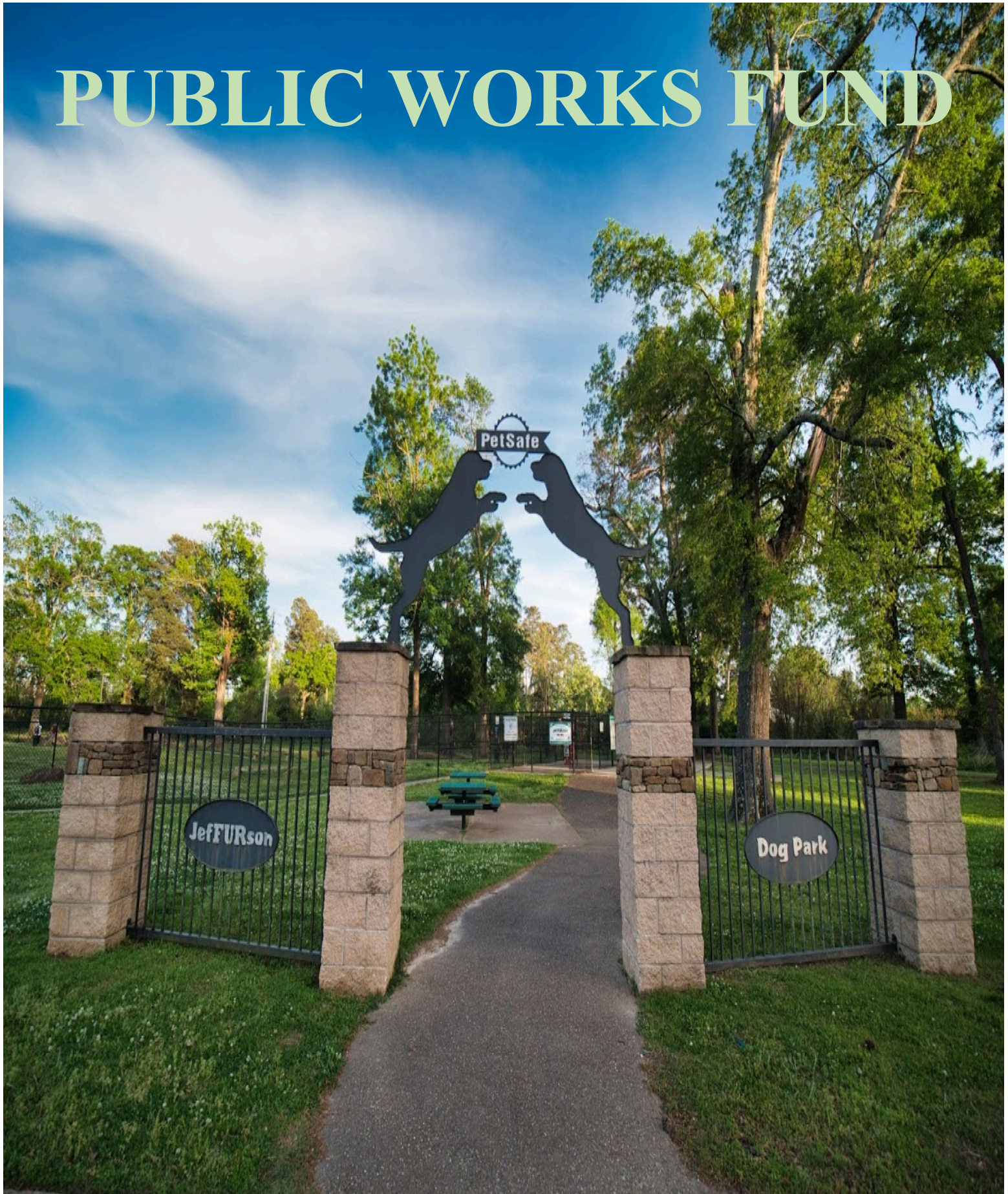
General Fund 2023-2027 Projections

	2023 Projections	2024 Projections	2025 Projections	2026 Projections	2027 Projections
Revenues					
General Property Tax	\$ 3,181,861	\$ 3,351,398	\$ 3,529,969	\$ 3,718,055	\$ 3,916,162
Sales & Other Taxes	\$ 13,775,452	\$ 14,167,658	\$ 14,571,032	\$ 14,985,889	\$ 15,412,559
Franchise Receipts	\$ 3,319,932	\$ 3,467,263	\$ 3,621,134	\$ 3,781,833	\$ 3,949,663
Licenses & Permits	\$ 67,180	\$ 70,729	\$ 74,465	\$ 78,398	\$ 82,539
From Other Governments	\$ 1,530,788	\$ 1,590,843	\$ 1,653,254	\$ 1,718,113	\$ 1,785,517
Fines & Forfeitures	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000
Grants	\$ 428,000	\$ 428,000	\$ 428,000	\$ 428,000	\$ 428,000
Other Revenue	\$ 585,880	\$ 585,880	\$ 585,880	\$ 585,880	\$ 585,880
Interfund	\$ 639,000	\$ 639,000	\$ 639,000	\$ 639,000	\$ 639,000
Animal Shelter	\$ 231,000	\$ 231,000	\$ 231,000	\$ 231,000	\$ 231,000
Total Revenues	\$ 24,459,093	\$ 25,231,771	\$ 26,033,734	\$ 26,866,168	\$ 27,730,320
% Change from Prior Year	5.04%	3.16%	3.18%	3.20%	3.22%
Expenses					
No Department					
Police Grant Fund					
Administration	\$ 344,458	\$ 345,790	\$ 347,128	\$ 348,471	\$ 349,820
Finance	\$ 673,731	\$ 727,231	\$ 784,980	\$ 847,314	\$ 914,598
City Clerk	\$ 239,496	\$ 263,585	\$ 290,097	\$ 319,276	\$ 351,390
Board of Directors	\$ 172,066	\$ 175,507	\$ 179,017	\$ 182,598	\$ 186,250
Municipal Court	\$ 336,772	\$ 357,531	\$ 379,569	\$ 402,966	\$ 427,805
Probation Office	\$ 223,895	\$ 230,035	\$ 236,342	\$ 242,823	\$ 249,481
Police	\$ 9,381,776	\$ 9,803,459	\$ 10,244,096	\$ 10,704,537	\$ 11,185,675
Fire	\$ 6,293,706	\$ 6,526,891	\$ 6,768,714	\$ 7,019,498	\$ 7,279,573
Agencies	\$ 8,638,767	\$ 9,903,886	\$ 11,354,278	\$ 13,017,074	\$ 14,923,382
Animal Shelter	\$ 774,892	\$ 844,632	\$ 920,649	\$ 1,003,507	\$ 1,093,823
Federal Jag Grant	\$ 11,574	\$ 11,574	\$ 11,574	\$ 11,574	\$ 11,574
Total Expenses	\$ 27,091,133	\$ 29,190,121	\$ 31,516,444	\$ 34,099,638	\$ 36,973,371
% Change from Prior Year	7.44%	7.75%	7.97%	8.20%	8.43%
Total	\$ (2,632,040)	\$ (3,958,350)	\$ (5,482,708)	\$ (7,233,469)	\$ (9,243,050)
% Change from Prior Year	36.47%	50.39%	38.51%	31.93%	27.78%

General Fund 2023-2027 Projections



PUBLIC WORKS FUND



Public Works Fund

FUND DESCRIPTION:

The City's Public Works Fund is a special operating fund of the City. This fund's revenue sources are comprised of property taxes, refuse fees, state turnback, grants, and other special revenues. The majority of these funds are non-discretionary and are highly regulated by state statute. The revenue within the City's Public Works Fund provides the special operations of the City through the departments listed below:

- Refuse
- Street
- Building Maintenance
- Parks and Recreation
- Environmental Maintenance
- Planning
- Code Enforcement
- Engineering
- Street Projects
- ADC Work Release



Refuse

PROGRAM DESCRIPTION:

The Refuse Division is under the supervision of the Public Works Director. Duties of this division include managing and promoting the City's recycling program. The Refuse Operator I (recycling) assists the Public Works staff in developing a recycling program that will generate revenue and become self-sustaining. Responsibilities include assisting in locating and writing grants, preparing hauler billing and audit reports, and creating an educational outreach program.

PROGRAM FOCUS:

The focus of this division is to enhance recycling awareness, opportunities, and participation in the community. This includes providing receptacles for recycling, separating and baling material, and working with businesses and residents to encourage participation.



Street

PROGRAM DESCRIPTION:

The Streets Division is supervised by the Public Works Superintendent. Duties of this division are widely varied and include maintenance of over 300 miles of streets, over 34 miles of major drainage ditches, and numerous miles of drainage facilities within the public right of way. The Streets Department provides maintenance of existing subdivision streets, as well as replacement of those streets which are failing. It also provides for the repair of utility street cuts and street sweeping. The traffic control group within the Streets Department installs and maintains street signs and traffic signals, paints center and edge lines along roads, and maintains all City-owned street lighting. This division provides housing demolition when private property owners do not comply with City codes.

PROGRAM FOCUS:

The focus of this division is to enhance the quality of life for the citizens of Texarkana by providing regular street and drainage maintenance activities. These activities include street cleaning, street repair, street resurfacing, bridge repair, ditch-digging/cleaning, rights-of-way mowing and cleaning, and tree trimming. It is also responsible for removal of debris placed along the public right of way. In the event of winter storms, the Streets Division is responsible for clearing snow and ice from City roadways.

Included among the responsibilities of the Street Division is also the responsibility for quality of life enhancements through the installation and repair of traffic signs, as well as traffic control pavement markings on City streets.



Building Maintenance

PROGRAM DESCRIPTION:

The Building Maintenance Division is under the supervision of the Building Maintenance Superintendent and is responsible for the maintenance of twelve (12) City buildings. In addition, it is responsible for custodial services in City Hall. The 12 buildings include five (5) fire stations, four (4) neighborhood centers, City Hall, Public Works, and the Animal Care and Adoption Center.

PROGRAM FOCUS:

The Building Maintenance Division's mission is to provide a safe, comfortable work environment for City employees while delivering all maintenance and preventative maintenance needed to extend the life of City-owned buildings and service locations. The department is also responsible for maintaining the aesthetics of City property.



Parks & Recreation

PROGRAM DESCRIPTION:

The Parks Division strives to create a meaningful parks system that provides quality leisure services and promotes the natural environment and the health of the community, while also strengthening the diversity of a democratic society. The Parks Division maintains 19 parks, which encompasses over 235 acres, and one swimming pool.

PROGRAM FOCUS:

The Parks and Recreation Division's mission is to provide a safe and comfortable environment for citizens of Texarkana to gather and relax while enjoying the outside environment. This department focuses on maintaining the parks through scheduled cuttings, refuse collection, and general all-round cleaning, while also developing close working relations with local organizations to prepare the parks for upcoming events.



Environmental Maintenance

PROGRAM DESCRIPTION:

The focus of this division is to enhance the quality of life for the citizens of Texarkana by providing a safe environment through the control of pests, discarded refuse, and overgrowth on abandoned properties.

PROGRAM FOCUS:

This division enhances the quality of life for the citizens of Texarkana by the cutting of weeds and high grass on streets and drainage rights-of-way, mosquito control, and the removal of trees in the ROW. In addition, this division is responsible for weed abatement.



Planning

PROGRAM DESCRIPTION:

The Planning Division, under the supervision of the City Planner/Historic Preservation Officer, is responsible for the comprehensive planning process (long range planning) of the City and, in that regard, administers the land regulation ordinances. On a day-to-day basis (short term planning), the Planning Division prepares and processes all rezoning applications, subdivision plat reviews, street/easement abandonments, and conditional use permits that are heard by the Planning Commission each month. In addition, this division researches and prepares related ordinance revisions and special requests by the Board of Directors such as street renaming, establishment of economic development districts, and development of preservation guidelines.

PROGRAM FOCUS:

The Planning Division's focus is to enhance the quality of life for the citizens of Texarkana by providing a division which encourages quality growth, development and redevelopment, and the stabilization of neighborhoods through a concentrated effort of planning, land use controls, Historic Preservation, permitting and enforcement.



Code Enforcement

PROGRAM DESCRIPTION:

The Code Enforcement Division is responsible for assuring and protecting the public's life, health, safety, and welfare through enforcement of codes and ordinances of the City. Building and construction permits are issued in the Public Works Office. In addition to enforcing the building, plumbing, mechanical, gas, electrical, and swimming pool codes, inspectors enforce environmental test codes and ordinances pertaining to substandard structures, zoning regulations, weed abatement, and nuisances, such as trash, litter, and abandoned vehicles.

PROGRAM FOCUS:

The Code Enforcement Division is dedicated to improving the quality of life for the citizens of Texarkana through enforcement of City adopted codes and ordinances. These codes are based on the Arkansas Fire Code which has incorporated the International Building Codes, as well as the International Property Codes. The City of Texarkana has also adopted its own ordinances, which the Enforcement Division enforces, such as specifying the limits of construction activities on lots, amount of overgrowth on property, non-operable vehicles, etc. By carrying out these codes and ordinances, the citizens are assured of maintaining their investments in their property, as well as their community.



Engineering

PROGRAM DESCRIPTION:

The Engineering Division is included in the Public Works Department and is responsible for maintaining, updating, and producing all city maps. The department also maintains records of subdivision plats, right-of-way/easement abandonments, address assignments, and performs minor drafting duties for the City. The Engineering Division works closely with the Planning Division and other government agencies, such as Miller County, Arkansas Highway Department, Texarkana Metropolitan Organization, and Chamber of Commerce in order to keep the maps up to date. Map maintenance and updates are made through the use of two types of engineering and GIS software, AutoCAD Map and ArcMap.

PROGRAM FOCUS:

The focus of this division is to maintain and improve the accuracy of City mapping information and to provide the best possible mapping information to the citizens and businesses on zoning, lot size, flood plain, city limits, right-of-way, etc.



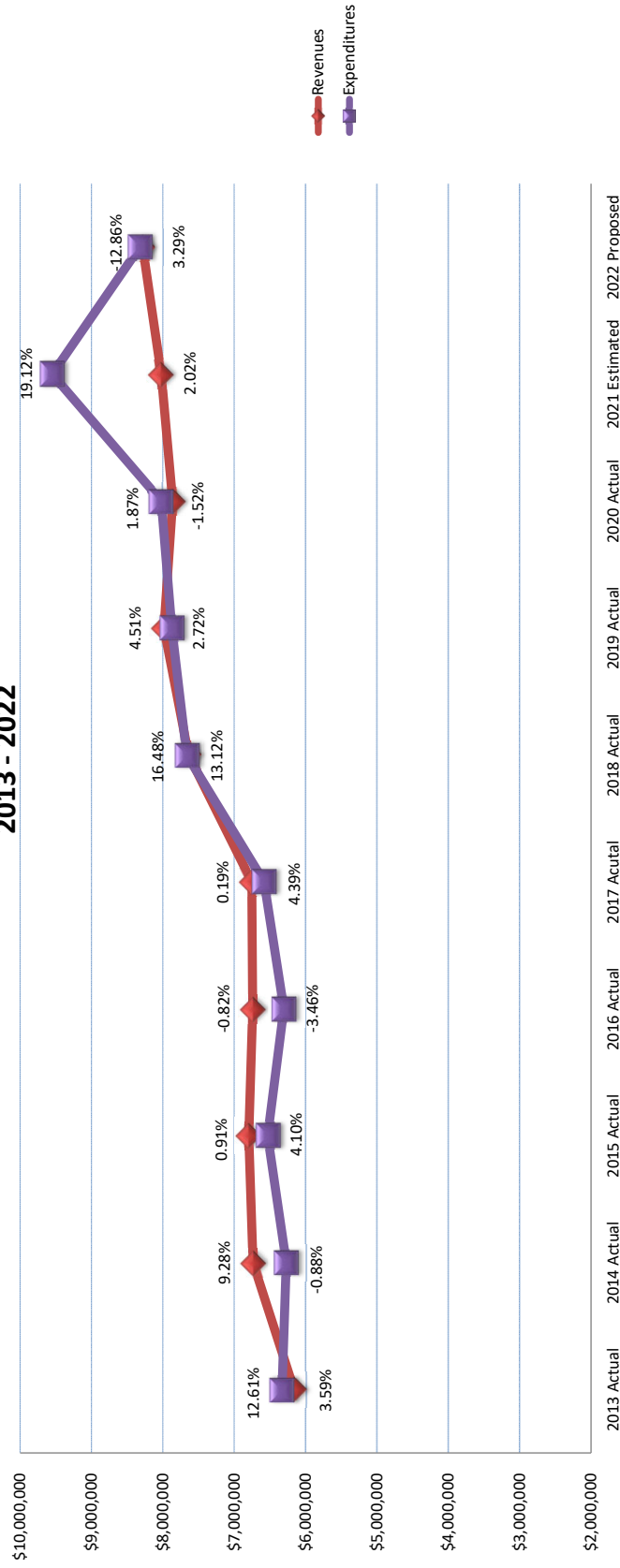
Public Works Fund Summary (201)

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
BEGINNING FUND BALANCE	1,594,433		1,435,907	52,529
<u>REVENUES</u>				
GENERAL PROPERTY TAX	102,166	100,903	122,000	127,000
WATER & SEWER	81,576	87,500	73,000	83,240
REFUSE	4,466,994	4,660,000	4,203,000	4,936,000
LICENSES & PERMITS	229,596	288,100	283,850	251,450
STATE TURNBACK	2,252,228	2,245,638	2,502,000	2,560,000
GRANT REVENUE	434,563	52,124	382,700	0
OTHER REVENUE	35,923	36,800	247,616	144,500
INTERFUND REVENUE	258,329	205,730	205,730	181,407
APPROPRIATED FUND BALANCE	0	0	0	40,955
TOTAL REVENUES	7,861,375	7,676,795	8,019,896	8,324,552
<u>EXPENDITURES</u>				
REFUSE	3,812,228	3,922,335	3,967,784	4,162,500
STREET	1,906,181	2,186,662	2,002,185	2,217,346
BUILDING MAINTENANCE	103,907	154,843	162,701	138,225
PARKS & RECREATION	942,831	659,835	946,859	540,284
ENVIRONMENTAL MAINTENANCE	149,035	193,081	161,543	211,324
PLANNING	138,534	150,747	144,046	163,710
CODE ENFORCEMENT	377,205	421,410	412,317	407,287
ENGINEERING	33,905	68,909	41,827	37,497
OTHER STREET PROJECTS	397,104	1,269,713	1,493,331	200,000
ADC WORK RELEASE	158,971	242,425	220,681	246,379
TOTAL EXPENDITURES	8,019,901	9,269,960	9,553,274	8,324,552
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	(158,526)		(1,383,378)	(0)
STORM WATER RESTRICTED RESERVE USED/ALLOCATED			150,000	200,000
ENDING FUND BALANCE	1,435,907		52,529	211,573
NUMBER OF DAYS OF EXPENDITURES IN FUND BALANCE				9

Public Works Revenues/Expenditures 2013 - 2022



Public Works Change in Revenues/Expenditures 2013 - 2022



SUMMARY STATEMENT OF REVENUE

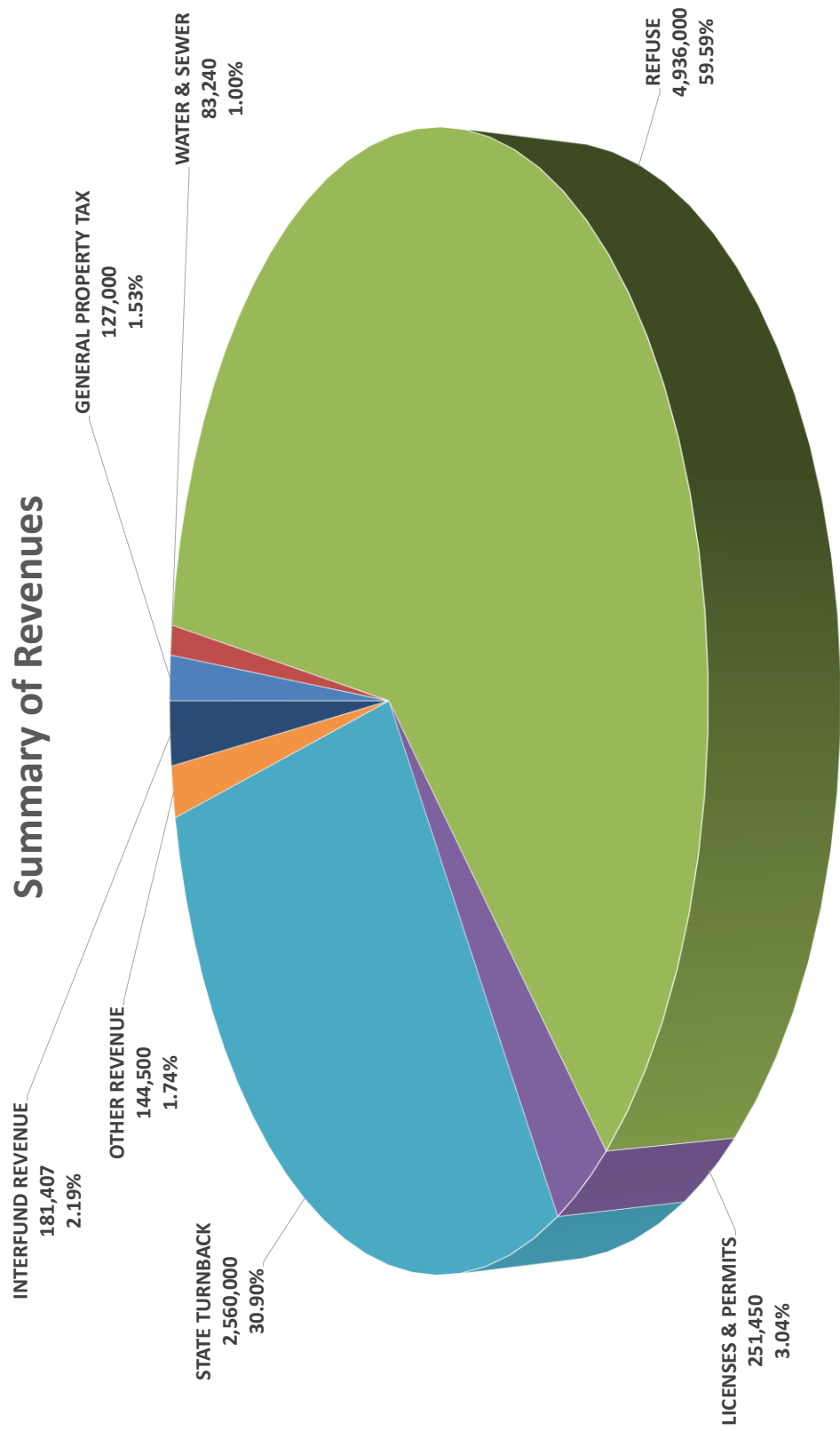
Public Works Fund

ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
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REVENUES

GENERAL PROPERTY TAX	102,166	100,903	122,000	127,000
WATER & SEWER	81,576	87,500	73,000	83,240
REFUSE	4,466,994	4,660,000	4,203,000	4,936,000
LICENSES & PERMITS	229,596	288,100	283,850	251,450
STATE TURNBACK	2,252,228	2,245,638	2,502,000	2,560,000
GRANT REVENUE	434,563	52,124	382,700	0
OTHER REVENUE	35,923	36,800	247,616	144,500
INTERFUND REVENUE	258,329	205,730	205,730	181,407
APPROPRIATED FUND BALANCE	0	0	0	40,955
TOTAL REVENUES	7,861,375	7,676,795	8,019,896	8,324,552

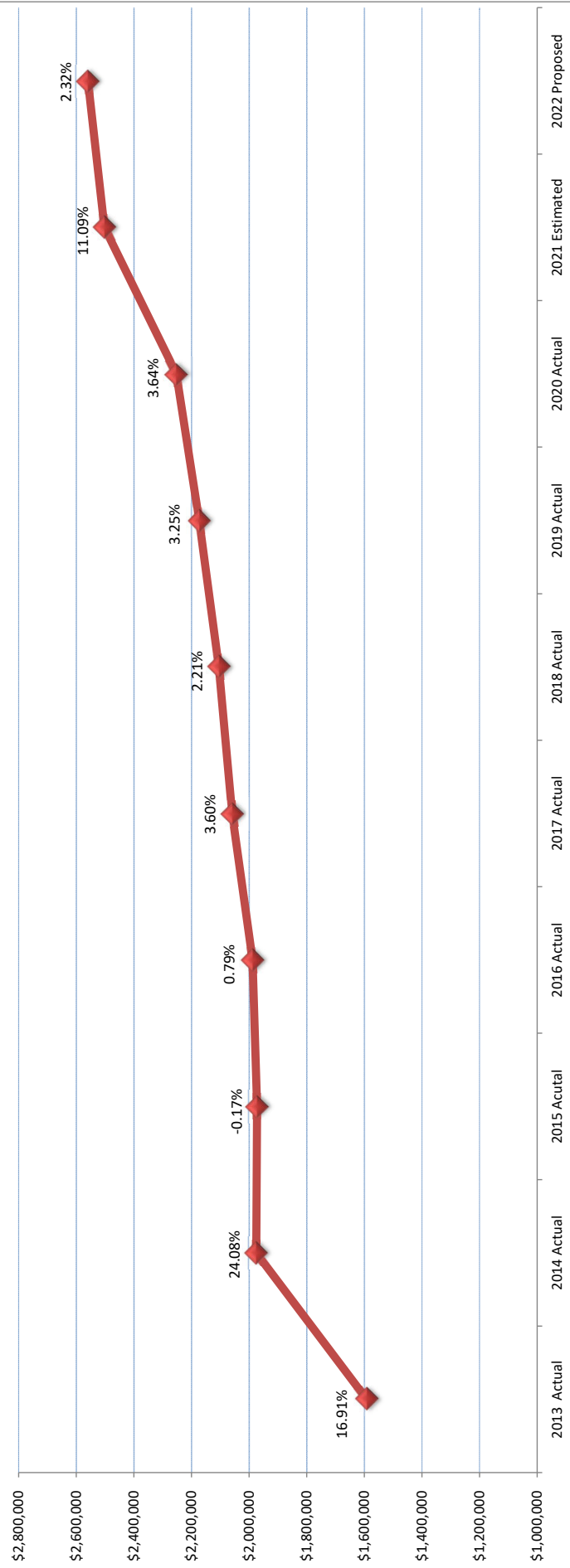
Public Works Fund - FY 2022 Summary of Revenues



Public Works Refuse Revenue Growth 2013 - 2022



Public Works State Turnback Revenue Growth 2013 - 2022



SUMMARY STATEMENT OF EXPENDITURES

Public Works Fund By Department

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
EXPENDITURES				
REFUSE				
PERSONNEL	47,049	45,736	48,242	0
CONTRACTUAL SERVICES	3,098,658	3,277,263	3,263,406	3,686,300
MAINTENANCE	194	3,300	1,650	2,000
SUPPLIES	463	2,600	1,050	1,200
CAPITAL OUTLAY	0	7,436	7,436	2,000
OTHER	665,864	586,000	646,000	471,000
TOTAL REFUSE	3,812,228	3,922,335	3,967,784	4,162,500
STREET - 19 FULL TIME EMPLOYEES				
PERSONNEL	745,748	905,292	727,139	1,138,821
CONTRACTUAL SERVICES	458,421	515,570	559,875	549,525
MAINTENANCE	8,840	18,900	43,900	20,000
SUPPLIES	325,729	490,900	338,900	362,500
CAPITAL OUTLAY	363,804	302,000	334,371	200,000
OTHER	3,639	(46,000)	(2,000)	(53,500)
TOTAL STREET	1,906,181	2,186,662	2,002,185	2,217,346
BUILDING MAINTENANCE - 1 FULL TIME EMPLOYEE				
PERSONNEL	55,259	54,846	54,479	55,928
CONTRACTUAL SERVICES	34,510	35,547	41,147	40,597
MAINTENANCE	28	600	6,575	600
SUPPLIES	14,110	23,850	20,500	21,100
CAPITAL OUTLAY	0	40,000	40,000	20,000
TOTAL BUILDING MAINTENANCE	103,907	154,843	162,701	138,225
PARKS & RECREATION - 6 FULL TIME EMPLOYEES				
PERSONNEL	239,922	248,298	276,832	359,290
CONTRACTUAL SERVICES	36,592	45,718	66,693	87,844
MAINTENANCE	839	5,500	7,600	3,600
SUPPLIES	53,965	69,700	78,200	87,200
CAPITAL OUTLAY	611,513	290,619	517,174	15,000
OTHER	0	0	360	(12,650)
TOTAL PARKS & RECREATION	942,831	659,835	946,859	540,284
ENVIRONMENTAL MAINTENANCE - 3 FULL TIME, 1 PART TIME EMPLOYEES				
PERSONNEL	113,433	134,381	133,691	173,524
CONTRACTUAL SERVICES	1,121	500	252	400
MAINTENANCE	637	2,500	4,600	5,000
SUPPLIES	33,844	55,700	23,000	32,400
TOTAL ENVIRONMENTAL MAINTENANCE	149,035	193,081	161,543	211,324

PLANNING - 2 FULL TIME EMPLOYEES

PERSONNEL	127,016	130,454	132,403	140,817
CONTRACTUAL SERVICES	5,087	11,893	8,543	15,294
SUPPLIES	6,431	8,400	3,100	7,600
TOTAL PLANNING	138,534	150,747	144,046	163,710

CODE ENFORCEMENT - 6 FULL TIME EMPLOYEES

PERSONNEL	346,690	351,734	345,045	371,009
CONTRACTUAL SERVICES	15,910	20,876	17,272	16,678
MAINTENANCE	120	2,300	500	500
SUPPLIES	11,151	12,000	12,500	13,100
CAPITAL OUTLAY	0	0	0	0
OTHER	3,334	34,500	37,000	6,000
TOTAL CODE ENFORCEMENT	377,205	421,410	412,317	407,287

ENGINEERING - 1 FULL TIME EMPLOYEE

PERSONNEL	0	47,082	0	0
CONTRACTUAL SERVICES	17,621	4,827	31,827	35,497
SUPPLIES	984	2,000	700	2,000
CAPITAL OUTLAY	15,300	15,000	9,300	0
TOTAL ENGINEERING	33,905	68,909	41,827	37,497

OTHER STREET PROJECTS

MAINTENANCE	0	0	32,749	0
CAPITAL OUTLAY	397,104	1,269,713	1,460,582	200,000
TOTAL OTHE STREET PROJECTS	397,104	1,269,713	1,493,331	200,000

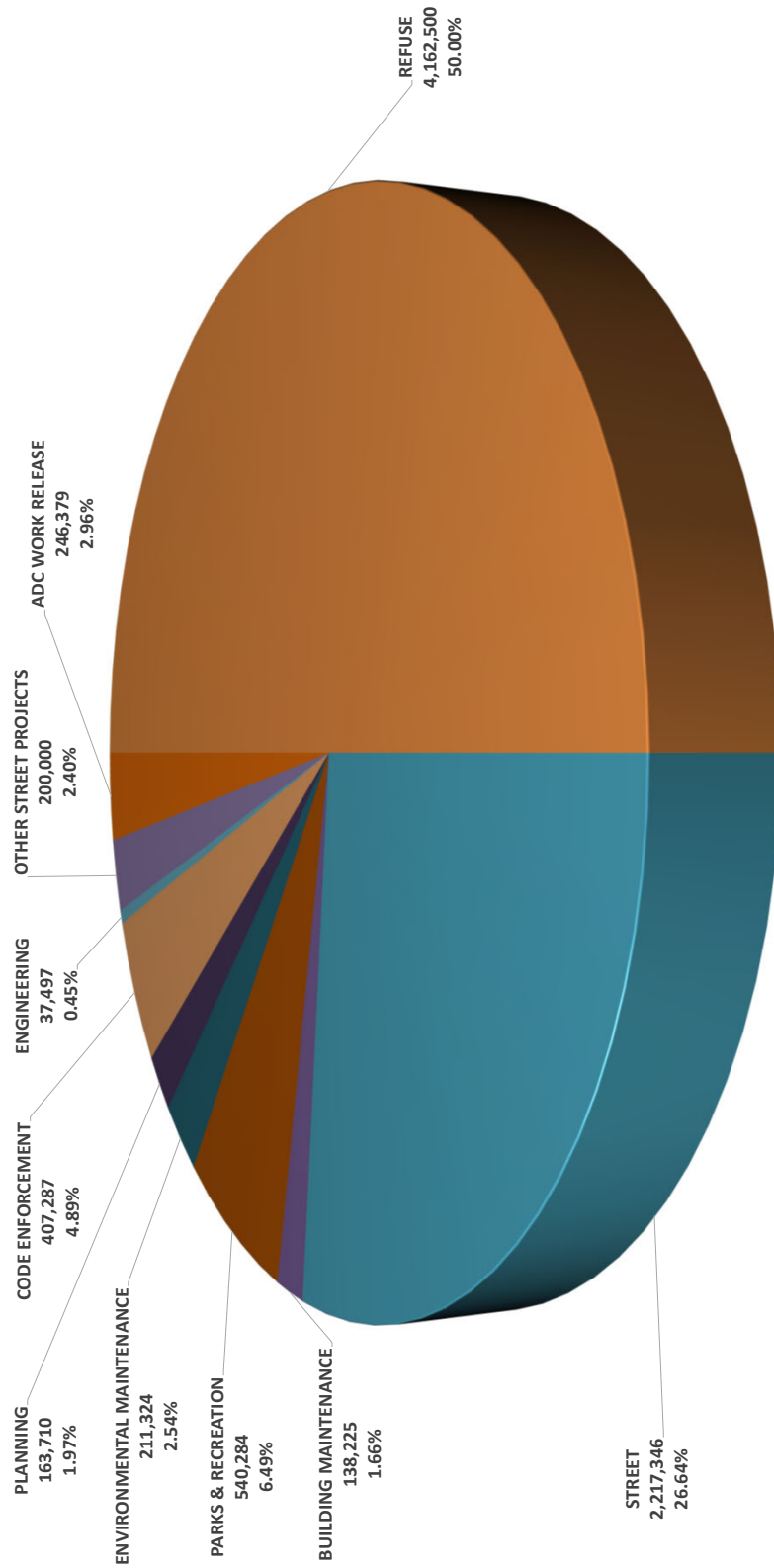
ADC WORK RELEASE - 9 ADC WORKERS

PERSONNEL	158,971	242,425	220,681	246,379
TOTAL ADC WORK RELEASE	158,971	242,425	220,681	246,379

TOTAL EXPENDITURES	8,019,901	9,269,960	9,553,274	8,324,552
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Public Works Fund - FY 2022

Summary of Expenditures by Department



SUMMARY STATEMENT OF EXPENDITURES

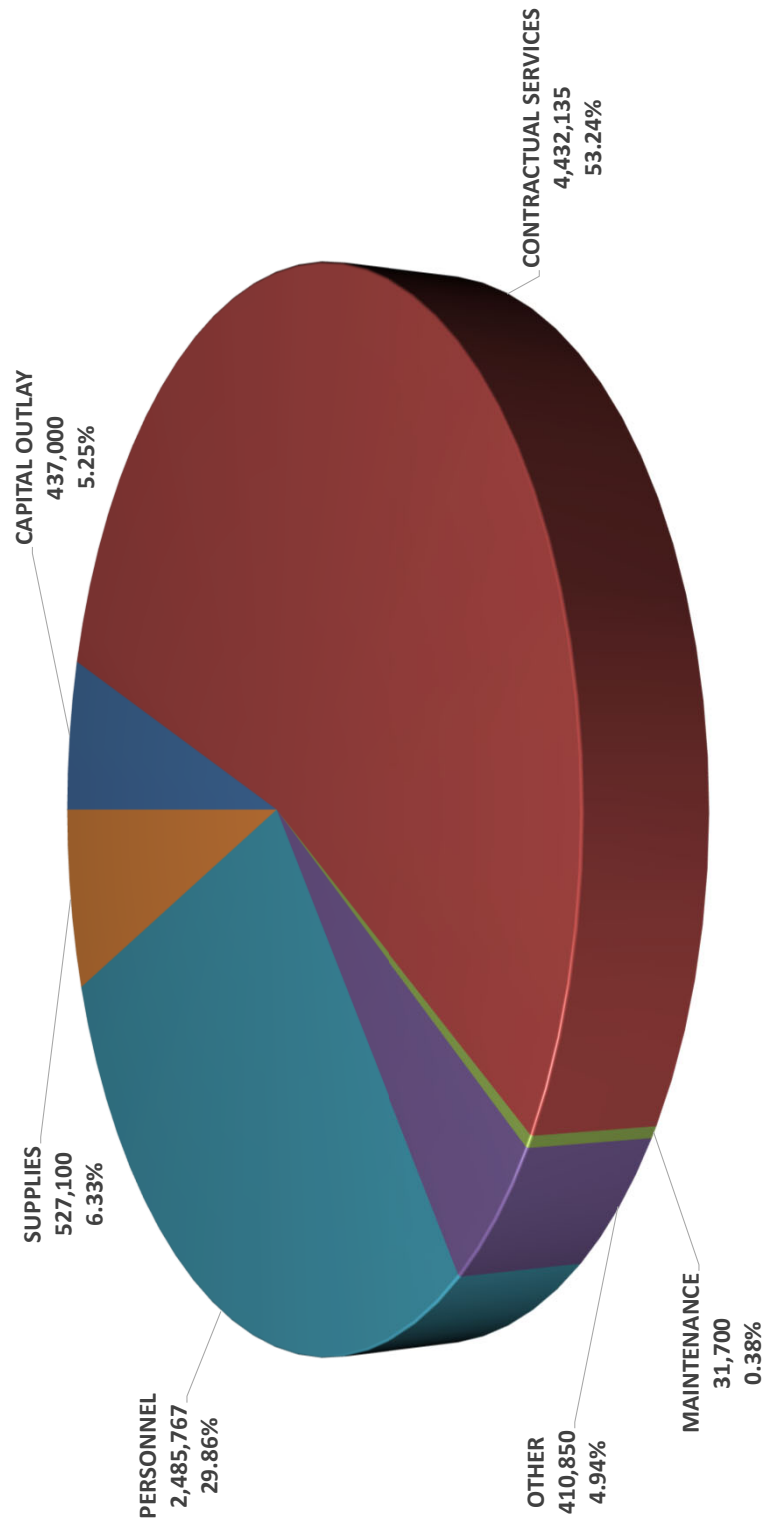
Public Works Fund

By Type

	<i>ACTUAL</i> <i>2020</i>	<i>BUDGET</i> <i>2021</i>	<i>ESTIMATED</i> <i>2021</i>	<i>PROPOSED</i> <i>2022</i>
<u>EXPENDITURES</u>				
CAPITAL OUTLAY	1,387,721	1,924,768	2,368,863	437,000
CONTRACTUAL SERVICES	3,667,920	3,912,194	3,989,015	4,432,135
MAINTENANCE	10,658	33,100	97,574	31,700
OTHER	672,837	574,500	681,360	410,850
PERSONNEL	1,834,088	2,160,248	1,938,512	2,485,767
SUPPLIES	446,677	665,150	477,950	527,100
TOTAL EXPENDITURES	8,019,901	9,269,960	9,553,274	8,324,552

Public Works Fund - FY 2022

Summary of Expenditures by Type



Public Works Fund 2023 - 2027 Projections

	2023 Projection	2024 Projection	2025 Projection	2026 Projection	2027 Projection
Revenues					
General Property Tax	\$ 133,513	\$ 140,361	\$ 147,560	\$ 155,127	\$ 163,083
Refuse	\$ 5,146,927	\$ 5,366,867	\$ 5,596,205	\$ 5,835,344	\$ 6,084,701
Water and Sewer	\$ 82,670	\$ 82,670	\$ 82,670	\$ 82,670	\$ 82,670
Licenses and Permits	\$ 273,686	\$ 273,686	\$ 273,686	\$ 273,686	\$ 273,686
State Turnback	\$ 2,675,254	\$ 2,795,697	\$ 2,921,562	\$ 3,053,094	\$ 3,190,547
Grant Revenue	\$ 285,588	\$ 285,588	\$ 285,588	\$ 285,588	\$ 285,588
Other Revenue	\$ 211,624	\$ 211,624	\$ 211,624	\$ 211,624	\$ 211,624
Interfund Revenue	\$ 190,477	\$ 200,001	\$ 210,001	\$ 220,501	\$ 231,526
Total Revenues	\$ 8,999,739	\$ 9,356,494	\$ 9,728,896	\$ 10,117,634	\$ 10,523,425
% Change from Prior Year	14.260%	3.964%	3.980%	3.996%	4.011%
Expenses					
Refuse	\$ 4,311,858	\$ 4,466,575	\$ 4,626,843	\$ 4,792,863	\$ 4,964,839
Street	\$ 2,428,034	\$ 2,664,238	\$ 2,923,420	\$ 3,207,815	\$ 3,519,877
Building Maintenance	\$ 153,722	\$ 170,955	\$ 190,121	\$ 211,436	\$ 235,140
Parks and Recreation	\$ 683,887	\$ 683,887	\$ 683,887	\$ 683,887	\$ 683,887
Environmental Maintenance	\$ 215,068	\$ 219,684	\$ 224,398	\$ 229,214	\$ 234,133
Planning	\$ 168,468	\$ 173,522	\$ 178,728	\$ 184,089	\$ 189,612
Code Enforcement	\$ 420,015	\$ 433,140	\$ 446,675	\$ 460,634	\$ 475,029
Engineering	\$ 39,089	\$ 39,089	\$ 39,089	\$ 39,089	\$ 39,089
Other	\$ 550,295	\$ 550,295	\$ 550,295	\$ 550,295	\$ 550,295
ADC Work Release	\$ 268,119	\$ 291,777	\$ 317,523	\$ 345,541	\$ 376,031
Total Expenses	\$ 9,238,555	\$ 9,693,162	\$ 10,180,979	\$ 10,704,863	\$ 11,267,932
% Change from Prior Year	13.19%	4.92%	-94.97%	5.15%	5.26%
Total	\$ (238,815)	\$ (336,669)	\$ (452,083)	\$ (587,230)	\$ (744,508)
% Change from Prior Year	-72.77%	40.97%	34.28%	29.89%	26.78%

Public Works Fund 2023-2027 Projections





Community Development Block Grant

PROGRAM DESCRIPTION:

Over the last twelve years, the Public Works Department has administered the CDBG program. Staff is familiar with the community, values all relationships established with citizens, and is concerned about the quality of life of the citizens and families. The Public Works Department implements eligible activities, such as public service projects (projects that benefit LMI residents of the city), public facility improvements, paving and drainage infrastructure improvements, and community building, along with support of the City's code enforcement efforts.

Public Works is the backbone of the LMI neighborhoods, working in developing partnerships with local institutions, other civic groups, and businesses of Texarkana, Arkansas. Public Works is constantly seeking funding and ways to support the needs of LMI residents. The Public Works Department's primary objective is to be good stewards of the funds and ensure viable communities are maintained by the provision of decent housing, suitable living environments, and expanding economic opportunities are made available for LMT persons.

Public Works ensures 70% of expenditures are used for activities qualifying under HUD's National Objective. These funds are vital in project delivery (carrying out the necessary duties/requirements to meet community needs). Over the last twelve years the Public Works Department has been meeting infrastructure and public service needs in the LMI areas and of LMT residents and will continue to do so in the future.

PROGRAM FOCUS:

The program focus is to provide decent, safe, and affordable housing for LMI residents of Texarkana, Arkansas by improving streets, drainage infrastructure, removal of unsafe/dilapidated structures, and improvements to neighborhood parks. Neighborhood revitalization is a very important factor in planning for strong viable neighborhoods in the years to come. There is a continuous effort to secure outside funding to help keep programs going and to develop new programs as the need present.



Community Development Block Grant

	<i>ACTUAL 2020</i>	<i>BUDGET 2021</i>	<i>ESTIMATED 2021</i>	<i>BUDGET 2022</i>
BEGINNING FUND BALANCE	7,493		1,888	(7,972)
REVENUES				
MISC PERMITS	2,235	0	0	0
FEDERAL GRANTS	375,597	693,264	373,689	629,975
PROGRAM INCOME C/Y	125	1,300	140	0
	<u>377,957</u>	<u>694,564</u>	<u>373,829</u>	<u>629,975</u>

EXPENDITURES

GRANT ADMINISTRATION	52,016	56,099	53,100	56,099
PUB FACILITIES IMPROVEMENTS	126,010	340,570	183,590	300,974
PUBLIC SERVICE	13,162	25,000	43,000	77,901
ECONOMIC DEVELOPMENT	186,700	149,895	40,000	60,000
HOUSING DEMOLITION	1,759	40,000	40,000	40,000
HOUSING	3,916	83,000	24,000	85,000
TOTAL BUDGET	383,564	694,564	383,689	619,975

GRANT ADMINISTRATION	52,016	56,099	53,100	56,099
PUB FACILITIES IMPROVEMENTS	126,010	340,570	183,590	300,974
PUBLIC SERVICE	13,162	25,000	43,000	77,901
ECONOMIC DEVELOPMENT	186,700	149,895	40,000	60,000
CLEARING AND HOUSING DEMOLITION	1,759	40,000	40,000	40,000
HOUSING	3,916	83,000	24,000	85,000

OTHER FUNDS



Other Funds

The Other Funds section of the budget is comprised of the DWI, Police, Narcotics Self-Sufficiency, Kline Park Monument, Domestic Violence Self-Sufficiency, Bail Bond, North Texarkana Redevelopment District #1, Public Safety, Front Street Project, American Rescue Act, Library, Judges Pension, and Court Automation Funds. Revenue sources and expenditure descriptions are as follows:

DWI Fund

Revenue for the DWI Fund comes from police fines and forfeitures and is used for expenditures relating directly to protection against public intoxication.

Police Fund

Revenue for the Police Fund comes from jail booking fees, public intoxication fees, and a federally funded body armor grant. Expenditures are for body armor and equipment related to protecting against public intoxication.

Narcotics Self-Sufficiency Fund

Revenue for the Narcotics Self-Sufficiency Fund comes from police fines and forfeitures and is used primarily for the required match pertaining to the federal and state funded Edward Byrne Narcotics Grant.

Domestic Violence Self-Sufficiency Fund

Revenue for the Domestic Violence Self-Sufficiency Fund comes from police fines and forfeitures and is used for the required match pertaining to the state funded Domestic Violence grant and expenditures relating to protection against domestic violence.

Bail Bond Fund

Revenue for the Bail Bond Fund comes from bail bond and PR bond fees and is used for parity salary expenditures.

North Texarkana Redevelopment District #1

Revenue for the NTRD (North Texarkana Redevelopment District) Fund comes from TIF (tax increment financing) district property taxes. A TIF district is an area within a city that is found to be derelict without the possibility of attracting private investment without government intervention. The TIF taxes collected may only be used on capital projects in these specific districts.

Public Safety Fund

Revenue for the Public Safety Fund comes from police fines and forfeitures and is used for expenditures relating to public safety.

Front Street Fund

Revenue for the Front Street Fund previously came from event proceeds and was used for expenditures such as utilities, supplies, and maintenance. No revenue has been collected since 2017. Expenditures are paid from the remaining fund balance.

Other Funds

American Rescue Act Fund

Revenue for the American Rescue Act Fund (ARPA) comes from a grant provided by the Federal Government in response to the COVID-19 public health emergency and is used to provide premium pay for essential workers, to provide relief from the reduction of revenue due to COVID-19, and to make necessary investments in water, sewer, or broadband infrastructure.

Library Fund

Revenue for the Library Fund comes from property taxes, state funded grants, and interest collected on the bank balance and is used for contributions to the Texarkana Public Library.

Judges Pension Fund

Revenue for the Judges Pension Fund comes from police fines and forfeitures and is used primarily for pilot payments for our local judge.

Court Automation Fund

Revenue for the Court Automation Fund comes from police fines and forfeitures and interest collected on the bank balance and is used for expenditures such as utilities, data processing, communications, and supplies.



DWI Fund (107)

	<i>ACTUAL 2020</i>	<i>BUDGET 2021</i>	<i>ESTIMATED 2021</i>	<i>PROPOSED 2022</i>
BEGINNING FUND BALANCE	51,885		68,132	31,476
REVENUES				
46000 FINES & FORFEITURES	16,247	11,000	10,000	10,500
TOTAL	16,247	11,000	10,000	10,500
SUPPLIES				
53020 OPERATING SUPPLIES	0	46,656	46,656	41,976
TOTAL	0	46,656	46,656	41,976
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	16,247		(36,656)	(31,476)
ENDING FUND BALANCE	68,132		31,476	0
FUND BALANCE AS % OF REVENUES				

Police Funds (209)

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
BEGINNING FUND BALANCE	3,761		10,044	268
REVENUES				
46017 JAIL BOOKING FEE	7,670	6,100	4,600	5,350
46080 PUBLIC INTOX/DWI	1,670	1,800	1,400	1,600
47130 BODY ARMOR GRANT	5,203	20,904	8,700	19,482
TOTAL	14,543	28,804	14,699	26,432
EXPENDITURES				
53021 OPERATING BODY ARMOR GRANT	5,074	20,904	8,700	19,482
53024 OPER PUB INTOX/DWI	0	1,700	1,700	1,700
59101 GENERAL FUND	3,186	14,075	14,075	5,518
TOTAL	8,260	36,679	24,475	26,700
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	6,283		(9,775)	(268)
ENDING FUND BALANCE	10,044		268	0

Narcotics Self-Sufficiency Fund (210)

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
BEGINNING FUND BALANCE	15		402	(0)
REVENUES				
46000 FINES & FORFEITURES	5,086	5,000	5,000	5,000
TOTAL	5,086	5,000	5,000	5,000
EXPENDITURES				
52085 OTHER FEES	299	275	550	550
58402 NARC GRANT MATCH	4,400	5,064	4,852	4,450
TOTAL	4,699	5,339	5,402	5,000
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	387		(402)	0
ENDING FUND BALANCE	402		(0)	(0)
FUND BALANCE AS % OF REVENUES				

Domestic Violence Self-Sufficiency Fund (221)

	<i>ACTUAL 2020</i>	<i>BUDGET 2021</i>	<i>ESTIMATED 2021</i>	<i>PROPOSED 2022</i>
BEGINNING FUND BALANCE	428		1,508	2,182
REVENUES				
46000 FINES & FORFEITURES	2,832	1,800	3,200	3,200
TOTAL	2,832	1,800	3,200	3,200
EXPENDITURES				
58489 VAWA GRANT MATCH	1,752	2,526	2,526	5,382
TOTAL	1,752	2,526	2,526	5,382
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	1,080		674	(2,182)
ENDING FUND BALANCE	1,508		2,182	0

Bail Bond Fund (223)

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
BEGINNING FUND BALANCE	3,332		1,362	406
REVENUES				
46091 BAIL BOND FEES	4,740	4,800	4,200	4,500
46093 PR BONDS	1,366	1,100	1,100	1,100
TOTAL	6,106	5,900	5,300	5,600
EXPENDITURES				
58550 PARITY SALARY EXPENSE	8,076	6,256	6,256	6,006
TOTAL	8,076	6,256	6,256	6,006
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	(1,970)		(956)	(406)
ENDING FUND BALANCE	1,362		406	(0)

North Texarkana Redevelopment District #1 (227)

	<i>ACTUAL 2020</i>	<i>BUDGET 2021</i>	<i>ESTIMATED 2021</i>	<i>PROPOSED 2022</i>
BEGINNING FUND BALANCE	810,132		946,118	1,070,628
REVENUES				
41000 CURRENT PROPERTY TAX	74,182	109,000	113,000	104,000
41010 DELINQUENT PROP. TAX	61,795	30,000	11,500	12,000
48010 INTEREST EARNED	9	10	10	15
TOTAL	135,986	139,010	124,510	116,015
EXPENDITURES				
54010 CAPITAL PROJECTS	0	0	0	0
TOTAL	0	0	0	0
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	135,986		124,510	116,015
ENDING FUND BALANCE	946,118		1,070,628	1,186,643

Public Safety Fund (228)

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
BEGINNING FUND BALANCE	4,547		4,735	3,228
REVENUES				
46000 FINES & FORFEITURES	188	250	150	200
TOTAL	188	250	150	200
EXPENDITURES				
53020 OPERATING SUPPLIES	0	1,657	1,657	3,428
TOTAL	0	1,657	1,657	3,428
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	188		(1,507)	(3,228)
ENDING FUND BALANCE	4,735		3,228	0

Front Street Project (231)

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
BEGINNING FUND BALANCE	11,860		10,625	9,420
REVENUES				
48206 EVENT PROCEEDS	0	0	0	0
TOTAL	0	0	0	0
EXPENDITURES				
CONTRACTUAL SERVICES	1,235	1,175	1,175	1,270
SUPPLIES	0	8,510	30	8,150
TOTAL BUDGET	1,235	9,685	1,205	9,420
CONTRACTUAL SERVICES				
52060 UTILITY SERVICES	735	675	675	770
52120 RENTAL OF LAND & BUILDING	500	500	500	500
TOTAL	1,235	1,175	1,175	1,270
SUPPLIES				
53020 OPERATING SUPPLIES	0	8,510	30	8,150
TOTAL	0	8,510	30	8,150
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	(1,235)		(1,205)	(9,420)
ENDING FUND BALANCE	10,625		9,420	(0)

American Rescue Act Fund (233)

	<i>ACTUAL 2020</i>	<i>BUDGET 2021</i>	<i>ESTIMATED 2021</i>	<i>PROPOSED 2022</i>
BEGINNING FUND BALANCE	0		(0)	2,464,052
REVENUES				
47002 AMERICAN RESCUE ACT	0	7,915,767	3,957,884	3,957,884
TOTAL	0	7,915,767	3,957,884	3,957,884
SUPPLIES				
51013 SALARIES - OTHER	0	400,000	0	0
52010 PROFESSIONAL SERVICES	0	791,577	135,803	655,774
54003 MISC STREET PROJECTS	0	2,900,000	0	2,900,000
54008 DRAINAGE IMPROVEMENTS	0	471,273	0	471,273
54259 NIX CREEK DRAINAGE	0	1,724,190	0	1,724,190
58446 REGIONAL AIRPORT	0	1,628,727	972,090	656,637
59101 GENERAL FUND (PREMIUM PAY)	0	0	356,874	0
59201 STREET FUND (PREMIUM PAY)	0	0	29,066	0
TOTAL	0	7,915,767	1,493,833	6,407,874
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	(0)		2,464,051	(2,449,990)
ENDING FUND BALANCE	(0)		2,464,052	14,062
FUND BALANCE AS % OF REVENUES				

Library Fund (601)

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
BEGINNING FUND BALANCE	44,447		20,130	20,130
REVENUES				
41000 CURRENT PROPERTY TAX	310,819	312,000	344,000	325,000
41010 DELINQUENT PROPERTY TAX	33,889	35,000	33,000	31,000
47500 STATE GRANTS	72,444	72,000	72,000	72,000
48010 INTEREST EARNED	45	30	40	40
49101 GENERAL FUND	5,000	5,000	5,000	5,000
TOTAL	422,197	424,030	454,040	433,040
EXPENDITURES				
58425 LIBRARY CONTRIBUTION	392,265	352,030	382,040	361,040
58426 LIBRARY CONT-STATE GRT	54,249	72,000	72,000	72,000
TOTAL	446,514	424,030	454,040	433,040
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	(24,317)		0	0
ENDING FUND BALANCE	20,130		20,130	20,130
FUND BALANCE AS % OF REVENUES				

Judges Pension Fund (615)

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
BEGINNING FUND BALANCE	(68)		1,291	1,016
REVENUES				
46000 FINES & FORFEITURES	3,914	3,914	3,914	3,914
46076 MUN JUD COUNTY CAJF	1,501	1,501	1,501	1,501
TOTAL	5,415	5,415	5,415	5,415
EXPENDITURES				
52085 OTHER FEES	299	275	550	550
59101 GENERAL FUND	3,757	5,140	5,140	5,881
TOTAL	4,056	5,415	5,690	6,431
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	1,359		(275)	(1,016)
ENDING FUND BALANCE	1,291		1,016	(0)

Court Automation (705)

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
BEGINNING FUND BALANCE	50,645		9,943	(13,559)
REVENUES				
46062 MONTHLY PAYMENT FEE	14,032	14,500	12,300	13,250
48010 INTEREST EARNED	32	50	10	30
41250 SALES & USE TAX REFUND	0	0	145	0
TOTAL	14,064	14,550	12,455	13,280
EXPENDITURES				
CONTRACTUAL SERVICES	10,872	3,445	22,000	0
SUPPLIES	42,495	20,000	12,600	0
OTHER	1,399	1,400	1,357	1,400
TOTAL BUDGET	54,766	24,845	35,957	1,400
CONTRACTUAL SERVICES				
52020 DATA PROCESSING	6,475	3,445	22,000	0
52070 COMMUNICATIONS	4,397	0	0	0
TOTAL	10,872	3,445	22,000	0
SUPPLIES				
52180 MAINTENANCE MACH/EQUIP	19,075	20,000	12,000	0
53020 OPERATING SUPPLIES	23,420	0	600	0
TOTAL	42,495	20,000	12,600	0
OTHER				
52085 OTHER FEES	1,399	1,400	1,357	1,400
TOTAL	1,399	1,400	1,357	1,400
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	(40,702)		(23,502)	11,880
ENDING FUND BALANCE	9,943		(13,559)	(1,678)

A & P FUND



Advertising & Promotion Fund

PROGRAM DESCRIPTION:

The purpose of this program is to allocate the resources based on the Arkansas statute (A.C.A. 26-75-606). Currently, a two percent tax is levied on the gross receipts of restaurants and a three percent tax is levied on the gross receipts of hotels and motels. This tax revenue is used to promote the City of Texarkana, Arkansas based on the legal uses below.

Legal uses of Hotel/Restaurant Gross Receipt Tax:

- * For advertising and promoting of the city and its environs;
- * For construction, reconstruction, extension, equipment, improvement, maintenance, repair, and operation of a convention center;
- * For the development, construction, and maintenance of City Parks, walking trails, theme parks, amphitheater, and other family entertainment facilities;
- * For operation of tourist promotion facilities;
- * For payment of debt costs pledging A&P resources on bonds approved by a vote of the citizens;
- * For funding of the arts necessary for supporting the A&P endeavors of the City; and
- * For engaging personnel and incurring such administrative expenses as may be necessary to conduct business.



Advertising & Promotion Fund

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
BEGINNING FUND BALANCE	94,979		101,179	701,400
REVENUES				
41120 RESTAURANT TAXES	474,529	452,000	584,000	498,000
41121 ADDL RESTAURANT TAXES	474,525	452,000	584,000	498,000
41130 HOTEL/MOTEL TAXES	62,732	81,000	95,000	93,000
41131 ADDL HOTEL/MOTEL TAXES	128,770	162,000	190,000	186,000
46019 PENALTIES	0	0	3,380	0
47001 CARES ACT FUNDING	16,245	0	0	0
48010 INTEREST EARNED	325	400	280	350
TOTAL	1,157,126	1,147,400	1,456,660	1,275,350
EXPENDITURES				
52011 LEGAL SERVICES	0	0	12,635	0
52090 ADVERTISING & PUBLICITY	105,175	175,825	163,025	140,500
52150 MAINTENANCE LAND & BUILDING	25,263	0	0	0
52180 MAINTENANCE MACH/EQUIP	2,955	0	0	0
52300 EVENTS	376	0	0	0
53060 MINOR TOOLS & EQUIP	49,899	0	0	0
54303 TEXARKANA REC CENTER	0	55,973	55,973	25,000
54503 PARK EQUIPMENT	6,994	0	0	200,300
58428 FOUR STATE FAIR PROJECT	100,499	30,001	30,001	15,300
58432 CHAMBER OF COMMERCE	12,915	335	335	15,400
58433 MUSEUM	3,250	0	0	4,800
58434 TRAHC	11,250	0	0	0
58437 BASEBALL ASSOCIATION	79,468	55,032	55,032	117,000
58455 WELCOME CENTER	3,781	0	0	3,950
58457 MAIN STREET TEXARKANA	9,000	0	0	13,800
58464 PARTNERSHIP FOR THE PATHWAY	6,000	0	0	7,000
58466 FINANCE ADMINISTRATION	45,000	45,000	45,000	50,000
58487 CONVENTION CENTER	234,286	150,000	150,000	150,000
58494 ANTIQUE AUTO CLUB	9,206	4,200	4,200	0
58498 TEXARKANA SYMPHONY ORCHESTRA	10,500	0	0	0
58538 CITY BEAUTIFUL COMMISSION	13,786	4,714	4,714	12,300
58541 HOLIDAY SPRINGS WATER PARK	250,000	250,000	250,000	250,000
58544 LIVE UNITED BOWL	0	21,750	21,750	21,300
58553 TEXARKANA ARTS & HISTORIC DISTRICT	2,980	27,020	27,020	7,000
58555 1894, LLC.	539	0	0	1,800
58569 ULTIMATE CHALLENGE PRODUCTIONS	5,750	0	0	7,500
58576 HERITAGE HEART & ART	1,100	0	0	1,000
58578 MARINE CORPS LEAGUE #1149	500	750	750	0
58579 AR BASSMASTER HIGH SCHOOL SERIES	1,000	0	0	0
58581 BUFFALO SOLDIERS MOTORCYCLE CLUB	3,500	0	0	0
58582 TRADE DAYS	371	754	754	0
58583 HEALTHCARE EXPRESS MARDIGRAS	6,250	0	0	0
59201 PARKS SUPER SALARY/FRINGE	80,563	83,724	83,724	88,467
59201 ADC WORKERS	68,770	92,940	92,940	92,940
HEART FOR ARTS	0	0	0	1,000

Advertising & Promotion Fund

	<i>ACTUAL 2020</i>	<i>BUDGET 2021</i>	<i>ESTIMATED 2021</i>	<i>PROPOSED 2022</i>
SCHOLARS	0	0	0	2,400
PF 16	0	0	0	4,500
TOTAL	1,150,926	998,018	997,853	1,233,257
NET PROFIT / (LOSS)	6,200		458,807	42,093
REALLOCATION OF RESTRICTED RESERVES			141,414	170,167
ENDING FUND BALANCE	101,179		701,400	913,660



TWU

TEXARKANA WATER UTILITIES
ARKANSAS REVENUE FUND

Contains Interfund Transfers

	Actual FY 2020	Proposed FY 2021	Revised FY 2021	Proposed FY 2022
BEGINNING BALANCE	2,099,006	1,501,092	1,722,118	1,826,106
REVENUE				
Water and Sewer Sales	7,800,629	9,468,882	7,760,686	9,658,260
Water Connection Fees	3,200	3,650	3,500	3,750
Service Charge	252,497	387,965	189,478	437,836
Wholesale Water Sales	57,800	57,100	64,030	65,950
Total Sales and Fees	8,114,126	9,917,597	8,017,694	10,165,796
Texas Share 1998 Debt Service	92,265	0	0	0
Texas Share 1998-B Debt Service	16,883	0	0	0
Texas Share 2007 Refunding	416,205	426,304	417,531	422,299
TX Share North Texarkana Operations	86,969	105,146	80,106	101,847
TX Share Millwood Operations	1,004,975	705,454	630,847	495,225
UN Share Millwood Operations	42,646	15,470	26,167	15,136
MN Share Millwood Operations	12,446	3,975	6,688	4,401
Total Transfers In	1,672,389	1,256,349	1,161,339	1,038,908
Interest Income	53,690	26,141	22,198	37,944
Miscellaneous Income	550,345	405,036	378,712	473,033
Total Other	604,035	431,177	400,910	510,977
TOTAL REVENUES	10,390,550	11,605,123	9,579,942	11,715,681
TOTAL FUNDS AVAILABLE	12,489,556	13,106,215	11,302,060	13,541,787
EXPENDITURES				
Total Operating Expenses	6,955,387	7,412,900	7,026,437	7,928,351
Share in LTWSC Operations	550,722	700,167	670,188	827,166
Total Operating	7,506,108	8,113,067	7,696,625	8,755,517
Bond Fund 1998	291,989	0	23	0
Bond Fund 1998-B	53,428	0	4	0
Bond Fund 2001	68,096	68,155	68,388	68,390
Bond Fund 2004B	122,785	122,811	123,304	120,488
Bond Fund 2007 Refunding	718,909	708,247	721,201	722,214
Total AR Debt Service	1,255,207	899,213	912,920	911,092
Millwood Water Rights Fund	541,522	541,522	541,522	541,522

Millwood Depreciation Fund	55,170	55,290	55,290	202,087
North Texarkana WWTP Depr. Fund	12,200	12,200	12,200	48,800
Equipment Acquisition Fund	165,510	92,150	92,150	271,040
Technology Fund	257,460	210,102	210,102	251,680
Personnel Policy	20,000	100,000	100,000	100,000
Capital Improvement Fund	150,000	250,000	250,000	375,000
Infrastructure Fund	263,016	266,112	266,112	295,833
Compost Fund	36,780	0	0	38,720
LTWSC Capital Imp. Fund	153,120	222,678	222,678	170,182
SR WWTP Depreciation Fund	106,513	92,150	92,150	106,480
Transfer to Gen. Fund (In Lieu of Tax)	153,481	180,280	170,920	181,280
Transfer to General Fund	88,750	228,000	15,000	15,000
Other (Including Legal)	2,600	17,345	5,000	10,000
Total Other	2,006,122	2,267,829	2,033,124	2,607,624
TOTAL EXPENDITURES	10,767,437	11,280,109	10,642,669	12,274,233
ENDING BALANCE	1,722,118	1,826,106	659,391	1,267,554

TEXARKANA WATER UTILITIES
Arkansas Capital Improvement Fund

		Actual FY 2020	Proposed FY 2021	Revised FY 2021	Proposed FY 2022
BEGINNING BALANCE		211,603	198,030	199,751	243,670
REVENUE					
Transfers from Revenue Fund	61-994-941211	150,000	250,000	250,000	375,000
Additional Transfers from Revenue- Inventory	61-994-941211	0	0	0	0
Interest Income	61-911-611116	0	0	0	0
Pro-rata Income - Cust	61-991-911215	1,780	1,680	1,760	1,680
Plans/ Permits	61-080-481119	0	250	0	0
TOTAL REVENUE		151,780	251,930	251,760	376,680
TOTAL FUNDS AVAILABLE		363,383	449,960	451,511	620,350
<div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%;"> <p>Water Projects --> 61-000-135111 + Proj No.</p> <p>Sewer Projects --> 61-000-135131 + Proj No.</p> <p>Equipment --> 61-000-135151 + Proj No.</p> </div> <div style="width: 5%; text-align: center;"> <p>↓</p> <p>↓</p> <p>↓</p> </div> <div style="width: 50%;"> <p>EXPENDITURES</p> <p>Transfer to City Gen Fund-Oper-Cap Impr</p> <p>Lavender Ln 6" Water Main Replacemt-Emergency</p> <p>Lakewood Softstart #3 Pump</p> <p>Sewer System Improvements- 2019</p> <p>Water System Improvements- 2020</p> <p>Loop Dead End Mains- 2020</p> <p>Chlorine Conversion Project 2020</p> <p>Front St 8" Water Extension</p> <p>Emergency 36" WL Repair-N. Stateline</p> <p>Locust Street Water Line Looping</p> <p>Sewer System Improvements- 2020</p> <p>Sanderson Lane Sewer Extension</p> <p>3907 Sanderson Ln. Sewer Extension</p> <p>E.35th/Sanderson Valve Repl</p> <p>N. Sanderson Ln. Swr Extension</p> <p>Hwy 82 Sewer Extension</p> <p>Chlorine Conversion Project 2021</p> <p>Water System Improvements- 2021</p> <p>Sewer System Improvements- 2021</p> <p>Loop Dead End Mains- 2021</p> <p>College Hill Tank Overflow Repair</p> <p>AR Share of Rate Study</p> <p>AR Blvd. Tank Overflow Repair</p> <p>Lakewood Standpipe Overflow Repair</p> <p>Chlorine Conversion Project 2022</p> <p>Water System Improvements- 2022</p> <p>Sewer System Improvements- 2022</p> <p>Loop Dead End Mains- 2022</p> <p>Tennessee Rd Sewer Extension (Pro-rata)</p> </div> </div>					
	A121926	81,456			
	A121928	8,412			
	A121940	112			
	A122020	13,176			
	A122021	0			
	A122022	7,099			
	A122023	15,633			
	A122028	3,785			
	A122029	16,233			
	A122040	5,065			
	A122041	1,586		56,923	
	A122043	11,074			
	A122123			197	
	A122144		56,721	56,721	
	A122141		145,000		145,000
	A122124		34,000	34,000	
	A122120		30,000		30,000
	A122140		50,000		50,000
	A122125		75,000		75,000
	A122126		30,000	30,000	
	A122127		28,000		28,000
	A122128			15,000	
	A122129			15,000	
					35,000
					30,000
					50,000
					75,000
					100,000
TOTAL EXPENDITURES		163,631	448,721	207,841	618,000
ENDING BALANCE		199,751	1,239	243,670	2,350

STATISTICAL SECTION

PROFILE

The City of Texarkana, Arkansas was founded in 1873 and incorporated in 1880 and is located on the Arkansas-Texas state line in the southwest corner of the State of Arkansas. The City is 28 miles south of Oklahoma and 25 miles north of the Louisiana boundary line. The City currently occupies a land area of 42 square miles and serves a population of 29,901. The City of Texarkana, Arkansas is empowered to levy a property tax on real properties located within its boundaries. It also is empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the Board of Directors.

The City of Texarkana, Arkansas provides a full range of services, including police and fire protection; sanitation services; the construction and maintenance of highways, streets, and infrastructure; recreational activities and cultural events; education; health and social services; planning and zoning; and general administrative services. Water and sewer distribution and collection activities are provided by Texarkana Water Utilities (TWU). The Arkansas activity of the Texarkana Water Utilities is accounted for as if it were part of the operations of the primary government. Texarkana, Arkansas Water Utilities is not a legally separate entity from the City. The City of Texarkana, Arkansas is also financially accountable for a legally separate Advertising and Promotion Commission, which is reported separately within the City of Texarkana, Arkansas' financial statements.

LOCAL ECONOMY

Texarkana's economy relies on an industrial base that is strong and broadly diversified. Throughout the history of Texarkana, manufacturing employment has grown steadily with approximately 80% of the new jobs coming from expansions of existing industry and 20% from new plants. Employers such as Red River Army Depot, International Paper, Domtar, Inc., and Cooper Tire and Rubber Company have plants in the Texarkana area. These employers draw their workers from a population of more than 200,000 within a 30-mile radius of Texarkana. Once Interstate 49 connecting Shreveport, Louisiana, and Kansas City, Missouri, is complete, Texarkana will be a part of interstates connecting Canada, the United States, and Mexico. In addition, Texarkana is served by the Union Pacific and Kansas City Southern railroads and the Texarkana Regional Airport, a full-service commercial facility.

STATISTICAL SECTION

STATISTICAL INFORMATION

The following charts show audited statistical information for the past ten years.

DEMOGRAPHIC AND ECONOMIC STATISTICS					
FISCAL YEAR	POPULATION	MEDIAN AGE	PERSONAL INCOME	PER CAPITA INCOME	UNEMPLOYMENT RATE
2011	29,919	36.2	609,300,435	20,365	7.5%
2012	30,117	36.2	644,383,332	21,396	6.2%
2013	30,049	36.5	627,122,630	20,870	6.2%
2014	29,972	35.9	643,408,924	21,467	5.3%
2015	30,015	37.2	643,881,780	21,452	5.5%
2016	30,127	37.3	642,247,386	21,318	3.9%
2017	30,155	37.6	642,572,895	21,309	3.7%
2018	30,120	38.5	666,917,040	22,142	3.6%
2019	30,104	38.8	712,591,784	23,671	3.6%
2020	29,901	39.5	723,095,883	24,183	6.1%

PRINCIPAL EMPLOYERS, METROPOLITAN STATISTICAL AREA (MSA) TEXARKANA, ARKANSAS AND TEXARKANA, TEXAS						
EMPLOYER	2020			2011		
	EMPLOYEES	RANK	% OF TOTAL MSA	EMPLOYEES	RANK	% OF TOTAL MSA
Red River Army Depot & Tenants	3,887	1	6.76%	5,500	1	9.53%
Christus St. Michael Health System	2,400	2	4.17%	2,055	2	3.56%
Cooper Tire & Rubber Co.	1,744	3	3.03%	1,700	3	2.95%
Southern Refrigerated Transport	1,235	5	2.15%	750	9	1.30%
Texarkana, Texas ISD	1,200	5	2.09%	1,100	4	1.91%
Graphic Packaging	840	6	1.46%			
Domtar, Inc.	700	7	1.22%	940	5	1.63%
Harte-Hanks	695	8	1.21%			
Wadley Regional Medical	672	9	1.17%	778	7	1.35%
AECOM/URS	645	10	1.12%			
Wal-Mart/Sam's				1,100	4	1.91%
Texarkana, Arkansas ISD				785	6	1.36%
International Paper				777	8	1.35%
City of Texarkana, Texas				600	10	1.04%

GENERAL GOVERNMENT TAX REVENUE BY SOURCE					
FISCAL YEAR	PROPERTY	SALES & USE	OTHER	UTILITY FRANCHISE	TOTAL
2011	\$3,132,808	\$8,751,952	\$76,338	\$2,688,227	\$14,649,325
2012	\$3,165,147	\$8,987,936	\$76,764	\$2,649,392	\$14,879,239
2013	\$3,268,995	\$9,553,656	\$81,189	\$2,748,310	\$15,652,150
2014	\$3,475,122	\$9,647,077	\$70,308	\$2,929,319	\$16,121,826
2015	\$3,760,473	\$9,758,447	\$67,975	\$2,856,455	\$16,443,350
2016	\$3,800,773	\$9,646,473	\$57,884	\$2,627,570	\$16,132,700
2017	\$3,813,210	\$9,828,654	\$79,969	\$2,431,741	\$16,153,574
2018	\$3,956,051	\$10,681,031	\$81,351	\$2,603,390	\$17,321,823
2019	\$4,327,850	\$10,848,072	\$80,414	\$2,427,491	\$17,683,827
2020	\$3,920,159	\$12,000,098	\$73,150	\$2,579,878	\$18,573,285

STATISTICAL SECTION

Principal Property Taxpayers 2020			
Taxpayer	Rank	2020 Assessed Valuation	Percentage of Total Assessed Valuation
Performance Proppants	1	\$13,811,730	3.28%
Union Pacific System	2	\$13,569,370	3.23%
Southwestern Electric Power Co.	3	\$13,309,650	3.17%
Southwestern Ark Electric Co-op	4	\$11,980,650	2.85%
Cooper Tire & Rubber Co. – Plant	5	\$6,367,740	1.51%
Southwest Arkansas Telephone Co-op	6	\$4,648,080	1.11%
Goldcrest Farms LLC.	7	\$4,267,942	1.01%
The Links at Texarkana	8	\$4,033,414	0.96%
Valor Telecommunications TX LP	9	\$3,790,000	0.90%
Tyson Foods Inc.	10	\$3,596,527	0.86%

CAPITAL ASSET STATISTICS BY FUNCTION						
Function/Program	2015	2016	2017	2018	2019	2020
Public Safety						
Police						
Stations	2	2	2	2	2	2
Total Units	117	117	96	96	83	84
Fire						
Stations	5	5	5	5	5	5
Public Works						
Streets (miles)	252	253	253	253	253	253
Recreation						
Number of parks	24	24	24	24	24	24
Acres	296.3	296.3	311	311	311	311
Pools	1	1	1	1	1	1
Ball Fields	15	15	16	16	16	16
Tennis Courts:						
Lighted	3	3	4	4	4	4
Unlighted	1	1	1	1	1	1
Community centers	4	4	4	4	4	4
Soccer fields	1	1	1	1	1	1
Walking/biking trails (miles)	13.91	13.91	13.91	13.91	13.91	15.91
Utilities						
Plant capacity (million-gallon average per day)	15	15	15	15	15	15
Water mains (miles)	407	412	405	405	408	408
Number of water meters	10,154	10,169	10,155	10,152	10,168	11,361
Sewer mains (miles)	216	233	218	218	219	218
Number of fire hydrants	1,469	1,409	1,447	1,482	1,486	1,507
Number of Mandeville water meters	316	315	315	314	316	320
Number of Union water meters	1,231	1,246	1,252	1,274	1,265	1,285

STATISTICAL SECTION

Assessed and Appraised Value of Taxable Property	
Year 2021	Tax Roll Year 2020
Real Property Assessed Value	\$285,596,754
Personal Property Assessed Value	\$134,921,440
Total Property Assessed Value	\$420,518,194
Total Tax Levy	\$4,415,441
Tax Rate (per \$100 of assessed value)	0.1050
Tax Distribution	
General Fund	\$2,056,437
Debt Service	\$1,028,219
Firemen's Pension	\$411,287
Policemen's Pension	\$411,287
Library Fund	\$411,287
TIF District	\$96,924

GLOSSARY OF KEY BUDGET ITEMS

A & P – Advertising and Promotion Fund.

Advertising & Promotion Fund – The purpose of this program is to allocate the resources based on the Arkansas statute (A.C.A. 26-75-606). Currently, a two percent tax is levied on the gross receipts of restaurants and three percent is levied on the gross receipts of hotels and motels. This tax revenue is used to promote the City of Texarkana, Arkansas based on the legal uses set forth by the State of Arkansas.

Agencies – The purpose of this department is to allocate the general fund resources that do not belong to a specific department. These include the Texarkana Urban Transit District, Texarkana Regional Airport, and the Bi-State Justice Building.

Appropriation – (1) Distribution of net income to two or more accounts. (2) Authorization or funding restricting expenditure to designated purpose(s) within a specified timeframe. (3) Authorization by an act of parliament to permit government agencies to incur obligations, and to pay for them from the treasury. Appropriation does not mean actual setting aside of cash, but represents the prescribed limit on spending within a specified period.

Board of Directors – The seven elected Board members who form the City's governing body.

Bonds – Certificates of indebtedness issued by an entity which guarantee payment of principal and interest at a future date.

Budget – An annual financial plan that identifies revenue sources and amounts, services to be provided, and amounts of money appropriated to fund these services.

Budget Amendment – Legal means by which an adopted estimated revenue or expenditure authorization limit is increased or decreased.

C.D.B.G. – Community Block Development Grant.

Capital Outlay – The portion of the annual operating budget that appropriates funds for the purchase of items often separated from regular operating items such as personal, supplies and maintenance and contractual. This includes purchases such as furniture, vehicles, machinery, building improvements, data processing equipment and special tools, which are usually distinguished from operating items according to their value and projected useful life.

Commission – A unit of city government authorized under State statutes to provide a municipal service without control by the City's elected governing body.

Contractual Services – Goods and services acquired under contract that the city receives from an outside company.

Cost Recovery – Revenue recognition method under which the gross profit is recognized until all the cost of the service has been recovered.

DWI – Driving while intoxicated.

Debt Service – Expenditures for principal and interest on outstanding bond issues.

Depreciation – An accounting allocation of a portion of the cost of an asset to the operating expenditures of the current fiscal period, that is designed to indicate the funds that will be required to replace the asset when it is no longer serviceable.

GLOSSARY OF KEY BUDGET ITEMS

Discretionary Funds – Funds managed on a discretionary basis.

Encumbrances – An amount of money committed for payment of a specific good or service not yet received. Funds so committed cannot be used for another purpose.

Environmental Maintenance – The focus of this division is to enhance the quality of life for the citizens of Texarkana by providing a safe environment through the control of pests, discarded refuse, and overgrowth on abandoned properties.

Expenditures – Decreases in net financial resources under the current financial resources measurement focus. These pertain to payment of normal operating payments and encumbrances. Expenditures are measured in governmental accounting.

FASB – Financial Accounting Standards Board.

Fiduciary Fund – A separate fund that accounts for the pension obligations to a specific group of City employees. A Board of Trustees exercises a fiduciary responsibility for the fund that governs each fund.

Fines – Sum of money ordered to be paid as a penalty or punishment in a civil or criminal case. (The amount of which reflects the seriousness of a breach of contract or offense.)

Fiscal Year – A period of 12 consecutive months designated as the budget year. The City of Texarkana, Arkansas' fiscal year is the calendar year.

Forfeitures - Automatic loss of ownership right (title) to personal or real property for not complying with a legal provision, or as a court ordered compensation for loss or damage to a plaintiff. Forfeiture clause in a lease gives the lesser the right to cancel the lease and reenter the property on non-payment of rent.

Franchise Fee – A City tax levied upon the gross receipts of local privately owned utilities (power, gas, and telephone). Under State law, this tax may be passed on to the utility user.

Fund – A fiscal entity composed of a group of revenue and expenditure accounts maintained to account for a specific purpose.

Fund Balance – The balance in a fund remaining from all revenues, expenditures, and carryover funds that is subject to future appropriation.

GASB – Governmental Accounting Standards Board.

Generally Accepted Accounting Principles (GAAP) – The conventions, rules, and procedures that serve as the norm for the fair presentation of financial statements; Cash basis and income tax basis are not considered to be in accordance with GAAP.

Grant – Contribution by one government unit or funding source to another unit. The contribution is usually made to aid in a specified function, but is sometimes also for general purposes.

Grant Match – City's cost, or in-kind services, required to match Federal and State grants and programs.

Infrastructure – The physical assets of a government (e.g., streets, water, sewer, public buildings, and parks).

GLOSSARY OF KEY BUDGET ITEMS

Interest – A fee paid for the use of another party's money. To the borrower, it is the cost of renting money. To the lender, it is the income from lending it.

Investment – Securities purchased and held for the production of revenues in the form of interest.

LMI Residents – Low to Moderate Income

LMT Residents – Low to Moderate Tenant

Maintenance – The renewal, replacement, repair, minor renovation, etc., associated with existing structures, land, streets, alleys, bridges, storm drains, or parts for equipment. Maintenance encompasses a variety of materials and services for land and equipment of a permanent or semi-permanent nature for the maintenance.

Modified Accrual Basis of Accounting – A basis of Accounting according to which (1) revenues are recognized in the accounting period in which they become available and measurable and (2) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

O & M – Operations and management.

Operating Supplies – Physical items required for the running of a manufacturing production or service facility owned by a business. Operating supplies do not include salaries, but they do include consumable materials used by the business on an ongoing basis.

Parity – General: Equality or essential equivalence.

Personnel Services – All costs associated with providing personnel for an agency or program including salaries, wages, FICA, retirement contributions, health, dental, life, disability, unemployment insurance, and Workers' Compensation coverage.

Professional Services – An industry of technical or unique functions performed by independent contractors or consultants whose occupation is the rendering of such services.

Program – A division or sub-unit of an agency budget, which identifies a specific service activity to be performed.

Principal – Par amount of a promissory note, the amount (exclusive of interest) that the maker of the note agrees to pay the payee or note holder.

PW – Public Works.

Recycling – To reprocess or use again.

Reserves – The Board of Directors may set aside money into an account called a reserve to provide for future needs or to meet unknown obligations.

Revenues – Increases in the current net assets of a Governmental Fund Type from sources other than expenditure refunds, general long-term debt proceeds, and operating transfers in.

GLOSSARY OF KEY BUDGET ITEMS

State Tax Turnback – A portion of tax receipts returned from the State of Arkansas to incorporated cities within the state. Certain turnback revenues may be used for general purposes, while other turnback funds are restricted to street improvements.

Supplies – Supplies are articles that when consumed or used, show a material change in their physical condition. These items generally last less than one year. Examples of supplies are office supplies, clothing, cleaning/janitorial supplies, petroleum products, chemical products, and medical and/or laboratory products.

Uncollectible Accounts – Fees that cannot be collected despite all efforts made.



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt an Ordinance to amend and provide for certain new and amended fee for certain services and public facility use. (FIN) Finance Director TyRhonda Henderson

An emergency clause is requested. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the Board.

AGENDA DATE: December 20, 2021

ITEM TYPE: Ordinance ☒ Resolution ☐ Other ☐: _____

DEPARTMENT: Finance Department

PREPARED BY: TyRhonda Henderson, Finance Director

REQUEST: N/A

EMERGENCY CLAUSE: Yes

SUMMARY: The purpose of this agenda item is to amend Ordinance 16-2017 to make the changes to Park Facility Fees as listed on the attached spreadsheet and add new fees. The new fees for the Texarkana Rec Center are expected to generate \$111,000 the first year. This agenda item will also amend Ordinance 10-2018 to add new fees for Bulk Item Pick-Up Services as listed on the attached document. This agenda item will also amend Ordinance 36-2017 for Residential Solid Waste Fee as presented in the Solid Waste Committee workshop held on November 4, 2021 and as listed on the attached spreadsheet. This agenda item will also amend Ordinance K-457 for Commercial Solid Waste Fees. The fee for a 1-yard commercial container will be removed from the fee schedule as listed on the attached spreadsheet.

EXPENSE REQUIRED: \$0

AMOUNT BUDGETED: \$0

**APPROPRIATION
REQUIRED:** \$0

**RECOMMENDED
ACTION:** City Manager and staff recommend approval

EXHIBITS: Ordinance, Master Fee Schedule, Changes to Master Fee Schedule

ORDINANCE NO. _____

AN ORDINANCE TO AMEND AND PROVIDE FOR CERTAIN NEW AND AMENDED FEES FOR CERTAIN SERVICES AND PUBLIC FACILITY USE; FOR DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES

WHEREAS, it is necessary to amend and adopt certain fees payable to the City of Texarkana, Arkansas, for certain services provided and use of certain public facilities offered by the City; and

WHEREAS, the City Manager and staff recommend approval;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas, that the *City of Texarkana, Arkansas, Code of Ordinances* (“Code”) is amended as follows:

Section 1. The fee for monthly residential solid waste removal service as set forth in Section 22-5 of the *Code* is amended to be twenty-two dollars and ninety-two (\$22.92) per month.

Section 2. The fees for commercial solid waste collection as set forth in Section 22-26(2) as relate to a one (1) yard container, are deleted, as one-yard containers are not offered.

Section 3. In accordance with Section 17-4 of the *Code*, the following fee are adopted for the use of the following facilities and shall supersede any previously adopted fee (if applicable) for each of the following:

Park Facility Fees

Erma Dansby Pondexter Sports Complex

Pavilion*	\$25.00	For 1 to 4 hours
	\$50.00	For 16 hours
Ball Fields (Complex Rental) *	\$100.00	Per field per day
Ball Fields (Practice Only) *	\$15.00	For 1 1/2 hours
	\$25.00	For 3 to 4 hours

*Supersedes previously adopted like fees referencing and relating to Hobo Jungle Ball Fields and/or Pavilion, as applicable.

Texarkana Rec Center

Ball Fields (Complex Rental)	\$100.00	Per field per day
Ball Fields (Practice Only)	\$15.00	For 1 1/2 hours
	\$25.00	For 3 to 4 hours
Multipurpose Field (Practice Only)	\$20.00	For 1 1/2 hours
Multipurpose Field	\$150.00	All Day
Baseball Field Concession Stand	\$150, \$75	Fee plus collateral fee for 1 day

Gym Rental (tournaments, banquets, reunions, etc.):

\$300/\$200/\$15; being the Fee plus collateral fee for 16 hours plus \$15 hourly rate for staff

Gym Rental with Kitchen (warming & serving area only):

\$500/\$200/\$15; being the Fee plus collateral fee for 16 hours plus \$15 hourly rate for staff

Gym Rental Setup (banquets, reunions, etc.):

\$150.00; being the Setup Fee

Gym Rental (tournaments, banquets, reunions, etc.):

\$20.00 Per hour (anything over 4 hours requires \$200 deposit)

Gym Rental Setup (banquets, reunions, etc.):

\$40.00 Per hour (anything over 4 hours requires \$200 deposit)

Meeting Room	\$25.00	Per hour (includes set up)
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Drop-in Rate**

One Child (5 years and older)	\$7.50 per hour
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Each additional Sibling	\$4.00 per hour each additional sibling
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Membership: ** \$30.00 Annual Family Registration

Family Savings Plan Sport Leagues (Pre-Pay Discount Plans include access to facility) **

1 League (Softball, Basketball, Soccer, etc.) \$110.00/\$100 (10% discount) per child

2 Leagues (Softball, Basketball, Soccer, etc.) \$230.00/ \$200 (15% discount) per child

3 Leagues (Softball, Basketball, Soccer, etc.) \$360.00/ \$300 (20% discount) per child

***Reduced Fees for Low to Moderate Clientele*

Drop-in Rate

<i>One Child (5 years and older)</i>	<i>\$3.75 per hour</i>
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<i>Each additional Sibling</i>	<i>\$2.00 per hour each additional sibling</i>
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Membership: \$15.00 Annual Family Registration

Family Savings Plan Sport Leagues (Pre-Pay Discount Plans include access to facility) (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address):

1 League (Softball, Basketball, Soccer, etc.) \$110.00/\$38.50 (65% discount) per child

2 Leagues (Softball, Basketball, Soccer, etc.) \$230.00/\$69 (70% discount) per child

3 Leagues (Softball, Basketball, Soccer, etc.) \$360.00/\$90 (75% discount) per child

Section 4. Except as specifically amended or adopted herein, all other fees heretofore adopted and approved by the Board of Directors or in accordance with applicable law remain unmodified. To the extent that any portion of this Ordinance is determined to be contrary to applicable law or otherwise unenforceable, such finding shall not affect any other provisions hereof and the same will remain in full force and effect from and after the effective date of this Ordinance.

Section 3. This action being necessary for the preservation of the public peace, health and safety (including, without limitation, the need to implement the revised and adopted fees described herein to coincide with the beginning of the FY2022 Budget on January 1, 2022), and a separate and distinct vote having been taken on this emergency clause, an emergency is therefore declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval; provided, however, the fees contemplated by Sections 1 and 3 of this Ordinance shall not be charged until on and after January 1, 2022.

PASSED AND APPROVED this 20th day of December, 2021.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George Matteson, City Attorney

City of Texarkana, Arkansas

Changes to Master Fee Schedule

Public Works
Texarkana, Arkansas City Hall
Basement
216 Walnut St.
870-779-4971

Service/Permit	Current Rate	Previous Rate	Other Information
Bulk Item Pick-Up Service			
Residential (No Apartments)			
Up to 8 Cubic Yards	\$30.00	\$0.00	Per cubic yard, maximum charge of \$110 and a flat charge of \$110 for each additional trip
Commercial/Rental Properties/Apartments			
Small Load (up to 8 Cubic Yards)	\$120.00	\$0.00	Per load, \$120 for each additional trip
Large Load (up to 64 Cubic Yards)	\$360.00	\$0.00	Per load, \$360 for each additional trip
Park Facility Fees			
Erma Dansby Pondexter Sports Complex			
Pavilion	\$25.00	\$0.00	For 1 to 4 hours
	\$50.00	\$0.00	For 16 hours
Ball Fields (Complex Rental)	\$100.00	\$0.00	Per field per day
Ball Fields (Practice Only)	\$15.00	\$0.00	For 1 1/2 hours
	\$25.00	\$0.00	For 3 to 4 hours
Hobo Jungle			
Pavilion	\$0.00	\$25.00	For 1 to 4 hours
	\$0.00	\$50.00	For 16 hours
Ball Fields (Complex Rental)	\$0.00	\$100, \$25	Per field per day
Ball Fields (Practice Only)	\$0.00	\$15.00	For 1 1/2 hours
	\$0.00	\$25.00	For 3 to 4 hours
Texarkana Rec Center			
Ball Fields (Complex Rental)	\$100.00	\$0.00	Per field per day
Ball Fields (Practice Only)	\$15.00	\$0.00	For 1 1/2 hours
	\$25.00	\$0.00	For 3 to 4 hours
Multipurpose Field (Practice Only)	\$20.00	\$0.00	For 1 1/2 hours
Multipurpose Field	\$150.00	\$0.00	All Day
Baseball Field Concession Stand	\$150, \$75	\$0.00	Fee plus collateral fee for 1 day
Gym Rental (tournaments, banquets, reunions, etc.)	\$300, \$200, \$15	\$0.00	Fee plus collateral fee for 16 hours plus \$15 hourly rate for staff
Gym Rental with Kitchen (warming & serving area only)	\$500, \$200, \$15	\$0.00	Fee plus collateral fee for 16 hours plus \$15 hourly rate for staff
Gym Rental Setup (banquets, reunions, etc.)	\$150.00	\$0.00	Setup Fee
Gym Rental (tournaments, banquets, reunions, etc.)	\$20.00	\$0.00	Per hour (anything over 4 hours requires \$200 deposit)
Gym Rental Setup (banquets, reunions, etc.)	\$40.00	\$0.00	Per hour (anything over 4 hours requires \$200 deposit)
Meeting Room	\$25.00	\$0.00	Per hour (includes set up)
Drop-in Rate			
One Child (5 years and older)	\$7.50	\$0.00	per hour
Each additional Sibling	\$4.00	\$0.00	per hour each additional sibling
Membership	\$30.00	\$0.00	Annual Family Registration
Family Savings Plan Sport Leagues (Pre Pay Discount Plans include access to facility)			
1 League (Softball, Basketball, Soccer, etc.)	\$110.00	\$0.00	\$100 (10% DISCOUNT) per child
2 Leagues (Softball, Basketball, Soccer, etc.)	\$230.00	\$0.00	\$200 (15% DISCOUNT) per child
3 Leagues (Softball, Basketball, Soccer, etc.)	\$360.00	\$0.00	\$300 (20% DISCOUNT) per child

Service/Permit	Current Rate	Previous Rate	Other Information
Reduced Fees for Low to Moderate Clientele			
One Child (5 years and older)	\$3.75	\$0.00	per hour
Each additional Sibling	\$2.00	\$0.00	per hour each additional sibling
Membership	\$15.00	\$0.00	Annual Family Registration
Family Savings Plan Sport Leagues (Pre Pay Discount Plans include access to facility)			
1 League (Softball, Basketball, Soccer, etc.)	\$110.00	\$0.00	\$38.50 (65% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)
2 Leagues (Softball, Basketball, Soccer, etc.)	\$230.00	\$0.00	\$69(70% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)
3 Leagues (Softball, Basketball, Soccer, etc.)	\$360.00	\$0.00	\$90 (75% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)

Solid Waste Pick-Up

Commercial-Number of Collections per Week

1 Yard

1 Time	\$0.00	\$82.11
2 Times	\$0.00	\$123.15
3 Times	\$0.00	\$143.68
4 Times	\$0.00	\$164.17
5 Times	\$0.00	\$184.78
6 Times	\$0.00	\$225.85

City of Texarkana, Arkansas Master Fee Schedule

**Animal Care and Adoption Center
203 Harrison St.
870-773-6388**

Service/Permit	Rate	Other Information
Agency Assist Fee	\$250.00	Excludes Texarkana, Texas
Animal License Fee - Altered	\$10.00	
Animal License Fee - Unaltered	\$30.00	
Boarding Fee	\$10.00	Per Day
Boarding Fee - Chemical Capture	\$20.00	Per Day, Animal captured using chemical capture
Cat Adoption Fee	\$20.00	
Dog Adoption Fee	\$40.00	
Extended Stay Fee - Other Cities	\$10.00	Per day, Commencing on the 6th day
Hold Fee - Other Cities	\$150.00	Per Animal
Livestock Disposal Fee	\$150.00	
Micro Chip Fee	\$20.00	
Rabies Quarantine Fee	\$150.00	
Rabies Testing Fee	\$40.00	Excludes Texarkana, Arkansas residents
Reclaim Fee	\$10.00	
Reclaim Fee - Chemical Capture	\$25.00	Animal captured using chemical capture
Reclaim Fee - Livestock	\$150.00	Livestock
Spay/Neuter Fee	Varies by Size of Animal	
Surrender Fee	\$150.00	Outside City Limit

**Finance Department
Texarkana, Arkansas City Hall
Second Floor
216 Walnut St.
870-779-4989**

Service/Permit	Rate	Other Information
Amusement Machine Permit	\$5.00	
Private Club Permit	\$250.00	
Refuse Hauler Permit	\$240.00	
Retail Beer Permit	\$15 - \$350	On and Off Premises
Retail Liquor Permit	\$425.00	
Wholesale Beer	\$350.00	
Medical Marijuana Dispensary Permit	\$7,500.00-\$11,250.00	

Service/Permit**Rate****Other Information**

Fire Department
Texarkana, Arkansas City Hall
416 E. 3rd St.
870-779-4956

Service/Permit**Rate****Other Information**

Incident Report Copies (Commercial Use)	\$5.00	Each, Fire Department incidents only
Fire Inspection Service: Nursing Home	\$75.00	Annual Fee
Fire Inspection Service: Day Care	\$40.00	Annual Fee
Fire Inspection Service: Group Home	\$40.00	Annual Fee
Fire Inspection Service: Hotel/Motel	\$20, \$2	Annual Base Fee, Per Room Fee
Fire Inspection Service: Manufacturing	\$75.00	Annual Fee
Fire Inspection Service: First Re-Inspection	\$0.00	Each, All commercial buildings
Second and Subsequent Re-Inspections	\$75.00	Each, All commercial buildings
False Alarm Fee - Commercial: 4-6 Alarms	\$50.00	Each Alarm, Per 12-month period
False Alarm Fee - Commercial: 7 and more	\$75.00	Each Alarm, Per 12-month period
False Alarm Fee - Residential: 4-6 Alarms	\$35.00	Each Alarm, Per 12-month period
False Alarm Fee - Residential: 7 and more	\$45.00	Each Alarm, Per 12-month period
Response: Hazardous Materials	100%	Replacement cost of materials used
Permit: Commercial Fire Alarm System	\$75.00	Each, Annual Fee
Permit: Open Burning	\$200	Each, Issued by Fire Marshal

Police Department
Bi-State Justice Building
Third Floor
100 N. Stateline
903-798-3130

Service/Permit**Rate****Other Information**

Accident Report Fee	\$10.00
Bail Bond Fee	\$20.00
Video of Arrest	\$25.00
Wrecker Permit Fee	\$25.00
Non-Criminal Fingerprinting Fee	\$15.00

Service/Permit**Rate****Other Information**

**Police Department
Bi-State Justice Building
Central Records Communications
100 N. Stateline
903-798-3130**

Service/Permit**Rate****Other Information**

Arkansas Offense/Incident
Criminal History
9-1-1 Call (DVD)
Call Sheets (When no report is made)

\$5.00
\$10.00
\$10.00
\$5.00

**Public Works
Texarkana, Arkansas City Hall
Basement
216 Walnut St.
870-779-4971**

Service/Permit**Rate****Other Information**

Address Assignment Fee
Annexation & Zoning Application Fee
Application Plan Review Fee: Non-Residential
 Commercial, Industrial & Multi-Family
Barricades for Street/Lane Closures or Other Use
 Public Facilities Use Agreement
 Basic Permit Fee
Local Roads Application
 Traffic Control Plan (TCP) Review
 TCP Prepared by City
 Pick Up/Return Barricades
 City Deliver/Pick UP Barricades
 City to Setup Barricades
Collectors/Arterials Application
 Traffic Control Plan (TCP) Review
 TCP Prepared by City
 Pick Up/Return Barricades
 City Deliver/Pick UP Barricades
 City to Setup Barricades
Front Street Utility Fee
Billboard Permit
Board of Adjustment
 Request
 Variance
 Appeal
 Interpretation
Building Permit Fees

\$50.00
\$350.00
\$150.00
\$25.00
\$25.00
\$50.00
\$100.00
\$25.00
\$50.00
\$25.00
\$100.00
\$50.00
\$300.00
\$25.00
\$100.00
\$50.00
\$100.00
\$173.64, 5%

\$200.00
\$200.00
\$200.00

Includes site visit

x3 for pick up, delivery, and setup fees during overtime hours
x3 for pick up, delivery, and setup fees during overtime hours
x3 for pick up, delivery, and setup fees during overtime hours
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x3 for pick up, delivery, and setup fees during overtime hours
x3 for pick up, delivery, and setup fees during overtime hours
Per billboard fee plus annual increase percentage

From the bulk and areas provisions of the Zoning Ordinance K-286
From the decision of the administration officers in respect to the application and enforcement of said ordinance.
Of zoning district boundaries on the Official Zoning Districts Map where such boundaries are not accurately described

Service/Permit	Rate	Other Information
Residential (Includes residential remodel & repairs)	\$0.30	New Construction, per square foot heated
\$0 to \$15,000	\$35, \$8	Fee for first \$2,000, plus fee for each additional \$1,000 or fraction thereof to & including \$15,000
\$15,001 to \$50,000	\$139, \$7	Fee for first \$15,001, plus fee for each additional \$1,000 or fraction thereof to & including \$50,000
\$50,001 to \$100,000	\$384, \$6	Fee for first \$50,001, plus fee for each additional \$1,000 or fraction thereof to & including \$100,000
\$100,001 to \$500,000	\$684, \$5	Fee for first \$100,001, plus fee for each additional \$1,000 or fraction thereof to & including \$500,000
\$500,001 and Above	\$2684, \$4	Fee for First \$500,001, plus fee for each additional \$1,000 or fraction thereof
Commercial Surcharge	0.05%	Total estimated cost-maximum \$1,000
Builders & Mechanical Contractors Registration Fee		
Master Plumber's Certificate	\$25.00	Per year
Journeyman or Apprentice Plumber	\$12.50	Per year
Plumbing Contractor	\$50.00	Per year
Master Electric's Certificate	\$25.00	Per year
Apprentice Electrician	\$12.50	Per year
Electrical Contractor/Electrical Sign Contractor Certificate	\$50.00	Per year
Bulk Item Pick-Up Service		
Residential (No Apartments)		
Up to 8 Cubic Yards	\$30.00	Per cubic yard, maximum charge of \$110 and a flat charge of \$110 for each additional trip
Commercial/Rental Properties/Apartments		
Small Load (up to 8 Cubic Yards)	\$120.00	Per load, \$120 for each additional trip
Large Load (up to 64 Cubic Yards)	\$360.00	Per load, \$360 for each additional trip
Certificate of Appropriateness Application Fee		
Certificate of Appropriateness	\$100.00	
Sign Review Fee	\$50.00	
Certificate of Occupancy	\$30.00	
Residential	\$25.00	
Non-Residential	\$30.00	
Temporary Power (New Commercial & Major Remodel)	\$35.00	
Condemned & Tagged Structures	\$30.00	
City Atlas Fee	\$100.00	
Conditional Use Permit Application Fee		
Residential	\$100.00	
Commercial	\$200.00	
Industrial	\$250.00	
Construction or Work Site Trailer	\$250.00	Per trailer (includes piers, tie-downs, steps, decks, electrical, plumbing, & mechanical)
Coping 8 1/2 X 11	\$1.00, \$0.10	Fee plus per sheet rate
Coping of Plans Fee	\$3.00	Per sheet
Curb/Street Cut Fee	\$25.00	Plus cost of materials, equipment, & labor to repair road
Demolition Permit		
Residential		
Structure demolished in 60 days	\$50.00	
Renew for 30 additional days	\$100.00	
Non-Residential		
Structure demolished in 60 days	\$250.00	
Renew for 30 additional days	\$100.00	
Design Build Plan Review Fee		
Residential	\$500.00	
Commercial	\$1,000.00	

Service/Permit	Rate	Other Information
Industrial	\$1,500.00	
Driveway Approach Permit Fee	\$25.00	Each
Electrical Permit Fees		
New Construction Only		
Residential	\$0.05	Per square foot
Multi-Family	\$0.05	Per square foot
Commercial	\$0.05	Per square foot
Basic Fee	\$25.00	
Meter Loop	\$21.00	
Rough In-First 4 Circuits	\$21.00	
Rough In-Up to 16 Circuits	\$2.10	Per additional circuit
Rough In-Over 20 Circuits	\$1.40	Per additional circuit
Temporary Pole	\$50.00	
Re-Inspection	\$25.00	
Motors & Generators		
Up to 5 Horsepower	\$8.40	
Up to 200 Horsepower	\$0.98	Each HP
Over 200 Horsepower	\$0.28	Each HP
Fence Permit Fee	\$25.00	
Final Subdivision Plat Application Fee		
Single-family Residential		
Less than 10 dwelling units	\$100.00, \$5.00	Fee plus per lot rate
25 or less dwelling units	\$200.00, \$5.00	Fee plus per lot rate
26 or more dwelling units	\$300.00, \$5.00	Fee plus per lot rate
Multi-family Residential	\$200.00, \$5.00	Fee plus per unit rate
Non-Residential (Industrial & Commercial)	\$300.00, \$5.00	Fee plus per acre rate
Planned Unit Development (PUD)	\$300.00, \$5.00	Fee plus per acre rate
Floodplain Verification Letter	\$25.00	
Home Occupation Permit Application Fee	\$100.00	
House Moving Permit Fee		
Up to 10' Wide	\$16.50	
10' to 25' Wide	\$55.00	
25' or Over	\$165.00	
Penalty for Failure to Obtain Permit	\$100.00	Penalty fee plus cost of permit
Inspections Outside City Limits - Inside ETJ	\$150.00	Per request from owner/contractor
Lapsed Bond/Insurance	\$50.00	Once on bill
Mechanical Permit		
New Construction Only		
Residential	\$0.05	Per square foot
Multi-Family	\$0.05	Per square foot
Commercial	\$0.05	Per square foot
Base Fee	\$28.00	
HVAC	\$28, \$5.60	Fee for first \$1,000 plus fee for each additional \$1,000
Commercial-Multiple Self-Contained A/C Units	\$28, \$5.60	Fee per each if less than 2 tons plus fee per each for additional \$1,000
Repairs, Alterations, & Additions	\$19.60, \$5.60	Fee for \$500 to \$1,000 plus fee for each additional \$1,000
Temporary Operation Inspection	\$14.00	
Re-Inspection	\$25.00	

Service/Permit	Rate	Other Information
Boiler		
33,000 BTU (1BHP) to 165,000 (5BHP)	\$14.00	
165,000 BTU (5BHP) to 330,000 (10BHP)	\$28.00	
330,001 BTU (10BHP) to 1,165,000 (52BHP)	\$42.00	
1,165,000 BTU (52BHP) to 3,300,000 (98BHP)	\$70.00	
Over 3,300,001 BTU (98BHP)	\$98.00	
Metes & Bounds Mapping Fee	\$50.00	
Mobile Vendor Permit	\$250.00	
Non-Residential: Re-Review Plan or Change		
Commercial, Industrial & Multi-Family	\$75.00	
On Premis Sign Permit	Same as commercial permit fees	
Park Facility Fees		
Bobby Ferguson		
Pavilion #1	\$25.00	For 1 to 4 hours
	\$50.00	For 16 hours
Lakeside Pavilion		
Without Kitchen	\$35.00	For 1 to 4 hours
	\$60.00	For 16 hours
With Kitchen	\$125, \$75	Fee plus collateral fee for 1 to 4 hours
	\$175, \$75	Fee plus collateral fee for 16 hours
	\$300, \$75	Fee plus collateral fee for 2 days
Gazebo	\$25.00	For 1 to 4 hours
	\$50.00	For 16 hours
Jefferson Park		
Pavilion #1/Pavilion #2	\$25.00	For 1 to 4 hours
	\$50.00	For 16 hours
Bramble Park		
Pavilion #1/Pavilion #2	\$25.00	For 1 to 4 hours
	\$50.00	For 16 hours
Erma Dansby Pondexter Sports Complex		
Pavilion	\$25.00	For 1 to 4 hours
	\$50.00	For 16 hours
Ball Fields (Complex Rental)	\$100.00	Per field per day
Ball Fields (Practice Only)	\$15.00	For 1 1/2 hours
	\$25.00	For 3 to 4 hours
Pocket Park		
Picnic Tables	\$25.00	From 10:00 a.m. to 2:00 p.m.
	\$25.00	From 3:00 p.m. to 7:00 p.m.
	\$50.00	From 10:00 a.m. to 7:00 p.m.
Vera Bradfield		
Community Center	\$125, \$75	Fee plus collateral fee for 1 to 4 hours
	\$175, \$75	Fee plus collateral fee for 16 hours
	\$300, \$75	Fee plus collateral fee for 2 days
Front Street Utility Fee	\$100.00	
Texarkana Rec Center		
Ball Fields (Complex Rental)	\$100.00	Per field per day
Ball Fields (Practice Only)	\$15.00	For 1 1/2 hours

Service/Permit	Rate	Other Information
	\$25.00	For 3 to 4 hours
Multipurpose Field (Practice Only)	\$20.00	For 1 1/2 hours
Multipurpose Field	\$150.00	All Day
Baseball Field Concession Stand	\$150, \$75	Fee plus collateral fee for 1 day
Gym Rental (tournaments, banquets, reunions, etc.)	\$300, \$200, \$15	Fee plus collateral fee for 16 hours plus \$15 hourly rate for staff
Gym Rental with Kitchen (warming & serving area only)	\$500, \$200, \$15	Fee plus collateral fee for 16 hours plus \$15 hourly rate for staff
Gym Rental Setup (banquets, reunions, etc.)	\$150.00	Setup Fee
Gym Rental (tournaments, banquets, reunions, etc.)	\$20.00	Per hour (anything over 4 hours requires \$200 deposit)
Gym Rental with Kitchen (warming & serving area only)	\$40.00	Per hour (anything over 4 hours requires \$200 deposit)
Meeting Room	\$25.00	Per hour (includes set up)
Drop-in Rate		
One Child (5 years and older)	\$7.50	per hour
Each additional Sibling	\$4.00	per hour each additional sibling
Membership	\$30.00	Annual Family Registration
Family Savings Plan Sport Leagues (Pre Pay Discount Plans include access to facility)		
1 League (Softball, Basketball, Soccer, etc.)	\$110.00	\$100 (10% DISCOUNT) per child
2 Leagues (Softball, Basketball, Soccer, etc.)	\$230.00	\$200 (15% DISCOUNT) per child
3 Leagues (Softball, Basketball, Soccer, etc.)	\$360.00	\$300 (20% DISCOUNT) per child
Reduced Fees for Low to Moderate Clientele		
One Child (5 years and older)	\$3.75	per hour
Each additional Sibling	\$2.00	per hour each additional sibling
Membership	\$15.00	Annual Family Registration
Family Savings Plan Sport Leagues (Pre Pay Discount Plans include access to facility)		
1 League (Softball, Basketball, Soccer, etc.)	\$110.00	\$38.50 (65% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)
2 Leagues (Softball, Basketball, Soccer, etc.)	\$230.00	\$69(70% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)
3 Leagues (Softball, Basketball, Soccer, etc.)	\$360.00	\$90 (75% DISCOUNT) per child (must live in Texarkana, Arkansas 51% low to mod area with proof of income & address)
Peddler's Permit	\$300.00	Per year
Plumbing Permit		
New Construction Only		
Residential	\$0.05	Per square foot
Multi-Family	\$0.05	Per square foot
Commercial	\$0.05	Per square foot
Basic Fee	\$25, \$5.60	Fee plus fee per fixture
Water Heater	\$8.40	
Water Service	\$8.40	
RPZ	\$9.60	
Heads	\$1.40	Per head
Sewer Tap	\$18.00	
Re-Inspection	\$25.00	
Gas		
First 4 Outlets	\$14, \$2.80	Fee plus fee for each additional outlet
Pressure Test	\$8.40	
Repairs to Gas Lines	\$8.40	
Residential Irrigation Fee (Permit Only)	\$50.00	
Preliminary Subdivision Plat Application Fee		
Minor Plat, Combination Plat, Lot Split	\$100.00, \$5.00	Fee plus per lot rate
Single-family Residential		

Service/Permit	Rate	Other Information
Less than 10 dwelling units	\$100.00, \$5.00	Fee plus per lot rate
25 or less dwelling units	\$200.00, \$5.00	Fee plus per lot rate
26 or more dwelling units	\$300.00, \$5.00	Fee plus per lot rate
Multi-family Residential	\$200.00, \$5.00	Fee plus per unit rate
Non-Residential (Industrial & Commercial)	\$300.00, \$5.00	Fee plus per acre rate
Planned Unit Development (PUD)	\$300.00, \$5.00	Fee plus per acre rate
Property Map Fee	\$2.00	Per sheet (8 1/2" X 11" or 11" X 17")
Residency Map & Letter Fee	\$20.00	
Residential: Re-Review Plan or Change		
Single-Family & Duplex	\$50.00	
Rezoning Application Fee		
Single-family Residential	\$100.00	
Multi-family Residential	\$200.00	
Non-Residential (Industrial & Commercial)	\$200.00	
Planned Unit Development (PUD)	\$300.00	
Right-of-Way (ROW) or Utility Easement	\$300.00	
Street Re-naming Application Fee	\$500.00	
Street Signs-Request & Developers		
Sign Application-Existing Street (Private Citizen/Other)	\$55.00	
Utility Locates	\$27.50	
Placement of Sign	\$27.50	Each
Material/Labor Making Sign	\$82.50	
Material/Labor Special Sign	\$220.00	
Solid Waste Pick-Up		
Residential	\$22.92	
Commercial-Number of Cans		
1-3 Cans	\$27.55	Plus number of collections per week
4-5 Cans	\$41.30	Plus number of collections per week
6-10 Cans	\$51.67	Plus number of collections per week
Commercial-Number of Collections per Week		
2 Yards		
1 Time	\$110.55	
2 Times	\$165.72	
3 Times	\$193.34	
4 Times	\$221.08	
5 Times	\$248.65	
6 Times	\$304.09	
3 Yards		
1 Time	\$132.64	
2 Times	\$199.03	
3 Times	\$232.11	
4 Times	\$265.39	
5 Times	\$298.43	
6 Times	\$364.77	
4 Yards		
1 Time	\$154.75	
2 Times	\$232.11	

Service/Permit	Rate	Other Information
3 Times	\$270.87	
4 Times	\$309.56	
5 Times	\$348.28	
6 Times	\$425.64	
5 Yards		
1 Time	\$176.83	
2 Times	\$265.39	
3 Times	\$309.56	
4 Times	\$353.79	
5 Times	\$397.97	
6 Times	\$486.44	
6 Yards		
1 Time	\$201.03	
2 Times	\$303.35	
3 Times	\$350.91	
4 Times	\$401.99	
5 Times	\$453.22	
6 Times	\$551.91	
8 Yards		
1 Time	\$232.11	
2 Times	\$309.56	
3 Times	\$401.99	
4 Times	\$581.36	
5 Times	\$634.09	
6 Times	\$733.09	
Subdivision Processing Fee (Plan-Plat Review)		
Residential	\$50.00	
Non-Residential (Industrial & Commercial)	\$100.00	
Recording of Plat (Miller County Courthouse)	\$20.00	
Swimming Pool Permit	\$200.00	Basic fee plus additional cost of construction fee
Tree Harvesting Permit		
Basic Fee, 4 acres or less	\$250, \$50	Fee plus fee for each additional acre
Maximum Permit Fee	\$1,000.00	
Penalty for Failure to Obtain Permit	3X Permit Fee	
Wall Size City Map Fee	\$15.00	
Weed lots	\$200.00	
Weekend/After Office Hours Inspection Fee	\$75.00	Per hour (minimum of 4 hours)
Work Performed Without Permit	Double Fee	
Zoning Verification Map & Letter Fee	\$20.00	

Refuse Department
Texarkana, Arkansas Recycling Center
2601 Dudley St.
870-779-4946

Service/Permit	Rate	Other Information
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Service/Permit	Rate	Other Information
Recycling - Bulbs	\$0.50, \$5 minimum	Per lb. fee plus minimum fee
Recycling - Tubes, Residential	\$0.85	Each
Recycling - Tubes, Commercial	\$1.35	Each