



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Agenda - Monday, May 06, 2024 - 6:00 PM

Call to Order

Roll Call

Invocation given by Assistant Mayor Ward 6 Jeff Hart

Pledge of Allegiance led by Bi-State Justice Building Manager Kristine Shuffield

CITIZEN COMMUNICATION

A limit of five (5) minutes per person is allotted for citizens to express their concerns to the Board of Directors, with a maximum of fifty (50) minutes reserved for Citizens Communication.

Please fill out a Citizen Communication Card with your name and contact information for the City Clerk's records.

PROCLAMATION(S)

1. Proclamation declaring May 5-11, 2024 as Municipal Clerks Appreciation Week.
2. Proclamation declaring May 5-11, 2024 as National Drinking Water Week.

PRESENTATION(S)

3. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)

CONSENT

4. Approval of the minutes of the regular meeting April 15, 2024. (CCD) City Clerk Heather Soyars
5. Adopt a Resolution authorizing the purchase of an updated fire panel for the Bi-State and Bowie County Jail located in the Bi-State Justice Building. (BI-STATE) Building Manager Kristine Shuffield
6. Adopt a Resolution accepting the 2023 Public Facilities Board Annual Report. (FIN) Finance Director TyRhonda Henderson
7. Adopt a Resolution authorizing the City Manager to purchase an Asphalt Zipper from Asphalt Zipper, Inc. (PWD) Public Works Director Tyler Richards

REGULAR

8. Consider the following action concerning twenty-six (26) substandard structures:
Conduct a Public Hearing regarding the condemnation of substandard structures.
Adopt a Resolution condemning twenty-six (26) substandard structures. (PWD) Public Works Director Tyler Richards
9. Adopt a Resolution naming the Texarkana Recreation Center gymnasium the “*Terry Lee Roger’s Gym*”. (PWD) Public Works Director Tyler Richards
10. Adopt a Joint Resolution and Memorandum of Understanding of the Board of Directors of the City of Texarkana, Arkansas, and the City Council of the City of Texarkana, Texas supporting the fiscal year 2024 consolidated rail infrastructure and safety improvements (CRSI) grant application for Union Station improvements. (ADMIN)
11. Adopt a Resolution to accept the 2023 audit engagement letter prepared by the accounting firm FORVIS, LLP. (FIN) Finance Director TyRhonda Henderson
12. Adopt an Ordinance amending Ordinance No. 10-2021, to correct the street name from George Street to George Avenue. (PWD-Planning) City Planner Jamie Finley
13. Adopt an Ordinance amending the *City of Texarkana, Arkansas, Code of Ordinances*, Section 28-22 Commercial District in order to consolidate and clarify permitted and conditional uses for medical related businesses. (PWD-Planning) City Planner Jamie Finley
14. Adopt an Ordinance to rezone Lot 1 of the proposed JK Acres subdivision located at 4804 East 9th, from R-2 Single Family Residential to C-1 General Commercial District for the purpose of building and operating a landscaping business. (Ward 3) (PWD-Planning) City Planner Jamie Finley
15. Adopt an Ordinance regulating off-street parking in all residential historic districts. (PWD-Planning) City Planner Jamie Finley

BOARD OF DIRECTORS' COMMENTARY

EXECUTIVE SESSION

16. Adopt a Resolution reappointing Ray Abernathy to the Airport Authority. (CCD) City Clerk Heather Soyars

ADDENDUM - THE BOARD OF DIRECTORS REQUESTED SEPARATE RESOLUTIONS FOR EACH VACANCY ON THE PLANNING COMMISSION.

17. Adopt a Resolution appointing Chris Owens to the Planning Commission. (CCD) City Clerk Heather Soyars
18. Adopt a Resolution reappointing Jason Dupree to the Planning Commission. (CCD) City Clerk Heather Soyars
19. Adopt a Resolution reappointing Adger Smith to the Planning Commission. (CCD) City Clerk Heather Soyars

- [20.](#) Adopt a Resolution appointing Anita Picket to the Planning Commission. (CCD) City Clerk
Heather Soyars

NEXT MEETING DATE: Monday, May 20, 2024

ADJOURN

2024 City Calendar

Gateway Farmers Market - open Tuesdays, Thursdays & Saturdays 7am-noon
KidsFest Festival - Friday, Saturday & Sunday - May 17th – 19th
Gateway Farmers Market 1st Responders Appreciation Day - Saturday, May 18th
Gateway Farmers Market National Market Week - Saturday, June 15th
Gateway Farmers Market Salsa Contest - Saturday, July 20th

Texarkana Rec Center Calendar

Live to the Beat - 9AM-10AM - Monday through Friday
Ageless Grace - Mondays & Thursdays – 2PM-3PM
The Fabric Shop - Thursdays - 8AM-2PM
Quilters - Fridays - 9AM-3PM
Gym Open - Daily - 3PM-5PM
Dance Fitness - Tuesdays - 6PM & Saturdays - 11AM
40+ Basketball Half Court - Tuesday - May 7th - 5PM-7PM
Parkinson's Support Group - Wednesday - May 8th - 2PM-3PM
Quilting Show - Thursday - May 9th - 10AM-2PM
Let's Tow the Line - Thursday - May 9th & May 23rd - 6PM-7PM
Prevention Training Meeting - Monday - May 13th - 8AM-3PM
Pastries with Parks & Recreation - Tuesday - May 14th - 8:40AM-10AM
Come Rock with Us - Tuesday - May 14th & May 28th - 5:30PM-6:30PM
40+ Basketball Half Court - Thursday - May 16th, Tuesday - May 21st, & Thursday -
May 30th - 5PM-7PM
Setting Financial Goals for 2024 - Tuesday - May 21st - 11AM-12:30PM
Woodmen of the World - Thursday - May 23rd - 6PM-7PM



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)

AGENDA DATE: May 6, 2024

ITEM TYPE: Ordinance ☐ Resolution ☐ Other ☒: Presentation

DEPARTMENT: City Clerk Department

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Presentation of employee service awards.

EMERGENCY CLAUSE: N/A

SUMMARY: Employee Service Awards:

Sgt. Tanner Freeman	TAPD	10 Years
Jeffrey Shaw	TWU	10 Years

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:** N/A

EXHIBITS: None



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Approval of the minutes of the regular meeting April 15, 2024. (CCD) City Clerk Heather Soyars
AGENDA DATE:	May 6, 2024
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Minutes
DEPARTMENT:	City Clerk Department
PREPARED BY:	Heather Soyars, City Clerk
REQUEST:	Approval of meeting minutes.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Approval of meeting minutes
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
RECOMMENDED ACTION:	The City Clerk recommends Board approval.
EXHIBITS:	Meeting minutes.



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Minutes - Monday, April 15, 2024 - 6:00 PM

Assistant Mayor Jeff Hart called the meeting to order at 6:00 PM.

PRESENT: Assistant Mayor Ward 6 Jeff Hart, Ward 1 Director Terry Roberts, Ward 2 Director Laney Harris, Ward 4 Director Ulysses Brewer, and Ward 5 Director Danny Jewell.

ALSO, PRESENT: City Manager Robert Thompson, City Attorney Joshua Potter, City Clerk Heather Soyars, and Deputy City Clerk Jenny Narens.

ABSENT: Mayor Allen Brown and Ward 3 Director Steven Hollibush.

Invocation given by Director Danny Jewel.

Pledge of Allegiance led by TWU Information Technology Director Brandon Uselton.

CITIZEN COMMUNICATION

No one came forward.

CONSENT

Director Brewer made the motion to adopt the Consent agenda, Seconded by Director Roberts. The motion carried and the following item was approved:

1. Approval of the minutes of the regular meeting April 1, 2024. (CCD) City Clerk Heather Soyars
2. Resolution No. 2024-29 authorized the City Manager to Purchase a 2024 Ford F-350 SD from McLarty Ford. (PWD) Public Works Director Tyler Richards

REGULAR

3. Ordinance No. 7-2024 authorized the City Manager to purchase desktop computers, laptop computers, monitors, and their necessary accessories to be utilized by various departments of the City of Texarkana, Arkansas. (TWU-IT) IT Director Brandon Uselton

After a brief discussion, the motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Roberts, Seconded by Director Brewer.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Brewer, and Director Jewell.

The motion carried 5-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Director Roberts.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Brewer, and Director Jewell.

The motion carried 5-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Brewer, Seconded by Director Roberts.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Brewer, and Director Jewell.

The motion carried 5-0 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Director Roberts, Seconded by Director Brewer.

Assistant Mayor Hart asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Brewer, and Director Jewell.

The motion carried 5-0 and the Assistant Mayor declared the ordinance adopted.

An emergency clause is requested. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval of the Board.

Motion to enact the emergency clause made by Director Brewer, Seconded by Director Roberts.

Assistant Mayor Hart asked if anyone would like to speak for or against the emergency clause.

No one came forward.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Brewer, and Director Jewell.

The motion carried 5-0 and the Assistant Mayor declared the emergency clause enacted.

BOARD OF DIRECTORS' COMMENTARY

None

CITY MANAGER REPORT

City Manager Robert Thompson said the Finance Department was preparing for the 2023 audit, and the accounting software transfer. He said all five Fire Departments had completed 1543 hours of continuing training. Mr. Thompson said three Police Officers had graduated from the basic academy and entered the training academy. City Manager Robert Thompson said Police Chief

Kramm and Police Captain Atchley notified the City of their departure and he was working on an interim Police Chief.

EXECUTIVE SESSION

The Board of Directors entered Executive Session at 6:16 PM to discuss an appointment to the City Beautiful Commission.

The Assistant Mayor reconvened the meeting at 6:17 PM and the following action was taken.

4. Resolution No. 2024-30 appointed Richard Turner to the City Beautiful Commission. (CCD)
City Clerk Heather Soyars

The motion to adopt the resolution made by Director Brewer, Seconded by Director Harris.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Brewer, and Director Jewell.

The motion carried 5-0 and the Assistant Mayor declared the resolution adopted.

NEXT MEETING DATE: May 6, 2024

ADJOURN

Motion to adjourn made by Director Brewer, Seconded by Director Roberts.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Brewer, and Director Jewell.

The motion carried 5-0 and the meeting adjourned at 6:19 PM.

APPROVED this the 6th day of May 2024.

Jeff Hart, Assistant Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing the purchase of an updated fire panel for the Bi-State and Bowie County Jail located in the Bi-State Justice Building. (Bi-State) Building Manager Kristine Shuffield

AGENDA DATE: May 6, 2024

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: Bi-State Maintenance

PREPARED BY: Building Manager Kristine Shuffield

REQUEST: Updated fire panel for Bi-State and Bowie County Jail.

EMERGENCY CLAUSE: N/A

SUMMARY: An upgraded Fire Panel is needed for the Bi State Justice Center and Bowie County Jail. The current panel is obsolete and not meeting jail standards. We cannot locate parts for repairs when needed. At the last jail inspection, the fire panel failed to operate properly. Currently the panel is resetting about every 6-7 minutes so inmates cannot be moved back to the jail until we are able to have a fully operational fire alarm system in place.

Additional bids are not required because TIPS/TAPS is a state buy board and they have already gotten the best bids.

EXPENSE REQUIRED: \$58,172.00

AMOUNT BUDGETED: \$60,000.00

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:**

EXHIBITS: Resolution and bid

RESOLUTION NO. _____

WHEREAS, the current fire alarm control panel at the Bi-State Justice Center and Bowie County Jail is obsolete and not meeting jail standards; and

WHEREAS, Kristine Shuffield, Bi-State Justice Center Building Manager, is requesting authorization to purchase an updated fire panel in the amount of \$58,172.00 from Regional Systems, in Texarkana, Texas; and

WHEREAS, bidding is not required because Regional Systems is a part of a government buy board; and

WHEREAS, the funds for this project were budgeted and are available;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the purchase described herein is approved.

PASSED AND APPROVED this 6th day of May 2024.

Jeff Hart, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

Regional Systems

Professional Systems Integrators

Simplifying Building Systems

BUILDING AUTOMATION GROUP

Regional Systems

4115 N Kings Hwy Suite 114

Texarkana, Texas 75503

Phone: 903-838-7896

Email: info@regionalsystems.net

Website: www.regionalsystems.net

Texas Fire License : ACR-1751359

Texas Security License: B28625701

Arkansas Security/Fire Lic.:
E20010570

Texas HVAC Lic. : TXTACLA23378C

Arkansas HVAC Lic. : 0812300

Texas Electrical Contractor Lic.: 29928

February 28, 2024

Kristine Barron

Manager-Bi-State Justice Center

Texarkana, Texas 75501

5792
501-771-5400
Pro Rep 82560

Project: Replace obsolete Fire Alarm Control Panel and Addressable Devices

Scope of Work:

Regional Systems will replace the obsolete Gamewell/FCI 7100 Fire Alarm Control Panel and the associated addressable devices. This will be a direct device for device swap out of the system as it is currently installed. All system wiring shall remain as is. Notification appliances and Notification appliance power supplies shall remain as they are currently and be controlled by the new control panel.

The new Fire alarm control panel and addressable devices will be the current generation of the Notifier Inspire System with self testing technology. The change out will take approximately 2 weeks.

Total Fire alarm control panel change out: \$ 49,887.00

Add option 1

Addition of monitoring the Fire sprinkler control valves and Fire Pump controller that are not currently interfaced into the Fire alarm system.

Total Additional monitoring interface: \$ 8,825.00

Total of entire project: \$58,712.00

Payment Terms: At the time of Purchase order issuance and prior to ordering equipment for this project 1/2 of the agreed upon sum shall be paid to Regional Systems equipment procurement and mobilization costs. The remaining 1/2 of the agreed upon sum shall be paid after completion of the installation and prior to final system turnover.

Please note:

- This proposal does not include any local, state or federal taxes if applicable.
- This proposal does not include trouble shooting, replacing or re-supporting any existing fire alarm cabling previously installed.
- If required, trouble shooting of existing wiring and devices that remain as is will be separately payable on a time and material basis. With owner approval.
- This proposal does not include replacing of existing device security covers.

Purchase order # _____ Signature _____



niagara^{AX}
certified

NSCA



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution accepting the 2023 Public Facilities Board Annual Report. (FIN) Finance Director TyRhonda Henderson
AGENDA DATE:	May 6, 2023
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Finance
PREPARED BY:	TyRhonda Henderson
REQUEST:	Accept the Public Facilities Board annual report.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Within the first 90 days of the calendar year, the Public Facilities Board shall make a written report to the Board of Directors concerning its activities for the proceeding calendar year. Each report shall set forth a complete operating and financial statement covering its operation during the year.
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
RECOMMENDED ACTION:	
EXHIBITS:	Resolution and Annual Report.

RESOLUTION NO. _____

WHEREAS, the 2023 Public Facilities Board Annual Report has been prepared;
and

WHEREAS, the report has been reviewed by the Board of Directors;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City
of Texarkana, Arkansas, the 2023 Public Facilities Annual Report is accepted.

PASSED AND APPROVED this 6th day of May 2024.

Jeff Hart, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

CITY OF TEXARKANA, ARKANSAS
PUBLIC FACILITIES BOARD
FINANCIAL REPORT
AS OF DECEMBER 31, 2023

INDUSTRIAL BOND, SERIES 2020 PROJECT FUND

DESCRIPTION	2023 ENDING BALANCE
MONEY MARKET - FARMERS	821,625.62
TOTAL ASSETS	821,625.62
 FUND BALANCE	 -820,881.40
TOTAL EQUITY	-820,881.40
 INTEREST EARNED	 -749.22
BOND PROCEEDS	0
TOTAL INCOME	-749.22
 PROFESSIONAL SERVICES	 5.00
TOTAL EXPENDITURES	5.00

INDUSTRIAL BOND, SERIES 2020 REPAYMENT FUND

DESCRIPTION	2023 ENDING BALANCE
MONEY MARKET - FARMERS	256,279.28
TOTAL ASSETS	256,279.28
 FUND BALANCE	 -307,294.36
TOTAL EQUITY	-307,294.36
 MILLER COUNTY	 -62,500.00
INTEREST EARNED	-125.86
GENERAL FUND	-255,704.90
TOTAL INCOME	-318,330.76
 PRINCIPAL	 152,095.84
INTEREST	217,250.00
TOTAL EXPENDITURES	369,345.84



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing the City Manager to purchase an Asphalt Zipper from Asphalt Zipper, Inc. (PWD) Public Works Director Tyler Richards

AGENDA DATE: May 6, 2024

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: Public Works Department

PREPARED BY: Tracie Lee, Assistant Public Works Director

REQUEST: Purchase an Asphalt Zipper from Asphalt Zipper, Inc.

EMERGENCY CLAUSE: N/A

SUMMARY: A resolution authorizing the purchase of an asphalt zipper from Asphalt Zipper, Inc. in the amount of three hundred thirty-one thousand five hundred sixty dollars (\$331,560.00).

This Purchase will be acquired through HGACBuy a government buy board therefore bidding is not required. Funds are allocated from the ARPA Funds.

Authorization of this purchase meets all statutory requirements.

EXPENSE REQUIRED: \$331,560.00

AMOUNT BUDGETED: \$574,201.00

**APPROPRIATION
REQUIRED:** \$0.00

**RECOMMENDED
ACTION:**

EXHIBITS: Resolution, Asphalt Zipper, Inc. pictures, and HGACBuy Purchase Order.

RESOLUTION NO. _____

WHEREAS, the Public Works Department is requesting that the Board of Director of the City of Texarkana, Arkansas, authorize the City Manager to purchase an Asphalt Zipper from Asphalt Zipper, Inc., in the amount of \$331,560.00; and

WHEREAS, this Asphalt Zipper will be acquired through HGACBuy, a government buy board, therefore bidding is not required; and

WHEREAS, funding for this purchase was budgeted and is available;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is authorized to purchase an Asphalt Zipper from Asphalt Zipper, Inc., in the amount and method so indicated.

PASSED AND APPROVED this 6th day of May 2024.

Jeff Hart, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

Asphalt Zipper

720Xi

WITH ACCU-TRAK® WHEEL ASSIST



6' Cutting Width

Reclaimer/Stabilizer and Utility Trencher

with PATENTED Dual-Frame ZipTec™ Enhanced Pulverizing System
and Accu-Trak™ Wheel Assist

LOADER MOUNT

Packed with technology, yet surprisingly simple to operate, the 720Xi WA harnesses the power and productivity of much larger, self-propelled reclaimers into a very powerful, versatile and affordable loader attachment. Powered by the latest Cummins intercooled turbo-diesel Tier 4 Final Performance Series engine, the 720Xi WA will pulverize up to 12-inch-thick asphalt in a single pass. The innovative upgrades and improvements throughout this new-generation Asphalt Zipper dramatically improve production in thicker asphalt, reliability and longevity of the machine, and ease of use. Full road repairs, base stabilization, street patches, and opening utility trenches in asphalt are just a few of its many uses.

Completely re-engineered, with new features and improvements throughout

260 hp Cummins Tier 4 Final Performance Series engine
for quieter, cleaner power

Hydraulically secured top hatch with automatic latching and overload protection

300-gallon wheel-assist-mount water supply system (optional)
for an on-board, steady supply of water

Hydraulically activated auto-adjusting clutch, remote engage, and loader operator's safety stop

Improved Z-Pro™ X cutter head
for greater production with better material gradation

Heavier-duty planetary / gear box
for even greater durability

Hardox®-reinforced steel frames
with greater internal abrasion resistance, for longer life

Hydraulic safety-chain system
(Xi models and all models with Accu-Trak™ Wheel Assist) ensures secure connection to host vehicle

Full-range depth adjustment, independent of the loader

Automatic hydraulic belt tensioning that is dynamically self-adjusting and releases tension when not in use, for greater longevity

Upgraded control box for cab of host vehicle, with improved display

Improved bucket clamping system
(Xi models) for an easier, more secure connection to an even wider range of loader buckets

Push cooling for lower under-hood temperatures

Innovative liquid cooling jacket
for up to 5× improved planetary cooling

Quick-Load™ guiding system on all custom trailers, for easier loading

And much more ...

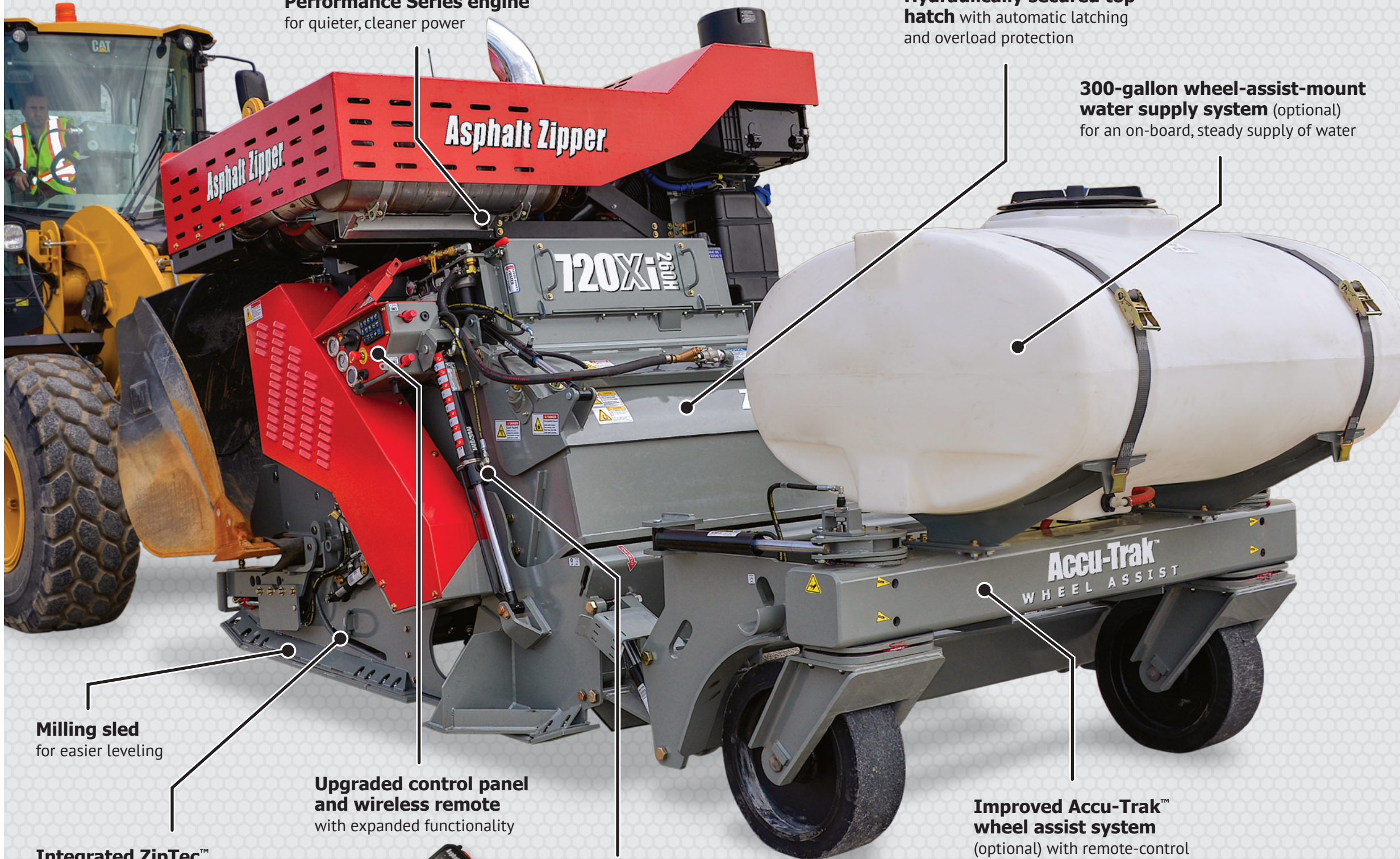
Milling sled
for easier leveling

Upgraded control panel and wireless remote
with expanded functionality

Integrated ZipTec™ Enhanced Pulverizing System,
with full depth range, contained grinding chamber, and an adjustable baffle for controlling material size

Smart cylinders—
improved depth control that is independently adjustable for more precise milling


Improved Accu-Trak™ wheel assist system
(optional) with remote-control steering, for even more precise maneuvering and fine control of milling depth, enabling use with smaller host vehicles





Custom tandem-axle trailer (optional) with quick-load guiding system, low center of gravity, convenient working deck and built-in custom toolbox, enables the 720Xi WA to be hauled behind a 2-ton pickup truck.

Specifications

Model	720Xi-260H WA
Engine	 Cummins 260 hp Turbo-Diesel Tier 4 Final Performance Series
Torque	730 ft·lb — 990 N·m
Weight	15,675 lbs — 7110 kg
Cutting Width	72 in (48" available) — 1829 mm (1219 mm available)
Cutting Depth	0 to 12 in — 0 to 305 mm

Asphalt Zipper reserves the right to change specifications at any time. U.S. Patent nos. 7036252, 7066555, 7144087, 8177456, 10086867. Other U.S. and international patents pending.



Toll-free: 888-ZIPPER-8 (947-7378)

310 West 700 South, Pleasant Grove, UT 84062
 Main: 801-847-3200 • Fax: 801-847-3250

www.asphaltzipper.com

Standard Features

Cutter Head	Z-Pro™ X
Cutting Bits	Double-carbide, bullet-head
Containment System	Dual-Frame ZipTec™ Enhanced Pulverizing System
Planetary	Fairfield Magnum-duty
Depth Control	Hydraulic (infinitely adjustable)
Bit Hatch	Hydraulically powered , top access, with hydraulic shock absorption
Rear Baffle	Infinitely adjustable, telescoping, hydraulic
Mounting System	Versa-Mount™ hydraulic, top-clamping Universal Coupler
Controls and Monitoring	<ul style="list-style-type: none"> Control Panel (on machine) Control Box (for host vehicle) Wireless Remote (for groundsmen)
Transport	Tows behind 2-ton pickup on tandem-axle trailer.
Additional Features	<ul style="list-style-type: none"> • Accu-Trak™ Wheel Assist • Built-in spray system • Hydraulic belt tensioning • Planetary cooling jacket • Push fan under-hood cooling

Available Options

Side Shift and Tilt

Optional Mounting Systems:

- Quick Coupler
- Versa-Mount™ Quick Coupler

Water Supply Systems:

- Wheel Assist Mount (300 gallon)

Custom Trailer



CONTRACT PRICING WORKSHEET

For Standard Equipment Purchases

Contract
No.:

SM10-20

Date
Prepared:

*This Form must be prepared by Contractor and given to End User. End User issues PO to Contractor, and MUST also fax a copy of PO, together with completed Pricing Worksheet, to H-GAC @ 713-993-4548.
Please type or print legibly.*

Buying Agency:	City of Texarkana	Contractor:	Asphalt Zipper, Inc.
Contact Person:	Tyler Richards	Prepared By:	Scott Freitas
Phone:	903.824.7302	Phone:	801.847.3232
Fax:		Fax:	
Email:	tyler.richards@txkusa.org	Email:	sfreitas@asphaltzipper.com

Product Code:	01AD9	Description:	Asphalt Zipper, 720X-260E, with remote and custom trailer
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A. Product Item Base Unit Price Per Contractor's H-GAC Contract: 234,900

B. Published Options - Itemize below - Attach additional sheet if necessary - Include Option Code in description if applicable
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
01AE1 30" Wheel Assist System	14,425		
01AE4 72" Enhanced Pulverizing System	16,840		
01AE7 72" Cutter Head Upgrade	6,330		
01AE9 300 Gallon Water System	6,330		
01AE14 200 hp Class Tier 4 Final System Upgrade	28,415		
		Subtotal From Additional Sheet(s):	
		Subtotal B:	72340

C. Unpublished Options - Itemize below - Attach additional sheet if necessary
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
Upgrade to: 260 HP Tier 4 Performance Engine,	24,320		
72" Wheel Assist System with Power Steering,			
Wheel Assist Water System, Starter Kit,			
2 Year Warranty			
		Subtotal From Additional Sheet(s):	
		Subtotal C:	24320

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 8%

D. Total Cost before any other applicable Charges, Trade-Ins, Allowances, Discounts, Etc. (A+B+C)

Quantity Ordered:	1	X Subtotal of A + B + C:	331560	=	Subtotal D:	331560
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E. Other Charges, Trade-Ins, Allowances, Discounts, Etc.

Description	Cost	Description	Cost
		Subtotal E:	0

Delivery Date: F. Total Purchase Price (D+E): 331560



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Consider the following action concerning twenty-six (26) substandard structures:

Conduct a Public Hearing regarding the condemnation of substandard structures.

Adopt a Resolution condemning twenty-six (26) substandard structures.
(PWD) Public Works Director Tyler Richards

AGENDA DATE: May 6, 2024

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: Public Works Department

PREPARED BY: Tracie Lee, Assistant Public Works Director

REQUEST: Condemning 27 substandard structures for nuisance abatement.

EMERGENCY CLAUSE: N/A

SUMMARY: A resolution condemning twenty-six (26) substandard structures for nuisance abatement:

- 2003 Pearl Street 1821 Dudley Avenue
- 1524 Hickory Street 1721 Pearl Street
- 517 Orleans Street 801 Cleveland Street
- 701 Prince Street 1604 Prospect Street
- 1107 Harner Street 1910 Kniffin Street
- 1410 Delaware Street 723 Belmont Street
- 1802 Walter Street 2121 Walter Street
- 1703 Preston Street 1000 Hickory Street
- 905 E. 9th Street 909 E. 10th Street
- 1806 Senator Street 1602 Grand Avenue
- 1420 Locust Street 806 E. 27th Street
- 3101 Linden Avenue 4713 Glenlea Drive
- 2123 Pecan Street 604 Kirby Street

EXPENSE REQUIRED: \$0.00

AMOUNT BUDGETED: \$0.00

**APPROPRIATION
REQUIRED:** \$0.00

**RECOMMENDED
ACTION:**

EXHIBITS: Resolution and description of properties.

RESOLUTION NO. _____

WHEREAS, the Public Works Department has requested an order of condemnation under Section 11-87 of the *City of Texarkana, Arkansas, Code of Ordinances*, for the twenty-six (26) substandard residential structures attached hereto as Exhibit A; and

WHEREAS, owners of the listed properties have been notified that the structure(s) on the properties are in violation of the Arkansas Fire Prevention Code and the International Property Maintenance Code, but little or no work has been done on the structures and the allowed time period has lapsed for the owners to voluntarily bring the structures into code compliance; and

WHEREAS, such structures have become dilapidated, unsightly, unsafe, unsanitary, obnoxious, or detrimental to the public welfare; and

WHEREAS, the Public Works Department has attempted to notify, by certified mail, the last owner of record of each property informing them that the Board of Directors will consider declaring these structures a nuisance; and

WHEREAS, notices of the condemnations will be sent to the owners of record allowing thirty (30) days to obtain a permit for repairs or a permit to demolish the structure after giving property owners at least ten (10) days in which to remove any personal property;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that the properties listed in Exhibit A are found to be and are condemned as a public nuisance under the provisions of Section 11-87 of the *City of Texarkana, Arkansas, Code of Ordinances*; that the Public Works Department shall provide the owners of record with notices of the condemnations and allow thirty (30) days for

repairs or demolition by such property owners; that the Public Works Department is authorized to demolish any of the listed structures that are not repaired or demolished within the thirty (30) day period after giving the owners at least ten (10) days in which to remove any personal items.

PASSED AND APPROVED this 6th day of May 2024.

Jeff Hart, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

Joshua L. Potter, City Attorney

Exhibit A

Substandard Residential Structures

Address/Parcel	Legal Description	Owner
1524 Hickory Parcel – 2390720 Ward 2	Legal: N/2 22' OF LOT 11 & ALL LOT 12 Block: 010 Lot: 012 Subdivision: Deutchman's 3rd	BAKER, BRANDON DESHAN 42 Pecan Valley Circle Texarkana, TX 75569
1000 Hickory Parcel – 3690130 Ward 3	Legal: All of lots 7 & 8 Block: 002, Lot: 008 Subdivision: Mann's	MDLS LLC 2496 Griffin Way Corona, CA. 92879
1107 Harner Parcel – 1694350 Ward 2	Legal: N/2 of lot 8 & all lot 9 Block: 00B, Legal: 009 Subdivision: Bronway HGTS.	Accord Real Estate Investments LLC 1301 E Debbie Ln STE 102 Mansfield, TX. 76063
1703 Preston Parcel-3150100 Ward 2	Legal: ALL LOT 13 Block: 001, Lot: 004 Subdivision: Cuckler's	MIW Acquisitions 1712 Pioneer AVE. Suite 135 Cheyenne, WY. 82001
2121 Walter Parcel – 2250080 Ward 2	Legal: ALL LOT 4 Block: 002, Lot: 008 Subdivision Carter, Kirby & Fouke	Ree, Gertrude 2121 Walter Texarkana, AR. 71854
1410 Delaware Parcel – 4470310 Ward 2	Legal: ALL LOT 3 Block: 004, Lot: 003 Subdivision: Orr's 2nd	Thompson, Gloria 1410 Delaware Texarkana, AR. 71854
723 Belmont Parcel – 3610250 Ward 2	Legal: All Lots 1 & 2 Block: 004, Lot: 002 Subdivision: Langsdale	Davis, Willie J 84 Charles TEXARKANA, AR 71854
1802 Walter Parcel- 3610430 Ward 2	Legal: all Lot 12 Block: 005, Lot: 012 Subdivision: Langsdale	Jordan, De Roy & Gracie 1802 Walter Texarkana, AR. 71854
1910 Kniffin Parcel – 3570020 Ward 2	Legal: All Lot 2 Less N15ft Block: 001, Lot: 002 Subdivision: Kniffin	Tatum, Patricia 1176 Cotes De Bourge Bourbonnais, IL. 60914
1806 Senator Parcel – 0027400 Ward 4	Legal: E/2 Lot 9 SE NE Block: N/A, Lot: N/A Subdivision: 19-155-28W	Sang, Huynh 203 Baden Texarkana, AR. 71854
3101 Linden Parcel – 3270160 Ward 4	Legal: ALL LOTS 5 & 6 Block: 002, Lot: 006 Subdivision: Industrial Col	Wilson, Owen Brian 3101 Linden TEXARKANA, AR 71854
909 E 10 th Parcel – 1370170 Ward - 3	Legal: All Lot 9 & 36' of Lot 10 Block: 003, Lot: 010 Subdivision: .Beidler's 4th	Kidd, Corey La Roy 1950 2 nd St. Apt B203 Springfield, OR. 97477
2123 Pecan Parcel – 5150550 Ward 4	Legal: E 91.5' of Lot 1 & E 91.5' of N/2 of lot 2 Block: 008, Lot: 002 Subdivision: Stafford's	Howell Family Trust 36 PR 1136 Texarkana, AR. 71854
1420 Locust Parcel: 2390920 Ward 3	Legal: All Lot 11 & 53' of Lot 12 Block: 012 Lot: 012 Subdivision: Deutchman's 3rd	Cauthron, John & Terri C/O Cheryl Sims 1420 Locust Texarkana, AR 71854

1602 Grand Parcel: 1170280 Ward 3	Legal: ALL OF LOT 7 & S/2 of Lot 8 Block: 004 Lot: 008 Subdivision: Arnold Park	Askins, Judith Lanete 27020 Glascock Ln C/O Judith L Oliver Walker, LA 70785
604 Kirby Parcel: 1610290 Ward 2	Legal: All of Lots 21 thru 24 & 56' of Lot 25 Block: 015 Lot: 025 Subdivision: Bramble Highland Park Rev.	Guta Lands USA Dept. B PO Box 103 Greenland, AR 72737
806 E 27th Parcel – 1530560 Ward 4	Legal: ALL LOTS 4 & E 20' of Lot 5 Block: 008, Lot: 005 Subdivision: Bonview	Vega, Miguel Angel Mejia 500 Houston Sulphur Springs, TX 75482
905 E 9th Parcel – 1370040 Ward 3	Legal: Lots 6 & 7 Except S 15' Block: 001, Lot: 006 Subdivision: Beidler's 4th	James, Jesse & Zina Newell 1202 E 28th Texarkana AR 71854
4713 Glenlea Parcel – 4632420 Ward 6	Legal: All of Lot 2 Block: 016, Lot: 002 Subdivision: Pinson Park	Drake, Reuben Jr & Hannah 2803 E 50 th Texarkana, AR 71854
1821 Dudley Parcel- 2710290 Ward 2	Legal: All of Lot 17 & S 10'X40" of Alley Way Block; 002, Lot: 017 Subdivision: Fouke, G. W.	Howard, Lamarkus 3124 Bettin DR. Forney, TX 75126
2003 Pearl Parcel: 2690050 Ward 2	Legal: All Lots 7 & 8 Block: 001, Lot; 008 Subdivision: Fouke & Collins	Brice, Cranford 10682 US HWY 82 Texarkana, AR 71854
801 Cleveland Parcel-1610580 Ward 2	Legal: All Lots 1 Thru 4 Block: 020, Lot: 004 Subdivision: Bramble Highland Park Rev.	Walls, Eugene Edward Jr. 24661 Amador St. Apt 19 Hayward, CA 94544
701 Prince Parcel- 1691110 Ward 2	Legal: All Lots 1 Thru 4 Block: 014, Lot 004 Subdivision: Bronway HGTS.	Rooters, George C. P.O. Box 223 Ogden, AR 71853
1604 Prospect Parcel- 1695320 Ward 2	Legal: All Lots 23 & 24 Block: 001, Lot: 024 Subdivision: Bronway Hgts.	Neal, Joseph E. 3803 E Castleridge Texarkana, AR 71854
517 Orleans Parcel- 3090050 Ward 2	Legal: All Lot 6 Block: 001, Lot: 006 Subdivision: Hillcrest	Norwood, Lillie E Ford 2006 Dudley Texarkana, AR 71854
1721 Pearl Parcel 3452220 Ward 2	Legal: All Lot 5 Block: 061, Lot 5 Subdivision: Kirby College	Huynh, Tom Thanh 207 Baden Texarkana, AR 71854

2024 Proposed Demolitions

City of Texarkana Arkansas



Classifications

- A1- Tagged unsafe but could be rehabilitated
- A2- Tagged unsafe and needs moderate repair
- A3- Tagged unsafe and needs major repair
- A4- Tagged unsafe and is collapsed and or burned beyond repair

2003 Pearl

Legal: All Lots 7 & 8 Block/Lot 001 / 008
S-T-R: 29-15S-28W Subdivision: FOUKE &
COLLINS

Tagged 12/1/2022
Invitation to BOD
4/1/2024

Classified A3 Unsafe
needs major repair
Staff recommends
condemnation
Ward 2



1821 Dudley

Legal: ALL LOT 17 & S 10' X 40' OF
ALLEY WAY Block/Lot: 002 / 017
S-T-R: 29-15S-28W
Subdivision FOUKE, G.W.

Tagged 12/1/2022
Invitation to BOD
4/1/2024
Classified A4-
burned beyond
repair
Staff recommends
condemnation
Ward 2



1524 Hickory

Legal: N/2 22' OF LOT 11 & ALL LOT 12

Block/Lot: 010 / 012

S-T-R: 19-15S-28W

Subdivision: DEUTCHMAN'S 3RD

Tagged 3/18/2022

Invitation to BOD

4/1/2024

Classified A3- Needs

major repairs

Staff recommends

condemnation

Ward 3



1721 Pearl

Legal: ALL LOT 5 Block/Lot: 061 / 005 S-T-R: 29-15S-28W
Subdivision: KIRBY COLLEGE

- Tagged 11/20/2017
- Invitation to BOD 4/1/2024
- Classification A3 unsafe needs major repairs
- Staff recommends condemnation
- Ward 2



517 Orleans

Legal: ALL LOT 6 Block/Lot: 001 / 006

S-T-R: 32-15S-28W Subdivision: HILLCREST

Tagged 3/23/2017

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 2



801 Cleveland

Legal: ALL LOTS 1 THRU 4 Block/Lot
020 / 004 S-T-R: 32-15S-28W

Tagged 3/17/2021

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 2



701 Prince

Legal: ALL LOTS 1 THRU 4

Block/Lot 014 / 004 S-T-R: 31-15S-28W

Subdivision: BRONWAY HGTS.

Tagged 8/29/2022

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 2



1604 Prospect

Legal: ALL LOTS 23 & 24 AKA/HEILBRON'S SUBD
Block/Lot: 001 / 024 S-T-R: 31-15S-28W
Subdivision: BRONWAY HGTS.

Tagged 1/24/2022

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 2



1107 Harner

Block B N½ Lot 8 and all of Lot 9 of
Bronway Heights aka Heilbron's

Tagged 2/9/2023

Invitation to BOD 4/1/2024

Classified A4 unsafe burned
beyond repair

Staff recommends
condemnation

Ward 2



1910 Kniffin

Block 1 Lot 2 less N 15' of Kniffin

Tagged 2/16/2023

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 2



1410 Delaware

Block 4 Lot 3 of Orr's 2nd

Tagged 2/16/2023

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 2



723 Belmont

Block 4 Lots 1 & 2 of Langsdale

Tagged 10/26/20

Invitation to BOD 4/1/2024

Classified A4 unsafe burned
beyond repair

Staff recommends
condemnation

Ward 2



1802 Walter

Block 5 Lot 12 of Langsdale

Tagged 3/29/2023

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 2



2121 Walter

Block 2 Lot 4 of Cuckler's

Tagged 4/25/2023

Invitation to BOD 4/1/2024

Classified A4 unsafe collapsed

Staff recommends
condemnation

Ward 2



1703 Preston

Block 1 Lot 13 of Howard's

Tagged 2/9/2023

Invitation to BOD 4/1/2024

Classified A4 unsafe burned
beyond repair

Staff recommends
condemnation

Ward 2



1000 Hickory

Block 2 Lot 7 & 8 of Mann's

Tagged 5/8/2023

Invitation to BOD 4/1/2024

Classified A4 unsafe burned
beyond repair

Staff recommends
condemnation

Ward 3



905 E 9TH

Block 1 Lot 6 & 7 except S 15' of
Beidler's 4th

Tagged 3/18/2022

Invitation to BOD 4/1/2024

Classified A4 burned beyond
repair

Staff recommends
condemnation

Ward 3



909 E 10TH

Block 3 Lot 9 & E 36' Lot 10 of
Beidler's 4th

Tagged 6/8/2023

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 3



1806 Senator

E½ Lot 9 SE¼ NE¼ Section 19-
T15S-R28W

Tagged 9/5/2014

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 4



1602 Grand

Block 4 Lot 7 & S½ of Lot 8 of
Arnold Park

Tagged 6/8/2023

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 3



1420 Locust

Block 12 Lot 11 & S 3' of Lot 12 of
Deutchman's 3rd

Tagged 5/4/2021

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 3



806 E 27TH

Block 8 Lot 4 & E 20' of Lot 5 of
Bonview

Tagged 2/8/2022

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 4



3101 Linden

Block 2 Lots 5 & 6 of Industrial
College

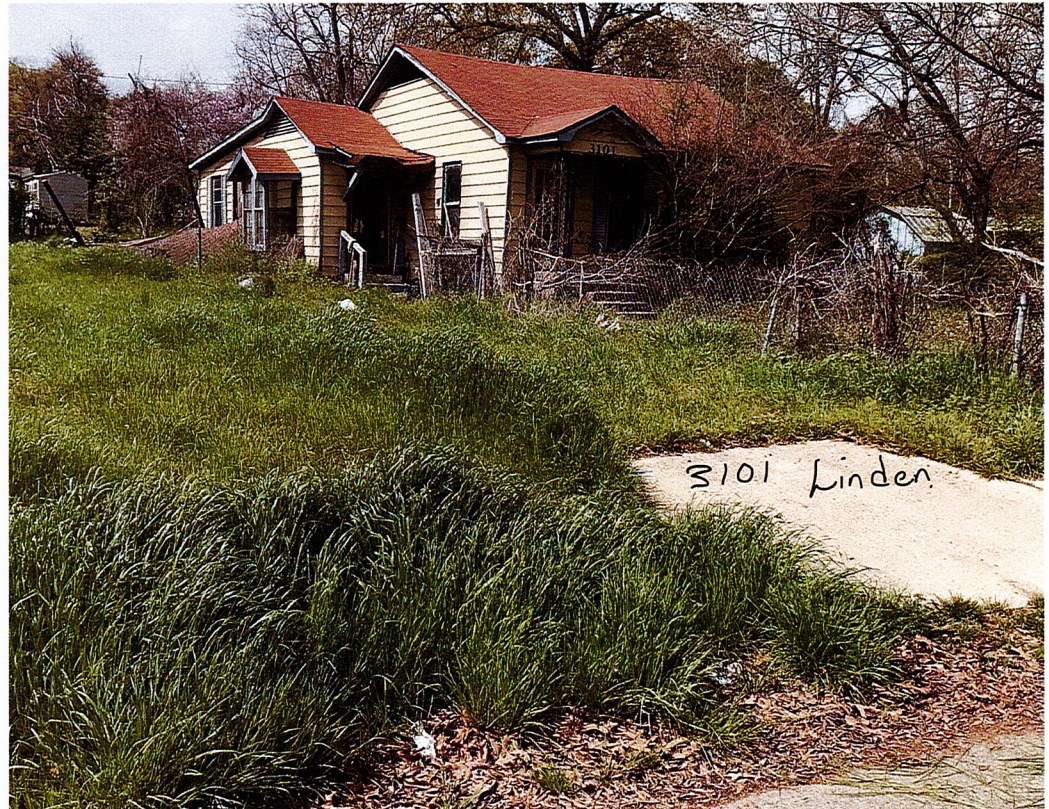
Tagged 5/2/2023

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 4



4713 Glenlea

Block 16 Lot 2 of Pinson Park

Tagged 10/12/2023

Invitation to BOD 4/1/2024

Classified A4 unsafe burned
beyond repair

Staff recommends
condemnation

Ward 6



2123 Pecan

Block 8 The E 91.5' of Lot 1 & E 91.5'
of N½ of Lot 2 of Stafford's

Tagged 6/8/2023

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 4



604 Kirby

Block 15 Lots 21 thru 24 and S 6' of
Lot 25 of Bramble Highland Park Rev.

Tagged 3/15/2016

Invitation to BOD 4/1/2024

Classified A3 unsafe needs
major repair

Staff recommends
condemnation

Ward 2





CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution naming the Texarkana Recreation Center gymnasium the “*Terry Lee Roger’s Gym*”. (PWD) Public Works Director Tyler Richards

AGENDA DATE: May 6, 2024

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: Public Works Department

PREPARED BY: Tracie Lee, Assistant Public Works Director

REQUEST: Naming the Gym at the Texarkana Recreation Center.

EMERGENCY CLAUSE: N/A

SUMMARY: Adopt a Resolution naming the Gym at the Texarkana Recreation Center to the Terry Lee Roger’s Gym.

EXPENSE REQUIRED: \$0.00

AMOUNT BUDGETED: \$0.00

APPROPRIATION REQUIRED: \$0.00

RECOMMENDED ACTION:

EXHIBITS: Resolution and Bio of Terry Lee Rogers.

RESOLUTION NO. _____

WHEREAS, the City of Texarkana, Arkansas, desires to honor Terry Lee Rogers for his service and commitment to the City's youth; and

WHEREAS, Terry Lee Rogers provided the youth of this City with forty (40) years of service at the Boys & Girls Club; and

WHEREAS, the Public Works Department recommends that the gym at the Texarkana Recreation Center be named the "Terry Lee Rogers Gym";

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the gym at the Texarkana Recreation Center be named the "Terry Lee Rogers Gym".

PASSED AND APPROVED this 6th day of May 2024.

Jeff Hart, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

Bio Terry Lee Rogers

Terry Lee Rogers was born August 9, 1954, in the city of Camden, Arkansas. He is the son of the late Esau & Ida Owens. Terry's family relocated to Texarkana, Arkansas at the age of five (5) years old in 1959. Terry has always had a love for sports of all kinds. He began his journey with the Boys & Girls of America in 1964 at the age of ten (10). The Boys & Girls Club was located on Jefferson Avenue during that time. Terry's love for sports and the Boys & Girls Club was noticed by the director of the Club. Terry was brought on as a staff member at the age of sixteen (16) in 1970 by Bobby Inkster who was the Club's director at that time. Terry worked tirelessly in whatever capacity to help the kids have a good time and keep the Club running smoothly. Terry worked for four (4) years with a great passion for youth. Terry left the Club in 1974 to pursue a trade. Terry returned to the Club after four (4) years at age twenty-four (24). He remained at the Club for the next thirty-six years (36).

During Terry's forty (40) years of service at the Boys & Girls Club, twenty-five (25) of those years he served as the Assistant Director of the Club. Terry loved, fathered, befriended, fed, coached, refereed, and chauffeured many youths. Terry was a role model for so many because of his love for kids and his love for sports. Terry has seven (7) children of his own and he knows the personalities of children.

Terry poured his heart and soul into shaping and molding youth to not only be great athletes but to be productive citizens. He would spend hours and hours training the youth in football, basketball, baseball, and t-ball. Terry had respect for a person no matter their ethnicity or social status. Terry worked closely with the parents of all the youth associated with the Boys & Girls Club as well. He never met a stranger and would put anyone to work that would benefit the children who entered the Texarkana Arkansas Boys & Girls Club of America.



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Joint Resolution and Memorandum of Understanding of the Board of Directors of the City of Texarkana, Arkansas, and the City Council of the City of Texarkana, Texas supporting the fiscal year 2024 consolidated rail infrastructure and safety improvements (CRSI) grant application for Union Station improvements. (ADMIN)

AGENDA DATE: May 6, 2024

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: City Clerk Department

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Adopt a resolution supporting grant application and Memorandum of Understanding for Union Station improvements.

EMERGENCY CLAUSE: N/A

SUMMARY:

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:**

EXHIBITS: Joint Resolution and MOU

Texarkana, Texas: Resolution No. 2024-048

Texarkana, Arkansas: Resolution No. _____

A JOINT RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AND BOARD OF DIRECTORS OF THE CITY OF TEXARKANA, ARKANSAS, SUPPORTING THE FISCAL YEAR 2024 CONSOLIDATED RAIL INFRASTRUCTURE AND SAFETY IMPROVEMENTS (CRISI) GRANT APPLICATION FOR UNION STATION IMPROVMENTS; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the U.S. Department of Transportation's Federal Railroad Administration Notice of Funding Opportunity for \$2.4 billion in grant funding through the CRISI grant program is open; and

WHEREAS, the Cities of Texarkana, Texas, and Texarkana, Arkansas, are applying for the CRISI grant. Texarkana's Union Station redevelopment project sets a bold vision for future growth rail transportation within the twin cities of Texarkana, USA on the Texas and Arkansas border, a historically disadvantaged rural community. Originally established as a railroad and industrial center, Texarkana, USA has grown into a regional agriculture, retail, transportation, and wholesale service center. This phase of the project aims to acquire the site "as a capital project" and fund the preliminary engineering needed for redevelopment; and

WHEREAS, the two cities have a shared interest. The site is currently an eye-sore and one of the only remaining non-renovated union station facilities along the Amtrak Texas Eagle Route. Additionally, the only operating portion of the site is in serious need of repair to make the site more ADA friendly for passengers. This site has been around since the founding of both cities and staff realizes that its restoration is vital to a successful downtown revitalization, which is part of the cities' comprehensive plan. This project will preserve the building's rich history while contributing to the economic growth that has started in downtown Texarkana as well as improve passenger safety. Potential funds from the CRISI Grant program, for building acquisition and preliminary engineering, along with other potential funds from tax credits and Amtrak's improvement funds, will allow for future redevelopment; and

WHEREAS, this project demonstrates a valuable contribution to both cities' continuing efforts toward the redevelopment of downtown Texarkana which will improve the multimodal transportation in Texarkana, USA. Working in close coordination with Amtrak officials, the redevelopment of Union Station will include, but not be limited to, passenger station amenity improvements and ADA accessibility. These upgrades will lead to emissions reduction and public health benefits, reduced pavement maintenance costs, and other economic development gains. The station

would become a viable multi-purpose building with passenger rail, offices, and event and future business accelerator space, providing the opportunity for a multi-modal means of rail transportation along with a potential bus service route through the Texarkana Urban Transit Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TEXARKANA, TEXAS, AND THE BOARD OF DIRECTORS OF THE CITY OF TEXARKANA, ARKANSAS:

SECTION 1: The City Council of the City of Texarkana, Texas, and the Board of Directors of the City of Texarkana, Arkansas, hereby approve the support of the Texarkana CRISI Grant Application for Texarkana Union Station Redevelopment and authorize the City Managers, jointly, to partner with other entities for the acquisition of Texarkana Union Station.

SECTION 2: This Joint Resolution shall be in full force and effect from and after its passage and approval by both Cities.

Texarkana, Texas: PASSED AND APPROVED in Regular Council Session this 22nd day of April, 2024.

Texarkana, Arkansas: PASSED AND APPROVED on this the ____ day of _____, 2024.

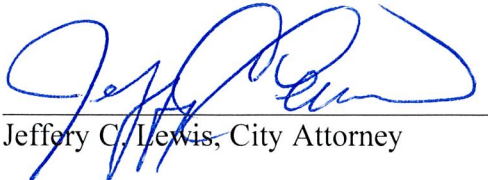
TEXARKANA, TEXAS


Bob Bruggeman, Mayor

ATTEST:


Jennifer Evans, City Secretary
6:28p.m.

APPROVED:


Jeffery C. Lewis, City Attorney

TEXARKANA, ARKANSAS

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter “MOU” or “Agreement”) is made by and between the City of Texarkana, Texas (“Texas City”), a Texas home rule municipality, the City of Texarkana, Arkansas (“Arkansas City”), and Amtrak, a national passenger railroad company of the United States (the “Company”)(collectively referred to herein as the “Parties”) acting by and through their respective authorized officers.

The purpose of this MOU is to establish the terms and conditions for the purchase and improvement of certain real property (the “Project”) located at Front Street, Texarkana, USA, and more commonly known as Union Station (“Union Station” or the “Property”).

WHEREAS, the Property is in need of repair and renovation, and is the only remaining non-renovated union station facility along the Amtrak Texas Eagle Route; and

WHEREAS, the only operating portion of the Property is in need of repairs to make the site more ADA compliant and friendly for passengers; and

WHEREAS, this project will preserve the Property’s rich history and contribute to the economic growth and downtown revitalization; and

WHEREAS, there is potential funding available for the Project with funds from the Consolidated Rail Infrastructure and Safety Improvements (CRISI) Grant program for building acquisition and preliminary engineering and also potential funding from Tax credits and Amtrak’s improvement funds; and

WHEREAS, this Memorandum of Understanding documents the commitments from the Parties to cooperate as described herein regarding the purchase, planning and implementation of the Project;

NOW, THEREFORE, the Parties agree as follows:

Article 1 **Background**

- 1.1 The real property (the “Land”), upon which is located a Building and Improvements commonly known as Union Station (“Union Station”) (also collectively referred to herein as the “Property”) is currently under private ownership.
- 1.2 The Land and Union Station are located on the borders of Texarkana, Texas and Texarkana, Arkansas and cross both States.

- 1.3 The Property is in need of repair and renovation in order to be useable, and is the only remaining non-renovated union station facility along the Amtrak Texas Eagle Route.

Article 2

Project

- 2.1 Texas City, Arkansas City, and Amtrak agree it is in the best interest of the Parties to attempt to purchase the Property in order to make the Property useable by the public.
- 2.2 The Parties commit, upon obtaining ownership of the Property, to work together to make renovations and improvements to Union Station to improve the use of, and allow for more use of the facility.
- 2.2 The redevelopment of Union Station will include, but not be limited to, passenger station amenity improvements and ADA accessibility upgrades, emission reduction, reduced pavement maintenance costs, and other public health and economic development benefits.
- 2.3 It is the intent of the Parties to create a multi-purpose building with passenger rail, grocery store, offices, event space, incubator space, and multi-modal means of transportation such as rail. Additionally, the Texarkana Urban Transit District office, bus station, and bike trails will be located on the exterior of the building.
- 2.4 This Project and Agreement is contingent upon (a) City Council approval of this agreement and any negotiated contract; (b) negotiation of a purchase price that is in line with the appraised value and that is acceptable to the Parties; and (c) completion of a ESA Phase I on the Property which is acceptable to the Parties.

Article 3

Term

- 3.1 This MOU is effective upon the day and date last signed and executed by the duly authorized representatives of the Parties to this MOU and the governing bodies of the Parties' respective municipality and shall remain in full force and effect during the operation of Union Station or until mutually terminated by the Parties.

Article 4

Funding

- 4.1 The Parties anticipate Texas City will apply for funding under the Consolidated Rail Infrastructure and Safety Improvements (CRISI) Program grant application. Arkansas City and Amtrak both agree and commit to assisting and cooperating with Texas City in the steps necessary for development and completion of the grant application, and any information or steps required in the grant application, submission, and response process.
- 4.2 Amtrak commits and agrees that it will provide certain agreed upon funding to assist with the Project.
- 4.3 Texas City and Arkansas City commit and agree to provide certain agreed upon funding to assist with the Project.

Article 5

Responsibilities of Parties

- 5.1 Renovation and Remediation. The Parties have agreed to use commercially reasonable efforts to design, remediate all environmental concerns, and renovate the Property located on Front Street, Texarkana, USA, and commonly known as Union Station to include a multi-purpose building with passenger rail, grocery store, offices, event space and incubator space and multi-modal means of transportation such as rail, the Texarkana Urban Transit District office and bus station and bike trails on the exterior of the building.
- 5.2 The Parties agree they shall cause the Property to be operated and maintained during the term of this Agreement consistent with all applicable rules, laws, regulations, and the requirements of any grant funds.
- 5.3 The Parties have no obligation to fund any amount beyond any allocated funding budgeted for the Project and/or those funds received from outside granting agencies.
- 5.4 The Parties have agreed to execute, or have executed, any consents necessary for the development of the Property and to enter into an agreement setting forth all the terms and conditions of the Parties in order to effectuate the intent of this MOU prior to beginning work on the Project.
- 5.5 The Parties wish to pursue and accomplish their collective objectives in a manner compliant with all laws, rules, and regulations that govern the Property and will seek the mutual agreed upon approvals necessary for any action.

- 5.6 The Parties agree to continue to coordinate with each other in the planning, design, development, and completion of the Project.

Article 6 Sovereign Immunity

- 6.1 Any Party or their respective governing bodies do not waive their sovereign immunity by entering into this MOU, and each fully retains all immunities and defenses provided by law with respect to any action based on or occurring as a result of this MOU.

Article 7 Termination/Default

- 7.1 This Agreement shall terminate upon any one or more of the following:
- (a) by written agreement of the Parties;
 - (b) if any significant portion of the Project is terminated; or
 - (b) Expiration Date.

Article 8 Miscellaneous

- 8.1 Binding Agreement. The terms and conditions of this Agreement are binding upon the successors and permitted assigns of all Parties hereto.
- 8.2 Recitals. All Recitals are incorporated into this Agreement.
- 8.3 Limitation of Liability. It is acknowledged and agreed by the Parties that the terms hereof are not intended to and shall not be deemed to create a partnership or joint venture among the parties. It is understood and agreed between the Parties that each Party in satisfying the conditions of this Agreement, has acted independently, and assumes no responsibility or liability to third parties in connection with these actions.
- 8.4 Authorization. Each Party represents that it has full capacity and authority to grant all rights and assume all obligations that is granted and assumed under this Agreement.

- 8.5 Notice. All written notices called for or required by this Agreement shall be addressed to the following, or such other party or address as either Party designates in writing, by US Certified Mail, postage prepaid, or by hand delivery:

TEXAS CITY:

City of Texarkana, Texas
Attn: City Manager
220 Texas Blvd
P. O. Box 1967
Texarkana, Texas 75504-1967
Phone: (903) 798-3902

ARKANSAS CITY:

City of Texarkana, Arkansas
Attn: City Manager
ADDRESS
Texarkana, Arkansas 71854
Phone:

AMTRAK:

Attn: City Manager
ADDRESS
ADDRESS
Phone:

8.6 Amendment

This Agreement may be amended by the mutual written agreement of the Parties.

8.7 Legal Construction

In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, or should any provision be determined to interfere with any Grant funds being used for the Property, such invalidity, illegality, unenforceability, or interference shall not affect other provisions, and it is the intention of the parties to this Agreement that in lieu of each provision that is found to be illegal, invalid, unenforceable, or that interferes with said Grant, a provision be added to this Agreement which is legal, valid and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid, unenforceable, or interfering.

8.8 Entire Agreement

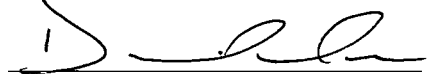
This Agreement is the entire Agreement between the Parties with respect to the subject matter covered in this Agreement. There is no other collateral oral or written Agreement between the Parties that in any manner relates to the subject matter of this Agreement.

8.9 Counterparts

This Agreement may be executed in counterparts. Each of the counterparts shall be deemed an original instrument, but all of the counterparts shall constitute one and the same instrument.

Executed on this ____ day of _____, 2024.

City of Texarkana, Texas



Dr. David Orr, City Manager

City of Texarkana, Arkansas

City Manager

Amtrak

Signature/Authority



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution to accept the 2023 audit engagement letter prepared by the accounting firm FORVIS, LLP. (FIN) Finance Director TyRhonda Henderson

AGENDA DATE: May 6, 2024

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: Finance Department

PREPARED BY: TyRhonda Henderson, Finance Director

REQUEST: N/A

EMERGENCY CLAUSE: N/A

SUMMARY: This item is to approve a letter of engagement with the firm FORVIS, LLP., to conduct the City of Texarkana, Arkansas' and the Bi-State Justice Center's 2023 Annual Audit and preparation of the Annual Comprehensive Financial Report. They are experienced in conducting Government Audits and are also used by other cities within the state of Arkansas as well as other cities throughout the United States. The fee for their services is \$115,500 for audits of the financial statements for the City and Bi-State, with additional fees of \$6,000 for one major program audited under Uniform Guidance and \$2,000 to \$5,000 for testing the implementation of GASB 96. The City Manager and Finance Director recommend approving a one-year letter of engagement. The one-year engagement is a 5% increase from 2022 to 2023.

EXPENSE REQUIRED: \$126,500

AMOUNT BUDGETED: \$119,700

**APPROPRIATION
REQUIRED:** \$6,800

**RECOMMENDED
ACTION:**

EXHIBITS: Resolution and Engagement Letter

RESOLUTION NO. _____

WHEREAS, the firm FORVIS, LLP., has submitted a letter of engagement to conduct annual audits for the City of Texarkana, Arkansas, and the Bi-State Justice Center for 2023; and

WHEREAS, FORVIS, LLP., has experience with conducting such audits and similar governmental audits, including audits for other cities within the state of Arkansas and throughout the United States; and

WHEREAS, the City Manager and Finance Director recommend approving a one-year engagement with a 5% increase from 2022 for \$115,500.00, \$6,000.00 for the anticipated one major program audited under Uniform Guidance, and \$2,000.00 to \$5,000.00 for testing the implementation of GASB 96;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is authorized and directed to enter into a letter of engagement with FORVIS, LLP., in an amount not to exceed \$126,500.

PASSED AND APPROVED this 6th day of May 2024.

Jeff Hart, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



809 S. 52nd Street, Suite A / Rogers, AR 72758

P 479.845.0270 / F 479.845.0840

forvis.com

April 29, 2024

Honorable Mayor and Board of Directors
Mr. Robert Thompson, City Manager
Ms. TyRhonda Henderson, Finance Director
CITY OF TEXARKANA, ARKANSAS
216 Walnut Street
Texarkana, AR 71854-6065

We appreciate your selection of **FORVIS, LLP** as your service provider and are pleased to confirm the arrangements of our engagement in this contract. Within the requirements of our professional standards and any duties owed to the public, regulatory, or other authorities, our goal is to provide you an **Unmatched Client Experience**.

In addition to the terms set forth in this contract, including the detailed **Scope of Services**, our engagement is governed by the following, incorporated fully by this reference:

- Terms and Conditions Addendum

Summary Scope of Services

As described in the attached **Scope of Services**, our services will include the following:

CITY OF TEXARKANA, ARKANSAS (the City)

- Audit Services for the year ended December 31, 2023
- Attestation Examination Services for the year ended December 31, 2023

BI-STATE JUSTICE CENTER (the Center)

- Audit Services for the year ended December 31, 2023

You agree to assume full responsibility for the substantive outcomes of the contracted services and for any other services we may provide, including any findings that may result.

You also acknowledge these services are adequate for your purposes, and you will establish and monitor the performance of these services to ensure they meet management's objectives. All decisions involving management responsibilities related to these services will be made by you, and you accept full responsibility for such decisions.

We understand you have designated a management-level individual(s) to be responsible and accountable for overseeing the performance of nonattest services, and you have determined this individual is qualified to conduct such oversight.

Engagement Fees

The fee for our services will be \$115,500 for the audits of the financial statements of the City and the Center, and \$6,000 for anticipated one major program under Uniform Guidance. The additional fee for testing the implementation of GASB 96, if applicable, is expected to be \$2,000 to \$5,000 based on time expended

The above fees include travel costs and fees for services from other professionals, if any, as well as an administrative fee of five (5) percent to cover certain technology and administrative costs associated with our services.

Our pricing for this engagement and our fee structure are based upon the expectation that our invoices will be paid promptly. Payment of our invoices is due upon receipt.

Our timely completion of services and the fees thereon depends on the assistance you provide us in accumulating information and responding to our inquiries. Inaccuracies or delays in providing this information or the responses may result in additional billings, untimely filings, or inability to meet other deadlines.

If there are changes in circumstances where these or other conditions become known and significant additional time is necessary or additional services are requested, we reserve the right to revise our fees.

Assistance with New Standards

Assistance and additional time as a result of the adoption of the following new standards are not included within our standard engagement fees. These fees will be based on time expended and will vary based on the level of assistance and procedures required.

Governmental Accounting Standards Board Statement No. 96, *Subscription-Based Information Technology Arrangements*, is effective for fiscal years beginning after June 15, 2022. Early application is encouraged.

Statement No. 96 addresses the accounting for the costs related to cloud computing agreements. Under this Statement, a government reports a subscription asset and subscription liability for agreements meeting the definition of a subscription-based information technology arrangement (SBITA) and to disclose essential information about the arrangement. We can assist you with the adoption by providing services which may include, but are not limited to:

- Assessing your readiness by assisting with the evaluation of your:
 - Current controls and policies
 - Current internal resources and system capabilities
- Assisting with changes required to adopt Statement No. 96, including:
 - Recommending enhancements to existing controls and policies or suggesting new controls and policies to address Statement No. 96
 - Documenting any changes from your previous IT subscription recognition and reporting methods
 - Drafting the required disclosures

The time it will take to perform the above assistance and our additional audit procedures relating to the adoption of the Statement, and any time to assist you with the adoption, may be minimized to the extent your personnel will be available to provide timely and accurate documentation and information as requested by us.

Contract Agreement

Please sign and return this contract to indicate your acknowledgment of, and agreement with, the arrangements for our services including our respective responsibilities.

FORVIS, LLP

FORVIS, LLP

Acknowledged and agreed to as it relates to the entire contract, including the **Scope of Services**, and **Terms and Conditions Addendum**, on behalf CITY OF TEXARKANA, ARKANSAS and BI-STATE JUSTICE CENTER.

BY _____
Allen L. Brown, Mayor

DATE _____

BY _____
Robert Thompson, City Manager

DATE _____

Scope of Services – Audit Services

We will audit the governmental activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information and related disclosures, as applicable for each entity, which collectively comprise the basic financial statements for the following entities:

CITY OF TEXARKANA, ARKANSAS as of and for the year ended December 31, 2023.

BI-STATE JUSTICE CENTER as of and for the year ended December 31, 2023.

The audit has the following broad objectives:

- Obtaining reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- Expressing opinions on the financial statements
- Issuing a report on your internal control over financial reporting and compliance and other matters based on the audit of your financial statements in accordance with *Government Auditing Standards*
- Expressing an opinion on your compliance with the types of compliance requirements described in the OMB *Compliance Supplement* that could have a direct and material effect to each of your major federal award programs in accordance with the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) for CITY OF TEXARKANA, ARKANSAS
- Issuing a report on your internal control over compliance in accordance with the Uniform Guidance for CITY OF TEXARKANA, ARKANSAS
- Issuing a report on your schedule of expenditures of federal awards for CITY OF TEXARKANA, ARKANSAS

You have informed us that the audited financial statements for CITY OF TEXARKANA, ARKANSAS are expected to be presented along with management's Annual Comprehensive Financial Report (ACFR). Management is responsible for the other information included in the ACFR. The other information comprises the ACFR but does not include the financial statements and our auditor's report thereon. Our opinion on the financial statements will not cover the other information, and we will not express an opinion or any form of assurance thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or whether the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

We will also express an opinion on whether the combining and individual fund statements, budgetary comparison schedules and schedule of expenditures of federal awards for CITY OF TEXARKANA, ARKANSAS ("supplementary information") are fairly stated, in all material respects, in relation to the financial statements as a whole.

We will complete the auditee portion of the Form SF-SAC (Data Collection Form) for CITY OF TEXARKANA, ARKANSAS through the Federal Audit Clearinghouse. We will not make the submission on your behalf. You will review a draft(s) of the submission prior to transmission and agree that you are solely responsible for approving the final draft for transmission as well as for the auditee submission and certification.

We will also provide you with the following nonattest services:

- Preparing a draft of the Annual Comprehensive Financial Report for CITY OF TEXARKANA, ARKANSAS
- Assisting with printing and processing of the final reports for CITY OF TEXARKANA, ARKANSAS and BI-STATE JUSTICE CENTER

- Preparing a draft of the financial statements and related notes for CITY OF TEXARKANA, ARKANSAS and BI-STATE JUSTICE CENTER
- Preparing a draft of the supplementary information, including the schedule of expenditures of federal awards for CITY OF TEXARKANA, ARKANSAS

You agree to assume all management responsibilities and to oversee the nonattest services we will provide by designating an individual possessing suitable skill, knowledge, and/or experience. You acknowledge that nonattest services are not covered under *Government Auditing Standards*. You are responsible for:

- Making all management decisions and performing all management functions
- Evaluating the adequacy and results of the services performed
- Accepting responsibility for the results of such services
- Designing, implementing, and maintaining internal controls, including monitoring ongoing activities

Cynthia Burns, Director, is responsible for supervising the engagement and authorizing the signing of the report or reports.

We will issue a written report(s) upon completion of our audit(s), addressed to the following parties:

Entity Name

CITY OF TEXARKANA, ARKANSAS

BI-STATE JUSTICE CENTER

Party Name

Honorable Mayor, City Manager, and Members of the Board of Directors

Intergovernmental Advisory Committee

You are responsible to distribute our reports to other officials who have legal oversight authority or those responsible for acting on audit findings and recommendations, and to others authorized to receive such reports.

The following apply for the audit services described above:

Our Responsibilities

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and the Uniform Guidance. Those standards require that we plan and perform:

- The audit of the financial statements to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether caused by fraud or error
- The audit of compliance to obtain reasonable rather than absolute assurance about whether the entity(ies) complied with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each major federal award program

We will exercise professional judgment and maintain professional skepticism throughout the audit.

We will identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

We will obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We will also conclude, based on audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

We will identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the entity's compliance with compliance requirements subject to audit and performing such other procedures as the auditor considers necessary in the circumstances.

We will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance, regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that the auditor identified during the audit.

Limitations & Fraud

Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit that is planned and conducted in accordance with GAAS will always detect a material misstatement or material noncompliance with federal award programs when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if, there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

The risk of not detecting a material misstatement or material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

Our understanding of internal control is not for the purpose of expressing an opinion on the effectiveness of your internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit.

We are available to perform additional procedures with regard to fraud detection and prevention at your request, subject to completion of our normal engagement acceptance procedures. The actual terms and fees of such an engagement would be documented in a separate contract to be signed by you and FORVIS.

Opinion

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter paragraph or other-matter paragraph(s) to our auditor's report, or if necessary, decline to express an opinion or withdraw from the engagement.

If we discover conditions that may prohibit us from issuing a standard report, we will notify you. In such circumstances, further arrangements may be necessary to continue our engagement.

Your Responsibilities

Management and, if applicable, those charged with governance acknowledge and understand their responsibility for the accuracy and completeness of all information provided and for the following:

- **Audit Support** – to provide us with:
 - Unrestricted access to persons within the entity or within components of the entity (including management, those charged with governance, and component auditors) from whom we determine it necessary to obtain audit evidence
 - Information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including access to information relevant to disclosures
 - Information about events occurring or facts discovered subsequent to the date of the financial statements, of which management may become aware, that may affect the financial statements
 - Information about any known or suspected fraud affecting the entity involving management, employees with significant role in internal control, and others where fraud could have a material effect on the financials
 - Identification and provision of report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented
 - Additional information that we may request for the purpose of the audit
- **Internal Control and Compliance** – for the:
 - Design, implementation, and maintenance of internal control relevant to compliance with laws and regulations and the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error
 - Alignment of internal control to ensure that appropriate goals and objectives are met; that management and financial information is reliable and properly reported; and that compliance with and identification of the laws, regulations, contracts, grants, or agreements (including any federal award programs) applicable to the entity's activities is achieved
 - Remedy, through timely and appropriate steps, of fraud and noncompliance with provisions of laws, regulations, contracts, or other agreements reported by the auditor

- Establishment and maintenance of processes to track the status and address findings and recommendations of auditors
- **Accounting and Reporting** – for the:
 - Maintenance of adequate records, selection and application of accounting principles, and the safeguard of assets
 - Adjustment of the financial statements to correct material misstatements and confirmation to us in the representation letter that the effects of any uncorrected misstatements aggregated by us are immaterial, both individually and in the aggregate, to the financial statements taken as a whole
 - Preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America (or other basis if indicated in the contract)
 - Inclusion of the auditors' report in any document containing financial statements that indicates that such financial statements have been audited by us
 - Distribution of audit reports to any necessary parties

The results of our tests of compliance and internal control over financial reporting performed in connection with our audit of the financial statements may not fully meet the reasonable needs of report users. Management is responsible for obtaining audits, examinations, agreed-upon procedures, or other engagements that satisfy relevant legal, regulatory, or contractual requirements or fully meet other reasonable user needs.

Required Supplementary Information

Accounting principles generally accepted in the United States of America provide for certain required supplementary information ("RSI") to accompany the basic financial statements. We understand the following RSI will accompany the basic financial statements:

1. Management's Discussion and Analysis ("MD&A")
2. Pension and Other Postemployment Benefit information

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context.

Management is responsible for the fair presentation of the RSI. As part of our engagement, we will apply certain limited procedures to the RSI in GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements.

We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Supplementary
Information**

With regard to any supplementary information including the SEFA that we are engaged to report on:

- Management is responsible for its preparation in accordance with applicable criteria
- Management will provide certain written representations regarding the supplementary information at the conclusion of our engagement
- Management will include our report on this supplementary information in any document that contains this supplementary information and indicates we have reported on the supplementary information
- Management will make the supplementary information readily available to intended users if it is not presented with the audited financial statements

Such information is:

- Presented for the purpose of additional analysis of the financial statements
- Not a required part of the financial statements
- The responsibility of management
- Subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS

**Written
Confirmations
Required**

As part of our audit process, we will request from management and, if applicable, those charged with governance written confirmation acknowledging certain responsibilities outlined in this contract and confirming:

- The availability of this information
- Certain representations made during the audit for all periods presented
- The effects of any uncorrected misstatements, if any, resulting from errors or fraud aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole

**Peer Review
Report**

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract, upon request. If you would like a copy, please request from your engagement executive.

Attestation Examination Services

We will examine the written assertion made by management that the City complied with certain state acts during the year ended December 31, 2023.

The objective of our examination is the expression of an opinion in a written report about whether the responsible party's assertion is fairly stated in all material respects with the applicable criteria against which it is measured or evaluated.

The criteria to be used consist of the requirements of Arkansas Act 15 of 1985 and the following Arkansas statutes:

- Arkansas Municipal Accounting Law of 1973, § 14-59-101 et seq.;
- Arkansas District Courts and City Courts Accounting Law, § 16-10-201 et seq.;
- Improve contracts, §§ 22-9-202 – 22-9-204
- Budgets, purchases, and payments of claims, etc., § 14-58-201 et seq. and § 14-58-301 et seq.;
- Investment of public funds, § 19-1-501 et seq.; and
- Deposit of public funds, §§ 19-8-101 – 19-8-107

The following apply for the attestation examination services described above:

Our Responsibilities

We will conduct our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable rather than absolute assurance about whether the subject matter as measured or evaluated against the criteria is free of material misstatement.

If we discover conditions that may prohibit us from issuing a standard report, we will notify you. In such circumstances, further arrangements may be necessary to continue our engagement.

Limitations & Fraud

Because of the inherent limitations of an examination engagement, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the examination is properly planned and performed in accordance with the attestation standards.

Our engagement will not include a detailed examination of every transaction and cannot be relied on to disclose all errors, fraud, or illegal acts that may exist. However, we will inform you of any such matters, if material, that come to our attention.

Report

We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement. If we discover conditions which may prohibit us from issuing a standard examination report, we will notify you. In such circumstances, further arrangements may be necessary to continue our engagement.

**Your
Responsibilities**

To facilitate our engagement, management is responsible for providing a written assertion about the measurement or evaluation of the subject matter against the criteria, supplying us with all necessary information, and for allowing us access to personnel to assist in performing our services. It should be understood that management is responsible for the accuracy and completeness of these items, for the subject matter and the written assertion(s) referred to above, and for selecting and determining the appropriateness of the criteria.

At the conclusion of our engagement, management will provide to us a letter confirming these responsibilities, whether it is aware of any material misstatements in the subject matter or assertion, and that it has disclosed all known events subsequent to the period (or point in time) of the subject matter being reported on that would have a material effect on the subject matter or assertion.

Management is responsible for establishing and maintaining effective internal control over financial reporting and setting the proper tone; creating and maintaining a culture of honesty and high ethical standards; and establishing appropriate controls to prevent, deter, and detect fraud and illegal acts. Management is also responsible for identifying and ensuring compliance with the laws and regulations applicable to your activities and for establishing and maintaining effective internal control over compliance.

FORVIS, LLP Terms and Conditions Addendum

GENERAL

1. **Overview.** This addendum describes **FORVIS LLP's** standard terms and conditions ("Terms and Conditions") applicable to Our provision of services to the Client ("You"). The Terms and Conditions are a part of the contract between You and FORVIS, LLP. For the purposes of the Terms and Conditions, any reference to "Firm," "We," "Us," or "Our" is a reference to FORVIS, LLP ("FORVIS"), and any reference to "You" or "Your" is a reference to the party or parties that have engaged Us to provide services and the party or parties ultimately responsible for payment of Our fees and costs.

BILLING, PAYMENT, & TERMINATION

2. **Billing and Payment Terms.** We will bill You for Our professional fees and costs as outlined in Our contract. Unless otherwise provided in Our contract, payment is due upon receipt of Our billing statement. Interest will be charged on any unpaid balance after 30 days at the rate of 10 percent per annum, or as allowed by law at the earliest date thereafter, and highest applicable rate if less than 10 percent. All fees, charges, and other amounts payable to FORVIS hereunder do not include any sales, use, excise, value-added, or other applicable taxes, tariffs, or duties, payment of which shall be Your sole responsibility, and do not include any applicable taxes based on FORVIS' net income or taxes arising from the employment or independent contractor relationship between FORVIS and FORVIS' personnel.

We reserve the right to suspend or terminate Our work for this engagement or any other engagement for nonpayment of fees. If Our work is suspended or terminated, You agree that We will not be responsible for Your failure to meet governmental and other deadlines, for any penalties or interest that may be assessed against You resulting from Your failure to meet such deadlines, and for any other damages (including but not limited to consequential, indirect, lost profits, or punitive damages) incurred as a result of the suspension or termination of Our services.

Our fees may increase if Our duties or responsibilities are increased by rulemaking of any regulatory body or any additional new accounting or auditing standards. Our engagement fees do not include any time for post-engagement consultation with Your personnel or third parties, consent letters and related procedures for the use of Our reports in offering documents, inquiries from regulators, or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.

3. **Billing Records.** If these services are determined to be within the scope and authority of Section 1861(v)(1)(I) of the Social Security Act, We agree to make available to the Secretary of Health and Human Services, or to the U.S. Comptroller General, or any of their duly authorized representatives, such of Our books, documents, and records that are necessary to certify the nature and extent of Our services, until the expiration of four (4) years after the furnishing of these services. This contract allows access to contracts of a similar nature between subcontractors and related organizations of the subcontractor, and to their books, documents, and records.

4. **Termination.** Either party may terminate these services in good faith at any time for any reason, including Your failure to comply with the terms of Our contract or as We determine professional standards require. Both parties must agree, in writing, to any future modifications or extensions. If services are terminated, You agree to pay FORVIS for time expended to date. In addition, You will be billed costs and fees for services from other professionals, if any, as well as an administrative fee of five (5) percent to cover certain technology and administrative costs associated with Our services. Unless terminated sooner in accordance with its terms, this engagement shall terminate upon the completion of FORVIS' services hereunder.

DISPUTES & DISCLAIMERS

5. **Mediation.** Any dispute arising out of or related to this engagement will, prior to resorting to litigation, be submitted for nonbinding mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The mediator will be selected by agreement of the parties. The mediation proceeding shall be confidential. Each party will bear its own costs in the mediation, but the fees and expenses of the mediator will be shared equally.
6. **Indemnification.** Unless disallowed by law or applicable professional standards, You agree to hold FORVIS harmless from any and all claims which arise from knowing misrepresentations to FORVIS, or the intentional withholding or concealment of information from FORVIS by Your management or any partner, principal, shareholder, officer, director, member, employee, agent, or assign of Yours. You also agree to indemnify FORVIS for any claims made against FORVIS by third parties, which arise from any wrongful actions of Your management or any partner, principal, shareholder, officer, director, member, employee, agent, or assign of Yours. The provisions of this paragraph shall apply regardless of the nature of the claim.
7. **Statute of Limitations.** You agree that any claim or legal action arising out of or related to this contract and the services provided hereunder shall be commenced no more than one (1) year from the date of delivery of the work product to You or the termination of the services described herein (whichever is earlier), regardless of any statute of limitations prescribing a longer period of time for commencing such a claim under law. This time limitation shall apply regardless of whether FORVIS performs other or subsequent services for You. A claim is understood to be a demand for money or services, demand for mediation, or the service of suit based on a breach of this contract or the acts or omissions of FORVIS in performing the services provided herein. This provision shall not apply if enforcement is disallowed by applicable law or professional standards.
8. **Limitation of Liability.** You agree that FORVIS' liability, if any, arising out of or related to this contract and the services provided hereunder, shall be limited to the amount of the fees paid by You for services rendered under this contract. This limitation shall not apply to the extent it is finally, judicially determined that the liability resulted from the intentional or

willful misconduct of FORVIS or if enforcement of this provision is disallowed by applicable law or professional standards.

9. **Waiver of Certain Damages.** In no event shall FORVIS be liable to You or a third party for any indirect, special, consequential, punitive, or exemplary damages, including but not limited to lost profits, loss of revenue, interruption, loss of use, damage to goodwill or reputation, regardless of whether You were advised of the possibility of such damages, regardless of whether such damages were reasonably foreseeable, and regardless of whether such damages arise under a theory of contract, tort, strict liability, or otherwise.
10. **Choice of Law.** You acknowledge and agree that any dispute arising out of or related to this contract shall be governed by the laws of the State of Texas, without regard to its conflict of laws principles.
11. **WAIVER OF JURY TRIAL. THE PARTIES HEREBY AGREE NOT TO ELECT A TRIAL BY JURY OF ANY ISSUE TRIABLE OF RIGHT BY JURY, AND WAIVE ANY RIGHT TO TRIAL BY JURY FULLY TO THE EXTENT THAT ANY SUCH RIGHT SHALL NOW OR HEREFTER EXIST WITH REGARD TO THIS AGREEMENT, OR ANY CLAIM, COUNTERCLAIM, OR OTHER ACTION ARISING IN CONNECTION THEREWITH. THIS WAIVER OF RIGHT TO TRIAL BY JURY IS GIVEN KNOWINGLY AND VOLUNTARILY BY THE PARTIES, AND IS INTENDED TO ENCOMPASS INDIVIDUALLY EACH INSTANCE AND EACH ISSUE AS TO WHICH THE RIGHT TO A TRIAL BY JURY WOULD OTHERWISE ACCRUE.**
12. **Severability.** In the event that any term or provision of this agreement shall be held to be invalid, void, or unenforceable, then the remainder of this agreement shall not be affected, and each such term and provision of this agreement shall be valid and enforceable to the fullest extent permitted by law.
13. **Assignment.** You acknowledge and agree that the terms and conditions of this contract shall be binding upon and inure to the parties' successors and assigns, subject to applicable laws and regulations.
14. **Disclaimer of Legal or Investment Advice.** Our services do not constitute legal or investment advice.

RECORDS, WORKPAPERS, DELIVERABLES, & PROPRIETARY INFORMATION

15. **Maintenance of Records.** You agree to assume full responsibility for maintaining Your original data and records and that FORVIS has no responsibility to maintain this information. You agree You will not rely on FORVIS to provide hosting, electronic security, or backup services, e.g., business continuity or disaster recovery services, to You unless separately engaged to do so. You understand that Your access to data, records, and information from FORVIS' servers, i.e., FORVIS portals used to exchange information, can be terminated at any time and You will not rely on using this to host Your data and records.
16. **FORVIS Workpapers.** Our workpapers and documentation retained in any form of media for this engagement are the property of FORVIS. We can be compelled to provide information under legal process. In addition, We may be

requested by regulatory or enforcement bodies (including any State Board) to make certain workpapers available to them pursuant to authority granted by law or regulation. Unless We are prohibited from doing so by law or regulation, FORVIS will inform You of any such legal process or request. You agree We have no legal responsibility to You in the event We determine We are obligated to provide such documents or information.

17. **Subpoenas or Other Legal Process.** In the event FORVIS is required to respond to any such subpoena, court order, or any government regulatory inquiry or other legal process relating to You or Your management for the production of documents and/or testimony relative to information We obtained or prepared incident to this or any other engagement in a matter in which FORVIS is not a party, You shall compensate FORVIS for all time We expend in connection with such response at normal and customary hourly rates and to reimburse Us for all out-of-pocket expenses incurred in regard to such response.
18. **Use of Deliverables and Drafts.** You agree You will not modify any deliverables or drafts prepared by Us for internal use or for distribution to third parties. You also understand that We may on occasion send You documents marked as draft and understand that those are for Your review purpose only, should not be distributed in any way, and should be destroyed as soon as possible.

Our report on any financial statements must be associated only with the financial statements that were the subject of Our engagement. You may make copies of Our report, but only if the entire financial statements (exactly as attached to Our report, including related footnotes) and any supplementary information, as appropriate, are reproduced and distributed with Our report. You agree not to reproduce or associate Our report with any other financial statements, or portions thereof, that are not the subject of Our engagement.

19. **Proprietary Information.** You acknowledge that proprietary information, documents, materials, management techniques, and other intellectual property are a material source of the services We perform and were developed prior to Our association with You. Any new forms, software, documents, or intellectual property We develop during this engagement for Your use shall belong to Us, and You shall have the limited right to use them solely within Your business. All reports, templates, manuals, forms, checklists, questionnaires, letters, agreements, and other documents which We make available to You are confidential and proprietary to Us. Neither You, nor any of Your agents, will copy, electronically store, reproduce, or make any such documents available to anyone other than Your personnel. This provision will apply to all materials whether in digital, "hard copy" format, or other medium.

REGULATORY

20. **U.S. Securities and Exchange Commission ("SEC") and other Regulatory Bodies.** Where We are providing services either for (a) an entity that is registered with the SEC, (b) an affiliate of such registrant, or (c) an entity or affiliate that is subject to rules, regulations, or standards beyond those of the American Institute of Certified Public Accountants ("AICPA"), any term of this contract that would be prohibited by or impair Our independence under applicable law or regulation shall not apply to the extent necessary only to avoid such prohibition or impairment.

21. **Offering Document.** You may wish to include Our report(s) on financial statements in an exempt offering document. You agree that any report, including any auditor's report, or reference to Our firm, will not be included in any such offering document without notifying Us. Any agreement to perform work in connection with an exempt offering document, including providing agreement for the use of the auditor's report in the exempt offering document, will be a separate engagement.

Any exempt offering document issued by You with which We are not involved will clearly indicate that We are not involved by including a disclosure such as, "FORVIS, LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. FORVIS, LLP also has not performed any procedures relating to this offering document."

22. **FORVIS Not a Municipal Advisor.** FORVIS is not acting as Your municipal advisor under Section 15B of the *Securities Exchange Act of 1934*, as amended. As such, FORVIS is not recommending any action to You and does not owe You a fiduciary duty with respect to any information or communications regarding municipal financial products or the issuance of municipal securities. You should discuss such matters with internal or external advisors and experts You deem appropriate before acting on any such information or material provided by FORVIS.
23. **FORVIS Not a Fiduciary.** In providing Our attest services, We are required by law and our professional standards to maintain our independence from You. We take this mandate very seriously and thus guard against impermissible relationships which may impair the very independence which You and the users of Our report require. As such, You should not place upon Us special confidence that in the performance of Our attest services We will act solely in Your interest. Therefore, You acknowledge and agree We are not in a fiduciary relationship with You and We have no fiduciary responsibilities to You in the performance of Our services described herein.

TECHNOLOGY

24. **Electronic Sites.** You agree to notify Us if You desire to place Our report(s), including any reports on Your financial statements, along with other information, such as a report by management or those charged with governance on operations, financial summaries or highlights, financial ratios, etc., on an electronic site. You recognize that We have no responsibility to review information contained in electronic sites.
25. **Electronic Signatures and Counterparts.** This contract and other documents to be delivered pursuant to this contract may be executed in one or more counterparts, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same agreement or document, and will be effective when counterparts have been signed by each of the parties and delivered to the other parties. Each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this contract are intended to authenticate this writing and to have the same force and effect as manual signatures. Delivery of a copy of this contract or any other document contemplated hereby, bearing an original manual or electronic signature by facsimile transmission (including a

facsimile delivered via the internet), by electronic mail in "portable document format" (".pdf") or similar format intended to preserve the original graphic and pictorial appearance of a document, or through the use of electronic signature software, will have the same effect as physical delivery of the paper document bearing an original signature.

26. **Electronic Data Communication and Storage.** In the interest of facilitating Our services to You, We may send data over the internet, temporarily store electronic data via computer software applications hosted remotely on the internet, or utilize cloud-based storage. Your confidential electronic data may be transmitted or stored using these methods. In using these data communication and storage methods, We employ measures designed to maintain data security. We use reasonable efforts to keep such communications and electronic data secure in accordance with Our obligations under applicable laws, regulations, and professional standards.

You recognize and accept that We have no control over the unauthorized interception or breach of any communications or electronic data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by Us. You consent to Our use of these electronic devices and applications during this engagement.

OTHER MATTERS

27. **Cooperation.** You agree to cooperate with FORVIS in the performance of FORVIS' services to You, including the provision to FORVIS of reasonable facilities and timely access to Your data, information, and personnel. You shall be responsible for the performance of Your employees and agents.
28. **Third-Party Service Providers.** FORVIS may from time to time utilize third-party service providers, including but not limited to domestic software processors or legal counsel, or disclose confidential information about You to third-party service providers in serving Your account. FORVIS maintains, however, internal policies, procedures, and safeguards to protect the confidentiality and security of Your information. In addition, FORVIS will secure confidentiality agreements with all service providers to maintain the confidentiality of Your information. If We are unable to secure an appropriate confidentiality agreement, You will be asked to consent prior to FORVIS sharing Your confidential information with the third-party service provider.
29. **Independent Contractor.** When providing services to You, We will be functioning as an independent contractor; and in no event will We or any of Our employees be an officer of You, nor will Our relationship be that of joint venturers, partners, employer and employee, principal and agent, or any similar relationship giving rise to a fiduciary duty to You. Decisions regarding management of Your business remain the responsibility of Your personnel at all times. Neither You nor FORVIS shall act or represent itself, directly or by implication, as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other.
30. **Use of FORVIS Name.** Any time You intend to reference FORVIS' firm name in any manner in any published materials,

including on an electronic site, You agree to provide Us with draft materials for review and approval before publishing or posting such information.

31. **Praxity.** FORVIS is an independent accounting firm allowed to use the name "Praxity" in relation to its practice. FORVIS is not connected, however, by ownership with any other firm using the name "Praxity." FORVIS will be solely responsible for all work carried out on Your behalf. In deciding to engage FORVIS, You acknowledge that We have not represented to You that any other firm using the name "Praxity" will in any way be responsible for Our work.
32. **Entire Agreement.** The contract, including this Terms and Conditions Addendum and any other attachments or addenda, encompasses the entire agreement between You and FORVIS and supersedes all previous understandings and agreements between the parties, whether oral or written. Any modification to the terms of this contract must be made in writing and signed by both You and FORVIS.
33. **Force Majeure.** We shall not be held responsible for any failure to fulfill Our obligations if such failure was caused by circumstances beyond Our control, including, without limitation, fire or other casualty, act of God, act of terrorism, strike or labor dispute, war or other violence, explosion, flood or other natural catastrophe, epidemic or pandemic, or any law, order, or requirement of any governmental agency or authority affecting either party, including without limitation orders incident to any such epidemic or pandemic, lockdown orders, stay-at-home orders, and curfews.



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt an Ordinance amending Ordinance No. 10-2021, to correct the street name from George Street to George Avenue. (PWD-Planning) City Planner Jamie Finley
AGENDA DATE:	May 6, 2024
ITEM TYPE:	Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : _____
DEPARTMENT:	PWD-Planning
PREPARED BY:	Jamie Finley, City Planner

REQUEST:	Adopt an ordinance to amend Ordinance No. 10-2021, to correct the street name from George Street to George Avenue.
EMERGENCY CLAUSE:	N/A

SUMMARY:	To correct the street name from George Street to George Avenue.
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EXPENSE REQUIRED:	0
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AMOUNT BUDGETED:	0
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APPROPRIATION REQUIRED:	0
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RECOMMENDED ACTION:	
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EXHIBITS:	Ordinance and Ordinance No. 10-2021
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ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. 10-2021 TO CORRECT THE STREET NAME FROM GEORGE STREET TO GEORGE AVENUE; AND FOR OTHER PURPOSES

WHEREAS, the City of Texarkana, Arkansas, adopted Ordinance No. 10-2021, on April 19, 2021, which provided for the vacation and abandonment of an undeveloped right-of-way located as part of George Street within the City of Texarkana, Arkansas; and for other purposes; and

WHEREAS, the wording in the Ordinance refers to “George Street”, when in actuality the correct name is “George Avenue”;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas that:

Section 1: All references in Ordinance No. 10-2021 to “George Street” are hereby amended by replacing them with “George Avenue”.

Section 2: Ordinance No. 10-2021, as hereby amended, is ratified, and confirmed.

PASSED AND APPROVED this 6th day of May 2024.

Jeff Hart, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



2021R003282

MARY PANKEY
MILLER COUNTY CIRCUIT CLERK
TEXARKANA, AR
RECORDED ON
04/23/2021 12:48:15 PM
RECORDING FEE 30.00
PAGES: 4

ORDINANCE NO. 10-2021

AN ORDINANCE PROVIDING FOR THE VACATION AND ABANDONMENT OF AN UNDEVELOPED RIGHT-OF-WAY LOCATED AS PART OF GEORGE STREET WITHIN THE CITY OF TEXARKANA, ARKANSAS; AND FOR OTHER PURPOSES

WHEREAS, a petition was duly filed with the Board of Directors of the City of Texarkana, Arkansas, on the 9th day of November, 2020, asking that the Board of Directors vacate and abandon a thirty foot (30') wide unimproved portion of George Street, more specifically described as follows:

Lying between Lot 6 of Block 1 and Lots 1 and 7 of Block 4 (but also including any portion of such 30' wide strip that extends to the north of said Lot 7) of the WESTBROOK SUBDIVISION of Texarkana, Miller County, Arkansas, and being approximately 30' in width and 193.3' in length, of approximately .1331 acres more or less and being shown on that plat recorded in Book MPB, Page 195, of the Real Estate and Plat Records Miller County, Arkansas;

SAVE AND EXCEPT, HOWEVER, all rights of the city or the public to install, occupy, maintain, remove replace, and access utilities (including any transmission or communication lines) in such areas are reserved and remain.
(Legal Description by others and not independently verified by preparer)

WHEREAS, after due notice as required by law, the Board of Directors has, at the time and place mentioned in said notice, heard all persons desiring to be heard on the

question and has ascertained that said portions of right-of-way herein above and herein after described, have heretofore been dedicated to the public use as right-of-way herein described; have not been actually used by the public for a period of at least five (5) years subsequent to the filing of the plats; that all owners of the property abutting upon the portions of said right-of-way, respectively, to be vacated have been filed with the Board of Directors their written consent to the abandonment; and that public interest and welfare will not be adversely affected by the abandonment of said portion of right-of-way; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas:

SECTION 1. The City of Texarkana, Arkansas, releases, vacates, and abandons all its rights, together with the rights of the public generally, in and to the following described rights-of-way:

Lying between Lot 6 of Block 1 and Lots 1 and 7 of Block 4 (but also including any portion of such 30' wide strip that extends to the north of said Lot 7) of the WESTBROOK SUBDIVISION of Texarkana, Miller County, Arkansas, and being approximately 30' in width and 193.3' in length, of approximately .1331 acres more or less and being shown on that plat recorded in Book MPB, Page 195, of the Real Estate and Plat Records Miller County, Arkansas;

SAVE AND EXCEPT, HOWEVER, all rights of the city or the public to install, occupy, maintain, remove replace, and access utilities (including any transmission or communication lines) in such areas are reserved and remain.
(Legal Description by others and not independently verified by preparer)

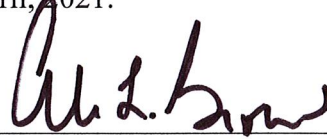
SECTION 2. All rights and areas abandoned hereby remain subject to any other persons or entities which may claim and interest and, further, without warranty revert and shall deemed to be included as a part of the property originally encumbered and, specifically: (i) revert, as to the southern fifteen feet (15') of said abandoned area, to and

become part of the existing lot or parcel adjacent thereto to the south; and (ii) revert, as to the northern fifteen feet (15') of said abandoned area, to and become part of the existing lot or parcel adjacent thereto to the north.

SECTION 3. A copy of this ordinance, duly certified by the City Clerk, shall be filed in the office of the recorder of Miller County, Arkansas, and recorded in the deed records of the county.

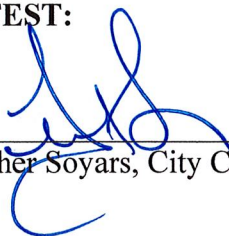
SECTION 4. This ordinance shall take effect and be in force from and after its passage.

PASSED AND APPROVED this 19th day of April, 2021.




Allen L. Brown, Mayor

ATTEST:



Heather Soyars, City Clerk

APPROVED:



George Matteson, City Attorney

NOTARY PUBLIC

STATE OF ARKANSAS
COUNTY OF MILLER
CITY OF TEXARKANA

) State of Arkansas
) County of Miller
) City of Texarkana

On this, the 19th day of April, 2021, before me a notary public, Jenny Narens, personally appeared known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument, and acknowledged that they executed the same for the purposes therein contained. In witness hereof, I hereunto set my hand and official notary seal.

Jenny Narens
Signature

JENNY NARENS
MILLER COUNTY
NOTARY PUBLIC - - ARKANSAS
My Commission Expires Mar. 27, 2027
Commission No. 12700685



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt an Ordinance amending the *City of Texarkana, Arkansas, Code of Ordinances*, Section 28-22 Commercial District in order to consolidate and clarify permitted and conditional uses for medical related businesses. (PWD-Planning) City Planner Jamie Finley

AGENDA DATE: May 6, 2024

ITEM TYPE: Ordinance ☒ Resolution ☐ Other ☐: _____

DEPARTMENT: PWD-Planning

PREPARED BY: Jamie Finley, City Planner

REQUEST: Amending the *City of Texarkana, Arkansas, Code of Ordinances*, Section 28-22 Commercial District in order to consolidate and clarify permitted and conditional uses for medical related businesses.

EMERGENCY CLAUSE: N/A

SUMMARY: To determine whether a certain medical business is permitted use or conditional use, it was apparent there are some ambiguity and lack of rational present in the use matrix for commercial zones. We have consolidated the medical related business from three to two categories with the emergency clinics being separated out due to their potential for extended hours or emergency traffic.

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:**

EXHIBITS: Ordinance, Memo to City Manager, and Revised draft Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 28-22 OF THE *CITY OF TEXARKANA, ARKANSAS, CODE OF ORDINANCES*, IN ORDER TO CONSOLIDATE AND CLARIFY PERMITTED AND CONDITIONAL USES FOR MEDICAL RELATED BUSINESS; AND FOR OTHER PURPOSES

WHEREAS, the City Planner requests the approval of the Board of Directors of the City of Texarkana, Arkansas, to amend Section 28-22 of the *City of Texarkana, Arkansas, Code of Ordinances*, to consolidate and clarify permitted and conditional uses for medical related business; and

WHEREAS, the current wording creates ambiguity and lacks rationale in the use matrix for commercial zones; and

WHEREAS, the requested change consolidates the medical related business from three to two categories with the emergency clinics being separated out due to their potential for extended hours or emergency traffic;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas, that the following amendments to Section 28-22 of the *City of Texarkana, Arkansas, Code of Ordinances*, be adopted:

Section 1: The following Section of the Code is amended as stated:

Section 28-22 Commercial District

Permitted Uses	O-1	C-1	C-2	C-3	C-4	C-4 OVERLAY
Clinic, dental, medical, or osteopathic, chiropract	X	X	X	X	X	
Emergency care clinics (including twenty-four-hour emergency care facility)	CU	CU	CU	CU	X	CU
Medical offices, including, but not limited to medical clinics; dentists; osteopaths; chiropractists; day surgery clinics; dentists; endocrinologists; general practitioners; gerontologists; internal medicine; ophthalmology; oral surgeons; orthodontics; sleep disorders; surgeons	X	X	X	X	CU	CU

Section 2. Except as specifically amended herein, the Code remains in full force and effect.

PASSED AND APPROVED this 6th day of May 2024.

Jeff Hart, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



CITY OF TEXARKANA ARKANSAS

DEPARTMENT OF PUBLIC WORKS

216 WALNUT ST 71854-6024

P O BOX 2711 TEXARKANA ARKANSAS 75504-2711

PHONE (870) 779-4971 – FAX (870) 773-2395

MEMORANDUM

TO: Robert Thompson, City Manager

FROM: Jamie Finley, City Planner

DATE: April 10, 2024

SUBJECT: Adopt an Ordinance amending the *City of Texarkana, Arkansas, Code of Ordinances*, Section 28-22 Commercial District in order to consolidate and clarify permitted and conditional uses for medical related businesses.

LEGAL DESCRIPTION: N/A

REASON FOR REQUEST: In attempting to determine whether a certain medical business is a permitted use or conditional use, it has become apparent there is some ambiguity and lack of rational present in the use matrix for commercial zones. We have consolidated the medical related business from three to two categories with the emergency clinics being separated out due to their potential for extended hours and emergency traffic.

EXISTING LAND USES: N/A

EXISTING ZONING: N/A

COMPATIBILITY WITH EXISTING ZONING: N/A

UTILITIES & TRANSPORTATION NETWORK: N/A

**CONFORMANCE
WITH APPLICABLE
ORDINANCES
AND/OR STATE
STATUTES:**

The *Arkansas Code of 1987 Annotated (14-56-422B)* requires the following – “All plans, recommended ordinances, and regulations shall be adopted through the following procedure for adoption of plans and regulations:

- (1) (A) The Planning Commission shall hold a public hearing on the plans, ordinances, and regulations proposed under this subchapter.

(B) Notice of public hearing shall be published in a newspaper of general circulation in the city, at least (1) time fifteen days prior to the hearing.
- (2) Following the public hearing, proposed plans may be adopted, and proposed ordinance and regulations may be recommended as presented, or in modified form, by a majority vote of the entire commission.
- (3) Following its adoption of plans and recommendation of ordinances and regulations, the commission shall certify adopted plans of recommended ordinances of and regulations to the legislative body of the city for its adoption.
- (4) The legislative body of the city may return the plans and recommended ordinances and regulations to the commission for further study or rectification, or, by a majority vote of the entire membership, may, by ordinance or resolution, adopt the plans and recommended ordinances or regulations submitted by the commission. However, nothing in this subchapter shall be construed to limit the city board's authority to recall the ordinances and resolutions by a vote of a majority of the council.

Following adoption by the legislative body, the adopted plans, ordinances, and regulations shall be filed in the office of the City Clerk. The City Clerk shall file, with the county recorder of the counties in which territorial jurisdiction is being exercised such plans, ordinances, and regulations as pertain to the territory beyond the corporate limits.

The required notice was published in the Sunday, March 3, 2024, edition of the Texarkana Gazette.

OPPOSITION:

None

**PLANNING
COMMISSION
CERTIFICATION:**

The Planning Commission met on April 9, 2024, and certified recommendation to revise the *Code* Section 28-22 Commercial District in order to consolidate and clarify permitted and conditional uses related to medical businesses. A motion was made by Commissioner Boots Thomas seconded by Commissioner Jason Dupree with a roll call vote of 5-0, with one absence and one vacancy.

Anderson Neal, Chairperson	Yes
Mike Jones, Vice Chairperson	Absent
Adger Smith	Yes
Jason Dupree	Yes
Randall Hickerson	Yes
Boots Thomas	Yes

**BOARD ACTION
REQUESTED:**

The City Board is requested to:

Approve the amendment to the *Code*, Section 28-22 Commercial District in order to consolidate and clarify permitted and conditional uses related to medical businesses.

The Arkansas *Code of 1987 Annotated* requires every ordinance to be read three times before adoption. These three readings may all occur at the same meeting or at the second and third subsequent meetings after the first reading of the ordinance.



Current Ordinance

Permitted Uses	O-1	C-1	C-2	C-3	C-4	C-4 Overlay
Clinic, dental, medical or osteopathic, chiropract	X	X	X	X		
Medical clinic (including twenty-four emergency care facility)					X	X
Medical offices, including, but not limited to, allergists; cardiologist; chiropractors; day surgery clinics; dentists; endocrinologists; general practitioners; gerontologist; gynecologists; internal medicine; ophthalmologists; oral surgeons; orthodontics; sleep disorders; surgeons	X	X		X	CU	CU

Proposed Ordinance

Permitted Uses	O-1	C-1	C-2	C-3	C-4	C-4 Overlay
Emergency care clinics (including twenty-four emergency care facility)	CU	CU	CU	CU	X	CU
Medical offices, including, but not limited to medical clinics; dentists; osteopaths;chiropractists; allergists; cardiologists; chiropractors; day surgery clinics; dentists; endocrinologists; general practitioners; gerontologists; gynecologists; internal medicine; ophthalmologists; oral surgeons; orthodontics; sleep disorders; surgeons	X	X	X	X	CU	CU



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt an Ordinance to rezone Lot 1 of the proposed JK Acres subdivision located at 4804 East 9th, from R-2 Single Family Residential to C-1 General Commercial District for the purpose of building and operating a landscaping business. (Ward 3) (PWD-Planning) City Planner Jamie Finley

AGENDA DATE: May 6, 2024

ITEM TYPE: Ordinance ☒ Resolution ☐ Other ☐: _____

DEPARTMENT: PWD-Planning

PREPARED BY: Jamie Finley, City Planner

REQUEST: Adopt an ordinance to rezone Lot 1 of the proposed JK Acres subdivision located at 4804 East 9th from R-2 Single Family Residential to C-1 General Commercial District in order to build and operate a landscaping business. The property is legally described as Part of the NE ¼ of the NW ¼ of Section 27, Township 15 South, Range 28 West, Miller County, Arkansas and containing 4.76 acres more or less.

EMERGENCY CLAUSE: N/A

SUMMARY: The Planning Commission recommendation is approval of this rezoning.

EXPENSE REQUIRED: 0

AMOUNT BUDGETED: 0

**APPROPRIATION
REQUIRED:** 0

**RECOMMENDED
ACTION:** Adopt an ordinance to rezone Lot 1 of the proposed JK Acres subdivision from R-2 Single Family Residential and C-1 General Commercial District in order to build and operate a landscaping business

EXHIBITS: Ordinance, Memo to City Manager, location map, zoning map, plat

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. K-286, AS AMENDED; AND FOR OTHER PURPOSES

WHEREAS, an application to amend the Land Use Plan was filed with the Planning Commission of the City of Texarkana, Arkansas, requesting the following described land located at 4804 East 9th Street in Ward 3, to be rezoned, as applicable, from R-2 Single Family Residential to C-1 General Commercial District:

Part of the NE ¼ of the NW ¼ of Section 27, Township 15 South, Range 28 West, Miller County, Arkansas, Lot 1 of JK Subdivision, and containing 4.76 acres more or less. More specifically described as 4804 East 9th Street, Texarkana, Arkansas 71854.

WHEREAS, the Planning Commission, after public hearing, has approved said application and recommended that the Board of Directors of the City of Texarkana, Arkansas, adopt the ordinance affecting said rezoning request;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas, that Ordinance No. K-286, as amended, should be amended to rezone the above-described property in the City of Texarkana, Arkansas, from R-2 Single Family Residential to C-1 General Commercial District. This is solely a rezoning and no other action, conveyance, or release of interest.

PASSED AND APPROVED this 6th day of May 2024.

Jeff Hart, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



CITY OF TEXARKANA, ARKANSAS
DEPARTMENT OF PUBLIC WORKS
216 WALNUT STREET 71854-6024
PO BOX 2711 – TEXARKANA, ARKANSAS 75504-2711
PHONE (870) 779-4971 – FAX (870) 773-2395

MEMORANDUM

TO: Robert Thompson, City Manager

FROM: Jamie Finley, City Planner

DATE: April 10, 2024

SUBJECT: Board of Directors Agenda item for May 6, 2024 – Request by Joseph and Kristen Smith, 338 PR 1230, Texarkana AR 71854 to rezone Lot 1 of the proposed JK Acres subdivision located at 4804 East 9th, Texarkana AR, 71854 from R-2 Single Family Residential to C-1 General Commercial District in order to build and operate a landscaping business. The property is legally described as legally described as Part of the NE ¼ of the NW ¼ of Section 27, Township 15 South, Range 28 West, Miller County, Arkansas and containing 4.76 acres more or less.

REASON FOR REQUEST:

Joseph and Kristen Smith desire to build and operate a landscaping business on Lot 1 of the proposed JK Acres subdivision located at 4804 East 9th. In order to do so, the property must be rezoned.

EXISTING LAND USES:

Site: Vacant
North: Vacant (Pasture)
East: Residential
South: Residential
West: Commercial (VFW Lodge)

EXISTING ZONING:

Site: R-2 Single Family Residential
North: R-2 Single Family Residential
East: R-2 Single Family Residential
South: R-2 Single Family Residential
West: C-3 Open Display Commercial and R-2 Single Family Residential

COMPATIBILITY WITH EXISTING ZONING:

The property located at 4804 East 9th is designated as Neighborhood Center in the 2040 Comprehensive Plan. "Neighborhood Center" (NC) is defined as *"Designed to accommodate a variety of uses and development and serve the surrounding neighborhoods. Neighborhood Centers include mixed use, residential, office, civic, and commercial uses with pedestrian access to adjoining neighborhoods."* The requested rezoning not only is appropriate for this designation but moves toward the desired vision of this area to include the area to the east which is designated as "Walkable Neighborhood".

UTILITIES & TRANSPORTATION NETWORK:

Principal Arterial:	East 9th
Water:	6" on south side of East 9th
Sewer:	None
Fire Hydrant:	East side of Meadows (Approximately 686')
	South side of East 9th (Approximately 906')

CONFORMANCE WITH APPLICABLE ORDINANCES AND/OR STATE STATUTES:

The required notice was published in the Sunday, March 24, 2024 edition of the Texarkana Gazette. The City notified eight (8) property owners by regular postal mail within three hundred feet (300') as required by the *Texarkana Arkansas Code of Ordinances*.

OPPOSITION: None

PLANNING COMMISSION CERTIFICATION:

The Planning Commission met on April 9, 2024, to review this request. On a motion by Commissioner Clyde "Boots" Thomas, seconded by Commissioner Jason Dupree a roll call vote to support a recommendation for rezoning Lot 1 passed 5-0, 1 absence and one vacancy.

Anderson Neal	Yes
Mike Jones	Absent
Boots Thomas	Yes
Adger Smith	Yes
Jason Dupree	Yes
Randall Hickerson	Yes

BOARD OF DIRECTORS ACTION REQUESTED:

Request to adopt an ordinance to rezone Lot 1 of proposed JK Acres subdivision from R-2 Single Family Residential to C-1 General Commercial District. *The Arkansas Code of 1987 Annotated* requires every ordinance to be read three times before adoption. These three readings may all occur at the same meeting or at the second and third subsequent meetings after the first reading of the ordinance.

Miller County

Assessor's Office

Joyce Dennington, Assessor

SMITH, JOSEPH & KRISTEN

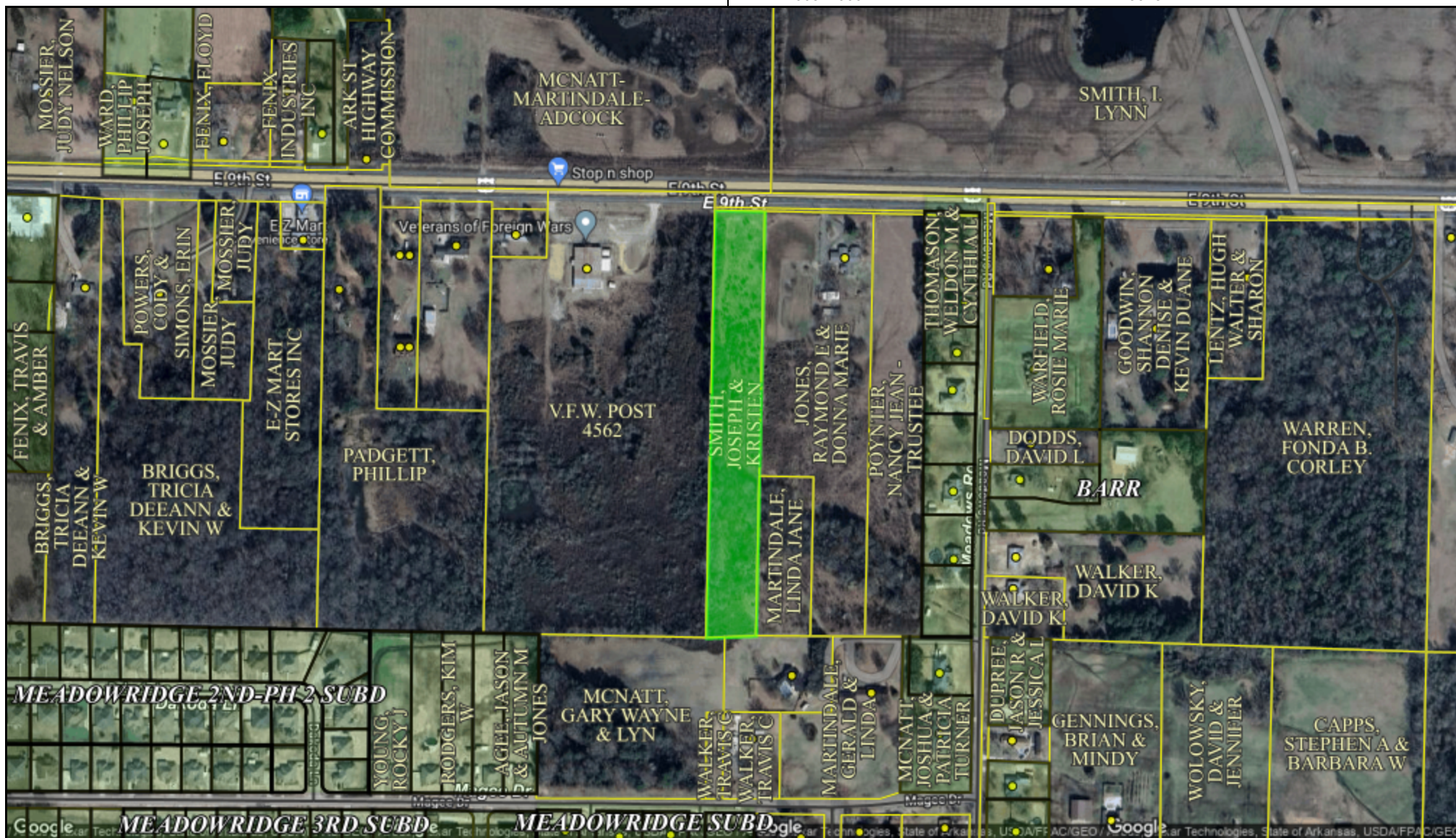
Address: E 9TH ST

Legal: FRL PT NE NW

Parcel: 00322000

RPID: 5328

Acres: 4.76

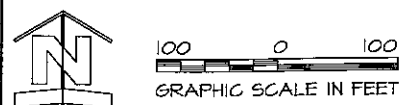


Date Created: 2/27/2024
Created By: actDataScout

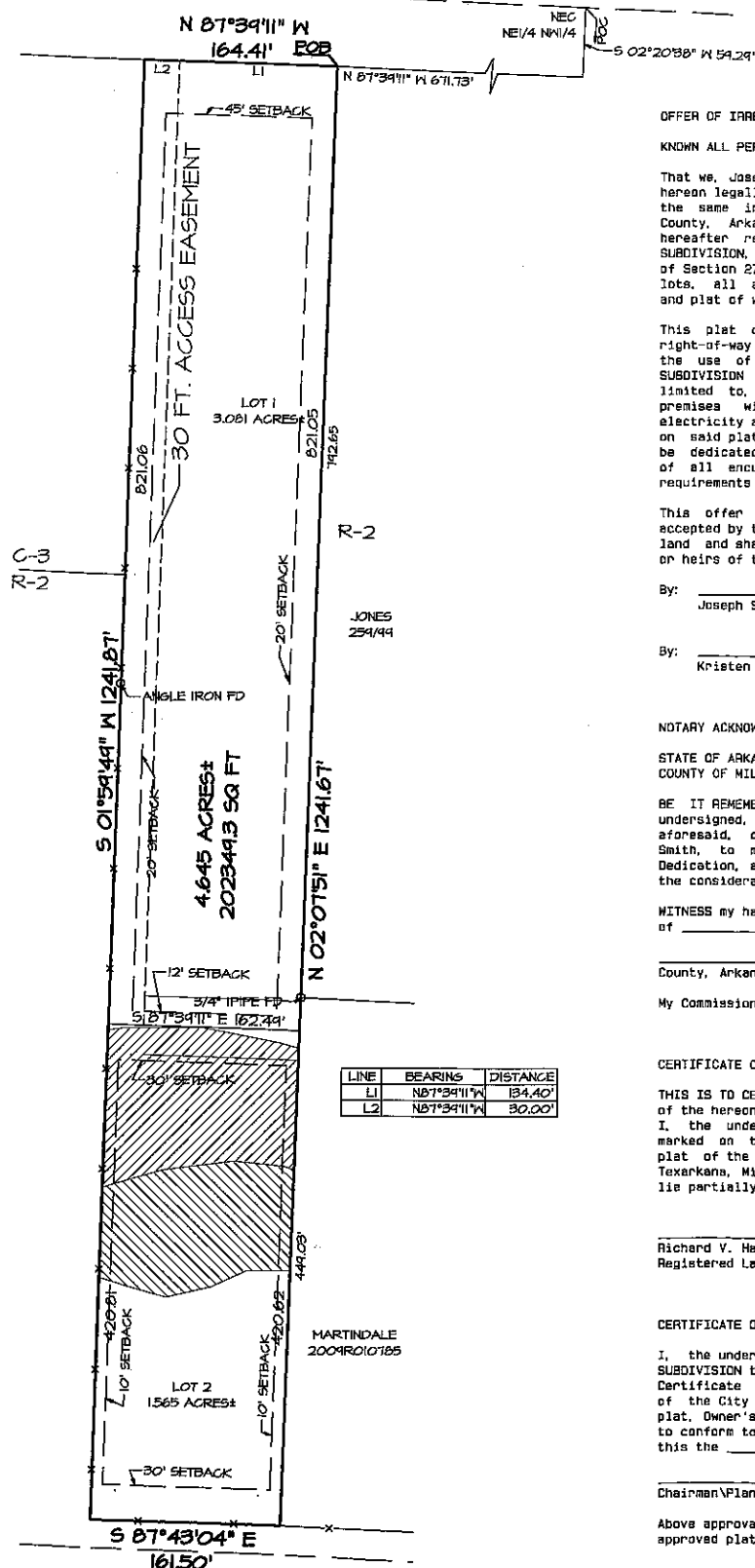
E 9th

1 inch = 414 feet

This map should be used for reference purposes only and should not be considered a legal document. While every effort has been made to ensure the accuracy of this product, the publisher accepts no responsibility for any errors or omissions nor for any loss or damage alleged to be suffered by anyone as a result of the publication of this map and the notations on it, or as a result of the use or misuse of the information provided herein.



U.S. HIGHWAY NO. 82



OFFER OF IRREVOCABLE DEDICATION

KNOWN ALL PERSONS BY THESE PRESENT:

That we, Joseph Smith and Kristen Smith, being the owners of the hereon legally described tract of land, do hereby plat and layout the same into a subdivision of the City of Texarkana, Miller County, Arkansas, said subdivision to be known, designated and hereafter referred to by its subdivision name, KY ACRES SUBDIVISION, legally described as part of the NE1/4 of the NW1/4 of Section 27, T. 15 S., R. 28 W., same being composed of two (2) lots, all as more particularly set out in detail on the survey and plat of which this dedication is a part.

This plat designates certain improvements consisting of street right-of-way as shown upon the said plat. We further dedicate to the use of the present and future owners of said KY ACRES SUBDIVISION for obtaining utilities (including without being limited to, utilities and utility companies providing said premises with water, sewage service, telephone service, electricity and gas) serving said premises, the easements located on said plat and designated as utility and/or guy easements, to be dedicated to the City of Texarkana, Arkansas, free and clear of all encumbrances and liens, pursuant to the regulations and requirements of the City of Texarkana, Arkansas.

This offer of dedication is irrevocable and can be formally accepted by the City at any time. This offer shall run with the land and shall be binding on all assignees, grantees, successors or heirs of the developer.

By: Joseph Smith

By: Kristen Smith

NOTARY ACKNOWLEDGEMENT

STATE OF ARKANSAS
COUNTY OF MILLER

BE IT REMEMBERED, that on this day same appeared before me, the undersigned, a Notary Public within and for the County of aforesaid, duly commissioned and acting, Joseph and Kristen Smith, to me well known as the grantors in the foregoing Dedication, and acknowledged that they had executed the same for the consideration and purpose therein mentioned and set forth.

WITNESS my hand and seal as such Notary Public, on this ____ day of ____, 2024.

_____, Notary Public, Miller County, Arkansas

My Commission Expires: _____

CERTIFICATE OF SURVEYOR

THIS IS TO CERTIFY: that the plat hereon is a true representation of the hereon described property as determined by survey and that I, the undersigned, Richard V. Hall, Jr., have surveyed and marked on the ground the boundaries and corners shown on said plat of the two (2) lots of KY ACRES SUBDIVISION of the City of Texarkana, Miller County, Arkansas. This property does appear to lie partially within a designated Flood Plain Area.

Richard V. Hall, Jr.
Registered Land Surveyor # 820

CERTIFICATE OF APPROVAL BY PLANNING ADMINISTRATOR

I, the undersigned, do hereby certify that the plat of KY ACRES SUBDIVISION together with the Owner's Certificate and Surveyor's Certificate of same were presented to the Planning Administrator of the City of Texarkana, Arkansas, for its approval; that said plat, Owner's Certificate and Surveyor's Certificate, being found to conform to the requirements in all aspects are in all approved this the ____ day of ____, 2024.

_____, Chairman/Planning Administrator

Above approval shall expire 121 days after approval unless the approved plat is legally recorded prior to such.

NOTE: CONVEYANCE TO OWNER BY WARRANTY DEED (TRUSTEE) RECORDED AS DOCUMENT 2023R007547 OF THE RECORDS OF MILLER COUNTY, ARKANSAS.

DESCRIPTION OF PROPERTY:

All that certain tract or parcel of land being a part of the NE1/4 of the NW1/4 of Section 28, T. 15 S. R. 28 W., Miller County, Arkansas lying South of U. S. Highway No. 82, said tract of land being part of that certain 4.79 acre tract conveyed to Joseph Smith and wife, Kristen Smith by Warranty Deed (Trustee) recorded as Document 2023R007547 in the Records of Miller County, Arkansas; and being more particularly described by metes and bounds as follows:

COMMENCING at the Northeast corner of the NE1/4 of the NW1/4 of Section 28, T. 15 S. R. 28 W., Miller County, Arkansas; THENCE - S. 02° 20' 38" W., 59.28 ft. with the East boundary line of said NE1/4 of the NW1/4 to the South right-of-way line of U. S. Highway No. 82 as established by AHTD Job 030349; THENCE - N. 87° 39' 11" W., 671.73 ft. with said South right-of-way line to a 5/8" reinf. steel with 2" alum. cap found in place at the Southeast corner of that certain 0.03 acre tract conveyed to the Arkansas State Highway Commission by Trustee Warranty Deed recorded as Document No. 2009R004684 in the Records of Miller County, Arkansas; the POINT OF BEGINNING of the herein described tract of land;

THENCE - N. 87° 39' 11" W., 164.40 ft. with the above mentioned South right-of-way line of U. S. Highway No. 82 to a 1/2" reinf. steel set for corner on the projection of an existing fence line;

THENCE - S. 01° 58' 49" W., 1241.87 ft. with the above mentioned projection of an existing fence line to a 1/2" reinf. steel set for corner at an existing cross-tie fence corner post;

THENCE - S. 87° 43' 04" E., 161.50 ft. with an old fence line to a 1/2" reinf. steel set for corner on the West boundary line of a certain 4.79 acre tract being Tract II as described in Fiduciary's Deed to Linda Jane Martindale recorded as Document No. 2009R010785 in the Records of Miller County, Arkansas;

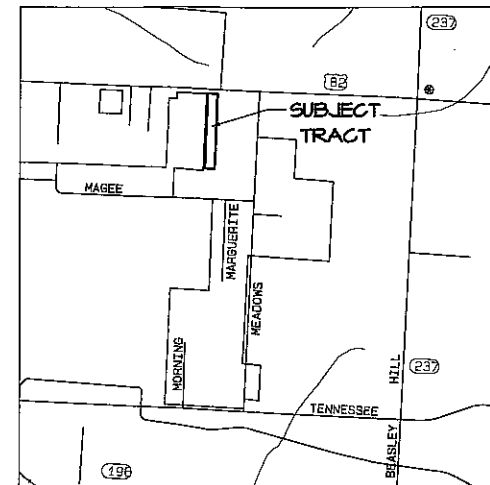
THENCE - N. 02° 07' 51" E., with the above mentioned West boundary line of 4.79 acre tract passing at 449.03 ft. to a 3/4" iron pipe found in place at the Southwest corner of a certain 3.00 acre tract conveyed to Raymond Jones by Deed recorded in Volume 253, Page 99 of the Deed Records of Miller County, Arkansas; and continuing 792.84 ft. for a total distance of 1241.87 ft. to the POINT OF BEGINNING; basis of bearings is AHTD Job 030349. The above described property being surveyed by Richard V. Hall, Jr. contains 4.645 acres of land, more or less.

NOTE: APPROXIMATE FLOOD ZONE AREAS
FOR SUBJECT TRACT ONLY FROM DIGITIZATION

FLOOD ZONE AE
 FLOODWAY ZONE AE

FINAL SUBDIVISION PLAT	
KY ACRES SUBDIVISION	
PART OF THE NE1/4 NW1/4	
SECTION 28, T 15 S, R 28 W	
TEXARKANA, MILLER COUNTY, ARKANSAS	
PREPARED FOR:	JOSEPH & KRISTEN SMITH

	HALL SURVEYING & ENGINEERING, INC.
	Surveying, Engineering and Land Planning Services 403 East 9th Street, Texarkana, Arkansas 71854 Phone: 870-773-8531 Toll Free: 888-440-4255 Fax: 870-773-8532 WWW.HSEonline.net



VICINITY MAP
2000 0 2000
GRAPHIC SCALE IN FEET

Drawn: ADM	Checked: RVHjr
Cert.: 820	FB: DATA COLL
Date: 04/03/24	File: 2016-014-pro
Revisions:	
DRAWING NO. 2016-014-02-01C	

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 Override 1

SiteAddressPoint


 Texarkana, AR

Zoning Texarkana AR

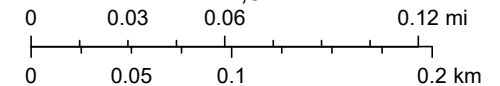
 Open Display Commercial

 Rural Residential

 Single-Family Residential

 Manufactured Housing

1:4,514



GISMO, Esri Community Maps Contributors, City of Texarkana, TWU, Arkansas GIS Office, Texas Parks & Wildlife, © OpenStreetMap, Microsoft,

ArcGIS Web AppBuilder



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt an Ordinance regulating off-street parking in all residential historic districts. (PWD-Planning) City Planner Jamie Finley
AGENDA DATE:	May 6, 2024
ITEM TYPE:	Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	PWD-Planning
PREPARED BY:	Jamie Finley, City Planner
REQUEST:	Regulate off-street parking in the Smith Burke, Beech Street, Quality Hill, and Dickey House historic districts in order to limit parking in front of the front build line which has become an increasing problem and diminishes the quality and value of property in the historic districts.
EMERGENCY CLAUSE:	N/A
SUMMARY:	The Historic District Commission recommendation is approval of this rezoning.
EXPENSE REQUIRED:	0
AMOUNT BUDGETED:	0
APPROPRIATION REQUIRED:	0
RECOMMENDED ACTION:	Adopt an ordinance to regulate off-street parking in the Smith Burke, Beech Street, Quality Hill, and Dickey House historic districts in order to limit parking in front of the front build line
EXHIBITS:	Ordinance, Memo to City Manager, petition, and photos

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 28-91 OF THE *CITY OF TEXARKANA, ARKANSAS, CODE OF ORDINANCES*, IN ORDER TO PROHIBIT THE PARKING OF MOTOR VEHICLES IN FRONT OF THE FRONT BUILD LINE IN HISTORIC DISTRICTS; AND FOR OTHER PURPOSES

WHEREAS, the City Planner requests the approval of the Board of Directors of the City of Texarkana, Arkansas, to amend Section 28-91 of the *City of Texarkana, Arkansas, Code of Ordinances*, to prohibit the parking of motor vehicles in front of the front build line in Historic Districts; and

WHEREAS, there is no ordinance prohibiting the parking of automobiles in front of the front build line or front yard of historic district properties; and

WHEREAS, the purpose of prohibiting automobiles parking in front of the front build line is to protect and enhance the historic buildings located within our historic districts;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas, that the following amendments to Chapter 28, Zoning, be adopted:

Section 1: The following shall be added to Section 28-91 of the Code:

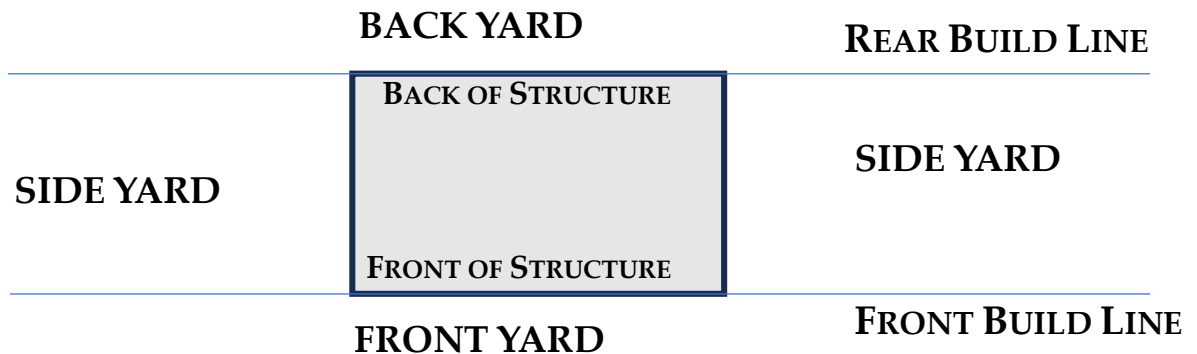
Section 28-91 Off-Street Parking Requirements.

- (f) *Off-Street Parking in Historic Districts.* In all historic districts, in connection with every commercial, industrial, institutional, recreational, residential, or any other use, the following guidelines shall apply regarding off street parking of all motor vehicles, trailers, campers or recreational vehicles.

(1) Definitions:

- a. *Front yard:* The area in front of an imaginary line (front build line) that runs across the front face of a structure and extends from the front corners of the structure to the property line on either side.

- b. *Back yard:* The area behind an imaginary line (rear build line) that runs across the rear face of a structure and extends from the rear corners to the property line on either side.
- c. *Side yard:* The area beside the structure that falls between the front and rear build line and the property line.



- d. *Motor vehicle:* A self-propelled vehicle having two (2) or more wheels whose primary purpose is the transportation of persons, including but not limited to all-terrain vehicles, automobiles, trucks, motorcycles, motor-driven cycles, motor scooters, etc.
- e. *Trailer:* A device without motive power, designed for carrying property or animals and for being drawn by a motor vehicle to include but not limited to flatbed trailers, car haulers, fifth wheel trailers, horse trailers, etc.
- f. *Recreational vehicle:* A structure built on a chassis, designed to be used as a temporary dwelling for travel, recreation and vacation uses and either self-propelled or designed to be towed behind a motor vehicle. Includes but not limited to folding or collapsible structures, fifth wheel campers, tow behind campers, self-propelled motor homes, etc.

(2) *Parking Guidelines:*

- a. *Parking:* No motor vehicle, trailer or recreational vehicle shall be parked in the front yard of any property located in a historic district with the following exceptions:

Exceptions:

- (1) *Loading and Unloading:* Motor vehicles, trailers and recreational vehicles are allowed to be parked in the front yard

for a time not to exceed 30 minutes for the purpose of loading or unloading persons or property.

(2) *Paved areas or driveways:* In cases where a driveway or a paved area begins at the street or curb and extends thru the front yard into the side yard or back yard, motor vehicles shall be allowed to remain parked in the driveway or on the paved area. In no instance shall trailers or recreational vehicles be allowed to park in the front yard or front of the front build line with the exception above under “*Loading and Unloading*”.

(3) *Side yards and back yards:* Motor vehicles, trailers and recreational vehicles may be parked in a side yard or back yard provided it does not extend forward of the front build line into the front yard except in the cases noted above under “*Paved areas and driveways*”.

(4) *Special circumstances:* In instances where there may be a need to park a motor vehicle, trailer, or recreational vehicle in the front yard in excess of 30 minutes, a letter may be obtained from the Planning and Zoning Department of Public Works allowing such.

(3) *Prohibited acts:*

(a) *Alleys:* No motor vehicle, camper, trailer, or recreational vehicle shall be parked in a public right of way to include alleys and streets in a manner that blocks or impedes traffic in any manner.

(b) *Driveways and private right of ways:* No motor vehicle, trailer or recreational vehicle shall be parked in a manner in which it blocks access to any surrounding property owners and prevents normal use of private access and property by such.

(c) *Overnight Parking:* In no case should a motor vehicle, trailer or recreational vehicle be parked in the front yard overnight.

(4) *Penalty:*

Any person who violates any provision of Section 28-91(f) shall be punished by a fine of \$50 per day as imposed by the municipal court.

Section 2. Except as specifically amended herein, the Code remains in full force and effect.

PASSED AND APPROVED this 6th day of May 2024.

Jeff Hart, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



CITY OF TEXARKANA ARKANSAS

DEPARTMENT OF PUBLIC WORKS

216 WALNUT ST 71854-6024

P O BOX 2711 TEXARKANA ARKANSAS 75504-2711

PHONE (870) 779-4971 – FAX (870) 773-2395

MEMORANDUM

TO: Robert Thompson, City Manager

FROM: Jamie Finley, City Planner

DATE: April 15, 2024

SUBJECT: Board of Directors Agenda item for 5-6-2024, Request adoption of an ordinance regulating off-street parking in all residential historic district.

LEGAL DESCRIPTION: N/A

REASON FOR REQUEST: The historic districts represent some of the best physical embodiments of our heritage. From windows and clay pipes made in local factories to stories of the founders of our city, these properties cannot be replaced. Many homeowners in these districts spend more money on maintenance, undergo additional effort and pay more initially than in other parts of the city. Over time, parking in front yards and on sidewalks has diminished the appeal of these neighborhoods and therefore the home value and desirability. There is currently no ordinance prohibiting parking a motor vehicle in front of the front build line. This request would restrict parking in front of the front build line and enforce established parking codes for recreational vehicles and trailers thus preserving the integrity of our historic districts.

EXISTING LAND USES: N/A

EXISTING ZONING: N/A

COMPATIBILITY WITH EXISTING ZONING: N/A

**UTILITIES &
TRANSPORTATION
NETWORK:
CONFORMANCE
WITH APPLICABLE
ORDINANCES
AND/OR STATE
STATUTES:**

N/A

The *Arkansas Code of 1987 Annotated (14-56-422B)* requires the following – “All plans, recommended ordinances, and regulations shall be adopted through the following procedure for adoption of plans and regulations:

- (1) (A) The Planning Commission shall hold a public hearing on the plans, ordinances, and regulations proposed under this subchapter.

(B) Notice of public hearing shall be published in a newspaper of general circulation in the city, at least (1) time fifteen days prior to the hearing.
- (2) Following the public hearing, proposed plans may be adopted, and proposed ordinance and regulations may be recommended as presented, or in modified form, by a majority vote of the entire commission.
- (3) Following its adoption of plans and recommendation of ordinances and regulations, the commission shall certify adopted plans of recommended ordinances of and regulations to the legislative body of the city for its adoption.
- (4) The legislative body of the city may return the plans and recommended ordinances and regulations to the commission for further study or rectification, or, by a majority vote of the entire membership, may, by ordinance or resolution, adopt the plans and recommended ordinances or regulations submitted by the commission. However, nothing in this subchapter shall be construed to limit the city board's authority to recall the ordinances and resolutions by a vote of a majority of the council.

Following adoption by the legislative body, the adopted plans, ordinances, and regulations shall be filed in the office of the City Clerk. The City Clerk shall file, with the county recorder of the counties in which territorial jurisdiction is being exercised such plans, ordinances, and regulations as pertain to the territory beyond the corporate limits.

The required notice was published in the Sunday, October 29, 2023, edition of the Texarkana Gazette.

OPPOSITION: None

PLANNING COMMISSION CERTIFICATION: The Historic District Commission met on November 15, 2023, and certified recommendation to adopt an ordinance regulating off-street parking in the Smith Burke, Quality Hill, Beech Street and Dickey House historic districts. A motion was made by Vice-Chairperson Carmin Mauldin seconded by Commissioner Jamie Simmons with a roll call vote of 6-0, with one absent.

Danny Gordon, Chairperson	Yes
Carmen Mauldin, Vice-Chairperson	Yes
Jamie Simmons	Yes
Randy Henry	Yes
David Jones	Yes
Greg Gallagher	Yes
Natasha Crabbe	Absent

BOARD ACTION REQUESTED: The City Board is requested to:

Adopt an ordinance regulating off-street parking in the Smith Burke, Quality Hill, Beech Street and Dickey House historic districts.

The *Arkansas Code of 1987 Annotated* requires every ordinance to be read three times before adoption. These three readings may all occur at the same meeting or at the second and third subsequent meetings after the first reading of the ordinance.

Off-street parking requirements in historic districts.

Background: It is the purpose of the Texarkana Arkansas Historic District Commission to protect, enhance and perpetuate the buildings, sites and districts which represent elements of the city's cultural and architectural history. The Commission strives to safeguard the city's historic, aesthetic and cultural heritage as embodied in such buildings, sites and districts. The Commission endeavors to stabilize and improve property values in such districts and aid in the implementation of the comprehensive plan and historic preservation planning efforts. In that motor vehicles, trailers, campers and recreational vehicle parked in front yard of historic district properties are unsightly, cause property devaluation, obstruct and damage property and produce a safety hazard, the Texarkana Arkansas Historic District has instituted parking guidelines to address this matter.

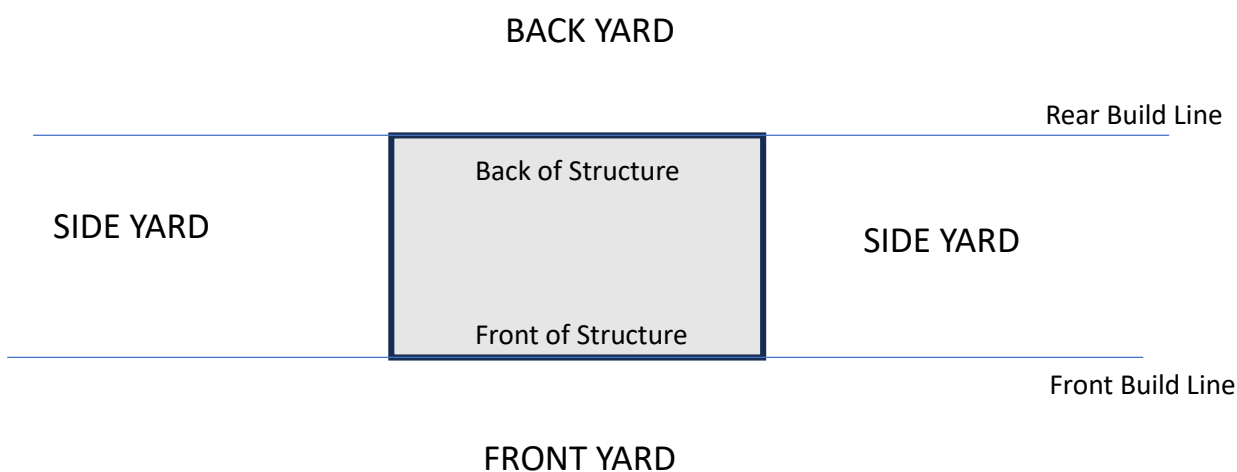
Requirement. In all historic districts, in connection with every commercial, industrial, institutional, recreational, residential, or any other use, the following guidelines shall apply regarding off street parking of all motor vehicles, trailers, campers or recreational vehicles.

Definitions:

Front yard: The area in front of an imaginary line (front build line) that runs across the front face of a structure and extends from the front corners of the structure to the property line on either side.

Back yard: The area behind an imaginary line (rear build line) that runs across the rear face of a structure and extends from the rear corners to the property line on either side.

Side yard: The area beside the structure that falls between the front and rear build line and the property line.



Motor vehicle: A self-propelled vehicle having two (2) or more wheels whose primary purpose is the transportation of persons, including but not limited to all-terrain vehicles, automobiles, trucks, motorcycles, motor-driven cycles, motor scooters, etc.

Trailer: A device without motive power, designed for carrying property or animals and for being drawn by a motor vehicle to include but not limited to flatbed trailers, car haulers, fifth wheel trailers, horse trailers, etc.

Recreational vehicle: A structure built on a chassis, designed to be used as a temporary dwelling for travel, recreation and vacation uses and either self-propelled or designed to be towed behind a motor vehicle. Includes but not limited to folding or collapsible structures, fifth wheel campers, tow behind campers, self-propelled motor homes, etc.

Parking Guidelines:

Parking: No motor vehicle, trailer or recreational vehicle shall be parked in the front yard of any property located in a historic district with the following exceptions:

Exceptions:

Loading and Unloading: Motor vehicles, trailers and recreational vehicles are allowed to be parked in the front yard for a time not to exceed 30 minutes for the purpose of loading or unloading persons or property.

Paved areas or driveways: In cases where a driveway or a paved area begins at the street or curb and extends thru the front yard into the side yard or back yard, motor vehicles shall be allowed to remain parked in the driveway or on the paved area. In no instance shall trailers or recreational vehicles be allowed to park in the front yard or front of the front build line with the exception above under "*Loading and Unloading*".

Side yards and back yards: Motor vehicles, trailers and recreational vehicles may be parked in a side yard or back yard provided it does not extend forward of the front build line into the front yard except in the cases noted above under "*Paved areas and driveways*".

Special circumstances: In instances where there may be a need to park a motor vehicle, trailer or recreational vehicle in the front yard in excess of 30 minutes, a letter may be obtained from the Planning and Zoning Department of Public Works allowing such.

Prohibited acts:

Alleys: No motor vehicle, camper, trailer or recreational vehicle shall be parked in a public right of way to include alleys and streets in a manner that blocks or impedes traffic in any manner.

Driveways and private right of ways: No motor vehicle, trailer or recreational vehicle shall be parked in a manner in which it blocks access to any surrounding property owners and prevents normal use of private access and property by such.

Overnight Parking: In no case should a motor vehicle, trailer or recreational vehicle be parked in the front yard overnight.

Penalty:

Any person who violates any provision of xxxxx shall be punished by a fine of \$50 per day as imposed by the municipal court.

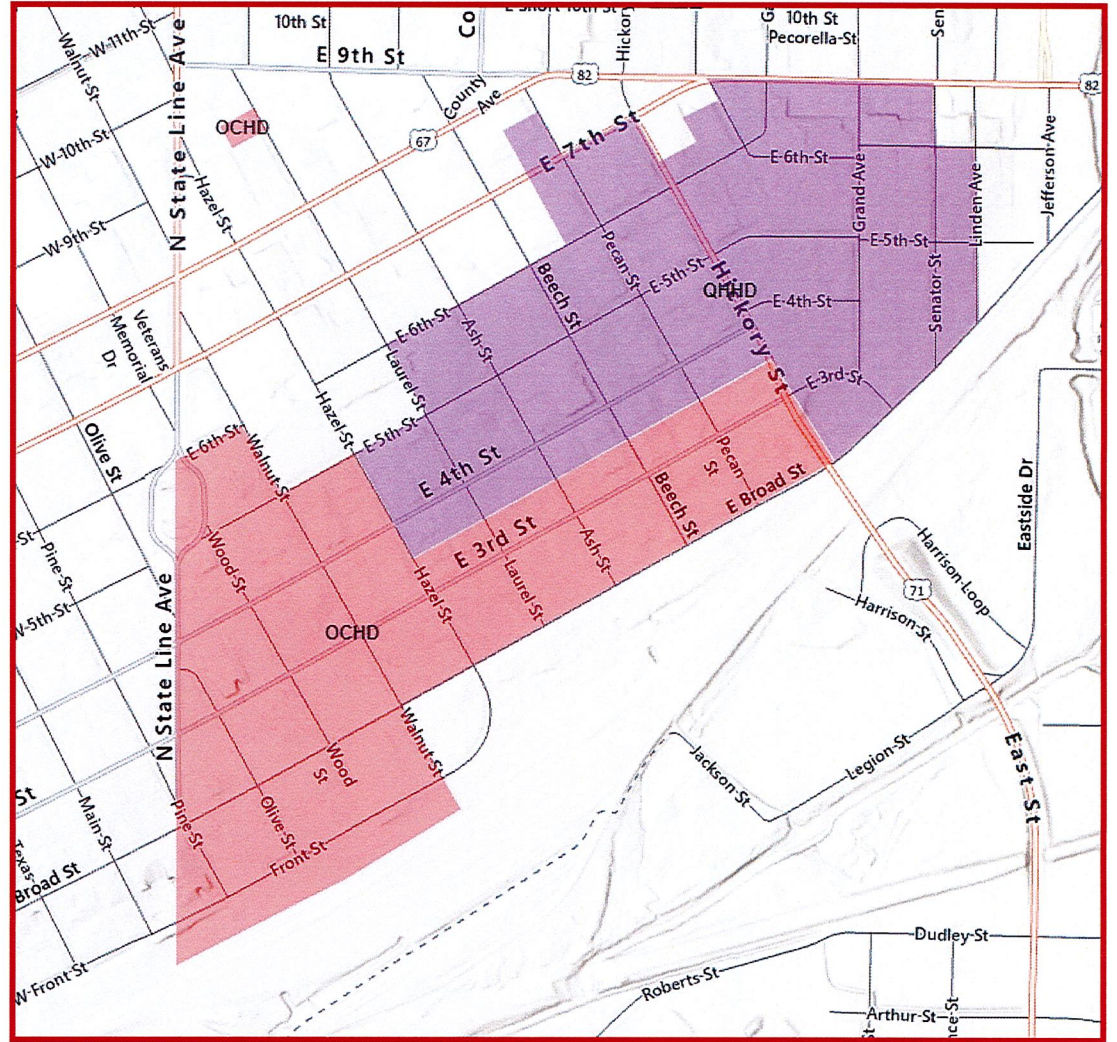
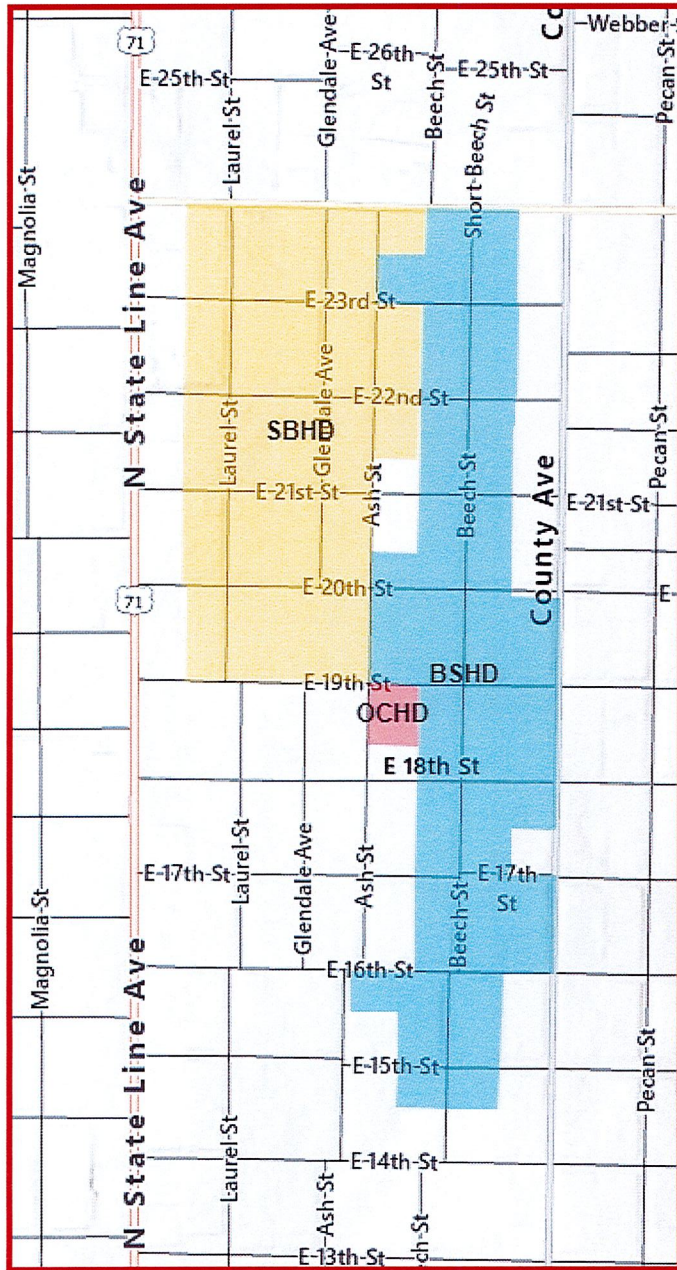


Sec. 28-91 (c) (1): *Number of off-street parking spaces required.* In all districts there shall be provided at such time any building or structure is erected, enlarged, or increased in capacity, off-street parking spaces for automobiles in accordance with the following requirements:

Dwelling. One and one-half (1½) parking spaces for each separate dwelling unit within the structure.

Sec. 28-91 (c) (12): *Manufactured homes, mobile homes, and recreational vehicles.* Two (2) off-street parking spaces shall be provided for each mobile home, manufactured home, recreational vehicle, and temporary secondary dwelling units. The two (2) required off-street parking spaces shall be located behind the front yard setback line. Garages, carports, and parking pads shall be utilized in complying with the off-street parking requirement.

There is currently no ordinance prohibiting the parking of automobiles in front of the front build line or in the front yard of a property.







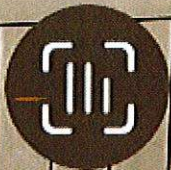




Signature	Printed Name	Address	Notes
Christie Martin	Christie Martin	917E 4th Texas Ave	QH
Bethany Hanna	Bethany Hanna	600 Pecan St TX	QH
"	"	618 Pecan St TX	QH
"	"	605 Hickory St TX	QH
Jason Eppertte	Jason Eppertte	2215 Beech St TX	Beech
Kerry Eppertte	Kerry Eppertte	2222 Beech St TX	Beech
"	"	2202 Beech St TX	Beech
Doug McBride	Doug McBride	1923 Beech	Beech
Melinda Vammen	Melinda Vammen	1823 Beech	Beech
David Vammen	David Vammen	1823 Beech	Beech
Jimmy Bryant	Jimmy Bryant	1819 Beech	Beech
Mary Bryant	MARY BRYANT	1801 Beech	Beech
Samantha Coleman	Samantha Coleman	2015 Beech Street	Beech
Matt Coleman	Matt Coleman	2015 Beech street	Beech
Jan Davis	Jan Davis	2016 Beech	Beech

Signature	Printed Name	Address	Notes
Mike Lowe	Mike Lowe	2002 Laurel St.	SB
Donna Clark	DONNA CLARK	1911 Laurel St	SB
Chuck	Chuck Uncey	1902 Laurel Ave	SB
Stacy Uncey	Stacy Uncey	1902 Laurel Ave	SB
Mich F	Mich Francis	2008 Glendale Ave	SB
Stephanie	Stephanie Francis	2001 Glendale	SB
Grace Welch	Grace Welch	2014 Laurel	SB
John Hirsch	John Hirsch	2014 Laurel	SB
Snastat	Snastat	2015 Laurel	SB
Elhan Eppine	Elhan Eppine	2020 Laurel St	SB
Hannah Eppine	Hannah Eppine	2020 Laurel St.	SB
Michael Stephenson	MICHAEL STEPHENSON	2103 Glendale Ave	SB
Wes Stephenson	Wes Stephenson	2103 Glendale Ave	SB
Jennifer Davis	JENNIFER DAVIS	2109 Glendale Ave	SB
Skipper Davis	SKIPPER DAVIS	2109 Glendale Ave	SB
Tyler Malone	Tyler Malone	2217 Laurel St	SB

Signature	Printed Name	Address	Notes
<i>Toni Nix</i>	Toni Nix	2300 Laurel St.	SB
<i>Jami Thompson</i>	Jami Thompson	2300 Glendale Ave	SB
<i>Sandra Kennedy</i>	SANDRA KENNEDY	300 E. 22nd	
		2303 Laurel	SB
<i>Jeff McCray</i>	JEFF MCCRAY	1924 Laurel	SB
<i>Megan McCray</i>	Megan McCray	1924 Laurel	SB
<i>Kristi Brown</i>	Kristi Brown	1915 Laurel	SB
<i>Diana Lowe</i>	Diana Lowe	2002 Laurel	SB
<i>Margaret Coffee</i>	Margaret Coffee	1903 Laurel	SB
<i>John Coffee</i>	John Coffee	1903 Laurel	SB
<i>Jeff Brown</i>	JEFF BROWN	2217 LAUREL	SB
<i>William Steg</i>	William Steg	2221 Glendale	SB
<i>Rebecca Potter</i>	Rebecca Potter	2221 Glendale	SB
		301 E. 22nd St.	SB





CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution reappointing Ray Abernathy to the Airport Authority. (CCD) City Clerk Heather Soyars

AGENDA DATE: May 6, 2024

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: City Clerk

PREPARED BY: Heather Soyars

REQUEST: Reappointment to the Airport Authority.

EMERGENCY CLAUSE: N/A

SUMMARY: Reappointment of Ray Abernathy to the Airport Authority for the term of 05/14/2024----2027.

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

APPROPRIATION REQUIRED: N/A

RECOMMENDED ACTION:

EXHIBITS: Resolution and member list

RESOLUTION NO. _____

WHEREAS, a vacancy exist on the Texarkana, Arkansas, Airport Authority; and

WHEREAS, it is necessary that a reappointment be made to fill the vacant position;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the following reappointment to the Airport Authority is hereby approved:

Applicant

Ray Abernathy

Term

05/14/2024----2027

PASSED AND APPROVED this 6th day of May 2024.

Jeff Hart, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

AIRPORT AUTHORITY

3 – YEAR TERMS

	<u>Appointment</u>	<u>Term Date</u>	<u>Term</u>	<u>Ward</u>
Ray Abernathy 2515 Sugarhill Acres Drive 903-826-8214	Resolution No. 2021-38 Reappointment	05/14/2021----2024	2	6
Robin Hickerson 6504 Northern Hills Drive 903-908-1814	Resolution No. 2023-11 Reappointment	05/14/2022----2025	2	6
Ronald Bruce 3601 North Rondo Road 870-571-5997	Resolution No. 2023-37 Appointment	05/14/2023----2026	1	3
Adger Smith 308 Meadows Road 903-824-4924	Resolution No. 2023-37 Appointment	05/14/2023----2026	1	3
Rob Sitterley 6204 Deerfield Drive Texarkana, Texas 75503 At Large Member	Resolution No. 2024-25 Reappointment	05/14/2023----2026	2	

4 – Members

1 – At Large Member

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

<input type="checkbox"/> Advertising & Promotion Commission	<input type="checkbox"/> Historical District Commission
<input checked="" type="checkbox"/> Airport Authority	<input type="checkbox"/> Library Board
<input type="checkbox"/> City Beautiful Commission	<input type="checkbox"/> Municipal Auditorium Project Advisory Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Plumbing Review Board
<input type="checkbox"/> Electrical Review Board	<input type="checkbox"/> SWAWIB-Southwest Arkansas Workforce Investment Board
<input type="checkbox"/> Heating & Air Conditioning Board of Review	<input type="checkbox"/> Other:

Name: Rae Abernathy Home Phone: 803-826-8214

Address: 2515 Sugarhill Acres Dr. Texarkana Resident ☒ Yes ☐ No 66 Years

E-Mail Address: Rae@AbernathyCompany.com Miller Co. Voter Registration No. _____

Employer: Abernathy Company Work Phone: 870-774-5103

Position: President CEO

Education: _____ College: TCU High School: Archie High

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):

Other relevant information (civic activities, memberships, etc.):

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: _____ Phone Number: _____

Interest: Explain why you are interested in being appointed to this board or commission.

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: _____

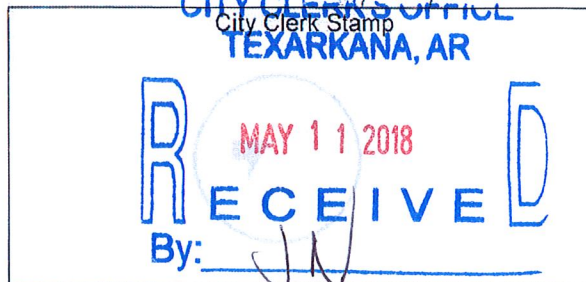
Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: Rae Abernathy

Date Submitted: 5/11/2018

Return completed application to:
Heather Soyars, City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995 or Fax 870-774-3170



Please Note: This application will be on file for one (1) year.

G:\WORD\FORMS\BOARD & COMMISSION APPLICATION.DOC

LAST REVISED: 11072017



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution appointing Chris Owens to the Planning Commission. (CCD) City Clerk Heather Soyars

AGENDA DATE: May 6, 2024

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: City Clerk

PREPARED BY: Heather Soyars

REQUEST: Appointment to the Planning Commission.

EMERGENCY CLAUSE: N/A

SUMMARY:

Applicant

Chris Owens

Term:

For the unexpired
term of Bertha Dunn

05/06/2023----2026

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:**

EXHIBITS: Resolution, application, and member list

RESOLUTION NO. _____

WHEREAS, vacancies exist on the Texarkana, Arkansas, Planning Commission;
and

WHEREAS, it is necessary that an appointment be made to fill the vacant
positions;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City
of Texarkana, Arkansas, that the following appointment to the Planning Commission is
hereby approved:

Applicant

Chris Owens

Term

For the unexpired term of
Berth Dunn
05/06/2023----2026

PASSED AND APPROVED this 6th day of May 2024.

Jeff Hart, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

Planning Commission

Authorized by A.C.A. 14-56-404----408, and Texarkana, Arkansas Code 19-16----19
3 – Year Terms

	<u>Appointment</u>	<u>Term Date</u>	<u>Terms</u>	<u>Ward</u>
Adger Smith 308 Meadows Road 903-824-4924 adgersperf@aol.com	Resolution No. 2021-38 Reappointment	05/06/2021----2024	6	3
Mike Jones Vice Chairman 3702 Evergreen Drive 870-773-7003 Mikejones0825@aol.com	Resolution No. 2022-24 Appointment	05/06/2021----2024	1	5
Jason Dupree 416 Meadows Road 870-774-1925 home 903-838-8574 work jdupr21@aol.com	Resolution No. 2021-38 Reappointment	05/06/2021----2024	5	3
Anderson Neal, Jr. Chairman 7106 Tall Oaks 501-655-1335 an8613@gmail.com	Resolution No. 2023-11 Reappointment	05/06/2022----2025	3	6
Randall R. Hickerson, DDS 2805 Forest Avenue 903-748-1603 cell phickerson@valornet.com	Resolution No. 2023-11 Reappointment	05/06/2022----2025	3	1
Clyde “Boots” Thomas 5807 Deerwood Drive 903-908-4111 cell bootst50@gmail.com	Resolution No. 2023-38 Reappointment	05/06/2023----2026	9	6
VACANCY		05/06/2023----2026 For the unexpired term of Bertha Dunn		

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

<input type="checkbox"/> Advertising & Promotion Commission	<input type="checkbox"/> Heating & Air Conditioning Board of Review
<input type="checkbox"/> Airport Authority	<input type="checkbox"/> Historic District Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Library Board
<input type="checkbox"/> City Beautiful Commission	<input checked="" type="checkbox"/> Planning Commission
<input type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Plumbing Board of Review
<input type="checkbox"/> Electrical Review Board	<input type="checkbox"/> Public Facilities Board
<input type="checkbox"/> Equalization Board	<input type="checkbox"/> Other:

Name: Chris Owens Home Phone: _____

Address: 3614 Garland Ave Texarkana Resident ☒ Yes ☐ No 50 Years

E-Mail Address: Christylovegod@gmail.com Miller Co. Voter Registration No. _____

Employer: University of AR Hope/TXK Work Phone: _____

Position: Paraprofessional Cell Phone: 214.545.7165

Education: College: 2 years High School: Graduate

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):
Community oriented. Have work in community development

Other relevant information (civic activities, memberships, etc.):
I am a CASA, NAACP, started a reading program

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, member of the Board of Directors, or current Committee members who may be contacted on your behalf.

Name: Tendra Washington Phone Number: 903.691-3317

Interest: Explain why you are interested in being appointed to this board or commission.
I love my city and what is best for it.

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.
I have not attended ANY planning Commission meeting.

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 6-2024
16-2023

Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: [Signature] Date Submitted: 4/11/2024

Return completed application to:
Heather Soyars, City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995
heather.soyars@txkusa.org

City Clerk Stamp

CITY CLERK'S OFFICE
TEXARKANA, AR

APR 12 2024

RECEIVED

By: [Signature]

Please Note: This application will be on file for one (1) year.

Updated 12122022



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution reappointing Jason Dupree to the Planning Commission. (CCD) City Clerk Heather Soyars

AGENDA DATE: May 6, 2024

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: City Clerk

PREPARED BY: Heather Soyars

REQUEST: Reappointment to the Planning Commission.

EMERGENCY CLAUSE: N/A

SUMMARY:

Applicant:

Jason Dupree

Term:

05/06/2024----2027

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:**

EXHIBITS: Resolution, application, and member list

RESOLUTION NO. _____

WHEREAS, vacancies exist on the Texarkana, Arkansas, Planning Commission;
and

WHEREAS, it is necessary that a reappointment be made to fill the vacant
positions;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City
of Texarkana, Arkansas, that the following reappointment to the Planning Commission is
hereby approved:

Applicant

Jason Dupree

Term

05/06/2024----2027

PASSED AND APPROVED this 6th day of May 2024.

Jeff Hart, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

Planning Commission

Authorized by A.C.A. 14-56-404----408, and Texarkana, Arkansas Code 19-16----19
3 – Year Terms

	<u>Appointment</u>	<u>Term Date</u>	<u>Terms</u>	<u>Ward</u>
Adger Smith 308 Meadows Road 903-824-4924 adgersperf@aol.com	Resolution No. 2021-38 Reappointment	05/06/2021----2024	6	3
Mike Jones Vice Chairman 3702 Evergreen Drive 870-773-7003 Mikejones0825@aol.com	Resolution No. 2022-24 Appointment	05/06/2021----2024	1	5
Jason Dupree 416 Meadows Road 870-774-1925 home 903-838-8574 work jdupr21@aol.com	Resolution No. 2021-38 Reappointment	05/06/2021----2024	5	3
Anderson Neal, Jr. Chairman 7106 Tall Oaks 501-655-1335 an8613@gmail.com	Resolution No. 2023-11 Reappointment	05/06/2022----2025	3	6
Randall R. Hickerson, DDS 2805 Forest Avenue 903-748-1603 cell phickerson@valornet.com	Resolution No. 2023-11 Reappointment	05/06/2022----2025	3	1
Clyde “Boots” Thomas 5807 Deerwood Drive 903-908-4111 cell bootst50@gmail.com	Resolution No. 2023-38 Reappointment	05/06/2023----2026	9	6
VACANCY		05/06/2023----2026 For the unexpired term of Bertha Dunn		

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

<input type="checkbox"/> Advertising & Promotion Commission	<input type="checkbox"/> Heating & Air Conditioning Board of Review
<input type="checkbox"/> Airport Authority	<input type="checkbox"/> Historic District Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Library Board
<input type="checkbox"/> City Beautiful Commission	<input checked="" type="checkbox"/> Planning Commission
<input type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Plumbing Board of Review
<input type="checkbox"/> Electrical Review Board	<input type="checkbox"/> Public Facilities Board
<input type="checkbox"/> Equalization Board	<input type="checkbox"/> Other: _____

Name: Jason Dupree Home Phone: 903-701-2194

Address: 416 Meadiows Rd, Texarkana, AR 71854 Texarkana Resident ☒ Yes ☐ No 22 Years

E-Mail Address: jdupr21@aol.com Miller Co. Voter Registration No. _____

Employer: Texas Department of Transportation Work Phone: 903-799-1248

Position: Director of Maintenance Cell Phone: _____

Education: _____

College: BSCE & MSCE from University of Arkansas High School: Bryant High School

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):
Have served on Planning Commission since 2009

Other relevant information (civic activities, memberships, etc.):

Licensed Professional Engineer in the State of Texas. Also serve on City of Texarkana Board of Adjustments

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, member of the Board of Directors, or current Committee members who may be contacted on your behalf.

Name: Jamie Finley Phone Number: 870-779-4944

Interest: Explain why you are interested in being appointed to this board or commission.
time for reappointment, if the City desires

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

Served on Planning Commission since 2009

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 0

Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant:  P.E. Date Submitted: 4/16/2024

Return completed application to:
Heather Soyars, City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995
heather.soyars@txkusa.org

City Clerk Stamp

**CITY CLERK'S OFFICE
TEXARKANA, AR**

RECEIVED
APR 17 2024

By: 

Please Note: This application will be on file for one (1) year.

Updated 12122022



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution reappointing Adger Smith to the Planning Commission. (CCD) City Clerk Heather Soyars

AGENDA DATE: May 6, 2024

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: City Clerk

PREPARED BY: Heather Soyars

REQUEST: Reappointment to the Planning Commission.

EMERGENCY CLAUSE: N/A

SUMMARY:

Applicant:

Adger Smith

Term:

05/06/2024----2027

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:**

EXHIBITS: Resolution, application, and member list

RESOLUTION NO. _____

WHEREAS, vacancies exist on the Texarkana, Arkansas, Planning Commission;
and

WHEREAS, it is necessary that a reappointment be made to fill the vacant
positions;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City
of Texarkana, Arkansas, that the following reappointment to the Planning Commission is
hereby approved:

Applicant

Adger Smith

Term

05/06/2024----2027

PASSED AND APPROVED this 6th day of May 2024.

Jeff Hart, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

- ☐ Advertising & Promotion Commission
- ☐ Airport Authority
- ☐ Board of Adjustment
- ☐ City Beautiful Commission
- ☐ Civil Service Commission
- ☐ Electrical Review Board
- ☐ Equalization Board

- ☐ Heating & Air Conditioning Board of Review
- ☐ Historic District Commission
- ☐ Library Board
- ☒ Planning Commission
- ☐ Plumbing Board of Review
- ☐ Public Facilities Board
- ☐ Other: _____

Name: John Adger Smith III Home Phone: (903) 824-4924

Address: 308 Meadows Road Texarkana Resident ☒ Yes ☐ No 27 Years

E-Mail Address: adgersm3@aol.com Miller Co. Voter Registration No. _____

Employer: self employed / retired Work Phone: _____

Position: owner Adger Smith Performance Engines Cell Phone: (903) 824-4924

Education: _____
College: 3+ years High School: yes

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):
see attachment

Other relevant information (civic activities, memberships, etc.):
see attachment

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, member of the Board of Directors, or current Committee members who may be contacted on your behalf.

Name: Jerry Roberts Phone Number: (903) 826-2294
Steven Halliburton (878) 848-2033

Interest: Explain why you are interested in being appointed to this board or commission.

To continue working to develop the highest and best use of the property within the city limits and to develop ordinances to further businesses.

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

I've attended all regularly scheduled P&Z meetings

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: _____

Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: J. Adger Smith Date Submitted: 4-24-24

Return completed application to:
Heather Soyars, City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995
heather.soyars@txkusa.org

City Clerk Stamp

CITY CLERK'S OFFICE
TEXARKANA, AR

APR 25 2024
RECEIVED
By: ON Updated 12122022

Please Note: This application will be on file for one (1) year.

John Adger Smith III
308 Meadows Road
Texarkana, AR 71854
(903)824-4924
adgersperf@aol.com

Objective: Reappointment to the Texarkana Arkansas Planning and Zoning Commission

It is my goal to help develop zoning to establish the highest and best use of the property within the city limits; to assist the City Board of Directors in creating ordinances to further business development.

Qualifications: 1998 to Present
Serving on the Planning and Zoning Commission with a short break while serving on the TASD School Board

May 2023 to present; May 2016-May 2020
Serving on the Texarkana Airport Authority

2019 to Present
Arkansas Motorsports Hall of Fame Board of Directors

2008—2012
Texarkana Arkansas School Board

Work History: 1972 to Retirement
Owner/Operator Adger Smith Performance Engines, Texarkana, TX

1974—1976
Owner/Operator A&B Raceway, Whitehouse, TX

1976—1978
Owner/Operator Interstate 20 Drag Strip, Tyler, TX

1977—1979
Builder/Owner/Operator Prescott Dragway, Prescott, AR

Education: 1968—1972 Texarkana College/Red River Army Depot Engineering Cooperative Program

1968 Liberty Eylau High School Graduate



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution appointing Anita Pickett to the Planning Commission. (CCD) City Clerk Heather Soyars

AGENDA DATE: May 6, 2024

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: City Clerk

PREPARED BY: Heather Soyars

REQUEST: Appointment to the Planning Commission.

EMERGENCY CLAUSE: N/A

SUMMARY:

Applicant:

Anita Pickett

Term:

05/06/2024----2027

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:**

EXHIBITS: Resolution, application, and member list

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

- ☐ Advertising & Promotion Commission
- ☐ Airport Authority
- ☐ Board of Adjustment
- ☐ City Beautiful Commission
- ☐ Civil Service Commission
- ☐ Electrical Review Board
- ☐ Equalization Board

- ☐ Heating & Air Conditioning Board of Review
- ☐ Historic District Commission
- ☐ Library Board
- ☒ Planning Commission
- ☐ Plumbing Board of Review
- ☐ Public Facilities Board
- ☐ Other: _____

Name: Anita L. Pickett Home Phone: 870-200-4028

Address: 1601 Beech St. Texarkana Resident ☒ Yes ☐ No 60 Years

E-Mail Address: pickett9779@gmail.com Miller Co. Voter Registration No. 1804963

Employer: retired Work Phone: _____

Position: _____ Cell Phone: _____

Education: _____
College: Master's Degree Texas A+M Texarkana High School: Arkansas High School Class of 1977

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):
Very civic minded and invested in my community.

Other relevant information (civic activities, memberships, etc.):

see attached sheet

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, member of the Board of Directors, or current Committee members who may be contacted on your behalf.

Name: Mrs. Diana Lowe / Mr. Anderson Neal Phone Number: 963-824-3488

Interest: Explain why you are interested in being appointed to this board or commission.

Being a lifelong member of the city of Texarkana and wanting to learn more about how things are accomplished in our city.

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

none

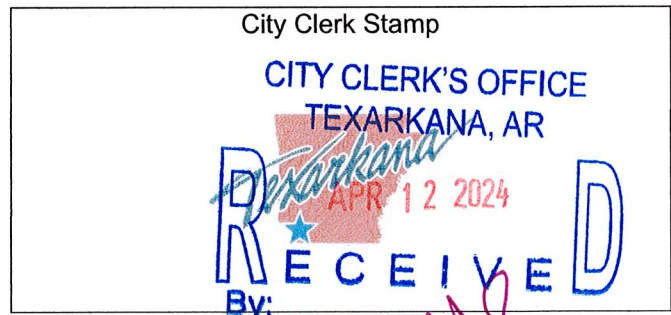
Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 2

Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: Anita L. Pickett Date Submitted: 4/12/2024

Return completed application to:
Heather Soyars, City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995
heather.soyars@txkusa.org



Please Note: This application will be on file for one (1) year.

Updated 12122022

Anita L. Pickett
1601 Beech Street
Texarkana, AR 71854

Civic activities and memberships:

Former member of the Texarkana Junior League

Member of the Miller County Retired Teacher Association

President of Gamma Kappa Zeta Chapter of Zeta Phi Beta Sorority Inc, Texarkana, TX

Twin City Black History Association-Board member, secretary, scholarship chair, city wide church service chair.

Distinguished Alumni for Texas A&M University Texarkana 2014

Tabernacle Missionary Baptist Church- church clerk, Deaconess, usher president, choir member, former 50-year Sunday School teacher.

The Fellowship of Usher organization – treasurer/financial secretary

Retired TASD employee 2022 with 28 years of service

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

<input type="checkbox"/> Advertising & Promotion Commission	<input type="checkbox"/> Heating & Air Conditioning Board of Review
<input type="checkbox"/> Airport Authority	<input type="checkbox"/> Historic District Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Library Board
<input type="checkbox"/> City Beautiful Commission	<input checked="" type="checkbox"/> Planning Commission
<input type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Plumbing Board of Review
<input type="checkbox"/> Electrical Review Board	<input type="checkbox"/> Public Facilities Board
<input type="checkbox"/> Equalization Board	<input type="checkbox"/> Other: _____

Name: Chris Owens Home Phone: _____

Address: 3614 Garland Ave Texarkana Resident ☒ Yes ☐ No 50 Years

E-Mail Address: Christylovegod@gmail.com Miller Co. Voter Registration No. _____

Employer: University of AR Hope/TXK Work Phone: _____

Position: Paraprofessional Cell Phone: 214.545.7165

Education: College: 2 years High School: Graduate

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):
Community oriented. Have work in community development

Other relevant information (civic activities, memberships, etc.):
I am a CUSA, NAACP, started a reading program

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, member of the Board of Directors, or current Committee members who may be contacted on your behalf.

Name: Tendra Washington Phone Number: 903.691-3317

Interest: Explain why you are interested in being appointed to this board or commission.
I love my city and what is best for it.

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.
I have not attended ANY planning Commission meeting.

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 6-2024
16-2023

Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: [Signature] Date Submitted: 4/11/2024

Return completed application to:
Heather Soyars, City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995
heather.soyars@txkusa.org

City Clerk Stamp

CITY CLERK'S OFFICE
TEXARKANA, AR

APR 12 2024

RECEIVED

By: [Signature]

Please Note: This application will be on file for one (1) year.

Updated 12122022

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

<input type="checkbox"/> Advertising & Promotion Commission	<input type="checkbox"/> Historical District Commission
<input type="checkbox"/> Airport Authority	<input type="checkbox"/> Library Board
<input type="checkbox"/> City Beautiful Commission	<input checked="" type="checkbox"/> Planning Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Plumbing Review Board
<input type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Public Facilities Board
<input type="checkbox"/> Electrical Review Board	<input type="checkbox"/> SWAWIB-Southwest Arkansas Workforce Investment Board
<input type="checkbox"/> Heating & Air Conditioning Board of Review	<input type="checkbox"/> Other:

Name: EDWARD E LEWIS JR Home Phone: N/A
Address: 270 MILLER COUNTY 141 Texarkana Resident ☒ Yes ☐ No 23 Years
E-Mail Address: xcbinco@yahoo.com Miller Co. Voter Registration No. 1805708
Employer: EXX TRUCKING Work Phone: 903 280 1390
Position: OWNER/OPERATOR Cell Phone: _____
Education: _____ High School: DIPLOMA
College: A.A.S.

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):
US NAVY VETERAN, 23 YRS RETIRED CONSTRUCTION SUPERINTENDANT
MY LEADERSHIP EXPERIENCE ALLOWS ME TO WORK WITH OTHERS WHEN OPINIONS DIFFER.

Other relevant information (civic activities, memberships, etc.):

PRINCE HALL MASON, MEMBER OF MILLER COUNTY DEMOCRATIC COMMISSION

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: ANDERSON NEAL Phone Number: 501-425-0899

Interest: Explain why you are interested in being appointed to this board or commission.

I HAVE A VAST KNOWLEDGE OF COMMERCIAL AND RESIDENTIAL COMMUNITIES
AND HOW/IF THEY SHOULD INTERMINGLE.

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

I ATTENDED A MEETING SEVERAL YEARS AGO TO GET PERMISSION TO
BUILD THE STUCKEY CHILD CARE CENTERS. I WAS THE CONTRACTOR

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 5

Please read the statement below and sign your name to indicate your understanding.

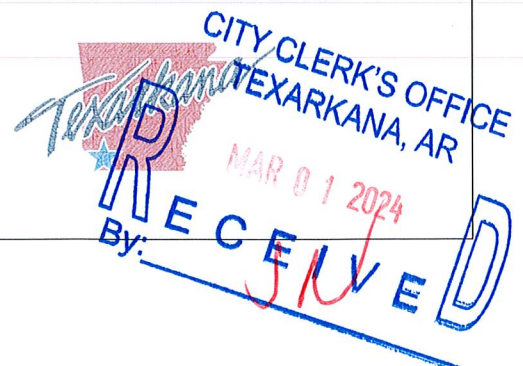
I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE
INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: EE

Date Submitted: 2/29/2024

Return completed application to:
Heather Soyars, City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995 or Fax 870-774-3170

City Clerk Stamp



Please Note: This application will be on file for one (1) year.

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

- ☐ Advertising & Promotion Commission
- ☐ Airport Authority
- ☐ Board of Adjustment
- ☐ City Beautiful Commission
- ☐ Civil Service Commission
- ☐ Electrical Review Board
- ☐ Equalization Board

- ☐ Heating & Air Conditioning Board of Review
- ☐ Historic District Commission
- ☐ Library Board
- ☒ Planning Commission
- ☐ Plumbing Board of Review
- ☐ Public Facilities Board
- ☐ Other: _____

Name: John Adger Smith III Home Phone: (903) 824-4924

Address: 308 Meadows Road Texarkana Resident ☒ Yes ☐ No 27 Years

E-Mail Address: adgersm3@AOL.com Miller Co. Voter Registration No. _____

Employer: self employed / retired Work Phone: _____

Position: owner Adger Smith Performance Engines Cell Phone: (903) 824-4924

Education: _____
College: 3+ years High School: yes

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):
see attachment

Other relevant information (civic activities, memberships, etc.):
see attachment

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, member of the Board of Directors, or current Committee members who may be contacted on your behalf.

Name: Jerry Roberts Phone Number: (903) 826-2294
Steven Halliburton (878) 848-2033

Interest: Explain why you are interested in being appointed to this board or commission.

To continue working to develop the highest and best use of the property within the city limits and to develop ordinances to further businesses.

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

I've attended all regularly scheduled P&Z meetings

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: _____

Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: J. Adger Smith Date Submitted: 4-24-24

Return completed application to:
Heather Soyars, City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995
heather.soyars@txkusa.org

City Clerk Stamp

CITY CLERK'S OFFICE
TEXARKANA, AR

APR 25 2024
RECEIVED
By: ON Updated 12122022

Please Note: This application will be on file for one (1) year.

John Adger Smith III
308 Meadows Road
Texarkana, AR 71854
(903)824-4924
adgersperf@aol.com

Objective: Reappointment to the Texarkana Arkansas Planning and Zoning Commission

It is my goal to help develop zoning to establish the highest and best use of the property within the city limits; to assist the City Board of Directors in creating ordinances to further business development.

Qualifications: 1998 to Present
Serving on the Planning and Zoning Commission with a short break while serving on the TASD School Board

May 2023 to present; May 2016-May 2020
Serving on the Texarkana Airport Authority

2019 to Present
Arkansas Motorsports Hall of Fame Board of Directors

2008—2012
Texarkana Arkansas School Board

Work History: 1972 to Retirement
Owner/Operator Adger Smith Performance Engines, Texarkana, TX

1974—1976
Owner/Operator A&B Raceway, Whitehouse, TX

1976—1978
Owner/Operator Interstate 20 Drag Strip, Tyler, TX

1977—1979
Builder/Owner/Operator Prescott Dragway, Prescott, AR

Education: 1968—1972 Texarkana College/Red River Army Depot Engineering Cooperative Program

1968 Liberty Eylau High School Graduate

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

<input type="checkbox"/> Advertising & Promotion Commission	<input type="checkbox"/> Heating & Air Conditioning Board of Review
<input type="checkbox"/> Airport Authority	<input type="checkbox"/> Historic District Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Library Board
<input type="checkbox"/> City Beautiful Commission	<input checked="" type="checkbox"/> Planning Commission
<input type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Plumbing Board of Review
<input type="checkbox"/> Electrical Review Board	<input type="checkbox"/> Public Facilities Board
<input type="checkbox"/> Equalization Board	<input type="checkbox"/> Other: _____

Name: Jason Dupree Home Phone: 903-701-2194

Address: 416 Meadiows Rd, Texarkana, AR 71854 Texarkana Resident ☒ Yes ☐ No 22 Years

E-Mail Address: jdupr21@aol.com Miller Co. Voter Registration No. _____

Employer: Texas Department of Transportation Work Phone: 903-799-1248

Position: Director of Maintenance Cell Phone: _____

Education: _____

College: BSCE & MSCE from University of Arkansas High School: Bryant High School

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):
Have served on Planning Commission since 2009

Other relevant information (civic activities, memberships, etc.):

Licensed Professional Engineer in the State of Texas. Also serve on City of Texarkana Board of Adjustments

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, member of the Board of Directors, or current Committee members who may be contacted on your behalf.

Name: Jamie Finley Phone Number: 870-779-4944

Interest: Explain why you are interested in being appointed to this board or commission.
time for reappointment, if the City desires

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

Served on Planning Commission since 2009

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 0

Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant:  P.E. Date Submitted: 4/16/2024

Return completed application to:
Heather Soyars, City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995
heather.soyars@txkusa.org

City Clerk Stamp

**CITY CLERK'S OFFICE
TEXARKANA, AR**

RECEIVED
APR 17 2024

By: 

Please Note: This application will be on file for one (1) year.

Updated 12122022

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

- ☐ Advertising & Promotion Commission
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- ☐ City Beautiful Commission
- ☐ Civil Service Commission
- ☐ Electrical Review Board
- ☐ Equalization Board

- ☐ Heating & Air Conditioning Board of Review
- ☐ Historic District Commission
- ☐ Library Board
- ☒ Planning Commission
- ☐ Plumbing Board of Review
- ☐ Public Facilities Board
- ☐ Other: _____

Name: James Mike Jones Home Phone: 870-773-7003

Address: 3702 Evergreen Dr Texarkana Resident ☒ Yes ☐ No 45 Years

E-Mail Address: mikejones0825@aol.com Miller Co. Voter Registration No. _____

Employer: Retired Work Phone: _____

Position: Pharmacist Cell Phone: _____

Education: Texas A&M Texarkana MS Business

College: University of Houston BSBA High School: Maud High School

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):
Present member of Planning Comm, Planning Com. May 1980 - Apr 1996
Board of Adjustment Apr 1986 - Feb 1992 Board of Directors Oct 2008 - Dec 2014

Other relevant information (civic activities, memberships, etc.):
Board member RRCU, Medical Advisory Board LifeNet

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, member of the Board of Directors, or current Committee members who may be contacted on your behalf.

Name: Tyler Richards, Public Works Dir. Phone Number: 870-779-4975

Interest: Explain why you are interested in being appointed to this board or commission.

Interested in promoting Texarkana AR

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

Many

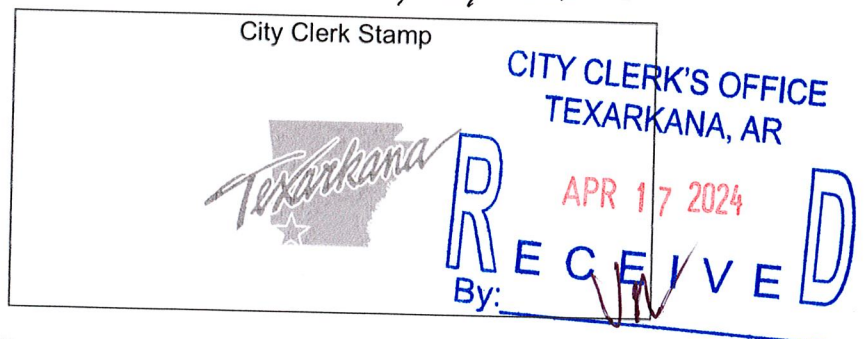
Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: _____

Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: James Mike Jones Date Submitted: 4/16/2024

Return completed application to:
Heather Soyars, City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995
heather.soyars@txkusa.org



Please Note: This application will be on file for one (1) year.

Updated 12122022

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

- ☒ Advertising & Promotion Commission
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- ☐ Civil Service Commission
- ☐ Electrical Review Board
- ☐ Equalization Board

- ☐ Heating & Air Conditioning Board of Review
- ☐ Historic District Commission
- ☐ Library Board
- ☒ Planning Commission
- ☐ Plumbing Board of Review
- ☐ Public Facilities Board
- ☐ Other: _____

Name: Roosevelt Thompson Home Phone: 903-556-1094

Address: 1115 MARTHA ST Texarkana Resident ☒ Yes ☐ No _____ Years

E-Mail Address: RooseveltRT.81@gmail Miller Co. Voter Registration No. _____

Employer: _____ Work Phone: _____

Position: _____ Cell Phone: _____

Education: _____ College: _____ High School: _____

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):

TABA

Other relevant information (civic activities, memberships, etc.):

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, member of the Board of Directors, or current Committee members who may be contacted on your behalf.

Name: Larry Harris Phone Number: 903-244-2298

Interest: Explain why you are interested in being appointed to this board or commission.

To Help Better My community

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

NONE

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: NONE

Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: Roosevelt Thompson Date Submitted: April 1, 2024

Return completed application to:
Heather Soyars, City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995
heather.soyars@txkusa.org

City Clerk Stamp

CITY CLERK'S OFFICE
TEXARKANA, AR

RECEIVED
APR 01 2024
By: _____

Please Note: This application will be on file for one (1) year.

Updated 12122022

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

<input type="checkbox"/> Advertising & Promotion Commission	<input type="checkbox"/> Heating & Air Conditioning Board of Review
<input type="checkbox"/> Airport Authority	<input type="checkbox"/> Historic District Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Library Board
<input type="checkbox"/> City Beautiful Commission	<input checked="" type="checkbox"/> Planning Commission
<input type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Plumbing Board of Review
<input type="checkbox"/> Electrical Review Board	<input type="checkbox"/> Public Facilities Board
<input type="checkbox"/> Equalization Board	<input type="checkbox"/> Other: _____

Name: Rosland Blair-Lewis Home Phone: 903-276-9681

Address: 1409 Ray St Texarkana Resident ☒ Yes ☐ No 20 Years

E-Mail Address: roslewis3@gmail.com Miller Co. Voter Registration No. 1812750

Employer: 85th SPT CMD USAR Work Phone: 903-334-1066

Position: Army Reserve Administrator Cell Phone: 903-276-9681

Education:
College: Some college High School: Arkansas Senior High School

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):
I am reliable and have a love for our city. Greenbelt certification

Other relevant information (civic activities, memberships, etc.):

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, member of the Board of Directors, or current Committee members who may be contacted on your behalf.

Name: Ulysses Brewer Phone Number: 870-571-6125

Interest: Explain why you are interested in being appointed to this board or commission.

I want to see and be apart of the changes/improvements for the community in which i live.

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

I have attended one meeting in 2023

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 10

Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: LEWIS.ROSAND.EVETTE.1251 Digitally signed by LEWIS.ROSAND.EVETTE.1251033923 Date Submitted: 20240416
033923 Date: 2024.04.16 11:07:51 -05'00'

Return completed application to:
Heather Soyars, City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995
heather.soyars@txkusa.org

City Clerk Stamp

**CITY CLERK'S OFFICE
TEXARKANA, AR**

RECEIVED
APR 16 2024

By: _____

Please Note: This application will be on file for one (1) year.

Updated 12122022

Rosland E Lewis
1409 Ray St.
Texarkana, AR 71854
Email: rosland.e.lewis.civ@army.mil
Cell: (903)276-9681

Work Experience:

85th USAR Support Command(WEST)
Army Reserve Administrator (09/22/2013-Present)
Hours Per Week: 40(Full-time)
Roxanna Zadlo-Supervisor, Pay Grade: GS-301-09

Currently I assist the G1/S1 section for the 85th Support Command remotely. I manage the 85th SPT CMD CDR/CSM/BSE Alert Roster and the BDE/BN S1 Contact Rosters. Monthly rosters are sent to the Command Group from multiple rosters and email updates that are sent from the units. With my HIPPA certification I am able to review and action LODs as an MSC. I am trained to assist with the division DTS authorization approval process. Making on the spot corrections and additions as necessary. Previous to the Army wide reductions, I served as the principal administrator for 56 individuals that were assigned to three Mobilization Support Battalions, I strategically managed a variety of technical issues to ensure the overall functions of the units. Monthly, I would create and submit various reports to my higher Command. I ensure that grammar, punctuation, and spelling are correct prior to submission. Using the skills that I've received from taking Microsoft Excel Advanced, Microsoft Access, and Microsoft Word played a great role in meeting all suspense on required documents in a timely manner. I advise the Commander of current EO and SHARP regulations. I had the privilege of playing a major role in the planning and preparation phase of a Mobilizing unit by being directly involved with creating and submitting Memorandums, maintaining and creating mobilization records, scheduling In-Process-Reviews for the Commander, and closing out inventory. Worked directly with Soldiers to find placements with units during an Army downsizing. Coordinated with retention to match up skill levels of soldiers to fill unit vacancies. My advanced skills of prioritizing and time management guide the Commanders in reaching their training goals and responsibilities. I process pay, monitor monthly battle assembly attendance, and assist with recruiting needs of the unit. I have signing authority to act in the absence for one of my Commanders. With that authority I act as liaison between organizations, manage unit strength levels, conduct inventory, and all other duties needed. I assist and prepare DTS vouchers for the soldiers, process special pay for appointments and drill, and coordinate make-up time for soldiers to fulfill their yearly obligations. I coordinate lodging for soldiers that travel in for training. I keep up with recent Army Regulations and publications to ensure the proper actions of the Commanders in charge. During mobilization I helped with the mobilization/demobilization planning of all USAR and ARNG units assigned to Post Mobilization and Redeployment at Ft Hood in support of Overseas Contingency Operations. These activities include coordination among United States Army Garrison Ft Hood Directorates/Agencies, the Training Support Brigades, and HMB internal staff sections for all aspects of mobilization and demobilization. Responsibilities include In-Progress Reviews (IPR's); Site visits; coordination teleconferences, and load planning. I manage a calendar through Microsoft Outlook for all IPR's and Site visits for the Mobilizing/Demobilizing units and agencies. Responsible for meeting training requirements set by the US Army. Understanding the importance of the governments' structure and the future draw down that is being implemented, pushed me to attain Green Belt certification and actively work as part of several different teams to address various issues at Ft. Hood to improve processes and reduce time; while also serving as my units Contracting Officers Representative, I worked closely with contractors observing their quality of work and offer suggestions for improvements to the Command team. I prepare memorandums for record, and maintain environmental policies. I am an expert at compiling and analyzing data that support reports. Monthly, I assist the Commander in updating and submitting our Unit Status Report for validation.

Red River Army Depot
Material Expediter (04/07/2007- 09/21/2013)

Lois Sparks- Supervisor
Salary: WG-07

Highly efficient with understanding and navigating throughout the LMP (SAP) System. Compiles and maintains material and parts inventory and status information to expedite movement of material and parts between production areas, according to predetermined production schedules and order priorities: Reads production schedules, inventory reports, and work orders to determine type and quantity of materials required, availability of stock, and order priority. I coordinated with department supervisors to determine overdue material and parts, and to inform supervisors of material status. Locates and distributes materials to specified production areas, manually or using handcart, or forklift. Records and maintains perpetual inventory of quantity and type of materials and parts received, stocked, and distributed, manually or using computer. Use technical manuals to reference material and parts. Compile and maintain records, such as material inventory records, production records, and timecards, manually and/or using computer. I was the direct OPERATOR / MATERIAL HANDLER to expedite transfer of materials from stock areas to production areas. Examined materials received, verified part numbers, and checked discrepancies; such as damaged or unmarked parts. Compared work ticket specifications to material used at work stations to verify appropriate assignment. Drive trucks/government vehicles to outlying work areas to check status of orders or to deliver materials. Some quality responsibilities are performed for turn in and deficiencies. Experience with providing weekly material for Safety meetings for over 20 personnel to reduce accidents in the workplace and enforce a more safety first conscience staff. In the absence of supervisor is left responsible for 20 personnel with no direct supervision. Keep record of attendance and reports all daily employee activity to Supervisor upon return. Over one year experience of time keeping. Request, schedule, and coordinate overtime for Secondary Parts section. I had an active voice in Tier meetings to account for part shortages and schedules to keep secondary program running smoothly. Help to solve problems or answer questions that subordinates have concerning fulfilling the requirements of their job. Responsible for purchasing and managing an active purchase account for supplies needed in over 10 different departments. Responsible for effective communication throughout the work center through phone calls, emails, and any needed coordination. I was considered an expert with training sites and with giving directions for access for proper credit.

*******Additional Skills*******

Unit Prevention Leader Course (December 2023)

Unit Administration Basic Course (June 2016)

USAR Pay Course (December 2015)

Digital Training Management System Course (March 2015)

Green Belt Certification (November 2014)

Contracting Officers Representative (March 2014)

Contracting Officers Representative RRAD (Jun 2012)

The Benefits & Challenges of Engaging Employees (APR 2012)

Maintaining an Engaging Organization (APR 2012)

Intro to Defense Distribution CRS (APR 2012)

SHARP REPRESENTATIVE (Sexual Harassment/Assault Response & Prevention)

(08/19/2011)(2014) Santa Ana, California

Contracting Officers Representative (04/10/2010) Ft. Devens

Trained and Certified on all legal, ethical, and authorized responsibilities.

Certification - Real Estate Rep. (05/11/2006)

Completed required courses according to the Texas Real Estate Commission. T.I. Principles I & II, Agency Law, Home Inspections, and Contracts.