



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Agenda - Monday, October 04, 2021 - 6:00 PM

Call to Order

Roll Call

Invocation and Pledge of Allegiance given by Director Brewer

CITIZEN COMMUNICATION

A limit of five (5) minutes per person is allotted for citizens to express their concerns to the Board of Directors, with a maximum of fifty (50) minutes reserved for Citizens Communication. The Board of Directors cannot respond to citizens' concerns during this time.

Be respectful of the Board of Directors, city staff, and the public by refraining from abusive conduct, personal charges, or verbal attacks.

PROCLAMATION(S)

1. Proclamation declaring October 2021, as United Way Month. (Admin)

PRESENTATION(S)

2. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (CCD)
3. Video presentation by the City Beautiful Commission of the Citywide Cleanup Day, Saturday, October 23, 2021. (CBC)

CONSENT

4. Approval of the minutes of the regular meeting September 20, 2021. (CCD)
5. Adopt a Resolution to purchase a 2022 Ford Transit Crime Scene van. (TAPD) Capt. Bobby Jordan

BOARD OF DIRECTORS' COMMENTARY

CITY MANAGER REPORT

NEXT MEETING DATE: Monday, October 18, 2021

ADJOURN

2021 City Calendar

National Night Out - Tuesday, October 5, 2021

Destination Downtown - Friday, October 8, 2021

Heritage, Heart & Arts - Friday & Saturday, October 8-9, 2021

Universal Vibe - Saturday, October 23, 2021

City Clean-Up Day - Saturday, October 23, 2021

Fall Festival/Trick or Treating - Saturday, October 30, 2021



CITY OF TEXARKANA, AR
BOARD OF DIRECTORS

AGENDA TITLE:	Proclamation presented to the United Way for their annual Kick-Off. (Admin)
AGENDA DATE:	October 4, 2021
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Proclamation
DEPARTMENT:	Administration
PREPARED BY:	Heather Soyars
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REQUEST:	Proclamation
EMERGENCY CLAUSE:	N/A
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SUMMARY:	N/A
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EXPENSE REQUIRED:	N/A
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AMOUNT BUDGETED:	N/A
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APPROPRIATION REQUIRED:	N/A
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RECOMMENDED ACTION:	Proclamation
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EXHIBITS:	N/A



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Presentation of the City of Texarkana, Arkansas Employee Service Awards. (CCD)

AGENDA DATE: October 4, 2021

ITEM TYPE: Ordinance Resolution Other : Presentation

DEPARTMENT: City Clerk Department

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Presentation of employee service awards.

EMERGENCY CLAUSE: N/A

SUMMARY: Employee Service Awards:

John Pinkham	TWU	40 Years
Tracie Lee	Public Works	15 Years
Jacob Montoya	TAPD	5 Years
Marcos Luna	TAPD	5 Years

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:** N/A

EXHIBITS: None



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Video presentation by the City Beautiful Commission of the Citywide Cleanup Day, Saturday, October 23, 2021. (CBC)
AGENDA DATE:	October 4, 2021
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Video
DEPARTMENT:	City Beautiful Commission
PREPARED BY:	Video prepared by Media Manager Eric Ethridge
REQUEST:	Video regarding cleanup.
EMERGENCY CLAUSE:	N/A
SUMMARY:	N/A
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
RECOMMENDED ACTION:	Present video.
EXHIBITS:	N/A



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Approval of the minutes of the regular meeting September 20, 2021. (CCD)
AGENDA DATE:	October 4, 2021
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Minutes
DEPARTMENT:	City Clerk Department
PREPARED BY:	Heather Soyars, City Clerk
REQUEST:	Approval of meeting minutes.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Approval of meeting minutes
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
RECOMMENDED ACTION:	The City Clerk recommends Board approval.
EXHIBITS:	Meeting minutes.



Regular Meeting of the Board of Directors
City of Texarkana, Arkansas
216 Walnut Street
Minutes - Monday, September 20, 2021 - 6:00 PM

Mayor Brown called the meeting to order at 6:00 PM.

PRESENT: Mayor Allen Brown, Ward 1 Director Terry Roberts, Ward 2 Director Laney Harris, Assistant Mayor Ward 3 Steven Hollibush, Ward 4 Director Ulysses Brewer, Ward 5 Director Barbara Miner and Ward 6 Director Jeff Hart.

ALSO, PRESENT: City Manager E. Jay Ellington, City Attorney George Matteson, City Clerk Heather Soyars and Deputy City Clerk Jenny Narens.

Invocation and Pledge of Allegiance given by Mayor Allen Brown.

CITIZEN COMMUNICATION

Jennifer Harland with AEP SWEPCO presented a \$50,000 donation from the AEP Foundation for the Texarkana Recreation Center.

A citizen commented he would like a recommendation for an attorney to help with the custody of his children and he was also looking for a house to purchase.

Another citizen said the empty lot on the corner of Spring Street and Ferguson Street needed to be mowed.

PRESENTATION(S)

1. Street study presentation given by Public Works Director Tyler Richards. (PWD)

Public Works Director Tyler Richards presented the Street Study to the Board of Directors. He said the City had 45 miles of road in loss condition, which would cost \$20 million to repair; 49 miles of road in critical condition, which would cost \$15 million; and 151 miles of road in fair condition which would cost \$30 million to repair. He also said the City had over 2,000 potholes.

CONSENT

Director Hart made the motion to adopt the Consent agenda, Seconded by Director Roberts. The motion carried and the following items were approved:

2. Approval of the minutes of the rescheduled regular meeting September 7, 2021. (CCD)

REGULAR

3. Resolution No. 2021-44 renewed and extended the Texarkana Water Utilities' FY2020-2021 Budget to continue operation until the FY2021-2022 Budget was approved. (TWU)

After a brief discussion Director Roberts made the motion to adopt the resolution, Seconded by Director Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the Mayor declared the resolution adopted.

4. Resolution No. 2021-45 authorized the City Manager to enter into a contract with Kesser International, Inc., to complete the Nix Creek Dredging and Bank Stabilization Project. (PWD)

After a brief discussion Director Hart made the motion to adopt the resolution, Seconded by Assistant Mayor Hollibush.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the Mayor declared the resolution adopted.

5. Ordinance No. 28-2021 waived competitive bidding requirements and authorized the purchase of Motorola Flex CAD/RMS and Jail Manager Systems. (CRC)

After a brief discussion motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Roberts, Seconded by Director Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Director Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Assistant Mayor Hollibush, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the ordinance was read the third and final time in abbreviated form.

Motion to adopt the ordinance made by Director Hart, Seconded by Director Roberts.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the Mayor declared the ordinance adopted.

An emergency clause is requested. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the Board.

Motion to adopt the emergency clause made by Director Roberts, Seconded by Director Brewer.

Mayor Brown asked if anyone would like to speak for or against this emergency clause.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried and the Mayor declared the emergency clause adopted.

CITY MANAGER REPORT

City Manager E. Jay Ellington said:

- There would be a Solid Waste Committee meeting within the next 30 days to discuss a rate increase for the haulers.
- Economic Development Committee to meet and give direction to the City Manager as well as coordination with the multiple functions within the City.
- He was progressing on the staff side with an infill housing project with the dilapidated houses.
- The budget process on the staff side had begun.
- The second workshop for the American Rescue Plan Act Funding was scheduled for Tuesday, September 28, 2021, at 5:30 PM.
- He gave the Board an evaluation form to fill out regarding his 90 days as being the city manager.

NEXT MEETING DATE: Monday, October 4, 2021

ADJOURN

Motion to adjourn made by Director Brewer, Seconded by Director Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The meeting adjourned at 7:19 PM.

APPROVED this the 4th day of October 2021.

Steven Hollibush, Assistant Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution to purchase a 2022 Ford Transit Crime Scene van. (TAPD) Capt. Bobby Jordan
AGENDA DATE:	October 4, 2021
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Texarkana, Arkansas Police Department
PREPARED BY:	Capt. Bobby Jordan

REQUEST:	Purchase of 2022 Ford Transit Cargo (Crime Scene) van from Todd Shores McClarty Ford
EMERGENCY CLAUSE:	NO

SUMMARY:	<p>The TAPD crime scene is in need of a larger crime scene van to store the equipment and supplies necessary to process large scale crime scenes. The equipment they currently utilize is in need of repair and/or no longer adequate.</p> <p>Currently in use:</p> <p>2004 Ford Box van (converted to Hostage Negotiation use)</p> <p>2009 Ford Explorer (surplus)</p> <p>2012 Ford Escape (to be used as secondary crime scene unit)</p>
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EXPENSE REQUIRED:	\$33,347.95 Quoted Price plus title transfer fees approx. \$30.00 Total: \$33,377.95
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AMOUNT BUDGETED:	TAPD Capital Budget
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APPROPRIATION REQUIRED:	\$22,899.000 cost recovery from the sale of recently sold surplus police vehicles. \$10,478.95 from Police vehicle and equipment capital budget.
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RECOMMENDED ACTION:	Per the Cities Purchasing Policy, this purchase request requires board approval due to the cost. Three competitive bids have been submitted per Arkansas State Statute and city purchasing policy.
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EXHIBITS:	See attached quote sheets and resolution
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RESOLUTION NO. _____

WHEREAS, a low bid in the amount of \$33,347.95, was submitted by McLarty Ford for one (1) 2022 Ford Transit van for the use as a crime scene vehicle by Texarkana Arkansas Police Department; and

WHEREAS, title transfer fees of \$30.00 are applicable for a total cost of \$33,377.95; and

WHEREAS, funds are available and budgeted by the Board of Directors of the City of Texarkana, Arkansas; and

WHEREAS, the City Manager and staff recommend approval;

NOW, THEREFORE, BE IT RESOLVED, that the City Manager is authorized to execute a contract and take such action as is reasonably necessary to acquire the vehicle described above and upon the terms so indicated.

PASSED AND APPROVED this 4th day of October, 2021.

Steven Hollibush, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George Matteson, City Attorney

Sept 2, 2021

McLarty Ford
3232 Summerhill Road
Texarkana, Texas 75503
Attn: Mike Terrell

Attn: Bobby Jordan
Texarkana Arkansas Police Department
100 North State Line Ave
Texarkana, Texas 75501

re: Price Quote 2022 Ford Transit Cargo Van 148" wheelbase

Dear Sir:

Price Quote
according to the specifications that you have provided

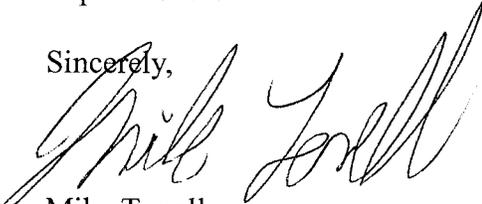
(1 ea).....2022 Ford Transit Cargo Van
148" wheelbase
Exterior color: White
Interior color: Grey vinyl
Includes Cruise Control
Ford Pass Connect
Rear View Camera

Quote Price.\$33, 347.95

Allow 12-16 weeks for delivery

Let me know if this bid is acceptable and we will be glad
to place order

Sincerely,



Mike Terrell

RETAIL BUYER'S ORDER FORM

EVERETT



09/23/2021
Date

JOSHUA HANIG
Salesman's Name

Customer's Birthdate

Customer's Birthdate
29917
Salesman's #

Texarkana Arkansas Police Dept.

Purchaser's Name
100 N. Stateline
Street Address
TEXARKANA **AR** **71854**
City State Zip
(903) 798-3130
Res. Phone Bus. Phone Cell Phone
chattaway@txkusa.org
Email Address

PLEASE ENTER MY ORDER FOR THE FOLLOWING:

CAR TRUCK VAN

NEW USED YEAR **2021** MAKE **Ford**
SERIES **Transit-250 Cargo** BODY TYPE **LR CARGO RWD** COLOR **Oxford White** STOCK # **MKA42183**
CYLS _____ MILES **10** SERIAL # **1FTBR1Y8XMKA42183**

CASH DELIVERED PRICE OF UNIT	39,745	00
SERVICE & HANDLING FEE	129	00
<small>A SERVICE & HANDLING FEE IS NOT AN OFFICIAL FEE. A SERVICE AND HANDLING FEE IS NOT REQUIRED BY LAW BUT MAY BE CHARGES TO THE BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATED TO CLOSING OF A SALE. THIS NOTICE IS REQUIRED BY LAW.</small>		
1) TOTAL PRICE OF UNIT	39,875	00
2) DOWN PAYMENT:		
REBATE		
CASH		
NET TRADE-IN		
TERM	48	
3) UNPAID CASH BAL. DUE ON DELIVERY <small>(DIFFERENCE BETWEEN ITEMS 1 & 2)</small>	39,875	00

USED CAR TRADE-IN AND/OR OTHER CREDITS

MAKE OF TRADE-IN: _____
MODEL: _____
COLOR: _____ CYLS _____
YEAR _____ MILES _____ BODY _____
SERIAL # _____
BALANCE OWED TO: _____
ADDRESS: _____
USED TRADE-IN ALLOWANCE: _____
BALANCE OWED ON TRADE-IN: _____
NET ALLOWANCE ON USED TRADE-IN: _____

2nd USED CAR TRADE-IN AND/OR OTHER CREDITS

MAKE OF TRADE-IN: _____
MODEL: _____
COLOR: _____ CYLS _____
YEAR _____ MILES _____ BODY _____
SERIAL # _____
BALANCE OWED TO: _____
ADDRESS: _____
USED TRADE-IN ALLOWANCE: _____
BALANCE OWED ON TRADE-IN: _____
NET ALLOWANCE ON USED TRADE-IN: _____
INSURANCE CO. _____
AGENT: _____
ADDRESS: _____
PHONE: _____

SALES TAX

CUSTOMER PAYS ALL TAXES
CUSTOMER FINANCES TAXES
EVERETT FORD PAYS STATE TAXES IN THE AMOUNT OF: _____
SALES TAXES PAID ARE STATE TAX ONLY!
DOES NOT INCLUDE LOCAL TAXES OR REGISTRATION FEES

CUSTOMER represents and warrants that the trade-in vehicle does not nor has it ever had a certificate of title showing any of the following designations: "DAMAGED", "SALVAGED", "WATER DAMAGED", "RECONSTRUCTED", "REBUILT", or any similar designations. CUSTOMER further agrees that in the event an abstract of the trade-in certificate of title reflects one of the above designations, the CUSTOMER will reimburse Everett Ford for any loss Everett Ford may sustain as a result of such designation.

Signature _____

CUSTOMER agrees that the payoff amount on the customer's trade-in has been supplied by the CUSTOMER or by a finance company or bank and that Everett Ford is relying on that amount in making this transaction. In the event the payoff is incorrect, Everett Ford will reimburse any amount due CUSTOMER and CUSTOMER will reimburse Everett Ford any amount Everett Ford is required to pay above the represented payoff.

Signature _____

ALL DEALS SUBJECT TO FINANCE APPROVAL. UPON COMPLETION OF CHECKING MY CREDIT BY THE FINANCE COMPANY OR BANK, I AGREE TO RETURN THIS VEHICLE TO EVERETT FORD, IF FOR ANY REASON MY CREDIT IS DENIED.

Signature _____
Manager

SALES CONDITIONS

In compliance with the Federal law pertaining to the truth in lending, I hereby authorize Everett Ford to check my credit and employment history and submit application to any bank or finance company authorized to do business in Arkansas. "Buyers rights to possession of the vehicle described herein is conditioned upon execution of a contract by Everett Ford and Buyer and upon approval and acceptance of such contracts by the provider of the Buyers Financing." APPLIES TO FINANCED PURCHASES ONLY

"Where character and reputation do make a difference"

Signature _____

Purchaser agrees that this Order includes all of the terms and conditions hereof, that this Order cancels and supersedes any prior agreement and as of the date hereof comprises the complete and exclusive statement of the terms of agreement relating to the subject matters covered hereby, and that **THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY DEALER OR HIS AUTHORIZED REPRESENTATIVE**. Purchaser by his execution of this Order acknowledges that he/she has read its terms and conditions and has received a true copy of this Order.

PURCHASER'S SIGNATURE

09/23/2021
DATE

ACCEPTED BY _____
DEALER AUTHORIZED REPRESENTATIVE



Preview Order P001 - E1Y 150 Low Roof Cargo RWD: Order Summary Time of Preview: 09/23/2021 10:40:28

Dealership Name: Southwest Ford Lincoln

Sales Code: F23521

Dealer Rep.	Jason Reader	Type	Retail	Vehicle Line	Transit	Order Code	P001
Customer Name	X XXXXX	Priority Code	19	Model Year	2022	Price Level	220

DESCRIPTION	MSRP	DESCRIPTION	MSRP
E1Y0 T150 LR CARGO RWD	\$37200	JOB #1 ORDER	\$0
148" WHEELBASE	\$0	CV LOT MANAGEMENT	\$0
OXFORD WHITE	\$0	FRONT LICENSE PLATE BRACKET	\$0
VINYL	\$0	8670# GVWR PACKAGE	\$0
DARK PALAZZO GRAY	\$0	50 STATE EMISSIONS	\$0
PREFERRED EQUIPMENT PKG.101A	\$0	MANUAL AIR CONDITIONER	\$0
.XL TRIM	\$0	SINGLE BATTERY (70 AMP-HR)	\$0
3.5L ECOBOOST V6 (GAS)	\$1775	FUEL CHARGE	\$0
.10-SPEED TRANSMISSION	\$0	PRICED DORA	\$0
.235/65R16C BSW ALL-SEASON	\$0	DESTINATION & DELIVERY	\$1695
3.73 NON-LIMITED SLIP AXLE	\$0		
TOTAL BASE AND OPTIONS			MSRP \$40670
DISCOUNTS			NA
TOTAL			\$40670

Government Buy

Customer Email:

\$38,940⁷⁵

Customer Phone:

*less Amp Rebates @
Deliver*

Customer Name:

Customer Address:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.