



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Agenda - Monday, July 01, 2024 - 6:00 PM

Call to Order

Roll Call

Invocation given by Mayor Allen Brown

Pledge of Allegiance given by District Court Clerk Karen Reed

CITIZEN COMMUNICATION

A limit of five (5) minutes per person is allotted for citizens to express their concerns to the Board of Directors, with a maximum of fifty (50) minutes reserved for Citizens Communication.

Please fill out a Citizen Communication Card with your name and contact information for the City Clerk's records.

PROCLAMATION(S)

1. Present a proclamation declaring July as Parks and Recreation Month. (ADMIN)

PRESENTATION(S)

2. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)

CONSENT

3. Approval of the minutes of the regular meeting June 17, 2024. (CCD) City Clerk Heather Soyars
4. Adopt a Resolution to set the date for a Public Hearing concerning the abandonment of undeveloped Princeton Street and Salem Street, as well as the undeveloped alley running east and west starting at Lot 27 and Lot 8 and ending at Lot 20 and Lot 15 of the ROSELAWN ADDITION (Ward 1). (PWD-Planning) City Planner Jamie Finley
5. Adopt a Resolution authorizing the Acting City Manager to enter into a contract with C. W. Fence Co., for the purchase and installation of fencing at the Texarkana Arkansas Police Department Union Training Facility. (TAPD) Interim Police Chief Ed Chattaway

REGULAR

- [6.](#) Adopt an Ordinance to rezone property located at 951 Phillips Lane from R-3 Low Density Residential to A-1 Limited Mixed Use Rural for the purpose of building a shop prior to and in front of the planned residence. (Ward 1) (PWD-Planning) City Planner Jamie Finley
- [7.](#) Adopt a Resolution approving the Memorandum of Understanding between Texarkana Regional Airport, Texarkana College, the City of Texarkana, Arkansas and the City of Texarkana, Texas for the 2026 Airshow. (This item was TABLED at the June 17, 2024, Board of Directors' meeting) (ADMIN) Acting City Manager Tyler Richards
- [8.](#) Adopt a Resolution amending Resolution No. 2023-23 to reflect A.C.A. § 14-47-121 regarding the duties of the Acting City Manager. (CCD) City Clerk Heather Soyars

BOARD OF DIRECTORS' COMMENTARY

NEXT MEETING DATE: Monday, July 15, 2024

ADJOURN

2024 City Calendar

Gateway Farmers Market - Open Tuesdays, Thursdays & Saturdays 7AM - Noon

Blues Fool Festival - Thursday - July 4th - 3PM - 7PM

Gateway Farmers Market Salsa Contest - Saturday, July 20th

Texarkana Rec Center Calendar

Live to the Beat - 9AM-10AM - Monday through Friday

Ageless Grace - Mondays & Thursdays – 2PM - 3PM

The Fabric Shop - Thursdays - 8AM - 2PM

Quilters - Fridays - 9AM - 3PM

Gym Open - Daily - 3PM - 5PM

Dance Fitness - Tuesdays - 6PM & Saturdays - 11AM



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)

AGENDA DATE: July 1, 2024

ITEM TYPE: Ordinance ☐ Resolution ☐ Other ☒: Presentation

DEPARTMENT: City Clerk Department

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Presentation of employee service awards.

EMERGENCY CLAUSE: N/A

SUMMARY: Employee Service Awards:

Donna Story	Bi-State Maintenance	5 Years
Karen Reed	Courts	25 Years
Michael Cagle	TWU	5 Years
Fanny Williams	TWU	5 Years
Brandon Kidd	TAFD	5 Years
Eric Beach	TAPD	20 Years

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:** N/A

EXHIBITS: None



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Approval of the minutes of the regular meeting June 17, 2024. (CCD) City Clerk Heather Soyars
AGENDA DATE:	July 1, 2024
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Minutes
DEPARTMENT:	City Clerk Department
PREPARED BY:	Heather Soyars, City Clerk
REQUEST:	Approval of meeting minutes.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Approval of meeting minutes
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
RECOMMENDED ACTION:	The City Clerk recommends Board approval.
EXHIBITS:	Meeting minutes.



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Minutes - Monday, June 17, 2024 - 6:00 PM

Mayor Allen Brown called the meeting to order at 6:00 PM.

PRESENT: Mayor Allen Brown, Ward 1 Director Terry Roberts, Ward 2 Director Laney Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Ulysses Brewer, Ward 5 Director Danny Jewell, and Assistant Mayor Ward 6 Director Jeff Hart.

ALSO, PRESENT: Interim City Manager Tyler Richards, City Clerk Heather Soyars, and Deputy City Clerk Jenny Narens.

Absent: City Attorney Josh Potter.

Invocation given by Director Steven Hollibush.

Pledge of Allegiance led by Finance Director TyRhonda Henderson.

CITIZEN COMMUNICATION

Adger Smith, 308 Meadows Road, read his letter of resignation from the Planning Commission effective November 15, 2024.

CONSENT

Assistant Mayor Hart made the motion to adopt the Consent agenda, Seconded by Director Roberts. The motion carried and the following item was approved:

1. Approval of the minutes of the regular meeting June 3, 2024. (CCD) City Clerk Heather Soyars
2. Resolution No. 2024-48 amended the Board of Directors' Rules of Order and Procedure to reflect the Arkansas Freedom of Information Act, A.C.A. § 25-19-101 *et seq.* (CCD) City Clerk Heather Soyars

REGULAR

3. Adopt a Resolution approving the Memorandum of Understanding between Texarkana Regional Airport, Texarkana College, and the City of Texarkana, Arkansas for the 2026 Airshow. (FIN) Finance Director TyRhonda Henderson.

Mayor Brown said he was concerned the City of Texarkana, Texas, was not included in the Memorandum of Understanding since they jointly owned the airport. He said he spoke with Texas-

side City Manager David Orr and he agreed. Mayor Brown said the Texas-side had committed funds for the event and because they jointly own the airport both cities should be included in the Memorandum of Understanding as insurers.

Assistant Mayor Hart made the motion to table the resolution, Seconded by Director Roberts.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the Mayor declared the resolution tabled.

BOARD OF DIRECTORS' COMMENTARY

Director Roberts wanted everyone to be aware of the sewage flooding at the Bi-State Justice Center. He said court offices needed major repairs, but the courtroom was not damaged.

Director Harris thanked everyone who attended the Juneteenth celebration downtown. He also said the City needed a Community Development Block Grant program to help poor neighborhoods.

Assistant Mayor Hart asked if trash cans could be placed around North Stateline.

CITY MANAGER REPORT

Interim City Manager Tyler Richards said he would send a list of short-term goals to the Board by the end of the week.

EXECUTIVE SESSION

The Board of Directors entered Executive Session at 6:21 PM to discuss an appointment to the Historic District Commission.

The Mayor reconvened the meeting at 6:49 PM and the following action was taken.

4. Resolution No. 2024-49 appointed Christen Durham to the Historic District Commission. (CCD) City Clerk Heather Soyars

Director Hollibush made the motion to appoint Christen Durham to the Historic District Commission, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the Mayor declared the resolution adopted.

The motion to increase the compensation of the Interim City Manager to \$138,000 and to be retroactive to June 3, 2024, made by Assistant Mayor Hart, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the Mayor declared the motion adopted.

Mayor Brown also stated the City would move forward and advertise for the City Manager position.

NEXT MEETING DATE: Monday, July 1, 2024

ADJOURN

Motion to adjourn made by Assistant Mayor Hart, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the meeting adjourned at 6:53 PM.

APPROVED this the 1st day of July 2024.

Allen L. Brown, Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution to set the date for a Public Hearing concerning the abandonment of undeveloped Princeton Street and Salem Street, as well as the undeveloped alley running east and west starting at Lot 27 and Lot 8 and ending at Lot 20 and Lot 15 of the ROSELAWN ADDITION (Ward 1). (PWD-Planning) City Planner Jamie Finley
AGENDA DATE:	July 1, 2024
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	PWD-Planning
PREPARED BY:	Jamie Finley, City Planner
REQUEST:	Set a date for a public hearing to vacate an undeveloped right-of-way dedicated to the public for access consisting of undeveloped Princeton Street and Salem Street, as well as the undeveloped alley running east and west starting at Lot 27 and Lot 8 and ending at Lots 20 and 15 of ROSELAWN ADDITION.
EMERGENCY CLAUSE:	N/A
SUMMARY:	The Planning Commission requested July 1, 2024, to set a date for a public hearing regarding the recommendation of vacating a right-of-way dedicated to public for access consisting of undeveloped Princeton Street and Salem Street, as well as the undeveloped alley running east and west starting at Lot 27 and Lot 8 and ending at Lot 20 and Lot 15 or ROSELAWN ADDITION.
EXPENSE REQUIRED:	0
AMOUNT BUDGETED:	0
APPROPRIATION REQUIRED:	0
RECOMMENDED ACTION:	City Manager and staff recommend approval
EXHIBITS:	Resolution, Petition, Memo to City Manager, Map

RESOLUTION NO. _____

WHEREAS, Bill and Vickey Whiseant have petitioned for abandonment of undeveloped rights-of-way of certain portions of land located in Ward 1, at Princeton Street between Parcel 00549300 and 2812 East Street, Salem Street between East Street and Princeton Street and the alley running east and west starting at Lot 27 and Lot 8 and ending at Lot 20 and Lot 15 in ROSELAWN ADDITION and consisting of .6072 acres more or less; and

WHEREAS, Arkansas law provides for a public hearing prior to abandonment of a public right-of-way;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that a public hearing is hereby set for July 15, 2024, at 6:00 p.m., to receive comments regarding the petition to abandon the above-described rights-of-way.

PASSED AND APPROVED this 1st day of July 2024.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



CITY OF TEXARKANA ARKANSAS

DEPARTMENT OF PUBLIC WORKS

216 WALNUT ST 71854-6024

P O BOX 2711 TEXARKANA ARKANSAS 75504-2711

PHONE (870) 779-4971 – FAX (870) 773-2395

MEMORANDUM

TO: Tyler Richards, Acting City Manager

FROM: Jamie Finley, City Planner

DATE: June 12, 2024

SUBJECT: Board of Directors Agenda item for 7-1-2024, Request a public hearing to vacate a dedicated public access easement (ROW) – Petition by Bill and Vickey Whiseant, 1262 S. Rondo Road, Texarkana, AR. 71854, to abandon an undeveloped public right-of-way.

LEGAL DESCRIPTION: Princeton Street between Parcel 00549300 and 2812 East Street, Salem Street between East Street and Princeton Street and the alley running east and west starting at Lots 27 and 8 and ending at Lots 20 and 15 in ROSELAWN ADDITION and consisting of .6072 acres more or less.

REASON FOR REQUEST: The applicant owns seven of the nine parcels adjacent to the rights-of-way and alley. Applicant wishes to consolidate his property for the long range purpose of constructing a strip mall or shopping center.

EXISTING LAND USES: Site: ROW
North: Wooded
East: Commercial
South: Residential
West: Wooded

EXISTING ZONING: Site: C3 Open Display Commercial
North: C3 Open Display Commercial
East: C3 Open Display Commercial
South: C3 Open Display Commercial and W1 Warehousing and Wholesale
West: C3 Open Display Commercial

**COMPATIBILITY
WITH EXISTING
ZONING:**

Property is designated at “Mixed Use Commercial” (MUC). Mixed Use Commercial is described as “Mixed use commercial areas allow for people to live, work, shop and play in the same area. Designed to accommodate a mix of uses and development in the City with a variety of buildings. Development is encouraged to take place in a more traditional square, node, or downtown-like development pattern when possible.” Property owner owns all the lots with the exception of two and wishes to consolidate his property.

UTILITIES & TRANSPORTATION NETWORK:

Responses from utility companies when asked if they objected to the abandonment request or requested an easement:

Summit – Still awaiting response at this time.

Emails sent: May 21, 2024

May 29, 2024

Southwest Arkansas Telephone – Nathan Hyman, May 29, 2024

“We do not currently have any facilities in this ROW.”

Southwest Arkansas Electric – David McDowell, May 21, 2024:

“Southwest Arkansas Electric is good with this.”

Windstream – Still awaiting response at this time.

Emails sent: May 21, 2024

May 29, 2024

Cableone/Sparklight – Joe Langley, May 22, 2024:

“No problem that I can see.”

TWU – Gary Smith, June 3, 2024:

1. *“There is an existing twelve-inch (12”) sanitary sewer main parallel and adjacent to the northern ROW of US Highway 71 and an existing six-inch (6”) water main parallel and adjacent to a portion of the northern ROW of US Highway 71.*
2. *The Utility does not object to the abandonment of the ROW’s shown if a minimum 20’ utility easement is retained over our water and sewer mains.”*

The *Arkansas Code of 1987 Annotated (14-56-422B)* requires the following – “All plans, recommended ordinances, and regulations

shall be adopted through the following procedure for adoption of plans and regulations:

- (1) (A) The Planning Commission shall hold a public hearing on the plans, ordinances, and regulations proposed under this subchapter.

(B) Notice of public hearing shall be published in a newspaper of general circulation in the city, at least (1) time fifteen days prior to the hearing.
- (2) Following the public hearing, proposed plans may be adopted, and proposed ordinance and regulations may be recommended as presented, or in modified form, by a majority vote of the entire commission.
- (3) Following its adoption of plans and recommendation of ordinances and regulations, the commission shall certify adopted plans of recommended ordinances of and regulations to the legislative body of the city for its adoption.
- (4) The legislative body of the city may return the plans and recommended ordinances and regulations to the commission for further study or rectification, or, by a majority vote of the entire membership, may, by ordinance or resolution, adopt the plans and recommended ordinances or regulations submitted by the commission. However, nothing in this subchapter shall be construed to limit the city board's authority to recall the ordinances and resolutions by a vote of a majority of the council.
- (5) Following adoption by the legislative body, the adopted plans, ordinances, and regulations shall be filed in the office of the City Clerk. The City Clerk shall file, with the county recorder of the counties in which territorial jurisdiction is being exercised such plans, ordinances, and regulations as pertain to the territory beyond the corporate limits.

The required notice was published in the Sunday, May 26, 2024, edition of the Texarkana Gazette.

ROW abandonments do not require additional notification as all adjacent property owners are petitioners.

OPPOSITION:

None

PLANNING COMMISSION CERTIFICATION:

The Planning Commission met on June 11, 2024, and certified recommendation to abandon the unused, undeveloped public easement described previously in this document under "Legal Description". A motion was made by Commissioner Randall Hickerson seconded by Commissioner Adger Smith. Motion passed with a roll call vote of 7-0, with none absent.

Anderson Neal, Chairperson	Yes
Anita Pickett	Yes
Adger Smith	Yes
Chris Owens	Yes
Jason Dupree	Yes
Randall Hickerson	Yes
Boots Thomas	Yes

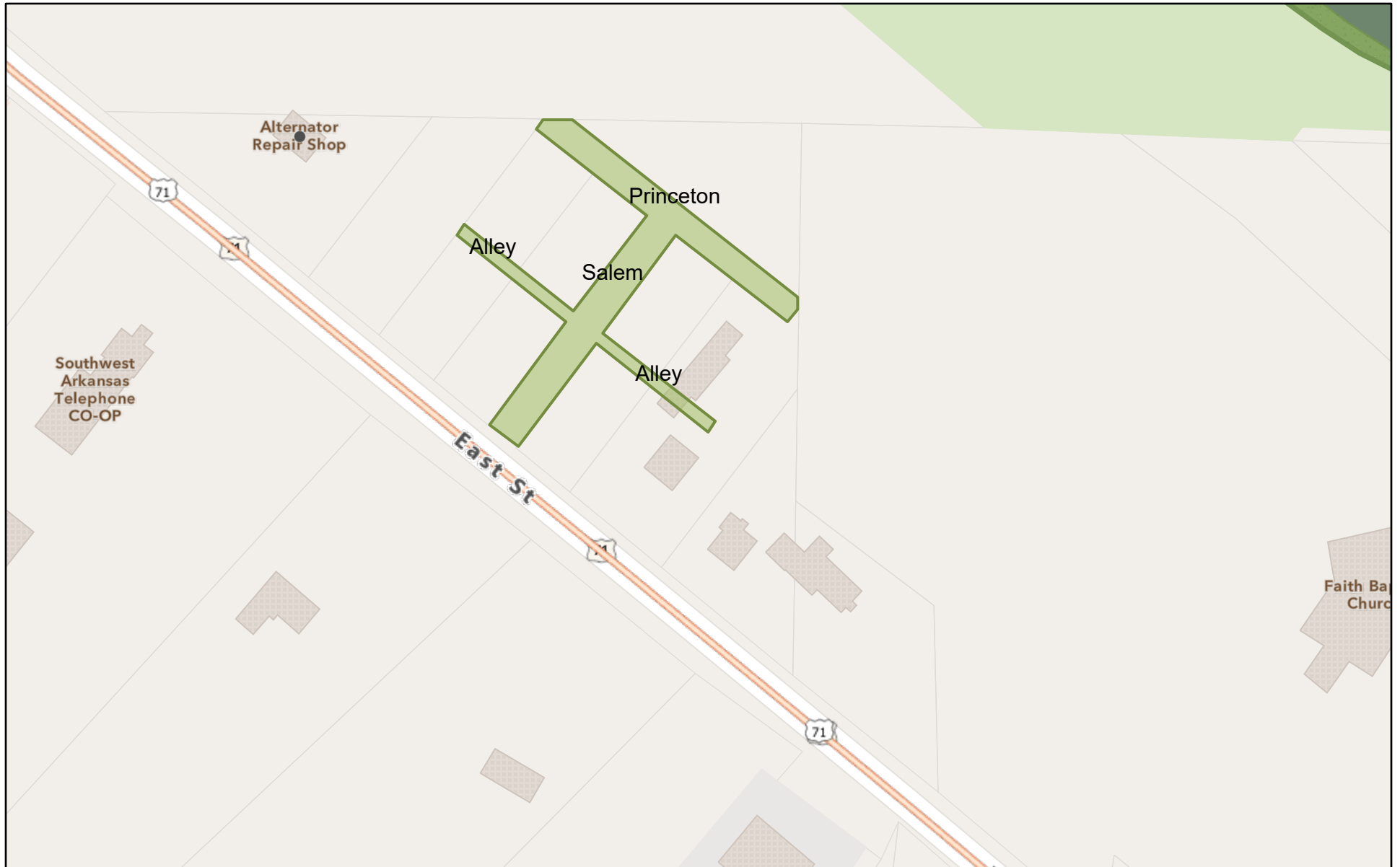
BOARD ACTION REQUESTED:

The City Board is requested to:

Adopt a resolution to set a date for a hearing on July1, 2024.
Hold a public hearing July 15, 2024.

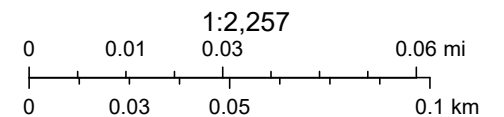
To abandon the ROW, the *Arkansas Code of 1987 Annotated* requires every ordinance to be read three times before adoption. These three readings may all occur at the same meeting or at the second and third subsequent meetings after the first reading of the ordinance.

East Street ROW Abandonment



5/21/2024, 4:01:19 PM

Override 1 City Limits Outline Street Centerline
Texarkana, AR Highway



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ArcGIS Web AppBuilder

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ABANDONMENT PETITION

Right-of-Way (Street, Alley, & Utility Easement)

COME (List names) Bill Whiseant, Vickey Whiseant, and Warren Crabtree as Sole Managing

Member of Superior Group, LLC

Petitioner(s) herein, and for their Petition to secure the vacation of the following (street/alley/utility easement), to-wit (legal description of abandonment):

All of Princeton Street, Salem Street and alleys located in ROSELAWN ADDITION to
the City of Texarkana, Miller County, Arkansas

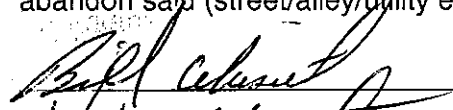
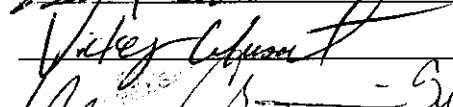
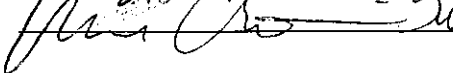
WHEREAS, Petitioner(s) would respectfully show the Board of Directors of the City of Texarkana, Arkansas the following:

WHEREAS, The above (street/alley/utility easement) has been dedicated by virtue of said property being platted and said plat being filed for record as provided by law in Book 74, page 66, Records of Miller County, Arkansas.

WHEREAS, That the above (street/alley/utility easement) has not been used by the public for a period of five (5) years.

WHEREAS, That the (street/alley/utility easement) which Petitioner(s) seek(s) to vacate is shown on the attached copy of the plat filed in the Office of the County Recorder revealing the relevant portion(s) of said (street/alley/utility easement).

WHEREFORE, PREMISES CONSIDERED, Petitioner(s) pray(s) that the Board of Directors of the City of Texarkana, Arkansas, fix a day for the hearing of this petition, providing for notice of same in accordance with the laws of the State of Arkansas, and after such hearing vacate and abandon said (street/alley/utility easement).



 - Superior Electric

Petitioner(s)



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution authorizing the Acting City Manager to enter into a contract with C. W. Fence Co., for the purchase and installation of fencing at the Texarkana Arkansas Police Department Union Training Facility. (TAPD) Interim Police Chief Ed Chattaway
AGENDA DATE:	July 1, 2024
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Texarkana Arkansas Police Department
PREPARED BY:	Ed Chattaway, Interim Police Chief Ed Chattaway
REQUEST:	Enter into a contract with C. W. Fence Co., for the purchase and installation of fencing at TAPD Union Training Facility
EMERGENCY CLAUSE:	N/A
SUMMARY:	Fencing is needed to secure property and provide for officer safety. Submission of bids for the purchase and installation of fencing at TAPD Union Training Facility from C. W. Fence Co., and Richardson Fence & Patio, Inc.
EXPENSE REQUIRED:	\$47,380.00
AMOUNT BUDGETED:	\$50,000.00
APPROPRIATION REQUIRED:	
RECOMMENDED ACTION:	Approval of C. W. Fence Co., for the purchase and installation of fencing at TAPD Union Training Facility.
EXHIBITS:	Resolution, two (2) sealed competitive bids, and legal advertisement

RESOLUTION NO. _____

WHEREAS, the Texarkana, Arkansas Police Department is requesting the approval of the City of Texarkana, Arkansas Board of Directors to authorize the Acting City Manager to enter into a construction contract with C. W. Fence Co., for the purchase and installation of fencing at the Texarkana, Arkansas Police Department Union Training Facility; and

WHEREAS, this expenditure is requested to secure the property, agency vehicles, and provide for officer safety; and

WHEREAS, the City advertised for bids and two qualified bids were received, with C. W. Fence Co., submitting the low bid in the amount of \$47,380.00; and

WHEREAS, the authorization for this expenditure meets all bidding requirements;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the Acting City Manager is authorized to enter into a contract with C. W. Fence Co., for the purchase and installation of fencing at the Texarkana, Arkansas Police Department Union Training Facility in an amount not to exceed \$47,380.00.

PASSED AND APPROVED this 1st day of July 2024.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

C. W. FENCE CO.

820 COUNTY ROAD 2311

TEXARKANA, TX 75503

WOMACK.CHUCK@YAHOO.COM

Proposal To Bobby Jordan Ark. Police Dept. Date 6-12-2024
Address 1701 Line ferry rd Total Cash Price _____
Phone 903-826-0605
Job Site Same

Total Height 9' Style Fence Chain link Height of Fabric 8'
Style of Fabric _____ Gauge 9 Mesh 2 Galvanized After Weaving yes Top Rail 1 1/8
Line Post 2 3/8 Spaced 10' Concrete yes End Post 3" Corner Post 3"
Walk Gate Post 3" Drive Gate Post 4" Gate Size Frames 2"
Erected in Place yes Gate Ornaments _____ Terms of Payment _____

QUANTITY	SPECIFICATIONS	DIAGRAM
A 773'	8' 9 Ga. Chain link with Barbwire	Total \$47,380. ⁰⁰
1	20' Rolling Gate with automatic Gate opener	
1	14' Double Gate	
2	Walk Gates	
B 668'	8' 9 Ga Chain link with Barbwire	Total \$42,080. ⁰⁰
1	20' Rolling gate with automatic opener	
1	14' Double Gate	
3	Walk Gates	
A	Wind Screen \$7,730. ⁰⁰	
B	Wind Screen \$6,680. ⁰⁰	

ACCEPTANCE: Property owner is solely responsible for locating property line. Payment in full due upon completion of job. C.W Fence Company is not responsible for underground structure. Accepted: _____

By: Charles Womack

RICHARDSON FENCE & PATIO, INC.
3418 NEW BOSTON RD.
TEXARKANA, TX 75501
(903) 838-7595 PHONE
(903) 832-5806 FAX
www.richardsonfence-patio.com
"Same Location Since 1953"

June 19, 2024

Tyler Richards, P.E., City Manager
City of Texarkana, Arkansas
216 Walnut Street
Texarkana, AR. 71854

Scope of Work: TAPD Union Parking Lot Fencing

Quote 1

1. Furnish and install 839 lin. ft. of 8' tall commercial grade chain link fence.
2. Fabric to be 9 gauge with 1 5/8" top rail (20 weight), 2 3/8" line posts, 3" terminal posts and 4" gate posts (all 40-weight pipe).
3. Includes 3 each 4' wide single swing gates and 1 - 14' wide double swing gate.
4. Includes 1 - 24' wide cantilever gate. Includes 1 - Liftmaster model CSL24UL slide gate operator with exit loop, safety eyes, 4 transmitters and a pedestal post to support a card reader (supplied by others).

TOTAL COST: \$67,864.98

Add for 96% black privacy screen: \$12,904.28

Quote 2

Same as above except installing 660 lin.ft. of fence in lieu of 839 lin.ft.

TOTAL COST: \$52,392.00

Add for 96% black privacy screen: \$10,079.00

1. Sales tax included
2. Payment terms due 15 days
3. Prices good for 10 days
4. Richardson Fence & Patio uses Arkansas One Call to locate underground utilities to minimize the possibility of any public utility lines being cut. It is your responsibility to inform us about private utility lines. Richardson Fence & Patio will not be responsible for underground lines not marked.
5. Customer is responsible for identifying property line.

STATE LICENSE: Arkansas Contractors License Number 0136470425

I appreciate the opportunity to quote this project for you. If you have any questions, please feel free to call.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Richardson", with a long horizontal flourish extending to the right.

Mike Richardson, President

903-278-6453 Mobile

richardsonfence@gmail.com

**NOTICE TO BIDDERS OF THE INTENTION OF THE CITY OF TEXARKANA,
ARKANSAS TO LET A CONTRACT TO CONSTRUCT A CHAIN LINK FENCE**

SEALED PROPOSALS addressed to Tyler Richards P.E., City Manager, City of Texarkana, Arkansas, 216 Walnut Street, will be received until 2:00 PM June 20, 2024 for furnishing all labor, equipment, materials, supplies, and supervision necessary for the construction of:

TAPD Union Parking Lot Fencing

Bids will be opened and read aloud at such time at City Hall, Texarkana, Arkansas.

BID DOCUMENTS and information may be requested from Tyler Richards, City Manager.

BIDDERS ARE expected to inspect the site of the work and to inform themselves of all local conditions.

NO BID may be withdrawn after the scheduled closing time for receipt of bids for at least 90 calendar days.

IN CASE of ambiguity or lack of clearness stating the price in the bids, the City of Texarkana, Arkansas reserves the right to consider the most advantageous construction thereof, or to reject the bid.

THE CITY OF TEXARKANA, ARKANSAS reserves the right to reject any or all bids, waive any or all informalities, and to award the contract to the bidder or bidders who, in the opinion of the Owner, offers the proposal to the best interest of same.

CONTRACTORS are cautioned that qualified bids will be subject to rejection.

CONTRACTORS are specifically advised that any person, firm, or other party to whom it is proposed to award a subcontract under this contract must be acceptable to the Owner.



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE:	Adopt an Ordinance to rezone property located at 951 Phillips Lane from R-3 Low Density Residential to A-1 Limited Mixed Use Rural for the purpose of building a shop prior to and in front of the planned residence. (Ward 1) (PWD-Planning) City Planner Jamie Finley
AGENDA DATE:	July 1, 2024
ITEM TYPE:	Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Public Works/Planning
PREPARED BY:	Jamie Finley
REQUEST:	Adopt an ordinance to rezone property located at 951 Phillips Lane, Texarkana, AR. 71854 from R-3 Low Density Residential to A-1 Limited Mixed Use Rural for the purpose of building a shop prior to and in front of the planned residence. Property is legally described as the N $\frac{1}{2}$ of the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$ and part of the SW $\frac{1}{4}$ of the SE $\frac{1}{4}$, Section 6, Township 16 South, Range 28 West, Miller County, Arkansas containing 8 acres more or less.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Rezone property located at 951 Phillips Lane, Texarkana, AR. 71854 from R-3 Low Density Residential to A-1 Limited Mixed Use Rural for the purpose of building a shop prior to and in front of the planned residence.
EXPENSE REQUIRED:	0
AMOUNT BUDGETED:	0
APPROPRIATION REQUIRED:	0
RECOMMENDED ACTION:	The Planning Commission recommends approval.
EXHIBITS:	Ordinance, Memo to City Manager, location map, zoning map

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. K-286, AS AMENDED; AND FOR OTHER PURPOSES

WHEREAS, an application to amend the Land Use Plan was filed with the Planning Commission of the City of Texarkana, Arkansas requesting the following described land located in Ward 1, be rezoned, as applicable, from R-3 Low density residential to A-1 Limited Mixed Use Rural:

NE ½ of the SE ¼ of the SE ¼ of the SE ¼ and part of the SW ¼ of the SE ¼, Section 6, Township 16 South, Range 28 West, Miller County, Arkansas containing 8 acres more or less.

WHEREAS, the Planning Commission, after the public hearing, has approved said application and recommended that the Board of Directors of the City of Texarkana, Arkansas, adopt the ordinance affecting said rezoning request;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas, that Ordinance No. K-286, as amended, should be amended to rezone the above-described property in the City of Texarkana, Arkansas, from R-3 Low density residential to A-1 Limited Mixed Use Rural. This is solely a rezoning and no other action, conveyance, or release of interest.

PASSED AND APPROVED this 1st day of July, 2024.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



CITY OF TEXARKANA ARKANSAS

DEPARTMENT OF PUBLIC WORKS

216 WALNUT ST 71854-6024

P O BOX 2711 TEXARKANA ARKANSAS 75504-2711

PHONE (870) 779-4971 – FAX (870) 773-2395

MEMORANDUM

TO: Tyler Richards, Acting City Manager

FROM: Jamie Finley, City Planner

DATE: June 12, 2024

SUBJECT: Board of Directors Agenda item for 7-1-2024, Request approval to rezone property located at 951 Phillips Lane, Texarkana, AR. 71854 from R-3 Low density Residential to A-1 Limited Mixed Use Rural.

LEGAL DESCRIPTION: Property is legally described as the N ½ of the SE ¼ of the SE ¼ of the SE ¼ and part of the SW ¼ of the SE ¼, Section 6, Township 16 South, Range 28 West, Miller County, Arkansas containing 8 acres more or less.

REASON FOR REQUEST: The applicant wishes to construct a shop prior to and in front of his planned residence.

EXISTING LAND USES: Site: Vacant
North: New Haven Golf Course
East: Wooded
South: Single family residential and wooded
West: Single-family residential and wooded

EXISTING ZONING: Site: R3 Low Density Residential
North: R3 Low Density Residential
East: R3 Low Density Residential
South: R3 Low Density Residential and M1 Limited Manufacturing
West: R3 Low Density Residential

**COMPATIBILITY
WITH EXISTING
ZONING:**

The property located at 951 Phillips Lane is designated as Rural Residential in the 2040 Comprehensive Plan. Rural Residential is described as *“Preserves the rural residential character and the active agricultural uses within the City. Provides areas of single - family residential development on large lots or cluster developments.”* This property backs up to New Haven Golf Course and is surrounded on the other three sides by large lots making it compatible with the Land Use Plan currently in effect. This property has been vacant since at least 1995 and was purchased from the owners of New Haven Golf Course. Property owners’ intention is to eventually build a single-family primary residence on the property.

UTILITIES & TRANSPORTATION NETWORK:

UTILITIES: Water: 12” on Phillips Lane
Sewer: None
Fire Hydrant: 35’ from southern most SE corner of property

TRANSPORTATION: Local: Phillips Lane

CONFORMANCE WITH APPLICABLE ORDINANCES AND/OR STATE STATUTES:

The *Arkansas Code of 1987 Annotated (14-56-422B)* requires the following – “All plans, recommended ordinances, and regulations shall be adopted through the following procedure for adoption of plans and regulations:

- (1) (A) The Planning Commission shall hold a public hearing on the plans, ordinances, and regulations proposed under this subchapter.

(B) Notice of public hearing shall be published in a newspaper of general circulation in the city, at least (1) time fifteen days prior to the hearing.
- (2) Following the public hearing, proposed plans may be adopted, and proposed ordinance and regulations may be recommended as presented, or in modified form, by a majority vote of the entire commission.
- (3) Following its adoption of plans and recommendation of ordinances and regulations, the commission shall certify adopted plans of recommended ordinances of and regulations to the legislative body of the city for its adoption.
- (4) The legislative body of the city may return the plans and recommended ordinances and regulations to the

commission for further study or rectification, or, by a majority vote of the entire membership, may, by ordinance or resolution, adopt the plans and recommended ordinances or regulations submitted by the commission. However, nothing in this subchapter shall be construed to limit the city board's authority to recall the ordinances and resolutions by a vote of a majority of the council.

- (5) Following adoption by the legislative body, the adopted plans, ordinances, and regulations shall be filed in the office of the City Clerk. The City Clerk shall file, with the county recorder of the counties in which territorial jurisdiction is being exercised such plans, ordinances, and regulations as pertain to the territory beyond the corporate limits.

The required notice was published in the Sunday, May 26, 2024, edition of the Texarkana Gazette.

ROW abandonments do not require additional notification as all adjacent property owners are petitioners.

OPPOSITION: None

PLANNING COMMISSION CERTIFICATION:

The Planning Commission met on June 11, 2024, and certified recommendation to rezone the property described previously in this document under "Legal Description". A motion was made by Commissioner Boots Thomas seconded by Commissioner Jason Dupree. Motion passed with a roll call vote of 7-0, with none absent.

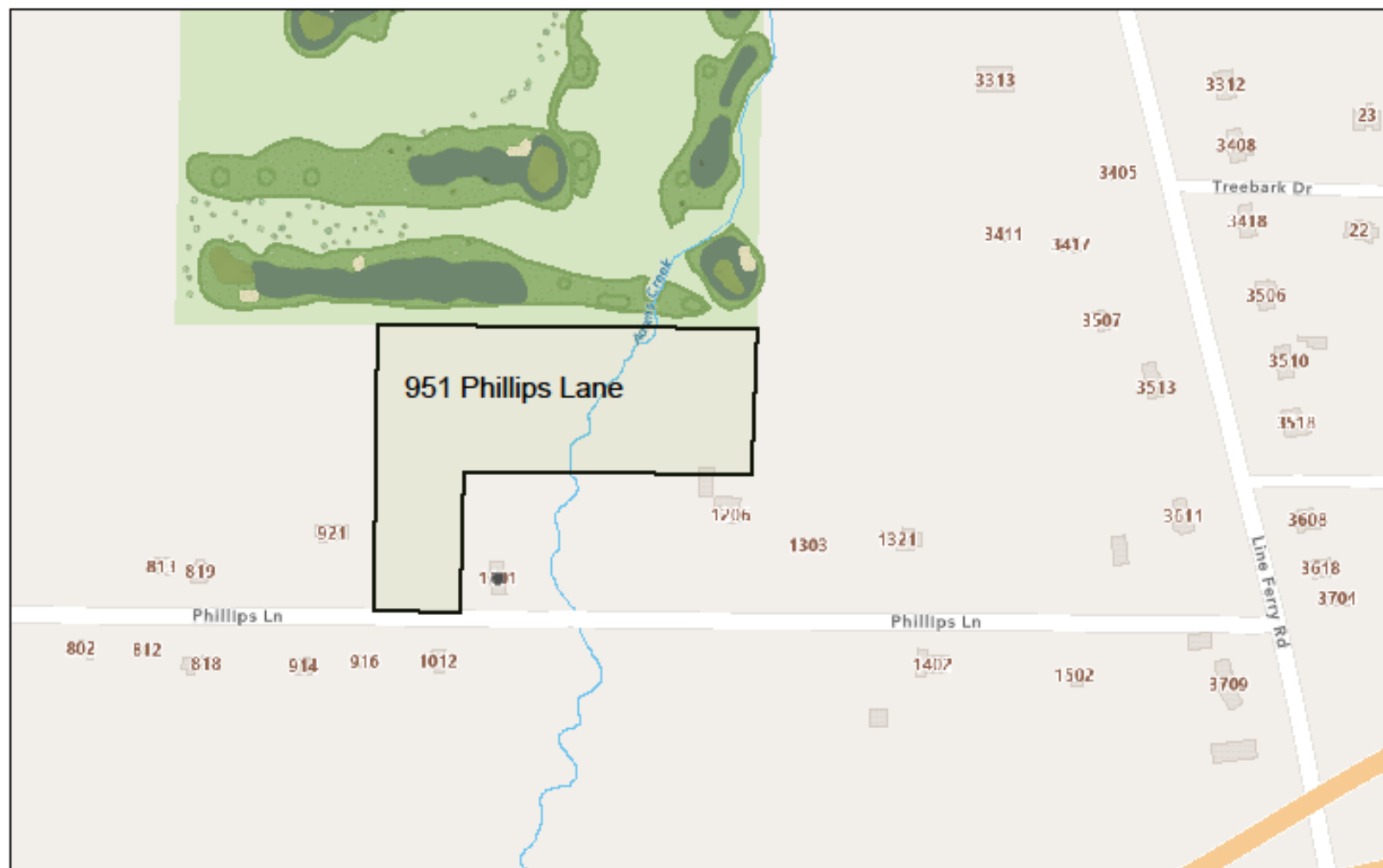
Anderson Neal, Chairperson	Yes
Anita Pickett	Yes
Adger Smith	Yes
Chris Owens	Yes
Jason Dupree	Yes
Randall Hickerson	Yes
Boots Thomas	Yes

BOARD ACTION REQUESTED: The City Board is requested to approve the rezoning request described previously in this document.





To abandon the ROW, the *Arkansas Code of 1987 Annotated* requires every ordinance to be read three times before adoption. These three readings may all occur at the same meeting or at the second and third subsequent meetings after the first reading of the ordinance.

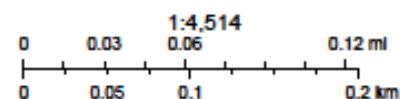


951 Phillips Address



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 Override 1  City Limits Outline  SiteAddressPoint
 Texarkana, AR



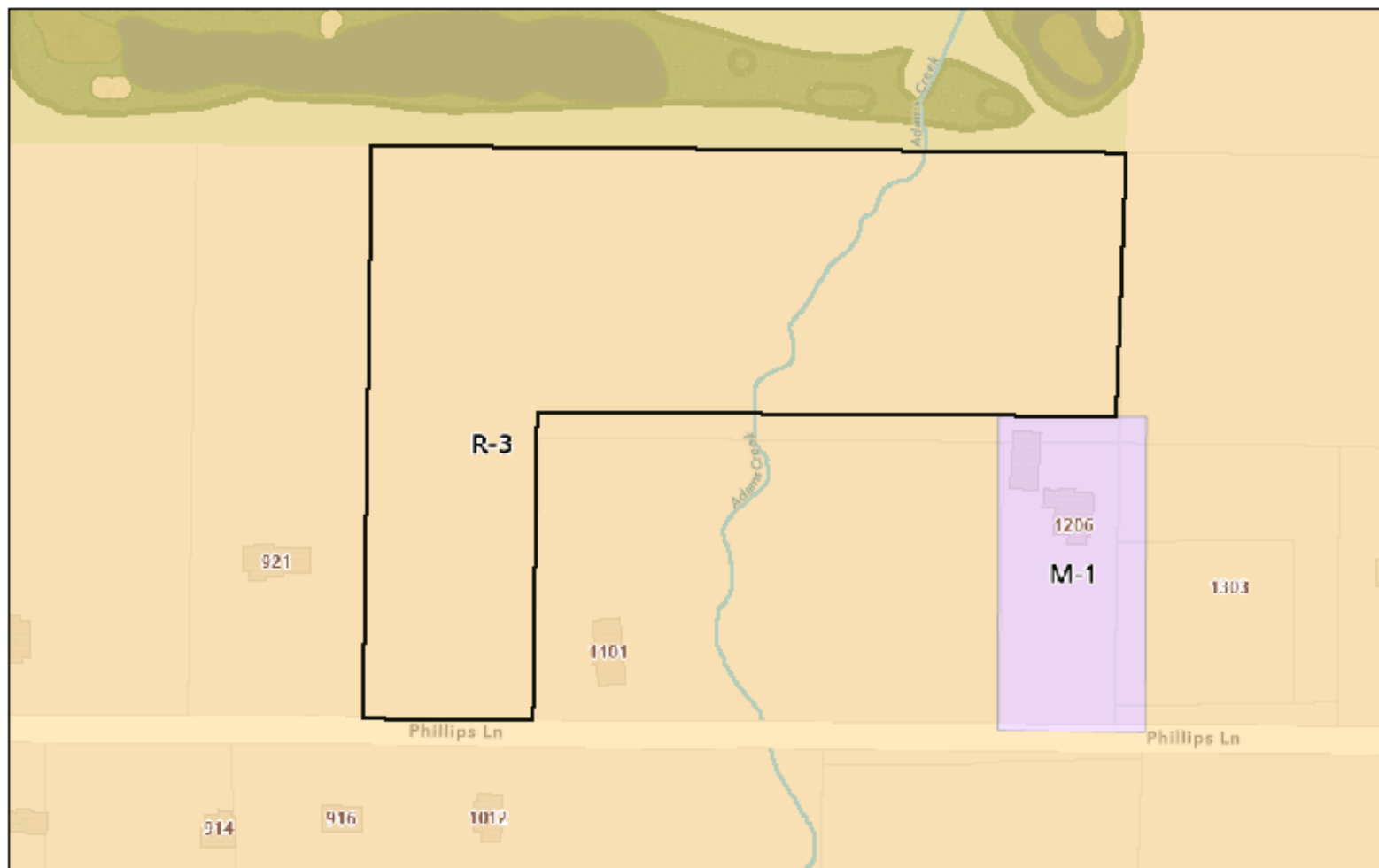
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De Leo A1 Rezoning



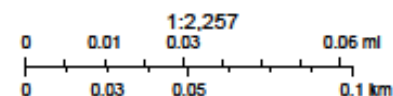
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 Override 1  SiteAddressPoint  R-3

City Limits Outline Texarkana AR Zoning

 Texarkana, AR  M-1

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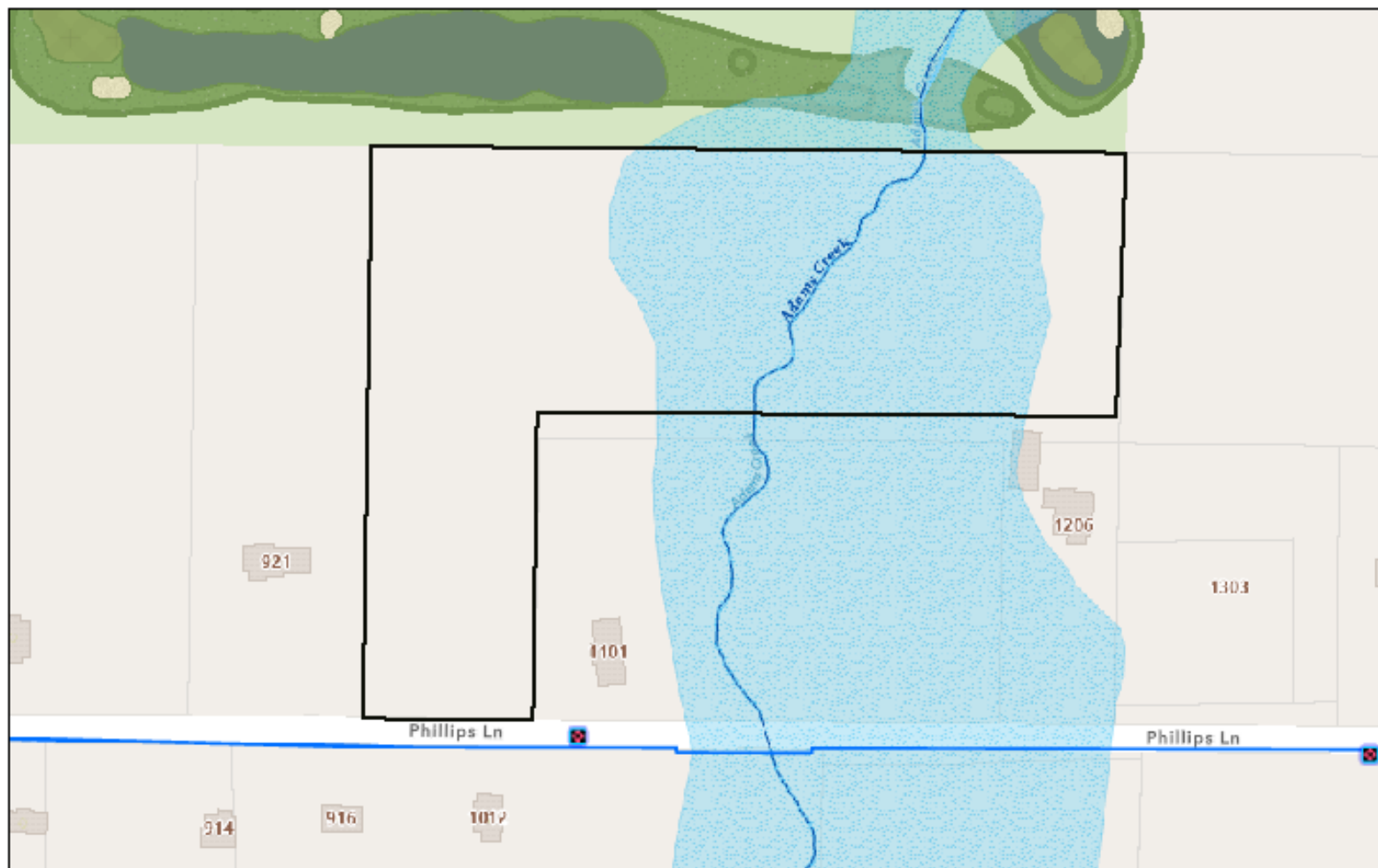


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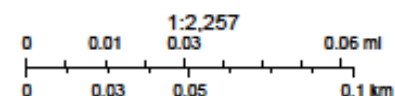


De Leo A1 Flood



5/13/2024, 4:04:17 PM

- Override 1
- City Limits Outline
- Texarkana, AR
- SiteAddressPoint
- Water Mains
- Fire Hydrants
- Miller County 100 Yr Flood Zone
- Flood Zone A
- Creeks and Streams



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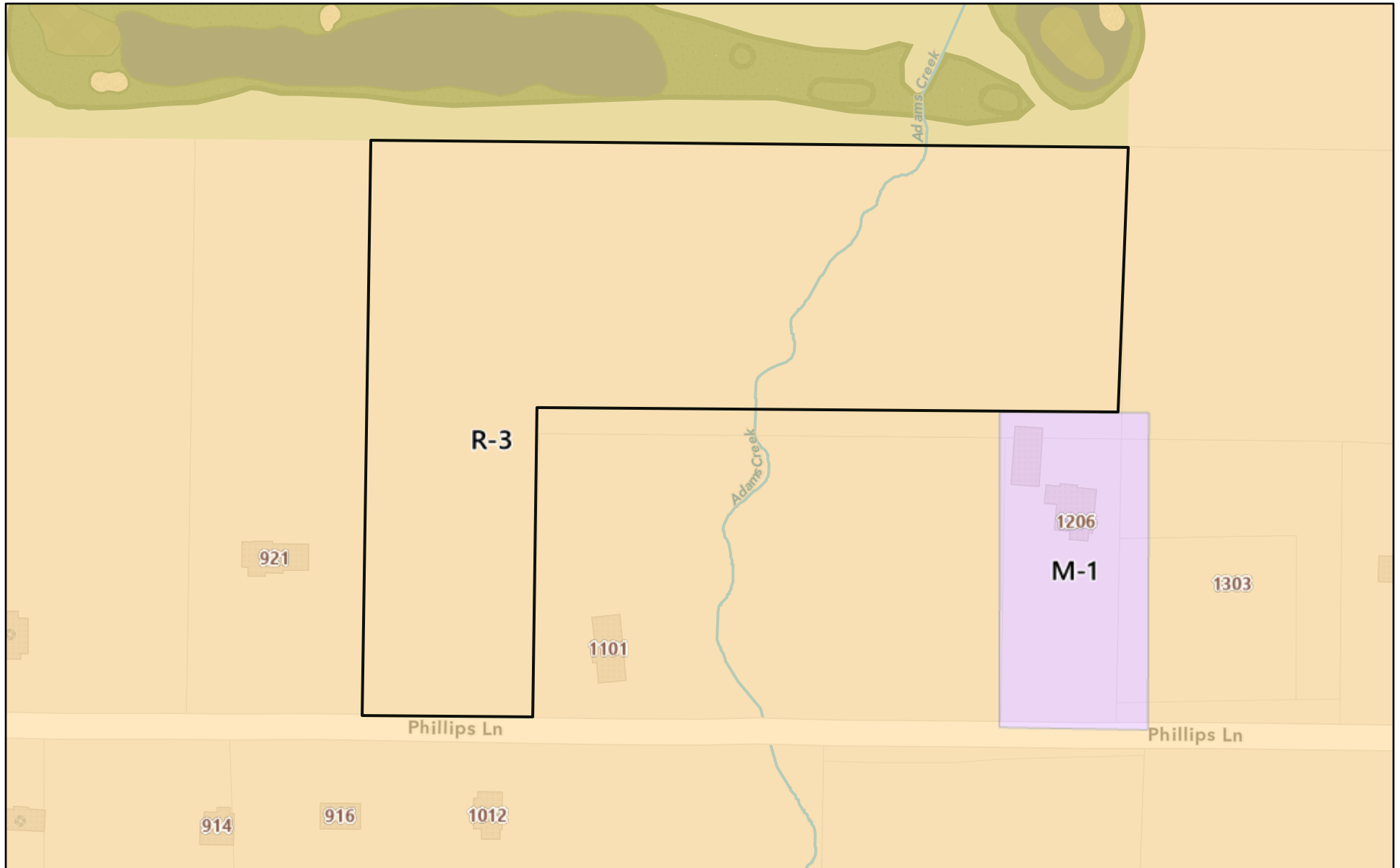
ArcGIS Web AppBuilder

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De Leo A1 Rezoning

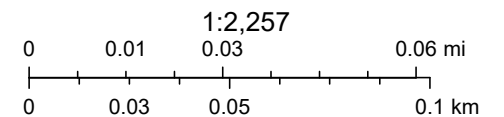


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Override 1 SiteAddressPoint R-3

City Limits Outline Texarkana AR Zoning

Texarkana, AR M-1



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CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution approving the Memorandum of Understanding between Texarkana Regional Airport, Texarkana College, the City of Texarkana, Arkansas and the City of Texarkana, Texas for the 2026 Airshow. (This item was TABLED at the June 17, 2024, Board of Directors' meeting) (ADMIN) Acting City Manager Tyler Richards
AGENDA DATE:	July 1, 2024
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Administration
PREPARED BY:	Tyler Richards Acting City Manager
REQUEST:	Approve the Memorandum of Understanding for the 2026 Airshow.
EMERGENCY CLAUSE:	N/A
SUMMARY:	<p>This item was tabled at the June 17, 2024, Board of Directors' meeting because the City of Texarkana, Texas was not included in the Memorandum of Understanding. Both cities jointly own the airport and should be included in the memorandum, and both should be listed as insurers.</p> <p>The purpose of this agenda item is to approve the Memorandum of Understanding between the Texarkana Regional Airport, Texarkana College, the City of Texarkana, Arkansas and City of Texarkana, Texas. The City's responsibilities will include managing the financial aspects of the airshow and securing liability insurance with donated funds. The City will be named as additional insured on the liability insurance. (Brandon Sanders 903-276-9366 – TC)</p>
EXPENSE REQUIRED:	\$0
AMOUNT BUDGETED:	\$0
APPROPRIATION REQUIRED:	\$0
RECOMMENDED ACTION:	
EXHIBITS:	Resolution and Memorandum of Understanding

RESOLUTION NO. _____

WHEREAS, Texarkana Regional Airport, Texarkana College, the City of Texarkana, Arkansas, and the City of Texarkana, Texas, (the “parties”) wish to coordinate and hold an airshow event in 2026; and

WHEREAS, to set forth each of the parties’ responsibilities, the parties have crafted a Memorandum of Understanding attached hereto; and

WHEREAS, in order to begin planning and preparations for the airshow event, the parties must sign the Memorandum of Understanding;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the Acting City Manager is authorized to enter into the attached Memorandum of Understanding for the 2026 airshow event.

PASSED AND APPROVED this 1st day of July, 2024.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

Memorandum of Understanding (MOU) - Airshow Responsibilities

This Memorandum of Understanding (MOU) is entered into between Texarkana Regional Airport, Texarkana College, and the Cities of Texarkana, Arkansas, and Texas collectively referred to as "the Parties", for the coordination and execution of the Airshow event to be held in 2026.

1. Texarkana Regional Airport Responsibilities:

- a. Host the Airshow event, including providing necessary infrastructure and resources, with costs being paid out of raised funds.
- b. Serve as the primary liaison with the Federal Aviation Administration (FAA), Transportation Security Administration (TSA), and American Airlines, ensuring compliance with all relevant regulations.
- c. Collaborate with the Office of Emergency Management (OEM) and Consultant to handle event security and logistics efficiently.
- d. Determine the maximum number of individuals allowed to physically attend the airshow, considering safety and capacity limitations.
- e. Work with the team in presenting the Airshow.
- f. Engage with the local Fixed Base Operator (FBO) to negotiate lower fuel rates and secure their support.
- g. Clearly establish that the Airport and its associated cities shall not bear any financial responsibility for the Airshow event.

2. Texarkana College Responsibilities:

- a. Undertake fundraising activities to secure necessary funds for the Airshow.
- b. Act as the main point of contact for the Airshow Consultant, facilitating effective communication and coordination.
- c. Collaborate with the team in presenting the Airshow.

d. Provide an initial deposit of \$2,000 for the Airshow to secure required contracts and services. All subsequent payments will be made from the funds raised for the event.

3. City of Texarkana, Arkansas Responsibilities:

- a. Collaborate with the team in presenting the Airshow.
- b. Assist with fundraising activities to secure necessary funds for the Airshow.
- c. Manage the financial aspects of the Airshow, holding funds and writing checks as necessary.
- d. Ensure donated funds are used to secure Liability insurance and name vendor as additionally insured.

4. City of Texarkana, Texas Responsibilities:

- a. Collaborate with the team in presenting the Airshow
- b. Assist with fundraising activities to secure necessary funds for the Airshow.
- c. Secure Liability insurance and name vendor as additionally insured.

5. Joint Responsibilities:

- a. Any additional funds generated from the Airshow will be earmarked for future airshow events, facilitating their sustainability.
- b. In the event of a deficit, the Airshow will be subject to descope or cancellation by December 2025.

-Donor funds will be returned less any expenses that occurred.

- c. In the case of the determination that no future airshow will be conducted, any excess funds remaining after necessary expenses will be allocated as follows:

- 10% for the City of Texarkana, Arkansas as an administration fee.

- The remainder to be distributed to the Airport for further development and enhancement.

This MOU shall commence upon the signatures of all Parties involved and shall remain in effect until the successful completion of the Airshow event in 2026. Any amendments or modifications to this MOU shall require written consent from all Parties.

[Signature and Date - Texarkana Regional Airport]

[Signature and Date - Texarkana College]

[Signature and Date - City of Texarkana, Arkansas]

[Signature and Date - City of Texarkana, Texas]



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution amending Resolution No. 2023-23 to reflect A.C.A. § 14-47-121 regarding the duties of the Acting City Manager. (CCD) City Clerk Heather Soyars
AGENDA DATE:	July 1, 2024
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Administration
PREPARED BY:	Heather Soyars, City Clerk
REQUEST:	Amending Resolution No. 2023-23 to reflect A.C.A. § 14-47-121 regarding the duties of the Acting City Manager.
EMERGENCY CLAUSE:	N/A
SUMMARY:	<p>Amending Resolution No. 2023-23 to reflect A.C.A. § 14-47-121 regarding the duties of the Acting City Manager by deleting the paragraph that states:</p> <p><i>“...any Acting City Manager shall have no personal decision power over any City Department Heads, such as hiring, firing, demotion, or promotion.”</i></p>
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
RECOMMENDED ACTION:	
EXHIBITS:	Resolution, Resolution No. 2023-23, A.C.A. § 14-47-121

RESOLUTION NO. _____

WHEREAS, the City of Texarkana, Arkansas, adopted Resolution No. 2023-23, on April 3rd, 2023, which provided the duties for an Acting City Manager that may be appointed by the Board; and

WHEREAS, the Board wishes to lift the prohibition preventing an Acting City Manager from making personnel decisions regarding City Department Heads, including hiring, firing, demotion, and promotion;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that:

Section 1: Resolution No. 2023-23 should be amended to delete the following paragraph:

“**WHEREAS**, any Acting City Manager shall have no personnel decision power over any City Department Heads, such as hiring, firing, demotion, or promotion;”

Section 2: Resolution No. 2023-23, as hereby amended, is ratified, and confirmed.

PASSED AND APPROVED this 1st day of July 2024.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

14-47-121. Acting city manager.

(a) If the city manager is absent from the city or is unable to perform his or her duties, if the board of directors or the mayor, if authorized, suspends the city manager, or if there is a vacancy in the office of city manager, the board, by resolution, or the mayor, if authorized to employ the city manager pursuant to § 14-47-119(a), may appoint an acting city manager to serve until the city manager returns, until his or her disability or suspension ceases, or until another city manager is appointed and qualifies, as the case may be.

(b) The board or the mayor, if authorized, may suspend or remove an acting city manager at any time.

(c)

(1) The board, in the exercise of its discretion, or the mayor, if authorized, may determine whether the acting city manager shall furnish bond.

(2) If in any instance the board requires the acting city manager to furnish bond, in respect to form, amount, and security it shall be subject to the approval of the board or the mayor.

(d) The acting city manager shall receive a reasonable compensation to be fixed by the board.

History

Acts 1921, No. 99, § 12; 1957, No. 8, § 7; A.S.A. 1947, § 19-712; Acts 2001, No. 1790, § 2.

RESOLUTION NO. 2023-23

WHEREAS, following the resignation of the City Manager of the City of Texarkana, Arkansas, the City needs to appoint an Acting City Manager until a full-time City Manager can be hired; and

WHEREAS, in searching for an Acting City Manager pursuant to Arkansas Code Annotated § 14-47-121, the Board of Directors may consider acting candidates either employed or not employed by the City of Texarkana, Arkansas; and

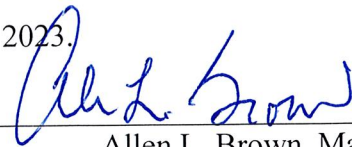
WHEREAS, so that there is no conflict with state law, if a City employee is appointed Acting City Manager, that employee's current position shall be absorbed into the Acting City Manager position only for that time period which the employee is Acting City Manager; and

WHEREAS, when a full-time City Manager is hired, said employee shall return to his or her employment status prior to being appointed Acting City Manager; and

WHEREAS, any Acting City Manager shall have no personnel decision power over any City Department Heads, such as hiring, firing, demotion, or promotion;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the Acting City Manager position shall be subject to the terms and conditions set forth above.

PASSED AND APPROVED this 3rd day of April, 2023.



Allen L. Brown, Mayor

ATTEST:


Heather Soyars, City Clerk

APPROVED:


Joshua L. Potter, City Attorney