



Rescheduled Regular Meeting of the Board of Directors

City of Texarkana, Arkansas
216 Walnut Street

Agenda - Tuesday, January 04, 2022 - 6:00 PM

Call to Order

Roll Call

Invocation and Pledge of Allegiance given by Mayor Brown

CITIZEN COMMUNICATION

A limit of five (5) minutes per person is allotted for citizens to express their concerns to the Board of Directors, with a maximum of fifty (50) minutes reserved for Citizens Communication. The Board of Directors cannot respond to citizens' concerns during this time.

Be respectful of the Board of Directors, city staff, and the public by refraining from abusive conduct, personal charges, or verbal attacks.

PRESENTATION(S)

1. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (CCD)
2. Celebrating 2021! The City's year in review video presentation. Media Manager Eric Ethridge

CONSENT

3. Approval of the minutes of the rescheduled regular meeting December 20, 2021. (CCD) City Clerk Heather Soyars

REGULAR

4. Adopt a Resolution approving the FY2022 BiState Justice Fund Budget, the amendments to the FY2021 BiState Justice Fund Budget, an amendment to the FY2022 General Fund Budget, and increasing authorized personnel. (FIN) Finance Director TyRhonda Henderson
5. Adopt an Ordinance to rezone property currently zoned RM manufactured housing subdivisions and R-1 Rural residential to A-1 Mixed use rural zoning. This property is located at 5628 Tennessee Road. (Ward 1) (PWD-Planning) City Planner Mary Beck

CITY MANAGER REPORT

BOARD OF DIRECTORS' COMMENTARY

NEXT MEETING DATE: Tuesday, January 18, 2022

ADJOURN

2022 City Calendar

Martin Luther King Jr. Day - City Holiday - Monday, January 17, 2022

Martin Luther King Jr. Parade and Weekend Celebration - Monday, January 17, 2022

Chamber Annual Celebration – Friday, January 21, 2022

State of the City Breakfast - Wednesday, January 26, 2022

**Joint City Meeting - Tuesday, February 1, 2022 - 3:00-5:00 PM - Ark-Tex Council
of Governments**

President's Day - City Holiday - Monday, February 21, 2022



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Presentation of the City of Texarkana, Arkansas Employee Service Awards. (CCD)

AGENDA DATE: January 4, 2022

ITEM TYPE: Ordinance Resolution Other : Presentation

DEPARTMENT: City Clerk Department

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Presentation of employee service awards.

EMERGENCY CLAUSE: N/A

SUMMARY: Employee Service Awards:

Douglas Pearson	TAPD	5 Years
Zachary Lee	TAPD	5 Years
David Easley	TAPD	20 Years

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:** N/A

EXHIBITS: None



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Approval of the minutes of the rescheduled regular meeting December 20, 2021. (CCD) City Clerk Heather Soyars
AGENDA DATE:	January 4, 2021
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Minutes
DEPARTMENT:	City Clerk Department
PREPARED BY:	Heather Soyars, City Clerk
REQUEST:	Approval of meeting minutes.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Approval of meeting minutes
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
RECOMMENDED ACTION:	The City Clerk recommends Board approval.
EXHIBITS:	Meeting minutes.



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Minutes - Monday, December 20, 2021 - 6:00 PM

Mayor Brown called the meeting to order at 6:00 PM.

PRESENT: Mayor Allen Brown, Ward 1 Director Terry Roberts, Ward 2 Director Laney Harris, Assistant Mayor Ward 3 Steven Hollibush, Ward 4 Director Ulysses Brewer, Ward 5 Director Barbara Miner and Ward 6 Director Jeff Hart.

ALSO, PRESENT: City Manager E. Jay Ellington, City Attorney George Matteson, City Clerk Heather Soyars and Deputy City Clerk Jenny Narens.

Invocation and Pledge of Allegiance given by Assistant Mayor Hollibush.

CITIZEN COMMUNICATION

Bernice Dinkins, 244 Eastside Drive, thanked the City Manager, Public Works Director, and the Board for returning her calls about Nix Creek and the overgrown property owned by the railroad.

PRESENTATION(S)

1. Presentation of the FY2022 Budget. (FIN) Finance Director TyRhonda Henderson
Finance Director TyRhonda Henderson gave a brief presentation of the FY2022 Budget.

CONSENT

Director Roberts made the motion to adopt the Consent agenda, Seconded by Assistant Mayor Hollibush. The motion carried and the following items were approved:

2. The minutes of the rescheduled regular meeting December 7, 2021. (CCD) City Clerk Heather Soyars
3. Resolution No. 2021-63 authorized the City Manager to enter into a contract for the Arkansas Boulevard and Pinson Drive Twelve-Inch Sewer Main Relocation. (TWU) Interim Executive Director Gary Smith

REGULAR

4. Resolution No. 2021-64 authorized the City Manager to enter into an agreement with Garver, LLC., for a Comprehensive Plan for the City of Texarkana, Arkansas. (ADMIN) City Manager E. Jay Ellington

City Manager E. Jay Ellington said the City's last Comprehensive Plan was in 1988, and a current plan was needed.

Juliet Richey, Garver, LLC., said the process would take 12 to 18 months to complete and she would need the Board of Directors' and the general public's input for the best use for the community.

Mayor Brown said this plan would be pro-development.

Director Harris made the motion to adopt the resolution, Seconded by Director Roberts.

Mayor Brown asked if anyone would like to speak for or against this item.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The motion carried 7-0 and the Mayor declared the resolution adopted.

5. Resolution No. 2021-65 approved the FY2022 Budget. (FIN) Finance Director TyRhonda Henderson

Finance Director TyRhonda Henderson gave a brief statement of the FY2020 Budget.

Mayor Brown said this was a very proactive budget.

Director Harris said he did not see too much money from the upcoming budget being spent on Ward 2, other than the Community Development Block Grant (CDBG) funds.

[Assistant Mayor Hollibush left the Boardroom at 6:37 PM and returned to the Boardroom at 6:40 PM.]

Director Miner said she did not like that Director Harris felt his ward was not represented in the Budget. She said she thought her ward and Director Harris' ward received the most money from the City and asked for a list of how much money was spent in each ward.

Director Hart made motion to adopt the resolution, Seconded by Assistant Mayor Hollibush.

Mayor Brown asked if anyone would like to speak for or against this item.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

Voting Nay: Director Harris.

The motion carried 6-1 and the Mayor declared the resolution adopted.

6. Ordinance No. 37-2021 amended and provided for certain new and amended fee for certain services and public facility use. (FIN) Finance Director TyRhonda Henderson

Finance Director TyRhonda Henderson explained the new and amended fees for certain services and public facility use.

Director Harris said he felt like the fees were sky high and the average person would not be able to use the facility.

Mayor Brown said the programs and the events the City would host would be at no charge, the fees were for the individuals that wanted to use the facility.

Assistant Mayor Hollibush made the motion to suspend the rules and place the ordinance on its first reading in abbreviated form, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Director Roberts, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

Director Harris voted 'Present'.

The motion carried 6-1 and the ordinance was read the first time in its entirety.

Motion to suspend the rules and place the ordinance on its second reading made by Director Brewer, Seconded by Director Roberts.

Voting Yea: Mayor Brown, Director Roberts, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

Director Harris voted 'Present'.

The motion carried 6-1 and Assistant Mayor Hollibush made the motion to have the ordinance read in abbreviated form, Seconded by Director Roberts.

Voting Yea: Mayor Brown, Director Roberts, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

Director Harris voted 'Present'.

The motion to read the ordinance in abbreviated form failed and the ordinance was read the second time in its entirety.

Motion to suspend the rules and place the ordinance on its third and final reading made by Director Brewer, Seconded by Director Roberts.

Voting Yea: Mayor Brown, Director Roberts, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

Director Harris voted 'Present'.

The motion carried 6-1 and the ordinance was read the third and final time in its entirety.

Motion to adopt the ordinance made by Assistant Mayor Hollibush, Seconded by Director Roberts.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

Director Harris voted 'Present'.

The motion carried 6-1 and the Mayor declared the ordinance adopted.

An emergency clause is requested. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the Board.

Motion to enact the emergency clause made by Director Roberts, Seconded by Director Hart.

Mayor Brown asked if anyone would like to speak for or against the emergency clause.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

Director Harris voted 'Present'.

The motion carried 6-1 and the Mayor declared the emergency clause enacted.

CITY MANAGER REPORT

City Manager E. Jay Ellington gave the following report:

- He wished everyone Happy Holidays and a Merry Christmas.
- He thanked everyone for a good 2021.
- He thanked the Board and staff for their work and support with the FY2022 Budget.
- He said there would be a workshop on January 4, 2022, to discuss the fees for Miller County jail services.
- He said there was roadwork being done on Jefferson Avenue, 50% of the Nix Creek cleanup and stabilization was completed, and the lights on I-30 would be installed in January.
- He looked forward to beginning the Comprehensive Plan process.
- He said grand openings would be scheduled in the Spring for the Rec Center and the Animal Care and Adoption Center.
- He wished everyone a Happy New Year.

BOARD OF DIRECTORS' COMMENTARY

Director Harris asked what prisoners were being held at Miller County and if there were any in BiState.

Police Chief Kristi Bennett said Miller County held the adult misdemeanor and felony prisoners. She said once the felony prisoner had been filed, they became Miller County's responsibility.

Director Hart said he was thankful E. Jay Ellington became the City Manager. He thanked the City staff and Texarkana Water Utilities staff for an outstanding job.

Directors Brewer and Roberts agreed.

NEXT MEETING DATE: Tuesday, January 4, 2022

ADJOURN

Motion to adjourn made by Director Hart, Seconded by Director Roberts.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Assistant Mayor Hollibush, Director Brewer, Director Miner, and Director Hart.

The meeting adjourned at 7:27 PM.

APPROVED this the 4th day of January 2022.

Allen L. Brown, Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution approving the FY2022 BiState Justice Fund Budget, the amendments to the FY2021 BiState Justice Fund Budget, an amendment to the FY2022 General Fund Budget, and increasing authorized personnel. (FIN) Finance Director TyRhonda Henderson

AGENDA DATE: 01/04/2022

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Finance Department

PREPARED BY: TyRhonda Henderson, Finance Director

REQUEST: N/A

EMERGENCY CLAUSE: N/A

SUMMARY: The BiState Justice Fund Budget was approved by the Intergovernmental Advisory Committee (IAC) on December 16, 2021. The City's contribution increased from \$307,447 in 2021 to \$1,380,523 in 2022. This is primarily due to change in the budgeting process. The City will receive \$831,302.63 from the BiState fund from previous years overpayments as of December 31, 2020. Of which, \$200,000 will be returned to the BiState Fund as part of the beginning fund balance.

The 2022 General Fund Budget approved on December 20, 2021, includes a contribution of \$1,366,118. This needs to be amended to reflect the actual contribution of \$1,380,523.

The IAC approved funding for an additional maintenance technician position for the Maintenance Department. The City's authorized positions will need to be amended to include this position.

EXPENSE REQUIRED: \$5,649,775

AMOUNT BUDGETED: \$0

APPROPRIATION REQUIRED: \$5,649,775

RECOMMENDED ACTION: City Manager and staff recommend approval

EXHIBITS: Resolution and budget

RESOLUTION NO. _____

WHEREAS, the proposed FY2022 Bi-State Justice budget was approved by the Intergovernmental Advisory Committee on December 16, 2021; and

WHEREAS, the City Manager and Finance Director recommend approval of the FY2022 Bi-State Justice budget and amendment of the FY2022 General Fund budget to include (i) the additional contribution to Bi-State Fund (FIN) including a \$14,405.00 appropriation to satisfy the difference between the amount currently budgeted and the actual proposed FY2022 Bi-State Justice budget presented herewith, and (ii) the additional position reflected in the FY2022 Bi-State Justice budget; and

WHEREAS, the City Manager and Finance Director recommend board approval; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that the FY2022 Bi-State Justice budget as presented and the amendment of the FY2022 General Fund budget as described above are approved.

PASSED AND APPROVED this 4th day of January, 2022.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George Matteson, City Attorney

Bi-State Building Operating Fund Summary (Fund 501)

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
BEGINNING FUND BALANCE	326,646		326,647	600,000
<u>REVENUES</u>				
CONTRIBUTIONS	6,474,477	4,899,766	4,899,766	5,085,632
INFORMATION CENTER	493,493	488,000	457,500	464,000
OTHER REVENUE	100,371	99,543	808,023	100,143
APPROPRIATED FUND BALANCE	0	0	600,000	0
TOTAL REVENUES	7,068,341	5,487,309	6,765,289	5,649,775
<u>EXPENDITURES</u>				
MAINTENANCE	1,364,175	1,604,789	1,621,718	2,033,383
CENTRAL RECORDS & COMMUNICATION	2,672,070	3,397,667	4,091,486	3,407,702
DETENTION	2,831,528	0	0	0
C.O. EXPENDITURES	200,567	201,090	201,090	208,690
APPROPRIATED FUND BALANCE	0	0	577,642	0
TOTAL EXPENDITURES	7,068,340	5,203,546	6,491,936	5,649,775
NET CHANGE IN UNRESERVED / UNAPPROPRIATED FUND BALANCE	1		273,353	(0)
ENDING EQUITY BALANCE	326,647		600,000	600,000

STATEMENT OF REVENUE

Bi-State Fund

	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
<u>CONTRIBUTIONS</u>				
44300 TEXARKANA, TEXAS	1,517,482	1,713,971	1,713,971	1,878,997
44350 TEXARKANA, ARKANSAS	960,442	314,096	314,096	1,380,523
44400 BOWIE COUNTY	3,996,553	2,871,699	2,871,699	1,826,112
TOTAL	6,474,477	4,899,766	4,899,766	5,085,632
<u>INFORMATION CENTER</u>				
45045 AR CMRS/W911 FEES	478,309	473,000	444,000	450,000
45048 POLICE REPORT FEES	15,184	15,000	13,500	14,000
TOTAL	493,493	488,000	457,500	464,000
<u>OTHER REVENUE</u>				
48200 MISCELLANEOUS	6,651	6,000	6,600	6,300
48510 INSURANCE PROCEEDS	0	0	13,761	0
48511 COST RECOVERY	177	0	300	300
48901 RENTAL RECOVERY - BC	93,543	93,543	93,543	93,543
2020 CRC COST SAVINGS	0	0	693,819	0
TOTAL	100,371	99,543	808,023	100,143
GRAND TOTAL	7,068,341	5,487,309	6,165,289	5,649,775

BI-STATE JUSTICE BUILDING

2022 EXPENSE ALLOCATION

	<u>EXPENSES</u>	<u>ALLOCATION STATISTICS</u>
<u>BUILDING MAINTENANCE</u>		
<u>SQ FOOTAGE</u>		
TOTAL EXPENSES	2,033,383	
BOWIE COUNTY	717,174	35.27%
TEXARKANA, TEXAS	680,166	33.45%
TEXARKANA, ARKANSAS	636,042	31.28%
	2,033,383	100.00%
<u>CENTRAL RECORDS & COMMUNICATION</u>		
<u>CRC COST STUDY</u>		
TOTAL EXPENSES	3,407,702	
BOWIE COUNTY	1,135,901	33.33%
TEXARKANA, TEXAS	1,135,900	33.33%
TEXARKANA, ARKANSAS	1,135,901	33.33%
	3,407,702	100.00%
<u>DETENTION</u>		
<u>CENSUS</u>		
TOTAL EXPENSES	0	
BOWIE COUNTY	0	
TEXARKANA, TEXAS	0	
TEXARKANA, ARKANSAS	0	
	0	
<u>C.O. EXPENDITURES</u>		
<u>SQ FOOTAGE</u>		
TOTAL EXPENSES	208,690	
BOWIE COUNTY	73,605	35.27%
TEXARKANA, TEXAS	69,807	33.45%
TEXARKANA, ARKANSAS	65,278	31.28%
	208,690	100.00%
<u>BSJB TOTALS</u>		
TOTAL EXPENSES	5,649,774	
BOWIE COUNTY	1,926,680	34.10%
TEXARKANA, TEXAS	1,885,873	33.38%
TEXARKANA, ARKANSAS	1,837,221	32.52%
	5,649,775	100.00%

Contributions - Actual 2020

Bi-State Fund

	TXK AR	TXK TX	BOWIE CO	TOTAL
ACTUAL CONTRIBUTION RECEIVED	(229,172.25)	(1,335,748.33)	(4,088,533.00)	(5,653,453.58)
ALLOCATED COST	1,445,952.35	1,524,826.76	4,097,561.04	7,068,340.15
RENTAL RECOVERY	-	-	(93,543.24)	(93,543.24)
AR 911 FEES	(478,309.02)	-	-	(478,309.02)
OTHER REVENUE APPLIED	(7,201.08)	(7,344.75)	(7,465.24)	(22,011.07)
COSTS APPLIED TO CONTRIBUTION	960,442.25	1,517,482.01	3,996,552.56	6,474,476.82
CONTRIBUTION (OVERAGE)/SHORTAGE APPLIED TO BALANCE	731,270.00	181,733.68	(91,980.44)	821,023.24
YEAR END 2016 BALANCE	(23.78)	2,666.97	(352,049.06)	(349,405.87)
2017 CONTRIBUTION (OVERAGE)/SHORTAGE	(590,877.08)	(249,089.68)	457,741.25	(382,225.51)
YEAR END 2017 BALANCE	(590,900.86)	(246,422.71)	105,692.19	(731,631.38)
2018 CONTRIBUTION (OVERAGE)/SHORTAGE	(809,359.41)	(387,841.24)	502,901.35	(694,299.30)
YEAR END 2018 BALANCE	(1,400,260.27)	(634,263.95)	608,593.54	(1,425,930.68)
2019 CONTRIBUTION (OVERAGE)/SHORTAGE	(300,889.66)	(197,455.47)	(237,220.65)	(735,565.78)
YEAR END 2019 BALANCE	(1,701,149.93)	(831,719.42)	371,372.89	(2,161,496.46)
2020 CONTRIBUTION (OVERAGE)/SHORTAGE	731,270.00	181,733.68	(91,980.44)	821,023.24
YEAR END 2020 BALANCE	(969,879.93)	(649,985.74)	279,392.45	(1,340,473.22)

Building Maintenance (Dept 171)

EXPENDITURES	ACTUAL 2020	BUDGET 2021	ESTIMATED 2021	PROPOSED 2022
PERSONNEL	525,035	598,122	544,942	662,883
CONTRACTUAL SERVICES	668,008	740,717	749,742	843,100
MAINTENANCE	88,978	129,000	171,000	193,000
SUPPLIES	29,331	39,950	49,075	58,400
DEBT SERVICE	28,821	0	0	0
CAPITAL OUTLAY	24,002	97,000	107,000	276,000
OTHER	0	0	(41)	0
TOTAL BUDGET	1,364,175	1,604,789	1,621,718	2,033,383

PERSONNEL

51010 SALARIES - REGULAR	362,685	432,000	389,000	478,500
51020 LONGEVITY PAY	7,125	8,025	8,025	7,125
51050 TRAINING PAY	485	480	410	480
51090 OVERTIME	0	300	4,400	4,500
51200 F.I.C.A.	23,644	27,400	24,900	30,400
51300 MEDICARE	5,530	6,400	5,900	7,100
51400 RETIREMENT	37,029	44,100	40,200	49,100
51500 HOSPITALIZATION/LIFE	60,203	71,148	64,307	77,101
51600 WORKERS COMPENSATION	5,912	6,769	6,300	7,577
51700 UNEMPLOYMENT	(31)	1,500	1,500	1,000
51850 TERMINATION PAY	22,453	0	0	0
TOTAL	525,035	598,122	544,942	662,883

CONTRACTUAL SERVICES

52010 PROFESSIONAL SERVICES	191,797	223,650	266,008	312,000
52020 DATA PROCESSING	45,317	46,144	46,144	58,000
52022 DRUG TESTING/PHYSICALS	147	150	100	200
52040 PRINTING & DUPLICATING	0	100	50	50
52050 MAILING & DELIVERY	0	100	50	100
52060 UTILITY SERVICES	293,529	330,000	270,000	300,000
52070 COMMUNICATIONS	10,824	13,000	13,000	15,000
52080 DUES & SUBSCRIPTIONS	416	650	600	650
52090 ADVERTISING & PUBLICITY	0	150	100	100
52130 RENTAL OF EQUIPMENT	8,405	9,200	6,500	7,000
52195 INSURANCE EXPENSE	117,573	117,573	147,190	150,000
TOTAL	668,008	740,717	749,742	843,100

MAINTENANCE

52150 MAINTENANCE LAND/BUILDG	72,898	85,000	149,000	160,000
52180 MAINTENANCE MACH/EQUIP	14,163	39,000	16,000	25,000
52185 MAINTENANCE VEHICLES	1,917	5,000	6,000	8,000
TOTAL	88,978	129,000	171,000	193,000

Building Maintenance (Dept 171)

EXPENDITURES	<i>ACTUAL</i> 2020	<i>BUDGET</i> 2021	<i>ESTIMATED</i> 2021	<i>PROPOSED</i> 2022
PERSONNEL	525,035	598,122	544,942	662,883
CONTRACTUAL SERVICES	668,008	740,717	749,742	843,100
MAINTENANCE	88,978	129,000	171,000	193,000
SUPPLIES	29,331	39,950	49,075	58,400
DEBT SERVICE	28,821	0	0	0
CAPITAL OUTLAY	24,002	97,000	107,000	276,000
OTHER	0	0	(41)	0
TOTAL BUDGET	1,364,175	1,604,789	1,621,718	2,033,383

SUPPLIES

53020 OPERATING SUPPLIES	26,690	36,000	34,000	40,000
53030 FOOD	0	150	75	100
53050 CLOTHING & LINEN	1,204	800	1,000	1,800
53060 MINOR TOOLS & EQUIP	0	1,000	12,000	14,000
53070 MOTOR FUELS & LUBRICANT	1,437	2,000	2,000	2,500
TOTAL	29,331	39,950	49,075	58,400

DEBT SERVICE

58150 S/T FINANCING - PRIN	28,559	0	0	0
58350 CAPITAL LEASE FEE	262	0	0	0
TOTAL	28,821	0	0	0

CAPITAL OUTLAY

54001 CAPITAL OUTLAY	24,002	97,000	107,000	276,000
TOTAL	24,002	97,000	107,000	276,000

Central Records & Communication (Dept 172)

EXPENDITURES	ACTUAL 2020	PROPOSED 2021	ESTIMATED 2021	PROPOSED 2022
PERSONNEL	2,372,154	2,835,867	2,334,038	2,843,302
CONTRACTUAL SERVICES	126,684	213,500	103,267	215,200
MAINTENANCE	140,770	290,500	290,200	291,000
SUPPLIES	18,001	57,800	24,250	58,200
DEBT SERVICE	0	0	1,339,731	0
CAPITAL OUTLAY	14,461	0	0	0
TOTAL BUDGET	2,672,070	3,397,667	4,091,486	3,407,702
PERSONNEL				
51005 BIC P/R CITY OF TXK TX	2,263,477	2,734,000	2,233,000	2,737,960
51010 SALARIES - REGULAR	79,401	80,500	80,600	83,200
51020 LONGEVITY PAY	1,066	0	0	150
51030 HOLIDAY PAY	2,313	0	0	0
51040 EDUCATION PAY	874	0	0	0
51050 TRAINING PAY	1,092	480	480	480
51070 CLOTHING ALLOWANCE	650	0	0	0
51200 F.I.C.A.	1,780	5,000	5,100	5,200
51300 MEDICARE	1,044	1,200	1,200	1,300
51400 RETIREMENT	13,703	8,100	8,100	8,400
51500 HOSPITALIZATION/LIFE	5,473	5,473	5,473	5,473
51600 WORKERS COMPENSATION	1,281	1,114	85	1,139
TOTAL	2,372,154	2,835,867	2,334,038	2,843,302
CONTRACTUAL SERVICES				
52010 PROFESSIONAL SERVICES	46,867	80,000	21,000	80,000
52020 DATA PROCESSING	5,319	0	311	0
52022 DRUG TESTING/PHYSICALS	0	0	300	1,000
52040 PRINTING & DUPLICATING	418	1,800	700	2,000
52050 MAILING & DELIVERY	327	1,200	1,000	1,200
52060 UTILITY SERVICES	6,005	9,000	7,000	9,000
52070 COMMUNICATIONS	33,863	37,000	34,000	37,000
52080 DUES & SUBSCRIPTIONS	2,329	2,000	1,500	2,500
52100 TRAVEL/TRAINING	8,168	45,000	11,000	45,000
52130 RENTAL OF EQUIPMENT	432	7,500	3,500	7,500
52135 LEASE OF EQUIPMENT	22,956	30,000	22,956	30,000
TOTAL	126,684	213,500	103,267	215,200
MAINTENANCE				
52180 MAINTENANCE MACH/EQUIP	140,767	290,000	290,000	290,000
52185 MAINTENANCE VEHICLES	3	500	200	1,000
TOTAL	140,770	290,500	290,200	291,000

Central Records & Communication (Dept 172)

EXPENDITURES	<i>ACTUAL</i> 2020	<i>PROPOSED</i> 2021	<i>ESTIMATED</i> 2021	<i>PROPOSED</i> 2022
PERSONNEL	2,372,154	2,835,867	2,334,038	2,843,302
CONTRACTUAL SERVICES	126,684	213,500	103,267	215,200
MAINTENANCE	140,770	290,500	290,200	291,000
SUPPLIES	18,001	57,800	24,250	58,200
DEBT SERVICE	0	0	1,339,731	0
CAPITAL OUTLAY	14,461	0	0	0
TOTAL BUDGET	2,672,070	3,397,667	4,091,486	3,407,702

SUPPLIES

53020 OPERATING SUPPLIES	16,555	50,000	21,000	50,000
53030 FOOD	0	200	100	200
53050 CLOTHING & LINEN	761	3,500	1,200	3,500
53060 MINOR TOOLS & EQUIP	0	1,500	700	1,500
53070 MOTOR FUELS & LUBRICANT	685	2,500	1,200	2,500
53110 MATERIALS MACH/EQUIP	0	100	50	500
TOTAL	18,001	57,800	24,250	58,200

DEBT SERVICE

58150 S/T FINANCING - PRIN	0	0	1,339,731	0
58350 CAPITAL LEASE FEE	0	0	0	0
TOTAL	0	0	1,339,731	0

CAPITAL OUTLAY

54001 CAPITAL OUTLAY	14,461	0	0	0
TOTAL	14,461	0	0	0

Detention (Dept 173)

EXPENDITURES	<i>ACTUAL 2020</i>	<i>PROPOSED 2021</i>	<i>ESTIMATED 2021</i>	<i>PROPOSED 2022</i>
CONTRACTUAL SERVICES	2,819,169	0	0	0
MAINTENANCE	12,359	0	0	0
TOTAL BUDGET	2,831,528	0	0	0
CONTRACTUAL SERVICES				
52010 PROFESSIONAL SERVICES	2,819,169	0	0	0
TOTAL	2,819,169	0	0	0
MAINTENANCE				
52150 MAINTENANCE LAND/BUILDG	5,569	0	0	0
52180 MAINTENANCE MACH/EQUIP	6,790	0	0	0
TOTAL	12,359	0	0	0

C.O. Expenditures (Dept 174)

EXPENDITURES	ACTUAL 2020	PROPOSED 2021	ESTIMATED 2021	PROPOSED 2022
DEBT SERVICE	200,567	201,090	201,090	208,690
TOTAL BUDGET	200,567	201,090	201,090	208,690
DEBT SERVICE				
58150 S/T FINANCING - PRIN	185,000	195,000	195,000	205,000
58200 INTEREST	15,567	6,090	6,090	3,690
TOTAL	200,567	201,090	201,090	208,690

Bi-State Justice Building

2022 Budget Requests

Capital Requests:	
Jail Control System	\$ 132,000
Compressor head repair	\$ 6,000
Bi Part Doors X 3 - Remaining Doors	\$ 42,000
Electrical to run doors	\$ 5,500
Flooring for remainder of bldg 2nd and 3rd	\$ 45,000
Repair damaged floors in Public BR 4th	\$ 7,000
Lawn care - Remove over growth (one time)	\$ 4,350
Screen for chain link fence (protect chillers)	\$ 3,866
Awning over S Side of Building Doors	\$ 29,924
Total Building Maintenance	\$ 275,640



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt an Ordinance to rezone property currently zoned RM manufactured housing subdivisions and R-1 Rural residential to A-1 Mixed use rural zoning. This property is located at 5628 Tennessee Road. (Ward 1) (PWD-Planning) City Planner Mary Beck

AGENDA DATE: 01/04/2022

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Public Works/Planning

PREPARED BY: Mary Beck

REQUEST: Adopt an ordinance to rezone property currently zoned RM manufactured housing subdivisions and R-1 Rural residential to A-1 Mixed use rural zoning.

EMERGENCY CLAUSE: None requested

SUMMARY: The applicant was heard by the Planning Commission on December 14 and would like the additional benefits of the A-1 zoning to best use his property on Tennessee Road.

EXPENSE REQUIRED: 0

AMOUNT BUDGETED: 0

**APPROPRIATION
REQUIRED:** 0

**RECOMMENDED
ACTION:** The Board of Directors is requested to adopt an ordinance that will rezone property for wider rural land uses.

EXHIBITS: Ordinance, Memo to City Manager, deed, map.

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. K-286, AS AMENDED; FOR DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES

WHEREAS, an application to amend the Land Use Plan was filed with the Planning Commission of the City of Texarkana, Arkansas, requesting that the following land be rezoned from RM manufactured housing subdivision and R-1 Rural residential to A-1 Mixed use rural zoning:

All that certain tract or parcel of land being 2.946 acres in the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 26, Township 15 South, Range 28 West, and also the East Half of the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 35, Township 15 South, Range 28 West, containing 19.883 acres, all in Miller County, Arkansas, and subject tract of land being more particularly described by metes and bounds as follows:

BEGINNING at a $\frac{1}{2}$ " iron pin set for corner at the Northeast corner of the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 35, same being the Southeast corner of the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 26, all in Township 15 South, Range 28 West, Miller County, Arkansas;

THENCE: S 01° 24' 25" W, 1312.43 feet with the East line of the E $\frac{1}{2}$ of the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of said Section 35 to a wood stake found for corner in a fence corner at the Southeast corner of same;

THENCE: N 88° 08' 55" W, 664.46 feet with the South line of the E $\frac{1}{2}$ of the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of said Section 35 to a $\frac{1}{2}$ " iron pin found for corner in a fence corner at the Southwest corner of same;

THENCE: N 01° 34' 02" E, 1302.01 feet with the West line of the E $\frac{1}{2}$ of the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$ of said Section 35 to a $\frac{1}{2}$ " iron pin set for corner at the Northwest corner of same, said corner also being the Southwest corner of the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of said Section 26;

THENCE: N 00° 56' 58" E, 95.04 feet with the West line of the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of said Section 26 to a $\frac{1}{2}$ " iron pin set for corner on the South line of Tennessee Road;

THENCE: Northeasterly, along the South line of Tennessee Road the following courses:

N 71° 02' 07" E, 91.85 feet; N 68° 04' 47" E, 151.71 feet;

N 71° 16' 18" E, 118.19 feet; and N 76° 10' 50" E, 251.77 feet to a 5/8" iron pin found for corner;

THENCE: S 14° 29' 57" E, 300.11 feet to the POINT OF BEGINNING and containing 22.829 acres of land, more or less.

WHEREAS, the Planning Commission, after public hearing, approved said application and recommended that the Board of Directors of the City of Texarkana, Arkansas, adopt the ordinance affecting said rezoning request; and

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas:

Section 1: A copy of this ordinance duly certified by the City Clerk, shall be filed in the office of the recorder of Miller County, Arkansas and recorded in the deed records of the county.

Section 2: This action being necessary for the preservation of the public peace, health, and safety, and in particular, to provide for the immediate use of the property at issue as hereby rezoned, an emergency is therefore declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 4th day of January, 2022.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George Matteson, City Attorney



CITY OF TEXARKANA ARKANSAS

DEPARTMENT OF PUBLIC WORKS

216 WALNUT ST 71854-6024

P O BOX 2711 TEXARKANA ARKANSAS 75504-2711

PHONE (870) 779-4971 – FAX (870) 773-2395

MEMORANDUM

TO: Jay Ellington, City Manager
FROM: Mary L. Beck, City Planner
DATE: December 16, 2021
SUBJECT: Board of Directors Agenda item for 01-04-2022 – **Rezoning recommendation**
– Request by Jeff Hefner, 409 E. 41st Street, Texarkana, AR 71854-1944, to rezone property from RM manufactured housing & R-1 Rural residential to A-1 Limited mixed use rural district.

LEGAL DESCRIPTION:

is legally described as a tract of land that is a PT of the SE $\frac{1}{4}$ SW $\frac{1}{4}$ SW $\frac{1}{4}$ Section 26, T15 S, R28W, & also a tract of land that is the East Half of the NW $\frac{1}{4}$ NW $\frac{1}{4}$ of Section 35, T15 S, R28W, Texarkana, Miller County, Arkansas, together containing 22.829 acres more or less. The property is located at 5628 Tennessee Road.

REASON FOR REQUEST:

To best utilize his rural property.

EXISTING LAND USES:

Site: Vacant
North: Vacant
East: Single-family dwellings
South: Single-family dwellings
West: Single-family dwelling

EXISTING ZONING:

Site: RM manufactured housing & R-1 Rural residential
North: R-1 Rural residential overlay
South: R-1 Rural residential overlay
East: R-1 Rural residential overlay
West: R-1 Rural residential

COMPATIBILITY WITH EXISTING ZONING:

The long-term comprehensive plan does not include this area as it was annexed in after the 1988 comprehensive plan was developed. However, it appears there had previously been a mobile home park at this location and deteriorated older manufactured homes are east of the property, otherwise, single family site-build homes are the only other development in the immediate area. The property is surrounded by R-1 Rural-residential zoning. No other land uses are evident and no conflicts are anticipated with the new A-1 zone as it is designed to augment rural land uses.

UTILITIES & TRANSPORTATION NETWORK:

Local : None

Collector: Tennessee Road

Arterial: None

Water: 8" located in Tennessee Road

Sewer: Miller County approved septic system

Fire hydrant: Located across Tennessee Road.

CONFORMANCE WITH APPLICABLE ORDINANCES AND/OR STATE STATUTES:

The *Arkansas Code of 1987 Annotated (14-56-422B)* requires the following – “All plans, recommended ordinances, and regulations shall be adopted through the following procedure for adoption of plans and regulations:

- (A) The Planning Commission shall hold a public hearing on the plans, ordinances, and regulations proposed under this subchapter.
- (B) Notice of public hearing shall be published in a newspaper of general circulation in the city, at least (1) time fifteen days prior to the hearing.
- (2) Following the public hearing, proposed plans may be adopted, and proposed ordinance and regulations may be recommended as presented, or in modified form, by a majority vote of the entire commission.
- (3) Following it adoption of plans and recommendation of ordinances and regulations, the commission shall certify adopted plans of recommended ordinances of and regulations to the legislative body of the city for its adoption.
- (4) The legislative body of the city may return the plans and recommended ordinances and regulations to the commission for further study or rectification, or, by a majority vote of the entire

membership, may, by ordinance or resolution, adopt the plans and recommended ordinances or regulations submitted by the commission. However, noting in this subchapter shall be construed to limit the city board's authority to recall the ordinances and resolutions by a vote of a majority of the council.

(5) Following adoption by the legislative body, the adopted plans, ordinances, and regulations shall be filed in the office of the City Clerk. The City Clerk shall file, with the county recorder of the counties in which territorial jurisdiction is being exercised such plans, ordinances, and regulations as pertain to the territory beyond the corporate limits.

The required notice was published in the Sunday, November 28, 2021 edition of the Texarkana Gazette. Letters were mailed to eighteen (18) adjacent property owners within 300' as required.

OPPOSITION:

No opposition was received by staff and none was voiced during the meeting.

PLANNING COMMISSION CERTIFICATION:

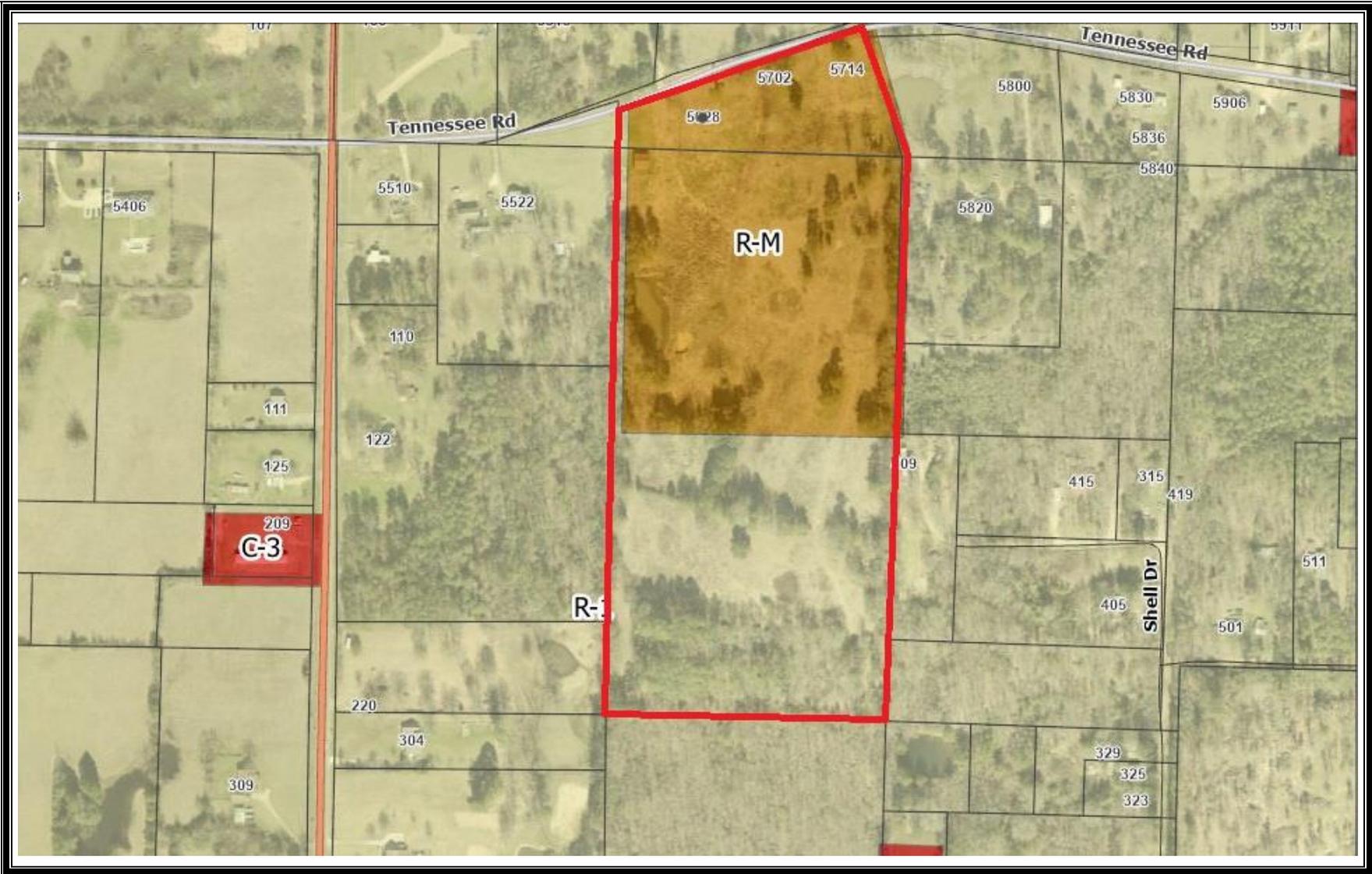
The Planning Commission met on December 14, 2021 and on a motion to approve by Mr. Dupree, seconded by Ms. Bertha Dunn, a roll call vote carried the motion 6-0 with no opposition and one absent:

Adger Smith	Yes
Anderson Neal	Absent
George Coker	Yes
Bertha Dunn	Yes
Jason Dupree	Yes
Randall Hickerson	Yes
Clyde "Boots" Thomas	Yes

ACTION REQUESTED BY CITY BOARD OF DIRECTORS:

To adopt an ordinance to change zoning from R-1 Rural residential to A-1 Mixed use rural residential.

The *Arkansas Code of 1987 Annotated* requires every ordinance to be read three times before adoption. These three readings may all occur at the same meeting or at the second and third subsequent meetings after the first reading of the ordinance.



Planning Commission review

Prepared by:
Planning Division - Public Works Department
City of Texarkana, Arkansas

N 71° 16' 18" E, 118.19 feet; and N 76° 10' 50" E, 251.77 feet to a 5/8" iron pin found for corner;

THENCE: S 14° 29' 57" E, 300.11 feet to the POINT OF BEGINNING and containing 22.829 acres of land, more or less.

Reservations from Conveyance:

None

Exceptions to Conveyance and Warranty:

Reservation of Ingress and Egress as shown in Warranty Deed from Ocie T. Huett and Evelyn G. Huett, husband and wife to Shirl Brunell, dated March 23, 1984, Recorded in the Deed Records of Miller County, Arkansas.

Fence Encroachments and Protrusions and Power Lines, all as shown on Survey by Plunk Land Surveying dated 4/23/2014, Job No: 140417.

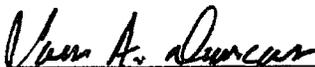
Liens described as part of the Consideration and any other liens described in this deed as being either assumed or subject to which title is taken; validly existing easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded and validly existing restrictions, reservations, covenants, conditions, oil and gas leases, mineral interests, and water interests outstanding in persons other than Grantor, and other instruments, other than conveyances of the surface fee estate, that affect the Property; validly existing rights of adjoining owners in any walls and fences situated on a common boundary; any discrepancies, conflicts, or shortages in area or boundary lines; any encroachments or overlapping of improvements; and Grantee assumes real estate taxes for 2021 and subsequent years, subject to proration for the current year of closing, but not for subsequent assessments for a change in land usage or ownership, or both, by Grantor prior to the date of closing, the payment of which Grantor assumes.

To have and to hold unto the Grantees, and unto their heirs, successors and assigns forever, with all tenements, appurtenances and hereditaments thereunto belonging.

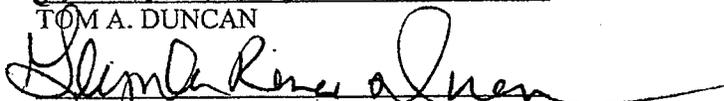
And Grantors hereby covenant with the Grantees that they will forever warrant and defend the title to the lands against all lawful claims whatsoever.

And TOM A. DUNCAN and wife, GLYNDA RENEE DUNCAN, for and in consideration of the said sum of money, do hereby release and relinquish unto the said Grantees, and unto their heirs, successors and assigns forever, all our right and possibility of curtesy, dower and homestead in and to the above-described real property.

WITNESS our hands this 25th day of March, 2021.



TOM A. DUNCAN



GLYNDA RENEE DUNCAN

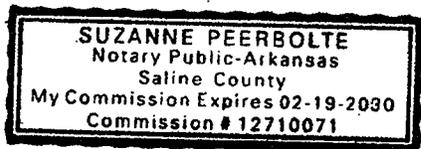
ACKNOWLEDGMENT

STATE OF Arkansas }

COUNTY OF Saline }

On this 25th day of March, 2021, before me, Suzanne Peerbolte, a Notary Public, duly commissioned, qualified and acting, within and for said County and State, appeared in person the within named TOM A. DUNCAN and wife, GLYNDA RENEE DUNCAN, to me personally well known, or to me proven to be the persons therein stated, who stated and acknowledged that they had so signed, executed and delivered said foregoing instrument for the consideration, uses and purposes therein mentioned and set forth.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal this 25th day of March, 2021.



Suzanne Peerbolte
Notary Public, State of Arkansas
Printed Name: Suzanne Peerbolte
Commission Expires: 2-19-2030

I/WE CERTIFY UNDER PENALTY OF FALSE SWEARING THAT THE CORRECT AMOUNT OF DOCUMENTARY STAMPS HAVE BEEN PLACED ON THIS INSTRUMENT

Glynda Renee Duncan
GRANTEE OR GRANTEE'S AGENT