



CITY OF TEXARKANA, ARKANSAS

AGENDA

Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Monday, December 17, 2018 - 6:00 PM

Call to Order

Roll Call

Invocation and Pledge of Allegiance given by Director Laney Harris

Comments from the Mayor

CONSENT

1. Approval of Minutes of the rescheduled regular meeting December 4, 2018. (CCD)
2. Adopt a Resolution authorizing the City Manager to enter into a contract for the Millwood Water Treatment Plant - Settling Basin Interior Repairs/Liner Project. (TWU)
3. Adopt a Resolution authorizing and directing the City Manager to enter into a renewal agreement with the Texarkana Housing Authority for services of two (2) officers assigned from the Texarkana, Arkansas Police Department for special patrols and enforcement operations on Housing Authority properties. (**TAPD**)

REGULAR

4. Adopt an Ordinance granting the request for prerequisite municipal approval of a private club application for Outlaws. (Jamie Reynolds) (CCD)

This ordinance requires an emergency clause: An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

5. Adopt a Resolution to recognize a citizen for their service to the City. (BOD) (This item added to the agenda at the request of Director Terri Peavy.)

CITIZEN COMMUNICATION

EXECUTIVE SESSION

6. Adopt a Resolution making appointments to various boards, commissions, and committees. [Advertising and Promotion Commission, Electric Board of Review, Heating and Air Conditioning Board of Review, and Historic District Commission] (CCD)
7. Boards and Commissions Term List

ADJOURN

2018 City Calendar

4th Annual MLK Day Parade - Monday, January 21, 2019

Run the Line Half Marathon - Sunday, February 17, 2019

7th Annual Mardi Gras Parade - Saturday, March 2, 2019

Warriors for Christ Crusade - Friday & Saturday, March 8-9, 2019

9th Annual RailFest - Saturday, May 11, 2019

Sparks in the Park - Saturday, June 29, 2019



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Approval of Minutes of the rescheduled regular meeting December 4, 2018. (CCD)

AGENDA DATE: 12/17/2018

ITEM TYPE: Ordinance Resolution Other : Minutes

DEPARTMENT: City Clerk

PREPARED BY: Heather Soyars City Clerk

REQUEST: Approval of meeting minutes.

EMERGENCY CLAUSE: None needed.

SUMMARY: Approval of meeting minutes

FUNDING SOURCE: Not applicable.

RECOMMENDED ACTION: City Clerk recommends approval.

EXHIBITS: Meeting Minutes



CITY OF TEXARKANA, ARKANSAS MINUTES

Rescheduled Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Tuesday, December 04, 2018 - 6:00 PM

Mayor Ruth Penney Bell called the meeting to order.

PRESENT: Mayor Bell, Ward 1 Director Linda Teeters, Ward 2 Director Laney Harris, Ward 3 Director Tim Johnson, Ward 4 Director Travis Odom, and Ward 6 Director Terri Peavy.

ALSO, PRESENT: City Manager Dr. Kenny Haskin, City Attorney George M. Matteson, and City Clerk Heather Soyars.

ABSENT: Assistant Mayor Ward 5 Barbara Miner and Deputy City Clerk Jenny Narens.

Invocation and Pledge of Allegiance given by Director Linda Teeters.

*Director Harris arrived at 6:05 PM.

Mayor Comments: Mayor Bell said last night's Christmas Parade was the best parade ever. In the past few weeks she attended the Live United Bowl Banquet, the Arkansas Municipal League (AML) meeting in Hope, Arkansas, the grand opening of the Betty and Buddy Ledwell Workforce Training Center at Texarkana College, the grand opening of the train car restaurant the Flying Crow which was in conjunction with Scott Joplin's birthday, and the Joint City Chamber of Commerce meeting about the AR-TX Regional Economic Development Incorporation (REDI).

PRESENTATION(S)

1. City of Texarkana, Arkansas Employee Service Awards

Mayor Bell presented an award and pin to Rick Garner, CAD/GIS/Engineering Technician, who has been with the Public Works Department since 1986 and who is retiring from his position later this month. Mayor Bell thanked Mr. Garner and all City employees for their service to the City.

City Manager Kenny Haskin said Mr. Garner is the backbone of the City, an unsung hero and a champion for Texarkana.

CONSENT

2. Approval of Minutes of the regular meeting November 19, 2018. (CCD)

3. Resolution No. 2018-43 - appoints City staff to various boards, committees and commissions. [Public Facilities Board – City Manager Kenny Haskin, City Clerk Heather Soyars and City Planner Mary Beck; Electric Board of Review – Roger Douglas] (CCD)

Motion to approve the consent agenda made by Director Johnson, Seconded by Director Odom.

The motion carried unanimously.

REGULAR

4. Ordinance No. 20-2018 - rezones 4201 Sanderson Lane from R-2 Single-family to O-1 Office Quiet Commercial. (Duong) (PWD-Planning).

This ordinance requires an emergency clause: An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

City Planner Mary Beck presented the item stating the request was for rezoning from R-2 Single-family to O-1 Office Quiet Commercial to operate a lab to fill orders for licensed dental professionals.

Motion to read the ordinance the first time in abbreviated form made by Director Harris, Seconded by Director Peavy.

Voting Aye: Mayor Bell, Director Teeters, Director Harris, Director Johnson, Director Odom, Director Peavy.

The ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Teeters, Seconded by Director Odom.

Voting Aye: Mayor Bell, Director Teeters, Director Harris, Director Johnson, Director Odom, Director Peavy.

The ordinance was read the second time in abbreviated form.

Motion to further suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Johnson, Seconded by Director Odom.

Voting Aye: Mayor Bell, Director Teeters, Director Harris, Director Johnson, Director Odom, Director Peavy.

Motion to adopt the ordinance made by Director Odom, Seconded by Director Teeters.

Voting Aye: Mayor Bell, Director Teeters, Director Harris, Director Johnson, Director Odom, Director Peavy.

The motion carried 6-0.

Motion to enact the emergency clause made by Director Teeters, Seconded by Director Odom.

Voting Aye: Mayor Bell, Director Teeters, Director Harris, Director Johnson, Director Odom, Director Peavy.

The motion carried 6-0.

CITIZEN COMMUNICATION

ReaDonna Jones, Study Director for the Texarkana Metropolitan Planning Organization (MPO) invited the Board to attend a meeting with the Linus Transportation Group to create the 25-year plan on December 12, 2018; and invited them to attend a workshop hosted by TXDOT to discuss traffic issues on December 13, 2018.

Director Harris said the Citizen Communication portion of the meetings was no longer being shown on the government channel and the agenda and presentation process for Board members had changed. He asked Mayor Bell if those ordinances would be reversed before she left office as Mayor.

EXECUTIVE SESSION

The Board of Directors entered Executive Session at 6:30 PM.

*Director Harris left the Board Room at 6:30 PM.

The Mayor reconvened the meeting at 6:43 PM.

*Director Harris returned to the Board Room at 6:43 PM.

5. Resolution No. 2018-44 – makes appointments to various boards, commissions and committees. (CCD)

Motion to appoint Wade Williamson to the Electric Board of Review and Anderson Neal, Jr., to the Planning Commission made by Director Johnson, Seconded by Director Peavy.

Voting Aye: Mayor Bell, Director Teeters, Director Johnson, Director Odom, Director Peavy.

Voting Present: Director Harris.

The motion carried 5-1.

ADJOURN

Motion to adjourn was made by Director Teeters, Seconded by Director Johnson. Voting Aye: Mayor Bell, Director Teeters, Director Harris, Director Johnson, Director Odom, Director Peavy.

The motion carried 6-0

The meeting adjourned at 6:46 PM.

APPROVAL of the minutes on this 17th day of December, 2018.

Ruth Penney Bell, Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing the City Manager to enter into a contract for the Millwood Water Treatment Plant - Settling Basin Interior Repairs/Liner Project. (TWU)

AGENDA DATE: 12/17/2018

ITEM TYPE: Ordinance Resolution Other :

DEPARTMENT: Texarkana Water Utilities

PREPARED BY: JD Phillips, Executive Director

REQUEST: Resolution authorizing the City Manager to enter into a contract for the Millwood WTP - Settling Basin Interior Repairs/Liner Project.

EMERGENCY CLAUSE: None needed.

SUMMARY: Resolution authorizing the City Manager to enter into a contract for the Millwood WTP - Settling Basin Interior Repairs/Liner Project in an amount with the Arkansas portion not to exceed \$110,545.79 and the total amount not to exceed \$297,246.00. Bids were received Tuesday, November 27, 2018 for the Millwood WTP – Settling Basin Interior Repairs/Liner Project (ATTH 01 Bid Summary). Nine (9) contractors picked up bid packages for the project and three (3) contractors bid on the project. Bazan Painting Company of St. Louis, Missouri was the apparent low bidder with a low Deductive Alternate Bid “A” of \$297,246.00 (ATTH 02 Bid Tabulation). This project consists of repairing areas of deteriorated concrete and cracks and installing a liner in the settling basin at our Millwood Water Treatment Plant located in Ashdown, Arkansas. This project will repair the cracks and spalled areas in the basin and then install a liner in the troughs and walls of Basin #1 at the Millwood WTP located in Ashdown, Arkansas. This project is budgeted in the Utility’s 2018-2019 Budget in the Millwood Water Treatment Plant Depreciation Fund at \$275,000. The remaining \$22,246.00 is available in the Millwood Water Treatment Plant Depreciation Fund with the appropriated portion for Arkansas not to exceed \$8,273.29.

RECOMMENDED ACTION: Utility staff recommends approval.

EXHIBITS: Bid Summary

RESOLUTION NO. _____

WHEREAS, upon advertisement for the Millwood Water Treatment Plant Settling Basin Interior Repairs/Liner Project, a low bid (after application of a deductive alternate) of \$297,246.00, was submitted by Bazan Painting Company; and

WHEREAS, \$275,000.00, was budgeted for this project and the remainder of the project cost is available in the Millwood Water Treatment Plant Depreciation Fund; and

WHEREAS, the Arkansas portion of the total project bid cost is \$110,545.79, (which includes an appropriation of \$8,273.29); and

WHEREAS, the City Manager, Utility staff and City Staff recommend approval;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is authorized to enter into a contract for the services and in the amounts set forth and the corresponding budgetary appropriation and expenditure approved.

PASSED AND APPROVED this 17th day of December, 2018.

Ruth Penney Bell, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George M. Matteson, City Attorney

Bid Summary

**MILLWOOD WTP
SETTLING BASIN INTERIOR REPAIRS/LINER
Project 61/62-000-135112-A/T131808**

2:00 P.M. Tuesday, November 27, 2018

	<u>Deductive Alt. Bid A</u>
1. Bazan Painting Company St. Louis, MO	\$297,246.00
2. Thomas Industrial Coatings Pevely, MO	\$399,970.88
3. Metalizing & Coatings of America Eldorado, Arkansas	\$410,712.70

Time First Bid Opened: 2:00 P.M.

Number of Bidders: Three

Apparent Low Bidder: Bazan Painting Company

Bid Tabulation
 Millwood WTP
 Settling Basin Interior Repairs/Liner
 Project No. 61/62-000-135112-A/T131808
 November 27, 2018 @ 2:00

ATTH 02

BASE BID:			THOMAS INDUSTRIAL COATINGS		BAZAN PAINTING CO.		METALIZING & COATINGS OF AMERICA		
			Pevely, MO		St. Louis, MO		Eldorado, ArK		
Item	Quantity	Unit	Description	Amount	Total	Amount	Total	Amount	Total
1	1	LS	Mobilization, Bonds, and Submittals	\$40,215.00	\$40,215.00	\$25,000.00	\$25,000.00	\$47,500.00	\$47,500.00
2	10	SF	Concrete Patch	\$225.00	\$2,250.00	\$500.00	\$5,000.00	\$20.00	\$200.00
3	7,910	SF	Coating/Liner on Settling Basin Walls	\$19.90	\$157,409.00	\$18.00	\$142,380.00	\$16.70	\$132,097.00
4	1,807	SF	Coating/Liner of Flocculator Basin Walls	\$19.90	\$35,959.30	\$18.00	\$32,526.00	\$16.70	\$30,176.90
5	8,906	SF	Coating/Liner on Settling Basin Floor	\$19.90	\$177,229.40	\$18.00	\$160,308.00	\$16.70	\$148,730.20
6	1,848	SF	Coating/Liner on Flocculator Basin Floor	\$19.90	\$36,775.20	\$18.00	\$33,264.00	\$16.70	\$30,861.60
7	1,755	SF	Coating/Liner on Trough #1	\$19.90	\$34,924.50	\$18.00	\$31,590.00	\$16.70	\$29,308.50
8	2,785	SF	Coating/Liner on Trough #2	\$19.90	\$55,421.50	\$18.00	\$50,130.00	\$16.70	\$46,509.50
9	390	SF	Coating/Liner on Trough #2	\$19.90	\$7,761.00	\$18.00	\$7,020.00	\$16.70	\$6,513.00
10	200	SF	Coating/Liner on Trough #2	\$19.90	\$3,980.00	\$18.00	\$3,600.00	\$16.70	\$3,340.00
TOTAL BASE BID					\$551,924.90		\$490,818.00		\$475,236.70
DEDUCTIVE ALTERNATE BID "A":			THOMAS INDUSTRIAL COATINGS		BAZAN PAINTING CO.		METALIZING & COATINGS OF AMERICA		
			Pevely, MO		St. Louis, MO		Eldorado, ArK		
Item	Quantity	Unit	Description	Amount	Total	Amount	Total	Amount	Total
5	8,906	SF	Coating/Liner on Settling Basin Floor	\$14.13	\$125,841.78	\$18.00	\$160,308.00	\$6.00	\$53,436.00
6	1,848	SF	Coating/Liner on Flocculator Basin Floor	\$14.13	\$26,112.24	\$18.00	\$33,264.00	\$6.00	\$11,088.00
Sub-Total Deletions:					\$151,954.02		\$193,572.00		\$64,524.00
Total of Bid Using Deductive Alternate Bid A:					\$399,970.88		\$297,246.00		\$410,712.70
Note: Areas highlighted in yellow indicate an error in the bid.									



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing and directing the City Manager to enter into a renewal agreement with the Texarkana Housing Authority for services of two (2) officers assigned from the Texarkana, Arkansas Police Department for special patrols and enforcement operations on Housing Authority properties. **(TAPD)**

AGENDA DATE: 12/17/2018

ITEM TYPE: Ordinance Resolution Other

DEPARTMENT: Texarkana Arkansas Police Department

PREPARED BY: Capt. Bobby Jordan

REQUEST: Texarkana Housing Authority Contract FY2019

EMERGENCY CLAUSE: N/A

SUMMARY: This purpose of this agenda item is to renew the FY2019 contract with the Texarkana Housing Authority (THA). Under the terms of the contract, the Texarkana Arkansas Police Department (TAPD) assigns two officers to conduct special patrols and enforcement operations on the properties administered by THA. In return for these services, THA pays the City of Texarkana, Arkansas \$130,000.00 for salary/fringe purposes. The Police Department recommends approval of this 1-year grant. Failure to renew would require the City to pay for the salary/fringe benefits for two officers out of our General Fund or layoff of two officers.

This is a long running grant between the City and THA and benefits the residents of the Housing Authority with additional police protection at no cost to the City.

There are two file copies that require signatures from the City Manager, City Clerk, City Attorney and the Police Chief.

RECOMMENDED ACTION: Staff recommends this be placed on the consent agenda and approved by the Board of Directors.

EXHIBITS: Texarkana Arkansas Housing Authority Contract

RESOLUTION NO. _____

WHEREAS, the City contracts annually with Texarkana Housing Authority for the services of two (2) officers assigned from the Texarkana, Arkansas Police Department for special patrols and enforcement operations on Housing Authority properties; and

WHEREAS, Texarkana Housing Authority desires to renew the contract for these services and has provided a proposed contract to the City which provides for Texarkana Housing Authority to fund salaries in the amount of \$130,000.00 for the officers; and

WHEREAS, the City staff recommends approval of the contract;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager and other City staff, as required, are each authorized and directed to execute the contract proposed by Texarkana Housing Authority for the services of two (2) police officers at Texarkana Housing Authority.

PASSED AND APPROVED this 17th day of December, 2018.

Ruth Penney Bell, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George M. Matteson, City Attorney

**TEXARKANA HOUSING AUTHORITY
AND NEIGHBORHOOD DEVELOPMENT, INC.
CONTRACT FOR THE PROVISIONS OF
SUPPLEMENTAL POLICE SERVICES**

This Contract, made and entered into this __1st__ day of January, 2019, by and between Texarkana Housing Authority and Neighborhood Development, Inc., (hereinafter called the “Authority”) and the City of Texarkana, Arkansas, (hereinafter called the “City”) is for the Authority’s security programs.

WHEREAS, the Authority desires to contract with the City for additional police services to create a drug and crime-free environment and to provide for the safety and protection of the residents in its public housing developments; and

WHEREAS, the City, by and through its police department, desires to assist in the effort by providing effective police services at all Authority locations;

NOW, THEREFORE, the Authority and the City agree as follows:

ARTICLE I

Scope of Services

SECTION ONE: SERVICES PROVIDED BY THE CITY

The City agrees that the services rendered by the Assigned Personnel (police and civilian) under this Contract are in addition to baseline police services. The city agrees that it will not reduce its level of police services to the public housing developments, particularly in the area of community policing, patrol, criminal investigations, records, dispatch, and special operations.

The manner and method of performance of services is specified in Article IV, Plan of Operations.

The duties and extent of services of the Assigned Personnel shall include, but shall not be limited to:

ARTICLE I (Continued)

SERVICES PROVIDED BY THE CITY (Continued)

- A. The City, by and through its police department, will provide a minimum of 2 police officers to perform specialized patrols to enforce all state and local laws and the Housing Authority Rules specified in the Contract. Sworn officers shall at all times remain part of, subject to, and in direct relationship with the police department's chain of command and under police department rules, regulations and standard operating procedures.
- B. The City agrees to assign police officers to targeted areas during specific periods of time identified by the Authority and agreed upon by the City as high crime or high workload periods (direct patrol), such as 6:00 p.m. to 2:00 a.m. in certain areas, to maintain a police patrol presence.
- C. The City agrees that the police department will employ a community policing concept and that the police department's Crime Prevention Unit (or other unit whose primary responsibility is to develop and maintain communications with residents) will assist in developing or enhancing crime prevention programs in the public housing communities.
- D. The City agrees to collect and provide work load data in public housing developments.
- E. It is further agreed that to the extent necessary, the Assigned Personnel will appear as witnesses in the Authority's administrative grievance procedure, civil dispossession hearings, or other civil or court proceedings where the issue includes criminal or quasi-criminal conduct in or near public housing developments involving any resident, member of a resident's household, or any guest or guests of a resident or household member.
- F. Without limiting any of the foregoing, the City agrees that with respect to the services to be performed by any police personnel in accordance with this Contract, the appropriate police department Patrol Commander or Supervisor will meet with resident leadership and management representatives of the Authority on a routine basis for the purposes of reviewing the enforcement and prevention efforts and planning for future changes or modifications anticipated by this Contract. These meetings shall occur at least quarterly.
- G. The City agrees that a policy manual exists to regulate police officers' conduct and activities; all police officers have been provided a copy of the policy manual; the department has a signed receipt from each officer he/she has received and understands the contents of the manual; and personnel have been trained on the regulations and orders within the manual.
- H. The City agrees that it will provide the Assigned Personnel with such basic equipment as may be necessary and reasonable in order to allow the police officers to carry out the duties anticipated under this Contract. Any additional automobiles, motor vehicles, bicycles or other

equipment requested by the Authority will be furnished at the expense of and shall remain on the property of the Authority. The Authority and City may mutually agree to lease equipment or vehicles.

ARTICLE I (Continued)

SERVICES PROVIDED BY THE CITY (Continued)

- I. The police department will provide at a minimum sixteen (16) hours of training on community relations and interpersonal communication skills.
- J. The City agrees to provide, at a minimal cost to the Authority, criminal background checks of proposed applicants for public housing. This information will be provided in a manner consistent with all applicable National Crime Information Center or State laws and regulations.
- K. The police department shall designate a command officer as the Administrative Liaison Officer, who will work in concert with the Executive Director of the Authority or that official's designate.

The Administrative Liaison Officer will perform the following duties:

- (a) Coordinate the dissemination and processing of police and security reports, provide supervisory assistance, and coordinate in resolving problems or in carrying out the provisions of this Contract;
- (b) Establish and maintain an ongoing line of communication with Beat/Zone Commanders and other police personnel;
- (c) Prepare quarterly progress reports and evaluations of services requested and provided under this Contract for review by the Executive Director, the Police Chief, appropriate Deputy Chiefs and Beat/Zone Commanders and identified community representatives; and political leadership, e.g. mayor and council members.
- (d) Initiate and monitor ongoing lines of communication with resident leaders to effectively employ the community policing concept and to address in a timely manner concerns raised by community leaders;
- (e) Coordinate security workshops and training seminars for identified residents;
- (f) Assist or advise the planning and implementation of other grant-funded security programs within the Authority; and

- (g) Establish a clearly defined process for reporting non-emergency criminal activities.

The prorated costs for these services shall be borne by the Authority.

ARTICLE I (Continued)

SERVICES PROVIDED BY THE CITY (Continued)

- L. In the event that a Housing Authority provides its own police/security services, the City shall provide the dispatch function for Housing Authority Police patrol units. The Housing Authority will provide specifications of the performance requirements to meet the communications needs.
- M. The City will at all times provide supervision, control and direction of work activities and assignments of police personnel, including disciplinary actions. It is expressly understood that the police department shall be responsible for the compensation of the officers and all employee benefits, as well as any injury of officers, their property, or the City's property while on the Authority's property.
- N. The Assigned Personnel shall possess and maintain POST Certification.

SECTION TWO: SERVICES PROVIDED BY THE AUTHORITY

- A. The Authority will provide training of residents, Authority on-site management staff and the Assigned Personnel with workshops on community policing and crime prevention issues associated with public housing. This shall include, but not be limited to, training in the following:
 - 1. Crime prevention and security responsibilities;
 - 2. Community organization/mobilization against the causes of and precursors to crime.
 - 3. Drug awareness and control;
 - 4. Orientation and familiarization with the public housing communities for the assigned officers; and
 - 5. Orientation to the lease contract, and lease compliance enforcement procedures and policies.
- B. The Authority will provide the following in-kind accommodations, services and equipment:
 - 1. Accommodations - The Authority will provide suitable space to be used as a satellite office at each site targeted for additional police services.

2. Services - Each satellite office will be supplied with utilities (water, heat, electricity) and routine and extraordinary maintenance by personnel of the Housing Authority.
3. Equipment - Each satellite office is to be supplied with any other additional

ARTICLE I (Continued)

SERVICES PROVIDED BY THE CITY (Continued)

Equipment mutually agreed upon in connection with the performance of this Contract.

4. Modification/Damage - The Authority will make reasonable modifications, including minor structural, electrical and mechanical changes to the accommodations provided in order to meet the City's operational needs. Any damage to the unit or equipment provided by the Housing Authority for City employees, which the Authority determines to be above the normal wear for the item or accommodation, shall be repaired or replaced by the City at the discretion of the Authority.
- C. The Authority shall provide a quarterly assessment of the results achieved, as measured against the performance objectives specified in the Plan of Operations listed in Article IV of this Contract.
- D. The Authority shall reserve the right to reasonably request the police department to replace any Assigned Personnel for the following reasons:
1. Neglect or non-performance of duties;
 2. Disorderly conduct, use of abusive or offensive language, or fighting;
 3. Criminal action;
 4. Selling, consuming, possessing or being under the influence of intoxicants, including alcohol or illegal substances, while on assignment to the Authority;
 5. Inadequate punctuality or attendance: or
 6. Substantiated complaints from public housing residents or management.

The Authority shall provide a written enumeration of the reasons for the request for replacement of the Assigned Personnel, including documentation and witnesses to the alleged behaviors.

- E. The Authority will provide the City with a Public Housing Police Activity Form(s) for assigned officers to complete. These forms are not to replace police reports utilized by the City.
- F. The Authority will provide the City with the applicable Authority rules and regulations for

compliance with the Contract.

- G. The Authority will work with the police department to subsidize housing or rent costs for volunteer police officers to reside in a public housing development selected by the Authority.

ARTICLE II

Enforcement of Rules and Regulations

- A. The City, through its police officers, is hereby empowered to enforce the following Authority rules and regulations:

1. Unauthorized visitors in unoccupied structures of the Authority shall be removed.
2. Unauthorized visitors creating disturbance or otherwise interfering with the peaceful enjoyment of lessees on Authority property shall be removed.
3. Unauthorized visitors destroying, defacing or removing Authority property shall be removed and/or criminal enforcement actions shall be taken.

With regard to the foregoing rules and regulations, the City's police officers are hereby authorized to give criminal trespass warnings to any persons found in violation of said rules or regulations, i.e., to give notice to any violators that their entry on the property or premises is forbidden, and to arrest or cause the arrest and prosecution of any violators, when appropriate.

- B. The City, through its police officers, is hereby empowered to enforce the following Authority rules or regulations:

The tenant and any visitors to Authority property and premises shall refrain from, and shall cause their households to refrain from parking vehicles in any area other than parking areas designated by Authority management.

With regard to the foregoing rules or regulations, the City's police officers are hereby authorized to have removed any and all vehicles found parked in violation of said rule or regulation, pursuant to established City procedure for impounding vehicles.

- C. The City, through its police officers, is hereby empowered to enforce such additional Authority rules and regulations and perform such other duties as shall be specified in any addenda attached hereto or incorporated herein now or in the future.
- D. Nothing herein contained shall be construed as permitting or authorizing police officers to use any method or to act in any manner in violation of law or of their sworn obligation as

police officers.

ARTICLE III

Communications, Reporting and Evaluation

A. Communications

1. Access to Information

The City agrees that the Authority will have unrestricted access to all public information which in any way deals with criminal activity in any of the Authority's communities. It is further agreed that the City police department will provide to the Authority copies of such incident reports, arrest reports or other public documents which document or substantiate actual or potential criminal activity in or connected with the public housing developments. This information will be provided at no cost by the City police department on a regular basis in accordance with specific procedures that have been or will be established.

Existing procedures should be included as an Addendum to the Contract.

B. Reporting

1. Forms

The police department will require all Assigned Personnel (police officers) to complete a daily log provided by the Authority at the conclusion of each shift and forward the original report to the Authority's designee. This report will include, but not be limited to, data as follows:

- a. Hours worked: foot, bicycle, motorized, other
- b. Calls/requests for service
- c. Referrals to City/PHA/agencies
- d. Suspicious persons - name and description
- e. Vehicles abandoned/towed/stolen
- f. Drug paraphernalia confiscated/found
- g. Arrests/citations of both residents and outsiders to include age, sex, ethnicity
- h. Property recovered/stolen
- i. Counseling of residents and visitors
- j. Broken lights/sidewalks
- k. Graffiti
- l. Conflict resolution; e.g., resolved apparent or actual conflict between two or

- more people
- m. Vehicle license number of suspicious person
- n. Weapons violations/seized

2. Media Coordination

The police department will relay to the Executive Director or his designee information related to any major crime or incident that occurs on Authority property, preferable before the media is informed, or as soon as possible.

C. Evaluation

The City and the Authority agree that any evaluation shall include:

1. Hours worked by the police officers for:
 - a. Foot patrol
 - b. Bicycle patrol
 - c. Motorized patrol
 - d. Other (tactical)
2. Response times to targeted communities by City-paid officers and Authority-paid officers by Priority I (emergency), Priority II (non-emergency), and Priority III (if utilized).
3. Comparison of crime and workload in the targeted communities for 1992, 1993, 1994 and period of Grant.
4. Arrests (to include drug violations)
5. Vehicles towed
6. Positive contacts
7. Referrals
8. Trespassers removed
9. All UCR or NIBRS Reports
10. Calls for service
11. Weapons seized

12. Property stolen/recovered
13. Community feedback

It is further agreed that the City will provide comparable crime information for the City as

ARTICLE III

Communications, Reporting and Evaluation (Continued)

a whole to facilitate the evaluation to include what proportion of activities City-wide occur on Authority property.

ARTICLE IV

Plan of Operations

- A. The City and the Authority shall prepare a detailed plan of operations for use in eliminating drug-related crime. The purpose of the plan is to specify the manner and method of performance by which each of the services identified is to be administered.

The plan of operations will minimally specify the following:

1. Service goals and minimum performance criteria (e.g., a definition of what is to be achieved and the expected benefits or outcomes that will be derived);
 2. Staffing levels;
 3. Responsibilities of key personnel;
 4. Organization and resources, to include personnel, equipment, in-kind support, etc.;
 5. Hours of operation, to encompass schedules of major tasks and activities; and
 6. Community interface to evidence the methodology by which resident involvement will be gained and maintained during the term of this Contract.
- B. The plan of operations will be prepared for review and acceptance within thirty (30) days from the date of execution of this Contract by both parties. It is understood that the Authority may request reasonable modification to the initial plan of operations as it deems appropriate. The Authority must approve the plan in order for payment to begin.
 - C. If during the term of the Contract either party desires to amend the scope of the plan of operations, either party may request such an amendment via written notification. The Executive Director of the Authority and/or the Chief of Police shall provide final

ARTICLE V
Term of Contract

The term of this Contract shall be for one (1) years beginning on the date approved by both parties. (January 1, 2019)

ARTICLE VI
Compensation to the City

A. All compensation to the City will be made on a cost reimbursement basis. The Authority will reimburse the City for services specified in this Contract in a total amount not to exceed One Hundred Thirty Thousand Dollars(130,000.00); in the following expense categories:

Expense Category	Amount
Assigned Personnel Salaries and Fringe Benefits	\$ <u>\$130,000.00</u>
Administrative Liaison Officer Prorated Salary and Benefits	\$ <u>-0-</u>
Communications/Other Miscellaneous Expenses/Equipment	\$ <u>-0-</u>

B. The Authority shall reimburse the police department on a monthly basis, upon receipt of performance of the proposed services and evidence of authorized expenditures.

C. The percent of overtime authorized under this Contract for court appearances or other hearings is -0-.

D. The City shall provide the following documentation in requesting reimbursement:

1. Copies of Certified Payroll Time Reports documenting names, employee identification, hours worked in public housing developments, supervisor approval of the report, and supervisory verification of the necessity for any overtime worked.
2. Copies of receipts for other allowable communications and other miscellaneous expenses shall be subject to pre-approval, and shall be accompanied, at the time of reimbursement request, by a brief explanation of the expense incurred.

E. All requests for reimbursement are subject to the approval of the Executive Director, or that official's designee, and the Authority shall thereafter make payment of the approved amount within thirty days of receipt of the request for reimbursement.

ARTICLE VII

Termination

- A. The Authority may terminate this Contract upon the provision of thirty (30) days written notice to the City. Such notice shall be delivered by Certified Mail, Return Receipt Requested to the address specified in Article VIII.
- B. The City may terminate this Contract upon the provision of thirty (30) days written notice to the Authority. Such notice shall be delivered by Certified Mail, Return Receipt Requested to the address specified in Article VIII.

ARTICLE VIII

Notices

Any notices required pursuant to the terms of this Contract shall be sent by United States Certified Mail to the principal place of business of each of the parties hereto, as specified below:

Authority: Texarkana Housing Authority and Neighborhood Development, Inc.
 911 Ferguson Street
 Texarkana, AR 71854

City: City of Texarkana, Arkansas
 P.O. Box 2711
 Texarkana, AR 75504

ARTICLE IX

Construction of Laws

This Contract is made and entered into in the City. Any and all questions of law arising hereunder shall be construed in accordance with the laws of the State in which the City is located.

ARTICLE X

Entire Contract

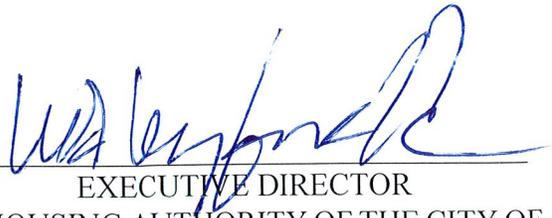
The Contract shall consist of the following component parts:

- (a) This Contract;
- (b) Any subsequent addenda agreed to by both parties.

ATTEST:

ATTEST:

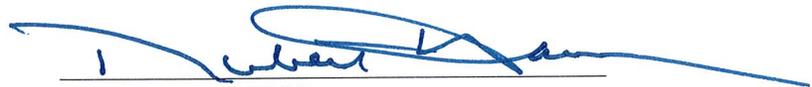
CITY MANAGER, TEXARKANA, AR



EXECUTIVE DIRECTOR
HOUSING AUTHORITY OF THE CITY OF
TEXARKANA, ARKANSAS

ATTEST:

MUNICIPAL CLERK
CITY OF TEXARKANA, AR



CHIEF OF POLICE
CITY OF TEXARKANA, AR



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt an Ordinance granting the request for prerequisite municipal approval of a private club application for Outlaws. (Jamie Reynolds) (CCD)

This ordinance requires an emergency clause: An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

AGENDA DATE: 12/17/2018

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: City Clerk

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Private club license.

EMERGENCY CLAUSE: An emergency clause is requested to continue the application process through the State.

SUMMARY: SB 623 application for permit to operate as a private club may be made to the municipality in which the private club seeks to be located, instead of the Alcoholic Beverage Control Division. Outlaws located at 6115 E. 9th Street, is requesting prerequisite approval.

RECOMMENDED ACTION: The City Manager and Staff recommend approval.

EXHIBITS: Ordinance and applications.

ORDINANCE NO. _____

AN ORDINANCE GRANTING THE REQUEST FOR PREREQUISITE MUNICIPAL APPROVAL OF A PRIVATE CLUB APPLICATION BY JAMIE REYNOLDS, AS APPLICANT, ON BEHALF OF CLASS ACT, INC.; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES

WHEREAS, as permitted by an existing retain-on premises beer permit, Jamie Reynolds currently operates Jamie’s Bar and Grill in Miller County, Arkansas, but outside of the city limits; and

WHEREAS, Ms. Reynolds has made application with Arkansas Alcoholic Beverage Commission (“ABC”) to effectuate the transfer of said permit to 6115 E 9th Street, being within the City; and

WHEREAS, in connection with such transfer an application will be made for operation of a private club; and

WHEREAS, pursuant to the provisions of Ark. Code Ann. §3-9-222 and Rules and Regulations adopted by the ABC in accordance therewith requiring prior municipal approval by ordinance as a prerequisite to submittal of certain applications to the ABC or its Director relating to private clubs, request has been made that this Board of Directors of the City of Texarkana, Arkansas, approve the application of Jamie Reynolds as applicant for CLASS ACT, INC., for a private club at 6115 E. 9th Street, Texarkana, Arkansas;

NOW THEREFORE, BE IT ORDAINED, by the Board of Directors of the City of Texarkana, Arkansas, that:

Section 1. The request of Jamie Reynolds, on behalf of CLASS ACT, INC., for prerequisite municipal approval of an application for a private club at 6115 E. 9th Street as required by Ark. Code Ann. §3-9-222 and the Rules and Regulations of the ABC is hereby granted.

Section 2. Nothing contained herein shall be deemed to be a municipal endorsement of any business operation, nor a waiver of the application of any City ordinance or other local, state or federal law, rule or regulation, now or hereafter adopted.

Section 3. This action being necessary for the preservation of the public peace, health and safety, and in order to allow prompt allocation with ABC a separate and distinct vote having been taken on this emergency clause, an emergency is therefore declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 17th day of December, 2018.

Ruth Penney Bell, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George M. Matteson, City Attorney

**CITY OF TEXARKANA, ARKANSAS
APPLICATION FOR ALCOHOL BEVERAGE, PRIVATE CLUB
AND RETAIL LIQUOR PERMITS**

IN ORDER TO APPLY FOR AN ALCOHOLIC BEVERAGE PERMIT IN THE CITY OF TEXARKANA, ARKANSAS, ALL QUALIFICATIONS AND OBLIGATIONS MUST BE MET.

1. APPLICATIONS FOR ALCOHOLIC BEVERAGE PERMITS IN THE CITY OF TEXARKANA, ARKANSAS TO ENGAGE IN ANY BUSINESS OR OPERATION REGULATED BY STATE AND LOCAL LAWS SHALL BE IN WRITING AND SWORN TO, AND SHALL CONTAIN THE FULL NAME (S) AND CORRECT HOME ADDRESS AND AN ACCURATE DESCRIPTION AND THE CORRECT ADDRESS OF THE PREMISES WHEREIN THE BUSINESS OR OPERATION IS TO BE CONDUCTED, WHICH ADDRESS SHALL BE CONSIDERED THE PROPER ADDRESS FOR ALL NOTICES TO THE APPLICANT.
 2. ANY MISSTATEMENT OR SUPPRESSION OF FACT IN THE APPLICATION OR ACCOMPANYING AFFIDAVIT SHALL BE GROUNDS FOR DENIAL, SUSPENSION OR REVOCATION OF PERMIT.
 3. FAILURE TO COMPLETE ALL QUESTIONS ON THE APPLICATION SHALL BE GROUNDS FOR DENIAL, SUSPENSION OR REVOCATION OF PERMIT.
 4. CONVICTION OF A FELONY, ALCOHOLIC BEVERAGE VIOLATION, NARCOTICS, DANGEROUS DRUGS, OR MARIJUANA LAWS SHALL BE GROUNDS FOR DENIAL, SUSPENSION OR REVOCATION OF PERMIT.
 5. IF APPLICANT OR ANY OTHER PERSON REQUIRED HAVING SAME QUALIFICATIONS DOES NOT POSSESS THE QUALIFICATION DURING THE TERM OF THE PERMIT, IT SHALL BE GROUNDS FOR DENIAL, SUSPENSION OR REVOCATION OF PERMIT.
 6. IF THE BUSINESS IS A CORPORATION, ALL OFFICERS AND DIRECTORS AND ALL STOCKHOLDERS OWNING IN THE AGGREGATE MORE THEN FIVE (5) PERCENT OF THE STOCK AND THE PERSON OR PERSONS WHO SHALL CONDUCT OR MANAGE THE BUSINESS SHALL POSSES THE QUALIFICATIONS REQUIRED OF THE APPLICATION AND SHALL CONTINUE TO POSSESS THE QUALIFICATIONS DURING THE TERM OF PERMIT.
 7. IF THE APPLICANT'S BUSINESS IS TO BE CONDUCTED WHOLLY OR PARTLY BY ONE OR MORE MANAGERS, AGENTS, SERVANTS, EMPLOYEES OR OTHER REPRESENTATIVES, THAT PERSON SHALL ALSO POSSESS THE QUALIFICATIONS REQUIRED OF THE APPLICANT AND SHALL CONTINUE TO POSSESS THE REQUIRED QUALIFICATIONS DURING THE TERM OF PERMIT.
 8. FEDERAL LAW REQUIRES ALL WHOLESALE PURCHASING RECORDS BE MAINTAINED ON THE PREMISES DURING THE NORMAL HOURS.
 9. THIS PERMIT IS PERSONAL TO THE PERMITTEE, DOES NOT BELONG TO THE PREMISES AND IS NOT ASSIGNABLE OR HERITABLE.
 10. A SEPARATE ALCOHOLIC BEVERAGE PERMIT IS REQUIRED FOR EACH PLACE OF BUSINESS.
 11. DO YOU AGREE TO NOTIFY THE CRIMINAL INVESTIGATION SECTION OF ANY QUESTIONS ON SECTION A AND B OF THIS APPLICATION THAT MAY OCCUR DURING PERIOD OF PERMIT? YES NO
- DO YOU UNDERSTAND FAILURE TO REPORT ANY CHANGES OF ANSWERS TO THIS APPLICATION DURING TERM OF PERMIT SHALL BE GROUNDS FOR DENIAL, SUSPENSION OR REVOCATION OF PERMIT? YES NO
12. DEPENDING UPON THE TYPE OF PERMIT APPLIED FOR AND THE TYPE OF ALCOHOLIC BEVERAGE BUSINESS TO BE CONDUCTED, MULTIPLE ALCOHOLIC BEVERAGE PERMITS MAY BE REQUIRED. THIS DETERMINATION WILL BE MADE BY THE CITY UPON THE APPLICANT'S INITIAL FILING OF HIS/HER APPLICATION FOR A PERMIT.

ANY DISCREPANCIES IN THE APPLICATION OF QUESTIONS ARISING OUT OF IT MUST BE RESOLVED TO THE SATISFACTION OF THE CITY OF TEXARKANA, ARKANSAS PRIOR TO THE ISSUANCE OF THE PERMIT.

I HAVE READ THE ABOVE AND UNDERSTAND THE REQUIREMENTS FOR APPLYING FOR A PERMIT FROM THE CITY OF TEXARKANA, ARKANSAS.

Outlaws
NAME OF ESTABLISHMENT

Jamie Reynolds
SIGNATURE OF APPLICANT

12-5-18
DATE

PART B

APPLICANTS NAME _____ ADDRESS _____
PHONE NUMBER _____ AGE _____ SEX _____ RACE _____ HEIGHT _____ WEIGHT _____
HAIR _____ EYES _____ BIRTH DATE _____ PLACE OF BIRTH _____
SOCIAL SECURITY NUMBER _____ DL # _____ STATE _____
ARE YOU A CITIZEN OF THE UNITED STATES? YES _____ NO _____ FROM BIRTH _____ OTHER _____
ARE YOU A RESIDENT OF THE STATE OF ARKANSAS? YES _____ NO _____

HAVE YOU RESIDED IN THE STATE OF ARKANSAS CONTINUOUSLY FOR NOT LESS THAN TWO (2) YEARS?
YES _____ NO _____

HOW LONG HAVE YOU LIVED IN TEXARKANA? _____ LIST YOUR ADDRESS BEFORE MOVING TO
TEXARKANA _____

ARE YOU BUYING OR RENTING YOUR HOME? _____ MARITAL STATUS: (CIRCLE ONE) M S D SEP

HUSBAND/WIFE NAME _____ DATE OF BIRTH _____
SEX _____ RACE _____ SOCIAL SECURITY NUMBER _____
PLACE OF BIRTH _____ DRIVER LICENSE # _____ STATE _____
CITIZEN OF THE UNITED STATES? YES _____ NO _____ BIRTH _____ IF OTHER, EXPLAIN _____

IS HE/SHE A RESIDENT OF THE STATE OF ARKANSAS? _____

NAME USED _____ WHERE DID YOU LIVE _____

HAS APPLICANT EVER BEEN CONVICTED OF A CRIME UNDER THE LAW OF THE UNITED STATES, STATE OF
ARKANSAS OR ANY OTHER STATE? (IF YES ANSWER THE FOLLOWING QUESTIONS)

PLACE ARRESTED _____
CITY STATE COUNTY

DATED ARRESTED _____ CHARGES _____ DISPOSITION _____
(IF THE ANSWER TO THE ABOVE QUESTION IS YES, YOU MUST SUPPLY PROOF OF A PARDON, & RESTORATION OF CITIZENSHIP.
THIS MUST BE ATTACHED TO THIS APPLICATION)

HAS WIFE/HUSBAND EVER BEEN CONVICTED OF A CRIME UNDER THE LAWS OF THE UNITED STATES OR THE STATE
OF ARKANSAS OR ANY OTHER STATE? YES _____ NO _____ (IF YES COMPLETE THE FOLLOWING)

PLACE ARRESTED _____
CITY STATE COUNTY

DATE ARRESTED _____ CHARGES _____ DISPOSITION _____
(IF YES, PROOF OF PARDON & RESTORATION OF CITIZENSHIP MUST BE SUBMITTED WITH THIS APPLICATION)

HAS WIFE/HUSBAND EVER BEEN CONVICTED OF A FELONY OR ANY STATE ALCOHOLIC BEVERAGE VIOLATIONS?
YES _____ NO _____ (IF YES EXPLAIN) _____

NAME & ADDRESS OF APPLICANTS FORMER EMPLOYER(S)
1. _____
2. _____
3. _____
4. _____

IF FORMERLY SELF-EMPLOYED, GIVE TRADE NAME, LOCATION & OTHER PERTINENT INFORMATION:

ARE YOU GOING TO CONDUCT THIS BUSINESS YOURSELF? YES _____ NO _____ (IF NO, COMPLETE THE FOLLOWING)

NAME OF PERSON CONDUCTING THE BUSINESS _____
ADDRESS OF THE PERSON CONDUCTING THE BUSINESS _____
TELEPHONE _____ DATE OF BIRTH _____ PLACE OF BIRTH _____
SEX _____ RACE _____ HEIGHT _____ WEIGHT _____ SOCIAL SECURITY # _____
DRIVER LICENSE # _____ STATE _____ POSITION EMPLOYED IN? _____

HAS THIS PERSON EVER BEEN CONVICTED OF A FELONY? (IF YES, GIVE THE CITY, STATE, COUNTY, CHARGES
DISPOSITION) _____

IF THERE IS ANY OTHER PERSON THAT IS GOING TO CONDUCT BUSINESS ON THESE PREMISES, PLEASE LIST:

NAME _____ TITLE _____
ADDRESS _____ SEX _____ RACE _____ HEIGHT _____ WEIGHT _____
SOCIAL SECURITY # _____ DRIVERS LICENSE # _____ STATE _____
DATE OF BIRTH _____ PLACE OF BIRTH _____

EVER BEEN CONVICTED OF A FELONY? YES _____ NO _____
(IF YES, EXPLAIN) _____

DOES THE APPLICANT OWE ANY EXCISE/CITY (SALES, OCCUPATION LICENSE, INCOME, FRANCHISES, ETC.?) TO THE STATE OR ANY COUNTY OR MUNICIPALITY? YES _____ NO _____

HAS APPLICANT EVER FILES FOR BANKRUPTCY? YES _____ NO _____ (IF YES, GIVE DATE AND PLACE FILED)

HAVE YOU EVER BEEN CONVICTED OR HAD JUDGEMENT AGAINST YOU INVOLVING ALCOHOLIC BEVERAGES BY THIS STATE OR ANY OTHER STATE OR THE UNITED STATES WITHIN THE PAST FIVE (5) YEARS PRIOR TO THE DATE OF THIS APPLICATION? YES _____ NO _____

HAVE YOU EVER BEEN CONVICTED FOR VIOLATING THE PROVISIONS OF FEDERAL, STATE OR MUNICIPALITY ALCOHOLIC BEVERAGE LAWS? YES _____ NO _____

ARE YOU PRESENTLY UNDER INDICTMENT OR ARE THERE ANY CRIMINAL CHARGES PENDING AGAINST YOU? YES _____ NO _____

HAVE YOU EVER BEEN CONVICTED IN THIS STATE, OR ANY OTHER STATE OR BY THE UNITED STATES, FOR SOLICITING PROSTITUTION, PANDERING, LETTING PREMISES FOR PROSTITUTION, CONTRIBUTING TO THE DELIQUENCY OF A JUVENILE, KEEPING A DISORDERLY PLACE LETTING A DISORDERLY PLACE OF VIOLATION OF NARCOTIC OR MARIJUANA LAWS? YES _____ NO _____

HAVE YOU EVER HAD A LICENSE OR PERMIT TO SELL OR DEAL IN ALCOHOLIC BEVERAGES ISSUED BY THE UNITED STATES, STATE OF ARKANSAS, OR BY ANY POLITICAL SUBDIVISION OF A STATE AUTHORIZED TO ISSUE PERMITS OR LICENSE, OR BY ANY MUNICIPALITY, REVOKED OR SUSPENDED WITHIN THE PAST FIVE (5) YEARS PRIOR TO THIS APPLICATION? YES _____ NO _____

NOTE: IF YES WAS THE ANSWER TO ANY OF THE ABOVE QUESTIONS PLEASE ANSWER FULLY ON ANOTHER SHEET AND SIGN YOUR NAME TO THE PAPER, AND ATTACH TO THIS APPLICATION.

THIS AFFIDAVIT MUST BE EXECUTED BY APPLICANT BEFORE A NOTARY PUBLIC AND NOTARIZED IN THE CITY OF TEXARKANA, ARKANSAS.

I SWEAR (OR AFFIRM) THAT I HAVE READ EACH OF THE QUESTIONS IN PART A & PART B OF THIS APPLICATION AND THAT THE ANSWERS WHICH I HAVE GIVEN ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I FURTHER SWEAR (OR AFFIRM) THAT THE ATTACHED LIST OF SHARE HOLDERS TO WHICH I HAVE AFFIXED MY SIGNATURE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY INTENTIONAL FALSIFICATION ON THIS APPLICATION WILL RESULT IN SUSPENSION OR REVOCATION OF THE PERMIT (S) APPROVED.

SIGNATURE OF APPLICANT

NOTARY PUBLIC

STATE OF _____

COUNTY OF _____

CITY OF _____

SUBSCRIBED AND SWORN TO ME ON THIS _____ DAY OF _____ 2 _____

MY COMMISSION EXPIRES ON _____

SIGNATURE OF NOTARY



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution to recognize a citizen for their service to the City. (BOD) (This item added to the agenda at the request of Director Terri Peavy.)

AGENDA DATE: December 17, 2018

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Board of Directors

PREPARED BY: This item added to the agenda at the request of Director Terri Peavy.

REQUEST: This item added to the agenda at the request of Director Terri Peavy.

EMERGENCY CLAUSE: None needed

SUMMARY: This item added to the agenda at the request of Director Terri Peavy.

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

APPROPRIATION REQUIRED: N/A

RECOMMENDED ACTION: This item added to the agenda at the request of Director Terri Peavy.

EXHIBITS: Resolution

RESOLUTION NO. _____

WHEREAS, Ruth Penney Bell has faithfully served the City of Texarkana, Arkansas, for many years on the Board of Directors; and

WHEREAS, Ruth Penny Bell was elected Ward 1 Director in 2008, and Mayor in 2014; and

WHEREAS, Ruth Penney Bell has resigned her position as Mayor with her last day of office being December 31, 2018;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that this Board expresses its sincere appreciation and gratitude to Ruth Penney Bell for her many years of service to the City and declares December 17, 2018 as Mayor Ruth Penney Bell Day.

PASSED AND APPROVED this 17th day of December, 2018.

Barbara S. Miner, Assistant Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George M. Matteson, City Attorney



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution making appointments to various boards, commissions, and committees. [Advertising and Promotion Commission, Electric Board of Review, Heating and Air Conditioning Board of Review, and Historic District Commission] (CCD)

AGENDA DATE: 12/17/2018

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: City Clerk

PREPARED BY: Heather Soyars

REQUEST: Make appointments to various boards, commissions and committees.

EMERGENCY CLAUSE: None needed

SUMMARY: Make appointments to various boards, commissions and committees.

FUNDING SOURCE: Not applicable

RECOMMENDED ACTION: City Manager and staff recommend approval

EXHIBITS: Resolution, Boards and Commissions Vacancy List, Member Lists, and applications.

RESOLUTION NO. _____

WHEREAS, vacancies exist on various boards and commissions; and

WHEREAS, it is necessary that appointments be made to fill the vacant positions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that the following appointments are hereby approved:

<u>Board or Commission:</u>	<u>Appointee:</u>	<u>Term:</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

PASSED AND APPROVED this 17th day of December, 2018.

Ruth Penney Bell, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George M. Matteson, City Attorney

Board or Commission	Vacancy	Applicant	Notes
<u>Advertising & Promotion Commission</u>	3 Positions	Waiting on A&P Commission recommendations	2-Vacancy 1 – Expired Term
<u>Electric Board of Review</u>	1 Positions	No applicant	Replace Buddy Shepard (SWEPCO)
<u>Heating & Air Conditioning Board of Review</u>	1 Position	<u>Antonio Telles</u>	Vacancy
<u>Historic District Commission</u>	1 Position	No applicant	Vacancy

ADVERTISING & PROMOTION COMMISSION

Authorized by A.C.A. 26-75-605---608, and Texarkana, Arkansas Code 25-20
4 – YEAR TERMS

	Appointment	Term Date	Term	Ward
Brandon Cogburn At Large Position	Resolution No. 2018-7 02/05/2018	03/21/2014----2018 Buddy Allen’s Unexpired term	1	6
Sandy Varner 7002 Tall Oaks Drive 903-826-8090	Resolution No. 2017-31 Appointment 08/07/2017	03/21/2015----2019 Deborah L. Wright’s Unexpired term	1	6
Joyce Dennington Vice Chairman 6511 Old Salem Road 903-748-8392	Resolution No. 6274 Reappointment 04/06/2015	03/21/2015----2019	2	1
Vacancy		03/21/2017----2021		
Vacancy – Claude L. Moore		03/21/2018----2022		
Director Tim Johnson Ward 3 Director 1520 Pecan 870-779-9794	Resolution No. 6241 01/20/2015		1	3
Director Linda Teeters Ward 1 Director 229 Summit Drive 870-774-7013	Appointed by Board 06/05/2017		1	1

Electric Board of Review

Authorized by Texarkana, Arkansas Code Sec.7-133
2 Year Terms

	Appointment	Term Date	Term	Ward
		03/06/2016----2018		N/A
SWEPCO Representative				
Thomas Thornsberry Electrical Contractor 352 Meadowridge Circle 870-772-9085 903-748-4886	Resolution No. 2017-17 Reappointment 04/03/2017	03/06/2017----2019	2	3
Director Travis Odom City Hall	Resolution No. 2018-21 Reappointment 05/21/2018	03/06/2019 <i>*Note: only a 1-year term</i>	3	4
Wade Williamson 36 Meadows Road 870-773-0033	Resolution No. 2018-44 12/04/2018	For Roger Douglas unexpired term 03/06/2018-----2020	1	N/A
Roger Douglas City Hall	Resolution No. 2018-44 12/4/2018	Term of Employment Former member of committee at large	N/A	N/A

HEATING & AIR CONDITIONING BOARD OF REVIEW

Authorized by Texarkana Code 7-124----126
3 – YEAR TERMS

	Appointment	Term Date	Term	Ward
Jeff Castle 2700 East 39 th Street Texarkana, AR 71854 870-774-2077 (home) 903-824-5555 (work)	Resolution No. 2017-10 Reappointment 02/06/2017	11/21/2016----2019	9	5
Thomas Bui 3028 E. 9 th Street Texarkana, AR 71854 870-773-1958 (home) 870-773-8193 (work)	Resolution No. 2017-17 Reappointment 04/03/2017	11/21/2016----2019	5	3
VACANCY		11/21/2016----2019		
Charlie Cook 6 Lauren Drive Texarkana, AR 71854 870-772-5137 (home)	Resolution No. 2018-4 Reappointment 01/18/2018	11/21/2017----2020	7	6
Jory Moore Plumbing Inspector City Hall 870-779-4980	Resolution No. 2018-29 08/06/2018	Term of Employment	N/A	N/A

*Texarkana, AR Code of Ordinances Sec 7-124 Mechanical heating and air conditioning contractor

HISTORIC DISTRICT COMMISSION

Authorized by A.C.A. 14-172-201----212, and Texarkana Code 19-31----65
3 – YEAR TERMS

	Appointment	Term Date	Term	Ward
		2018---	1	3
Vacancy – Wendell Warner				
David Jones 39 Brookside Dr. 903-277-5550 (home) 870-774-3333 (work)	Resolution No. 2016-34 Reappointment 04/18/2016	01/17/2016----2019	2	1
Al Davis 35 Preston Heights Circle 870-773-5308 (home) 903-793-5595 (work)	Resolution No. 2016-34 Reappointment 04/18/2016	01/17/2016----2019	3	3
Beverly J. Rowe, Ph.D. 120 Olive St P.O Box 1815 903-748-1235 (home) 903-838-4541x3378 (work)	Resolution No. 2017-10 Reappointment 02/06/2017	01/17/2017----2020	4	2
Doris Davis 2102 Laurel St. 870-772-2524 90-280-1571	Resolution No. 2017-10 Reappointment 02/06/2017	01/17/2017----2020	2	4
James Gibbs 1321 Pecan St. 903-244-8840 Jkgibbs1321@yahoo.com	Resolution No. 2018-4 Reappointment 01/18/2018	01/17/2018----2021	2	3
Danny R. Gordon 804 East 12 th St. 870-773-2746 (home)	Resolution No. 2018-4 Appointment 01/18/2018	01/17/2018----2021	2	3
Mary Beck City Planner HDC Ex-Officio 870-779-4971 (work)		Term of Employment		



TEXARKANA, ARKANSAS

BOARDS AND COMMISSIONS

Year	Board or Commission	Member	Date Term Expires	Terms Served
2016	Heating and Air Conditioning Board 3-Year Term	Vacancy	November 21	
2017	Advertising & Promotion Commission 4-Year Term	Vacancy	March 21	
2018	Historic District Commission 3-Year Term	Vacancy – Wendell Warner	January 17	1
	Advertising & Promotion Commission 4-Year Term	Brandon Cogburn – At Large	March 21	1
		Vacancy – Claude L. Moore	March 21	2
	Housing Authority 5-Year Term	Kecia Wolf	November 29	1
2019	Personnel Policy Committee 2-Year Term	Eric Ethridge Marian Holder Linda Matthews	January 6 January 6 January 6	2 3 1
	Library Board 6-Year Term	Linda Register	January 15	1
	Historic District Commission 3-Year Term	David Jones Al Davis	January 17 January 17	2 3

2019	Board of Adjustment	Ricky Pondexter	February 17	2
	3-Year Term	Ray Cox	February 17	1
	Electric Board of Review	Thomas Thornsberry	March 6	2
	2-Year Term	Director Travis Odom	March 6	3
	Advertising & Promotion Commission	Sandy Varner	March 21	1
	4-Year Term	Joyce Dennington	March 21	2
	Civil Service Commission	Beverly Jack Webb	April 00	1
	6-Year Term	Joselyn Jones Wiley	April 00	1
	Planning Commission	Randall R. Hickerson	May 6	2
	3-Year Term	Anderson Neal, Jr.	May 6	2
	Airport Authority	Adger Smith	May 14	1
	3-Year Term			
	Heating & Air	Jeff Castle	November 21	9
	3-Year Term	Thomas Bui	November 21	5
	Plumbing Board of Review	Jackie Kirkland, Sr.	November 21	6
	3-Year Term	Robert Johnson	November 21	4
		Cliff Roberts	November 21	2
	Housing Authority	Jeff Harrelson	November 29	4
	5-Year Term			
	Public Facilities Board	Melissa Edwards	November 30	1
	3-Year Term	Tracie Lee	November 30	1
2020	Personnel Policy Committee	Dara Cornett	January 6	3
	2-Year Term	Tracie Lee	January 6	3
		Jenny Narens	January 6	2
	Library Board	Junie Young	January 15	1
	6-Year Term	Gary Nutter	January 15	1
	Historic District Commission	Beverly J. Rowe	January 17	4
	3-Year Term	Doris Davis	January 17	2

2020	Board of Adjustment 3-Year Term	Clyde "Boots" Thomas	February 17	3
	Electric Board of Review 2-Year Term	Wade Williamson	March 6	8
	Planning Commission 3-Year Term	Clyde "Boots" Thomas	May 6	5
		Bertha Dunn	May 6	3
		Adger Smith	May 6	2
	Airport Authority 3-Year Term	Holmes Morel	May 14	2
		Don Ruggles	May 14	3
	Equalization Board 3-Year Term	Richard Henry	June 5	4
	Heating & Air Conditioning Board 3-Year Term	Charlie Cook	November 21	7
	Housing Authority 5-Year Term	Ross Morgan	November 29	1
2021	Historic District Commission 3-Year Term	James Gibbs	January 17	2
		Danny R. Gordon	January 17	2
	Housing Authority 5-Year Term	John C. Hoy	January 29	2
	Board of Adjustment 3-Year Term	Bonnie Auck	February 17	5
		I. Don Nelson	February 17	7
	Civil Service Commission 6-Year Term	Pete Cheatham	April 00	1
	Planning Commission 3-Year Term	George Coker	May 6	5
		Jason Dupree	May 6	4
	Airport Authority 3-Year Term	Ray Abernathy	May 14	1
	Public Facilities Board	Mary Beck	November 30	1

	3-Year Term	Dr. Kenny Haskin	November 30	1
		Heather Soyars	November 30	2
2022	Housing Authority 5-Year Term	Ted C. Capeheart (Judge)	November 29	5
2023	Library Board 6 Year Term	Linda Cogbill Sarah Meredith	January 15 January 15	1 2
	Civil Service Commission 6-Year Term	Glen Greenwell Matt Keil	April 00 April 00	1 2