



Rescheduled Regular Meeting of the Board of Directors

City of Texarkana, Arkansas
216 Walnut Street

Agenda - Tuesday, December 05, 2023 - 6:00 PM

Call to Order

Roll Call

Invocation given by Director Steven Hollibush

Pledge of Allegiance led by Animal Care & Adoption Center Director Lenor Teague

CITIZEN COMMUNICATION

A limit of five (5) minutes per person is allotted for citizens to express their concerns to the Board of Directors, with a maximum of fifty (50) minutes reserved for Citizens Communication.

Please fill out a Citizen Communication Card with your name and contact information for the City Clerk's records.

PRESENTATION(S)

1. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)

CONSENT

2. Approval of the minutes of the regular meeting November 20, 2023. (CCD) City Clerk Heather Soyars
3. Adopt a Resolution approving the reimbursement of \$45,500.00 to the Texarkana Regional Airport from American Rescue Act Funds. (FIN) Finance Director TyRhonda Henderson

ACTION ITEM(S)

None

NON-ACTION ITEM(S)

None

BOARD OF DIRECTORS' COMMENTARY

NEXT MEETING DATE: Monday, December 18, 2023

ADJOURN

2023 City Calendar

Founders' Week Celebration – December 4th – 10th

New Year Charity Event - Sunday, December 31st

8th Annual Martin Luther King, Jr. Day Parade - Monday, January 15th

Mardi Gras Parade & Festival - Saturday, February 10th

Texarkana Rec Center Calendar

Ageless Grace - Mondays – 2PM – 3PM

Gym Open - Mondays, Wednesdays & Fridays – 8AM - 7PM & Saturdays - 8AM – Noon

Dance Fitness - Tuesdays - 6PM & Saturdays - 11AM

Breakfast with Santa - Saturday, December 9th - 8AM

Come Rock with Us - Wednesday, December 20th - 1-2PM & 5-6:45PM



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)

AGENDA DATE: December 5, 2023

ITEM TYPE: Ordinance Resolution Other : Presentation

DEPARTMENT: City Clerk Department

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Presentation of employee service awards.

EMERGENCY CLAUSE: N/A

SUMMARY: Employee Service Awards:

Tyler H. Gilliam

TAFD

5 Years

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:** N/A

EXHIBITS: None



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE:	Approval of the minutes of the regular meeting November 20, 2023. (CCD) City Clerk Heather Soyars
AGENDA DATE:	December 5, 2023
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Minutes
DEPARTMENT:	City Clerk Department
PREPARED BY:	Heather Soyars, City Clerk
REQUEST:	Approval of meeting minutes.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Approval of meeting minutes
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
EXHIBITS:	Meeting minutes.



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Minutes - Monday, November 20, 2023 - 6:00 PM

Mayor Allen Brown called the meeting to order at 6:00 PM.

PRESENT: Mayor Allen Brown, Assistant Mayor Ward 1 Terry Roberts, Ward 2 Director Laney Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Ulysses Brewer, Ward 5 Director Danny Jewell, and Ward 6 Director Jeff Hart.

ALSO, PRESENT: City Manager Robert Thompson, City Attorney Joshua Potter, City Clerk Heather Soyars, and Deputy City Clerk Jenny Narens.

Invocation and Pledge of Allegiance given by Assistant Mayor Terry Roberts.

Invocation given by Pastor Chris Owens, guest of Director Laney Harris.

Pledge of Allegiance led by City Manager Robert Thompson.

CITIZEN COMMUNICATION

PRESENTATION(S)

1. Proclamation declaring November 25, 2023, as Small Business Saturday. (CCD)

CONSENT

Director Hart made the motion to adopt the Consent agenda, Seconded by Assistant Mayor Roberts. The motion carried and the following item was approved:

2. Approval of the minutes of the regular meeting November 6, 2023. (CCD) City Clerk Heather Soyars

ACTION ITEM(S)

3. Resolution No. 2023-98 rescheduled the December 4, 2023, Board of Directors meeting. (ADMIN)

After a brief discussion, the motion to adopt the resolution made by Assistant Mayor Roberts, Seconded by Director Hart.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Director Hart.

The motion carried 7-0 and the Mayor declared the resolution adopted.

4. Ordinance No. 39-2023 amended Chapter 6. Aviation of the *City of Texarkana, Arkansas, Code of Ordinances*. (AIRPORT) Airport Director Paul Mehrlich

After a brief discussion, the motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Hollibush, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Director Hart.

The motion carried 7-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Hart.

Voting Nay: Director Jewell.

The motion carried 6-1 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Hollibush, Seconded by Director Hart.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Hart.

Voting Nay: Director Jewell.

The motion carried 6-1 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Director Hart, Seconded by Assistant Mayor Roberts.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Director Hart.

The motion carried 7-0 and the Mayor declared the ordinance adopted.

NON-ACTION ITEM(S) - None

BOARD OF DIRECTORS' COMMENTARY

Director Hart said citizens have asked him questions regarding the Four States Parkway where the red-light pole was hit by a truck. Presently there were temporary stop signs and he requested flashing lights on top of the signs to attract drivers' attention. He said he spoke with Public Works Director Tyler Richards and the new pole should be delivered the first week of December.

Director Harris said Amtrack officials told him there was a groundbreaking ceremony on November 17th for the new terminal building. He also asked about 24-hour streaming video of the city.

Assistant Mayor Roberts thanked the Public Works Department for removing some of the speed bumps on Broad Street.

CITY MANAGER REPORT

Robert Thompson said he would provide the Board with weekly updates of his actions. He said the monthly department reports would also continue. He wished everyone a Happy Thanksgiving.

NEXT MEETING DATE: Tuesday, December 5, 2023

ADJOURN

Motion to adjourn made by Director Hart, Seconded by Assistant Mayor Roberts.

Voting Yea: Mayor Brown, Assistant Mayor Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Director Hart.

The motion carried 7-0 and the meeting adjourned at 6:23 PM.

APPROVED this the 5th day of December 2023.

Allen L. Brown, Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution approving the reimbursement of \$45,500.00 to the Texarkana Regional Airport from American Rescue Act Funds. (FIN)
Finance Director TyRhonda Henderson

AGENDA DATE: December 5, 2023

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Finance Department

PREPARED BY: TyRhonda Henderson, Finance Director

REQUEST: N/A

EMERGENCY CLAUSE: N/A

SUMMARY: The American Rescue Act Fund was approved by the City of Texarkana, Arkansas Board of Directors on December 20, 2021, with resolution 2021-65. This budget allocated \$972,090 in 2021 and the remaining \$656,637 in 2022. Of the total \$1,628,727, \$612,667.18 has been spent. The purpose of this agenda item is to approve the reimbursement of \$45,500 to the Texarkana Regional Airport for construction in connection with the Terminal Parking Lot. As this would be considered a general governmental service, it is eligible for reimbursement due to the City receiving less than \$10 million from the American Rescue Plan Act.

EXPENSE REQUIRED: \$45,500.00

AMOUNT BUDGETED: \$45,500.00

**APPROPRIATION
REQUIRED:** \$0

**RECOMMENDED
ACTION:** City Manager and staff recommend approval

EXHIBITS: Resolution and invoice



Please remit payment to: 7302 Kanis Road | Little Rock, AR 72204
 For account information contact: Little Rock: 501.371.0272
 Fayetteville: 479.443.2377
 Fort Smith: 479.434.5333

Texarkana Regional Airport Authority
 Paul Mehrlich, Executive Director of Aviation
 201 Airport Drive
 Texarkana, AR 71854

Invoice number 225838-004
 Date 11/01/2023

Project **225838 Texarkana Regional Airport Terminal Parking Lot Construction**

Billing Period: September 1, 2023 through October 31, 2023

Engineering services in connection with the above referenced project in accordance with our agreement and Work order #8.

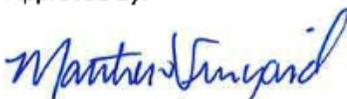
	Amount	
PROJECT DEVELOPMENT		
Contract Amount	11,970.00	
Percent Complete	100.00	
Prior Billed	11,970.00	
Total Billed	11,970.00	
		Current Billed 0.00
GEOTECHNICAL INVESTIGATION		
Contract Amount	11,913.00	
Percent Complete	100.00	
Prior Billed	11,913.00	
Total Billed	11,913.00	
		Current Billed 0.00
ART SCULPTURE AND WATER FEATURE COORDINATION		
Contract Amount	32,876.00	
Percent Complete	13.69	
Prior Billed	4,500.00	
Total Billed	4,500.00	
		Current Billed 0.00
SOLAR PANEL DESIGN COORDINATION		
Contract Amount	18,603.00	
Percent Complete	68.81	
Prior Billed	12,800.00	
Total Billed	12,800.00	
		Current Billed 0.00
GRANT ADMINISTRATION AND CLOSEOUTS		
Contract Amount	8,777.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00

	<u>Amount</u>		
CONSTRUCTION CONTRACT ADMINISTRATION			
Contract Amount	34,246.00		
Percent Complete	66.29		
Prior Billed	16,000.00		
Total Billed	22,700.00		
		Current Billed	6,700.00
CONSTRUCTION MATERIALS TESTING			
Contract Amount	56,454.00		
Percent Complete	27.99		
Prior Billed	8,500.00		
Total Billed	15,800.00		
		Current Billed	7,300.00
CONSTRUCTION SUPPORT SERVICES			
Contract Amount	132,776.00		
Percent Complete	37.66		
Prior Billed	18,500.00		
Total Billed	50,000.00		
		Current Billed	31,500.00
		Total	<u>45,500.00</u>
		Invoice total	<u><u>45,500.00</u></u>

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
PROJECT DEVELOPMENT	11,970.00	11,970.00	11,970.00	0.00
GEOTECHNICAL INVESTIGATION	11,913.00	11,913.00	11,913.00	0.00
ART SCULPTURE AND WATER FEATURE COORDINATION	32,876.00	4,500.00	4,500.00	0.00
SOLAR PANEL DESIGN COORDINATION	18,603.00	12,800.00	12,800.00	0.00
GRANT ADMINISTRATION AND CLOSEOUTS	8,777.00	0.00	0.00	0.00
CONSTRUCTION CONTRACT ADMINISTRATION	34,246.00	16,000.00	22,700.00	6,700.00
CONSTRUCTION MATERIALS TESTING	56,454.00	8,500.00	15,800.00	7,300.00
CONSTRUCTION SUPPORT SERVICES	132,776.00	18,500.00	50,000.00	31,500.00
Total	307,615.00	84,183.00	129,683.00	45,500.00

Approved by:



Matthew R. Vinyard
 Project Manager, P.E.

RESOLUTION NO. _____

WHEREAS, allocated American Rescue Plan Act (ARPA) Funds remain available for use in accordance with applicable law and restriction; and

WHEREAS, of the \$1,628,727.00 ARPA funds allocated, the total spent to date is \$612,667.18; and

WHEREAS, an eligible use of a portion of such funds is to reimburse the Texarkana Regional Airport for \$45,500.00 incurred in connection with the Terminal Parking Lot construction; and

WHEREAS, the City Manager and staff recommend approval;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas that the reimbursement described herein is approved and, further, all applicable City budgets are appropriately amended.

PASSED AND APPROVED this 5th day of December 2023.

Allen Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney