



Rescheduled Regular Meeting of the Board of Directors

City of Texarkana, Arkansas
216 Walnut Street

Agenda - Monday, June 01, 2020 - 1:00 PM

THIS WILL BE A VIRTUAL MEETING HOSTED BY ZOOM AND WILL BE STREAMED LIVE ON THE CITY'S YOUTUBE PAGE.

<https://www.youtube.com/channel/UC2zU02o8zTodtzQ8IuiWL2Q>

Call to Order

Roll Call

CONSENT

1. Approval of the minutes of the regular rescheduled meeting May 20, 2020. (CCD)
2. Adopt a Resolution authorizing the City Manager to enter into a consulting contract with A.L. Franks Engineering, Inc., for East 50th Street Rehabilitation. (PWD)
3. Adopt a Resolution authorizing the City Manager to enter into a consulting contract with A.L. Franks Engineering, Inc., for Sanderson Lane Pavement Rehabilitation. (PWD)
4. Adopt a Resolution supporting fair, direct federal emergency support to reopen and rebuild local American economies. (CCD)

REGULAR

CITIZEN COMMUNICATION - TO HAVE PUBLIC COMMENTS READ DURING THE MEETING, PLEASE SUBMIT THEM BY 10:00 AM, MONDAY, JUNE 1, 2020, TO HEATHER SOYARS, CITY CLERK AT heather.soyars@txkusa.org

NEXT MEETING DATE: MONDAY, JUNE 15, 2020

ADJOURN

2020 City Calendar

Gateway Farmer's Market – Every Tuesday, Thursday and Saturday



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

| | |
|------------------------------------|--|
| AGENDA TITLE: | Approval of the minutes of the regular rescheduled meeting May 20, 2020. (CCD) |
| AGENDA DATE: | June 1, 2020 |
| ITEM TYPE: | Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Minutes |
| DEPARTMENT: | City Clerk Department |
| PREPARED BY: | Heather Soyars, City Clerk |
| REQUEST: | Approval of meeting minutes. |
| EMERGENCY CLAUSE: | N/A |
| SUMMARY: | Approval of meeting minutes |
| EXPENSE REQUIRED: | N/A |
| AMOUNT BUDGETED: | N/A |
| APPROPRIATION REQUIRED: | N/a |
| RECOMMENDED ACTION: | The City Clerk recommends Board approval. |
| EXHIBITS: | Meeting minutes. |



Rescheduled Regular Meeting of the Board of Directors

City of Texarkana, Arkansas
216 Walnut Street

Minutes - Wednesday, May 20, 2020 - 1:00 PM

**THIS WAS A VIRTUAL MEETING HOSTED BY ZOOM AND WAS
STREAMED LIVE ON THE CITY'S YOUTUBE PAGE.**

<https://www.youtube.com/channel/UC2zU02o8zTodtzQ8IuiWL2Q>

Mayor Allen Brown called the meeting to order.

PRESENT: Mayor Allen Brown, Ward 1 Assistant Mayor Linda Teeters, Ward 2 Director Laney J. Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Ulysses Brewer, Ward 5 Director Barbara S. Miner, and Ward 6 Director Terri Peavy.

ALSO PRESENT: City Manager Dr. Kenny Haskin, City Attorney George Matteson, City Clerk Heather Soyars and Deputy City Clerk Jenny Narens.

Mayor Brown asked for a moment of silence to honor former Ward 4 Director Travis Odom, who recently passed away.

CONSENT

Director Harris requested the removal of the Consent Agenda Items below for discussion:

Item 2. Adopt a Resolution authorizing the City Manager to enter into a design-build contract with Trull-Hollensworth Architects and Contech Contractors, Inc., for the design and renovation of the Texarkana Recreational Facility. (PWD)

Item 3. Adopt a Resolution authorizing the City Manager to enter into a lease agreement with Crossties of Texarkana, Inc., for use of the Caboose located on Wood Street. (ADMIN)

Motion to approve the Consent Agenda as amended made by Director Harris, Seconded by Director Hollibush.

The motion carried unanimously, and Mayor Brown declared the Consent Agenda approved. The item approved was:

1. Approval of the minutes of the regular meeting March 16, 2020. (CCD)

REGULAR

2. Resolution No. 2020-11 - authorized the City Manager to enter into a design-build contract with Trull-Hollensworth Architects and Contech Contractors, Inc., for the design and renovation of the Texarkana Recreational Facility. (PWD)

Director Harris stated he would vote 'present' on items concerning the old Boys and Girls Club because he was censured by the Board for hosting a meeting at that facility.

Motion to adopt the resolution made by Assistant Mayor Teeters, Seconded by Director Peavy.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Hollibush, Director Brewer, Direct Miner and Director Peavy.

Voting Present: Director Harris.

The Mayor declared the resolution adopted by a 6-1 vote.

3. Resolution No. 2020-12 - authorized the City Manager to enter into a lease agreement with Crossties of Texarkana, Inc., for use of the Caboose located on Wood Street. (ADMIN)

Director Harris asked if a notice were sent to the public about the possibility of leasing the Caboose. He said maybe someone else could lease the Caboose during the day and have Crossties use it at night.

City Manager Dr. Kenny Haskin said the Caboose had been sitting there for several years not being used and no one had asked to use it until now. He said there were several properties and parking lots the City leased, and they did not require a proposal.

Director Harris made a motion to approve Crossties' lease for use of the Caboose from 5:00 PM to 2:00 AM every day.

Mayor Brown declared the motion died for lack of a second.

Motion to adopt the resolution as submitted made by Director Hollibush, Seconded by Director Teeters.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Hollibush, Director Brewer, Direct Miner and Director Peavy.

No response was given by Director Harris.

The Mayor declared the resolution adopted by a 6-1 vote.

4. Ordinance No. 3-2020 - expanded the powers of the City of Texarkana, Arkansas Public Facilities Board to secure and develop industry. (ADMIN)

City Manager Dr. Kenny Haskin said this was a modification to the current ordinance allowing the Public Facilities Board to engage in economic development activities.

Motion to read the ordinance the first time in abbreviated form made by Director Hollibush, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Brewer, Director Miner, Director Peavy.

The motion carried 7-0. The ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Hollibush, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Brewer, Director Miner, Director Peavy.

The motion carried 7-0. The ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Hollibush, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Brewer, Director Miner, Director Peavy.

The motion carried 7-0. The ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Director Hollibush, Seconded by Assistant Mayor Teeters.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Brewer, Director Miner, Director Peavy.

The motion carried 7-0. The Mayor declared the ordinance adopted.

An emergency clause is requested. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board.

Motion to approve the emergency clause made by Director Peavy, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Brewer, Director Miner, Director Peavy.

CITIZEN COMMUNICATION

Director Harris suggested social distancing seating arrangements for the next in person Board meeting.

Mayor Brown said that was noted and asked City Manager Dr. Kenny Haskin if there were any updates from the Arkansas Municipal League regarding future in person meetings.

City Manager Dr. Kenny Haskin said they were still vetting the issue and looked for guidance from the governor and health inspectors. He said maybe within the next week and half we would know if the state would endorse in person meetings.

Mayor Brown said he was glad everyone was safe and appreciated everyone's support in complying with the governor's directives. He said hopefully after Memorial Day the City would have a projected date when we could move to Phase 2. Mayor Brown said the citizens and businesses needed to be applauded for abiding to the guidelines set forth by the state.

NEXT MEETING DATE: Monday, June 1, 2020

ADJOURN

Motion to adjourn made by Director Hollibush, Seconded by Director Peavy.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Brewer, Director Miner, Director Peavy.

The motion carried 7-0. The meeting adjourned at 1:29 PM.

APPROVED this the 1st day of June, 2020.

Allen L. Brown, Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing the City Manager to enter into a consulting contract with A.L. Franks Engineering, Inc., for East 50th Street Rehabilitation. (PWD)

AGENDA DATE: 06/01/2020

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Public Works Department

PREPARED BY: Tracie Lee, Assistant Public Works Director

REQUEST: Adopt a Resolution to Enter into a consulting contract with A.L. Franks Engineering, Inc., for East 50th Street Rehabilitation.

EMERGENCY CLAUSE: This item will be approved by a resolution; therefore, it will not need an emergency clause.

SUMMARY: A resolution for the award of the Consulting Contract with A.L. Franks Engineering, Inc. in the amount of twenty-six thousand, one hundred twenty-five dollars and zero cents (\$26,125.00) for East 50th Street Phase II Rehabilitation.

The contract is to provide engineering services for the reconstruction of East 50th Street Phase II. The project scope consists of demo of existing asphalt street and construct 2,380 L.F. of 2" asphalt pavement at Jefferson Avenue to beginning of curbed section and from Lawndale Drive to Sanderson Lane.

Award of this contract to A.L. Franks Engineering Inc. meets all bidding requirements. Funds were budgeted and are available for the award of this contract.

EXPENSE REQUIRED: \$26,125.00

AMOUNT BUDGETED: \$275,000.00

**APPROPRIATION
REQUIRED:** \$0.00

**RECOMMENDED
ACTION:** City Manager and staff recommend approval.

EXHIBITS: Resolution and A. L. Franks Engineering Work Order for Engineering Services.

RESOLUTION NO. _____

WHEREAS, it is necessary that the City procure engineering services to prepare plans and specifications for East 50th Street Rehabilitation; and

WHEREAS, A. L. Franks Engineering, Inc., has been selected to provide such service for a fee of \$26,125.00; and

WHEREAS, funds have been budgeted for such expenditure; and

WHEREAS, the City Manager and staff recommend Board approval; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is authorized to enter into a contract with A.L. Franks Engineering, Inc. for the purposes and in the amount set forth above.

PASSED AND APPROVED this 1st day of June, 2020.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George Matteson, City Attorney

WORK ORDER FOR PROFESSIONAL SERVICES

CITY OF TEXARKANA, ARKANSAS

W. O. TXK-02-20

This will constitute authorization by City of Texarkana, Arkansas (Owner) for A.L. Franks Engineering, Inc. (Engineer) to proceed with the following described "Project":

Provide Engineering Services for the scope of work described as follows:

50th Street pavement rehabilitation to include stabilization, asphalt paving, miscellaneous drainage improvements, and other various items.

Construction Budget: \$275,000 (including engineering).

1. Prepare Plans and Specifications for Improvements and obtain necessary approval by the City.

The above described services are to be performed in accordance with the basic Agreement covering such engineering services by and between City of Texarkana, Arkansas (Owner) and A.L. Franks Engineering, Inc. (Engineer) dated September 6, 2016.

For performing the services described, the Engineer is to be paid based on percent complete with a maximum not to exceed amount of \$26,125.00 as indicated as follows:

| | |
|---|-------------|
| Preparation of Plans and Specifications | \$26,125.00 |
|---|-------------|

Partial payment for services shall be made monthly, as evidenced by monthly statements submitted by the Engineer and approved by the Owner.

Items not included in the scope of work include easement acquisition, boundary surveys, environmental investigation, and floodplain permitting.

Construction management and inspection services are not included but can be added if desired.

The period of time estimated for completing the above described services through Bid Phase Engineering shall be SIXTY (60) calendar days.

APPROVED:

ACCEPTED:

CITY OF TEXARKANA, ARKANSAS

A.L FRANKS ENGINEERING, INC.

By: _____
Tyler Richards
Public Works Director

By: _____
Anthony L. (Andy) Franks, P.E.
President

ATTEST:

ATTEST:

DATE: _____

DATE: _____

**Texarkana, Arkansas
East 50th Street Improvements**

Preliminary Engineer's Estimate

Proposed Project includes: Jefferson to beginning of curbed section (800-ft length) and also from Lawndale Dr to Sanderson Lane (1,580-ft length)

| ITEM | DESCRIPTION | QUANTITY | UNIT | ESTIMATED COST | |
|----------|--|----------|------|----------------|----------------------|
| | | | | UNIT PRICE | PRICE |
| A | BASE BID | | | | |
| 1 | Mobilization | 1 | LS | \$ 10,000.00 | \$ 10,000.00 |
| 2 | 2" ACHM Milling | 5900 | SY | \$ 11.00 | \$ 64,900.00 |
| 3 | Provide and install barricading and traffic control | 1 | LS | \$ 2,000.00 | \$ 2,000.00 |
| 4 | Curb Replacement | 250 | LF | \$ 30.00 | \$ 7,500.00 |
| 5 | Perform Cement Stabilization (8-inch thk) including cement, etc. | 5617 | SY | \$ 6.50 | \$ 36,510.50 |
| 6 | Provide and Install tri-axial geogrid | 2000 | SY | \$ 5.00 | \$ 10,000.00 |
| 7 | Provide and Install Hot-Mix Asphalt Pavement (2" thk) | 833 | TONS | \$ 124.00 | \$ 103,292.00 |
| 8 | Subgrade Replacement (2-ft depth) | 100 | SY | \$ 20.00 | \$ 2,000.00 |
| 9 | striping | 2400 | LF | \$ 3.00 | \$ 7,200.00 |
| 10 | Testing Allowance | 1 | LS | \$ 5,000.00 | \$ 5,000.00 |
| | TOTAL ESTIMATED CONSTRUCTION COST | | | | \$ 248,402.50 |

A.L. Franks Engineering 2/2020



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing the City Manager to enter into a consulting contract with A.L. Franks Engineering, Inc., for Sanderson Lane Pavement Rehabilitation. (PWD)

AGENDA DATE: 06/01/2020

ITEM TYPE: Ordinance Resolution Other : _____

DEPARTMENT: Public Works Department

PREPARED BY: Tracie Lee, Assistant Public Works Director

REQUEST: Adopt a Resolution to Enter into a consulting contract with A.L. Franks Engineering, Inc., for Sanderson Lane Pavement Rehabilitation.

EMERGENCY CLAUSE: This item will be approved by a resolution; therefore, it will not need an emergency clause.

SUMMARY: A resolution for the award of the Consulting Contract with A.L. Franks Engineering, Inc. in the amount of twenty-four thousand, one hundred twenty dollars and zero cents (\$24,120.00) for Sanderson Lane Phase III Pavement Rehabilitation.

The contract is to provide engineering services for the reconstruction of Sanderson Lane. The project scope consists of installing 8" thick cement stabilization and construction of 3,400 L.F. of 6" concrete pavement with curb near WWTP drive southward between Fox Trail and Deer Run Drive.

Award of this contract to A.L. Franks Engineering Inc. meets all bidding requirements. Funds were budgeted and are available for the award of this contract.

EXPENSE REQUIRED: \$24,120.00

AMOUNT BUDGETED: \$253,900.00

**APPROPRIATION
REQUIRED:** \$0.00

**RECOMMENDED
ACTION:** City Manager and staff recommend approval.

EXHIBITS: Resolution and A. L. Franks Engineering Work Order for Engineering Services.

RESOLUTION NO. _____

WHEREAS, it is necessary that the City procure engineering services to prepare plans and specifications for the Sanderson Lane Phase III Pavement Rehabilitation; and

WHEREAS, A. L. Franks Engineering, Inc., has been selected to provide such service for a fee of \$24,120.00; and

WHEREAS, funds have been budgeted for such expenditure; and

WHEREAS, the City Manager and staff recommend Board approval; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is authorized to enter into a contract with A.L. Franks Engineering, Inc. for the purposes and in the amount set forth above.

PASSED AND APPROVED this 1st day of June, 2020.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George Matteson, City Attorney

WORK ORDER FOR PROFESSIONAL SERVICES

CITY OF TEXARKANA, ARKANSAS

W. O. TXK-01-20

This will constitute authorization by City of Texarkana, Arkansas (Owner) for A.L. Franks Engineering, Inc. (Engineer) to proceed with the following described "Project":

Provide Engineering Services for the scope of work described as follows:

Sanderson Lane pavement rehabilitation to include stabilization, asphalt paving, miscellaneous drainage improvements, and other various items.

Construction Budget: \$253,900 (including engineering).

1. Prepare Plans and Specifications for Improvements and obtain necessary approval by the City.

The above described services are to be performed in accordance with the basic Agreement covering such engineering services by and between City of Texarkana, Arkansas (Owner) and A.L. Franks Engineering, Inc. (Engineer) dated September 6, 2016.

For performing the services described, the Engineer is to be paid based on percent complete with a maximum not to exceed amount of \$24,120.00 as indicated as follows:

| | |
|---|-------------|
| Preparation of Plans and Specifications | \$24,120.00 |
|---|-------------|

Partial payment for services shall be made monthly, as evidenced by monthly statements submitted by the Engineer and approved by the Owner.

Items not included in the scope of work include easement acquisition, boundary surveys, environmental investigation, and floodplain permitting.

Construction management and inspection services are not included but can be added if desired.

The period of time estimated for completing the above described services through Bid Phase Engineering shall be SIXTY (60) calendar days.

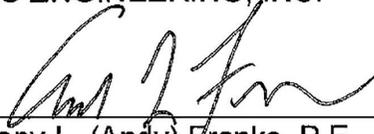
APPROVED:

CITY OF TEXARKANA, ARKANSAS

By: _____
Tyler Richards
Public Works Director

ACCEPTED:

A.L FRANKS ENGINEERING, INC.

By: _____

Anthony L. (Andy) Franks, P.E.
President

ATTEST:

DATE: _____

ATTEST:

DATE: _____

**Texarkana, Arkansas
Sanderson Lane Improvements**

Preliminary Engineer's Estimate

Proposed Project is continuation of work from 2018 (near WWTP drive) southward for 3,400 LF (between Fox Trail & Deer Run)

| ITEM | DESCRIPTION | QUANTITY | UNIT | ESTIMATED COST | |
|----------|--|----------|------|----------------|----------------------|
| | | | | UNIT PRICE | PRICE |
| A | BASE BID | | | | |
| 1 | Mobilization | 1 | LS | \$ 10,000.00 | \$ 10,000.00 |
| 2 | Right-of-Way Prep | 1 | LS | \$ 10,000.00 | \$ 10,000.00 |
| 3 | Provide and install barricading and traffic control | 1 | LS | \$ 2,000.00 | \$ 2,000.00 |
| 4 | Provide and Install 6-inch Concrete Pavement with Curb (driveways) | 30 | SY | \$ 52.00 | \$ 1,560.00 |
| 5 | Perform Cement Stabilization (8-inch thk) including cement, etc. | 8311 | SY | \$ 7.00 | \$ 58,177.00 |
| 6 | Provide and Install tri-axial geogrid | 6800 | SY | \$ 5.00 | \$ 34,000.00 |
| 7 | Provide and Install Hot-Mix Asphalt Pavement | 748 | TONS | \$ 124.00 | \$ 92,752.00 |
| 8 | Clean Ditchlines | 3000 | LF | \$ 5.00 | \$ 15,000.00 |
| 9 | Testing Allowance | 1 | LS | \$ 5,000.00 | \$ 5,000.00 |
| | TOTAL ESTIMATED CONSTRUCTION COST | | | | \$ 228,489.00 |

A.L. Franks Engineering 2/2020



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

| | |
|----------------------|--|
| AGENDA TITLE: | Adopt a Resolution supporting fair, direct federal emergency support to reopen and rebuild local American economies. (CCD) |
| AGENDA DATE: | 06/01/2020 |
| ITEM TYPE: | Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____ |
| DEPARTMENT: | City Clerk |
| PREPARED BY: | Heather Soyars |

| | |
|--------------------------|--|
| REQUEST: | Adopt a resolution supporting fair, direct federal emergency support to reopen and rebuild local American economies. (CCD) |
| EMERGENCY CLAUSE: | N/A |

| | |
|-----------------|---|
| SUMMARY: | Over the last few weeks, the National League of Cities has worked on a grassroots campaign titled, "Cities are Essential", calling for direct funding to local governments of all population sizes. The League strongly suggests that the city adopt this resolution and send to the respective member of Congress and their staff members. |
|-----------------|---|

| | |
|--------------------------------|-----|
| EXPENSE REQUIRED: | N/A |
| AMOUNT BUDGETED: | N/A |
| APPROPRIATION REQUIRED: | N/A |

| | |
|----------------------------|--|
| RECOMMENDED ACTION: | City Manager and staff recommend approval. |
|----------------------------|--|

| | |
|------------------|------------|
| EXHIBITS: | Resolution |
|------------------|------------|

RESOLUTION NO. _____

THE CITY OF TEXARKANA, ARKANSAS, IS ESSENTIAL: IN SUPPORT OF FAIR, DIRECT FEDERAL EMERGENCY SUPPORT TO REOPEN AND REBUILD LOCAL AMERICAN ECONOMIES

WHEREAS, America's cities, towns and villages face unprecedented threats due to the ongoing COVID-19 pandemic emergency; and

WHEREAS, municipalities are essential to America's economic recovery and without funding support for local governments, municipalities may go from being a critical part of the economic solution, to becoming a major obstacle to long-term stabilization and recovery; and

WHEREAS, America's cities, towns and villages will experience budgetary shortfalls in fiscal year 2020 alone, and the negative effects of the pandemic emergency on local communities will continue long after this year; and

WHEREAS, three million critical municipal worker jobs are at risk, threatening cuts to basic community services, including 9-1-1 response, sanitation, and maintenance; and

WHEREAS, communities have taken extraordinary measures to protect health, safety, and the continuation of essential services throughout the emergency; and

WHEREAS, America's rural communities and small towns are struggling just as much as big cities and risk being left behind or wiped out entirely.

NOW, THEREFORE, BE IT RESOLVED, that the City of Texarkana, Arkansas, calls on Congress to allocate fair and direct federal support to all of America's communities, regardless of population size; and

BE IT FURTHER RESOLVED, that this funding must be flexible and address not only the additional expenses incurred by communities to respond to the pandemic emergency, but also the dramatic budgetary shortfalls resulting from pauses in commerce, tourism, other economic engines; and

BE IT FURTHER RESOLVED, that local governments will ensure federal funds are immediately used to rebuild and reopen the national economy; and

BE IT FURTHER RESOLVED, that funding will keep middle class workers employed and critical services operating; and

BE IT FURTHER RESOLVED, that the City of Texarkana, Arkansas, has been part of the emergency response and now calls on Congress to build a united national partnership for a safe, healthy, prosperous life.

PASSED AND APPROVED this 1st day of June, 2020.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

George Matteson, City Attorney