



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Agenda - Monday, November 04, 2024 - 6:00 PM

Call to Order

Roll Call

Invocation and Pledge of Allegiance given by Assistant Mayor Ward 6 Jeff Hart

CITIZEN COMMUNICATION

A limit of five (5) minutes per person is allotted for citizens to express their concerns to the Board of Directors, with a maximum of fifty (50) minutes reserved for Citizens Communication.

Please fill out a Citizen Communication Card with your name and contact information for the City Clerk's records.

PRESENTATION(S)

1. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)
2. Texarkana Regional Airport 3rd Quarter Budget Briefing. (AIRPORT) Executive Director Paul Mehrlich

PROCLAMATION(S)

3. Proclamation declaring November 30, 2024 as Small Business Saturday. (ADMIN)

CONSENT

4. Approval of the minutes of the regular meeting October 21, 2024. (CCD) City Clerk Heather Soyars
5. Adopt a Resolution authorizing a study to determine if an Environmental Assessment is necessary to develop four maintenance repair and overhaul hangers. (AIRPORT) Executive Director Paul Mehrlich
6. Adopt a Resolution authorizing the Airport Executive Director to enter into an agreement with HiLite for runway edge restriping. (AIRPORT) Executive Director Paul Mehrlich
7. Adopt a Resolution authorizing the Airport Executive Director to enter into an agreement with Tatum Excavating for general aviation apron expansion. (AIRPORT) Executive Director Paul Mehrlich

REGULAR

- [8.](#) Adopt an Ordinance to rezone parcels 00193600 and 00193601, from C-4 Crossroads Business Park to a Planned Unit Development for the purpose of constructing seven (7) single family homes. (PWD-PLANNING) City Planner Jamie Finley

BOARD OF DIRECTORS' COMMENTARY

CITY MANAGER REPORT

NEXT MEETING DATE: Monday, November 18, 2024

ADJOURN

2024 City Calendar

Universal Vibe - Friday-Sunday -November 8th-10th

Veteran's Day Parade – Saturday – November 9th

Gateway Farmers Market - Holiday Market - Saturday - November 23rd

Feast of Our Lady of Guadalupe - Sunday - December 8th

Texarkana Rec Center Calendar

Live to the Beat - 9AM-10AM - Monday through Friday

Ageless Grace - Mondays & Thursdays – 2PM - 3PM

The Fabric Shop - Thursdays - 8AM - 2PM

Quilters - Fridays - 9AM - 3PM

Gym Open - Daily - 3PM - 5PM

Dance Fitness - Tuesdays - 6PM & Saturdays - 11AM



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)

AGENDA DATE: November 4, 2024

ITEM TYPE: Ordinance ☐ Resolution ☐ Other ☒: Presentation

DEPARTMENT: City Clerk Department

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Presentation of employee service awards.

EMERGENCY CLAUSE: N/A

SUMMARY: Employee Service Awards:

Bobby Forte
Brian Nolte

TAPD
PWD

5 Years
15 Years

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:** N/A

EXHIBITS: None

3rd QTR Budget

24th October 2024



TEXARKANA
— REGIONAL AIRPORT —

Authority Chair
Adger Smith

3rd QTR Budget Totals

2023

- Revenues – \$2,213,089
- Revenue less Subsidy - \$1,199,421 73%
- Expenditure - \$2,146,776 79%
- Revenue - Expenditure - \$66,313

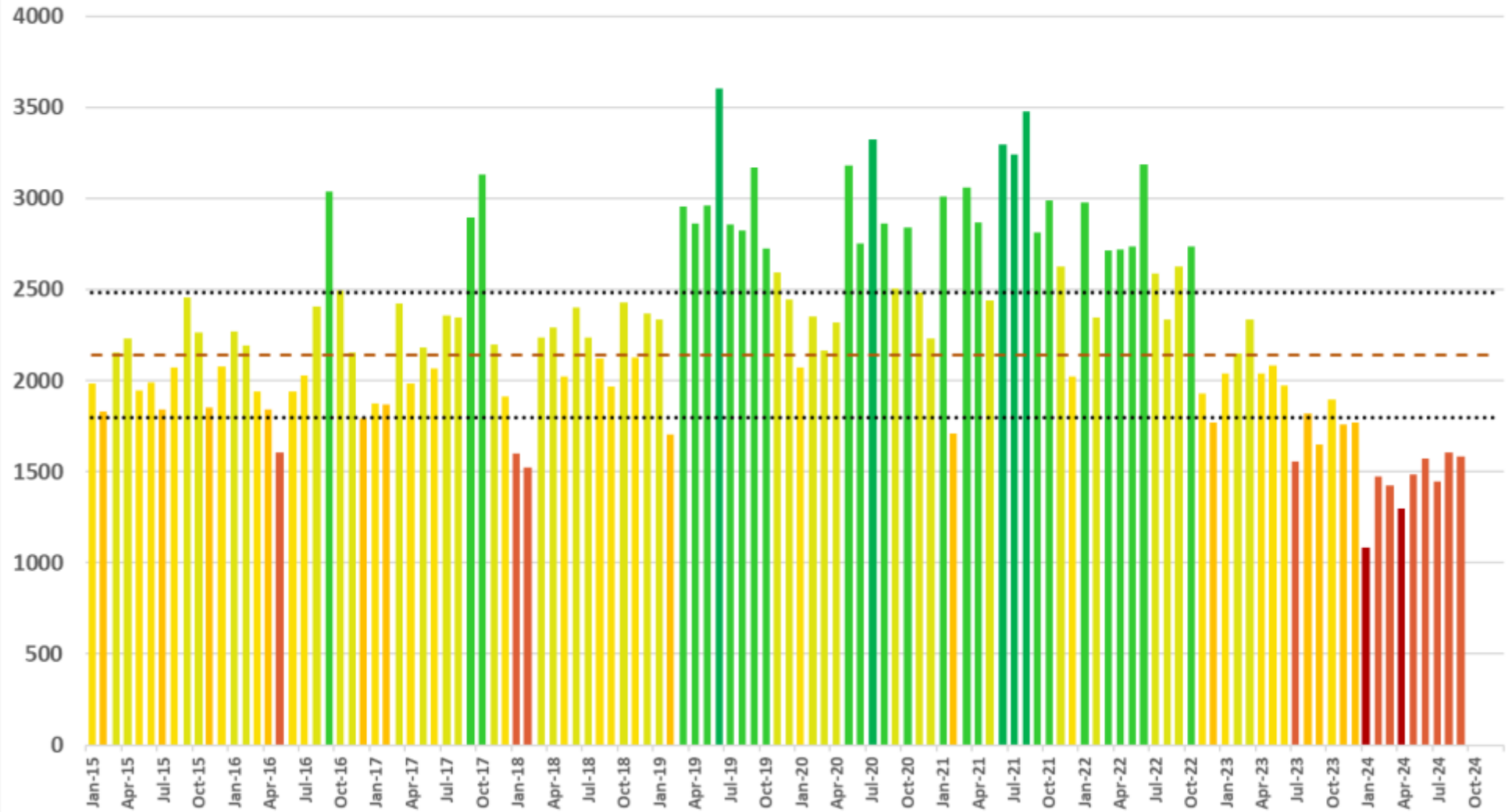
Jan – Sep Totals

- Operations – 12,985
- Enplanements – 28,237
- Parking Rev - \$262,888
- Rental Car Rev - \$232,558
- Load Factor – 74%
- Landing Fee Rev - \$57,212



TEXARKANA
REGIONAL AIRPORT

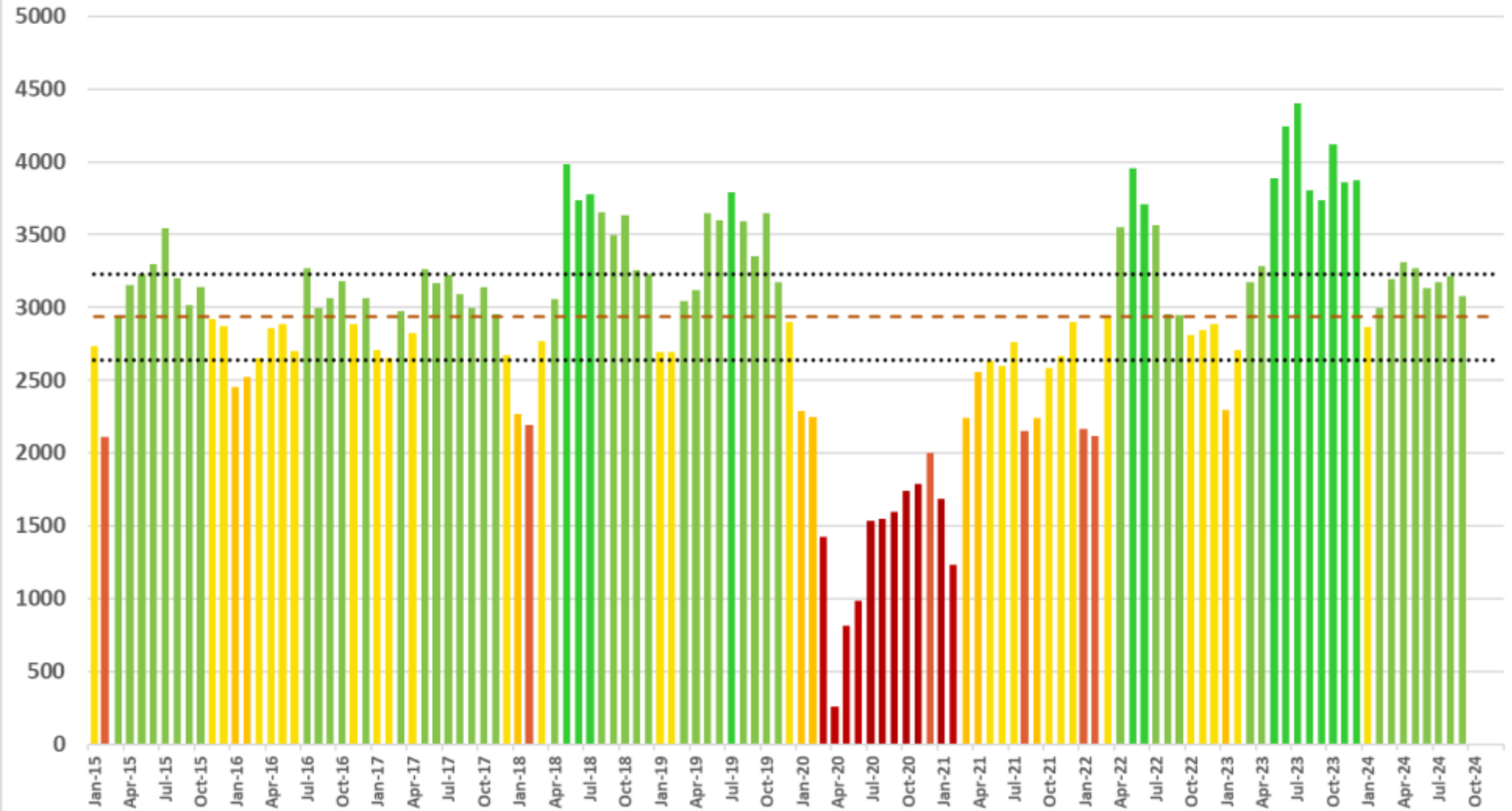
Operations





TEXARKANA
— REGIONAL AIRPORT —

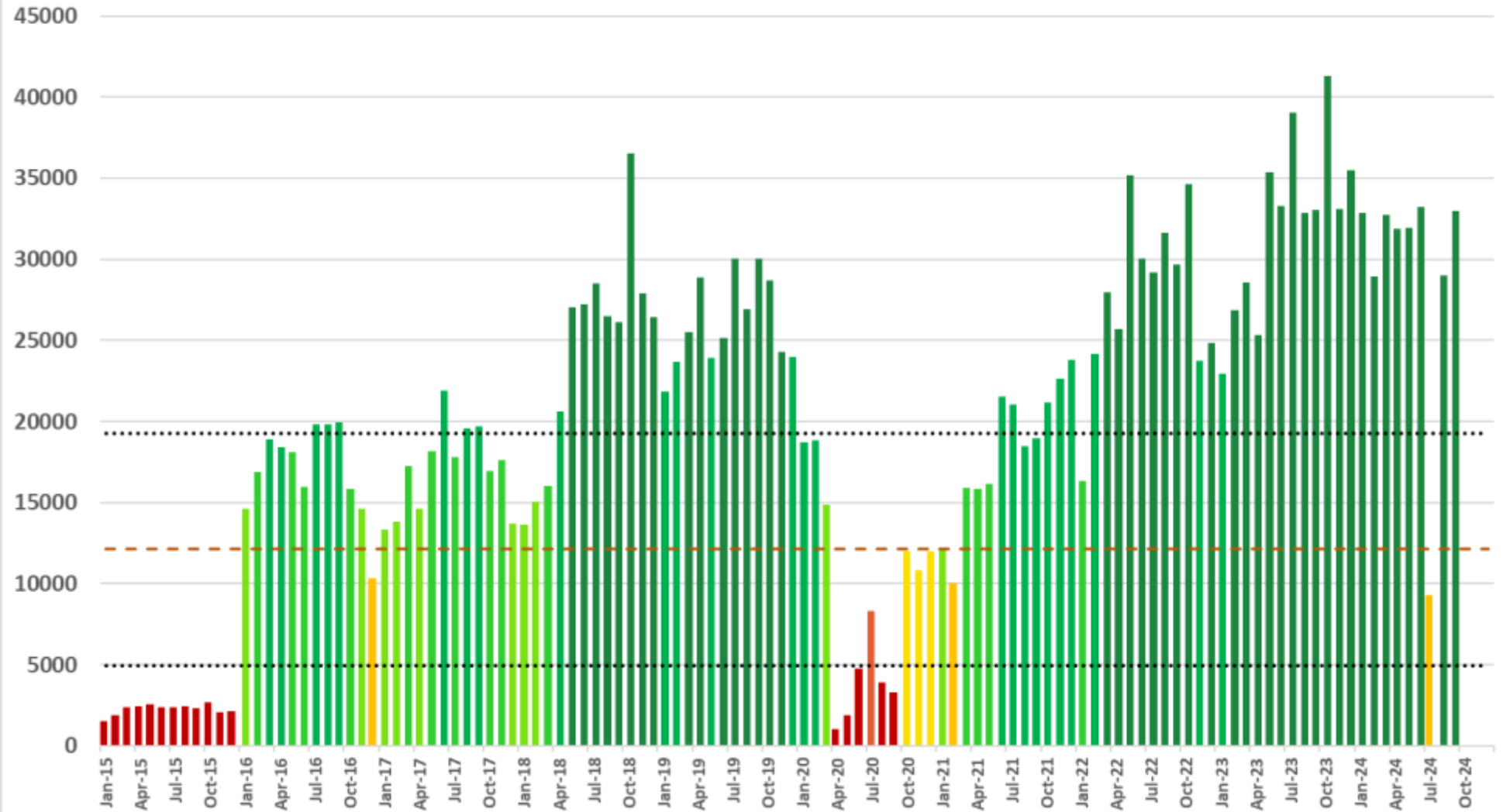
Enplanements





TEXARKANA
REGIONAL AIRPORT

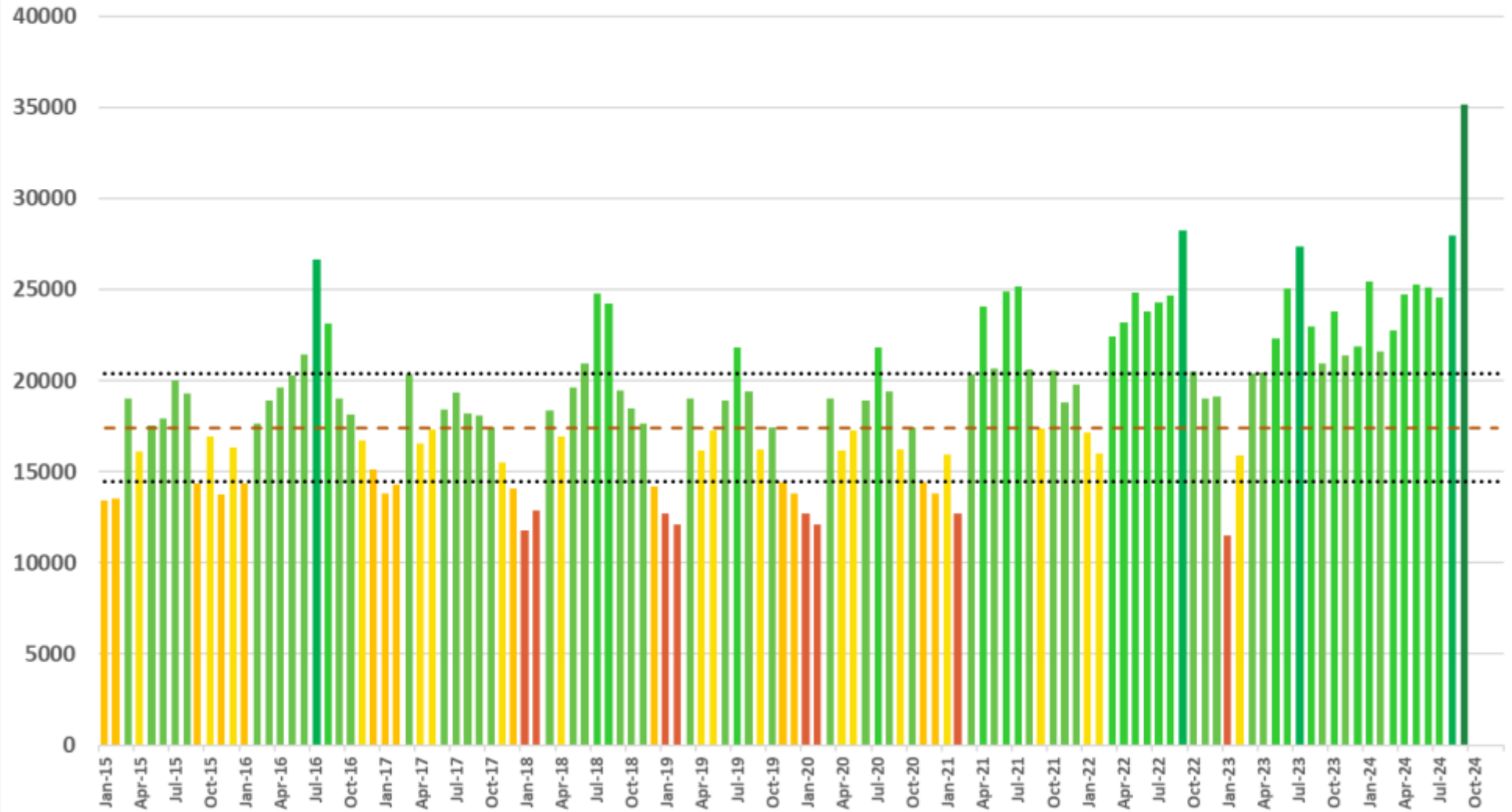
Parking Revenue





TEXARKANA
REGIONAL AIRPORT

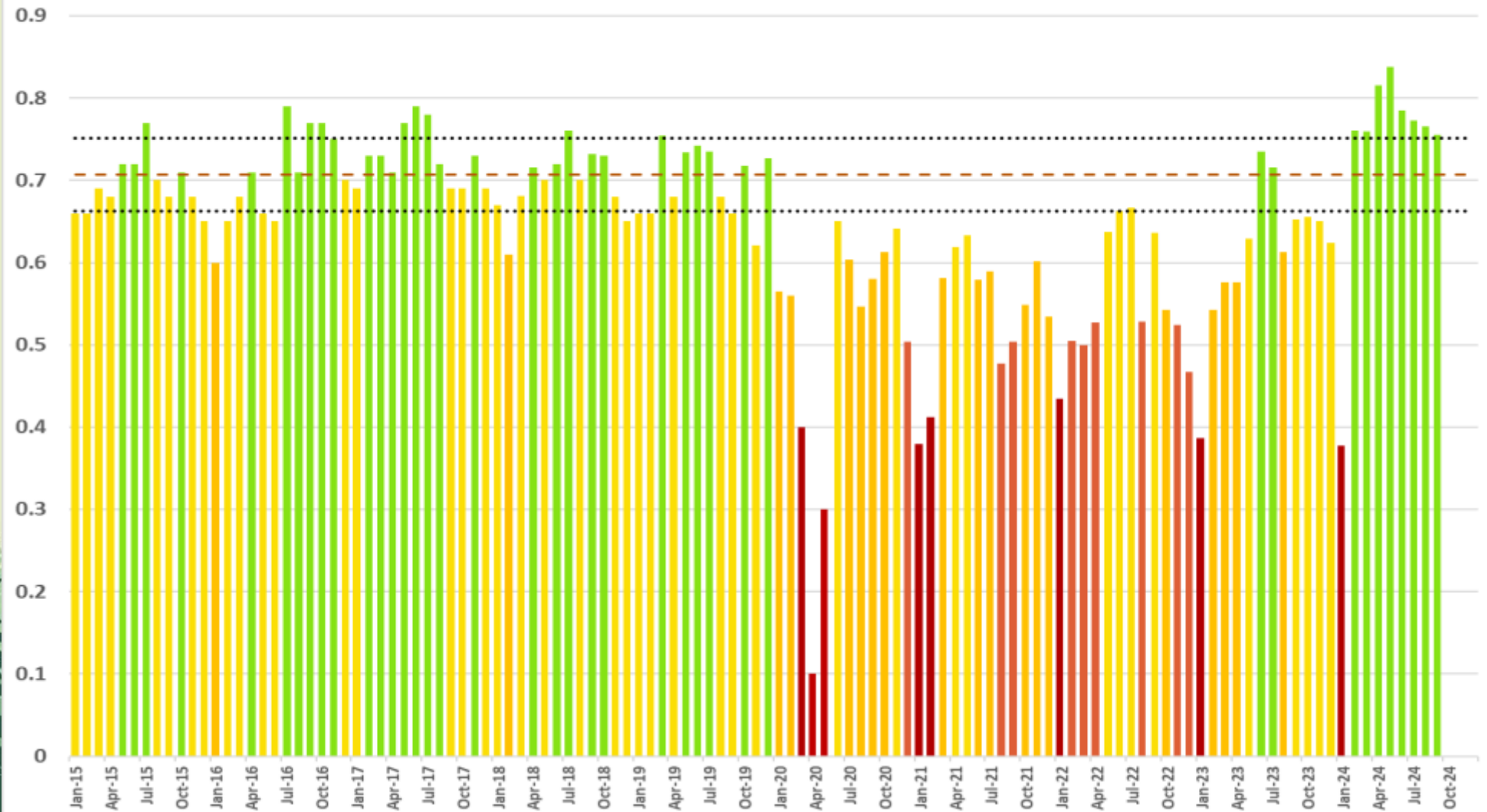
Rental Car Rev





TEXARKANA
— REGIONAL AIRPORT —

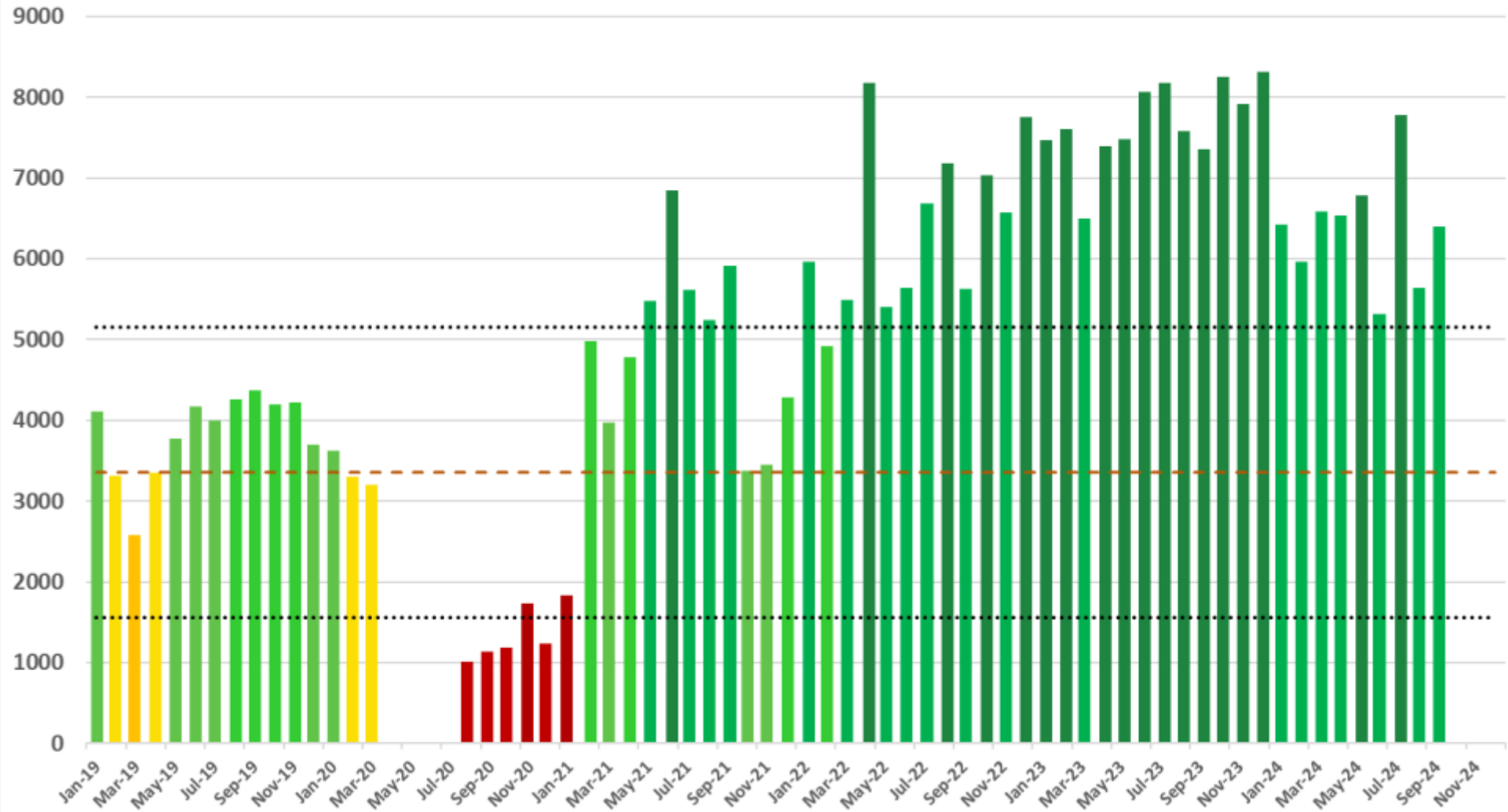
Load Factor





TEXARKANA
REGIONAL AIRPORT

Landing Fee



2024	January	February	March	April	May	June	July	Aug	Sep	Totals
Avgas	2,095	3,104	4,027	3,443	3,284	4,438	3,887	3,888	3,633	28,166
Jet	43,870	40,525	52,589	53,902	62,673	58,007	58,068	53,519	51,009	426,153
TOTAL	45,965	43,629	56,616	57,345	65,957	62,445	58,068	57,407	54,642	451,319

Upcoming Dates

*Next Board Meeting: **Dec 5th 2024 @ 9am**

Jim E. Yates Terminal Board Meeting Room

2600 TXK Blvd #201, Texarkana AR



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Approval of the minutes of the regular meeting October 21, 2024. (CCD) City Clerk Heather Soyars
AGENDA DATE:	November 4, 2024
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Minutes
DEPARTMENT:	City Clerk Department
PREPARED BY:	Heather Soyars, City Clerk
REQUEST:	Approval of meeting minutes.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Approval of meeting minutes
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
RECOMMENDED ACTION:	The City Clerk recommends Board approval.
EXHIBITS:	Meeting minutes.



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Minutes - Monday, October 21, 2024 - 6:00 PM

Assistant Mayor Jeff Hart called the meeting to order at 6:00 PM.

PRESENT: Assistant Mayor Ward 6 Director Jeff Hart, Ward 1 Director Terry Roberts, Ward 2 Director Laney Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Ulysses Brewer, and Ward 5 Director Danny Jewell.

ALSO, PRESENT: City Manager Tyler Richards, City Attorney Josh Potter, and Deputy City Clerk Jenny Narens.

ABSENT: Mayor Allen Brown and City Clerk Heather Soyars.

Invocation given by Director Ulysses Brewer.

Pledge of Allegiance led by Interim Police Chief Ed Chattaway.

CITIZEN COMMUNICATION

Henry Stine, 80 South Valley Drive, wanted to know if the roads in his neighborhood could be repaired.

Della Johnson, 502 Baden Street, wanted to let the Board know she was not satisfied with the District Courts Department and their lack of customer service.

Michele Kegley, 91 South Valley Drive, also asked about the roads being repaired in Ward 1.

Director Hollibush read the attached statement from Courtney Blair.

PROCLAMATION(S)

1. Proclamation declaring October 28, 2024, as National First Responders Day. (CCD)
2. Proclamation declaring the month of November as Business Appreciation Month. (BOD)

CONSENT

Director Harris requested Item 5. Adopt a Resolution authorizing the City Manager to enter into a contract with Cunningham Recreation for the design, build, and installation of an inclusive playground at the Texarkana Recreation Center. (PARKS) Parks Superintendent Adam Dalby

Director Hollibush made the motion to adopt the Consent agenda, Seconded by Director Roberts. The motion carried and the following item was approved:

3. Approval of the minutes of the regular meeting October 7, 2024. (CCD) City Clerk Heather Soyars
4. Resolution No. 2024-83 amended the FY2024 Budget (Resolution No. 2023-103) and the Public Works Budget to include additional funding from Miller County Property Tax Revenue for Roads and the expense for road improvements. (PWD) Interim Public Works Director Tracie Lee

REGULAR

5. Resolution No. 2024-84 authorized the City Manager to enter into a contract with Cunningham Recreation for the design, build, and installation of an inclusive playground at the Texarkana Recreation Center. (PARKS) Parks Superintendent Adam Dalby

After a brief discussion, the motion to adopt the resolution made by Director Hollibush, Seconded by Director Brewer.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Assistant Mayor declared the resolution adopted.

6. Consider the following action concerning the 2024 Byrne Justice Assistance Grant Program:
Conduct a Public Hearing to allow citizen input regarding the use of Byrne Justice Assistance Grant Program monies for the Texarkana, Arkansas Police Department.

Assistant Mayor Hart opened the Public Hearing.

Grants Coordinator Amy Smith gave a brief presentation regarding the 2024 Byrne Justice Assistance Grant Program.

Assistant Mayor Hart closed the Public Hearing.

Resolution No. 2024-85 granted permission to submit the 2024 application and authorized the City Manager to execute a Memorandum of Understanding (MOU) Interlocal Agreement with Miller County, regarding the Byrne Justice Assistance Grant (JAG-yearly grant). (TAPD) CID Secretary Amy Smith

Motion to adopt the resolution made by Director Roberts, Seconded by Director Brewer.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Assistant Mayor declared the resolution adopted.

7. Ordinance No. 25-2024 waived competitive bidding requirements and authorized the purchase of a new Motorola RMS/CAD program called Command Central. (TAPD) Interim Police Chief Ed Chattaway

After a brief discussion, the motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Roberts, Seconded by Director Hollibush.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Director Roberts.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, and Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Roberts, Seconded by Director Brewer.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, and Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Director Brewer, Seconded by Director Roberts.

Assistant Mayor Hart asked if anyone would like to speak for or against this ordinance.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Assistant Mayor declared the ordinance adopted.

The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

Motion to enact the emergency clause made by Director Roberts, Seconded by Director Brewer.

Assistant Mayor Hart asked if anyone would like to speak for or against the emergency clause.

No one came forward.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Assistant Mayor declared the emergency clause was enacted.

8. Ordinance No. 26-2024 granted the request for prerequisite municipal approval of a private club application for 116 East Broad Street, Eagles Full House. (Westmoreland) (ADMIN) City Manager Tyler Richards

After a brief discussion, the motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Hollibush, Seconded by Director Roberts.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Director Hollibush.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, and Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Roberts, Seconded by Director Brewer.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, and Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Director Brewer, Seconded by Director Roberts.

Assistant Mayor Hart asked if anyone would like to speak for or against this ordinance.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Assistant Mayor declared the ordinance adopted.

9. Resolution No. 2024-86 authorized the Airport to enter into a contract with McClelland Engineering for the Primary Runway 500' Extension Design Part A. (AIRPORT) Executive Director Paul Mehrlich

After a brief discussion, the motion to adopt the resolution made by Director Jewell, Seconded by Director Roberts.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Assistant Mayor declared the resolution adopted.

10. Resolution No. 2024-87 authorized the Airport to enter into a contract with McClelland Engineering for the Primary Runway 500' Extension Design Part B. (AIRPORT) Executive Director Paul Mehrlich

After a brief discussion, the motion to adopt the resolution made by Director Brewer, Seconded by Director Hollibush.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Assistant Mayor declared the resolution adopted.

11. Resolution No. 2024-88 authorized the Airport to enter into an agreement with McClelland Consulting Engineers, Inc., for engineering and survey services for the Apron Phase II Construction Part A. (AIRPORT) Executive Director Paul Mehrlich

After a brief discussion, the motion to adopt the resolution made by Director Hollibush, Seconded by Director Brewer.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Assistant Mayor declared the resolution adopted.

12. Resolution No. 2024-89 approved and accept the FAA Airport Improvement Program Grant for Airport Apron Phase II Construction Part B. (AIRPORT) Executive Director Paul Mehrlich

After a brief discussion, the motion to adopt the resolution made by Director Brewer, Seconded by Director Hollibush.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Assistant Mayor declared the resolution adopted.

13. Resolution No. 2024-90 approved the Airport Five-Year Capital Improvement Plan. (AIRPORT) Executive Director Paul Mehrlich

After a brief discussion, the motion to adopt the resolution made by Director Brewer, Seconded by Director Roberts.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Assistant Mayor declared the resolution adopted.

14. Ordinance No. 27-2024 granted an easement on airport property south of East 19th Street, adjoining Chamber of Commerce property, to Project Moonbeam, to allow access to clear and maintain trees and brush. (AIRPORT) Executive Director Paul Mehrlich

After a brief discussion, the motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Hollibush, Seconded by Director Roberts.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Hollibush, Seconded by Director Roberts.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, and Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Brewer, Seconded by Director Roberts.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, and Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Director Brewer, Seconded by Director Hollibush.

Assistant Mayor Hart asked if anyone would like to speak for or against this ordinance.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Assistant Mayor declared the ordinance adopted.

The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

Motion to enact the emergency clause made by Director Brewer, Seconded by Director Roberts.

Assistant Mayor Hart asked if anyone would like to speak for or against the emergency clause.

No one came forward.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Assistant Mayor declared the emergency clause was enacted.

15. Ordinance No. 28-2024 granted a right-of-way easement for SWEPCO to install a transformer on airport property to connect the Solar Canopy to begin producing electricity. (AIRPORT)
Executive Director Paul Mehrlich

After a brief discussion, the motion to suspend the rules and place the ordinance on its first reading in abbreviated form made by Director Hollibush, Seconded by Director Roberts.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Director Hollibush.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, and Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Brewer, Seconded by Director Hollibush.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, and Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Director Roberts, Seconded by Director Brewer.

Assistant Mayor Hart asked if anyone would like to speak for or against this ordinance.

Voting Yea: Assistant Mayor Hart, Director Roberts,

Voting Nay: Director Harris.

The motion carried 5-1 and the Assistant Mayor declared the ordinance adopted.

The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

Motion to enact the emergency clause made by Director Hollibush, Seconded by Director Roberts.

Assistant Mayor Hart asked if anyone would like to speak for or against the emergency clause.

No one came forward.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Hollibush, Director Brewer, and Director Jewell.

Voting Nay: Director Harris.

The motion carried 5-1 and the Assistant Mayor declared the emergency clause was enacted.

BOARD OF DIRECTORS' COMMENTARY

Director Brewer said Ward 4, would have a community meeting November 9, at 10AM.

Director Harris said he had been asked how much the Director's got paid for their job. He wanted to know when Senator Street was going to have the potholes filled.

Director Hart said he represented the City at the Tough Cookie Breast Cancer Race and wanted to encourage all women to have mammograms for early detection of breast cancer.

Director Hollibush said there would be a Food Truck Festival this weekend at Bobby Ferguson Park.

Director Roberts said this Saturday, from 11AM-2PM at the Animal Care and Adoption Center, there would be a pet costume contest.

NEXT MEETING DATE: Monday, November 4, 2024

ADJOURN

Motion to adjourn made by Director Hollibush, Seconded by Director Brewer.

Voting Yea: Assistant Mayor Hart, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the meeting adjourned at 7:33 PM.

APPROVED this the 4th day of November 2024.

Allen L. Brown Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution authorizing a study to determine if an Environmental Assessment is necessary to develop four maintenance repair and overhaul hangers. (AIRPORT) Executive Director Paul Mehrlich

AGENDA DATE: November 4, 2024

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: Airport

PREPARED BY: Paul Mehrlich, Executive Director

REQUEST: Airport is working with FAA to determine if an Environmental Assessment is necessary to develop four maintenance repair and overhaul hangers. Initially the airport was pursuing an Arkansas Division of Aeronautics Grant for this project, but they do not fund studies. Airport is working with the Airport District Office to utilize Bi-Partisan Infrastructure Law funds to complete the EA if needed. The cost of the Environmental Assessment may range between \$367,467 and \$476,473. There would be no local funds to match this project.

EMERGENCY CLAUSE: N/A

SUMMARY: Airport Environmental Assessment

EXPENSE REQUIRED: \$0

AMOUNT BUDGETED: \$0

**APPROPRIATION
REQUIRED:** \$0

**RECOMMENDED
ACTION:**

EXHIBITS: Resolution, Scope and Fee

RESOLUTION NO. _____

WHEREAS, the Texarkana Regional Airport is working with the Federal Aviation Administration (FAA) to determine if an Environmental Assessment is necessary for the development of four maintenance, repair, and overhaul hangars; and

WHEREAS, the initial pursuit of an Arkansas Division of Aeronautics Grant for this project was not feasible as they do not fund studies; and

WHEREAS, the Airport is collaborating with the Airport District Office to utilize Bi-Partisan Infrastructure Law funds to complete the assessment if required, with an estimated cost ranging between \$367,467.00 and \$476,473.00; and

WHEREAS, the project requires no local funds match;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that the Airport Executive Director is hereby authorized to conduct a study to determine if an Environmental Assessment is necessary for the development of four maintenance, repair, and overhaul hangars.

PASSED AND APPROVED this 4th day of November 2024.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

EXHIBIT A
COFFMAN ASSOCIATES
SCOPE OF SERVICES
FOR
TEXARKANA REGIONAL AIRPORT
ENVIRONMENTAL ASSESSMENT
FOR MAINTENANCE, REPAIR, AND OVERHAUL (MRO) FACILITY
AND ASSOCIATED IMPROVEMENTS

General Project Description

The project to be completed under this Scope of Services is described as the environmental services necessary to fully evaluate applicable environmental impact categories and prepare an Environmental Assessment (EA) pursuant to the requirements of Section 102(2)(c) of the *National Environmental Policy Act (NEPA) of 1969* (PL 91-190, 42 USC 4321 et. seq.) as outlined in Title 40 Code of Federal Regulations (CFR) 1500-1508, as amended.

Since the Federal Aviation Administration (FAA) will serve as Lead Agency in the NEPA process, the format and subject matter included within the EA will conform to the requirements and standards set forth in FAA Order 1050.1F, *Environmental Impacts: Policies and Procedures* and FAA Order 5050.4B, *National Environmental Policy Act (NEPA) Implementing Instructions for Airport Action. The preparation of an Environmental Impact Statement (EIS), should it prove necessary, is not included within this Scope of Services. In addition, this Scope of Services does not include any engineering design or construction-related services.*

The EA will specifically evaluate the following improvements at Texarkana Regional Airport (Airport):

- Construction of four hangars on the southeast side of Runway 4-22 with a primary focus on maintenance, repair, and overhaul (MRO) activities.
- Construction of a new taxilane connected to parallel Taxiway D.
- Construction of access roads and vehicular parking lots.
- Installation of utility and stormwater drainage improvements.

Although the approximately 25-acre area of construction is disturbed and has been cleared of most mature vegetation (i.e., trees), there is a potential for the presence of surface cultural resources, protected biological species, and jurisdictional wetlands. SWCA Environmental Consultants (SWCA) will perform needed fieldwork for the EA and will document their findings within reports as outlined within the following subtasks (Subtasks 2.1.3 and 2.1.4). Additionally, preliminary engineering estimates are needed to fully analyze the potential for environmental impacts under NEPA. Garver will provide engineering support for this project as outlined in tasks 1.5 through 1.7. Coffman Associates will be responsible for overseeing and ensuring quality control for SWCA responsibilities.

ELEMENT ONE – PROJECT INITIATION

Task 1.1 – Purpose and Need Statement

A draft Purpose and Need statement will be prepared to identify the purpose of the project and the need to be met. This statement will be submitted to FAA's Arkansas/Oklahoma Airports District Office (ADO) for review and concurrence. Once finalized, it will also be incorporated into Chapter One of the Draft EA (Task 1.4).

Task 1.2 – Site Visit and Kick-off Meeting

Soon after the Notice to Proceed is issued, a site visit will be scheduled to take pictures and obtain firsthand knowledge of the site. In addition, a project kick-off meeting will be held. This meeting will be held in person at the Airport in conjunction with the site visit or held via teleconference at another time. The purpose of the meeting will be to present the project schedule and work milestones and to discuss agency scoping, cumulative analysis activities, and public involvement for the project. Additional project description information will be obtained, including all reasonable and practicable alternatives. The kick-off meeting will be attended by up to two (2) Coffman Associates' personnel. At the Airport Sponsor's discretion, the FAA Arkansas/Oklahoma ADO may also be invited to participate.

Task 1.3 – Resource Agency Coordination

An agency coordination list and scoping packet will be prepared to announce the preparation of the EA and solicit input regarding known environmental resources and environmental issues or concerns related to the project area. Per FAA practices, the scoping materials will be sent first to the Arkansas/Oklahoma ADO's Environmental Protection Specialist assigned to the project for review and comment. Subject to FAA approval, the scoping packet may be sent out by Coffman Associates on behalf of Texarkana Regional Airport but will need to be printed on Airport letterhead.

Task 1.4 – Project Description (Chapter One) and Alternatives (Chapter Two)

The first two chapters of an EA define the necessary analysis to follow. Chapter One of the EA will include an introduction to the FAA environmental process, an overview of the Airport and the project site, a description of the project and its purpose and need, a list of required federal actions, and a project implementation schedule. Chapter Two will contain an alternatives screening process that identifies the criteria to be used in the EA to determine the appropriate alternatives to be carried forward throughout the analysis. Alternatives to the project as proposed will then be developed based on comments and materials received during Tasks 1.2 and 1.3. These alternatives will be outlined in a manner consistent with FAA Orders 1050.1F and 5050.4B.

Chapters One and Two will first be sent to the Airport Sponsor for review and comment. Coffman Associates will then incorporate any necessary revisions prior to submitting these first two chapters to the FAA Arkansas/Oklahoma ADO for review on behalf of the Airport Sponsor.

Task 1.5 – Surveying Services (Garver)

Garver will provide field survey data from field work for designing the project, and this survey will be tied to the Owner's control network. Design survey will be limited to field verification of existing drainage structures and features and surveying utility facilities. Conceptual design services will utilize available LiDAR data for conceptual grading design.

Task 1.6 – Drainage Analysis (Garver)

Garver will develop hydrologic and hydraulic models of the airfield drainage system within the project limits for the 2, 5, 10-, 25-, 50-, and 100-year storms. Autodesk Storm and Sanitary Analysis will be utilized to complete interconnected pond analysis for all drainage areas. Modeling methodology and parameters will be selected in accordance with standard engineering practice and Owner standards. Modeling parameters, such as areas, slopes, drainage paths, distances, etc. will be obtained from surveys, planimetric contour maps and aerial photos and verified by field investigation. Garver will develop pre- and post-development drainage models. This information will be summarized in a drainage report.

Task 1.7 – Conceptual Design Services (Garver)

Garver will prepare conceptual design construction drawings, all based on guides furnished to Garver by the Owner, Airport Operator and FAA, or internally developed by Garver. These designs shall conform to the standards of practice ordinarily used by members of Garver's profession practicing under similar conditions and shall be submitted to the FAA office from which approval must be obtained. Garver will prepare and submit the project to the FAA for permanent airspace clearance on the Obstruction Evaluation and Airport Airspace Analysis (OE/AAA) website and coordinate with FAA representatives. Garver will develop three different alternatives for the MRO Facility. Garver will develop horizontal alignments and taxiway and apron geometry for each alternative. Garver will analyze strengths and weaknesses for each alternative. Garver will develop preliminary vertical alignments based on the requirements of FAA AC 150/5300-13 (latest edition). Upon the completion of vertical alignments, assemblies will be developed based on the pavement design and corridors will be modeled for each apron alignment. Modeling will include all surface changes from centerline of corridor to tie into existing grade for the project site. At the completion of individual corridor developments, all corridors will be combined into a final grading surface. Modeling will be an iterative process to determine the most efficient design solution. Garver will develop detailed quantities in PDF format for use in construction cost estimating for each design phase. Quantities will be completed by pay item. Upon the completion of quantity development, Garver will review previous cost data and market conditions and complete an Engineer's Opinion of Probable Cost. Garver will develop Conceptual Plans and submit to the Owner for review.

ELEMENT TWO – AFFECTED ENVIRONMENT

Task 2.1 – Existing Conditions Inventory

Coffman Associates will identify and review available environmental documents and secondary sources related to the project site and general area. These sources include but may not be limited to: soil and floodplain maps; existing and historic land use, including land ownership, zoning, General Plan land use designations, and known hazardous sites; available aerial photographs; socioeconomic data; watershed and groundwater data; and previous environmental and planning studies. Coffman Associates will also review any information which is made available from resource agencies as part of the agency scoping process to help identify the presence of sensitive environmental resources near the proposed project.

A description of the affected environment will then be prepared to succinctly describe the area to be developed, including the results of Subtasks 2.1.1 through 2.1.5. This description of the affected environment will serve as Chapter Three of the Draft EA and will include the following information as required by FAA Order 1050.1F. Exhibits will be provided, as needed, to visually present the information.

All the items below will be addressed in a level of detail commensurate with the importance of the resource, with less important information summarized, consolidated, or referenced, as described in more detail in Subtasks 2.1.1 through 2.1.5. Supplemental studies specific to the project site will be summarized and incorporated into Chapter Three of the Draft EA.

- Status of air quality attainment
- Biological resources
- United States (U.S.) *Department of Transportation Act* (DOT Act), Section 4(f) resources
- Farmlands
- Known hazardous materials sites and available solid waste facilities
- Historic and cultural resources
- Existing land use and planning
- Availability of utilities (energy) and natural resources (water, aggregate, etc.)
- Existing and future airport noise contours from the current airport master plan
- Socioeconomic and environmental justice issues (such as population characteristics, growth, future land use)
- Visual resources, including airport lighting sources
- Wild and scenic rivers

Subtask 2.1.1 – Land Use Inventory, including DOT Act, Section 4(f) Resources and Noise-Sensitive Land Uses

Existing and planned land uses and zoning in the project vicinity, including noise-sensitive land uses, such as nearby residences, will be identified based on a review of General Plan land use maps, zoning maps, aerial photography, and the site visit conducted as part of Task 1.2. Specific attention will be fo-

cused on U.S. DOT Act, Section 4(f) resources (i.e., public parks and recreation areas, wildlife and waterfowl refuges, and historic and archaeological sites), and any other existing land uses that could be adversely affected by the proposed project.

The Airport's noise environment will be characterized using the most recent available noise contour maps. No noise modeling is included within this Scope of Services.

Subtask 2.1.2 – Water Resources Inventory

Information will be compiled on the existing water-related conditions of, and in the immediate vicinity of, the proposed project, including wetlands, floodplains, surface water, groundwater resources, and wild and scenic rivers. Floodplain information is available from the Federal Emergency Management Agency (FEMA) as well as county/city floodplain coordinators. Once the information on surface water features has been compiled, on-site drainage will be discussed as well as its relationship to the overall watershed. The U.S. Environmental Protection Agency's (EPA) online database for impaired waters under Section 303(d) of the *Clean Water Act* will be utilized to assess surface water quality issues in the area. Any additional studies concerning water quality or water resources made available will also be reviewed.

Groundwater quality data will be obtained from existing databases, including those maintained by the U.S. Geological Survey (USGS), the U.S. EPA, the Arkansas Geological Survey, the Arkansas Department of Environmental Quality's Groundwater Protection Program, and/or any local records for on-site wells made available from the project engineers or Airport Sponsor. To the extent applicable, this information may also be used to characterize the existing conditions related to Natural Resources and Energy Supply.

Subtask 2.1.3 – Threatened and Endangered Species Habitat Assessment

SWCA will evaluate the potential for federally listed threatened and endangered (T&E) species to occur within the project area. The purpose of this assessment is to comply with the Endangered Species Act of 1973 (ESA), regulated by the U.S. Fish and Wildlife Service (USFWS). The habitat assessment will include the following components: 1) desktop analysis of potential habitat, 2) field reconnaissance, 3) survey recommendations, and 4) ESA compliance strategies (if needed). and potential jurisdictional waters of the U.S. (WOTUS) in the proposed project area to determine whether Clean Water Act Section 404/401 permit compliance is necessary.

SWCA will conduct a field reconnaissance to ground-truth and document existing habitat characteristics within the project area, including but not limited to a review of project area soils, canopy cover, vegetation, and aquatic features. The T&E survey will be conducted by one team of two SWCA biologists/wetland scientists and be conducted concurrently with Task 2.1.4. Results of the desktop analysis, refined by the field investigation, will be used to determine the suitability of habitats in the project area for T&E species.

The results of the desktop analysis and field reconnaissance will be synthesized into a draft habitat assessment report that provides an assessment of the likelihood of T&E species to occur in the project area.

Subtask 2.1.4 Aquatic Resources

SWCA will conduct the aquatic resources delineation in accordance with guidance and information available from the U.S. Army Corps of Engineers (USACE) 1987 Corps of Engineers Wetland Delineation Manual and the Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Atlantic and Gulf Coastal Plain Region. SWCA will evaluate the three required wetland parameters (i.e., hydrophytic vegetation, wetland hydrology, and hydric soils) and delineate the boundaries of identified wetlands by identifying dominant plant species and their USACE -designated wetland indicator status, excavating soil pits to identify the presence or absence of hydric soils, and using both the soil pit and a visual inspection to determine the presence of wetland hydrology. SWCA will document the sampling results on USACE data forms and with representative photographs. SWCA will map the extent of wetlands boundaries and the ordinary high-water mark (OHWM) for all features identified in the field.

Based on a preliminary review of available data, the project is likely to require authorization from the USACE for regulated activities within aquatic resources. Depending on the final project design, SWCA anticipates regulated activities will be authorized under the general terms and conditions of Nationwide Permit 39, Commercial and Institutional Developments (NWP 39) or a standard/individual permit (IP). Nationwide permits are streamlined approval process for projects that have no more than minimal impacts to aquatic while an IP is evaluated through the typical review procedures and includes a public notice. The appropriate permitting mechanism (i.e. NWP 39 or IP) will be determined once the final project design has been determined.

Note: Project will require either an NWP or IP. Costs are provided for both options.

SWCA will assist the project proponent with compensatory mitigation requirements by identifying mitigation banks that service the project area and have adequate types and quantities of credits needed. Once the project design is finalized, SWCA will conduct a functional assessment (as determined by the appropriate mitigation bank) of aquatic resources proposed to be impacted. It is anticipated that the functional assessment will require a separate site visit and can be completed in 8 hours by two SWCA biologists. Results of the functional assessment will be incorporated into the permit application. Cost to satisfy compensatory mitigation (i.e. purchasing of credits) is not included in this proposal.

Subtask 2.1.5 – Cultural, Historical, and Archaeological Resource Inventory

An Area of Potential Effect (APE), which delineates the areas of direct and indirect (visual) impacts, will be prepared and provided to the FAA for review and comment. Upon receiving approval from the FAA, a final APE will be defined. Coffman Associates will assist the FAA in preparing consultation materials to

be used during the required coordination processes with the State Historic Preservation Officer (SHPO) and any Native American Tribes with interest in the project area.

SWCA will perform a cultural resources desktop background review of the proposed project. The goal of the background review will be to gather all available information regarding previous surveys for cultural resources, previously documented cultural resources including archaeological sites and above-ground historical resources, identify the potential for these resources to affect future development, and determine the possible scope, if any, of further archaeological regulatory compliance work on the property, such as pedestrian surveys.

For this research, an SWCA archaeologist will search site files, records, and maps available through the Arkansas Historic Preservation Program online geographic information system (GIS) viewer (Automated Management of Archeological Site Data in Arkansas [AMASDA]). In addition to identifying previously recorded archaeological sites and archaeological surveys, these online GIS viewers include the locations of National Register of Historic Places (NRHP) properties, historical markers, and cemeteries. With this information, SWCA will be able to evaluate archaeological potential and concerns as well as the probable level, if any, of archaeological effort that would be required to obtain compliance with any applicable federal or state cultural resources regulations. Agency communication will be primarily conducted by the Principal Investigator (PI) and will include determining the level of required regulatory compliance in coordination with the FAA and the Arkansas Historic Preservation Program (State Historic Preservation Officer [SHPO]). Typically, a scope of work will be developed from the background review data and submitted to the above two regulatory agencies for their review and approval.

Note: Additional work related to cultural resources depends on the outcome of the initial coordination with SHPO.

Pending the outcome of the SHPO response to the cultural resources desktop background review, SWCA proposes to conduct a Phase I cultural resources survey of the project area in accordance with Arkansas SHPO standards. The general survey will include one crew of four (4) archaeologists. During the survey, the archaeologists will be examining the ground surface and erosional profiles for cultural resources within the project area. Shovel testing will be the main method of subsurface exploration utilized during the survey. The utilization of shovel testing will be keyed to the level of disturbance of the proposed project and the nature of the soils, geology, and topography. Based on a preliminary review of project area topography, and soils, SWCA estimates that the project area has an overall moderate probability for the existence of archaeological sites. SWCA will complete shovel testing of the project area at 66-foot (20-meter [m]) intervals (Arkansas standards) within the proposed approximately 30-acre project area. Based on Arkansas standards, this represents approximately 263 shovel tests within the project area. Shovel tests will measure approximately 12-inches in diameter and 20 inches deep.

Once the archaeological survey has been completed, SWCA will analyze the field data and artifacts (if any) and produce a report of the investigations. The report will conform to the guidelines of the Arkansas SHPO. Analysis of field data and collected artifacts will include mapping, the production of appro-

priate site forms for all documented sites, analysis and tabulation of artifacts, and the review, organization, and assessment of field notes.

Subtask 2.1.6 – Other Resource Categories per FAA Order 1050.1F

Information regarding all other Order 1050.1F resource categories will be summarized based on the overall research conducted as part of this element. This information will be used to justify the elimination of certain impact categories from further evaluation, as appropriate.

Task 2.2 – Cumulative Impact Inventory

An inventory of past, present, and reasonably foreseeable future actions will be conducted. This inventory will include projects undertaken by the Airport, as well as any projects undertaken within the airport environs. Input regarding cumulative impacts will be sought from agencies during Task 1.3, Resource Agency Coordination.

ELEMENT THREE – ENVIRONMENTAL CONSEQUENCES

The purpose of this element is to examine potential impact categories, based on the requirements of FAA Order 1050.1F, to determine if significant impacts would result from the proposed project, the No Action alternative, or any other development alternatives appropriate for detailed analysis as determined during Task 1.4. Impact categories that may be affected by the proposed project are listed below, along with a brief discussion of activities that might be required for each. If it is determined that there are significant impacts in any given category, mitigation will be identified. All resource categories identified in FAA Order 1050.1F will be discussed in a level of detail commensurate with the potential for significant impact.

Task 3.1 – Air Quality/Greenhouse Gases Analysis

A discussion of FAA's General Conformity and other applicable rules related to air quality will be provided. Suitable modeling will be undertaken to calculate the emissions of air pollutants during construction as needed. This analysis is dependent on construction assumptions; therefore, Coffman Associates will work with the Airport Sponsor and the project engineer to determine reasonable modeling inputs.

Construction-related greenhouse gases (GHGs) will also be modeled as needed. This analysis is separate from the air quality analysis and will be discussed in a stand-alone section on Climate as required by Order 1050.1F.

Operational quality emissions and GHGs in the long term will be discussed qualitatively in connection with local or regional air quality and climate change goals and objectives. *If it is determined by FAA that*

operational forecasts using the FAA's Aviation Environmental Design Tool (AEDT) is necessary, a revision to this Scope of Services would be required.

Task 3.2 – Biological Resources

Based on the provided biological survey report, the EA will include a discussion of potential direct and indirect impacts (including any hazardous wildlife attractants in accordance with FAA Advisory Circular 150/5200-33B) to the local habitat, flora, and fauna resulting from the proposed project. Impacts will be evaluated using thresholds cited in FAA Order 1050.1F. Any mitigation that is required to reduce or eliminate significant impacts to wildlife resources will be discussed. This task includes coordination with appropriate agencies, such as USFWS and Arkansas Game and Fish Commission, if necessary, as identified in Tasks 1.3 and Subtask 2.1.3.

This task does not include consultation with USFWS and Arkansas Game and Fish Commission to determine whether the proposed project could jeopardize the continued existence of any endangered or threatened species or result in the destruction or adverse modification of habitat of such species, as required under Section 7 of the *Endangered Species Act*. This consultation, if necessary, would be undertaken by FAA.

Task 3.3 – Historical, Architectural, Archaeological, and Cultural Resources

Based on the provided cultural resources survey, the EA will include a discussion of potential impacts the alternatives could have on historical, archaeological, architectural, or cultural resources. Using the APE exhibit prepared in Subtask 2.1.5, Coffman Associates will also assist FAA, as necessary, with coordination with the SHPO to confirm the extent of impacts, if any. No tribal consultation is included in this Scope of Services since FAA must undertake government-to-government consultation itself.

Should it be determined that an eligible or listed property is contained within the proposed APE, the Advisory Council on Historic Preservation's (ACHP) *Protection of Historic Properties* protocols will be consulted and followed. If it is determined that a mitigation plan is needed, it will be undertaken through an amendment to this Scope of Services.

Task 3.4 – Land Use/Noise and Compatible Land Use

The FAA's Area Equivalent Method (AEM) will be used to perform the noise analysis for the EA. Since the proposed project and its alternatives will not result in changes in ground tracks or flight profiles, the use of this methodology is acceptable. Utilizing the aviation forecasts and noise contours prepared for the airport master plan, the AEM will be used to calculate noise exposure. It is assumed that the AEM calculations will result in less than a 17 percent increase in the 65 decibel (dB) Day-Night Noise Level (DNL) contour area, thereby indicating that the proposed project will result in no significant impact over noise-sensitive areas. *If it is determined by FAA that operational noise modeling using the FAA's AEDT is necessary, a revision to this Scope of Services would be required.*

The compatibility of existing and planned land uses is typically associated with the extent of noise impacts. The analysis will include a discussion of numbers of people, schools, places of worship, hospitals, etc. that would be impacted by the proposed project or its alternatives. The compatible land use guidelines contained in Appendix A of 14 CFR Part 150, *Airport Noise Compatibility*, will be referenced. In accordance with FAA Order 1050.1F, the threshold of significance is recognized as a 1.5 dB DNL or greater increase in noise over any noise-sensitive use located within the 65 dB DNL contour. As stated previously, it is assumed this threshold will not be exceeded.

The land use analysis will also address the consistency of the alternatives with the comprehensive development plans adopted for the area and other plans used in the development of the area transportation plan. This section of the EA will provide documentation to support the required Airport Sponsor's land use compatibility assurance under Section 511(a)(5) of the *1982 Airport Act*.

Task 3.5 – Socioeconomics, Environmental Justice, and Children’s Environmental Health and Safety Risks

FAA Order 1050.1F requires that the following socioeconomic factors be considered during environmental analysis under NEPA. Would the action have the potential to:

- Induce substantial economic growth in an area, either directly or indirectly;
- Disrupt or divide the physical arrangement of an established community;
- Cause extensive relocation of housing or community businesses;
- Disrupt local traffic patterns and substantially reduce the levels of service on roads serving an airport and its surrounding communities; or
- Produce a substantial change in the community tax base?

The above questions as they relate to the proposed project will be answered to the extent feasible using published data and reports. It is not anticipated that any of these issues will warrant extensive study, and no primary source data collection is proposed under this Scope of Services. Using economic benefit information provided by the Airport Sponsor or the project applicant, projected economic growth associated with the project will be summarized and incorporated into the analysis. *A traffic impact study is not included in this Scope of Services as typically hangar developments are not significant traffic generators, especially during the AM and PM peak traffic hours.*

Environmental justice populations and children within one mile of the project site will be determined using U.S. Census data or other socioeconomic databases. Potential impacts to these populations will then be evaluated, with a focus on any impacts that could be disproportionately adverse to disadvantaged populations.

Task 3.6 – Water Resources

The results of the provided water and natural resources inventories, summarized under Subtasks 2.1.2 and 2.1.3, will be used to assess these related impact categories. The EA will include each separate im-

pack category as required by FAA Orders 1050.1F to address the potential for the project to meet mandated thresholds of significance for impacts to water resources.

Wetlands or jurisdictional WOTUS impact analysis will be based on the information provided in Subtask 2.1.3. The project's potential to result in exposure to flooding hazards and impacts to surface water quality or groundwater will be based on information provided in Subtask 2.1.2.

Task 3.7 – Other Resource Categories and Considerations

The following resources are either not located within the project environs or are not expected to be impacted by the proposed project: Coastal Resources; Farmlands; Visual Effects; and Wild and Scenic Rivers. The project site is not located in a coastal area, does not contain protected farmland soils, is buffered from off-airport areas by trees and other mature vegetation, and is not near any wild or scenic rivers or rivers listed as being considered for designation on the National Rivers Inventory.

Other impacts will be evaluated and discussed at a level commensurate to the potential for impact (for example, DOT Act, Section 4(f) Resources; Hazardous Materials, Solid Waste, and Pollution Control; and Natural Resources and Energy Supply).

As required by FAA Order 1050.1F, to the extent not covered in the specific impact categories discussed above, the EA will also include: a discussion of the possible conflicts between the proposed project or its alternatives and the objectives of federal, state, regional, and local land use plans, policies, and controls for the area in question; any inconsistencies of the proposed project or its alternatives with any approved state or local plan and laws; means to mitigate adverse environmental impacts; and the project's degree of controversy on environmental grounds.

Task 3.8 – Cumulative Impacts

This task will consider the overall cumulative impact of the proposed project or its alternatives and the consequences of subsequent related actions within the temporal and spatial boundaries established for this analysis in Task 2.2. The cumulative analysis will include potential incremental, secondary, and natural environmental impacts of the action when added to other past, present, and reasonably foreseeable future actions that could be considered within the temporal and spatial boundaries established for this analysis.

ELEMENT FOUR – DOCUMENTATION

Task 4.1 – Preliminary Draft EA

A Preliminary Draft EA for the proposed project will be prepared in accordance with FAA Orders 5050.4B and 1050.1F. The Preliminary Draft EA, which is designed for internal review only, will be submitted electronically to the Airport Sponsor for review and comment. Once the Airport Sponsor has

provided comments, an electronic submittal of the Preliminary Draft EA will be submitted to FAA on behalf of, or by, the Airport Sponsor to the FAA's Arkansas/Oklahoma ADO.

Task 4.2 – Revised Preliminary Draft EA

Following review, comments made by the Airport Sponsor and FAA as a result of Task 4.1 will be incorporated into the environmental document using track changes. Electronic copies of the chapters containing the revisions will then be forwarded first to the Airport Sponsor and then to FAA for review and concurrence prior to undertaking the FAA legal, "lines of business," or regional review as necessary. For this review, FAA will be provided two (2) hard copies and a link to download the revised Preliminary Draft EA.

Task 4.3 – Draft EA

Comments made by the FAA's legal, "lines of business," or regional reviews will be incorporated into the environmental document and a final "screen-check" version of the Draft EA will be submitted electronically to the Airport Sponsor and FAA for concurrence. Once the Airport Sponsor receives FAA authorization to print the Draft EA, up to five (5) printed copies and a link to download the Draft EA in Adobe PDF format will be prepared for public review and the Airport Sponsor and the Project Applicant's files. FAA will be provided with two (2) printed copies of the Draft EA and a link to download the Draft EA.

Task 4.4 – Final EA

The Final EA for the proposed project will include an appendix containing an affidavit of publication of the Notice of Availability (Task 5.1). The Final EA document will also include copies of all written comments received during the public comment period (and any oral comments presented during a formal public hearing, if one is conducted) and responses to those comments as outlined in Task 5.2.

Before printing the Final EA, FAA will be provided an electronic submittal of the "Pre-Final" EA in Adobe PDF format. After the incorporation by Coffman Associates of any requested changes, FAA will then complete its final review. Once the Airport Sponsor receives approval to print the Final EA, up to five (5) printed copies and a link to download the Final EA will be prepared for the Airport Sponsor and the Project Applicant. FAA will be provided with two (2) printed copies and a link to download the Final EA.

ELEMENT FIVE – PUBLIC REVIEW AND RESPONSES TO COMMENTS

Task 5.1 – Notice of Availability of Draft EA

Once the Draft EA is available for public and agency comment, a Notice of Availability (NOA) will be prepared in accordance with the requirements of FAA Orders 1050.1F and 5050.4B and submitted to FAA for review and comment. Once an approved NOA is produced, it should be published in an area-

wide or local newspaper of general circulation. The NOA will notify the public of the availability of the document and will allow for a minimum 30-day public comment period. Additionally, NOA letters or emails should be sent to the various resource agencies consulted with during Task 1.3 to allow them an opportunity to review and comment on the Draft EA.

NOTE: The Airport Sponsor will be responsible for placing press releases, newspaper notices, or public advertisements in appropriate newspapers, for posting notices on appropriate websites, and for any direct mailings or the sending of email blasts.

Task 5.2 – Response to Public Comments

Responses will be prepared to address all written comments (and any oral comments received during a public hearing) raised during the official comment period for the Draft EA. Responses will be submitted to the Airport Sponsor for internal review prior to submittal to FAA. Once the responses are approved, they will be included into the Final EA as an appendix. Revisions requested by the Airport Sponsor or FAA to the response to comments are included in Task 4.4.

Task 5.3 – Notice of Availability of Final EA

Once the Final EA (and FAA decision document, for example, a Finding of No Significant Impact) is available, a Notice of Finding and NOA of Final EA will be prepared and submitted to the FAA for review and comment. Once an approved notice is produced, it should be published in an area-wide or local newspaper of general circulation. Additionally, NOA letters or emails should be sent to the various resource agencies consulted with during Task 1.3 and Task 5.1. This will conclude the Final EA process.

NOTE: The Airport Sponsor will be responsible for placing press releases, newspaper notices, or public advertisements in appropriate newspapers, for posting notices on appropriate websites, and for any direct mailings or the sending of email blasts.

ELEMENT SIX – PROJECT COORDINATION

Task 6.1 – Project Coordination

A portion of the environmental process involves coordination between the Consultant, the project engineers, Airport Sponsor, FAA, and environmental review agencies. Therefore, adequate time and budget must be provided to ensure that the necessary coordination can be carried out. This scope of work includes monthly teleconferences attended by Coffman Associates, if requested, throughout the process. It also includes telecommunication with FAA on an as-needed basis.

As identified previously, FAA requires several rounds of review:

- Review of the proposed project’s purpose and need statement and alternatives

- Review of agency coordination letters and EA scoping packet
- Review of cultural, wetland, and biological survey reports and draft consultation letters
- Review of Preliminary Draft EA
- Review of revised Preliminary Draft EA
- Review of Preliminary Final EA
- Review of “screencheck” Final EA
- Review of all NOAs and Notice of Finding

Task 6.2 – Project File Record

The following tasks will be undertaken to prepare project file for the NEPA process:

- An index listing all the documents, their name, format, type, and if they contain information exempt from Freedom of Information Act (FOIA) release (e.g., archaeological site locations) will be prepared for the project file. The index will be editable in case FAA needs to add items.
- Documents that are incorporated by reference will be placed in the project file.
- Documents the agency relied on in preparing the NPEA document that are not publicly available will be placed in the project file.
- Any hard copy documents, such as written comments, will be scanned into a searchable PDF format and placed in the project file.
- Scoping documents will be placed in the project file even if they pre-date the FAA involvement in the EA process.

The project file record will be provided to the FAA electronically.

ELEMENT SEVEN – OPTIONAL TASK

Task 7.1 – Public Hearing on the Draft EA (Optional)

The public has the right to request a public hearing on this proposed project as part of the NEPA process. If required, a public hearing will be conducted to solicit input from individuals, organizations, and agencies on the Draft EA and to provide an opportunity for the public to provide formal comments to a

court reporter. If requested by the Airport Sponsor, Coffman Associates will prepare a PowerPoint presentation to be used in conjunction with the hearing by either the Airport Sponsor or the Consultant. Two (2) Coffman Associates' staff members will attend. Sign-in sheets, speaker registration forms, and written comment forms will be provided by Coffman Associates. *The Airport Sponsor will be responsible for providing the hearing location and a court reporter. The court reporter will provide a transcript of the hearing for posting on the project website and for inclusion in the Final EA.*

A public hearing notice will be prepared in accordance with the requirements of FAA Orders 1050.1F and 5050.4B and will be submitted to the Airport Sponsor for publishing in an area-wide or local newspaper of general circulation at least thirty (30) days prior to the public hearing date. *The Sponsor will be responsible for placing press releases, newspaper notices, or public advertisements in appropriate newspapers, and for posting notices on appropriate websites. The Airport Sponsor will also be responsible for direct mailings or sending any email blasts. (These can occur in conjunction with the Notice of Availability notification discussed in Task 5.1).*

The above scope of work is based on Coffman Associates' best professional judgment and incorporates information provided to the Consultant from Garver and SWCA Environmental Consultants, as well as preliminary internet research. Should more studies, analyses, or coordination be needed beyond what is included in this Scope of Services, detailed addendums to this scope and associated costs will be prepared. Specific authorization will be sought prior to undertaking such tasks.

Exhibit B Coffman Associates Cost Summary Texarkana Regional Airport Environmental Assessment - Proposed MRO Facility								
		Coffman Associates (Hourly Rates)						
		Principal	Senior Professional	Professional	Technical/Support	Total Labor	Expenses	Total
		\$ 308	\$ 284	\$ 170	\$ 118			
Element One - PROJECT INITIATION								
Task 1.1	Purpose and Need Statement	2	8	4	4	\$4,040	\$0	\$4,040
Task 1.2	Site Visit and Kick-off Meeting	4	16	16	4	\$8,968	\$2,500	\$11,468
Task 1.3	Resource Agency Coordination	0	8	8	4	\$4,104	\$50	\$4,154
Task 1.4	Project Description (Ch. 1) and Alternatives (Ch. 2)	0	8	24	8	\$7,296	\$0	\$7,296
Element 1 Subtotal		6	40	52	20	\$24,408	\$2,550	\$26,958
Element Two - AFFECTED ENVIRONMENT								
Task 2.1	Existing Conditions Inventory	0	8	24	8	\$7,296	\$0	\$7,296
Subtask 2.1.1	Land Use Inventory	0	0	8	0	\$1,360	\$0	\$1,360
Subtask 2.1.2	Water Resources Inventory	0	8	8	0	\$3,632	\$0	\$3,632
Subtask 2.1.3	Threatened and Engangered Species Habitat Assessment	0	4	2	2	\$1,712	\$0	\$1,712
Subtask 2.1.4	Aquatic Resources	0	4	4	8	\$2,760	\$0	\$2,760
Subtask 2.1.5	Cultural Resources	0	4	4	2	\$2,052	\$0	\$2,052
Subtask 2.1.6	Other Resource Categories per Order 1050.1F	0	0	8	2	\$1,596	\$1	\$1,597
Task 2.2	Cumulative Impact Inventory	0	4	8	0	\$2,496	\$0	\$2,496
Element 2 Subtotal		0	32	66	22	\$22,904	\$1	\$22,905
Element Three - ENVIRONMENTAL CONSEQUENCES								
Task 3.1	Air Quality/Greenhouse Gases Analysis	4	0	8	2	\$2,828	\$0	\$2,828
Task 3.2	Biological Resources	0	0	4	2	\$916	\$0	\$916
Task 3.3	Historical, Architectural, Archaeological, & Cultural Resources	0	0	4	4	\$1,152	\$0	\$1,152
Task 3.4	Land Use/Noise and Compatible Land Use	0	0	4	2	\$916	\$0	\$916
Task 3.5	Socioeconomics, Env. Justice, & Children's Env. Risks	0	4	4	2	\$2,052	\$0	\$2,052
Task 3.6	Water Resources	0	8	4	8	\$3,896	\$0	\$3,896
Task 3.7	Other Resource Categories and Considerations	0	0	4	2	\$916	\$0	\$916
Task 3.8	Cumulative Impacts	0	4	4	0	\$1,816	\$0	\$1,816
Element 3 Subtotal		4	16	36	22	\$14,492	\$0	\$14,492
Element Four - DOCUMENTATION								
Task 4.1	Preliminary Draft EA	8	24	12	16	\$13,208	\$200	\$13,408
Task 4.2	Revised Preliminary Draft EA	0	16	8	16	\$7,792	\$0	\$7,792
Task 4.3	Draft EA	4	16	8	16	\$9,024	\$650	\$9,674
Task 4.4	Final EA	4	8	8	16	\$6,752	\$650	\$7,402
Element 4 Subtotal		16	64	36	64	\$36,776	\$1,500	\$38,276
Element Five - PUBLIC REVIEW AND RESPONSES TO COMMENTS								
Task 5.1	Notice of Availability of Draft EA	0	4	0	2	\$1,372	\$0	\$1,372
Task 5.2	Response to Public Comments	0	8	16	4	\$5,464	\$0	\$5,464
Task 5.3	Notice of Availability of Final EA	0	4	4	2	\$2,052	\$0	\$2,052
Element 5 Subtotal		0	16	20	8	\$8,888	\$0	\$8,888
Element Six - PROJECT COORDINATION*								
Task 6.1	Project Coordination	8	64	8	8	\$22,944	\$0	\$22,944
Task 6.2	Project File Record	0	16	0	0	\$4,544	\$0	\$4,544
Element 6 Subtotal		8	80	8	8	\$27,488	\$0	\$27,488
Element Seven – PUBLIC HEARING (Optional)								
Task 7.1	Public Hearing on the Draft EA (Optional)	16	16	0	8	\$10,416	\$2,500	\$12,916
Element 7 Subtotal		16	16	0	8	\$10,416	\$2,500	\$12,916
Project Summary Total								
Coffman Associates, Inc.								
Element One - PROJECT INITIATION		6	40	52	20	\$24,408	\$2,550	\$26,958
Element Two - AFFECTED ENVIRONMENT		0	32	66	22	\$22,904	\$1	\$22,905
Element Three - ENVIRONMENTAL CONSEQUENCES		4	16	36	22	\$14,492	\$0	\$14,492
Element Four - DOCUMENTATION		16	64	36	64	\$36,776	\$1,500	\$38,276
Element Five - PUBLIC REVIEW AND RESPONSES TO COMMENTS		0	16	20	8	\$8,888	\$0	\$8,888
Element Six - PROJECT COORDINATION*		8	80	8	8	\$27,488	\$0	\$27,488
Element Seven – PUBLIC HEARING (Optional)		16	16	0	8	\$10,416	\$2,500	\$12,916
Coffman Associates, Inc. Total		50	264	218	152	\$145,372	\$6,551	\$151,923
Subconsultant(s)								
Subconsultant 1 – Garver						\$164,558	\$1,442	\$166,000
Subconsultant 2 – SWCA (Low Range)							\$62,460	\$62,460
Subconsultant Total						\$164,558	\$63,902	\$228,460
Project Total Without Optional Element 7						\$299,514	\$67,953	\$367,467
Project Total With Optional Element 7						\$309,930	\$70,453	\$380,383
Project Total With Optional Element 7 + SWCA High Range						\$468,480	\$7,993	\$476,473
Subconsultant(s)								
Subconsultant 1 – Garver								
						Labor	Expenses	Total
Task 1.5	Surveying Services					\$9,251	\$849	\$10,100
Task 1.6	Drainage Analysis					\$30,578	\$122	\$30,700
Task 1.7	Conceptual Design Services					\$124,729	\$471	\$125,200
Subconsultant 1 Subtotal						\$164,558	\$1,442	\$166,000
Subconsultant 2 – SWCA								
							Cost	Total
Task 2.1.2	Threatened and Engangered Species Habitat Assessment						\$24,360	\$24,360
Task 2.1.3a	Aquatic Resources						\$15,455	\$15,455
Task 2.1.3b	Section 404 Clean Water Act Permitting Support (Nationwide Permit)	Project will require only one of these tasks					\$15,675	\$15,675
Task 2.1.3c	Section 404 Clean Water Act Permitting Support (Individual Permit)						\$19,575	\$19,575
Task 2.1.3d	Functional Assessment						\$10,505	\$10,505
Task 2.1.4a	Background Review and Agency Coordination						\$6,970	\$6,970
Task 2.1.4b	Phase I Cultural Resources Survey	Depending on outcome of 2.1.4a, these may not be required					\$59,595	\$59,595
Task 2.1.4c	Cultural Resources Survey Report						\$22,090	\$22,090
Subconsultant 2 Subtotal (Low Range)							\$62,460	\$62,460
Subconsultant 2 Subtotal (High Range)							\$158,550	\$158,550

* Assumes 0.5 hr/mo Principal-in charge; 4 hrs/mo Sr. Professional; 4 hrs/mo of Professional for 16 months.



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution authorizing the Airport Executive Director to enter into an agreement with HiLite for runway edge restriping. (AIRPORT) Executive Director Paul Mehrlich
AGENDA DATE:	November 4, 2024
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Airport
PREPARED BY:	Paul Mehrlich
REQUEST:	Approving the Texarkana airport executive director to enter into an agreement with HiLite for runway edge restriping in the amount of \$68,505 approved in the Texarkana Regional Airport FY24 O&M budget.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Airport Runway Edge Restriping
EXPENSE REQUIRED:	\$0
AMOUNT BUDGETED:	\$0
APPROPRIATION REQUIRED:	\$0
RECOMMENDED ACTION:	Approve
EXHIBITS:	Resolution, Bid Tab, Notice of Award

RESOLUTION NO. _____

WHEREAS, the runway edges at the Texarkana Regional Airport are in need of restriping; and

WHEREAS, the Airport is requesting authorization for the Airport Executive Director to enter into an agreement with HiLite for runway edge restriping; and

WHEREAS, the cost of this project is \$68,505.00, which was previously approved and included in the FY2024 O&M Budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that the Airport Executive Director is hereby authorized to enter into a contract with HiLite for the purposes and in the amount set forth above.

PASSED AND APPROVED this 4th day of November 2024.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



U.S. Department
of Transportation
**Federal Aviation
Administration**

Federal Aviation Administration
Airports Division, Southwest Region
Safety and Standards Branch

10101 Hillwood Parkway
Fort Worth, Tx 76177

September 25, 2024

EIR Number: 2024SW800072

Paul Mehrlich III, CM ACE
Airport Director
Texarkana Regional-Webb Field
201 Airport Dr
Texarkana, AR 71854

Dear Mr. Mehrlich:

Extension to Compliance Letter

A Compliance Letter was issued as a result of the airport certification safety inspection conducted on 7/25/2024. We are in receipt of your email and justification, dated September 24, 2024, requesting more time to complete the corrective actions for RWY 4-22 side stripe work. We understand that all other marking discrepancies associated with this inspection have been corrected. An extension is granted for the below discrepancy.

139.311D-Operations: Marking, Signs, and Lighting.

RWY 4-22 side stripe dirty, dingy (both sides of the runway for entire length) and lacks visual acuity.

Original Planned Correction Date: 9/25/2024
Extension Date: 3/24/2025

Sincerely,

**WARREN L
RELAFORD**

Digitally signed by
WARREN L RELAFORD
Date: 2024.09.25 09:27:13
-05'00'

Warren Relaford
Lead, Airport Certification Safety Inspector
FAA Southwest Region, Airports Division



RWY 4-22 side stripe

NOTICE OF AWARD

TO: Hi-Lite Airfield Services, LLC
20128 NYS Route 12F
Watertown, New York 13601

PROJECT: TEXARKANA REGIONAL AIRPORT (TXK) RUNWAY 4-22 EDGE STRIPING – 24-5810

The OWNER has considered the BID submitted by you on October 17, 2024 for the above described WORK in response to its Advertisement for Bids and Instructions to Bidders.

You are hereby notified that your BID has been accepted in the negotiated amount of:

Sixty-eight Thousand Five Hundred Five & no/100 Dollars (\$68,505.00)

You are required by the Instructions to Bidders to execute the Contract and furnish the required CONTRACTOR'S Performance BOND, Payment BOND, and certificates of insurance within fifteen (15) calendar days from the date of this Notice to you.

If you fail to execute said Contract and to furnish said BONDS within fifteen (15) days from the date of this Notice, said OWNER will be entitled to consider your bid in default, to annul this Notice of Award and to declare your Bid Security forfeited. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this ____ day of _____, 2024.

**TEXARKANA REGIONAL
AIRPORT AUTHORITY**
Owner

By _____

Title _____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged

by Hi-Lite Airfield Services, LLC, this the ____ day of _____, 2024.

By _____

Title _____

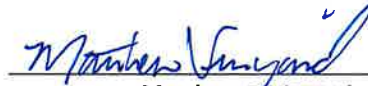
CERTIFIED BID TAB

PROJECT: 24-5810 Texarkana Regional Airport (TXK) Runway 4-22 Edge Striping

BID LOCATION: Conference Room at Texarkana Regional Airport, 2600 TXK Blvd, Texarkana , AR

BID TIME AND DATE: 11:00 AM, Thursday, October 17, 2024

Certified By:



Matthew R Vinyard, P.E., No. #15184

CONTRACTORS NAME	Hi-Lite Airfield Services, LLC.	Custom Pavement Maintenance and Safety, LLC.	Tatum Excavating Company, Inc.
CONTRACTORS LICENSE NO.	0125020625	0354090525	0034960525

BID SCHEDULE "A " (WITH GLASS BEADS)

Item No.	Item Description	Units	Quantity	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
C-105A	Mobilization (10% Maximum of Schedule A)	LS	1	\$6,000.00	\$6,000.00	\$7,000.00	\$7,000.00	\$10,710.00	\$10,710.00
P-101	Pavement Marking Removal	SF	46,300	\$0.80	\$37,040.00	\$0.76	\$35,188.00	\$0.60	\$27,780.00
P-620A	Airfield Pavement Markings (With Glass Beads)	SF	46,300	\$0.55	\$25,465.00	\$0.75	\$34,725.00	\$1.75	\$81,025.00
Total Amount Bid Schedule "A"					\$68,505.00		\$76,913.00		\$119,515.00

BID SCHEDULE "B " (WITHOUT GLASS BEADS)

Item No.	Item Description	Units	Quantity	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
C-105B	Mobilization (10% Maximum of Schedule B)	LS	1	\$6,000.00	\$6,000.00	\$7,000.00	\$7,000.00	\$10,710.00	\$10,710.00
P-101	Pavement Marking Removal	SF	46,300	\$0.80	\$37,040.00	\$0.76	\$35,188.00	\$0.60	\$27,780.00
P-620B	Airfield Pavement Markings (Without Glass Beads)	SF	46,300	\$0.50	\$23,150.00	\$0.68	\$31,484.00	\$1.71	\$79,173.00
Total Amount Bid Schedule "B"					\$66,190.00		\$73,672.00		\$117,663.00

**TEXARKANA AIRPORT AUTHORITY RESOLUTION No. 102424D
A RESOLUTION APPROVING ACCEPTING THE AIRPORT IMPROVEMENT
PROGRAM GRANT FOR PHASE 1 RWY 4/22 EXTEND/EXPAND DESIGN**

WHEREAS, the Texarkana Regional Airport Authority was formed under Arkansas Code § 14-361-101 to be jointly owned by the cities of Texarkana AR and Texarkana TX; and,

WHEREAS, Section 6-31 of Texarkana AR City Code and Section 4-25 of Texarkana TX City Code allow the authority to plan, develop, construct, enlarge, improve, maintain, equip, operate, regulate, protect and police the airport; and,

WHEREAS, the FAA performed an annual inspection on July 25 2024 and found the side stripes of RWY 4-22 to be in non-compliance with FAR Part 139; and,

WHEREAS, the FAA provided a correction date of September 25, 2024; and,

WHEREAS, the FAA provided an extension to complete by March 24, 2025; and,

WHEREAS, the airport received a RAMP grant from TxDOT in the amount of \$100,000, which must be used for airport maintenance; and,

WHEREAS, HiLite had provided a bid in the amount of \$68,505 for runway edge restriping;

NOW, THEREFORE, BE IT RESOLVED BY THE TEXARKANA AIRPORT AUTHORITY THAT:


SECTION 1. The Texarkana Regional Airport Authority Approves the Executive Director entering into an agreement with HiLite in the amount of \$68,505 for runway edge restriping.

Adopted this 24th day of October, 2024

ATTEST


Ferdinand P Mehrlich III, Director

SIGNED


Airport Authority Chair





CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution authorizing the Airport Executive Director to enter into an agreement with Tatum Excavating for general aviation apron expansion. (AIRPORT) Executive Director Paul Mehrlich
AGENDA DATE:	November 4, 2024
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Airport
PREPARED BY:	Paul Mehrlich
REQUEST:	Approving the Texarkana airport executive director to enter into an agreement with Tatum Excavating for general aviation apron expansion in the amount of \$738,670 approved in the Texarkana Regional Airport FY24 capital budget.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Airport General Aviation Apron Expansion
EXPENSE REQUIRED:	\$0
AMOUNT BUDGETED:	\$0
APPROPRIATION REQUIRED:	\$0
RECOMMENDED ACTION:	Approve
EXHIBITS:	Resolution, Bid Tab, Notice of Award

RESOLUTION NO. _____

WHEREAS, the Texarkana Airport Authority is requesting authorization for its Executive Director to enter into a contract with Tatum Excavating Company, Inc., for general aviation apron expansion; and

WHEREAS, the cost of this project is \$738,670.00 and was previously approved in the FY2024 Capital Budget;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas that the Airport Executive Director is hereby authorized to enter into a contract with Tatum Excavating, Company, Inc., for its general aviation apron expansion in an amount not to exceed \$738,670.00.

PASSED AND APPROVED this 4th day of November 2024.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

NOTICE OF AWARD

TO: Tatum Excavating Company, Inc.
2416 S Lake Drive
Texarkana, Texas 75501

**PROJECT: TEXARKANA REGIONAL AIRPORT (TXK) APRON AND
TAXILANE EXPANSION – 23-5733**

The OWNER has considered the BID submitted by you on September 26, 2024 for the above described WORK in response to its Advertisement for Bids and Instructions to Bidders.

You are hereby notified that your BID has been accepted in the negotiated amount of:

Seven Hundred Thirty-eight Thousand Six Hundred Seventy & no/100 Dollars
(\$738,670.00)

You are required by the Instructions to Bidders to execute the Contract and furnish the required CONTRACTOR'S Performance BOND, Payment BOND, and certificates of insurance within fifteen (15) calendar days from the date of this Notice to you.

If you fail to execute said Contract and to furnish said BONDS within fifteen (15) days from the date of this Notice, said OWNER will be entitled to consider your bid in default, to annul this Notice of Award and to declare your Bid Security forfeited. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this _____ day of _____, 2024.

**TEXARKANA REGIONAL
AIRPORT AUTHORITY**
Owner

By _____

Title _____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged

by Tatum Excavating Company, Inc., this the _____ day of _____, 2024.

By _____

Title _____

CERTIFIED BID TAB

PROJECT: 23-5733 Texarkana Regional Airport (TXK) Apron and Taxilane Expansion
BID LOCATION: 2nd Floor Administrative Offices, 2600 TXK Boulevard, Texarkana, Arkansas
BID TIME AND DATE: 2:00 PM, Thursday, September 26, 2024

Certified By: 
 Matthew R Vinyard, P.E., No. #15184

		CONTRACTORS NAME		CONTRACTORS LICENSE NO.		Tatum Excavating Company, Inc. 0034960525		Ambrozi Contracting 0415680425	
Item No.	Item Description	Units	Quantity	Unit Cost	Total Cost	Unit Cost	Total Cost		
C-102A	Maintenance and Removal of Sand Bag Ditch Check	EA	1	\$800.00	\$800.00	\$18,000.00	\$18,000.00		
C-102B	Maintenance and Removal of Silt Fence	LF	449	\$6.00	\$2,694.00	\$30.00	\$13,470.00		
C-102C	Installation and Removal of Grate Inlet Protection	EA	1	\$500.00	\$500.00	\$32,000.00	\$32,000.00		
C-102D	Maintenance and Removal of Grate Inlet Protection	EA	1	\$500.00	\$500.00	\$32,000.00	\$32,000.00		
C-105	Mobilization (10% Maximum of Base Bid)	LS	1	\$72,786.00	\$72,786.00	\$138,745.00	\$138,745.00		
P-101	Asphalt Pavement Removal	SY	446	\$10.00	\$4,460.00	\$42.00	\$18,732.00		
P-152A	Unclassified Excavation	CY	2,750	\$18.00	\$49,500.00	\$54.00	\$148,500.00		
P-152B	Embankment in Place	CY	620	\$48.00	\$29,760.00	\$84.00	\$52,080.00		
P-152C	Undercut and Select Backfill (As Directed by the Engineer)	CY	2,000	\$28.00	\$56,000.00	\$72.00	\$144,000.00		
ARDOT-303	Class 7 Crushed Aggregate Base Course (10" Depth)	SY	5,740	\$30.00	\$172,200.00	\$43.00	\$246,820.00		
ARDOT-407	ACHM Surface Course (5" Depth)	TON	1,565	\$163.00 *	\$255,095.00	\$394.00	\$616,610.00		
ARDOT-625	Triaxial Grid Geotextile Fabric	SY	1,500	\$5.00	\$7,500.00	\$6.19	\$9,285.00		
P-620	Pavement Markings	SF	290	\$30.00	\$8,700.00	\$53.00	\$15,370.00		
D-751	Grate Inlet	EA	1	\$57,000.00	\$57,000.00	\$162,294.00	\$162,294.00		
T-901	Seeding and Mulching	ACRE	0.3	\$11,000.00	\$3,300.00	\$19,400.00	\$5,820.00		
L-108A	Trenching for Conduit, 18-inch Minimum Depth	LF	125	\$44.00	\$5,500.00	\$12.00	\$1,500.00		
L-108B	No. 8 AWG, 5 kV, L-824, Type C Cable, Installed in Conduit or Duct Bank	LF	125	\$6.50	\$812.50	\$6.00	\$750.00		
L-108C	No. 6 AWG, Solid, Bare Copper Counterpoise Wire, Installed in Trench or Above Duct Bank or Conduit, Including Ground Rods and Connections/Terminations	LF	125	\$6.50	\$812.50	\$8.00	\$1,000.00		
L-110	Electrical Conduit 2" Sch. 40 PVC	LF	125	\$22.00	\$2,750.00	\$8.00	\$1,000.00		
L-125A	Install Stockpiled Taxiway Edge Light in Asphalt Shoulder	EA	2	\$2,450.00	\$4,900.00	\$1,800.00	\$3,600.00		
L-125B	Install Incandescent Taxiway Elevated Edge Light, L-861T, Medium Intensity, 30W Lamp, Omni-directional, Blue Color, Base Mounted	EA	1	\$3,100.00	\$3,100.00	\$2,400.00	\$2,400.00		
Total Base Bid				* \$738,670.00		\$1,663,976.00			

* Correction due to Math Error

**TEXARKANA AIRPORT AUTHORITY RESOLUTION No. 102424C
A RESOLUTION APPROVING THE AIRPORT DIRECTOR ENTERING INTO
AN AGREEMENT WITH TATUM EXCAVATING FOR GENERAL AVIATION
APRON EXPANSION IN THE AMOUNT OF \$738,670**

WHEREAS, the Texarkana Regional Airport Authority was formed under Arkansas Code § 14-361-101 to be jointly owned by the cities of Texarkana AR and Texarkana TX; and,

WHEREAS, Section 6-31 of Texarkana AR City Code and Section 4-25 of Texarkana TX City Code allow the authority to plan, develop, construct, enlarge, improve, maintain, equip, operate, regulate, protect and police the airport; and,

WHEREAS, the Arkansas Division of Aeronautics has provided a grant in the amount of \$200,000; and,

WHEREAS, the Arkansas Division of Aeronautics has provided a grant in the amount of \$150,000; and,

WHEREAS, the Tatum Excavating has provided a bid of \$738,670 for the construction of a General Aviation Apron; and,

WHEREAS, McClelland Consulting Engineers, inc had Work Order #7 approved for \$47,400 in 2022 for the engineering services for the General Aviation Apron design; and,

WHEREAS, Flight Solutions will be reimbursing the airport in the amount of \$435,255, which will serve as credit towards their ground lease;

NOW, THEREFORE, BE IT RESOLVED BY THE TEXARKANA AIRPORT AUTHORITY THAT:

SECTION 1. The Texarkana Regional Airport Authority Approves the Executive Director entering into an agreement with Tatum Excavating in the amount of \$738,670 for construction of a new general aviation apron.


Adopted this 24th day of October, 2024

ATTEST



Ferdinand P Mehrlich III, Director

SIGNED



Airport Authority Chair





CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE:	Adopt an Ordinance to rezone parcels 00193600 and 00193601, from C-4 Crossroads Business Park to a Planned Unit Development for the purpose of constructing seven (7) single family homes. (PWD-PLANNING) City Planner Jamie Finley
AGENDA DATE:	11/4/24
ITEM TYPE:	Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Public Works/Planning
PREPARED BY:	Jamie Finley
REQUEST:	Adopt an ordinance to rezone parcels 00193600 and 00193601 from C-4 Crossroads Business Park to a Planned Unit Development for the purpose of constructing 7 single family homes. Property is located 121' N of the intersection of Oak Hollow Lane and Mount Olive Drive and is legally described at PT NE NW SW contig w/#00193600 and PT NE NW SW contig w/#00193601, Texarkana Arkansas, Miller County containing 2 acres more or less. (Ward 6)
EMERGENCY CLAUSE:	No
SUMMARY:	The Planning Commission recommendation is approval of this rezoning.
EXPENSE REQUIRED:	0
AMOUNT BUDGETED:	0
APPROPRIATION REQUIRED:	0
RECOMMENDED ACTION:	Adopt an ordinance to rezone parcels 00193600 and 00193601, Texarkana AR 71854 from C-4 Crossroads Business Park to a Planned Unit Development for the purpose of constructing seven (7) single family homes
EXHIBITS:	Ordinance, Memo to City Manager, location map, zoning map, site plan

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. K-286, AS AMENDED; AND FOR OTHER PURPOSES

WHEREAS, an application to amend the Land Use Plan was filed with the Planning Commission of the City of Texarkana, Arkansas requesting the following described lands be rezoned, as applicable, from C-4 Crossroads Business Park to a Planned Unit Development, for the purpose of building seven (7) single-family homes:

PT NE NW SW Contig w/#00193600 & PT NE NW SW contig w/#00193601 and is located 121' North of the intersection of Oak Hollow Lane and Mount Olive Drive, Section 05, Township 15, Range 28 of Texarkana, Miller County, Arkansas.

WHEREAS, the Planning Commission, after public hearing, has approved said application and recommended that the Board of Directors of the City of Texarkana, Arkansas, adopt the ordinance affecting said rezoning request;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas, that:

Section 1: Ordinance No. K-286, as amended, should be amended to rezone the above-described property in the City of Texarkana, Arkansas, from C-4 Crossroads Business Park to a Planned Unit Development for the purpose of building seven (7) single family homes.

Section 2: This is solely a rezoning and no other action, conveyance, or release of interest.

PASSED AND APPROVED this 4th day of November 2024.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



CITY OF TEXARKANA ARKANSAS

DEPARTMENT OF PUBLIC WORKS

216 WALNUT ST 71854-6024

P O BOX 2711 TEXARKANA ARKANSAS 75504-2711

PHONE (870) 779-4971 – FAX (870) 773-2395

MEMORANDUM

TO: Tyler Richard, Acting City Manager

FROM: Jamie Finley, City Planner

DATE: October 9, 2024

SUBJECT: Board of Directors Agenda item for 11-4-2024, request approval to rezone parcels 00193600 and 00193601 from C-4 Crossroads Business Park to a Planned Unit Development.

LEGAL DESCRIPTION: The property is legally described as PT NE NW SW contig w/#00193600 & PT NE NW SW contig w/#00193601 and is located 121' north of the intersection of Oak Hollow Lande and Mount Olive Drive.

REASON FOR REQUEST: The applicant request rezoning for the purpose of constructing seven (7) single family homes.

EXISTING LAND USES: Site: Vacant
North: Vacant
East: Residential
South: Vacant
West: Vacant

EXISTING ZONING: Site: C-4 Crossroads Business Park
North: C-4 Crossroads Business Park
East: R-2 Single Family Residential
South: C-4 Crossroads Business Park
West: C-4 Crossroads Business Park

**COMPATIBILITY
WITH EXISTING
ZONING:**

Parcels 00193600 and 00193601 are designated at Business Park in the 2024 Comprehensive Plan. Business Park is described as primarily commercial and office uses with the potential for some multifamily uses. While this property does not fit this designation, it has remained undeveloped for approximately 1995. Also, the desired plan for the Crossroad Business Park area has not materialized as anticipated and much of the property in this area is now being developed as residential.

UTILITIES & TRANSPORTATION NETWORK:

UTILITIES: Water: 8" on east side of Mt. Olive
Sewer: 8" on the west side of Mt. Olive
Fire Hydrant: 194' east of the property

TRANSPORTATION: Local: Mount Olive Drive

CONFORMANCE WITH APPLICABLE ORDINANCES AND/OR STATE STATUTES:

The *Arkansas Code of 1987 Annotated (14-56-422B)* requires the following – "All plans, recommended ordinances, and regulations shall be adopted through the following procedure for adoption of plans and regulations:

- (1) (A) The Planning Commission shall hold a public hearing on the plans, ordinances, and regulations proposed under this subchapter.

(B) Notice of public hearing shall be published in a newspaper of general circulation in the city, at least (1) time fifteen days prior to the hearing.
- (2) Following the public hearing, proposed plans may be adopted, and proposed ordinance and regulations may be recommended as presented, or in modified form, by a majority vote of the entire commission.
- (3) Following its adoption of plans and recommendation of ordinances and regulations, the commission shall certify adopted plans of recommended ordinances and regulations to the legislative body of the city for its adoption.
- (4) The legislative body of the city may return the plans and recommended ordinances and regulations to the commission for further study or rectification, or, by a majority

vote of the entire membership, may, by ordinance or resolution, adopt the plans and recommended ordinances or regulations submitted by the commission. However, nothing in this subchapter shall be construed to limit the city board's authority to recall the ordinances and resolutions by a vote of a majority of the council.

- (5) Following adoption by the legislative body, the adopted plans, ordinances, and regulations shall be filed in the office of the City Clerk. The City Clerk shall file, with the county recorder of the counties in which territorial jurisdiction is being exercised such plans, ordinances, and regulations as pertain to the territory beyond the corporate limits.

The required notice was published in the Sunday, August 25, 2024 edition of the Texarkana Gazette. The City notified eight (8) property owners by regular postal mail within three hundred feet (300') as required by the Texarkana Arkansas Code of Ordinances.

OPPOSITION: None

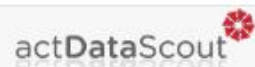
PLANNING COMMISSION CERTIFICATION:

The Planning Commission met on October 8, 2024 and certified recommendation to rezone the property described previously in this document under "Legal Description". A motion was made by Commissioner Cori Mobbs seconded by Commissioner Anita Pickett. Motion passed with a roll call vote of 6-0, with one absent.

Anderson Neal	Yes
Anita Pickett	Yes
Chris Owens	Yes
Jason Dupree	Absent
Randall Hickerson	Yes
Boots Thomas, Chairperson	Yes
Cori Mobbs	Yes

BOARD ACTION REQUESTED: The City Board is requested to approve the rezoning request described previously in this document.

The *Arkansas Code of 1987 Annotated* requires every ordinance to be read three times before adoption. These three readings may all occur at the same meeting or at the second and third subsequent meetings after the first reading of the ordinance.

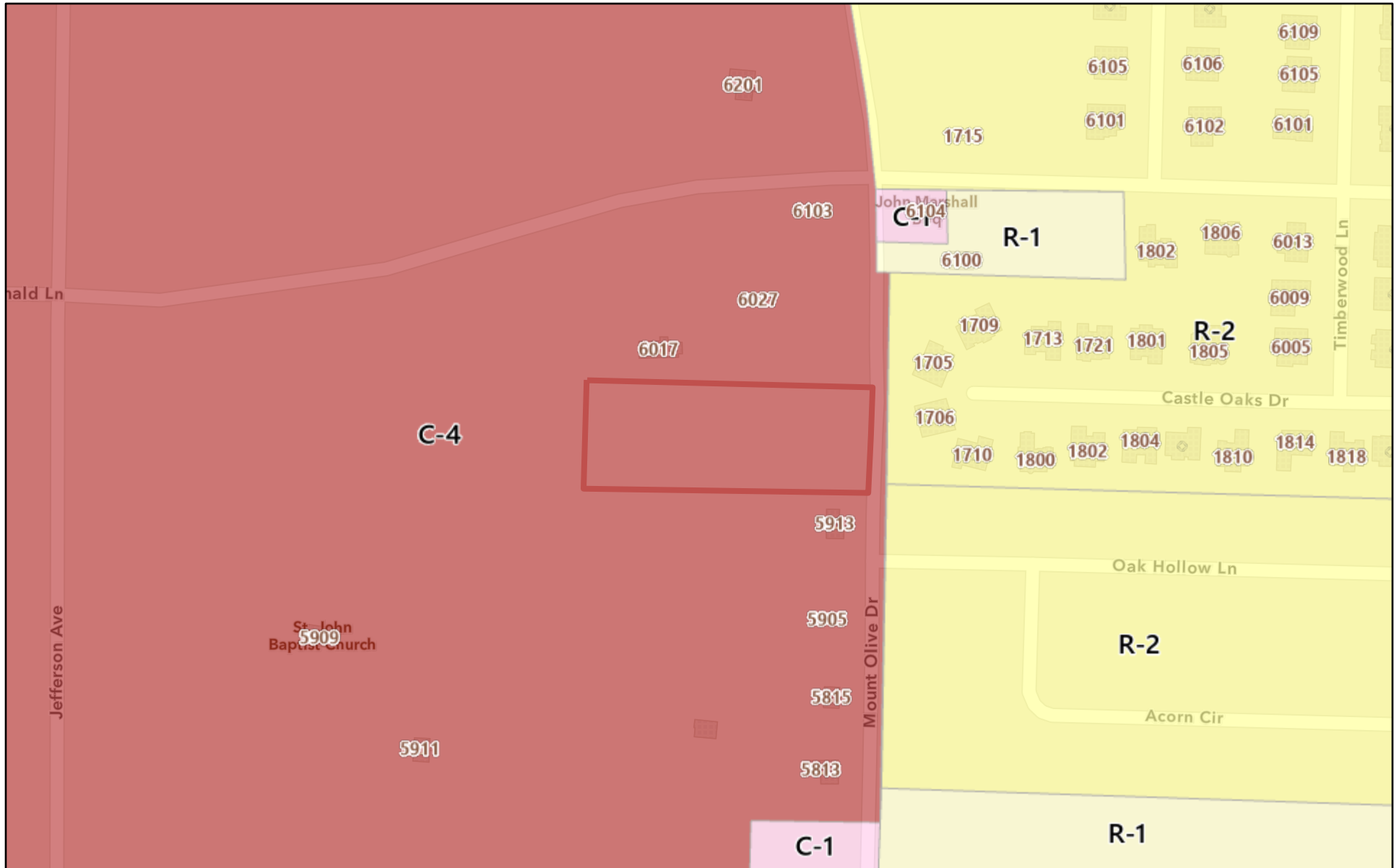


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- Tax Records
- Land Records
- Marriage Records



00193600 00193601 Zoning



9/17/2024, 2:44:35 PM

City Limits Outline

Texarkana, AR

SiteAddressPoint

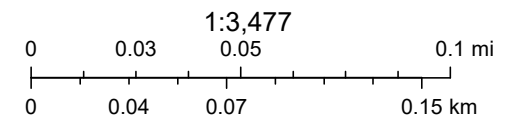
Texarkana AR Zoning

C-1

C-4

R-1

R-2



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