



# CITY OF TEXARKANA, ARKANSAS

## AGENDA

### **Rescheduled Regular Meeting of the Board of Directors**

City of Texarkana, Arkansas

216 Walnut Street

**Tuesday, January 22, 2019 - 6:00 PM**

Call to Order

Roll Call

Invocation and Pledge of Allegiance given by Director Steven Hollibush

#### **PRESENTATION(S)**

1. Presentation by of the Arkansas Law Enforcement Accreditation Program. (TAPD) Chief Bob Harrison and ALEAP Board of Director J.R. Wilson
2. Presentation by John and Julie Ray Harrison with Partnership for the Pathway. (PWD) Tracie Lee Assistant Public Works Director

#### **CONSENT**

3. Approval of Minutes of the regular meeting January 7, 2019. (CCD)
4. Adopt a Resolution making staff appointments to the Personnel Policy Committee. [Media Manager Eric Ethridge, Fire Executive Assistant Marion Holder and City Manager Executive Assistant Linda Matthews] (CCD)
5. Adopt a Resolution authorizing the Depository Board to execute the 2019 depository agreement with Commercial National Bank. (FIN)
6. Adopt a Resolution approving amending the current Continuing Disclosure Policy. (FIN)
7. Adopt a Resolution authorizing the City Manager to enter into an agreement with the City of Texarkana, Texas for police CID services. (FIN)
8. Adopt a Resolution to accept the 2018 Audit Engagement Letter prepared by the accounting firm BKD, LLP. (FIN)

#### **REGULAR**

#### **CITIZEN COMMUNICATION**

#### **EXECUTIVE SESSION**

9. Adopt a Resolution making appointments to various boards, commissions, and committees. [Historic District Commission and Library Board] (CCD)

[10.](#) Boards and Commissions Term List

**NEXT MEETING DATE: Monday, February 4, 2019 - 6:00 PM**

**ADJOURN**

**2019 City Calendar**

**Run the Line Half Marathon - Sunday, February 17, 2019**

**7th Annual Mardi Gras Parade - Saturday, March 2, 2019**

**Warriors for Christ Crusade - Friday & Saturday, March 8-9, 2019**

**Ratha Yatra Festival - Saturday, May 4, 2019**

**9th Annual RailFest - Saturday, May 11, 2019**

**Sparks in the Park - Saturday, June 29, 2019**



## CITY OF TEXARKANA, AR BOARD OF DIRECTORS

**AGENDA TITLE:** Presentation by of the Arkansas Law Enforcement Accreditation Program. (TAPD) Chief Bob Harrison and Executive Director of the Arkansas Association of Chiefs of Police Gary Sipes

**AGENDA DATE:** 1-22-19

**ITEM TYPE:** Ordinance  Resolution  Other : Short Presentation

**DEPARTMENT:** Police Department

**PREPARED BY:** Captain Harness

**REQUEST:** The Police Department requests approximately ten minutes with the Board of Directors on the night of January 22<sup>nd</sup> to accommodate a quick presentation from the Arkansas Chiefs of Police Association. This presentation will provide members of the Board with a brief overview of the Arkansas Law Enforcement Accreditation Program, a program that allowed the Police Department to recently achieve accreditation.

**EMERGENCY CLAUSE:** None

**SUMMARY:** The Arkansas Law Enforcement Accreditation Program (ALEAP) is a voluntary process where police agencies in Arkansas prove their compliance with Arkansas Law Enforcement's current Best Practices or Standards. These Standards were carefully developed by Arkansas Law Enforcement professionals to assist agencies in the efficient and effective delivery of service and the protection of individual's rights.

The Arkansas Association of Chiefs of Police (AACP) developed the Accreditation and Recognition Programs to assist Arkansas agencies in meeting their professional obligations to the citizens of Arkansas. An appointed Committee of Chiefs of Police or other executive level police officers who hold Active Membership in the AACP as well as other critical partners identified by the AACP Board of Directors and or the AMPC from across the state developed the Accreditation Program and identified the Standards for Arkansas Law Enforcement. This Committee now conducts reviews of an agency's efforts and issues an accreditation to the law enforcement agency that meets the standards.

Being accredited means that the agency meets or exceeds all of the identified Standards for Arkansas Law Enforcement Agencies. These Standards cover all aspects of law enforcement operations including use of force, protection of citizen rights, pursuits, property and evidence

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management, and patrol and investigative operations. While being accredited does not guarantee an agency will not make a mistake, it does ensure that the agency has carefully thought about these critical issues, has developed policy and procedures to address them and has systems in place to identify and correct problems.

There are a number of benefits to becoming an accredited police agency. Police officers exercise government's most awesome powers – the power to stop and question a citizen, the power to arrest a citizen, to seize his person and property, and the power to use force in that process. Officers often operate alone without direct supervision. Police agencies direct and control their officer's activity through supervision, training, and written policies and procedures. Since supervisors cannot always be present, the training and the policies and procedures of an agency are critical to ensuring proper performance. Appropriate equipment is also necessary. The Programs ensure an agency has addressed the most critical of law enforcement issues in both policy as well as actual operation. The Programs do not tell an agency what their policy must be, but rather it ensures that the policy, procedure, or operation addresses all of the critical aspects of an issue.

The Accreditation and Recognition Programs assures both City Management and the citizens of a city that their Police Department is operating in a manner that reflects the current best practices of Law Enforcement. It reduces both officer and agency risks. It can provide citizens with reassurance and improve community cooperation – and can also lead to improved performance of the department.

The Texarkana Police Department recently received accreditation from the Arkansas Chiefs of Police Association as part of the ALEAP program.

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**EXPENSE REQUIRED:** None

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**AMOUNT BUDGETED:** None

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**APPROPRIATION  
REQUIRED:** None

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**RECOMMENDED  
ACTION:** None

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**EXHIBITS:** None



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

**AGENDA TITLE:** Presentation by John and Julie Ray Harrison with Partnership for the Pathway. (PWD) Tracie Lee Assistant Public Works Director

**AGENDA DATE:** 01/22/2019

**ITEM TYPE:** Ordinance  Resolution  Other : Presentation

**DEPARTMENT:** Public Works

**PREPARED BY:** Tracie Lee Assistant Public Works Director

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**REQUEST:** Presentation

**EMERGENCY CLAUSE:** None Needed

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**SUMMARY:** Partnership for the Pathway donates money every year to the Public Works Department trail/sidewalk grant applications. They have donated a total of \$46,685.81 to both our 2015-2016 TAP Grant, 2012 SRTS Grant and RTP Grant applications. The TAP Grant projects for sidewalks on Pinson, East 42<sup>nd</sup>, East 50<sup>th</sup> Street and the SRTS project on Pearl Street have been constructed and they issued a check to the City in the amount of \$32,242 on August 17, 2018.

RTP Grant project is for a trail extension from the existing trail at the Boys and Girls Club Jackson Street. A check in the amount of \$14,443.81 will be issued once the projects have completed

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**EXPENSE REQUIRED:** 0

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**AMOUNT BUDGETED:** 0

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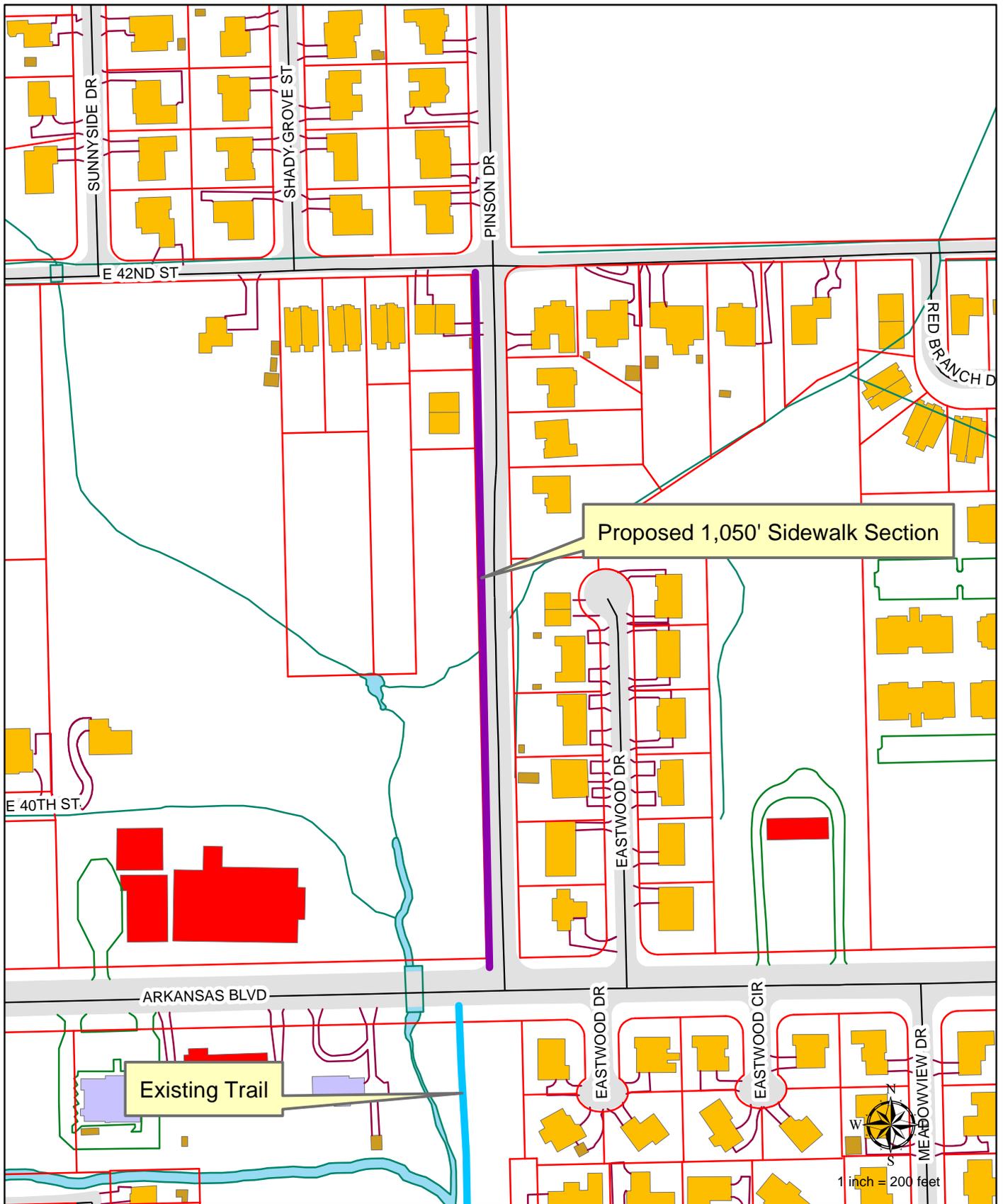
**APPROPRIATION REQUIRED:** 0

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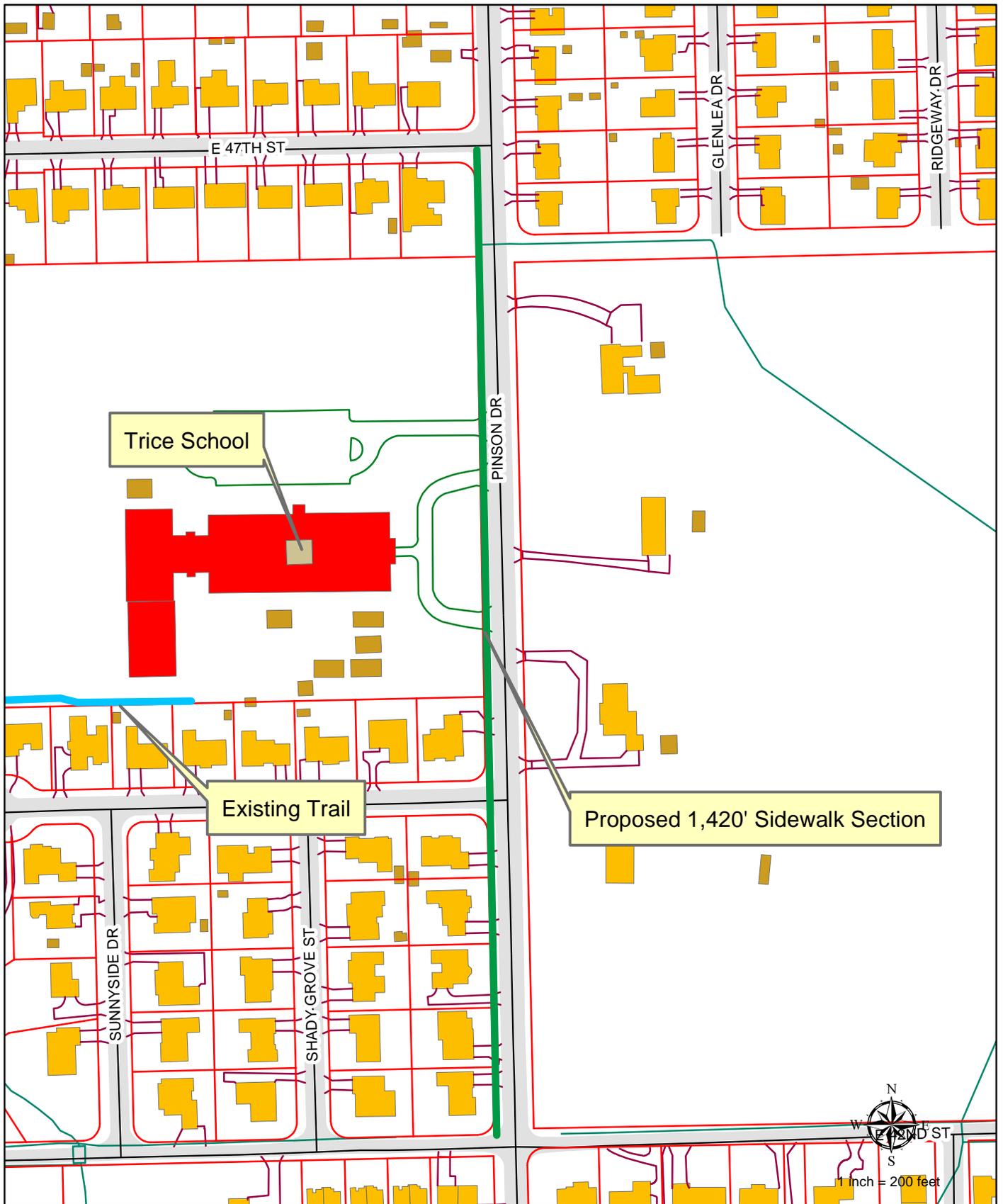
**RECOMMENDED ACTION:** None

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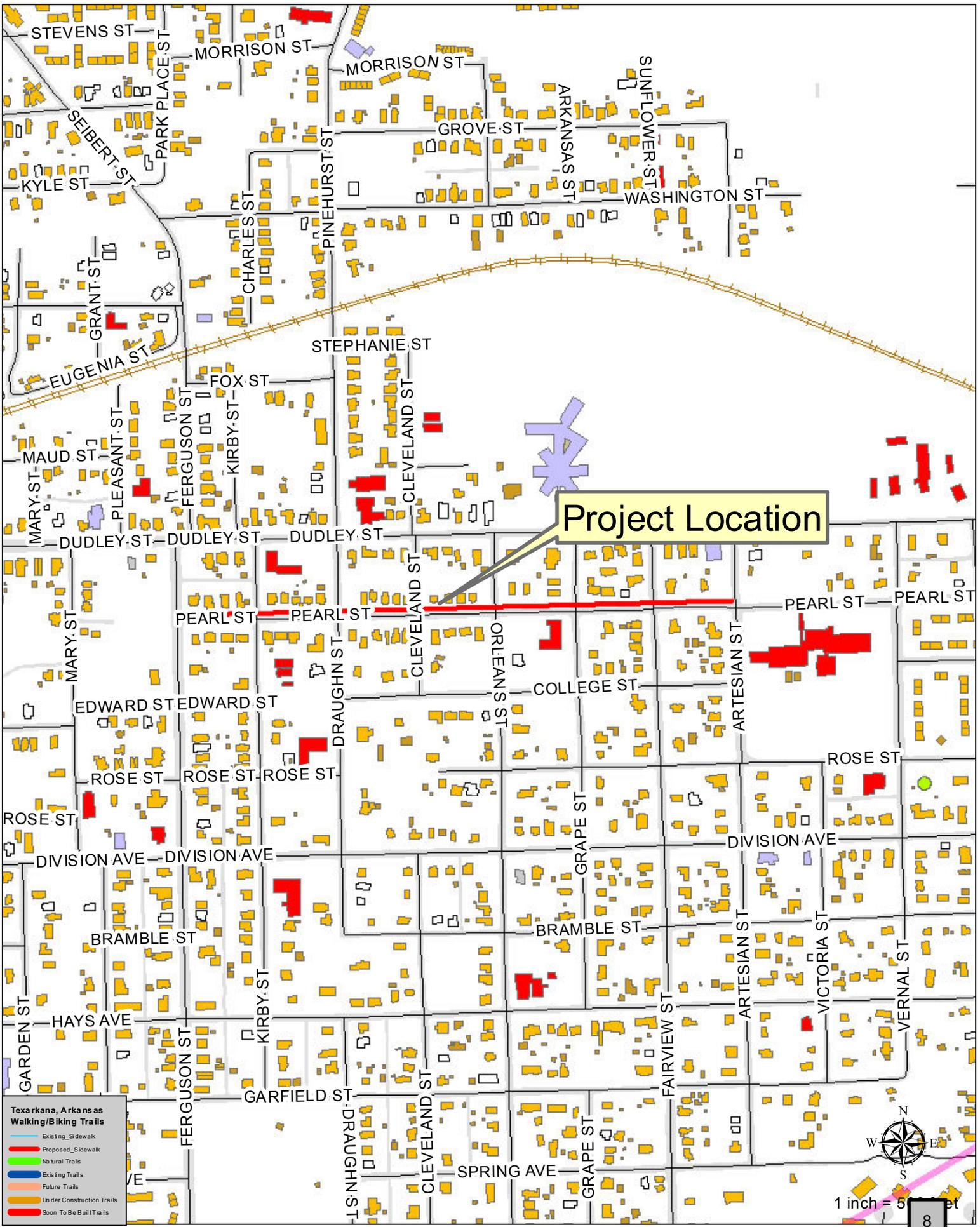
**EXHIBITS:** Maps



Pinson Dr Sidewalk Project Location Map  
Arkansas Blvd to E 42nd Str



Pinson Dr Sidewalk Project Location Map  
E 42nd Str to E 47th Str

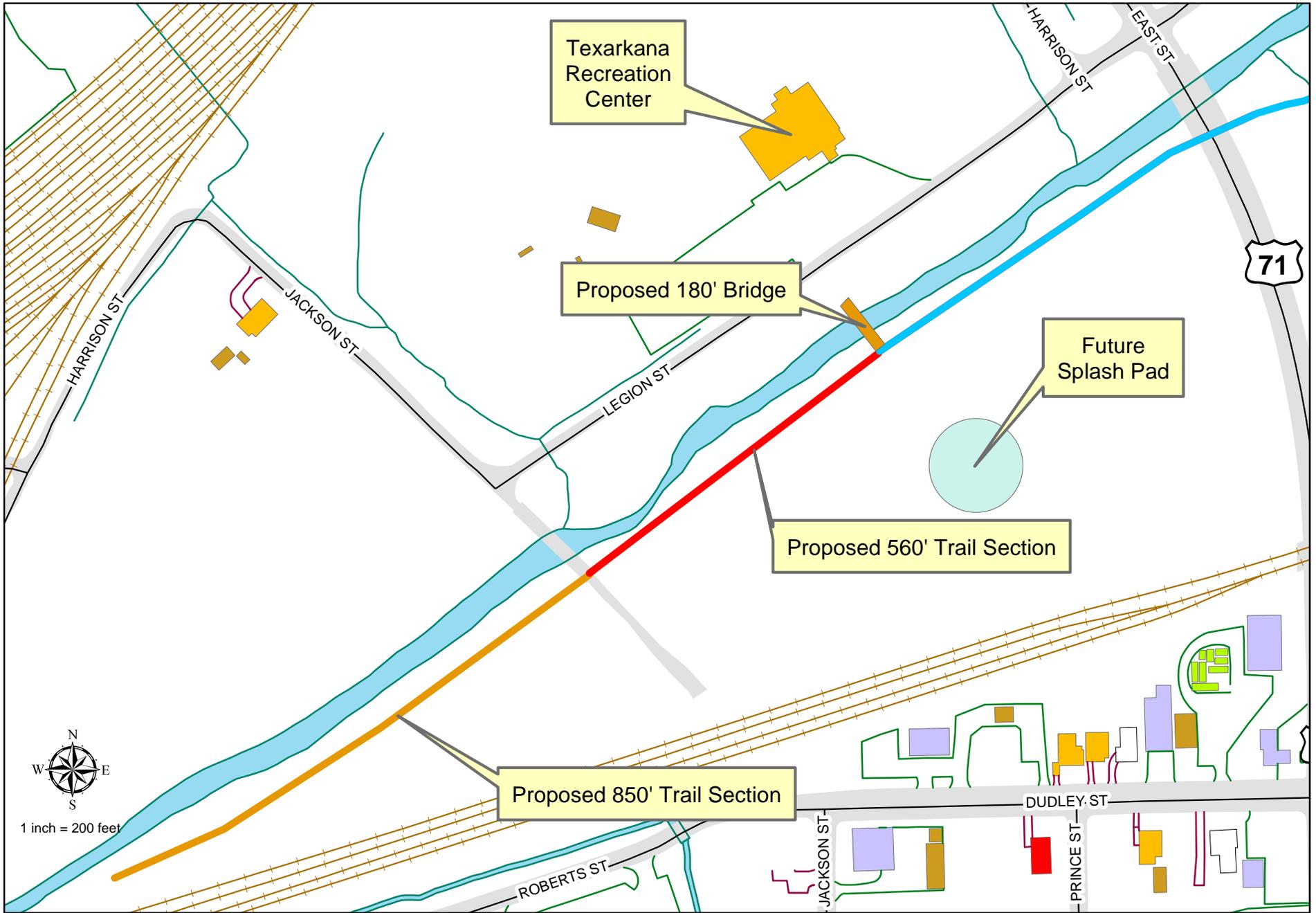


# 2016 TAP Application

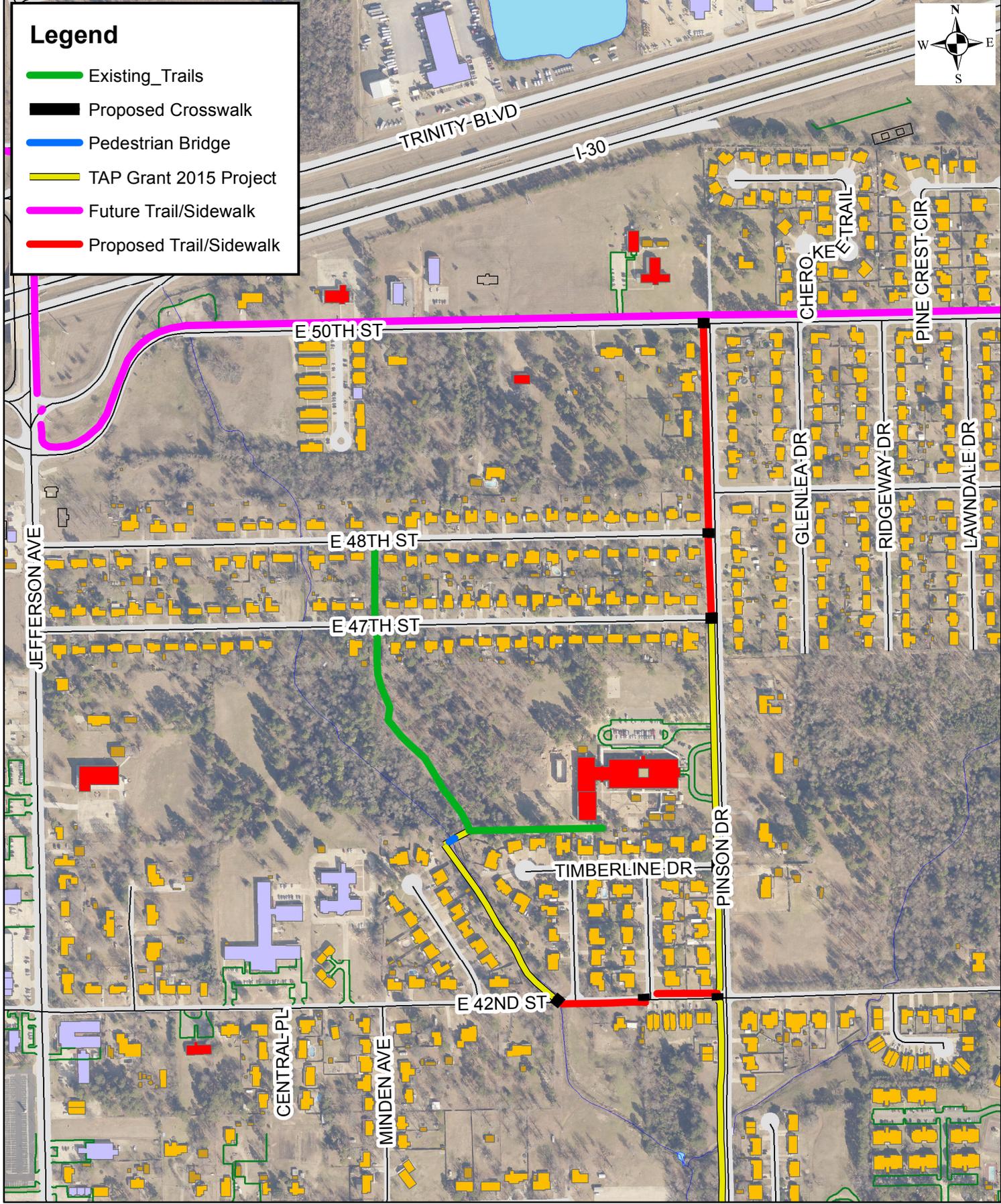
- Proposed Crosswalk
- TAP Grant 2015 Project
- Proposed Trail



East 42nd Street Sidewalks  
Site Map  
550' x 10' Concrete Sidewalks



Proposed Nix Creek Trail Bridge  
Project Location Map



Pinson Drive Sidewalks (from E. 47th to E. 50th)  
 Location Map  
 1,074' x 10' Concrete Sidewalks



## CITY OF TEXARKANA, AR BOARD OF DIRECTORS

**AGENDA TITLE:** Approval of Minutes of the regular meeting January 7, 2019. (CCD)

**AGENDA DATE:** 01/22/2019

**ITEM TYPE:** Ordinance  Resolution  Other : Minutes

**DEPARTMENT:** City Clerk

**PREPARED BY:** Heather Soyars, City Clerk

**REQUEST:** Request approval of the Board of Director meeting minutes.

**EMERGENCY CLAUSE:** Not applicable

**SUMMARY:** Request approval of the Board of Director meeting minutes.

**EXPENSE REQUIRED:** Not applicable

**AMOUNT BUDGETED:** Not applicable

**APPROPRIATION  
REQUIRED:** Not applicable

**RECOMMENDED  
ACTION:** The City Clerk recommends approval.

**EXHIBITS:** Meeting minutes



## CITY OF TEXARKANA, ARKANSAS MINUTES

### **Regular Meeting of the Board of Directors**

City of Texarkana, Arkansas

216 Walnut Street

**Monday, January 07, 2019 - 6:00 PM**

Mayor Allen L. Brown called the meeting to order, gave the invocation and led everyone in the Pledge of Allegiance.

District Court Judge Wren Autrey gave the Oath of Office to Ward 3 Director Steven Hollibush, Ward 4 Director Travis Odom and Ward 5 Director Barbara S. Miner.

PRESENT: Mayor Allen L. Brown, Ward 1 Director Linda Teeters, Ward 2 Director Laney J. Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Travis Odom, Ward 5 Assistant Mayor Barbara S. Miner and Ward 6 Director Terri Peavy.

ALSO PRESENT: City Manager Dr. Kenny Haskin, City Attorney George Matteson, City Clerk Heather Soyars, and Deputy City Clerk Jenny Narens.

### **EXECUTIVE SESSION**

The Board of Directors entered into Executive Session at 6:03 PM.

Director Laney Harris left the Board Room at 6:03 PM.

The meeting reconvened at 6:24 PM.

Director Laney Harris returned to the Board Room at 6:24 PM.

#### **1. Election of Assistant Mayor and Oath of Office**

Motion to nominate Director Teeters as Assistant Mayor made by Director Miner, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Director Hollibush, Director Odom, Director Miner, Director Peavy,

Voting Abstaining: Assistant Mayor Teeters, Director Harris.

Mayor Brown declared the nomination adopted by a vote of 5-2.

District Court Judge Wren Autrey gave the Oath of Office to Assistant Mayor Linda Teeters.

Resolution No. 2019-1 made the following appointments to the Board of Directors' boards, commissions and committees: Advertising and Promotion Commission - Director Miner and Assistant Mayor Teeters; Council of Governments Board - Director Peavy; Economic Development Committee - Mayor Brown, Director Hollibush, Director Miner, Director

Odom, and Assistant Mayor Teeters; Emergency Medical Systems Committee - Director Miner, Director Odom, and Director Peavy; Employees Retirement System Committee - Director Peavy and Assistant Mayor Teeters; Intergovernmental Advisory Committee - Mayor Brown and Director Odom; Metropolitan Planning Organization Policy Committee - Director Hollibush and Director Miner; Public Utilities Committee - Director Harris, Director Miner and Director Odom; Solid Waste Management Committee - Mayor Brown, Director Peavy and Assistant Mayor Teeters; Texarkana Urban Transit District Board - Director Harris, Director Hollibush and Director Peavy.

Motion to adopt the resolution made by Director Peavy, Seconded by Director Odom.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Odom, Director Miner, Director Peavy, Director Hollibush.

Mayor Brown declared the resolution adopted by a vote of 7-0.

### **PRESENTATION(S)**

#### 3. City of Texarkana, Arkansas Employee Service Awards

The following employees received an award and pin for their service to the City but were unable to attend the meeting.

Cynthia Tyree with 15 years of service with Texarkana Water Utilities and Donald Crittenden with 30 years of service with Texarkana Water Utilities.

Mayor Brown thanked all employees for their service and dedication to the City and its citizens.

### **CONSENT**

#### 4. Approval of Minutes of the regular meeting December 17, 2018. (CCD)

Motion to approve the Consent Agenda made by Director Odom, Seconded by Assistant Mayor Teeters.

The motion carried unanimously.

### **REGULAR**

Ordinance No. 1-2019 grants the request for prerequisite municipal approval of a private club application for the Arrow Bar. (Tony Couch)

Tony and Carol Couch are the owners of the Arrow Bar and have been in this location for eight years. The building was recently sold to another gentleman and the new owner raised their rent from \$800 a month to \$3000 a month. They had no choice but to relocate the Arrow Bar to a different site, 110 East 36<sup>th</sup> Street.

Mayor Brown said this was just to transfer the existing license from one location to another location.

Director Harris asked if there were a notice sent through the neighborhood of the new location.

Mayor Brown said he did not think a notice was necessary since the location was already zoned for this type of business.

City Attorney George Matteson said this request was just for the Board's approval to submit the application to the Alcohol and Beverage Control (ABC).

Mayor Brown said this request was giving the approval of the Board so Mr. and Mrs. Couch could continue with the ABC application process. He said the Board was not giving permission for the sale of liquor.

Motion to place the ordinance on its first reading in abbreviated form made by Assistant Mayor Teeters, Seconded by Director Odom.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Hollibush, Director Harris, Director Odom, Director Miner, Director Peavy.

The ordinance was read the first time in abbreviated form.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Assistant Mayor Teeters, Seconded by Director Odom.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Hollibush, Director Harris, Director Odom, Director Miner, Director Peavy.

The ordinance was read the second time in abbreviated form.

Motion to further suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Miner, Seconded by Director Odom.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Hollibush, Director Harris, Director Odom, Director Miner, Director Peavy.

The ordinance was read the third and final time in abbreviated form.

Motion to adopt the ordinance made by Director Miner, Seconded by Director Odom.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Hollibush, Director Harris, Director Odom, Director Miner, Director Peavy.

Mayor Brown declared the ordinance adopted by a vote of 7-0.

Motion to adopt the emergency clause made by Assistant Mayor Teeters, Seconded by Director Odom.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Hollibush, Director Harris, Director Odom, Director Miner, Director Peavy.

Mayor Brown declared the emergency clause adopted by a vote of 7-0.

## **CITIZEN COMMUNICATION**

Director Harris asked if the Citizen Communication portion of the meeting would be shown. He stated a job opening for an auto mechanic was available at Texarkana Water Utilities, and he recommended the TIF District funds to be used for the Boys and Girls Club.

**NEXT MEETING DATE: Tuesday, January 22, 2019**

**ADJOURN**

Motion to adjourn made by Director Miner, Seconded by Director Odom.

Voting Yea: Mayor Brown, Assistant Mayor Teeters, Director Harris, Director Hollibush, Director Odom, Director Miner, Director Peavy.

The meeting adjourned at 6:42 PM.

**APPROVAL** of the minutes on this 22<sup>nd</sup> day of January, 2019.

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Allen L. Brown, Mayor

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Heather Soyars, City Clerk



## CITY OF TEXARKANA, AR BOARD OF DIRECTORS

**AGENDA TITLE:** Adopt a Resolution making staff appointments to the Personnel Policy Committee.[Media Manager Eric Ethridge, Fire Executive Assistant Marion Holder and City Manager Executive Assistant Linda Matthews] (CCD)

**AGENDA DATE:** 01/22/2019

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** City Clerk

**PREPARED BY:** Heather Soyars

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**REQUEST:** Request a resolution to make staff appointments to the Personnel Policy Committee.

**EMERGENCY CLAUSE:** Not applicable

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**SUMMARY:** Make staff appointments.

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**EXPENSE REQUIRED:** Not applicable

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**AMOUNT BUDGETED:** Not applicable

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**APPROPRIATION REQUIRED:** Not applicable

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**RECOMMENDED ACTION:** The City Manager and Staff recommend approval.

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**EXHIBITS:** Resolution and Personnel Policy Committee Member list.

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, vacancies exist on various boards and commissions; and

**WHEREAS**, it is necessary that appointments be made to fill the vacant positions;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Texarkana, Arkansas, that the following appointments are hereby approved:

<b><u>Board or Commission:</u></b>	<b><u>Appointee:</u></b>	<b><u>Term:</u></b>
Personnel Policy Committee	Media Manager Eric Ethridge	01/06/2019----2021
Personnel Policy Committee	Fire Executive Assistant Marion Holder	01/06/2019----2021
Personnel Policy Committee	City Manager Executive Assistant Linda Matthews	01/06/2019----2021

**PASSED AND APPROVED** this 22nd day of January, 2019.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
George M. Matteson, City Attorney

## PERSONNEL POLICY COMMITTEE

Authorized by Resolution No. 6103

2 – YEAR TERMS

	<b>Appointment</b>	<b>Term Date</b>	<b>Term</b>
<b>Eric Etheridge</b> Media Manager 870-779-4990	Resolution No. 2017-23 Appointment 05/15/2017	01/06/2017----2019	2
<b>Marian Holder</b> Texarkana Arkansas Fire Dept. Administrative Assistant 870-779-4956	Resolution No. 2017-23 Appointment 05/15/2017	01/06/2017----2019	3
<b>Linda Matthews</b> City Manager's Secretary 870-779-4952	Resolution No. 2017-23 Appointment 05/15/2017	01/06/2017----2019	1
<b>Dara Cornett</b> Texarkana Arkansas Police Dept. Finance Officer 870-798-3284	Resolution No. 2018-1 Reappointment 01/02/2018	01/06/2018----2020	3
<b>Tracie Lee</b> Assistant Public Works Director 870-779-1354	Resolution No. 2018-1 Reappointment 01/02/2018	01/06/2018----2020	3
<b>Jenny Narens</b> Deputy City Clerk 870-779-4917	Resolution No. 2018-1 Appointment 01/02/2018	01/06/2018----2020	2
<b>Melissa Edwards</b> Personnel Administrator 870-779-4997	Permanent Term		



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

**AGENDA TITLE:** Adopt a Resolution authorizing the Depository Board to execute the 2019 depository agreement with Commercial National Bank.

**AGENDA DATE:** January 22, 2019

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** Finance

**PREPARED BY:** TyRhonda Henderson, Finance Director

**REQUEST:** N/A

**EMERGENCY CLAUSE:** N/A

**SUMMARY:** This agreement involves a house-keeping measure that requires City Board approval. The Depository Board of the City of Texarkana, Arkansas will execute the attached 2019 local bank depository agreement with Commercial National Bank. The Depository Agreement for Regions Bank was approved by the Board of Directors and executed February 6, 2013. The depository agreement with Bank of the Ozarks was approved by the Board of Directors and executed February 2, 2015. They do not expire until the security interest has been terminated.

**EXPENSE REQUIRED:** \$0

**AMOUNT BUDGETED:** \$0

**APPROPRIATION  
REQUIRED:** \$0

**RECOMMENDED  
ACTION:** City Manager and staff recommend Board approval.

**EXHIBITS:** Resolution and local bank depository agreement for Commercial National Bank

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, the Depository Agreement for Commercial National Bank has expired; and

**WHEREAS**, the City Manager and staff recommend execution of the 2019 Depository Agreement with Commercial National Bank;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Texarkana, Arkansas, that the Depository Board is hereby authorized and directed to enter into a Depository Agreement with Commercial National Bank, and may deposit the funds of the City of Texarkana, Arkansas, pursuant to that agreement and A.C.A. 19-8-101, *et seq.* and 19-8-201, *et seq.*

**PASSED AND APPROVED** this 22<sup>nd</sup> day of January, 2019.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
George M. Matteson, City Attorney

IN THE MATTER OF  
CITY DEPOSITORIES OF THE  
CITY OF TEXARKANA, ARKANSAS

**CONTRACT**

THIS CONTRACT made and entered into at Texarkana, Arkansas, by and between, ALLEN BROWN, Mayor, HEATHER SOYARS, City Clerk, and TYRHONDA HENDERSON, Finance Director of the CITY OF TEXARKANA, ARKANSAS, composing the City Depository Board of the City of Texarkana, Arkansas, hereinafter referred to as the "CITY" and COMMERCIAL NATIONAL BANK OF TEXARKANA, Texarkana, U.S.A., hereinafter referred to as the "BANK".

WITNESSETH:

WHEREAS, the said COMMERCIAL NATIONAL BANK OF TEXARKANA, Texarkana, U.S.A. has been designated by the Bank Commissioner of Arkansas eligible to qualify as a City depository of public funds of the CITY OF TEXARKANA, ARKANSAS, and desires to contract as such depository; and,

WHEREAS, the CITY by proper resolution hereto attached has designated the BANK as a depository for public funds of the CITY OF TEXARKANA, ARKANSAS;

NOW, THEREFORE, it is agreed by and between the parties hereto:

Section 1. That the BANK shall duly and properly perform all of the duties and obligations devolving upon it as a depository of public funds of the CITY OF TEXARKANA, ARKANSAS, under Act No. 21 of the General Assembly of the State of Arkansas in reference to the deposit of public funds, for a period beginning January 15, 2019 and ending January 14, 2020 said BANK agreeing to pay promptly upon presentation all checks lawfully drawn upon said depository by the lawful agents and officials of said CITY authorized and empowered under the laws of the state of the State of Arkansas to withdraw said funds to the amount of said public funds deposited in said depository, and in all things to comply with the laws of the State of Arkansas in reference to the deposit and payment of public funds of city depositories;

Section 2 (A). That the BANK shall at all times provide collateral for the CITY'S deposits to the extent said deposits exceed F.D.I.C. or other depository insurance. Such collateral shall consist of a pledge of securities allowed by Section 4 of Act 61 of 1933 of the General Assembly of the State of Arkansas, as amended. Securities pledged to CITY deposits under this section need not be in the CITY'S name; provided, however, that all pledged securities shall be held by the CITY, an agent of the CITY, or the BANK'S trust department.

Section 2 (B). That the BANK shall provide to the CITY the following information pertaining to the status of CITY deposits as of the last business day of the months of June and December:

- (1) Total deposits on hand
- (2) Total amount of depository insurance on CITY deposits
- (3) Total pledged securities in CITY'S name
- (4) Total pledged securities not in the CITY'S name; and
- (5) Holder(s) of pledged securities.

THIS CONTRACT made and entered into by and between the parties hereto at Texarkana, Arkansas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

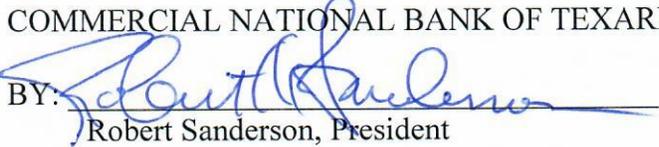
CITY OF TEXARANA, ARKANSAS

\_\_\_\_\_  
ALLEN BROWN, Mayor

\_\_\_\_\_  
HEATHER SOYARS, City Clerk

\_\_\_\_\_  
TYRHONDA HENDERSON, Finance Director

COMMERCIAL NATIONAL BANK OF TEXARKANA

BY: 

Robert Sanderson, President



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

**AGENDA TITLE:** Adopt a Resolution approving amending the current Continuing Disclosure Policy

**AGENDA DATE:** January 22, 2019

**ITEM TYPE:** Ordinance  Resolution  Other 

**DEPARTMENT:** Finance

**PREPARED BY:** TyRhonda Henderson, Finance Director

**REQUEST:** N/A

**EMERGENCY CLAUSE:** N/A

**SUMMARY:** On August 3rd, 2015 with resolution 6307, the City Board of Director's approved the current Continuing Disclosure Policy. On August 20, 2018, the Securities Exchange Commission approved amendments to Rule 15c2-12. This Rule covers the requirements of issuers of municipal bonds to provide disclosure to the investment community, as well as requirements of underwriters to assure issuers comply with these requirements. Beginning February 27, 2019, all issuers of municipal bonds will be required, in addition to the current 15c2-12 market disclosures, to disclose the following: incurrence of a financial obligation, including a debt obligation, or agreement to covenants, events and defaults, remedies, priority rights or other similar terms of a financial obligation of the issuer or obligated person, any of which effect security holders, if material; and a default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the issuer or obligated person, any of which reflect financial difficulties. The purpose of this resolution is to amend the current Continuing Disclosure Policy to include the language cited above.

**EXPENSE REQUIRED:** \$0

**AMOUNT BUDGETED:** \$0

**APPROPRIATION  
REQUIRED:** \$0

**RECOMMENDED  
ACTION:** The City Manager and staff recommend that the City Board of Directors approve this resolution

**EXHIBITS:** Resolution and Continuing Disclosure Policy

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, pursuant to Resolution No. 6307 the City adopted a Continuing Disclosure Policy; and

**WHEREAS**, as a result of certain actions of the Federal Securities Exchange Commission it is necessary for the City to amend the Continuing Disclosure Policy; and

**WHEREAS**, a revised Continuing Disclosure Policy containing all of said necessary amendments is attached hereto; and

**WHEREAS**, the City Manager and City Staff recommend amendment;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Texarkana, Arkansas, that Continuing Disclosure Policies and Procedures attached hereto is adopted and does supersede, in its entirety, the Continuing Disclosure Policy adopted by Resolution 6307.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of January, 2019.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
George M. Matteson, City Attorney



# City of Texarkana, Arkansas

## Continuing Disclosure Policies and Procedures

### Section 1. General

Section 1.01 Purpose. These Disclosure Policies and Procedures (the “**Disclosure Procedures**”) of the City of Texarkana, Arkansas (as further defined below, the “**City**”) are intended to ensure that the City’s Disclosure Documents (the “**Disclosure Documents**”) are accurate and comply with all applicable federal and state securities laws.

Section 1.02 Definition of City. For purposes of these Disclosure Procedures, the “City” shall mean the City of Texarkana, Arkansas and those independent agencies, joint power authorities, special districts, component units, or other entities created by the Board of Directors or by State law for which the Board of Directors serves as the governing or legislative body, or for which at least one City officer serves as a member of the governing or legislative body in his or her official capacity and the City has agreed to provide initial or continuing disclosure in connection with the issuance of securities.

### Section 2. Key Participants and Responsibilities

#### Section 2.01. Disclosure Working Group.

(A) *Composition*. By adoption of these Disclosure Procedures, the City hereby establishes a disclosure working group (the “**Disclosure Working Group**”). The members of the Disclosure Working Group shall be the following:

- i. City Manager;
- ii. Finance Director; and
- iii. City Attorney

(B) *Responsibilities*. The Disclosure Working Group shall consult interested parties as the Finance Director or any other member of the Disclosure Working Group determines is advisable related to disclosure issues and practices.

(C) *Determination of Disclosure Document Status*. Whether or not a particular document or other communication is a Disclosure Document shall be determined by the Disclosure Working Group. At its initial meeting, the Disclosure Working Group shall establish a list of the City’s recurring Disclosure Documents. The Disclosure Working Group shall update these Disclosure Procedures when appropriate.

The Disclosure Coordinator shall consult with the City’s disclosure counsel to the extent the Disclosure Coordinator considers appropriate to perform his responsibilities.

#### Section 2.02. Disclosure Coordinator.

(A) *Appointment*. The Finance Director, in consultation with the other members of the Disclosure Working Group, shall select and appoint the Disclosure Coordinator.

(B) *Responsibilities*. The Disclosure Coordinator is responsible for:

- i. Serving as a “point person” for personnel to communicate issues or information that should be or may need to be included in any Disclosure Document;
- ii. Monitoring compliance by the City with these Disclosure Procedures, including timely dissemination of the annual report and Listed Event filings;
- iii. Recommending changes to these Disclosure Procedures to the Disclosure Working Group as necessary or appropriate;
- iv. Communicating with third parties, including coordination with outside consultants assisting the City, in the preparation and dissemination of Disclosure Documents to make sure that assigned tasks have been completed on a timely basis and making sure that the filings are made on a timely basis and are accurate;
- v. In anticipation of preparing Disclosure Documents, soliciting “material” information (as defined for purposes of federal securities law) from City departments;
- vi. Maintaining records documenting the City’s compliance with these Disclosure Procedures;
- vii. Determining when Disclosure Documents are final and ready for review by the Finance Director to the extent required by these Disclosure Procedures; and
- viii. Ensuring compliance with training procedures as described below.

The Disclosure Coordinator may file the following documents with the Municipal Securities Rulemaking Board (the “MSRB”) without prior review and approval of the Disclosure Working Group: those Disclosure Documents that (i) the City is contractually obligated to file with the MSRB as a result of the occurrence of a Listed Event or as a result of the timely failure to file the required annual report and (ii) contain no discretionary content.

### **Section 3. Continuing Disclosure Filings**

Section 3.01. Overview. Under the continuing disclosure undertakings the City has entered into in connection with its debt offerings, the City is required each year to file annual reports with the MSRB’s Electronic Municipal Market Access (“EMMA”) system in accordance with such undertakings. Such annual reports are required to include certain updated financial and operating information as noted in each official statement of the City’s outstanding indebtedness and the City’s audited financial statements.

The City is also required under its continuing disclosure undertakings to file notices of certain events with EMMA. The Disclosure Coordinator should consult the official statements of each of the City’s undertakings to identify the required information and timing of each submission, and subsequently provide this information to the City’s respective dissemination agents for submission to EMMA.

Section 3.02. Financial Statements. The Finance Director shall submit audited financial statements (“**Financial Statements**”) meaning the City’s Comprehensive Annual Financial Report (the “**CAFR**”), as they are available to the Disclosure Coordinator for submission to EMMA in the time required under the City’s continuing disclosure undertakings.

Section 3.03. Annual Reports. The Disclosure Coordinator shall ensure that the preparation of the City’s annual reports shall commence as required under each specific continuing disclosure undertaking. Before any report is submitted to EMMA, the Disclosure Coordinator shall confer with the Disclosure Working Group as needed regarding the content and accuracy of any such annual report. The Disclosure Coordinator shall provide this information to the City’s respective dissemination agents for submission to EMMA.

Section 3.04. Disclosure of Listed Events. Pursuant to Rule 15c2-12(b)(5)(i)(C), the City is obligated to disclose to the MSRB notice of certain specified events with respect to the City’s securities (a “**Listed Event**”). Each member of the Disclosure Working Group shall notify the other members of the Disclosure Working Group if he or she becomes aware of any of the Listed Events listed in the City’s continuing disclosure undertakings. The Disclosure Working Group may meet to discuss the event and to determine, in consultation with disclosure counsel to the extent determined by the Disclosure Coordinator, whether a filing is required or is otherwise desirable. If such a filing is deemed necessary, the Disclosure Coordinator shall have its respective dissemination agent cause a notice of the Listed Event (a “**Listed Event Notice**”) that complies with Rule 15c2-12 to be prepared and filed as required by Rule 15c2-12 to EMMA.

Listed events include:

- (i) principal and interest payment delinquencies;
- (ii) non-payment related defaults, if material;
- (iii) unscheduled draws on debt service reserves reflecting financial difficulties;
- (iv) unscheduled draws on credit enhancements reflecting financial difficulties;
- (v) substitution of credit or liquidity providers, or their failure to perform;
- (vi) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notice of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (vii) modifications to rights of security holders, if material;
- (viii) bond calls, if material, and tender offers;
- (ix) defeasances;
- (x) release, substitution, or sale of property securing repayment of the securities, if material;
- (xi) rating changes;
- (xii) bankruptcy, insolvency, receivership, or similar event of the obligated person;
- (xiii) the consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action, or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (xiv) appointment of a successor or additional trustee or the change of name of a trustee, if material.
- (xv) incurrence of a financial obligation, including debt obligation, or agreement to covenants, events and defaults, remedies, priority rights or other similar terms of a

financial obligation of the issuer or obligated person, any of which effect security holders, if material.

- (xvi) a default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the issuer or obligated person, any of which reflect financial difficulties.



## CITY OF TEXARKANA, AR BOARD OF DIRECTORS

**AGENDA TITLE:** Adopt a Resolution authorizing the City Manager to enter into an agreement with the City of Texarkana, Texas for police CID services

**AGENDA DATE:** January 22, 2019

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** Finance

**PREPARED BY:** TyRhonda Henderson, Finance Director

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**REQUEST:** N/A

**EMERGENCY CLAUSE:** N/A

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**SUMMARY:** Board approval is requested for the 2019 agreement with the City of Texarkana, Texas, for the shared position of CID Secretary. This service is provided by a Texarkana, Texas employee, and we pay half of the personnel costs for this position each year. Approval of this contract is recommended. This contract was executed by the City of Texarkana, Texas' City Manager, Shirley Jaster. There is 13.35% increase associated with this expense.

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**EXPENSE REQUIRED:** \$24,859.24

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**AMOUNT BUDGETED:** \$23,431.00

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**APPROPRIATION REQUIRED:** \$1,428.24

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**RECOMMENDED ACTION:** City Manager and Staff recommend approval of summary above.

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**EXHIBITS:** Resolution and Police CID Secretarial Services Contract

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, the City of Texarkana, Arkansas, previously entered into an agreement with the City of Texarkana, Texas, for police CID secretarial services; and

**WHEREAS**, the agreement should be renewed, and the amounts adjusted; and

**WHEREAS**, \$23,431.00 was budgeted for this expense, however, the actual expense is \$24,859.24 with \$1,428.24 appropriation required; and

**WHEREAS**, the City Manager and staff recommend approval.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Texarkana, Arkansas, that the City is hereby authorized and directed to enter into an agreement with the City of Texarkana, Texas, for police CID secretarial services in the amount of \$24,859.24 for fiscal year 2019 and, further, that the corresponding appropriation is required.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of January, 2019.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
George M. Matteson, City Attorney

**THE STATE OF ARKANSAS**

**COUNTY OF MILLER**

**CITY OF TEXARKANA**

**AGREEMENT**

**THIS AGREEMENT** entered into to be effective the 1<sup>st</sup> day of January 2019, by and between the City of Texarkana, Texas (hereinafter called the “Contractor”), and the City of Texarkana, Arkansas, (herein called the “City”).

**WITNESSETH**

**WHEREAS**, the Contractor has employed a full time Criminal Investigation Division Secretary/Receptionist; and

**WHEREAS**, the City desires to engage the Contractor’s Criminal Investigation Division Secretary/Receptionist to render certain services of a similar nature therewith;

**NOW, THEREFORE**, the parties hereto mutually agree as follows:

1. Scope of Services. The Contractor’s Secretary/Receptionist shall, in a satisfactory and proper manner as determined by the City, perform the following service:
  - a. Provide Secretarial/Receptionist services for the Criminal Investigation Division.
2. Time of Performance. The services of the Contractor are to commence January 1, 2019, and continue for a period of one year, at which time the contract may be continued by mutual agreement of both parties.
3. Compensation. The City agrees to pay the Contractor one half of the salary and benefits which shall constitute full and complete compensation for the Contractor’s Secretarial/Receptionist services and expenses incurred under this contract. Such sum shall be paid to Contractor upon the receipt of the properly recognized invoice of same by the City and in no case shall the total payment exceed \$24,859.24 for the fiscal billing year of the Contractor.
4. Compliance with Rules and Regulations. It is further agreed that Contractor will abide by all Federal, State, and Local Laws, Ordinances, Rules, and Regulations that are commonly imposed on Secretarial/Receptionist services.

5. Insurance, Other Costs. The Contractor herein agrees to provide adequate insurance limits, and all related employee benefits as prescribed by law for all employees who will act as the Contractor's agent in performing Secretarial/Receptionist services in Texarkana, Arkansas.

**IN WITNESS WHEREOF**, the City and the Contractor have hereunto set our hands on this the \_\_\_\_ day of \_\_\_\_\_, and do hereby affirm and ratify the effective date of this agreement to be the 1<sup>st</sup> day of January 2019.

CITY OF TEXARKANA, ARKANSAS

\_\_\_\_\_  
City Manager

ATTEST:

\_\_\_\_\_  
City Clerk

CITY OF TEXARKANA, TEXAS

  
\_\_\_\_\_

City Manager

ATTEST:

  
\_\_\_\_\_

City Secretary



## CITY OF TEXARKANA, AR BOARD OF DIRECTORS

<b>AGENDA TITLE:</b>	Adopt a Resolution to accept the 2018 Audit Engagement Letter prepared by the accounting firm BKD, LLP.
<b>AGENDA DATE:</b>	January 22, 2019
<b>ITEM TYPE:</b>	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
<b>DEPARTMENT:</b>	Finance
<b>PREPARED BY:</b>	TyRhonda Henderson, Finance Director
<b>REQUEST:</b>	N/A
<b>EMERGENCY CLAUSE:</b>	N/A
<b>SUMMARY:</b>	This item is to approve a letter of engagement with the firm BKD, LLP to conduct the City of Texarkana, Arkansas' and the Bi-State Justice Center's 2018 Annual Audit and preparation of the Consolidated Annual Financial Report. They are experienced in conducting Government Audits and are also used by other cities within the state of Arkansas as well as other cities throughout the United States. The City Manager and Finance Director recommend approving a one-year letter of engagement. The one-year engagement is a 4.7% increase from 2017 to 2018.
<b>EXPENSE REQUIRED:</b>	\$91,000
<b>AMOUNT BUDGETED:</b>	\$94,500
<b>APPROPRIATION REQUIRED:</b>	\$0
<b>RECOMMENDED ACTION:</b>	The City Manager and staff recommend that the City Board of Directors approve the attached resolution
<b>EXHIBITS:</b>	Resolution and Audit Engagement Letter prepared by the accounting firm BKD, LLP.

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, the firm BKD, LLP, has submitted a letter of engagement to conduct annual audits for the City of Texarkana, Arkansas, and the Bi-State Justice Center for 2018; and

**WHEREAS**, BKD, LLP, has experience with conducting such audits and similar governmental audits, including audits for other cities within the state of Arkansas and throughout the United States; and

**WHEREAS**, \$91,000.00, being the cost of said 2018 audits set forth in the letter of engagement, represents a 4.7% increase over the actual, incurred like-audit expense for the 2017 audit, but a \$3,500 decrease from the 2017 approved audit expense; and

**WHEREAS**, the City Manager and staff recommend board approval; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Texarkana, Arkansas, that the City Manager is authorized and directed to enter into a letter of engagement with BKD, LLP, under the terms set forth above.

**PASSED AND APPROVED** this 22<sup>nd</sup> day of January, 2019.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
George M. Matteson, City Attorney



# CITY OF TEXARKANA, AR

## BOARD OF DIRECTORS

**AGENDA TITLE:** Adopt a Resolution making appointments to various boards, commissions, and committees. [Historic District Commission and Library Board] (CCD)

**AGENDA DATE:** 1/22/2019

**ITEM TYPE:** Ordinance  Resolution  Other : \_\_\_\_\_

**DEPARTMENT:** City Clerk

**PREPARED BY:** Heather Soyars

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**REQUEST:** Make appointments to various boards, commissions and committees.

**EMERGENCY CLAUSE:** None needed

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**SUMMARY:** Make appointments to various boards, commissions and committees.

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**FUNDING SOURCE:** Not applicable

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**RECOMMENDED ACTION:** City Manager and staff recommend approval

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**EXHIBITS:** Resolution, Boards and Commissions Vacancy List, Member Lists, and applications.

# RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, vacancies exist on various boards and commissions; and

**WHEREAS**, it is necessary that appointments be made to fill the vacant positions;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the City of Texarkana, Arkansas, that the following appointments are hereby approved:

<u>Board or Commission:</u>	<u>Appointee:</u>	<u>Term:</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**PASSED AND APPROVED** this 22nd day of January, 2019.

\_\_\_\_\_  
Allen L. Brown, Mayor

**ATTEST:**

\_\_\_\_\_  
Heather Soyars, City Clerk

**APPROVED:**

\_\_\_\_\_  
George M. Matteson, City Attorney

Board or Commission	Vacancy	Applicant	Notes
<u>Advertising &amp; Promotion Commission</u>	3 Positions	Waiting on A&P Commission recommendations	2-Vacancies 1 – Expired Term
<u>Electric Board of Review</u>	1 Positions	No applicant	SWEPCO Representative
<u>Heating &amp; Air Conditioning Board of Review</u>	1 Position	<u>Antonio Telles</u>	Vacancy
<u>Historic District Commission</u>	3 Position	<u>David Jones</u>	Expired Term – wishes to continue to serve  Al Davis Expired Term  Wendell Warner Expired Term
<u>Library Board</u>	1 Position	<u>Linda Register</u>	Expired Term – wishes to continue to serve

# HISTORIC DISTRICT COMMISSION

Authorized by A.C.A. 14-172-201----212, and Texarkana Code 19-31----65  
3 – YEAR TERMS

Appointment	Term Date	Term	Ward
<b>Vacancy –</b>	2018---		
<b>Vacancy -</b>	2019---		
<b>David Jones</b> 39 Brookside Dr. 903-277-5550 (home) 870-774-3333 (work)	Resolution No. 2016-34 Reappointment 04/18/2016	01/17/2016----2019 2	1
<b>Beverly J. Rowe, Ph.D.</b> 120 Olive St P.O Box 1815 903-748-1235 (home) 903-838-4541x3378 (work)	Resolution No. 2017-10 Reappointment 02/06/2017	01/17/2017----2020 4	2
<b>Doris Davis</b> 2102 Laurel St. 870-772-2524 90-280-1571	Resolution No. 2017-10 Reappointment 02/06/2017	01/17/2017----2020 2	4
<b>James Gibbs</b> 1321 Pecan St. 903-244-8840 Jkgibbs1321@yahoo.com	Resolution No. 2018-4 Reappointment 01/18/2018	01/17/2018----2021 2	3
<b>Danny R. Gordon</b> 804 East 12 <sup>th</sup> St. 870-773-2746 (home)	Resolution No. 2018-4 Appointment 01/18/2018	01/17/2018----2021 2	3
<b>Mary Beck</b> City Planner HDC Ex-Officio 870-779-4971 (work)		Term of Employment	

# CITY OF TEXARKANA, ARKANSAS

## Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

### BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

<input type="checkbox"/> Advertising & Promotion Commission	<input checked="" type="checkbox"/> Historical District Commission
<input type="checkbox"/> Airport Authority	<input type="checkbox"/> Library Board
<input type="checkbox"/> City Beautiful Commission	<input type="checkbox"/> Municipal Auditorium Project Advisory Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Plumbing Review Board
<input type="checkbox"/> Electrical Review Board	<input type="checkbox"/> SWAWIB-Southwest Arkansas Workforce Investment Board
<input type="checkbox"/> Heating & Air Conditioning Board of Review	<input type="checkbox"/> Other:

Name: David Jones Home Phone: 903-277-5580

Address: 39 Brookside dr. Texarkana Resident  Yes  No \_\_\_\_\_ Years

E-Mail Address: SourPodewes@yahoo.com Miller Co. Voter Registration No. [redacted]

Employer: Hopkins kehouse/legacy group Work Phone: 870-774-3333

Position: owner

Education: \_\_\_\_\_ College: U of Minn. High School: F. B Kellogg

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):  
Own historic bldg, real estate agent

Other relevant information (civic activities, memberships, etc.):  
\_\_\_\_\_  
\_\_\_\_\_

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.  
Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Interest: Explain why you are interested in being appointed to this board or commission.  
helping Texarkana AR.

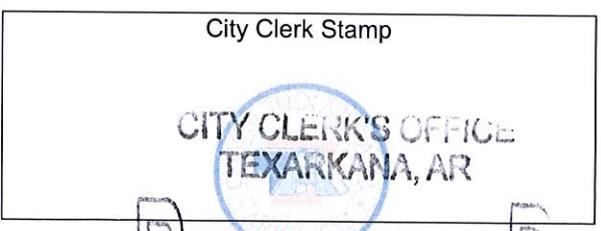
Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.  
\_\_\_\_\_  
\_\_\_\_\_

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 3

Please read the statement below and sign your name to indicate your understanding.  
**I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.**

Signature of Applicant: David Jones Date Submitted: 10/16/13

Return completed application to:  
Patti Scott Grey, City Clerk  
216 Walnut Street (or)  
P O Box 2711  
Texarkana TX 75504-2711  
Phone 870-779-4995 or Fax 870-774-3170



Please Note: This application will be on file for one (1) year.

RECEIVED  
By: [Signature] LAST REVISED: 06252010

# LIBRARY BOARD

Authorized by A.C.A. 13-2-501—510 and Texarkana, Arkansas Code 12-16—19  
6 – YEAR TERMS

	Appointment	Term Date	Term	Ward
<b>Linda Register</b> 3406 Watroak Drive 903-276-4838	Resolution No. 2017-10 Appointment 02/06/2017	For Martha Howard’s unexpired term 01/15/2019	1	6
<b>Junie Young</b> 3503 Tiffany Lane	Resolution No. 2017-17 Appointment 04/03/2017	01/15/2014----2020 Louise Austin’s (deceased) unexpired term	1	5
<b>Gary Nutter</b> 1203 Forest Acres Circle 870-772-8091	Resolution No. 6124 Appointment 03/03/2014	01/15/2014----2020	1	1
<b>Linda Cogbill</b> 6313 Windy Hill Drive	Resolution No. 2017-17 Appointment 04/03/2017	01/15/2017----2023	1	6
<b>Sarah Meredith</b> 1901 Beech 870-773-5423	Resolution No. 2017-17 Appointment 04/03/2017	01/15/2017----2023	2	4

CITY OF TEXARKANA, ARKANSAS

CITY CLERK'S OFFICE  
TEXARKANA, AR

Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

RECEIVED  
MAR 20 2017  
By: JN

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

- Advertising & Promotion Commission
- Airport Authority
- City Beautiful Commission
- Board of Adjustment
- Civil Service Commission
- Electrical Review Board
- Heating & Air Conditioning Board of Review
- Historical District Commission
- Library Board
- Municipal Auditorium Project Advisory Commission
- Planning Commission
- Plumbing Review Board
- SWAWIB—Southwest Arkansas Workforce Investment Board
- Other:

Name: Linda B Register Home Phone: 903-276-4838

Address: 3406 Water Oak Drive Texarkana Resident  Yes  No 40 Years

E-Mail Address: LBRegister@cablcare.net Miller Co. Voter Registration No. ?

Employer: retired Work Phone: 903-276-4838

Position: Library Board

Education: Bachelor of Science in Social Work Degree High School: Hamburg High School/cliploma

College: 4 yr. degree - Henderson State University  
Special knowledge or past experience qualifying you for this appointment:

Friends of the Library volunteer, Library cardholder & user since 1977 (see above)

Other relevant information (civic activities, memberships, etc.):  
Women for the Arts, volunteer at Regional Arts Center

Special knowledge or past experience qualifying you for this appointment (Please feel free to attach resume):

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: Sara Meredith Phone Number: current board member

Interest: Explain why you are interested in being appointed to this board or commission.  
Keen interest in having Library be relevant for future generations of users

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.  
one meeting

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 0

Please read the statement below and sign your name to indicate your understanding.  
**I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.**

Signature of Applicant: Linda Register Date Submitted: 3/1/17

Return completed application to:  
City Clerk  
216 Walnut Street (or)  
P O Box 2711  
Texarkana TX 75504-2711  
Phone 870-779-4995 or Fax 870-774-3170



Please Note: This application will be on file for one (1) year.



# TEXARKANA, ARKANSAS

## BOARDS AND COMMISSIONS

Year	Board or Commission	Member	Date Term Expires	Terms Served
2016	<b>Heating and Air Conditioning Board</b> 3-Year Term	Vacancy	November 21	
2017	<b>Advertising &amp; Promotion Commission</b> 4-Year Term	Vacancy	March 21	
2018	<b>Historic District Commission</b> 3-Year Term	Vacancy – Wendell Warner	January 17	1
	<b>Advertising &amp; Promotion Commission</b> 4-Year Term	Vacancy – (At Large) Brandon Cogburn	March 21	1
		Vacancy – Claude L. Moore	March 21	2
2019	<b>Personnel Policy Committee</b> 2-Year Term	Eric Ethridge Marian Holder Linda Matthews	January 6 January 6 January 6	2 3 1
	<b>Library Board</b> 6-Year Term	Linda Register	January 15	1
	<b>Historic District Commission</b> 3-Year Term	David Jones Vacancy - Al Davis	January 17 January 17	2 3
	<b>Board of Adjustment</b> 3-Year Term	Ricky Pondexter Ray Cox	February 17 February 17	2 1

<b>2019</b>	<b>Electric Board of Review</b>	Thomas Thornsberry	March 6	2
		Director Travis Odom	March 6	3
	2-Year Term			
	<b>Advertising &amp; Promotion Commission</b>	Sandy Varner	March 21	1
	4-Year Term	Joyce Dennington	March 21	2
	<b>Civil Service Commission</b>	Beverly Jack Webb	April 00	1
	6-Year Term	Joselyn Jones Wiley	April 00	1
	<b>Planning Commission</b>	Randall R. Hickerson	May 6	2
	3-Year Term	Anderson Neal, Jr.	May 6	2
	<b>Airport Authority</b>	Adger Smith	May 14	1
	3-Year Term			
	<b>Heating &amp; Air</b>	Jeff Castle	November 21	9
	3-Year Term	Thomas Bui	November 21	5
	<b>Plumbing Board of Review</b>	Jackie Kirkland, Sr.	November 21	6
		Robert Johnson	November 21	4
3-Year Term	Cliff Roberts	November 21	2	
<b>Public Facilities Board</b>	Melissa Edwards	November 30	1	
3-Year Term	Tracie Lee	November 30	1	
<b>2020</b>	<b>Personnel Policy Committee</b>	Dara Cornett	January 6	3
		Tracie Lee	January 6	3
	2-Year Term	Jenny Narens	January 6	2
	<b>Library Board</b>	Junie Young	January 15	1
	6-Year Term	Gary Nutter	January 15	1
	<b>Historic District Commission</b>	Beverly J. Rowe	January 17	4
	3-Year Term	Doris Davis	January 17	2
	<b>Board of Adjustment</b>	Clyde "Boots" Thomas	February 17	3
	3-Year Term			

	<b>Electric Board of Review</b> 2-Year Term	Wade Williamson	March 6	8
2020	<b>Planning Commission</b> 3-Year Term	Clyde "Boots" Thomas	May 6	5
		Bertha Dunn	May 6	3
		Adger Smith	May 6	2
	<b>Airport Authority</b> 3-Year Term	Holmes Morel	May 14	2
		Don Ruggles	May 14	3
	<b>Equalization Board</b> 3-Year Term	Richard Henry	June 5	4
	<b>Heating &amp; Air Conditioning Board</b> 3-Year Term	Charlie Cook	November 21	7
2021	<b>Historic District Commission</b> 3-Year Term	James Gibbs	January 17	2
		Danny R. Gordon	January 17	2
	<b>Board of Adjustment</b> 3-Year Term	Bonnie Auck	February 17	5
		I. Don Nelson	February 17	7
	<b>Civil Service Commission</b> 6-Year Term	Pete Cheatham	April 00	1
	<b>Planning Commission</b> 3-Year Term	George Coker	May 6	5
		Jason Dupree	May 6	4
	<b>Airport Authority</b> 3-Year Term	Ray Abernathy	May 14	1
	<b>Public Facilities Board</b> 3-Year Term	Mary Beck	November 30	1
		Dr. Kenny Haskin	November 30	1
		Heather Soyars	November 30	2
2023	<b>Library Board</b> 6 Year Term	Linda Cogbill	January 15	1
		Sarah Meredith	January 15	2

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<b>Civil Service</b>	Glen Greenwell	April 00	1
<b>Commission</b>	Matt Keil	April 00	2
6-Year Term			