



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Agenda - Monday, January 06, 2025 - 6:00 PM

Call to Order

Invocation given by Mayor Allen Brown

Pledge of Allegiance led by Airport Executive Director Paul Mehrlich

OATHS OF OFFICE I

Board of Directors: Ward 1 Director Terry Roberts, Ward 2 Director Laney Harris, and Ward 6 Director Steve Smith.

ROLL CALL

ASSISTANT MAYOR

1. Adopt a Resolution appointing Director Laney Harris Assistant Mayor for the term of 1 year. (BOD)

OATH OF OFFICE II

Assistant Mayor Laney Harris.

EXECUTIVE SESSION I

2. Adopt a Resolution making appointments to the Board of Directors' boards, commissions and committees. (CCD) City Clerk Heather Soyars

CITIZEN COMMUNICATION

A limit of five (5) minutes per person is allotted for citizens to express their concerns to the Board of Directors, with a maximum of fifty (50) minutes reserved for Citizens Communication.

Please fill out a Citizen Communication Card with your name and contact information for the City Clerk's records.

PRESENTATION(S)

3. Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)

CONSENT

4. Approval of the minutes of the regular meeting December 16, 2024, and the special called meeting December 23, 2024. (CCD) City Clerk Heather Soyars
5. Adopt a Resolution directing the Texarkana Airport Executive Director and City Manager to sign the first amendment to the Energy Savings Performance Contract changing the initial measurement and verification period from 24 months to 36 months as required by the Arkansas Energy Performance Contract Program. (AIRPORT) Executive Director Paul Mehrlich
6. Adopt a Resolution approving the Texarkana Airport Executive Director entering into an agreement with McClelland Engineering for runway strengthening. (AIRPORT) Executive Director Paul Mehrlich
7. Adopt a Resolution appointing Eric Ethridge, Marian Holder, and Linda Matthews to the Personnel Policy Committee for the term of January 6, 2025---2027. (CCD) City Clerk Heather Soyars
8. Adopt a Resolution authorizing the Depository Board to execute the 2025 depository agreement with Commercial National Bank (FIN) City Manager Tyler Richards
9. Adopt a Resolution approving the Rules of Order and Procedure per ACA 14-43-501, every first meeting in January. (CCD) City Clerk Heather Soyars

REGULAR

10. Adopt an Ordinance to rezone parcels 00193600 and 00193601, Texarkana, Arkansas, from C-4 Crossroads Business Park to a Planned Unit Development (PUD) for the purpose of constructing seven (7) single family homes. (Ward 6) *Item was tabled November 4, 2024. * (PWD-Planning) City Planner Jamie Finley

The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

EXECUTIVE SESSION II

11. Adopt a Resolution making appointments to the Historic District Commission for the term of January 17, 2025----2028. (CCD) City Clerk Heather Soyars
12. Adopt a Resolution appointing Linda Register to the Library Board for the term of January 15, 2025----2031. (CCD) City Clerk Heather Soyars

BOARD OF DIRECTORS' COMMENTARY

CITY MANAGER REPORT

NEXT MEETING DATE: Tuesday, January 21, 2025

ADJOURN

2025 City Calendar

City Holiday Martin Luther King, Jr. Day - Monday- January 20th

Texarkana Rec Center Calendar

Live to the Beat - 9AM-10AM - Monday through Friday

Ageless Grace - Mondays & Thursdays – 2PM - 3PM

The Fabric Shop - Thursdays - 8AM - 2PM

Quilters - Fridays - 9AM - 3PM

Gym Open - Daily - 3PM - 5PM

Dance Fitness - Tuesdays - 6PM & Saturdays - 11AM



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution appointing Director Laney Harris Assistant Mayor for the term of 1 year. (BOD)
AGENDA DATE:	January 6, 2025
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Board of Directors
PREPARED BY:	Heather Soyars
REQUEST:	Appointment of Assistant Mayor
EMERGENCY CLAUSE:	N/A
SUMMARY:	Appointment of Assistant Mayor per Ordinance No. 2-2023.
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
RECOMMENDED ACTION:	Approve appointment of Assistant Mayor
EXHIBITS:	Resolution and Ordinance No. 2-2023

RESOLUTION NO. _____

WHEREAS, per Ordinance No. 2-2023, the successor to the position of Assistant Mayor is Ward 2 Director; and

WHEREAS, Director Laney Harris' appointment as Assistant Mayor will have a term of one (1) year;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that Director Laney Harris' appointment as Assistant Mayor is hereby approved.

PASSED AND APPROVED this 6th day of January, 2025.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

ORDINANCE NO. 2-2023

AN ORDINANCE RENAMING THE POSITION OF VICE MAYOR AS ASSISTANT MAYOR AS CONTEMPLATED BY STATUTE AND ESTABLISHING A ROTATION ORDER FOR SAID POSITION; AND FOR OTHER PURPOSES

WHEREAS, traditionally, every two years the Board of Directors elects from among their membership a “vice mayor” (being the same position as the position of “assistant mayor” contemplated by Ark. Code Ann. Section 14-47-117); and

WHEREAS, said statutory provision allows for the establishment of a rotation structure for such position; and

WHEREAS, the Board desires to establish a rotation order for such position as contemplated herein;

NOW, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas, that:

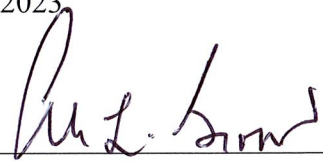
Section 1. Section 2-52 of the Code, being a provision likely contrary to applicable law (including, without limitation, Ark. Code Ann. 14-47-119) is deleted, and the following is substituted therefore:

Sec. 2-52. – Assistant Mayor and Rotation of Assistant Mayor Position.

- a) The position traditionally known as “vice-mayor” is now formally designated and shall be hereafter known as “assistant mayor” and carry with it the powers and duties contemplated by Ark. Code. Ann. Section 14-47-117, or any successor thereto.
- b) The position of assistant mayor shall be rotated among the membership of the board of directors as follows:
 - 1) Term. The assistant mayor's term shall be for one year commencing on the first day of January of each year.
 - 2) Rotation order. The assistant mayor's position shall be rotated among the directors in the following order: Ward 1, Ward 6, Ward 2, Ward 4, Ward 5, Ward 3. At the first regular board meeting in January of each year, the mayor shall announce the director who will be serving as assistant mayor for that term.

- 3) Succession. Should a director not desire or otherwise be unable to serve a term as assistant mayor, the next willing director in the rotation order shall serve. A director is not prohibited from serving two terms as assistant mayor but shall not serve two consecutive terms unless there is no other director willing to serve.
- 4) Acting mayor. In the event that both the mayor and the assistant mayor should be absent or disabled from performing their duties, the next willing director in the rotation order shall serve as acting mayor during such absence or disability and no longer. This paragraph (4) shall have no effect on the provisions of (1), (2), or (3) above.
- c) The first term under the rotation structure (Ward 1) contemplated hereby shall commence January 1, 2023.

PASSED AND APPROVED this 17th day of January, 2023.

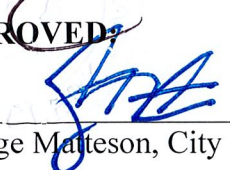


Allen L. Brown, Mayor

ATTEST:


Heather Soyars, City Clerk

APPROVED:


George Matteson, City Attorney



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution making appointments to the Board of Directors' boards, commissions and committees. (CCD) City Clerk Heather Soyars
AGENDA DATE:	January 6, 2025
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	City Clerk
PREPARED BY:	Heather Soyars
REQUEST:	Make Board appointments
EMERGENCY CLAUSE:	N/A
SUMMARY:	Appointments to the Board of Directors' boards, commissions and committees.
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
RECOMMENDED ACTION:	The City Manager and staff recommend approval.
EXHIBITS:	Resolution, current list and blank form

Summary of Directors' Boards, Committees, and Commissions

Advertising and Promotion Commission – promotes tourism and hospitality industry and authorizes use of revenues derived from the tax for the purpose of advertising and promoting the city and its environs.

Council of Governments – promotes intergovernmental cooperation and strengthening local units of government.

Economic Development Board – promotes and pursues economic development in the city. Mayor acts as Chairman.

Emergency Medical Services (EMS) Board – advises regarding emergency medical services.

Employees Retirement System Committee – advisory committee relating to the retirement plan of the city and review the actuarial study for the benefit of the employees.

Intergovernmental Advisory Committee (IAC) – advisory committee relating to the Bi-State Justice Building.

Metropolitan Planning Organization (MPO) Policy Committee – adopts policies relating to the metropolitan transportation planning process, reviews and adopts a long-range transportation plan and promote its implementation.

Public Utilities Committee – advisory committee relating to the administration and operation of Texarkana Water Utilities Department.

Solid Waste Committee – advisory committee relating to solid waste contracts.

Texarkana Urban Transit District (TUTD) Board – T-Line Bus System.

RESOLUTION NO. _____

WHEREAS, vacancies exist on the Board Committees listed below; and

WHEREAS, the Board of Directors wishes to make appointments to fill the vacant positions;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the City of Texarkana, Arkansas, that the following individuals are hereby appointed to the Board Committees listed below:

A&P Commission (2)

- 1.
- 2.

Intergovernmental Advisory Committee (2)

- 1.
- 2.

Council of Governments Board (1)

- 1.

Metropolitan Planning Organization Policy Committee (2)

- 1.
- 2.

Economic Development Committee (5)

- 1.
- 2.
- 3.
- 4.
- 5.

Public Utilities Committee (3)

- 1.
- 2.
- 3.

Emergency Medical Systems Committee (3)

- 1.
- 2.
- 3.

Solid Waste Management Committee (3)

- 1.
- 2.
- 3.

Employees Retirement System Committee (2)

- 1.
- 2.

Texarkana Urban Transit District Board (3)

- 1.
- 2.
- 3.

PASSED AND APPROVED this 6th day of January, 2025.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



Board of Directors Boards & Committees

A&P Commission (2)

1. Director Ulysses Brewer
2. Director Steven Hollibush

Council of Governments Board (1)

1. Director Jeff Hart

Economic Development Committee (5)

1. Mayor Allen Brown
2. Director Steven Hollibush
3. Director Ulysses Brewer
4. Director Danny Jewell
5. Assistant Mayor Terry Roberts

Emergency Medical Systems Committee (3)

1. Director Ulysses Brewer
2. Director Danny Jewell
3. Director Steven Hollibush

Employees Retirement System Committee (2)

1. Mayor Allen Brown
2. Director Laney Harris

Intergovernmental Advisor Committee (2)

1. Mayor Allen Brown
2. Director Ulysses Brewer

Metropolitan Planning Organization Policy Committee (2)

1. Director Steven Hollibush
2. Director Laney Harris

Public Utilities Committee (3)

1. Director Ulysses Brewer
2. Director Danny Jewell
3. Assistant Mayor Terry Roberts

Solid Waste Management Committee (3)

1. Mayor Allen Brown
2. Director Jeff Hart
3. Assistant Mayor Terry Roberts

Texarkana Urban Transit District Board (3)

1. Director Steven Hollibush
2. Director Laney Harris
3. Director Jeff Hart



Board of Directors Boards & Committees

A&P Commission (2)

- 1.
- 2.

Intergovernmental Advisor Committee (2)

- 1.
- 2.

Council of Governments Board (1)

- 1.

Metropolitan Planning Organization Policy Committee (2)

- 1.
- 2.

Economic Development Committee (5)

- 1.
- 2.
- 3.
- 4.
- 5.

Public Utilities Committee (3)

- 1.
- 2.
- 3.

Emergency Medical Systems Committee (3)

- 1.
- 2.
- 3.

Solid Waste Management Committee (3)

- 1.
- 2.
- 3.

Employees Retirement System Committee (2)

- 1.
- 2.

Texarkana Urban Transit District Board (3)

- 1.
- 2.
- 3.



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Presentation of the City of Texarkana, Arkansas Employee Service Awards. (ADMIN)

AGENDA DATE: January 6, 2025

ITEM TYPE: Ordinance ☐ Resolution ☐ Other ☒: Presentation

DEPARTMENT: City Clerk Department

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Presentation of employee service awards.

EMERGENCY CLAUSE: N/A

SUMMARY: Employee Service Awards:

William Woolery	TAPD	10 Years
Dakota Easley	TAPD	10 Years
Pe'tree Banks	Court Docket Coordinator	25 Years
Stewart Allgor	TWU	5 Years
William Moss Jr	TWU	10 Years
Ryan Bean	TWU	10 Years

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**RECOMMENDED
ACTION:** N/A

EXHIBITS: None



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Approval of the minutes of the regular meeting December 16, 2024, and the special called meeting December 23, 2024. (CCD) City Clerk Heather Soyars
AGENDA DATE:	January 6, 2025
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Other <input checked="" type="checkbox"/> : Minutes
DEPARTMENT:	City Clerk Department
PREPARED BY:	Heather Soyars, City Clerk
REQUEST:	Approval of meeting minutes.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Approval of meeting minutes
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
RECOMMENDED ACTION:	The City Clerk recommends Board approval.
EXHIBITS:	Meeting minutes.



Regular Meeting of the Board of Directors

City of Texarkana, Arkansas

216 Walnut Street

Minutes - Monday, December 16, 2024 - 6:00 PM

Mayor Allen Brown called the meeting to order at 6:00 PM.

PRESENT: Mayor Allen Brown, Ward 1 Director Terry Roberts, Ward 2 Director Laney Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Ulysses Brewer, Ward 5 Director Danny Jewell, and Assistant Mayor Ward 6 Director Jeff Hart.

ALSO, PRESENT: City Manager Tyler Richards, City Attorney Josh Potter, City Clerk Heather Soyars, and Deputy City Clerk Jenny Narens.

Invocation and Pledge of Allegiance led by Ward 3 Director Steven Hollibush.

CITIZEN COMMUNICATION

Shane Richardson, 416 East 3rd Street, spoke regarding his support for the firefighter's parity pay.

Rick Pavick, 11 Colonial Drive, spoke regarding his support for the firefighter's parity pay.

Johnny Riley, 4425 Jefferson Avenue, wanted to thank the City for the support with Bridging the GAPS of Arkansas.

Floyd Fenix, 4421 East 9th Street, asked if certain traffic signals could be removed.

Daniel Thiels, 2301 Ramblewood Road, spoke regarding his support for the firefighter's parity pay.

Nichole Kegley, 91 South Valley Drive, asked if anyone found the ordinance as to why the taxpayers give 40% of our personal property taxes to Miller County.

Director Laney Harris wanted to let citizens know there would be a fishing derby this Saturday, at Lake Diffenbacker in honor of the late Aaron LaVan Bruce.

Director Steven Hollibush wanted to recognize the Boy Scouts in attendance from Troop 86.

PRESENTATION(S)

1. Fire Chief David Fletcher gave a presentation. (TAFD)

Fire Chief David Fletcher and Fire Captain Jason Carroll gave a presentation regarding parity pay for the firefighters. (see attached)

City Manager Tyler Richards presented Assistant Mayor Jeff Hart a plaque for his service on the Board.

CONSENT

Assistant Mayor Hart made the motion to adopt the Consent agenda, Seconded by Director Brewer. The motion carried and the following item was approved:

2. Approval of the minutes of the rescheduled regular meeting December 3, 2024. (CCD) City Clerk Heather Soyars

REGULAR

3. Ordinance No. 31-2024 levied the 2024 tax rate. (FIN) City Manager Tyler Richards

After a brief discussion, the ordinance was read for the first time.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Assistant Mayor Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Assistant Mayor Hart, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Assistant Mayor Hart, Seconded by Director Roberts.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the Mayor declared the ordinance adopted.

4. Consider the following:

Conduct a Public Hearing regarding the issuance of Waterworks and Sewer Facilities Revenue Bonds, Series 2025.

Mayor Brown opened the Public Hearing.

A brief presentation was given by Executive Director Gary Smith and Jim Fowler of Counsel for Rose Law Firm.

Mayor Brown asked if anyone would like to speak for or against this item.

No one came forward.

Mayor Brown closed the Public Hearing.

Ordinance No. 32-2024 authorized the City of Texarkana, Arkansas Public Facilities Board to proceed with the issuance of Waterworks and Sewer Facilities Revenue Bonds, Series 2025. (TWU) Executive Director Gary Smith and Jim Fowler of Counsel for Rose Law Firm

The ordinance was read for the first time.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Hollibush, Seconded by Assistant Mayor Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Assistant Mayor Hart, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Assistant Mayor Hart, Seconded by Director Roberts.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the Mayor declared the ordinance adopted.

The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

Motion to enact the emergency clause made by Assistant Mayor Hart, Seconded by Director Roberts.

Mayor Brown asked if anyone would like to speak for or against the emergency clause.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the Mayor declared the emergency clause was enacted.

5. Ordinance No. 33-2024 amended Ordinance No. K-703 of the *City of Texarkana, Arkansas, Code of Ordinances*, to revise the definition of a loft apartment to delete “in the C-2 central business district” and add “as referenced in Sec. 28-22. - Commercial district”. (PWD-Planning) City Planner Jamie Finley

After a brief discussion, the ordinance was read for the first time.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Assistant Mayor Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Hollibush, Seconded by Director Roberts.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Assistant Mayor Hart, Seconded by Director Roberts.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the Mayor declared the ordinance adopted.

6. Ordinance No. 34-2024 created a Special Use Permit to allow for specific land uses related to family care facilities, group care facilities, and group homes in residential districts. (PWD-Planning) City Planner Jamie Finley

After a brief discussion, Assistant Mayor Hart made a motion to table the ordinance, Seconded by Director Hollibush.

Voting Yay: Assistant Mayor Hart and Director Jewell.

Voting Nay: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, and Director Brewer.

The motion failed 2-5 and the Mayor declared the ordinance not tabled.

After another discussion, the ordinance was read for the first time.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Hollibush, Seconded by Assistant Mayor Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Assistant Mayor Hart.

Voting Nay: Director Jewell.

The motion carried 6-1 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Hollibush, Seconded by Assistant Mayor Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Assistant Mayor Hart.

Voting Nay: Director Jewell.

The motion carried 6-1 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Assistant Mayor Hart, Seconded by Director Brewer.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Assistant Mayor Hart.

Voting Nay: Director Jewell.

The motion carried 6-1 and the Mayor declared the ordinance adopted.

The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

Motion to enact the emergency clause made by Assistant Mayor Hart, Seconded by Director Brewer.

Mayor Brown asked if anyone would like to speak for or against the emergency clause.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Assistant Mayor Hart.

Voting Nay: Director Jewell.

The motion carried 6-1 and the Mayor declared the emergency clause was enacted.

7. Ordinance No. 35-2024 abolished Ordinance No. 14-2017, for the reemployment of Texarkana, Arkansas Employment Retirement System (TAPERS) recipients. (ADMIN) City Manager Tyler Richards

After a brief discussion, the ordinance was read for the first time.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Assistant Mayor Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Hollibush, Seconded by Assistant Mayor Hart.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Director Hollibush, Seconded by Assistant Mayor Hart.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the Mayor declared the ordinance adopted.

The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

Motion to enact the emergency clause made by Assistant Mayor Hart, Seconded by Director Brewer.

Mayor Brown asked if anyone would like to speak for or against the emergency clause.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the Mayor declared the emergency clause was enacted.

8. Ordinance No. 36-2024 amended the Texarkana, Arkansas Water Utilities Employee Retirement System (TWUPERS). City Manager Tyler Richards

Director Roberts left the Board Room at 7:55 PM.

After a brief discussion, the ordinance was read for the first time.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Assistant Mayor Hart.

Voting Yea: Mayor Brown, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 6-0 and the ordinance was read the second time in abbreviated form.

Director Roberts returned to the Board Room at 7:57 PM.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Hollibush, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Director Hollibush, Seconded by Assistant Mayor Hart.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the Mayor declared the ordinance adopted.

The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

Motion to enact the emergency clause made by Assistant Mayor Hart, Seconded by Director Roberts.

Mayor Brown asked if anyone would like to speak for or against the emergency clause.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the Mayor declared the emergency clause was enacted.

BOARD OF DIRECTORS' COMMENTARY

Assistant Mayor Hart said he attended the 1st graduation of the Young Marines and said this was a great organization. He also said this weekend would be Ruth Balckwell's 100th birthday, and he wanted to know her secret for a long life. Assistant Mayor Hart said it was an honor to serve on the Board of Directors.

Director Brewer said his 2nd Ward 4 meeting was a great success and he wanted to thank everyone who came. He also said he hoped the next meeting would be in March.

NEXT MEETING DATE: Monday, January 6, 2025

ADJOURN

Motion to adjourn made by Assistant Mayor Hart, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, Director Jewell, and Assistant Mayor Hart.

The motion carried 7-0 and the meeting adjourned at 8:02 PM.

APPROVED this the 6th day of January 2025.

Allen L. Brown, Mayor

Heather Soyars, City Clerk

The Present and Future of TAFD



December 16th, 2024

**City of Texarkana, Arkansas Board of Directors
Presentation Exhibits**

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Exhibit M – Ordinance No. 18-2019	34
Exhibit N – TAFD Parity Tax Revenues (2019-2024)	36

Exhibit A

City Cost/Investment in Training 1 new Firefighter

Part A: Salary while at Fire Academy & EMT School

Entry FF Base	Entry FF Salary	Time at Fire Academy/EMT School	City Cost/Investment
\$ 43,725.00	\$ 59,022.00	12 weeks (6 pay periods)	\$ 13,620.46

Part B: TAFD Overtime Costs to Certify 1 new Firefighter

Rank	Avg Hourly Rate	Avg OT Rate	Avg Daily Rate
FF	\$ 16.70	\$ 25.05	\$ 601.20
Engineer	\$ 19.41	\$ 29.12	\$ 698.76
Captain	\$ 21.82	\$ 32.73	\$ 785.52
Battalion Chief	\$ 25.32	\$ 37.98	\$ 911.52

Average OT COST/Shift \$ 749.25

Time for New Recruit to Certify = 7 weeks for FF cert. and 5 weeks for EMT cert. at AFTA

Total of 12 weeks (3 months or 30 Shifts)

TAFD must be staffed while they are gone to AFTA

AVG TOTAL OVERTIME COST TO CERTIFY 1 Firefighter \$ 22,477.50

Part C: Bunking Gear/Uniform Cost of New Hire

\$ 4,200.00

City Cost/Investment to Train 1 new FF \$ 40,297.96

Exhibit B - Retention of TAFD Firefighters
Snapshot over 10 years (October 2014 - October 2024)

	Employee Rank	Service Time	Resignation Date	Reason
1	Firefighter		2014	Early
2	Engineer		2015	Early
3	Fire Chief	36 Years	4/2016	Retired
4	Captain	28 Years	10/2017	Retired
5	Firefighter	13 Years	10/2017	Early
6	Captain	25 years	7/2018	Early
7	Fire Marshal	25 years	11/2018	Early
8	Battalion Chief	28 years	4/2019	Retired
9	Captain	36 Years	6/2019	Retired
10	Captain	24 Years	5/2019	Medical
11	Battalion Chief	26 Years	8/2019	Early
12	Firefighter	16 Years	2019	Early
13	Engineer	17 Years	10/2019	Early
14	Firefighter	20 Years	10/2019	Early
15	Captain	28 Years	2/2020	Retired
16	Firefighter	2.5 years	3/2020	Early
17	Firefighter	20 Years	8/2020	Early
18	Captain	23 Years	11/2021	Early
19	Engineer	20 Years	2/2022	Early
20	Engineer	27 Years	4/2022	Early
21	Firefighter	2.5 Years	8/2022	Early
22	Prob.Firefighter	10 months	10/2022	Terminated
23	Firefighter	2.3 Years	2/2023	Early
24	Prob. Firefighter	6 months	5/2023	Early
25	Captain	28 Years	6/2023	Retired
26	Captain	28 Years	12/2023	Retired
27	Engineer	11 Years	12/2023	Early
28	Engineer	31 Years	2/2024	Retired
29	Engineer	22 Years	3/2024	Early
30	Prob. Firefighter	7 months	10/2024	Early

***Represents TAFD Firefighters who left early in last 10 years**

Out of 30 firefighters who left in last 10 years, 19 firefighters left early and did not reach years of service for retirement. Said another way, 66% of employees who left TAFD left early (2 out of 3)

Rank	# that left Early
Probationary Firefighter	2
Firefighter	8
Engineer	6
Captain	2
Battalion Chief.	1

Exhibit C - TAFD Recruitment

Firefighters Hired over the last 5 years (2019-2024)

	Firefighter	Certified
1	Brandon Kidd	
2	Brett Suggs	
3	Cole Roberts	Yes
4	Lane Morton	
5	Matt Bass	
6	Mason Davis	Yes
7	Matthew Gilley	
8	Trace Kennemore	
9	Hunter Harmon	
10	Nick Pittman	
11	Dillon Foreback	
12	Clark Hicks	
13	Kaleb Lee	
14	Bryan Buchanan	
15	Ethan Bounds	
16	Dalton McFerrin	
17	Dagan Keener	
18	Mason Belk	
19	Dwight Ferrell	
20	John Cavin	Yes
21	Reece Jones	
22	Zachary Pilgrim	Yes
23	Quinn Addington	

Since 2019 (last 5 years), TAFD has hired 23 authorized personnel to replace 18 authorized positions.

Of those 23 Positions, 4 have been certified (17%).

83% of the new employees over the last 5 years are not certified. This causes overtime expense to staff to TAFD Minimum Standards while they are getting certified.

Exhibit D**City Cost/Investment over the last 5 years in New firefighters**

Investment Components	Amount	# of Personnel certified @AFTA	Total Investment over Last 5 years
FF Salary while at Academy Training	\$ 13,620.46	18	\$ 245,168.28
Avg. Overtime Expense while at Academy Train	\$ 22,477.50	18	\$ 404,595.00
PPE Gear/Uniform Cost	\$ 4,200.00	18	\$ 75,600.00
Total from Exhibit A	\$ 40,297.96	Total Investment	\$ 725,363.28

Salary Cost/Year over last 5 years	\$ 49,033.66
Average Overtime Cost/Year over last 5 years	\$ 80,919.00
Gear-Uniform Cost/Year over last 5 years	\$ 15,120.00
Total Cost/Year over last 5 years	\$ 145,072.66

Exhibit E: Retirements - Firefighters Eligible to Retire in the next 5 years

	Name	Rank	Date of Hire	Date eligible for Retirement	Eligible for Retirement In:
1	Pavick	Battalion Chief	9/30/90	9/30/18	Now
2	Forrester	Captain	7/1/91	7/1/19	Now
3	A. Jones	Captain	1/29/92	1/29/20	Now
4	Fletcher	Captain	2/8/92	2/8/20	Now
5	Alquist	Captain	4/19/00	4/19/20	Now due to Age
6	Watkins	Engineer	10/14/00	10/14/20	Now due to Age
7	Tanner	Battalion Chief	7/19/94	7/19/22	Now
8	Branch	Captain	1/31/95	1/31/23	Now
9	Bolden	Captain	4/17/00	1/31/25	0.5 Years due to Age
10	Deel	Engineer	1/19/98	1/19/26	1.5 Years
11	C. Smith	Captain	3/7/98	3/7/26	1.5 Years
12	Richardson	Captain	9/15/98	9/15/26	2 Years
13	B. Smith	Asst. Chief	2/7/99	2/7/27	2.5 Years
14	Wilson	Engineer	2/21/99	2/21/27	2.5 Years
15	Cook	Engineer	10/17/07	6/1/2027	2.5 Years due to Age
16	Honea	Captain	4/18/00	4/18/28	3.5 Years
17	Dildine	Firefighter	10/16/00	10/16/28	4 years
18	Beck	Captain	10/21/00	10/21/28	4 years
19	Wall	Battalion Chief/F	10/20/02	10/20/30	5 years
20	Irvin	Firefighter	10/21/02	10/21/30	5 years
21	McKee	Captain	10/23/02	10/23/30	5 years
22	Carroll	Captain	10/25/02	10/25/30	5 years

***Represents TAFD personnel who can retire today.**

Exhibit F - TAFD Competitive Compensation for 2025

Date: 8/19/2024

Rank	Step	TAFD Annual Base Eff. 1/1/24	TTFD Annual Base Eff. 10/1/24	Difference	Difference(%)	Average Difference Per Rank
Firefighter	Entry	\$ 43,725.27	\$ 46,231.68	\$ 2,506.41	5.7%	
Firefighter	1 year	\$ 46,930.87	\$ 49,193.76	\$ 2,262.89	4.8%	
Firefighter	2 years	\$ 47,694.64	\$ 50,123.04	\$ 2,428.40	5.1%	
Firefighter	3 years	\$ 48,630.41	\$ 51,371.76	\$ 2,741.35	5.6%	
Firefighter	5 years	\$ 50,015.38	\$ 53,549.76	\$ 3,534.38	7.1%	
Firefighter	10 years	\$ 51,854.11	\$ 59,444.88	\$ 7,590.77	14.6%	
						7.2%
Engineer	Entry	\$ 54,235.95	\$ 59,880.48	\$ 5,644.53	10.4%	
Engineer	1 Year	\$ 54,777.95	\$ 60,925.92	\$ 6,147.97	11.2%	
Engineer	3 years	\$ 56,543.11	\$ 61,826.16	\$ 5,283.05	9.3%	
Engineer	5 years	\$ 57,237.86	\$ 63,800.88	\$ 6,563.02	11.5%	
						10.6%
Captain	Entry	\$ 62,294.63	\$ 65,775.60	\$ 3,480.97	5.6%	
Captain	1 year	\$ 62,797.02	\$ 66,908.16	\$ 4,111.14	6.5%	
Captain	3 year	\$ 63,542.69	\$ 69,434.64	\$ 5,891.95	9.3%	
Captain	5 year	\$ 63,987.38	\$ 71,554.56	\$ 7,567.18	11.8%	
						8.3%
Battalion Chief (24)	Entry	\$ 71,316.22	\$ 78,988.80	\$ 7,672.58	10.8%	
Battalion Chief (24)	1 year	\$ 72,128.65	\$ 80,208.48	\$ 8,079.83	11.2%	
Battalion Chief (24)	3 year	\$ 73,278.27	\$ 82,125.12	\$ 8,846.85	12.1%	
Battalion Chief (24)	5 year	\$ 73,730.88	\$ 83,896.56	\$ 10,165.68	13.8%	
						12.0%
Total AVERAGE INCREASE NEEDED						9.25%

* indicates where % increase is required to meet competitive compensation

Exhibit G - TAFD Competitive Compensation for 2026

Date: 8/19/2024

Rank	Step	TAFD Annual Base Eff. 1/1/24	TTFD Annual Base Eff. 10/1/25	Difference	Difference (%)	Average Difference Per Rank
Firefighter	Entry	\$ 43,725.27	\$ 47,625.60	\$ 3,900.33	8.9%	
Firefighter	1 year	\$ 46,930.87	\$ 50,674.80	\$ 3,743.93	8.0%	
Firefighter	2 years	\$ 47,694.64	\$ 51,633.12	\$ 3,938.48	8.3%	
Firefighter	3 years	\$ 48,630.41	\$ 52,939.92	\$ 4,309.51	8.9%	
Firefighter	5 years	\$ 50,015.38	\$ 55,176.00	\$ 5,160.62	10.3%	
Firefighter	10 years	\$ 51,854.11	\$ 61,245.36	\$ 9,391.25	18.1%	
						10.4%
Engineer	Entry	\$ 54,235.95	\$ 61,680.96	\$ 7,445.01	13.7%	
Engineer	1 Year	\$ 54,777.95	\$ 62,755.44	\$ 7,977.49	14.6%	
Engineer	3 years	\$ 56,543.11	\$ 63,684.72	\$ 7,141.61	12.6%	
Engineer	5 years	\$ 57,237.86	\$ 65,717.52	\$ 8,479.66	14.8%	
						13.9%
Captain	Entry	\$ 62,294.63	\$ 67,750.32	\$ 5,455.69	8.8%	
Captain	1 year	\$ 62,797.02	\$ 68,940.96	\$ 6,143.94	9.8%	
Captain	3 year	\$ 63,542.69	\$ 71,525.52	\$ 7,982.83	12.6%	
Captain	5 year	\$ 63,987.38	\$ 73,703.52	\$ 9,716.14	15.2%	
						11.6%
Battalion Chief (24)	Entry	\$ 71,316.22	\$ 81,370.08	\$ 10,053.86	14.1%	
Battalion Chief (24)	1 year	\$ 72,128.65	\$ 82,618.00	\$ 10,489.35	14.5%	
Battalion Chief (24)	3 year	\$ 73,278.27	\$ 84,593.52	\$ 11,315.25	15.4%	
Battalion Chief (24)	5 year	\$ 73,730.88	\$ 86,423.04	\$ 12,692.16	17.2%	
						15.3%
Total AVERAGE INCREASE NEEDED						12.5%

* indicates where % increase is required to meet competitive compensation

Exhibit H - TAFD Payscale vs TAPD Payscale (As of 9/30/24)

TAPD met Competitive Pay with TTPD on 9/30/24

TAFD		TAFD Annual		TAFD Hourly		TAPD Annual		TAPD Hourly		Difference(%)	
Rank	Step	Base Eff. 1/1/24	Eff. 1/1/24	TAPD Rank	Step	Base Eff. 9/30/24	Eff. 9/30/24	Difference			
Firefighter	Entry	\$ 43,725.27	\$ 15.02	Patrol Officer	Entry	\$ 58,052.80	\$ 27.91	\$ 14,327.53	32.8%		
Firefighter	3 years	\$ 48,630.41	\$ 16.70	Patrol Officer	3 years	\$ 60,112.00	\$ 28.90	\$ 11,481.59	23.6%		
Firefighter	5 years	\$ 50,015.38	\$ 17.18	Patrol Officer	5 years	\$ 63,044.80	\$ 30.31	\$ 13,029.42	26.1%		
Firefighter	10 years	\$ 51,854.11	\$ 17.81	Patrol Officer	10 Years	\$ 68,307.20	\$ 32.84	\$ 16,453.09	31.7%		28.5%
Engineer	1 Year	\$ 54,777.95	\$ 18.81	Sergeant	1 Year	\$ 75,025.60	\$ 36.07	\$ 20,247.65	37.0%		
Engineer	3 years	\$ 56,543.11	\$ 19.42	Sergeant	3 years	\$ 76,523.20	\$ 36.79	\$ 19,980.09	35.3%		
Engineer	5 years	\$ 57,237.86	\$ 19.66	Sergeant	6 years	\$ 78,020.80	\$ 37.51	\$ 20,782.94	36.3%		36.2%
Captain	1 year	\$ 62,797.02	\$ 21.56	Lieutenant	1 year	\$ 84,011.20	\$ 40.39	\$ 21,214.18	33.8%		
Captain	3 year	\$ 63,542.69	\$ 21.82	Lieutenant	3 years	\$ 85,508.80	\$ 41.11	\$ 21,966.11	34.6%		
Captain	5 year	\$ 63,987.38	\$ 21.97	Lieutenant	6 years	\$ 87,006.40	\$ 41.83	\$ 23,019.02	36.0%		34.8%
Battalion Chief	1 year	\$ 72,128.65	\$ 24.77	Captain	1 year	\$ 90,001.60	\$ 43.27	\$ 17,872.95	24.8%		
Battalion Chief	3 year	\$ 73,278.27	\$ 25.16	Captain	3 years	\$ 93,017.60	\$ 44.72	\$ 19,739.33	26.9%		
Battalion Chief	5 year	\$ 73,730.88	\$ 25.32	Captain	6 years	\$ 98,009.60	\$ 47.12	\$ 24,278.72	32.9%		28.2%
* indicates percentage behind same rank/step									Total Average Difference		31.7%

Exhibit I

ORDINANCE NO. K-598

**AN ORDINANCE PROVIDING FOR THE LEVY OF
A ONE-FOURTH OF ONE PERCENT (¼%) SALES
AND USE TAX WITHIN THE CITY OF
TEXARKANA, ARKANSAS; AND PRESCRIBING
OTHER MATTERS PERTAINING THERETO**

WHEREAS, electors of the City of Texarkana, Arkansas, pursuant to the provisions of *Arkansas Code Annotated* §26-75-213, have filed petitions requesting the levy of a one-fourth of one percent (¼%) sales and use tax within the City of Texarkana, Arkansas, for the purpose of Texarkana, Arkansas, Fire Department salary increases and maintaining base pay parity between the fire departments of Texarkana, Arkansas, and Texarkana, Texas; any excess funds generated by such tax shall fund, equally, each year (a) the Texarkana, Arkansas, Fire Department Pension Fund and (b) a Public fire Prevention Education Program within the public schools and low income families to be operated and maintained by an independent board of the Texarkana, Arkansas Firefighters Association;

WHEREAS, said petitions have been filed with and verified by the City Clerk as containing the signatures of at least fifteen percent (15%) of the electors of the City as determined by the total number of votes cast for all candidates for Mayor of the City at the last preceding general election;

WHEREAS, under the circumstances described above, *Arkansas Code Annotated* §26-75-213 obligates the governing body of the City to levy the sales and use tax sought in said petitions and to call a special election to approve such levy;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas:

Section 1: Under the authority of *Arkansas Code Annotated* §26-75-213, there is hereby levied a one-fourth of one percent ($\frac{1}{4}\%$) tax on the gross receipts from the sale at retail within the City of all items which are subject to the Arkansas Gross Receipts Tax Act of 1941, as amended (A.C.A. §26-52-101, et seq.), and the imposition of an excise (or use) tax on the storage, use or other consumption within the City of tangible personal property subject to the Arkansas Compensating Tax Act of 1949, as amended (A.C.A. §26-53-101, et seq.), at a rate of one-fourth of one percent ($\frac{1}{4}\%$) of the sale price of the property or, in the case of leases or rentals, of the lease or rental price (collectively, the "Sales and Use Tax"). The Sales and Use Tax shall be levied and collected only on the first \$2,500 for each single transaction.

Section 2: "Single transaction" is defined according to the nature of the goods purchased as follows:

A. When two or more devices in which, upon which, or by which any person or property is, or may be, transported or drawn, including but not limited to, on-road vehicles, whether required to be licensed or not, off-road vehicles, farm vehicles, airplanes, water vessels, motor vehicles, or non-motorized vehicles and mobile homes, are sold to a person by a seller, each individual unit, whether part of a "fleet" sale or not, shall be treated as a single transaction for the purpose of the Sales and Use Tax.

B. The charges for utility services, which are subject to the Sales and Use Tax, and which are furnished on a continuous service basis, whether such services are paid daily, weekly, monthly, or annually, for the purposes of the Sales and Use Tax, shall be computed in daily increments, and each such daily

charge increment shall be considered to be a single transaction for the purposes of the Sales and Use Tax.

C. For sales of building materials and supplies to contractors, builders, or other persons, a single transaction, for the purposes of the Sales and Use Tax, shall be deemed to be any single sale which is reflected on a single invoice, receipt or statement, on which an aggregate sales (or use) tax figure has been reported and remitted to the State of Arkansas.

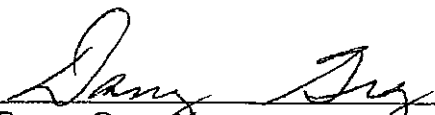
D. When two or more items of major household appliances, commercial appliances, major equipment, and machinery are sold, each individual unit shall be treated as a single transaction for the purposes of the Sales and Use Tax.

E. For drug items, dry goods, and other tangible personal property and/or services not otherwise expressly covered in this Section, a single transaction shall be deemed to be any single sale which is reflected on a single invoice, receipt, or statement, on which an aggregate sales tax figure has been reported and remitted to the State of Arkansas.

Section 3: That all ordinances and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

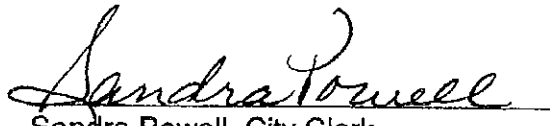
Section 4 That this Ordinance shall not take effect until an election is held on the question of levying the Sales and Use Tax at which a majority of the electors voting on the question shall have approved the levy of the Sales and Use Tax.

PASSED AND APPROVED this 16th day of September, 1996.



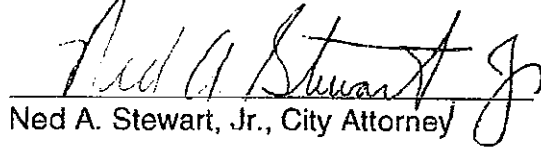
Danny Gray, Mayor

ATTEST:



Sandra Powell, City Clerk

APPROVED:



Ned A. Stewart, Jr., City Attorney

Exhibit I.2

ORDINANCE NO. K-601

AN ORDINANCE CALLING A SPECIAL ELECTION IN THE CITY OF TEXARKANA, ARKANSAS, ON THE QUESTION OF LEVYING A ONE-FOURTH OF ONE PERCENT ($\frac{1}{4}\%$) SALES AND USE TAX WITHIN THE CITY OF TEXARKANA, ARKANSAS; PRESCRIBING OTHER MATTERS PERTAINING THERETO; AND DECLARING AN EMERGENCY

WHEREAS, electors of the City of Texarkana, Arkansas, pursuant to the provisions of *Arkansas Code Annotated* §26-75-213, have filed petitions requesting the levy of a one-fourth of one percent ($\frac{1}{4}\%$) sales and use tax within the City of Texarkana, Arkansas, for the purpose of Texarkana, Arkansas, Fire Department salary increases and maintaining base pay parity between the fire departments of Texarkana, Arkansas, and Texarkana, Texas; any excess funds generated by such tax shall fund, equally, each year (a) the Texarkana, Arkansas, Fire Department Pension Fund and (b) a Public fire Prevention Education Program within the public schools and low income families to be operated and maintained by an independent board of the Texarkana, Arkansas, Firefighters Association;

WHEREAS, said petitions have been filed with and verified by the City Clerk as containing the signatures of at least fifteen percent (15%) of the electors of the City as determined by the total number of votes cast for all candidates for Mayor of the City at the last preceding general election;

WHEREAS, under the circumstances described above, *Arkansas Code Annotated* §26-75-213 obligates the governing body of the City to levy the sales

and use tax sought in said petitions and to call a special election to approve such levy;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas:

Section 1: That there be, and there is hereby called, a special election to be held on November 5, 1996, at which election there shall be submitted to the electors of the City the question of the levy of said Sales and Use Tax.

Section 2: That the question of levying the Sales and Use Tax shall be placed on the ballot for the election in substantially the following form:

Vote on measure by placing and "X" in the square opposite the measure either for or against:

FOR adoption of a ¼% local sales and use tax within the City of Texarkana, Arkansas, for the purpose of Texarkana, Arkansas, Fire Department salary increases, and maintaining base pay parity between the fire departments of Texarkana, Arkansas, and Texarkana, Texas. Any excess funds generated by such tax shall fund, equally, each year (a) the Texarkana, Arkansas, Fire Department Pension Fund; and (b) a Public Fire Prevention Education Program within the public schools and low income families to be operated and maintained by an independent board of the Texarkana, Arkansas, Firefighters Association

AGAINST adoption of a ¼% local sales and use tax within the City of Texarkana, Arkansas, for the purpose of Texarkana, Arkansas, Fire Department salary increases, and maintaining base pay parity between the fire departments of Texarkana, Arkansas, and Texarkana, Texas. Any excess fund generated by such tax shall fund, equally, each year (a) the Texarkana, Arkansas, Fire Department Pension Fund; and (b) a Public Fire Prevention Education Program within the public schools and low income families to be operated and maintained by an independent board of the Texarkana, Arkansas, Firefighters Association

Section 3: That the election shall be held and conducted and the vote canvassed and the results declared under the law and in the manner now provided for municipal elections unless otherwise provided in Title 26, Chapter 75, Subchapter 2 of the Arkansas Code of 1987 Annotated (the "Authorizing

Legislation") and only qualified voters of the City shall have the right to vote at the election.

Section 4: That the results of the election shall be proclaimed by the Mayor, and his Proclamation shall be published one time in a newspaper published in the City and having a general circulation therein, which Proclamation shall advise that the results as proclaimed shall be conclusive unless attached in the courts within thirty days after the date of publication.

Section 5: That a copy of this Ordinance shall be given to the Miller County Board of Election Commissioners so that the necessary election officials and supplies may be provided. A certified copy of this Ordinance shall also be provided to the Commissioner of Revenues of the State of Arkansas as soon as practical.

Section 6: That the Mayor and City Board of Directors, for and on behalf of the City be, and they are hereby authorized and directed to do any and all things necessary to call and hold the special election as herein provided and, if the levy of the Sales and Use Tax is approved by the electors, to cause the Sales and Use Tax to be collected in accordance with the Authorizing Legislation, and to perform all acts of whatever nature necessary to carry out the authority conferred by this Ordinance.

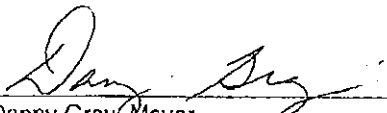
Section 7: That all ordinances and parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 8: It is hereby ascertained and declared that there is a great need to establish a stable source of revenue to finance vital municipal services in order to promote and protect the health, safety, and welfare of the City and its inhabitants. It is, therefore, declared that an emergency exists, and this Ordinance being necessary for the immediate preservation of public peace,

✍


health, and safety shall be in force and take effect immediately from and after its passage.

PASSED AND APPROVED this 17th day of September, 1996.



Danny Gray, Mayor

ATTEST:



Sandra Powell, City Clerk

APPROVED:

Ned A. Stewart, Jr., City Attorney

Texarkana Gazette

4 SECTIONS, 24 PAGES ■ VOLUME 121, NO. 311

TEXARKANA TEXAS/ARKANSAS

Hope for the future

Voters choose Clinton to lead them into the next century



President Bill Clinton and Vice President Al Gore wave to supporters in front of the Old State House during an election night celebration Tuesday night in Little Rock, Ark. Kristen Gore is in the center. Sarah Gore is on the right.

By JOHN KING

The Associated Press

The subject of the election was a remarkable event, a political watershed in the history of the United States. The voters, in a historic moment, chose a new leader for the nation.

Two years after a tumultuous presidential campaign, the voters chose a new leader for the nation. The election was a watershed moment in the history of the United States.

Clinton's victory was a historic moment in the history of the United States. The voters chose a new leader for the nation.

Clinton's victory was a historic moment in the history of the United States. The voters chose a new leader for the nation.

Sandlin defeats GOP opponent in 1st District

By KEVIN McPHERSON

The Associated Press

House Rep. Bill Sandlin defeated GOP challenger in the 1st District during Tuesday's election.

Sandlin, a Democrat, won the seat with 55 percent of the vote.

The election was a close contest, but Sandlin emerged as the victor.

Sandlin's victory was a significant win for the Democratic Party in the district.



SANDLIN

Sandlin's victory was a significant win for the Democratic Party in the district.

The election was a close contest, but Sandlin emerged as the victor.

Sandlin's victory was a significant win for the Democratic Party in the district.

Hutchinson defeats Bryant in race for U.S. Senate seat

By The Associated Press

The Associated Press

U.S. Sen. Tim Hutchinson defeated GOP challenger in the race for the U.S. Senate seat.

Hutchinson, a Democrat, won the seat with 55 percent of the vote.

The election was a close contest, but Hutchinson emerged as the victor.

Hutchinson's victory was a significant win for the Democratic Party in the district.



HUTCHINSON

Hutchinson's victory was a significant win for the Democratic Party in the district.

The election was a close contest, but Hutchinson emerged as the victor.

Hutchinson's victory was a significant win for the Democratic Party in the district.

Texarkana voters OK firefighters' pay hike

By CHRISTY RUSBY

The Associated Press

Texarkana firefighters' pay hike was approved by voters in a referendum.

The voters approved the hike with 75 percent of the vote.

The hike was a significant win for the firefighters' union.

The voters' decision was a significant win for the firefighters' union.

The hike was a significant win for the firefighters' union.

The voters approved the hike with 75 percent of the vote.

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The voters' decision was a significant win for the firefighters' union.

The hike was a significant win for the firefighters' union.

The voters' decision was a significant win for the firefighters' union.

Choate re-elected in close contest

By JEFF MINOR

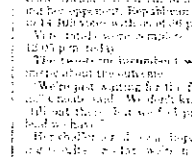
The Associated Press

Democrat Mary Choate was re-elected to the U.S. House of Representatives in a close contest.

Choate won the seat with 50 percent of the vote.

The election was a close contest, but Choate emerged as the victor.

Choate's victory was a significant win for the Democratic Party in the district.



CHOATE

Choate's victory was a significant win for the Democratic Party in the district.

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CHOATE

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The election was a close contest, but Choate emerged as the victor.

Choate's victory was a significant win for the Democratic Party in the district.

Exhibit J.2

an option desperate people can exercise now, without a court ruling and without a prescrip-

Care givers opposed to physician-assisted suicide may see little difference between giving

probably not going to be a real appealing option. How do you dress up starving to death?"

building. His mother shouted "I want to go with him! I want to go with him!"

C L A S S I F I E D

001 Legal Notices

gence of the decedent shall be filed within six (6) months from the date of first publication of the notice, or they shall be forever barred and precluded from any benefit in the estate.

This notice first published on November 22, 1996.

DELTON HOWELL

Personal Representative

430 Proetz Ln.

P.O. Box 687

Nash, TX 75569

MAYOR'S PROCLAMATION

I, Danny Gray, Mayor of the City of Texarkana, Arkansas, hereby proclaim results of

001 Legal Notices

the November 5, 1996 special election on the question of levying a 1.94% local sales and use tax within the City of Texarkana, Arkansas for the purpose of Texarkana, Arkansas, Fire Department salary increases, and maintaining base pay parity between the fire departments of Texarkana, Arkansas and Texarkana, Texas.

For the tax 5.371

Against the tax 1.958

This proclamation shall be published one time in a newspaper having general circulation in the City of Texarkana, Arkansas. The results as hereby proclaimed shall be conclusive unless

001 Legal Notices

attacked in the Courts within thirty (30) days after the date of publication of this proclamation.

Dated this 18th day of November, 1996

Danny Gray, Mayor

NOTICE TO BID

Sealed bids will be accepted by the Liberty-Eylau Independent School District for **CLASSROOM FURNITURE AND EQUIPMENT**.

Bids are due **WEDNESDAY, DECEMBER 4, 1996** at 10:00 a.m. Specifications for bid and bid forms can be obtained from the Business

001 Legal Notices

Office, 2501 Leppard Drive, Texarkana, Texas 75501 (832-1835).

All bids should be sealed and clearly marked as to the nature of the bid on the outside and addressed to: Tom Lester, Assistant Superintendent-Business, Liberty-Eylau Schools, 2501 Leppard Drive, Texarkana, Texas 75501. All bids should be mailed and/or delivered by the above address prior to the bid closing.

We reserve the right to accept or reject all bids.

NOTICE TO BIDDERS

001 Legal Notices

Sealed bids will be accepted by the Liberty-Eylau Independent School District, 2501 Leppard Drive, Texarkana, Texas 75501, until 1:30 p.m. on Friday, November 8, 1996, for Astroturf Abatement at Oak School and Texas High School. Bids will be opened at 1:30 p.m. on Friday, November 8, 1996.

All bids must be mailed and/or delivered to James Hays, Business Director of Purchasing at the above address. Specifications may be obtained from FRI Consulting Engineers, Inc., P.O. Box 2024, Tyler, Texas.

001 Legal Notices

THE City of Texarkana, Texas, hereby certifies that the following is a true and correct copy of the original as the same appears in the City of Texarkana, Texas, records.

LEGAL NOTICE

Sealed bids will be accepted by the Purchasing Department of the Texarkana Independent School District, 2501 Leppard Drive, Texarkana, Texas 75501, until 1:30 p.m. on Friday, December 6, 1996.

1. Playground Equipment for three campuses.
2. Custodial chemicals and floor care products.
3. School bus maintenance.

Exhibit K

ORDINANCE NO. L-236

**AN ORDINANCE TO AMEND
ORDINANCE L-234 TO ESTABLISH
REVISED PARITY PAY RULES AND
TO REGAIN AND MAINTAIN PARITY
PAY FOR THE TEXARKANA,
ARKANSAS FIRE DEPARTMENT; FOR
DECLARING AN EMERGENCY; AND
FOR OTHER PURPOSES.**

WHEREAS, the Board of Directors of the City of Texarkana, Arkansas, desire to establish parity pay rules and to regain and maintain parity pay for the Texarkana, Arkansas Fire Department to better effectuate the ¼-cent sales and use tax increase for the purpose of Texarkana, Arkansas Fire Department salary increases, and maintaining base pay parity between the fire departments of Texarkana, Arkansas, and Texarkana, Texas, approved by the voters of Texarkana, Arkansas, at the special election held on November 5, 1996; and

WHEREAS, the Board of Directors has consulted with the Fire Department and a mutually satisfactory agreement has been reached in this connection;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas, that ordinance L-234 is amended, and that the following revised definitions and rules are enacted to carry out the purpose stated above:

Section 1. Definitions:

- A. Parity--the yearly base pay for each member of the Texarkana, Arkansas Fire Department is equal to the yearly base pay of their Texarkana, Texas Fire Department counterparts.
- B. Cost of Parity—The amount of money it takes to pay for the increase in base pay, and the incremental increases in benefits, that causes increases in employer contributions related to such base pay increases, i.e., Workers Compensation, Holiday Pay, Medicare, and retirement.

Section 2. Rules:

- A. The City shall fund parity raises for the members of the Texarkana, Arkansas Fire Department from the Texarkana, Arkansas Fire Department parity tax revenues, general revenues, or both.
- B. For a new employee of the Texarkana, Arkansas Fire Department no cost of the employee's base pay shall apply to the cost of parity pay during their first year of employment.
- C. Any years that the Texarkana, Arkansas Fire Department Parity Pay Tax collects enough money to pay for parity, parity will be met.
- D. Any years that the Texarkana, Arkansas Fire Department Parity Pay Tax does not collect enough money to pay for parity, and the City's unappropriated fund balance is less than 15%, and parity is not being met, the members of the Texarkana, Arkansas Fire Department will receive an increase of at least 3% towards the parity.
- E. Any years that the City of Texarkana, Arkansas's unappropriated fund balance is more than 15%, and parity is not being met, the members of the Texarkana, Arkansas Fire Department will receive the greater of a 4% increase, or 1% higher than the increase given to the Texarkana, Texas Fire Department members, each year until parity is met.

- F. If any department is given parity with their Texarkana, Texas counterpart, the Texarkana, Arkansas Fire Department will also receive an increase to meet parity.
- G. This agreement is conditioned on adoption of financial policies by the Board of Director's. These policies would begin the process of rebuilding the City's General Fund unappropriated balance to a minimum of 15 percent of the budgeted expenses. For example, the City should consider a policy that would limit the rate of growth in expenditures to 4-5%.
- H. If at the end of a five year period, if the City has not achieved an unrestricted general fund balance of 15%, then the City agrees to meet with Fire Department to discuss how to achieve parity.

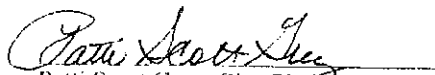
Section 3. Emergency Clause:

This Ordinance being necessary for the preservation of the public peace, health and safety, an emergency is therefore declared to exist; and, this Ordinance shall be in full force and effect from and after its passage and approval.

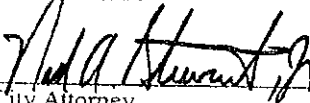
PASSED AND APPROVED this 19th day of December, 2005.


Horace G. Shipp, Mayor

ATTEST:


Patti Scott Grey, City Clerk

APPROVED:



City Attorney

Exhibit L

IN THE CIRCUIT COURT OF MILLER COUNTY, ARKANSAS
CIVIL DIVISION

JOHN WARMACK;
et alii (and others), listed on
Exhibit "A" (Plaintiffs
Pares)

PLAINTIFFS

vs.

Case No. 2017-_____

RUTH PENNEY BELL, in
her capacity as Mayor for
the City of Texarkana,
Arkansas; DR. KENNY
HASKIN, in his capacity as
City Manager for the City of
Texarkana, Arkansas

DEFENDANTS

PETITION FOR DECLARATORY RELIEF AND
WRIT OF MANDAMUS

The Plaintiffs, John Warmack, et al, by and through undersigned counsel, state the following in support of their *Petition for Declaratory Relief and Writ of Mandamus*:

I. Introduction

1. This is an action for declaratory relief brought by citizens and residents of Miller County and the State of Arkansas pursuant to the Arkansas Declaratory Judgment Act, Arkansas Code Annotated §§ 16-111-102, -103, and -104, challenging the City of Texarkana, Arkansas' implementation of Ordinance No. K-553 and K-554 that provide for the collection of a special sales and use tax for the purpose of Texarkana, Arkansas Police Department ("TAPD") salary increases and for the maintenance of base pay salary parity between the police departments of Texarkana, Arkansas, and Texarkana, Texas.

2. The Defendants named herein are named only in their official capacities and are named as the city officials responsible for the implementation and enforcement of Ordinance No. K-554.

3.

On November 20, 1995, the Board of Directors of the City of Texarkana, Arkansas (also referred to herein as "the City"), passed Ordinance No. K-553, providing for the levy of a one-fourth of one percent (.25%) sales and use tax within the City for the purpose of TAPD salary increases, and maintaining base pay salary parity between the police departments of Texarkana, Arkansas, and Texarkana, Texas.

4.

On December 6, 1995, the Board of Directors of the City of Texarkana, Arkansas passed Ordinance No. K-554, calling a special election to submit the question of the levy of the special sales and use to the electors.

5.

On January 9, 1996, 2,903 citizens of Texarkana, Arkansas, voted FOR adoption of a .25% local sales and use tax within the City for the purpose of TAPD salary increases and maintenance of base pay salary parity between the police departments of Texarkana, Arkansas, and Texarkana, Texas.

6.

While the City has continued to collect the proceeds from special sales and use tax, the City has not maintained salary parity.

II. Jurisdiction and Venue

7.

This Court has subject matter jurisdiction pursuant to Arkansas Code Annotated §§ 16-111-102, -103.

8.

Proper venue lies in Miller County because the Plaintiffs reside here, the cause of action arose in Miller County, and the Defendants are city officials of the City of Texarkana, Arkansas located in Miller County, Arkansas.

III. Parties

9. Plaintiffs John Warmack et al (listed on Exhibit "A") are residents of the City of Texarkana, Arkansas. Each named person on Exhibit "A" has reviewed this Pleading and has agreed to be a named pates Plaintiffs.

12. Separate Defendant Ruth Penney Bell is the Mayor of the City of Texarkana, Arkansas.

13. Separate Defendant Dr. Kenny Haskin is the City Manager of the City of Texarkana, Arkansas. As the top appointed official in the City, Dr. Kenny Haskin is responsible for all the day-to-day administrative operations of the municipality.

IV. Ordinance K-554

14. The City of Texarkana, Arkansas competes with the City of Texarkana, Texas for services of civil service employees, and has lost both prospective and existing employees to the City of Texarkana, Texas.

15. In an effort to attract and retain police officers, the City of Texarkana, Arkansas passed an ordinance providing for the levy of a one-fourth of one percent (.25%) sales and use tax within the City.

16. The stated purpose of the Ordinance was for "salary increases, and maintaining salary parity between the Police Departments of Texarkana, Arkansas, and Texarkana, Texas."

17. Ordinance K-554 ended with the acknowledgement "that there is a great need to establish a stable source of revenue to finance vital municipal services in order to promote and protect the health, safety, and welfare of the City and its inhabitants."

18. Ordinance K-554 established the framework for collection of funds to be used by the City to subsidize the police department's payroll related increases over time.

19. The funds collected from the 0.25% sales and use tax were not intended to bolster the City's overall finances.

20. As currently administered, there is no mechanism in place to accurately account for the funds use.

21. Upon information and belief, Plaintiffs believe that the City has used the parity funds for purposes other than those explicitly passed by the electors.

22. The City appears to take the position that parity means any payroll related increase since the Special Election held January 9, 1996.¹

23. Merriam-Webster defines parity as the quality or state of being equal or equivalent.

24. Had the funds collected from the special sales and use tax been set aside and used only to fund the salary increases and associated expenses, the amount set aside would have increased and decreased over time. Since the passage of Ordinance K-544, Plaintiffs believe the increases would have exceeded the decreases such that a surplus should exist.²

25. Based on the City's numbers as presented by Ms. Henderson at the December 19, 2016, Board of Directors Meeting, the special sales and use tax collections for 2017 totaled \$2.26 million. The amount of salary increases required to maintain parity as calculated by the City totaled only \$650,000. This results in an approximate \$1.61 million surplus to be set aside for the future increases. Yet, the City contends that it cannot afford "parity" or salary increases for 2017.

¹ The minutes reflect that in a response to a question from Mayor Bell, City Finance Director, TyRhonda Henderson stated that the special sales and use tax collected was \$2.26 million. In addition, Ms. Henderson indicated that in order to meet parity for 2017, it would require \$3.1 million. According to the City's most recent Comprehensive Annual Financial Report, this represents 48.8% of the entire amount expended for the police department.

² Ms. Henderson also indicated that the "cost of the increase alone was \$650,000."

26. The City's position appears to shift the payroll related expenses associated with the police department and ignores the City's portion of the responsibility of maintaining a police department.

V. Annual Adjustments

27. Beginning in 1998, the City began adopting an annual resolution to adjust salaries to a revised salary schedule effective October of each year. Resolution 4208 was adopted September 21, 1998. Resolution 4385 was adopted September 20, 1999. Resolution 4561 was adopted September 18, 2000. Resolution 4707 was adopted September 17, 2001. Resolution 4979 was adopted October 9, 2003.

28. On April 17, 2006, Resolution 5304, which contained a written proposal for submission to the Police Association was passed. The proposal appears to have attempted to define parity and base pay.

29. The City passed Resolution No. 2016-82 on December 19, 2016. The purpose of the resolution was to amend the year end 2017 budget. The resolution indicated that an agreement had been reached that provided for a 4% increase towards parity beginning January 2017 for all civil service positions receiving an increase of 4% or more. For those civil service positions receiving less than a 4% increase, full parity would be met in January 2017.

30. As of the date of the filing of this Petition, parity, even according to the definition used by the City, has not been met.

Unintended Consequences

31. In addition to not receiving timely adjustments to their compensation, police officers have also been damaged in other, not so obvious ways.

32. Social security benefits are a function of gross wages.

33. The police officers' gross wages have been understated, which directly affects the amount of social security benefits retiring officers can draw.

Relief Sought

32. Plaintiffs request that this Court enter an Order declaring that parity is the periodic increase of salaries to be reset on an annual basis.

33. Plaintiffs request that this Court enter an Order declaring that funds collected from the special sales and use tax be set aside and accounted for separately by the City.

34. In turn, Plaintiffs request that this Court issue a writ of mandamus to Dr. Kenny Haskin directing him to pay all amounts due to current and prior police officers as required in Ordinance K-554 and as defined by the Court.

35. Plaintiffs request that this Court retain jurisdiction over this matter for the purposes of receiving reports and information concerning the administration of the collection of the tax and payment of the funds or resolving disputes between the parties of this action.

36. In the alternative, in the event this Court determines the Ordinance is unconstitutional or otherwise invalid, for whatever reason, Plaintiffs request that this Court enter an Order prohibiting the collection of the additional sales tax and initiating the creation of a framework to establish a process for the refunding of the tax previously collected.

WHEREFORE, Plaintiffs respectfully request that this Court:

1. Enter judgment in their favor on their Petition in its entirety and against Defendants;
2. Declare that the Ordinance, as passed by the electors, means the special sales and use tax set aside is for the periodic incremental salary increases of the TAPD;

3. Award Plaintiffs all relief allowed by law and equity, including but not limited to declaratory, preliminary and permanent injunctive relief;
4. Retain jurisdiction over this matter for the purposes of receiving reports and information concerning the administration of the collection of the tax and payment of the funds and resolving disputes between the parties of this action
5. Award Plaintiffs' attorneys' fees and costs; and,
6. Award any other relief the Court deems proper.

Respectfully submitted,

LANGDON & DAVIS, LLP
5902 Summerfield, Ste. A
Texarkana, Texas 75505
Telephone: (903) 223-3246
Facsimile: (903) 223-2227

By:



Brent M. Langdon
Arkansas Bar No. 90042
blangdon@ldatty.com

Nick C. Newton
Arkansas Bar No. 2004041
nnewton@ldatty.com

Attorneys for Plaintiffs

EXHIBIT A

Plaintiffs

- John Warmack
- Kenny Heady;
- Bernadette Wooten;
- Annes Thao;
- Andrew Cigainero;
- Linda Darlene Cigainero;
- Tiffany Neely;
- Justin Lovelis;
- Ronald Hudson;
- Charles Bateman;
- Clifton Dixon;
- Stephen Dagostino;
- Samantha Quillin;
- Jennifer Golden;
- Billy Golden;
- Billy McAdams;
- Mary McAdams;
- Ray Angle;
- Amanda Anderson;
- Curtis Shamsie;
- Buddy Vaughn;
- Tad Cree;
- David Haak;
- Debbie Haak;
- Ken Cowling;
- Phil Bocox;
- Don Nix;
- Bill Cook;
- Paula Cook;
- Billy Jones;
- Diane Jones;
- Wendell Warner;
- Mary Warner;
- Lantz Lurry;
- Dianna Lurry;
- James (Bo) F. Coe;

- Deloris Coe;
- Chad Williamson;
- Holly Williamson;
- Joe Langley;
- Shondra Langley;
- John Cox;
- Becky Cox;
- Carol Howell;
- Wallace Ghoulson;
- Lucy Strickland;
- Mary Lumpkin;
- Rodney Joe Fowler;
- Shawn Beasley;
- Kim Beasley;
- Robert Steffey;
- Donna Stroope;
- Kerri Stroope;
- Jerry Shipp;
- Cindy Marshall;
- Joseph Montoya;
- Randi Howell;
- James Mike Jones;
- Donald L. Duncan;
- Robert Max Elrod;
- Sherry Villa;
- Kathleen Honeycutt;
- Paula Woolery;
- Joe Narrens;
- Troy Neimeyer;
- Charles Beth;
- Janice Beth;
- Glen Cowley;
- Edith Cowley;
- Janet Jones;
- Greg Gallagher;
- Suzie Davis;
- Kenneth Davis;
- Sarah Page;
- Brenda Ashby;

- Michelle Harris;
- Melvin Megason;
- Brandi Diane Vickers;
- Cynthia Gunn;
- Keith Bullard;
- Lance Wayne Sisco; and,
- Roger Booth.



Special Called Meeting of the Board of Directors

City of Texarkana, Arkansas
216 Walnut Street

Minutes - Monday, December 23, 2024 - 5:00 PM

Mayor Allen Brown called the meeting to order at 5:01 PM.

PRESENT: Mayor Allen Brown, Ward 1 Director Terry Roberts, Ward 2 Director Laney Harris, Ward 3 Director Steven Hollibush, Ward 4 Director Ulysses Brewer, and Ward 5 Director Danny Jewell.

ALSO, PRESENT: City Manager Tyler Richards, City Attorney Josh Potter, and Deputy City Clerk Jenny Narens.

ABSENT: Assistant Mayor Ward 6 Director Jeff Hart and City Clerk Heather Soyars.

Invocation and Pledge of Allegiance given by Mayor Allen Brown.

REGULAR

1. Ordinance No. 37-2024 abolished Ordinance No. 6-2022, for the Financial Policy of the City of Texarkana, Arkansas. (ADMIN) City Manager Tyler Richards

After a brief discussion, the ordinance was read for the first time.

Motion to suspend the rules and place the ordinance on its second reading in abbreviated form made by Director Brewer, Seconded by Director Roberts.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the second time in abbreviated form.

Motion to suspend the rules and place the ordinance on its third and final reading in abbreviated form made by Director Roberts, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the ordinance was read the third time in abbreviated form.

Motion to adopt the ordinance made by Director Roberts, Seconded by Director Brewer.

Mayor Brown asked if anyone would like to speak for or against this ordinance.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 7-0 and the Mayor declared the ordinance adopted.

The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

Motion to enact the emergency clause made by Director Roberts, Seconded by Director Brewer.

Mayor Brown asked if anyone would like to speak for or against the emergency clause.

No one came forward.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Mayor declared the emergency clause was enacted.

2. Resolution No. 2024-103 approved the FY2025 Budget. (ADMIN) City Manager Tyler Richards

Director Roberts left the Board Room at 5:30 PM.

Director Roberts came back into the Board Room at 5:33 PM.

After a brief discussion, the motion to adopt the resolution made by Director Roberts, Seconded by Director Brewer.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the Mayor declared the resolution adopted.

NEXT MEETING DATE: Monday, January 6, 2025

ADJOURN

Motion to adjourn made by Director Brewer, Seconded by Director Hollibush.

Voting Yea: Mayor Brown, Director Roberts, Director Harris, Director Hollibush, Director Brewer, and Director Jewell.

The motion carried 6-0 and the meeting adjourned at 5:47 PM.

APPROVED this the 6th day of January 2025.

Allen L. Brown, Mayor

Heather Soyars, City Clerk



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution directing the Texarkana Airport Executive Director and City Manager to sign the first amendment to the Energy Savings Performance Contract changing the initial measurement and verification period from 24 months to 36 months as required by the Arkansas Energy Performance Contract Program. (AIRPORT) Executive Director Paul Mehrlich
AGENDA DATE:	January 6, 2025
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Airport
PREPARED BY:	Paul Mehrlich, Airport Executive Director
REQUEST:	Approving the Texarkana Airport Executive Director and City Manager to sign the first amendment to the Energy Savings Performance Contract changing the initial measurement and verification period from 24 months to 36 months as required by the Arkansas Energy Performance Contract Program.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Airport ESPC First Amendment
EXPENSE REQUIRED:	\$0
AMOUNT BUDGETED:	\$0
APPROPRIATION REQUIRED:	\$0
RECOMMENDED ACTION:	Approve
EXHIBITS:	Resolution, ESPC First Amendment

RESOLUTION NO. _____

WHEREAS, the Texarkana Regional Airport is asking for authorization for the City Manager and the Texarkana Airport Executive Director to sign the first amendment to the Energy Savings Performance Contract (the “Contract”); and

WHEREAS, the Contract currently only has an initial measurement and verification plan period of twenty-four (24) months; and

WHEREAS, in order to be eligible for funding under the Arkansas Energy Performance Contracting Program-Revolving Loan Lease Fund, it is necessary that the Contract be amended to include an initial measurement and verification plan period of thirty-six (36) months;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the Texarkana Regional Airport Executive Director and the City Manager are authorized to enter into the first amendment to the Energy Savings Performance Contract that increases the initial measurement and verification plan period to thirty-six (36) months.

PASSED AND APPROVED this 6th day of January, 2025.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



Performance Contract Agreement

First Amendment

Texarkana
Regional Airport
Solar Covered
Parking

December 2024

1403 East 6th Street
Little Rock, AR 72202
www.entegritypartners.com

entegrity[®]
energy.integrity.

**FIRST AMENDMENT TO THE
ENERGY SAVINGS PERFORMANCE CONTRACT**

PARTIES:

Entegrity Energy Partners, LLC
1403 East 6th Street
Little Rock, Arkansas 72202

Texarkana Regional Airport Authority
201 Airport Drive
Texarkana, Arkansas 71854

City of Texarkana Arkansas
216 Walnut Street
Texarkana, Arkansas 71854

An Energy Savings Performance Contract (the "Contract") was made and entered into as of November 30, 2023, and made effective as of December 08, 2023, by and between Entegrity Energy Partners, LLC and Texarkana Regional Airport Authority.

Subsequently, an Assignment and Assumption of Investment Grade Audit Contract and Energy Savings Performance Contract (the "Assignment and Assumption") was made and entered into as of November 04, 2024, by and between Texarkana Regional Airport Authority, the City of Texarkana Arkansas, Entegrity Energy Partners, LLC ("ESCO"), who are collectively referred to as the "Parties."

This First Amendment to the Energy Savings Performance Contract ("Amendment") is entered into as of the date of signing, defined as the Amendment Effective Date, on the signature page of this Amendment.

WHEREAS, the Assignment and Assumption is expressly contingent upon the City of Texarkana Arkansas securing and receiving formal funding approval via the Arkansas Energy Performance Contracting Program – Revolving Loan Lease Fund (ARPC-RLLF).

WHEREAS, in order for the City of Texarkana Arkansas to be eligible for ARPC-RLLF funding approval, the Contract must include an initial Measurement and Verification Plan Period of thirty-six (36) months.

WHEREAS, due to the funding contingency of the Assignment and Assumption, it is necessary for all Parties to agree to modifications to the Contract.

THEREFORE, the Parties agree that all stipulations and details of the existing Contract and the Assignment and Assumption will remain in effect except as modified below.

The Contract scope is hereby revised by the following items:

RECITALS

WHEREAS, the total Term of this Contract is as follows:

Implementation & Commissioning: **Three Hundred Five (305) Days**

Initial Performance Measurement & Verification Plan: **Thirty-Six (36) Months**

Maximum Performance Guarantee Period: **One Hundred Eighty (180) Months**

Furthermore, Attachment C: Performance Measurement & Verification Plan, Schedule 2: M&V Services Agreement is hereby replaced in its entirety with the revised Attachment C, Schedule 2 found at Exhibit A.

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective as of the date executed herein.

City of Texarkana, Arkansas

Texarkana Regional Airport Authority

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

Entegrity Energy Partners, LLC

Signature

Printed Name

Title

Date

EXHIBIT A

See "Attachment C: Performance Measurement & Verification Plan,
Schedule 2: M&V Services Agreement" attached below

ATTACHMENT C: Performance Measurement & Verification Plan
SCHEDULE 2: M&V Services Agreement

Measurement and Verification (M&V) Services

ESCO will perform measurement & verification as outlined in the M&V plan and will update the Energy Savings and Performance in conjunction with site visits. This can only be completed if utility bills and other necessary information are made available per the Owner's responsibilities outlined in this Agreement. Services will include:

- 1. Delivery of a Post-Installation Report to be reviewed with the project team.
- 2. Conduct an M&V Kick-Off meeting.
- 3. Provide annual site visits and reports to review current M&V results and energy performance as needed (**years 1-3 only**).
- 4. Provide an annual M&V Report within **60 days** of the end of the performance period.
- 5. Hold an annual M&V site visit and meeting to review current M&V results and project energy performance.

Changes to the project contact list can be made at any time. Owner will need to contact ESCO with the new contact list and changes will be made before sending the next email update.

If utility bills and any other requested information are not provided, per the terms of the Agreement, ESCO shall not be responsible for providing the Energy Savings and Performance report for that time period.

Minimum Site Visit and Report Frequency:

<u>Years One-Three</u>	1x
Future Years	1x

Clarifications:

ESCO may provide additional data on a monthly basis to the Owner depending on any deviations from expected performance. Owner will be required to make necessary changes based on the results of the M&V data.

After the end of Initial Term and each subsequent term thereafter, Owner may either:

- 1. Renew the same level of Service as set forth in the Initial Term or previous term (see continuation fee below) or,
- 2. Opt out of the measurement & verification process. All pricing for additional services will be calculated at the time of renewal, and based upon the Schedule C-4 Fee Schedule herein.

ATTACHMENT C: Performance Measurement & Verification Plan

SCHEDULE 2: M&V Services Agreement

Fee:

Three years of measurement & verification has been included in the Contract Sum. After the completion of **Performance Year 3**, the optional fee to continue project M&V for each additional year will be **\$30,000** subject to an annual escalation of 3% from the start of the original performance period. This is a flat fee based on field and office hours. Services provided for continued M&V will remain as stated in this Attachment unless otherwise agreed to by the Parties. The Payment for continued M&V services will be made in full at the start of the upcoming M&V period.

**TEXARKANA AIRPORT AUTHORITY RESOLUTION No. 120424B
A RESOLUTION APPROVING THE EXECUTIVE DIRECTOR SIGNING AN
AMENDMENT TO THE ENERGY SAVINGS PERFORMANCE CONTRACT
WITH ENTEGRITY, INCREASING THE INITIAL MEASUREMENT AND
VERIFICATION PLAN PERIOD TO 36 MONTHS AS REQUIRED BY THE
ARKANSAS ENERGY PERFORMANCE CONTRACT PROGRAM**

WHEREAS, the Texarkana Regional Airport Authority was formed under Arkansas Code § 14-361-101 to be jointly owned by the cities of Texarkana AR and Texarkana TX; and

WHEREAS, Section 6-31 of Texarkana AR City Code and Section 4-25 of Texarkana TX City Code allow the authority to plan, develop, construct, enlarge, improve, maintain, equip, operate, regulate, protect and police the airport; and,

WHEREAS, an Energy Savings Performance Contract agreement with Entegriety Energy Partners was entered into on December 8, 2023; and,

WHEREAS, an Assignment and Assumption of Investment Grade Audit Contract and Energy Performance Contract was entered into by the Airport Authority and the City of Texarkana AR November 4, 2024; and,

WHEREAS, in order for the City of Texarkana AR to be eligible for the Arkansas Energy Performance Contracting Program – Revolving Loan Lease Fund the contract must include an initial measurement and verification plan period of 36 months; and,

WHEREAS, the agreement currently only has a period of 24 months; and,

WHEREAS, Entegriety has provided an amendment to the contract to meet the requirements of the State of Arkansas,

NOW, THEREFORE, BE IT RESOLVED BY THE TEXARKANA AIRPORT AUTHORITY THAT:

SECTION 1. The Texarkana Regional Airport Authority Approves the Executive Director signing the First Amendment to the Energy Savings Performance Contract.


Adopted this 5th day of December, 2024

ATTEST



Ferdinand P Mehrlich III, Director

SIGNED



Airport Authority Chair





CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution approving the Texarkana Airport Executive Director entering into an agreement with McClelland Engineering for runway strengthening. (AIRPORT) Executive Director Paul Mehrlich
AGENDA DATE:	January 6, 2025
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Airport
PREPARED BY:	Paul Mehrlich, Airport Executive Director
REQUEST:	Approving the Texarkana Airport Executive Director entering into an agreement with McClelland Engineering for Work Order #1 Runway 4-22 Strengthening Design for \$502,203.20 approved in the Texarkana Regional Airport FY24 capital budget.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Airport WO 1 Runway 4-22 Strengthening
EXPENSE REQUIRED:	\$22,503.73
AMOUNT BUDGETED:	\$22,503.73
APPROPRIATION REQUIRED:	\$0
RECOMMENDED ACTION:	
EXHIBITS:	Resolution, Work Order

RESOLUTION NO. _____

WHEREAS, the Texarkana Regional Airport is asking for authorization for the Texarkana Airport Executive Director to enter into an agreement with McClelland Engineering for runway strengthening; and

WHEREAS, the Texarkana Regional Airport Authority entered into an agreement with the State of Arkansas to utilize \$16,797,215 for runway overlay, taxiway extension, taxiway widening, and constructing a taxi lane; and

WHEREAS, McClelland Engineering has provided a work order for runway 4-22 Strengthening Design in the amount of \$502,203.20; and

WHEREAS, \$451,982.88 will be funded by the State of Arkansas, \$27,716.59 will be funded by the City of Texarkana, Texas, and the Texarkana, Arkansas, portion will be \$22,503.73; and

WHEREAS, the Texarkana, Arkansas, portion was approved in the FY2024 Budget;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the Texarkana Regional Airport Executive Director is authorized to enter into an agreement with McClelland Engineering for Work Order #1 Runway 4-22 Strengthening Design for \$502,203.20, with the Texarkana, Arkansas, portion being \$22,503.73.

PASSED AND APPROVED this 6th day of January, 2025.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

WORK ORDER NO. 1
ENGINEERING SERVICES
FOR
RUNWAY 4-22 STRENGTHENING – DESIGN ONLY
TEXARKANA REGIONAL AIRPORT (TXK)
TEXARKANA, ARKANSAS

This Work Order amends Articles 1, 2, and 5 of the Basic Agreement executed the 1st day of August, 2024, between McClelland Consulting Engineers, Inc., hereinafter referred to as the ENGINEER or MCE and the Texarkana Regional Airport Authority, hereinafter referred to as the AUTHORITY.

ARTICLE 1

The AUTHORITY intends to strengthen Runway 4-22 at the Texarkana Regional Airport by constructing an asphalt overlay. McClelland Consulting Engineers, Inc. is pleased to provide this proposal for engineering and design services associated with the Runway 4-22 Strengthening project. The scope of this proposal is to create and provide the construction drawings for the civil/site aspects of the project including site layouts, pavement design, site grading, lighting, and signage. MCE will provide engineering design services with the execution of this contract.

The ENGINEER will complete the following summary of engineering services under Work Order No. 1. Subsequent Work Orders will be developed as other needs arise. Engineering Services During Construction for future construction phases will be developed under another work order.

SECTION 1 – SCOPE OF SERVICES

Project Development

- The ENGINEER will meet with the Owner to discuss the project design criteria, budget, and schedule.
- The ENGINEER will hold meetings with the Airport staff, Commission members, Federal Aviation Administration (FAA), and local officials as the need arises. The ENGINEER will also prepare any presentational material needed for these types of meetings.
- The ENGINEER will hold meetings with the Airport users, including but not limited to the Airline, FBO, and other tenants or users. The ENGINEER will also prepare any presentational material needed for these types of meetings.
- The ENGINEER will compile existing data provided by the Airport that was prepared for previous projects at the Airport that pertain to the proposed project and are useful to the design. The existing data includes airport master plan, airport property map, engineering drawings, topographic surveys, and aerial photogrammetry data.

Preliminary Engineering

- The ENGINEER will prepare a preliminary estimate of probable construction costs and schematic design for each element of the project.
- MCE's key design staff will meet with the AUTHORITY and airport staff to review the preliminary plans, specifications, and cost estimate.
- The ENGINEER will prepare an overall CSPP per AC 150/5370-2G in order to maximize project constructability and minimize the impact to airport operations. MCE will coordinate with the AUTHORITY, FAA, and selected users of the airport to gain input for this plan. The CSPP will be in accordance with FAA AC 150/5370-2G. The CSPP will be submitted to the Obstruction Evaluation and Airport Airspace Analysis website.

- The ENGINEER will perform FAARFIELD Pavement Analyses utilizing the existing the pavement section depths determined from the geotechnical investigation and anticipated aircraft fleet mix. The analyses will be based on multiple strengthening methods, which will be compared to determine the most efficient solution to strengthen Runway 4-22.
- The AUTHORITY shall approve the aircraft fleet mix prior to pavement design options being developed.
- The ENGINEER will make four (4) site visits during the preliminary design phase. This will be done to document existing conditions.

Topographic Survey

- MCE will conduct the necessary topographic survey required for the design of the runway strengthening project and note the location of any known, local and FAA-owned utilities. The survey crew will coordinate the work with the Owner including all safety requirements.
- The topographic survey will include the entire Runway 4-22, Runway 4-22 Runway Safety Area (RSA), intersection with Runway 13-31, intersection with connecting taxiways, and all existing above ground features (i.e. runway edge lights & signage).

Geotechnical Investigation

- The ENGINEER will provide a geotechnical investigation and report for the runway strengthening project. The report will outline detailed information regarding existing pavement conditions and subsurface conditions.
- The ENGINEER will perform a laboratory analysis on the recovered samples to determine the engineering properties of the project soil strata. Laboratory testing will be conducted in accordance with the American Society for Testing and Materials (ASTM) designations.
- Upon completion of the geotechnical exploration and laboratory analysis, the ENGINEER will develop a written geotechnical report and distribute to all parties involved. The report will include the strength of the existing pavement.

Environmental Coordination

- Environmental Coordination – MCE will conduct an environmental review and coordinate with the OWNER and FAA to assure that all environmental requirements are met for the project. MCE will prepare a CATEX Evaluation to support FAA environmental determination for a categorical exclusion for the project.

Engineering Design Documents

MCE shall prepare and submit construction drawings, specifications, and applications to the AUTHORITY and the City of Texarkana as required as part of the In-House Large-Scale Development process required to obtain Planning and Engineering Department approvals. City staff review comments will be addressed at each interval of the City's review process.

- Construction drawing set to include but not limited to:
 - Cover Sheet
 - General Notes
 - Site Plan
 - Construction Safety & Phasing Plan
 - Demolition Plan
 - Grading and Drainage Plan
 - Erosion Control Plan
 - Runway Plan & Profile

- Cross Sections
 - Pavement Marking Plan
 - Lighting and Signage Plan
 - Applicable Detail Sheets
- Pavement Section Alternatives – MCE will develop at least 2 pavement strengthening options with opinions of the advantages and disadvantages of both. Using these alternatives MCE will look at life cycle cost analysis to determine the safest and economical pavement strengthening design. The final pavement strengthening section will be based on review with the AUTHORITY of the data presented.
 - Pavement Geometry – Using current industry design criteria and FAA Advisory Circulars, MCE will design the pavement geometry (i.e., longitudinal gradient, transverse gradient, etc.).
 - Develop QC Plan – MCE will develop a schedule of milestone activities for this project. Along with these milestones, MCE will develop goals and team member assignments. At a minimum, weekly design team meetings will be held and minutes kept throughout the design of the project. Completed tasks will be reviewed and new task assigned. A complete QC review of the plans will be conducted at 3 intervals during the design period.
 - Lighting and Signage – The MCE Design Team will evaluate the existing lights and signs and will adjust the necessary structures vertically as per FAA Advisory Circular standards.
 - 90% Plan and Specification Submittal - MCE will prepare and submit to the Owner the design drawings and specifications for review and comment.
 - Final Site Visits – MCE design staff will make 2 site visits during the final design phase. This will be done to review the preliminary plans in the field (Plan in Hand).
 - Final Plans and Specifications – Using all data previously mentioned and FAA's comments MCE's design team will assemble a final design of the project. This design will be based on FAA AC design guidelines along with sound engineering practices for this type of project. Specifications will be developed using the current FAA AC as they pertain to construction for airports (AC 150/5370-10).
 - Final Construction Quantities and Estimated Costs – MCE will prepare a list of construction work items and their associated quantities. Using these items, a detailed estimate of costs will be developed.
 - Final Plans & Specifications – MCE will incorporate comments and revisions received from the AUTHORITY into the final design documents.

Bidding & Contract Awarding Services

- The ENGINEER will prepare the advertisement for bids as well as prepare the bidding documents required.
- The ENGINEER will prepare a list of construction work items and their associated quantities. Using these items, a detailed estimate of probable construction costs will be developed.
- A pre-bid meeting will be conducted on site to review with the potential bidders the bidding requirements. Contractors will have the opportunity to tour the proposed construction site as well.
- Prepare and issue any /all necessary addendums, RFI's clarifications as necessary for the bidding process.
- The ENGINEER will conduct /attend the bid opening at TXK. Once bids are received a certified bid tab will be supplied of all the responsive bids.

- A review and recommendation of the lowest responsive bidder will be made and a Notice of Award will be drafted. Review of the Contractor's bonds and insurance will be made and the contract documents will be prepared.
- The ENGINEER will conduct a pre-construction meeting. At this meeting contract documents will be signed, plans reviewed, schedules established and a Notice to Proceed issued. This meeting will occur at TXK.

Not Included are:

Off-site drainage improvements
 Services during construction
 Construction materials testing
 Utility relocation (i.e. water, sewer, gas, electric, and etc.)
 Relocation of NAVAIDs (Other than edge lighting & signage)
 COE and/or FEMA permitting or studies
 Environmental Assessments

See Appendix "A" for complete detailed scope of services.

See Appendix "B" for Project Sketch.

ARTICLE 2

The ENGINEER will be compensated as follows for services provided in ARTICLE 1:

SECTION 2 - PAYMENT

The ENGINEER will be compensated for service based on a Lump Sum fee payable as the work progresses. The following is a listing of work description and associated fees:

Project Development	\$28,506.17
Preliminary Engineering	\$51,012.98
Topographic Survey	\$26,994.82
Geotechnical Investigation	\$68,883.70
Environmental Coordination	\$6,590.24
Engineering Design Documents	\$298,913.09
Bidding & Contract Awarding Services.....	\$21,302.20
TOTAL FEE	\$502,203.20

Reimbursable Costs

There will not be a separate charge for reimbursable expense. Those expenses will be included in the Lump Sum fee as described above.

Note: Additional work scopes will be developed under separate work orders as necessary.

ARTICLE 5

IN WITNESS WHEREOF, the parties hereto each herewith subscribe the same in duplicate.

FOR TEXARKANA REGIONAL AIRPORT AUTHORITY

By: _____
Ferdinand Paul Mehrlich III, C.M. ACE
Executive Director of Aviation

Dated the ____ day of _____, 2025

Attest: _____

FOR McCLELLAND CONSULTING ENGINEERS, INC.

By: _____
James M. (Mitch) Rose, Exec. Vice Pres./Tres.

Dated the ____ day of _____, 2025

Attest: _____
Matthew Vinyard, P.E., Project Manager

Appendix A

Texarkana Regional Airport
Runway 4 Strengthening (Overlay)
November, 2024



Project Development	\$28,506.17
Preliminary Engineering	\$51,012.98
Topographic Survey	\$26,994.82
Geotechnical Investigation	\$68,883.70
Environmental Coordination	\$6,590.24
Engineering Design Documents	\$298,913.09
Bidding & Contract Awarding Services	\$21,302.20
Total Professional Fees	\$502,203.20

Texarkana Regional Airport
Runway 4 Strengthening (Overlay)
Project Development



Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Specification Writer - II	Project Accountant - IV	Project Accountant - II
	\$70.77	\$52.16	\$38.58	\$30.28	\$28.37	\$28.37	\$25.88	\$25.88	\$25.88
	hr	hr	hr	hr	hr	hr	hr	hr	hr
MCE internal project set-up		1				1	6	6	
Kick-off mtg w/ Owner	9	9	9	9		4		2	
Preliminary Design Scope Meetings	9	9	9	9					
Preliminary Meetings w/ Airline, FBO, & Users	9	9	9	9					
Prepare Draft Project Options	6	6	6	12		20			
Prepare cost estimates of projects	1	4	4	15		4			

Hour Subtotal	34	38	37	54	0	29	6	8	0
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Salary Costs	\$2,406.18	\$1,982.08	\$1,427.46	\$1,635.12	\$0.00	\$822.73	\$155.28	\$207.04	\$0.00
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SUBTOTAL SALARIES

\$8,635.89

Labor and General Administrative Overhead

\$15,511.79

Direct Non-Labor Expenses

Document Printing, Reproductions	\$150.00
Supplies	\$200.00
Postage, Freight	
Travel Costs 2 trips @ 274 miles (rd trip) x \$0.705	\$386.34

SUBTOTAL - Direct Non-Labor Expenses

\$736.34

\$736.34

Subtotal

\$24,884.02

Subconsultants

SUBTOTAL

\$0.00

\$0.00

Profit (15%)

\$3,622.15

TOTAL FEE

\$28,506.17



Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Specification Writer - II	Project Accountant - IV	Project Accountant - II
	\$70.77 hr	\$52.16 hr	\$38.58 hr	\$30.28 hr	\$28.37 hr	\$28.37 hr	\$25.88 hr	\$25.88 hr	\$25.88 hr
Coordination w/Owner & Users	2	6	6	6					
TXK Site Visit (4)	12	48	24	24	12				
Attend Commission Meeting (0)									
Weekly Internal Aviation Dept. Mtg.'s	6	6	6	6					
Coordination w/Airline, FBO, & Users	9	9	9	9					
Pavement Section Alternatives		2	2	12					
Draft Pavement Design					6	6			
Preliminary Layouts		2	2	2	6	6			
Modeling of Aircraft Turning Radi/Movement				6	6	6			
Line of Sight Study		3	3	3					
Review of Layouts with Owner	2	2	2	2					
Develop QC Plan		6	6						
Draft Drainage Calculations		2	2	6	6	2			
Draft Construction Safety & Phasing Plan				4	4	4			
Review Construction Safety & Phasing Plan w/ Owner	2	2	2						
Review of Geotech Report				3	2				
Airspace (eFile)				2	2				
Draft SWPPP				2	6				
DBE Goals				2					
Develop DBE Plan				2					
Preliminary Engineer's Report		2	2	6					
Preliminary Construction Quantities				6					
Preliminary Construction Cost Estimates		2	2	6					
Preliminary QC review (Engrs.'s Report and Plans)	2	2	2	2					
Preliminary Plan Review w/ Owner	2	2	2						
Hour Subtotal	37	96	72	111	50	24	0	0	0

Salary Costs	\$2,618.49	\$5,007.36	\$2,777.76	\$3,361.08	\$1,418.50	\$680.88	\$0.00	\$0.00	\$0.00
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SUBTOTAL SALARIES \$15,864.07

Labor and General Administrative Overhead \$28,495.04

Direct Non-Labor Expenses

- Document Printing, Reproductions
- Supplies
- Postage, Freight
- Travel Costs 2 trips @ 274 miles (rd trip) x \$0.575

SUBTOTAL - Direct Non-Labor Expenses \$0.00 \$0.00

Subtotal \$44,359.11

Subconsultants

SUBTOTAL \$0.00 \$0.00

Profit (15%) \$6,653.87

TOTAL FEE \$51,012.98

Texarkana Regional Airport
Runway 4 Strengthening (Overlay)
Topographic Survey



Tasks	Principal - III	Project Manager - VI	Project Manager - III	Project Designer - VI	Draftsman - III	Registered Land Surveyor - III	Survey Crew 2 Man	Survey Tech - III
	\$70.77	\$52.16	\$38.58	\$30.28	\$28.37	\$41.12	\$35.65	\$28.37
	hr	hr	hr	hr	hr	hr	hr	hr
Project Development						15		
Control Points							5	5
Topographic Survey							75	75
Drafting					40	15		
Hour Subtotal	0	0	0	0	40	30	80	80
Salary Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$1,134.80	\$1,233.60	\$2,852.00	\$2,269.60

SUBTOTAL SALARIES \$7,490.00

Labor and General Administrative Overhead \$13,453.54

Direct Non-Labor Expenses

Document Printing, Reproductions	
Per Diem (meal allowance)	\$896.00
Lodging	\$1,500.00
Postage, Freight	
Mileage (\$0.705/Miles for 728 miles/roundtrip)	\$513.75
SUBTOTAL - Direct Non-Labor Expenses	\$2,909.75

Subtotal \$23,853.29

Subconsultants

Subtotal \$0.00 \$0.00

Profit (15%) \$3,141.53

TOTAL FEE \$26,994.82

Tasks	Principal - III	Project Manager - VI	Project Manager - III	Project Designer - VI	Geotech Engineer - I	Registered Land Surveyor - III	Survey Crew 2 Man	Soils Tech - IV	Soils Tech II	Soils Tech V	Draftsman III
	\$70.77	\$52.16	\$38.58	\$30.28	\$49.85	\$41.12	\$35.65	\$18.65	\$16.35	\$21.20	\$28.38
	hr	hr	hr	hr	hr	hr	hr	hr	hr	hr	hr
Administration and Coordination	2	2		10	10						
Coordination Mtg. w/ Owner	4	8			8						
Establish and initiate One-Call locates		1									
Survey layout Map				1							1
Locate Existing Airport Control				1							1
Review of Survey				2	2						
efiling (7460) for Drill Rig Height				5							
Preliminary Engineering Report				4	2						
Boring Staking and Layout					1		2				1
Boring Staking and Layout Data Analysis				6							
Boring Sample Lab Analysis				6				2	4	4	
Boring Sample Testing Assignment				2				2	2		
Boring Log Compilation				6				2	2		
Boring Log Review				6				2	2		
Geotech Drilling					2			20	20	20	
Geotech Report Writing		2		20	12			2	2	2	2
Geotech Report Review				10	10						
Hour Subtotal	6	13	0	79	47	0	2	30	32	26	5

Salary Costs	\$424.62	\$678.08	\$0.00	\$2,392.12	\$2,342.95	\$0.00	\$71.30	\$559.50	\$523.20	\$551.20	\$141.90
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SUBTOTAL SALARIES
 \$7,684.87

Labor and General Administrative Overhead
 \$13,803.56

Direct Non-Labor Expenses		# of Units	Price/Unit	Unit	Total
Document Printing, Reproductions					\$0.00
Supplies					\$0.00
Postage, Freight					\$0.00
Field Layout		1	\$185.00	Lump Sum	\$185.00
Layout Travel Costs		500	\$0.63	Per Mile	\$315.00
Per Diem (All Crew Members)		5	\$900.00	Per Night	\$4,500.00
Drill Rig/Service Truck					
Mobilization/Demobilization		1	\$2,475.00	Lump Sum	\$2,475.00
Boring Setup		19	\$50.00	Each	\$950.00
Soil Drilling (Auger)		124	\$50.00	Per Foot	\$6,200.00
Moisture Content		76	\$12.00	Per Test	\$912.00
Liquid & Plastic Limits		19	\$65.00	Per Test	\$1,235.00
Gradation Analysis of Soils		19	\$100.00	Per Test	\$1,900.00
Consumable Itmes for Onsite Investigation		1	\$4,500.00	Lump Sum	\$4,500.00
Light Tower Rental		5	\$200.00	Per Week	\$1,000.00

SUBTOTAL - Direct Non-Labor Expenses
 \$24,172.00
 \$24,172.00

Subtotal
 \$45,660.43

Subconsultants	TEC	Runway Closures	\$20,000.00	
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Subtotal
 \$20,000.00
 \$20,000.00

Profit (15%)
 \$3,223.27

TOTAL FEE
 \$68,883.70



Tasks	Principal - III	Project Manager - VI	Project Manager - III	Project Designer - VI	Geotech Engineer - I	Registered Land Surveyor - III	Survey Crew 2 Man	Survey Tech - III
	\$70.77	\$52.16	\$38.58	\$30.28	\$49.85	\$41.12	\$35.65	\$28.37
	hr	hr	hr	hr	hr	hr	hr	hr
Conduct environmental review of project area	4	4						
Prepare CATEX Checklist to submit to FAA		2	4	12				
Coordinate potential environmental impacts with all applicable agencies		2	10	12		2		
Hour Subtotal	4	8	14	24	0	2	0	0
Salary Costs	\$283.08	\$417.28	\$540.12	\$726.72	\$0.00	\$82.24	\$0.00	\$0.00

SUBTOTAL SALARIES \$2,049.44

Labor and General Administrative Overhead \$3,681.20

Direct Non-Labor Expenses

Document Printing, Reproductions
Supplies
Postage, Freight

SUBTOTAL - Direct Non-Labor Expenses \$0.00 \$0.00

Subtotal \$5,730.64

Subconsultants

Terracon

Subtotal \$0.00 \$0.00

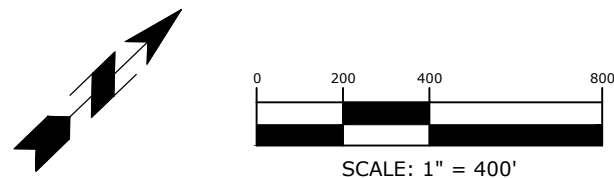
Profit (15%) \$859.60

TOTAL FEE \$6,590.24



ENGINEERING							
Tasks	Principal - III	Project Manager -VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Specification Writer - II
	\$70.77	\$52.16	\$38.58	\$30.28	\$28.37	\$28.37	\$25.88
	hr	hr	hr	hr	hr	hr	hr
Coordination w/ Owner & Airline	20	40	40	40			
Coordination w/FAA	6	6	6	12			
Review of Existing Site Conditions		4	4	4			
Coordination of Environmental CATEX w/ FAA		2	2	4			
TXK Site Visit (4)	48	48	48	48			
Coordination with FAA Owned Utility		22	22	22			
Weekly Internal Aviation Dept. Mtg.'s	36	36	36	36		36	12
Pavement Section Alternatives	1	6	10	12			
Final Pavement Design	1	2	2	10			
Finalize Layouts & Alignments	1	2	12	18		22	
Finalize Modeling of Aircraft Turning Radi/Movement		2	2	10		20	
Finalize Line of site study		2	2	10			
Review of Layouts with Owner	9	9	9	9			
Final Drainage Calculations	2	2	2	20		12	
Final Construction Safety & Phasing Plan	2	2	2	10		5	
Review Construction Safety & Phasing Plan w/ Owner	2	6	6	6			
Review of Geotech Report			2	2			1
Airspace (eFile)				6		4	
Final SWPPP plan		2	2	4			
Update DBE Goals based on Final Design		2	2	6			
Update DBE Plan based on final design		2	2	6			
Finalize Engineer's Report	2	6	10	20		6	
Finalize Construction Quantities	2	4	12	12		2	
Finalize Construction Cost Estimates	2	4	12	12			
Final QC review (Engrs.'s Report and Plans)	10	12	20	20		2	
Final Plan Review w/ Owner	9	9	9	10		2	
Reproduction for Submittal Review		2	2	22		2	22
PRELIMINARY PLANS & SPECS.							
Cover Sheet (1)			1	1		2	
Index Sheet (1)			1	1		2	
Construction Phasing (1)	2	2	6	20		22	
Construction Safety (1)	2	2	10	20		20	
General Notes (2)			2	4		8	
Survey Control (3)			1	1		2	
Topographic Survey (4)			1	3		6	
Limits of Construction (2)			1	6		6	
Erosion Control Plan & Details (2)			1	10		10	
Demolition Plan (2)			2	12		18	
Site Layout (2)	2	2	10	20		20	
Pavement Geomerty (3)		2	10	20		50	
Pavement Section & Details (1)	2	2	2	10		12	
Runway Plan & Profile (12)	10	10	20	40		40	
Runway Grading (10)	2	6	6	80		30	
Runway Cross Sections (24)	6	6	12	40		40	
Pavement Markings Layout (3)	2		2	20		30	
Pavement Marking Details (1)			2	10		12	
Electrical Layout (12)	4	6	10	25		80	
Electrical Duct Bank & Details (2)			1	6		6	
Review of Electrical Design	6	10	12	20		6	
Miscellaneous Details (3)			2	10		12	
Construction Contract Documents	6	10	12	26			80
Technical Specifications	6	10	12	40			80
Hour Subtotal	203	302	417	836	0	547	195
Salary Costs	\$14,366.31	\$15,752.32	\$16,087.86	\$25,314.08	\$0.00	\$15,518.39	\$5,046.60
SUBTOTAL SALARIES							\$92,085.56
Labor and General Adminstrative Overhead							\$165,404.08
SUBTOTAL TOTAL SALARIES + OVERHEAD							\$257,489.64
Direct Non-Labor Expenses							
	Document Printing, Reproductions				\$300.00		
	Supplies						
	Postage, Freight						
	Travel Costs 10 trips @ 274 miles (rd trip)				\$2,500.00		
SUBTOTAL - Direct Non-Labor Expenses					\$2,800.00		\$2,800.00
Subtotal							\$260,289.64
Profit (15%)							\$38,623.45
TOTAL FEE (MCE)							\$298,913.09

Tasks	Principal - III	Project Manager - VI	Project Manager - III	Project Designer - VI	Project Designer - III	Draftsman - III	Spec Writer - II	Project Accountant - IV	Project Accountant - II
	\$70.77 hr	\$52.16 hr	\$46.63 hr	\$39.42 hr	\$38.58 hr	\$28.38 hr	\$25.88 hr	\$44.23 hr	\$25.84 hr
BIDDING SERVICES									
Draft Advertisement for Bids		1					4		
Prepare Bids/contract Documents		1			2		4		
Respond to Questions/Issue RFI's		2			3		4		
Prepare and Issue Addendums	1	1			3		4		
Prepare Pre Bid Meeting Agenda					1		2		
Conduct Pre Bid Mtg		9			12				
Issue Pre Bid Meeting Minutes					2		1		
Conduct Bid Opening		9			12		2		
AWARD OF CONSTRUCTION CONTRACT									
Evaluate All Bids and Prepare Certified Bid Tab		1			4		3		
Verify Bidders Have Meet Bidding Requirements		2	1		2				
Make Recommendation of Apparent Low Bidder		1			1				
Prepare Notice of Award					1		1		
Prepare Construction Contracts					2		2		
Review Performance and Payment Bonds					1		2		
Review Insurance					2		6		
Prepare Agenda for Pre Construction Meeting					10		6		
Attend Pre Construction Meeting	9	9			12				
Hour Subtotal	10	36	1	0	70	0	41	0	0
Salary Costs	\$707.70	\$1,877.76	\$46.63	\$0.00	\$2,700.60	\$0.00	\$1,061.08	\$0.00	\$0.00
SUBTOTAL SALARIES					\$6,393.77				
Labor and General Administrative Overhead					\$11,484.49				
Direct Non-Labor Expenses									
Document Printing, Reproductions					\$100.00				
Supplies					\$0.00				
Mileage (\$0.705/Miles for 840 miles)					\$592.20				
Postage, Freight					\$50.00				
SUBTOTAL - Direct Non-Labor Expenses					\$742.20				
Subtotal					\$18,620.46				
Profit (15%)					\$2,681.74				
TOTAL FEE					\$21,302.20				

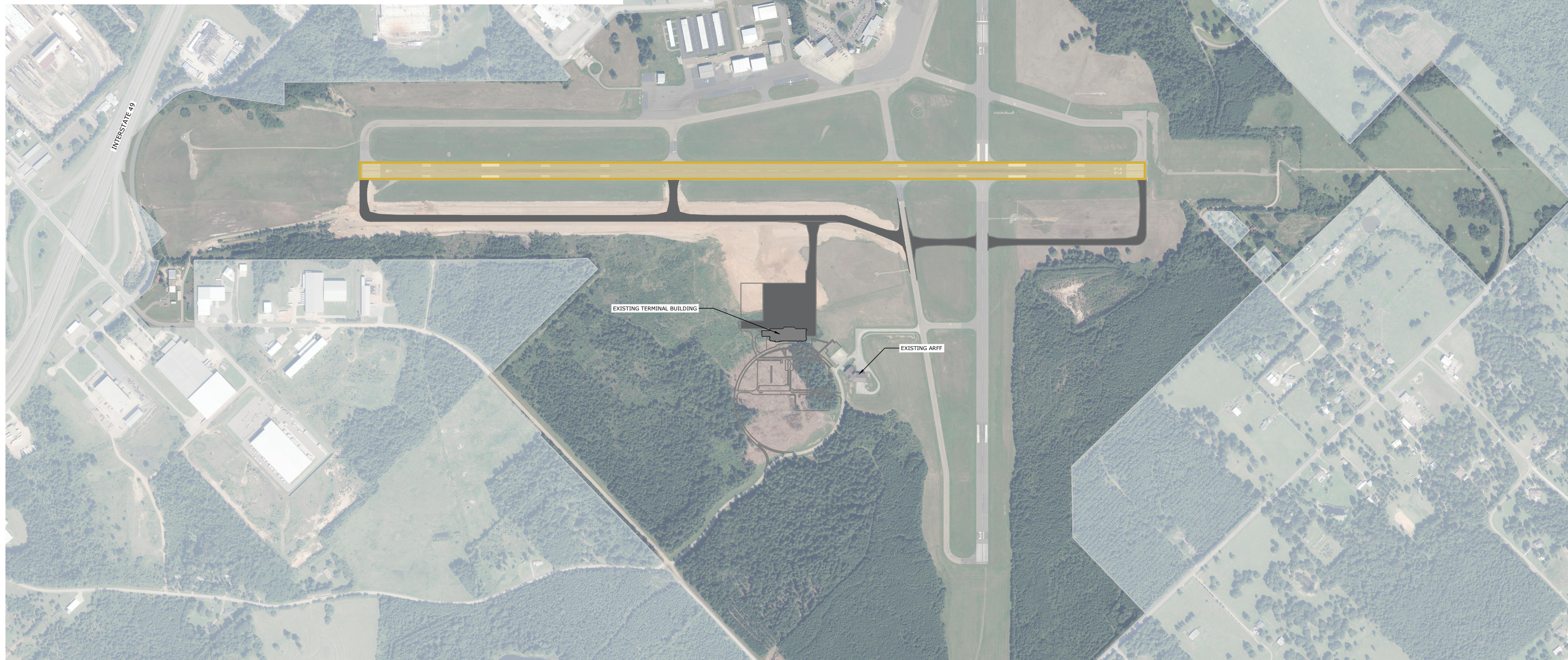
Appendix B



PROJECT KEY

-  TAXIWAY DELTA AND TERMINAL APRON PHASE I CONSTRUCTION (COMPLETE, NOT SHOWN IN AERIAL)
-  RUNWAY OVERLAY

EXISTING RUNWAY 4-22 LENGTH = 6,602'



TEXARKANA REGIONAL AIRPORT

TEXARKANA, AR | RUNWAY 4-22 OVERLAY SKETCH 11.22.2024

TXK Airport Runway 4-22 Strengthening

Texarkana, Arkansas
MCE26-166 - Proposed Exploration Plan - Sheet 1

Legend

- Proposed Boring Location (6.5')



Google Earth

Image © 2024 Airbus

TXK Airport Runway 4-22 Strengthening

Texarkana, Arkansas
MCE26-166 - Proposed Exploration Plan - Sheet 2

Legend

- Proposed Boring Location (6.5')



Google Earth

Image © 2024 Airbus

E 19th St



**TEXARKANA AIRPORT AUTHORITY RESOLUTION No. 120424E
A RESOLUTION APPROVING WORK ORDER WITH MCCLELLAND
ENGINEERING FOR RUNWAY 4-22 STRENGTHENING DESIGN IN AN
AMOUNT OF \$502,203.20**

WHEREAS, the Texarkana Regional Airport Authority was formed under Arkansas Code § 14-361-101 to be jointly owned by the cities of Texarkana AR and Texarkana TX; and

WHEREAS, Section 6-31 of Texarkana AR City Code and Section 4-25 of Texarkana TX City Code allow the authority to plan, develop, construct, enlarge, improve, maintain, equip, operate, regulate, protect and police the airport; and,

WHEREAS, The Texarkana Regional Airport Authority entered into an agreement with The State of Arkansas to utilize \$16,797,215 for runway overlay, taxiway extension, taxiway widening, and constructing a taxilane; and,

WHEREAS, The State of Arkansas requires Federal funds be in place prior to drawing down against this agreement; and,

WHEREAS, Congressman Westerman provided matching funds with a Community Funded Project for Runway 4-22; and,

WHEREAS, McClelland Engineering has provided a work order for Runway 4-22 Strengthening Design in the amount of \$502,203.20; and,

WHEREAS, \$451,982.88 would be funded by the State of Arkansas Agreement; and,

WHEREAS, \$27,716.59 would be funded by the City of Texarkana TX by funds previously approved in the 2023 Capital Budget; and,

WHEREAS, \$22,503.73 would be funded by the City of Texarkana AR by funds previously approved in the 2023 Capital Budget,

NOW, THEREFORE, BE IT RESOLVED BY THE TEXARKANA AIRPORT AUTHORITY THAT:

SECTION 1. The Texarkana Regional Airport Authority Approves the Executive Director signing Worker Order 1 for Runway Strengthening Design with McClelland Engineering in the amount of \$502,203.20.


Adopted this 5th day of December, 2024

ATTEST



Ferdinand P Mehrlich III, Director

SIGNED



Airport Authority Chair





CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution appointing Eric Ethridge, Marian Holder, and Linda Matthews to the Personnel Policy Committee for the term of January 6, 2025---2027. (CCD) City Clerk Heather Soyars

AGENDA DATE: January 6, 2025

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: Admin

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Appointments

EMERGENCY CLAUSE: N/A

SUMMARY: Appointments to the Personnel Policy Committee.

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

APPROPRIATION REQUIRED: N/A

RECOMMENDED ACTION:

EXHIBITS: Resolution, application, and member list

RESOLUTION NO. _____

WHEREAS, vacancies exist on the Personnel Policy Committee; and

WHEREAS, it is necessary that appointments be made to fill the vacant positions;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the following appointments to the Personnel Policy Committee are hereby approved:

<u>Applicant</u>	<u>Term</u>
Eric Ethridge	January 6, 2025----2027
Marian Holder	January 6, 2025----2027
Linda Matthews	January 6, 2025----2027

PASSED AND APPROVED this 6th day of January, 2025.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

PERSONNEL POLICY COMMITTEE

2 – YEAR TERMS

	<u>Appointment</u>	<u>Term Date</u>	<u>Term</u>
Eric Ethridge Media Manager City Hall	Resolution No. 2023-7 Reappointment	01/06/2023----2025	3
Marian Holder Fire Administration City Hall	Resolution No. 2023-7 Reappointment	01/06/2023----2025	5
Linda Matthews City Manager's Secretary City Hall	Resolution No. 2023-7 Reappointment	01/06/2023----2025	5
Dara Cornett Finance Officer TAPD	Resolution No. 2024-28 Reappointment	01/06/2024----2026	6
Tracie Lee Assistant Public Works Director City Hall	Resolution No. 2024-28 Reappointment	01/06/2024----2026	6
Jenny Narens Deputy City Clerk City Hall	Resolution No. 2024-28 Reappointment	01/06/2024----2026	4



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution authorizing the Depository Board to execute the 2025 depository agreement with Commercial National Bank (FIN) City Manager Tyler Richards
AGENDA DATE:	January 6, 2025
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Finance Department
PREPARED BY:	Laura Cowling, Interim Finance Director
REQUEST:	N/A
EMERGENCY CLAUSE:	N/A
SUMMARY:	This agreement involves a house-keeping measure that requires City Board approval. The Depository Board of the City of Texarkana, Arkansas, will execute the attached 2025 local bank depository agreement with Commercial National Bank.
EXPENSE REQUIRED:	\$0
AMOUNT BUDGETED:	\$0
APPROPRIATION REQUIRED:	\$0
RECOMMENDED ACTION:	
EXHIBITS:	Resolution and contract

RESOLUTION NO. _____

WHEREAS, the Depository Agreement between the City of Texarkana, Arkansas, and Commercial National Bank expires on an annual basis; and

WHEREAS, the Finance Department is requesting Board approval to enter into the 2025 depository agreement with Commercial National Bank;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the Finance Director, City Clerk, and/or the Depository Board, as may be appropriate, are hereby authorized and directed to enter into the attached Depository Agreement with Commercial National Bank for the reasons set forth above; and may deposit the funds of the City of Texarkana, Arkansas, pursuant to that agreement and A.C.A. 19-8-101, *et seq.* and 19-8-201, *et seq.*.

PASSED AND APPROVED this 6th day of January, 2025.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

IN THE MATTER OF
CITY DEPOSITORIES OF THE
CITY OF TEXARKANA, ARKANSAS

CONTRACT

THIS CONTRACT made and entered into at Texarkana, Arkansas, by and between, ALLEN L. BROWN, Mayor, HEATHER SOYARS, City Clerk, and LAURA COWLING, Finance Director of the CITY OF TEXARKANA, ARKANSAS, composing the City Depository Board of the City of Texarkana, Arkansas, hereinafter referred to as the "CITY" and Commercial National Bank, Texarkana, U.S.A., hereinafter referred to as the "BANK".

WITNESSETH:

WHEREAS, the Commercial National Bank, Texarkana, U.S.A., has been designated by the Bank Commissioner of Arkansas, eligible to qualify as a City depository of public funds of the CITY OF TEXARKANA, ARKANSAS, and desires to contract as such depository; and

WHEREAS, the CITY by proper resolution hereto attached has designated the BANK as a depository for public funds of the CITY OF TEXARKANA, ARKANSAS,

NOW, THEREFORE, it is agreed by and be the parties hereto:

Section 1. That the BANK shall duly and properly perform all the duties and obligations devolving upon it as a depository of public funds of the CITY OF TXARKANA, ARKANSAS, under Act No. 21 of the General Assembly of the State of Arkansas in reference to the deposit of public funds, for a period beginning January 15, 2025 and ending January 15, 2026, said BANK agreeing to pay promptly upon presentation all checks lawfully drawn upon said depository by the lawful agents and official of said City authorized and empowered under the laws of the State of Arkansas, to withdraw said funds to the amount of said public funds deposited in said depository, and in all things to comply with the laws of the State of Arkansas, in reference to the deposit and payment of public funds of city depositories;

Section 2. That the BANK shall at all times provide collateral for the CITY'S deposits to the extent said deposits exceed F.D.I.C., or other depository insurance. Such collateral

shall consist of a pledge of securities allowed by Section 4 of Act 61 of 1933, of the General Assembly of the State of Arkansas, as amended. Securities pledged to CITY deposits under this section need not be in the CITY'S name; provided, however, that all pledged securities shall be held by the CITY, an agent of the CITY, or the BANK'S trust department.

Section 3. That the BANK shall provide to the CITY the following information pertaining to the status of CITY deposits as of the last business day of the months of June and December:

- A. Total deposits on hand.
- B. Total amount of depository insurance on CITY deposits.
- C. Total pledged securities in CITY'S name.
- D. Total pledged securities not in the CITY'S name.
- E. Holder(s) of pledged securities.

THIS CONTRACT made and entered into by and between the parties hereto on the _____ day of _____, 2024.

COMMERCIAL NATIONAL BANK

CITY OF TEXARKANA,
ARKANSAS

ROBERT SANDERSON, President

ALLEN L. BROWN, Mayor

HEATHER SOYARS, City Clerk

LAURA COWLING, Interim Finance
Director



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution approving the Rules of Order and Procedure per ACA 14-43-501, every first meeting in January. (CCD) City Clerk Heather Soyars
AGENDA DATE:	January 6, 2025
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	City Clerk
PREPARED BY:	Heather Soyars, City Clerk
REQUEST:	Adopt the Rules of Order and Procedure.
EMERGENCY CLAUSE:	N/A
SUMMARY:	Per ACA 14-43-501 the Borad of Directors are to adopt the Rules of Order and Procedure every 1 st meeting in January.
EXPENSE REQUIRED:	N/A
AMOUNT BUDGETED:	N/A
APPROPRIATION REQUIRED:	N/A
RECOMMENDED ACTION:	City Manager and staff recommend approval.
EXHIBITS:	Resolution and Rules of Order and Procedure

RESOLUTION NO. _____

WHEREAS, per Arkansas Code Annotated Section 14-43-501, the Board of Directors are to adopt the Rules of Order and Procedure every 1st meeting in January;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the attached Rules of Order and Procedure previously updated on June 17, 2024, is hereby approved, and adopted.

PASSED AND APPROVED this 6th day of January, 2025.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

RULES OF ORDER AND PROCEDURE MANUAL



**for the Board of Directors
of the City of
Texarkana, Arkansas**

RULES OF ORDER AND PROCEDURE FOR THE BOARD OF DIRECTORS OF THE CITY OF TEXARKANA, ARKANSAS

A. Title

The following rules and procedures shall be known as the "Rules of Order and Procedure for the Texarkana, Arkansas Board of Directors" and shall govern the conduct of all meetings of said Board unless suspended by proper vote of the members of that Board; and it is specifically understood that these rules and procedures shall be subject to and subordinate to those procedural requirements as established by the laws and the Constitution of the State of Arkansas.

B. Board Meeting

Public Notification

The City will, if necessary, go further than legally required in order to inform citizens of the items to be considered by the Board. The means used will include advertisements in a local newspaper, special notice to citizens who have shown a direct interest in matters to be considered and agenda copies available at Board meetings.

Formulation of Agenda

- 1) Preparation of the agenda for each Regular or Special Meeting of the Board of Directors shall be in accordance with the procedures set forth in the Code of Ordinances of the City of Texarkana, Arkansas.
- 2) Items added to the agenda upon the request of a member of the Board and endorsed by one or more members of the Board in accordance with the Code of Ordinances of the City of Texarkana, Arkansas, shall be identified on the agenda as so requested or endorsed.
- 3) The agenda shall be completed by the city clerk under the supervision of the city manager and distributed to the Board members and news media prior to the close of business on Thursday preceding the regular Board meeting.
- 4) The agenda for special meetings shall be available to the Board of Directors and news media as far ahead of the special meeting as practical.
- 5) *Code of Ordinances of the City of Texarkana, Arkansas* **Sec. 2-17. – Bringing business before the board Filing.**

- a) All matters of business coming before any regular meeting of the board of directors for action shall be filed with the office of the city manager by 5:00 p.m. on the second Wednesday prior to the regular board meeting. Failure to file notice of intention to seek action on an item of business at least seven (7) business days prior to a regular board meeting shall prevent said business from being included as an agenda item at said meeting.
- b) Copies of filings made in accordance with this section shall be provided to the city manager, city attorney and to each city department head. Department heads and/or the city attorney may thereafter provide comments concerning each proposed item to the city manager. The city manager, by 5:00 p.m. on the Wednesday following the timely filing of an item, and after consideration of any comments received in accordance with this provision, shall make a recommendation of "staff recommends approval" or "staff does not recommend approval" as to each item filed. Unless board consideration is necessitated by other applicable law (for example, proper administrative appeal or consideration of prior action of the planning commission) items not recommended for approval by staff shall not be included on the agenda for the upcoming board meeting and, for any such item originally filed by a member of the board of directors, the city manager shall promptly (within at least thirty (30) days) schedule a workshop of the board of directors for the purpose of discussing the item and, in the event that the item thereafter receives the affirmative endorsement of at least two members of the board of directors, the same will be added to the agenda for the next regularly scheduled meeting occurring no sooner than seven (7) business days following the workshop.
- c) Matters which have been previously voted on and decided by the board of directors at a regular or special meeting of the board cannot be reconsidered at the meeting during which the same was voted and decided, nor resubmitted to the board of directors until the expiration of one hundred eighty (180) days after such vote and decision unless reconsideration is approved by a two-thirds (2/3) vote of the board of directors.

(Ord. No. B-961, § 1, 1-8-57; Ord. No. H-170, § 1, 9-7-71; Ord. No. K-712, 4-5-99; Code 1961, § 2-2; Ord. No. L-351, § 1, 6-15-09; Ord. No. 21-2017, § 1, 7-17-17)

Quorum

A majority of the Board shall be necessary to constitute a quorum to do business. The concurring vote of a majority of those attending a meeting, provided a quorum is present, shall represent the acts of the Board except where otherwise provided by law or by these rules.

Location

The location of the Regular Board of Directors' Meetings shall be the Texarkana, Arkansas City Hall Board Room unless another place has been previously set by the Directors.

Agenda Procedures

Sections 2-16 through 2-20 of the Code of Ordinances of the City of Texarkana, Arkansas, apply to placing an item on a regularly scheduled meeting agenda. However, members of the public will be offered an opportunity to speak on all questions presented to the Board on that particular meeting's agenda. Any member of the public desiring to speak in regard to a particular agenda item will be recognized by the Mayor and given an opportunity to speak prior to action by the Board of Directors. Speakers shall be limited to five (5) minutes; provided, however, a speaker's time may be extended upon proper motion (followed by second and affirmative vote of two-thirds of the entire elected Board) to suspend the rules and extend the speaker's time for a specified period of time. Speakers may not yield time to one another.

Regular Meetings

The Board shall meet in regular session on the first and third Monday of each month at 6:00 p.m. When a holiday occurs on any such Monday the regular meeting shall be held on the following Tuesday at the same hour unless otherwise provided for by motion. The regular meeting time may be rescheduled by the Board in special circumstances. Any change must be made far enough in advance to allow normal public notification.

Special Meetings

Special meetings may be called at any time by the Mayor or by Directors representing a majority of the elected membership of the Board, which is four (4) Directors. Notification of a special meeting, including specific items to be considered, shall be at least two hours prior to the meeting. Such notification shall be by personal service to each member or by telephone, specifying time and place of meeting.

No business shall be transacted at any special meeting of the Board unless the same has been stated in the notice of such meeting. However, any additional business, which may lawfully come before a regular meeting, may be transacted at a special meeting if all the members of the Board present consent thereto and all the absent members file their written consent.

Executive Session

An executive session may be convened at the request of any member of the Board of Directors.

Executive sessions will be permitted only for the purpose of considering the employment, appointment, promotion, demotion, disciplining, or resignation of any public officer or employee.

All executive sessions shall be conducted strictly within the letter and the spirit of the Arkansas Freedom of Information Act.

Consent Agenda

Items placed in this section are matter of routine business, which are expected to involve little or no discussion by the Board or the public. The Consent Agenda is usually voted on in mass. However, if any Director so desires, individual items may be discussed and/or voted on as a separate matter of business.

General Rules of Discussion

All debate and comment on a specific agenda item should be limited to that item. Any speaker shall withhold comment until being recognized by the presiding officer. Any person addressing the Board in accordance with these rules shall make such comments from the lectern or such other place as is designated by the presiding officer. Comments should be addressed to the presiding officer or to the Board as a whole. All persons speaking at a meeting, including Directors, shall refrain at all times from rude or derogatory remarks, reflections as to integrity, abusive comments, statements as to motives and personalities. Consent of the presiding officer is required before any person may approach the Board dais beyond the lectern. Should a Director wish that the presiding officer recognize a member of the public or staff to be heard or respond to inquiry, the Director shall address such request to the presiding officer and not directly to the desired speaker.

Citizen Participation / Citizen Communication Time

The Board of Directors allows a time on the agenda for citizens, organizations or community groups to address or make presentations to the Board. Except for presentations by a member of the Board of Directors, City staff or City-appointed boards or commissions that may be placed elsewhere on the agenda, all comments by citizens or presentations by organizations or community groups concerning matters that are not otherwise being considered by the Board of Directors as an action item (i.e., for a vote) should be made during this period of the agenda. The Mayor chairs the meeting and will recognize members of the audience who wish to be heard. Citizens, organizations or community groups recognized by the Mayor are requested to approach the lectern, provide their name and address for the record and make their comment or presentation. Each citizen comment or, in the case of a presentation by an organization or community group, each presentation, shall be limited to five (5) minutes; provided, however, a speaker's (or, as applicable, organization's or group's) time may be extended upon proper motion (followed by a second and affirmative vote of two-thirds of the entire elected Board) to suspend the rules and extend the

speaker's time for specified period of time. Speakers or presentations may not yield time to one another.

Action by the Board is limited to those matters properly placed on the agenda or otherwise approved by the Board for consideration at a meeting in accordance with these rules, the *Code of Ordinances of the City of Texarkana, Arkansas*, and applicable law.

Policy Statement

Items not on the regularly scheduled agenda are usually scheduled for a future agenda to give the Board of Directors an opportunity to review the matter.

Smoking Prohibited

There will be no smoking allowed in the Board Room during Board meetings.

C. Duties And Privileges Of Board Members At Board Meetings

Conduct

During Board meetings Board members shall preserve order and decorum and shall neither by conversation or otherwise delay or interrupt the proceedings. Neither shall they refuse to obey the orders of the Presiding Officer or the rules of the Board.

Every member of the Board desiring to speak shall address the chair and, upon recognition by the Presiding Officer, shall confine herself or himself to the question under debate and shall avoid all personalities and indecorous language. A Board member once recognized shall not be interrupted while speaking unless called to order by the Presiding Officer, unless a point of order is raised by another member or unless the member chooses to yield to questions from another member.

*****BOARD OF DIRECTORS CODE OF CONDUCT*** – Resolution No. 2018-9 –**
Adopted March 5, 2018, separate document.

Personal Interest

No member of the Board with a direct or indirect financial interest in any item before the Board shall participate in the voting on such matter.

Voting

Every member present when a question is put to a vote shall vote either "yes or no", except that a member may abstain from voting if he or she has not participated in the preceding discussion of the question and if that member briefly states the reason for the abstention. The Directors will vote at Board meetings in the order of their position number, but with a progressively different position voting first at each month.

Roll Call

Upon every vote the affirmative and negative votes shall be called and shall be recorded on every motion, resolution, and ordinance.

D. The Presiding Officer

Mayor and Assistant Mayor

The Mayor shall preside at all meetings of the Board; in the absence of the Mayor, the duties shall be performed by the Assistant Mayor.

Privileges of the Presiding Officer

The Presiding Officer may move, second, and debate from the chair and shall not be deprived of the rights and privileges of a member of the Board of Directors by reason of her or his acting as the Presiding Officer.

E. Procedures and Parliamentary Rules

Order of Business

The order of the Board's agenda shall be set by the City Manager. The Mayor, with the consent of the Board, may rearrange the order of the agenda. In addition, at the Presiding officer's discretion or by a majority vote of the Board, certain agenda items may be classified as a part of a "Consent Agenda" and may be approved and adopted as a whole by a single voting action of the Board of Directors.

Motion to be stated by the Chair/Withdrawal

When a motion is made and seconded, it shall be stated by the Presiding Officer before debate. After being stated by the Mayor, a motion may not be withdrawn by the mover without the consent of the member seconding it and approval of the Board.

Readings

All ordinances shall be read aloud at three different meetings unless the Board of Directors votes to suspend this rule in accordance with A.C.A. § 14-55-202. The reading of an ordinance's title shall constitute a complete reading of the ordinance unless objected to by any member of the Board of Directors in which case the ordinance shall be read in its entirety.

Addendum to Agenda

Any item to be added to the agenda its submission to the Board of Directors shall require a waiver executed by a majority of the members of the Board of Directors before it may be considered as a part of the agenda.

Principle Rules Governing Motions (Chart)

Order of Precedence	Can interrupt speaker?	Requires a second?	Debatable?	Amendable?	Vote required?
I. Privileged Motions					
1. Adjourn	No	Yes	No	No	Majority
2. Recess	No	Yes	No	Yes	Majority
3. Question of Privilege	Yes	No	No	No	No vote
II. Subsidiary Motions					
4. Postpone Temporarily	No	Yes	No	No	Majority
5. Vote Immediately	No	Yes	No	No	Majority
6. Limit Debate	No	Yes	No	Yes	Majority
7. Postpone Definitely	No	Yes	Yes	Yes	Majority
8. Refer to Committee	No	Yes	Yes	Yes	Majority
9. Amend	No	Yes	Yes	Yes	Majority
10. Postpone indefinitely	No	Yes	Yes	No	Majority
Main Motions					
11. General Main Motion	No	Yes	Yes	No	Majority
Incidental Motion					
12. Appeal	Yes	Yes	Yes	No	Tie or Majority
13. Point of Order	Yes	No	No	No	No vote
14. Withdraw a Motion	No	No	No	No	No vote
15. Suspend Rules	No	Yes	No	No	Two-thirds
16. Division of a Question	No	No	No	No	No vote
17. Division of Assembly	Yes	No	No	No	No vote



CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt an Ordinance to rezone parcels 00193600 and 00193601, Texarkana, Arkansas, from C-4 Crossroads Business Park to a Planned Unit Development (PUD) for the purpose of constructing seven (7) single family homes. (Ward 6) *Item was tabled November 4, 2024. * (PWD-Planning) City Planner Jamie Finley

The applicant requests an emergency clause. An emergency clause requires a separate and distinct vote of the board and is valid only if there is a two-thirds vote of approval by the board. (Hdbk. Const. Amend 7)

AGENDA DATE: January 6, 2025

ITEM TYPE: Ordinance ☒ Resolution ☐ Other ☐: _____

DEPARTMENT: Public Works/Planning

PREPARED BY: Jamie Finley

REQUEST: Rezone parcels 00193600 and 00193601 from C-4 Crossroads Business Park to a PUD for the purpose of constructing 7 single family homes. Property is located 121' N at the intersection of Oak Hollow Lane and Mount Olive Drive and is legally described at PT NE NW SW contig w/#00193600 and PT NE NW SW contig w/#00193601, Texarkana, Arkansas, Miller County, containing 2 acres more or less. *Item was tabled November 4, 2024, in order to revise the site plan to convert the private road to a public road. (Ward 6)

EMERGENCY CLAUSE: YES

SUMMARY: The Planning Commission recommendation is approval of this rezoning.

EXPENSE REQUIRED: 0

AMOUNT BUDGETED: 0

**APPROPRIATION
REQUIRED:** 0

**RECOMMENDED
ACTION:**

EXHIBITS: Ordinance, Memo to City Manager, location map, zoning map, and site plan

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. K-286, AS AMENDED; FOR DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES

WHEREAS, an application to amend the Land Use Plan was filed with the Planning Commission of the City of Texarkana, Arkansas, requesting the following described lands be rezoned, as applicable, from C-4 Crossroads Business Park to a Planned Unit Development for the purpose of building seven (7) single family homes:

PT NE NW SW contig w/#00193600 & PT NE NW SW contig w/#00193601 all located in Section 5, T. 15 S., R. 28 W. and located 121' north of the intersection of Oak Hollow Lane and Mount Olive Drive.

WHEREAS, the Planning Commission, after a public hearing, has approved said application and recommended that the Board of Directors of the City of Texarkana, Arkansas, adopt the ordinance affecting said rezoning request;

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the City of Texarkana, Arkansas, that:

Section 1: Ordinance No. K-286, as amended, should be amended to rezone the above-described property in the City of Texarkana, Arkansas, from C-4 Crossroads Business Park to a Planned Unit Development for the purpose of building seven (7) single family homes.

Section 2: This is solely a rezoning and no other action, conveyance, or release of interest.

Section 3: This action being necessary for the preservation of the public peace, health and safety, and a separate and distinct vote has been taken on this emergency clause, an emergency is therefore declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED this 6th day of January, 2025.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney



CITY OF TEXARKANA ARKANSAS

DEPARTMENT OF PUBLIC WORKS

216 WALNUT ST 71854-6024

P O BOX 2711 TEXARKANA ARKANSAS 75504-2711

PHONE (870) 779-4971 – FAX (870) 773-2395

MEMORANDUM

TO: Tyler Richards, City Manager

FROM: Jamie Finley, City Planner

DATE: December 26, 2024

SUBJECT: Board of Directors Agenda item for 1-6-25, request approval to rezone parcels 00193600 and 00193601 from C-4 Crossroads Business Park to a Planned Unit Development. This item was tabled at the 11-4-24 Board of Directors meeting.

LEGAL DESCRIPTION: The property is legally described as PT NE NW SW contig w/#00193600 & PT NE NW SW contig w/#00193601 and is located 121' north of the intersection of Oak Hollow Lane and Mount Olive Drive.

REASON FOR REQUEST: The applicant request rezoning for the purpose of constructing seven (7) single family homes. This item was tabled at the 11-4-24 Board of Directors meeting in order to revise the site plan to covert the private road to a city road.

EXISTING LAND USES: Site: Vacant
North: Vacant
East: Residential
South: Vacant
West: Vacant

EXISTING ZONING: Site: C-4 Crossroads Business Park
North: C-4 Crossroads Business Park
East: R-2 Single Family Residential
South: C-4 Crossroads Business Park
West: C-4 Crossroads Business Park

**COMPATIBILITY
WITH EXISTING
ZONING:**

Parcels 00193600 and 00193601 are designated at Business Park in the 2024 Comprehensive Plan. Business Park is described as primarily commercial and office uses with the potential for some multifamily uses. While this property does not fit this designation, it has remained undeveloped since approximately 1995. Also, the desired plan for the Crossroad Business Park area has not materialized as anticipated and much of the property in this area is now being developed as residential.

UTILITIES & TRANSPORTATION NETWORK:

UTILITIES: Water: 8" on east side of Mt. Olive
Sewer: 8" on the west side of Mt. Olive
Fire Hydrant: 194' east of the property

TRANSPORTATION: Local: Mount Olive Drive

CONFORMANCE WITH APPLICABLE ORDINANCES AND/OR STATE STATUTES:

The *Arkansas Code of 1987 Annotated (14-56-422B)* requires the following – "All plans, recommended ordinances, and regulations shall be adopted through the following procedure for adoption of plans and regulations:

- (1) (A) The Planning Commission shall hold a public hearing on the plans, ordinances, and regulations proposed under this subchapter.

(B) Notice of public hearing shall be published in a newspaper of general circulation in the city, at least (1) time fifteen days prior to the hearing.
- (2) Following the public hearing, proposed plans may be adopted, and proposed ordinance and regulations may be recommended as presented, or in modified form, by a majority vote of the entire commission.
- (3) Following its adoption of plans and recommendation of ordinances and regulations, the commission shall certify adopted plans of recommended ordinances and regulations to the legislative body of the city for its adoption.

- (4) The legislative body of the city may return the plans and recommended ordinances and regulations to the commission for further study or rectification, or, by a majority vote of the entire membership, may, by ordinance or resolution, adopt the plans and recommended ordinances or regulations submitted by the commission. However, nothing in this subchapter shall be construed to limit the city board's authority to recall the ordinances and resolutions by a vote of a majority of the council.
- (5) Following adoption by the legislative body, the adopted plans, ordinances, and regulations shall be filed in the office of the City Clerk. The City Clerk shall file, with the county recorder of the counties in which territorial jurisdiction is being exercised such plans, ordinances, and regulations as pertain to the territory beyond the corporate limits.

OPPOSITION: None

PLANNING COMMISSION CERTIFICATION:

The Planning Commission met on October 8, 2024 and certified recommendation to rezone the property described previously in this document under "Legal Description". A motion was made by Commissioner Cori Mobbs seconded by Commissioner Anita Pickett. Motion passed with a roll call vote of 6-0, with one absent.

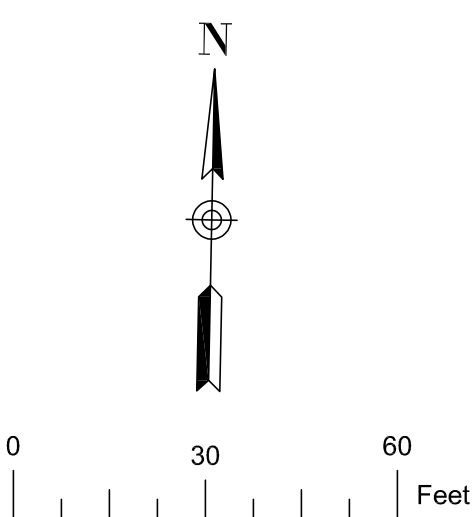
Anderson Neal	Yes
Anita Pickett	Yes
Chris Owens	Yes
Jason Dupree	Absent
Randall Hickerson	Yes
Boots Thomas, Chairperson	Yes
Cori Mobbs	Yes


BOARD ACTION REQUESTED: The City Board is requested to approve the rezoning request described previously in this document.

The *Arkansas Code of 1987 Annotated* requires every ordinance to be read three times before adoption. These three readings may all occur at the same meeting or at the second and third subsequent meetings after the first reading of the ordinance.



4. THE CONTRACTOR SHALL PROTECT ALL EXISTING POWER POLES, SIGNS, MANHOLES, TELEPHONE RISERS, WATER VALVES, ETC. DURING ALL CONSTRUCTION PHASES.



HIGHTOWER CROSSING TEXARKANA, ARKANSAS TDC GENERAL CONTRACTORS	OVERALL SITE LAYOUT	Scale AS SHOWN Drawn By S.G.F. Checked By J.P.C. File No.	PRELIMINARY ~ FOR REVIEW ONLY, NOT INTENDED FOR BIDDING, CONSTRUCTION OR PERMIT PURPOSES 12/16/2024 JOSEPH R. CHALIFOUX P.E. #20715	 5930 SUMMERHILL RD TEXARKANA, TEXAS P 903.836.8533 www.mtgengineers.com TBE FIRM NO. F-354 AR COA NO. 125 © MTG 2024	No.	Date

00193600 00193601

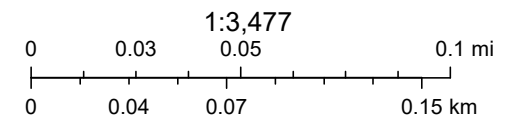


9/17/2024, 2:38:45 PM

City Limits Outline

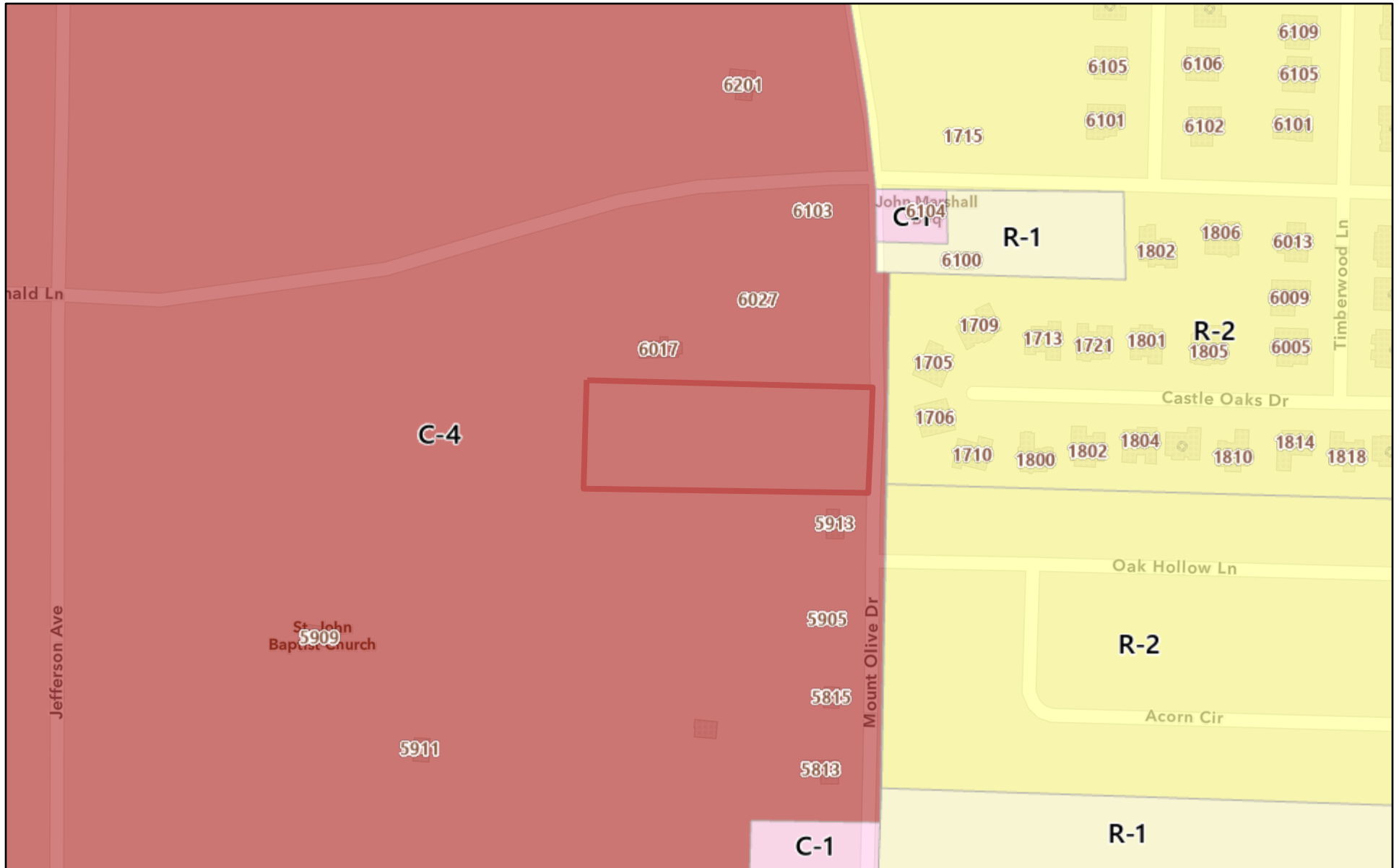
 Texarkana, AR

 SiteAddressPoint



Esri Community Maps Contributors, City of Texarkana, TWU, Arkansas GIS Office, Texas Parks & Wildlife, © OpenStreetMap, Microsoft, Esri, TomTom,

00193600 00193601 Zoning



9/17/2024, 2:44:35 PM

City Limits Outline

Texarkana, AR

SiteAddressPoint

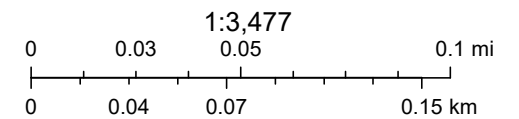
Texarkana AR Zoning

C-1

C-4

R-1

R-2



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CITY OF TEXARKANA, AR

BOARD OF DIRECTORS

AGENDA TITLE: Adopt a Resolution making appointments to the Historic District Commission for the term of January 17, 2025----2028. (CCD) City Clerk Heather Soyars

AGENDA DATE: January 6, 2025

ITEM TYPE: Ordinance ☐ Resolution ☒ Other ☐: _____

DEPARTMENT: Admin

PREPARED BY: Heather Soyars, City Clerk

REQUEST: Appointment

EMERGENCY CLAUSE: N/A

SUMMARY: Appointments to the Historic District Commission.
David Jones and Natasha Crabbe terms expires January 16, 2025

EXPENSE REQUIRED: N/A

AMOUNT BUDGETED: N/A

APPROPRIATION REQUIRED: N/A

RECOMMENDED ACTION:

EXHIBITS: Resolution, application, and member list

RESOLUTION NO. _____

WHEREAS, two positions on the Historic District Commission will become vacant on January 16, 2025; and

WHEREAS, it is necessary that appointments be made to fill the vacant positions for the term of January 17, 2025----2028;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the following appointments to the Historic District Commission are hereby approved:

Applicant

Term Date

01/17/2025----2028

01/17/2025----2028

PASSED AND APPROVED this 6th day of January 2025.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

HISTORIC DISTRICT COMMISSION

Authorized by A.C.A. 14-172-201----212, and Texarkana Code 19-31----65
3 – YEAR TERMS

	<u>Appointment</u>	<u>Term Date</u>	<u>Term</u>	<u>Ward</u>
David Jones 39 Brookside Drive 903-277-5550 (home) 870-774-3333 (work)	Resolution No. 2022-32 Reappointment	01/17/2022----2025	4	1
Natasha Crabbe 4131 Union Road 903-824-2970	Resolution No. 2022-32 Reappointment	01/17/2022----2025	2	1
Randy Henry 803 Miller Street 903-490-7772	Resolution No. 2023-76 Appointment	01/17/2023----2026	1	1
Jeff Brown 2217 Laurel Street 903-277-0457	Resolution No. 2024- 102 Appointment	01/17/2023----2026	1	4
Greg Gallagher 1919 Beech Street 903-905-5350	Resolution No. 2024-27 Reappointment	01/17/2024----2027	2	4
Jamie Simmons 600 Pecan Street 870-330-1521	Resolution No. 2024-27 Reappointment	01/17/2024----2027	6	2
Christen Durham 1215 Locust Street 903-276-6361	Resolution No. 2024-49 Appointment	01/17/2024----2027	1	3
Jamie Finley City Planner HDC Ex – Officio 870-779-4944(work)	N/A	Term of Employment	N/A	N/A

7 - Members

Updated 12052024

file

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

<input type="checkbox"/> Advertising & Promotion Commission	<input checked="" type="checkbox"/> Historical District Commission
<input type="checkbox"/> Airport Authority	<input type="checkbox"/> Library Board
<input type="checkbox"/> City Beautiful Commission	<input type="checkbox"/> Municipal Auditorium Project Advisory Commission
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Planning Commission
<input type="checkbox"/> Civil Service Commission	<input type="checkbox"/> Plumbing Review Board
<input type="checkbox"/> Electrical Review Board	<input type="checkbox"/> SWAWIB-Southwest Arkansas Workforce Investment Board
<input type="checkbox"/> Heating & Air Conditioning Board of Review	<input type="checkbox"/> Other:

Name: David Jones Home Phone: 903-277-5550

Address: 39 Brookside dr. Texarkana Resident ☒ Yes ☐ No _____ Years

E-Mail Address: Sourlodew@yahoo.com Miller Co. Voter Registration No. [REDACTED]

Employer: Hopkins Kehouse/legacy group Work Phone: 870-774-3333

Position: owner

Education: U of Minn. High School: F.B Kellogg

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):
Own historic bldg, real estate agent

Other relevant information (civic activities, memberships, etc.):

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: _____ Phone Number: _____

Interest: Explain why you are interested in being appointed to this board or commission.
helping Texarkana AR

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 3

Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: [Signature] Date Submitted: 10/16/13

Return completed application to:
Patti Scott Grey, City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995 or Fax 870-774-3170

City Clerk Stamp

CITY CLERK'S OFFICE
TEXARKANA, AR

OCT 16 2013

By: [Signature] LAST REVISED: 06252010

Please Note: This application will be on file for one (1) year.

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission (Please type or print clearly)

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

- ☐ Advertising & Promotion Commission
- ☐ Airport Authority
- ☐ City Beautiful Commission
- ☐ Board of Adjustment
- ☐ Civil Service Commission
- ☐ Electrical Review Board
- ☐ Heating & Air Conditioning Board of Review

- ☒ Historical District Commission
- ☐ Library Board
- ☐ Municipal Auditorium Project Advisory Commission
- ☐ Planning Commission
- ☐ Plumbing Review Board
- ☐ SWAWIB-Southwest Arkansas Workforce Investment Board
- ☐ Other:

Name: Natasha Crabbe Home Phone: 903-824-2970

Address: 4131 Union Rd Texarkana Texarkana Resident ☒ Yes ☐ No 11 Years

E-Mail Address: Natashacrabbe@gmail.com Miller Co. Voter Registration No. AR 11 954

Employer: Better Homes And Gordon Real Estate Truly Realtor Work Phone: 903-824-2970

Position: Estates Truly Realtor

Education: College: Texas A&M High School: Arkansas High

Special knowledge or past experience qualifying you for this appointment:
Home Flipper Removator of distressed homes

Other relevant information (civic activities, memberships, etc.):
Pate for the Cure, Alzheimers Alliance, Hands on Mission Texarkana

Special knowledge or past experience qualifying you for this appointment (Please feel free to attach resume):
I have been in the home remodeling and flipping arena for 27 years.

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: Shawn Moxey Phone Number: 903-276-7938

Interest: Explain why you are interested in being appointed to this board or commission.

I value the historical homes and buildings in my community

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

Historical - ~~Quality~~ Quality Hill

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 0

Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: Natasha Crabbe Date Submitted: 6-1-21

Return completed application to:

City Clerk

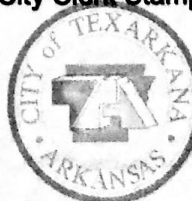
216 Walnut Street (or)

P O Box 2711

Texarkana TX 75504-2711

Phone 870-779-4995 or Fax 870-774-3170

City Clerk Stamp



Please Note: This application will be on file for one (1) year.

CITY OF TEXARKANA, ARKANSAS

Application for Appointment to Citizen Advisory Board or Commission

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

- ☐ Advertising & Promotion Commission
- ☐ Airport Authority
- ☐ Board of Adjustment
- ☐ City Beautiful Commission
- ☐ Civil Service Commission
- ☐ Electrical Review Board
- ☐ Equalization Board

- ☐ Heating & Air Conditioning Board of Review
- ☒ Historic District Commission
- ☐ Library Board
- ☐ Planning Commission
- ☐ Plumbing Board of Review
- ☐ Public Facilities Board
- ☐ Other:

Name: Michael Hendrix Home Phone: _____

Address: 122 Olive St, Suite 26 Texarkana Resident ☒ Yes ☐ No 26+ Years

E-Mail Address: appraisersbydaytxk@gmail.com Miller Co. Voter Registration No. _____

Employer: P.M. Brown Appraisers Work Phone: 903-490-5300

Position: Certified general Appraiser/owner Cell Phone: _____

Education: _____
College: St John's University, LSU-Serc High School: Bessie High

Special knowledge or past experience qualifying you for this appointment: (Please feel free to attach resume):

Appraisal of Historic Home and Commercial Properties; AA Architectural/CAD
Remodeling of Historic Properties

Other relevant information (civic activities, memberships, etc.):

Board Member Randy Sams Outreach Shelter; Past member of
Main Street, TX Historic Committee

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, member of the Board of Directors, or current Committee members who may be contacted on your behalf.

Name: Judge Cathy Harrison Phone Number: 870-774-1301
Jane Dunnington - Assessor 870-772-2408

Interest: Explain why you are interested in being appointed to this board or commission.

Strong Interest and Experience in Historic Homes & Commercial Properties
Betterment of Downtown Texarkana

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

Equalization Board member per Historic Properties

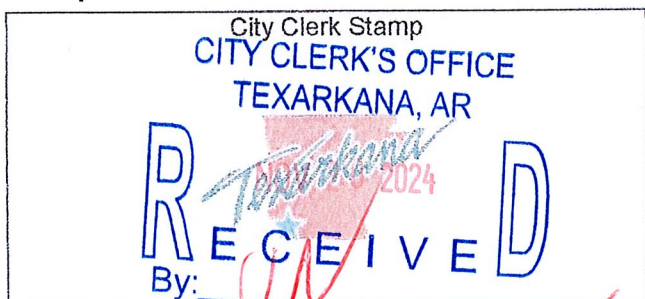
Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 2

Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: Michael Hendrix Date Submitted: 11/14/2024

Return completed application to:
Heather Soyars, City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995
heather.soyars@txkusa.org



Please Note: This application will be on file for one (1) year.

Updated 12122022



CITY OF TEXARKANA, AR BOARD OF DIRECTORS

AGENDA TITLE:	Adopt a Resolution appointing Linda Register to the Library Board for the term of January 15, 2025----2031. (CCD) City Clerk Heather Soyars
AGENDA DATE:	January 6, 2025
ITEM TYPE:	Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Other <input type="checkbox"/> : _____
DEPARTMENT:	Admin
PREPARED BY:	Heather Soyars, City Clerk

REQUEST:	Appointment
EMERGENCY CLAUSE:	N/A

SUMMARY:	Appointment to the Library Board.
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EXPENSE REQUIRED:	N/A
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AMOUNT BUDGETED:	N/A
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APPROPRIATION REQUIRED:	N/A
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RECOMMENDED ACTION:	
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EXHIBITS:	Resolution, application, and member list
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RESOLUTION NO. _____

WHEREAS, a vacancy will exist on the Library Board at the expiration of Linda Register's term on January 14, 2025; and

WHEREAS, it is necessary that a reappointment be made to fill the vacant position;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the City of Texarkana, Arkansas, that the following reappointment to the Library Board is hereby approved:

Applicant

Linda Register

Term Date

01/15/2025 ----2031

PASSED AND APPROVED this 6th day of January, 2025.

Allen L. Brown, Mayor

ATTEST:

Heather Soyars, City Clerk

APPROVED:

Joshua L. Potter, City Attorney

LIBRARY BOARD

Authorized by A.C.A. 13-2-501---510 and Texarkana, Arkansas Code 12-16---19
6 – YEAR TERMS

	<u>Appointment</u>	<u>Term Date</u>	<u>Term</u>	<u>Ward</u>
Linda Register 3406 Water Oak Drive 903-276-4838	Resolution No. 2019-7 Appointment	01/15/2019----2025	1	6
Junie Young 3503 Tiffany Lane 870-773-4139	Resolution No. 2021-38 Reappointment	01/15/2020----2026	2	5
Gary Nutter 1203 Forest Acres Circle 870-772-8091	Resolution No. 2021-38 Reappointment	01/15/2020----2026	2	1
Pamela Johnson 10 Pine Trail 903-293-8188	Resolution No. 2023-11 Appointment	01/15/2023----2029	1	5
Connie Brian 1109 East Short 21 st Street 903-276-1133	Resolution No. 2023-52 Appointment	01/15/2023----2029	1	4

5 - Members

CITY OF TEXARKANA, ARKANSAS

CITY CLERK'S OFFICE
TEXARKANA, AR

Application for Appointment to Citizen Advisory Board or Commission

(Please type or print clearly)

BOARD OR COMMISSION DESIRED (Please apply for one (1) board or commission per application.)

- ☐ Advertising & Promotion Commission
- ☐ Airport Authority
- ☐ City Beautiful Commission
- ☐ Board of Adjustment
- ☐ Civil Service Commission
- ☐ Electrical Review Board
- ☐ Heating & Air Conditioning Board of Review

- ☐ Historical District Commission
- ☒ Library Board
- ☐ Municipal Auditorium Project Advisory Commission
- ☐ Planning Commission
- ☐ Plumbing Review Board
- ☐ SWAWIB—Southwest Arkansas Workforce Investment Board
- ☐ Other:

By: JN

Name: Linda B Register Home Phone: 903-276-4838

Address: 3406 Water Oak Drive Texarkana Resident ☒ Yes ☐ No 40 Years

E-Mail Address: LBRegister@cablcare.net Miller Co. Voter Registration No. ?

Employer: retired Work Phone: 903-276-4838

Position: Library Board

Education: Bachelor of Science in Social Work Degree High School: Hamburg High School/diploma

College: 4 yr. degree - Henderson State University

Special knowledge or past experience qualifying you for this appointment: Friends of the Library volunteer, Library cardholder & user since 1977 (see above)

Other relevant information (civic activities, memberships, etc.): Women for the Arts, volunteer at Regional Arts Center

Special knowledge or past experience qualifying you for this appointment (Please feel free to attach resume):

References: List the name and phone number of at least one Texarkana resident as a reference, especially any City staff, City Council, or current Committee members who may be contacted on your behalf.

Name: Sara Meredith Phone Number: current board member

Interest: Explain why you are interested in being appointed to this board or commission.

keen interest in having Library be relevant for future generations of users

Experience: Indicate what meeting(s) you have attended of the committee for which you wish to be considered.

one meeting

Number of Texarkana, Arkansas Board of Directors Meetings you have attended in the past 12 months: 0

Please read the statement below and sign your name to indicate your understanding.

I UNDERSTAND MY ATTENDANCE WILL BE REQUIRED AT ALL COMMITTEE MEETINGS AND THE INFORMATION PROVIDED ABOVE IS TRUE AND CORRECT.

Signature of Applicant: Linda Register Date Submitted: 3/1/17

Return completed application to:
City Clerk
216 Walnut Street (or)
P O Box 2711
Texarkana TX 75504-2711
Phone 870-779-4995 or Fax 870-774-3170

City Clerk Stamp



Please Note: This application will be on file for one (1) year.