

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN THAT THE TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO. 2 WILL MEET IN **REGULAR SESSION** ON TUESDAY, MAY 26, 2020 IMMEDIATELY FOLLOWING THE REGULAR MEETING OF THE TPC, TANGIPAHOA PARISH GOVERNMENT BUILDING, 206 EAST MULBERRY STREET, AMITE, LA.

**AGENDA
TANGIPAHOA PARISH
RURAL FIRE PROTECTION DISTRICT NO. 2
REGULAR MEETING MAY 26, 2020**

CALL TO ORDER

ROLL CALL

PUBLIC INPUT - *Anyone Wishing to Address any Agenda Item*

ADOPTION OF MINUTES- Regular meeting dated April 27, 2020

INDEPENDENCE FIRE MATTERS

1. Ratification of Approval of a Part Time Position

LORANGER FIRE MATTERS

2. Ratification of Approval of Pay Raise

WILMER FIRE MATTERS

3. Ratification of Approval of a Full Time Positions

MONTHLY REPORTS AND REGISTERS

ADMINISTRATORS REPORT

4. Adoption of TPRFPD No. 2 Resolution No. 20-02- A resolution regarding amounts due from Independence Volunteer Fire Department

OTHER FIRE MATTERS

ADJOURN

POSTED May 21, 2020

PUBLISHED DAILY STAR May 21,2020

S/David P. Vial, President
T. P. Rural Fire District No. 2

S/Kristen Pecararo, Secretary
T. P. Rural Fire District No. 2

TANGIPAOA PARISH RURAL FIRE # 2 POSITION RATIFICATION FORM

This form is to be used for all position replacements or additions. Any change to the job description for this position may be forwarded with this form.

Position Title: Firefighter Position Number: _____

Location: Kentwood Independence Husser Wilmer
Loranger Natalbany Hammond Ponchatoula
8th Ward (Robert) Manchac Other _____

Position Information: Replacement For: _____

Is the job description current?	<u>Yes</u> No	Payroll Mode:
Stat is Employment Category	Hours per week: _____	<u>Biweekly</u>
Reg F/T	Days per week: _____	Monthly
<u>Res P/T</u>		
Temp F/T		
Temp P/T		
FLSA Status:	Exempt (Salary) <u>Non Exempt (Hourly)</u>	

Approvals:

Chief: <u>[Signature]</u>	Date: <u>4.21.20</u>
Fire Board President: _____	Date: _____
Administrator: _____	Date: _____

New Position Information: Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>Coy Baham</u>	Date: _____
Compensation: <u>9.00</u> <u>Per hour</u> Per Year Other: _____	Start Date: _____

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals

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Location: Kentwood Independence Husser Wilmer

Loranger Natalbany Hammond Ponchatoula

8th Ward (Robert) Manchac Other _____

Position Information: Replacement For: _____

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: <u>48</u>	<input checked="" type="checkbox"/> Biweekly
<input checked="" type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input type="checkbox"/> Exempt (Salary) <input type="checkbox"/> Non Exempt (Hourly)	

Approvals:

Chief: Justin Morel Date: 5/11/2020

Fire Board President: _____ Date: _____

Administrator: _____ Date: _____

New Position Information: Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>ELI BRIGAC</u>	Date: <u>5/11/2020</u>
Compensation: <u>\$9.00</u> <input checked="" type="checkbox"/> Per hour <input type="checkbox"/> Per Year <input type="checkbox"/> Other: _____	Start Date: <u>6/1/2020</u>

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals and the processing of paperwork.

Louisiana State University

AND AGRICULTURAL AND MECHANICAL COLLEGE

Firefighter and Emergency Responder Certification

In recognition of successful demonstration, through assessment and attainment of the objectives, as identified by the National Fire Protection Association Professional Qualifications standards, hereby certifies

Eli D Brignac

FIRE FIGHTER I

(NFPA 1001, 2013)

Granted on this 4th day of March, 2020



Christine Earnheart

Christine Earnheart, Certification Manager
Fire & Emergency Training Institute



Michael P. Donahue

Michael Donahue, Senior Director
Fire & Emergency Training Institute

Office

TANGIPAHOA PARISH RURAL FIRE # 2 POSITION REQUISITION/APPROVAL TO HIRE FORM

This form is to be used for all position replacements or additions. Any change to the job description for this position may be forwarded with this form.

Position Title: Fire fighter / Operator Position Number: _____

Location: Kentwood Independence Husser Wilmer

Loranger Natalbany Hammond Ponchatoula

8th Ward (Robert) Manchac Other _____

Position Information: Replacement For: _____

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: _____	<input checked="" type="checkbox"/> Biweekly
<input checked="" type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input type="checkbox"/> Exempt (Salary) <input type="checkbox"/> Non Exempt (Hourly)	

Recruiting Information:

Job Availability Date: _____

Recruiting Source desired: Job Posting Newspaper Files Other: _____

Approvals:

Chief: [Signature] Date: _____ Chairman Fire Board: _____ Date: _____

Dist. Councilman: _____ Date: _____ Board Commissioner: _____ Date: _____

New Hire Information: Complete this form before attending Fire Board meeting to request approval to hire.

Name of Person Hired: (please print) Dylon Mitchell Date of Hire: _____

Compensation: \$10⁰⁰ Per hour Per Year Other: _____ Start Date: _____

Date forwarded to payroll for processing: _____

*** MOVING FROM PART TIME to FULL TIME**

Start date should be the beginning of a _____ This allows enough time to schedule drug screens, physicals and the processing of paperwork.

(Office)

TANGIPAHOA PARISH RURAL FIRE #2 POSITION REQUISITION/APPROVAL TO HIRE FORM

This form is to be used for all position replacements or additions. Any change to the job description for this position may be forwarded with this form.

Position Title: Fire fighter / O/P Position Number: _____

Location: Kentwood Independence Husser Wilmer

Loranger Natalbany Hammond Ponchatoula

8th Ward (Robert) Manchac Other _____

Position Information: Replacement For: _____

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: _____	<input type="checkbox"/> Biweekly
<input checked="" type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input type="checkbox"/> Exempt (Salary) <input checked="" type="checkbox"/> Non Exempt (Hourly)	

Recruiting Information:

Job Availability Date: _____

Recruiting Source desired: Job Posting Newspaper Files Other: _____

Approvals:

Chief: Timothy Verbone Date: 5/13/20 Chairman Fire Board: _____ Date: _____

Dist. Councilman: _____ Date: _____ Board Commissioner: _____ Date: _____

New Hire Information: Complete this form before attending Fire Board meeting to request approval to hire.

Name of Person Hired: (please print) Ryan Bodin Date of Hire: 3/13/20

Compensation: \$10.00 Per hour Per Year Other: _____ Start Date: 3/15/20

Date forwarded to payroll for processing: _____

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals and the processing of paperwork.

TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO. 2
RESOLUTION

I hereby certify that I am the duly elected President of the Board of Commissioners of the Tangipahoa Parish Rural Fire Protection District No. 2, Amite, Louisiana, that the following is a true and correct copy of a resolution adopted at the regular monthly meeting of the Board of Commissioners of the Tangipahoa Parish Rural Fire Protection District No. 2 held in accordance with its enabling legislation on the 26th day of May 2020, and that it is in full force and effect.

BE IT RESOLVED that the Board of Commissioners of the Tangipahoa Parish Rural Fire Protection District No. 2 do the following things and take the following actions, to-wit:

The financial records of Tangipahoa Parish Rural Fire Protection District No. 2 currently reflect two amounts owed to Tangipahoa Parish Rural Fire Protection District No. 2 by the Independence Rural Fire Department, Independence, Louisiana, as follows:

1. An amount due for \$9,031.58 that originated prior to 2014.
2. An amount due for \$60,507.79 originated in 2016 that relates to insurance proceeds from a fire truck damaged in the flood of August 2016. Subsequent to the receipt of the insurance proceeds, the body of the totaled truck was mounted on a new truck frame to provide the Independence Rural Fire Department with a replacement vehicle.

It is hereby acknowledged that the Board of Commissioners of the Tangipahoa Parish Rural Fire Protection District No. 2 approves that these two amounts due to Tangipahoa Parish Rural Fire Protection District No. 2 by the Independence Rural Fire Department be removed from the financial records of Tangipahoa Parish Rural Fire Protection District No. 2 effective December 31, 2019.

This resolution having been submitted in writing, introduced at public meeting of the Tangipahoa Parish Rural Fire Protection District No. 2 on Tuesday, May 26, 2020, and was submitted to an official vote of the Board of Commissioners.

On motion by _____ and seconded by _____ the foregoing resolution to remove from the financial records of Tangipahoa Parish Rural Fire Protection District No. 2 the two amounts owed by the Independence Rural Fire Department referred to above effective December 31, 2019, was hereby declared and adopted on this 26th day of May, 2020, by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

The board of commissioners of the Tangipahoa Parish Rural Fire Protection District No. 2 names David Vial, President to act for the Fire District as its agent to accomplish the purposes and intents set forth above and does hereby ratify and confirm all acts done by the agent under the grants of authority set forth herein.

BE IT FURTHER RESOLVED that all persons, firms and corporations are hereby authorized to give full force and effect to this resolution.

IN WITNESS WHEREOF, I have hereunto affixed my signature as President of the Board of Commissioners of the Tangipahoa Parish Rural Fire Protection District No. 2.

David Vial, President

I certify that I am an officer of this corporation and that the foregoing is a correct copy of the resolution passed as therein set forth and that the same is in full force and effect.

Kristen Pecararo, Secretary