

**Tangipahoa Parish Council**  
**Tangipahoa Parish Gordon A Burgess Governmental Building**  
**206 East Mulberry Street, Amite, LA 70422**  
**Regular Meeting Immediately Following Public Hearing**  
**October 15, 2024**

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**PUBLIC NOTICE** Is Hereby Given That The Tangipahoa Parish Council Will Meet In Regular Session on Tuesday, October 15, 2024 Immediately Following the Public Hearing at 5:30 PM at the Tangipahoa Parish Gordon A Burgess Governmental Building, 206 East Mulberry Street, Amite, Louisiana, contact number (985)748-3211 on the following:

**PUBLIC HEARING**

T.P. Ordinance No. 24-45 - An Ordinance to grant a variance to Section 36-117-General Commercial Property Development Setbacks and Buffer Areas, (A) Building side and rear setbacks for Southern Tire Mart, Assessment #4607708 in District 8

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**CALL TO ORDER**

**CELL PHONES** - *Please Mute or Turn Off*

**INVOCATION** Councilwoman Cieutat

**PLEDGE OF ALLEGIANCE** Councilman Wells (*All Veterans and active military, please render the proper salute*)

**ROLL CALL**

**ADOPTION OF MINUTES** of regular meeting dated September 23, 2024

**PUBLIC INPUT** - *Anyone Wishing to Address Agenda Items Which Were Not on Public Hearing*

**PARISH PRESIDENT'S REPORT**

- [1.](#) PROCLAMATION - Red Ribbon Week
- [2.](#) FINANCIAL REPORT
- [3.](#) APPROVAL TO HIRE a contractor to cut grass at 44157 Hood Road, Hammond, LA 70401, Assessment #2185601 in District 6 and lien property the cost of contract plus administrative fees
- [4.](#) APPROVAL TO HIRE a contractor to cut grass at 48592 Becky Lane, Tickfaw, LA 70466, Assessment #3358402 in District 4 and lien property the cost of contract plus administrative fees

**REGULAR BUSINESS**

- [5.](#) APPROVAL TO PERMIT PARISH-WIDE RESIDENTIAL SOLID WASTE COLLECTORS - Amwaste of Louisiana, WM of Baton Rouge, Waste Pro of Louisiana, Whittington Trucking Company, Winget's Disposal
- [6.](#) APPROVAL of 2025 Tangipahoa Parish Council Meeting Schedule
- [7.](#) APPROVAL of 2025 Holiday Schedule

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***ADOPTION OF ORDINANCE***  
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- [8.](#) ADOPTION of T.P. Ordinance No. 24-45 - An Ordinance to grant a variance to Section 36-117-General Commercial Property Development Setbacks and Buffer Areas, (A) Building side and rear setbacks for Southern Tire Mart, Assessment #4607708 in District 8

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***INTRODUCTION OF ORDINANCES***  
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- [9.](#) INTRODUCTION of T.P. Ordinance No. 24-46 - An Ordinance adopting the Operating and Capital Outlay Budgets of the Tangipahoa Parish Council-President Government for Fiscal Year 2025 (***Public Hearing: Monday, December 9, 2024, at 5:30PM***)
- [10.](#) INTRODUCTION of T.P. Ordinance No. 24-47 - An Ordinance to Merge Precincts and Consolidate Precinct Polling places in Tangipahoa Parish in accordance with Louisiana Revised Statute 18:532 and 18:533 (***Public Hearing: Tuesday, November 12, 2024, at 5:30PM***)

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***ADOPTION OF RESOLUTIONS***  
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- [11.](#) ADOPTION of T.P. Resolution No. R24-33 - A Resolution of the Tangipahoa Parish Council-President Government authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under any of the following FTA Programs managed through Louisiana Department of Transportation and Development

- [12.](#)
- ADOPTION of T.P. Resolution No. R24-34 - A Resolution of the Tangipahoa Parish Council-President Government for adoption of the updated Title VI Plan and TAM Transit Plan
- [13.](#)
- ADOPTION of T.P. Resolution No. R24-35 - A Resolution of the Tangipahoa Parish Government (The Parish) to adopt the required CDBG-DR Program Policies and Procedures; acknowledges CDBG-DR Program Funds be administered in accordance with State of Louisiana, Office of Community Development (OCD) Grantee Administrative Manual; Appoint Various Coordinators/Officers; Authorize Individuals to execute the request for payment/Authorize Execution of Documents
- [14.](#)
- ADOPTION of T.P. Resolution No. R24-36 - A Resolution of the Tangipahoa Parish Government (The Parish) to adopt the required CDBG-DR Program Policies and Procedures

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BOARD APPOINTMENT

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- [15.](#)
- TANGIPAHOA VOLUNTARY COUNCIL ON AGING - Approve re-appointment Delmas Dunn Sr, 2nd term, expiring October 2027, District 7 and approve new appointment Carolyn Howard to fill unexpired term, October 2026, District 8

**BEER, WINE, AND LIQUOR PERMITS**

**COUNCILMEN'S PRIVILEGES**

**LEGAL MATTERS**

16.
- EXECUTIVE SESSION Dorsey Development DG, LLC v. Tangipahoa Parish Council, et al, 21st JDC, Parish of Tangipahoa, Suit No. 202300001289, Division D

**ADJOURN**

Jill DeSouge  
Clerk of Council

Daily Star  
Please Publish October 10, 2024

Published on Tangipahoa Parish Government website at [www.tangipahoa.org](http://www.tangipahoa.org) and posted @ T.P. Gordon A. Burgess Governmental Building October 10, 2024

In Accordance with the Americans with Disabilities Act, If You Need Special Assistance, please contact Jill DeSouge at 985-748-2290 prior to 12:00pm (cst) on meeting day describing the Assistance that is necessary.

## *Red Ribbon Week*

**WHEREAS,** alcohol and drug abuse affect individuals, families, and communities across the nation; and

**WHEREAS,** the red ribbon has been chosen as a symbol commemorating the work of Enrique “Kiki” Camarena, a Drug Enforcement Administration agent who was murdered in the line of duty, and represents the belief that one person can make a difference; and

**WHEREAS,** there is hope in winning the war on drugs and that hope lies in education and drug demand reduction, coupled with the hard work and determination of organizations like the Tangipahoa Reshaping Attitudes for Community Change (TRACC) Coalition and their youth component KEYS Alliance Youth Leaders, who are advocating to their peers on the dangers of drug use; and

**WHEREAS,** it is imperative that visible, unified efforts by community members be launched to prevent drug abuse; and

**WHEREAS,** Red Ribbon Week will be celebrated in communities across the nation on October 23-31; and

**WHEREAS,** businesses, government, law enforcement, media, health care providers, religious institutions, schools, and other community-based organizations will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying red ribbons and participating in drug prevention activities.

**WHEREAS,** the Red Ribbon Campaign offers citizens the opportunity to demonstrate their commitment to drug-free lifestyles.

**NOW, THEREFORE,** we, the Tangipahoa Parish Council-President Government, do hereby proclaim October 23-31, 2024, as “RED RIBBON WEEK” in Tangipahoa Parish and urge all citizens to join un in this special observance.

**IN WITNESS THEROF,** we do hereby set our signatures and have cause to be affixed the official seal of the Parish of Tangipahoa in Amite, Louisiana on this 15<sup>th</sup> day of October 2024.

\_\_\_\_\_  
David Vial, Chairman  
Tangipahoa Parish Council

\_\_\_\_\_  
Robby Miller, President  
Tangipahoa Parish Government



May 14, 2024,

Notice of Violation 1

Leon Stanley

PO Box 1481

Hammond, LA 70401

Re     Case # 24-9030  
         Assessment # 2185601  
         Address: 44157 Hood Road  
         Hammond, LA 70401

Dear Property Owner,

In accordance with information provided by the Tangipahoa Parish Assessor's Office you are the owner of the property with the address of 44157 Hood Road Hammond, LA 70401. It has been reported that a nuisance violation as described in Chapter 32 – Nuisances, Art. II. Weeds, Trash, Refuse and Dangerous Matter, Section 32-20 of the Tangipahoa Parish Code of Ordinances exist on your property. The violation reported consisted of High Grass & Trash

For your convenience and reference, I have attached a copy of Chapter 32 – Nuisances, Art. II. Weeds, Trash, Refuse and Dangerous Matter, Section 32-20 of the Tangipahoa Parish Code of Ordinances. To comply with the Tangipahoa Parish Code of Ordinances, grass must be cut & trash removed described above. Should you fail to do so, we will consider all available rights and remedies available to us in accordance with the law.

Keep in mind that the Tangipahoa Parish Nuisance Ordinances exists for the benefit of all residents of Tangipahoa Parish and not only helps maintain property values throughout the neighborhood, but also protects the safety, welfare, and peace of mind of all residents. Your actions not only serve to defeat these ends, but further show a lack of respect for the neighborhood and the community. For the benefit of everyone your prompt compliance with the property maintenance requirements of the Nuisance Ordinances will be greatly appreciated.

If you have any questions, you may contact me by telephone by dialing (985) 602-9081 or by emailing [malley@tangipahoa.org](mailto:malley@tangipahoa.org)

Sincerely



Megan Alley

Office Manager

Tangipahoa Parish Code Enforcement

Enclosure:     Tangipahoa Parish Code of Ordinances  
                     Chapter 32 – Nuisances, Art. II. Weeds, Trash, Refuse and Dangerous Matter,

**Assessment No. 2185601**[Print Sheet](#)**Taxpayer Name & Address**

STANLEY LEON L  
 P O BOX 1481  
 HAMMOND LA, 70404



<b>Freeze Applied</b>	No	<b>Year</b>	N/A
<b>Homestead</b>	Yes	<b>Year</b>	N/A
<b>Book &amp; Page</b>	pg	<b>Taxpayer Taxes</b>	\$0.00
		<b>2022</b>	
<b>Transfer Date</b>	01/01/1900		
<b>Purchase Price</b>	N/A	<b>Land Value</b>	2,516
		<b>Building Value</b>	4,446
		<b>Total Value</b>	6,962
		<b>H/S Value</b>	6,962
		<b>Taxpayer Value</b>	0

**Property Description**

2.96 A MEAS 247 X 522 FT IN LOT 14 HR 38 T6S R7E B295 P272 B296 P515 B311 P281 B312 P177-179 B1628 P857

**Map Info**

**Map ID No.** 38T6R70000051

**Location**

<b>Ward</b>	7Z				
<b>Physical Address</b>	44157 HOOD ROAD HAMMOND 70403				
<b>Subdivision</b>	<b>Lot</b>	<b>Block</b>	<b>Section</b>	<b>Township</b>	<b>Range</b>
			38	T6S	R7E

**Class Description****Assessment Value**

Type	Qty	Units	H/S Credit	Tax Value	Market Value	Special Exemptions
RE	2.96	A	2,516	2,516	25,160	None
RE	1.00	I	4,446	4,446	44,466	None

## Building Improvements

Type	Yr Built	Sqft. Living	Sqft. Non-Living	Sqft. Total
Residential	1965	1,008	240	1,248

## Parish Taxes

Millage Description	Millage Rate	Taxpayer Tax	H/S Credit
ASSESSMENT DISTRICT	4.65	0.00	32.37
DRAINAGE DIST 1 MT.	5.00	0.00	34.81
DRAINAGE DT.1 MT	5.00	0.00	34.81
FIRE PROTECTION DIST 2	10.00	0.00	69.62
FIRE PROTECTION DIST. 2	10.00	0.00	69.62
FLORIDA PARISH JUVENILE DIST	2.75	0.00	19.15
GARBAGE DIST. 1 MAINT	10.00	0.00	69.62
HAMMOND ALTERNATE SCHOOL	3.00	0.00	20.89
HAMMOND MAGNET SCHOOLS TAX	15.00	0.00	104.43
HAMMOND REC. DIST.1	10.00	0.00	69.62
HEALTH UNIT	4.00	0.00	27.84
LAW ENFORCEMENT #1	7.81	0.00	54.37
LIBRARY BOARD	2.81	0.00	19.56
LIBRARY BOARD	3.00	0.00	20.89
MOSQUITO ABATEMENT	4.98	0.00	34.67
PARISH ALIMONY-RURAL	3.05	0.00	21.23
SCHOOL DISTRICT #100	4.06	0.00	28.26
SHERIFF'S OPERATIONAL	10.00	0.00	69.62
<b>Totals</b>		0.00	801.38

## City Taxes

Millage Description	Millage Rate	Taxpayer Tax
<b>Totals</b>		0.00

**Bookmark:** [http://www.tangiassessor.com/assessment 2185601.html](http://www.tangiassessor.com/assessment%202185601.html) | [Disclaimer](#) | 08/26/2023















July 15, 2024,

Notice of Violation 1

Annie Robertson  
48592 Becky Lane  
Tickfaw, LA 70466

Re Case # 24-9138  
Assessment# 3358402  
Address: 48592 Becky Lane  
Tickfaw, LA 70466

Dear Property Owner,

In accordance with information provided by the Tangipahoa Parish Assessor's Office you are the owner of the property with the address of 48592 Becky Lane Tickfaw, LA 70466. It has been reported that a nuisance violation as described in Chapter 32 – Nuisances, Art. II. Weeds, Trash, Refuse and Dangerous Matter, Section 32-20 of the Tangipahoa Parish Code of Ordinances exist on your property. The violation reported consisted of High Grass & Debris

For your convenience and reference, I have attached a copy of Chapter 32 – Nuisances, Art. II. Weeds, Trash, Refuse and Dangerous Matter, Section 32-20 of the Tangipahoa Parish Code of Ordinances. To comply with the Tangipahoa Parish Code of Ordinances, grass must be cut, debris removed described above. Should you fail to do so, we will consider all available rights and remedies available to us in accordance with the law.

Keep in mind that the Tangipahoa Parish Nuisance Ordinances exists for the benefit of all residents of Tangipahoa Parish and not only helps maintain property values throughout the neighborhood, but also protects the safety, welfare, and peace of mind of all residents. Your actions not only serve to defeat these ends, but further show a lack of respect for the neighborhood and the community. For the benefit of everyone your prompt compliance with the property maintenance requirements of the Nuisance Ordinances will be greatly appreciated.

If you have any questions, you may contact me by telephone by dialing (985) 602-9081 or by emailing [malley@tangipahoa.org](mailto:malley@tangipahoa.org)

Sincerely



Megan Alley  
Office Manager  
Tangipahoa Parish Code Enforcement

Enclosure: Tangipahoa Parish Code of Ordinances  
Chapter 32 – Nuisances, Art. II. Weeds, Trash, Refuse and Dangerous Matter,  
Section 32-20

**Assessment Data Listing****Assessment No. 3358402**[Print Sheet](#)**Taxpayer Name & Address**

ROBERTSON ANNIE R

48592 BECKY LANE

TICKFAW LA 70466



<b>Freeze Applied</b>	No	<b>Year</b>	N/A
<b>Homestead</b>	Yes	<b>Year</b>	N/A
<b>Book &amp; Page</b>	827 pg 814	<b>Taxpayer Taxes</b>	
		<b>2023</b>	\$0.00
<b>Transfer Date</b>	11/19/1996		
<b>Purchase Price</b>	\$13,000.00	<b>Land Value</b>	46
		<b>Total Value</b>	46
		<b>H/S Value</b>	46
		<b>Taxpayer Value</b>	0

**Property Description**

2.13 A BEING LOT 4 OF PARTITION OF MARY MORALES IN SEC 5 T6SR7E B430 P418 B827 P814

**Map Info****Map ID No.** 05T6R70000024**Location**

<b>Ward</b>	6Z
<b>Physical Address</b>	48592 BECKY LANE
<b>Subdivision</b>	<b>Lot</b> <b>Block</b> <b>Section</b> <b>Township</b> <b>Range</b>
	5 T6S R7E

**Class Description****Assessment Value**

Type	Qty	Units	H/S Credit	Tax Value	Market Value	Special Exemptions
RE	2.13	A	46	46	458	None

**Parish Taxes**

Millage Description	Millage Rate	Taxpayer Tax	H/S Credit
ASSESSMENT DISTRICT	4.65	0.00	0.21
DRAINAGE DIST 1 MT.	5.00	0.00	0.23
DRAINAGE DT.1 MT	5.00	0.00	0.23



FIRE PROTECTION DIST 2	10.00	0.00	0.46
FIRE PROTECTION DIST. 2	10.00	0.00	0.46
FLORIDA PARISH JUVENILE DIST	2.75	0.00	0.13
GARBAGE DIST. 1 MAINT	10.00	0.00	0.46
HEALTH UNIT	4.00	0.00	0.18
LAW ENFORCEMENT #1	7.81	0.00	0.36
LIBRARY BOARD	2.81	0.00	0.13
LIBRARY BOARD	3.00	0.00	0.14
MOSQUITO ABATEMENT	4.98	0.00	0.23
PARISH ALIMONY-RURAL	3.05	0.00	0.14
SCHOOL DISTRICT #100	4.06	0.00	0.19
SHERIFF'S OPERATIONAL	10.00	0.00	0.46
<b>Totals</b>		0.00	4.01

**Bookmark:** [http://www.tangiassessor.com/assessment 3358402.html](http://www.tangiassessor.com/assessment%203358402.html) | [Disclaimer](#) | 07/15/2024

















## 2025 Waste Hauler Permit

*In accordance with Chapter 38 and Article IV Parish-Wide Solid Waste Collection Plan of the Tangipahoa Parish Code of Ordinances....all approved collectors shall service all roads/parcels in unincorporated areas of Tangipahoa Parish. Refusal of service to areas of unincorporated Tangipahoa Parish will result in revocation of permit.*

The below Collectors have applied for Permits:

- |                                 |                |  |
|---------------------------------|----------------|--|
| 1. Amwaste of Louisiana         | (985) 878-9998 | <a href="http://www.amwaste.net">www.amwaste.net</a>                 |
| 2. WM of Baton Rouge            | (225) 664-8802 | <a href="http://www.wm.com">www.wm.com</a>                           |
| 3. Waste Pro of Louisiana       | (985) 298-0010 | <a href="http://www.wasteprousa.com">www.wasteprousa.com</a>         |
| 4. Whittington Trucking Company | (985) 348-8099 |  |
| 5. Winget's Disposal            | (985) 878-3342 | <a href="http://www.wingetsdisposal.com">www.wingetsdisposal.com</a> |





## **2025 TPC Meeting Schedule**

**(2<sup>nd</sup> and 4<sup>th</sup> Monday unless otherwise noted)**

January 13, 2025  
January 27, 2025  
February 10, 2025  
February 24, 2025  
March 10, 2025  
March 24, 2025  
April 14, 2025  
April 28, 2025  
May 12, 2025  
May 27, 2025 (Tuesday)  
June 9, 2025  
June 23, 2025  
July 14, 2025  
July 28, 2025  
August 11, 2025  
August 25, 2025  
September 8, 2025  
September 22, 2025  
October 14, 2025 (Tuesday)  
October 27, 2025  
November 10, 2025  
November 24, 2025  
December 8, 2025  
December 22, 2025

Unanimously adopted by the Tangipahoa Parish Council on October



## **2025 HOLIDAY SCHEDULE**

Wednesday, January 1 <sup>st</sup>	New Year's Day
Monday, January 20 <sup>th</sup>	Martin Luther King, Jr. Day
Monday, February 17 <sup>th</sup>	Presidents Day
Tuesday, March 4 <sup>th</sup>	Mardi Gras
Friday, April 18 <sup>th</sup>	Good Friday
Monday, May 26 <sup>th</sup>	Memorial Day
Wednesday, June TBD <i>based on State observance</i>	Juneteenth
Friday, July 4 <sup>th</sup>	Independence Day
Monday, September 1 <sup>st</sup>	Labor Day
Monday, October 13 <sup>th</sup>	Columbus Day
Tuesday, November 11 <sup>th</sup>	Veterans Day
Thursday, November 27 <sup>th</sup> Friday, November 28 <sup>th</sup>	Thanksgiving
Wednesday, December 24 <sup>th</sup> Thursday, December 25 <sup>th</sup>	Christmas
Wednesday, December 31 <sup>st</sup>	New Year's Eve

**T. P. Ordinance No. 24-45**

**AN ORDINANCE TO GRANT A VARIANCE TO SECTION 36-117-GENERAL  
COMMERCIAL PROPERTY DEVELOPMENT SETBACKS AND BUFFER AREAS,  
(A) BUILDING SIDE AND REAR SETBACKS FOR SOUTHERN TIRE MART,  
ASSESSMENT #4607708 IN DISTRICT 8**

**WHEREAS**, Southern Tire Mart (applicant) is requesting a variance to allow a 15’ setback for Assessment #4607708, commercial property located on South Airport Road in Hammond, LA; and

**WHEREAS**, the Tangipahoa Parish Code of Ordinances read in Chapter 36 Planning and Development, Article V Standards for Development of Property, Section 36-117 General commercial property development setbacks and buffer areas, (a) Building Side and Rear Setbacks (1) Twenty-five feet (25’) side and rear setback is required for all commercial buildings; and

**WHEREAS**, Southern Tire Mart’s request for a 15’ setback for Assessment #4607708 is a shortage of 10’ of the required 25’ setback.

**WHEREAS**, on September 10, 2024, the Planning Commissioners voted to **RECOMMEND** the variance request by Southern Tire Mart, to allow for a 15’ setback for Assessment #4607708, commercial property located on South Airport Road in Hammond, LA; and

**THEREFORE BE IT ORDAINED** by the Tangipahoa Parish Council-President Government, governing authority of Tangipahoa Parish, State of Louisiana, that a variance to the section of the Tangipahoa Parish Code of Ordinances, Parish of Tangipahoa, State of Louisiana, be granted to Southern Tire Mart, to allow for a 15’ setback for Assessment #4607708, commercial property located on South Airport Road in Hammond, LA, once all other requirements have been satisfied;

**BE IT FURTHER ORDAINED** that this Ordinance shall become effective immediately upon signature of the Parish President.

This ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said council and was submitted to an official vote of the Tangipahoa Parish Council.

On motion by\_ and seconded by \_, the foregoing ordinance was hereby declared adopted on this 23<sup>rd</sup> day of September, 2024 by the following roll-call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

**NOT VOTING:**

**ATTEST:**

\_\_\_\_\_  
Jill DeSouge  
Clerk of Council  
Tangipahoa Parish Council

\_\_\_\_\_  
David P. Vial  
Chairman  
Tangipahoa Parish Council

INTRODUCED: September 23, 2024

PUBLISHED: October 10, 2024 OFFICIAL JOURNAL Hammond Daily Star

ADOPTED BY TPC: October 15, 2024

DELIVERED TO PRESIDENT: \_\_\_\_\_ day of October, 2024 at \_\_\_\_\_

APPROVED BY PRESIDENT: \_\_\_\_\_  
Robby Miller Date

VETOED BY PRESIDENT: \_\_\_\_\_  
Robby Miller Date

RECEIVED FROM PRESIDENT: \_\_\_\_\_ day of October, 2024 at \_\_\_\_\_



# Staff Report

Planning Commission Hearing: 9/10/2024



## Pubic Hearing:

- Variance: *Southern Tire Mart - A variance request for a Commercial Development of property located on South Airport Road Assessment # 4607708. Requesting to allow a 15' setback instead of the required 25'.*
  - 1. *Section 36-117 General Commercial Property Development Setbacks (a) Building side and rear setbacks: (1) Twenty-five feet side and rear setback is required for all commercial buildings.*

**Location:** South Airport Rd

**Council District:** #8 David Vial

## Land Development Code Regulations:

- 1. *Section 36-117 General Commercial Property Development Setbacks (a) Building side and rear setbacks: (1) Twenty-five feet side and rear setback is required for all commercial buildings.*

**Property Description:** Property is 4.66 undeveloped acres. Located off South Airport Road Hammond, LA

## Adjacent Property:

**North:** Commercial

**South:** Commercial

**West:** Residential

**East:** South Airport Rd

## Reviews/Approvals:

Variance Hardship:

We have been asked to grant a 15' easement on the north side of the property to Tangipahoa Sewer District No. 1 for upgrades to nearby sewer facilities. If the 15' easement is granted, the site will have to be configured such that the building will have to be placed closer to the south property line than the required 25' to allow vehicular traffic inside of the developed area.

# Variance Request Form

Please complete and return to the Clerk of the Parish Council via e-mail at [jdesouge@tangipahoa.org](mailto:jdesouge@tangipahoa.org).

Variance requests will go through the ordinance adoption process set out in Section 36-5 and Section 36-6 and could take up to 45 days to be finalized.

Date 09/04/2024



Applicant Name Duff Real Estate

Address/Assessment # 800 US Highway 98  
Columbia, MS 39429

E-mail Address perry.phillips@stmtires.com

Telephone Number 601-424-3200

Applicant Signature [Signature] Authorized Representative

Owner Signature [Signature] Authorized Representative

1. Is the applicant the owner of the property? Yes X No
2. If the answer to question 1 is "No", the applicant must have a contractual interest, other than a lessee, in the property for which a variation is sought.
3. A legal description or tax assessment of the subject property must be submitted. Please attach the description to this form.
4. State the variance(s) requested (ordinance) and the reason(s) below. The request must demonstrate an unusual hardship or difficulty so great as to warrant a deviation from provisions established by ordinance and at the same time the surrounding property will be protected. Continue on a separate sheet if necessary. Please attach any information necessary to understand the request, including plats, scaled drawings, etc.  
Variance request is to allow a 15' side building setback instead of the required 25'. We have been asked to grant a 15' easement on the north side of the property to Tangipahoa Sewer District No. 1 for upgrades to nearby sewer facilities. If the 15' easement is granted, the site will have to be configured such that the building will have to be placed closer to the south property line than the required 25' to allow vehicular traffic inside of the developed area.

**\*\*Name, address, and signature of all property owners:** The property owners' signature is mandatory. All owners must sign application or submit a notarized affidavit. All property owners must sign unless one person has power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization or write managing partner by the signature. If in business name or corporation, list all persons owning 5% or more. Attach a separate sheet if necessary.

## FOR OFFICE USE ONLY

Date Received                                     

Proposed Introduction Date                                     

Council District                                     

Proposed Adoption Date



## Applicant Variance Questionnaire

**Request:** To allow a 15' building setback instead of the required 25' setback

### Sec. 36-5. - Appeal review criteria.

No variance shall be granted unless the council finds that **ALL** of the following conditions exist:

- ☒ 1) That owing to exceptional and extraordinary circumstances, literal enforcement of the provisions of this chapter will result in practical difficulties or unnecessary hardship;
- ☒ 2) That the practical difficulties or unnecessary hardship were not created by the owner of the property or the applicant;
- ☒ 3) That the practical difficulties or unnecessary hardship are not solely financial;
- ☒ 4) That the variance will not substantially or permanently injure the adjacent property;
- ☒ 5) That the variance will not adversely affect the public health, safety, or welfare;
- ☒ 6) That the applicant has adequately addressed any concerns raised by the planning commission and/or administrator; and
- ☒ 7) That the parish council has received a letter of opinion from the planning commission and/or administrator.

**Assessment No. 4607708**[Print Sheet](#)**Taxpayer Name & Address**

DUFF REAL ESTATE LLC  
 800 HIGHWAY 98  
 COLUMBIA ME 39429



<b>Freeze Applied</b>	No	<b>Year</b>	N/A
<b>Homestead</b>	No	<b>Year</b>	N/A
<b>Book &amp; Page</b>	1681 pg 187	<b>Taxpayer Taxes</b>	
		<b>2023</b>	\$413.84
<b>Transfer Date</b>	05/20/2024		
<b>Purchase Price</b>	\$900,000.00	<b>Land Value</b>	89
		<b>Total Value</b>	10,889
		<b>H/S Value</b>	0
		<b>Taxpayer Value</b>	10,889

**Property Description**

4.66A BEING LOT Y IN SEC 32 T6SR8E B588 P191 B840 P854 B1174 P383 B1681 P187 MAP 1174/383 1297/391

**Map Info**

**Map ID No.** 32T6R80000184

**Location**

Ward	7Z				
Physical Address	AIRPORT ROAD				
Subdivision	Lot	Block	Section	Township	Range
			32	T6S	R8E

**Class Description****Assessment Value**

Type	Qty	Units	H/S Credit	Tax Value	Market Value	Special Exemptions
RE	2.66	A	0	89	893	None
RE	2.00	A	0	10,800	108,000	None

**Parish Taxes**

Millage Description	Millage Rate	Taxpayer Tax	H/S Credit
ASSESSMENT DISTRICT	4.65	15.89	0.00
DRAINAGE DIST 1 MT.	5.00	17.09	0.00



DRAINAGE DT.1 MT	5.00	17.09	0.00
FIRE PROTECTION DIST 2	10.00	34.17	0.00
FIRE PROTECTION DIST. 2	10.00	34.17	0.00
FLORIDA PARISH JUVENILE DIST	2.75	9.40	0.00
GARBAGE DIST. 1 MAINT	10.00	34.17	0.00
HAMMOND ALTERNATE SCHOOL	3.00	10.25	0.00
HAMMOND MAGNET SCHOOLS TAX	15.00	51.26	0.00
HAMMOND REC. DIST.1	10.00	34.17	0.00
HEALTH UNIT	4.00	13.67	0.00
LAW ENFORCEMENT #1	7.81	26.69	0.00
LIBRARY BOARD	2.81	9.60	0.00
LIBRARY BOARD	3.00	10.25	0.00
MOSQUITO ABATEMENT	4.98	17.01	0.00
PARISH ALIMONY-RURAL	3.05	10.42	0.00
ROAD LIGHT DISTRICT 2	6.00	20.50	0.00
SCHOOL DISTRICT #100	4.06	13.87	0.00
SHERIFF'S OPERATIONAL	10.00	34.17	0.00
<b>Totals</b>		<b>413.84</b>	<b>0.00</b>

**Bookmark:** [http://www.tangiassessor.com/assessment 4607708.html](http://www.tangiassessor.com/assessment%204607708.html) | [Disclaimer](#) | 09/05/2024

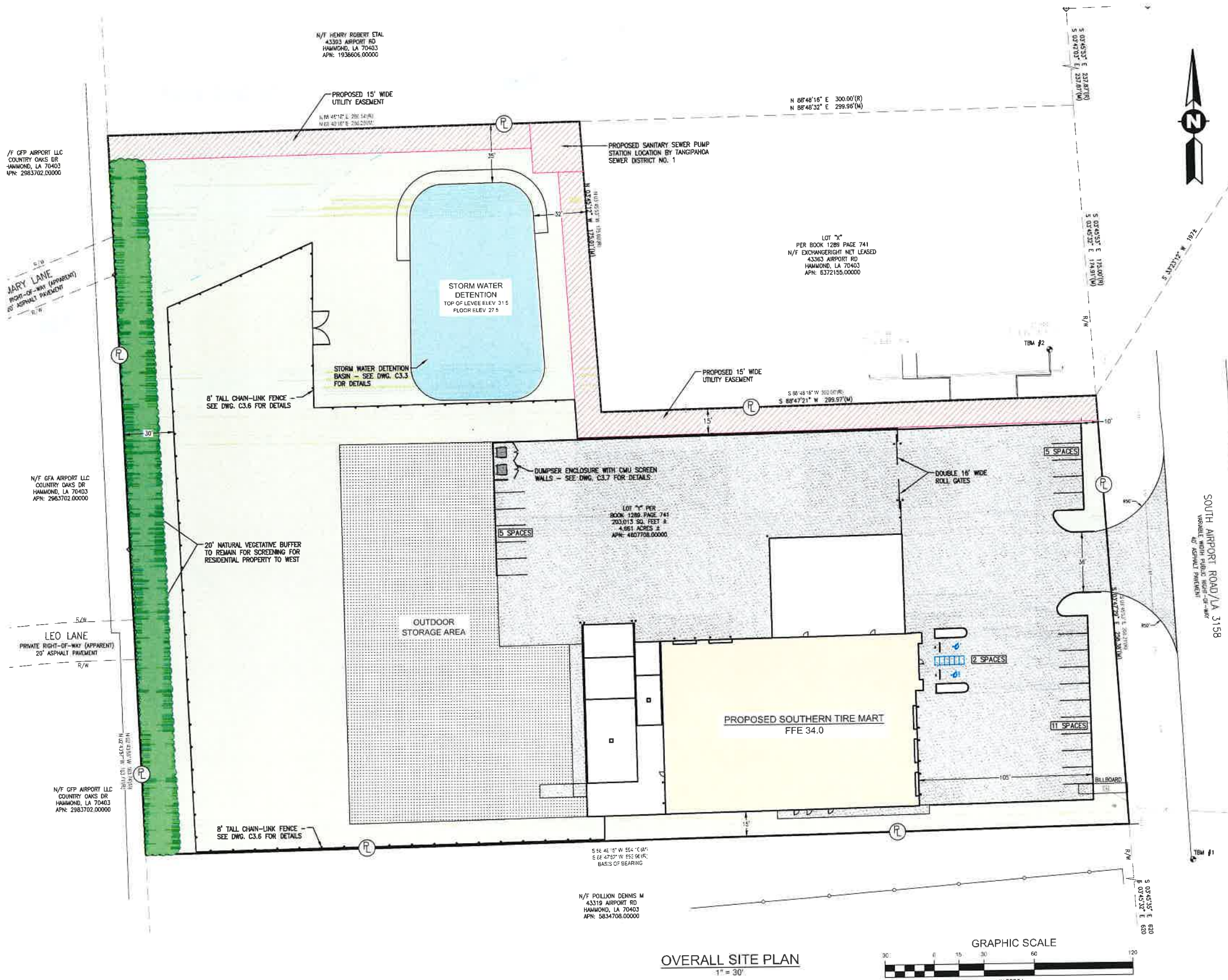




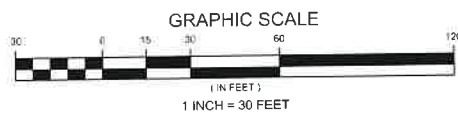
TanGIS Classic







OVERALL SITE PLAN  
1" = 30'



GENERAL NOTES

1. ALL WORK PERFORMED SHALL BE IN FULL COMPLIANCE WITH ALL AGENCIES WHICH MAY EXERT JURISDICTION.
2. EXISTING SITE CONDITIONS SHALL BE VERIFIED PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL REPORT ANY DIFFERENCES FROM THE PLAN THAT WILL AFFECT CONSTRUCTION IN WRITING TO THE ENGINEER AND AWAIT FURTHER INSTRUCTIONS.
3. BEFORE COMMENCEMENT OF WORK, THE CONTRACTOR SHALL REVIEW ALL PLANS AND SPECIFICATIONS AND THE JOB SITE. THE CONTRACTOR SHALL NOTIFY THE OWNER AND THE ENGINEER WHO PREPARED THE PLANS OF ANY DISCREPANCIES THAT MAY REQUIRE MODIFICATIONS TO THESE PLANS OR OF ANY FIELD CONFLICTS.
4. FOR ALL PRODUCTS SPECIFIED, THE MANUFACTURER'S RECOMMENDED INSTALLATION DIRECTIONS ARE ADOPTED AND MADE A PART OF THE PROJECT REQUIREMENTS.
5. ALL GRAVITY STORM AND SANITARY SEWER PIPE SHALL BE LAID IN A DIRECTION FROM THE LOWEST TO HIGHEST ELEVATION. ANY VERTICAL CONFLICT ENCOUNTERED SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER FOR INSTRUCTION TO MAKE ADJUSTMENTS TO RESOLVE THE CONFLICT.
6. DETERMINING THE ACTUAL LOCATION OF ANY EXISTING UTILITIES IS THE CONTRACTOR'S RESPONSIBILITY. BEFORE COMMENCING WORK, IT IS THE CONTRACTOR'S RESPONSIBILITY TO NOTIFY THE TEXAS 811 SYSTEM AND CONTACT THE VARIOUS UTILITY COMPANIES WHICH MAY HAVE BURIED OR AERIAL UTILITIES WITHIN OR NEAR THE CONSTRUCTION AREA. PROVIDE 72 HOURS MINIMUM NOTICE TO ALL UTILITY COMPANIES PRIOR TO BEGINNING CONSTRUCTION. THE CONTRACTOR IS FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES. THE OWNER AND ENGINEER ASSUME NO LIABILITY FOR ANY DAMAGES SUSTAINED OR COSTS INCURRED BECAUSE OF THE CONTRACTOR'S OPERATIONS IN THE VICINITY OF EXISTING UTILITIES OR STRUCTURES, NOR FOR TEMPORARY BRACING AND SHORING OF SAME. SCHEDULE AND EXECUTE ALL WORK INVOLVING EXISTING UTILITIES IN ORDER TO MINIMIZE INTERRUPTION OF SERVICES. WHENEVER SUCH INTERRUPTION IS NECESSARY FOR COMPLETION OF THE WORK, NOTIFY THE ENGINEER AND THE OWNER AT LEAST 48 HOURS IN ADVANCE. ALL WORK TO REPAIR/RESTORE UTILITY SERVICE SHALL BE PERFORMED AS REQUIRED BY THE APPROPRIATE UTILITY. IF IT IS NECESSARY TO SHORE, BRACE, OR SWING A UTILITY, CONTACT THE UTILITY COMPANY OR DEPARTMENT AFFECTED AND OBTAIN THEIR PERMISSION REGARDING THE METHOD TO USE FOR SUCH WORK. ALL COSTS RELATED TO SERVICE, MAINTENANCE, INTERRUPTION, REPAIR, RELOCATION AND RESTORATION ARE TO BE INCLUDED IN THE CONTRACTOR'S BID. ANY DELAY OR INCONVENIENCE CAUSED TO THE CONTRACTOR BY THE VARIOUS UTILITIES SHALL BE INCIDENTAL TO THE CONTRACT, AND NO EXTRA COMPENSATION SHALL BE PAID.
7. PROPER MAINTENANCE OF STREETS, INCLUDING DUST CONTROL, SHALL BE STRICTLY ADHERED TO.
8. THE CONTRACTOR SHALL PROVIDE ANY TEMPORARY CONTROLS AND/OR STRUCTURES REQUIRED TO MAINTAIN SUITABLE AND SAFE WORKING CONDITIONS AT ALL TIMES. SUCH ITEMS SHALL BE REMOVED ONCE THAT PORTION OF WORK HAS BEEN COMPLETED.
9. THE CONTRACTOR SHALL PROVIDE PROPER TRAFFIC CONTROL SIGNS AND FLAGMEN TO MAINTAIN ONE LANE TRAFFIC DURING CONSTRUCTION, WHERE LANE CLOSURES ARE NEEDED, UNLESS OTHERWISE DIRECTED BY THE ENGINEER. ANY ROAD CLOSURES SHALL BE SUBMITTED TO THE ENGINEER FOR APPROVAL PRIOR TO IMPLEMENTATION.
10. THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ANY PERSONAL INJURY OR PROPERTY DAMAGE SHOULD ANY SUCH INCIDENT OCCUR CAUSED IN RELATION TO THE WORK FOR WHICH THE CONTRACTOR IS RESPONSIBLE IF SUCH INCIDENT IS CAUSED DUE TO NEGLIGENCE OF THE CONTRACTOR OR PERFORMING WORK WHICH IS NONCOMPLIANT WITH THE REQUIREMENTS OF THE CONTRACT.
11. SPECIAL EMPHASIS ON EXCAVATION SAFETY AND TRENCH CONSTRUCTION:
  - A. OSHA'S EXCAVATION SAFETY STANDARDS 29, CFR PART 1926.650-652 SUBPART P IS CONSIDERED AS COMPLIMENTARY TO THESE CONTRACT DOCUMENTS. IF THERE IS ANY DUPLICATION, REDUNDANCY OR CONFLICT BETWEEN THE STIPULATIONS OF THESE CONTRACT DOCUMENTS AND THOSE STANDARDS, THE MOST STRINGENT REQUIREMENT SHALL GOVERN.
  - B. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ENSURE THAT EXCAVATIONS DO NOT ENDANGER WORKMEN. EXISTING STRUCTURES, UTILITIES, OR OTHER FACILITIES. IF SUCH CONDITIONS OCCUR WHICH MAY ENDANGER WORKMEN, EXISTING STRUCTURES, UTILITIES, OR OTHER FACILITIES, IMMEDIATELY INSTALL AND MAINTAIN ADEQUATE SHEETING AND BRACING PER OSHA SPECIFICATIONS. CEASE ALL WORK UNTIL THE SHEETINGS AND BRACING HAS BEEN PROPERLY AND COMPLETELY INSTALLED. INSTALL THE SHEETING AND BRACING IN A MANNER THAT WILL ALLOW REMOVAL WITHOUT INJURING OR ENDANGERING WORKMEN. THE WORK, ADJACENT STRUCTURES, AND THE LIKE, PROMPTLY AND COMPLETELY FILL ALL VOIDS CAUSED BY THE WITHDRAWAL OF SHEETING WITH SAND AND COMPACT TO A DEGREE EQUAL TO THE SURROUNDING SOIL. REMOVE THE SHEETING AS THE WORK PROGRESSES OR, AT THE DISCRETION OF THE ENGINEER, CUT THE SHEETING OFF BELOW FINISHED GRADE AND LEAVE IN PLACE. THE CONTRACTOR RECOGNIZES THAT THE ENGINEER IS NOT TRAINED IN DETERMINING SAFE CONSTRUCTION PRACTICES AND THE ENGINEER HAS NO RESPONSIBILITY OR LIABILITY FOR METHODS OR MATERIALS WHICH MAY RESULT IN PERSONAL INJURY OR PROPERTY DAMAGE CAUSED BY PRACTICES WHICH THE CONTRACTOR UTILIZES FOR EXCAVATION. IF THE CONTRACTOR FEELS THAT TRAINED SAFETY PERSONNEL IS DEEMED IMPORTANT TO MAKE RECOMMENDATIONS PERTAINING TO SAFE CONSTRUCTION PRACTICES, HE MUST HIRE SUCH A PROFESSIONAL. NO ADDITIONAL COMPENSATION WILL BE MADE TO THE CONTRACTOR FOR SUCH TRAINED SAFETY PERSONNEL SERVICES.

DESIGNER

4025 Highway 35, Columbia, MS 39429

OWNER

A NEW BUILDING FOR:  
**SOUTHERN TIRE MART**  
HAMMOND, LA

**DRAFT**  
FOR REVIEW ONLY

SHEET TITLE

OVERALL SITE PLAN

DATE: 03/01/20

SCALE: 1" = 30'

DRAWN BY: JSF

CHECKED BY: JSF

REVISIONS

SHEET NO.  
**C1.1**





15485 CLUB DELUXE ROAD  
HAMMOND, LA 70403  
OFFICE: (985) 340-9028  
FAX: (985) 340-9029

September 13, 2024

RE: Southern Tire Mart  
Duff Real Estate LLC  
800 Hwy 98  
Columbia, ME 39429

- ***Southern Tire Mart (Owners)*** - *A variance request to Section 36-117 General Commercial Property Development Setbacks*  
*(a) Building side and rear setbacks:*  
*(1) Twenty-five feet side and rear setback is required for all commercial buildings.*

To Whom It May Concern:

On September 10, 2024 The Planning Commission voted to recommend approval of the above request.

Your case will be forwarded to the Tangipahoa Parish Council for final decision. Your request is scheduled to be introduced at the Parish Council meeting on September 23, 2024. The public hearing and council decision on your case is scheduled to take place on October 7, 2024 at 5:30pm in the Parish Council Chambers at 206 E. Mulberry Street Amite, LA. It is important that you or your representative be at the Parish Council meeting on behalf of your case.

If you have any questions or concerns please feel free to contact our office at (985)340-9028.

Respectfully,

A handwritten signature in blue ink, appearing to read "Kim Morse".

Kim Morse  
Assistant Planner

*Move here.*



AN ORDINANCE ADOPTING THE OPERATING AND CAPITAL  
OUTLAY BUDGETS OF THE TANGIPAHOA PARISH COUNCIL-  
PRESIDENT GOVERNMENT FOR FISCAL YEAR 2025

**2025 Operating & Capital Outlay Budgets**  
(see attachment)

T.P. Ord 24-46



# **TANGIPAHOA PARISH GOVERNMENT**

## **2025 OPERATING & CAPITAL IMPROVEMENT BUDGET**

**AS PRESENTED BY  
ROBBY MILLER,  
TANGIPAHOA PARISH PRESIDENT  
OCTOBER 15, 2024**





October 15, 2024

Tangipahoa Parish Council & Citizens of Tangipahoa Parish

In accordance with the Tangipahoa Parish Home Rule Charter, I am submitting to you the "Operating Budget for 2025." Also, the "Five Year Capital Outlay Program" for 2025 is provided for your information.

**I am committed to continuing the "pay as you go" road program that has been so successful.** Consequently, we will continue the fundamentally sound budget for all departments of Parish Government. We have seen an average long-term economic growth in our local economy. Our latest independent **clean audit** shows that the parish remains on **solid financial ground**. Limited debt, better roadways, and good government have opened the door to families and quality businesses locating in **the best parish in the state**.

The purpose of Parish Government is to provide much needed services to its public as efficiently as possible. Consequently, I am proud to report that we continue to reduce cost while expanding services. I have once again provided a chart showing the agencies funded by the Parish Government general fund and a chart showing the breakdown of expenditures for all funds administered by Parish Government. They are included in the budget to better inform you, the public, how the monies of this parish are spent.

We will continue to work hard every day to efficiently provide public services and expand our economy with more and better jobs for our citizens.

Sincerely,

Robby Miller,  
Tangipahoa Parish President

# **Tangipahoa Parish Government**

## **2024 Accomplishments**

### **Public Works**

- Finalized Hurricane debris removal from approved non-districted laterals
- Finalized completion of Hoover Road Roundabout
- Randall Road and N. Hoover Road Bridges completed
- Secured funding for phase 2a N. Hoover Road widening projects and for the phase 2 water main relocation
- Began construction of LA 3234 University Ave sidewalk project
- Completed Lake Pontchartrain Shoreline Projection Project Phase 2
- Begin to develop a maintenance operation plan for Lake Pontchartrain shoreline project projects
- Received LWI funding for Chappedeela bridges, Chappedeela Creek retention pond, lateral cleaning, and culvert and bridge replacements
- Bid out Loranger Library
- Constructed City of Ponchatoula Pedestrian Improvements sidewalk project on 7<sup>th</sup> Street/US 51
- Secured 100% funding of construction for US 190 and Industrial Blvd roundabout and improvements.
- H. Cologne Road funds were obligated
- Completed 2024 preservation project
- Completed draft of USACE Tangipahoa Study

### **Landfill**

- Completed the Let Downs and Berms on Cells 13 & 14
- Converted the former sludge plant into leachate holding ponds
- Completed 75 percent of the cell 16 dirt work
- Built a new road on the south side of Cells 13 & 14 to enable us to build a perimeter ditch for stormwater collection and set culvert.

### **Code Enforcement**

- Attended classes for My Government Online to improve documentation and skills.
- Attended the Keep Louisiana Beautiful State Conference to receive the Outstanding Community Affiliate Award for Tangipahoa Parish.
- 816 cases have been opened, with 660 closed and currently 156 cases being worked.
- Continuing Litter Education in Schools - 14 schools with 23 classes.
- Held six litter clean up events in the parish
- 13,117 bags of litter, 289 tires, and 498 snip signs have been picked up in the parish.
- 10 citations have been issued.
- 7 cases have been sent to the Council to hire contractors.



## **Workforce Grant**

- Geaux Jobs exceeded their federal performance goals for 2024 in all performance areas, Employment second and fourth quarter after exit, credential attainment, measurable skills gains, and median earnings for all three service groups, Adult, Dislocated Worker, and Youth.
- Hosted two major career fairs each having over 100 employers/educational providers and over 800 participants each.
- Hosted mini-hiring events for employers at our 5 American Job centers.
- Worked with the Carrer Center for Tangipahoa Parish Schools to secure an ambulance bay for their program.
- Director of Workforce Development selected to serve on the Governor's Taskforce on Workforce and Social Services
- Director of Workforce Development appointed to the state Workforce Investment Council.
- Local Workforce staff participated in joint STEM Café and STEM Fest showing how STEM careers feed into the needs for a highly skilled labor force and job openings with over 250 families.

## **Emergency Operations Center**

- Region 9 Warehouse Completed
- LWIN Independence Tower
- Secured a building and generator
- Ordered and received all equipment
- Completely rewritten Emergency Operations Plan
- Entire OEM staff completed Federal Certification as an EOC Management Team
- Participated in the active shooter exercise with SLU and Hammond PD
- Deployed to North Carolina as an EOC Support Team for Hurricane Helene

## **Community Development**

- Initiated study of Range Road for the Strategic Walkability Plan to increase safety for bikes and pedestrians.
- Initiated a Mental Health assessment of Parish-wide services/resources to establish a Strategic Plan for addressing identified service gaps for citizens.
- Facilitated LHSC grant for SBIRT (Screening, Brief Intervention, Referral to Treatment) Training for higher ed and court personnel.
- Facilitated LHSC grant for Young Drivers (BRAKES) safety prevention.
- Facilitated LHSC grant for Impaired Driving (No Refusal) Prevention.
- Received the CADCA's National Blue Ribbon Coalition Award

## **Human Resources**

- August 20, 2024, Enrollment for GED class
- North Tangipahoa High School Equivalency Partnership (GED) Program with Northshore Tech College
- 15 enrolled adults at Kentwood Library
- Classes are held Tuesday & Thursday – 5p-7:45p
  - Streamlined random drug tests and locations
  - Employees are completing FMLA documents vs only taking time.
  - Active shooter training for all employees
  - Started Employee Handbook revisions
  - Started Driver Policy changes
  - Started Safety Manual revisions

## **Economic Development**

- Niagara Bottling Company opened and shipped first pallets out 2-14-24 - \$167MM Cap Ex/75 new FTE
- Received \$250K Community Benefit Payment for TEDF from Next Era/Amite Solar Project
- Finalized PILOT Lease with Pinegate Renewables for Parker Branch Solar through TIDB
- S & W Wholesale - \$21MM facility/expansion project
- Smitty's - expansion/new production line - FTE @ 358 and growing
- MKS Plastics expansion - \$14MM adding 14 new FTE
- Secured LA Barnhouse Brewery/BGK project @ I-12 & Hwy 445
- Joined LIDEA Board of Directors - implemented a new strategic plan, bylaw revision, new name/new branding for state ED association
- Contributed to SLU COB Marketing and Feasibility Study and participated in project steering committee
- Completed SLU COB Emerging Leaders Program

## **Maintenance Department**

- Completed Installation of Elevator at Courthouse
- Renovated D.A.'s Office

## **Planning Department**

- Migrate Data to a new server
- Moving to Arc GIS Enterprise
- Continued to work on Assessor mapping updates that included new updates
- Received some water meter locations to map for the Water District
- Waze Partner Feed
- Training for EOC on Road Closure procedures

- Changing from Arc GIS to Arc Pro
- Worked with ES2 GIS Consultants during 2<sup>nd</sup> Phase of the Contract
- Hired Desire Line to work on Implementing the Master Plan for the Parish
- Implemented Forerunner program to provide customer BFE Letters
- Submitted CRS Yearly Audit
- Working with FEMA Region 6 on 5-year CAV Audit
- Submitted yearly MS4 Audit and worked on previous year comments
- Code Changes with DRC
- Helped other communities within Tangipahoa Parish. EC Training and Planning Procedures.
- Implemented updating development that will expire that have not been completed.

## **Permitting Department**

- Permits continued with enforcement of the State adopted building codes as well as assisting in the development of additional development regulations.
- Blighted property caused to be removed ~110 dangerous structures with 90% being paid for by the property owner.

## **Florida Parishes Arena**

- 2nd year of Tangipahoa Parish Fair transition to the FPA Campus
- Clover System implemented and operating in basic capacity
- Capital Projects underway: a) multipurpose building 95% complete b) Hog/Goat Barn transformation well underway c) state of the art sound system vetted, bid and awarded to be done d) Barn “C” under development utilizing H/S Architectural Firm e) Compost Facility designed/in progress f) chicken/rabbit facility staged and in design phase
- Tractor purchased - cab & air
- Stand up Skid Steer purchased
- New Hwy 51 parking lot completed
- Reintroduced the concession operation on a very limited scale
- New Events secured ... National Bird Show, Gun Show on property, new \$5000 added equine weekend
- Major recording artists performed at different events
- Adult rodeos set record breaking crowds in attendance
- Established fledgling partnership with Northshore Media Group
- Rentals for 2024: Arena-37 weekends /Event Center-24 weekends



# **Tangipahoa Parish Government**

## **2025 Goals**

### **Public Works**

- Replacement of the following bridges through the DOTD Off-System Bridge Program and the IJIA Bridge Formula Program: Easley Rd/Sweetwater Creek, W. Yellow Water Rd, Lewiston Rd./Wilson Branch, Old Genessee Rd, Brickyard Rd, and M. Williams Rd. along with the OBBR program on N. River Road.
- Complete University Avenue sidewalks
- Complete design of E. Minnesota Park and S. Range Road Roundabout
- Complete design of US 190 at Industrial Park Roundabout and Improvements.
- Phase 2025 Roads Project
- Secure funding for BIP Bridge Projects
- Begin construction of N. Hoover Road Phase 2a widening
- Finish design for all LWI projects, begin culvert replacement project and begin lateral cleaning with culvert and bridge replacements.
- Begin design of Hano Road Improvement
- Develop a coastal restoration plan to prepare for CPRA and RESTORE project applications.
- Implement a maintenance and operating plan for LPSP Rock Jetty
- Work with USACE on dredging the mouth of Tangipahoa River and using material to backfill behind a newly built rock jetty to restore coastline vegetation
- Construction of Loranger Library
- City of Ponchatoula Pedestrian Improvements LA22/Pine Street
- Start design on RPC Road Rehab Phase 2
- Construct H. Cologne Road widening project
- Complete the sidewalks from Amite to Florida Parishes Arena design
- Secure funding for West Mulberry Street Extension
- Continue working with the USACE
- Replace two single span non-NBI bridges

### **Landfill**

- Install aerators in oxidation and leachate holding ponds.
- Complete Cell 16
- Clean out and repair all let-downs on Cell 12
- Construction of new gas system plant and begin selling and generating revenue
- Final cap on Cells 13 and 14

## **Code Enforcement**

- Continue to increase patrolling for illegal dumpsites, high grass, abandoned vehicles, trash, and accumulation of tires.
- Work closely with TPSO to get a litter program for inmates to provide more litter to be removed in the parish.
- Issue more fines and tickets.
- Continue assisting parish constituents.
- Continue working with the Council to improve their districts.
- Continue working with the Landfill on flow control ordinance to ensure all trash accumulated in the parish stays in the parish.
- Organize more cleanups through Keep Tangipahoa Beautiful.

## **Workforce Grant**

- Serve as the local workforce and pilot full integration of public service programs provided by the Division of Children and Family Services into four of our American Job Centers.
- Continue to meet required performance measures as defined by WIOA federal regulations.
- Continue to work with the Tangipahoa Parish School System to link business with the Career Center to assist with internship opportunities for students.
- Continue applying for additional funding resources for Geaux Jobs to support workforce activities.
- Work with the Tangipahoa Parish Jail to reimplement the work training program that was halted post-COVID. The training areas are automotive technician, maritime dock worker and support the HiSet program.

## **Emergency Operations**

- Active Shooter Plan Completion and Tabletop Exercise
- Complete LWIN Tower project
- Create a Local Emergency Planning Committee and schedule first and quarterly meetings

## **Community Development**

- Write at least 3 “Shelf-Ready” project drafts to improve Flood and Stormwater Protection identified in Hazard Mitigation Plan by having them ready for applications.
- Complete Safe Streets 4 All Action Plans to increase bike & ped safety throughout parish (in collaboration with Metro RPC grant).
- Continue to grow prevention initiatives for Vaping Prevention Awareness working with a Marketing consultant.
- Continue to facilitate LHSC grant for SBIRT (Screening, Brief Intervention, Referral to Treatment) Training for higher ed and court personnel.

- Continue to facilitate LHSC grant for Young Drivers (BRAKES) safety prevention.
- Continue to facilitate LHSC grant for Impaired Driving (No Refusal) Prevention.
- Create a Behavioral Health Strategic Plan to address treatment, intervention and preventive services for citizens experiencing Mental Health and/or Substance Use issues, possibly utilizing Opioid Abatement Funds.

## **Human Resources**

- Continue handbook updates/changes
- Complete Driver's License Audit
- Complete I9 Audit
- Reduce LWCC claims (Refocus with ICO and Directors)
- Schedule free training (HazMat, OSHA, Backing, etc)
- Host In-person Ancillary Benefit Open Enrollment Meeting in June 2025
- Cyber Training Refresher Course
- Work with North Oaks on the Return-to-Work program

## **Economic Development**

- Finalize Invenergy(Sportsman Solar) and RWE projects
- Finalize/win projects: GEO, ROSEBUD, STEELY DAN, SWEET HAVEN, GONZO & RESUME
- Initiate Investor Campaign through TEDF Finance Committee
- Continue and expand partnerships with NRRC and StartUP Northshore with STC and WPED
- Expand Northshore Logistics alliance with Port NOLA and Port St. Bernard
- Increase staff for ED Dept to include FT BRE person and cross train for ED Specialist position

## **Maintenance Department**

- Improvements to Region 9 Warehouse in Independence Louisiana
- Construction of Section 8 Housing Office in Amite, Louisiana

## **Planning Department**

### **GIS**

- Create digital training videos for all GIS applications. For example, EOC road closures.
- Training on ArcGIS Pro
- Complete use of laptop for all GIS work using data on ArcGIS Server
- Continue to work with ES2 with the implementation of all GIS Strategic Plan Goals
- Develop relationships with surrounding state/regional GIS Communities
- Get more water meter data from the Water District for mapping
- Get outside agencies to join the Enterprise Agreement



## Planning

- Public outreach for Flood Education,
- Public outreach with Desire Line for Impending the Master Plan
- Helping communities within Tangipahoa Parish with codes and regulations
- Completed CAV Audit with FEMA
- Procedures with Sheriff's office for occupational licenses
- Work with Fire Agencies for inspections of Plans and Buildings
- Create training on how to complete an elevation certificate for surveyors and engineers.
- More work with Grants to see what opportunities can help our department and the parish

## **Permitting Department**

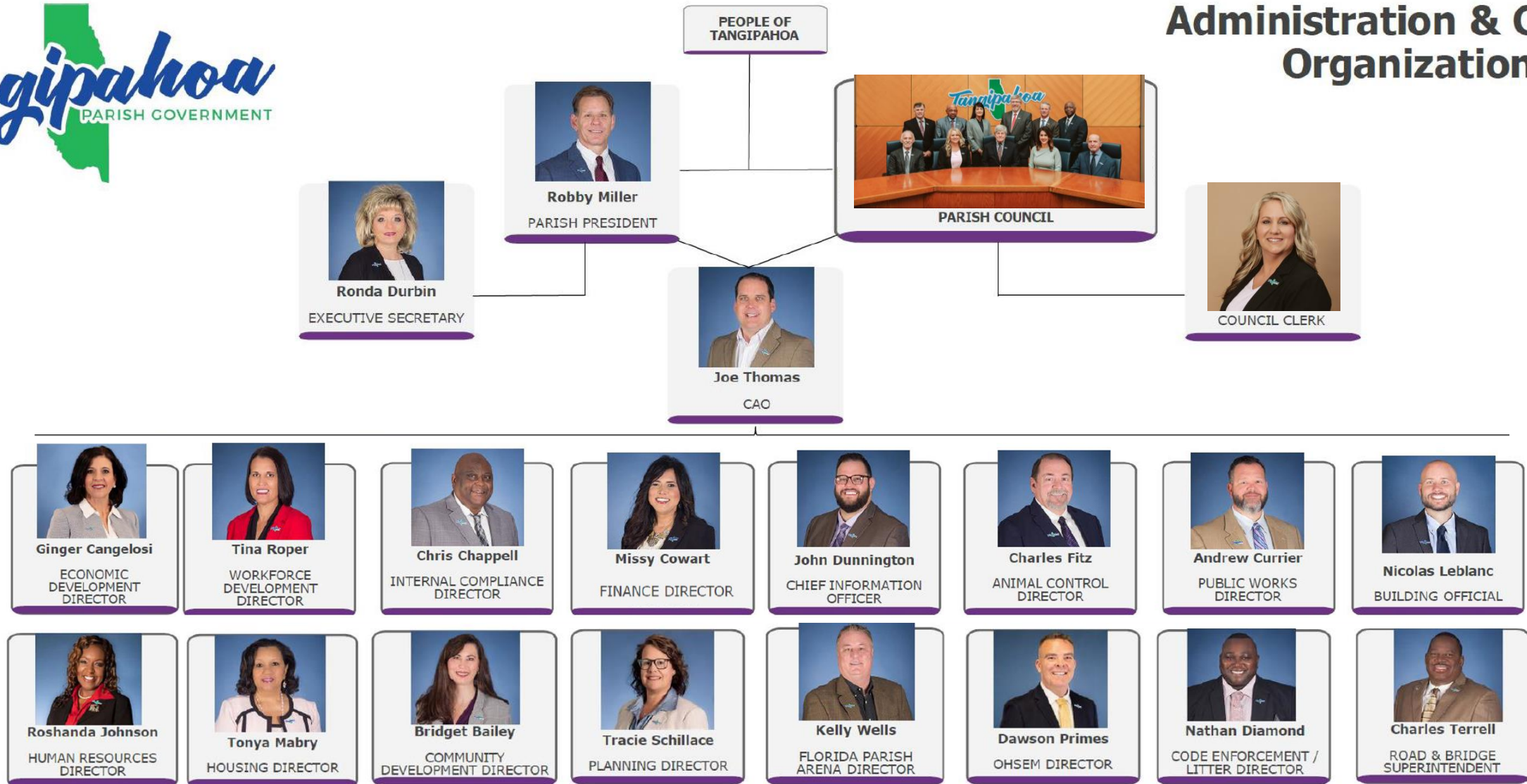
- To expand outreach with regard to additional floodplain management regulations.
- Develop future policies and funding for the removal of dangerous structures including rehabilitation.

## **Florida Parishes Arena**

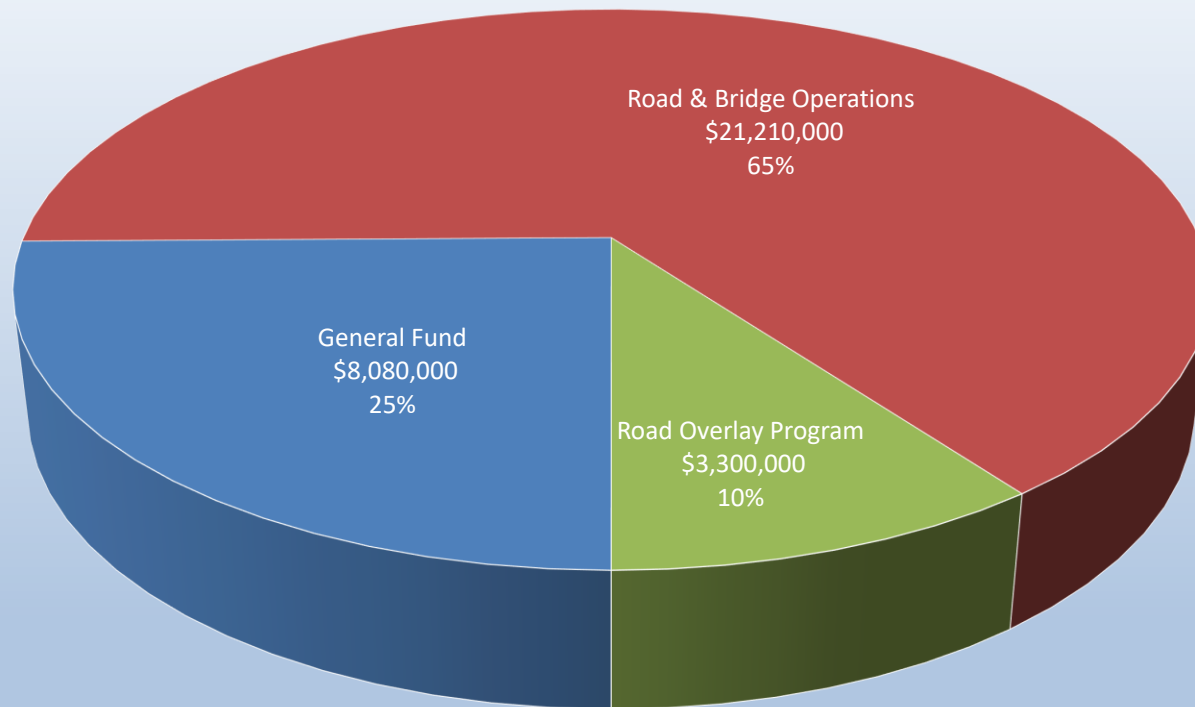
- Continue working on Capital projects and make sure they come to fruition
- Enhance the schedule of Events with the onslaught of new open dates
- Continue with establishing an effective working relationship with Tangipahoa Parish Fair
- Move the use of the Clover System to the next level and capitalize on the features offered
- Publicize the calendar of events better on a shared calendar
- Create an effective time scheduling process to make best use of resources while being cognizant of payroll
- Establish clear expectations of “renters” of the FPA making sure the integrity of events and the safety of guests are at the forefront and are paramount to plans and activities
- Implement an effective concession plan that is profitable for the FPA while at the same time providing a quality service to clients
- Complete USDA-funded composting facility
- Bring online additional “small animal arena”, auxiliary arena”, and “multi-purpose building” as rentable spaces.



# Administration & Council Organization Chart



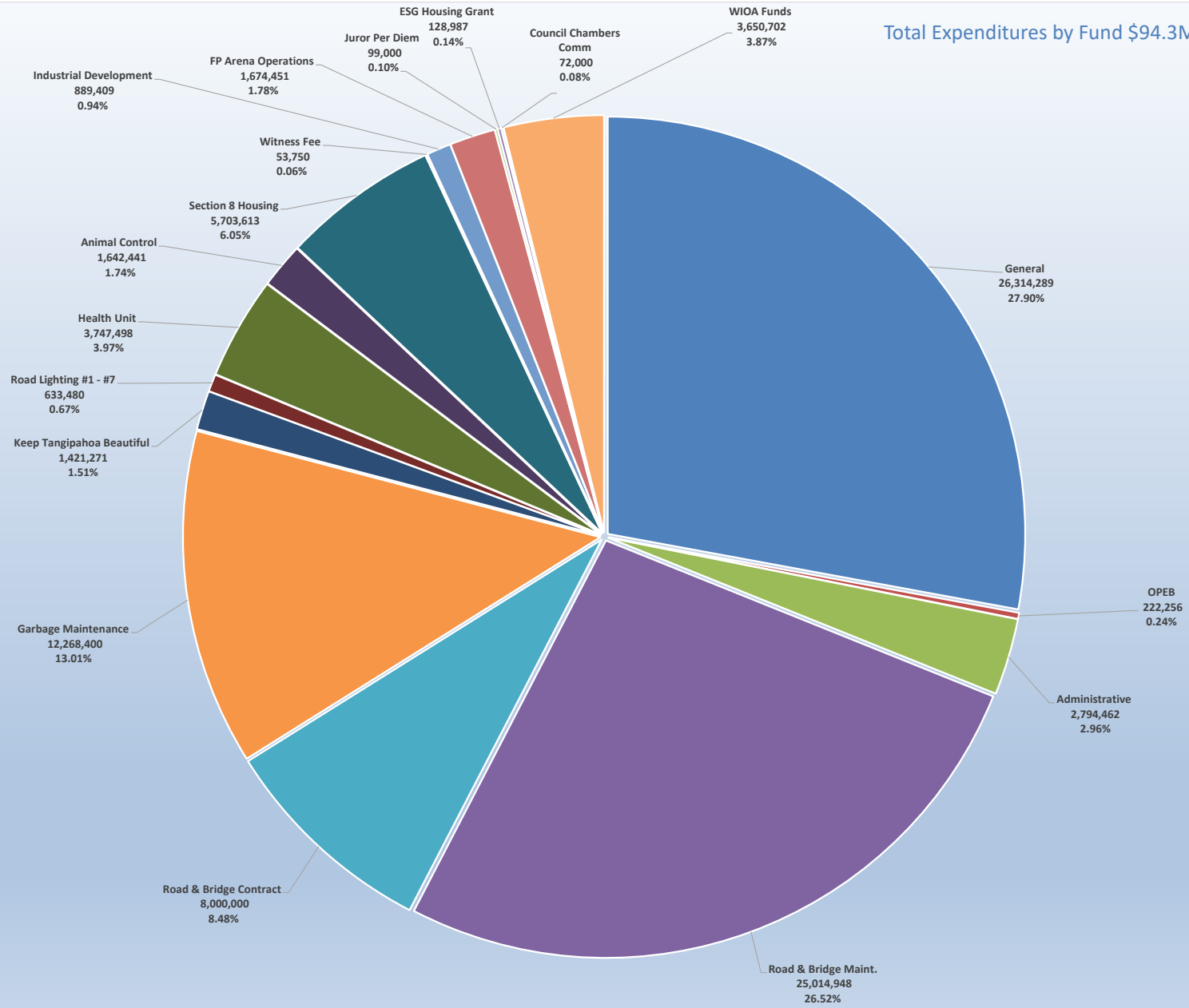
### How the Parish Sales Tax is Utilized



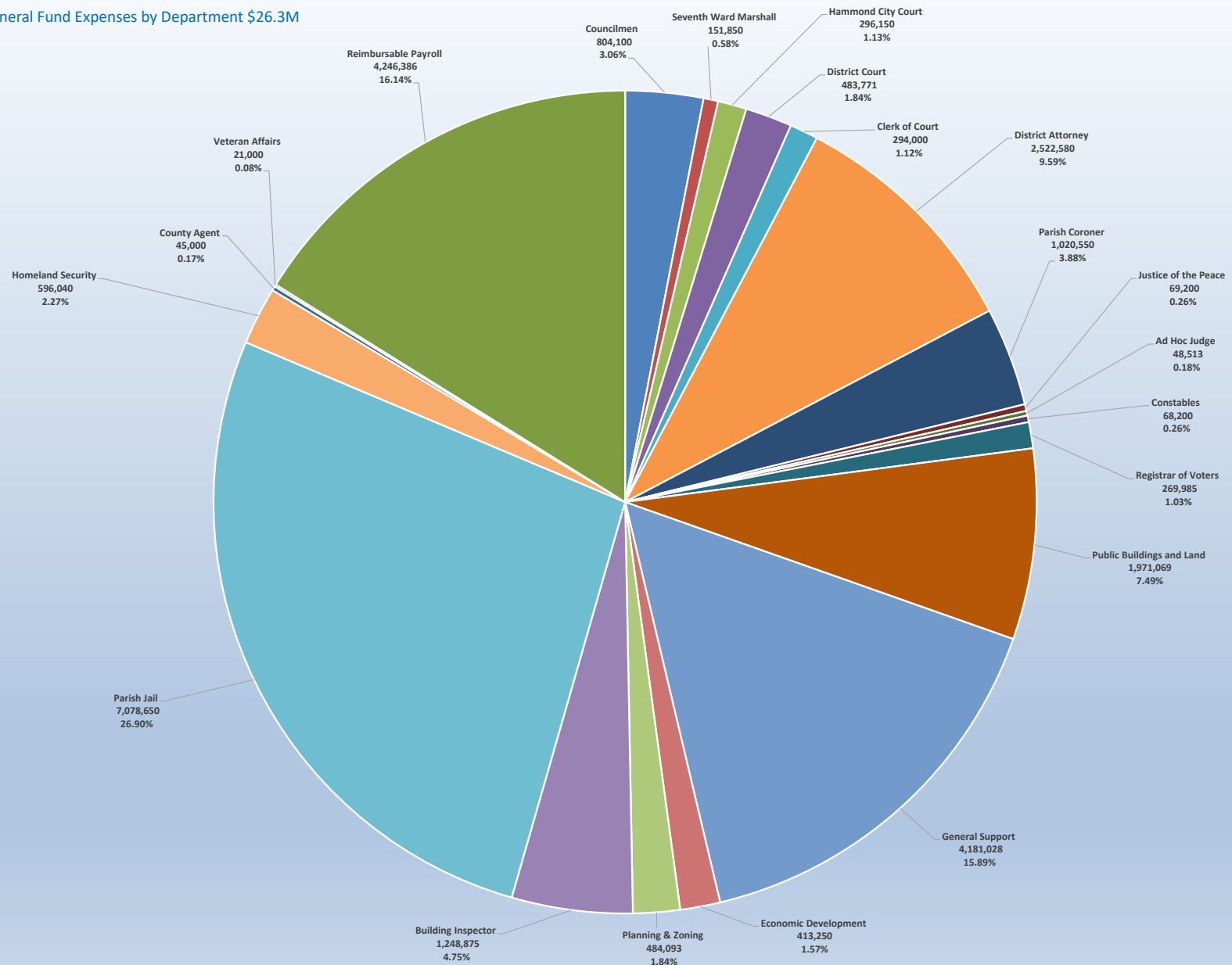
■ General Fund   ■ Road & Bridge   ■ Road Overlay Program



Total Expenditures by Fund \$94.3M



# General Fund Expenses by Department \$26.3M



TANGIPAOHA PARISH GOVERNMENT  
SCHEDULE OF BONDS PAYABLE  
FYE 12/31/25

			2025		2026		2027		2028		2029-2043	
	Total Principal	Total Interest	Principal Payments	Interest Payments	Principal Payments	Interest Payments	Principal Payments	Interest Payments	Principal Payments	Interest Payments	Principal Payments	Interest Payments
RD. DIST. #101 -	289,900	80,601	17,500	11,105	18,200	10,400	18,900	9,668	19,700	8,905	215,600	40,523
SUB. 1 RD. DIST # 101 -	266,100	74,002	16,100	10,193	16,700	9,545	17,300	8,874	18,000	8,177	198,000	37,213
LANDFILL REVENUE BONDS	4,065,000	1,561,575	130,000	125,750	135,000	121,775	135,000	117,725	140,000	113,600	3,525,000	1,082,725
GOMESA BONDS	6,900,000	3,152,976	305,000	362,678	325,000	345,747	340,000	327,875	360,000	309,063	5,570,000	1,807,613
<b>TOTALS</b>	<b>11,521,000</b>	<b>4,869,154</b>	<b>468,600</b>	<b>509,726</b>	<b>494,900</b>	<b>487,467</b>	<b>511,200</b>	<b>464,142</b>	<b>537,700</b>	<b>439,745</b>	<b>9,508,600</b>	<b>2,968,074</b>

FISCAL YEAR	TOTAL
2025	978,326
2026	982,367
2027	975,342
2028	977,445
2029-2049	12,476,674
<b>TOTAL</b>	<b>16,390,154</b>



Tangipahoa Parish Government  
Schedule of Delinquent Property Taxes for 2023  
Total Collections as of 8/31/2024

	Taxes per Tax Roll	Taxes Collected	Taxes Delinquent	% Delinquent
General Fund	1,717,295	1,708,594	8,701	0.51%
Garbage District	3,838,722	3,829,692	9,030	0.24%
Road Light #1	3,244	3,216	28	0.87%
Road Light #2	44,022	43,110	912	2.07%
Road Light #4	27,071	26,957	114	0.42%
Road Light #5	148,874	148,067	807	0.54%
Road Light #6	431,662	413,489	18,173	4.21%
Road Light #7	58,013	57,583	430	0.74%
Health Unit	2,953,585	2,914,503	39,083	1.32%
Road District #101	22,650	22,303	347	1.53%
Road District #101-1	20,254	20,081	173	0.85%
Total	9,265,395	9,187,594	77,799	0.84%

Due to the Parish's current program to foreclose on property for non payment of property taxes, the Parish deems the delinquent taxes to be 100% collectible.



October 15, 2024

Tangipahoa Parish Council Chairman and Members

Due to the excessive number of roadways throughout the parish that need repair, such as overlay, etc., we did not give a dollar amount for each road. The average cost of soil cement and a two-inch overlay is about 250-300 thousand dollars per mile. As you can see, this could be well in excess of 150 million dollars if all roads were completely overlaid. Therefore, we anticipate a Capital Outlay Budget for the next five years to be approximately \$30,000,000 million. This will also include preservation of roadways that cost approximately \$16-34 thousand per mile. Additionally, in order to comply with the Parish Transportation Act, I have included an approximate listing of the roads listed on the 5 Year Road Rehab Program. This listing is for information purposes with the final determination for roads to be overlaid being made by the council, in conjunction with a final review by the Public Works Department.

Sincerely,

A handwritten signature in black ink that reads 'Robby Miller'.

Robby Miller  
Tangipahoa Parish President

TANGIPAHOA PARISH GOVERNMENT  
5 YEAR CAPITAL IMPROVEMENT PROGRAM

	ESTIMATED COST	TOTAL EST 5-YEAR COST	ESTIMATED MAINT. COST	2025		2026		2027		2028		2029	
				#	COST	#	COST	#	COST	#	COST	#	COST
TRACTOR WITH SIDE MOWER	100,000	800,000	25,000	4	400,000	-	-	-	-	4	400,000	-	-
TRACTOR WITH BOOM MOWER	165,000	1,320,000	25,000	4	660,000	-	-	-	-	4	660,000	-	-
DUMP TRUCKS(16YD)	150,000	600,000	100,000	-	-	2	300,000	-	-	2	300,000	-	-
DUMP TRUCKS( 6YD)	125,000	1,000,000	75,000	4	500,000	-	-	2	250,000	-	-	2	250,000
DUMP TRUCKS( 3YD)	30,000	120,000	50,000	-	-	2	60,000	-	-	2	60,000	-	-
BLOW OUT TRAILER	50,000	50,000	15,000	-	-	-	-	1	50,000	-	-	-	-
BLOW OUT TRUCK	335,000	335,000	15,000	-	-	-	-	1	335,000	-	-	-	-
SPRAY TRUCK	150,000	150,000	15,000	-	-	1	150,000	-	-	-	-	-	-
BUCKET TRUCK	175,000	175,000	15,000	-	-	-	-	1	175,000	-	-	-	-
CHIP TRUCK	85,000	255,000	15,000	-	-	1	85,000	-	-	1	85,000	1	85,000
25 TON TRAILER	50,000	150,000	15,000	1	50,000	-	-	1	50,000	1	50,000	-	-
40 TON TRAILER	65,000	130,000	15,000	-	-	1	65,000	-	-	1	65,000	-	-
ASPHALT MILLING MACHINE	40,000	40,000	10,000	1	40,000	-	-	-	-	-	-	-	-
N RENTENTION POND (\$2.8M)	200,000	200,000	-	1	200,000	-	-	-	-	-	-	-	-
SKINNER DR/ GREEN ACRES HMPG (\$1.5)	200,000	200,000	-	1	200,000	-	-	-	-	-	-	-	-
DAVID DR (\$.85M)	200,000	200,000	-	1	200,000	-	-	-	-	-	-	-	-
FOX HOLLOW	200,000	200,000	-	1	200,000	-	-	-	-	-	-	-	-
MULBERRY ST EXTENSION	1,500,000	1,500,000	-	1	1,500,000	-	-	-	-	-	-	-	-
ARENA - SIDEWALK PROJECT (\$970,000)	285,000	285,000	-	1	285,000	-	-	-	-	-	-	-	-
OFF SYSTEM BRIDGES	971,000	971,000	-	1	181,000	1	485,000	1	305,000	1	-	-	-
EAST MINNESOTA PARK ROUNDABOUT (\$2.4)	705,000	580,000	-	1	580,000	1	-	-	-	-	-	-	-
HOOVER RD. PHASE 1B & 2	9,500,000	9,500,000	500,000	1	3,000,000	1	6,500,000	-	-	-	-	-	-
ROADS & BRIDGES	4,500,000	30,000,000	30,000,000	2	9,000,000	-	1,500,000	2	9,000,000	1	1,500,000	2	9,000,000
FUEL TRUCK BODY - LANDFILL	105,000	105,000	1,000	-	-	1	105,000	-	-	-	-	-	-
TRACTOR - LANDFILL	100,000	200,000	5,000	1	100,000	-	-	-	-	1	100,000	-	-
HYDROSEEDER - LANDFILL	100,000	200,000	10,000	1	100,000	-	-	-	-	-	-	1	100,000
AERATORS TO SLUDGE PLANT	125,000	250,000	5,000	1	125,000	-	-	-	-	-	-	1	125,000
ROLL OFF BOXES	13,500	27,000	5,000	2	27,000	-	-	-	-	-	-	-	-
6" PUMPS	40,000	80,000	5,000	1	40,000	-	-	-	-	1	40,000	-	-
4" PUMPS	30,000	60,000	5,000	1	30,000	-	-	-	-	1	30,000	-	-
CONTINUED CELL CONSTRUCTION	6,100,000	13,700,000	-	1	1,500,000	-	-	1	6,100,000	-	-	1	6,100,000
ACO TRUCKS	40,000	40,000	1,000	-	-	1	40,000	-	-	-	-	-	-
ACO ACCESS CONTROLS	30,000	30,000	-	1	30,000	-	-	-	-	-	-	-	-
BARN #3	360,000	360,000	10,000	1	360,000	-	-	-	-	-	-	-	-
<b>TOTAL</b>		<b>63,813,000</b>	<b>30,937,000</b>		<b>19,308,000</b>		<b>9,290,000</b>		<b>16,265,000</b>		<b>3,290,000</b>		<b>15,660,000</b>
<b>FUND SUMMARY:</b>													
ROAD & BRIDGE MAINT. EQUIPMENT		5,125,000	390,000		1,650,000		660,000		860,000		1,620,000		335,000
ROAD & BRIDGE MAINT. IMPROVEMENTS		13,636,000	500,000		6,346,000		6,985,000		305,000		-		-
ROAD & BRIDGE CONTRACT FUND		30,000,000	30,000,000		9,000,000		1,500,000		9,000,000		1,500,000		9,000,000
SANITATION FUND		14,622,000	36,000		1,922,000		105,000		6,100,000		170,000		6,325,000
ANIMAL CONTROL		70,000	1,000		30,000		40,000		-		-		-
FLORIDA PARISHES ARENA		360,000	10,000		360,000		-		-		-		-
		<b>63,813,000</b>	<b>30,937,000</b>		<b>19,308,000</b>		<b>9,290,000</b>		<b>16,265,000</b>		<b>3,290,000</b>		<b>15,660,000</b>

ALL CAPITAL OUTLAYS WILL EITHER BE OUTRIGHT PURCHASES OR LEASE-PURCHASES.



**Tangipahoa Parish Government  
5 Year Road Rehab Program**

<b>Phase 2025 Overlay</b>	<b>Phase 2026 Patching/Preservation</b>	<b>Phase 2027 Overlay</b>	<b>Phase 2028 Patching/Preservation</b>	<b>Phase 2029 Overlay</b>
<b>District No. 1</b> S. Lewiston Rd. Baytown Hills Rd. Company Town Rd. N. Duncan Ave.	<b>District No. 1</b> Jeff Banston Rd. Z. McDaniel Rd. Dummyline Rd. Brown Rd.	<b>District No. 1</b> Cades Cove Rd. W. Givens Rd. Joe Dyson Rd. Makinley Loop	<b>District No. 1</b> Bracy Ln. E. Peckerwood Rd. Old Spring Creek Rd. Streets in Kentwood	<b>District No. 1</b> Allen Stevens Rd. S. River Rd. Friendship Church Rd. Spring Creek Ball Park Rd. Willard Bridges Rd. Pine Meadows Rd.
<b>District No. 2</b> Chemekette Rd. Chapappeela Rd. E. Prevost Rd. W. Prevost Rd. Gemstone Pl. Jaelyn Dr.	<b>District No. 2</b> Milk Plant Rd. Dummyline Rd. Briarpatch Cemetary Rd. Chapappeela Rd. Naretto Rd.	<b>District No. 2</b> Coleman Rd. Firetower Rd. Dummy Line rd. (La. 16 south) E.A. Hoover Rd. Riverdale Heights Rd.	<b>District No. 2</b> Harvey Lavigne Rd. A. Brown Rd. Streets in Bedico Meadows	<b>District No. 2</b> Averett Rd. (S. Sect.) C.C. Rd. Lee Cemetary Rd. Streets in Bedico Meadows
<b>District No. 3</b> Frank Ln. Martin Luther King (Amite) Mandella Rd. N. Peckerwood Rd. Trabona Ln. Brown Rd.	<b>District No. 3</b> Larussa Ln. Velma Rd. Mt. Gillion Church Rd. Arcola Rd.	<b>District No. 3</b> Hano Rd. (to landfill) Conti Rd. Capace Rd. Reid Rd. Jack Liuzza	<b>District No. 3</b> Streets in Amite Streets in Roseland Mt. Temple Church Rd. Mashon Rd.	<b>District No. 3</b> Old US 51 Streets in Roseland Huck Rd. Streets in Independence
<b>District No. 4</b> W. Blackcat Rd. New Genessee Rd. Perry Ln. Pardo Rd.	<b>District No. 4</b> Ridgecrest Dr. Briar Patch Cemetary Rd Griffin Road Streets in Independence	<b>District No. 4</b> Sweetwater Rd. Cason Rd. Chavers Lane Wolf Lake Blvd. Red Wold Trail Gallatin Rd. Ragusa Rd.	<b>District No. 4</b> S. Bennett Rd. Baham Rd. Chapman Rd. Streets in Wolf Lake Green Meadows Dr.	<b>District No. 4</b> Faust Ln. Streets in Independence Antioch Church Rd. Streets in Wolf Lake A. Robertson Rd.
<b>District No. 5</b> Woodstone Dr. Whiskey Ln. Briarwood Dr. Whitmar Dr.	<b>District No. 5</b> Beverly Dr. Streets in Hammond N. Jake Drive E. Domiano Ln.	<b>District No. 5</b> Streets in Hammond Tin Can Alley Kohnke Hill Rd. Kin Tally Rd. Fox Hollow Blvd.	<b>District No. 5</b> Abingdon Way Streets in Hammond Tyser Ln. Old Genessee Rd.	<b>District No. 5</b> Red Fox Dr. Spookhill Rd. Pecan St. Faller Rd.
<b>District No. 6</b> Gatlin Rd. Shaffer Rd. N. Billville Rd. Crisp Rd. Webb Rd. Amelia Ln.	<b>District No. 6</b> Wax Ln. Sibley Rd. Holder Ln. Randall Rd. Rabbit Run	<b>District No. 6</b> Bankston Rd. Durbin Rd. Milton Rd. Wax Ln. Holder Ln.	<b>District No. 6</b> General Ott Rd. Kohnke Hill Rd. S. Billville Rd. Jerusalem Church Rd.	<b>District No. 6</b> Greenleaf Dr. Kin Tally Dr. Club Deluxe Rd.

Cottonwood Dr. Calvary St.				
<b>District No. 7</b> East Park Ave. Arbordale St. W. Robert St. E. Illinois St. S. Pine St. Dennis Dr.	<b>District No. 7</b> Parker Blvd. Graziano Ln. S. Holly St. Sage Rd.	<b>District No. 7</b> Sledge Rd. E. Fendalson Rd. N. Fendalson Rd. Fern St. S. Holly St. W. Minnesota Park	<b>District No. 7</b> Clark Street Coleman st. Puma Dr.	<b>District No. 7</b> Puma Dr. W. Minnesota Park W. Church St.
<b>District No. 8</b> I-12 Service Rd. Old Covington Hwy. Holly Dr. Oak Hollow Dr.	<b>District No. 8</b> Magnolia Dr. Doc Hyde Rd. Stepp Rd. (190 to Doc Hyde) E. Club Deluxe Rd.	<b>District No. 8</b> Brandon Dr. Garden Dr. W. Pleasant Ridge Rd.(S. End) Stepp Rd. (Doc Hyde-Jerry Wild) N. Little Italy Rd. E. Little Italy Rd. Oak Hollow Dr. Acorn Dr. Pine Hill Ct. Eastgate Dr.	<b>District No. 8</b> Traylor's Trail Sontheimer Rd. April Ln. Oschner Ln. (445-dead end)	<b>District No. 8</b> Eagle Dr. S. Falcon Dr. N. Falcon Dr. Oschner Ln. (190 - S. Oschner)
<b>District No. 9</b> Brown Rd. Lark St. Green Leaf Circle	<b>District No. 9</b> Sam Arnold Loop E. Pecan Dr. S. Thobodeaux Rd. Traino Rd.	<b>District No. 9</b> Sibley Rd. Tom Perrin Rd. John Wild Rd. Howes Cemetary Rd. Babin Ln. Weinberger Ln. Helg Ln.	<b>District No. 9</b> Edwards Rd. Floyd Lavigne Rd. Dove St. Fletcher Rd.	<b>District No. 9</b> Teel Rd. River Rd. Weinberger Ln. Streets in Ponchatoula
<b>District No. 10</b> Wadesboro Rd. Happywoods Rd. Sweet Olive Ln. Jasmine Ln. Clover Leaf Dr. Azalea Dr.	<b>District No. 10</b> Quail run Dutch Lane II Annette Dr. Rosaryville Rd.	<b>District No. 10</b> Campbell Ln. Coles Creek Subdivision Wadesboro Rd. W. Murray Rd. Cort Dr.	<b>District No. 10</b> Dutch Lane I Adams Rd. (E-W Section) W. Hoofman Rd. Sable Ln.	<b>District No. 10</b> Coles Creek Subdivision Bon Aire Subdivision Macedonia Rd.

## 2025 Budget

Page	Fund	Organization	REVENUE			EXPENDITURES		
			2023 ACTUAL	2024 ESTIMATED	2025 BUDGET	2023 ACTUAL	2024 ESTIMATED	2025 BUDGET
2	General		31,473,857	36,332,980	24,808,911			
2		Councilmen				758,090	781,900	804,100
3		Seventh Ward Marshall				151,850	151,850	151,850
3		Hammond City Court				123,737	188,150	296,150
3		Court Reporters				436,807	483,771	483,771
3		Clerk of Court				320,150	294,000	294,000
3		District Attorney				2,570,511	2,522,580	2,522,580
4		Parish Coroner				913,171	875,000	1,020,550
4		Justice of the Peace				61,495	69,200	69,200
4		Ad Hoc Judge				50,169	48,513	48,513
4		Constables				60,078	68,200	68,200
4		Registrar of Voters				297,520	266,201	269,985
5		Public Buildings and Land				4,230,873	2,458,218	1,971,069
6		General Support				8,521,528	14,924,434	4,181,028
6		Economic Development				375,176	443,322	413,250
7		Planning & Zoning				567,184	497,223	484,093
7		Building Inspector				1,339,536	1,270,035	1,248,875
8		Parish Jail				4,952,829	4,830,050	7,078,650
9		Homeland Security				694,065	1,515,649	596,040
9		County Agent				44,640	45,000	45,000
9		Veteran Affairs				19,764	25,000	21,000
9		Reimbursable Payroll				3,748,910	4,246,386	4,246,386
10	General	Total				30,238,084	36,004,682	26,314,289
11	OPEB		829,755	700,000	665,000	246,449	252,256	222,256
12	Administrative		3,258,224	2,613,087	3,079,480	2,518,217	2,723,855	2,794,462
13	Road & Bridge Maint.		38,181,236	24,051,800	26,297,000	38,699,301	23,506,700	25,014,948
15	Road & Bridge Contract		8,483,182	4,400,000	4,350,000	7,617,340	1,500,000	8,000,000
16	Garbage Maintenance		11,852,448	10,515,816	9,605,200	15,597,935	12,200,237	12,268,400
18	Keep Tangipahoa Beautiful		1,448,347	1,429,000	1,424,000	1,361,415	1,405,271	1,421,271
19	Road Lighting #1 - #7		813,075	718,610	716,510	670,890	633,506	633,480
25	Health Unit		3,448,147	3,156,697	3,211,561	3,196,756	3,479,304	3,747,498
29	Animal Control		1,581,566	1,462,869	1,494,869	1,480,087	1,608,775	1,642,441
31	Section 8 Housing		3,915,205	4,485,000	4,455,000	3,874,262	4,703,613	5,703,613
32	Witness Fee		65,048	56,000	56,000	75,116	53,750	53,750
33	Industrial Development		1,018,612	905,000	905,000	989,154	889,409	889,409
34	FP Arena Operations		828,010	1,619,221	1,572,500	817,560	1,372,518	1,674,451
36	Juror Per Diem		114,241	102,000	102,000	101,731	99,000	99,000
37	ESG Housing Grant		289,297	125,000	132,000	165,362	134,100	128,987
38	RRG Housing Grant		-	-	-	185,085	-	-
39	Council Chambers Comm		70,171	72,000	72,000	70,171	72,000	72,000
40	WIOA Funds		4,907,636	3,388,977	3,650,702	4,853,369	3,464,613	3,650,702
		TOTALS	112,578,059	96,134,057	86,597,733	112,758,284	94,103,589	94,330,957
		Revenue Over(Under) Expenses	(180,225)	2,030,468	(7,733,224)			

TANGIPAOHA PARISH GOVERNMENT  
GENERAL FUND

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4110 AD VALOREM TAX - PRIOR YEAR	1,539	-	-
4111 AD VALOREM TAXES	1,724,140	1,700,000	1,700,000
4112 SALES TAX	8,299,241	8,080,000	8,080,000
4211 OCCUPATIONAL LICENSES	1,262,619	1,250,000	1,120,000
4311 STATE REVENUE SHARING	94,362	70,000	92,000
4322 STATE GRANT 2% REBATE	859,393	888,000	889,550
4323 STATE GRANTS	9,512	638,314	-
4331 STATE SHARED SEVERANCE	259,978	173,000	173,000
4341 BEER TAX	2,268	2,000	2,000
4361 PARISH TRANSPORTATION APPROPRIATION	105,131	90,000	80,000
4371 CAUSEWAY COMMISSION	50,000	50,000	50,000
4423 FEDERAL GRANT	5,184,548	12,818,488	3,100,000
4424 ECONOMIC DEV STATE APPROPRIATION	175,760	175,760	175,000
4425 FEMA REIMBURSEMENT	951,194	-	-
4510 OPIOID ABATEMENT	1,482,532	-	-
4521 FRANCHISE FEES	702,239	650,000	650,000
4525 GOMESA FUNDING	1,268,694	1,270,000	1,250,000
4541 BUILDING PERMIT	1,011,266	850,000	850,000
4542 JUNKYARD PERMIT	75	-	-
4543 SIGN PERMITS	1,200	575	575
4545 COMMUNICATIONS PERMITS	12,000	296,000	82,000
4546 ELECTRICAL PERMITS	145,329	135,000	135,000
4548 DRIVEWAY PERMITS	300	100	100
4549 MINING PERMITS	450	250	250
4551 SUBDIVISION FEES	61,155	55,000	55,000
4558 CONTRACTOR FEES	38,483	36,000	36,000
4561 RENTAL FEES	182,967	140,000	140,000
4573 CREDIT CARD REVENUE	93	-	-
4611 INTEREST INCOME	1,632,291	1,250,000	1,000,000
4611 INTEREST INCOME - GOMESA	422,287	400,000	10,000
4641 SALE OF EQUIPMENT	60,900	14,000	20,000
4652 FINES	1,900	1,500	1,500
4654 DONATIONS	-	4,000	-
4691 MISCELLANEOUS REVENUE	16,198	56,000	50,000
4700 ADJUDICATED PROPERTY REVENUE	43,687	-	-
4800 OTHER FINANCING SOURCES	33,680	180,000	-
4801 CAPITAL LEASE FINANCING	204,064	77,507	-
4805 REIMB FOR RPC DUES	21,900	-	-
4885 REIMB FROM CRIMINAL COURT	105,795	40,000	121,900
4886 REIMB FROM HAMMOND REC	772,704	1,047,650	1,047,650
4889 REFUND - 21ST JUDICIAL	2,797,424	2,977,559	2,977,559
4890 REFUND - JAIL	696,296	660,000	660,000
4891 CONSTABLE & JP SUPP PAY REIMB	21,852	15,000	15,000
4892 REIMB FROM RFD#2	93,496	99,277	99,277
4893 REIMB FROM CORONER	81,909	142,000	145,550
4991 TRANSFERS IN	581,007	-	-
TOTAL REVENUE:	31,473,857	36,332,980	24,808,911
EXPENDITURES:			
DEPT: 111 COUNCILMEN			
5110 SALARIES	260,050	300,000	315,000
5181 WORKERS COMPENSATION	96	200	200
5183 RETIREMENT CONTRIBUTION	9,680	10,000	12,000
5184 INSURANCE BENEFITS	147,016	166,000	170,150
5185 MEDICARE EXPENSE	3,413	4,000	4,000
5187 DEFERRED COMP	12,960	18,000	18,000
5189 OPEB FUNDING	10,755	13,000	13,000



TANGIPAOA PARISH GOVERNMENT  
GENERAL FUND

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
5190 TRAVEL	3,311	2,700	2,700
5191 LODGING AND MEALS	14,671	5,000	12,850
5192 SEMINARS & CONVENTIONS	6,470	4,300	4,300
5212 MEMBERSHIP & DUES	14,615	12,500	14,700
5214 OFFICIAL PUBLICATIONS	10,289	12,000	12,000
5240 TELEPHONE	12,016	15,000	15,000
5252 UNIFORMS	-	1,600	1,600
5277 MAINT. EQUIPMENT	1,299	1,800	1,800
5286 INS. - PERF/FID BONDS	1,545	1,900	2,000
5292 PROF. SERV. - MISC.	71,242	65,000	65,000
5293 FEES, CHARGES & SERVICES	660	500	2,000
5320 LEGAL FEES	138,866	90,000	90,000
5351 OFFICE SUPPLIES	80	200	200
5352 POSTAGE / BOX RENT	23	200	200
5375 OPERATING SUPPLIES	20,023	16,000	22,400
5480 ACQUISITION - EQUIPMENT	-	22,000	5,000
5620 ELECTION EXPENSE	19,011	20,000	20,000
111 COUNCILMEN	758,090	781,900	804,100
DEPT: 119 SEVENTH WARD MARSHALL			
5367 SALARY & BENEFITS REIMB	151,850	151,850	151,850
119 SEVENTH WARD MARSHALL	151,850	151,850	151,850
DEPT: 120 CITY COURT			
5110 SALARIES	43,800	45,000	45,000
5181 WORKERS COMPENSATION	47	100	100
5182 UNEMPLOYMENT EXPENSE	-	50	50
5183 RETIREMENT CONTRIBUTION	9,655	9,500	9,500
5185 MEDICARE EXPENSE	583	1,000	1,000
5195 FINS EMPLOYEE	69,381	132,000	240,000
5286 INS. - PERF/FID	272	500	500
120 CITY COURT	123,737	188,150	296,150
DEPT: 121 COURT REPORTERS			
5110 SALARIES	247,476	258,530	258,530
5181 WORKERS COMPENSATION	389	500	500
5182 UNEMPLOYMENT EXPENSE	-	400	400
5183 RETIREMENT CONTRIBUTION	28,699	29,000	29,000
5184 INSURANCE BENEFITS	145,798	180,000	180,000
5185 MEDICARE EXPENSE	2,986	3,000	3,000
5189 OPEB	9,899	10,341	10,341
5286 INS. PERF/FID	1,560	2,000	2,000
121 COURT REPORTERS	436,807	483,771	483,771
DEPT: 122 CLERK OF COURT			
5214 OFFICIAL PUBLICATIONS	8,474	7,000	7,000
5251 BUILDING RENTAL	31,500	35,500	35,500
5293 FEES, CHARGES, & SERVICES	4,760	1,500	1,500
5561 JUROR & WITNESS FEES	245,040	220,000	220,000
5594 COURT ATTENDANCE	30,376	30,000	30,000
122 CLERK OF COURT	320,150	294,000	294,000
DEPT: 123 DISTRICT ATTORNEY			
5110 SALARIES	1,025,525	1,055,000	1,055,000
5181 WORKERS COMPENSATION	3,865	4,100	4,100
5182 UNEMPLOYMENT EXPENSE	-	300	300
5183 RETIREMENT CONTRIBUTION	115,231	119,680	119,680
5184 INSURANCE BENEFITS	637,784	625,000	625,000

TANGIPAOHA PARISH GOVERNMENT  
GENERAL FUND

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
5185 MEDICARE EXPENSE	13,902	17,000	17,000
5286 INS. - PERF/FID	6,368	6,500	6,500
5367 SALARY AND BENEFIT REIMBURSEMENT	722,837	650,000	650,000
5571 DA 4D INCENTIVE	45,000	45,000	45,000
123 DISTRICT ATTORNEY	2,570,511	2,522,580	2,522,580
DEPT: 125 CORONER			
5110 SALARIES	101,403	-	-
5184 INSURANCE BENEFITS	-	142,000	145,550
5192 SEMINARS & CONVENTIONS	125	-	-
5230 UTILITIES	660	500	500
5240 TELEPHONE	9,522	10,000	10,000
5272 MAINT. - AUTO & TRUCKS	(2,473)	-	-
5276 MAINT BLDG GROUNDS	1,869	2,500	2,500
5277 MAINT. - EQUIPMENT	782	500	500
5292 PROF. SERV. - MISC.	954	5,000	5,000
5293 FEES, CHARGES, & SERVICES	-	1,000	1,000
5311 MEDICAL SERVICES - CORONER	777,723	697,500	855,500
5375 OPERATING SUPPLIES	133	-	-
5410 FUEL	12,862	1,000	-
5480 ACQUISITION - EQUIPMENT	-	15,000	-
5670 PRINCIPAL PAYMENTS	9,208	-	-
5671 INTEREST EXPENSE	402	-	-
125 CORONER	913,171	875,000	1,020,550
DEPT: 126 JUSTICE OF THE PEACE			
5110 SALARIES	55,184	58,900	58,900
5185 MEDICARE EXPENSE	1,817	2,000	2,000
5187 DEFERRED COMP	2,972	3,200	3,200
5190 TRAVEL	240	1,300	1,300
5191 LODGING AND MEALS	464	2,100	2,100
5192 SEMINARS AND CONVENTIONS	495	1,200	1,200
5286 INS - PERF/FID	323	500	500
126 JUSTICE OF THE PEACE	61,495	69,200	69,200
DEPT: 127 AD HOC JUDGE			
5110 SALARIES	46,400	45,000	45,000
5181 WORKER'S COMP	70	70	70
5185 FICA / MEDICARE	3,427	3,143	3,143
5286 INS.-PERF/FID BONDS	272	300	300
127 AD HOC JUDGE	50,169	48,513	48,513
DEPT: 129 CONSTABLES			
5110 SALARIES	55,184	58,900	58,900
5185 MEDICARE EXPENSE	2,778	2,900	2,900
5187 DEFERRED COMP	1,793	1,800	1,800
5190 TRAVEL	-	1,200	1,200
5191 LODGING AND MEALS	-	1,900	1,900
5192 SEMINARS AND CONVENTIONS	-	1,000	1,000
5286 INS. - PERF/FID	323	500	500
129 CONSTABLES	60,078	68,200	68,200
DEPT: 141 REGISTRAR OF VOTERS			
5110 SALARIES	140,092	157,000	161,710
5181 WORKERS COMPENSATION	206	400	400
5182 UNEMPLOYMENT EXPENSE	-	50	100
5183 RETIREMENT CONTRIBUTION	18,314	19,000	18,500
5185 MEDICARE EXPENSE	4,864	5,500	5,000

TANGIPAOA PARISH GOVERNMENT  
GENERAL FUND

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
5190 TRAVEL	5,490	5,500	5,500
5191 LODGING AND MEALS	4,953	4,000	4,000
5192 SEMINARS & CONVENTIONS	5,679	2,500	4,000
5212 MEMBERSHIP & DUES	1,025	500	1,200
5214 OFFICIAL PUBLICATIONS	201	200	200
5215 SUBSCRIPTIONS	-	750	750
5030 UTILITIES	8,228	8,500	8,500
5240 TELEPHONE	7,130	7,000	7,000
5252 UNIFORMS	394	1,800	1,800
5276 MAINT. - BLDG & GROUNDS	982	2,501	2,500
5277 MAINT. - EQUIPMENT	1,848	2,000	2,000
5286 INS. - PERF/FID BONDS	903	1,000	1,000
5292 PROFESSIONAL SERV.- MISC	20,383	22,000	20,000
5293 FEES, CHARGES, & SERVICES	-	-	125
5313 DRUG TESTING	69	-	200
5351 OFFICE SUPPLIES	2,346	6,000	6,000
5352 POSTAGE / BOX RENT	46,215	10,000	10,000
5375 OPERATING SUPPLIES	20,498	10,000	4,500
5480 ACQUISITION EQUIPMENT	7,700		5,000
141 REGISTRAR OF VOTERS	297,520	266,201	269,985
DEPT: 155 PUBLIC BUILDINGS & LAND			
5050 TEMPORARY PAYROLL SERVICES	6,528	34,000	34,000
5110 SALARIES	551,040	375,000	386,250
5181 WORKERS COMPENSATION	15,937	11,500	11,500
5182 UNEMPLOYMENT EXPENSE	-	150	150
5183 RETIREMENT CONTRIBUTION	49,130	44,000	44,419
5184 INSURANCE BENEFITS	143,355	125,000	125,000
5185 MEDICARE EXPENSE	9,963	7,500	7,500
5187 DEFERRED COMP	4,995	5,000	5,000
5189 OPEB FUNDING	20,136	14,750	14,750
5214 OFFICIAL PUBLICATIONS	115	500	500
5215 SUBSCRIPTIONS	-	1,000	1,000
5230 UTILITIES	287,386	250,000	250,000
5240 TELEPHONE	9,861	10,500	10,500
5249 RENTALS - VEHICLE LEASES	-	46,000	46,000
5251 RENTALS	20,400	85,000	72,000
5252 UNIFORMS	15,797	20,000	20,000
5272 MAINT. - AUTO & TRUCKS	12,632	7,500	7,500
5276 MAINT. - BLDG & GROUNDS	283,441	280,000	300,000
5277 MAINT. EQUIP	23,650	20,000	20,000
5281 INS. - FIRE & CASUALTY	130,881	145,000	150,000
5284 INSURANCE - AUTO	13,740	10,500	10,500
5286 INS. - PERF/FID BONDS	46,708	50,000	50,000
5292 PROF SERV. - MISC.	27,420	40,000	40,000
5293 FEES, CHARGES, & SERVICES	7,783	7,500	7,500
5313 DRUG TESTING	461	500	500
5351 OFFICE SUPPLIES	314	1,500	1,500
5365 SECURITY PERSONNEL	97,241	95,000	110,000
5375 OPERATING SUPPLIES	75,285	75,000	75,000
5410 FUEL	18,637	20,000	20,000
5441 IMPROVEMENTS ON PROPERTY	1,104,593	600,000	100,000
5470 ACQUISITION - BUILDING	1,038,894	-	-
5480 ACQUISITION - EQUIPMENT	59,209	25,000	40,000
5482 ACQUISITION - CAPITAL LEASE	33,306	40,818	-
5610 GARBAGE PICKUP	9,958	10,000	10,000
5670 PRINCIPAL PAYMENTS	89,825	-	-
5671 INTEREST EXPENSE	22,249	-	-

TANGIPAOHA PARISH GOVERNMENT  
GENERAL FUND

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
155 PUBLIC BUILDINGS & LAND	4,230,873	2,458,218	1,971,069
DEPT: 158 GENERAL SUPPORT			
5110 SALARIES	37,372	40,000	40,000
5181 WORKERS COMPENSATION	56	65	65
5185 FICA/MEDICARE	2,859	3,000	3,000
5190 TRAVEL	-	2,000	2,000
5191 LODGING	-	-	-
5214 OFFICIAL PUBLICATIONS	338	6,000	2,500
5215 SUBSCRIPTIONS	210	-	-
5240 TELEPHONE	1,441	-	-
5249 RENTALS - VEHICLES	-	8,500	8,500
5272 MAINTENANCE AUTO	1,926	2,000	2,000
5277 MAINTENANCE EQUIPMENT	3,026	2,500	2,500
5284 INSURANCE - AUTO	862	12,500	6,500
5286 INS. PERF BONDS	235	250	250
5291 PROF. SERV. - ACCT.	779,848	648,389	650,000
5292 PROF SERV. - MISC.	775,792	450,000	170,000
5293 FEES, CHARGES, & SERVICES	1,805	1,200	1,200
5297 COUNCIL ON AGING	425,866	400,000	400,000
5299 TIDF - MEMBERSHIP	15,000	15,000	15,000
5300 METRO VISION	63,425	80,000	80,000
5301 LOCAL ECONOMIC DEVELOPMENT	35,000	25,000	25,000
5307 QUAD AREA	15,000	15,000	15,000
5308 CRIME STOPPERS	13,735	15,000	15,000
5331 TANGI FIRE DIST #2	553,623	573,000	573,000
5332 TANGI FIRE DIST #1	78,909	81,550	81,550
5333 HAMMOND FIRE DEPT	142,121	147,000	147,000
5334 PONCHATOU LA VFD	47,405	49,000	49,000
5335 KENTWOOD VFD	16,217	17,000	17,000
5336 INDEPENDENCE VFD	12,466	13,000	13,000
5337 ROSELAND VFD	8,652	9,000	9,000
5360 CONTRACT PAYMENTS	370,619	405,000	-
5375 OPERATING SUPPLIES	30,767	400,000	-
5379 OPERATING -SIGN	-	6,000	-
5410 FUEL	2,021	3,000	3,000
5441 IMPROVEMENTS ON PROPERTY	66,072	10,000	-
5480 ACQUISITION - EQUIPMENT	328,936	150,000	-
5483 ACQUISITION - LEASE VEHICLE	-	36,689	-
5552 SHERIFF DEDUCTION	65,434	65,500	70,000
5670 PRINCIPAL EXPENSE	720,420	325,000	340,000
5671 INTEREST EXPENSE	365,328	330,000	364,963
5950 FUND TRANSFERS	3,538,742	10,577,291	1,075,000
DEPT: 158 GENERAL SUPPORT	8,521,528	14,924,434	4,181,028
DEPT: 170 ECONOMIC DEVELOPMENT			
5110 SALARIES	171,319	214,300	214,300
5181 WORKER'S COMP	280	300	300
5182 UNEMPLOYMENT	-	172	200
5183 RETIREMENT	14,088	15,500	15,500
5184 INSURANCE BENEFITS	22,039	24,000	25,000
5185 FICA / MEDICARE	5,567	6,000	6,000
5189 OPEB FUNDING	6,838	7,000	7,000
5190 TRAVEL	6,334	10,000	-
5191 LODGING AND MEALS	9,486	10,000	-
5192 SEMINARS & CONVENTIONS	5,194	10,000	-
5212 MEMBERSHIPS & DUES	1,000	1,000	1,000
5215 SUBSCRIPTIONS	-	500	500



TANGIPAOHA PARISH GOVERNMENT  
GENERAL FUND

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
5240 TELEPHONE	5,732	5,500	5,500
5249 RENTALS - VEHICLE LEASES	-	8,300	7,200
5272 MAINTENANCE AUTO	401	1,000	1,000
5284 INSURANCE - AUTO	1,204	1,250	1,250
5286 INS.-PERF/FID BONDS	1,255	1,300	1,300
5292 PROF SERV. - MISC.	80,655	65,000	65,000
5313 DRUG TESTING	35	200	200
5375 ECONOMIC PROMOTION	31,232	52,000	52,000
5410 FUEL	4,618	5,000	5,000
5480 ACQUISITION - EQUIPMENT	-	5,000	5,000
5670 PRINCIPAL PAYMENTS	6,699	-	-
5671 INTEREST EXPENSE	1,199	-	-
170 ECONOMIC DEVELOPMENT	375,176	443,322	413,250
DEPT: 191 PLANNING			
5110 SALARIES	188,518	201,880	189,000
5181 WORKERS COMPENSATION	268	370	370
5182 UNEMPLOYMENT EXPENSE	-	148	148
5183 RETIREMENT CONTRIBUTION	20,961	23,000	22,000
5184 INSURANCE BENEFITS	53,922	55,000	55,000
5185 MEDICARE EXPENSE	2,560	2,200	2,200
5189 OPEB FUNDING	7,463	8,075	8,075
5190 TRAVEL	2,395	3,500	2,500
5191 LODGING AND MEALS	9,116	5,350	5,350
5192 SEMINARS & CONVENTIONS	1,615	2,850	2,850
5212 MEMBERSHIP & DUES	355	1,000	1,000
5214 OFFICIAL PUBLICATIONS	-	-	250
5215 SUBSCRIPTIONS	-	-	1,000
5230 UTILITIES	303	-	500
5240 TELEPHONE	4,658	4,500	4,500
5252 UNIFORMS	-	500	500
5277 MAINT. EQUIPMENT	2,490	6,500	6,500
5284 INSURANCE - AUTO	-	1,000	1,000
5286 INS- PERF/FID BONDS	1,183	1,200	1,200
5292 PROF SERV. - MISC.	246,098	150,000	150,000
5293 FEES, CHARGES, & SERVICES	432	1,800	1,800
5313 DRUG TESTING	35	150	150
5320 LEGAL FEES	13,500	15,000	15,000
5351 OFFICE SUPPLIES	3,042	3,000	3,000
5352 POSTAGE	-	200	200
5375 OPERATING SUPPLIES	6,798	5,000	5,000
5480 ACQUISITION - EQUIPMENT	1,472	5,000	5,000
191 PLANNING	567,184	497,223	484,093
DEPT: 196 BUILDING PERMITTING			
5110 SALARIES	614,342	614,000	585,000
5181 WORKERS COMPENSATION	8,442	11,000	11,000
5182 UNEMPLOYMENT EXPENSE	-	385	500
5183 RETIREMENT CONTRIBUTION	63,291	63,000	67,275
5184 INSURANCE BENEFITS	169,367	198,000	202,950
5185 MEDICARE EXPENSE	9,190	10,000	10,000
5187 DEFERRED COMP	3,770	4,000	4,000
5189 OPEB FUNDING	24,732	24,700	24,700
5190 TRAVEL	1,880	3,500	3,000
5191 LODGING AND MEALS	5,811	5,500	5,500
5192 SEMINARS & CONVENTIONS	5,704	5,500	5,500
5212 MEMBERSHIP & DUES	670	1,000	1,000
5214 OFFICIAL PUBLICATIONS	35	-	-

TANGIPAOHA PARISH GOVERNMENT  
GENERAL FUND

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
5215 SUBSCRIPTIONS	-	2,500	2,500
5230 UTILITIES	2,698	3,000	3,000
5240 TELEPHONE	16,520	17,600	17,600
5249 RENTALS - VEHICLE LEASES	-	56,000	56,000
5251 RENTALS - OTHER	9,000	9,000	9,000
5252 UNIFORMS	902	1,250	1,250
5272 MAINT AUTOS & TRUCKS	21,898	10,000	10,000
5276 MAINT BLDG GROUND	853	2,500	1,000
5277 MAINT. EQUIPT.	5,889	6,500	6,500
5281 INS. - FIRE & CASUALTY	185	-	-
5284 INSURANCE-AUTO	13,057	10,000	10,000
5286 INS. - PERF/FID BONDS	2,921	3,000	3,500
5292 PROF SERV. - MISC.	124,973	149,000	149,000
5293 FEES, CHARGES, & SERVICES	35,127	28,000	28,000
5313 DRUG TESTING	858	600	600
5351 OFFICE SUPPLIES	1,336	2,000	2,000
5352 POSTAGE / BOX RENT	2,183	2,500	2,500
5375 OPERATING SUPPLIES	4,150	7,500	7,500
5410 FUEL	20,017	16,000	16,000
5480 ACQUISITIONS OF EQUIPMENT	1,518	2,500	2,500
5482 ACQUISITIONS OF EQUIPMENT	116,927	-	-
5670 PRINCIPAL PAYMENTS	40,926	-	-
5671 INTEREST EXPENSE	10,364	-	-
196 BUILDING PERMITTING	1,339,536	1,270,035	1,248,875
DEPT: 201 PARISH JAIL			
5110 SALARIES	231,512	200,000	206,000
5181 WORKERS COMPENSATION	6,803	7,500	7,600
5182 UNEMPLOYMENT EXPENSE	-	100	100
5183 RETIREMENT CONTRIBUTION	16,109	17,500	24,000
5184 INSURANCE BENEFITS	57,783	69,000	70,000
5185 MEDICARE EXPENSE	8,802	9,600	9,600
5189 OPEB FUNDING	9,292	10,000	10,000
5214 OFFICIAL PUBLICATIONS	17	250	250
5230 UTILITIES	309,334	310,000	310,000
5240 TELEPHONE	2,746	3,800	3,800
5249 RENTALS - VEHICLE LEASES	-	6,000	6,000
5250 RENTALS - EQUIPMENT	44,870	25,000	25,000
5272 MAINT. - AUTOS & TRUCKS	1,496	1,000	1,000
5276 MAINT. - BLDG & GROUNDS	210,427	300,000	300,000
5277 MAINT. EQUIPMENT	58,819	75,000	75,000
5281 INS. - FIRE & CASUALTY	118,859	128,000	128,000
5284 INSURANCE - AUTO	1,217	4,100	4,100
5286 INS. - PERF/FID BONDS	1,008	1,500	1,500
5292 PROF SERV. - MISC.	7,989	105,000	15,000
5293 FEES, CHARGES, & SERVICES	452	2,500	2,500
5313 DRUG TESTING	69	200	200
5375 OPERATING SUPPLIES	165,997	275,000	150,000
5410 FUEL	2,135	4,000	4,000
5441 IMPROVEMENTS ON PROPERTY	565,516	100,000	2,600,000
5480 ACQUISITION - EQUIPMENT	171,762	100,000	30,000
5590 HOUSING AND FEEDING PRISONERS	1,166,110	1,305,000	1,305,000
5591 MEDICAL	1,042,795	1,000,000	1,000,000
5592 REMOTE HOUSING OF PRISONERS	704,552	750,000	750,000
5593 TRANSPORTING PRISONERS	7,253	10,000	10,000
5595 HOUSE ARREST	11,807	10,000	10,000
5610 GARBAGE PICKUP	22,130	-	20,000
5670 PRINCIPAL PAYMENTS	4,758	-	-

TANGIPAOHA PARISH GOVERNMENT  
GENERAL FUND

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
5671 INTEREST EXPENSE	412	-	-
201 PARISH JAIL	4,952,829	4,830,050	7,078,650
DEPT: 291 HOMELAND SECURITY			
5110 SALARIES	217,037	230,000	236,900
5181 WORKERS COMPENSATION	299	450	450
5182 UNEMPLOYMENT EXPENSE	-	146	146
5183 RETIREMENT CONTRIBUTION	23,539	26,450	27,244
5184 INSURANCE BENEFITS	32,884	50,000	55,000
5185 MEDICARE EXPENSE	2,995	4,000	4,000
5189 OPEB FUNDING	7,236	9,000	9,000
5190 TRAVEL	3,913	4,650	4,650
5191 LODGING AND MEALS	13,417	14,500	14,500
5192 SEMINARS & CONVENTIONS	4,750	5,025	5,000
5212 MEMBERSHIP & DUES	199	-	1,000
5214 OFFICIAL PUBLICATIONS	44	500	500
5215 SUBSCRIPTIONS	-	1,500	1,500
5216 ADVERTISING FEES	2,296	2,400	2,400
5230 UTILITIES	22,474	25,000	25,000
5240 TELEPHONE	43,103	36,000	36,000
5249 RENTALS - VEHICLES	-	13,500	13,500
5250 RENTALS - EQUIPMENT	36,000	21,000	-
5252 UNIFORMS	-	750	750
5272 MAINT. - AUTOS & TRUCKS	4,687	1,500	1,500
5276 MAINT. - BLDG & GROUNDS	30,574	31,000	31,000
5277 MAINT. EQUIPMENT	20,902	30,000	20,000
5284 INS- AUTO	5,693	4,500	4,500
5286 INS. - PERF/FID BONDS	1,186	1,200	1,300
5292 PROF SERV. - MISC.	74,342	80,000	50,000
5293 FEES, CHARGES, & SERV.	111	100	100
5313 DRUG TESTING	35	100	100
5351 OFFICE SUPPLIES	482	1,000	1,000
5375 OPERATING SUPPLIES	25,675	30,000	30,000
5381 HAULING	-	44,500	-
5410 FUEL	2,766	4,000	4,000
5480 ACQUISITION - EQUIPMENT	51,371	842,878	15,000
5482 ACQUISITION - CAPITAL LEASES	53,831	-	-
5670 PRINCIPAL PAYMENTS	11,195	-	-
5671 INTEREST EXPENSE	1,031	-	-
291 HOMELAND SECURITY	694,065	1,515,649	596,040
DEPT: 407 COUNTY AGENT			
5230 UTILITIES	7,506	7,500	7,500
5240 TELEPHONE	2,773	3,500	3,500
5293 FEES, CHARGES, & SERVICES	34,361	34,000	34,000
407 COUNTY AGENT	44,640	45,000	45,000
DEPT: 408 VETERANS AFFAIRS			
5240 TELEPHONE	884	1,000	1,000
5293 FEES, CHARGES, & SERVICES	18,880	24,000	20,000
408 VETERANS AFFAIRS	19,764	25,000	21,000
DEPT: 501 CRIMINAL COURT			
5110 SALARIES	93,600	102,000	102,000
5181 WORKERS COMPENSATION	147	300	300
5182 UNEMPLOYMENT EXPENSE	-	200	200
5183 RETIREMENT CONTRIBUTION	10,764	17,000	17,000
5185 MEDICARE EXPENSE	1,284	1,700	1,700

TANGIPAOHA PARISH GOVERNMENT  
GENERAL FUND

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
5286 INS.-PERF/FID BONDS	616	700	700
501 CRIMINAL COURT	106,410	121,900	121,900
DEPT: 502 DISTRICT COURT REIMB.			
5110 SALARIES	1,851,645	1,921,867	1,921,867
5181 WORKERS COMPENSATION	11,191	11,405	11,405
5182 UNEMPLOYMENT EXPENSE	-	1,800	1,800
5183 RETIREMENT CONTRIBUTION	201,131	211,742	211,742
5184 INSURANCE BENEFITS	502,779	667,149	667,149
5185 MEDICARE EXPENSE	28,732	29,000	29,000
5187 DEFERRED COMP	3,300	2,000	2,000
5189 OPEB	73,552	77,000	77,000
5286 INS.-PERF/FID BONDS	9,506	9,000	9,000
5291 PROF. SERV. - ACCT.	51,266	46,596	46,596
5805 OTHER FINANCING USES	33,654	-	-
502 DISTRICT COURT REIMB.	2,766,757	2,977,559	2,977,559
DEPT: 503 HARD #1			
5110 SALARIES	595,154	750,000	750,000
5181 WORKER'S COMP	7,749	9,000	9,000
5183 RETIREMENT	48,019	68,100	68,100
5184 INSURANCE BENEFITS	95,158	184,000	184,000
5185 FICA / MEDICARE	18,988	20,100	20,100
5286 INS.-PERF/FID BONDS	3,621	4,000	4,000
5291 PROF. SERV. - ACCT.	21,964	12,450	12,450
503 HARD #1	790,653	1,047,650	1,047,650
DEPT: 505 RURAL FIRE #2			
5110 SALARIES	63,232	65,000	65,000
5181 WORKERS COMPENSATION	94	250	250
5183 RETIREMENT CONTRIBUTION	4,420	7,000	7,000
5184 INSURANCE BENEFITS	10,421	18,000	18,000
5185 MEDICARE EXPENSE	2,505	3,100	3,100
5286 INS.-PERF/FID BONDS	730	800	800
5291 PROF. SERV. - ACCT.	2,088	3,127	3,127
5292 PROF. SERV. - MISC	560	1,000	1,000
5376 REIMBURSABLE EXPENSES	1,040	1,000	1,000
504 RURAL FIRE #2	85,090	99,277	99,277
TOTAL EXPENDITURES:	30,238,084	36,004,682	26,314,289
Excess (Deficit) of Revenues over Expenditures	1,235,772	328,298	(1,505,378)
Beginning Fund Balance	13,454,914	14,690,686	15,018,984
Less: Rainy Day Fund Balance	1,908,490	2,027,388	2,027,388
Less: ARPA	-	8,000,000	8,000,000
Less: Restricted for GOMESA	8,202,723	2,137,100	2,137,100
Less: Opioid Abatement	1,082,532	531,593	531,593
Less: HRA	67,706	67,706	67,706
Ending Fund Balance	3,429,235	2,255,196	749,819



TANGIPAHOA PARISH GOVERNMENT  
OPEB

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4611 INTEREST INCOME	58,717	70,000	35,000
4893 EMPLOYER CONTRIBUTIONS	736,859	600,000	600,000
4895 GAIN(LOSS) MARKET VALUE	34,180	30,000	30,000
TOTAL REVENUE:	829,755	700,000	665,000
EXPENDITURES:			
5180 MEDICAL BENEFIT PAYMENTS	219,543	230,000	20,000
5291 PROF SERV. - ACCT	2,256	2,256	2,256
5292 PROF SERV. - MISC	24,650	20,000	25,000
		-	175,000
TOTAL EXPENDITURES:	246,449	252,256	222,256
Excess Revenues over Expenditures	583,306	447,744	442,744
Beginning Fund Balance	1,975,215	2,558,521	3,006,265
Ending Fund Balance	2,558,521	3,006,265	3,449,009

TANGIPAOHA PARISH GOVERNMENT  
ADMINISTRATIVE

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4323 STATE GRANTS	2,962	-	-
4423 FEDERAL GRANTS	2,528	11,036	10,000
4425 FEMA REIMBURSEMENT	9,413	24,571	-
4426 CARES ACT REIMBURSEMENT	-	70,000	92,000
4531 VENDING COMMISSION	1,039	700	700
4581 ADMINISTRATIVE FEES	3,074,094	2,431,780	2,431,780
4611 INTEREST INCOME	99,370	75,000	25,000
4641 SALE OF EQUIPMENT	-	-	500,000
4691 MISCELLANEOUS REVENUE	68,818	-	20,000
TOTAL REVENUE:	3,258,224	2,613,087	3,079,480
EXPENDITURES:			
5110 SALARIES	1,279,893	1,365,909	1,406,886
5181 WORKERS COMPENSATION	3,153	4,400	5,000
5183 RETIREMENT CONTRIBUTION	132,899	163,910	154,757
5184 INSURANCE BENEFITS	227,444	272,500	279,313
5185 MEDICARE EXPENSE	22,571	24,000	24,720
5187 DEFERRED COMP	983	1,300	1,300
5189 OPEB FUNDING	51,202	54,636	54,636
5190 TRAVEL	18,912	10,000	10,000
5191 LODGING AND MEALS	57,349	35,500	25,000
5192 SEMINARS & CONVENTIONS	17,988	12,000	12,000
5212 MEMBERSHIP & DUES	21,533	25,000	25,000
5214 OFFICIAL PUBLICATIONS	56,835	55,000	55,000
5215 SUBSCRIPTIONS	5,693	12,000	12,000
5240 TELEPHONE	36,878	40,000	40,000
5249 RENTALS - VEHICLE LEASES	-	50,000	50,000
5251 RENTALS - OTHER	4,494	5,000	5,000
5252 UNIFORMS	2,007	4,000	4,000
5272 MAINT. - AUTOS & TRUCKS	8,094	10,000	10,000
5276 MAINT- BLDG & GROUNDS	23,360	25,000	25,000
5277 MAINT. - EQUIPMENT	9,495	12,000	12,000
5281 INS. - FIRE & CASUALTY	28	-	150
5284 INSURANCE - AUTO	5,185	8,000	8,500
5286 INS. - PERF/FID BONDS	9,430	8,500	9,000
5292 PROF SERV. - MISC.	332,118	325,000	325,000
5293 FEES, CHARGES, & SERVICES	14,807	5,000	5,000
5313 DRUG TESTING	311	700	700
5320 LEGAL FEES	2,333	-	-
5351 OFFICE SUPPLIES	15,964	20,000	25,000
5352 POSTAGE/BOX RENT	14,164	15,000	15,000
5375 OPERATING SUPPLIES	92,973	75,000	75,000
5410 FUEL	4,811	10,000	10,000
5480 ACQUISITION - EQUIPMENT	-	40,000	75,000
5671 INTEREST	5,267	1,500	1,500
5900 DEPRECIATION EXPENSE	40,045	33,000	33,000
TOTAL EXPENDITURES:	2,518,217	2,723,855	2,794,462
Excess Revenues over Expenditures	740,006	(110,768)	285,018
Beginning Fund Balance	1,430,835	2,170,842	2,060,074
Less: HRA	10,473	10,473	10,473
Ending Fund Balance	2,160,369	2,049,601	2,334,618

TANGIPAHOA PARISH GOVERNMENT  
ROAD & BRIDGE MAINTENANCE

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4112 SALES TAX	21,597,722	21,210,000	21,210,000
4323 STATE GRANTS	2,941,093	235,000	2,725,000
4361 PARISH TRANSPORTATION	1,225,294	825,000	825,000
4423 FEDERAL GRANTS	7,532,453	70,000	92,000
4425 FEMA REIMBURSEMENT	1,670,953	-	-
4573 CREDIT CARD REVENUE	1,090	-	-
4611 INTEREST INCOME	880,605	750,000	500,000
4641 SALE OF EQUIPMENT	268,033	55,000	20,000
4642 SALE OF SCRAP	18,889	6,800	-
4691 MISCELLANEOUS REVENUE	317,891	175,000	175,000
4800 OTHER FINANCING SOURCES	161,623	-	-
4801 CAPITAL LEASE FINANCING	1,334,554	400,000	100,000
4991 TRANSFERS	231,036	325,000	650,000
TOTAL REVENUE:	38,181,236	24,051,800	26,297,000
EXPENDITURES:			
5050 TEMPORARY PAYROLL SERVICES	180,694	150,000	250,000
5110 SALARIES	6,160,889	6,180,000	6,490,400
5181 WORKER'S COMP	294,794	296,000	296,000
5182 UNEMPLOYMENT EXPENSE	-	5,000	5,000
5183 RETIREMENT CONTRIBUTION	664,162	679,800	713,944
5184 INSURANCE BENEFITS	1,728,410	2,048,000	2,099,200
5185 FICA / MEDICARE	97,812	123,600	128,804
5187 DEFERRED COMP	11,585	12,000	12,000
5189 OPEB FUNDING	245,712	247,200	255,000
5190 TRAVEL	2,206	5,000	5,000
5191 LODGING AND MEALS	7,518	7,500	7,500
5192 SEMINARS & CONVENTIONS	6,238	7,500	7,500
5212 MEMBERSHIPS & DUES	480	500	1,000
5214 OFFICIAL PUBLICATIONS	6,336	10,000	10,000
5215 SUBSCRIPTIONS	-	7,500	7,500
5230 UTILITIES	69,150	69,000	70,000
5240 TELEPHONE	58,508	55,000	55,000
5249 RENTALS - VEHICLE LEASES	-	425,000	425,000
5250 RENTALS - EQUIPMENT	(0)	400,000	450,000
5251 RENTALS - OTHER	-	15,000	15,000
5252 UNIFORMS	70,522	70,000	70,000
5272 MAINT. - AUTOS & TRUCKS	100,659	75,000	75,000
5276 MAINT. - BLDG & GROUNDS	30,285	25,000	25,000
5277 MAINT. EQUIPMENT	607,851	550,000	475,000
5281 INS. - FIRE & CASUALTY	8,582	15,800	15,800
5284 INSURANCE - AUTO	178,172	140,000	150,000
5286 INS. - PERF/FID BONDS	85,813	90,000	90,000
5291 PROF. SERV. - ACCT.	1,270,115	1,045,100	1,045,100
5292 PROF SERV. - MISC.	1,873,768	2,500,000	1,750,000
5292-304 PROF SERV. - MISC.	153,126	-	-
5293 FEES, CHARGES, & SERVICES	26,602	20,000	20,000
5313 DRUG TESTING	8,326	9,600	9,600
5351 OFFICE SUPPLIES	9,374	20,000	20,000
5352 POSTAGE / BOX RENT	-	100	100
5360 CONTRACT PAYMENTS	11,855,244	2,500,000	3,400,000
5375 OPERATING SUPPLIES	182,618	250,000	200,000
5378 SMALL TOOLS	1,921	5,000	5,000
5379 OPERATING - SIGN	34,926	50,000	50,000
5380 GRAVEL, SAND, & DIRT	172,344	200,000	150,000
5381 HAULING	1,000	1,000	1,000
5390 ASPHALT & FILLER	198,981	200,000	200,000

TANGIPAOHA PARISH GOVERNMENT  
ROAD & BRIDGE MAINTENANCE

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
5400 CONCRETE AND METAL PIPES	250,336	365,000	365,000
5410 FUEL	602,363	650,000	650,000
5420 BRIDGE MATERIALS	35,548	40,000	50,000
5441 IMPROVEMENTS ON PROPERTY	11,850	-	-
5442 ACQUISITION - RIGHT OF WAYS	2,575	20,000	25,000
5480 ACQUISITION - EQUIPMENT	924,398	500,000	1,750,000
5482 ACQUISITION - CAPITAL LEASES	1,334,554	400,000	100,000
5538 ANTI LITTER EDUCATION	-	1,500	-
5549 LITTER - SHERIFF	-	500	-
5610 GARBAGE PICKUP	2,881	3,500	3,500
5670 PRINCIPAL PAYMENTS	732,061	-	-
5671 INTEREST EXPENSE	110,320	-	-
5680 DEDUCTIBLES	50,000	16,000	16,000
5950 FUND TRANSFERS	6,427,833	2,000,000	2,000,000
5995 HURRICANE EXPENSE	1,809,861	1,000,000	1,000,000
TOTAL EXPENDITURES:	38,699,301	23,506,700	25,014,948
Excess Revenues over Expenditures	(518,065)	545,100	1,282,052
Beginning Fund Balance	16,202,994	15,684,930	16,230,030
Less: HRA	79,652	79,652	79,652
Ending Fund Balance	15,605,278	16,150,378	17,432,430



**TANGIPAOA PARISH GOVERNMENT  
ROAD AND BRIDGE CONTRACT**

	<b>AUDITED 12/31/2023</b>	<b>ESTIMATED 12/31/2024</b>	<b>FUTURE BUDGET 12/31/2025</b>
<b>REVENUE:</b>			
4112 SALES TAX	3,300,000	3,300,000	3,300,000
4611 INTEREST INCOME	83,182	100,000	50,000
4991 TRANSFERS IN	5,100,000	1,000,000	1,000,000
<b>TOTAL REVENUE:</b>	<u>8,483,182</u>	<u>4,400,000</u>	<u>4,350,000</u>
<b>EXPENDITURES:</b>			
5360 CONTRACT PAYMENTS	7,617,340	1,500,000	8,000,000
<b>TOTAL EXPENDITURES:</b>	<u>7,617,340</u>	<u>1,500,000</u>	<u>8,000,000</u>
 <b>Excess Revenues over Expenditures</b>	 <u>865,843</u>	 <u>2,900,000</u>	 <u>(3,650,000)</u>
 <b>Beginning Fund Balance</b>	 <u>1,113,236</u>	 <u>1,979,078</u>	 <u>4,879,078</u>
 <b>Ending Fund Balance</b>	 <u>1,979,078</u>	 <u>4,879,078</u>	 <u>1,229,078</u>

TANGIPAHOA PARISH GOVERNMENT  
GARBAGE MAINTENANCE

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4110 AD VALOREM TAX - PRIOR YEAR	673	1,100	200
4111 AD VALOREM TAXES	3,878,251	3,840,000	3,550,000
4311 STATE REVENUE SHARING	270,381	265,000	265,000
4425 FEMA REIMBURSEMENT	164,934	-	-
4544 GARBAGE HAULERS PERMITS	9,010	5,000	5,000
4571 LANDFILL FEES	5,329,676	5,400,000	5,400,000
4573 CREDIT CARD REVENUE	1	-	-
4611 INTEREST INCOME	215,629	130,000	75,000
4641 SALE OF EQUIPMENT	35,825	8,700	-
4642 SALE OF SCRAP	50,156	40,000	40,000
4691 MISCELLANEOUS REVENUE	18,628	30,000	270,000
4801 CAPITAL LEASE FINANCING	1,879,284	796,016	-
TOTAL REVENUE:	11,852,448	10,515,816	9,605,200
EXPENDITURES:			
5050 TEMPORARY PAYROLL CLERK	150,927	45,000	5,000
5110 SALARIES	1,698,619	1,637,700	1,690,200
5181 WORKERS COMPENSATION	51,992	54,000	60,000
5182 UNEMPLOYMENT EXPENSE	-	-	5,000
5183 RETIREMENT CONTRIBUTION	185,708	180,250	185,922
5184 INSURANCE BENEFITS	439,721	533,600	546,940
5185 MEDICARE EXPENSE	27,724	25,000	30,000
5187 DEFERRED COMP	983	1,500	1,500
5189 OPEB FUNDING	67,975	65,508	75,000
5190 TRAVEL	259	3,500	3,500
5191 LODGING AND MEALS	2,621	7,500	3,000
5192 SEMINARS & CONVENTIONS	2,000	7,000	7,500
5212 MEMBERSHIP & DUES	1,765	2,000	2,000
5214 OFFICIAL PUBLICATIONS	1,333	1,000	1,000
5215 SUBSCRIPTIONS	-	1,000	1,000
5230 UTILITIES	99,984	100,000	100,000
5240 TELEPHONE	20,323	22,000	22,000
5249 RENTALS - VEHICLE LEASES	-	45,000	45,000
5250 RENTALS - EQUIPMENT	736,816	1,900,000	1,700,000
5251 RENTALS - OTHER	95	-	-
5252 UNIFORMS	20,047	25,200	25,200
5272 MAINT. - AUTOS & TRUCKS	41,474	35,700	35,700
5275 MAINT- PROPERTY & EQUIP	3,730	10,000	10,000
5276 MAINT. - BLDGS & GROUNDS	5,516	50,000	50,000
5277 MAINT. EQUIP	385,385	375,000	375,000
5278 SLUDGE/STORM WATER EXPENSES	17,712	90,000	90,000
5281 INS. - FIRE & CASUALTY	25,145	70,000	40,000
5284 INSURANCE - AUTO & EQUIPMENT	34,843	35,000	35,000
5286 INS. - PERF/FID BONDS	54,005	60,000	60,000
5291 PROF. SERV. - ACCT.	511,246	378,688	378,688
5292 PROF. SERV. - MISC.	2,079,716	1,600,000	1,600,000
5293 FEES, CHARGES, SERVICES	104,094	100,000	100,000
5313 DRUG TESTING	1,546	4,000	4,000
5351 OFFICE SUPPLIES	3,221	6,500	6,500
5352 POSTAGE/ BOX RENT	453	1,000	1,000
5361 MATERIALS & SUPPLIES	17,389	20,000	20,000
5375 OPERATING SUPPLIES	228,741	185,000	200,000
5380 GRAVEL, SAND, & DIRT	267,297	230,000	230,000
5381 HAULING	84,468	100,000	100,000
5388 MISCELLANEOUS EXPENSE	-	2,000	2,000
5390 ASPHALT AND FILLER	107,207	245,000	245,000
5400 CONCRETE AND METAL PIPES	1,695	-	-

TANGIPAOHA PARISH GOVERNMENT  
GARBAGE MAINTENANCE

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
5410 FUEL	436,550	560,000	560,000
5441 IMPROVEMENTS ON PROPERTY	3,228,926	1,285,000	2,500,000
5480 ACQUISITION - EQUIPMENT	99,010	500,000	300,000
5482 ACQUISITION - CAPITAL LEASES	1,879,284	796,016	-
5552 SHERIFF DEDUCTIONS	147,620	140,000	150,000
5670 PRINCIPAL PAYMENTS	1,508,967	125,000	130,000
5671 INTEREST EXPENSE	263,806	129,575	125,750
5680 DEDUCTIBLES	-	10,000	10,000
5950 TRANSFERS OUT	550,000	400,000	400,000
TOTAL EXPENDITURES:	15,597,935	12,200,237	12,268,400
Excess Revenues over Expenditures	(3,745,487)	(1,684,421)	(2,663,200)
Beginning Fund Balance	8,963,152	5,217,665	3,533,244
Less: HRA	20,086	20,086	20,086
Ending Fund Balance	5,197,579	3,513,158	849,958

TANGIPAHOA PARISH GOVERNMENT  
KEEP TANGIPAHOA BEAUTIFUL

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4323 STATE GRANTS	6,193	-	-
4425 FEMA REIMBURSEMENT	1,633	-	-
4611 INTEREST INCOME	12,126	10,000	5,000
4641 SALE OF EQUIPMENT	4,939	-	-
4691 MISCELLANEOUS INCOME	6,331	1,000	1,000
4800 OTHER FINANCING SOURCES	16,000	18,000	18,000
4831 DONATIONS	1,125	-	-
4991 TRANSFERS IN	1,400,000	1,400,000	1,400,000
TOTAL REVENUE:	1,448,347	1,429,000	1,424,000
EXPENDITURES:			
5050 TEMPORARY PAYROLL SERVICE	6,382	-	25,000
5110 SALARIES	682,750	700,400	700,400
5181 WORKERS COMPENSATION	29,412	25,000	25,000
5183 RETIREMENT CONTRIBUTION	76,562	84,000	84,000
5184 INSURANCE BENEFITS	220,434	275,000	275,000
5185 MEDICARE EXPENSE	10,446	10,000	10,000
5189 OPEB FUNDING	27,216	28,016	28,016
5190 TRAVEL	350	3,000	3,000
5191 LODGING AND MEALS	3,547	3,500	3,500
5192 SEMINARS & CONVENTIONS	1,625	2,000	2,000
5212 MEMBERSHIP & DUES	100	100	100
5214 OFFICIAL PUBLICATIONS	-	100	100
5215 SUBSCRIPTIONS	-	2,000	2,000
5230 UTILITIES	4,415	4,000	4,000
5240 TELEPHONE	20,567	20,000	20,000
5249 RENTALS - VEHICLE LEASES	-	83,380	83,380
5252 UNIFORMS	12,781	12,000	12,000
5272 MAINT. - AUTOS & TRUCKS	7,071	10,000	10,000
5276 MAINT. - BLDG & GROUNDS	1,582	-	-
5277 MAINT. EQUIPMENT	354	2,500	2,500
5284 INSURANCE - AUTO	7,976	6,000	6,500
5286 INS. PERF/BONDS	3,199	4,500	4,500
5292 PROF SERV. - MISC.	93,106	75,000	75,000
5293 FEES, CHARGES, & SERVICES	778	-	-
5313 DRUG TESTING	900	1,000	1,000
5351 OFFICE SUPPLIES	3,784	3,500	2,500
5352 POSTAGE/ BOX RENT	2,183	275	275
5375 OPERATING SUPPLIES	14,902	15,000	15,000
5388 MISCELLANEOUS EXPENSE	1,125	-	-
5410 FUEL	35,003	18,500	10,000
5480 ACQUISITIONS - EQUIPMENT	4,632	5,000	5,000
5482 ACQUISITION - CAPITAL LEASE	-	-	-
5535 LIENED PROPERTY CLEAN UP	2,700	10,000	10,000
5538 ANTI LITTER EDUCATION	1,268	1,500	1,500
5670 PRINCIPAL PAYMENTS	71,369	-	-
5671 INTEREST EXPENSE	12,897	-	-
TOTAL EXPENDITURES:	1,361,415	1,405,271	1,421,271
Excess Revenues over Expenditures	86,932	23,729	2,729
Beginning Fund Balance	74,839	161,771	185,500
Less: HRA	11,272	11,272	11,272
Ending Fund Balance	150,499	174,228	176,957



TANGIPAOHA PARISH GOVERNMENT  
ROAD LIGHTING #1

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4111 AD VALOREM TAXES	3,208	3,200	3,200
4611 INTEREST INCOME	2,837	500	800
TOTAL REVENUE:	6,045	3,700	4,000
EXPENDITURES:			
5230 UTILITIES	2,091	2,700	2,700
5291 PROF. SERV. - ACCT.	90	200	200
5292 PROF. SERV. - MISC.	-	750	750
5293 FEES, CHARGES, & SERVICES	338	26	-
5552 SHERIFF DEDUCTIONS	121	150	150
TOTAL EXPENDITURES:	2,639	3,826	3,800
Excess Revenues over Expenditures	3,406	(126)	200
Beginning Fund Balance	48,348	51,755	51,629
Ending Fund Balance	51,755	51,629	51,829

TANGIPAOA PARISH GOVERNMENT  
ROAD LIGHTING #2

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4111 AD VALOREM TAXES	43,860	40,000	40,000
4611 INTEREST INCOME	6,170	3,900	1,500
TOTAL REVENUE:	50,030	43,900	41,500
EXPENDITURES:			
5230 UTILITIES	35,815	40,000	40,000
5291 PROF. SERV. - ACCT.	893	822	822
5292 PROF. SERV. - MISC.	980	5,000	5,000
5293 FEES, CHARGES, & SERVICES	-	710	710
5552 SHERIFF DEDUCTIONS	1,697	1,850	1,850
TOTAL EXPENDITURES:	39,385	48,382	48,382
Excess Revenues over Expenditures	10,645	(4,482)	(6,882)
Beginning Fund Balance	120,185	130,829	126,347
Ending Fund Balance	130,829	126,347	119,465

TANGIPAOA PARISH GOVERNMENT  
ROAD LIGHTING #4

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4110 AD VALOREM TAXES PRIOR YEAR	15	10	10
4111 AD VALOREM TAXES	26,972	24,000	24,000
4611 INTEREST INCOME	4,611	1,500	1,500
TOTAL REVENUE:	31,598	25,510	25,510
EXPENDITURES:			
5230 UTILITIES	21,666	22,500	22,500
5291 PROF. SERV. - ACCT.	536	498	498
5292 PROF. SERV. - MISC	540	2,500	2,500
5552 SHERIFF DEDUCTIONS	1,032	1,050	1,050
TOTAL EXPENDITURES:	23,775	26,548	26,548
Excess Revenues over Expenditures	7,823	(1,038)	(1,038)
Beginning Fund Balance	88,098	95,921	94,883
Ending Fund Balance	95,921	94,883	93,845

TANGIPAOA PARISH GOVERNMENT  
ROAD LIGHTING #5

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4110 AD VALOREM TAXES PRIOR YEAR	(24)	-	-
4111 AD VALOREM TAXES	174,127	170,000	170,000
4611 INTEREST INCOME	8,449	3,000	3,000
TOTAL REVENUE:	182,552	173,000	173,000
EXPENDITURES:			
5230 UTILITIES	83,892	83,500	83,500
5291 PROF. SERV. - ACCT.	3,074	3,000	3,000
5292 PROF SERV. - MISC.	10,337	5,000	5,000
5375 OPERATING SUPPLIES	-	5,500	5,500
5552 SHERIFF DEDUCTIONS	5,672	5,700	5,700
TOTAL EXPENDITURES:	102,975	102,700	102,700
Excess Revenues over Expenditures	79,577	70,300	70,300
Beginning Fund Balance	186,975	266,552	336,852
Ending Fund Balance	266,552	336,852	407,152

TANGIPAOA PARISH GOVERNMENT  
ROAD LIGHTING #6

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4111 AD VALOREM TAXES	430,225	400,000	400,000
4611 INTEREST INCOME	47,019	19,500	19,500
TOTAL REVENUE:	477,244	419,500	419,500
EXPENDITURES:			
5230 UTILITIES	399,687	350,000	350,000
5291 PROF. SERV. - ACCT	6,932	6,300	6,300
5292 PROF. SERV. - MISC.	25,643	20,000	20,000
5293 FEES, CHARGES, & SERVICES	-	500	500
5552 SHERIFFS DEDUCTION	16,615	16,700	16,700
TOTAL EXPENDITURES:	448,877	393,500	393,500
Excess Revenues over Expenditures	28,368	26,000	26,000
Beginning Fund Balance	948,607	976,975	1,002,975
Ending Fund Balance	976,975	1,002,975	1,028,975



TANGIPAOA PARISH GOVERNMENT  
ROAD LIGHTING #7

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4111 AD VALOREM TAXES	57,842	50,000	50,000
4611 INTEREST INCOME	7,763	3,000	3,000
TOTAL REVENUE:	65,605	53,000	53,000
EXPENDITURES:			
5230 UTILITIES	43,723	45,000	45,000
5291 PROF. SERV. - ACCT	1,860	1,000	1,000
5292 PROF. SERV. - MISC	5,430	7,500	7,500
5293 FEES. CHARGES, & SERVICES	-	250	250
5552 SHERIFFS DEDUCTION	2,226	4,800	4,800
TOTAL EXPENDITURES:	53,239	58,550	58,550
Excess Revenues over Expenditures	12,366	(5,550)	(5,550)
Beginning Fund Balance	154,587	166,953	161,403
Ending Fund Balance	166,953	161,403	155,853

TANGIPAOHA PARISH GOVERNMENT  
HEALTH UNIT

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4110 AD VALOREM TAXES PRIOR YEAR	3,789	-	-
4111 AD VALOREM TAXES	2,955,696	2,750,000	2,750,000
4311 STATE REVENUE SHARING	138,069	135,000	135,000
4323 STATE GRANTS	-	-	10,000
4423 FEDERAL GRANT	125,332	75,000	191,561
4425 FEMA REIMBURSEMENT	2,697	-	-
4573 CREDIT CARD REVENUE	306	-	-
4611 INTEREST INCOME	172,333	145,000	90,000
4616 CAPITAL RC&D	27,104	20,000	20,000
4641 SALE OF EQUIPMENT	21,203	-	-
4654 DONATIONS	1,619	-	-
4801 CAPITAL LEASE FINANCING	-	31,697	-
4991 TRANSFERS	-	-	15,000
TOTAL REVENUE:	3,448,147	3,156,697	3,211,561
EXPENDITURES:			
5291 PROF. SERV. - ACCT.	138,819	130,813	130,813
5292 PROF SERV. - MISC.	400,004	400,000	550,000
5311 MEDICAL SERVICES	200,000	300,000	300,000
5552 SHERIFF DEDUCTIONS	111,990	115,000	115,000
5670 PRINCIPAL PAYMENTS	43,416	-	-
5671 INTEREST EXPENSE	6,824	-	-
TOTAL EXPENDITURES:	901,053	945,813	1,095,813
AMITE HEALTH UNIT 216-701			
5110 SALARIES	240,007	238,960	246,129
5181 WORKERS COMPENSATION	2,168	2,536	2,536
5182 UNEMPLOYMENT EXPENSE	-	1,000	1,000
5183 RETIREMENT CONTRIBUTION	19,970	19,000	22,000
5184 INSURANCE BENEFITS	75,251	83,000	85,075
5185 MEDICARE EXPENSE	4,881	5,500	5,500
5187 DEFERRED COMP	3,021	3,000	3,000
5189 OPEB FUNDING	9,710	10,000	10,000
5190 TRAVEL	4,588	1,500	1,500
5230 UTILITIES	16,867	14,000	14,000
5240 TELEPHONE	400	600	600
5252 UNIFORMS	52	-	-
5276 MAINT- BLDG & GROUNDS	27,952	25,000	25,000
5281 INS. - FIRE & CASUALTY	18,119	20,000	27,000
5286 INS. - PERF/FID BONDS	1,400	1,700	1,700
5292 PROF SERV. - MISC.	44	1,000	1,000
5293 FEES, CHARGES, & SERVICES	-	500	500
5313 DRUG TESTING	-	100	100
5375 OPERATING SUPPLIES	8,555	8,000	8,000
5480 ACQUISITION - EQUIPMENT	30,348	5,000	15,000
5541 IMPROVEMENTS ON PROPERTY	-	-	20,000
TOTAL EXPENDITURES:	463,334	440,396	489,640
HAMMOND HEALTH UNIT 216-702			
5110 SALARIES	274,281	318,000	327,540
5181 WORKERS COMPENSATION	2,736	3,500	3,500
5182 UNEMPLOYMENT EXPENSE	-	264	264
5183 RETIREMENT CONTRIBUTION	29,081	30,000	36,029
5184 INSURANCE BENEFITS	107,812	123,000	126,075
5185 MEDICARE EXPENSE	5,509	5,500	5,500
5187 DEFERRED COMP	295	300	300
5189 OPEB FUNDING	11,179	11,577	12,000
5190 TRAVEL	58	-	-

TANGIPAOHA PARISH GOVERNMENT  
HEALTH UNIT

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
5230 UTILITIES	87,094	75,000	75,000
5252 UNIFORMS	3,244	1,500	1,500
5272 MAINT. - AUTOS & TRUCKS	-	100	100
5276 MAINT- BLDG & GROUNDS	45,852	47,500	47,500
5277 MAINT. EQUIPMENT	2,947	5,000	5,000
5281 INS. - FIRE & CASUALTY	37,698	45,000	45,000
5286 INS. - PERF/FID BONDS	1,509	2,000	2,000
5292 PROF. SERV. - MISC	851	3,500	3,500
5313 DRUG TESTING	345	500	500
5375 OPERATING SUPPLIES	19,254	20,000	20,000
5441 IMPROVEMENTS ON PROPERTY	4,108	10,000	30,000
5480 ACQUISITIONS OF EQUIPMENT	7,200	5,000	5,000
5610 GARBAGE PICKUP	5,762	5,000	5,000
TOTAL EXPENDITURES:	646,814	712,241	751,308
HAMMOND ENVIRONMENTAL SERVICES 216-703			
5110 SALARIES	340,340	340,000	350,200
5181 WORKERS COMPENSATION	4,040	8,000	8,000
5182 UNEMPLOYMENT EXPENSE	-	1,000	1,000
5183 RETIREMENT CONTRIBUTION	36,018	39,100	38,522
5184 INSURANCE BENEFITS	104,051	123,500	123,500
5185 MEDICARE EXPENSE	5,138	7,000	7,500
5187 DEFERRED COMP	1,548	2,500	2,500
5189 OPEB FUNDING	13,903	13,102	13,102
5215 SUBSCRIPTIONS	-	1,500	1,500
5230 UTILITIES	44,714	40,000	40,000
5240 TELEPHONE	13,296	14,000	14,000
5249 RENTALS - VEHICLE LEASES	-	12,000	12,000
5272 MAINT. - AUTOS & TRUCKS	115	4,000	4,000
5276 MAINT- BLDG & GROUNDS	37,958	50,000	50,000
5277 MAINT. - EQUIPMENT	8,377	5,000	5,000
5281 INSURANCE - FIRE & CASUALTY	20,512	32,000	32,000
5284 INSURANCE - AUTO	6,632	9,100	9,100
5286 INS. - PERF/FID BONDS	1,919	2,000	2,000
5292 PROF SERV. - MISC.	58,912	40,000	40,000
5313 DRUG TESTING	35	100	100
5351 OFFICE SUPPLIES	1,848	1,000	1,000
5352 POSTAGE	296	-	-
5375 OPERATING SUPPLIES	21,303	20,000	15,000
5410 FUEL	13,878	14,000	10,000
5480 ACQUISITION - EQUIPMENT	20,429	10,000	50,000
TOTAL EXPENDITURES:	755,259	788,902	830,024
AMITE ENVIRONMENTAL SERVICES 216-704			
5110 SALARIES	12,859	10,000	10,000
5181 WORKERS COMPENSATION	20	50	50
5182 UNEMPLOYMENT EXPENSE	-	86	86
5183 RETIREMENT CONTRIBUTION	1,518	1,150	1,100
5185 MEDICARE EXPENSE	191	400	400
5189 OPEB FUNDING	234	500	500
5230 UTILITIES	2,697	3,000	3,000
5240 TELEPHONE	2,367	2,600	2,600
5249 RENTALS - VEHICLE LEASES	-	37,500	37,500
5251 RENTALS - OTHER	9,000	9,000	9,000
5272 MAINT. - AUTOS & TRUCKS	2,016	3,500	3,500
5286 INS. - PERF/FID BONDS	166	600	600
5292 PROF SERV. - MISC	218	1,000	1,000
5375 OPERATING SUPPLIES	-	1,000	1,000
TOTAL EXPENDITURES:	31,285	70,386	70,336

TANGIPAOHA PARISH GOVERNMENT  
HEALTH UNIT

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
TRACC 216-705			
5110-000 SALARIES	174,749	160,000	165,000
5110-101 SALARIES	3,295	10,920	10,920
5110-158 SALARIES	33,371	34,800	34,800
5110-171 SALARIES	3,446	6,000	7,000
5110-335 SALARIES	260	5,920	7,000
5181-000 WORKERS COMPENSATION	310	350	350
5181-158 WORKERS COMPENSATION	50	58	58
5182 UNEMPLOYMENT	-	100	100
5183-000 RETIREMENT CONTRIBUTION	19,200	16,500	18,150
5183-158 RETIREMENT CONTRIBUTION	4,089	4,002	4,002
5184-000 INSURANCE BENEFITS	44,192	54,000	56,000
5184-158 INSURANCE BENEFITS	11,024	17,250	17,681
5185 MEDICARE EXPENSE	3,428	5,000	5,000
5189 OPEB FUNDING	8,108	8,000	8,000
5190-000 TRAVEL	491	4,200	4,500
5190-101 TRAVEL	1,780	1,510	1,510
5190-158 TRAVEL	1,515	7,670	5,655
5190-171 TRAVEL	352	641	641
5190-335 TRAVEL	-	-	450
5191-000 LODGING AND MEALS	1,917	5,400	5,500
5191-101 LODGING AND MEALS	2,390	3,200	3,200
5191-158 LODGING AND MEALS	6,534	9,648	8,040
5191-171 LODGING AND MEALS	1,295	1,700	1,700
5191-335 LODGING AND MEALS	-	-	1,000
5192-000 SEMINARS & CONVENTIONS	2,040	2,200	2,500
5192-101 SEMINARS & CONVENTIONS	1,200	1,600	1,600
5192-158 SEMINARS & CONVENTIONS	5,640	7,455	6,360
5192-171 SEMINARS & CONVENTIONS	600	750	750
5192-335 SEMINARS & CONVENTIONS	-	-	750
5212-000 MEMBERSHIP & DUES	100	500	1,000
5212-158 MEMBERSHIP & DUES	300	350	350
5215 SUBSCRIPTION	-	-	750
5240-000 TELEPHONE	1,426	2,000	2,000
5240-158 TELEPHONE	997	1,000	1,000
5249 RENTAL - AUTO LEASE	-	8,500	8,500
5252 UNIFORMS	-	1,000	1,000
5272 MAINTENANCE VEHICLES	1,089	1,000	1,800
5284 INSURANCE - AUTO	1,163	1,250	1,250
5286 INS. - PERM/FID BONDS	1,117	1,200	1,350
5292-000 PROF SERV. - MISC.	14,149	6,000	6,000
5292-101 PROF SERV. - MISC.	316	18,000	18,000
5292-158 PROF SERV. - MISC.	31,058	38,616	27,700
5292-310 PROF SERV. - MISC.	-	-	10,000
5292-335 PROF SERV. - MISC.	-	13,400	13,400
5293 FEES, CHARGES, & SERVICES	-	1,500	1,500
5313 DRUG TESTING	69	300	300
5351-000 OFFICE SUPPLIES	271	3,000	3,000
5351-158 OFFICE SUPPLIES	323	1,300	1,300
5351-310 OFFICE SUPPLIES	-	-	5,000
5351-335 OFFICE SUPPLIES	-	700	700
5352 POSTAGE / BOX RENT	66	750	750
5375-000 OPERATING SUPPLIES	4,876	2,000	4,000
5375-158 OPERATING SUPPLIES	5,379	6,629	9,010
5375-335 OPERATING SUPPLIES	297	500	500
5388-000 MISCELLANEOUS EXPENSE	-	1,016	1,016
5388-101 MISCELLANEOUS EXPENSE	-	3,523	3,523

TANGIPAOA PARISH GOVERNMENT  
HEALTH UNIT

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
5388-171 MISCELLANEOUS EXPENSE	-	909	909
5388-335 MISCELLANEOUS EXPENSE	-	2,052	2,052
5410 FUEL	1,647	2,500	3,000
5480 ACQUISITIONS - EQUIPMENT	3,091	1,500	1,500
5482 ACQUISITIONS -CAPITAL LEASES	-	31,697	-
TOTAL EXPENDITURES:	399,011	521,566	510,377
TOTAL FUND EXPENDITURES:	3,196,756	3,479,304	3,747,498
Excess Revenues over Expenditures	251,390	(322,607)	(535,937)
Beginning Fund Balance	4,199,969	4,451,359	4,128,752
Less: HRA	15,888	15,888	15,888
Ending Fund Balance	4,435,471	4,112,864	3,576,927



TANGIPAHOA PARISH GOVERNMENT  
ANIMAL CONTROL

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4323 STATE GRANTS	312	-	30,000
4425 FEMA REIMBURSEMENT	14,934	-	-
4530-650 ANIMAL CLINIC FEES	-	50,000	50,000
4562-650 ANIMAL CLINIC SALES	-	20,000	20,000
4570 ANIMAL CONTROL FEES	400,000	400,000	550,000
4611 INTEREST INCOME	17,245	12,500	7,500
4641 SALE OF EQUIPMENT	19,386	20,000	20,000
4691 MISCELLANEOUS REVENUE	14,863	1,000	1,000
4800 AMITE	12,423	-	-
4810 HAMMOND FEE ANIMAL SHELTER	47,545	56,000	56,000
4820 PONCHATOU LA	19,677	19,677	19,677
4831 MEMORIAL DONATIONS	282,515	13,000	-
4840 TANGIPAHOA	2,244	4,488	4,488
4845 TOWN OF KENTWOOD	6,594	6,594	6,594
4850 ROSELAND	3,369	1,700	1,700
4860 TICKFAW	4,164	2,082	2,082
4870 INDEPENDENCE	4,995	5,828	5,828
4880 ANIMAL SHELTER FEE	56,301	45,000	45,000
4991 FUND TRANSFER IN	675,000	805,000	675,000
TOTAL REVENUE:	1,581,566	1,462,869	1,494,869
EXPENDITURES:			
5110 SALARIES	731,423	717,000	838,510
5181 WORKERS COMPENSATION	7,309	7,500	7,500
5182 UNEMPLOYMENT EXPENSE	-	-	1,000
5183 RETIREMENT CONTRIBUTION	75,790	82,455	92,236
5184 INSURANCE BENEFITS	248,197	285,000	292,125
5185 MEDICARE EXPENSE	14,663	15,000	15,000
5189 OPEB FUNDING	28,938	30,000	30,000
5190 TRAVEL	868	2,600	2,600
5191 LODGING AND MEALS	3,009	4,000	4,000
5192 SEMINARS & CONVENTIONS	1,860	2,000	2,000
5212 MEMBERSHIP & DUES	1,265	750	1,000
5214 OFFICIAL PUBLICATIONS	-	120	120
5215 SUBSCRIPTIONS	-	2,000	2,000
5216 ADVERTISING FEES	4,746	10,000	10,000
5230 UTILITIES	43,297	41,000	41,000
5240 TELEPHONE	16,040	15,000	15,000
5249 RENTALS - VEHICLE LEASES	-	39,000	23,000
5250 RENTALS - EQUIPMENT	1,200	1,000	1,000
5252 UNIFORMS	4,654	5,000	5,000
5272 MAINT. - AUTOS & TRUCKS	17,629	5,000	5,000
5276 MAINT. - BLDG & GROUNDS	19,102	12,000	12,000
5277 MAINT. EQUIPMENT	9,299	7,500	7,500
5284 INSURANCE - AUTO	17,591	14,500	14,500
5286 INS. - PERF/FID BONDS	3,730	4,500	4,500
5291 PROF. SERV. - ACCT.	5,764	12,500	12,500
5292 PROF SERV. - MISC.	62,615	45,000	45,000
5293 FEES, CHARGES, & SERVICES	2,522	2,000	2,000
5313 DRUG TESTING	1,100	750	750
5351 OFFICE SUPPLIES	1,756	2,500	2,500
5352 POSTAGE / BOX RENT	63	100	100
5375 OPERATING SUPPLIES	49,608	80,000	80,000
5410 FUEL	34,008	35,000	40,000
5441 IMPROVEMENTS ON PROPERTY	7,825	-	-
5480 ACQUISITION - EQUIPMENT	4,150	125,000	30,000
5610 GARBAGE PICKUP	2,881	3,000	3,000

TANGIPAOA PARISH GOVERNMENT  
ANIMAL CONTROL

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
5670 PRINCIPAL PAYMENTS	53,114	-	-
5671 INTEREST EXPENSE	4,073	-	-
TOTAL EXPENDITURES:	1,480,087	1,608,775	1,642,441
Excess Revenues over Expenditures	101,479	(145,906)	(147,572)
Beginning Fund Balance	197,980	299,459	153,553
Ending Fund Balance	299,459	153,553	5,981

TANGIPAOA PARISH GOVERNMENT  
SECTION 8 HOUSING

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4421 HCV - HAP REVENUE	3,395,089	4,000,000	4,000,000
4423 FEDERAL GRANT	785	-	-
4425 FEMA REIMBURSEMENT	2,230	-	-
4581 HCV - ADMIN REVENUE	424,896	420,000	420,000
4582 HCV-ADMIN REV ON INCOMING PORTS	6,489	5,000	5,000
4583 ADMIN INCOMING PORTS	(30)	-	-
4611 INTEREST INCOME	83,593	60,000	30,000
4691 MISCELLANEOUS INCOME	2,153	-	-
TOTAL REVENUE:	3,915,205	4,485,000	4,455,000
EXPENDITURES:			
5110 SALARIES	289,481	350,000	350,000
5181 WORKER'S COMP	518	850	850
5182 UNEMPLOYMENT	-	198	198
5183 RETIREMENT	26,476	35,000	35,000
5184 INSURANCE BENEFITS	55,122	72,000	72,000
5185 FICA / MEDICARE	8,443	8,500	8,500
5189 OPEB FUNDING	11,880	14,000	14,000
5190 TRAVEL	1,566	2,300	2,300
5191 LODGING AND MEALS	5,612	8,300	8,300
5192 SEMINARS & CONVENTIONS	1,420	4,000	4,000
5193 TRAINING	1,356	600	600
5212 MEMBERSHIP & DUES	689	1,200	1,200
5215 SUBSCRIPTIONS	-	1,000	1,000
5240 TELEPHONE	7,343	7,000	7,000
5249 RENTALS - VEHICLE LEASES	-	9,000	9,000
5250 RENTAL	1,510	2,500	2,500
5272 MAINT. - AUTOS & TRUCKS	1,699	1,000	1,000
5276 MAINT. - BLDG & GROUNDS	691	1,500	1,500
5277 MAINT. EQUIPMENT	1,696	3,000	3,000
5284 INSURANCE - AUTO	2,295	2,295	2,295
5286 INS.-PERF/FID BONDS	1,774	2,500	2,500
5291 PROF. SERV. - ACCT.	11,779	14,320	14,320
5292 PROF SERV. - MISC.	22,890	45,000	45,000
5293 FEES, CHARGES, & SERVICES	1,565	20,000	20,000
5294 Admin Exp for Outgoing Ports	2,032	3,000	3,000
5313 DRUG TESTING	104	250	250
5351 OFFICE SUPPLIES	2,750	3,000	3,000
5352 POSTAGE / BOX RENT	125	1,300	1,300
5375 OPERATING SUPPLIES	10,028	2,500	2,500
5410 FUEL	898	1,500	1,500
5470 ACQUISITIONS - BUILDINGS	-	-	1,000,000
5641 HCV - HAP PAYMENTS	3,303,147	4,000,000	4,000,000
5651 HCV - UTILITY ASSITANCE	92,774	86,000	86,000
5670 PRINCIPAL PAYMENTS	5,409	-	-
5671 INTEREST EXPENSE	1,191	-	-
TOTAL EXPENDITURES:	3,874,262	4,703,613	5,703,613
Excess Revenues over Expenditures	40,943	(218,613)	(1,248,613)
Beginning Fund Balance	1,526,065	1,567,008	1,348,395
Ending Fund Balance	1,567,008	1,348,395	99,782

TANGIPAOHA PARISH GOVERNMENT  
WITNESS FEE

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4512 WITNESS FEES	62,905	55,000	55,000
4611 INTEREST INCOME	2,143	1,000	1,000
TOTAL REVENUE:	65,048	56,000	56,000
EXPENDITURES:			
5291 PROF. SERV. - ACCT.	2,212	2,250	2,250
5561 JUROR & WITNESS FEES	2,400	14,000	14,000
5940 TRANSFER TO 21ST JUDICIAL DISTRICT	70,504	37,500	37,500
TOTAL EXPENDITURES:	75,116	53,750	53,750
Excess Revenues over Expenditures	(10,068)	2,250	2,250
Beginning Fund Balance	13,144	3,076	5,326
Ending Fund Balance	3,076	5,326	7,576

TANGIPAHOA PARISH GOVERNMENT  
INDUSTRIAL DEVELOPMENT BOARD

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4561 RENTAL FEES	984,889	895,000	895,000
4611 INTEREST INCOME	14,223	10,000	10,000
4800 OTHER FINANCING SOURCES	19,500	-	-
TOTAL REVENUE:	1,018,612	905,000	905,000
EXPENDITURES:			
5291 PROF. SERV. - ACCT.	5,467	4,500	4,500
5292 PROF. SERV. - MISC.	19,500	-	-
5802 CHAMP COOPER SCHOOL #106	138,711	138,711	138,711
5803 TANGIPAHOA PARISH SCHOOL #100	18,920	18,920	18,920
5804 PILOT DISTRIBUTIONS	806,556	727,278	727,278
TOTAL EXPENDITURES:	989,154	889,409	889,409
Excess Revenues over Expenditures	29,459	15,591	15,591
Beginning Fund Balance	112,745	142,203	157,794
Ending Fund Balance	142,203	157,794	173,385



TANGIPAHOA PARISH GOVERNMENT  
FLORIDA PARISHES ARENA

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4002 SPONSOR	3,100	-	7,500
4004 VENDOR FEE	3,800	6,350	5,000
4323 STATE GRANTS	19,620	100,000	-
4323 SPORTS WAGE REVENUE	199,374	125,000	125,000
4423 FEDERAL GRANTS	-	-	525,000
4425 FEMA REIMBURSEMENT	270	-	-
4531 VENDING COMMISSION	32,196	25,000	25,000
4555 SHAVINGS	6,965	4,500	4,500
4558 DAMAGE DEPOSIT	1,700	-	-
4559 STALL RENTALS	12,870	12,000	12,000
4560 RV RENTALS	7,857	5,500	7,500
4561 RENTAL FEES	56,515	50,000	50,000
4573 CREDIT CARD REVENUE	2	-	-
4611 INTEREST INCOME	4,206	1,500	1,000
4641 SALE OF EQUIPMENT	4,035	-	-
4654 TOURIST COMMISSION REVENUE	75,000	75,000	50,000
4691 MISCELLANEOUS REVENUE	500	-	-
4991 TRANSFERS IN	400,000	1,214,371	760,000
TOTAL REVENUE:	828,010	1,619,221	1,572,500
EXPENDITURES:			
5110 SALARIES	313,188	340,000	340,000
5181 WORKERS COMPENSATION	8,071	10,000	10,000
5182 UNEMPLOYMENT EXPENSE	-	288	288
5183 RETIREMENT CONTRIBUTION	24,647	39,100	39,100
5184 INSURANCE BENEFITS	30,015	44,200	44,200
5185 FICA MED. EXP	10,230	13,000	13,000
5189 OPEB FUNDING	9,095	12,113	12,113
5190 TRAVEL	394	2,000	2,000
5191 LODGING AND MEALS	1,967	2,500	2,500
5192 SEMINARS & CONVENTIONS	1,590	1,500	1,500
5212 MEMBERSHIP & DUES	1,104	1,200	1,200
5214 OFFICIAL PUBLICATIONS	45	200	200
5215 SUBSCRIPTIONS	-	1,600	1,600
5216 ADVERTISING FEES	4,896	7,500	7,500
5230 UTILITIES	66,568	60,000	60,000
5240 TELEPHONE	8,210	8,000	8,000
5249 RENTALS - VEHICLE LEASES	-	8,000	8,000
5251 RENTALS - OTHER	-	250	250
5252 UNIFORMS	6,032	8,000	8,000
5272 MAINT. - AUTOS & TRUCKS	9,972	2,500	2,500
5276 MAINT. - BLDG & GROUNDS	83,321	25,000	25,000
5277 MAINT. EQUIPMENT	8,905	20,000	20,000
5281 INSURANCE - FIRE & CASUALTY	69,631	80,000	80,000
5284 INSURANCE-AUTO	2,476	2,000	2,000
5286 INS- PERF/FID BONDS	1,711	2,000	2,000
5291 PROF SERV. - ACCT.	6,837	11,000	11,000
5292 PROF SERV. - MISC.	12,280	50,000	11,000
5293 FEES, CHARGES, & SERVICES	8,840	7,000	7,000
5313 DRUG TESTING	287	500	500
5351 OFFICE SUPPLIES	95	1,000	1,000
5368 CONCESSION SUPPLIES	23,388	20,000	20,000
5375 OPERATING SUPPLIES	31,572	30,000	30,000
5410 FUEL	4,838	6,000	6,000
5441 IMPROVMENTS ON PROPERTY	23,886	146,630	525,000
5470 ACQUISITION - BUILDINGS	-	247,400	360,000

TANGIPAOA PARISH GOVERNMENT  
FLORIDA PARISHES ARENA

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
5480 ACQUISITION - EQUIPMENT	33,776	160,037	10,000
5610 GARBAGE PICKUP	2,318	2,000	2,000
5670 PRINCIPAL PAYMENTS	6,725	-	-
5671 INTEREST EXPENSE	650	-	-
TOTAL EXPENDITURES:	817,560	1,372,518	1,674,451
Excess Revenues over Expenditures	10,451	246,703	(101,951)
Beginning Fund Balance	3,405	13,856	260,559
Ending Fund Balance	13,856	260,559	158,608

TANGIPAOA PARISH GOVERNMENT  
JUROR PER DIEM

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4512 COURT FINES	110,335	100,000	100,000
4611 INTEREST INCOME	3,907	2,000	2,000
TOTAL REVENUE:	114,241	102,000	102,000
EXPENDITURES:			
5291 PROF. SERV. - ACCT.	3,920	4,000	4,000
5561 JUROR & WITNESS FEES	61,702	55,000	55,000
5940 TRNSF TO 21ST JUDICIAL	36,109	40,000	40,000
TOTAL EXPENDITURES:	101,731	99,000	99,000
Excess Revenues over Expenditures	12,511	3,000	3,000
Beginning Fund Balance	50,202	62,713	65,713
Ending Fund Balance	62,713	65,713	68,713

TANGIPAOA PARISH GOVERNMENT  
ESG HOUSING GRANT

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4423 FEDERAL GRANTS	196,561	125,000	132,000
4425 FEMA REIMBURSEMENT	237	-	-
4991 TRANSFER IN	92,500	-	-
TOTAL REVENUE:	289,297	125,000	132,000
EXPENDITURES:			
5110 SALARIES	11,664	30,000	40,768
5181 WORKER'S COMP	16	100	100
5185 FICA / MEDICARE	846	3,000	3,119
5189 OPEB FUNDING	442	1,000	-
5705 FINANCIAL ASSISTANCE	152,393	100,000	85,000
TOTAL EXPENDITURES:	165,362	134,100	128,987
Excess Revenues over Expenditures	123,935	(9,100)	3,013
Beginning Fund Balance	45,772	169,707	160,607
Ending Fund Balance	169,707	160,607	163,621

TANGIPAOA PARISH GOVERNMENT  
RRH GRANT

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4423 FEDERAL GRANTS	-	-	-
4991 TRANSFER IN	-	-	-
TOTAL REVENUE:	-	-	-
EXPENDITURES:			
5950 FUND TRANSFERS	185,085	-	-
TOTAL EXPENDITURES:	185,085	-	-
Excess Revenue over Expenditures	(185,085)	-	-
Beginning Fund Balance	185,085		-
Ending Fund Balance	-	-	-

TANGIPAOA PARISH GOVERNMENT  
COUNCIL CHAMBERS COMMUNICATION

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4545 COMMUNICATIONS PERMITS	70,171	72,000	72,000
TOTAL REVENUE:	70,171	72,000	72,000
EXPENDITURES:			
5291 PROF. SERV. - ACCT	1,444	1,600	1,600
5292 PROF. SERV. - MISC	68,727	70,400	70,400
TOTAL EXPENDITURES:	70,171	72,000	72,000
Excess Revenues over Expenditures	-	-	-
Beginning Fund Balance	-	-	-
Ending Fund Balance	-	-	-



TANGIPAOHA PARISH GOVERNMENT  
WIOA - 250

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4423 FEDERAL GRANT	1,510,618	1,191,664	1,067,139
4641 SALE OF EQUIPMENT	4,175	-	-
TOTAL REVENUE:	1,514,793	1,191,664	1,067,139
EXPENDITURES:			
5110 SALARIES	591,416	400,000	400,000
5181 WORKER'S COMP	1,316	2,000	1,055
5183 RETIREMENT	48,157	47,000	37,200
5184 INSURANCE BENEFITS	156,508	125,000	101,212
5185 FICA / MEDICARE	9,819	14,000	9,500
5187 DEFERRED COMP	10,309	14,000	4,800
5189 OPEB FUNDING	23,490	24,451	16,200
5190 TRAVEL	2,897	5,000	5,000
5191 LODGING AND MEALS	875	2,000	5,000
5192 SEMINARS & CONVENTIONS	1,174	2,500	5,000
5193 TRAINING	-	5,000	-
5212 MEMBERSHIP & DUES	255	500	500
5214 OFFICIAL PUBLICATIONS	-	500	100
5215 SUBSCRIPTIONS	2,209	50,000	500
5216 ADVERTISING FEES	-	100	-
5230 UTILITIES	16,451	16,000	25,000
5240 TELEPHONE	21,868	22,000	25,000
5249 RENTALS - VEHICLES	4,175	5,500	3,500
5251 RENTALS - OTHER	69,272	78,000	66,000
5272 MAINT. - AUTOS & TRUCKS	(2,845)	500	1,000
5276 MAINT. - BLDG & GROUNDS	215	1,700	500
5277 MAINT. - EQUIPMENT	3,123	2,000	3,000
5281 INS. - FIRE & CASUALTY	609	1,000	650
5284 INS. - AUTO	1,010	1,500	700
5286 INS.-PERF/FID BONDS	3,582	4,000	4,000
5291 PROF SERV. - ACCT	40,361	2,000	28,481
5292 PROF SERV. - MISC.	68,724	40,000	60,000
5293 FEES, CHARGES & SERVICES	39	500	-
5313 DRUG TESTING	214	500	500
5320 LEGAL FEES	-	500	-
5351 OFFICE SUPPLIES	4,083	6,000	2,500
5352 POSTAGE / BOX RENT	35	50	200
5375 OPERATING SUPPLIES	8,806	7,500	5,000
5388 MISCELLANEOUS	-	-	1,000
5410 FUEL	648	700	500
5480 ACQUISITION - EQUIPMENT	50,656	5,000	5,000
5482 ACQUISITION - CAPITAL LEASES	-	-	-
5601 SCHOLARSHIPS	325,929	200,000	208,541
5602 REIMB-STUDENT EXPENSES	40,818	20,000	10,000
5603 Reimb-Ojt Participant Exp Subtotal	10,323	20,000	30,000
5670 PRINCIPAL PAYMENTS	24,439	-	-
5671 INTEREST EXPENSE	792	-	-
TOTAL EXPENDITURES:	1,541,755	1,127,001	1,067,139
Excess Revenues over Expenditures	(26,962)	64,663	-
Beginning Fund Balance	(37,701)	(64,663)	0
Ending Fund Balance	(64,663)	0	0

TANGIPAOHA PARISH GOVERNMENT  
WIO - 251

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4423 FEDERAL GRANT	1,141,389	1,250,000	1,169,833
4641 SALE OF EQUIPMENT	4,175	-	-
TOTAL REVENUE:	1,145,563	1,250,000	1,169,833
EXPENDITURES:			
5110 SALARIES	579,090	581,373	329,500
5181 WORKER'S COMP	1,116	2,000	750
5183 RETIREMENT	45,261	47,000	30,000
5184 INSURANCE BENEFITS	149,255	150,000	98,000
5185 FICA / MEDICARE	9,539	14,000	8,000
5187 DEFERRED COMP	10,150	14,000	4,000
5189 OPEB FUNDING	22,485	23,255	13,500
5190 TRAVEL	2,110	9,000	5,000
5191 LODGING AND MEALS	815	7,500	5,000
5192 SEMINARS & CONVENTIONS	1,183	7,300	5,000
5212 MEMBERSHIP & DUES	255	200	500
5215 SUBSCRIPTIONS	2,146	9,565	2,500
5216 ADVERTISING FEES	-	50	300
5230 UTILITIES	19,180	15,500	25,000
5240 TELEPHONE	24,109	21,000	25,000
5249 RENTALS - VEHICLES	5,064	-	3,500
5251 RENTALS - OTHER	70,398	70,000	60,000
5272 MAINT. - AUTOS & TRUCKS	(2,511)	250	1,000
5276 MAINT. - BLDG & GROUNDS	5,836	1,305	500
5277 MAINT. -EQUIPMENT	3,153	2,000	3,000
5281 INS. - FIRE	522	-	500
5284 INS. - AUTO	866	1,000	500
5286 INS.-PERF/FID BONDS	3,407	3,500	4,000
5291 PROF SERV. - ACCT	31,291	2,000	31,250
5292 PROF SERV. - MISC.	81,397	76,000	60,000
5293 FEES, CHARGES & SERVICES	33	500	-
5313 DRUG TESTING	155	500	1,000
5351 OFFICE SUPPLIES	4,420	5,000	2,500
5352 POSTAGE / BOX RENT	59	50	200
5375 OPERATING SUPPLIES	11,866	2,500	5,000
5388 MISCELLANEOUS EXPENSE	-	-	2,000
5410 FUEL	722	600	500
5480 ACQUISITION - EQUIPMENT	-	-	5,000
5601 SCHOLARSHIPS	71,509	50,000	360,000
5602 REIMB-STUDENT EXPENSES	1,066	19,000	27,333
5603 REIMB - OJT PARTICIPANT	9,293	-	50,000
5670 PRINCIPAL PAYMENTS	20,947	-	-
5671 INTEREST EXPENSE	679	-	-
5990 INDIRECT COSTS	-	37,201	-
TOTAL EXPENDITURES:	1,186,868	1,173,149	1,169,833
Excess Revenues over Expenditures	(41,305)	76,851	-
Beginning Fund Balance	(35,546)	(76,851)	(0)
Ending Fund Balance	(76,851)	(0)	(0)

TANGIPAOHA PARISH GOVERNMENT  
WIO - 252

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4423 FEDERAL GRANT	1,573,849	647,313	1,048,659
4641 SALE OF EQUIPMENT	3,578	-	-
TOTAL REVENUE:	1,577,427	647,313	1,048,659
EXPENDITURES:			
5110 SALARIES	561,431	200,000	370,000
5181 WORKER'S COMP	1,186	1,300	900
5183 RETIREMENT	50,508	23,000	35,000
5184 INSURANCE BENEFITS	151,232	50,000	101,250
5185 FICA / MEDICARE	10,438	6,500	8,500
5187 DEFERRED COMP	9,151	5,000	4,000
5189 OPEB FUNDING	23,808	10,000	15,000
5190 TRAVEL	3,960	-	5,000
5191 LODGING AND MEALS	3,727	-	5,000
5192 SEMINARS & CONVENTIONS	1,393	-	5,000
5212 MEMBERSHIP & DUES	240	-	500
5214 OFFICIAL PUBLICATIONS	-	-	100
5215 SUBSCRIPTIONS	3,326	5,000	1,000
5230 UTILITIES	14,397	15,000	17,000
5240 TELEPHONE	19,665	23,000	22,000
5249 RENTALS - VEHICLE	2,689	15,000	3,500
5251 RENTALS - OTHER	-	73,000	67,000
5272 MAINT. - AUTOS & TRUCKS	(2,346)	300	1,000
5276 MAINT. - BLDG & GROUNDS	145	600	500
5277 MAINT. -EQUIPMENT	2,927	2,000	2,500
5281 INS. - FIRE	609	-	500
5284 INSURANCE - AUTO	1,010	2,100	500
5286 INS.-PERF/FID BONDS	3,772	3,300	4,000
5291 PROF SERV. - ACCT	42,301	2,000	28,000
5292 PROF SERV. - MISC.	56,861	69,000	60,000
5293 FEES, CHARGES, & SERVICES	39	500	-
5313 DRUG TESTING	376	500	100
5351 OFFICE SUPPLIES	4,291	5,000	2,500
5352 POSTAGE / BOX RENT	24	50	100
5375 OPERATING SUPPLIES	6,429	5,000	7,000
5410 FUEL	545	1,395	500
5480 ACQUISITION - EQUIPMENT	33,771	5,000	5,000
5601 SCHOLARSHIPS	211,436	30,000	37,673
5602 REIMB-STUDENT EXPENSES	50,857	30,000	5,000
5603 REIMB-OJT PARTICIPANT EXPENSES	213,981	100,000	233,036
5670 PRINCIPAL PAYMENTS	24,439	-	-
5671 INTEREST EXPENSE	792	-	-
TOTAL EXPENDITURES:	1,509,410	683,545	1,048,659
Excess Revenues over Expenditures	68,018	(36,232)	-
Beginning Fund Balance	(31,786)	36,232	(0)
Ending Fund Balance	36,232	(0)	(0)

TANGIPAHOA PARISH GOVERNMENT  
WIO - 253

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4423 FEDERAL GRANT	542,282	300,000	365,071
TOTAL REVENUE:	542,282	300,000	365,071
EXPENDITURES:			
5110 SALARIES	249,927	233,398	150,000
5181 WORKER'S COMP	355	490	250
5183 RETIREMENT	28,242	23,000	16,000
5184 INSURANCE BENEFITS	44,229	35,000	30,000
5185 FICA / MEDICARE	3,506	3,000	2,500
5187 DEFERRED COMP	-	1,400	-
5189 OPEB FUNDING	10,286	9,336	6,000
5190 TRAVEL	10,131	5,000	8,000
5191 LODGING AND MEALS	19,471	20,000	8,621
5192 SEMINARS & CONVENTIONS	8,330	10,000	8,000
5212 MEMBERSHIP & DUES	2,400	2,500	7,000
5214 OFFICIAL PUBLICATIONS	-	2,100	3,000
5215 SUBSCRIPTIONS	2,008	2,000	2,500
5230 UTILITIES	5,532	6,600	6,000
5240 TELEPHONE	5,428	6,500	5,000
5251 RENTALS - OTHER	11,718	10,800	12,000
5276 MAINT. - BUILDINGS	-	150	-
5277 MAINT. - EQUIPMENT	3,077	3,200	4,000
5284 INS. - AUTO	-	1,223	-
5286 INS. - PERF/FID	1,494	330	2,000
5291 PROF SERV. - ACCT	78,501	80,000	80,000
5292 PROF SERV. - MISC.	262	13,000	500
5313 DRUG TESTING	35	-	200
5351 OFFICE SUPPLIES	5,503	5,000	6,000
5352 POSTAGE/BOX RENT	96	-	500
5375 OPERATING SUPPLIES	1,182	5,000	6,000
5388 MISCELLANEOUS EXPENSE	-	691	1,000
5410 FUEL	76	1,200	-
TOTAL EXPENDITURES:	491,789	480,918	365,071
Excess Revenues over Expenditures	50,493	(180,918)	-
Beginning Fund Balance	170,332	220,824	39,906
Ending Fund Balance	220,824	39,906	39,906

TANGIPAHOA PARISH GOVERNMENT  
WIO 255

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4423 FEDERAL GRANT	123,547	-	-
TOTAL REVENUE:	123,547	-	-
EXPENDITURES:			
5110 SALARIES	30,083	-	-
5181 WORKERS COMPENSATION	45	-	-
5184 INSURANCE BENEFITS	8,981	-	-
5185 FICA/MEDICARE	469	-	-
5187 DEFERRED COMP	2,256	-	-
5189 OPEB FUNDING	1,294	-	-
5291 PROF SERV. - ACCT	3,213	-	-
5604 Ddwg - Wages And Fringe Subtotal	76,816	-	-
5605 Ddwg - Supportive Srv-Ppe Subtotal	390	-	-
TOTAL EXPENDITURES:	123,547	-	-
Excess Revenues over Expenditures	-	-	-
Beginning Fund Balance	-	-	-
Ending Fund Balance	-	-	-

TANGIPAHOA PARISH GOVERNMENT  
WIO 256

	AUDITED 12/31/2023	ESTIMATED 12/31/2024	FUTURE BUDGET 12/31/2025
REVENUE:			
4423 FEDERAL GRANT	641	-	-
4991 TRANSFERS IN	3,382	-	-
TOTAL REVENUE:	4,024	-	-
EXPENDITURES:			
5110 SALARIES	-	-	-
5181 WORKERS COMPENSATION	-	-	-
5183 RETIREMENT	-	-	-
5184 INSURANCE BENEFITS	-	-	-
5185 FICA/MEDICARE	-	-	-
5187 DEFERRED COMP	-	-	-
5189 OPEB FUNDING	-	-	-
5604 Ddwg - Wages And Fringe Subtotal	-	-	-
5605 Ddwg - Supportive Srv-Ppe Subtotal	-	-	-
5606 SUPPORTIVE SERVICE	-	-	-
TOTAL EXPENDITURES:	-	-	-
Excess Revenues over Expenditures	4,024	-	-
Beginning Fund Balance	(4,024)	-	-
Ending Fund Balance	-	-	-



**T.P. Ordinance No. 24-47**

**AN ORDINANCE TO MERGE PRECINCTS AND CONSOLIDATE PRECINCT POLLING PLACES IN TANGIPAHOA PARISH IN ACCORDANCE WITH LOUISIANA REVISED STATUTE 18:532 AND 18:533**

WHEREAS, the Tangipahoa Parish Council has the authority under R.S. 18:532.1 to change the configuration, boundaries or designation of its election precincts, and:

WHEREAS, it is necessary under R.S. 18:192 and 18:532 to canvass all precincts in the Parish and identify any precincts that have under three hundred (300) active voters, or over twenty-two hundred (2,200) active voters, and:

WHEREAS, under R.S. 18:532.B, the Parish must merge or consolidate all precincts that have under three hundred (300) active voters, and:

WHEREAS, as required by state statute, precinct surveys were conducted that identified those precincts that meet the requirements of R.S. 18:532 for merging or for consolidation with another appropriate polling location if merging of those precincts was not possible, and:

WHEREAS, the State has approved the merger of precincts in Section 1:

WHEREAS, these merged precincts are described in Section 2:

WHEREAS, the Tangipahoa Parish Council has the final authority whether to merge or consolidate polling places, and:

WHEREAS, this ordinance shall become effective on January 1, 2025, and:

NOW, THEREFORE BE IT ORDAINED by the Tangipahoa Parish Council, that the following precincts are merged, as described in Section 1 and described in Section 2:

**SECTION 1: PRECINCT MERGERS AND BOUNDARY CHANGES**

The following precincts shall be merged or boundaries changed as follows:

1. **Precinct 105 will merge with Precinct 6 into new Precinct 6**  
*A portion of the boundary of Precinct 6 and Precinct 2 will change to comply with R.S. 532(B)(1)(a), as the Village of Tangipahoa is no longer a single precinct municipally.*  
Polling Place Location:  
Tangipahoa City Hall  
12616 Jackson St.  
Tangipahoa, LA 70465
2. **Precinct 33 will remain a single precinct town in accordance with R.S. 18:532**  
Polling Place Location:  
Tickfaw City Hall  
50081 Hwy 51  
Tickfaw, LA 70466
3. **Precinct 2**  
*A portion of the boundary of Precinct 6 and Precinct 2 will change to comply with R.S. 532(B)(1)(a), as the Village of Tangipahoa is no longer a single precinct municipally.*  
Polling Place Location:  
Kentwood Highschool Lunchroom  
603 Ninth St.  
Kentwood, LA 70444

**SECTION 2: PRECINCT DESCRIPTIONS**

**New Precinct 2**

Beginning at the intersection of the Tangipahoa and Livingston Parish boundary and Hwy 440, then east on Hwy 440 to its intersection with Kennedy Rd, then north on Kennedy Rd to its intersection with Beaver Creek, then northerly along the creek to its intersection with US Hwy 51, then north on US Hwy 51 to its intersection with an unnamed drainage lateral near the coordinates (-90.511853, 30.886451), then easterly and southerly along the lateral to its intersection with the Tangipahoa River, then northerly along the river to its intersection with Terrys Creek, then northerly along the creek to its intersection with Cool Creek, then northwesterly along the creek to its intersection with Interstate 55, then south on I-55 to its intersection with C B Temple Rd, then southwest on C B Temple Rd to its intersection with State Route 1049, then south on SR 1049 to its intersection with the Tangipahoa and Livingston Parish boundary, then south on the boundary to the point of beginning.

### New Precinct 6

Beginning at the intersection of the Tangipahoa and Livingston Parish boundary and Hwy 440, then east on Hwy 440 to its intersection with Kennedy Rd, then north on Kennedy Rd to its intersection with Beaver Creek, then northerly along the creek to its intersection with US Hwy 51, then north on US Hwy 51 to its intersection with an unnamed drainage lateral near the coordinates (-90.511853, 30.886451), then easterly and southerly along the lateral to its intersection with the Tangipahoa River, then south along the river to its intersection with Carpenter Branch, then west and north along the branch to its intersection with US Hwy 51, then south on US Hwy 51 to its intersection with State Route 10, then west on SR 10 to its intersection with the Tangipahoa and Livingston Parish boundary, then north on the boundary to the point of beginning.

## New Precinct 33

The corporate limit boundaries of the Village of Tickfaw as of the adoption of this ordinance.

**BE IT FURTHER ORDAINED** that this ordinance shall become effective immediately upon signature of the Parish President.

This ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said council and was submitted to an official vote of the Tangipahoa Parish Council.

On motion by \_\_ and seconded by\_\_ the foregoing ordinance was hereby declared adopted on this 12<sup>th</sup> day of November 2024 by the following roll-call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

**NOT VOTING:**

**ATTEST:**

Jill DeSouge  
Clerk of Council  
Tangipahoa Parish Council

David P. Vial  
Chairman  
Tangipahoa Parish Council

INTRODUCED:            October 15, 2024

PUBLISHED: November 7, 2024

OFFICIAL JOURNAL Hammond Daily Star

ADOPTED BY TPC: November 12, 2024

DELIVERED TO PRESIDENT: \_\_\_\_\_ day of November 2024 at \_\_\_\_\_

APPROVED BY PRESIDENT: \_\_\_\_\_

Robby Miller Date

VETOED BY PRESIDENT: \_\_\_\_\_  
 Robby Miller Date

RECEIVED FROM PRESIDENT: \_\_\_\_\_ day of November, 2024 at \_\_\_\_\_

## **T. P. RESOLUTION NO. R24-33**

A RESOLUTION OF THE TANGIPAHOA PARISH COUNCIL-PRESIDENT GOVERNMENT AUTHORIZING THE FILING OF AN APPLICATION WITH THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT FOR A GRANT UNDER ANY OF THE FOLLOWING FTA PROGRAMS MANAGED THROUGH LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

- **49 CFR 5311, Formula Grant for Rural Areas**
- **49 CFR 5339, Grants for Bus and Bus Facility Program**
- **49 CFR 5310, Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities**

**WHEREAS**, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

**WHEREAS**, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

**WHEREAS**, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

**WHEREAS**, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

**NOW, THEREFORE, BE IT RESOLVED** by Tangipahoa Parish Council-President Government:

1. That the Parish President is authorized to execute and file an application on behalf of the Tangipahoa Parish Council-President Government with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to FTA transit programs.
2. That the Parish President is authorized to execute and file with such applications an assurance, or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That the Parish President is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or financial reimbursement of the project.
4. That the Parish President is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the Parish President is authorized to execute grant contract agreements on behalf of Tangipahoa Parish Council-President Government with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.
6. That the Parish President is authorized to sign and submit financial activity reports on behalf of Tangipahoa Parish Council-President Government with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.

This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

On motion by \_ and seconded by , the foregoing resolution was hereby declared adopted on this the 15<sup>th</sup> day of October, 2024 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

ATTEST:

\_\_\_\_\_  
Jill DeSouge, Clerk of Council  
Tangipahoa Parish Council

\_\_\_\_\_  
David P. Vial, Chairman  
Tangipahoa Parish Council

\_\_\_\_\_  
Robby Miller, President  
Tangipahoa Parish

CERTIFICATE

The undersigned duly qualified and acting Clerk of Council of the Tangipahoa Parish Council-President Government certifies that the foregoing is a true and correct copy of TP Resolution R24-33, adopted at a legally convened meeting of the Tangipahoa Parish Council held on October 15, 2024

If applicant has an official seal, impress here.

\_\_\_\_\_  
Jill DeSouge, Clerk of Council  
Tangipahoa Parish Council

\_\_\_\_\_  
(Date)

**T.P. RESOLUTION NO. R24-34**

**A RESOLUTION OF THE TANGIPAHOA PARISH COUNCIL-PRESIDENT  
GOVERNMENT FOR ADOPTION OF THE UPDATED TITLE VI PLAN AND TAM  
TRANSIT PLAN**

**WHEREAS**, the Parish has prepared several updated plans or policies in order to be in compliance with federal requirements for grants and federal project conditions, and

**WHEREAS**, the documents now being updated and adopted by the Parish Council include: a 3 year Title VI Plan, a TAM (Transit Management) Plan.

**THEREFORE BE IT RESOLVED** by the Tangipahoa Parish Council, governing authority of Tangipahoa Parish, State of Louisiana, hereby adopts the above listed policies or plans presented herein for use by the Parish when administering federal funding.

On motion by \_ and seconded by\_, the foregoing resolution was hereby declared adopted on this the 15<sup>th</sup> day of October, 2024 by the following roll-call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

**NOT VOTING:**

**ATTEST:**

---

David P Vial, Chairman  
Tangipahoa Parish Council

---

Jill DeSouge, Council Clerk  
Tangipahoa Parish Council

---

Robby Miller, President  
Tangipahoa Parish



Tangipahoa Parish, LA  
Title VI Program  
2025-2027

Tangipahoa Parish Government  
P.O. Box 215  
Amite, LA 70422-0215  
Phone (985) 748-3211  
Website: [www.tangipahoa.org](http://www.tangipahoa.org)

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## Introduction

In compliance with Title VI of the Civil Rights Act of 1964, the Tangipahoa Parish Government, doing business as Tangipahoa Parish Government, operating its program with a third-party non-profit organization, administers all of its programs and provides public services without regard to race, color, or national origin. Tangipahoa Parish is committed to providing non-discriminatory service that is open to the general public. Tangipahoa Parish is committed to ensuring that no person is excluded from access to its services on the basis of race, color, or national origin. This document was developed to guide Tangipahoa Parish in the administration and management of its Title VI program. It will be updated at least every 3 years. For more information, please contact Tangipahoa Parish Government at (985) 748-3211 or email: [HR@tangipahoa.org](mailto:HR@tangipahoa.org).

## Title VI Complaint Procedures

Tangipahoa Parish has a standard process for investigation of all complaints. Anyone who believes that they have been subject to an unlawful discriminatory practice by Tangipahoa Parish Government has the right to file a complaint with the Parish of Tangipahoa. Anyone who has a discrimination complaint should call Tangipahoa Parish at (985) 748-3211 or email: [HR@tangipahoa.org](mailto:HR@tangipahoa.org) to explain the concern, using the appropriate forms provided by the Parish. Tangipahoa Parish's appropriate Title VI official will respond and request additional information with the goal of obtaining an appropriate resolution to the issue.

Members of the public may file a signed, written complaint within 180 days from the date of the alleged discrimination. At a minimum, the complaint should include the following information:

- Name, mailing address, and contact information (i.e., telephone number, email address, etc.)
- How, when, where, and why complainant alleges they were discriminated against.
- Names and contact information of any witnesses.
- Any other significant information.

Formal complaints shall be mailed to the attention of the person named below with the Parish of Tangipahoa, and at the following address:

Tangipahoa Parish Government  
Human Resources Department  
P.O. Box 215  
Amite, LA 70422-0215

Full procedures for filing a complaint or allegation and a written complaint form, and Tangipahoa Parish's procedures for investigating complaints, can be found in Attachment B, included hereto.

## Record of Title VI Investigations, Complaints, or Lawsuits

Tangipahoa Parish has not received any formal Title VI complaints during the current reporting period and is not aware of an active investigations, lawsuits, or complaints naming Tangipahoa Parish or its sub-recipients that allege discrimination on the basis of race, color, or national origin.

## Tangipahoa Parish Language Access Plan (LAP)

A full copy of Tangipahoa Parish 's outreach plan for individuals with limited English proficiency can be found in Attachment C, attached hereto.

### Notification of Tangipahoa Parish Title VI Obligations

Tangipahoa Parish publicizes its Title VI program by posting its commitment on its website and in its headquarters public building, with its commitment to providing services without regard to race, color, or national origin. The Tangipahoa Parish Title VI Public Notice, shown below, is posted in all Tangipahoa Parish facilities.

**Tangipahoa Parish Government**  
**Title VI Public Notice (shown in Spanish and in English)**

In compliance with Title VI of the Civil Rights Act of 1964, Tangipahoa Parish operates all of its programs and provides public services without regard to race, color, or national origin. Tangipahoa Parish is committed to providing non-discriminatory service that is open to the general public.

Anyone who believes that they have been subject to an unlawful discriminatory practice by Tangipahoa Parish, or its contracted third-party operators, has the right to file a complaint with the Parish of Tangipahoa. Anyone who has a discrimination complaint should call the Tangipahoa Parish Human Resources Department at (985) 748-3211. Tangipahoa Parish will respond and request additional information with the goal of obtaining an appropriate resolution. Formal complaints should be in writing and mailed to: Human Resources Department, P. O. Box 215, Amite, La. 70422-0215.

### Analysis of Construction Projects

Tangipahoa Parish has undertaken no construction projects in relation to its program during the current reporting period and has none planned. However, any such project to be done will have a documented Categorical Exclusions or full Environmental Review Record prior to the start of construction.

When a construction project is undertaken in the future, Tangipahoa Parish will comply with the Environmental Justice and will incorporate an environmental justice analysis into its National Environmental Policy Act (NEPA) documentation of construction projects. The environmental justice analysis will identify any low-income and/or minority populations impacted by the project and describe all adverse and/or positive effects of the project, both during and after construction, that would affect the identified minority and low-income population. The analysis will also include mitigation and environmental enhancement actions incorporated into the project to address any adverse effects.

### Sub-recipient Oversight

Tangipahoa Parish has a responsibility to provide contractor oversight for its service contractors/sub-recipients to ensure compliance with federal regulations. The Tangipahoa Parish Voluntary Council on Aging (TVCOA) is the non-profit operations service contractor for Tangipahoa Parish's program, though not considered a sub-recipient, among other possible sub-contractors. Monthly oversight meetings are held between Tangipahoa Parish and sub-recipients that include a review of any complaints (Title VI or otherwise) and/or service issues. At a minimum, monthly oversight meetings are held between Tangipahoa Parish and sub-recipients that include a review of any complaints (Title VI or otherwise) and/or service issues. Tangipahoa Parish uses the same sub-recipients.

## Summary of Public Participation Efforts

Over the last reporting period, Tangipahoa Parish conducted or will conduct, the following public outreach and involvement activities:

- Public notice in new publications about the Civil Rights Plan and inviting public review and comment
- Posting of the Civil Rights Plan on the Parish website and inviting public review and comment
- Annual public notices to increase public awareness of the Civil Rights Plan and procedures
- Keeping the Plan available to the public at Parish offices

## Public Participation Plan

To promote inclusive public participation with all Tangipahoa Parish residents, but especially minorities and lower income populations, and for public participation, the Parish has adopted a public citizen's Participation Plan, which is available to the public upon request or through review of the Parish website at [www.tangipahoa.org](http://www.tangipahoa.org).

## Attachment A

### Tangipahoa Parish Title VI Non-Discrimination Policy Statement

In compliance with Title VI of the Civil Rights Act of 1964, Tangipahoa Parish Government operates all of its programs and provides public services without regard to race, color, or national origin. Tangipahoa Parish is committed to providing non-discriminatory service that is open to the general public. Tangipahoa Parish is committed to ensuring that no person is excluded from access to its services on the basis of race, color, or national origin. Also, under the Americans with Disabilities Act of 1990, Tangipahoa Parish shall not discriminate against an individual with a physical or mental disability in connection with the provision of service.

Anyone who believes that they have been subject to an unlawful discriminatory practice by Tangipahoa Parish has the right to file a complaint with the Tangipahoa Parish Government. Anyone who has a discrimination complaint should call Tangipahoa Parish at (985) 748-3211, Human Resources Department. Tangipahoa Parish will respond and request additional information with the goal of obtaining an appropriate resolution. Formal complaints must be in writing and mailed or emailed to: Human Resources Department, P.O. Box 215, Amite, La. 70422-0215 or [HR@tangipahoa.org](mailto:HR@tangipahoa.org).

## Attachment B

### Tangipahoa Parish Government Discrimination Complaint Procedure

In compliance with Title VI of the Civil Rights Act of 1964, Tangipahoa Parish operates all of its programs and provides public services without regard to race, color, national origin. Tangipahoa Parish is committed to providing non-discriminatory service that is open to the general public. Tangipahoa Parish is committed to ensuring that no person is excluded from access to its services on the basis of race, color, or national origin. Also, under the Americans with Disabilities Act of 1990, Tangipahoa Parish shall not discriminate against an individual with a physical or mental disability in connection with the provision of the public service, or other Title VI-Civil Rights complaints relating to the Parish government.

1. Anyone who believes that they have been subject to an unlawful discriminatory practice by Tangipahoa Parish Government has the right to file a written complaint within 180 days from the date of the alleged discrimination. Anyone who has a discrimination complaint should call Tangipahoa Parish at (985) 748-3211 and ask to speak to the Parish Human Resource Department. Tangipahoa Parish will respond and request additional information with the goal of obtaining an appropriate resolution promptly.
2. Formal complaints must be in writing, signed by the complainant and/or the complainant's representative, and mailed or emailed to the following address: Human Resources Department, P.O. Box 215, Amite, La. 70422-0215 or HR@tangipahoa.org. Complainants must describe as accurately as possible all facts and circumstances surrounding the alleged discrimination and use the Parish's complaint form provided. The complaint shall be handled according to these investigative procedures.
3. The Human Resources Department will review and investigate every complaint promptly. Reasonable measures will be undertaken to preserve any information that is confidential. The investigation will identify and review all relevant documents, practices and procedures; and identify and interview persons with knowledge of the Title VI violation (**the person making the complaint; witnesses or anyone identified by the Complainant; anyone who may have been subject to similar activity; or anyone with relevant information**).
4. Upon completion of the investigation, the Human Resources Department will complete a final written report on the complaint and the findings. If a Title VI violation is found to exist, remedial steps as appropriate and necessary will be taken immediately. The Complainant will also receive a final report together with any remedial steps or actions to address the concern.
5. Human Resources Department shall maintain a log of Title VI complaints received from this process to include the date the complaint was filed, a summary of the allegations, the status of the complaint, and actions taken by Tangipahoa Parish in response to the complaint. If the Personnel Director cannot resolve the complaint with the complainant, the issue can be put on the agenda of the Parish Council for discussion.
6. A summary of the complaint and resolution will be included as part of the Title VI updates to any agency auditor requesting such information.



## Tangipahoa Parish Title VI Complaint Form

In compliance with Title VI of the Civil Rights Act of 1964, the Tangipahoa Parish Government operates all of its programs and provides services without regard to race, color, or national origin. Tangipahoa Parish is committed to providing non-discriminatory service that is open to the general public. Anyone who believes that they have been subject to an unlawful discriminatory practice by Tangipahoa Parish has the right to file a Title VI complaint with the Parish of Tangipahoa. The complaint must be filed within 180 days from the date of the alleged discrimination.

The following information is necessary to assist us in processing your complaint. If you require any assistance in completing this form, please call (985) 748-3211. The completed form must be sent to: Human Resources Department, P. O. Box 215, Amite, La. 70422-0215 or HR@tangipahoa.org.

### **Person Filing Complaint:**

Name: \_\_\_\_\_  
First Name MI Last Name

Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Alternate Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Street Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mail Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Name(s) & Contact Information for person(s) discriminated against** *(if someone other than complainant):* \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Alternate Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Mail Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

*Describe the alleged discrimination incident as accurately as possible, including names, dates, and times. Provide the names of all Tangipahoa Parish or employees involved, if available. Explain what happened and who you believe was responsible. (Please use the back of this form if additional space is required.)* \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*I affirm that I have read the above charge and that it is true to the best of my knowledge.*

Complainant's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

# Attachment C

## Tangipahoa Parish Government- Language Access Plan (LAP)

### **SECTION 1: INTRODUCTION**

This Language Access Plan has been prepared to address the Parish of Tangipahoa Government's responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited English language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq, and its implementing regulations, which state that no person shall be subjected to discrimination on the basis of race, color, or national origin.

Executive Order 13166, titled "Improving Access to Services for Persons with Language Access," indicates that differing treatment based upon a person's inability to speak, read, write, or understand English is a type of national origin discrimination. It directs each agency to publish guidance for its respective recipients, clarifying their obligation to ensure that such discrimination does not take place. This order applies to all state and local agencies that receive federal funds.

Tangipahoa Parish Government is committed to ensuring that no person is excluded from access to its services on the basis of race, color, or national origin.

### **SECTION 2: PLAN SUMMARY**

Tangipahoa Parish Government has developed this Language Access Plan to help identify reasonable steps for providing language assistance to persons with Language Access (LAP) who wish to access services provided by the Parish of Tangipahoa Government. As defined in Executive Order 13166, LAP persons are those who do not speak English as their primary language and have limited ability to read, speak, write, or understand English. This plan outlines how to identify a person who may need language assistance, the ways in which assistance may be provided, staff training that may be required, and how to notify LAP persons that assistance is available.

In order to prepare this plan, the Tangipahoa Parish Government used the four-factor LAP analysis, which considers the following factors:

1. The number or proportion of LAP persons in the service area who may be served by the Tangipahoa Parish Government.
2. The frequency with which LAP persons come in contact with the Parish of Tangipahoa Government's services.
3. The nature and importance of services provided by the Tangipahoa Parish Government to the LAP population.
4. The interpretation services available to the Tangipahoa Parish Government and the overall cost to provide LAP assistance. A summary of the results of the four-factor analysis is in the following section.

### **SECTION 3: FOUR-FACTOR ANALYSIS**

**1. The number or proportion of LAP persons in the service area who may be served or are likely to require Tangipahoa Parish Government services.**

The Tangipahoa Parish Government reviewed the U.S. Census data from the 2022 American Community Survey (ACS) 5-year estimates and determined that there are **5,280** persons in the Tangipahoa Parish Government's jurisdiction, or **4.2%** of the population, who speak a language other than English. Of these **5,280** persons, **1,826** have Language Access issues; that is, they speak English "not well" or "not at all." This is only **1.5%** of the overall population of the Grantee. Of those persons with Language Access, **1,363** speak Spanish, **105** speak other Indo-European languages, **233** speak Asian/Pacific Island languages, and **125** speak other languages.

**2. The frequency with which LAP persons come in contact with Tangipahoa Parish Government services.**

Tangipahoa Parish Government reviewed the frequency with which elected officials and staff have or could have contact with LAP persons. This includes documenting phone inquiries or office visits. To date, the Tangipahoa Parish Government has had 0 requests for interpreters and 0 requests for translated program documents. Tangipahoa Parish Government elected officials and staff have had very little contact with LAP persons.

**3. The nature and importance of services provided by the Grantee to the LAP population.**

There is no large geographic concentration of any type of LAP individuals in the Tangipahoa Parish Government service area. The majority of the population, **95.8%**, speak only English. As a result, there are few social, service, professional, and leadership organizations within the Grantee's jurisdiction that focus on outreach to LAP individuals. Tangipahoa Parish Government elected officials and staff are most likely to encounter LAP individuals through office visits, phone conversations, notifications from public works staff of impacts on services, and attendance at public meetings.

**4. The resources available to the Tangipahoa Parish Government and overall costs to provide LAP assistance.**

Tangipahoa Parish Government has reviewed its available resources for providing LAP assistance and identified which of its documents would be most valuable to be translated if the need should arise. The Parish currently uses in-house staff for readily available Spanish language translation services.

### **SECTION 4: LANGUAGE ASSISTANCE**

A person who does not speak English as their primary language and who has a limited ability to read, write, speak, or understand English may be a Limited English Proficient person and may be entitled to language assistance with respect to Tangipahoa Parish Government services. Language assistance can include interpretation, which means the oral or spoken transfer of a message from one language into another language, and/or translation, which means the written transfer of a message from one language into another language.

**Identifying an LAP person who needs language assistance:**

- To inform the public that LAP assistance is available to them free of charge, a notice will be placed on the Tangipahoa Parish Government's website. Tangipahoa Parish Government will display HUD's language Identification ("I SPEAK") cards in Grantee offices.

- Tangipahoa Parish Government elected officials and staff will also be provided with “I Speak” cards to assist in identifying the language interpretation needed if the occasion arises.
- Tangipahoa Parish Government staff will be informally surveyed periodically on their experience and frequency concerning any contacts with LAP persons during the previous year.
- Translation may not be able to be provided at every event but can easily be identified for the need for future events.

### **Language Assistance Measures**

Although there is a very low percentage in the Tangipahoa Parish Government's jurisdiction of LAP individuals, that is, persons who speak English "not well" or "not at all," it will strive to offer the following measures:

1. Tangipahoa Parish Government staff will take reasonable steps to provide the opportunity for meaningful access to LAP clients who have difficulty communicating in English.
2. The following resources will be available to accommodate LAP persons:
  - i. Interpreters for the Spanish language are available and will be provided within a reasonable time period.
  - ii. Language interpretation will be accessed for all other languages through a telephone interpretation service/internet

### **SECTION 5: STAFF TRAINING**

The following training will be provided to TPG customer-facing staff, including those of its sub-recipients.

- Information on the Title VI Policy and LAP responsibilities; annually and upon hire
- Description of language assistance services offered to the public, in person and by telephone
- Use of the "I Speak" cards in conjunction with a hand-held, multi-language translator device
- Documentation of language assistance requests

### **SECTION 6: TRANSLATION OF DOCUMENTS**

Tangipahoa Parish Government has evaluated the cost and benefits of translating documents for potential LAP groups. Considering the expense of translating the documents, the likelihood of frequent changes in documents, and other relevant factors, it is an unnecessary burden to have any documents translated at this time.

Due to the very small local LAP population, Tangipahoa Parish Government does not have a formal

outreach procedure in place. However, when and if the need arises for LAP outreach, the Tangipahoa Parish Government will consider the following options:

- When staff prepares a document or advertisement or schedules a meeting for which the target audience is expected to include LAP individuals, then documents, meeting notices, flyers, and agendas will be printed in an alternative language based on the known LAP population.

## **SECTION 7: MONITORING AND LAP PLAN UPDATES**

Tangipahoa Parish Government will update the LAP Plan as required. At a minimum, the plan will be reviewed and updated when data from the U.S. Census is available or when it has identified a higher concentration of LAP individuals present in the Tangipahoa Parish Government jurisdiction. Updates will include:

- Determination of the current LAP population in the service area.
- The number of documented LAP person contacts experienced annually.
- How the needs of LAP persons have been addressed.
- Determination as to whether the need for translation services has changed.
- Determine whether local language assistance programs have been effective and sufficient to meet the need.
- Determine whether the Tangipahoa Parish Government's financial resources are sufficient to fund the language assistance resources needed.
- Determine whether the Tangipahoa Parish Government fully complies with the goals of this LAP Plan.

## **SECTION 8: DISSEMINATION OF THE LAP PLAN**

The Grantee will post signs in public spaces and on its website notifying LAP persons of the LAP Plan and how to access language services.

TANGIPAHOA PARISH GOVERNMENT  
TRANSIT ASSET MANAGEMENT (T.A.M.) PLAN

REVISED 10-1-2024

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## TVCOA SUMMARY, TAM GOALS AND OBJECTIVES

The goal of any Transit Asset Management (TAM) plan is to create a series of ordered steps for all transportation infrastructure, facilities, equipment, and rolling stock to move toward the FTA standard of a State of Good Repair—a state in which all transit assets are functioning at their highest capacity.

The Tangipahoa Parish Accounting Clerk will be serving as the Accountable Executive for this program. Tangipahoa Parish Government is a general-purpose public agency, established by the State of Louisiana to serve the general health and welfare of its residents. It operates on a \$15 million annual budget and provides public works services, emergency response, landfill operations, transit services, public housing, grants management, and drainage maintenance. The Parish uses as a third-party contract or the Tangipahoa Parish Voluntary Council on Aging, which operates and maintains the Parish’s urban (5307) and rural (5310 and 5311) transit services.

## DEFINITIONS

Accountable Executive: The individual in charge of developing and managing the TAM plan, in accordance with 49 U.S.C. 5329(d).



Acquisition and Renewal Strategy: A methodic process of replacing and repairing vehicles as needed over time.

Asset Category: A Classification of Assets. Typically, there are four main categories: equipment, rolling stock, infrastructure, and facilities.

Asset Class: A secondary classification of assets within each category. For example, an asset class within the rolling stock asset category would be vans.

Asset Inventory: A record of all assets and their information, which could include the asset's category, class, age, and useful life benchmark.

Capital Asset: Any asset used to provide public transportation.

Decision Support Tool: An analytic process or tool that helps providers prioritize investments and/or (2) estimates future capital needs. (A decision support tool does not necessarily mean software.)

Disposal Strategy: The provider's method of discarding an asset that has come to the inevitable end of its useful life. The FTA requires agencies to submit a report before disposing of a vehicle.

Direct Recipient: An organization receiving funding from the Federal Transit Administration (FTA).

Equipment: Property that is tangible and has a least one year of remaining useful life.

Exclusive-Use Maintenance Facility: A non-commercial facility used by the transit authority for servicing vehicles or any non-commercial facility owned by the transit authority.

Facility: A building or structure used to provide public transportation.

Federal Transit Administration (FTA): The agency within The United States Department of Transportation that provides assistance to local communities through financial and technical support.

Fixing America's Surface Transportation (FAST) Act: The legislation Congress passed in 2015 that allocated 305 billion dollars toward a variety of transportation projects with an emphasis on safety, maintenance, and research for surface transportation infrastructure planning.

Full Level of Performance: The FTA's standard for a State of Good Repair (SGR). The level of performance is measured by the age of rolling stock and equipment, the TERM rating of facilities, and the percentage of infrastructure that causes a slower traffic speed than intended.

Human Services Coordinated Transit (HSCT) Working Group: The group established by the Louisiana legislature in 2011 for the purpose of improving mobility, optimizing efficiencies, and managing costs of transit and paratransit services for all public transportation users in Louisiana.

Human Services Transportation Coordination Plan (HSTCP): Louisiana's statewide transportation plan developed by the Louisiana Department of Transportation and Development.

Horizon Period: The four-year period of time in which each provider evaluates their TAM plan and its implementation.

Infrastructure: A public transportation network's underlying framework.

Inter-Agency Transportation Coordination Committee (IATCC): A committee ordered by Louisiana's Governor Edwin Edwards' in 1992 to collect data on transportation services and make recommendations on how to better coordinate transportation in Louisiana.

Investment Prioritization: The ranking of future projects based on several factors, including need, safety risks, accessibility, and financial prudence. Investments are typically ranked and then ordered by their scheduled start date.

Key Asset Management Activities: A list of tasks that are crucial to effective implementation of a TAM plan and its successful results.

Life-Cycle Cost: The cost of maintaining and operating an asset throughout its entire useful life.

Louisiana Department of Transportation and Development (DOTD): The state agency in Louisiana responsible for building and maintaining a transportation system that provides economic opportunity and mobility for residents in Louisiana.

Maintenance Strategy: A transportation agency's ordered manner of caring for their capital assets in a way that prevents assets from dilapidating before the end of their Useful Life Benchmark.

Metropolitan Planning Organization (MPO): A federally-funded, regional transportation agency composed of local community representatives.

Moving Ahead for Progress in the 21st Century (MAP-21) Act: A bill that authorized funding for national federal surface transportation repairs. The bill was passed by Congress in 2012 and subsequently signed into law by President Obama.

Overhaul Strategy: A method of examining an older or dilapidated asset to assess whether a total overhaul or a replacement is more cost-effective.

Participant: A Tier II provider who opted in to a group TAM plan.

Performance Target: A level of performance that is quantifiable and scheduled to be met by a certain date.

Provider: An FTA-funded entity who conducts public transportation operations or owns property being used for public transportation.

Public Transportation System: A provider's comprehensive transportation network and operations, even operations conducted through contracted employees.

Public Transportation Agency Safety Plan: A provider's safety plan document, pursuant to 49 U.S.C. 5329.

Recipient: Any organization receiving Federal financial assistance under 49 U.S.C. Chapter 53.

Rolling Stock: Vehicles used for carrying passengers in a public transportation network.

Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU): A bill passed by Congress and signed into law by President George W. Bush in 2005 that allocated money for federal surface transportation spending.

Statewide Transit Tracking and Reporting System (STTARS): The state of Louisiana's online data management system for recording vehicle maintenance, tracking ridership, scheduling rides, and reporting how the transportation network is being used and at what level of efficiency.

Service Vehicle: Equipment used to deliver items or to repair other parts of a transportation system.

State of Good Repair (SGR): The quality of a capital asset when the asset functions at its full level of performance.

Subrecipient: An organization receiving Federal transit financial assistance indirectly, typically through the State.

TERM Scale: The FTA rating system used for the “Transit Economic Requirements Model” (TERM) to quantify an asset’s condition on a scale of 1 to 5, 5 being Excellent, 4 being Good, 3 being Adequate, 2 being Marginal, and 1 being Poor.

Tier I Provider: An FTA-funded owner, operator, or manager of either 1) rail transit or 2) more than 101 vehicles across all fixed-route modes or in any one non-fixed route mode.

Tier II Provider: An FTA-funded owner, operator, or manager of 1) a subrecipient under the 5311 Rural Area Formula Program, 2) Native-American tribal assets, or 3) fewer than 100 vehicles across all fixed-route modes or in any one non-fixed route mode.

Transit Asset Management (TAM): A business model that uses the condition of transportation assets to predict future needs and find the best, most cost-effective way to fund transit systems, prioritizing investments with the goal of achieving a State of Good Repair.

Transit Asset Management (TAM) Plan: A management plan that includes—at a minimum—an inventory of capital assets within a transportation system, an assessment of those assets’ conditions, a decision support tool, and a prioritization of investments.

Transit Asset Management (TAM) Policy: A written account of a transit provider’s commitment to achieving a State of Good Repair. The provider’s TAM objectives, roles and responsibilities come from the provider’s TAM policy.

Transit Asset Management (TAM) System: A ordered strategy for consistently operating and improving public transportation assets over the course of their useful life.

United We Ride (UWR): The FTA’s program for providing transportation to disadvantaged populations. United We Ride started in 2004 and provides financial assistance to states who wish to create a statewide coordination plan, such as Louisiana, which began a United We Ride taskforce in 2005.

Unplanned Maintenance Approach: A strategy to respond to vehicle failure, traffic incidents, or any emergency maintenance that may be necessary.

Useful Life: The period of time that a capital asset is usable.

Useful Life Benchmark (ULB): The maximum age of an asset, often determined by the default benchmark provided by the FTA.

## VEHICLE TYPES

### Bus

A bus, as seen in Figure 4, is a vehicle at least 35 feet long with front and sometimes center doors. Intercity buses typically have higher-backed seats and a restroom onboard, while an urban transit bus has lower-backed seating and no restroom. Both types of buses hold around 35-45 passengers. The engine of the vehicle is normally rear-mounted. The minimum projected cost of a bus is \$255,000.

Figure 1: Transit Bus



### Cutaway

A cutaway—also called a minibus—is a vehicular body built on the framework of a Chevy or Ford truck. The framework, or chassis, is manufactured by Chevy or Ford, but the body is manufactured by a variety of other companies (Supreme, El Dorado, Diamond, Collins, and Champion). Riders enter through a set of front-entry doors into interiors tall enough to stand; they can then walk down a center aisle to choose from any one of the two seats on either side of the aisle. Typically, cutaways can accommodate 12 to 28 passengers and cost anywhere from \$138,000 to \$175,000. Figure 5 shows an example of a cutaway vehicle.

Figure 2: Cutaway "Minibus"



### Minivan

A minivan is designed to be in-between a car and a van. Including the driver, minivans carry seven passengers, and the factory-built vehicles cost about \$40,000. An example of the minivan is the Kia Sorrento, shown in Figure 6.

Figure 3: Minivan



### Van / Maxivan

A standard van has side passenger doors and low ceilings, requiring riders to pull themselves up into the vehicle. Vans are factory-built by Ford, GM, or Chrysler, and they can accommodate up to 15 passengers including the driver. Disabled or older passengers may have difficulty getting in the van or moving around inside the van because one must traverse over a wheel well to reach the back seat. At a minimum, a van costs \$45,000. An example is shown in Figure 7. Modified passenger vans such as the Ford E-350 Transit Van costs can range from \$125,000 to \$135,000, depending on the number of passengers and A.D.A requirements. Average vehicle prices have risen dramatically due to shortages of labor and parts.

Figure 4: Van/Maxivan



## ASSET PORTFOLIO

Assets inventoried for this TAM Plan only include Rolling Stock. Tangipahoa Parish Government owns the capital responsibility for the Rolling Stock. There are no asset transit buildings or facilities to report. The information included in the register of assets is reported regularly through the Statewide Transit Tracking and Reporting System (STTARS) web-based tool developed by the Louisiana Department of Transportation and Development (DOTD). This regular reporting includes a condition assessment of the inventoried assets and allows reporting from any operating system through the web-based tool. See Table 1 below from the Asset Inventory Summary Table.

**Table 1: Asset Inventory Summary**

	Type	Total Assets
Revenue	Bus	0
	Cutaway	8
	Minibus	0
	Minivan	2
	School Bus	0
	Maxi Van	0
	Van (Transit Van)	3
Equipment	Automobile	0
	Sport Utility Vehicle	0
	Truck	0
Facilities		

## CONDITION ASSESMENT METHOD

A conditions assessment is crucial, because the indicators from the assessment help form the SGR Performance Targets. After a baseline condition is determined, a provider can more effectively improve their assets and work toward a State of Good Repair.

An evaluation of each asset's performance was based on the FTA's two main standards: the vehicle's age and its condition. Each asset has its own sheet in the Assessment Tool provided. The percentage of vehicles at or over the Useful Life Benchmark (ULB) and their conditions determined the overall assessment of a provider's transit assets.

See Table 1 from the Asset Inventory Summary above and Table 2 below.

**Table 2: Default Useful Life Benchmarks (ULBs)**

Asset Category	Asset Class	ULB (Years)
Rolling Stock	Bus	14
	Cutaway	10
	Minibus	10
	Minivan	8
	School Bus	14
	Maxivan	8
	Van	8
Equipment	Automobile	8
	Sport Utility Vehicle	8
	Truck	14

**ULB ASSESSMENT**

Each vehicle asset was assigned the default ULB from the 2021 Asset Inventory Module Reporting Manual based on vehicle type. The default ULBs are represented in the table below. While the FTA recommends using the default ULB to assess vehicles, the DOTD may use alternate ULBs due to on-the-ground conditions in Louisiana as long as the alternate ULB is justified during the development of the TAM plan.

The manufacturing year was used to calculate the age of the vehicle, and then the age was compared to the vehicle's ULB. Vehicles with ages past the ULB were counted as being at/over ULB, and the overall percentage of assets at/over the ULB was then calculated. See Table 3 below from Asset Inventory Summary.

**Table 3: Number of Assets Currently at/over ULB**

Asset Category	ULB Status	Count	Percentage
Revenue	At/over ULB	0	0%
	Under ULB	13	100%
Equipment	At/over ULB	0	
	Under ULB	0	
Total	At/over ULB	0	0%
	Under ULB	13	100%

## CONDITION ASSESSMENT

Finally, the condition of each asset was evaluated based on the STTARS rating system, “poor”, “fair”, “good”, or “excellent”. While the FTA recommends using the TERM-lite rating system (a five-point condition rating system where 1 is “poor” and 5 is “excellent”), the STTARS system was used due to its similarity. Each asset’s condition rating from the STTARS system was converted to a point value, where 1 equaled “poor” and 4 equaled “excellent.” After assigning each asset a value, the average condition of the asset class was calculated, as well as the percentage of each condition rating. Each vehicle is assessed by the end of each year. Table 4 displays the STTARS rating system in detail. See 5 below for Revenue condition rating.

**Table 4: STTARS Rating System**

Rating	Description
Poor (1)	Asset shows signs of extreme deterioration and imminent failure; the asset is likely nearing its ULB.
Fair (2)	Asset shows deterioration requiring attention; issues with the vehicle may be significant deficiencies.
Good (3)	Vehicle is new or rehabilitated; the asset may have minor deterioration or wear and tear.
Excellent (4)	Vehicle is new or recently rehabilitated; minor issues with asset if any.

**Table 5: Revenue Condition Rating**

Condition	Count	Percentage
Poor	0	0%
Fair	0	0%
Good	8	62%
Excellent	5	38%

## ASSET CONDITION SUMMARY

See Table 6 below from the Asset Inventory for condition summaries.

**Table 6: % Vehicles at/over ULB & Avg. Condition Rating by Asset Type**

	% at/over ULB	Avg. Condition Rating	Type	% at/over ULB	Avg. Condition Rating	# at/over ULB	Est. Cost of Replacement
Revenue	0%	4	Bus	0%		0	\$0
			Cutaway	0%	4	0	\$0



	% at/over ULB	Avg. Condition Rating	Type	% at/over ULB	Avg. Condition Rating	# at/over ULB	Est. Cost of Replacement
Equipment			Minibus			0	\$0
			Minivan	0%	4	0	\$0
			School Bus			0	\$0
			Maxi Van			0	\$0
			Van	0%	4	0	\$0
			Automobile			0	\$0
			Sport Utility Vehicle			0	\$0
			Truck			0	\$0

## PERFORMANCE TARGETS & MEASURES

An important component of the TAM plan is to define targets and measures that will help RPTA plan for future investment in transit assets to maintain a State of Good Repair. The performance measures, as seen in the table below, detail how each asset type's depreciation is measured. Target ULB thresholds vary depending on the asset type.

Asset Class	Performance Measure	Target
<b>Rolling Stock</b> <i>All revenue vehicles</i>	Age - % of revenue vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB)	100% of Cutaway Bus, Van, and Minivan assets in a State of Good or Excellent Repair  <b>Cutaway Bus</b> – Replace 1 vehicle per year for 4 years. Efforts to transition to smaller, transit vans are being considered. The vehicles will be easier to maneuver through narrow streets.  <b>Minivan</b> – Replace 1 vehicle in 4 years  <b>Van</b> – Replace 1 vehicle in 4-6 years.
<b>Equipment</b> <i>Non-revenue vehicles</i>	Age - % of vehicles that have met or exceeded their Useful Life Benchmark (ULB)	No target set; Tangipahoa Parish Govt. does not own or have direct capital responsibility for any non-revenue equipment (automobiles, SUVs, Trucks).

Facilities <i>All buildings or structures</i>	Condition - % of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) Scale	No target set; Tangipahoa Parish Govt. does not own or have direct capital responsibility for any transit facilities.
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## DECISION SUPPORT TOOLS

The Tangipahoa Parish Government and the Tangipahoa Voluntary Council on Aging (the Transit Operator) meet regularly to discuss decisions on the classifications, repairs, and/or replacement of transit asset inventory vehicles. Aside from that communication, the Parish also participates in the tools outlined below.

Tool	Use	Description
STTARS	Track and monitor condition	The Statewide Transit Tracking and Reporting System (STTARS) is used by Louisiana transit providers to track ridership, vehicle maintenance, and ride schedules. Providers also report system utilization data to DOTD using STTARS.
Asset Inventory Excel Sheet	Tracking Existing Condition and baseline levels of SGR	Generated from STTARS data, this Excel spreadsheet contains information about the existing conditions of RPTA's assets and current level of SGR.
Future Asset Age Excel Sheet	Projected outwards X number of years to identify state of good repair of next X number years	This Excel spreadsheet projects when vehicles will reach their Useful Life Benchmark.
Cost Estimation Tool	Identifying Replacement Costs	This Excel spreadsheet estimates the cost of each asset as well as what the cost would be to replace the cost.
Term Lite	Facility Conditions	Term Lite is an electronic, PC-based analysis tool developed by the FTA. The software predicts the transit agency's future capital investment needs and estimates the total expenditures through the horizon period.

## INVESTMENT PRIORITIZATION

The Tangipahoa Parish's Accountable Executive, program staff, and the third-party transit operator review, on a periodic basis, the maintenance reports, vehicle mileage, vehicle condition and ridership

tables that relate to the useful life of revenue vehicles or the need for additional units. Based upon a consensus of opinions, the Parish will plan for new investments/spending, movement of vehicles to non-revenue, and/or disposal plans for particular vehicles. Cost estimates are then gathered and compared to the State of Louisiana State Purchasing Program, to determine the best value for new vehicle purchases.

#### MAINTENANCE STRATEGY

Providers must adhere to the agency's written maintenance program as well as achieve a minimum level of maintenance per the vehicle manufacturer's recommended service guidelines.

#### UNPLANNED MAINTENANCE APPROACH

TAM participants must document a strategy for emergency maintenance, such as a traffic incident or vehicle failure.

#### OVERHAUL STRATEGY

When a vehicle reaches its mid-life use age or when clear deterioration of the vehicle has occurred, an assessment must be completed to determine whether a total overhaul or a replacement of the vehicle would be more cost-effective.

#### DISPOSAL STRATEGY

The DOTD manages assets in a way that allow the assets to be used for the entirety of their useful life. If one subrecipient no longer needs a vehicle, it can be transferred to a different subrecipient who can use the vehicle for public transportation. However, if a situation were to arise causing a vehicle to be disposed of before the end of its useful life, the responsible provider must first submit a report as to why the disposal is necessary and request permission from the FTA. The DOTD will then determine the best course of action pursuant to FTA C 5010.1D before informing both the provider and the FTA of the final decision and its reasoning. Tangipahoa Parish Government holds all vehicle titles until the vehicle's useful life ends and its value is estimated at less than \$5,000.

### Appendix: Inventory of Assets

Asset	Asset Class	Age (2021)	Condition
Cutaway	Rolling Stock	4	Excellent
Cutaway	Rolling Stock	3	Excellent
Cutaway	Rolling Stock	2	Good
Cutaway	Rolling Stock	1	Good
Cutaway	Rolling Stock	0	Good
Cutaway	Rolling Stock	0	Good
Cutaway	Rolling Stock	5	Good

Asset	Asset Class	Age (2021)	Condition
Cutaway	Rolling Stock	4	Good
Van	Rolling Stock	1	Excellent
Van	<b>Rolling Stock</b>	3	Good
Van	<b>Rolling Stock</b>	3	Good
Minivan	<b>Rolling Stock</b>	4	Excellent
Minivan	<b>Rolling Stock</b>	4	Excellent

**T.P. RESOLUTION NO. R24-35**

A RESOLUTION OF THE TANGIPAHOA PARISH GOVERNMENT (THE PARISH) TO  
ADOPT THE REQUIRED CDBG-DR PROGRAM POLICIES AND PROCEDURES;  
ACKNOWLEDGES CDBG-DR PROGRAM FUNDS BE ADMINISTERED IN  
ACCORDANCE WITH STATE OF LOUISIANA, OFFICE OF COMMUNITY DEVELOPMENT  
(OCD) GRANTEE ADMINISTRATIVE MANUAL; APPOINT VARIOUS COORDINATORS/  
OFFICERS; AUTHORIZE INDIVIDUALS TO EXECUTE THE REQUEST FOR PAYMENT;  
AUTHORIZE EXECUTION OF DOCUMENTS

WHEREAS, the Parish has been awarded Community Development Block Grant  
Disaster Recovery (CDBG-DR) funds for projects administered by OCD.

WHEREAS, the CDBG-DR Program requires the adoption of plans, policies and  
appointment of individuals for compliance with CDBG-DR Program regulations.

NOW THEREFORE BE IT RESOLVED, that the Parish acknowledges that CDBG-DR  
Program funds must be administered in accordance with the latest edition, and any  
amendments thereto of the State of Louisiana OCD Disaster Recovery CDBG Grantee  
Administrative Manual <https://www.doa.la.gov/Pages/ocd-dru/DRAdminManual.aspx>.

BE IT FURTHER RESOLVED, that the Parish, as recipient of CDBG-DR funds, does  
hereby adopt the attached CDBG-DR Program Policies and Procedures as they apply to the  
administration of the Parish’s CDBG-DR Projects and Programs.

BE IT FURTHER RESOLVED, that the following individuals are appointed to  
various positions related to the CDBG-DR Program as listed:

- |   |  |
|---|--|
| 1. Fair Housing Coordinator:              | <u>Tonya Mabry</u>                       |
| 2. Equal Employment Opportunity Officer:  | <u>Roshanda Johnson</u>                  |
| 3. Section 504 Coordinator:               | <u>Missy Cowart and Roshanda Johnson</u> |
| 4. Labor Compliance Officer:              | <u>Kevin Tzeng</u>                       |
| 5. Residential Anti-displacement Officer: | <u>Donna Domiano</u>                     |
| 6. Section 3 Coordinator:                 | <u>Kevin Tzeng</u>                       |

BE IT FURTHER RESOLVED, that Missy Cowart is hereby authorized to sign the  
Requests for Payment related to the CDBG-DR Program.

BE IT FURTHER AND FINALLY RESOLVED, that Robby Miller, Parish President, is hereby  
authorized to execute any and all documents pertaining to the CDBG-DR Program,  
including but not limited to the Cooperative Endeavor Agreement and any Amendments,  
Project Application and any Amendments, Environmental Review Record, Certifications and  
Professional Service, Consulting Service and Construction Contracts and any Amendments.

On motion by \_ and seconded by\_, the foregoing resolution was hereby declared adopted on  
this the 15<sup>th</sup> day of October, 2024 by the following roll-call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

**NOT VOTING:**

**ATTEST:**

\_\_\_\_\_  
David P Vial, Chairman  
Tangipahoa Parish Council

\_\_\_\_\_  
Jill DeSouge, Council Clerk  
Tangipahoa Parish Council

\_\_\_\_\_  
Robby Miller, President  
Tangipahoa Parish

## **T.P. RESOLUTION NO. R24-36**

### **A RESOLUTION OF THE TANGIPAHOA PARISH GOVERNMENT (THE PARISH) TO ADOPT THE REQUIRED CDBG-DR PROGRAM POLICIES AND PROCEDURES**

WHEREAS, the Tangipahoa Parish Government (Parish) has been afforded the opportunity to participate in the State of Louisiana Community Development Block Grant Disaster Recovery (CDBG-DR) Program administered by the State of Louisiana Office of Community Development (OCD); and,

WHEREAS, it is necessary under the program regulations to authorize certain actions and individuals to perform certain designated functions required by the STATE:

NOW THEREFORE BE IT RESOLVED, that the Parish as legal recipient of the CDBG funds, does hereby authorize the following actions.

#### **SECTION I.**

##### **EQUAL OPPORTUNITY**

WHEREAS, equal opportunity regulations of the CDBG program require the appointment by the recipient of an Equal Opportunity Officer, (EEO Officer) to have responsibility for maintaining all pertinent EEO files, submitting on a timely basis all required reports, answering all related correspondence and monitoring all EEO areas;

NOW THEREFORE BE IT RESOLVED, by the Parish, that Roshanda Johnson is hereby appointed as EEO officer for the life of the CDBG-DR Program and, as such, is charged to faithfully execute all duties and responsibilities herein described.

#### **SECTION II.**

##### **FAIR HOUSING POLICY**

WHEREAS, the STATE requires Grantees to take actions to affirmatively further fair housing in compliance with Title VIII of the Civil Rights Act of 1968, as amended, and Executive Order 11063, as amended;

NOW THEREFORE BE IT RESOLVED, by the Parish, that the attached policy entitled "Fair Housing Policy" is hereby adopted; and

BE IT RESOLVED, by the Parish, that Tonya Mabry is hereby appointed as Fair Housing Coordinator for the life of the CDBG-DR Program and, as such, is charged to faithfully execute all duties and responsibilities herein described.

#### **SECTION III.**

##### **RECORDS MANAGEMENT POLICY**

WHEREAS, the STATE requires the establishment of procedures that provide for the maintenance and disclosure of public records and record-keeping requirements in compliance with 24 CFR 570.490;

NOW THEREFORE BE IT RESOLVED, by the Parish, that the attached policy entitled "Records Management Policy" is hereby adopted.

#### **SECTION IV.**

##### **SECTION 3 PLAN**

WHEREAS, the STATE requires Grantees, to the greatest extent feasible, to ensure that employment and training opportunities arising in connection with Section 3 projects are provided to Section 3 workers within the metropolitan area (or nonmetropolitan county) in which the project is located and ensure contracts for work awarded in connection with Section 3 projects are provided to business concerns that provide economic opportunities to Section 3 workers residing within the metropolitan area (or nonmetropolitan county) in which the project is located, in compliance with Section 3 of the Housing and Urban Development Act of 1968;

NOW THEREFORE BE IT RESOLVED, that the attached "Section 3 Plan" for the Parish is hereby adopted; and,

BE IT RESOLVED, by the Parish, that Kevin Tzeng is hereby appointed as Section 3 Coordinator for the life of the CDBG-DR Program and, as such, is charged to faithfully execute all duties and responsibilities herein described

SECTION V.

COMPLAINT POLICY

WHEREAS, the STATE requires Grantees to establish procedures to deal with citizen inquiries and complaints;

NOW THEREFORE BE IT RESOLVED, by the Parish, that the attached policy entitled "Citizen Complaint Policy" is hereby adopted.

SECTION VI.

SECTION 504 GRIEVANCE PROCEDURE

WHEREAS, the STATE requires Grantees to establish internal grievance procedures to deal with citizen inquiries and complaints concerning Section 504;

NOW THEREFORE BE IT RESOLVED, by the Parish, that the attached policy entitled "Section 504 Grievance Procedure" is hereby adopted.

SECTION VII.

504 COORDINATORS

WHEREAS, the STATE requires Grantees to designate a responsible person to coordinate the Parish's efforts to comply with Section 504 of the Rehabilitation Act of 1973 as amended;

NOW THEREFORE BE IT RESOLVED, that Missy Cowart and Roshanda Johnson are appointed as Section 504 Compliance Officers; and,

BE IT FURTHER RESOLVED, that Robby Miller, Parish President, is hereby authorized to execute the attached Section 504 Certification.

SECTION VIII.

ANTI-DISPLACEMENT

WHEREAS, the CDBG Program requires that all grant recipients adopt by resolution a Residential Anti-Displacement and Relocation Assistance Plan.

NOW THEREFORE BE IT RESOLVED, that the attached "Residential Anti-Displacement and Relocation Assistance Plan" for the Parish is hereby adopted; and,

BE IT RESOLVED, by the Parish, that Donna Domiano is hereby appointed as the Residential Anti-displacement Officer for the life of the CDBG-DR Program and, as such, is charged to faithfully execute all duties and responsibilities herein described; and,

BE IT FURTHER RESOLVED, that Robby Miller, Parish President, is hereby authorized to execute the attached Residential Anti-Displacement and Relocation Assistance Certification.

SECTION IX.

LABOR COMPLIANCE

WHEREAS, labor compliance regulations of the CDBG Program require the appointment by the recipient of a Labor Compliance Officer, (LCO) to have the responsibility for maintaining all pertinent labor compliance files, submitting on a timely basis all required reports, answering all related correspondence and monitor all labor compliance areas;

NOW THEREFORE BE IT RESOLVED, by the Parish, that Kevin Tzeng is hereby appointed as Labor Compliance Officer for the life of the CDBG-DR Program and, as such, is charged to faithfully execute all duties and responsibilities herein described.

SECTION X.

COMMUNICATION

WHEREAS, the CDBG Program requires that all grant recipients adopt by resolution a policy for communicating information to persons with hearing impairments;

NOW THEREFORE BE IT RESOLVED, that the attached "Policy Statement for Communicating Information to Persons With Sensory Impairments" for the Parish is hereby adopted; and,



BE IT FURTHER RESOLVED, the Parish hereby adopts a policy to utilize the Louisiana Hearing Impaired Relay System for communicating with hearing impaired persons. The relay numbers are: Information 1-800-333-0605, TDD Users 1-800-846-5277 and Voice Users 1-800-947-5277.

SECTION XI.

CONTRACT ADMINISTRATION POLICY

WHEREAS, the STATE requires Grantees to establish procedures to provide oversight and administration of contracts awarded under the CDBG-DR Program and complaints;

NOW THEREFORE BE IT RESOLVED, by the Parish, that the attached policy entitled "Contract Administration Policy" is hereby adopted.

SECTION XII.

DUPLICATION OF BENEFITS POLICY

WHEREAS, the STATE requires Grantees to establish procedures to assure CDBG-DR assistance does not duplicate other funds received for the same activity;

NOW THEREFORE BE IT RESOLVED, by the Parish, that the attached policy entitled "Contract Administration Policy" is hereby adopted.

SECTION XIII.

MONITORING PLAN

WHEREAS, the STATE requires Grantees to establish procedures to provide oversight and monitoring of CDBG-DR-funded activities;

NOW THEREFORE BE IT RESOLVED, by the Parish, that the attached plan entitled "Monitoring Plan" is hereby adopted.

SECTION XIV.

LANGUAGE ACCESS PLAN

WHEREAS, the CDBG Program requires that all grant recipients adopt by resolution a Language Access Plan;

NOW THEREFORE BE IT RESOLVED, that the attached "Language Access Plan" for the Parish is hereby adopted.

On motion by \_ and seconded by\_, the foregoing resolution was hereby declared adopted on this the 15<sup>th</sup> day of October, 2024 by the following roll-call vote:

**YEAS:**

**NAYS:**

**ABSENT:**

**NOT VOTING:**

**ATTEST:**

---

David P Vial, Chairman  
Tangipahoa Parish Council

---

Jill DeSouge, Council Clerk  
Tangipahoa Parish Council

---

Robby Miller, President  
Tangipahoa Parish

**TANGIPAHOA PARISH GOVERNMENT  
ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN**

The Tangipahoa Parish Government hereby adopts the following Residential Anti-displacement and Relocation Assistance Plan Under Section 104(D) of The Housing and Community Development Act Of 1974, as Amended:

Tangipahoa Parish Government will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than low/moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974 as amended as described in 24 CFR 570.606(b)(1).

All replacement housing will be provided within three (3) years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, Tangipahoa Parish Government will notify the public and submit to the Louisiana Division of Administration the following information in writing:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to use other than low/moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units; and
6. The basis for concluding that each replacement dwelling unit will remain in a low/moderate-income unit for at least ten (10) years from the date of initial occupancy.

Tangipahoa Parish Government will provide relocation assistance, as described in 570.606(b)(2), to each low/moderate- income-based household displaced by the demolition of housing or by the conversion of a low/moderate- income dwelling to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the Act, the Tangipahoa Parish Government will take the following steps to minimize the displacement of persons from their homes:

1. All public facilities projects (water, sewer, gas, etc.) will be designed so that there will be no displacement of any residences or businesses;
2. No homes will be demolished that can be rehabilitated; and
3. There will be no displacement of residential or business occupants on CDBG projects.
- 4.

Tangipahoa Parish Government has appointed a Residential Anti-displacement and Relocation Assistance Officer to provide residents relocation assistance and advisory services as needed.

## **TANGIPAHOA PARISH GOVERNMENT CDBG-DR CITIZEN COMPLAINT POLICY**

### **SECTION 1: POLICY**

It is the policy of the Tangipahoa Parish Government (Parish) to review and respond to all CDBG-DR complaints received by the Parish.

### **SECTION 2: COMPLAINT PROCEDURE**

The following procedures will be followed on all complaints related to the CDBG-DR program received by the Parish.

1. The complainant shall notify the Council Clerk of the complaint. The initial complaint may be expressed orally or by written correspondence.
2. The Council Clerk will notify the Parish President or designated representative of the complaint within two (2) working days.
3. The Parish President or designated representative will investigate the complaint and report the findings to the Parish Council within three (3) working days.
4. The Parish Council will notify the complainant of the findings of the Parish President or designated representative in writing or by telephone within five (5) working days.
5. If the complainant is aggrieved by the decision, he must forward the complaint in writing (if previously submitted orally) to the Council Clerk who will forward the complaint along with actions taken by the Parish President or designated representative to the appropriate committee for their review. This will be accomplished within five (5) working days of receipt of the written complaint.
6. The reviewing council committee will have thirty (30) working days to review the complaint and forward their decision to the complainant in writing.
7. If the complainant is aggrieved with the decision of the Committee, he must notify the Council Clerk in writing that he or she desires to be afforded a hearing by the Parish Council. The complainant will be placed on the next regularly scheduled meeting agenda. The Council Clerk will notify the complainant in writing of the date of the hearing.
8. The complainant must bring all relevant data, witnesses, etc. to the hearing. The Parish Council, at the hearing, will review the complaint and forward within ten (10) days a certified copy of the minutes of the meeting at which the hearing was conducted and a decision was rendered. If a decision is not reached at the hearing, the Parish Council will inform the complainant of an appropriate date to expect a response. Within ten (10) working days of reaching a decision, the complainant will be notified in writing of the decision.

Complaints concerning the general administration of the CDBG-DR Program may be submitted in writing directly to the following:

Division of Administration  
Community Development  
Section Post Office Box  
94095  
Baton Rouge, Louisiana 70804-9095

### **SECTION 3: COMPLAINTS RELATED TO FAIR HOUSING AND EEO**

All citizen complaints relative to Fair Housing/Equal Opportunity Violations alleging discrimination shall be forwarded for disposition to the following:

Department of Housing and Urban  
Development Regional Office  
Fair Housing and Equal Opportunity  
Division Post Office Box 2905  
Fort Worth, Texas 76113-2905

or

The complainant may contact the HUD FH/EO  
Division directly at the Toll-Free Telephone#  
1(800) 424-8590

### **SECTION 4: RECORD KEEPING**

The Parish will maintain a file for the purpose of keeping reports of complaints for a minimum of five (5) years after the close-out of the program.

### **SECTION 5: COMPLIANCE WITH APPLICABLE LAWS**

This policy does not invalidate or supersede the personnel or other policies of the Parish that are currently adopted; it is intended to serve as a guide for complaints.

### **SECTION 6: UPDATES**

This policy may be amended by majority vote at any of the Parish's regularly scheduled meetings.

**TANGIPAHOA PARISH GOVERNMENT  
DUPLICATION OF BENEFITS POLICY**

The Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) requires that recipients of federal disaster recovery funding make certain that no "person, business concern, or other entity" will receive duplicative assistance. Stafford Act, Title III, Sec. 312, (a)

A Duplication of Benefits (DOB) occurs when:

- A beneficiary receives assistance, and
- The assistance is from multiple sources (i.e. private insurance, FEMA, NFIP, non-profits, State, etc.) and
- The assistance amount exceeds the need for a particular recovery purpose.

In order to identify and assure that CDBG-DR assistance does not duplicate other funds received for the same activity (i.e. does not replace other funds received), the Tangipahoa Parish Government (Parish) will document and use the following process/steps to prevent a DOB from occurring:

1. Identify the total need for assistance prior to any assistance being provided.
2. Identify all potentially duplicative assistance received or to be received.
3. Deduct assistance determined to be duplicative.
4. Determine maximum award.
5. Determine program cap (if applicable).
6. Determine final award.

**The following is an example of the use of the six-step process:**

- |   |           |
|---|-----------|
| 1. Applicant's total need prior to any assistance .....   | \$100,000 |
| 2. All potentially available duplicative assistance ..... | \$35,000  |
| 3. Assistance determined to be duplicative.....           | \$30,000  |
| 4. Maximum eligible award (item 1 less item 3) .....      | \$70,000  |
| 5. Program cap (if applicable).....                       | \$50,000  |
| 6. Final award (lesser of items 4 and 5).....             | \$50,000  |

Since disaster recovery needs are calculated at one point in time, subsequent circumstances may occur that affect need. If, after the assistance has been calculated and/or a CDBG award has been made, an applicant can demonstrate a change in circumstances, the award calculation may be subsequently reevaluated to take the increased need into consideration. Such changes in circumstances may include vandalism, contractor fraud, an increase in the cost of materials and labor, a change in local zoning law and building codes, or subsequent damage to a home, building, or business that was partially repaired. However, the reevaluation must be done before the initial need for which assistance was granted has been fully met (e.g. before a damaged house is fully repaired).

Once funds are awarded, minus any determined DOB, the applicant is required to notify the Parish of the receipt of any additional funds received for the same activity. In the event that additional funds are determined to be a DOB, funds will be withheld from future pay requests. In the event that all funds have been expended and a DOB is identified, the applicant will be required to repay the funds for return to the U.S. Treasury through the Louisiana Office of Community Development.

# **TANGIPAHOA PARISH GOVERNMENT CONTRACT ADMINISTRATION POLICY**

## **SECTION 1: POLICY**

The purpose of this policy is to provide a framework and assign responsibilities for ensuring that full and accurate records of procurement activities related to the Tangipahoa Parish Government (Parish) CDBG-DR Program are created in accordance with the requirements of the U.S Department of Housing and Urban Development and the State of Louisiana. The policy aims to ensure that these records are managed and maintained for as long as they are required to support the functions, activities, and accountabilities required in accordance with the Parish's Cooperative Endeavour Agreement with the State of Louisiana, Office of Community Development.

## **SECTION 2: SCOPE**

This policy applies to all Parish staff, whether permanent or temporary, including consultants, contractors, and volunteers.

This policy applies to all activities performed by or on behalf of the Parish in whatever manner they are conducted. This includes all written correspondence, whether paper or electronic and all spoken transactions, including meetings and telephone calls. Equally, it covers all records of these activities regardless of the media in which they are captured.

## **SECTION 3: POLICY STATEMENT**

The Parish is subject to requirements of the Public Bid Law found in R.S. 38:2211, et seq. and to the requirements of CDBG regulations found in 2 CFR 200. This requires the Parish to maintain a contract administration system which ensures that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders and to maintain records sufficient to detail the significant history of procurement. These records will include but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

## **SECTION 4: GUIDELINES**

The Parish maintains a separate procurement file for each procurement activity. The procurement file contains all significant information related to the procurement activity, including, but not limited to, the following:

1. Rationale for the method of procurement;
2. Independent Cost Estimate
3. Selection of contract type;
4. Contractor selection or rejection; and
5. The basis for the contract price.

In addition, the Parish will maintain a contract administration system which ensures that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. The three primary goals of the contract administration system are to:

1. Ensure production and accountability;
2. Ensure compliance with CDBG and other state and federal requirements; and
3. Evaluate organizational and project performance

The exact nature of the information to be reviewed will vary with the type of procurement, i.e. - public bids, professional services, and small purchase, but will generally include the following:

1. Comparison of budgeted versus actual costs;
2. Review of progress schedules and program completion dates; and
3. Verification of delivery of goods and services.

## **SECTION 5: REGULATORY FRAMEWORK**

Relevant legislation with which this policy complies includes:

1. La. R.S. 38:2211, et seq.
2. 2 CFR 200
3. Louisiana Office of Community Development Policies and Procedures

## **SECTION 6: RESPONSIBILITIES**

The Parish President is responsible for:

1. Ensuring compliance with legislative and regulatory requirements for procurement activities;
2. Assigning responsibilities for procurement activities;
3. Ensuring that all new staff receive training in procurement requirements and standards;
4. Monitoring staff compliance with the Parish's procurement procedures systems;
5. Ensuring all deliverables are received by the Parish;
6. Ensuring all contracts are based upon forms in the OCD Grantee Administrative Manual or industry standard forms prepared by AIA, EJCDC or Louisiana Facility Planning and Control; and

All Staff are responsible for:

1. Complying with the Parish's procurement policies and procedures;
2. Creating full and accurate records of procurement activities, transactions, and decisions carried out during the course of daily activity;
3. Ensuring that such records are maintained by being captured into the Parish's records management system and by handling records with care and respect so as not to damage them or compromise their integrity; and
4. Assist with the review of deliverables and contract compliance.
5. Serve as contract administrator.

## **SECTION 7: RESOLUTION OF CONTROVERSIES**

1. Right to Protest. Any prospective contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Parish Council. Protests with respect to a solicitation shall be submitted in writing no later than 10 days prior to the receipt of bids, proposals, or qualification statements. If a person protests a solicitation, an award cannot be made until said protest is resolved. Protests with respect to the award of a contract shall be submitted in writing within 14 days after contract award. Said protest shall state fully and in particular, the reason for protest if a protest is made with respect to the award of a contract. Work on the contract cannot be commenced until it is resolved administratively.
2. Decision. The Parish President must notify the protesting party in writing and the legal counsel of the Parish within 14 days after receipt of said protest whether or not the protest is denied or granted. If the protest with reference to the solicitation is granted, the solicitation will be canceled and reissued. If the protest with reference to the award is granted, then the award will be voided and the remaining solicitations may be re-evaluated for another selection. If another selection cannot be made or if it appears to be in the best interest of the Parish, a new solicitation will be issued.
3. Appeal. If an aggrieved party is not satisfied with the rendered decision, then that party may appeal said decision in writing to the Parish President within seven days of the decision. The protesting party should fully explain the basis of his appeal. The Parish President then must render a decision in writing within 14 days of receipt of the appeal. The Parish President's decision is final, and an aggrieved party may bring judicial action within two weeks from receipt of said decision.

## **SECTION 8: MONITORING AND REVIEW**

This policy will be regularly monitored and reviewed to ensure that it remains relevant to the aims and requirements of the CDBG-DR program. Staff compliance with the policy and associated procedures will be monitored on an on-going basis through staff self-assessment and by department managers, and by the Parish President.

Additional internal review of procurement activities and recordkeeping will be conducted by the Parish President or designee.

# TANGIPAHOA PARISH GOVERNMENT FAIR HOUSING POLICY

## **SECTION 1: POLICY**

It is the policy of the Tangipahoa Parish Government (Parish) to provide, within constitutional limitations, for fair housing throughout the Parish's jurisdiction.

## **SECTION 2: DEFINITIONS**

1. "Dwelling means any building, structure, or portion thereof which is occupied as, or designed or intended for occupancy as, a residence by one or more families, and any vacant land which is offered for sale or lease for the construction or location thereon of any such building, structure, or portion thereof.
2. "Family" includes a single individual.
3. "Person" includes one or more individuals, corporations, partnerships, associations, labor organizations, legal representatives, organizations, trustees, trustees in bankruptcy, receivers, and fiduciaries.
4. "To rent" includes to lease, to sublease, to let, and otherwise to grant for consideration the right to occupancy premises owned by the occupant.
5. "Discriminatory housing practice" means an act that is discriminatory under sections 4, 5, or 6 herein.

## **SECTION 3: DISCRIMINATORY PRACTICE**

Subject to the provisions of subsection (2) and section 7, discrimination in the sale or rental of housing in the Parish's jurisdiction is strongly discouraged. In particular, the condemnation of discriminatory practices in the sale or rental of housing units in the Parish's jurisdiction shall apply to:

1. All dwellings except as exempted by subsection (2).
2. Nothing in section 4 shall apply to:
  - a. Any single-family house sold or rented by an owner: Provided, that such private individual owner does not own more than three such single-family houses at any one time: Provided further, That in the case of the sale of any such single-family house by a private individual owner not residing in such house at the time of such sale or who was not the most recent resident of such house prior to such sale, the exemption granted by this subsection shall apply only with respect to one such sale within any twenty-four month period: Provided further, That such bona fide private individual owner does not own any interest in, nor is there owned or reserved on his behalf, under any express or voluntary agreement, title to or any right to all or a portion of the proceeds from the sale or rental of, more than three such single-family houses at any one time: Provided further, that the sale or rental of any such single-family house shall be excepted from the application of this title only if such house is sold or rented (A) without the use in any manner of the sales or rental facilities or the sales or rental services of any real estate broker, agent, or salesman, or of such facilities or services of any person in the business of selling or renting dwellings, or of any employee or agent of any such broker, agent, salesman, or person and (B) without the publication, posting or mailing, after notice of any advertisement or written notice in violation of section 4(3) of this policy, but nothing in this provision shall prohibit the use of attorneys, escrow agents, abstractors, title companies, and other such professional assistance as necessary to perfect or transfer the title, or
  - b. rooms or units in dwellings containing living quarters occupied or intended to be occupied by no more than four families living independently of each other if the owner actually maintains and occupies one of such living quarters as his residence.
3. For the purposes of subsection (2), a person shall be deemed to be in the business of selling or renting dwellings if:
  - a. he or she has, within the preceding twelve months, participated as principal in three or more transactions involving the sale or rental of any dwelling or any interest therein, or
  - b. he or she has, within the preceding twelve months, participated as an agent, other than in the sale of his or her residence, in providing sales or rental facilities or sales or rental services in two or more transactions involving the sale or rental of any dwelling or any interest therein, or
  - c. he or she is the owner of any dwelling designed or intended for occupancy by, or occupied by, five or more families.

## **SECTION 4: DISCRIMINATION IN THE SALE OR RENTAL OF HOUSING**

As made applicable by section 3 and except as exempted by sections 3(2) and 7, it shall be discriminatory:

1. To refuse to sell or rent after the making of a bona fide offer, or to refuse to negotiate for the sale or rental of, or otherwise make available or deny, a dwelling to any person because of race, color, religion, or national origin.
2. To discriminate against any person in the terms, conditions, privileges or sale or rental of a dwelling, or in the provision of services or facilities in connection therewith, because of race, color, religion,



3. To make, print, or publish, or cause to be made, printed, or published any notice, statement, or advertisement with respect to the sale or rental of a dwelling that indicates any preference, limitation, or discrimination based on race, color, religion, or national origin, or an intention to make any such preference, limitation, or discrimination.
4. To represent to any person because of race, color, religion, or national origin that any dwelling is not available for inspection, sale, or rental when such dwelling is in fact so available.
5. For profit, to induce or attempt to induce any person to sell or rent any dwelling by representatives regarding the entry or prospective entry into the neighborhood of a person or persons of a particular race, color, religion, or national origin.

#### **SECTION 5: DISCRIMINATION IN THE FINANCING OF HOUSING**

It shall be discriminatory for any bank, building and loan association, insurance company or other corporation, association, firm or enterprise whose business consists in whole or in part in the making of commercial real estate loans, to deny a loan or other financial assistance to a person applying therefore for the purpose of purchasing, constructing, improving, repairing, or maintaining a dwelling, or to discriminate against him in the fixing of the amount, interest rate, duration, or other terms or conditions of such loan or other financial assistance because of the race, color, religion, or national origin of such person or of any person associated with them in connection with such loan or other financial assistance, or of the present or prospective owners, lessees, tenants, or occupants of the dwelling or dwellings in relation to which such loan or other financial assistance is to be made or given: Provided, that nothing contained in this section shall impair the scope or effectiveness of the exception contained in sub-section (b).

#### **SECTION 6: DISCRIMINATION IN THE PROVISION OF BROKERAGE SERVICES**

It shall be discriminatory to deny any person access to membership or participation in any multiple-listing service, real estate brokers organization, or other service, organization, or facility relating to the business of selling or renting dwellings or to discriminate against them in the terms or conditions of such access, membership, or participation, on account of race, color, religion or national origin.

#### **SECTION 7: EXEMPTION**

Nothing in this policy shall prohibit a religious organization, association, or society, or any nonprofit institution or organization operated, supervised, or controlled by or in conjunction with a religious organization, association, or society, from limiting the sale, rental, or occupancy of dwellings which it owns or operates for other than a commercial purpose to persons of the same religion, or from giving preference to such account of race, color, or national origin. Nor shall anything in this policy prohibit a private club not, in fact, open to the public, which as an incident to its primary purpose or purposes provides lodgings which it owns or operates for other than a commercial purpose, from limiting the rental or occupancy of such lodgings to its member or from giving preference to its members.

#### **SECTION 8: ADMINISTRATION**

1. The authority and responsibility for administering this policy shall be the Parish President.
2. The Parish President may delegate any of these functions, duties, and powers to employees of the Parish or to boards of such employees, including functions, duties, and powers with respect to investigating, conciliating, hearing, determining, ordering, certifying, reporting or otherwise acting as to any work, business, or matter under this policy.
3. All executive departments and agencies shall administer their programs and activities relating to housing and urban development in a manner designed to further the purposes of this policy and shall cooperate with the Parish President to further such purposes.

#### **SECTION 9: EDUCATION AND CONCILIATION**

The Parish President of the Grantee shall support such educational and conciliatory activities as will further the purposes of this Policy. The Parish President shall encourage the calling of conferences of persons in the housing industry and other interested parties to acquaint them with the provisions of this policy and his suggested means of implementing it and shall endeavor, with their advice, to resolve problems of voluntary compliance.

#### **SECTION 10: SEPARABILITY OF PROVISIONS**

If any provision or item of this policy or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this policy which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this policy are hereby severable.



# TANGIPAHOA PARISH GOVERNMENT MONITORING PLAN

## **SECTION 1: POLICY**

In order for the Tangipahoa Parish Government (Parish) to comply with its monitoring responsibilities of projects funded by the State of Louisiana Community Development Block Grant Disaster Recovery Program, the following Monitoring Plan will be utilized.

## **SECTION 2: MONITORING PLAN OBJECTIVES**

The objectives of the Monitoring Plan are that the Parish will:

1. Comply with all regulations governing their administrative, financial, and programmatic operations as required in the Cooperative Endeavor Agreement between the Parish and the Office of Community Development (OCD);
2. Ensure that CDBG-DR funds are used for intended eligible activities and that the activities meet a National Objective;
3. Achieve performance objectives as set forth by OCD within schedule and budget;
4. Avoid Duplication of Benefits with other programs; and
5. Conduct the program in a manner to prevent, detect, and eliminate fraud, waste, and abuse with particular emphasis on mitigation of fraud, abuse, and mismanagement related to accounting, procurement, and accountability.

## **SECTION 3: MONITORING REQUIREMENTS AND PROCEDURES**

1. Maintain adequate documentation to demonstrate the project meets a HUD National Objective and is Recovery Related.

The Parish will conduct periodic desk reviews of the program files to determine that the files meet the minimum documentation requirements to demonstrate projects meet the eligibility requirements of the program and have an acceptable documented plan of correction to ensure all new & current clients have the necessary documentation.

2. Maintain adequate documentation that the program follows written standards and guidelines for the procurement of supplies, equipment, construction, and services to ensure that they are obtained as economically as possible through an open and competitive process, and that purchases are managed with good administrative practices and sound business judgment & prohibits conflicts of interest.

The Parish will conduct periodic desk reviews of program files to determine that:

- a. The Parish's written procurement procedures comply with current CDBG-DR procurement guidelines and practices. This review should be conducted on an annual basis at a minimum.
  - b. Each procurement activity is supported by documentation stating that steps were taken to ensure an open and competitive process and that some form of cost/price analysis was performed.
  - c. A system is in place to track property and other assets bought or leased with CDBG-DR funds.
3. Maintain adequate documentation of compliance with HUD Environmental Regulations found at 24 CFR Part 58.

Prior to the expenditure of funds for an activity, the Parish will verify that the appropriate level of environmental clearance has been obtained. A complete Environmental Review Record will be maintained for each project. The ERR will be reviewed on a periodic basis to ensure that the record is complete and that no changes have occurred that affect the viability of the ERR.

4. Maintain records to document compliance with Federal requirements.

The Parish will conduct periodic desk reviews of program files to determine that adequate documentation exists to verify compliance with the following Federal requirements.

- a. Fair Housing Act - 24 CFR part 100 & 107
- b. Executive Order 11063
- c. Civil Rights Act of 1964 - 24 CFR part 1
- d. Age Discrimination Act 42 - 24 CFR part 146
- e. Section 504 of the Rehabilitation Act of 1973
- f. Americans with Disabilities Act - 28 CFR part 36
- g. Federal Labor Standards Requirements
- h. Section 3 of the Housing & Urban Development Act of 1968
- i. Good faith efforts to use women and minority-owned businesses per Executive Orders 11625, 12432, & 12138

- j. Lead-Based Paint Requirements - 24 CFR 576.79
  - k. Use of facilities and services must be available to all on a nondiscriminatory basis.
  - l. Flood Insurance - 24 CFR 576.80(b)
  - m. Relocation Requirements - 24 CFR 576.80(b)
  - n. Minimize Displacement - 24 CFR 576.80(a)
  - o. Conflict of Interest - 24 CFR 675.70(d); 24 CFR 84.42
5. If the activity involves acquisition, relocation, or displacement, verify compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

The Parish will establish a property acquisition file for each acquisition, relocation, or displacement subject to the Uniform Relocation Act. The file will be reviewed to verify that it contains all required documentation, including notices to homeowners or tenants, appraisal reports, Statements of Just Compensation, executed Acts of Sale or Donation, and a summary closing statement.

6. Follow written policies and procedures to maintain adequate oversight and control of its finances to ensure accurate, current, and complete disclosure of financial results.

The Parish will establish written procedures relative to the expenditure of CDBG-DR funds to record financial transactions, to determine the reasonableness and allowability of costs, to separate duties to ensure no one individual has authority over an entire financial transaction, and to routinely compare expenditure and budget. The Parish will periodically review its procedures to determine if personnel changes or other factors require revisions to the procedures.

7. Verify that expenditures are eligible under the Cooperative Endeavor Agreement/program regulations, correctly classified, and supported by the general ledger, timesheets, payroll register, invoices, contracts, purchase orders, and receipts.

The Parish will review all expenditures to determine that they are eligible, correctly classified, and have sufficient supporting documentation to demonstrate expenditures were incurred and justified. All invoices shall be signed by the Chief Elected Official or designee prior to payment. The Parish will periodically review the payment files to determine that appropriate review and approval procedures are being followed.

8. Engage an independent auditor on an annual basis to review program income and expenditures.

The Parish will maintain on file the most recent annual audit that states that financial statements accurately reflect the actual revenues, assets, expenditures, and liabilities of the CDBG-DR program. The audit file will also contain documentation that the Parish quickly addressed any audit deficiencies, compliance findings, questioned costs, or recommendations included in the audit.

9. Verify that the CDBG-DR Program is progressing as planned and that program goals are achievable and within reach.

The Parish will maintain documentation demonstrating goals are being met and produce quantifiable data for performance reporting. The Parish will periodically review the performance of its personnel and consultants to determine they have the continuing capacity to carry out the CDBG-DR Program.

#### **SECTION 4: CORRECTIVE ACTION PROCEDURES**

If it is determined that the Parish has not met a requirement of the CDBG-DR Program, the Parish will note this determination and will take corrective action within sixty (60) days. If unable to demonstrate compliance, the Parish will take corrective action or remedial action. Said actions will be designed to prevent a continuation of the deficiency, mitigate, to the extent possible, its adverse effects or consequences, and prevent its recurrence.

#### **SECTION 5: SUB-RECIPIENTS**

If sub-recipients are utilized, the Parish will be responsible for ensuring that CDBG-DR funds are used in accordance with all program requirements. At a minimum, each project shall be visited at least twice.

The initial visit will review the Sub-recipient's accounting system, review the Sub-recipient's understanding of the program's financial requirements, review the Sub-recipient's files for required policies and procedures, and review the Sub-recipient's records system for maintaining appropriate programmatic documentation. The purpose of this initial visit is to increase the sub-recipient's understanding of Program requirements and to discuss the following:

1. Eligible activities
2. Allowable costs
3. Maintenance of appropriate program documentation
4. Reporting requirements
5. Sub-recipient's financial standards and systems
6. Procurement procedures
7. Environmental clearance procedures
8. Deadline for expenditure of funds

The second visit will occur during the project's implementation. The visit shall review both financial and programmatic records and files, shall review accomplishments and progress in relation to original expectations, programmatic objectives and federal objectives.

The organization and frequency of on-site administrative and programmatic monitoring will depend on a Risk Assessment based on the type of project and the prior experience of the sub-recipient with CDBG-funded activities. The visits will include compliance with appropriate regulations and the provision of required documents. The files will be examined for completeness and a test of the reasonableness of expenditures. In addition, the following may also be included: an Activity Summary, a Project Status Report, a Summary of Problems Encountered, and a Plan for Problem Resolution.

Site visits will also be performed periodically when construction is involved to monitor Labor Standards requirements. Davis Bacon interviews will be performed, payrolls will be reviewed on a weekly basis, and follow-up will be provided when wage restitutions are required.

If the activity involves acquisition, relocation, or displacement, then, monitoring will be performed to ensure compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

To ensure further due diligence, sub-recipients will be required to have audits performed pursuant to 2 CFR 200 and submitted to the Parish on an annual basis. In addition, they will be required to submit monthly or quarterly reports as well as annual reports for the duration of the project or restrictive covenant.

If it is determined that the sub-recipient has not met a requirement of the CDBG-DR Program, the Parish will provide written notice of this determination and give the sub-recipient an opportunity to demonstrate within thirty days that it has taken corrective action. If unable to demonstrate compliance, the Parish will take corrective action or remedial action. Said actions will be designed to prevent a continuation of the deficiency, mitigate, to the extent possible, its adverse effects or consequences, and prevent its recurrence.

Sub-recipients may be required to submit and comply with proposals for action to correct, mitigate, and prevent a performance deficiency through one or more of the following:

1. Prepare and follow a schedule of actions for carrying out the affected activities, consisting of schedules, timetables, and milestones necessary to implement the affected activities;
2. Establish and follow a management plan that assigns responsibilities for carrying out the remedial action;
3. Cancel or revise activities likely to be affected by the performance deficiency before expending CDBG- DR funding for the activity.

**TANGIPAHOA PARISH GOVERNMENT  
SECTION 504 COMMUNICATION POLICY**

**SECTION 1: POLICY**

The Tangipahoa Parish Government (Parish) will take the necessary steps to ensure that qualified persons with impairments, including those with impaired sensory skills, receive effective notice. All aids needed to provide this notice, e.g., sign-language interpreters, readers, etc., are provided to the person being served without cost.

**SECTION 2: PERSONS WITH HEARING IMPAIRMENTS**

1. Qualified sign-language interpreter

For persons who are hearing-impaired and who use sign language as their primary means of communication, the following procedure has been developed and resources identified for obtaining the services of a qualified sign-language interpreter to communicate both verbal and written information:

The Parish will provide qualified sign language interpreters on an as-needed basis. Such an interpreter will be used at job interviews, large meetings, explanations of policies and procedures, etc. A minimum advance notice for such use is four (4) days unless circumstances or conditions dictate less time. In that case, the minimum time will be that required to notify the organization furnishing the interpreter and the time required for that organization to act. When time permits, the request is to be in writing. If the request is made orally, written documentation must be prepared and placed in the appropriate file.

The following organization(s) will be contacted when an interpreter is needed:

ASL Access LLC for deaf/hearing impaired translation services

Southeastern Louisiana University Speech-Foreign Language Dept. and Language Clinic for Spanish or deaf/hearing impaired translation services. (985) 549-5349

Information to be furnished by the Parish when requesting an interpreter:

- Reason for using interpreter services.
- Date and time services are needed.
- Place where the interpreter is to report and directions if needed.
- Name and title of the person requesting services.
- Name, address, and telephone number of Grantee.
- How is the cost for services to be billed? Understanding of cost (cost per hour, travel cost, etc.)
- How will the interpreter be notified in case of cancellation or change in time or place?
- How will the Parish be notified if services cannot be furnished as agreed?

2. Written Materials

All program information will be provided in writing to persons with hearing impairments. Printed materials and writing materials are available.

3. Telecommunication Device for the Deaf (TDD)

The Parish participates in the Louisiana Hearing Impaired Relay System. Persons with hearing impairments may access this system by calling 1-800-333-0605 (information), 1-800-846-5277 (TDD users), or 1-800-947-5277 (voice users).

4. Any other auxiliary aids should be discussed.

**SECTION 3: PERSONS WITH VISUAL IMPAIRMENTS**

1. Reader

2. Staff will communicate the content of written materials by reading them aloud to persons with visual impairments.

3. Large print, taped, and Braille materials

4. Any other available aids should be discussed.

**SECTION 4: PERSONS WITH MANUAL IMPAIRMENTS**

1. Personal

2. Typewriters

3. Other adaptive self-help devices.

# **TANGIPAHOA PARISH GOVERNMENT LANGUAGE ACCESS PLAN (LAP)**

## **SECTION 1: INTRODUCTION**

This Language Access Plan has been prepared to address the Parish of Tangipahoa Government's responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited English language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq, and its implementing regulations, which state that no person shall be subjected to discrimination on the basis of race, color, or national origin.

Executive Order 13166, titled "Improving Access to Services for Persons with Language Access," indicates that differing treatment based upon a person's inability to speak, read, write, or understand English is a type of national origin discrimination. It directs each agency to publish guidance for its respective recipients, clarifying their obligation to ensure that such discrimination does not take place. This order applies to all state and local agencies that receive federal funds.

Tangipahoa Parish Government is committed to ensuring that no person is excluded from access to its services on the basis of race, color, or national origin.

## **SECTION 2: PLAN SUMMARY**

Tangipahoa Parish Government has developed this Language Access Plan to help identify reasonable steps for providing language assistance to persons with Language Access (LAP) who wish to access services provided by the Parish of Tangipahoa Government. As defined in Executive Order 13166, LAP persons are those who do not speak English as their primary language and have limited ability to read, speak, write, or understand English. This plan outlines how to identify a person who may need language assistance, the ways in which assistance may be provided, staff training that may be required, and how to notify LAP persons that assistance is available.

In order to prepare this plan, the Tangipahoa Parish Government used the four-factor LAP analysis, which considers the following factors:

1. The number or proportion of LAP persons in the service area who may be served by the Tangipahoa Parish Government.
2. The frequency with which LAP persons come in contact with the Parish of Tangipahoa Government's services.
3. The nature and importance of services provided by the Tangipahoa Parish Government to the LAP population.
4. The interpretation services available to the Tangipahoa Parish Government and the overall cost to provide LAP assistance. A summary of the results of the four-factor analysis is in the following section.

## **SECTION 3: FOUR-FACTOR ANALYSIS**

### **1. The number or proportion of LAP persons in the service area who may be served or are likely to require Tangipahoa Parish Government services.**

The Tangipahoa Parish Government reviewed the U.S. Census data from the 2022 American Community Survey (ACS) 5-year estimates and determined that there are **5,280** persons in the Tangipahoa Parish Government's jurisdiction, or **4.2%** of the population, who speak a language other than English. Of these **5,280** persons, **1,826** have Language Access issues; that is, they speak English "not well" or "not at all." This is only **1.5%** of the overall population of the Grantee. Of those persons with Language Access, **1,363** speak Spanish, **105** speak other Indo-European languages, **233** speak Asian/Pacific Island languages, and **125** speak other languages.

### **2. The frequency with which LAP persons come in contact with Tangipahoa Parish Government services.**

Tangipahoa Parish Government reviewed the frequency with which elected officials and staff have or could have contact with LAP persons. This includes documenting phone inquiries or office visits. To date, the Tangipahoa Parish Government has had 0 requests for interpreters and 0 requests for translated program documents. Tangipahoa Parish Government elected officials and staff have had very little contact with LAP persons.

### **3. The nature and importance of services provided by the Grantee to the LAP population.**

There is no large geographic concentration of any type of LAP individuals in the Tangipahoa Parish Government service area. The majority of the population, **95.8%**, speak only English. As a result, there are few social, service, professional, and leadership organizations within the Grantee's jurisdiction that focus on outreach to LAP individuals. Tangipahoa Parish Government elected officials and staff are most likely to encounter LAP individuals through office visits, phone conversations, notifications from public works staff of impacts on services, and attendance at public meetings.

### **4. The resources available to the Tangipahoa Parish Government and overall costs to provide LAP assistance.**

Tangipahoa Parish Government has reviewed its available resources for providing LAP assistance and identified which of its documents would be most valuable to be translated if the need should arise. The Parish currently uses in-house staff for readily available Spanish language translation services.

#### **SECTION 4: LANGUAGE ASSISTANCE**

A person who does not speak English as their primary language and who has a limited ability to read, write, speak, or understand English may be a Limited English Proficient person and may be entitled to language assistance with respect to Tangipahoa Parish Government services. Language assistance can include interpretation, which means the oral or spoken transfer of a message from one language into another language, and/or translation, which means the written transfer of a message from one language into another language.

##### **Identifying an LAP person who needs language assistance:**

- To inform the public that LAP assistance is available to them free of charge, a notice will be placed on the Tangipahoa Parish Government's website. Tangipahoa Parish Government will display HUD's language Identification ("I SPEAK") cards in Grantee offices.
- Tangipahoa Parish Government elected officials and staff will also be provided with "I Speak" cards to assist in identifying the language interpretation needed if the occasion arises.
- Tangipahoa Parish Government staff will be informally surveyed periodically on their experience and frequency concerning any contacts with LAP persons during the previous year.
- Translation may not be able to be provided at every event but can easily be identified for the need for future events.

##### **Language Assistance Measures**

Although there is a very low percentage in the Tangipahoa Parish Government's jurisdiction of LAP individuals, that is, persons who speak English "not well" or "not at all," it will strive to offer the following measures:

1. Tangipahoa Parish Government staff will take reasonable steps to provide the opportunity for meaningful access to LAP clients who have difficulty communicating in English.
2. The following resources will be available to accommodate LAP persons:
  - i. Interpreters for the Spanish language are available and will be provided within a reasonable time period.
  - ii. Language interpretation will be accessed for all other languages through a telephone interpretation service/internet

#### **SECTION 5: STAFF TRAINING**

The following training will be provided to TPG customer-facing staff, including those of its sub-recipients.

- Information on the Title VI Policy and LAP responsibilities; annually and upon hire
- Description of language assistance services offered to the public, in person and by telephone
- Use of the "I Speak" cards
- Documentation of language assistance requests

#### **SECTION 6: TRANSLATION OF DOCUMENTS**

Tangipahoa Parish Government has evaluated the cost and benefits of translating documents for potential LAP groups. Considering the expense of translating the documents, the likelihood of frequent changes in documents, and other relevant factors, it is an unnecessary burden to have any documents translated at this time.

Due to the very small local LAP population, Tangipahoa Parish Government does not have a formal outreach procedure in place. However, when and if the need arises for LAP outreach, the Tangipahoa Parish Government will consider the following options:

- When staff prepares a document or advertisement or schedules a meeting for which the target audience is expected to include LAP individuals, then documents, meeting notices, flyers, and agendas will be printed in an alternative language based on the known LAP population.

#### **SECTION 7: MONITORING AND LAP PLAN UPDATES**

Tangipahoa Parish Government will update the LAP Plan as required. At a minimum, the plan will be reviewed and updated when data from the U.S. Census is available or when it has identified a higher concentration of LAP individuals present in the Tangipahoa Parish Government jurisdiction. Updates will include:

- Determination of the current LAP population in the service area.
- The number of documented LAP person contacts experienced annually.
- How the needs of LAP persons have been addressed.
- Determination as to whether the need for translation services has changed.
- Determine whether local language assistance programs have been effective and sufficient to meet the need.
- Determine whether the Tangipahoa Parish Government's financial resources are sufficient to fund the language assistance resources needed.
- Determine whether the Tangipahoa Parish Government fully complies with the goals of this LAP Plan.

#### **SECTION 8: DISSEMINATION OF THE LAP PLAN**

The Grantee will post signs in public spaces and on its website notifying LAP persons of the LAP Plan and how to access language services.



## **TANGIPAHOA PARISH GOVERNMENT SECTION 504 GRIEVANCE PROCEDURE**

The Tangipahoa Parish Government (Parish) has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the regulation of the U.S. Department of Housing and Urban Development, 24 CFR Part 8, implementing Section 504 of the Rehabilitation Act of 1973, as amended (Public Law 93-112). Section 504 states, in part: "No otherwise qualified handicapped individual shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

To further assist those who may have a grievance concerning Section 504 Compliance, the Parish has designated a Section 504 Coordinator to coordinate the Parish's efforts to comply with the requirements of Section 504 and its implementing regulation, 24 CFR Part 8.

1. A complaint should be in writing, contain the name and address of the person filing it, and briefly describe the action alleged to be prohibited by the regulation.
2. A complaint should be filed in the office of the Section 504 Coordinator within a reasonable time after the person filing the complaint becomes aware of the action alleged to be prohibited by the regulation.
3. The Section 504 Coordinator or his/her designee shall conduct such investigation of a complaint as may be appropriate to determine its validity. These rules contemplate informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to the complaint.
4. The Section 504 Coordinator shall issue a written decision determining the validity of the complaint no later than thirty (30) days after its filing.
5. The Section 504 Coordinator shall maintain the files and records of the Parish relating to complaints filed hereunder. The Section 504 Coordinator may assist persons with the preparation and filing of complaints, participate in the investigation of complaints, and advise the Parish President concerning their resolution.
6. The right of a person to prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies, such as filing a Section 504 complaint with the Department of Housing and Urban Development or other Federal or State Agencies. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.

Complaints may be forwarded for disposition to the:

Office of Fair Housing and Equal Opportunity  
Department of Housing and Urban Development  
Washington, DC 20410

Complaints may also be filed at any Regional or Field Office of the Department, such as:

Department of Housing and Urban Development  
Regional Office  
Fair Housing and Equal Opportunity Division  
P.O. Box 2905  
Fort Worth, TX 76113-2905

7. Determinations made under these procedures shall be liberally constructed to protect the substantial rights of interested persons, to meet appropriate due process standards, and to assure the compliance of the Parish with Section 504 and its implementing regulations.



# **TANGIPAHOA PARISH GOVERNMENT RECORDS MANAGEMENT POLICY**

## **SECTION 1: POLICY**

The purpose of this policy is to provide a framework and assign responsibilities for ensuring that full and accurate records of the activities related to the Tangipahoa Parish Government (Parish) CDBG-DR Program are created in accordance with the requirements of the U.S Department of Housing and Urban Development and the State of Louisiana, Office of Community Development. The policy aims to ensure that these records are managed and maintained for as long as they are required to support the functions, activities, and accountabilities required in accordance with the Parish's Cooperative Endeavour Agreement with the State of Louisiana, Office of Community Development.

## **SECTION 2: SCOPE**

This policy applies to all Parish staff, whether permanent or temporary, including consultants, contractors, and volunteers.

This policy applies to all activities performed by or on behalf of the Parish, in whatever manner they are conducted. This includes all written correspondence, whether paper or electronic and all spoken transactions, including meetings and telephone calls. Equally, it covers all records of these activities regardless of the media in which they are captured.

## **SECTION 3: POLICY STATEMENT**

The Parish is subject to the Public Records Law found in La. R.S. 44:1, et seq., which provides for the maintenance and disclosure of public records and to the record keeping requirements of the State CDBG regulations found in 24 CFR 570.490. This requires the creation and maintenance of full and accurate records that support the day-to-day functions and activities of the Parish related to the CDBG-DR Program. These records provide evidence of these functions and activities and form part of the public record.

## **SECTION 4: GUIDELINES**

### **1. Records Management System**

The Parish maintains a hard copy physical files records management system for the management of all records related to the CDBG-DR Program. The key processes managed by this system include:

- a. the capture of all records;
- b. the storage of all records; and
- c. security and access to such records.

Physical files are stored in designated areas of the Parish's offices.

The Parish President is ultimately responsible for the operation and maintenance of the records management system.

### **2. Recordkeeping Principles**

This Parish expects that:

- a. All staff will create and maintain full and accurate records of all activity.
- b. All public records will be captured into the central recordkeeping system in accordance with the best practice guidelines issued by the State of Louisiana Office of Community Development and according to the HUD Model Record Keeping Requirements Guide.
- c. Staff may not keep public records in separate, individual filing systems or on their hard-drive.
- d. All records will be named in accordance with the approved CDBG-DR classification scheme.
- e. Physical files will be kept in the designated areas unless required for specific purposes. The location of physical files will be kept up-to-date at all times.
- f. No staff member will dispose of public records unless authorized to do so.
- g. Records must be retained for a minimum period of five (5) years after close-out of the program.

## **SECTION 5: REGULATORY FRAMEWORK**

Relevant legislation with which this policy complies includes:

1. La. R.S. 44:1, et seq.
2. 24 CFR 570.490
3. Louisiana Office of Community Development Policies and Procedures

## **SECTION 6: RESPONSIBILITIES**

The Parish President is ultimately responsible for:

1. Ensuring compliance with legislative and regulatory requirements for recordkeeping;
2. Authorizing the recordkeeping policy;
3. Assigning responsibilities for recordkeeping;
4. Supporting recordkeeping within the CDBG-DR Program;
5. Ensuring that Parish policies support the creation and maintenance of full and accurate records of the CDBG-DR program's functions and activities;
6. Ensuring that the Parish's recordkeeping policies and procedures will meet recommended practice guidelines and stand up to external scrutiny;
7. Ensuring that no illegal records disposal takes place;
8. Ensuring that all new staff receive records management induction; and
9. Monitoring staff compliance with the Parish's recordkeeping systems.

### **All Parish Staff are responsible for the following:**

1. Complying with the Parish's documented records management policies and procedures;
2. Creating full and accurate records of activities, transactions, and decisions carried out during the course of daily activity;
3. Ensuring that such records are maintained by being captured into the Parish's records management system and by handling records with care and respect so as not to damage them or compromise their integrity;
4. Preventing unauthorized access to records; and
5. Ensuring that no records are destroyed or removed unless permitted by a current disposal authority.

## **SECTION 7: MONITORING AND REVIEW**

This policy will be regularly monitored and reviewed to ensure that it remains relevant to the aims and requirements of the CDBG-DR program. Staff compliance with the policy and associated procedures will be monitored on an ongoing basis through staff self-assessment and by the Parish President or his or her designee.

## **SECTION 8: CDBG-DR PROGRAM**

The Parish will follow the guidelines regarding record keeping as described in the CDBG-DR Grantee Administrative Manual.

# TANGIPAHOA PARISH GOVERNMENT

## SECTION 3 PLAN

### **I. OVERVIEW OF SECTION 3 REQUIREMENTS**

#### **A. What is Section 3**

Section 3 is a provision of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) regulated by federal statute 24 CFR 75 provisions. Section 3 regulations ensure that employment and other economic opportunities generated by certain HUD or other federal financial assistance shall, to the greatest extent feasible and consistent with existing Federal, State, and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons in certain targeted geographic areas.

#### **B. Purpose of this Document**

The Plan herein outlines how the Tangipahoa Parish Government (Parish) and its sub-recipients, contractors, and subcontractors will comply with HUD's Section 3 requirements in implementing the Parish's HUD-funded program(s). To the greatest extent feasible, the Parish will ensure that employment and other economic opportunities are directed to low- and very low-income persons (Section 3 workers and Targeted Section 3 workers) and to eligible businesses (Section 3 Businesses) and requires the same of its contractors.

The Parish may amend its Section 3 Policies and Procedures document as necessary to ensure continued compliance with HUD's requirements and/or to reflect updated Section 3 guidance and outreach strategies.

#### **C. Applicability**

This plan applies to CDBG-DR financial assistance for housing rehabilitation, construction, and other public construction projects that exceed \$200,000 or more of housing and community development financial assistance from one or more HUD programs. Applicability is determined at the project level.

This Plan also applies to projects that include multiple funding sources. Multiple funding source projects are projects that include housing financial assistance, housing and community development financial assistance for single or multiple recipients, local matching funds, and other possible funding included in the HUD program.

Section 3 requirements do not apply to: 1) Material Supply Contracts - § 75.3(b), 2) Indian and Tribal Preferences - § 5.3(c), and 3) Other HUD assistance and other Federal assistance not subject to Section 3 § 75.3(d). However, for financial assistance that is not subject to Section 3, recipients are encouraged to consider ways to support the purpose of Section 3 on a voluntary basis.

### **II. SECTION 3 COORDINATOR**

The Parish Section 3 Coordinator serves as the central point of contact for Section 3 compliance for the Parish, subrecipients, contractors and subcontractors supporting the eligible program. The Parish will designate an individual as the Section 3 Coordinator; and subrecipients, contractors, subcontractors and others will be encouraged to reach out to that individual with any questions or requests for guidance regarding Section 3 Compliance.

The Section 3 Coordinator designated by the Parish is:

Section 3 Coordinator Name: Kevin Tzeng

Section 3 Coordinator Title: Accounting Assistant/Grants Coordinator

Section 3 Coordinator Email: tzeng@tangipahoa.org

### **III. EMPLOYMENT, TRAINING, AND CONTRACTING GOALS**

#### **A. Safe Harbor Compliance**

The Parish will be considered to have complied with the Section 3 requirements and met safe harbor compliance if it certifies that it followed the required prioritization of effort and met or exceeded the Section 3 benchmarks, absent evidence of the contrary.

Prior to the beginning of funded eligible work, contractors and subcontractors will be required to certify that they will follow the required Parish's prioritization of effort for Section 3 workers, Targeted Section 3 workers, and Section 3 business concerns as outlined below in Section C. After completion of the project, on the Section 3 Cumulative Report, contractors and subcontractors will be required to certify that they followed the prioritization of effort requirements.

If the contractor and subcontractor does not meet the safe harbor requirements, they must provide evidence that they have made qualitative efforts to assist low-and very low-income persons with employment and training opportunities, and provide this documentation to the Parish.

#### **B. Safe Harbor Benchmarks**

The Parish has established employment and training goals that sub-recipients, contractors, and subcontractors should meet in order to comply with Section 3 requirements outlined in 24 CFR Part 75.9 and 24 CFR Part 75.19. The safe harbor benchmark goals are as follows:

1. Twenty-five (25) percent or more of the total number of labor hours worked by all workers on the Section 3 project are Section 3 workers;  

$$\text{Section 3 Labor Hours} / \text{Total Labor Hours} = 25\% \quad \text{-- and --}$$
2. Five (5) percent or more of the total number of labor hours worked by all workers on a Section 3 project are Targeted Section 3 workers, as defined in 24 CFR Part 75.21.  

$$\text{Targeted Section 3 Labor Hours} / \text{Total Labor Hours} = 5\%$$

HUD establishes and updates Section 3 benchmarks for Section 3 workers and/or Targeted Section 3 workers through a document published in the Federal Register, not less frequently than once every three (3) years. Given that the Section 3 benchmarks are subject to change every three (3) years or sooner, the Parish will review and update this Section 3 Plan every three years, as needed, when the HUD benchmarks change.

Contractors are responsible for implementing efforts to achieve Section 3 compliance. Any contractor that does not meet the Section 3 benchmarks must demonstrate why meeting the benchmarks was not feasible. All contractors submitting bids or proposals to the Parish are required to certify that they will comply with the requirements of Section 3.

### **C. Certification of Prioritization of Effort for Employment, Training, and Contracting**

The **Parish of Tangipahoa Government** will strive to comply with the goals established in this section and the benchmarks provided by HUD to the greatest extent feasible when awarding contracts or providing training and/or employment opportunities for activities or projects subject to the requirements of Section 3.

The numerical goals established by the Parish represent minimum numerical targets.

### **Employment and Training**

Under the Parish's Section 3 Program, contractors and subcontractors should make best efforts to provide employment and training opportunities to Section 3 workers within the appropriate metropolitan area (or nonmetropolitan parish) in which the project is located and in the priority order listed below:

1. Section 3 workers residing within the service area or the neighborhood of the project and
2. Participants in YouthBuild programs.

Contractors and subcontractors will be required to certify that they will and have made the best efforts to follow the prioritization of effort requirements prior to the beginning of work and after work is completed.

## **IV. SECTION 3 ELIGIBILITY AND CERTIFICATIONS**

Individuals and businesses that meet Section 3 criteria may seek Section 3 preference from the Parish or its contractors/subcontractors for training, employment, or contracting opportunities generated by the Parish's CDBG / HUD-funded programs. To qualify as a Section 3 Worker, Targeted Section 3 Worker, or a Section 3 Business Concern, each must self-certify that they meet the applicable criteria.

Businesses that misrepresent themselves as Section 3 business Concerns and report false information to the Parish may have their contracts terminated as default and be barred by the Parish from ongoing and future considerations for contracting opportunities.

### **A. Section 3 Worker and Targeted Section 3 Worker Certification**

A Section 3 Worker seeking certification shall submit self-certification documentation of the recipient contractor or subcontractor that the person is a Section 3 Worker or Targeted Section 3 Worker, as defined in 24 CFR Part 75. **For the purposes of Section 3 Worker eligibility, the Parish will use individual income rather than family/household income to determine eligibility.** The income limits will be determined using the guidelines published by HUD at the following web address: <https://www.huduser.org/portal/datasets/il.html>.

Persons seeking the **Section 3 Worker** preference shall demonstrate that he/she meets one or more of the following criteria currently or when hired within the past year, as documented:

1. A low- or very low-income resident (the worker's income for the previous or annualized calendar year is below the income limit established by HUD); or
2. Employed by a Section 3 Business concern; or
3. A YouthBuild Participant.

Persons seeking the **Targeted Section 3 Worker** preference shall demonstrate that it meets one or more of the following criteria:

1. Employed by a Section 3 business concern; or
2. Currently meets-or when hired met—at least one of the following categories, as documented within the last 1 (one) year:
  - a. Living within the Service Area or the Neighborhood of the Project, as defined in 24 CFR Part 75.5; or
  - b. A YouthBuild participant.

Section 3 Workers and Targeted Section 3 Workers who are seeking preference in training and employment shall certify or demonstrate to the Parish, contractors, or subcontractors that they meet the definitions provided above. Section 3 Workers and Targeted Section 3 Workers may demonstrate eligibility by submitting the respective Certification Forms provided by the Parish.



## PROJECTS INVOLVING MULTIPLE SOURCES OF FUNDING

In cases where Section 3 Covered Activities include multiple sources of funds, including Housing Financial Assistance and housing and/or community development assistance, the Parish must follow the definition of Targeted Section 3 Worker and priorities, as outlined in Subpart B of Part 75. For housing and community development financial assistance, the Parish may follow either Subpart B or Subpart C of Part 75.

In cases in which Section 3 Covered Activities include multiple housing and development funding sources from single or multiple recipients, the Parish will follow Subpart C of Part 75.

### B. Section 3 Business Concern Certification

The Parish will encourage eligible contractors and subcontractors to make best efforts to award contracts and subcontracts to Section 3 Business Concerns.

Businesses that believe they meet the Section 3 Business Concern requirements can self-register in the HUD Business registry located here: <http://www.hud.gov/Sec3Biz>. Businesses may seek Section 3 Business Concern preference by demonstrating that it meets one or more of the following criteria:

1. At least 51 percent of the business is owned and controlled by low- or very low-income persons; or
2. At least 51 percent of the business is owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing; or
3. Over 75 percent of the labor hours performed for the business over the prior 3-month period are performed by Section 3 workers.

Businesses seeking Section 3 preference shall certify or demonstrate to the Parish, contractors, or subcontractors that they meet the above definitions. Businesses may demonstrate eligibility by submitting the Section 3 Business Concern Certification Form.

Section 3 Business Concern Certification Forms must be submitted at the time of bid/proposal. If the Parish previously approved the business concern to be Section 3 certified, then the certification can be submitted along with the bid as long as the form is submitted within the prescribed expiration date. The Section 3 Business Concern Certification Form will expire after 24 months. Establishing a 24-month certification of eligibility period allows the Parish the ability to assess contractor performance to ensure that the business is striving to meet the required goals.

### C. Strategies for Section 3 Compliance

In compliance with the Section 3 Plan requirements, the applicant must **develop a list of strategies to be adopted** to achieve the stated employment, training, and contracting goals. Contracts in excess of \$100,000 must include a Section 3 Clause. If federal and state funds are combined to fund an eligible Section 3 project, the combined amount is subject to the Section 3 requirements.

## NUMERICAL GOALS FOR TRAINING AND EMPLOYMENT OPPORTUNITIES

Training and employment opportunities will be made available to Section 3 residents as follows:

- 25 percent of the aggregate number of new hires/training opportunities resulting from funds awarded for HUD LCDBG FY2020 projects and continuing thereafter. Number of Section 3 jobs/training opportunities anticipated.

## PREFERENCE FOR SECTION 3 RESIDENTS IN TRAINING AND EMPLOYMENT OPPORTUNITIES

In providing training and employment opportunities generated from the expenditure of Section 3 activities to Section 3 residents, the following order of preference will be followed:

1. First priority will be given to Section 3 residents from the service/target area or neighborhood in which the Section 3 covered project is located.
2. Second priority will be given to homeless persons residing in the area or neighborhood where the Section 3 covered project is located for housing constructed under the Stewart B. McKinney Homeless Assistance Act.
3. Other Section 3 residents not residing in a targeted area.

## V. ASSISTING CONTRACTORS WITH ACHIEVING SECTION 3 GOALS

These goals apply to eligible contract awards in excess of \$100,000 in connection with a Section 3 eligible project and to developers, contractors, and subcontractors working with the Parish's HUD-funded programs.

The **Parish** commits to award to Section 3 business concerns:

1. At least 10 percent of the total dollar amount of all Section 3 covered contracts for building and construction trades work arising in connection with eligible housing construction and public construction; and
2. At least 5 percent of the total dollar amount of all other Section 3 covered contracts.

In an effort to assist contractors in meeting or exceeding the Section 3 goals, the Parish will carry out the following:

1. Share the Parish's Section 3 Plan with contractors and subcontractors and explain policies and procedures.
2. Encourage contractors wishing to submit a bid/offer/proposal to attend pre-bid meeting, at which Section 3 requirements and goals are covered.
3. Review Section 3 benchmarks and prioritization of effort with contractors and subcontractor so ensure that the goals are understood. It is not intended for contractors and subcontractors to terminate existing employees, but to make every effort feasible to meet Section 3

- benchmark goals, by utilizing existing qualified workforce and by considering qualified eligible Section 3 Workers and Targeted Section 3 Workers (per the prioritization of effort outlined in SECTION #3), before any other person, when hiring additional employees is needed to complete the proposed work to be performed with Parish's HUD-funded programs.
4. At the time of bid or proposals, require the contractor to present a list of the number of total labor hours, Section 3 Worker labor hours, and Targeted Section 3 Worker labor hours expected or projected to be generated from the initial contract and a list of projected number of available positions – to include job descriptions and wage rates.
  5. Maintain a local Section 3 Worker / Targeted Section 3 Worker database and file and provide the contractor (if needed) with a list of interested and qualified Section 3 Workers and Targeted Section 3 Workers and contact information.
  6. Inform contractors about the HUD Section 3 Opportunity Portal: <https://hudapps.hud.gov/OpportunityPortal/>.
  7. Require contractors to notify the Section 3 Coordinator of their interests, regarding employment of Section 3 Workers prior to hiring.
  8. Encourage local businesses to register on the HUD Business Registry: <https://www.hud.gov/Section3BusinessRegistry>.
  9. Leverage the Parish's communication outlets (social media, website, etc.) to effectively communicate employment and contracting opportunities that arise.
  10. Require contractors to submit a list of core employees (including administrative, clerical, planning and other positions pertinent to the construction trades) at the time of contract award.

#### **PREFERENCE FOR SECTION 3 BUSINESS CONCERNS:**

The following order of preference will be followed when providing contracting opportunities to Section 3 businesses:

1. First priority will be given to Section 3 business concerns that provide economic opportunities for Section 3 residents in the service area or neighborhood in which the Section 3 covered project is located unless an award is by public bid price only.
2. Second priority will be given to applicants selected to carry out Section 3 priorities adopted herein.
3. Other Section 3 Residents, not living within the project area.

## **VI. SECTION 3 OUTREACH**

### **A. Outreach Efforts For Employment And Training**

In order to educate and inform workers and contractors, the Parish's Section 3 Coordinator will be prepared to provide training and Technical Assistance (TA) on a regular basis per program guidelines. When training opportunities are available, contractors and subcontractors should, to the greatest extent feasible:

1. Notify the Section 3 Coordinator when training opportunities are available;
2. Provide information/handouts about Section 3 training opportunities to potential Section 3 Workers and Targeted Section 3 Workers; and
3. Conduct annual training for Section 3 Workers and Section 3 Business Concerns.

Parish contractors and subcontractors should employ several active strategies to notify Section 3 Workers and Targeted Section 3 Workers of Section 3 job opportunities, including:

1. Clearly indicating Section 3 eligibility on all job postings with the following statement: *"This job is a Section 3 eligible job opportunity. We encourage applications from individuals that are low income and/or live in Public Housing and/or receive a Section 8 voucher"*;
2. Including the Section 3 Worker and Targeted Section 3 Worker Self-Certification Form in all job postings;
3. Working with the Section 3 Coordinator to connect Section 3 Worker and Targeted Section 3 Workers in the Parish database with opportunities and/or utilize the Section 3 Opportunity Portal to find qualified candidates;
4. Establishing a current list of Section 3 eligible applicants;
5. Contacting local community organizations and provide them with job posting for Section 3 eligible applicants; and
6. Coordinating a programmatic ad campaign, which results in widespread job posting across diverse ad networks, including:
  - a. Advertising job opportunities via social media;
  - b. Advertising job opportunities via flyer distributions, mass mailings, and posting ads in common areas of housing developments and all public housing management offices;
  - c. Contacting resident councils, resident management corporations and neighborhood community organizations to request assistance in notifying residents of available training and employment opportunities.

### **B. Outreach Efforts For Contracting**

When contracting opportunities arise in connection with HUD-funded programs, the Parish will employ the following strategies to notify Section 3 Business Concerns of Section 3 contracting opportunities, including but not limited to:

1. Adding Section 3 language to all RFPs, procurement documents, bid offerings and contracts.
2. Coordinating pre-bid meetings when necessary to inform Section 3 Business Concerns of upcoming contracting opportunities. The Section 3 Coordinator will participate in these meetings to explain and answer questions related to Section 3 policy.

3. Advertising contracting opportunities in local community papers and notices that provide general information about the work to be contracted and where to obtain additional information.
4. Providing written notice of contracting opportunities to all known Section 3 Business Concerns. The written notice will be provided in sufficient time to enable business concerns the opportunity to respond to bid invitations.
5. Coordinating with the prime contractor to publicize contracting opportunities for small businesses.
6. Coordinating with the Parish's Business/Economic Development Department and all other business assistance agencies and contractor associations to inform them of contracting opportunities and request their assistance in identifying Section 3 Business Concerns. It could also include local community development organizations, business development agencies (Chamber of Commerce), and minority contracting associations.
7. Connecting Section 3 Business Concerns with resources to support business development to assist in obtaining contracting opportunities (e.g., bonding and insurance assistance, etc.). Contracts will also be encouraged to collaborate with the Parish as subcontract opportunities arise, in an effort to notify any eligible Section 3 Business Concerns about the contracting opportunities.

## **VII. SECTION 3 CONTRACTING POLICY AND PROCEDURE**

The Parish will incorporate Section 3 into its existing procurement policies and procedures and consider adopting a Section 3 Contracting Policy/Procedure to be included in all procurements generated for use with HUD funding. If adopted, the policy/procedure should include requirements for making efforts to award contracts to Section 3 Business Concerns.

All contractors/businesses seeking Section 3 preference must, before submitting bids/proposals to the Parish, be required to complete certifications, as appropriate. Such certifications shall be adequately supported with appropriate documentation, as referenced in the Section 3 Business Concern Certification Form.

## **VIII. SECTION 3 OUTREACH PROVISION/CONTRACT LANGUAGE**

The Parish will include standard Section 3 language in all of its contracts and agreements with sub-recipients, contractors, and subcontractors to ensure compliance with the regulations in 24 CFR Part 75. The Parish will take appropriate actions upon finding that a contractor is in violation of 24 CFR Part 75; and will not knowingly contract with any contractor that has been found to be in violation of the Section 3 regulations. On a periodic basis, the Parish Section 3 Coordinator will audit the Parish's contractors for compliance with the minimum Section 3 requirements outlined in this Section 3 Plan.

In addition, contractors and subrecipients are required to include language in all Section 3 Covered contracts and agreements to meet the requirements of 24 CFR Part 75.9 and 24 CFR Part 75.19. For businesses, noncompliance with HUD's regulations in 24 CFR Part 75 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD-assisted contracts.

## **IX. REPORTING REQUIREMENTS**

For Section 3 covered contracts, contractors are required to submit the Section 3 Performance and Summary Report to the Parish's Section 3 Coordinator on a monthly basis; along with the annual reporting requirement set forth in that form's instructions.

### **A. Monthly Reporting**

1. Covered contractors are required to submit monthly activity reports to the Parish's Section 3 Coordinator via email.

### **B. Annual Reporting**

1. Once a project is completed, contractors must submit a final Section 3 cumulative report for the program year.
2. Upon the completion of a project, the Parish's Section 3 Coordinator will conduct a final review of the project's overall performance and compliance.
3. The Parish's Section 3 Coordinator will submit the Section 3 data to the appropriate HUD office or grant agency.

### **C. Reporting On Projects With Multiple Funding Sources**

1. For Section 3 Covered Activities that include housing financial assistance and housing and/or community development financial assistance, the Parish will report on the project as a whole and will identify the multiple associated recipients.
2. For Section 3 Covered Activities assisted with funding from multiple sources of housing and community development assistance that exceed the thresholds of \$200,000 and \$100,000 for Lead Hazard Control and Health Homes Programs (LHCHH), the Parish will follow Subpart C of Part 75 and will report to the applicable HUD program office, as prescribed by HUD. Note: LHCHH assistance is not included in calculating whether the assistance exceeds the \$200,000 threshold. HUD public housing financial assistance and HUD housing and community development financial assistance are not included in calculating whether the assistance exceeds the LHCHH \$100,000 threshold.



## **X. INTERNAL SECTION3 COMPLIANT PROCEDURE**

In an effort to resolve complaints generated due to non-compliance through an internal process, the Parish encourages the submittal of such complaints to its Section 3 Coordinator as follows:

1. Complaints of non-compliance should be filed in writing and must contain the name of the complainant and a brief description of the alleged violation of 24 CF4 Part 75.
2. Complaints must be filed within 30 calendar days after the complainant becomes aware of the alleged violation.
3. An investigation will be conducted by the Parish if the complaint is found to be valid. The Parish will conduct an informed but thorough investigation, affording all interested parties, if any, an opportunity to submit testimony and/or evidence pertinent to the complaint.
4. The Parish will provide written documentation detailing the investigation findings. The Parish will review the findings for accuracy and completeness before they are released to complainants. The findings will be made available no later than 120 calendar days after filing the complaint. If complainants wish to have their concerns considered outside of the Parish, a complaint may be filed with the HUD program office responsible for the Section 3 Covered Activity or to the local HUD field office. These offices can be found through the HUD website: [www.hud.gov](http://www.hud.gov).

Complainants may be eligible to bring complaints under other federal laws. The US Equal Employment Opportunity Commission (EEOC) is responsible for enforcing federal laws that make it illegal to discriminate against a job applicant or an employee because of the person's race, color, religion, sex (including pregnancy), national origin, age (40 or older), disability or genetic information (medical history or predisposition to disease). For more information about complainant rights, please contact EEOC at: [www.EEOC.gov](http://www.EEOC.gov).

The Department of Labor Office of Federal Contract Compliance Programs (OFCCP) enforces, for the benefit of job seekers and wage earners, the contractual promise of affirmative action and equal employment opportunity required of those who do business with the Federal government. More information about services they provide can be obtained at: <http://www.dol.gov/ofccp>.



P.O. BOX 215 • AMITE, LA 70422  
(985) 748-3211 • FAX (985) 748-8994  
[www.tangipahoa.org](http://www.tangipahoa.org)

## BOARD / COMMITTEE RE-APPOINTMENT

Name: Delmas Dunn, Sr

Board: Tangipahoa Voluntary Council on Aging

APPOINTED BY: Lionell Wells, District 7

Term to Serve

2nd

Expiring

October 2027

  
Councilmember Signature

10/9/24  
Date

### COUNCIL

DARRELL SINAGRA  
DISTRICT 1  
EMILE "JOEY" MAYEAUX  
DISTRICT 6

JOHN INGRAFFIA  
DISTRICT 2  
LIONELL WELLS  
DISTRICT 7

LOUIS "NICK" JOSEPH  
DISTRICT 3  
DAVID P. VIAL  
DISTRICT 8

JOSEPH HAVIS  
DISTRICT 4  
BRIGETTE HYDE  
DISTRICT 9

H.G. "BUDDY" RIDGEL  
DISTRICT 5  
STRADER CIEUTAT  
DISTRICT 10



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## BOARD / COMMITTEE NEW APPOINTEE

Name: Carolyn Howard

Board of Interest: Tangipahoa Voluntary Council on Aging

APPOINTED BY: David Vial, District 8

Mailing Address

53368 South Bennett Road  
Independence, LA 70443

Physical Address

518 Susan Drive  
Hammond, LA 70401

Home Phone

Cell Phone 985-474-9654

Email Address carolyn.howard@neill.com

Occupation: Accountant

Years of Residence in Tangipahoa Parish: 47

Have you served on any Parish board/committee previously? YES ☒ NO ☐

If Yes, what board/committee(s): Keep Tangipahoa Beautiful

By signing below, I certify that the foregoing information is true and correct

Signature

Date

10/1/2024

### COUNCIL

DARRELL SINAGRA  
DISTRICT 1  
EMILE "JOEY" MAYEAUX  
DISTRICT 6

JOHN INGRAFFIA  
DISTRICT 2  
LIONELL WELLS  
DISTRICT 7

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