

PUBLIC NOTICE - Notice Is Hereby Given That the Tangipahoa Parish Council Will Meet in **Regular Session** on Tuesday, May 28, 2019 Immediately Following the Public Hearing Held At 5:30 PM At Tangipahoa Parish Government Building, 206 East Mulberry Street, Amite, Louisiana, contact number (985) 748-3211

PUBLIC HEARING - Notice Is Hereby Given That a Public Hearing Will Be Held by The Tangipahoa Parish Council on Tuesday, May 28, 2019 at 5:30 PM At Tangipahoa Parish Government Building, 206 East Mulberry Street, Amite, Louisiana, contact number (985)748-3211, on the following:

T.P. Ordinance No. 19-17- An ordinance amending T.P. Ordinance No. 18-63- An ordinance adopting the operating and capital outlay budgets of the Tangipahoa Parish Council for fiscal year 2019

**Tangipahoa Parish Council
Tangipahoa Parish Government Building
206 East Mulberry Street, Amite, LA 70422
Regular Meeting Immediately Following Public Hearing
May 28, 2019**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE *(All Veterans and active military, please render the proper salute)*

ROLL CALL

CELL PHONES - *Please Mute or Turn Off*

ADOPTION OF MINUTES- Regular meeting dated May 13, 2019

PUBLIC INPUT - *Anyone Wishing to Address Agenda Items Which Were Not on Public Hearing*

PARISH PRESIDENT'S REPORT

1. Approval to Accept Into the Parish Maintenance System- Greenleaf Subdivision Phase 2
2. Financial Report

REGULAR BUSINESS

3. Mayor Angelo Mannino, Independence
4. Chappapeela Sports Park Update - Ryan Barker Executive Director
5. Adoption of T.P. Ordinance No. 19-17- An ordinance amending T.P. Ordinance No. 18-63- An ordinance adopting the operating and capital outlay budgets of the Tangipahoa Parish Council for fiscal year 2019
6. Adoption of T.P. Resolution No. R 19-16- A Resolution providing for canvassing the returns and declaring the result of the special election held in Road Lighting District Number 5 of Tangipahoa Parish, Louisiana (the "District"), on Saturday, May 4, 2019, to authorize the levy and collection of a ten (10) mill ad valorem tax on all property subject to taxation within the boundaries of the District, for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in the District; and providing for other matters in connection therewith
7. Process Verbal of the canvass of the votes cast at the election held in Road Lighting District Number 5 of Tangipahoa Parish, Louisiana, on Saturday, May 4, 2019
8. Adoption of T.P. Resolution No. R19-17- A Resolution directing the levy and collection of an ad valorem tax of ten (10) mills on the dollar of assessed valuation of all property subject to taxation within the geographic boundaries of Road Lighting District Number 5 of Tangipahoa Parish, Louisiana, for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, authorized under the provisions of Article VI, Section 30 of the Constitution of the State of Louisiana of 1974, as amended, La. R.S. 48:1301 and other constitutional and statutory authority as applicable, for the purposes of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in the District
9. Adoption of T.P. Resolution No. R19-18- A resolution of support for Citizens Participation Plan for LCDBG Program
10. Adoption of T.P. Resolution No. R19-19- 2020 Census Partnership
11. Adoption of T.P. Resolution No. R 19-20-A resolution regarding Parish entities with no structural insurance coverage

BEER, WINE, AND LIQUOR PERMITS

LEGAL MATTERS

COUNCILMEN'S PRIVILEGES

ADJOURN

Kristen Pecararo
Clerk of Council

Daily Star
Please Publish May 23, 2019

Posted @ T.P. Courthouse Annex May 23, 2019

In Accordance with the Americans with Disabilities Act, If You Need Special Assistance, please contact Kristen Pecararo at 985-748-2290 describing the Assistance that is necessary.

ITEM ATTACHMENT DOCUMENTS:

1. Approval to accept into the Parish maintenance system- Greenleaf Subdivision Phase 2



POST OFFICE BOX 215
AMITE, LOUISIANA 70422

OFFICE (985)748-3211
FAX (985) 748-7576

ROBBY MILLER
PARISH PRESIDENT


May 17, 2019

To: Tangipahoa Parish Council

Re: Greenleaf Subdivision Phase 2 Acceptance

I am requesting acceptance of phase 2 in Greenleaf Subdivision located off Dunson Road. After conducting some research we found that Phase 1 was accepted in 2005 and is being maintained by road and bridge however, phase 2 was never taken into the parish maintenance system. This section of roadway is showing signs of wear and will need attention soon. The phase 2 section of Greenleaf Circle is 600 feet in length with 20 feet road surfaces at a cost of \$35,000.00.

The infrastructure in phase 3 will be inspected within the next three months and will be recommended for acceptance. Approving phase 2 will finalize acceptance of all roadways within Greenleaf Subdivision.


Wesley Danna
Project Manager/Parish Inspector
Tangipahoa Parish Government

COUNCIL

TRENT FORREST
DISTRICT 1

JAMES BAILEY
DISTRICT 2

LOUIS "NICK" JOSEPH
DISTRICT 3

CARLO BRUNO
DISTRICT 4

H.G. "BUDDY" RIDGEL
DISTRICT 5

EMILE "JOEY" MAYEAUX
DISTRICT 6

LIONELL WELLS
DISTRICT 7

DAVID P. VIAL
DISTRICT 8

HARRY LAVINE
DISTRICT 9

BOBBY CORTEZ
DISTRICT 10

ITEM ATTACHMENT DOCUMENTS:

5. Adoption of Ordinance No. 19-17- An ordinance amending T.P. Ordinance No. 18-63- An ordinance adopting the operating and capital outlay budgets of the Tangipahoa Parish Council for fiscal year 2019

T.P. Ordinance No. 19-17

AN ORDINANCE AMENDING T.P. ORDINANCE NO. 18-63- ADOPTION OF OPERATING A CAPITAL OUTLAY BUDGETS OF THE TANGIPAHOA PARISH COUNCIL- PRESIDENT GOVERNMENT FOR FISCAL YEAR 2019

BE IT ORDAINED by the Tangipahoa Parish Council, governing authority of Tangipahoa Parish, State of Louisiana, that T.P. Ordinance No. 18-63- Adoption of the Capital and Outlay Budgets of the Tangipahoa Parish Council-President Government for fiscal year 2019 is hereby amended as attached.

BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon signature of the Parish President and all previous Ordinances in conflict with said Ordinance are hereby repealed.

This Ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said Council and was submitted to an official vote of the TPC.

On motion by _____ and seconded by _____, the foregoing ordinance was hereby declared adopted on this 28th day of May, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

ATTEST:

Kristen Pecararo
Clerk of Council
Tangipahoa Parish Council

Lionell Wells
Chairman
Tangipahoa Parish Council

INTRODUCED: May 13, 2019

PUBLISHED: May 23, 2019

DAILY STAR
OFFICIAL JOURNAL

ADOPTED: May 28, 2019

DELIVERED TO PRESIDENT: _____ day of May, 2019 at _____

APPROVED BY PRESIDENT: _____
Robby Miller Date

VETOED BY PRESIDENT: _____
Robby Miller Date

RECEIVED FROM PRESIDENT: _____ day of June, 2019 at _____.

ITEM ATTACHMENT DOCUMENTS:

6. Adoption of T.P. Resolution No. R 19-16- A Resolution providing for canvassing the returns and declaring the result of the special election held in Road Lighting District Number 5 of Tangipahoa Parish, Louisiana (the "District"), on Saturday, May 4, 2019, to authorize the levy and collection of a ten (10) mill ad valorem tax on all property subject to taxation within the boundaries of the District, for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in the District; and providing for other matters in connection therewith

T.P. Resolution No. R19-16

A Resolution providing for canvassing the returns and declaring the result of the special election held in Road Lighting District Number 5 of Tangipahoa Parish, Louisiana (the “*District*”), on Saturday, May 4, 2019, to authorize the levy and collection of a ten (10) mill ad valorem tax on all property subject to taxation within the boundaries of the District, for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in the District; and providing for other matters in connection therewith.

BE IT RESOLVED by the Parish Council of the Parish of Tangipahoa, State of Louisiana, acting as the governing authority (the “*Governing Authority*”), of Road Lighting District Number 5 of Tangipahoa Parish, Louisiana (the “*District*”), as follows:

SECTION 1. That the Governing Authority does now proceed in open and public session to examine the official certified tabulations of votes cast at the special election held in the District on Saturday, May 4, 2019 (the “*Election*”), said tabulations having been prepared and certified by the election officials serving at the designated polling places, and the Governing Authority does now further proceed to examine and canvass the returns and declare the result of the Election.

SECTION 2. That a Proces Verbal of the canvass of the returns of the Election shall be made and that a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record the same in his office; that another certified copy thereof shall be forwarded to the Clerk of Court and ex-officio Recorder of Mortgages in and for the Parish of Tangipahoa, State of Louisiana, who shall record the same in the Mortgage Records of the Parish of Tangipahoa, State of Louisiana; and that another copy thereof shall be retained in the archives of the Governing Authority.

SECTION 3. That the result of the Election shall be promulgated by publication in the manner provided by law.

SECTION 4. This Resolution shall take effect immediately upon adoption.

On motion by _____ and seconded by _____, the foregoing resolution was hereby declared adopted on this the 28th day of May, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

Lionell Wells, Chairman
Tangipahoa Parish Council

ATTEST:

Kristen Pecararo, Clerk
Tangipahoa Parish Council

Robby Miller, Parish President
Tangipahoa Parish

STATE OF LOUISIANA
PARISH OF TANGIPAHOA

I, the undersigned Clerk of the Parish Council of the Parish of Tangipahoa, State of Louisiana, acting as the governing authority of Road Lighting District Number 5 of Tangipahoa Parish, Louisiana (the "*Governing Authority*"), do hereby certify that the foregoing constitutes a true and correct copy of a Resolution adopted by the Governing Authority on May 28, 2019, providing for canvassing the returns and declaring the result of the special election held in Road Lighting District Number 5 of Tangipahoa Parish, Louisiana (the "*District*"), on Saturday, May 4, 2019, to authorize the levy and collection of a ten (10) mill ad valorem tax on all property subject to taxation within the boundaries of the District, for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in the District; and providing for other matters in connection therewith.

I further certify that this Resolution has not been amended or rescinded.

IN WITNESS WHEREOF, I have subscribed my official signature as Clerk of the Tangipahoa Parish Council, acting as governing authority of Road Lighting District Number 5 of Tangipahoa Parish, Louisiana, on this, the 28th day of May, 2019.

Kristen Pecararo, Clerk
Tangipahoa Parish Council

ITEM ATTACHMENT DOCUMENTS:

7. Process Verbal of the canvass of the votes cast at the election held in Road Lighting District Number 5 of Tangipahoa Parish, Louisiana, on Saturday, May 4, 2019

PROCES VERBAL

PROCES VERBAL OF THE CANVASS OF THE VOTES CAST AT THE ELECTION HELD IN ROAD LIGHTING DISTRICT NUMBER 5 OF TANGIPAHOA PARISH, LOUISIANA, ON SATURDAY, MAY 4, 2019.

BE IT KNOWN AND REMEMBERED that on the 28th day of May, 2019 at 5:30 p.m., at the Tangipahoa Parish Courthouse Annex, 206 East Mulberry Street, Amite, Louisiana, the Parish Council of the Parish of Tangipahoa, State of Louisiana, acting as the governing authority (the "Governing Authority"), of Road Lighting District Number 5 of Tangipahoa Parish, Louisiana (the "District"), and being the authority ordering the election held therein on Saturday, May 4, 2019, did examine and canvass the returns of the election, there having been submitted at the election the following proposition, to-wit:

PROPOSITION

Shall Road Lighting District Number 5 of Tangipahoa Parish, Louisiana (the "District"), be authorized to levy and collect a ten (10) mill tax on all the property subject to taxation in the District (an estimated \$111,647.13 is reasonably expected at this time to be collected from the levy of the Tax for an entire year), for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in the District, such tax to be in lieu of the fifteen (15) mill ad valorem tax currently being levied and collected in the area that was part of the District prior to the expansion of its boundaries in 2018?

There was found by said count and canvass that the following votes had been cast at the said special election IN FAVOR OF and AGAINST, respectively, the proposition as hereinabove set forth at the following polling places, to-wit:

<u>PRECINCT</u>	<u>POLLING PLACE</u>	<u>YES</u>	<u>NO</u>
Precinct 044 (PART OF)	Northshore Technical Community College, 111 Pride Ave, Hammond	5	1
Precinct 120B (PART OF)	Northshore Technical Community College, 111 Pride Ave, Hammond	2	0
Precinct 143 (PART OF)	Hammond Area Rec Dis-Chappapela Park, 19325 Hipark Blvd, Hammond	3	1
Precinct 143A (PART OF)	Hammond Area Rec Dis-Chappapela Park, 19325 Hipark Blvd, Hammond	36	2
ABSENTEE		15	4

The polling places above specified being the only polling places designated at which to hold the election, it was therefore shown that there was a total of 61 votes cast IN FAVOR OF the Proposition and a total of 8 votes cast AGAINST the Proposition, as hereinabove set forth, and that there was a majority of 61 votes cast IN FAVOR OF the Proposition as hereinabove set forth.

The foregoing election was authorized by a Resolution adopted on January 14, 2019 by the Governing Authority and notice therefore was duly given by the Notice of Special Election attached hereto as Exhibit A. Said Notice of Special Election was published on March 7, 2019, March 14, 2019, March 21, 2019 and March 28, 2019 in the *Daily Star*, as set forth in the proof of publication attached hereto as Exhibit B.

THEREFORE, the Parish Council of the Parish of Tangipahoa, State of Louisiana, acting as the governing authority (the "Governing Authority"), of Road Lighting District Number 5 of Tangipahoa Parish, Louisiana (the "District"), does hereby declare and proclaim in open and public session that the Proposition, as hereinabove set forth, was duly PASSED by a majority of the votes cast by the qualified electors voting at the election held in the District on Saturday, May 4, 2019, and that the result of said election be promulgated by the Secretary of State and by the Clerk of Court in the manner required by law.

[Remainder of this page intentionally left blank]

THUS DONE AND SIGNED at Amite, Louisiana, on this, the 28th day of May, 2019.

Lionell Wells, Chairman
Tangipahoa Parish Council

ATTEST:

Kristen Pecararo, Clerk
Tangipahoa Parish Council

Robby Miller, President
Tangipahoa Parish

EXHIBIT A

NOTICE OF SPECIAL ELECTION

EXHIBIT B
PROOF OF PUBLICATION

STATE OF LOUISIANA
PARISH OF TANGIPAHOA

I, the undersigned Clerk of the Parish Council of the Parish of Tangipahoa, State of Louisiana, acting as the governing authority of Road Lighting District Number 5 of Tangipahoa Parish, Louisiana (the "*Governing Authority*"), do hereby certify that the foregoing constitutes a true and correct copy of the Proces Verbal providing for canvassing the returns and declaring the result of the election held in Road Lighting District Number 5 of Tangipahoa Parish, Louisiana, on Saturday, May 4, 2019, to authorize the levy and collection of a ten (10) mill ad valorem tax on all property subject to taxation within the boundaries of the District, for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in the District.

IN WITNESS WHEREOF, I have subscribed my official signature as Clerk of the Parish Council of the Parish of Tangipahoa, State of Louisiana, acting as the governing authority of Road Lighting District Number 5 of Tangipahoa Parish, Louisiana, on this 28th day of May, 2019.

Kristen Pecararo, Clerk
Tangipahoa Parish Council

ITEM ATTACHMENT DOCUMENTS:

8. Adoption of T.P. Resolution No. R19-17- A Resolution directing the levy and collection of an ad valorem tax of ten (10) mills on the dollar of assessed valuation of all property subject to taxation within the geographic boundaries of Road Lighting District Number 5 of Tangipahoa Parish, Louisiana, for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, authorized under the provisions of Article VI, Section 30 of the Constitution of the State of Louisiana of 1974, as amended, La. R.S. 48:1301 and other constitutional and statutory authority as applicable, for the purposes of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in the District

T.P. Resolution No. R19-17

A Resolution directing the levy and collection of an ad valorem tax of ten (10) mills on the dollar of assessed valuation of all property subject to taxation within the geographic boundaries of Road Lighting District Number 5 of Tangipahoa Parish, Louisiana, for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, authorized under the provisions of Article VI, Section 30 of the Constitution of the State of Louisiana of 1974, as amended, La. R.S. 48:1301 and other constitutional and statutory authority as applicable, for the purposes of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in the District.

WHEREAS, under the provisions of Article VI, Section 30 of the Constitution of the State of Louisiana of 1974, as amended, La. R.S. 48:1301 and other constitutional and statutory authority supplemental thereto, including an election held in Road Lighting District Number 5 of Tangipahoa Parish, Louisiana (the "*District*") on Saturday, May 4, 2019, the Parish Council of the Parish of Tangipahoa, State of Louisiana (the "*Governing Authority*"), acting as the governing authority of the District, desires to levy and collect the ad valorem tax as authorized at the election by virtue of the favorable passage of the proposition attached hereto as **Schedule A** setting forth the rate and duration of the tax; and

WHEREAS, in compliance with the provisions of said authority and other applicable constitutional and statutory authority, an election was held in the District on Saturday, May 4, 2019, to authorize the levy and collection of the ad valorem tax, it is now the desire of the District to levy the ad valorem tax and provide for the collection thereof and other matters in connection therewith as hereinafter provided in this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Governing Authority of the District, that:

SECTION 1. Pursuant to the authority of an election held in the District on Saturday, May 4, 2019, there be and there is hereby levied within the geographic boundaries of the District for the purposes stated in the proposition attached hereto as **Schedule A**, an ad valorem tax of ten (10) mills on the dollar of assessed valuation of all property subject to taxation in the District, beginning with the year 2019 and ending with the year 2028, to be dedicated and used for the purposes of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in the District, all in the manner and subject to the provisions and terms of those portions of Chapter 7 of Title 48 of the Louisiana Revised Statutes of 1950, as amended, applicable to ad valorem taxes levied by road lighting districts.

SECTION 2. The Governing Authority made the announcement with respect to the levy of this tax required by La. R.S. 42:19.1, at its public meeting on Monday, December 10, 2018 and published said announcement in the official journal of the District on Friday, December 14, 2018.

SECTION 3. That the ad valorem tax described in Section 1 above shall be levied, assessed, imposed, collected, paid and enforced according to law.

SECTION 4. The obligations and rights of taxpayers in connection with the ad valorem tax levied hereby shall be as provided by the provisions of law applicable to ad valorem taxes levied by the District.

SECTION 5. If any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provisions had not been contained herein. Any constitutional or statutory provision enacted after the date of this Resolution which validates or makes legal any provision of this Resolution which would not otherwise be valid or legal, shall be deemed to apply to this Resolution.

SECTION 6. Upon adoption, this Resolution shall be published in full in one (1) issue of the *Daily Star* and shall be recorded in the mortgage records of the Tangipahoa Parish Clerk of Court.

SECTION 7. The Chairman of the Governing Authority be and he is hereby authorized, empowered and directed to take any and all such action as may be necessary to carry into effect the provisions of this Resolution.

SECTION 8. This Resolution shall immediately take effect upon adoption.

[Remainder of this page intentionally left blank]

On motion by _____ and seconded by _____, the foregoing Resolution was hereby declared adopted on this the 28th day of May, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

Lionell Wells, Chairman
Tangipahoa Parish Council

ATTEST:

Kristen Pecararo, Clerk
Tangipahoa Parish Council

Robby Miller, President
Tangipahoa Parish

SCHEDULE A

PROPOSITION

Shall Road Lighting District Number 5 of Tangipahoa Parish, Louisiana (the “District”), be authorized to levy and collect a ten (10) mill tax on all the property subject to taxation in the District (an estimated \$111,647.13 is reasonably expected at this time to be collected from the levy of the Tax for an entire year), for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in the District, such tax to be in lieu of the fifteen (15) mill ad valorem tax currently being levied and collected in the area that was part of the District prior to the expansion of its boundaries in 2018?

STATE OF LOUISIANA
PARISH OF TANGIPAHOA

I, the undersigned Clerk of the Parish Council of the Parish of Tangipahoa, State of Louisiana, acting as the governing authority of Road Lighting District Number 5 of Tangipahoa Parish, Louisiana (the "*District*"), do hereby certify that the foregoing constitutes a true and correct copy of a Resolution adopted by the District on May 28, 2019, directing the levy and collection of an ad valorem tax of ten (10) mills on the dollar of assessed valuation of all property subject to taxation within the geographic boundaries of Road Lighting District Number 5 of Tangipahoa Parish, Louisiana, for a period of ten (10) years, beginning with the year 2019 and ending with the year 2028, authorized under the provisions of Article VI, Section 30 of the Constitution of the State of Louisiana of 1974, as amended, La. R.S. 48:1301 and other constitutional and statutory authority as applicable, for the purposes of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in the District.

I further certify that this Resolution has not been amended or rescinded.

IN WITNESS WHEREOF, I have subscribed my official signature as Clerk of the Parish Council of the Parish of Tangipahoa, State of Louisiana, acting as governing authority of the District, on this, the 28th day of May, 2019.

Kristen Pecararo, Clerk
Tangipahoa Parish Council

ITEM ATTACHMENT DOCUMENTS:

9. Adoption of T.P. Resolution No. R19-18- A resolution of support for Citizens Participation Plan for LCDBG Program

T.P. RESOLUTION No. R19-18

RESOLUTION OF THE TANGIPAOA PARISH GOVERNMENT SUPPORTING AN APPLICATION FOR FUNDING THROUGH THE LOUISIANA COMMUNITY BLOCK GRANT PROGRAM (LCDBG)

WHEREAS, the LCDBG program for community and infrastructure development will be accepting applications from Parish and local governments for specified community improvement projects; and

WHEREAS, the Parish of Tangipahoa has an interest in pursuing this program, working together with the Tangipahoa Parish Sewage #1 or other public organizations; and

WHEREAS, said applicant governing body Tangipahoa Parish will provide support for submitting the application to the State.

NOW, THEREFORE, BE IT RESOLVED that the Tangipahoa Parish Council does hereby:

1. Approve the filing of a LCDBG application as the coordinating project applicant, and;
2. Certify that the said applicant will host the public meetings and coordinate which project partners will have which responsibilities for the grant program; and
3. Appoint the Tangipahoa Parish President as the authorized agent of the Tangipahoa Parish Government to execute and submit all documents, including, but not limited to application, letters of commitment agreement, amendments, contracts, and payment requests should the project be funded.

On motion by _____ and seconded by _____, the foregoing resolution was hereby adopted on this the 28th day of May, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

ATTEST:

Kristen Pecararo, Clerk of Council
Tangipahoa Parish Council

Lionell Wels, Chairman
Tangipahoa Parish Council

Robby Miller, President
Tangipahoa Parish

Tangipahoa Parish Government

CITIZEN PARTICIPATION PLAN for LCDBG PROGRAM

Adopted in 2019

The Tangipahoa Parish Government has adopted the following Citizen Participation Plan to meet the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1974, as amended. The Tangipahoa Parish Government is committed through adoption of this plan to full and total involvement of all residents of the community in the composition, implementation and assessment of its Louisiana Community Development Block Grant (LCDBG) Program. Attempts will be made to reach all citizens, with particular emphasis on participation by persons of low and moderate income, residents of slum and blighted areas and of areas in which funds are proposed to be used. A copy of this plan will be made available to the public upon request.

As part of the citizen participation requirements and to maximize citizen interaction, the Tangipahoa Parish Government shall:

- 1) Provide citizens with reasonable and timely access to local meetings, information and records relating to the State's proposed method of distribution, as required by the Secretary, and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974, as amended;
- 2) Provide for public hearings to obtain views and respond to proposals and questions at all stages of the community development program. These hearings will consist of the development of needs and proposed activities and review of program performance. These hearings will be held after adequate notice, a minimum of five calendar days, at times and locations convenient to potential or actual beneficiaries with accommodations for persons with disabilities;
- 3) Provide for and encourage citizen participation with particular emphasis on participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used;
- 4) Provide for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals;
- 5) Where applicable, identify how the needs of non-English speaking residents will be met in the case of public hearings; and
- 6) Provide for a formal written procedure which will accommodate a timely written response, within fifteen days where practicable, to written complaints and grievances.

Written minutes of the hearings and an attendance roster will be maintained by the Tangipahoa Parish Government.

PUBLIC HEARINGS

Notices informing citizens of any public hearings will appear in the official journal of the Tangipahoa Parish Government a minimum of five calendar days prior to the hearing. In addition, notices will also be posted in parish office buildings and the hearing will be publicized through local community organizations, i.e., churches, clubs, etc., and/or dissemination of leaflets in the target area. Hearings will be held at times and locations convenient to potential or actual beneficiaries with accommodations for individuals with disabilities and non-English speaking persons. Whenever possible these hearings will be held within or near the target areas, at times affording participation by the most affected residents.

I. APPLICATION:

First Notice/Public Hearing

- 1) The public hearing to address LCDBG application submittal will be held approximately one hundred twenty (120) calendar days prior to the deadline for submission of the application for the current funding cycle. The Citizen Participation Plan will be available at the hearing. The public notice for this hearing will state that the following will be discussed:
 - a) The amount of funds available for proposed community development;
 - b) The range of activities that may be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income;
 - c) The plans of the Tangipahoa Parish Government for minimizing displacement of persons as a result of activities assisted with such funds and the benefits to be provided by the Tangipahoa Parish Government to persons actually displaced as a result of such activities; and
 - d) The Parish's prior performance of LCDBG programs funded by the State of Louisiana.

In addition, the notice shall state that all citizens, particularly low and moderate income residents of slum and blighted areas, are encouraged to submit their views and proposals regarding community development and housing needs. Those citizens unable to attend this hearing may submit their views and proposals to:

Tangipahoa Parish Government
P.O. Box 215
Amite, Louisiana 70422
Attn: Melissa Cowart

The notice will also state that accommodations will be made for disabled and non-English speaking individuals provided a three (3) day notice is received by the Tangipahoa Parish Government.

Second Notice

- 1) Seven calendar days, at a minimum, prior to the deadline for submittal of the application, a second notice shall appear in the official journal informing the citizens of the following:
 - a) Proposed submittal date of the application;
 - b) Proposed objectives;
 - c) Proposed activities;
 - d) Location of proposed activities;
 - e) Dollar amount of proposed activities; and
 - f) Location and hours available for application review.

In addition, the notice shall state "all citizens, particularly those affected by the proposed project, are encouraged to review the proposed application and submit any written comments on the application to:"

Tangipahoa Parish Government
P.O. Box 215
Amite, Louisiana 70422
Attn: Melissa Cowart

Negative comments received will be forwarded immediately to the State's Office of Community Development, Division of Administration or the application will be withdrawn if necessary.

II. AMENDMENTS

Program amendments, which substantially alter the LCDBG project from that approved in the original application, shall not be submitted to the State without holding one public hearing in accordance with the procedures outlined within this Citizen Participation Plan. Minutes of the hearing will be submitted with the request for the amendment. All interested citizens, particularly the low and moderate income, elderly, handicapped, and residents of the project area, shall be made aware and have the opportunity to comment on proposed amendments and/or submit alternative measures.

III. GRANTEE PERFORMANCE

The Tangipahoa Parish Government will hold one performance hearing to solicit the public's opinion of the effectiveness of the LCDBG Program. The manner of notification will be the same as previously described for all public hearings. Notification will be made in the official journal approximately thirty (30) calendar days prior to the anticipated submittal of close-out documents to the State, and will indicate the date, time, and place of the performance hearing, and invite comments and opinions on the LCDBG activities implemented under the Parish's LCDBG Program being closed out. The notice will also state that accommodations will be made for disabled and non-English speaking persons provided a three (3) day notice is received by the Tangipahoa Parish Government.

This notice shall invite all interested parties, particularly those low to moderate income residents in the target area to attend.

The hearing will be held no sooner than five calendar days from the publication date of said notice.

CONSIDERATION OF OBJECTION TO APPLICATION

Persons wishing to object to approval of an application by the State may make such objection known to:

Office of Community Development
Division of Administration
Post Office Box 94095
Baton Rouge, Louisiana 70804-9095

The State will consider objections made only on the following grounds:

- 1) The application description of needs and objectives is plainly inconsistent with available facts and data;
- 2) The activities to be undertaken are plainly inappropriate to meeting the needs and objectives identified by the applicant; and
- 3) The application does not comply with the requirements set forth in the Action Plan or other applicable laws.

Such objections should include both an identification of the requirements not met and, in the case of objections relative to (1) above, the complainant must supply the data upon which he/she relied upon to support his/her objection.

BILINGUAL

Whenever a significant number of persons and/or residents of blighted neighborhoods communicate with a primary language other than English attend public hearings, the Tangipahoa Parish Government will provide an interpreter for dissemination of information to them providing the Parish is given sufficient notification of three (3) days.

TECHNICAL ASSISTANCE

Technical assistance may be provided directly by the Tangipahoa Parish Government to any citizen, particularly to low- and moderate-income persons, residents of blighted neighborhoods and minorities, who request assistance in the development of proposals and statement of views concerning the LCDBG Program. The local officials, administrator and engineer will conduct informational meetings with the residents of the low to moderate income areas if a written request is received by the Parish with at least a one-week notification. The person who conducts the technical assistance meetings will disseminate information on the program and answer all pertinent questions.

TIMELY ACCESS AND ADEQUATE INFORMATION

The Tangipahoa Parish Government shall provide timely disclosure of records, information and documents related to the LCDBG program activities. Documents will be made available for copying upon request at the Tangipahoa Parish Government Monday thru Friday, 8:00 a.m. to 3:00 p.m. Such documents may include the following:

- 1) All meetings and promotional materials.
- 2) Records of hearings and meetings.
- 3) All key documents, including prior applications, letters, grant agreements, citizen participation plans, and proposed applications.
- 4) Copies of the regulations (final statements) concerning the program.
- 5) Documents regarding other important requirements, such as Procurement Procedures, Fair Housing, Equal Employment Opportunity, Uniform Act, Labor Provisions and Environmental Procedures.

CITIZEN COMPLAINT PROCEDURE

SECTION 1

It is the policy of the Tangipahoa Parish Government to review all complaints received by the Parish.

SECTION 2

The following procedures will be followed on all complaints received by the Tangipahoa Parish Government:

- 1) The complainant shall notify the Director of Grants Management of the complaint. The initial complaint may be expressed orally or by written correspondence.
- 2) The Director of Grants Management will notify the Parish President or designated representative of the complaint within three (3) working days.
- 3) The Parish President or designated representative will investigate the complaint and will report the findings to the Director of Grants Management within three (3) working days.
- 4) The Director of Grants Management will notify the complainant of the findings of the Parish President or designated representative in writing or by telephone within three (3) working days.
- 5) If the complainant is aggrieved by the decision, he must forward the complaint in writing (if previously submitted orally) to the Director of Grants Management who will forward the complaint and all actions taken by the Parish President or designated representative to the appropriate council committee for their review. This will be accomplished within thirty (30) working days of receipt of the written complaint.
- 6) The reviewing council committee will have five (5) working days to review the complaint and forward their decision to the complainant in writing.
- 7) If the complainant is aggrieved with the decision of the Committee, he must notify the Director of Grants Management in writing that he desires to be afforded a hearing by the Parish Council. The complainant will be placed on the next regularly scheduled council meeting agenda. The Director of Grants Management will notify the complainant in writing of the date of the hearing.
- 8) The complainant must bring all relevant data, witnesses, etc., to the hearing. The Parish Council, at the hearing, will review the complaint and forward within three (3) days a certified copy of the minutes of the meeting at which the hearing was conducted and a decision was rendered to the complainant. If a decision is not

reached at the hearing, the Parish Council will inform complainant of an appropriate date to expect a response. Within three (3) working days of reaching a decision, the complainant will be notified in writing of the decision. Complaints concerning the general administration of the LCDBG Program may be submitted in writing directly to the:

Division of Administration
Office of Community Development
Post Office Box 94095
Baton Rouge, Louisiana 70804-9095

SECTION 3

All citizen complaints relative to Fair Housing/Equal Opportunity violations alleging discrimination shall be forwarded for disposition to the:

Louisiana Department of Justice
Public Protection Division
Post Office Box 94005
Baton Rouge, Louisiana 70804

The complainant will be notified in writing within ten (10) days that, due to the nature of the complaint, it has been forwarded to the Louisiana Department of Justice.

or

Complainant may contact the Louisiana Department of Justice Public Protection Division directly at the Toll-Free Telephone number 1-800-273-5718 or 225-342-5521.

SECTION 4

The Director of Grants Management will maintain a file for the purpose of keeping reports of complaints.

SECTION 5

This policy does not invalidate nor supersede the personnel or other policies of the Parish which are currently adopted, but is intended to serve as a guide for complaints.

SECTION 6

This policy may be amended by a majority vote at any of the regularly scheduled meetings.

ITEM ATTACHMENT DOCUMENTS:

10. Adoption of T.P. Resolution No. R19-19- 2020 Census Partnership

T.P. Resolution No. R19-19 2020 Census Partnership

WHEREAS the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy;

WHEREAS Tangipahoa Parish is committed to ensuring every resident is counted;

WHEREAS federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing;

WHEREAS census data helps determine how many seats each state will have in the U.S. House Representatives and is necessary for an accurate and fair redistricting of State legislative seats, Parish and city councils and voting districts;

WHEREAS information from the 2020 Census and American Community Survey are vital tools for economic development and increased employment;

WHEREAS the information collected by the census is confidential and protected by law;

WHEREAS a united voice from business, government, community-based and faith-based organizations, educators, media and others will enable the 2020 Census message to reach more of our citizens;

Now, therefore, **BE IT RESOLVED** that Tangipahoa Parish is committed to partnering with the U.S. Census Bureau and the State of Louisiana and will:

1. Support the goals and ideals for the 2020 Census and will disseminate 2020 Census information.
2. Encourage all Parish residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation.
3. Provide Census advocates to speak to Parish and Community Organizations.
4. Support census takers as they help our Parish complete an accurate count.
5. Strive to achieve a complete and accurate count of all persons within our borders

On motion by _____ and seconded by _____, the foregoing resolution was hereby adopted on this the 28th day of May, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

ATTEST:

Kristen Pecararo, Clerk of Council
Tangipahoa Parish Council

Lionell Wels, Chairman
Tangipahoa Parish Council

Robby Miller, President
Tangipahoa Parish