

**PUBLIC NOTICE**

NOTICE IS HEREBY GIVEN THAT THE TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO. 2 WILL MEET IN **REGULAR SESSION** ON MONDAY, OCTOBER 25, 2021 IMMEDIATELY FOLLOWING THE REGULAR MEETING OF THE TPC, TANGIPAHOA PARISH GOVERNMENT BUILDING, 206 EAST MULBERRY STREET, AMITE, LA.

**AGENDA  
TANGIPAHOA PARISH  
RURAL FIRE PROTECTION DISTRICT NO. 2  
REGULAR MEETING OCTOBER 25, 2021**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC INPUT** - *Anyone Wishing to Address any Agenda Item*

**ADOPTION OF MINUTES**

1. Regular meeting dated September 27, 2021

**HAMMOND FIRE MATTERS**

- [2.](#) Ratification of Approval of Part-time Positions

**PONCHATOULA FIRE MATTERS**

- [3.](#) Approval to Transfer Asset to Husser Fire Department

**INDEPENDENCE FIRE MATTERS**

- [4.](#) Ratification of Approval of a Part-time position

**HUSSER FIRE MATTERS**

5. Approval to Purchase a Tanker Truck under State Contract

**NATALBANY FIRE MATTERS**

- [6.](#) Ratification of Approval of Part-time Position

- [7.](#) Ratification of Approval Full Time Positions

**MONTHLY REPORTS AND REGISTERS**

8. Review and approval of budget report for the month of September, 2021
9. Review and approval of check registers for the month of September, 2021

**ADMINISTRATORS REPORT**

10. Introduction of proposed amended budget for the year ending December 31, 2021
11. Introduction of proposed budget for the year ending December 31, 2022
12. Approval to advertise for bids for fiscal agent for the period January 1, 2022 through December 31, 2024
13. Approval to hire Administrative Assistant

14. Discussion of Defensive Driving

**OTHER FIRE MATTERS**

15. **INTRODUCTION FOR NOTICE OF CONSIDERATION  
PURSUANT TO LA. R.S. 42:19.1 NOTICE OF CONSIDERATION OF ACTION REGARDING AD  
VALOREM TAX** NOTICE IS HEREBY GIVEN that Rural Fire Protection District No. 2 of the Parish of Tangipahoa, State of Louisiana will meet on Monday, November 22, 2021 at 5:30 p.m., at the Tangipahoa Parish Courthouse Annex, 206 East Mulberry Street, Amite, Louisiana, at which time there will be consideration of action regarding calling an election for the renewal of the levy and collection of an existing ad valorem tax dedicated to improving, maintaining and operating the District's fire protection facilities, for purchasing fire trucks and other fire-fighting equipment, paying the cost of obtaining water for fire protection purposes, including charges for fire hydrant rentals and service.

**ADJOURN**

POSTED October 21, 2021

PUBLISHED DAILY STAR October 21, 2021

S/Louis Joseph, President  
T. P. Rural Fire District No. 2

S/Ronda Durbin, Acting Secretary  
T. P. Rural Fire District No. 2

**TANGIPAHOA PARISH RURAL FIRE # 2  
POSITION RATIFICATION FORM**

*This form is to be used for all position replacements or additions. Any change to the job description for this position may be forwarded with this form.*

Position Title: Fire Fighter Position Number: \_\_\_\_\_

Location:  Kentwood  Independence  Husser  Wilmer

Loranger  Natalbany  Hammond  Ponchatoula

8<sup>th</sup> Ward (Robert)  Manchac  Other \_\_\_\_\_

Position Information: Replacement For: \_\_\_\_\_

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: <u>25</u>	<input checked="" type="checkbox"/> Biweekly
<input type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input checked="" type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input type="checkbox"/> Exempt (Salary) <input type="checkbox"/> Non Exempt (Hourly)	

**Approvals:**

Chief: <u>Haul Evelyn</u>	Date: <u>10-18-21</u>
Fire Board President: _____	Date: _____
Administrator: _____	Date: _____

**New Position Information:** Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>Angela Patton</u>	Date: <u>8/27/21</u>
Compensation: <u>10.00</u> <input checked="" type="checkbox"/> Per hour <input type="checkbox"/> Per Year <input type="checkbox"/> Other: _____	Start Date: <u>8/27/21</u>

**Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals and the processing of paperwork.**

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Position Title: Firefighter Position Number: \_\_\_\_\_

Location:  Kentwood  Independence  Husser  Wilmer

Loranger  Natalbany  Hammond  Ponchatoula

8<sup>th</sup> Ward (Robert)  Manchac  Other \_\_\_\_\_

Position Information: Replacement For: \_\_\_\_\_

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: <u>25</u>	<input checked="" type="checkbox"/> Biweekly
<input type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input checked="" type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input type="checkbox"/> Exempt (Salary) <input type="checkbox"/> Non Exempt (Hourly)	

**Approvals:**

Chief: <u>Paul Collins</u>	Date: <u>10-18-21</u>
Fire Board President: _____	Date: _____
Administrator: _____	Date: _____

**New Position Information:** Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>Peter Ethan Viola</u>	Date: <u>8/28/21</u>
Compensation: <u>10.00</u>	<input checked="" type="checkbox"/> Per hour <input type="checkbox"/> Per Year <input type="checkbox"/> Other: _____ Start Date: _____

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 Loranger  Natalbany  Hammond  Ponchatoula  
 8<sup>th</sup> Ward (Robert)  Manchac  Other \_\_\_\_\_

Position Information: Replacement For: \_\_\_\_\_

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: <u>25</u>	<input checked="" type="checkbox"/> Biweekly
<input type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input checked="" type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input type="checkbox"/> Exempt (Salary) <input type="checkbox"/> Non Exempt (Hourly)	

**Approvals**

Chief: <u>Paul Collins</u>	Date: <u>10-18-21</u>
Fire Board President: _____	Date: _____
Administrator: _____	Date: _____

**New Position Information:** Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>Bryce Edwards</u>	Date: <u>8/27/21</u>
Compensation: <u>10.00</u> <input checked="" type="checkbox"/> Per hour <input type="checkbox"/> Per Year <input type="checkbox"/> Other: _____	Start Date: <u>8/27/21</u>

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8<sup>th</sup> Ward (Robert)  Manchac  Other \_\_\_\_\_

Position Information: Replacement For: \_\_\_\_\_

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: <u>25</u>	<input checked="" type="checkbox"/> Biweekly
<input type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input checked="" type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input type="checkbox"/> Exempt (Salary) <input type="checkbox"/> Non Exempt (Hourly)	

**Approvals:**

Chief: <u>Paul Collins</u>	Date: <u>10-18-21</u>
Fire Board President: _____	Date: _____
Administrator: _____	Date: _____

**New Position Information:** Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>Nick Contarini</u>	Date: <u>8/27/21</u>
Compensation: <u>10.00</u> <input checked="" type="checkbox"/> Per hour <input type="checkbox"/> Per Year <input type="checkbox"/> Other: _____	Start Date: <u>8/27/21</u>

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals and the processing of paperwork.

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8<sup>th</sup> Ward (Robert)  Manchac  Other \_\_\_\_\_

Position Information: Replacement For: \_\_\_\_\_

Is the Job description current?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Payroll Mode:
Status: Employment Category	Hours per week: <u>25</u>	<input checked="" type="checkbox"/> Biweekly
<input type="checkbox"/> Reg F/T	Days per week: _____	<input type="checkbox"/> Monthly
<input checked="" type="checkbox"/> Reg P/T		
<input type="checkbox"/> Temp F/T		
<input type="checkbox"/> Temp P/T		
FLSA Status:	<input type="checkbox"/> Exempt (Salary) <input type="checkbox"/> Non Exempt (Hourly)	

**Approvals:**

Chief: <u>Paul Colonna</u>	Date: <u>10-18-21</u>
Fire Board President: _____	Date: _____
Administrator: _____	Date: _____

**New Position Information:** Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>Daniel Barrera</u>	Date: <u>8/27/21</u>
Compensation: <u>10.00</u> <input checked="" type="checkbox"/> Per hour <input type="checkbox"/> Per Year <input type="checkbox"/> Other: _____	Start Date: <u>8/27/21</u>

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals and the processing of paperwork.



# Husser Volunteer Fire Department

56298 Hwy 445 - PO Box 27 - Husser, LA 70442 - Phone: (985) 748-4914  
Fax: (985) 748-4284

October 1, 2021

I, Stormy Joiner, Chief Ponchatoula Fire, am selling Brush truck  
VIN #1FDWF36F3XEB77236 & Parish tag numbers 3680 (inside door frame) & 3665  
(pump) to Husser Fire Department for \$2,500.00.

Stormy Joiner, Chief PFD

Dale Vernon, Chief HFD



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Position Title: Fire Fighter Position Number: \_\_\_\_\_

Location: Kentwood Independence Husser Wilmer  
Loranger Natalbany Hammond Ponchatoula  
8<sup>th</sup> Ward (Robert) Manchac Other \_\_\_\_\_

Position Information: Replacement For: \_\_\_\_\_

Is the job description current?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Payroll Mode:
Stat is Employment Category	Hours per week: <u>24</u>		<u>Biweekly</u>
Reg H/T	Days per week: _____		Monthly
Reg P/T			
Temp F/T			
Temp P/T			
FLSA Status:	<input type="radio"/> Exempt (Salary)	<input checked="" type="radio"/> Non Exempt (Hourly)	

**Approvals:**

Chief: <u>John Polito</u>	Date: <u>9/29/21</u>
Fire Board President: _____	Date: _____
Administrator: _____	Date: _____

New Position Information: Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>Cary Bradford</u>	Date: <u>9/29/21</u>
Compensation: <u>Per hour</u> Per Year Other: _____	Start Date: _____

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals

**TANGIPAHOA PARISH RURAL FIRE # 2  
POSITION RATIFICATION FORM**

*This form is to be used for all position replacements or additions. Any change to the job description for this position may be forwarded with this form.*

Position Title: Firefighter/Operator Position Number: \_\_\_\_\_

Location: Kentwood Independence Husser Wilmer

Loranger Natalbany Hammond Ponchatoula

8<sup>th</sup> Ward (Robert) Manchac Other \_\_\_\_\_

Position Information: Replacement For: open part time

Is the Job description current?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Payroll Mode:
Status: Employment Category	Hours per week: _____		<input checked="" type="radio"/> Biweekly
<input checked="" type="radio"/> Reg F/T	Days per week: _____		<input type="radio"/> Monthly
<input checked="" type="radio"/> Reg P/T			
<input type="radio"/> Temp F/T			
<input type="radio"/> Temp P/T			
FLSA Status:	<input type="radio"/> Exempt (Salary)	<input type="radio"/> Non Exempt (Hourly)	

**Approvals:**

Chief: Du Sj Date: 10/15/21

Fire Board President: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

**New Position Information:** Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print)	<u>Daniel Youker</u>	Date:	<u>10/15/21</u>
Compensation:	<u>9.00</u>	<input checked="" type="radio"/> Per hour	Per Year Other: _____
			Start Date: <u>10/2021</u>

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Position Title: Firefighter/Operator Position Number: \_\_\_\_\_

Location: Kentwood Independence Husser Wilmer

Loranger Natalbany Hammond Ponchatoula

8<sup>th</sup> Ward (Robert) Manchac Other: \_\_\_\_\_

Position Information: Replacement For: open fulltime

Is the Job description current?	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Payroll Mode:
Status: Employment Category	Hours per week: <u>60</u>		<input type="radio"/> Biweekly
<input checked="" type="radio"/> Reg F/T	Days per week: _____		<input checked="" type="radio"/> Monthly
<input type="radio"/> Reg P/T			
<input type="radio"/> Temp F/T			
<input type="radio"/> Temp P/T			
FLSA Status:	<input type="radio"/> Exempt (Salary)	<input type="radio"/> Non Exempt (Hourly)	

**Approvals:**

Chief: <u>[Signature]</u>	Date: <u>10/15/21</u>
Fire Board President: _____	Date: _____
Administrator: _____	Date: _____

**New Position Information:** Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>Tyler Lawrence</u>	Date: <u>10/15/21</u>
Compensation: <u>\$10.00</u> <input checked="" type="radio"/> Per hour	Per Year Other: _____
	Start Date: <u>10/2021</u>

Start date should be the beginning of a pay period. This allows enough time to schedule drug screens, physicals

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Position Title: Firefighter/Operator Position Number: \_\_\_\_\_

Location: Kentwood Independence Husser Wilmer  
Loranger Natalbany Hammond Ponchatoula  
8<sup>th</sup> Ward (Robert) Manchac Other \_\_\_\_\_

Position Information: Replacement For: Open Fulltime

Is the Job description current?	<input checked="" type="radio"/> Yes <input type="radio"/> No	Payroll Mode:
Status: Employment Category	Hours per week: <u>60</u>	<input type="radio"/> Biweekly
<input checked="" type="radio"/> Reg F/T	Days per week: _____	<input checked="" type="radio"/> Monthly
<input type="radio"/> Reg P/T		
<input type="radio"/> Temp F/T		
<input type="radio"/> Temp P/T		
FLSA Status:	<input type="radio"/> Exempt (Salary) <input type="radio"/> Non Exempt (Hourly)	

**Approvals:**

Chief: <u>[Signature]</u>	Date: <u>10/15/21</u>
Fire Board President: _____	Date: _____
Administrator: _____	Date: _____

**New Position Information:** Complete this form before attending Fire Board meeting to request approval to ratify position.

Name of Person: (please print) <u>Coty N. Leard</u>	Date: <u>10/15/21</u>
Compensation: <u>110.00</u> <input checked="" type="radio"/> Per hour <input type="radio"/> Per Year <input type="radio"/> Other: _____	Start Date: <u>10/2021</u>

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