

PUBLIC NOTICE - Notice Is Hereby Given That the Tangipahoa Parish Council Will Meet in **Regular Session** on Monday, December 09, 2019 Immediately Following the Public Hearing Held At 5:30 PM At Tangipahoa Parish Government Building, 206 East Mulberry Street, Amite, Louisiana, contact number (985) 748-3211

PUBLIC HEARING - Notice Is Hereby Given That a Public Hearing Will Be Held by The Tangipahoa Parish Council on Monday, December 09, 2019 at 5:30 PM At Tangipahoa Parish Government Building, 206 East Mulberry Street, Amite, Louisiana, contact number (985)748-3211, on the following:

- T.P. Ordinance No. 19-52- An ordinance to authorize the Tangipahoa Parish Council- President Government to accept a donation of immovable property from Andrew M. Edwards, II and Katherine Edwards Vigneron and to authorize the Parish President or his authorized designee to sign any and all documents in regards to the acceptance of the aforementioned donation
- T.P. Ordinance No. 19-44- An ordinance adopting the operating and capital outlay budgets of the Tangipahoa Parish Council for fiscal year 2020
- T.P. Ordinance No. 19-53- An ordinance amending T.P. Ordinance No. 91-8 and T.P. Ordinance No. 96-3- regarding the Tangipahoa Parish code of ordinances, Chapter 13- Logging Permits
- T.P. Ordinance No. 19-54- An ordinance amending T.P. Ordinance No. 19-31- Adoption of operating and capital outlay budgets of the Tangipahoa Parish Council-President Government for fiscal year 2019
- T.P. Ordinance No. 19-55- An ordinance amending Tangipahoa Parish Subdivision Regulations on various requirements and allowing those requirements to become development regulations for codification
- T.P. Ordinance No. 19-56- An ordinance adopting the Tangipahoa Parish Government Employee Handbook
- T.P. Ordinance No. 19-57- Adoption of the 2020 budget of the Tangipahoa Parish Convention and Visitors Bureau
- T.P. Ordinance No. 19-58- - An ordinance adopting the 2020 operating budget of the Tangipahoa Parish Library Board of Control
- T.P. Ordinance No. 19-59- An ordinance amending the 2019 budget of the Tangipahoa Parish Convention and Visitors Bureau
- T.P. Ordinance No. 19-60-A variance to TP Ordinance No. 11-56 to allow for approval of a two-family duplex on one platted lot of record that is adjacent to a lot of record under same ownership, including partnership LLC for Lot 2 of Schillage Partition. (Old Baton Rouge Highway)
- T.P. Ordinance No. 19-61-A variance to TP Ordinance No. 11-08 at 14256 East Blackcat Road to allow for an Automobile Impound Facility with no storage of vehicles to construct a 6-foot fence in line with State regulation and provide a site plan in lieu of a survey

**Tangipahoa Parish Council
Tangipahoa Parish Government Building
206 East Mulberry Street, Amite, LA 70422
Regular Meeting Immediately Following Public Hearing
December 09, 2019**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE *(All Veterans and active military, please render the proper salute)*

ROLL CALL

CELL PHONES - *Please Mute or Turn Off*

ADOPTION OF MINUTES- Regular meeting dated November 25, 2019

PUBLIC INPUT - *Anyone Wishing to Address Agenda Items Which Were Not on Public Hearing*

PARISH PRESIDENT'S REPORT

1. Approval of Change Order No. 4- Club Deluxe Road Overlay and Widening
2. Approval of Four (4) or More New Current Year Model 5-6 Yard Dump Body
3. Approval of Two (2) or More New Current Year Model 12-16 Yard Dump Body Bids
4. Approval of TPG Fiscal Agent
5. Financial Report

REGULAR BUSINESS

- [6.](#) Adoption of T.P. Ordinance No. 19-52- An ordinance to authorize the Tangipahoa Parish Council-President Government to accept a donation of immovable property from Andrew M. Edwards, II and Katherine Edwards Vigneron and to authorize the Parish President or his authorized designee to sign any and all documents in regards to the acceptance of the aforementioned donation
- [7.](#) Adoption of T.P. Ordinance No. 19-44- An ordinance adopting the operating and capital outlay budgets of the Tangipahoa Parish Council for fiscal year 2020
- [8.](#) Adoption of T.P. Ordinance No. 19-53- An ordinance amending T.P. Ordinance No. 91-8 and T.P. Ordinance No. 96-3- regarding the Tangipahoa Parish code of ordinances, Chapter 13- Logging Permits
- [9.](#) Adoption of T.P. Ordinance No. 19-54- An ordinance amending T.P. Ordinance No. 19-31- Adoption of operating and capital outlay budgets of the Tangipahoa Parish Council-President Government for fiscal year 2019
- [10.](#) Adoption of T.P. Ordinance No. 19-55- An ordinance amending Tangipahoa Parish Subdivision Regulations on various requirements and allowing those requirements to become development regulations for codification
- [11.](#) Adoption of T.P. Ordinance No. 19-56- An ordinance adopting the Tangipahoa Parish Government Employee Handbook
- [12.](#) Adoption of T.P. Ordinance No. 19-57- Adoption of the 2020 budget of the Tangipahoa Parish Convention and Visitors Bureau
- [13.](#) Adoption of T.P. Ordinance No. 19-58- - An ordinance adopting the 2020 operating budget of the Tangipahoa Parish Library Board of Control
- [14.](#) Adoption of T.P. Ordinance No. 19-59- An ordinance amending the 2019 budget of the Tangipahoa Parish Convention and Visitors Bureau
- [15.](#) Adoption of T.P. Ordinance No. 19-60-A variance to TP Ordinance No. 11-56 to allow for approval of a two-family duplex on one platted lot of record that is adjacent to a lot of record under same ownership, including partnership LLC for Lot 2 of Schillage Partition. (Old Baton Rouge Highway)
- [16.](#) Adoption of T.P. Ordinance No. 19-61-A variance to TP Ordinance No. 11-08 at 14256 East Blackcat Road to allow for an Automobile Impound Facility with no storage of vehicles to construct a 6-foot fence in line with State regulation and provide a site plan in lieu of a survey
- [17.](#) Introduction of T.P. Ordinance No. 19-62 - An ordinance approving the contract with Acadian Ambulance Service, Inc. and authorizing the Parish President to sign any and all documents in regards thereto
- [18.](#) December 9th- Appoint/Re-appoint Hospital Service District No. 2- Robbie Lee
- [19.](#) Appoint/Re-Appoint Gravity Drainage District No. 4

BEER, WINE, AND LIQUOR PERMITS

- [20.](#) Energy Express/ Back and 4th Quick Mart
43234 Pumpkin Center Road
Hammond, LA 70403
Class B/ Class A/B
- [21.](#) Sunny Times 1/ Bedico Food Mart
27466 Highway 22
Ponchatoula, La 70454
Class B/Class A/B

LEGAL MATTERS

COUNCILMEN'S PRIVILEGES

ADJOURN

Kristen Pecararo
Clerk of Council

Daily Star
Please Publish December 5, 2019

Posted @ T.P. Courthouse Annex December 5, 2019

In Accordance with the Americans with Disabilities Act, If You Need Special Assistance, please contact Kristen Pecararo at 985-748-2290 describing the Assistance that is necessary.

TANGIPAHOA PARISH GOVERNMENT CHANGE ORDER

CHANGE ORDER NO. 4

DATE: November 15, 2019

PROJECT NUMBER AND DESCRIPTION: Club Deluxe Road Overlay and Widening
CDBG No. 53PARA2101
HMGP No. 1603-105-0011

CONTRACTOR: Beverly Construction Co., LLC
 ADDRESS: 1215 River Road
Bridge City, LA 70094

ITEM NO.	ITEM	UNIT	UNIT PRICE	REVISED		ORIGINAL	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT
RW-4	Removal of Pavement (Concrete or Asphaltic) (Up to 12" Thick)	Sq. Yd.	\$9.00	4,297	\$38,673.00	3,065	\$27,585.00
RW-5	Removal of Chain Link Fence and Gates	Lin. Ft.	\$5.80	0	\$0.00	1,595	\$9,251.00
RW-6	Asphaltic Surface Treatment of Class II Base Course	Sq. Yd.	\$3.80	26,479.50	\$100,622.10	40,300	\$153,140.00
RW-8	Embankment	Cu. Yd.	\$18.00	28,088	\$505,584.00	26,853	\$483,354.00
RW-9	Non-Plastic Embankment	Cu. Yd.	\$23.00	106.90	\$2,458.70	1,000	\$23,000.00
RW-10	Geotextile Fabric	Sq. Yd.	\$1.50	2,157	\$3,235.50	1,500	\$2,250.00
RW-12	Portland Cement Concrete Pavement (8.5" Thick)	Sq. Yd.	\$88.00	283.50	\$24,948.00	350	\$30,800.00
RW-13	Portland Cement Concrete Pavement (6" Thick)	Sq. Yd.	\$62.00	1,206.50	\$74,803.00	655	\$40,610.00
RW-14	Superpave Asphaltic Concrete (Leveling Course)	Tons	\$66.00	2,678.69	\$176,793.54	2,679.69	\$176,859.54
RW-15	Superpave Asphaltic Concrete (Binder Course)	Tons	\$67.00	13,710.46	\$918,600.82	13,835	\$926,945.00
RW-18	Traffic Maintenance Aggregate	Cu. Yd.	\$57.00	1,742.26	\$99,308.82	2,500	\$142,500.00
RW-30	Portland Cement Concrete Curb and Gutter	Lin. Ft.	\$19.50	1,833	\$35,743.50	2,270	\$44,265.00
RW-31	Portland Cement Concrete Curb	Lin. Ft.	\$10.00	460	\$4,600.00	320	\$3,200.00
A-RW-12	Superpave Asphaltic Concrete (Wearing Course)	Tons	\$88.00	397.62	\$34,990.56	383	\$33,704.00
X-024	Asphalt Tie-In at Arnolds Creek Bridge	Lump	\$39,330.00	1.00	\$39,330.00	0.00	\$0.00
X-025	Erosion Control Matting and Hydroseeding	Lump	\$19,291.25	1.00	\$19,291.25	0.00	\$0.00
X-026	Guard Rail Foundation Modifications at 72-Inch Cross Drains	Lump	\$18,480.75	1.00	\$18,480.75	0.00	\$0.00
TOTAL					\$2,097,463.54		\$2,097,463.54

AMOUNT OVER / UNDER RUN \$0.00

EXPLANATION OF CHANGE ORDER: Item Nos. RW-4 thru RW-6, RW-8 thru RW-10, RW-12 thru RW-15, RW-18, RW-30, RW-31 and A-RW-12: Quantity adjustment to reflect actual quantities installed or anticipated to be needed.

Item No. X-024: Add item to grind down the concrete of the existing west bridge approach slab and to mill and overlay asphalt paving on the west

1.

side of the Arnolds Creek Bridge as requested by the Parish to provide a smooth transition at the bridge.

Item No. X-025: Add item for the additional costs incurred to provide erosion control matting along the roadway embankment slopes on both sides of the roadway between the Fun Farm driveway and the bridge over Arnolds Creek and for hydroseeding within the project limits in lieu of seeding and fertilizing.

Item No. X-026: Add item to modify the guard rail foundation over the 72-inch cross drains. Due to adjustments to the subsurface drainage system that were necessitated by the conflicts caused by private utility company facility relocations, cover over the 72-inch cross drains was significantly reduced in turn reducing available guard rail post embedment. A concrete foundation slab was required and guard rail posts had to be modified to provide required post anchorage.

This Change Order No. 4 includes all direct costs of the Contractor such as labor, material, job overhead and profit mark-up and also includes any costs, modifications or changes in the sequence of the Work to be performed, delays, rescheduling, disruptions, extended direct or general overhead, acceleration, any escalation including but not limited to escalation in material or wages, and any other impact costs and any extensions of time to the Contract Times related to the changes enacted by this Change Order No. 4. It is further understood and agreed that the amounts and any additional time included in this Change Order No. 4 are hereby accepted on behalf of the Contractor, its subcontractors and suppliers as full and final compensation from the Owner for all extended field and home office overhead costs for those items, and that neither the Contractor nor its subcontractors or suppliers shall seek any additional compensation of any kind or any additional extensions of the Contract Time from the Owner for the changes or additional work specifically added by this Change Order No. 4.

RECOMMENDED BY: LINFIELD, HUNTER & JUNIUS, INC.

Engineer

DATE: _____

APPROVED BY: BEVERLY CONSTRUCTION CO., LLC

Contractor

DATE: _____

Director

DATE: _____

Robby Miller, Parish President

DATE: _____

**FOUR (4) OR MORE NEW CURRENT YEAR MODEL
5-6 YARD DUMP BODY
BID OPENING DECEMBER 5, 2019**

BIDDER NAME	MAKE/MODEL	YEAR	TOTAL EACH	TOAL AMOUNT
CAPITOL TRUCS LLC dba CAPITOL FREIGHTLINER	FREIGHTLINER	2021	76,406.00	305,624.00
ST MARTIN PARISH ACQUISITIONS, LLC dba COURTESY FORD	FORD F750	2021	75,478.00	301,912.00
KENWORTH OF LOUISIANA dba HINO OF BATON ROUGE	HIND L7	2021	80,037.00	320,148.00
LAMARQUE FORD, INC	FORD F750	2021	76,857.00	307,428.00

**TWO (2) OR MORE NEW OR CURRENT MODEL
12-16 YARD DUMP BODY
BID OPENING DECEMBER 5, 2019**

BIDDER NAME	MAKE/MODEL	YEAR	TOTAL EACH	TOAL AMOUNT
CAPITOL TRUCKS LLC dba CAPITOL FREIGHTLINER	FREIGHTLINE 114SD	2021	108,991.00	217,982.00
ALL TRUCK PART & EQUIPMENT CO, LLC	WESTERN STAR 4700SF	2021	108,891.00	217,782.00
EMPIRE TRUCK SALS, LLC	FREIGHTLINER 114SD	2021	106,875.98	213,751.96

T.P. Ordinance No. 19-52

"AN ORDINANCE TO AUTHORIZE THE TANGIPAHOA PARISH COUNCIL-PRESIDENT GOVERNMENT TO ACCEPT A DONATION OF IMMOVABLE PROPERTY FROM ANDREW M. EDWARDS, III AND KATHERINE EDWARDS VIGNERON AND TO AUTHORIZE THE PARISH PRESIDENT OR HIS AUTHORIZED DESIGNEE TO SIGN ANY AND ALL DOCUMENTS IN REGARDS TO THE ACCEPTANCE OF THE AFOREMENTIONED DONATION"

WHEREAS, Andrew M. Edwards, II and Katherine Edwards Vigneron have offered to donate to the Tangipahoa Parish Council-President Government a parcel of property being 100.44 acres, more or less; and

THEREFORE BE IT ORDAINED by the Tangipahoa Parish Council, the legislative branch of parish government, which along with the Parish President of Tangipahoa Parish, Louisiana constitute the parish government, the said Tangipahoa Parish Council-President Government having a Home Rule form of government and acting pursuant to the authority of that Home Rule Charter which became effective on October 27, 1986 as follows:

That the Tangipahoa Parish President or his authorized designee as the representative of and for and on behalf of the Tangipahoa Parish Council-President Government, be and is hereby authorized, empowered and directed to accept from the donors, Andrew M. Edwards, II and Katherine Edwards Vigneron, the following described parcel of property described as Edwards Small Development on the survey of Bradley J. Roberts, Professional Land Surveyor, dated October 3, 2019 and further described as Exhibit A attached.

BE IT FURTHER OBTAINED that upon the acceptance of the donation of the hereinabove described property from the donors, Andrew M. Edwards, II and Katherine Edwards Vigneron, this property shall thereafter belong to and be owned by the Tangipahoa Parish Council-President Government.

BE IT FURTHER ORDAINED by the Tangipahoa Parish Council that this ordinance shall take effect immediately upon the signature of the Tangipahoa Parish President.

The above and foregoing ordinance having been duly submitted to the Tangipahoa Parish Council in writing; introduced at a public meeting of the Tangipahoa Parish Council; discussed at a duly scheduled and noticed public hearing; after motion and second was submitted to the official vote of the Tangipahoa Parish Council.

On motion by _____ and seconded by _____, the foregoing ordinance was hereby declared adopted on this 9th day of December, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

ATTEST:

Kristen Pecararo
Clerk of Council
Tangipahoa Parish Council

Lionell Wells
Chairman
Tangipahoa Parish Council

PUBLISHED: December 5, 2019 HAMMOND DAILY STAR - OFFICIAL JOURNAL

ADOPTED: December 9, 2019

DELIVERED TO PRESIDENT: _____ day of December, 2019 at _____

APPROVED BY PRESIDENT: _____
Robby Miller Date

VETOED BY PRESIDENT: _____
Robby Miller Date

RECEIVED FROM PRESIDENT: _____ day of December, 2019 at _____

EXHIBIT A

LEGAL DESCRIPTION TRACT 1-B-5-A

A CERTAIN TRACT OR PARCEL OF LAND, TOGETHER WITH ALL OF THE BUILDINGS AND IMPROVEMENTS THEREON, AND ALL RIGHTS-OF-WAYS, SERVITUDES, PRESCRIPTIONS AND ADVANTAGES THEREUNTO BELONGING OR IN ANYWISE APPERTAINING, BEING LOCATED IN SECTIONS 16, T-7-S, R-9-E, ST. HELENA MERIDIAN; TANGIPAHOA PARISH, LOUISIANA; GREENSBURG LAND DISTRICT; AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SECTION 16 AND BEING MARKED BY A FOUND 1" IRON PIPE; THENCE PROCEED S00°39'43"E ALONG THE WEST LINE OF SECTION 16, AND COMMON TO THE EAST LINE OF SECTION 17, A DISTANCE OF 2495.29' TO A POINT AND CORNER MARKED BY A FOUND 1/2" IRON ROD AND BEING THE POINT OF BEGINNING; THENCE PROCEED N88°59'18"E A DISTANCE 1320.22' TO A POINT AND CORNER BEING MARKED BY A FOUND 1/2" IRON ROD; THENCE PROCEED N00°38'21"W A DISTANCE 971.42' TO POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED N89°21'39"E A DISTANCE 277.54' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED N0°38'21"E A DISTANCE 312.52' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S88°41'47"E ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF HIGHWAY 22 A DISTANCE 466.90' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S0°47'01"W A DISTANCE 513.19' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S17°10'01"W A DISTANCE 1625.00' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S34°56'12"E A DISTANCE 546.01' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S23°53'50"W A DISTANCE 719.61' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S84°15'44"W A DISTANCE 448.32' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED N4°11'25"W A DISTANCE 861.47' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S85°48'35"W A DISTANCE 367.76' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S27°17'49"W A DISTANCE 444.65' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S4°11'25"W A DISTANCE 448.92' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S89°43'04"W A DISTANCE 177.37' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S4°05'50"W A DISTANCE 609.04' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S9°00'13"W A DISTANCE 372.05' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S49°12'29"E A DISTANCE 573.30' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S7°14'42"W A DISTANCE 68.21' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S7°14'42"W A DISTANCE 640.97' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED S89°32'28"W A DISTANCE 575.56' TO A POINT AND CORNER MARKED BY A FOUND 1/2" I.P., THENCE PROCEED N0°48'11"W A DISTANCE 1052.98' TO A POINT AND CORNER MARKED BY A FOUND 1 1/2" I.P., THENCE PROCEED S0°47'01"W A DISTANCE 513.19' TO A POINT AND CORNER MARKED BY A SET 1/2" I.P., THENCE PROCEED N0°36'43"W A DISTANCE 2654.42' TO A POINT AND CORNER MARKED BY A FOUND PINE STOB UNDER FENCE., THENCE PROCEED N0°39'43"W A DISTANCE 143.05' TO A POINT AND CORNER BEING THE POINT OF BEGINNING.

SAID TRACT CONTAINING 100.44 AC.

BASIS OF Bearing: BEING THE WESTERLY LINE OF SECTION 16, FROM THE N.W. SECTION CORNER TO THE 1/4 CORNER LOCATED ON THE WEST LINE OF SAID SECTION, AS SHOWN ON ABOVE REF. "MAP SHOWING SURVEY OF TRACT 1-B-5-A OF THE EDWARDS SMALL DEVELOPMENT" BY: BRADLEY J. ROBERTS P.L.S. 10/03/19

REFERENCE BEARING: S00°39'43"E



F:\06001\LegalDesc\Edwards Small Development Tract 1-B-5-A.doc

T.P. Ordinance No. 19-44

AN ORDINANCE ADOPTING THE OPERATING AND CAPITAL OUTLAY BUDGETS OF THE TANGIPAHOA PARISH COUNCIL FOR FISCAL YEAR 2020

BE IT ORDAINED by the Tangipahoa Parish Council, governing authority of Tangipahoa Parish, State of Louisiana, that the attached Operating and Capital Outlay Budgets of the Tangipahoa Parish Council for Fiscal Year 2020 be hereby adopted.

**TANGIPAHOA PARISH GOVERNMENT
PROPOSED BUDGET FOR YEAR ENDING 12/31/2020**

<u>Fund</u>	<u>Revenue</u>	<u>Expenses</u>
General	\$ 16,599,653	\$ 16,000,323
OPEB	\$ 545,014	\$ 137,568
Administrative	1,986,240	1,934,007
Road & Bridge Maint.	15,119,000	14,771,366
Road & Bridge Contract	4,350,000	4,335,500
Garbage Maintenance	8,569,950	9,607,770
Road Lighting #1 - #7	544,634	599,753
Health Unit	2,998,500	2,791,751
Animal Control	933,302	930,667
Section 8 Housing	3,319,000	3,345,452
Witness Fee	88,800	78,552
Industrial Development	666,000	645,882
FP Arena Operations	547,600	503,632
Juror Per Diem	151,700	152,068
RRG Housing Grant	400,000	299,221
Council Chambers Comm	75,010	75,000
WIOA Funds	4,584,349	4,584,349
	<u>\$ 61,478,752</u>	<u>\$ 60,792,861</u>

Copies of the T.P. Proposed Budget for 2020 are available for public inspection at the Offices of Tangipahoa Parish Government, 206 East Mulberry Street, Courthouse Annex Building, Amite, LA on Monday - Friday, 8:00 am thru 4:00pm.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon signature of the Parish President.

This ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said Council and was submitted to an official vote of the TPC.

On motion by _____ and seconded by _____, the foregoing ordinance was hereby declared adopted on this 9th day of December, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:



TANGIPAHOA PARISH GOVERNMENT

**2020 OPERATING &
CAPITAL IMPROVEMENT BUDGET**

**AS PRESENTED BY
ROBBY MILLER,
TANGIPAHOA PARISH PRESIDENT
OCTOBER 15, 2019**

7.



October 15, 2019

Tangipahoa Parish Council & Citizens of Tangipahoa Parish

In accordance with the Tangipahoa Parish Home Rule Charter, I am submitting to you the "Operating Budget for 2020." Also, the "Five Year Capital Outlay Program" for 2020 is provided for your information.

I am committed to continue the "pay as you go" road program that has been so successful. Consequently, we will continue the fundamentally sound budget for all departments of Parish Government. We have seen an average long term **economic growth of 4.5%** in our local economy. Since 2016, we have also seen the creation of **new jobs in Tangipahoa Parish** while **unemployment has decreased** and **wages have grown**. Our latest independent **clean audit** shows that the parish remains on **solid financial ground**. Limited debt, better roadways, and good government have opened the door to families and quality businesses locating in **the best parish in the state**.

The purpose of Parish Government is to provide much needed services to its public as efficiently as possible. Consequently, I am proud to report that we continue to **reduce Workers Comp and Health Insurance Costs**. I have once again provided a chart showing the agencies funded by the Parish Government general fund and a chart showing the breakdown of expenditures for all funds administered by Parish Government. They are included in the budget to better inform you, the public, how the monies of this parish are spent.

We will continue to work hard every day to efficiently provide public services and expand our economy with more and better jobs for our citizens.

Sincerely,

A handwritten signature in blue ink, appearing to read "Robby Miller", is written over a light blue horizontal line.

Robby Miller,

Tangipahoa Parish President

7. Accomplishments in 2019:

- **Clean Parish Audit**
- **New Parish Website with Online Services**
- **Reduced Workers Comp by 48% through new Parish Safety Committee**
- **Reduced Health Insurance cost by 17% with no reduction in coverage**
- **Reduced Parish Unemployment from 6 % to 5.5 % with 9% Wage Growth**
- **Hosted Parish Wide Job Fair**
- **Launched the new Geaux Jobs Campaign Websites**
- **Workforce Training of CDLs, Welders, Electricians, & Medical Assts.**
- **Provided at risk students HiSet and Carpentry Training Opportunities.**
- **Provided Job Skills services to 3,710 Individuals**
- **Employers hired 950 participants through our hire system**
- **Workforce provided 4,853 job referrals in the local area.**
- **Over \$17 Million of Improvements/Maintenance of Roads & Bridges**
- **\$4.5 Million Road Surfacing Contract**
- **Club Deluxe Widening and Drainage Project**
- **Increased Litter Removal Crews**
- **GPS Tracking of Parish Equipment**
- **Qualified for Keep Tangipahoa Beautiful Certification**
- **Completed Widening and Subsurface Drainage of Wardline Rd.**
- **Completed construction of Vineyard Rd. Bridge**
- **Bridge Replacement Troy Spears Rd.**
- **Improved Flood Prevention and Protection**
- **Using \$6M of State/Federal Funds for Home Elevations & Acquisitions**
- **Adopted New Construction Guidelines**
- **Added Three Nationally Certified Floodplain Managers**
- **Conducted modeling study of the Tangipahoa River Watershed by LSU**
- **Dredged the mouth of Tangipahoa River at Lake Pontchartrain**
- **Expanded Affordable Housing**
- **Increased Federal Awards for Low Income Housing Assistance**
- **Implemented Direct Deposit for Landlords/Tenants**
- **Received Emergency Shelter Grant \$103,000**
- **Received Rapid Rehousing Flood Victims Grant \$900,000**
- **Construction of Tangi Grove Elderly Housing Development**
- **Completed New Coroner Office Expansion**
- **Completed La Restore Act Grant for Manchac Greenway Study**
- **Completed New State of the Art Landfill Cell**
- **Used EPA Funds to Refurbish Dairy Ponds for Environmental Compliance**
- **Reduced fatal automobile crashes and injuries due through TRACC**
- **Expanded Youth Leadership Program to include Jr high students**
- **Renovated Pet Adoption Area at the Animal Shelter**
- **New Parish All-Hazards Emergency Operations Plan**
- **Developed Emergency Operations standard for faith-based organizations**
- **Developed a comprehensive database in TangiAlert**
- **Finalized CERT Volunteer Water Rescue Team**
- **Improved and updated available property, building, and site database**
- **Developed a comprehensive list of driver companies for retention and disaster preparedness efforts**
- **Improved hardware technology**

7.

- **Finalized certification on 256 acre site available for development**
- **Amite City named a Certified Louisiana Development Ready Community**
- **Tangipahoa named Louisiana Certified Retirement Community**

Goals for 2020:

- **Continue to Make Parish Government More Effective & Efficient**
- **Customer Service Based Management Training**
- **Restructuring of Merit Based Pay Program**
- **Economic Development**
- **Finalize formation of the Economic Development Districts**
- **Increase number of LED Certified Sites in Tangipahoa**
- **Develop Strategic Development Plan to increase the number of advanced manufacturers**
- **Secure large-scale destination retail and recreation project(s)**
- **Obtain data and business retention software for use by ED staff.**
- **Transition part-time ED staff to full time**
- **Continue to Increase and Improve Workforce Opportunities**
- **Over \$21 Million of Improvements/Maintenance of Roads & Bridges**
- **New Road Improvement Contract for Road Surfacing**
- **\$2.5 Million Road Safety Improvement Grant**
- **Bridge Improvements for Sister's Road**
- **Comprehensive Parish Wide Flood Prevention Study**
- **Construction of Pleasant Ridge Safe Room through FEMA Funds**
- **Complete design on Chappapeela Drainage Project**
- **Secure funding for Hoover Road Widening Project**
- **Improve Flood and Storm Protection**
- **Higher Standards for Housing and Subdivisions**
- **Complete Design for Shoreline Protection from Tangipahoa River to Pass Manchac**
- **Fully implement WebEOC in daily operations as well as EOC Operations during events**
- **Partner with area churches to become shelter independent of Red Cross**
- **Host Statewide Disaster Response Exercise**
- **Strengthen CERT program with training and include them in exercise**
- **Implement Large Animal Rescue Team and Program Management Committee**
- **Actively seek grant funding for the Parish Long-Term Recovery Plan**
- **Low Income Housing Improvements**
- **Online Recertifications with Paperless Operation**
- **Landlord Briefings**
- **Apply for Additional Grants to Expand Housing Opportunities**
- **Encourage More Affordable Quality Housing**
- **Animal Shelter Kennel Expansion**
- **Animal Cruelty Investigation Training for Animal Control Officers**
- **Grow existing Substance Abuse Prevention Programs (No Refusal, BRAKES, Survive the Drive, KEYS Alliance, Project Graduation)**
- **Expand Social Norming by using Media for Substance Abuse Prevention**
- **Seek Additional Grant Funding to Create New Prevention Initiatives**

7.

The People of Tangipahoa Parish



Move here.

Tangipahoa Parish Government Administration and Council



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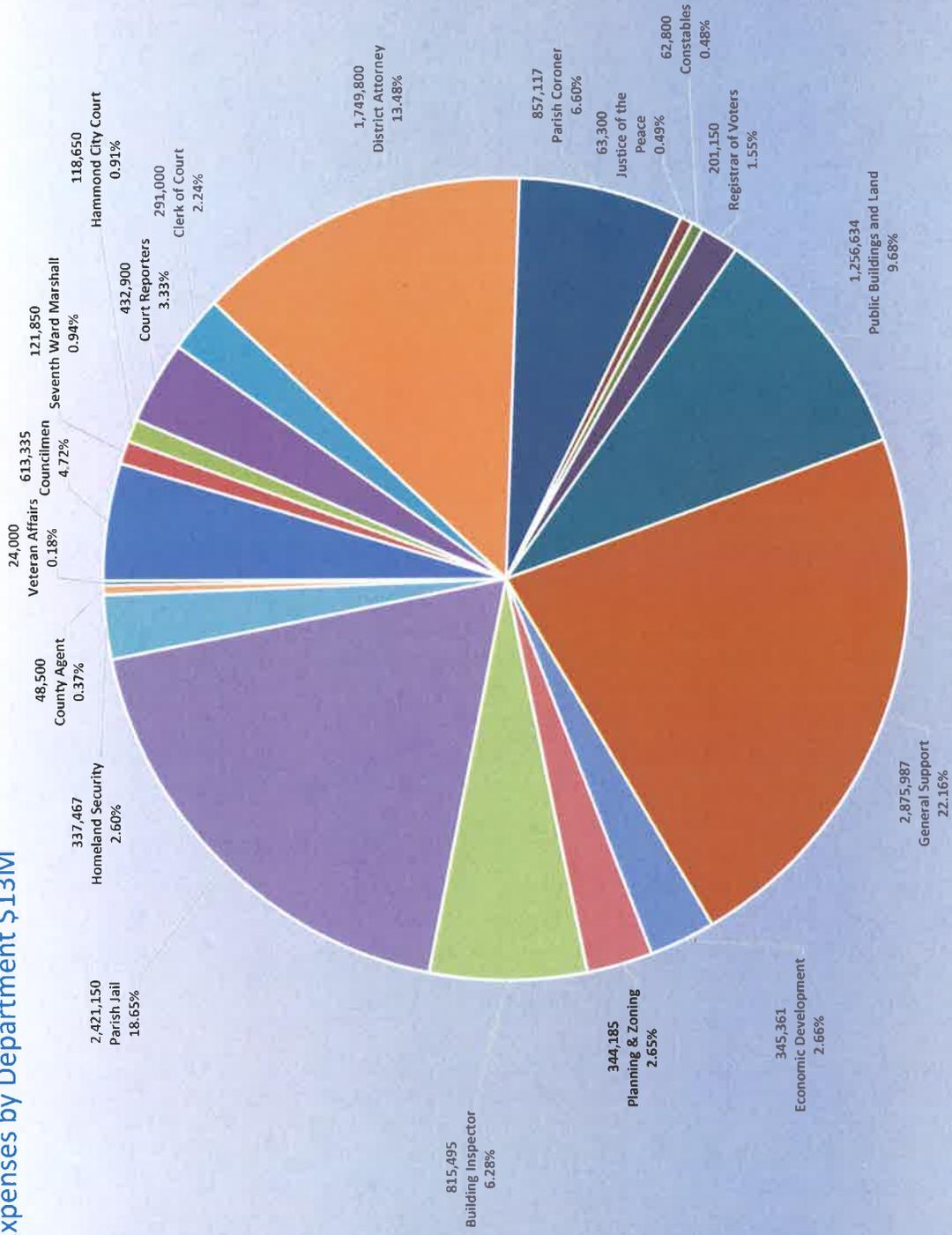
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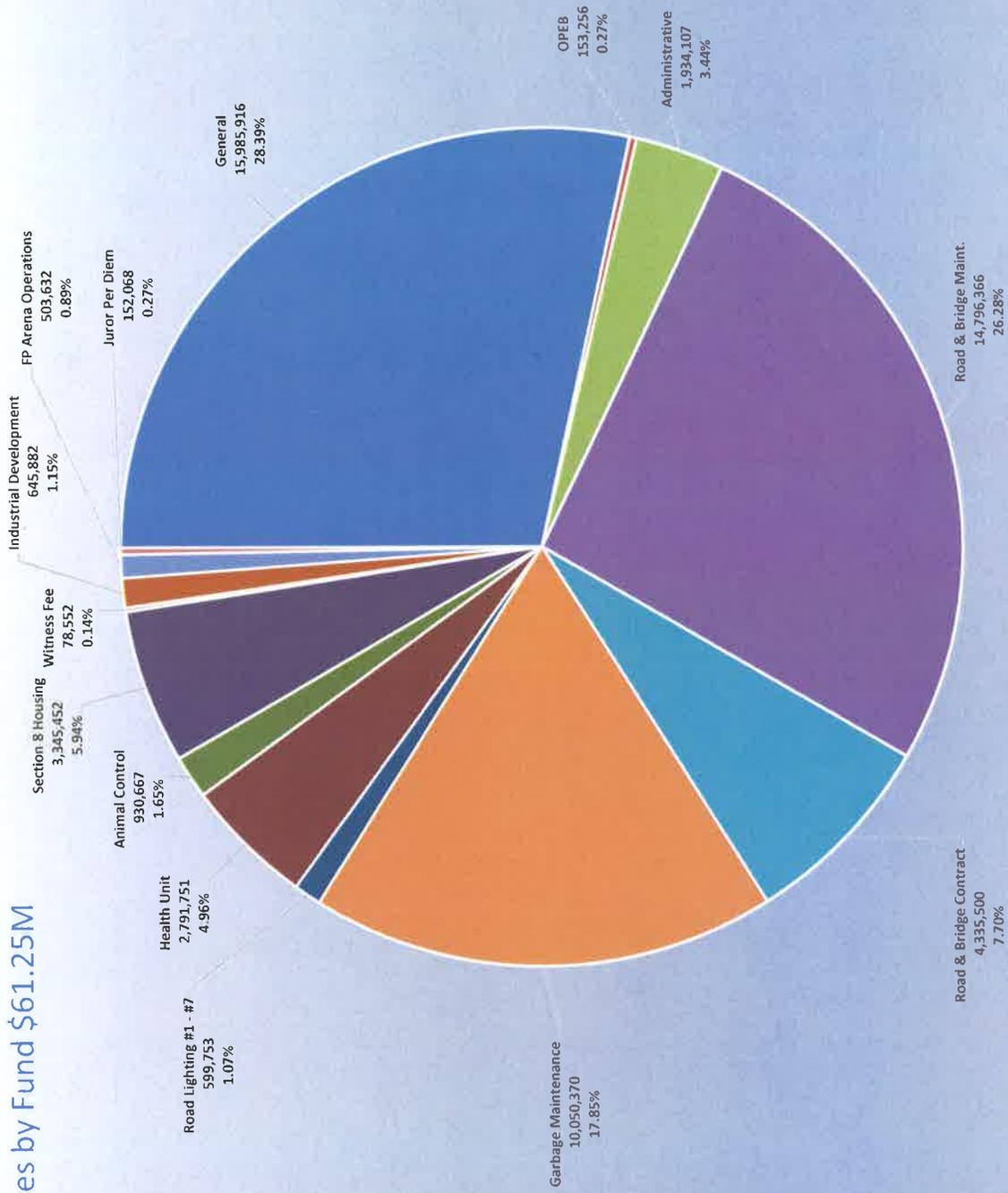
Charles Terrell
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7.

General Fund Expenses by Department \$13M



Total Expenditures by Fund \$61.25M



TANGIPAHOA PARISH GOVERNMENT
5 YEAR CAPITAL IMPROVEMENT PROGRAM

	2020		2021		2022		2023		2024	
	#	COST	#	COST	#	COST	#	COST	#	COST
BOOM TRACTORS	-	-	2	134,000	2	134,000	2	134,000	-	-
SIDE TRACTORS	-	-	2	90,000	2	90,000	2	90,000	-	-
SIDE MOWERS	-	-	1	30,000	1	30,000	2	60,000	-	-
BOOM MOWERS	-	-	1	49,000	1	49,000	2	98,000	-	-
DUMP TRUCKS(16YD)	2	300,000	2	300,000	2	300,000	2	300,000	-	-
DUMP TRUCKS(6YD)	4	260,000	2	130,000	2	130,000	2	130,000	2	130,000
DUMP TRUCKS(3YD)	2	60,000	-	-	2	60,000	-	-	-	-
BLOW OUT TRAILER	-	-	-	-	-	-	1	50,000	-	-
BLOW OUT TRUCK	-	-	-	-	-	-	1	335,000	-	-
SPRAY TRUCK	1	150,000	-	-	-	-	-	-	-	-
BUCKET TRUCK	-	-	1	175,000	-	-	-	-	-	-
CHIP TRUCK	1	85,000	-	-	-	-	1	85,000	-	-
20 TON TRAILER	-	-	-	-	1	30,000	1	30,000	1	30,000
50 TON TRAILER	-	-	-	-	-	-	1	40,000	-	-
PLEASANT RIDGE SAFE BUILDING	1	125,000	-	-	-	-	-	-	-	-
CHAPPAPEELA BRIDGE	1	250,000	-	-	-	-	-	-	-	-
SISTE AD BRIDGE REPLACEMENT	1	1,000,000	-	-	-	-	-	-	-	-
CLUB E RD ROUNDABOUT	-	-	1	1,100,000	-	-	-	-	-	-
N HO WIDENING	-	-	1	1,000,000	-	-	-	-	-	-
CLUB E EXTENSION	-	-	-	-	-	-	-	-	-	-
ROAD BRIDGES	-	-	-	-	-	-	-	-	1	500,000
ROLL OFF TRUCK	1	4,300,000	-	-	-	-	4,300,000	4,300,000	-	-
ZERO TURN MOWER	1	170,000	-	-	-	-	1	170,000	-	-
6" PUMPS	1	15,000	-	-	-	-	-	-	-	-
4" PUMPS	1	40,000	-	-	-	-	-	-	-	-
CELL LINER	1	30,000	-	-	-	-	-	-	-	-
SLUDGE PLANT EXPANSION	-	-	-	-	-	-	-	-	1	1,300,000
NEW BRIDGE OVER NATALBANY CREEK	-	-	-	-	-	-	-	-	1	250,000
CITIZENS DROP OFF EXPANSION	-	-	1	1,100,000	-	-	-	1,500,000	-	-
GAS COLLECTION	-	-	-	-	-	-	-	-	-	-
ACO TRUCK WRAPS	1	1,600,000	-	-	-	-	-	-	-	-
CHEMICAL CAPTURE EQUIPMENT	2	4,000	-	-	-	-	-	-	-	-
AWNING FOR AC BUS	1	3,000	-	-	-	-	-	-	-	-
TOTAL	1	3,000	-	-	-	-	-	-	-	-
		8,395,000		8,408,000		5,123,000		7,322,000		6,510,000
FUND SUMMARY:										
ROAD & BRIDGE MAINT. EQUIPMENT		4,098,000		4,098,000		823,000		1,352,000		160,000
ROAD & BRIDGE MAINT. IMPROVEMENTS		3,975,000		2,100,000		-		-		500,000
ROAD & BRIDGE CONTRACT FUND		21,500,000		4,300,000		4,300,000		4,300,000		4,300,000
SANITATION FUND		6,175,000		1,100,000		-		1,670,000		1,550,000
ANIMAL CONTROL		10,000		10,000		-		-		-
TOTAL		35,758,000		30,685,000		30,685,000		7,322,000		6,510,000

ALL CAPITAL OUTLAYS WILL EITHER BE OUTRIGHT PURCHASES OR LEASE-PURCHASES.

TANGIPAHOA PARISH GOVERNMENT
 SCHEDULE OF BONDS PAYABLE
 FYE 12/31/20

	Total Principal	Total Interest	2020		2021		2022		2023		2023-2043	
			Principal Payments	Interest Payments								
RD. DIST. #101 -	367,900	145,797	14,400	14,248	15,000	13,667	15,600	13,063	16,200	12,435	306,700	92,385
SUB. 1 RD. DIST # 101 -	337,600	133,838	13,200	13,075	13,700	12,543	14,300	11,990	14,900	11,414	281,500	84,816
LANDFILL REVENUE BONDS	2,125,000	1,431,538	50,000	96,763	55,000	94,794	55,000	92,731	60,000	90,575	1,905,000	1,056,675
GOMESA BONDS	7,725,000	5,164,166	-	415,219	-	415,219	260,000	408,231	275,000	393,853	7,190,000	3,531,644
TOTALS	10,555,500	6,875,339	77,600	539,304	83,700	536,223	344,900	526,015	366,100	508,277	9,683,200	4,765,520

FISCAL YEAR	TOTAL
2020	616,904
2021	619,923
2022	870,915
2023	874,377
2024-2043	14,448,720
TOTAL	17,430,839

Tangipahoa Parish Government
 Schedule of Delinquent Property Taxes for 2018
 Total Collections as of 09/30/2019

	Taxes per Tax Roll	Taxes Collected	Taxes Delinquent	% Delinquent
General Fund	1,349,219	1,337,172	12,047	0.89%
Garbage District	2,943,680	2,927,528	16,152	0.55%
Road Light #1	3,557	3,531	26	0.73%
Road Light #2	31,767	31,612	154	0.49%
Road Light #3	12,210	12,104	106	0.87%
Road Light #4	21,689	21,505	184	0.85%
Road Light #5	43,930	43,558	372	0.85%
Road Light #6	466,132	464,306	1,826	0.39%
Road Light #7	21,959	21,805	154	0.70%
Health Unit	2,328,350	2,306,228	22,121	0.95%
Road District #101	30,537	30,156	381	1.25%
Road District #101-1	28,206	27,862	344	1.22%
Total	7,281,235	7,227,368	53,866	0.74%

Due to the Parish's current program to foreclose on property for non payment of property taxes, the Parish deems the delinquent taxes to be 100% collectable.



October 15, 2019

Tangipahoa Parish Council Chairman and Members

Due to the excessive amount of roadway throughout the parish which are in need of repairs, such as overlay, etc., we did not give a dollar amount for each road. The average cost of soil cement and two-inch overlay is about 150-175 thousand dollars per mile. As you can see, this could be well in excess of 75 million dollars if all roads were completely overlaid. Therefore, we anticipate a Capital Outlay Budget for the next five years to be approximately \$21,500,000. Additionally, in order to comply with the Parish Transportation Act, I have included an approximate listing of the roads listed on the five year capital outlay program. This listing is for informational purposes with the final determination for roads to be overlaid being made by the council, in conjunction with a final review by the Public Works Department.

Sincerely,

A handwritten signature in blue ink, appearing to read "Robby Miller", is written over the typed name and title.

Robby Miller,
President

**Tangipahoa Parish Government
5 Year Overlay Program**

Phase 21 2020	Phase 22 2021	Phase 23 2022	Phase 24 2023	Phase 25 2024
District No. 1 Oak Ridge Church Rd. Rodeo Dr. Amanda West Hickory pt. rd. Charles Houllton Rd.	District No. 1 S. River Rd. Brumfield rd. Bracy Lane N. River rd. Devin In.	District No. 1 Baytown Hills rd. Joe Dyson rd. Snow Field rd. Allen Stevens rd.	District No. 1 Spring Creek Ball Park Rd. Willard Bridges rd. Seals rd. Cades Cove rd.	District No. 1 S. Lewiston rd West Givens Rd. State Line Rd. (West Section)
District No. 2 Osceola Rd. Hillcrest School Rd. Flying J Ranch Rd. Wayne Stevens Rd. New Hope Church Rd.	District No. 2 Bedico Meadows Milk Plant Road Riverdale Heights Rd. Chapappeela rd.(La.443 E.)	District No. 2 Harvey Lavigne Rd. A Brown Road Chapappeela rd. (N/S sect) Singing Water Falls rd. (3cst)	District No. 2 Rohner rd. Firetower Rd. (S. Sect.) E.A. Hoover rd. Averett Rd. (S. Sect.)	District No. 2 Chapappeela rd. (E sect) Naretto Rd. Dummy Line rd. (La. 16 south) Bedico Meadows
District No. 3 Streets in Amite Church St. Mandella Rd.	District No. 3 Streets in Amite Steptoe Road Streets in Roseland Mt Temple Church	District No. 3 Arcola Road Reid Road Brickyard Road Mashon rd.	District No. 3 Larussa Ln. Velma Road Mt. Gillion Church	District No. 3 Hano rd. (to landfill) Conti Road Capace Rd. Huck Rd.
District No. 4 E. Cooper rd. Old Genessee Rd. Abene Rd. Buckels Ln. Streets in Indy	District No. 4 Faust Lane Baham rd. Chapman Road Antiock Church rd. New Genessee rd. Streets in Indy	District No. 4 Green Meadows Dr. A Robertson Road Chavers Lane Ragusa rd. Streets in Indy	District No. 4 Ridgecrest Drive Briar Patch Cem Rd Griffin Road Streets in Indy Cason rd.	District No. 4 Sweetwater Rd. S. Bennett Rd. Pardo Rd. Straughan Nursery Rd.
District No. 5 W. Dakota St. N. Oak St. Streets in Hammond	District No. 5 Greco rd. N. Oak St. Abingdon Way Streets in Hammond	District No. 5 Streets in Hammond Tyoer In. Windsor Drive	District No. 5 Beverly Drive Streets in Hammond Iverstine Lane N Jake Drive	District No. 5 Streets in Hammond College Drive Goudeau Road

Tangipahoa Parish Government 5 Year Overlay Program				
Phase 21 2020	Phase 22 2021	Phase 23 2022	Phase 24 2023	Phase 25 2024
District No. 6 Wardline Rd. E. Brickyard Rd. N. Brickyard Rd.	District No. 6 Rufus Bankston Road Sibley Road N. Baptist rd.	District No. 6 North Billville Road Crapanzano Rd. S. Baptist rd.	District No. 6 Hood rd. Billville rd. Crisp Rd.	District No. 6 Bankston Road Durbin Rd. Milton Rd.
District No. 7 Phoenix Sq. Muscarello Rd. Third St. E. Hanson	District No. 7 Maryland Street South Holly Street E. Merry st. Magnolia St.	District No. 7 Clark Street Coleman st. East Park Avenue Graziano Lane	District No. 7 East Park Avenue Dennis Drive Cherie Drive Mooney Avenue Sage Rd.	District No. 7 Natchez St. E. Fendalson Rd. N. Fendalson Rd. Sledge Rd.
District No. 8 Professional Plaza Lumino Lane Vinyard Trace Pleasant Ridge Ext Gahn Ln.	District No. 8 Ciolino Ln. Olive Branch Trippi Road Black Drive Coburn Rd.-Old Cov. South Coburn Loop	District No. 8 East Club Deluxe Blair Village Subdivision E. Little Italy Road Garden Drive Oschner in. (445-dead end) Oschner In. (190 - S. Oschner)	District No. 8 Magnolia Dr. Doc Hyde Stepp rd. (190 to Doc Hyde) Sisters rd. (Airport-Dunson) Stepp rd. (Doc Hyde-Jerry Wild)	District No. 8 Brandon Dr. N. Coburn Rd. W. Pleasant Ridge Rd.(S. End) N. Little Italy Road
District No. 9 Kelly Rd. Barnes Rd. School Section Rd. Bunker Hill Rd.	District No. 9 River Road Floyd Lavigne rd. dove st. Sam Arnold loop W. Edwards rd.	District No. 9 Howes Cemetary rd. Thibodeaux rd. S. Sisters rd. (Airport-Dunson) Sam Arnold loop E.	District No. 9 Sam Arnold loop S. Sibley Rd. Fletcher rd. Brown rd.	District No. 9 Morgan Howes Rd. Tom Perrin rd. John Wild Rd.
District No. 10 Schum Ln. Oscar Starkey Rd. Emerald Dr. Hoffman Court Dr.	District No. 10 Barringer Dr. Dutch Lane I Dutch Lane west Adams rd. (e-w section)	District No. 10 N.7th St. Coles Creek blvd. Murray rd. (n-s section)	District No. 10 Quail run Dutch Lane II Coles Creek In. Rosaryville Rd.	District No. 10 Happywoods rd. Jolane st. Campbell In.

7.

2020 Proposed Budget

Page	Fund	Organization	REVENUE			EXPENDITURES		
			2018 ACTUAL	2019 ESTIMATED	2020 BUDGET	2018 ACTUAL	2019 ESTIMATED	2020 BUDGET
2	General		23,251,128	16,435,449	16,560,653			
3		Councilmen				509,607	613,335	613,335
3		Seventh Ward Marshall				121,850	121,850	121,850
3		Hammond City Court				117,031	118,650	118,650
3		Court Reporters				420,911	432,900	432,900
4		Clerk of Court				211,035	291,000	291,000
4		District Attorney				1,676,167	1,749,800	1,749,800
4		Parish Coroner				838,567	893,720	857,117
5		Justice of the Peace				61,829	63,300	63,300
5		Constables				61,626	62,800	62,800
5		Registrar of Voters				201,116	201,161	201,150
6		Public Buildings and Land				1,096,947	1,276,034	1,256,634
7		General Support				2,443,931	3,028,771	2,875,987
7		Economic Development				192,912	401,777	345,361
8		Planning & Zoning				216,669	302,935	344,185
8		Building Inspector				632,078	843,935	815,495
9		Parish Jail				2,371,753	2,440,150	2,421,150
10		Homeland Security				399,340	506,031	337,467
10		County Agent				45,378	48,500	48,500
11		Veteran Affairs				2,496	24,000	24,000
11		Reimbursable Payroll				2,937,992	3,005,592	3,005,236
12	General	Total				14,559,237	16,426,241	15,985,916
13	OPEB		473,021	501,000	501,000	113,871	143,256	153,256
14	Administrative		1,903,039	1,993,456	1,986,240	2,051,494	2,158,497	1,934,107
15	Road & Bridge Maint.		14,756,615	15,183,400	15,119,000	13,753,241	15,915,498	14,796,366
18	Road & Bridge Contract		5,152,188	4,340,000	4,350,000	6,520,560	4,835,500	4,335,500
19	Garbage Maintenance		8,185,242	8,526,450	8,548,143	9,532,680	11,344,631	10,050,370
22	Road Lighting #1 - #7		656,774	564,484	544,634	777,167	622,053	599,753
29	Health Unit		2,847,892	2,984,250	2,998,500	3,127,237	3,220,925	2,791,751
33	Animal Control		934,697	956,452	933,302	881,262	1,077,067	930,667
35	Section 8 Housing		3,399,334	3,369,250	3,319,000	3,321,468	3,377,468	3,345,452
37	Witness Fee		74,233	89,000	88,800	76,860	90,552	78,552
38	Industrial Development		663,961	666,000	666,000	646,228	705,882	645,882
39	FP Arena Operations		525,562	538,100	547,600	530,723	586,712	503,632
41	Juror Per Diem		125,464	151,900	151,700	119,747	152,068	152,068
42	ESG Housing Grant		175,076	-	-	164,679	10,000	-
43	RRG Housing Grant		412,060	280,000	280,000	249,248	313,070	291,620
44	Council Chambers Comm		75,847	82,010	75,010	75,841	82,001	75,000
45	WIOA Funds		2,579,362	3,068,302	4,584,349	2,600,811	3,066,292	4,584,349
		TOTALS	66,191,496	59,729,503	61,253,931	59,102,353	64,127,712	61,254,241
		Revenue Over(Under) Expenses	7,089,142	(4,398,209)	(310)			

7.

7.

TANGIPAOHA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4110 AD VALOREM TAX-PRIOR YEAR	9,338	150	100
4111 AD VALOREM TAXES	1,344,726	1,380,000	1,394,000
4112 SALES TAX	5,542,324	5,637,000	5,749,740
4211 OCCUPATIONAL LICENSES	911,547	950,000	950,000
4311 STATE REVENUE SHARING	89,499	92,000	92,000
4322 STATE GRANT 2% REBATE	508,148	570,000	570,000
4323 STATE GRANTS	25,826	20,000	20,000
4331 STATE SHARED SEVERANCE	445,584	350,000	350,000
4341 BEER TAX	6,828	6,800	7,000
4371 CAUSEWAY COMMISSION	50,000	50,000	50,000
4423 FEDERAL GRANT	365,455	315,000	315,000
4424 ECONOMIC DEV STATE APPROPRIATION	186,632	175,000	360,000
4425 FEMA REIMBURSEMENT	-	2,700	-
4512 COURT FINES/WITNESS FEES	514	1,000	1,000
4521 FRANCHISE FEES	759,951	780,000	780,000
4525 GOMESA FUNDING	669,884	753,000	753,000
4541 BUILDING PERMIT	604,980	1,060,000	1,060,000
4542 JUNKYARD PERMIT	175	300	300
4543 SIGN PERMITS	6,675	1,000	1,000
4545 COMMUNICATIONS PERMITS	8,000	10,000	10,000
4546 ELECTRICAL PERMITS	149,607	160,000	160,000
4547 LOGGING PERMITS	2,375	2,000	2,000
4548 DRIVEWAY PERMITS	10,490	12,000	12,000
4549 MINING PERMITS	1,450	1,500	1,500
4551 SUBDIVISION FEES	38,766	60,000	60,000
4552 FLOOD LETTER	100	1,000	1,000
4561 RENTAL FEES	110,967	111,000	111,000
4611 INTEREST INCOME	44,968	80,000	80,000
4611 INTEREST INCOME - GOMESA	-	125,000	125,000
4621 REFUND - OEP	-	50	50
4623 CORONER FEES	82,281	90,000	90,000
4628 CORONER'S OPERATING FUND	7,828	8,000	8,000
4641 SALE OF EQUIPMENT	4,300	50	50
4652 FINES	2,500	5,000	2,500
4654 DONATIONS	8,000	10,000	10,000
4691 MISCELLANEOUS REVENUE	155,853	190,000	8,000
4700 ADJUDICATED PROPERTY REVENUE	19,804	25,000	25,000
4800 OTHER FINANCING SOURCES	7,729,194	22,000	22,000
4805 REIMB FOR RPC DUES	31,520	32,000	32,000
4885 REIMB FROM CRIMINAL COURT	114,341	121,900	121,900
4886 REIMB FROM HAMMOND REC	401,567	428,300	428,859
4888 REFUND TEDF	12,132	12,000	12,000
4889 REFUND - 21ST JUDICIAL	2,346,720	2,332,600	2,332,252
4890 REFUND - JAIL	306,271	315,000	315,000
4891 CONSTABLE & JP SUPP PAY REIMB	18,241	15,000	15,000
4892 REIMB FROM RFD#2	115,769	121,922	122,225

7.

TANGIPAOHA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
4991 TRANSFERS IN	-	177	177
TOTAL REVENUE:	23,251,128	16,435,449	16,560,653
EXPENDITURES:			
DEPT: 111 COUNCILMEN			
5110 SALARIES	247,467	254,000	254,000
5181 WORKERS COMPENSATION	186	200	200
5182 UNEMPLOYMENT EXPENSE	-	75	75
5183 RETIREMENT CONTRIBUTION	10,749	20,000	20,000
5184 INSURANCE BENEFITS	120,537	110,500	110,500
5185 MEDICARE EXPENSE	4,742	6,000	6,000
5187 DEFERRED COMP	10,080	9,500	9,500
5189 OPEB FUNDING	9,917	10,160	10,160
5190 TRAVEL	434	3,000	3,000
5191 LODGING AND MEALS	4,127	5,500	5,500
5192 SEMINARS & CONVENTIONS	4,375	5,500	5,500
5212 MEMBERSHIP & DUES	12,295	12,500	12,500
5214 OFFICIAL PUBLICATIONS	8,695	12,000	12,000
5240 TELEPHONE	13,011	15,000	15,000
5252 UNIFORMS	132	300	300
5277 MAINT. EQUIPMENT	840	1,600	1,600
5286 INS. - PERF/FID BONDS	1,271	2,000	2,000
5292 PROF. SERV. - MISC.	16,898	14,000	14,000
5293 FEES, CHARGES & SERVICES	222	2,000	2,000
5320 LEGAL FEES	30,427	90,000	90,000
5351 OFFICE SUPPLIES	189	2,000	2,000
5352 POSTAGE / BOX RENT	389	500	500
5375 OPERATING SUPPLIES	5,917	7,000	7,000
5480 ACQUISITION - EQUIPMENT	6,708	10,000	10,000
5620 ELECTION EXPENSE	-	20,000	20,000
111 COUNCILMEN	509,607	613,335	613,335
DEPT: 119 SEVENTH WARD MARSHALL			
5367 SALARY & BENEFITS REIMB	121,850	121,850	121,850
119 SEVENTH WARD MARSHALL	121,850	121,850	121,850
DEPT: 120 CITY COURT			
5110 SALARIES	43,800	45,000	45,000
5181 WORKERS COMPENSATION	63	100	100
5182 UNEMPLOYMENT EXPENSE	-	50	50
5183 RETIREMENT CONTRIBUTION	9,070	9,000	9,000
5185 MEDICARE EXPENSE	583	1,000	1,000
5195 FINS EMPLOYEE	63,290	63,000	63,000
5286 INS. - PERF/FID	225	500	500
120 CITY COURT	117,031	118,650	118,650
DEPT: 121 COURT REPORTERS			
5110 SALARIES	250,357	251,000	251,000

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TANGIPAHOA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5181 WORKERS COMPENSATION	540	500	500
5182 UNEMPLOYMENT EXPENSE	-	400	400
5183 RETIREMENT CONTRIBUTION	28,791	29,000	29,000
5184 INSURANCE BENEFITS	136,906	147,000	147,000
5185 MEDICARE EXPENSE	2,902	3,000	3,000
5286 INS. PERF/FID	1,416	2,000	2,000
121 COURT REPORTERS	420,911	432,900	432,900
DEPT: 122 CLERK OF COURT			
5214 OFFICIAL PUBLICATIONS	6,018	7,000	7,000
5251 BUILDING RENTAL	29,500	29,500	29,500
5293 FEES, CHARGES, & SERVICES	1,040	-	-
5561 JUROR & WITNESS FEES	138,030	190,000	190,000
5594 COURT ATTENDANCE	31,822	60,000	60,000
5615 JURY COMMISSIONERS	4,625	4,500	4,500
122 CLERK OF COURT	211,035	291,000	291,000
DEPT: 123 DISTRICT ATTORNEY			
5110 SALARIES	961,911	995,000	995,000
5181 WORKERS COMPENSATION	4,734	4,900	4,900
5182 UNEMPLOYMENT EXPENSE	-	1,250	1,250
5183 RETIREMENT CONTRIBUTION	78,200	84,500	84,500
5184 INSURANCE BENEFITS	567,963	600,000	600,000
5185 MEDICARE EXPENSE	12,858	13,500	13,500
5240 TELEPHONE	617	650	650
5286 INS. - PERF/FID	4,886	5,000	5,000
5571 DA 4D INCENTIVE	45,000	45,000	45,000
123 DISTRICT ATTORNEY	1,676,167	1,749,800	1,749,800
DEPT: 125 CORONER			
5110 SALARIES	348,825	349,000	353,228
5181 WORKERS COMPENSATION	1,893	1,900	1,300
5182 UNEMPLOYMENT EXPENSE	-	310	310
5183 RETIREMENT CONTRIBUTION	27,281	28,000	30,000
5184 INSURANCE BENEFITS	121,839	125,000	125,000
5185 MEDICARE EXPENSE	5,977	6,000	7,400
5187 DEFERRED COMP	5,194	5,500	3,100
5189 OPEB FUNDING	13,300	13,960	14,129
5190 TRAVEL	-	250	250
5191 LODGING AND MEALS	350	500	500
5212 MEMBERSHIPS & DUES	450	500	500
5230 UTILITIES	618	700	700
5240 TELEPHONE	9,527	9,500	9,500
5249 RENTALS - VEHICLE LEASES	-	6,550	10,650
5272 MAINT. - AUTO & TRUCKS	2,134	6,000	2,500
5276 MAINT BLDG GROUNDS	2,884	3,000	3,000
5277 MAINT. - EQUIPMENT	12,463	4,000	4,000

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TANGIPAOHA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5284 INSURANCE - AUTO	10,244	9,500	9,500
5286 INS. - PERF/FID BONDS	2,780	2,800	2,800
5292 PROF. SERV. - MISC.	15,257	12,500	12,500
5293 FEES, CHARGES, & SERVICES	129	500	500
5311 MEDICAL SERVICES - CORONER	240,310	240,000	243,000
5351 OFFICE SUPPLIES	1,328	5,000	2,000
5352 POSTAGE / BOX RENT	300	750	750
5375 OPERATING SUPPLIES	9,337	27,000	10,000
5381 HAULING	937	500	500
5410 FUEL	5,211	5,500	5,500
5480 ACQUISITION - EQUIPMENT	-	29,000	4,000
125 CORONER	838,567	893,720	857,117
DEPT: 126 JUSTICE OF THE PEACE			
5110 SALARIES	53,340	53,500	53,500
5185 MEDICARE EXPENSE	1,757	1,800	1,800
5187 DEFERRED COMP	2,858	2,900	2,900
5190 TRAVEL	327	1,400	1,400
5191 LODGING AND MEALS	2,367	2,000	2,000
5192 SEMINARS AND CONVENTIONS	935	1,200	1,200
5286 INS - PERF/FID	245	500	500
126 JUSTICE OF THE PEACE	61,829	63,300	63,300
DEPT: 129 CONSTABLES			
5110 SALARIES	53,340	53,500	53,500
5185 MEDICARE EXPENSE	1,795	1,800	1,800
5187 DEFERRED COMP	2,858	2,900	2,900
5190 TRAVEL	472	1,200	1,200
5191 LODGING AND MEALS	1,991	1,900	1,900
5192 SEMINARS AND CONVENTIONS	925	1,000	1,000
5286 INS. - PERF/FID	245	500	500
129 CONSTABLES	61,626	62,800	62,800
DEPT: 141 REGISTRAR OF VOTERS			
5110 SALARIES	126,930	127,000	127,000
5181 WORKERS COMPENSATION	424	400	400
5182 UNEMPLOYMENT EXPENSE	-	50	50
5183 RETIREMENT CONTRIBUTION	18,728	20,000	20,000
5185 MEDICARE EXPENSE	2,620	2,500	2,500
5190 TRAVEL	3,807	5,306	3,500
5191 LODGING AND MEALS	3,395	7,100	6,000
5192 SEMINARS & CONVENTIONS	3,504	6,800	8,000
5212 MEMBERSHIP & DUES	1,375	350	1,200
5214 OFFICIAL PUBLICATIONS	200	-	200
5215 SUBSCRIPTIONS	198	201	300
5240 TELEPHONE	6,366	6,500	7,000
5252 UNIFORMS	298	1,744	1,800

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TANGIPAOHA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5277 MAINT. - EQUIPMENT	2,198	1,850	1,500
5286 INS. - PERF/FID BONDS	875	690	1,000
5292 PROFESSIONAL SERV.- MISC	745	8,135	12,000
5351 OFFICE SUPPLIES	6,702	4,761	3,400
5352 POSTAGE / BOX RENT	592	377	800
5375 OPERATING SUPPLIES	17,817	7,397	4,500
5480 ACQUISITION EQUIPMENT	4,342	-	-
141 REGISTRAR OF VOTERS	201,116	201,161	201,150
DEPT: 155 PUBLIC BUILDINGS & LAND			
5110 SALARIES	176,024	225,000	225,000
5181 WORKERS COMPENSATION	6,542	6,000	6,000
5182 UNEMPLOYMENT EXPENSE	-	134	134
5183 RETIREMENT CONTRIBUTION	15,439	19,500	19,500
5184 INSURANCE BENEFITS	68,941	46,000	50,000
5185 MEDICARE EXPENSE	2,914	3,400	3,400
5187 DEFERRED COMP	4,053	3,400	3,400
5189 OPEB FUNDING	8,888	9,000	9,000
5190 TRAVEL	-	100	100
5191 LODGING AND MEALS	-	500	500
5192 SEMINARS & CONVENTIONS	-	1,500	1,500
5214 OFFICIAL PUBLICATIONS	48	500	500
5230 UTILITIES	201,437	220,000	220,000
5240 TELEPHONE	5,853	7,500	7,500
5249 RENTALS - VEHICLE LEASES	4,339	5,000	5,100
5251 RENTALS	19,200	24,600	24,600
5252 UNIFORMS	5,568	6,000	6,000
5272 MAINT. - AUTO & TRUCKS	1,864	4,300	4,300
5276 MAINT. - BLDG & GROUNDS	201,963	220,000	220,000
5277 MAINT. EQUIP	13,542	25,000	25,000
5281 INS. - FIRE & CASUALTY	84,022	82,000	82,000
5284 INSURANCE - AUTO	7,615	8,600	8,600
5286 INS. - PERF/FID BONDS	28,357	30,000	30,000
5292 PROF SERV. - MISC.	3,542	15,000	15,000
5293 FEES, CHARGES, & SERVICES	1,506	2,000	2,000
5313 DRUG TESTING	-	500	2,000
5351 OFFICE SUPPLIES	246	1,000	1,000
5365 SECURITY PERSONNEL	95,632	95,000	95,000
5375 OPERATING SUPPLIES	38,591	75,000	50,000
5410 FUEL	9,220	10,000	10,000
5441 IMPROVEMENTS ON PROPERTY	33,731	66,000	66,000
5480 ACQUISITION - EQUIPMENT	51,724	56,500	56,500
5610 GARBAGE PICKUP	6,147	6,000	6,000
5680 DEDICTIBLES	-	1,000	1,000
5950 FUND TRANSFERS	-	-	-
155 PUBLIC BUILDINGS & LAND	1,096,947	1,276,034	1,256,634

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TANGIPAOHA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
DEPT: 158 GENERAL SUPPORT			
5290 AUCTION EXPENSE	193	-	-
5291 PROF. SERV. - ACCT.	459,228	498,571	506,368
5292 PROF SERV. - MISC.	268,645	9,000	7,000
5293 FEES, CHARGES, & SERVICES	211	2,000	1,200
5297 COUNCIL ON AGING	365,893	400,000	400,000
5299 TIDF - MEMBERSHIP	15,000	15,000	15,000
5300 METRO VISION	58,425	55,000	55,000
5301 LOCAL ECONOMIC DEVELOPMENT	5,000	10,000	5,000
5307 QUAD AREA	15,000	15,000	15,000
5308 CRIME STOPPERS	1,323	15,000	15,000
5309 SUMMER FEEDING PROGRAM	8,000	-	-
5313 DRUG TESTING	9,639	20,000	20,000
5331 TANGI FIRE DIST #2	325,940	365,000	365,000
5332 TANGI FIRE DIST #1	46,899	53,000	53,000
5333 HAMMOND FIRE DEPT	84,055	94,000	94,000
5334 PONCHATOULA VFD	28,380	32,000	32,000
5335 KENTWOOD VFD	9,842	11,000	11,000
5336 INDEPENDENCE VFD	7,637	9,000	9,000
5337 ROSELAND VFD	5,395	6,000	6,000
5338 MANCHAC VFD	-	4,000	4,000
5351 OFFICE SUPPLIES	-	5,000	5,000
5375 OPERATING SUPPLIES	-	500	500
5480 ACQUISITION - EQUIPMENT	30,401	-	-
5552 SHERIFF DEDUCTION	51,677	51,700	51,700
5671 INTEREST EXPENSE	-	153,000	415,219
5950 FUND TRANSFERS	647,148	1,205,000	790,000
DEPT: 158 GENERAL SUPPORT	2,443,931	3,028,771	2,875,987
DEPT: 170 ECONOMIC DEVELOPMENT			
5110 SALARIES	120,616	171,923	125,000
5181 WORKER'S COMP	1,020	3,751	1,100
5182 UNEMPLOYMENT	-	172	172
5183 RETIREMENT	9,351	14,000	9,500
5184 INSURANCE BENEFITS	10,285	20,000	12,000
5185 FICA / MEDICARE	3,654	6,265	3,700
5189 OPEB FUNDING	3,790	6,877	5,000
5190 TRAVEL	3,144	5,200	5,000
5191 LODGING AND MEALS	6,446	10,700	10,000
5192 SEMINARS & CONVENTIONS	4,575	9,600	10,000
5212 MEMBERSHIPS & DUES	420	1,100	1,000
5214 OFFICIAL PUBLICATIONS	-	500	500
5240 TELEPHONE	2,006	1,900	1,900
5249 RENTALS - VEHICLE LEASES	4,964	6,500	6,300
5272 MAINT. - AUTOS & TRUCKS	2,574	-	-
5284 INSURANCE - AUTO	-	1,189	1,189
5286 INS.-PERF/FID BONDS	479	800	800

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TANGIPAOHA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5292 PROF SERV. - MISC.	3,273	95,000	95,000
5293 FEES, CHARGES, & SERVICES	-	200	200
5320 LEGAL FEES	-	-	-
5351 OFFICE SUPPLIES	217	-	-
5375 ECONOMIC PROMOTION	10,778	35,000	55,000
5410 FUEL	1,213	2,000	2,000
5480 ACQUISITIONS - EQUIPMENT	4,105	9,100	-
5950 FUND TRANSFERS	-	-	-
170 ECONOMIC DEVELOPMENT	192,912	401,777	345,361
DEPT: 191 PLANNING			
5110 SALARIES	113,279	137,000	160,000
5181 WORKERS COMPENSATION	331	359	359
5182 UNEMPLOYMENT EXPENSE	-	148	148
5183 RETIREMENT CONTRIBUTION	13,135	16,000	18,500
5184 INSURANCE BENEFITS	32,039	29,000	44,000
5185 MEDICARE EXPENSE	1,576	1,900	2,200
5189 OPEB FUNDING	3,057	5,700	6,400
5190 TRAVEL	1,378	3,500	3,500
5191 LODGING AND MEALS	3,816	5,350	5,350
5192 SEMINARS & CONVENTIONS	1,817	2,850	2,850
5212 MEMBERSHIP & DUES	565	2,300	2,300
5214 OFFICIAL PUBLICATIONS	69	250	250
5230 UTILITIES	166	500	500
5240 TELEPHONE	4,655	4,500	4,500
5272 MAINT. - AUTOS & TRUCKS	503	1,050	1,050
5276 MAINT. - BUILDINGS & GROUNDS	496	-	-
5277 MAINT. EQUIPMENT	494	1,200	1,200
5284 INSURANCE - AUTO	1,102	2,378	2,378
5286 INS- PERF/FID BONDS	743	1,200	1,200
5292 PROF SERV. - MISC.	11,918	44,500	44,500
5293 FEES, CHARGES, & SERVICES	-	250	-
5320 LEGAL FEES	6,977	15,000	15,000
5351 OFFICE SUPPLIES	2,983	3,000	3,000
5352 POSTAGE	-	200	200
5375 OPERATING SUPPLIES	4,495	10,000	10,000
5410 FUEL	1,554	1,500	1,500
5480 ACQUISITION - EQUIPMENT	9,521	12,000	12,000
5680 DAMAGES	-	1,300	1,300
191 PLANNING	216,669	302,935	344,185
DEPT: 196 BUILDING PERMITTING			
5110 SALARIES	345,433	430,000	419,000
5181 WORKERS COMPENSATION	7,392	11,000	11,000
5182 UNEMPLOYMENT EXPENSE	-	385	385
5183 RETIREMENT CONTRIBUTION	35,532	45,000	42,000
5184 INSURANCE BENEFITS	112,853	115,000	119,000

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TANGIPAOHA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5185 MEDICARE EXPENSE	4,921	6,500	6,500
5187 DEFERRED COMP	3,100	3,500	3,500
5189 OPEB FUNDING	13,201	17,000	16,760
5190 TRAVEL	1,034	3,000	3,000
5191 LODGING AND MEALS	5,343	6,150	6,150
5192 SEMINARS & CONVENTIONS	7,023	7,000	7,000
5212 MEMBERSHIP & DUES	978	1,650	1,650
5230 UTILITIES	-	2,000	2,000
5240 TELEPHONE	9,778	11,000	8,500
5249 RENTALS - VEHICLE LEASES	10,120	14,400	12,200
5251 RENTALS - OTHER	-	9,000	9,000
5252 UNIFORMS	466	1,250	1,250
5272 MAINT AUTOS & TRUCKS	915	1,000	1,000
5276 MAINT BLDG GROUND	385	8,500	8,500
5277 MAINT. EQUIPT.	2,609	3,000	3,000
5284 INSURANCE-AUTO	4,321	5,000	5,000
5286 INS. - PERF/FID BONDS	2,173	2,600	2,600
5292 PROF SERV. - MISC.	22,536	82,500	82,500
5293 FEES, CHARGES, & SERVICES	17,793	27,000	15,500
5351 OFFICE SUPPLIES	3,100	7,000	7,000
5352 POSTAGE / BOX RENT	294	2,500	1,000
5375 OPERATING SUPPLIES	11,989	12,000	12,000
5410 FUEL	7,394	7,000	6,500
5480 ACQUISITIONS OF EQUIPMENT	1,396	2,000	2,000
196 BUILDING PERMITTING	632,078	843,935	815,495
DEPT: 201 PARISH JAIL			
5110 SALARIES	119,911	102,000	102,000
5181 WORKERS COMPENSATION	4,803	3,800	3,800
5182 UNEMPLOYMENT EXPENSE	-	100	100
5183 RETIREMENT CONTRIBUTION	13,795	12,000	12,000
5184 INSURANCE BENEFITS	35,246	26,500	26,500
5185 MEDICARE EXPENSE	1,750	1,500	1,500
5189 OPEB FUNDING	4,584	4,100	4,100
5214 OFFICIAL PUBLICATIONS	110	250	250
5230 UTILITIES	304,021	310,000	310,000
5240 TELEPHONE	2,138	2,200	2,200
5249 RENTALS - VEHICLE LEASES	-	-	6,000
5250 RENTALS - EQUIPMENT	22,231	35,000	35,000
5251 RENTALS - OTHER	-	1,000	1,000
5272 MAINT. - AUTOS & TRUCKS	18	1,000	1,000
5276 MAINT. - BLDG & GROUNDS	293,498	175,000	150,000
5277 MAINT. EQUIPMENT	31,853	32,000	32,000
5281 INS. - FIRE & CASUALTY	28,200	36,500	36,500
5284 INSURANCE - AUTO	1,102	2,000	2,000
5286 INS. - PERF/FID BONDS	722	1,000	1,000
5292 PROF SERV. - MISC.	39,956	40,000	40,000

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TANGIPAHOA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5293 FEES, CHARGES, & SERVICES	2,018	2,000	2,000
5312 AMBULANCE RENTAL	-	200	200
5375 OPERATING SUPPLIES	224,046	250,000	250,000
5410 FUEL	2,840	4,000	4,000
5441 IMPROVEMENTS ON PROPERTY	8,064	190,000	190,000
5480 ACQUISITION - EQUIPMENT	75,695	113,000	113,000
5590 HOUSING AND FEEDING PRISONERS	421,605	450,000	450,000
5591 MEDICAL	433,184	450,000	450,000
5592 REMOTE HOUSING OF PRISONERS	283,203	175,000	175,000
5593 TRANSPORTING PRISONERS	6,098	10,000	10,000
5610 GARBAGE PICKUP	11,064	10,000	10,000
5680 DEDUCTIBLES	-	-	-
201 PARISH JAIL	2,371,753	2,440,150	2,421,150
DEPT: 291 HOMELAND SECURITY			
5110 SALARIES	143,995	146,204	150,590
5181 WORKERS COMPENSATION	450	450	450
5182 UNEMPLOYMENT EXPENSE	-	146	146
5183 RETIREMENT CONTRIBUTION	16,213	16,813	16,813
5184 INSURANCE BENEFITS	25,129	26,000	26,000
5185 MEDICARE EXPENSE	2,011	2,120	2,120
5189 OPEB FUNDING	5,436	5,848	5,848
5190 TRAVEL	974	1,200	1,200
5191 LODGING AND MEALS	4,578	6,870	6,870
5192 SEMINARS & CONVENTIONS	1,220	2,500	2,500
5212 MEMBERSHIP & DUES	470	180	180
5214 OFFICIAL PUBLICATIONS	532	1,000	1,000
5216 ADVERTISING FEES	1,994	2,400	2,400
5230 UTILITIES	12,223	12,000	12,000
5240 TELEPHONE	23,109	12,000	12,000
5272 MAINT. - AUTOS & TRUCKS	27	2,500	1,000
5276 MAINT. - BLDG & GROUNDS	10,990	9,000	9,000
5277 MAINT. EQUIPMENT	7,942	8,000	10,000
5284 INS- AUTO	3,527	3,700	3,700
5286 INS. - PERF/FID BONDS	735	1,000	1,000
5292 PROF SERV. - MISC.	63,140	177,000	27,500
5293 FEES, CHARGES, & SERV.	30	400	150
5351 OFFICE SUPPLIES	1,048	2,000	2,000
5375 OPERATING SUPPLIES	26,993	55,000	35,000
5410 FUEL	1,838	2,000	1,500
5480 ACQUISITION - EQUIPMENT	44,736	9,700	6,500
5950 FUND TRANSFERS	-	-	-
291 HOMELAND SECURITY	399,340	506,031	337,467
DEPT: 407 COUNTY AGENT			
5230 UTILITIES	4,830	6,000	6,000
5240 TELEPHONE	1,475	3,500	3,500

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TANGIPAOHA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5277 MAINT. EQUIP	4,712	4,500	5,000
5293 FEES, CHARGES, & SERVICES	34,361	34,500	34,000
407 COUNTY AGENT	45,378	48,500	48,500
DEPT: 408 VETERANS AFFAIRS			
5293 FEES, CHARGES, & SERVICES	2,496	24,000	24,000
408 VETERANS AFFAIRS	2,496	24,000	24,000
DEPT: 501 CRIMINAL COURT			
5110 SALARIES	101,100	102,000	102,000
5181 WORKERS COMPENSATION	215	300	300
5182 UNEMPLOYMENT EXPENSE	-	200	200
5183 RETIREMENT CONTRIBUTION	11,627	17,000	17,000
5185 MEDICARE EXPENSE	1,399	1,700	1,700
5286 INS.-PERF/FID BONDS	510	700	700
501 CRIMINAL COURT	114,851	121,900	121,900
DEPT: 502 DISTRICT COURT REIMB.			
5110 SALARIES	1,615,304	1,575,000	1,575,000
5181 WORKERS COMPENSATION	7,648	8,800	8,800
5182 UNEMPLOYMENT EXPENSE	-	1,800	1,800
5183 RETIREMENT CONTRIBUTION	168,414	180,000	180,000
5184 INSURANCE BENEFITS	439,900	480,000	480,000
5185 MEDICARE EXPENSE	30,205	29,000	29,000
5187 DEFERRED COMP	2,035	2,000	2,000
5286 INS.-PERF/FID BONDS	7,881	9,000	9,000
5291 PROF. SERV. - ACCT.	46,934	47,000	46,652
502 DISTRICT COURT REIMB.	2,318,319	2,332,600	2,332,252
DEPT: 503 HARD #1			
5110 SALARIES	314,779	335,000	335,000
5181 WORKER'S COMP	5,806	4,000	4,000
5183 RETIREMENT	17,563	24,000	24,000
5184 INSURANCE BENEFITS	33,591	43,000	43,000
5185 FICA / MEDICARE	14,718	13,000	13,000
5286 INS.-PERF/FID BONDS	1,526	1,450	1,450
5291 PROF. SERV. - ACCT.	8,031	8,409	8,409
503 HARD #1	396,014	428,859	428,859
DEPT: 505 RURAL FIRE #2			
5110 SALARIES	78,352	92,000	92,000
5181 WORKERS COMPENSATION	291	250	250
5183 RETIREMENT CONTRIBUTION	9,802	10,500	10,500
5184 INSURANCE BENEFITS	14,155	12,500	12,500
5185 MEDICARE EXPENSE	1,114	1,200	1,000
5189 OPEB FUNDING	42	100	100
5192 SEMINARS & CONVENTIONS	-	350	350
5286 INS.-PERF/FID BONDS	415	500	500

7.

TANGIPAHOA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5291 PROF. SERV. - ACCT.	2,287	2,393	2,393
5375 OPERATING SUPPLIES	120	240	240
5376 REIMBURSABLE EXPENSES	2,231	2,200	2,392
504 RURAL FIRE #2	108,808	122,233	122,225
TOTAL EXPENDITURES:	14,559,237	16,426,241	15,985,916
Excess (Deficit) of Revenues over Expenditures	8,691,891	9,208	574,737
Beginning Fund Balance	2,691,451	11,383,342	11,392,550
Less: Rainy Day Fund Balance	815,863	879,462	929,462
Less: Restricted for GOMESA	8,219,114	8,930,948	9,393,729
Less: HRA	252,063	252,063	252,063
Ending Fund Balance	2,096,302	1,330,078	1,392,034

7.

TANGIPAOHA PARISH GOVERNMENT
OPEB

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4611 INTEREST INCOME	5,060	6,000	6,000
4893 EMPLOYER CONTRIBUTIONS	467,961	480,000	480,000
4895 GAIN(LOSS) MARKET VALUE	-	15,000	15,000
TOTAL REVENUE:	473,021	501,000	501,000
EXPENDITURES:			
5180 MEDICAL BENEFIT PAYMENTS	101,871	115,000	125,000
5291 PROF SERV. - ACCT	-	2,256	2,256
5292 PROF SERV. - MISC	12,000	26,000	26,000
TOTAL EXPENDITURES:	113,871	143,256	153,256
Excess Revenues over Expenditures	359,149	357,744	347,744
Beginning Fund Balance	-	359,149	716,893
Ending Fund Balance	359,149	716,893	1,064,637

7.

TANGIPAOHA PARISH GOVERNMENT
Administrative Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4425 FEMA REIMBURSEMENT		-	-
4531 VENDING COMMISSION	830	-	2,000
4581 ADMINISTRATIVE FEES	1,904,870	1,957,456	1,948,240
4611 INTEREST INCOME	14,476	16,000	16,000
4641 SALE OF EQUIPMENT	(21,094)	-	-
4691 MISCELLANEOUS REVENUE	3,957	20,000	20,000
TOTAL REVENUE:	1,903,039	1,993,456	1,986,240
EXPENDITURES:			
5110 SALARIES	1,092,695	1,175,000	1,114,000
5181 WORKERS COMPENSATION	5,027	5,000	4,400
5183 RETIREMENT CONTRIBUTION	132,786	125,000	116,000
5184 INSURANCE BENEFITS	192,828	188,000	194,000
5185 MEDICARE EXPENSE	16,117	19,000	19,000
5187 DEFERRED COMP	392	1,300	1,300
5189 OPEB FUNDING	42,208	45,000	44,560
5190 TRAVEL	4,731	7,000	7,000
5191 LODGING AND MEALS	16,567	18,500	18,500
5192 SEMINARS & CONVENTIONS	13,669	20,000	22,000
5212 MEMBERSHIP & DUES	2,312	3,500	3,500
5214 OFFICIAL PUBLICATIONS	10,647	12,000	12,000
5215 SUBSCRIPTIONS	691	750	500
5240 TELEPHONE	27,308	24,000	24,000
5249 RENTALS - VEHICLE LEASES	-	12,100	12,200
5252 UNIFORMS	1,547	2,000	2,000
5272 MAINT. - AUTOS & TRUCKS	5,210	5,000	5,000
5276 MAINT- BLDG & GROUNDS	13,609	13,500	10,000
5277 MAINT. - EQUIPMENT	3,494	6,000	6,000
5284 INSURANCE - AUTO	1,102	2,647	2,647
5286 INS. - PERF/FID BONDS	6,148	11,000	11,000
5292 PROF SERV. - MISC.	326,817	280,000	200,000
5293 FEES, CHARGES, & SERVICES	607	2,000	2,000
5320 LEGAL FEES	3,189	5,000	5,000
5351 OFFICE SUPPLIES	17,178	18,000	15,000
5352 POSTAGE/BOX RENT	20,763	20,000	20,000
5375 OPERATING SUPPLIES	55,656	56,700	15,000
5410 FUEL	3,716	3,000	3,000
5480 ACQUISITION - EQUIPMENT	-	43,000	10,000
5671 INTEREST	1,334	1,500	1,500
5900 DEPRECIATION EXPENSE	33,149	33,000	33,000
5950 TRANSFERS OUT	-	-	-
TOTAL EXPENDITURES:	2,051,494	2,158,497	1,934,107

7.

TANGIPAOA PARISH GOVERNMENT
Administrative Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
Excess Revenues over Expenditures	(148,455)	(165,041)	52,133
Beginning Fund Balance	537,628	389,173	180,972
Less: HRA	43,160	43,160	43,160
Ending Fund Balance	346,013	180,972	276,265

7.

TANGIPAOHA PARISH GOVERNMENT
Road & Bridge Maintenance Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4112 SALES TAX	13,326,972	13,580,000	13,800,000
4323 STATE GRANTS	3,982	51,000	51,000
4361 PARISH TRANSPORTATION	1,029,998	970,000	970,000
4423 FEDERAL GRANT	-	-	-
4425 FEMA REIMBURSEMENT	56,444	-	-
4611 INTEREST INCOME	222,193	240,000	240,000
4641 SALE OF EQUIPMENT	82,900	9,400	10,000
4642 SALE OF SCRAP	15,466	20,000	20,000
4691 MISCELLANEOUS REVENUE	15,433	42,000	14,000
4800 OTHER FINANCING SOURCES	2,000	250,000	-
4805 REIMB FROM MUNICS - RPC	394	14,000	14,000
4831 DONATIONS	832	7,000	-
TOTAL REVENUE:	14,756,615	15,183,400	15,119,000
EXPENDITURES:			
5110 SALARIES	4,675,841	5,100,000	5,075,000
5181 WORKER'S COMP	321,767	318,697	290,000
5182 UNEMPLOYMENT EXPENSE	-	4,881	4,881
5183 RETIREMENT CONTRIBUTION	474,094	509,564	520,000
5184 INSURANCE BENEFITS	1,441,412	1,438,812	1,476,000
5185 FICA / MEDICARE	69,147	75,000	78,000
5187 DEFERRED COMP	33,179	35,500	36,400
5189 OPEB FUNDING	178,267	195,258	203,000
5190 TRAVEL	8,312	10,000	10,000
5191 LODGING AND MEALS	2,414	7,500	7,500
5192 SEMINARS & CONVENTIONS	2,458	15,000	15,000
5212 MEMBERSHIPS & DUES	-	100	100
5214 OFFICIAL PUBLICATIONS	5,920	10,000	10,000
5230 UTILITIES	45,891	47,000	47,000
5240 TELEPHONE	32,661	40,000	40,000
5249 RENTALS - VEHICLE LEASES	67,232	130,000	185,000
5250 RENTALS - EQUIPMENT	250,671	270,000	270,000
5251 RENTALS - OTHER	27,500	30,000	30,000
5252 UNIFORMS	64,172	70,000	70,000
5272 MAINT. - AUTOS & TRUCKS	85,352	80,000	80,000
5276 MAINT. - BLDG & GROUNDS	17,820	17,000	17,000
5277 MAINT. EQUIPMENT	246,430	300,000	300,000
5281 INS. - FIRE & CASUALTY	12,687	15,800	15,800
5284 INSURANCE - AUTO	188,725	200,000	200,000
5286 INS. - PERF/FID BONDS	47,795	55,000	55,000
5290 AUCTION EXPENSE	3,853	-	-
5291 PROF. SERV. - ACCT.	731,564	733,724	738,360
5292 PROF SERV. - MISC.	419,771	450,000	300,000
5293 FEES, CHARGES, & SERVICES	4,764	25,000	25,000
5313 DRUG TESTING	-	1,500	-
5320 LEGAL FEES	4,905	4,500	4,500

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TANGIPAOHA PARISH GOVERNMENT
Road & Bridge Maintenance Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5351 OFFICE SUPPLIES	8,088	10,725	10,725
5352 POSTAGE / BOX RENT	-	100	100
5360 CONTRACT PAYMENTS	269,223	1,300,000	1,250,000
5375 OPERATING SUPPLIES	153,471	128,837	125,000
5378 SMALL TOOLS	377	3,000	3,000
5379 OPERATING - SIGN	31,885	75,000	75,000
5380 GRAVEL, SAND, & DIRT	225,341	200,000	200,000
5381 HAULING	400	1,000	1,000
5390 ASPHALT & FILLER	97,704	150,000	100,000
5400 CONCRETE AND METAL PIPES	257,203	365,000	365,000
5410 FUEL	431,763	400,000	400,000
5420 BRIDGE MATERIALS	25,561	100,000	100,000
5440 ACQUISITIONS - LAND	828,602	142,000	-
5470 ACQUISITION - BUILDINGS	-	-	125,000
5475 ACQUISITION - LAND	5,000	-	-
5480 ACQUISITION - EQUIPMENT	46,766	150,000	908,000
5538 ANTI LITTER EDUCATION	5,893	10,500	10,500
5610 GARBAGE PICKUP	1,230	3,500	3,500
5680 DEDUCTIBLES	1,036	16,000	16,000
5950 FUND TRANSFERS	1,899,097	2,670,000	1,000,000
TOTAL EXPENDITURES:	13,753,241	15,915,498	14,796,366
Excess Revenues over Expenditures	1,003,374	(732,098)	322,634
Beginning Fund Balance	8,911,533	9,914,907	8,860,759
Ending Fund Balance	9,592,857	8,860,759	9,505,443
	Less: HRA	322,050	322,050
		322,050	322,050

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TANGIPAOHA PARISH GOVERNMENT
Road & Bridge Contract Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4112 SALES TAX	3,300,000	3,300,000	3,300,000
4525 GULF OF MEXICO - ENERGY SEC ACT OF	-	-	-
4611 INTEREST INCOME	52,188	40,000	50,000
4622 REIMB FROM MUNICIPALITIES	-	-	-
4800 OTHER FINANCING SOURCES	-	-	-
4991 TRANSFERS IN	1,800,000	1,000,000	1,000,000
TOTAL REVENUE:	5,152,188	4,340,000	4,350,000
EXPENDITURES:			
5292 PROF SERV. - MISC	-	25,000	25,000
5293 FEES, CHARGES, & SERVICES	603	500	500
5360 CONTRACT PAYMENTS	6,446,096	4,700,000	4,200,000
5380 GRAVEL, SAND & DIRT	2,108	10,000	10,000
5400 CONCRETE AND METAL PIPES	71,754	100,000	100,000
5950 FUND TRANSFERS	-	-	-
TOTAL EXPENDITURES:	6,520,560	4,835,500	4,335,500
Excess Revenues over Expenditures	(1,368,372)	(495,500)	14,500
Beginning Fund Balance	1,941,625	573,253	77,753
Ending Fund Balance	573,253	77,753	92,253

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TANGIPAHOA PARISH GOVERNMENT
Garbage Maintenance Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4110 AD VALOREM TAX-PRIOR YEAR	4,639	1,700	1,700
4111 AD VALOREM TAXES	2,949,689	3,060,000	3,121,200
4311 STATE REVENUE SHARING	253,374	257,000	259,570
4423 FEDERAL GRANT	55,000	30,000	30,000
4544 GARBAGE HAULERS PERMITS	3,655	7,000	7,000
4571 LANDFILL FEES	4,363,423	4,700,000	4,794,000
4572 SLUDGE FEES	189,358	190,000	195,000
4573 CREDIT CARD REVENUE	1,969	2,500	2,000
4575 CARBON CREDIT REVENUE	49,036	77,000	-
4611 INTEREST INCOME	158,355	150,000	87,423
4641 SALE OF EQUIPMENT	49,302	-	-
4642 SALE OF SCRAP	36,626	40,000	40,000
4643 SALE OF BATTERIES	87	-	-
4652 FINES (LITTER)	-	1,250	1,250
4691 MISCELLANEOUS REVENUE	55,728	10,000	9,000
4800 OTHER FINANCING SOURCES	8,000	-	-
4831 DONATIONS	7,000	-	-
	<u>8,185,242</u>	<u>8,526,450</u>	<u>8,548,143</u>
TOTAL REVENUE:			
EXPENDITURES:			
CODE ENFORCEMENT:			
5110 SALARIES	-	235,000	220,000
5181 WORKERS COMPENSATION	-	9,300	9,000
5183 RETIREMENT CONTRIBUTION	-	28,000	28,000
5184 INSURANCE BENEFITS	-	75,000	75,000
5185 MEDICARE EXPENSE	-	3,300	3,200
5189 OPEB FUNDING	-	9,400	9,000
5190 TRAVEL	-	400	400
5191 LODGING AND MEALS	-	2,400	2,400
5192 SEMINARS & CONVENTIONS	-	1,000	1,000
5240 TELEPHONE	225	3,500	3,500
5249 RENTALS - VEHICLE LEASES	-	5,700	5,700
5272 MAINT. - AUTOS & TRUCKS	-	10,500	10,500
5286 INS. - PERF/FID BONDS	-	1,100	1,100
5292 PROF SERV. - MISC.	-	2,500	2,500
5351 OFFICE SUPPLIES	-	7,200	7,200
5352 POSTAGE/ BOX RENT	-	3,300	3,300
5375 OPERATING SUPPLIES	-	2,200	2,200
5410 FUEL	-	13,000	13,000
TOTAL CODE ENFORCEMENT EXPENDITURES:	<u>225</u>	<u>412,800</u>	<u>397,000</u>
LANDFILL:			
5110 SALARIES	1,705,725	1,683,174	1,683,174
5181 WORKERS COMPENSATION	83,712	77,728	77,728
5182 UNEMPLOYMENT EXPENSE	-	1,859	1,859

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TANGIPAHOA PARISH GOVERNMENT
Garbage Maintenance Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5183 RETIREMENT CONTRIBUTION	187,346	190,000	200,000
5184 INSURANCE BENEFITS	529,987	456,782	456,782
5185 MEDICARE EXPENSE	25,469	25,258	25,258
5187 DEFERRED COMP	1,419	1,500	1,500
5189 OPEB FUNDING	64,602	70,527	70,527
5190 TRAVEL	923	1,044	3,744
5191 LODGING AND MEALS	5,025	3,300	11,500
5192 SEMINARS & CONVENTIONS	3,199	2,500	6,500
5212 MEMBERSHIP & DUES	535	900	900
5214 OFFICIAL PUBLICATIONS	238	1,000	1,000
5230 UTILITIES	53,047	110,000	70,000
5240 TELEPHONE	11,641	12,700	12,700
5249 RENTALS - VEHICLE LEASES	4,374	12,000	30,000
5250 RENTALS - EQUIPMENT	1,858,035	1,850,000	1,300,000
5251 RENTALS - OTHER	7,660	2,000	12,000
5252 UNIFORMS	20,387	25,200	25,200
5272 MAINT. - AUTOS & TRUCKS	13,743	29,700	35,700
5275 MAINT- PROPERTY & EQUIP	-	1,000	10,000
5276 MAINT. - BLDGS & GROUNDS	9,740	25,000	50,000
5277 MAINT. EQUIPT	305,135	383,200	315,000
5278 SLUDGE/STORM WATER EXPENSES	107,425	153,000	148,000
5281 INS. - FIRE & CASUALTY	68,225	70,000	70,000
5284 INSURANCE - AUTO & EQUIPMENT	33,302	35,000	35,000
5286 INS. - PERF/FID BONDS	33,861	37,000	37,000
5290 AUCTION EXPENSE	2,215	-	-
5291 PROF. SERV. - ACCT.	325,449	340,559	342,798
5292 PROF. SERV. - MISC.	1,146,899	1,451,700	1,150,000
5293 FEES, CHARGES, SERVICES	69,568	75,000	50,000
5313 DRUG TESTING	-	500	-
5351 OFFICE SUPPLIES	5,708	4,000	6,500
5352 POSTAGE/ BOX RENT	1,004	1,500	1,000
5361 MATERIALS & SUPPLIES	29,913	33,000	20,000
5375 OPERATING SUPPLIES	156,878	188,000	200,000
5380 GRAVEL, SAND, & DIRT	251,223	1,030,000	400,000
5381 HAULING	247,778	310,000	200,000
5388 MISCELLANEOUS EXPENSE	-	2,000	2,000
5390 ASPHALT AND FILLER	36,529	100,000	75,000
5400 CONCRETE AND METAL PIPES	3,850	1,000	25,000
5410 FUEL	392,279	410,000	360,000
5441 IMPROVEMENTS ON PROPERTY	1,328,066	1,400,000	1,600,000
5470 ACQUISITION - BUILDINGS	97,857	-	-
5480 ACQUISITION - EQUIPMENT	36,854	45,000	255,000
5552 SHERIFF DEDUCTIONS	113,971	114,000	114,000
5610 GARBAGE PICK UP	-	4,000	4,000
5670 PRINCIPAL PAYMENTS	50,000	50,000	50,000
5671 INTEREST EXPENSE	100,200	100,200	97,000
5680 DEDUCTIBLES	1,460	10,000	10,000

7.

TANGIPAOA PARISH GOVERNMENT
Garbage Maintenance Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5950 TRANSFERS OUT			
TOTAL LANDFILL EXPENDITURES:	9,532,455	10,931,831	9,653,370
TOTAL EXPENDITURES:	9,532,680	11,344,631	10,050,370
Excess Revenues over Expenditures	(1,347,438)	(2,818,181)	(1,502,227)
Less Adjustment to Fund Balance			
Beginning Fund Balance	7,992,208	6,524,326	3,585,702
Less: HRA	120,443	120,443	120,443
Ending Fund Balance	6,524,326	3,585,702	1,963,032

7.

TANGIPAHOA PARISH GOVERNMENT
Road Lighting #1

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4110 AD VALOREM TAX-PRIOR YEAR	113	115	115
4111 AD VALOREM TAXES	3,551	3,400	3,550
4611 INTEREST INCOME	1,053	1,000	1,000
	<hr/>	<hr/>	<hr/>
TOTAL REVENUE:	4,717	4,515	4,665
EXPENDITURES:			
	1,563	3,825	3,825
5230 UTILITIES	94	93	93
5291 PROF. SERV. - ACCT.	-	26	26
5293 FEES, CHARGES, & SERVICES	132	150	150
5552 SHERIFF DEDUCTIONS			
	<hr/>	<hr/>	<hr/>
TOTAL EXPENDITURES:	1,790	4,094	4,094
	2,927	421	571
Excess Revenues over Expenditures			
Beginning Fund Balance	<hr/>	<hr/>	<hr/>
	36,673	39,601	40,022
Ending Fund Balance	<hr/>	<hr/>	<hr/>
	39,601	40,022	40,593

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TANGIPAOHA PARISH GOVERNMENT
Road Lighting #2

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4110 AD VALOREM TAX-PRIOR YEAR	413	415	415
4111 AD VALOREM TAXES	31,537	32,000	31,500
4611 INTEREST INCOME	2,079	2,200	2,200
TOTAL REVENUE:	<u>34,029</u>	<u>34,615</u>	<u>34,115</u>
EXPENDITURES:			
5230 UTILITIES	26,317	30,000	30,000
5291 PROF. SERV. - ACCT.	681	682	682
5292 PROF. SERV. - MISC.	4,350	10,000	10,000
5293 FEES, CHARGES, & SERVICES	-	710	710
5552 SHERIFF DEDUCTIONS	1,229	1,850	1,850
5620 ELECTION EXPENSE	-	-	-
TOTAL EXPENDITURES:	<u>32,577</u>	<u>43,242</u>	<u>43,242</u>
Excess Revenues over Expenditures	1,452	(8,627)	(9,127)
Beginning Fund Balance	<u>85,667</u>	<u>87,120</u>	<u>78,493</u>
Ending Fund Balance	<u>87,120</u>	<u>78,493</u>	<u>69,366</u>

7.

TANGIPAHOA PARISH GOVERNMENT
Road Lighting #3

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4110 AD VALOREM TAX-PRIOR YEAR	(1,211)	114	114
4111 AD VALOREM TAXES	11,975	32,500	32,500
4611 INTEREST INCOME	1,497	1,200	1,200
TOTAL REVENUE:	<u>12,262</u>	<u>33,814</u>	<u>33,814</u>
EXPENDITURES:			
5230 UTILITIES	27,476	35,000	30,000
5291 PROF. SERV. - ACCT.	245	676	676
5552 SHERIFF DEDUCTIONS	466	1,600	1,600
TOTAL EXPENDITURES:	<u>28,188</u>	<u>37,276</u>	<u>32,276</u>
Excess Revenues over Expenditures	(15,926)	(3,462)	1,538
Beginning Fund Balance	<u>63,400</u>	<u>47,474</u>	<u>44,012</u>
Ending Fund Balance	<u><u>47,474</u></u>	<u><u>44,012</u></u>	<u><u>45,550</u></u>

7.

TANGIPAOA PARISH GOVERNMENT
Road Lighting #4

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4110 AD VALOREM TAX-PRIOR YEAR	(34)	10	10
4111 AD VALOREM TAXES	21,561	23,500	21,500
4611 INTEREST INCOME	1,617	1,800	1,800
TOTAL REVENUE:	<u>23,144</u>	<u>25,310</u>	<u>23,310</u>
EXPENDITURES:			
5230 UTILITIES	16,235	20,000	20,000
5291 PROF. SERV. - ACCT.	463	466	466
5292 PROF. SERV. - MISC	360	1,600	1,600
5552 SHERIFF DEDUCTIONS	835	1,050	1,050
5620 ELECTION	-	1,000	1,000
TOTAL EXPENDITURES:	<u>17,892</u>	<u>24,116</u>	<u>24,116</u>
Excess Revenues over Expenditures	5,251	1,194	(806)
Beginning Fund Balance	<u>60,927</u>	<u>66,178</u>	<u>67,372</u>
Ending Fund Balance	<u><u>66,178</u></u>	<u><u>67,372</u></u>	<u><u>66,566</u></u>

7.

TANGIPAOHA PARISH GOVERNMENT
Road Lighting #5

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4110 AD VALOREM TAX-PRIOR YEAR	0	-	-
4111 AD VALOREM TAXES	62,345	51,000	43,500
4611 INTEREST INCOME	3,744	4,600	4,600
TOTAL REVENUE:	<u>66,089</u>	<u>55,600</u>	<u>48,100</u>
EXPENDITURES:			
5214 OFFICIAL PUBLICATIONS	26	300	-
5230 UTILITIES	33,930	42,000	42,000
5291 PROF. SERV. - ACCT.	1,322	962	962
5292 PROF SERV. - MISC.	1,770	12,000	2,000
5375 OPERATING SUPPLIES	-	5,000	5,000
5552 SHERIFF DEDUCTIONS	1,707	2,500	2,500
5620 ELECTION EXPENSE	-	7,000	-
TOTAL EXPENDITURES:	<u>38,755</u>	<u>69,762</u>	<u>52,462</u>
Excess Revenues over Expenditures	27,335	(14,162)	(4,362)
Beginning Fund Balance	<u>143,852</u>	<u>171,187</u>	<u>157,025</u>
Ending Fund Balance	<u><u>171,187</u></u>	<u><u>157,025</u></u>	<u><u>152,663</u></u>

7.

TANGIPAOHA PARISH GOVERNMENT
Road Lighting #6

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4110 AD VALOREM TAX-PRIOR YEAR	13	900	900
4111 AD VALOREM TAXES	464,451	355,000	345,000
4611 INTEREST INCOME	25,310	28,000	28,000
TOTAL REVENUE:	489,775	383,900	373,900
EXPENDITURES:			
5230 UTILITIES	302,161	350,000	350,000
5291 PROF. SERV. - ACCT	9,796	7,478	7,478
5292 PROF. SERV. - MISC.	7,735	10,000	10,000
5293 FEES, CHARGES, & SERVICES	421	500	500
5360 CONTRACT PAYMENTS	279,965	-	-
5552 SHERIFFS DEDUCTION	17,990	20,000	20,000
	694	-	-
TOTAL EXPENDITURES:	618,760	387,978	387,978
Excess Revenues over Expenditures	(128,986)	(4,078)	(14,078)
Beginning Fund Balance	1,170,001	1,041,016	1,036,938
Ending Fund Balance	1,041,016	1,036,938	1,022,860

7.

TANGIPAOHA PARISH GOVERNMENT
Road Lighting #7

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4110 AD VALOREM TAX-PRIOR YEAR	228	230	230
4111 AD VALOREM TAXES	21,772	21,500	21,500
4611 INTEREST INCOME	4,758	5,000	5,000
TOTAL REVENUE:	<u>26,758</u>	<u>26,730</u>	<u>26,730</u>
EXPENDITURES:			
5214 OFFICIAL PUBLICATIONS	-	-	-
5230 UTILITIES	34,083	40,000	40,000
5291 PROF. SERV. - ACCT	535	535	535
5292 PROF. SERV. - MISC	3,742	10,000	10,000
5293 FEES. CHARGES, & SERVICES	-	250	250
5552 SHERIFFS DEDUCTION	844	4,800	4,800
TOTAL EXPENDITURES:	<u>39,205</u>	<u>55,585</u>	<u>55,585</u>
Excess Revenues over Expenditures	(12,447)	(28,855)	(28,855)
Beginning Fund Balance	<u>179,150</u>	<u>166,704</u>	<u>137,849</u>
Ending Fund Balance	<u><u>166,704</u></u>	<u><u>137,849</u></u>	<u><u>108,994</u></u>

7.

TANGIPAOHA PARISH GOVERNMENT
Health Unit Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4110 AD VALOREM TAX-PRIOR YEAR	3,465	1,000	1,000
4111 AD VALOREM TAXES	2,314,599	2,385,000	2,400,000
4311 STATE REVENUE SHARING	131,208	135,000	135,000
4410 CONTRACT SERVICES	206,033	250,000	250,000
4423 FEDERAL GRANT	147,031	155,000	155,000
4611 INTEREST INCOME	28,436	41,000	41,000
4616 CAPITAL RC&D	15,520	16,000	16,000
4641 SALE OF EQUIPMENT	1,600	-	-
4654 DONATIONS	-	500	500
4691 MISCELLANEOUS	-	750	-
4800 OTHER FIANCIAL SOURCES	-	-	-
TOTAL REVENUE:	2,847,892	2,984,250	2,998,500
EXPENDITURES:			
5286 INS. - PERF/FID BONDS	72	-	-
5291 PROF. SERV. - ACCT.	123,223	108,663	119,940
5292 PROF SERV. - MISC.	450,000	250,000	250,000
5311 MEDICAL SERVICES	200,000	200,000	200,000
5375 OPERATING SUPPLIES	51	-	-
5552 SHERIFF DEDUCTIONS	88,690	89,000	89,000
TOTAL EXPENDITURES:	862,035	647,663	658,940
AMITE HEALTH UNIT 216-701			
5110 SALARIES	181,951	180,000	180,000
5181 WORKERS COMPENSATION	2,255	2,536	2,536
5182 UNEMPLOYMENT EXPENSE	-	136	136
5183 RETIREMENT CONTRIBUTION	14,655	14,500	14,500
5184 INSURANCE BENEFITS	53,961	53,000	53,000
5185 MEDICARE EXPENSE	5,613	5,500	5,500
5187 DEFERRED COMP	117	200	200
5189 OPEB FUNDING	6,860	6,500	7,200
5190 TRAVEL	1,387	1,200	1,200
5214 OFFICIAL PUBLICATIONS	-	16	16
5215 SUBCRIPTIONS	201	250	250
5230 UTILITIES	10,592	12,000	12,000
5240 TELEPHONE	340	600	600
5250 RENTAL	-	3,600	3,600
5252 UNIFORMS	-	100	100
5276 MAINT- BLDG & GROUNDS	6,384	10,000	10,000
5281 INS. - FIRE & CASUALTY	8,272	8,300	8,300
5284 INS. - AUTO	2,238	2,400	2,400
5286 INS. - PERF/FID BONDS	773	1,700	1,700
5292 PROF SERV. - MISC.	-	1,000	1,000

7.

TANGIPAOHA PARISH GOVERNMENT
Health Unit Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5293 FEES, CHARGES, & SERVICES	-	500	500
5313 DRUG TESTING	-	100	
5375 OPERATING SUPPLIES	4,971	8,000	8,000
5410 FUEL	2,885	3,000	3,000
TOTAL EXPENDITURES:	303,454	315,138	315,738
HAMMOND HEALTH UNIT 216-702			
5110 SALARIES	287,802	280,000	300,000
5181 WORKERS COMPENSATION	3,396	3,600	3,000
5182 UNEMPLOYMENT EXPENSE	-	264	264
5183 RETIREMENT CONTRIBUTION	28,498	28,000	30,000
5184 INSURANCE BENEFITS	111,101	129,000	102,000
5185 MEDICARE EXPENSE	4,041	4,200	4,300
5187 DEFERRED COMP	1,540	2,800	2,800
5189 OPEB FUNDING	10,813	10,500	12,000
5190 TRAVEL	72	1,800	100
5191 LODGING AND MEALS	-	500	500
5230 UTILITIES	59,849	60,000	60,000
5252 UNIFORMS	-	1,500	1,500
5272 MAINT. - AUTOS & TRUCKS	22,461	100	100
5276 MAINT- BLDG & GROUNDS	-	25,000	25,000
5277 MAINT. EQUIPMENT	210	500	500
5281 INS. - FIRE & CASUALTY	16,709	17,100	17,100
5286 INS. - PERF/FID BONDS	1,361	1,700	1,700
5292 PROF. SERV. - MISC	15	1,000	1,000
5293 FEES, CHARGES, & SERVICES	-	500	-
5351 OFFICE SUPPLIES	-	500	500
5375 OPERATING SUPPLIES	12,839	20,000	15,000
5410 FUEL	-	8,500	8,500
5441 IMPROVEMENTS ON PROPERTY	-	60,000	46,000
5480 ACQUISITIONS OF EQUIPMENT	-	24,000	-
5610 GARBAGE PICKUP	1,491	1,500	1,500
TOTAL EXPENDITURES:	562,197	682,564	633,364
HAMMOND ENVIRONMENTAL SERVICES 216-703			
5110 SALARIES	384,029	381,100	205,000
5181 WORKERS COMPENSATION	15,910	16,000	8,000
5182 UNEMPLOYMENT EXPENSE	-	285	285
5183 RETIREMENT CONTRIBUTION	43,263	43,000	24,000
5184 INSURANCE BENEFITS	125,535	140,000	65,000
5185 MEDICARE EXPENSE	5,500	6,000	2,900
5187 DEFERRED COMP	157	300	250
5189 OPEB FUNDING	14,791	15,244	8,200
5190 TRAVEL	24	500	500
5191 LODGING AND MEALS	1,201	1,700	1,700
5214 OFFICIAL PUBLICATIONS	-	100	100
5230 UTILITIES	33,203	35,000	35,000
5240 TELEPHONE	7,869	10,000	8,000

7.

TANGIPAOHA PARISH GOVERNMENT
Health Unit Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5249 RENTALS - VEHICLE LEASES	-		12,000
5252 UNIFORMS	586	1,000	1,000
5272 MAINT. - AUTOS & TRUCKS	3,225	4,000	4,000
5276 MAINT- BLDG & GROUNDS	14,085	17,000	17,000
5277 MAINT. - EQUIPMENT	3,028	3,500	3,500
5281 INSURANCE - FIRE & CASUALTY	14,051	14,500	14,500
5284 INSURANCE - AUTO	7,714	9,100	9,100
5286 INS. - PERF/FID BONDS	1,907	2,000	2,000
5292 PROF SERV. - MISC.	31,675	40,000	15,000
5293 FEES, CHARGES, & SERVICES	-	300	300
5351 OFFICE SUPPLIES	813	1,000	1,000
5375 OPERATING SUPPLIES	11,181	11,000	11,000
5410 FUEL	17,357	14,000	14,000
5441 IMPROVEMENTS ON PROPERTY	-	20,000	-
5480 ACQUISITION - EQUIPMENT	9,485	15,000	31,000
TOTAL EXPENDITURES:	746,589	801,629	494,335
ROSELAND ENVIRONMENTAL SERVICES 216-704			
5110 SALARIES	86,045	88,074	93,000
5181 WORKERS COMPENSATION	3,819	3,800	3,250
5182 UNEMPLOYMENT EXPENSE	-	86	86
5183 RETIREMENT CONTRIBUTION	9,837	11,116	10,700
5184 INSURANCE BENEFITS	28,205	28,050	25,000
5185 MEDICARE EXPENSE	1,250	1,240	1,350
5189 OPEB FUNDING	3,318	3,523	3,720
5190 TRAVEL	-	-	-
5191 LODGING AND MEALS	-	300	300
5230 UTILITIES	-	2,000	-
5240 TELEPHONE	1,197	1,700	1,246
5249 RENTALS - VEHICLE LEASES	-	-	6,000
5250 RENTAL	1,650	2,000	1,500
5251 RENTALS - OTHER	-	9,000	9,000
5286 INS. - PERF/FID BONDS	441	600	600
5292 PROF SERV. - MISC	-	1,500	-
5375 OPERATING SUPPLIES	124	1,000	250
TOTAL EXPENDITURES:	135,885	153,989	156,001
TRACC 216-705			
5110 SALARIES	208,466	230,000	175,000
5181 WORKERS COMPENSATION	631	1,020	450
5182 UNEMPLOYMENT	-	454	454
5183 RETIREMENT CONTRIBUTION	20,390	20,476	16,500
5184 INSURANCE BENEFITS	54,907	56,100	31,500
5185 MEDICARE EXPENSE	4,693	4,823	4,600
5189 OPEB FUNDING	8,781	9,200	7,000
5190 TRAVEL	7,507	20,920	20,920
5191 LODGING AND MEALS	5,507	17,600	17,600
5192 SEMINARS & CONVENTIONS	4,835	9,670	9,670

7.

TANGIPAOHA PARISH GOVERNMENT
Health Unit Fund

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5212 MEMBERSHIP & DUES	300	640	640
5216 ADVERTISING FEES	-	6,000	6,000
5240 TELEPHONE	2,453	2,666	2,666
5286 INS. - PERM/FID BONDS	1,064	1,200	1,200
5292 PROF SERV. - MISC.	148,274	145,850	145,850
5293 FEES, CHARGES, & SERVICES	532	1,500	1,500
5351 OFFICE SUPPLIES	11,483	23,104	23,104
5352 POSTAGE / BOX RENT	-	500	500
5375 OPERATING SUPPLIES	32,977	51,606	51,606
5388 MISCELLANEOUS EXPENSE	635	16,613	16,613
5410 FUEL	20	-	-
5480 ACQUISITIONS - EQUIPMENT	3,622	-	-
TOTAL EXPENDITURES:	517,076	619,942	533,373
TOTAL FUND EXPENDITURES:	3,127,237	3,220,925	2,791,751
Excess Revenues over Expenditures	(279,344)	(236,675)	206,749
Beginning Fund Balance	2,702,754	2,338,883	2,017,682
Less: HRA	84,526	84,526	84,526
Ending Fund Balance	2,338,883	2,017,682	2,308,957

7.

TANGIPAHOA PARISH GOVERNMENT
ANIMAL CONTROL FUND

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4323 STATE GRANTS	7,699	-	-
4423 FEDERAL GRANTS	-	19,500	-
4570 ANIMAL CONTROL FEES	450,000	250,000	250,000
4611 INTEREST INCOME	5,568	7,000	7,000
4641 SALE OF EQUIPMENT	4,025	-	-
4691 MISCELLANEOUS REVENUE	134	3,700	50
4800 AMITE	12,423	12,423	12,423
4810 HAMMOND FEE ANIMAL SHELTER	60,057	56,000	56,000
4820 PONCHATOU LA	19,677	19,677	19,677
4831 MEMORIAL DONATIONS	4,110	5,000	5,000
4840 TANGIPAHOA	4,488	2,244	2,244
4845 TOWN OF KENTWOOD	6,594	6,594	6,594
4850 ROSELAND	-	1,404	1,404
4860 TICKFAW	2,082	2,082	2,082
4870 INDEPENDENCE	4,995	5,828	5,828
4880 ANIMAL SHELTER FEE	77,846	90,000	90,000
4991 FUND TRANSFER IN	275,000	475,000	475,000
TOTAL REVENUE:	934,697	956,452	933,302
EXPENDITURES:			
5110 SALARIES	434,776	428,000	448,000
5181 WORKERS COMPENSATION	6,276	6,300	6,300
5182 UNEMPLOYMENT EXPENSE	-	436	436
5183 RETIREMENT CONTRIBUTION	46,847	48,000	48,000
5184 INSURANCE BENEFITS	160,648	154,000	154,000
5185 MEDICARE EXPENSE	7,253	10,000	10,000
5189 OPEB FUNDING	16,491	17,120	17,920
5190 TRAVEL	-	2,600	2,600
5191 LODGING AND MEALS	2,738	5,899	5,899
5192 SEMINARS & CONVENTIONS	2,270	3,500	3,500
5212 MEMBERSHIP & DUES	470	500	500
5214 OFFICIAL PUBLICATIONS	-	120	120
5215 SUBSCRIPTIONS	-	100	100
5216 ADVERTISING FEES	5,794	3,500	3,500
5230 UTILITIES	21,638	15,000	23,000
5240 TELEPHONE	10,850	12,000	12,000
5249 RENTALS - VEHICLE LEASES	7,774	24,000	30,000
5252 UNIFORMS	1,147	4,000	4,000
5272 MAINT. - AUTOS & TRUCKS	2,998	8,000	5,000
5276 MAINT. - BLDG & GROUNDS	15,828	7,000	7,000
5277 MAINT. EQUIPMENT	1,867	1,500	1,500
5281 INS. - FIRE & CASUALTY	-	2,000	2,000
5284 INSURANCE - AUTO	12,050	12,060	12,060
5286 INS. - PERF/FID BONDS	2,180	3,000	3,000
5290 AUCTION EXPENSE	181	-	-

7.

TANGIPAOHA PARISH GOVERNMENT
ANIMAL CONTROL FUND

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5291 PROF. SERV. - ACCT.	7,008	8,332	8,332
5292 PROF SERV. - MISC.	39,440	42,000	39,000
5293 FEES, CHARGES, & SERVICES	964	1,200	1,000
5313 DRUG TESTING	-	300	-
5351 OFFICE SUPPLIES	1,242	2,000	2,000
5352 POSTAGE / BOX RENT	50	100	100
5375 OPERATING SUPPLIES	45,183	48,000	36,300
5410 FUEL	23,206	24,000	24,000
5441 IMPROVEMENTS ON PROPERTY	-	8,000	8,000
5470 ACQUISITION - BUILDINGS	-	150,000	-
5480 ACQUISITION - EQUIPMENT	2,728	23,000	10,000
5610 GARBAGE PICKUP	1,364	1,500	1,500
5680 DAMAGES	-	-	-
5708 STORM EXPENSE	-	-	-
TOTAL EXPENDITURES:	881,262	1,077,067	930,667
Excess Revenues over Expenditures	53,436	(120,615)	2,635
Beginning Fund Balance	135,364	188,800	68,185
Less: HRA	36,015	36,015	36,015

7.

TANGIPAOHA PARISH GOVERNMENT
SECTION 8 HOUSING

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4421 HCV - HAP REVENUE	3,000,431	2,966,000	2,966,000
4581 HCV - ADMIN REVENUE	276,060	295,000	270,000
4582 HCV-ADMIN REV ON INCOMING PORTS	7,922	7,000	7,000
4583 ADMIN INCOMING PORTS	(328)	-	-
4591 FRAUD RECOVERY	-	1,250	-
4611 INTEREST INCOME	43,203	46,000	46,000
4641 SALE OF EQUIPMENT	2,000	-	-
4991 TRANSFERS IN	52,000	54,000	30,000
4995 SPECIAL ITEM	18,046	-	-
TOTAL REVENUE:	3,399,334	3,369,250	3,319,000
EXPENDITURES:			
5110 SALARIES	221,365	240,000	218,000
5181 WORKER'S COMP	705	850	850
5182 UNEMPLOYMENT	-	198	198
5183 RETIREMENT	23,206	27,500	28,000
5184 INSURANCE BENEFITS	49,377	46,000	46,000
5185 FICA / MEDICARE	4,128	4,500	4,500
5189 OPEB FUNDING	8,590	9,600	8,144
5190 TRAVEL	1,898	2,300	2,300
5191 LODGING AND MEALS	6,632	11,300	8,300
5192 SEMINARS & CONVENTIONS	3,990	4,000	4,000
5212 MEMBERSHIP & DUES	667	1,000	1,000
5215 SUBSCRIPTIONS	228	500	500
5230 UTILITIES	-	500	1,000
5240 TELEPHONE	3,534	4,000	3,500
5249 RENTALS - VEHICLE LEASES	4,964	6,500	6,500
5272 MAINT. - AUTOS & TRUCKS	-	500	1,000
5276 MAINT. - BLDG & GROUNDS	220	500	1,500
5277 MAINT. EQUIPMENT	1,220	3,000	1,500
5284 INSURANCE - AUTO	1,102	1,200	1,200
5286 INS.-PERF/FID BONDS	1,019	2,500	2,500
5291 PROF. SERV. - ACCT.	13,355	14,720	14,160
5292 PROF SERV. - MISC.	3,678	8,000	3,000
5293 FEES, CHARGES, & SERVICES	2,607	3,000	2,500
5294 Admin Exp for Outgoing Ports	2,166	3,000	3,000
5351 OFFICE SUPPLIES	2,380	3,000	3,000
5352 POSTAGE / BOX RENT	124	1,300	1,300
5375 OPERATING SUPPLIES	1,187	9,000	9,000
5410 FUEL	650	3,000	3,000
5641 HCV - HAP PAYMENTS	2,875,754	2,880,000	2,880,000
5651 HCV - UTILITY ASSITANCE	86,725	86,000	86,000
TOTAL EXPENDITURES:	3,321,468	3,377,468	3,345,452

7.

TANGIPAOA PARISH GOVERNMENT
SECTION 8 HOUSING

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
Excess Revenues over Expenditures	77,866	(8,218)	(26,452)
Beginning Fund Balance	1,519,339	1,597,204	1,588,986
Ending Fund Balance	1,597,204	1,588,986	1,562,534

7.

TANGIPAOA PARISH GOVERNMENT
WITNESS FEE FUND

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4512 WITNESS FEES	72,931	88,000	88,000
4611 INTEREST INCOME	1,302	1,000	800
TOTAL REVENUE:	74,233	89,000	88,800
EXPENDITURES:			
5291 PROF. SERV. - ACCT.	2,969	3,552	3,552
5561 JUROR & WITNESS FEES	10,800	14,000	14,000
5940 TRANSFER TO 21ST JUDICIAL DISTRICT	63,091	73,000	61,000
TOTAL EXPENDITURES:	76,860	90,552	78,552
Excess Revenues over Expenditures	(2,627)	(1,552)	10,248
Beginning Fund Balance	13,426	10,799	9,247
Ending Fund Balance	10,799	9,247	19,495

7.

TANGIPAHOA PARISH GOVERNMENT
INDUSTRIAL DEVELOPMENT FUND

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4561 RENTAL FEES	661,341	661,000	661,000
4611 INTEREST INCOME	2,620	5,000	5,000
TOTAL REVENUE:	<u>663,961</u>	<u>666,000</u>	<u>666,000</u>
EXPENDITURES:			
5291 PROF. SERV. - ACCT.	3,320	3,330	3,330
5293 FEES CHARGES & SERVICES	15	-	-
5800 ECONOMIC PROMOTION	-	60,000	-
5801 ROBERT VOL. FIRE DEPT.	89,192	89,192	89,192
5802 CHAMP COOPER SCHOOL #106	158,440	158,440	158,440
5803 TANGIPAHOA PARISH SCHOOL #100	18,920	18,920	18,920
5804 PILOT DISTRIBUTIONS	376,341	376,000	376,000
TOTAL EXPENDITURES:	<u>646,228</u>	<u>705,882</u>	<u>645,882</u>
Excess Revenues over Expenditures	17,733	(39,882)	20,118
Beginning Fund Balance	<u>69,919</u>	<u>87,652</u>	<u>47,770</u>
Ending Fund Balance	<u><u>87,652</u></u>	<u><u>47,770</u></u>	<u><u>67,888</u></u>

7.

TANGIPAOHA PARISH GOVERNMENT
FLORIDA PARISHES ARENA FUND

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4002 SPONSOR	10,600	10,000	10,000
4004 VENDOR FEE	1,950	3,000	3,000
4323 STATE GRAMTS	9,607	-	-
4531 VENDING COMMISSION	30,768	30,000	46,000
4554 TICKET SALES	-	100	100
4555 SHAVINGS	7,401	8,000	8,000
4558 DAMAGE DEPOSIT	(1,525)	3,000	2,000
4559 STALL RENTALS	13,293	16,500	12,000
4560 RV RENTALS	7,933	10,500	8,500
4561 RENTAL FEES	46,842	59,000	60,000
4611 INTEREST INCOME	6,137	7,000	7,000
4641 SALE OF EQUIPMENT	2,025	-	-
4654 DONATIONS	75,000	75,000	75,000
4691 MISCELLANEOUS REVENUE	531	1,000	1,000
4991 TRANSFERS IN	315,000	315,000	315,000
TOTAL REVENUE:	525,562	538,100	547,600
EXPENDITURES:			
5110 SALARIES	217,606	220,000	220,000
5181 WORKERS COMPENSATION	7,135	6,500	6,500
5182 FUTA EXP	-	288	288
5183 RETIREMENT CONTRIBUTION	17,277	17,000	17,000
5184 INSURANCE BENEFITS	28,563	19,000	19,000
5185 FICA MED. EXP	7,221	8,800	8,800
5189 OPEB FUNDING	7,701	9,480	8,800
5190 TRAVEL	1,113	1,000	1,000
5191 LODGING AND MEALS	987	2,500	2,500
5192 SEMINARS & CONVENTIONS	515	3,000	3,000
5212 MEMBERSHIP & DUES	286	740	740
5214 OFFICIAL PUBLICATIONS	2,192	3,000	3,000
5215 SUBSCRIPTIONS	-	50	50
5216 ADVERTISING FEES	4,594	5,200	4,000
5230 UTILITIES	46,533	50,000	50,000
5240 TELEPHONE	4,777	10,000	10,000
5251 RENTALS - OTHER	-	250	250
5252 UNIFORMS	4,269	6,500	8,000
5272 MAINT. - AUTOS & TRUCKS	691	1,500	1,500
5276 MAINT. - BLDG & GROUNDS	33,255	22,000	20,000
5277 MAINT. EQUIPMENT	3,950	5,000	4,000
5281 INSURANCE - FIRE & CASUALTY	23,272	22,200	30,000
5284 INSURANCE-AUTO	3,306	2,400	2,400
5286 INS- PERF/FID BONDS	1,211	2,000	2,000

7.

TANGIPAOHA PARISH GOVERNMENT
 FLORIDA PARISHES ARENA FUND

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5290 AUCTION EXPENSE	91	-	-
5291 PROF SERV. - ACCT.	5,422	9,304	9,304
5292 PROF SERV. - MISC.	6,013	10,000	4,000
5293 FEES, CHARGES, & SERVICES	1,841	1,500	1,500
5320 LEGAL FEES	503	-	-
5351 OFFICE SUPPLIES	37	1,000	1,000
5355 SPECIAL EVENTS	5,440	5,500	5,500
5368 CONCESSION SUPPLIES	31,082	31,000	31,000
5375 OPERATING SUPPLIES	17,243	24,000	20,500
5410 FUEL	2,978	3,000	3,000
5441 IMPROVEMENTS ON PROPERTY	13,165	-	-
5480 ACQUISITION - EQUIPMENT	29,050	81,000	3,000
5610 GARBAGE PICKUP	1,406	2,000	2,000
TOTAL EXPENDITURES:	530,723	586,712	503,632
Excess Revenues over Expenditures	(5,161)	(48,612)	43,968
Beginning Fund Balance	148,012	142,851	94,239
Ending Fund Balance	142,851	94,239	138,207

7.

TANGIPAOA PARISH GOVERNMENT
JUROR PER DIEM FUND

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4512 COURT FINES	123,219	150,000	150,000
4611 INTEREST INCOME	2,245	1,900	1,700
4691 MISCELLANEOUS REVENUE	-	-	-
TOTAL REVENUE:	<u>125,464</u>	<u>151,900</u>	<u>151,700</u>
EXPENDITURES:			
5291 PROF. SERV. - ACCT.	5,019	6,068	6,068
5561 JUROR & WITNESS FEES	35,973	36,000	36,000
5940 TRNSF TO 21ST JUDICIAL	78,755	110,000	110,000
TOTAL EXPENDITURES:	<u>119,747</u>	<u>152,068</u>	<u>152,068</u>
Excess Revenues over Expenditures	5,718	(168)	(368)
Beginning Fund Balance	<u>30,254</u>	<u>35,972</u>	<u>35,804</u>
Ending Fund Balance	<u><u>35,972</u></u>	<u><u>35,804</u></u>	<u><u>35,436</u></u>

7.

TANGIPAOHA PARISH GOVERNMENT
ESG HOUSING GRANT

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4423 FEDERAL GRANTS	175,076	-	-
4991 TRANSFER IN	-	-	-
TOTAL REVENUE:	<u>175,076</u>	<u>-</u>	<u>-</u>
EXPENDITURES:			
5110 SALARIES	18,500	-	-
5181 WORKER'S COMP	67	-	-
5185 FICA / MEDICARE	1,506	-	-
5189 OPEB FUNDING	689	-	-
5214 OFFICIAL PUBLICATIONS	71	-	-
5286 INS.-PERF/FID BONDS	104	-	-
5705 FINANCIAL ASSISTANCE	143,743	10,000	-
TOTAL EXPENDITURES:	<u>164,679</u>	<u>10,000</u>	<u>-</u>
Excess Revenues over Expenditures	10,397	(10,000)	-
Beginning Fund Balance	<u>11,475</u>	<u>21,872</u>	<u>11,872</u>
Ending Fund Balance	<u><u>21,872</u></u>	<u><u>11,872</u></u>	<u><u>11,872</u></u>

7.

TANGIPAOHA PARISH GOVERNMENT
RAPID REHOUSING GRANT

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4423 FEDERAL GRANTS	412,060	280,000	280,000
4991 TRANSFER IN	-	-	-
TOTAL REVENUE:	412,060	280,000	280,000
EXPENDITURES:			
5110 SALARIES	49,195	70,000	70,000
5181 WORKER'S COMP	159	200	200
5183 RETIREMENT	-	50	50
5185 FICA / MEDICARE	3,574	5,500	5,500
5189 OPEB FUNDING	1,920	2,800	2,800
5190 TRAVEL	-	1,700	1,700
5192 SEMINARS & CONVENTIONS	-	650	650
5286 INS.-PERF/FID BONDS	208	220	220
5291 PROF SERV. - ACCT	-	12,000	12,000
5375 OPERATING SUPPLIES	2,412	2,450	1,500
5709 SECURITY DEPOSITS	22,600	8,000	8,000
5710 UTILITY DEPOSITS	3,589	2,000	2,000
5711 FINANCIAL ASSISTANCE - RENTAL	164,335	200,000	180,000
5712 FINANCIAL ASSISTANCE - MOTEL	1,256	7,500	7,000
	249,248	313,070	291,620
	162,812	(33,070)	(11,620)
Beginning Fund Balance	-	162,812	129,742
Ending Fund Balance	162,812	129,742	118,122

7.

TANGIPAOA PARISH GOVERNMENT
COUNCIL CHAMBERS COMMUNICATIONS FUND

	AUDITED D	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4545 COMMUNICATIONS PERMITS	75,837	82,000	75,000
4611 INTEREST INCOME	10	10	10
4991 TRANSFERS IN			
TOTAL REVENUE:	75,847	82,010	75,010
EXPENDITURES:			
5291 PROF. SERV. - ACCT	1,517	1,501	1,500
5292 PROF. SERV. - MISC	74,324	80,500	73,500
TOTAL EXPENDITURES:	75,841	82,001	75,000
Excess Revenues over Expenditures	6	9	10
Beginning Fund Balance	27	33	42
Ending Fund Balance	33	42	52

7.

TANGIPAOHA PARISH GOVERNMENT
WIO 250

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4423 FEDERAL GRANT	817,421	960,000	1,197,649
4617 REIMB FROM IBERVILLE	14,787	-	-
4691 MISCELLANEOUS REVENUE	-	-	-
4991 TRANSFERS IN	-	-	-
TOTAL REVENUE:	832,208	960,000	1,197,649
EXPENDITURES:			
5110 SALARIES	314,197	324,129	445,186
5111 WORKFORCE TPSS PAYROLL	41,847	16,428	16,751
5112 TPSS EMPLOYEE BENEFITS	14,923	6,544	6,000
5181 WORKER'S COMP	1,158	1,080	2,000
5183 RETIREMENT	17,692	23,229	30,561
5184 INSURANCE BENEFITS	79,134	87,348	95,000
5185 FICA / MEDICARE	5,382	6,514	12,000
5187 DEFERRED COMP	10,398	9,698	12,000
5189 OPEB FUNDING	12,301	14,321	16,000
5190 TRAVEL	3,160	5,000	5,000
5191 LODGING AND MEALS	1,219	3,760	15,000
5192 SEMINARS & CONVENTIONS	205	2,700	10,000
5193 TRAINING	-	4,463	5,000
5212 MEMBERSHIP & DUES	305	1,475	1,000
5192 SEMINARS & CONVENTIONS	-	300	500
5215 SUBSCRIPTIONS	1,781	5,825	5,000
5216 ADVERTISING FEES	17	350	2,000
5230 UTILITIES	9,552	10,328	20,700
5240 TELEPHONE	18,197	16,567	20,000
5249 RENTALS - VEHICLES	920	3,220	10,000
5251 RENTALS - OTHER	49,690	56,021	70,000
5272 MAINT. - AUTOS & TRUCKS	-	200	500
5276 MAINT. - BLDG & GROUNDS	605	2,140	500
5277 MAINT. - EQUIPMENT	1,599	635	3,000
5284 INS. - AUTO	-	1,424	5,000
5286 INS.-PERF/FID BONDS	1,424	27,951	2,000
5291 PORF SERV. - ACCT	21,063	24,067	2,000
5292 PROF SERV. - MISC.	14,432	116	30,000
5313 DRUG TESTING	-	37	500
5320 LEGAL FEES	300	25,607	500
5351 OFFICE SUPPLIES	7,368	300	30,000
5352 POSTAGE / BOX RENT	64	37,700	500
5375 OPERATING SUPPLIES	5,442	6	25,680
5388 MISCELLANEOUS EXPENSE	293	-	-
5410 FUEL	-	700	15,000
5480 ACQUISITION - EQUIPMENT	8,549	11,648	180,000
5601 SCHOLARSHIPS	195,170	218,582	20,000
5602 REIMB-STUDENT EXPENSES	1,302	7,000	39,530

7.

TANGIPAOA PARISH GOVERNMENT
WIO 250

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5603 Reimb-Ojt Participant Exp Subtotal	-	2,000	43,241
TOTAL EXPENDITURES:	<u>839,688</u>	<u>959,412</u>	<u>1,197,649</u>
Excess Revenues over Expenditures	(7,479)	588	-
Beginning Fund Balance	<u>41</u>	<u>(7,438)</u>	<u>(6,850)</u>
Ending Fund Balance	<u>(7,438)</u>	<u>(6,850)</u>	<u>(6,850)</u>

7.

TANGIPAOHA PARISH GOVERNMENT
WIO 251

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4423 FEDERAL GRANT	650,666	773,000	1,609,615
4617 REIMB FROM IBERVILLE	19,717	-	-
4691 MISCELLANEOUS REVENUE	-	-	-
4991 TRANSFERS IN	-	-	-
TOTAL REVENUE:	670,383	773,000	1,609,615
EXPENDITURES:			
5110 SALARIES	307,619	316,708	593,342
5111 WORKFORCE TPSS PAYROLL	49,262	19,225	2,235
5112 TPSS EMPLOYEE BENEFITS	17,917	7,635	10,000
5181 WORKER'S COMP	1,098	1,043	2,335
5183 RETIREMENT	18,000	23,893	35,864
5184 INSURANCE BENEFITS	79,141	88,102	82,000
5185 FICA / MEDICARE	5,101	6,236	12,000
5187 DEFERRED COMP	9,404	8,697	12,000
5189 OPEB FUNDING	11,450	13,949	16,000
5190 TRAVEL	3,138	4,750	5,000
5191 LODGING AND MEALS	1,078	3,495	15,000
5192 SEMINARS & CONVENTIONS	169	2,800	10,000
5193 TRAINING	-	3,825	5,000
5212 MEMBERSHIP & DUES	252	325	1,000
5214 OFFICIAL PUBLICATIONS	-	150	500
5215 SUBSCRIPTIONS	1,476	4,837	5,000
5216 ADVERTISING FEES	14	-	2,000
5230 UTILITIES	7,927	7,996	20,000
5240 TELEPHONE	15,078	15,038	25,000
5249 RENTALS - VEHICLES	762	2,765	10,000
5251 RENTALS - OTHER	41,172	50,304	70,000
5272 MAINT. - AUTOS & TRUCKS	-	200	500
5276 MAINT. - BLDG & GROUNDS	502	-	500
5277 MAINT. -EQUIPMENT	1,325	1,850	3,000
5284 INS. - AUTO	-	550	5,000
5286 INS.-PERF/FID BONDS	1,406	1,406	1,400
5291 PROF SERV. - ACCT	17,080	21,762	2,000
5292 PROF SERV. - MISC.	11,960	20,567	30,000
5293 FEES, CHARGES, & SERVICES	-	100	-
5313 DRUG TESTING	-	36	-
5320 LEGAL FEES	249	-	300
5351 OFFICE SUPPLIES	6,110	22,720	15,000
5352 POSTAGE / BOX RENT	54	210	500
5375 OPERATING SUPPLIES	4,537	30,275	30,000
5388 MISCELLANEOUS EXPENSE	-	-	195,922
5410 FUEL	243	750	2,500
5480 ACQUISITION - EQUIPMENT	7,084	9,650	15,000
5601 SCHOLARSHIPS	55,823	53,239	250,000

7.

TANGIPAOA PARISH GOVERNMENT
WIO 251

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5602 REIMB-STUDENT EXPENSES	197	1,000	15,000
5603 REIMB - OJT PARTICIPANT	-	26,000	72,329
			36,388
TOTAL EXPENDITURES:	<u>676,629</u>	<u>772,088</u>	<u>1,609,615</u>
Excess Revenues over Expenditures	(6,246)	912	(0)
Beginning Fund Balance	<u>745</u>	<u>(5,501)</u>	<u>(4,589)</u>
Ending Fund Balance	<u><u>(5,501)</u></u>	<u><u>(4,589)</u></u>	

7.

TANGIPAOHA PARISH GOVERNMENT
WIO 252

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4423 FEDERAL GRANT	891,066	1,086,000	1,175,622
4617 REIMB FROM IBERVILLE	14,787	-	-
4691 MISCELLANEOUS REVENUE	-	-	-
4991 TRANSFERS IN	-	-	-
TOTAL REVENUE:	905,853	1,086,000	1,175,622
EXPENDITURES:			
5110 SALARIES	366,968	371,147	495,738
5111 WORKFORCE TPSS PAYROLL	52,635	19,352	16,751
5112 TPSS EMPLOYEE BENEFITS	18,448	7,635	6,700
5181 WORKER'S COMP	1,292	1,207	2,000
5183 RETIREMENT	22,756	29,429	35,000
5184 INSURANCE BENEFITS	82,557	89,423	90,000
5185 FICA / MEDICARE	5,998	7,408	12,000
5187 DEFERRED COMP	9,951	8,933	12,000
5189 OPEB FUNDING	13,729	16,145	16,000
5190 TRAVEL	5,579	7,269	5,000
5191 LODGING AND MEALS	2,863	9,800	15,000
5192 SEMINARS & CONVENTIONS	210	6,820	4,000
5193 TRAINING	-	4,463	3,000
5212 MEMBERSHIP & DUES	313	300	1,000
5214 OFFICIAL PUBLICATIONS	-	150	500
5215 SUBSCRIPTIONS	2,422	5,920	5,000
5216 ADVERTISING	18	250	2,000
5230 UTILITIES	9,785	9,030	20,000
5240 TELEPHONE	18,717	16,932	20,000
5249 RENTALS - VEHICLE	946	3,735	10,000
5251 RENTALS - OTHER	51,109	58,080	70,000
5272 MAINT. - AUTOS & TRUCKS	-	200	500
5276 MAINT. - BLDG & GROUNDS	623	1,700	500
5277 MAINT. -EQUIPMENT	1,645	2,173	2,000
5286 INS.-PERF/FID BONDS	1,563	1,578	1,400
5291 PROF SERV. - ACCT	25,021	29,187	2,000
5292 PROF SERV. - MISC.	14,848	24,280	230,000
5293 FEES, CHARGES, & SERVICES	-	116	-
5313 DRUG TESTING	-	250	500
5320 LEGAL FEES	309	-	500
5351 OFFICE SUPPLIES	7,581	19,530	10,000
5352 POSTAGE / BOX RENT	65	300	500
5375 OPERATING SUPPLIES	5,979	29,170	1,000
5388 MISCELLANEOUS EXPENSE	-	221	-
5410 FUEL	302	750	2,500
5480 ACQUISITION - EQUIPMENT	10,910	11,300	4,000
5601 SCHOLARSHIPS	176,288	289,508	21,927
5602 REIMB-STUDENT EXPENSES	813	1,500	5,000

7.

TANGIPAOA PARISH GOVERNMENT
WIO 252

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
5603 REIMB-OIT PARTICIPANT EXPENSES	-	300	8,000
5990 INDIRECT COSTS	-	-	43,606
TOTAL EXPENDITURES:	<u>912,243</u>	<u>1,085,490</u>	<u>1,175,622</u>
Excess Revenues over Expenditures	(6,389)	510	-
Beginning Fund Balance	<u>85</u>	<u>(6,304)</u>	<u>(5,794)</u>
Ending Fund Balance	<u>(6,304)</u>	<u>(5,794)</u>	<u>(5,794)</u>

7.

TANGIPAOHA PARISH GOVERNMENT
WIO 253

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
REVENUE:			
4423 FEDERAL GRANT	170,917	249,302	466,679
4617 REIMB FROM IBERVILLE	-	-	-
4691 MISCELLANEOUS REVENUE	-	-	-
4991 TRANSFERS IN	-	-	-
TOTAL REVENUE:	170,917	249,302	466,679
EXPENDITURES:			
5110 SALARIES	74,228	87,945	85,588
5111 WORKFORCE TPSS PAYROLL	6,064	-	-
5112 TPSS EMPLOYEE BENEFITS	1,593	-	-
5181 WORKER'S COMP	288	271	350
5183 RETIREMENT	9,546	8,943	12,000
5184 INSURANCE BENEFITS	13,307	7,091	21,000
5185 FICA / MEDICARE	1,237	1,368	1,500
5187 DEFERRED COMP	237	1,243	1,400
5189 OPEB FUNDING	3,235	4,068	4,200
5190 TRAVEL	898	3,272	5,000
5191 LODGING AND MEALS	2,175	8,700	15,000
5192 SEMINARS & CONVENTIONS	190	4,653	8,000
5193 TRAINING	-	5,000	5,000
5212 MEMBERSHIP & DUES	350	380	8,000
5215 SUBSCRIPTIONS	120	2,590	2,000
5230 UTILITIES	3,125	4,100	6,600
5249 RENTALS - VEHICLES	1,752	200	7,000
5251 RENTALS - OTHER	6,810	3,090	9,900
5272 MAINT. - AUTOS & TRUCKS	-	10,250	500
5276 MAINT. - BUILDINGS	-	200	500
5277 MAINT. - EQUIPMENT	952	100	500
5284 INS. - AUTO	-	2,450	600
5286 INS. - PERF/FID	509	600	550
5291 PROF SERV. - ACCT	44,519	509	70,000
5292 PROF SERV. - MISC.	34	76,000	40,000
5293 FEES, CHARGES, & SERVICES	441	500	
5351 OFFICE SUPPLIES	1,045	186	5,000
5375 OPERATING SUPPLIES	668	2,500	5,000
5388 MISCELLANEOUS EXPENSE	-	3,000	139,491
5410 FUEL	329	750	2,000
5480 ACQUISITION - EQUIPMENT	1,267	9,343	10,000
5601 SCHOLARSHIPS	(2,667)	-	-
TOTAL EXPENDITURES:	172,253	249,302	466,679
Excess Revenues over Expenditures	(1,335)	-	-

7.

TANGIPAOA PARISH GOVERNMENT
WIO 253

	AUDITED 12/31/2018	ESTIMATED 12/31/2019	BUDGET 12/31/2020
Beginning Fund Balance	78	(1,257)	(1,257)
Ending Fund Balance	(1,257)	(1,257)	(1,257)

7.

T.P. Ordinance No. 19-53

"AN ORDINANCE AMENDING T.P. ORDINANCE NO. 91-8 AND T.P. ORDINANCE NO. 96-3- REGARDING THE TANGIPAHOA PARISH CODE OF ORDINANCES, CHAPTER 13- LOGGING PERMITS"

BE IT ORDAINED by the Tangipahoa Parish Council President Government, governing authority of Tangipahoa Parish, State of Louisiana that the Tangipahoa Parish logging regulations be hereby amended and codified as follows:

ARTICLE VI. - LOGGING

Sec. 13-121. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

-*Lot* means a small parcel of real estate less than one acre in size.

-*Tract* means a parcel of land larger than a lot but not imparting in itself any precise dimension.

Sec. 13-122. - Permit required; issuance, form.

All contractors-producers of timber, poles, piling, pulpwood and/or any forest products shall be required to pay a fee, which will be nonrefundable, for a permit to perform logging operations in the parish.

It shall be unlawful for the owner or operator of any vehicle, truck, trailer or combination thereof engaged in the transportation of pulpwood, cord wood or other wood products upon the streets or highways of the Parish to permit the same to be operated on such streets and highways or roads without first obtaining a permit for operation of said equipment from the Parish Council.

REPEAL Current - Sec. 13-123. - Each lot or tract requires separate permit.

AMEND to Read - Sec. 13-123. - Annual Permit Standards

The cost of the permit shall be in an amount of one hundred dollars (\$100.00), per year, for the owner of the vehicle, truck, trailer or combination thereof. In addition, in order for the permit granted to be applicable, the owner and operator of any vehicle, truck, trailer or combination thereof engaged in the transportation of pulpwood, cord wood or other wood products in the Parish shall notify the Parish Permit Office within twenty-four (24) hours of the operation of the vehicle or equipment of the location of any highways, streets or roads that shall be used within the Parish.

Sec. 13-124. - Display of permit.

The logging permit must be displayed in a conspicuous place at the logging site which can be seen from the roadway. A copy of the permit must be kept in each truck of the logging operation to which the permit is issued. The permit shall include the name, address and telephone number of the contractor-producer.

If permit is not displayed, the logging company shall pay a \$250.00 penalty.

Sec. 13-125. - Failure to comply; voiding of permit.

Failure to comply with any directive of this article shall allow for immediate voiding of the permit by the parish enforcement agency until such violation is corrected at which time a new permit may be applied for.

Sec. 13-126. - Identification displayed on trucks.

The name, address and telephone number of the logging contractor/producer shall be clearly displayed on all trucks at all times for the logging permit to be valid.

Sec. 13-127. - Inspection of sites.

At the completion of log hauling activities, notification shall be given to the appropriate office for inspection of the site. Inspection will be completed within two days.

Sec. 13-128. - Clearing of drainage ditches, canals.

When the logging operation will cease for five or more days, drainage ditches and/or canals shall be cleared of obstructions.

Sec. 13-129. - Cleaning of roads.

If during logging operations wet conditions cause mud to be tracked onto roads causing an unsafe driving condition, the parish may halt such operations until roads are cleaned or until it is deemed safe for traffic to resume.

Sec. 13-130. - Violations; penalties.

Permit for logging operations required; violations; penalties

On a first violation of this Section, the offender (logging company) shall pay a penalty not less than two hundred-fifty dollars (\$250.00) nor more than five hundred dollars (\$500.00).

On a second violation of this Section, the offender (logging company) shall pay a penalty not less than five hundred dollars (\$500.00), and potential imprisoned for not more than thirty (30) days.

On a third conviction, the offender shall have the permit to operate in the Parish revoked and may be fined or imprisoned to the maximum extent allowed by law for the violation of any local governing authority ordinance.

BE IT FURTHER ORDAINED by the Tangipahoa Parish Council that this ordinance shall take effect immediately upon the signature of the Tangipahoa Parish President and all previous ordinances in conflict with said ordinance are hereby repealed.

The above and foregoing ordinance having been duly submitted to the Tangipahoa Parish Council in writing; introduced at a public meeting of the Tangipahoa Parish Council; discussed at a duly scheduled and noticed public hearing; after motion and second was submitted to the official vote of the Tangipahoa Parish Council.

On motion by _____ and seconded by _____, the foregoing ordinance was hereby declared adopted on this 9th day of December, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

ATTEST:

Kristen Pecararo
Clerk of Council
Tangipahoa Parish Council

Lionell Wells
Chairman
Tangipahoa Parish Council

INTRODUCED: November 12, 2019

PUBLISHED: December 5, 2019 HAMMOND DAILY STAR -
OFFICIAL JOURNAL

ADOPTED: December 9, 2019

DELIVERED TO PRESIDENT: _____ day of December, 2019 at _____

APPROVED BY PRESIDENT: _____
Robby Miller Date

VETOED BY PRESIDENT: _____
Robby Miller Date

RECEIVED FROM PRESIDENT: _____ day of December, 2019 at _____

9.

NOVEMBER 2019 MONTHLY BUDGET

1	Fund	Organization	Budgeted Revenue	Actual Revenue	Remaining	Budgeted Expenditures	Actual Expenditures	Remaining	Original Budget	Budget Change	Budget Change
2	General	Revenue Summary	16,435,449	13,426,106	18.31%						
3		Councilmen				613,335	442,835	27.80%	609,835	3,500	0.57%
3		Seventh Ward Marshall				121,850	101,542	16.67%	121,850	-	0.00%
3		Hammond City Court				118,650	89,850	24.27%	117,650	1,000	0.85%
3		Court Reporters				432,900	336,547	22.26%	432,900	-	0.00%
4		Clerk of Court				291,000	217,870	25.13%	231,000	60,000	25.97%
4		District Attorney				1,749,800	1,449,879	17.14%	1,667,390	82,410	4.94%
4		Parish Coroner				893,720	727,562	18.59%	838,460	55,260	6.59%
5		Justice of the Peace				63,300	52,963	16.33%	59,250	4,050	6.84%
5		Constables				62,800	51,887	17.38%	59,350	3,450	5.81%
5		Registrar of Voters				201,161	179,977	10.53%	199,150	2,011	1.01%
6		Public Buildings and Land				1,276,034	929,101	27.19%	1,183,908	92,126	7.78%
6		General Support				3,028,771	2,404,072	20.63%	2,421,226	607,545	25.09%
7		Economic Development				401,777	319,352	20.52%	376,952	24,825	6.59%
8		Planning				302,935	202,592	33.12%	323,646	(20,711)	-6.40%
8		Building Permitting				843,935	650,377	22.94%	765,809	78,126	10.20%
9		Parish Jail				2,440,150	1,677,410	31.26%	2,299,450	140,700	6.12%
10		Homeland Security				506,031	343,999	32.02%	336,431	169,600	50.41%
10		County Agent				48,500	41,713	13.99%	48,500	-	0.00%
11		Veteran Affairs				24,000	15,942	33.57%	24,000	-	0.00%
11		Criminal Court Reimb.				121,900	95,725	21.47%	121,900	-	0.00%
11		District Court Reimb.				2,332,600	1,876,143	19.57%	2,332,600	-	0.00%
11		Hammond Rec #1 Reimb.				428,859	359,585	16.15%	391,300	37,559	9.60%
11		Rural Fire #2 Reimb.				122,233	102,982	15.75%	114,072	8,161	7.15%
12		Fund Summary				16,426,241	12,669,906	22.87%	15,076,628	1,349,612	8.95%
13	OPEB		501,000	463,069	7.57%	143,256	112,754	21.29%	-	143,256	100.00%
14	Administrative		1,993,456	1,963,933	1.48%	2,158,497	1,730,091	19.85%	1,972,918	185,579	9.41%
16	Road & Bridge Maintenance		15,183,400	12,657,930	16.63%	15,915,498	11,715,070	26.39%	13,727,139	2,188,359	15.94%
18	Road & Bridge Contract		4,340,000	3,782,897	12.84%	4,835,500	3,391,112	29.87%	4,335,500	500,000	11.53%
19	Garbage Maintenance		8,526,450	7,470,129	12.39%	11,344,631	7,828,649	30.99%	11,598,995	(254,364)	-2.19%
21	Road Lighting #1 - #7		564,484	637,552	-12.94%	622,053	397,357	36.12%	601,372	20,681	3.44%
29	Health Unit		2,984,250	2,736,940	8.29%	3,220,925	2,533,638	21.34%	3,136,789	84,136	2.68%
33	Animal Control		956,452	883,703	7.61%	1,077,067	734,187	31.83%	912,471	164,596	18.04%
35	Section 8 Housing		3,369,250	2,884,704	14.38%	3,377,468	2,846,907	15.71%	3,343,633	33,835	1.01%
37	Witness Fee		89,000	74,207	16.62%	90,552	7,802	91.38%	70,312	20,240	28.79%
38	Industrial Development Board		666,000	278,672	58.16%	705,882	269,882	61.77%	645,317	60,565	9.39%
39	Florida Parishes Arena Operations		538,100	512,963	4.67%	586,712	463,114	21.07%	523,810	62,902	12.01%
41	Juror Per Diem		151,900	126,043	17.02%	152,068	24,665	83.78%	115,980	36,088	31.12%
42	ESG Housing Grant		-	618	#DIV/0!	10,000	614	93.86%	72,650	(62,650)	-86.24%
43	RRH Grant		280,000	247,034	11.77%	313,070	232,387	25.77%	255,896	57,174	22.34%
44	Council Chambers Communication		82,010	41,123	49.86%	82,001	39,420	51.93%	75,001	7,000	9.33%
45	WIOA FUNDS		3,068,302	2,106,947	31.33%	3,066,292	2,389,163	22.08%	3,216,371	(150,079)	104.67%
		TOTAL	59,729,503	50,294,571	15.80%	64,127,712	47,386,717	26.11%	59,680,781	4,446,932	7.45%

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TANGIPAHOA PARISH GOVERNMENT
General Fund

	AUDITED	ORIGINAL	AMENDED	ACTUAL	For Final Budget Only		FINAL BUDGET	
	12/31/2018	BUDGET	BUDGET	YTD AS OF:	REMAINING	PROJECTED	VS	FUTURE
		12/31/2019	12/31/2019	10/31/2019	FOR THE YEAR	TOTAL	PROJECTED	BUDGET
							TOTAL	12/31/2020
REVENUE:								
4110 AD VALOREM TAX-PRIOR YEAR	9,338	9,400	150	121	29	150	0.00%	100
4111 AD VALOREM TAXES	1,344,726	1,345,000	1,380,000	1,337,172	42,828	1,380,000	0.00%	1,394,000
4112 SALES TAX	5,542,324	5,637,000	5,637,000	4,677,244	959,756	5,637,000	0.00%	5,749,740
4211 OCCUPATIONAL LICENSES	911,547	900,000	950,000	933,100	16,900	950,000	0.00%	950,000
4311 STATE REVENUE SHARING	89,499	92,000	92,000	89,499	2,501	92,000	0.00%	92,000
4322 STATE GRANT 2% REBATE	508,148	570,000	570,000	516,436	53,564	570,000	0.00%	570,000
4323 STATE GRANTS	25,826	-	20,000	19,200	800	20,000	0.00%	20,000
4331 STATE SHARED SEVERANCE	445,584	350,000	350,000	256,308	93,692	350,000	0.00%	350,000
4341 BEER TAX	6,828	35,000	6,800	5,895	905	6,800	0.00%	7,000
4371 CAUSEWAY COMMISSION	50,000	50,000	50,000	-	50,000	50,000	0.00%	50,000
4423 FEDERAL GRANT	365,455	-	315,000	255,622	59,378	315,000	0.00%	315,000
4424 ECONOMIC DEV STATE APPROPRIATION	186,632	360,000	175,000	143,236	31,764	175,000	0.00%	360,000
4425 FEMA REIMBURSEMENT	-	-	2,700	2,679	21	2,700	0.00%	-
4512 COURT FINES/WITNESS FEES	514	1,000	1,000	-	1,000	1,000	0.00%	1,000
4521 FRANCHISE FEES	759,951	800,000	780,000	411,301	368,699	780,000	0.00%	780,000
4525 GOMESA FUNDING	669,884	-	753,000	752,644	356	753,000	0.00%	753,000
4541 BUILDING PERMIT	604,980	1,000,000	1,060,000	867,544	192,456	1,060,000	0.00%	1,060,000
4542 JUNKYARD PERMIT	175	300	300	225	75	300	0.00%	300
4543 SIGN PERMITS	6,675	7,000	1,000	775	225	1,000	0.00%	1,000
4545 COMMUNICATIONS PERMITS	8,000	7,000	10,000	10,000	-	10,000	0.00%	10,000
4546 ELECTRICAL PERMITS	149,607	150,000	160,000	132,520	27,480	160,000	0.00%	160,000
4547 LOGGING PERMITS	2,375	3,000	2,000	1,000	1,000	2,000	0.00%	2,000
4548 DRIVEWAY PERMITS	10,490	9,000	12,000	9,411	2,589	12,000	0.00%	12,000
4549 MINING PERMITS	1,450	1,000	1,500	1,250	250	1,500	0.00%	1,500
4551 SUBDIVISION FEES	38,766	45,000	60,000	44,035	15,965	60,000	0.00%	60,000
4552 FLOOD LETTER	100	1,000	1,000	-	1,000	1,000	0.00%	1,000
4561 RENTAL FEES	110,967	111,000	111,000	89,139	21,861	111,000	0.00%	111,000
4611 INTEREST INCOME	44,968	45,000	80,000	59,828	20,172	80,000	0.00%	80,000
4611 INTEREST INCOME - GOMESA	-	-	125,000	111,437	13,563	125,000	0.00%	125,000
4621 REFUND - OEP	-	-	50	50	-	50	0.00%	50
4623 CORONER FEES	82,281	80,000	90,000	84,954	5,046	90,000	0.00%	90,000
4628 CORONER'S OPERATING FUND	7,828	15,000	8,000	6,174	1,826	8,000	0.00%	8,000
4641 SALE OF EQUIPMENT	4,300	-	50	37	13	50	0.00%	50
4652 FINES	2,500	2,000	5,000	3,003	1,997	5,000	0.00%	2,500
4654 DONATIONS	8,000	10,000	10,000	-	10,000	10,000	0.00%	10,000
4691 MISCELLANEOUS REVENUE	155,853	8,000	190,000	189,211	789	190,000	0.00%	8,000
4700 ADJUDICATED PROPERTY REVENUE	19,804	50,000	25,000	13,822	11,179	25,000	0.00%	25,000
4800 OTHER FINANCING SOURCES	7,729,194	22,000	22,000	-	22,000	22,000	0.00%	22,000
4805 REIMB FOR RPC DUES	31,520	32,000	32,000	-	32,000	32,000	0.00%	32,000
4885 REIMB FROM CRIMINAL COURT	114,341	121,900	121,900	76,201	45,699	121,900	0.00%	121,900
4886 REIMB FROM HAMMOND REC	401,567	391,300	428,300	289,607	138,693	428,300	0.00%	428,859
4888 REFUND TEDF	12,132	12,000	12,000	4,500	7,500	12,000	0.00%	12,000
4889 REFUND - 21ST JUDICIAL	2,346,720	2,332,600	2,332,600	1,668,391	664,209	2,332,600	0.00%	2,332,252
4890 REFUND - JAIL	306,271	315,000	315,000	254,052	60,948	315,000	0.00%	315,000

9. LANGIPAOA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	For Final Budget Only		FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
					REMAINING FOR THE YEAR	PROJECTED TOTAL		
4891 CONSTABLE & JP SUPP PAY REIMB	18,241	15,000	15,000	14,483	517	15,000	0.00%	15,000
4892 REIMB FROM RFD#2	115,769	114,072	121,922	93,823	28,099	121,922	0.00%	122,225
4991 TRANSFERS IN	-	-	177	177	0	177	0.00%	177
TOTAL REVENUE:	23,251,128	15,049,572	16,435,449	13,426,106	3,009,343	16,435,449	0.00%	16,560,653
EXPENDITURES:								
DEPT: 111 COUNCILMEN								
5110 SALARIES	247,467	254,000	254,000	208,979	45,021	254,000	0.00%	254,000
5181 WORKERS COMPENSATION	186	200	200	111	89	200	0.00%	200
5182 UNEMPLOYMENT EXPENSE	-	75	75	-	75	75	0.00%	75
5183 RETIREMENT CONTRIBUTION	10,749	20,000	20,000	9,313	10,688	20,000	0.00%	20,000
5184 INSURANCE BENEFITS	120,537	110,500	110,500	94,219	16,281	110,500	0.00%	110,500
5185 MEDICARE EXPENSE	4,742	6,000	6,000	4,006	1,994	6,000	0.00%	6,000
5187 DEFERRED COMP	10,080	9,500	9,500	8,400	1,100	9,500	0.00%	9,500
5189 OPEB FUNDING	9,917	10,160	10,160	9,048	1,112	10,160	0.00%	10,160
5190 TRAVEL	434	3,000	3,000	1,353	1,647	3,000	0.00%	3,000
5191 LODGING AND MEALS	4,127	5,500	5,500	3,557	1,943	5,500	0.00%	5,500
5192 SEMINARS & CONVENTIONS	4,375	5,500	5,500	1,250	4,250	5,500	0.00%	5,500
5212 MEMBERSHIP & DUES	12,295	12,500	12,500	12,291	209	12,500	0.00%	12,500
5214 OFFICIAL PUBLICATIONS	8,695	12,000	12,000	5,375	6,625	12,000	0.00%	12,000
5240 TELEPHONE	13,011	15,000	15,000	7,568	7,432	15,000	0.00%	15,000
5252 UNIFORMS	132	300	300	-	300	300	0.00%	300
5277 MAINT. EQUIPMENT	840	1,600	1,600	840	760	1,600	0.00%	1,600
5286 INS. - PERF/FID BONDS	1,271	2,000	2,000	1,180	820	2,000	0.00%	2,000
5292 PROF. SERV. - MISC.	16,898	11,500	14,000	8,767	5,233	14,000	0.00%	14,000
5293 FEES, CHARGES & SERVICES	222	2,000	2,000	579	1,421	2,000	0.00%	2,000
5320 LEGAL FEES	30,427	90,000	90,000	59,265	30,735	90,000	0.00%	90,000
5351 OFFICE SUPPLIES	189	2,000	2,000	304	1,696	2,000	0.00%	2,000
5352 POSTAGE / BOX RENT	389	500	500	348	152	500	0.00%	500
5375 OPERATING SUPPLIES	5,917	6,000	7,000	6,084	916	7,000	0.00%	7,000
5480 ACQUISITION - EQUIPMENT	6,708	10,000	10,000	-	10,000	10,000	0.00%	10,000
5620 ELECTION EXPENSE	-	20,000	20,000	-	20,000	20,000	0.00%	20,000
111 COUNCILMEN	509,607	609,835	613,335	442,835	170,500	613,335	0.00%	613,335
DEPT: 119 SEVENTH WARD MARSHALL								
5367 SALARY & BENEFITS REIMB	121,850	121,850	121,850	101,542	20,308	121,850	0.00%	121,850
119 SEVENTH WARD MARSHALL	121,850	121,850	121,850	101,542	20,308	121,850	0.00%	121,850
DEPT: 120 CITY COURT								
5110 SALARIES	43,800	45,000	45,000	36,500	8,500	45,000	0.00%	45,000
5181 WORKERS COMPENSATION	63	100	100	43	57	100	0.00%	100
5182 UNEMPLOYMENT EXPENSE	-	50	50	-	50	50	0.00%	50
5183 RETIREMENT CONTRIBUTION	9,070	8,000	9,000	7,666	1,334	9,000	0.00%	9,000
5185 MEDICARE EXPENSE	583	1,000	1,000	486	514	1,000	0.00%	1,000
5195 FINS EMPLOYEE	63,290	63,000	63,000	44,946	18,054	63,000	0.00%	63,000
5286 INS. - PERF/FID	225	500	500	209	291	500	0.00%	500

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ORANGIPAHOA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	For Final Budget Only REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
120 CITY COURT	117,031	117,650	118,650	89,850	28,800	118,650	0.00%	118,650
DEPT: 121 COURT REPORTERS								
5110 SALARIES	250,357	251,000	251,000	204,982	46,018	251,000	0.00%	251,000
5181 WORKERS COMPENSATION	540	500	500	354	146	500	0.00%	500
5182 UNEMPLOYMENT EXPENSE	-	400	400	-	400	400	0.00%	400
5183 RETIREMENT CONTRIBUTION	28,791	29,000	29,000	23,573	5,427	29,000	0.00%	29,000
5184 INSURANCE BENEFITS	136,906	147,000	147,000	103,967	43,033	147,000	0.00%	147,000
5185 MEDICARE EXPENSE	2,902	3,000	3,000	2,505	495	3,000	0.00%	3,000
5286 INS. PERF/FID	1,416	2,000	2,000	1,166	834	2,000	0.00%	2,000
121 COURT REPORTERS	420,911	432,900	432,900	336,547	96,353	432,900	0.00%	432,900
DEPT: 122 CLERK OF COURT								
5214 OFFICIAL PUBLICATIONS	6,018	7,000	7,000	3,787	3,213	7,000	0.00%	7,000
5251 BUILDING RENTAL	29,500	29,500	29,500	29,500	-	29,500	0.00%	29,500
5293 FEES, CHARGES, & SERVICES	1,040	-	-	-	-	-	-	-
5561 JUROR & WITNESS FEES	138,030	130,000	190,000	156,500	33,500	190,000	0.00%	190,000
5594 COURT ATTENDANCE	31,822	60,000	60,000	24,494	35,506	60,000	0.00%	60,000
5615 JURY COMMISSIONERS	4,625	4,500	4,500	3,589	911	4,500	0.00%	4,500
122 CLERK OF COURT	211,035	231,000	291,000	217,870	73,130	291,000	-	291,000
DEPT: 123 DISTRICT ATTORNEY								
5110 SALARIES	961,911	976,440	995,000	828,970	166,030	995,000	0.00%	995,000
5181 WORKERS COMPENSATION	4,734	4,500	4,900	3,320	1,580	4,900	0.00%	4,900
5182 UNEMPLOYMENT EXPENSE	-	1,250	1,250	-	1,250	1,250	0.00%	1,250
5183 RETIREMENT CONTRIBUTION	78,200	84,500	84,500	71,690	12,810	84,500	0.00%	84,500
5184 INSURANCE BENEFITS	567,963	535,000	600,000	492,640	107,360	600,000	0.00%	600,000
5185 MEDICARE EXPENSE	12,858	13,500	13,500	11,033	2,467	13,500	0.00%	13,500
5240 TELEPHONE	617	1,000	650	106	544	650	0.00%	650
5286 INS. - PERF/FID	4,886	6,200	5,000	4,621	379	5,000	0.00%	5,000
5571 DA 4D INCENTIVE	45,000	45,000	45,000	37,500	7,500	45,000	0.00%	45,000
123 DISTRICT ATTORNEY	1,676,167	1,667,390	1,749,800	1,449,879	299,921	1,749,800	0.00%	1,749,800
DEPT: 125 CORONER								
5110 SALARIES	348,825	335,000	349,000	293,174	55,826	349,000	0.00%	353,228
5181 WORKERS COMPENSATION	1,893	1,800	1,900	1,098	802	1,900	0.00%	1,300
5182 UNEMPLOYMENT EXPENSE	-	310	310	-	310	310	0.00%	310
5183 RETIREMENT CONTRIBUTION	27,281	23,000	28,000	25,109	2,891	28,000	0.00%	30,000
5184 INSURANCE BENEFITS	121,839	125,000	125,000	96,704	28,296	125,000	0.00%	125,000
5185 MEDICARE EXPENSE	5,977	6,500	6,000	5,154	846	6,000	0.00%	7,400
5187 DEFERRED COMP	5,194	5,500	5,500	2,745	2,755	5,500	0.00%	3,100
5189 OPEB FUNDING	13,300	13,400	13,960	11,315	2,645	13,960	0.00%	14,129
5190 TRAVEL	-	500	250	-	250	250	0.00%	250
5191 LODGING AND MEALS	350	500	500	408	93	500	0.00%	500
5212 MEMBERSHIPS & DUES	450	500	500	450	50	500	0.00%	500
5230 UTILITIES	618	1,500	700	459	241	700	0.00%	700

9. WANGIPAHOA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	For Final Budget Only		FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
					REMAINING FOR THE YEAR	PROJECTED TOTAL		
5240 TELEPHONE	9,527	9,500	9,500	8,661	839	9,500	0.00%	9,500
5249 RENTALS - VEHICLE LEASES	-	-	6,550	5,092	1,458	6,550	0.00%	10,650
5272 MAINT. - AUTO & TRUCKS	2,134	5,000	6,000	6,049	-	6,049	-0.82%	2,500
5276 MAINT BLDG GROUNDS	2,884	2,000	3,000	1,980	1,020	3,000	0.00%	3,000
5277 MAINT. - EQUIPMENT	12,463	4,000	4,000	3,059	941	4,000	0.00%	4,000
5284 INSURANCE - AUTO	10,244	10,000	9,500	9,372	128	9,500	0.00%	9,500
5286 INS. - PERF/FID BONDS	2,780	3,200	2,800	2,614	186	2,800	0.00%	2,800
5292 PROF. SERV. - MISC.	15,257	6,500	12,500	5,616	6,884	12,500	0.00%	12,500
5293 FEES, CHARGES, & SERVICES	129	500	500	486	15	500	0.00%	500
5311 MEDICAL SERVICES - CORONER	240,310	255,000	240,000	191,682	48,318	240,000	0.00%	243,000
5351 OFFICE SUPPLIES	1,328	2,000	5,000	2,643	2,357	5,000	0.00%	2,000
5352 POSTAGE / BOX RENT	300	750	750	330	420	750	0.00%	750
5375 OPERATING SUPPLIES	9,337	15,000	27,000	20,193	6,807	27,000	0.00%	10,000
5381 HAULING	937	2,000	500	-	500	500	0.00%	500
5410 FUEL	5,211	5,500	5,500	4,587	913	5,500	0.00%	5,500
5480 ACQUISITION - EQUIPMENT	-	4,000	29,000	28,583	417	29,000	0.00%	4,000
125 CORONER	838,567	838,460	893,720	727,562	166,207	893,769	-0.01%	857,117
DEPT: 126 JUSTICE OF THE PEACE								
5110 SALARIES	53,340	49,000	53,500	44,450	9,050	53,500	0.00%	53,500
5185 MEDICARE EXPENSE	1,757	1,750	1,800	1,464	336	1,800	0.00%	1,800
5187 DEFERRED COMP	2,858	3,500	2,900	2,382	518	2,900	0.00%	2,900
5190 TRAVEL	327	1,500	1,400	1,387	13	1,400	0.00%	1,400
5191 LODGING AND MEALS	2,367	1,500	2,000	1,921	79	2,000	0.00%	2,000
5192 SEMINARS AND CONVENTIONS	935	1,500	1,200	1,110	90	1,200	0.00%	1,200
5286 INS - PERF/FID	245	500	500	248	252	500	0.00%	500
126 JUSTICE OF THE PEACE	61,829	59,250	63,300	52,963	10,337	63,300	0.00%	63,300
DEPT: 129 CONSTABLES								
5110 SALARIES	53,340	49,000	53,500	43,897	9,603	53,500	0.00%	53,500
5185 MEDICARE EXPENSE	1,795	1,750	1,800	1,487	313	1,800	0.00%	1,800
5187 DEFERRED COMP	2,858	3,100	2,900	2,340	560	2,900	0.00%	2,900
5190 TRAVEL	472	1,500	1,200	1,165	35	1,200	0.00%	1,200
5191 LODGING AND MEALS	1,991	1,500	1,900	1,824	76	1,900	0.00%	1,900
5192 SEMINARS AND CONVENTIONS	925	2,000	1,000	925	75	1,000	0.00%	1,000
5286 INS. - PERF/FID	245	500	500	248	252	500	0.00%	500
129 CONSTABLES	61,626	59,350	62,800	51,887	10,913	62,800	0.00%	62,800
DEPT: 141 REGISTRAR OF VOTERS								
5110 SALARIES	126,930	125,000	127,000	110,379	16,621	127,000	0.00%	127,000
5181 WORKERS COMPENSATION	424	400	400	305	95	400	0.00%	400
5182 UNEMPLOYMENT EXPENSE	-	50	50	-	50	50	0.00%	50
5183 RETIREMENT CONTRIBUTION	18,728	20,000	20,000	16,184	3,816	20,000	0.00%	20,000
5185 MEDICARE EXPENSE	2,620	2,500	2,500	2,693	-	2,693	-7.72%	2,500
5190 TRAVEL	3,807	2,000	5,306	4,615	691	5,306	0.00%	3,500
5191 LODGING AND MEALS	3,395	6,000	7,100	7,030	70	7,100	0.00%	6,000

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TANGIPAHOA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	For Final Budget Only		FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
					REMAINING FOR THE YEAR	PROJECTED TOTAL		
5192 SEMINARS & CONVENTIONS	3,504	8,000	6,800	6,762	38	6,800	0.00%	8,000
5212 MEMBERSHIP & DUES	1,375	1,200	350	350	-	350	0.00%	1,200
5214 OFFICIAL PUBLICATIONS	200	200	-	-	-	-	0.00%	200
5215 SUBSCRIPTIONS	198	300	201	201	0	201	0.00%	300
5240 TELEPHONE	6,366	7,000	6,500	5,486	1,014	6,500	0.00%	7,000
5252 UNIFORMS	298	1,600	1,744	1,744	-	1,744	0.00%	1,800
5277 MAINT. - EQUIPMENT	2,198	1,500	1,850	1,848	2	1,850	0.00%	1,500
5286 INS. - PERF/FID BONDS	875	1,000	690	690	-	690	0.00%	1,000
5292 PROFESSIONAL SERV.- MISC	745	13,000	8,135	10,238	-	10,238	-25.85%	12,000
5351 OFFICE SUPPLIES	6,702	5,000	4,761	4,169	592	4,761	0.00%	3,400
5352 POSTAGE / BOX RENT	592	1,000	377	442	-	442	-17.24%	800
5375 OPERATING SUPPLIES	17,817	3,400	7,397	6,843	554	7,397	0.00%	4,500
5480 ACQUISITION EQUIPMENT	4,342	-	-	-	-	-	0.00%	-
141 REGISTRAR OF VOTERS	201,116	199,150	201,161	179,977	23,545	203,522	-1.17%	201,150
DEPT: 155 PUBLIC BUILDINGS & LAND								
5110 SALARIES	176,024	134,296	225,000	185,167	39,833	225,000	0.00%	225,000
5181 WORKERS COMPENSATION	6,542	4,886	6,000	4,922	1,078	6,000	0.00%	6,000
5182 UNEMPLOYMENT EXPENSE	-	134	134	-	134	134	0.00%	134
5183 RETIREMENT CONTRIBUTION	15,439	15,444	19,500	15,888	3,612	19,500	0.00%	19,500
5184 INSURANCE BENEFITS	68,941	42,859	46,000	39,367	6,633	46,000	0.00%	50,000
5185 MEDICARE EXPENSE	2,914	1,947	3,400	2,872	528	3,400	0.00%	3,400
5187 DEFERRED COMP	4,053	2,570	3,400	2,715	685	3,400	0.00%	3,400
5189 OPEB FUNDING	8,888	5,372	9,000	6,691	2,309	9,000	0.00%	9,000
5190 TRAVEL	-	100	100	-	100	100	0.00%	100
5191 LODGING AND MEALS	-	500	500	-	500	500	0.00%	500
5192 SEMINARS & CONVENTIONS	-	1,500	1,500	-	1,500	1,500	0.00%	1,500
5214 OFFICIAL PUBLICATIONS	48	500	500	26	474	500	0.00%	500
5230 UTILITIES	201,437	220,000	220,000	157,975	62,025	220,000	0.00%	220,000
5240 TELEPHONE	5,853	7,500	7,500	3,484	4,016	7,500	0.00%	7,500
5249 RENTALS - VEHICLE LEASES	4,339	4,300	5,000	4,223	777	5,000	0.00%	5,100
5251 RENTALS	19,200	24,600	24,600	16,000	8,600	24,600	0.00%	24,600
5252 UNIFORMS	5,568	6,000	6,000	3,572	2,428	6,000	0.00%	6,000
5272 MAINT. - AUTO & TRUCKS	1,864	4,300	4,300	765	3,535	4,300	0.00%	4,300
5276 MAINT. - BLDG & GROUNDS	201,963	225,000	220,000	170,818	49,182	220,000	0.00%	220,000
5277 MAINT. EQUIP	13,542	25,000	25,000	5,068	19,932	25,000	0.00%	25,000
5281 INS. - FIRE & CASUALTY	84,022	82,000	82,000	72,602	9,398	82,000	0.00%	82,000
5284 INSURANCE - AUTO	7,615	8,600	8,600	7,134	1,466	8,600	0.00%	8,600
5286 INS. - PERF/FID BONDS	28,357	30,000	30,000	28,199	1,801	30,000	0.00%	30,000
5292 PROF SERV. - MISC.	3,542	15,000	15,000	10,150	4,850	15,000	0.00%	15,000
5293 FEES, CHARGES, & SERVICES	1,506	2,000	2,000	603	1,398	2,000	0.00%	2,000
5313 DRUG TESTING	-	-	500	-	500	500	0.00%	2,000
5351 OFFICE SUPPLIES	246	1,000	1,000	246	754	1,000	0.00%	1,000
5365 SECURITY PERSONNEL	95,632	95,000	95,000	79,711	15,289	95,000	0.00%	95,000
5375 OPERATING SUPPLIES	38,591	50,000	75,000	57,657	17,343	75,000	0.00%	50,000

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ANGIPAHOA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	For Final Budget Only		FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
					REMAINING FOR THE YEAR	PROJECTED TOTAL		
5410 FUEL	9,220	10,000	10,000	5,301	4,699	10,000	0.00%	10,000
5441 IMPROVEMENTS ON PROPERTY	33,731	150,000	66,000	5,500	60,500	66,000	0.00%	66,000
5480 ACQUISITION - EQUIPMENT	51,724	6,500	56,500	38,018	18,482	56,500	0.00%	56,500
5610 GARBAGE PICKUP	6,147	6,000	6,000	4,426	1,574	6,000	0.00%	6,000
5680 DEDICTIBLES	-	1,000	1,000	-	1,000	1,000	0.00%	1,000
5950 FUND TRANSFERS	-	-	-	-	-	-	0.00%	-
155 PUBLIC BUILDINGS & LAND	1,096,947	1,183,908	1,276,034	929,101	346,933	1,276,034	0.00%	1,256,634
DEPT: 158 GENERAL SUPPORT								
5290 AUCTION EXPENSE	193	-	-	-	-	-	0.00%	-
5291 PROF. SERV. - ACCT.	459,228	467,326	498,571	498,571	-	498,571	0.00%	506,368
5292 PROF SERV. - MISC.	268,645	7,000	9,000	6,680	2,320	9,000	0.00%	7,000
5293 FEES, CHARGES, & SERVICES	211	1,200	2,000	562	1,439	2,000	0.00%	1,200
5297 COUNCIL ON AGING	365,893	400,000	400,000	229,079	170,921	400,000	0.00%	400,000
5299 TIDF - MEMBERSHIP	15,000	15,000	15,000	15,000	-	15,000	0.00%	15,000
5300 METRO VISION	58,425	55,000	55,000	53,425	1,575	55,000	0.00%	55,000
5301 LOCAL ECONOMIC DEVELOPMENT	5,000	5,000	10,000	10,000	-	10,000	0.00%	5,000
5307 QUAD AREA	15,000	15,000	15,000	12,500	2,500	15,000	0.00%	15,000
5308 CRIME STOPPERS	1,323	15,000	15,000	225	14,775	15,000	0.00%	15,000
5309 SUMMER FEEDING PROGRAM	8,000	-	-	-	-	-	0.00%	-
5313 DRUG TESTING	9,639	20,000	20,000	6,774	13,226	20,000	0.00%	20,000
5331 TANGI FIRE DIST #2	325,940	365,000	365,000	331,313	33,687	365,000	0.00%	365,000
5332 TANGI FIRE DIST #1	46,899	53,000	53,000	47,654	5,346	53,000	0.00%	53,000
5333 HAMMOND FIRE DEPT	84,055	94,000	94,000	85,426	8,574	94,000	0.00%	94,000
5334 PONCHATOULA VFD	28,380	32,000	32,000	28,829	3,171	32,000	0.00%	32,000
5335 KENTWOOD VFD	9,842	11,000	11,000	9,992	1,008	11,000	0.00%	11,000
5336 INDEPENDENCE VFD	7,637	9,000	9,000	7,751	1,249	9,000	0.00%	9,000
5337 ROSELAND VFD	5,395	6,000	6,000	5,472	528	6,000	0.00%	6,000
5338 MANCHAC VFD	-	4,000	4,000	-	4,000	4,000	0.00%	4,000
5351 OFFICE SUPPLIES	-	5,000	5,000	-	5,000	5,000	0.00%	5,000
5375 OPERATING SUPPLIES	-	500	500	-	500	500	0.00%	500
5480 ACQUISITION - EQUIPMENT	30,401	-	-	-	-	-	0.00%	-
5552 SHERIFF DEDUCTION	51,677	51,200	51,700	51,677	23	51,700	0.00%	51,700
5671 INTEREST EXPENSE	-	-	153,000	152,247	753	153,000	0.00%	415,219
5950 FUND TRANSFERS	647,148	790,000	1,205,000	850,896	354,104	1,205,000	0.00%	790,000
DEPT: 158 GENERAL SUPPORT	2,443,931	2,421,226	3,028,771	2,404,072	624,698	3,028,771	0.00%	2,875,987
DEPT: 170 ECONOMIC DEVELOPMENT								
5110 SALARIES	120,616	171,923	171,923	151,732	20,191	171,923	0.00%	125,000
5181 WORKER'S COMP	1,020	3,751	3,751	1,206	2,545	3,751	0.00%	1,100
5182 UNEMPLOYMENT	-	172	172	-	172	172	0.00%	172
5183 RETIREMENT	9,351	12,775	14,000	12,396	1,604	14,000	0.00%	9,500
5184 INSURANCE BENEFITS	10,285	13,000	20,000	17,689	2,311	20,000	0.00%	12,000
5185 FICA / MEDICARE	3,654	6,265	6,265	4,857	1,408	6,265	0.00%	3,700
5189 OPEB FUNDING	3,790	6,877	6,877	6,272	605	6,877	0.00%	5,000

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WANGIPAOA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	For Final Budget Only		FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
					REMAINING FOR THE YEAR	PROJECTED TOTAL		
5190 TRAVEL	3,144	3,500	5,200	2,373	2,827	5,200	0.00%	5,000
5191 LODGING AND MEALS	6,446	4,500	10,700	6,664	4,036	10,700	0.00%	10,000
5192 SEMINARS & CONVENTIONS	4,575	4,500	9,600	6,370	3,230	9,600	0.00%	10,000
5212 MEMBERSHIPS & DUES	420	1,500	1,100	100	1,000	1,100	0.00%	1,000
5214 OFFICIAL PUBLICATIONS	-	-	500	500	-	500	0.00%	500
5240 TELEPHONE	2,006	2,400	1,900	1,652	248	1,900	0.00%	1,900
5249 RENTALS - VEHICLE LEASES	4,964	6,500	6,500	5,236	1,264	6,500	0.00%	6,300
5272 MAINT. - AUTOS & TRUCKS	2,574	200	-	-	-	-	0.00%	-
5284 INSURANCE - AUTO	-	1,059	1,189	1,189	-	1,189	0.00%	1,189
5286 INS.-PERF/FID BONDS	479	600	800	798	2	800	0.00%	800
5292 PROF SERV. - MISC.	3,273	1,570	95,000	86,694	8,306	95,000	0.00%	95,000
5293 FEES, CHARGES, & SERVICES	-	-	200	121	80	200	0.00%	200
5320 LEGAL FEES	-	25,000	-	-	-	-	0.00%	-
5351 OFFICE SUPPLIES	217	-	-	-	-	-	0.00%	-
5375 ECONOMIC PROMOTION	10,778	108,860	35,000	12,499	22,501	35,000	0.00%	55,000
5410 FUEL	1,213	2,000	2,000	1,005	995	2,000	0.00%	2,000
5480 ACQUISITIONS - EQUIPMENT	4,105	-	9,100	-	9,100	9,100	0.00%	-
5950 FUND TRANSFERS	-	-	-	-	-	-	0.00%	-
170 ECONOMIC DEVELOPMENT	192,912	376,952	401,777	319,352	82,425	401,777	0.00%	345,361
DEPT: 191 PLANNING								
5110 SALARIES	113,279	148,002	137,000	113,618	23,382	137,000	0.00%	160,000
5181 WORKERS COMPENSATION	331	359	359	313	46	359	0.00%	359
5182 UNEMPLOYMENT EXPENSE	-	148	148	-	148	148	0.00%	148
5183 RETIREMENT CONTRIBUTION	13,135	17,020	16,000	13,066	2,934	16,000	0.00%	18,500
5184 INSURANCE BENEFITS	32,039	40,000	29,000	26,179	2,821	29,000	0.00%	44,000
5185 MEDICARE EXPENSE	1,576	2,146	1,900	1,583	317	1,900	0.00%	2,200
5189 OPEB FUNDING	3,057	5,920	5,700	4,763	937	5,700	0.00%	6,400
5190 TRAVEL	1,378	3,500	3,500	579	2,921	3,500	0.00%	3,500
5191 LODGING AND MEALS	3,816	5,350	5,350	1,614	3,736	5,350	0.00%	5,350
5192 SEMINARS & CONVENTIONS	1,817	2,850	2,850	910	1,940	2,850	0.00%	2,850
5212 MEMBERSHIP & DUES	565	2,300	2,300	730	1,570	2,300	0.00%	2,300
5214 OFFICIAL PUBLICATIONS	69	250	250	29	221	250	0.00%	250
5230 UTILITIES	166	500	500	136	364	500	0.00%	500
5240 TELEPHONE	4,655	4,500	4,500	4,219	281	4,500	0.00%	4,500
5272 MAINT. - AUTOS & TRUCKS	503	1,050	1,050	100	950	1,050	0.00%	1,050
5276 MAINT. - BUILDINGS & GROUNDS	496	-	-	-	-	-	0.00%	-
5277 MAINT. EQUIPMENT	494	1,200	1,200	45	1,155	1,200	0.00%	1,200
5284 INSURANCE - AUTO	1,102	1,150	2,378	2,378	-	2,378	0.00%	2,378
5286 INS- PERF/FID BONDS	743	1,200	1,200	687	513	1,200	0.00%	1,200
5292 PROF SERV. - MISC.	11,918	44,500	44,500	13,397	31,103	44,500	0.00%	44,500
5293 FEES, CHARGES, & SERVICES	-	-	250	-	250	250	0.00%	-
5320 LEGAL FEES	6,977	15,000	15,000	5,214	9,786	15,000	0.00%	15,000
5351 OFFICE SUPPLIES	2,983	3,000	3,000	1,485	1,515	3,000	0.00%	3,000
5352 POSTAGE	-	200	200	-	200	200	0.00%	200

9. LANGIPAOA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	For Final Budget Only		FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
					REMAINING FOR THE YEAR	PROJECTED TOTAL		
5375 OPERATING SUPPLIES	4,495	10,000	10,000	8,215	1,785	10,000	0.00%	10,000
5410 FUEL	1,554	1,500	1,500	910	590	1,500	0.00%	1,500
5480 ACQUISITION - EQUIPMENT	9,521	12,000	12,000	1,195	10,805	12,000	0.00%	12,000
5680 DAMAGES	-	-	1,300	1,226	74	1,300	0.00%	1,300
191 PLANNING	216,669	323,646	302,935	202,592	100,343	302,935	0.00%	344,185
DEPT: 196 BUILDING PERMITTING								
5110 SALARIES	345,433	384,668	430,000	353,783	76,217	430,000	0.00%	419,000
5181 WORKERS COMPENSATION	7,392	6,719	11,000	8,745	2,255	11,000	0.00%	11,000
5182 UNEMPLOYMENT EXPENSE	-	385	385	-	385	385	0.00%	385
5183 RETIREMENT CONTRIBUTION	35,532	39,309	45,000	35,557	9,443	45,000	0.00%	42,000
5184 INSURANCE BENEFITS	112,853	130,000	115,000	97,752	17,248	115,000	0.00%	119,000
5185 MEDICARE EXPENSE	4,921	5,578	6,500	5,343	1,157	6,500	0.00%	6,500
5187 DEFERRED COMP	3,100	3,214	3,500	2,837	663	3,500	0.00%	3,500
5189 OPEB FUNDING	13,201	15,387	17,000	14,075	2,925	17,000	0.00%	16,760
5190 TRAVEL	1,034	3,000	3,000	789	2,211	3,000	0.00%	3,000
5191 LODGING AND MEALS	5,343	6,150	6,150	2,901	3,249	6,150	0.00%	6,150
5192 SEMINARS & CONVENTIONS	7,023	7,000	7,000	2,685	4,315	7,000	0.00%	7,000
5212 MEMBERSHIP & DUES	978	1,650	1,650	1,155	495	1,650	0.00%	1,650
5230 UTILITIES	-	-	2,000	1,628	372	2,000	0.00%	2,000
5240 TELEPHONE	9,778	8,500	11,000	9,622	1,378	11,000	0.00%	8,500
5249 RENTALS - VEHICLE LEASES	10,120	14,400	14,400	10,182	4,218	14,400	0.00%	12,200
5251 RENTALS - OTHER	-	-	9,000	7,500	1,500	9,000	0.00%	9,000
5252 UNIFORMS	466	1,250	1,250	-	1,250	1,250	0.00%	1,250
5272 MAINT AUTOS & TRUCKS	915	1,000	1,000	730	270	1,000	0.00%	1,000
5276 MAINT BLDG GROUND	385	500	8,500	597	7,903	8,500	0.00%	8,500
5277 MAINT. EQUIPT.	2,609	3,000	3,000	1,983	1,017	3,000	0.00%	3,000
5284 INSURANCE-AUTO	4,321	5,000	5,000	4,756	244	5,000	0.00%	5,000
5286 INS. - PERF/FID BONDS	2,173	2,600	2,600	1,786	814	2,600	0.00%	2,600
5292 PROF SERV. - MISC.	22,536	84,500	82,500	40,011	42,489	82,500	0.00%	82,500
5293 FEES, CHARGES, & SERVICES	17,793	15,500	27,000	22,975	4,025	27,000	0.00%	15,500
5351 OFFICE SUPPLIES	3,100	7,000	7,000	4,245	2,755	7,000	0.00%	7,000
5352 POSTAGE / BOX RENT	294	1,000	2,500	1,938	562	2,500	0.00%	1,000
5375 OPERATING SUPPLIES	11,989	12,000	12,000	8,611	3,389	12,000	0.00%	12,000
5410 FUEL	7,394	6,500	7,000	6,397	603	7,000	0.00%	6,500
5480 ACQUISITIONS OF EQUIPMENT	1,396	-	2,000	1,793	207	2,000	0.00%	2,000
196 BUILDING PERMITTING	632,078	765,809	843,935	650,377	193,558	843,935	-	815,495
DEPT: 201 PARISH JAIL								
5110 SALARIES	119,911	102,000	102,000	89,529	12,471	102,000	0.00%	102,000
5181 WORKERS COMPENSATION	4,803	3,800	3,800	2,900	900	3,800	0.00%	3,800
5182 UNEMPLOYMENT EXPENSE	-	100	100	-	100	100	0.00%	100
5183 RETIREMENT CONTRIBUTION	13,795	12,000	12,000	10,296	1,704	12,000	0.00%	12,000
5184 INSURANCE BENEFITS	35,246	26,500	26,500	20,810	5,690	26,500	0.00%	26,500
5185 MEDICARE EXPENSE	1,750	1,500	1,500	1,307	193	1,500	0.00%	1,500

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TANGIPAHOA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	For Final Budget Only		FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
					REMAINING FOR THE YEAR	PROJECTED TOTAL		
5189 OPEB FUNDING	4,584	4,100	4,100	3,606	494	4,100	0.00%	4,100
5214 OFFICIAL PUBLICATIONS	110	250	250	18	232	250	0.00%	250
5230 UTILITIES	304,021	325,000	310,000	213,524	96,476	310,000	0.00%	310,000
5240 TELEPHONE	2,138	3,400	2,200	1,968	232	2,200	0.00%	2,200
5249 RENTALS - VEHICLE LEASES	-	4,300	-	-	-	-	0.00%	6,000
5250 RENTALS - EQUIPMENT	22,231	35,000	35,000	19,060	15,940	35,000	0.00%	35,000
5251 RENTALS - OTHER	-	1,000	1,000	-	1,000	1,000	0.00%	1,000
5272 MAINT. - AUTOS & TRUCKS	18	1,000	1,000	233	767	1,000	0.00%	1,000
5276 MAINT. - BLDG & GROUNDS	293,498	150,000	175,000	149,681	25,319	175,000	0.00%	150,000
5277 MAINT. EQUIPMENT	31,853	32,000	32,000	21,312	10,688	32,000	0.00%	32,000
5281 INS. - FIRE & CASUALTY	28,200	29,000	36,500	36,500	-	36,500	0.00%	36,500
5284 INSURANCE - AUTO	1,102	2,000	2,000	1,189	811	2,000	0.00%	2,000
5286 INS. - PERF/FID BONDS	722	1,000	1,000	474	526	1,000	0.00%	1,000
5292 PROF SERV. - MISC.	39,956	30,000	40,000	16,682	23,318	40,000	0.00%	40,000
5293 FEES, CHARGES, & SERVICES	2,018	1,000	2,000	1,406	595	2,000	0.00%	2,000
5312 AMBULANCE RENTAL	-	500	200	-	200	200	0.00%	200
5375 OPERATING SUPPLIES	224,046	280,000	250,000	135,306	114,694	250,000	0.00%	250,000
5410 FUEL	2,840	4,000	4,000	2,045	1,956	4,000	0.00%	4,000
5441 IMPROVEMENTS ON PROPERTY	8,064	50,000	190,000	188,055	1,945	190,000	0.00%	190,000
5480 ACQUISITION - EQUIPMENT	75,695	90,000	113,000	99,336	13,664	113,000	0.00%	113,000
5590 HOUSING AND FEEDING PRISONERS	421,605	500,000	450,000	295,561	154,439	450,000	0.00%	450,000
5591 MEDICAL	433,184	500,000	450,000	253,248	196,752	450,000	0.00%	450,000
5592 REMOTE HOUSING OF PRISONERS	283,203	75,000	175,000	102,187	72,813	175,000	0.00%	175,000
5593 TRANSPORTING PRISONERS	6,098	25,000	10,000	3,209	6,791	10,000	0.00%	10,000
5610 GARBAGE PICKUP	11,064	10,000	10,000	7,967	2,033	10,000	0.00%	10,000
5680 DEDUCTIBLES	-	-	-	-	-	-	0.00%	-
201 PARISH JAIL	2,371,753	2,299,450	2,440,150	1,677,410	762,741	2,440,150	(0)	2,421,150
DEPT: 291 HOMELAND SECURITY								
5110 SALARIES	143,995	146,204	146,204	127,373	18,831	146,204	0.00%	150,590
5181 WORKERS COMPENSATION	450	450	450	348	102	450	0.00%	450
5182 UNEMPLOYMENT EXPENSE	-	146	146	-	146	146	0.00%	146
5183 RETIREMENT CONTRIBUTION	16,213	16,813	16,813	14,634	2,179	16,813	0.00%	16,813
5184 INSURANCE BENEFITS	25,129	26,000	26,000	20,810	5,190	26,000	0.00%	26,000
5185 MEDICARE EXPENSE	2,011	2,120	2,120	1,804	316	2,120	0.00%	2,120
5189 OPEB FUNDING	5,436	5,848	5,848	4,930	918	5,848	0.00%	5,848
5190 TRAVEL	974	1,200	1,200	696	504	1,200	0.00%	1,200
5191 LODGING AND MEALS	4,578	6,870	6,870	2,895	3,975	6,870	0.00%	6,870
5192 SEMINARS & CONVENTIONS	1,220	2,500	2,500	2,330	170	2,500	0.00%	2,500
5212 MEMBERSHIP & DUES	470	180	180	171	9	180	0.00%	180
5214 OFFICIAL PUBLICATIONS	532	1,000	1,000	563	437	1,000	0.00%	1,000
5216 ADVERTISING FEES	1,994	2,400	2,400	1,700	700	2,400	0.00%	2,400
5230 UTILITIES	12,223	32,000	12,000	9,820	2,180	12,000	0.00%	12,000
5240 TELEPHONE	23,109	35,000	12,000	7,471	4,529	12,000	0.00%	12,000
5272 MAINT. - AUTOS & TRUCKS	27	500	2,500	963	1,537	2,500	0.00%	1,000

9. WANGIPAOHA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	For Final Budget Only		FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
					REMAINING FOR THE YEAR	PROJECTED TOTAL		
5276 MAINT. - BLDG & GROUNDS	10,990	9,000	9,000	5,597	3,403	9,000	0.00%	9,000
5277 MAINT. EQUIPMENT	7,942	10,000	8,000	6,112	1,888	8,000	0.00%	10,000
5284 INS- AUTO	3,527	3,550	3,700	3,700	-	3,700	0.00%	3,700
5286 INS. - PERF/FID BONDS	735	1,000	1,000	679	321	1,000	0.00%	1,000
5292 PROF SERV. - MISC.	63,140	20,000	177,000	79,949	97,051	177,000	0.00%	27,500
5293 FEES, CHARGES, & SERV.	30	150	400	221	179	400	0.00%	150
5351 OFFICE SUPPLIES	1,048	2,000	2,000	1,861	139	2,000	0.00%	2,000
5375 OPERATING SUPPLIES	26,993	10,000	55,000	38,785	16,215	55,000	0.00%	35,000
5410 FUEL	1,838	1,500	2,000	1,350	650	2,000	0.00%	1,500
5480 ACQUISITION - EQUIPMENT	44,736	-	9,700	9,235	465	9,700	0.00%	6,500
5950 FUND TRANSFERS	-	-	-	-	-	-	0.00%	-
291 HOMELAND SECURITY	399,340	336,431	506,031	343,999	162,032	506,031	0.00%	337,467
DEPT: 407 COUNTY AGENT								
5230 UTILITIES	4,830	6,000	6,000	3,713	2,287	6,000	0.00%	6,000
5240 TELEPHONE	1,475	3,500	3,500	1,119	2,381	3,500	0.00%	3,500
5277 MAINT. EQUIP	4,712	5,000	4,500	2,520	1,980	4,500	0.00%	5,000
5293 FEES, CHARGES, & SERVICES	34,361	34,000	34,500	34,361	139	34,500	0.00%	34,000
407 COUNTY AGENT	45,378	48,500	48,500	41,713	6,787	48,500	0.00%	48,500
DEPT: 408 VETERANS AFFAIRS								
5293 FEES, CHARGES, & SERVICES	2,496	24,000	24,000	15,942	8,058	24,000	0.00%	24,000
408 VETERANS AFFAIRS	2,496	24,000	24,000	15,942	8,058	24,000	0.00%	24,000
DEPT: 501 CRIMINAL COURT								
5110 SALARIES	101,100	102,000	102,000	84,250	17,750	102,000	0.00%	102,000
5181 WORKERS COMPENSATION	215	300	300	146	154	300	0.00%	300
5182 UNEMPLOYMENT EXPENSE	-	200	200	-	200	200	0.00%	200
5183 RETIREMENT CONTRIBUTION	11,627	17,000	17,000	9,689	7,311	17,000	0.00%	17,000
5185 MEDICARE EXPENSE	1,399	1,700	1,700	1,167	533	1,700	0.00%	1,700
5286 INS.-PERF/FID BONDS	510	700	700	474	226	700	0.00%	700
501 CRIMINAL COURT	114,851	121,900	121,900	95,725	26,175	121,900	0.00%	121,900
DEPT: 502 DISTRICT COURT REIMB.								
5110 SALARIES	1,615,304	1,575,000	1,575,000	1,335,441	239,559	1,575,000	0.00%	1,575,000
5181 WORKERS COMPENSATION	7,648	8,800	8,800	4,943	3,857	8,800	0.00%	8,800
5182 UNEMPLOYMENT EXPENSE	-	1,800	1,800	-	1,800	1,800	0.00%	1,800
5183 RETIREMENT CONTRIBUTION	168,414	180,000	180,000	136,195	43,805	180,000	0.00%	180,000
5184 INSURANCE BENEFITS	439,900	480,000	480,000	317,468	162,532	480,000	0.00%	480,000
5185 MEDICARE EXPENSE	30,205	29,000	29,000	26,371	2,629	29,000	0.00%	29,000
5187 DEFERRED COMP	2,035	2,000	2,000	1,758	242	2,000	0.00%	2,000
5286 INS.-PERF/FID BONDS	7,881	9,000	9,000	7,314	1,686	9,000	0.00%	9,000
5291 PROF. SERV. - ACCT.	46,934	47,000	47,000	46,652	348	47,000	0.00%	46,652
502 DISTRICT COURT REIMB.	2,318,319	2,332,600	2,332,600	1,876,143	456,457	2,332,600	0.00%	2,332,252
DEPT: 503 HARD #1								

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TANGIPAOHA PARISH GOVERNMENT
General Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	For Final Budget Only		FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
					REMAINING FOR THE YEAR	PROJECTED TOTAL		
5110 SALARIES	314,779	305,000	335,000	279,103	55,897	335,000	0.00%	335,000
5181 WORKER'S COMP	5,806	8,600	4,000	3,259	741	4,000	0.00%	4,000
5183 RETIREMENT	17,563	14,500	24,000	19,756	4,245	24,000	0.00%	24,000
5184 INSURANCE BENEFITS	33,591	38,000	43,000	37,020	5,980	43,000	0.00%	43,000
5185 FICA / MEDICARE	14,718	16,000	13,000	10,623	2,377	13,000	0.00%	13,000
5286 INS.-PERF/FID BONDS	1,526	1,700	1,450	1,416	34	1,450	0.00%	1,450
5291 PROF. SERV. - ACCT.	8,031	7,500	8,409	8,409	-	8,409	0.00%	8,409
503 HARD #1	396,014	391,300	428,859	359,585	69,274	428,859	0.00%	428,859
DEPT: 505 RURAL FIRE #2								
5110 SALARIES	78,352	83,000	92,000	78,661	13,339	92,000	0.00%	92,000
5181 WORKERS COMPENSATION	291	400	250	211	39	250	0.00%	250
5183 RETIREMENT CONTRIBUTION	9,802	10,000	10,500	9,046	1,454	10,500	0.00%	10,500
5184 INSURANCE BENEFITS	14,155	14,000	12,500	10,405	2,095	12,500	0.00%	12,500
5185 MEDICARE EXPENSE	1,114	1,000	1,200	1,037	163	1,200	0.00%	1,000
5189 OPEB FUNDING	42	100	100	-	100	100	0.00%	100
5192 SEMINARS & CONVENTIONS	-	350	350	-	350	350	0.00%	350
5286 INS.-PERF/FID BONDS	415	500	500	385	115	500	0.00%	500
5291 PROF. SERV. - ACCT.	2,287	2,282	2,393	2,393	-	2,393	0.00%	2,393
5375 OPERATING SUPPLIES	120	240	240	-	240	240	0.00%	240
5376 REIMBURSABLE EXPENSES	2,231	2,200	2,200	843	1,357	2,200	0.00%	2,392
504 RURAL FIRE #2	108,808	114,072	122,233	102,982	19,251	122,233	0.00%	122,225
TOTAL EXPENDITURES:	14,559,237	15,076,628	16,426,241	12,669,906	3,758,746	16,428,651	-0.01%	15,985,916
Excess (Deficit) of Revenues over Expenditures	8,691,891	(27,056)	9,208	756,201		6,798		574,737
Beginning Fund Balance	2,691,451	1,946,629	11,383,342	11,383,342		11,383,342		11,392,550
Less: Rainy Day Fund Balance	815,863	865,863	879,462	879,462		879,462		929,462
Less: Restricted for GOMESA	8,219,114	669,884	8,930,948	8,930,948				9,393,729
Less: HRA	252,063		252,063	252,063				252,063
Ending Fund Balance	2,096,302	383,826	1,330,078	2,077,070		10,510,678		1,392,034

9. WANGIPAHOA PARISH GOVERNMENT
OPEB

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4611 INTEREST INCOME	5,060		6,000	5,236	764	6,000	0.00%	6,000
4893 EMPLOYER CONTRIBUTIONS	467,961	-	480,000	443,284	36,716	480,000	0.00%	480,000
4895 GAIN(LOSS) MARKET VALUE	-	-	15,000	14,550	450	15,000	0.00%	15,000
TOTAL REVENUE:	473,021	-	501,000	463,069	37,931	501,000	0.00%	501,000
EXPENDITURES:								
5180 MEDICAL BENEFIT PAYMENTS	101,871		115,000	90,254	24,746	115,000	0.00%	125,000
5291 PROF SERV. - ACCT	-		2,256	-	2,256	2,256	0.00%	2,256
5292 PROF SERV. - MISC	12,000		26,000	22,500	3,500	26,000	0.00%	26,000
TOTAL EXPENDITURES:	113,871	-	143,256	112,754	30,502	143,256	0.00%	153,256
Excess Revenues over Expenditures	359,149	-	357,744	350,316		357,744		347,744
Beginning Fund Balance	-	-	359,149	359,149		359,149		716,893
Ending Fund Balance	359,149	-	716,893	709,465		716,893		1,064,637

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TANGIPAOHA PARISH GOVERNMENT
Administrative Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4425 FEMA REIMBURSEMENT	-	-	-	-	-	-	0.00%	-
4531 VENDING COMMISSION	830	2,000	-	-	-	-	0.00%	2,000
4581 ADMINISTRATIVE FEES	1,904,870	1,881,301	1,957,456	1,953,848	3,608	1,957,456	0.00%	1,948,240
4611 INTEREST INCOME	14,476	16,000	16,000	10,022	5,978	16,000	0.00%	16,000
4641 SALE OF EQUIPMENT	(21,094)	-	-	-	-	-	-	-
4691 MISCELLANEOUS REVENUE	3,957	20,000	20,000	63	19,937	20,000	0.00%	20,000
TOTAL REVENUE:	1,903,039	1,919,301	1,993,456	1,963,933	29,523	1,993,456	0.00%	1,986,240
EXPENDITURES:								
5110 SALARIES	1,092,695	1,080,000	1,175,000	947,223	227,777	1,175,000	0.00%	1,114,000
5181 WORKERS COMPENSATION	5,027	5,000	5,000	3,647	1,353	5,000	0.00%	4,400
5183 RETIREMENT CONTRIBUTION	132,786	117,000	125,000	99,729	25,271	125,000	0.00%	116,000
5184 INSURANCE BENEFITS	192,828	188,000	188,000	160,420	27,580	188,000	0.00%	194,000
5185 MEDICARE EXPENSE	16,117	15,000	19,000	16,514	2,486	19,000	0.00%	19,000
5187 DEFERRED COMP	392	1,300	1,300	543	757	1,300	0.00%	1,300
5189 OPEB FUNDING	42,208	40,000	45,000	39,102	5,898	45,000	0.00%	44,560
5190 TRAVEL	4,731	7,000	7,000	4,524	2,476	7,000	0.00%	7,000
5191 LODGING AND MEALS	16,567	18,500	18,500	13,216	5,284	18,500	0.00%	18,500
5192 SEMINARS & CONVENTIONS	13,669	22,000	20,000	5,851	14,149	20,000	0.00%	22,000
5212 MEMBERSHIP & DUES	2,312	3,500	3,500	1,914	1,586	3,500	0.00%	3,500
5214 OFFICIAL PUBLICATIONS	10,647	12,000	12,000	7,865	4,135	12,000	0.00%	12,000
5215 SUBSCRIPTIONS	691	500	750	517	233	750	0.00%	500
5240 TELEPHONE	27,308	24,000	24,000	18,396	5,604	24,000	0.00%	24,000
5249 RENTALS - VEHICLE LEASES	-	24,000	12,100	10,067	2,033	12,100	0.00%	12,200
5252 UNIFORMS	1,547	2,000	2,000	-	2,000	2,000	0.00%	2,000
5272 MAINT. - AUTOS & TRUCKS	5,210	5,000	5,000	-	5,000	5,000	0.00%	5,000
5276 MAINT- BLDG & GROUNDS	13,609	10,000	13,500	4,700	8,800	13,500	0.00%	10,000
5277 MAINT. - EQUIPMENT	3,494	6,000	6,000	5,875	125	6,000	0.00%	6,000
5284 INSURANCE - AUTO	1,102	2,118	2,647	2,647	-	2,647	0.00%	2,647
5286 INS. - PERF/FID BONDS	6,148	11,000	11,000	5,457	5,543	11,000	0.00%	11,000
5292 PROF SERV. - MISC.	326,817	275,000	280,000	260,173	19,827	280,000	0.00%	200,000
5293 FEES, CHARGES, & SERVICES	607	2,000	2,000	456	1,544	2,000	0.00%	2,000
5320 LEGAL FEES	3,189	5,000	5,000	2,223	2,778	5,000	0.00%	5,000
5351 OFFICE SUPPLIES	17,178	15,000	18,000	15,197	2,803	18,000	0.00%	15,000
5352 POSTAGE/BOX RENT	20,763	20,000	20,000	13,085	6,915	20,000	0.00%	20,000
5375 OPERATING SUPPLIES	55,656	30,000	56,700	46,883	9,817	56,700	0.00%	15,000
5410 FUEL	3,716	3,000	3,000	1,789	1,211	3,000	0.00%	3,000
5480 ACQUISITION - EQUIPMENT	-	5,000	43,000	42,078	922	43,000	0.00%	10,000
5671 INTEREST	1,334	-	1,500	-	1,500	1,500	0.00%	1,500
5900 DEPRECIATION EXPENSE	33,149	24,000	33,000	-	33,000	33,000	0.00%	33,000
5950 TRANSFERS OUT	-	-	-	-	-	-	0.00%	-

9. **ANGIPAOA PARISH GOVERNMENT**
Administrative Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
TOTAL EXPENDITURES:	2,051,494	1,972,918	2,158,497	1,730,091	428,406	2,158,497	0.00%	1,934,107
Excess Revenues over Expenditures	(148,455)	(53,617)	(165,041)	233,843		(165,041)		52,133
Beginning Fund Balance	<u>537,628</u>	<u>244,534</u>	<u>389,173</u>	<u>389,173</u>		<u>389,173</u>		<u>180,972</u>
Less: HRA	43,160	43,160	43,160	43,160				43,160
Ending Fund Balance	<u><u>346,013</u></u>	<u><u>147,757</u></u>	<u><u>180,972</u></u>	<u><u>579,855</u></u>		<u><u>224,132</u></u>		<u><u>276,265</u></u>

9.

TANGIPAHOA PARISH GOVERNMENT
Road & Bridge Maintenance Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4112 SALES TAX	13,326,972	13,530,000	13,580,000	11,281,733	2,298,267	13,580,000	0.00%	13,800,000
4323 STATE GRANTS	3,982	51,000	51,000	14,207	36,793	51,000	0.00%	51,000
4361 PARISH TRANSPORTATION	1,029,998	970,000	970,000	853,130	116,870	970,000	0.00%	970,000
4423 FEDERAL GRANT	-	-	-	-	-	-	0.00%	-
4425 FEMA REIMBURSEMENT	56,444	-	-	-	-	-	0.00%	-
4611 INTEREST INCOME	222,193	170,000	240,000	232,213	7,787	240,000	0.00%	240,000
4641 SALE OF EQUIPMENT	82,900	-	9,400	9,312	-	-	-	10,000
4642 SALE OF SCRAP	15,466	20,000	20,000	6,588	13,412	20,000	0.00%	20,000
4691 MISCELLANEOUS REVENUE	15,433	14,000	42,000	4,445	37,555	42,000	0.00%	14,000
4800 OTHER FINANCING SOURCES	2,000	-	250,000	250,000	-	250,000	0.00%	-
4805 REIMB FROM MUNICS - RPC	394	14,000	14,000	-	14,000	14,000	0.00%	14,000
4831 DONATIONS	832	-	7,000	6,302	698	7,000	0.00%	-
TOTAL REVENUE:	14,756,615	14,769,000	15,183,400	12,657,930	2,525,382	15,174,000	-0.06%	15,119,000
EXPENDITURES:								
5110 SALARIES	4,675,841	4,881,448	5,100,000	4,298,970	801,030	5,100,000	0.00%	5,075,000
5181 WORKER'S COMP	321,767	318,697	318,697	244,936	73,761	318,697	0.00%	290,000
5182 UNEMPLOYMENT EXPENSE	-	4,881	4,881	-	4,881	4,881	0.00%	4,881
5183 RETIREMENT CONTRIBUTION	474,094	509,564	509,564	438,596	70,968	509,564	0.00%	520,000
5184 INSURANCE BENEFITS	1,441,412	1,438,812	1,438,812	1,173,460	265,352	1,438,812	0.00%	1,476,000
5185 FICA / MEDICARE	69,147	70,781	75,000	64,987	10,013	75,000	0.00%	78,000
5187 DEFERRED COMP	33,179	33,785	35,500	30,868	4,632	35,500	0.00%	36,400
5189 OPEB FUNDING	178,267	195,258	195,258	173,867	21,391	195,258	0.00%	203,000
5190 TRAVEL	8,312	10,000	10,000	2,544	7,456	10,000	0.00%	10,000
5191 LODGING AND MEALS	2,414	7,500	7,500	1,524	5,976	7,500	0.00%	7,500
5192 SEMINARS & CONVENTIONS	2,458	15,000	15,000	2,354	12,646	15,000	0.00%	15,000
5212 MEMBERSHIPS & DUES	-	-	100	100	-	100	0.00%	100
5214 OFFICIAL PUBLICATIONS	5,920	10,000	10,000	5,378	4,622	10,000	0.00%	10,000
5230 UTILITIES	45,891	47,000	47,000	30,577	16,423	47,000	0.00%	47,000
5240 TELEPHONE	32,661	40,000	40,000	27,126	12,874	40,000	0.00%	40,000
5249 RENTALS - VEHICLE LEASES	67,232	130,000	130,000	81,845	48,155	130,000	0.00%	185,000
5250 RENTALS - EQUIPMENT	250,671	270,000	270,000	208,001	61,999	270,000	0.00%	270,000
5251 RENTALS - OTHER	27,500	30,000	30,000	7,000	23,000	30,000	0.00%	30,000
5252 UNIFORMS	64,172	70,000	70,000	47,525	22,475	70,000	0.00%	70,000
5272 MAINT. - AUTOS & TRUCKS	85,352	80,000	80,000	65,617	14,383	80,000	0.00%	80,000
5276 MAINT. - BLDG & GROUNDS	17,820	17,000	17,000	3,956	13,044	17,000	0.00%	17,000
5277 MAINT. EQUIPMENT	246,430	300,000	300,000	239,094	60,906	300,000	0.00%	300,000
5281 INS. - FIRE & CASUALTY	12,687	15,800	15,800	10,813	4,987	15,800	0.00%	15,800
5284 INSURANCE - AUTO	188,725	200,000	200,000	173,708	26,292	200,000	0.00%	200,000
5286 INS. - PERF/FID BONDS	47,795	55,000	55,000	50,253	4,747	55,000	0.00%	55,000
5290 AUCTION EXPENSE	3,853	-	-	-	-	-	0.00%	-
5291 PROF. SERV. - ACCT.	731,564	736,012	733,724	733,724	0	733,724	0.00%	738,360
5292 PROF SERV. - MISC.	419,771	600,000	450,000	406,346	43,654	450,000	0.00%	300,000
5293 FEES, CHARGES, & SERVICES	4,764	25,000	25,000	2,794	22,206	25,000	0.00%	25,000

9.

ANGIPAOA PARISH GOVERNMENT
Road & Bridge Maintenance Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
5313 DRUG TESTING	-	-	1,500	464	1,036	-	-	-
5320 LEGAL FEES	4,905	4,500	4,500	1,353	3,148	-	-	4,500
5351 OFFICE SUPPLIES	8,088	10,000	10,725	9,567	1,158	10,725	0.00%	10,725
5352 POSTAGE / BOX RENT	-	100	100	-	100	100	0.00%	100
5360 CONTRACT PAYMENTS	269,223	500,000	1,300,000	1,009,203	290,797	1,300,000	0.00%	1,250,000
5375 OPERATING SUPPLIES	153,471	125,000	128,837	105,087	23,749	128,837	0.00%	125,000
5378 SMALL TOOLS	377	3,000	3,000	1,877	1,123	3,000	0.00%	3,000
5379 OPERATING - SIGN	31,885	75,000	75,000	33,802	41,198	75,000	0.00%	75,000
5380 GRAVEL, SAND, & DIRT	225,341	200,000	200,000	136,557	63,443	200,000	0.00%	200,000
5381 HAULING	400	1,000	1,000	-	1,000	1,000	0.00%	1,000
5390 ASPHALT & FILLER	97,704	100,000	150,000	102,473	47,527	150,000	0.00%	100,000
5400 CONCRETE AND METAL PIPES	257,203	365,000	365,000	172,602	192,398	365,000	0.00%	365,000
5410 FUEL	431,763	300,000	400,000	324,777	75,223	400,000	0.00%	400,000
5420 BRIDGE MATERIALS	25,561	100,000	100,000	1,292	98,708	100,000	0.00%	100,000
5440 ACQUISITIONS - LAND	828,602	-	142,000	141,386	614	142,000	0.00%	-
5470 ACQUISITION - BUILDINGS	-	125,000	-	-	-	-	0.00%	125,000
5475 ACQUISITION - LAND	5,000	-	-	-	-	-	0.00%	-
5480 ACQUISITION - EQUIPMENT	46,766	680,000	150,000	74,461	75,539	150,000	0.00%	908,000
5538 ANTI LITTER EDUCATION	5,893	7,500	10,500	3,565	6,935	10,500	0.00%	10,500
5610 GARBAGE PICKUP	1,230	3,500	3,500	885	2,615	3,500	0.00%	3,500
5680 DEDUCTIBLES	1,036	16,000	16,000	(518)	16,518	16,000	0.00%	16,000
5950 FUND TRANSFERS	1,899,097	1,000,000	2,670,000	1,070,275	1,599,725	2,670,000	0.00%	1,000,000
TOTAL EXPENDITURES:	13,753,241	13,727,139	15,915,498	11,715,070	4,200,428	15,909,498	-0.04%	14,796,366
Excess Revenues over Expenditures	1,003,374	1,041,861	(732,098)	942,860		(735,498)		322,634
Beginning Fund Balance	8,911,533	4,933,572	9,914,907	9,914,907		9,914,907		8,860,759
Less: HRA	322,050	322,050	322,050	322,050				322,050
Ending Fund Balance	9,592,857	5,653,383	8,860,759	10,535,717		9,179,409		9,505,443

9.

WANGIPAHOA PARISH GOVERNMENT
Road & Bridge Contract Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4112 SALES TAX	3,300,000	3,300,000	3,300,000	2,750,000	550,000	3,300,000	0.00%	3,300,000
4525 GULF OF MEXICO - ENERGY SEC ACT OF	-	-	-	-	-	-	0.00%	-
4611 INTEREST INCOME	52,188	50,000	40,000	32,897	7,103	40,000	0.00%	50,000
4622 REIMB FROM MUNICIPALITIES	-	-	-	-	-	-	0.00%	-
4800 OTHER FINANCING SOURCES	-	-	-	-	-	-	0.00%	-
4991 TRANSFERS IN	1,800,000	1,000,000	1,000,000	1,000,000	-	1,000,000	0.00%	1,000,000
TOTAL REVENUE:	5,152,188	4,350,000	4,340,000	3,782,897	557,103	4,340,000	-	4,350,000
EXPENDITURES:								
5292 PROF SERV. - MISC	-	25,000	25,000	-	25,000	25,000	0.00%	25,000
5293 FEES, CHARGES, & SERVICES	603	500	500	-	500	500	0.00%	500
5360 CONTRACT PAYMENTS	6,446,096	4,200,000	4,700,000	3,391,112	1,308,888	4,700,000	0.00%	4,200,000
5380 GRAVEL, SAND & DIRT	2,108	10,000	10,000	-	10,000	10,000	0.00%	10,000
5400 CONCRETE AND METAL PIPES	71,754	100,000	100,000	-	100,000	100,000	0.00%	100,000
5950 FUND TRANSFERS	-	-	-	-	-	-	0.00%	-
TOTAL EXPENDITURES:	6,520,560	4,335,500	4,835,500	3,391,112	1,444,388	4,835,500	-	4,335,500
Excess Revenues over Expenditures	(1,368,372)	14,500	(495,500)	391,785		(495,500)		14,500
Beginning Fund Balance	1,941,625	5,625	573,253	573,253		573,253		77,753
Ending Fund Balance	573,253	20,125	77,753	965,038		77,753		92,253

9. WANGIPAHOA PARISH GOVERNMENT
Garbage Maintenance Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4110 AD VALOREM TAX-PRIOR YEAR	4,639	1,700	1,700	(18)	1,718	1,700	0.00%	1,700
4111 AD VALOREM TAXES	2,949,689	2,910,000	3,060,000	2,927,528	132,473	3,060,000	0.00%	3,121,200
4311 STATE REVENUE SHARING	253,374	257,000	257,000	253,374	3,626	257,000	0.00%	259,570
4423 FEDERAL GRANT	55,000	30,000	30,000	-	30,000	30,000	0.00%	30,000
4544 GARBAGE HAULERS PERMITS	3,655	7,000	7,000	2,610	4,390	7,000	0.00%	7,000
4571 LANDFILL FEES	4,363,423	4,600,000	4,700,000	3,942,710	757,290	4,700,000	0.00%	4,794,000
4572 SLUDGE FEES	189,358	170,000	190,000	185,175	4,825	190,000	0.00%	195,000
4573 CREDIT CARD REVENUE	1,969	8,000	2,500	2,331	169	2,500	0.00%	2,000
4575 CARBON CREDIT REVENUE	49,036	77,000	77,000	-	77,000	77,000	0.00%	-
4611 INTEREST INCOME	158,355	100,000	150,000	124,039	25,961	150,000	0.00%	87,423
4641 SALE OF EQUIPMENT	49,302	-	-	-	-	-	0.00%	-
4642 SALE OF SCRAP	36,626	40,000	40,000	23,125	16,875	40,000	0.00%	40,000
4643 SALE OF BATTERIES	87	-	-	-	-	-	0.00%	-
4652 FINES (LITTER)	-	1,250	1,250	-	1,250	1,250	0.00%	1,250
4691 MISCELLANEOUS REVENUE	55,728	1,000	10,000	9,255	745	10,000	0.00%	9,000
4800 OTHER FINANCING SOURCES	8,000	-	-	-	-	-	0.00%	-
4831 DONATIONS	7,000	-	-	-	-	-	0.00%	-
	8,185,242	8,202,950	8,526,450	7,470,129	1,056,321	8,526,450	0.00%	8,548,143
TOTAL REVENUE:								
EXPENDITURES:								
CODE ENFORCEMENT:								
5110 SALARIES	-	-	235,000	197,505	37,495	235,000	0.00%	220,000
5181 WORKERS COMPENSATION	-	-	9,300	7,894	1,406	9,300	0.00%	9,000
5183 RETIREMENT CONTRIBUTION	-	-	28,000	22,614	5,386	28,000	0.00%	28,000
5184 INSURANCE BENEFITS	-	-	75,000	62,431	12,569	75,000	0.00%	75,000
5185 MEDICARE EXPENSE	-	-	3,300	2,806	494	3,300	0.00%	3,200
5189 OPEB FUNDING	-	-	9,400	8,370	1,030	9,400	0.00%	9,000
5190 TRAVEL	-	-	400	-	400	400	0.00%	400
5191 LODGING AND MEALS	-	-	2,400	1,265	1,135	2,400	0.00%	2,400
5192 SEMINARS & CONVENTIONS	-	-	1,000	675	325	1,000	0.00%	1,000
5240 TELEPHONE	225	-	3,500	2,785	715	3,500	0.00%	3,500
5249 RENTALS - VEHICLE LEASES	-	-	5,700	4,527	1,173	5,700	0.00%	5,700
5272 MAINT. - AUTOS & TRUCKS	-	-	10,500	10,248	252	10,500	0.00%	10,500
5286 INS. - PERF/FID BONDS	-	-	1,100	1,022	78	1,100	0.00%	1,100
5292 PROF SERV. - MISC.	-	-	2,500	1,349	1,151	2,500	0.00%	2,500
5351 OFFICE SUPPLIES	-	-	7,200	2,132	5,068	7,200	0.00%	7,200
5352 POSTAGE/ BOX RENT	-	-	3,300	1,814	1,486	3,300	0.00%	3,300
5375 OPERATING SUPPLIES	-	-	2,200	1,590	610	2,200	0.00%	2,200
5410 FUEL	-	-	13,000	9,630	3,370	13,000	0.00%	13,000
TOTAL CODE ENFORCEMENT EXPENDITURES:	225	-	412,800	338,655	74,145	412,800	0.00%	397,000
LANDFILL:								
5110 SALARIES	1,705,725	1,883,174	1,683,174	1,343,215	339,959	1,683,174	0.00%	1,683,174
5181 WORKERS COMPENSATION	83,712	85,728	77,728	54,597	23,131	77,728	0.00%	77,728
5182 UNEMPLOYMENT EXPENSE	-	1,859	1,859	-	1,859	1,859	0.00%	1,859
5183 RETIREMENT CONTRIBUTION	187,346	213,803	190,000	152,254	37,746	190,000	0.00%	200,000
5184 INSURANCE BENEFITS	529,987	531,782	456,782	368,609	88,173	456,782	0.00%	456,782

9.

TANGIPAHOA PARISH GOVERNMENT
Garbage Maintenance Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
5185 MEDICARE EXPENSE	25,469	26,958	25,258	19,514	5,744	25,258	0.00%	25,258
5187 DEFERRED COMP	1,419	514	1,500	543	957	1,500	0.00%	1,500
5189 OPEB FUNDING	64,602	75,327	70,527	53,225	17,302	70,527	0.00%	70,527
5190 TRAVEL	923	3,744	1,044	890	154	1,044	0.00%	3,744
5191 LODGING AND MEALS	5,025	11,500	3,300	2,319	981	3,300	0.00%	11,500
5192 SEMINARS & CONVENTIONS	3,199	6,500	2,500	2,000	500	2,500	0.00%	6,500
5212 MEMBERSHIP & DUES	535	400	900	666	234	900	0.00%	900
5214 OFFICIAL PUBLICATIONS	238	1,000	1,000	122	878	1,000	0.00%	1,000
5230 UTILITIES	53,047	40,000	110,000	51,244	58,756	110,000	0.00%	70,000
5240 TELEPHONE	11,641	14,000	12,700	6,505	6,195	12,700	0.00%	12,700
5249 RENTALS - VEHICLE LEASES	4,374	12,000	12,000	4,560	7,440	12,000	0.00%	30,000
5250 RENTALS - EQUIPMENT	1,858,035	1,700,000	1,850,000	1,598,706	251,294	1,850,000	0.00%	1,300,000
5251 RENTALS - OTHER	7,660	12,000	2,000	-	2,000	2,000	0.00%	12,000
5252 UNIFORMS	20,387	16,000	25,200	15,898	9,302	25,200	0.00%	25,200
5272 MAINT. - AUTOS & TRUCKS	13,743	36,000	29,700	7,952	21,748	29,700	0.00%	35,700
5275 MAINT- PROPERTY & EQUIP	-	10,000	1,000	-	1,000	1,000	0.00%	10,000
5276 MAINT. - BLDGS & GROUNDS	9,740	50,000	25,000	17,037	7,963	25,000	0.00%	50,000
5277 MAINT. EQUIPT	305,135	350,000	383,200	320,400	62,800	383,200	0.00%	315,000
5278 SLUDGE/STORM WATER EXPENSES	107,425	120,000	153,000	111,849	41,151	153,000	0.00%	148,000
5281 INS. - FIRE & CASUALTY	68,225	85,000	70,000	66,562	3,438	70,000	0.00%	70,000
5284 INSURANCE - AUTO & EQUIPMENT	33,302	35,000	35,000	34,686	314	35,000	0.00%	35,000
5286 INS. - PERF/FID BONDS	33,861	37,000	37,000	35,392	1,608	37,000	0.00%	37,000
5290 AUCTION EXPENSE	2,215	-	-	-	-	-	0.00%	-
5291 PROF. SERV. - ACCT.	325,449	333,318	340,559	340,559	-	340,559	0.00%	342,798
5292 PROF. SERV. - MISC.	1,146,899	1,150,000	1,451,700	864,708	586,992	1,451,700	0.00%	1,150,000
5293 FEES, CHARGES, SERVICES	69,568	75,000	75,000	37,596	37,404	75,000	0.00%	50,000
5313 DRUG TESTING	-	-	500	-	500	500	0.00%	-
5351 OFFICE SUPPLIES	5,708	7,000	4,000	1,407	2,593	4,000	0.00%	6,500
5352 POSTAGE/ BOX RENT	1,004	750	1,500	371	1,129	1,500	0.00%	1,000
5361 MATERIALS & SUPPLIES	29,913	80,000	33,000	6,759	26,241	33,000	0.00%	20,000
5375 OPERATING SUPPLIES	156,878	200,000	188,000	133,403	54,597	188,000	0.00%	200,000
5380 GRAVEL, SAND, & DIRT	251,223	1,000,000	1,030,000	537,992	492,008	1,030,000	0.00%	400,000
5381 HAULING	247,778	100,000	310,000	72,515	237,485	310,000	0.00%	200,000
5388 MISCELLANEOUS EXPENSE	-	2,000	2,000	-	2,000	2,000	0.00%	2,000
5390 ASPHALT AND FILLER	36,529	75,000	100,000	84,093	15,907	100,000	0.00%	75,000
5400 CONCRETE AND METAL PIPES	3,850	25,000	1,000	-	1,000	1,000	0.00%	25,000
5410 FUEL	392,279	400,000	410,000	333,691	76,309	410,000	0.00%	360,000
5441 IMPROVEMENTS ON PROPERTY	1,328,066	2,320,000	1,400,000	507,141	892,859	1,400,000	0.00%	1,600,000
5470 ACQUISITION - BUILDINGS	97,857	150,000	-	-	-	-	0.00%	-
5480 ACQUISITION - EQUIPMENT	36,854	45,000	45,000	38,406	6,594	45,000	0.00%	255,000
5552 SHERIFF DEDUCTIONS	113,971	114,000	114,000	113,971	29	114,000	0.00%	114,000
5610 GARBAGE PICK UP	-	4,000	4,000	-	4,000	4,000	0.00%	4,000
5670 PRINCIPAL PAYMENTS	50,000	50,000	50,000	50,000	-	50,000	0.00%	50,000
5671 INTEREST EXPENSE	100,200	98,638	100,200	98,638	1,563	100,200	0.00%	97,000
5680 DEDUCTIBLES	1,460	10,000	10,000	-	10,000	10,000	0.00%	10,000
5950 TRANSFERS OUT	-	-	-	-	-	-	0.00%	-
TOTAL LANDFILL EXPENDITURES:	9,532,455	11,598,995	10,931,831	7,489,994	3,441,837	10,931,831	0.00%	9,653,370

9. LANGIPAHOA PARISH GOVERNMENT
 Garbage Maintenance Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
TOTAL EXPENDITURES:	9,532,680	11,598,995	11,344,631	7,828,649	3,515,982	11,344,631	0.00%	10,050,370
Excess Revenues over Expenditures	(1,347,438)	(3,396,045)	(2,818,181)	(358,520)		(2,818,181)		(1,502,227)
Less Adjustment to Fund Balance								
Beginning Fund Balance	7,992,208	3,426,470	6,524,326	6,524,326		6,524,326		3,585,702
Less: HRA	120,443		120,443	120,443				120,443
Ending Fund Balance	6,524,326	30,425	3,585,702	6,045,362		3,706,145		1,963,032

9.

TANGIPAHOA PARISH GOVERNMENT
Road Lighting #1

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4110 AD VALOREM TAX-PRIOR YEAR	113	115	115	-	115	115	0.00%	115
4111 AD VALOREM TAXES	3,551	3,413	3,400	3,531	-	3,531	3.86%	3,550
4611 INTEREST INCOME	1,053	750	1,000	1,041	-	1,041	4.11%	1,000
TOTAL REVENUE:	4,717	4,278	4,515	4,572	(57)	4,687	3.82%	4,665
EXPENDITURES:								
5230 UTILITIES	1,563	3,825	3,825	1,181	2,644	3,825	0.00%	3,825
5291 PROF. SERV. - ACCT.	94	86	93	93	-	93	0.00%	93
5293 FEES, CHARGES, & SERVICES	-	26	26	-	26	26	0.00%	26
5552 SHERIFF DEDUCTIONS	132	150	150	132	18	150	0.00%	150
TOTAL EXPENDITURES:	1,790	4,087	4,094	1,407	2,687	4,094	0.00%	4,094
Excess Revenues over Expenditures	2,927	191	421	3,166		593		571
Beginning Fund Balance	36,673	37,078	39,601	39,601		39,601		40,022
Ending Fund Balance	39,601	37,269	40,022	42,766		40,194		40,593

9.

ANGIPAHOA PARISH GOVERNMENT
Road Lighting #2

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4110 AD VALOREM TAX-PRIOR YEAR	413	415	415	-	415	415	0.00%	415
4111 AD VALOREM TAXES	31,537	31,612	32,000	31,612	388	32,000	0.00%	31,500
4611 INTEREST INCOME	2,079	1,800	2,200	2,083	117	2,200	0.00%	2,200
TOTAL REVENUE:	34,029	33,827	34,615	33,695	920	34,615	0.00%	34,115
EXPENDITURES:								
5230 UTILITIES	26,317	30,000	30,000	20,107	9,893	30,000	0.00%	30,000
5291 PROF. SERV. - ACCT.	681	658	682	682	-	682	0.00%	682
5292 PROF. SERV. - MISC.	4,350	10,000	10,000	1,010	8,990	10,000	0.00%	10,000
5293 FEES, CHARGES, & SERVICES	-	710	710	-	710	710	0.00%	710
5552 SHERIFF DEDUCTIONS	1,229	1,850	1,850	1,229	621	1,850	0.00%	1,850
5620 ELECTION EXPENSE	-	-	-	-	-	-	0.00%	-
TOTAL EXPENDITURES:	32,577	43,218	43,242	23,029	20,213	43,242	0.00%	43,242
Excess Revenues over Expenditures	1,452	(9,391)	(8,627)	10,667		(8,627)		(9,127)
Beginning Fund Balance	85,667	80,254	87,120	87,120		87,120		78,493
Ending Fund Balance	87,120	70,863	78,493	97,787		78,493		69,366

9.

TANGIPAHOA PARISH GOVERNMENT
Road Lighting #3

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4110 AD VALOREM TAX-PRIOR YEAR	(1,211)	114	114	(41)	155	114	0.00%	114
4111 AD VALOREM TAXES	11,975	11,851	32,500	12,102	20,398	32,500	0.00%	32,500
4611 INTEREST INCOME	1,497	1,000	1,200	979	221	1,200	0.00%	1,200
TOTAL REVENUE:	<u>12,262</u>	<u>12,965</u>	<u>33,814</u>	<u>13,040</u>	<u>20,774</u>	<u>33,814</u>	<u>0.00%</u>	<u>33,814</u>
EXPENDITURES:								
5230 UTILITIES	27,476	30,000	35,000	31,178	3,822	35,000	0.00%	30,000
5291 PROF. SERV. - ACCT.	245	237	676	676	-	676	0.00%	676
5552 SHERIFF DEDUCTIONS	466	1,600	1,600	466	1,134	1,600	0.00%	1,600
TOTAL EXPENDITURES:	<u>28,188</u>	<u>31,837</u>	<u>37,276</u>	<u>32,320</u>	<u>4,956</u>	<u>37,276</u>	<u>0.00%</u>	<u>32,276</u>
Excess Revenues over Expenditures	(15,926)	(18,872)	(3,462)	(19,280)		(3,462)		1,538
Beginning Fund Balance	<u>63,400</u>	<u>43,092</u>	<u>47,474</u>	<u>47,474</u>		<u>47,474</u>		<u>44,012</u>
Ending Fund Balance	<u>47,474</u>	<u>24,220</u>	<u>44,012</u>	<u>28,194</u>		<u>44,012</u>		<u>45,550</u>

9.

ANGIPAHOA PARISH GOVERNMENT
Road Lighting #4

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4110 AD VALOREM TAX-PRIOR YEAR	(34)	10	10	-	10	10	0.00%	10
4111 AD VALOREM TAXES	21,561	21,739	23,500	21,505	1,995	23,500	0.00%	21,500
4611 INTEREST INCOME	1,617	800	1,800	1,649	151	1,800	0.00%	1,800
TOTAL REVENUE:	<u>23,144</u>	<u>22,549</u>	<u>25,310</u>	<u>23,154</u>	<u>2,156</u>	<u>25,310</u>	<u>0.00%</u>	<u>23,310</u>
EXPENDITURES:								
5230 UTILITIES	16,235	20,000	20,000	10,875	9,125	20,000	0.00%	20,000
5291 PROF. SERV. - ACCT.	463	459	466	466	-	466	0.00%	466
5292 PROF. SERV. - MISC	360	1,600	1,600	1,338	262	1,600	0.00%	1,600
5552 SHERIFF DEDUCTIONS	835	1,050	1,050	835	215	1,050	0.00%	1,050
5620 ELECTION	-	1,000	1,000	-	1,000	1,000	0.00%	1,000
TOTAL EXPENDITURES:	<u>17,892</u>	<u>24,109</u>	<u>24,116</u>	<u>13,514</u>	<u>10,602</u>	<u>24,116</u>	<u>0.00%</u>	<u>24,116</u>
Excess Revenues over Expenditures	<u>5,251</u>	<u>(1,560)</u>	<u>1,194</u>	<u>9,640</u>		<u>1,194</u>		<u>(806)</u>
Beginning Fund Balance	<u>60,927</u>	<u>58,979</u>	<u>66,178</u>	<u>66,178</u>		<u>66,178</u>		<u>67,372</u>
Ending Fund Balance	<u>66,178</u>	<u>57,419</u>	<u>67,372</u>	<u>75,818</u>		<u>67,372</u>		<u>66,566</u>

9.

TANGIPAHOA PARISH GOVERNMENT
Road Lighting #5

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4110 AD VALOREM TAX-PRIOR YEAR	0	-	-	-	-	-	0.00%	-
4111 AD VALOREM TAXES	62,345	44,321	51,000	43,528	7,472	51,000	0.00%	43,500
4611 INTEREST INCOME	3,744	3,000	4,600	4,158	442	4,600	0.00%	4,600
TOTAL REVENUE:	66,089	47,321	55,600	47,687	7,913	55,600	0.00%	48,100
EXPENDITURES:								
5214 OFFICIAL PUBLICATIONS	26	-	300	216	84	300	0.00%	-
5230 UTILITIES	33,930	42,000	42,000	25,093	16,907	42,000	0.00%	42,000
5291 PROF. SERV. - ACCT.	1,322	946	962	962	-	962	0.00%	962
5292 PROF SERV. - MISC.	1,770	2,000	12,000	7,995	4,005	12,000	0.00%	2,000
5375 OPERATING SUPPLIES	-	5,000	5,000	-	5,000	5,000	0.00%	5,000
5552 SHERIFF DEDUCTIONS	1,707	2,500	2,500	1,707	793	2,500	0.00%	2,500
5620 ELECTION EXPENSE	-	-	7,000	6,912	88	7,000	0.00%	-
TOTAL EXPENDITURES:	38,755	52,446	69,762	42,884	26,878	69,762	-	52,462
Excess Revenues over Expenditures	27,335	(5,125)	(14,162)	4,802		(14,162)		(4,362)
Beginning Fund Balance	143,852	134,141	171,187	171,187		171,187		157,025
Ending Fund Balance	171,187	129,016	157,025	175,989		157,025		152,663

9.

ANGIPAHOA PARISH GOVERNMENT
Road Lighting #6

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4110 AD VALOREM TAX-PRIOR YEAR	13	900	900	36	864	900	0.00%	900
4111 AD VALOREM TAXES	464,451	457,780	355,000	464,306	-	464,306	30.79%	345,000
4611 INTEREST INCOME	25,310	15,000	28,000	25,099	2,901	28,000	0.00%	28,000
							0.00%	
TOTAL REVENUE:	489,775	473,680	383,900	489,441	3,765	493,206	28.47%	373,900
EXPENDITURES:								
5230 UTILITIES	302,161	350,000	350,000	226,423	123,577	350,000	0.00%	350,000
5291 PROF. SERV. - ACCT	9,796	9,613	7,478	7,478	-	7,478	0.00%	7,478
5292 PROF. SERV. - MISC.	7,735	10,000	10,000	4,505	5,495	10,000	0.00%	10,000
5293 FEES, CHARGES, & SERVICES	421	500	500	221	279	500	0.00%	500
5360 CONTRACT PAYMENTS	279,965	-	-	-	-	-	0.00%	-
5552 SHERIFFS DEDUCTION	17,990	20,000	20,000	17,990	2,010	20,000	0.00%	20,000
	694	-	-	-	-	-		-
TOTAL EXPENDITURES:	618,760	390,113	387,978	256,617	131,361	387,978	0.00%	387,978
Excess Revenues over Expenditures	(128,986)	83,567	(4,078)	232,824		105,228		(14,078)
Beginning Fund Balance	1,170,001	889,747	1,041,016	1,041,016		1,041,016		1,036,938
Ending Fund Balance	1,041,016	973,314	1,036,938	1,273,839		1,146,243		1,022,860

9.

TANGIPAOA PARISH GOVERNMENT
Road Lighting #7

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4110 AD VALOREM TAX-PRIOR YEAR	228	230	230	(7)	237	230	0.00%	230
4111 AD VALOREM TAXES	21,772	21,372	21,500	21,805	-	21,805	1.42%	21,500
4611 INTEREST INCOME	4,758	4,000	5,000	4,165	835	5,000	0.00%	5,000
							0.00%	
TOTAL REVENUE:	<u>26,758</u>	<u>25,602</u>	<u>26,730</u>	<u>25,963</u>	<u>1,072</u>	<u>27,035</u>	<u>1.14%</u>	<u>26,730</u>
EXPENDITURES:								
5214 OFFICIAL PUBLICATIONS	-	-	-	-	-	-	0.00%	-
5230 UTILITIES	34,083	40,000	40,000	25,112	14,888	40,000	0.00%	40,000
5291 PROF. SERV. - ACCT	535	512	535	535	-	535	0.00%	535
5292 PROF. SERV. - MISC	3,742	10,000	10,000	1,095	8,905	10,000	0.00%	10,000
5293 FEES, CHARGES, & SERVICES	-	250	250	-	250	250	0.00%	250
5552 SHERIFFS DEDUCTION	844	4,800	4,800	844	3,956	4,800	0.00%	4,800
TOTAL EXPENDITURES:	<u>39,205</u>	<u>55,562</u>	<u>55,585</u>	<u>27,586</u>	<u>27,999</u>	<u>55,585</u>	<u>0.00%</u>	<u>55,585</u>
Excess Revenues over Expenditures	(12,447)	(29,960)	(28,855)	(1,623)		(28,550)		(28,855)
Beginning Fund Balance	<u>179,150</u>	<u>148,606</u>	<u>166,704</u>	<u>166,704</u>		<u>166,704</u>		<u>137,849</u>
Ending Fund Balance	<u>166,704</u>	<u>118,646</u>	<u>137,849</u>	<u>165,081</u>		<u>138,154</u>		<u>108,994</u>

9. LANGIPAOHA PARISH GOVERNMENT
Health Unit Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4110 AD VALOREM TAX-PRIOR YEAR	3,465	1,000	1,000	274	726	1,000	0.00%	1,000
4111 AD VALOREM TAXES	2,314,599	2,250,000	2,385,000	2,306,223	78,777	2,385,000	0.00%	2,400,000
4311 STATE REVENUE SHARING	131,208	135,000	135,000	131,208	3,792	135,000	0.00%	135,000
4410 CONTRACT SERVICES	206,033	250,000	250,000	166,624	83,376	250,000	0.00%	250,000
4423 FEDERAL GRANT	147,031	155,000	155,000	84,592	70,408	155,000	0.00%	155,000
4611 INTEREST INCOME	28,436	32,000	41,000	30,290	10,710	41,000	0.00%	41,000
4616 CAPITAL RC&D	15,520	16,000	16,000	12,480	3,520	16,000	0.00%	16,000
4641 SALE OF EQUIPMENT	1,600	-	-	-	-	-	0.00%	-
4654 DONATIONS	-	500	500	-	500	500	0.00%	500
4691 MISCELLANEOUS	-	-	750	750	-	-	0.00%	-
4800 OTHER FIANCIAL SOURCES	-	-	-	4,500	-	-	0.00%	-
TOTAL REVENUE:	2,847,892	2,839,500	2,984,250	2,736,940	251,810	2,983,500	0.00%	2,998,500
EXPENDITURES:								
5286 INS. - PERF/FID BONDS	72	-	-	-	-	-	0.00%	-
5291 PROF. SERV. - ACCT.	123,223	124,232	108,663	108,663	-	108,663	0.00%	119,940
5292 PROF SERV. - MISC.	450,000	250,000	250,000	250,000	-	250,000	0.00%	250,000
5311 MEDICAL SERVICES	200,000	200,000	200,000	200,000	-	200,000	0.00%	200,000
5375 OPERATING SUPPLIES	51	-	-	-	-	-	0.00%	-
5552 SHERIFF DEDUCTIONS	88,690	86,000	89,000	88,690	310	89,000	0.00%	89,000
TOTAL EXPENDITURES:	862,035	660,232	647,663	647,353	310	647,663	0.00%	658,940
AMITE HEALTH UNIT 216-701								
5110 SALARIES	181,951	180,000	180,000	141,913	38,087	180,000	0.00%	180,000
5181 WORKERS COMPENSATION	2,255	2,536	2,536	1,578	958	2,536	0.00%	2,536
5182 UNEMPLOYMENT EXPENSE	-	136	136	-	136	136	0.00%	136
5183 RETIREMENT CONTRIBUTION	14,655	14,500	14,500	12,449	2,051	14,500	0.00%	14,500
5184 INSURANCE BENEFITS	53,961	53,000	53,000	36,426	16,574	53,000	0.00%	53,000
5185 MEDICARE EXPENSE	5,613	5,500	5,500	3,941	1,559	5,500	0.00%	5,500
5187 DEFERRED COMP	117	-	200	163	37	200	0.00%	200
5189 OPEB FUNDING	6,860	6,500	6,500	5,641	859	6,500	0.00%	7,200
5190 TRAVEL	1,387	1,200	1,200	501	699	1,200	0.00%	1,200
5214 OFFICIAL PUBLICATIONS	-	16	16	-	16	16	0.00%	16
5215 SUBCRIPTIONS	201	250	250	-	-	250	0.00%	250
5230 UTILITIES	10,592	12,000	12,000	7,424	4,576	12,000	0.00%	12,000
5240 TELEPHONE	340	600	600	293	307	600	0.00%	600
5250 RENTAL	-	3,600	3,600	-	3,600	3,600	0.00%	3,600
5252 UNIFORMS	-	100	100	-	100	100	0.00%	100
5276 MAINT- BLDG & GROUNDS	6,384	10,000	10,000	4,361	5,639	10,000	0.00%	10,000
5281 INS. - FIRE & CASUALTY	8,272	8,300	8,300	8,057	-	8,057	-2.93%	8,300
5284 INS. - AUTO	2,238	2,300	2,400	2,378	22	2,400	0.00%	2,400

9.

TANGIPAOHA PARISH GOVERNMENT
Health Unit Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
5286 INS. - PERF/FID BONDS	773	1,700	1,700	836	864	1,700	0.00%	1,700
5292 PROF SERV. - MISC.	-	1,000	1,000	215	785	1,000	0.00%	1,000
5293 FEES, CHARGES, & SERVICES	-	500	500	-	500	500	0.00%	500
5313 DRUG TESTING	-	-	100	35	-	-	-	-
5375 OPERATING SUPPLIES	4,971	8,000	8,000	2,864	5,136	8,000	0.00%	8,000
5410 FUEL	2,885	3,000	3,000	1,377	1,623	3,000	0.00%	3,000
TOTAL EXPENDITURES:	303,454	314,738	315,138	230,451	84,128	314,545	-0.19%	315,738
HAMMOND HEALTH UNIT 216-702								
5110 SALARIES	287,802	280,000	280,000	252,176	27,824	280,000	0.00%	300,000
5181 WORKERS COMPENSATION	3,396	3,600	3,600	2,519	1,081	3,600	0.00%	3,000
5182 UNEMPLOYMENT EXPENSE	-	264	264	-	264	264	0.00%	264
5183 RETIREMENT CONTRIBUTION	28,498	28,000	28,000	25,372	2,628	28,000	0.00%	30,000
5184 INSURANCE BENEFITS	111,101	129,000	129,000	91,531	37,469	129,000	0.00%	102,000
5185 MEDICARE EXPENSE	4,041	4,200	4,200	3,623	577	4,200	0.00%	4,300
5187 DEFERRED COMP	1,540	2,000	2,800	2,354	446	2,800	0.00%	2,800
5189 OPEB FUNDING	10,813	10,500	10,500	10,000	500	10,500	0.00%	12,000
5190 TRAVEL	72	100	1,800	1,767	33	1,800	0.00%	100
5191 LODGING AND MEALS	-	-	500	251	250	500	-	500
5230 UTILITIES	59,849	60,000	60,000	38,386	21,614	60,000	0.00%	60,000
5252 UNIFORMS	-	1,500	1,500	-	1,500	1,500	0.00%	1,500
5272 MAINT. - AUTOS & TRUCKS	22,461	100	100	-	100	100	0.00%	100
5276 MAINT- BLDG & GROUNDS	-	25,000	25,000	19,053	5,947	25,000	0.00%	25,000
5277 MAINT. EQUIPMENT	210	500	500	168	333	500	0.00%	500
5281 INS. - FIRE & CASUALTY	16,709	16,500	17,100	17,055	45	17,100	0.00%	17,100
5286 INS. - PERF/FID BONDS	1,361	1,700	1,700	1,300	400	1,700	0.00%	1,700
5292 PROF. SERV. - MISC	15	-	1,000	792	208	1,000	0.00%	1,000
5293 FEES. CHARGES, & SERVICES	-	-	500	352	149	500	0.00%	-
5351 OFFICE SUPPLIES	-	500	500	-	500	500	0.00%	500
5375 OPERATING SUPPLIES	12,839	15,000	20,000	17,319	2,681	20,000	0.00%	15,000
5410 FUEL	-	8,500	8,500	-	8,500	8,500	0.00%	8,500
5441 IMPROVEMENTS ON PROPERTY	-	-	60,000	58,341	1,659	60,000	0.00%	46,000
5480 ACQUISITIONS OF EQUIPMENT	-	-	24,000	23,171	829	24,000	0.00%	-
5610 GARBAGE PICKUP	1,491	1,500	1,500	1,170	330	1,500	0.00%	1,500
TOTAL EXPENDITURES:	562,197	588,464	682,564	566,699	115,865	682,564	0.00%	633,364
HAMMOND ENVIRONMENTAL SERVICES 216-703								
5110 SALARIES	384,029	381,100	381,100	281,457	99,643	381,100	0.00%	205,000
5181 WORKERS COMPENSATION	15,910	16,000	16,000	9,461	6,539	16,000	0.00%	8,000
5182 UNEMPLOYMENT EXPENSE	-	285	285	-	285	285	0.00%	285
5183 RETIREMENT CONTRIBUTION	43,263	43,000	43,000	30,557	12,443	43,000	0.00%	24,000
5184 INSURANCE BENEFITS	125,535	140,000	140,000	79,430	60,570	140,000	0.00%	65,000
5185 MEDICARE EXPENSE	5,500	6,000	6,000	3,921	2,079	6,000	0.00%	2,900
5187 DEFERRED COMP	157	300	300	217	83	300	0.00%	250
5189 OPEB FUNDING	14,791	15,244	15,244	10,635	4,609	15,244	0.00%	8,200
5190 TRAVEL	24	500	500	-	500	500	0.00%	500

9. WANGIPAHOA PARISH GOVERNMENT
Health Unit Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
5191 LODGING AND MEALS	1,201	1,700	1,700	376	1,324	1,700	0.00%	1,700
5214 OFFICIAL PUBLICATIONS	-	100	100	-	100	100	0.00%	100
5230 UTILITIES	33,203	35,000	35,000	22,596	12,404	35,000	0.00%	35,000
5240 TELEPHONE	7,869	8,000	10,000	8,287	1,713	10,000	0.00%	8,000
5249 RENTALS - VEHICLE LEASES	-	24,000	-	-	-	-	0.00%	12,000
5252 UNIFORMS	586	1,000	1,000	-	1,000	1,000	0.00%	1,000
5272 MAINT. - AUTOS & TRUCKS	3,225	4,000	4,000	2,768	1,232	4,000	0.00%	4,000
5276 MAINT- BLDG & GROUNDS	14,085	17,000	17,000	13,227	3,773	17,000	0.00%	17,000
5277 MAINT. - EQUIPMENT	3,028	3,500	3,500	840	2,660	3,500	0.00%	3,500
5281 INSURANCE - FIRE & CASUALTY	14,051	14,500	14,500	14,342	158	14,500	0.00%	14,500
5284 INSURANCE - AUTO	7,714	9,100	9,100	8,183	917	9,100	0.00%	9,100
5286 INS. - PERF/FID BONDS	1,907	2,000	2,000	1,770	230	2,000	0.00%	2,000
5292 PROF SERV. - MISC.	31,675	10,000	40,000	33,554	6,446	40,000	0.00%	15,000
5293 FEES, CHARGES, & SERVICES	-	300	300	-	300	300	0.00%	300
5351 OFFICE SUPPLIES	813	1,000	1,000	659	341	1,000	0.00%	1,000
5375 OPERATING SUPPLIES	11,181	11,000	11,000	6,357	4,643	11,000	0.00%	11,000
5410 FUEL	17,357	14,000	14,000	11,951	2,049	14,000	0.00%	14,000
5441 IMPROVEMENTS ON PROPERTY	-	-	20,000	6,500	13,500	20,000	0.00%	-
5480 ACQUISITION - EQUIPMENT	9,485	31,000	15,000	3,620	11,380	15,000	0.00%	31,000
TOTAL EXPENDITURES:	746,589	789,629	801,629	550,708	250,921	801,629	0.00%	494,335
ROSELAND ENVIRONMENTAL SERVICES 216-704								
5110 SALARIES	86,045	88,074	88,074	79,513	8,561	88,074	0.00%	93,000
5181 WORKERS COMPENSATION	3,819	3,800	3,800	2,758	1,042	3,800	0.00%	3,250
5182 UNEMPLOYMENT EXPENSE	-	86	86	-	86	86	0.00%	86
5183 RETIREMENT CONTRIBUTION	9,837	11,116	11,116	9,144	1,972	11,116	0.00%	10,700
5184 INSURANCE BENEFITS	28,205	28,050	28,050	20,794	7,256	28,050	0.00%	25,000
5185 MEDICARE EXPENSE	1,250	1,240	1,240	1,112	128	1,240	0.00%	1,350
5189 OPEB FUNDING	3,318	3,523	3,523	3,205	318	3,523	0.00%	3,720
5190 TRAVEL	-	-	-	24	-	-	-	-
5191 LODGING AND MEALS	-	300	300	188	112	300	0.00%	300
5230 UTILITIES	-	-	2,000	1,628	372	2,000	0.00%	-
5240 TELEPHONE	1,197	1,246	1,700	1,193	507	1,700	0.00%	1,246
5249 RENTALS - VEHICLE LEASES	-	24,000	-	-	-	-	0.00%	6,000
5250 RENTAL	1,650	1,500	2,000	1,500	500	2,000	0.00%	1,500
5251 RENTALS - OTHER	-	-	9,000	7,500	1,500	9,000	0.00%	9,000
5286 INS. - PERF/FID BONDS	441	600	600	409	191	600	0.00%	600
5292 PROF SERV. - MISC	-	-	1,500	1,107	393	1,500	0.00%	-
5375 OPERATING SUPPLIES	124	250	1,000	652	348	1,000	0.00%	250
TOTAL EXPENDITURES:	135,885	163,784	153,989	130,727	23,287	153,989	0.00%	156,001
TRACC 216-705								
5110 SALARIES	208,466	230,000	230,000	185,544	44,456	230,000	0.00%	175,000
5181 WORKERS COMPENSATION	631	1,020	1,020	474	546	1,020	0.00%	450
5182 UNEMPLOYMENT	-	454	454	-	454	454	0.00%	454
5183 RETIREMENT CONTRIBUTION	20,390	20,476	20,476	18,020	2,456	20,476	0.00%	16,500

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TANGIPAHOA PARISH GOVERNMENT
Health Unit Fund

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
5184 INSURANCE BENEFITS	54,907	56,100	56,100	41,761	14,339	56,100	0.00%	31,500
5185 MEDICARE EXPENSE	4,693	4,823	4,823	4,356	467	4,823	0.00%	4,600
5189 OPEB FUNDING	8,781	9,200	9,200	6,860	2,340	9,200	0.00%	7,000
5190 TRAVEL	7,507	20,920	20,920	8,964	11,956	20,920	0.00%	20,920
5191 LODGING AND MEALS	5,507	17,600	17,600	8,417	9,183	17,600	0.00%	17,600
5192 SEMINARS & CONVENTIONS	4,835	9,670	9,670	7,240	2,430	9,670	0.00%	9,670
5212 MEMBERSHIP & DUES	300	640	640	-	640	640	0.00%	640
5216 ADVERTISING FEES	-	6,000	6,000	-	6,000	6,000	0.00%	6,000
5240 TELEPHONE	2,453	2,666	2,666	1,404	1,262	2,666	0.00%	2,666
5286 INS. - PERM/FID BONDS	1,064	1,200	1,200	1,068	132	1,200	0.00%	1,200
5292 PROF SERV. - MISC.	145,274	145,850	145,850	77,903	67,947	145,850	0.00%	145,850
5293 FEES, CHARGES, & SERVICES	532	1,500	1,500	216	1,285	1,500	0.00%	1,500
5351 OFFICE SUPPLIES	11,483	23,104	23,104	9,395	13,709	23,104	0.00%	23,104
5352 POSTAGE / BOX RENT	-	500	500	-	500	500	0.00%	500
5375 OPERATING SUPPLIES	32,977	51,606	51,606	34,768	16,838	51,606	0.00%	51,606
5388 MISCELLANEOUS EXPENSE	635	16,613	16,613	1,310	15,303	16,613	0.00%	16,613
5410 FUEL	20	-	-	-	-	-	0.00%	-
5480 ACQUISITIONS - EQUIPMENT	3,622	-	-	-	-	-	0.00%	-
TOTAL EXPENDITURES:	517,076	619,942	619,942	407,700	212,242	619,942	0.00%	533,373
TOTAL FUND EXPENDITURES:	3,127,237	3,136,789	3,220,925	2,533,638	686,753	3,220,332	-0.02%	2,791,751
Excess Revenues over Expenditures	(279,344)	(297,289)	(236,675)	203,303	(434,943)	(236,832)		206,749
Beginning Fund Balance	2,702,754	2,662,015	2,338,883	2,338,883		2,338,883		2,017,682
Less: HRA	84,526		84,526	84,526				84,526
Ending Fund Balance	2,338,883	2,364,726	2,017,682	2,457,659		2,102,051		2,308,957

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TANGIPAHOA PARISH GOVERNMENT
ANIMAL CONTROL FUND

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4323 STATE GRANTS	7,699	-	-	-	-	-	0.00%	-
4423 FEDERAL GRANTS	-	-	19,500	-	-	-		-
4570 ANIMAL CONTROL FEES	450,000	250,000	250,000	250,000	-	250,000	0.00%	250,000
4611 INTEREST INCOME	5,568	4,500	7,000	6,828	172	7,000	0.00%	7,000
4641 SALE OF EQUIPMENT	4,025	-	-	-	-	-	0.00%	-
4691 MISCELLANEOUS REVENUE	134	50	3,700	3,743	-	3,743	1.16%	50
4800 AMITE	12,423	12,423	12,423	12,423	-	12,423	0.00%	12,423
4810 HAMMOND FEE ANIMAL SHELTER	60,057	56,000	56,000	45,043	10,957	56,000	0.00%	56,000
4820 PONCHATOU LA	19,677	19,677	19,677	-	19,677	19,677	0.00%	19,677
4831 MEMORIAL DONATIONS	4,110	4,000	5,000	5,099	-	5,099	1.98%	5,000
4840 TANGIPAHOA	4,488	2,244	2,244	-	2,244	2,244	0.00%	2,244
4845 TOWN OF KENTWOOD	6,594	6,594	6,594	6,594	-	6,594	0.00%	6,594
4850 ROSELAND	-	-	1,404	1,404	0	1,404	0.00%	1,404
4860 TICKFAW	2,082	2,082	2,082	-	2,082	2,082	0.00%	2,082
4870 INDEPENDENCE	4,995	5,828	5,828	-	5,828	5,828	0.00%	5,828
4880 ANIMAL SHELTER FEE	77,846	65,000	90,000	77,570	12,430	90,000	0.00%	90,000
4991 FUND TRANSFER IN	275,000	475,000	475,000	475,000	-	475,000	0.00%	475,000
TOTAL REVENUE:	934,697	903,398	956,452	883,703	53,391	937,094	-2.02%	933,302
EXPENDITURES:								
5110 SALARIES	434,776	448,000	428,000	377,469	50,531	428,000	0.00%	448,000
5181 WORKERS COMPENSATION	6,276	6,300	6,300	4,567	1,733	6,300	0.00%	6,300
5182 UNEMPLOYMENT EXPENSE	-	436	436	-	436	436	0.00%	436
5183 RETIREMENT CONTRIBUTION	46,847	45,000	48,000	42,248	5,752	48,000	0.00%	48,000
5184 INSURANCE BENEFITS	160,648	154,000	154,000	122,951	31,049	154,000	0.00%	154,000
5185 MEDICARE EXPENSE	7,253	10,000	10,000	5,816	4,184	10,000	0.00%	10,000
5189 OPEB FUNDING	16,491	17,920	17,120	15,055	2,065	17,120	0.00%	17,920
5190 TRAVEL	-	2,600	2,600	619	1,981	2,600	0.00%	2,600
5191 LODGING AND MEALS	2,738	5,899	5,899	2,030	3,869	5,899	0.00%	5,899
5192 SEMINARS & CONVENTIONS	2,270	3,500	3,500	1,335	2,165	3,500	0.00%	3,500
5212 MEMBERSHIP & DUES	470	500	500	43	457	500	0.00%	500
5214 OFFICIAL PUBLICATIONS	-	120	120	-	120	120	0.00%	120
5215 SUBSCRIPTIONS	-	100	100	-	100	100	0.00%	100
5216 ADVERTISING FEES	5,794	3,500	3,500	1,700	1,800	3,500	0.00%	3,500
5230 UTILITIES	21,638	23,000	15,000	12,303	2,697	15,000	0.00%	23,000
5240 TELEPHONE	10,850	12,000	12,000	7,424	4,576	12,000	0.00%	12,000
5249 RENTALS - VEHICLE LEASES	7,774	24,000	24,000	14,822	9,178	24,000	0.00%	30,000
5252 UNIFORMS	1,147	4,000	4,000	2,992	1,008	4,000	0.00%	4,000
5272 MAINT. - AUTOS & TRUCKS	2,998	5,000	8,000	6,574	1,426	8,000	0.00%	5,000
5276 MAINT. - BLDG & GROUNDS	15,828	7,000	7,000	4,996	2,004	7,000	0.00%	7,000
5277 MAINT. EQUIPMENT	1,867	1,500	1,500	920	580	1,500	0.00%	1,500
5281 INS. - FIRE & CASUALTY	-	2,000	2,000	-	2,000	2,000	0.00%	2,000
5284 INSURANCE - AUTO	12,050	12,060	12,060	11,296	764	12,060	0.00%	12,060

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TANGIPAOHA PARISH GOVERNMENT
ANIMAL CONTROL FUND

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
5286 INS. - PERF/FID BONDS	2,180	3,000	3,000	1,988	1,012	3,000	0.00%	3,000
5290 AUCTION EXPENSE	181	-	-	-	-	-	0.00%	-
5291 PROF. SERV. - ACCT.	7,008	7,136	8,332	8,332	-	8,332	0.00%	8,332
5292 PROF SERV. - MISC.	39,440	40,000	42,000	35,511	6,489	42,000	0.00%	39,000
5293 FEES, CHARGES, & SERVICES	964	1,000	1,200	970	230	1,200	0.00%	1,000
5313 DRUG TESTING	-	-	300	-	300	300	0.00%	-
5351 OFFICE SUPPLIES	1,242	2,000	2,000	834	1,166	2,000	0.00%	2,000
5352 POSTAGE / BOX RENT	50	100	100	55	45	100	0.00%	100
5375 OPERATING SUPPLIES	45,183	36,300	48,000	36,324	11,676	48,000	0.00%	36,300
5410 FUEL	23,206	15,000	24,000	15,134	8,866	24,000	0.00%	24,000
5441 IMPROVEMENTS ON PROPERTY	-	8,000	8,000	-	8,000	8,000	0.00%	8,000
5470 ACQUISITION - BUILDINGS	-	-	150,000	-	150,000	150,000	0.00%	-
5480 ACQUISITION - EQUIPMENT	2,728	10,000	23,000	-	23,000	23,000	0.00%	10,000
5610 GARBAGE PICKUP	1,364	1,500	1,500	935	565	1,500	0.00%	1,500
5680 DAMAGES	-	-	-	(1,058)	1,058	-	0.00%	-
5708 STORM EXPENSE	-	-	-	-	-	-	0.00%	-
TOTAL EXPENDITURES:	881,262	912,471	1,077,067	734,187	342,880	1,077,067	0.00%	930,667
Excess Revenues over Expenditures	53,436	(9,073)	(120,615)	149,516		(139,973)		2,635
Beginning Fund Balance	135,364	180,403	188,800	188,800		188,800		68,185
Less: HRA	36,015	36,015	36,015	36,015				36,015

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ANGIPAOHA PARISH GOVERNMENT
SECTION 8 HOUSING

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4421 HCV - HAP REVENUE	3,000,431	2,966,000	2,966,000	2,505,880	460,120	2,966,000	0.00%	2,966,000
4581 HCV - ADMIN REVENUE	276,060	270,000	295,000	270,317	24,683	295,000	0.00%	270,000
4582 HCV-ADMIN REV ON INCOMING PORTS	7,922	7,000	7,000	6,211	789	7,000	0.00%	7,000
4583 ADMIN INCOMING PORTS	(328)	-	-	(40)	40	-	0.00%	-
4591 FRAUD RECOVERY	-	-	1,250	1,223	27	1,250	0.00%	-
4611 INTEREST INCOME	43,203	39,000	46,000	42,896	3,104	46,000	0.00%	46,000
4641 SALE OF EQUIPMENT	2,000	-	-	-	-	-	0.00%	-
4991 TRANSFERS IN	52,000	30,000	54,000	58,217	-	58,217	7.81%	30,000
4995 SPECIAL ITEM	18,046	-	-	-	-	-	0.00%	-
TOTAL REVENUE:	3,399,334	3,312,000	3,369,250	2,884,704	488,763	3,373,467	0.13%	3,319,000
EXPENDITURES:								
5110 SALARIES	221,365	218,000	240,000	202,486	37,514	240,000	0.00%	218,000
5181 WORKER'S COMP	705	850	850	537	313	850	0.00%	850
5182 UNEMPLOYMENT	-	198	198	-	198	198	0.00%	198
5183 RETIREMENT	23,206	25,696	27,500	23,248	4,252	27,500	0.00%	28,000
5184 INSURANCE BENEFITS	49,377	46,000	46,000	41,621	4,379	46,000	0.00%	46,000
5185 FICA / MEDICARE	4,128	4,500	4,500	2,909	1,591	4,500	0.00%	4,500
5189 OPEB FUNDING	8,590	8,144	9,600	8,382	1,218	9,600	0.00%	8,144
5190 TRAVEL	1,898	2,300	2,300	1,855	445	2,300	0.00%	2,300
5191 LODGING AND MEALS	6,632	8,300	11,300	9,679	1,621	11,300	0.00%	8,300
5192 SEMINARS & CONVENTIONS	3,990	4,000	4,000	3,451	549	4,000	0.00%	4,000
5212 MEMBERSHIP & DUES	667	1,000	1,000	-	1,000	1,000	0.00%	1,000
5215 SUBSCRIPTIONS	228	500	500	-	500	500	0.00%	500
5230 UTILITIES	-	1,000	500	-	500	500	0.00%	1,000
5240 TELEPHONE	3,534	3,500	4,000	3,166	834	4,000	0.00%	3,500
5249 RENTALS - VEHICLE LEASES	4,964	6,500	6,500	5,236	1,264	6,500	0.00%	6,500
5272 MAINT. - AUTOS & TRUCKS	-	1,000	500	-	500	500	0.00%	1,000
5276 MAINT. - BLDG & GROUNDS	220	1,500	500	356	144	500	0.00%	1,500
5277 MAINT. EQUIPMENT	1,220	1,500	3,000	2,758	242	3,000	0.00%	1,500
5284 INSURANCE - AUTO	1,102	1,125	1,200	1,189	11	1,200	0.00%	1,200
5286 INS.-PERF/FID BONDS	1,019	2,500	2,500	1,109	1,391	2,500	0.00%	2,500
5291 PROF. SERV. - ACCT.	13,355	14,720	14,720	13,991	729	14,720	0.00%	14,160
5292 PROF SERV. - MISC.	3,678	3,000	8,000	5,923	2,077	8,000	0.00%	3,000
5293 FEES, CHARGES, & SERVICES	2,607	2,500	3,000	2,533	467	3,000	0.00%	2,500
5294 Admin Exp for Outgoing Ports	2,166	3,000	3,000	2,723	277	3,000	0.00%	3,000
5351 OFFICE SUPPLIES	2,380	3,000	3,000	1,103	1,897	3,000	0.00%	3,000
5352 POSTAGE / BOX RENT	124	1,300	1,300	76	1,224	1,300	0.00%	1,300
5375 OPERATING SUPPLIES	1,187	9,000	9,000	8,802	198	9,000	0.00%	9,000
5410 FUEL	650	3,000	3,000	596	2,404	3,000	0.00%	3,000
5641 HCV - HAP PAYMENTS	2,875,754	2,880,000	2,880,000	2,425,389	454,611	2,880,000	0.00%	2,880,000
5651 HCV - UTILITY ASSITANCE	86,725	86,000	86,000	77,790	8,210	86,000	0.00%	86,000

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TANGIPAOA PARISH GOVERNMENT
SECTION 8 HOUSING

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
TOTAL EXPENDITURES:	3,321,468	3,343,633	3,377,468	2,846,907	530,561	3,377,468	0.00%	3,345,452
Excess Revenues over Expenditures	77,866	(31,633)	(8,218)	37,797		(4,001)		(26,452)
Beginning Fund Balance	1,519,339	1,517,221	1,597,204	1,597,204		1,597,204		1,588,986
Ending Fund Balance	1,597,204	1,485,588	1,588,986	1,635,001		1,593,203		1,562,534

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ANGIPAOHA PARISH GOVERNMENT
WITNESS FEE FUND

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4512 WITNESS FEES	72,931	68,000	88,000	73,172	14,828	88,000	0.00%	88,000
4611 INTEREST INCOME	1,302	800	1,000	1,035	-	1,035	3.48%	800
TOTAL REVENUE:	<u>74,233</u>	<u>68,800</u>	<u>89,000</u>	<u>74,207</u>	<u>14,828</u>	<u>89,035</u>	<u>0.04%</u>	<u>88,800</u>
EXPENDITURES:								
5291 PROF. SERV. - ACCT.	2,969	2,312	3,552	3,552	-	3,552	0.00%	3,552
5561 JUROR & WITNESS FEES	10,800	14,000	14,000	4,250	9,750	14,000	0.00%	14,000
5940 TRANSFER TO 21ST JUDICIAL DISTRICT	63,091	54,000	73,000	-	73,000	73,000	0.00%	61,000
TOTAL EXPENDITURES:	<u>76,860</u>	<u>70,312</u>	<u>90,552</u>	<u>7,802</u>	<u>82,750</u>	<u>90,552</u>	<u>0.00%</u>	<u>78,552</u>
Excess Revenues over Expenditures	(2,627)	(1,512)	(1,552)	66,405		(1,517)		10,248
Beginning Fund Balance	<u>13,426</u>	<u>2,125</u>	<u>10,799</u>	<u>10,799</u>		<u>10,799</u>		<u>9,247</u>
Ending Fund Balance	<u>10,799</u>	<u>613</u>	<u>9,247</u>	<u>77,204</u>		<u>9,282</u>		<u>19,495</u>

9.

TANGIPAOA PARISH GOVERNMENT
INDUSTRIAL DEVELOPMENT FUND

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4561 RENTAL FEES	661,341	661,000	661,000	275,000	386,000	661,000	0.00%	661,000
4611 INTEREST INCOME	2,620	1,500	5,000	3,672	1,328	5,000	0.00%	5,000
TOTAL REVENUE:	663,961	662,500	666,000	278,672	387,328	666,000	0.00%	666,000
EXPENDITURES:								
5291 PROF. SERV. - ACCT.	3,320	2,765	3,330	3,330	-	3,330	0.00%	3,330
5293 FEES CHARGES & SERVICES	15	-	-	-	-	-	0.00%	-
5800 ECONOMIC PROMOTION	-	-	60,000	-	60,000	60,000	0.00%	-
5801 ROBERT VOL. FIRE DEPT.	89,192	89,192	89,192	89,192	-	89,192	0.00%	89,192
5802 CHAMP COOPER SCHOOL #106	158,440	158,440	158,440	158,440	-	158,440	0.00%	158,440
5803 TANGIPAOA PARISH SCHOOL #100	18,920	18,920	18,920	18,920	-	18,920	0.00%	18,920
5804 PILOT DISTRIBUTIONS	376,341	376,000	376,000	-	376,000	376,000	0.00%	376,000
TOTAL EXPENDITURES:	646,228	645,317	705,882	269,882	436,000	705,882	0.00%	645,882
Excess Revenues over Expenditures	17,733	17,183	(39,882)	8,790		(39,882)		20,118
Beginning Fund Balance	69,919	87,147	87,652	87,652		87,652		47,770
Ending Fund Balance	87,652	104,330	47,770	96,442		47,770		67,888

9.

ANGIPAOHA PARISH GOVERNMENT
FLORIDA PARISHES ARENA FUND

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4002 SPONSOR	10,600	10,000	10,000	9,600	400	10,000	0.00%	10,000
4004 VENDOR FEE	1,950	3,000	3,000	2,900	100	3,000	0.00%	3,000
4323 STATE GRAMTS	9,607	-	-	-	-	-	-	-
4531 VENDING COMMISSION	30,768	46,000	30,000	24,592	5,408	30,000	0.00%	46,000
4554 TICKET SALES	-	100	100	-	100	100	0.00%	100
4555 SHAVINGS	7,401	8,000	8,000	7,060	940	8,000	0.00%	8,000
4558 DAMAGE DEPOSIT	(1,525)	2,000	3,000	2,950	50	3,000	0.00%	2,000
4559 STALL RENTALS	13,293	12,000	16,500	14,361	2,139	16,500	0.00%	12,000
4560 RV RENTALS	7,933	8,500	10,500	9,542	958	10,500	0.00%	8,500
4561 RENTAL FEES	46,842	60,000	59,000	45,989	13,011	59,000	0.00%	60,000
4611 INTEREST INCOME	6,137	5,000	7,000	5,936	1,064	7,000	0.00%	7,000
4641 SALE OF EQUIPMENT	2,025	-	-	-	-	-	0.00%	-
4654 DONATIONS	75,000	75,000	75,000	75,000	-	75,000	0.00%	75,000
4691 MISCELLANEOUS REVENUE	531	1,000	1,000	33	967	1,000	0.00%	1,000
4991 TRANSFERS IN	315,000	315,000	315,000	315,000	-	315,000	0.00%	315,000
TOTAL REVENUE:	525,562	545,600	538,100	512,963	25,137	538,100	0.00%	547,600
EXPENDITURES:								
5110 SALARIES	217,606	237,000	220,000	177,089	42,911	220,000	0.00%	220,000
5181 WORKERS COMPENSATION	7,135	6,500	6,500	4,753	1,747	6,500	0.00%	6,500
5182 FUTA EXP	-	288	288	-	288	288	0.00%	288
5183 RETIREMENT CONTRIBUTION	17,277	22,000	17,000	13,540	3,460	17,000	0.00%	17,000
5184 INSURANCE BENEFITS	28,563	25,520	19,000	15,782	3,218	19,000	0.00%	19,000
5185 FICA MED. EXP	7,221	8,800	8,800	6,251	2,549	8,800	0.00%	8,800
5189 OPEB FUNDING	7,701	9,480	9,480	5,748	3,732	9,480	0.00%	8,800
5190 TRAVEL	1,113	1,000	1,000	821	179	1,000	0.00%	1,000
5191 LODGING AND MEALS	987	2,500	2,500	771	1,729	2,500	0.00%	2,500
5192 SEMINARS & CONVENTIONS	515	3,000	3,000	550	2,450	3,000	0.00%	3,000
5212 MEMBERSHIP & DUES	286	740	740	346	394	740	0.00%	740
5214 OFFICIAL PUBLICATIONS	2,192	3,000	3,000	1,816	1,184	3,000	0.00%	3,000
5215 SUBSCRIPTIONS	-	50	50	-	50	50	0.00%	50
5216 ADVERTISING FEES	4,594	4,000	5,200	4,800	400	5,200	0.00%	4,000
5230 UTILITIES	46,533	50,000	50,000	34,522	15,478	50,000	0.00%	50,000
5240 TELEPHONE	4,777	4,500	10,000	7,422	2,578	10,000	0.00%	10,000
5251 RENTALS - OTHER	-	250	250	-	250	250	0.00%	250
5252 UNIFORMS	4,269	8,000	6,500	438	6,062	6,500	0.00%	8,000
5272 MAINT. - AUTOS & TRUCKS	691	1,500	1,500	865	635	1,500	0.00%	1,500
5276 MAINT. - BLDG & GROUNDS	33,255	20,000	22,000	18,359	3,641	22,000	0.00%	20,000
5277 MAINT. EQUIPMENT	3,950	4,000	5,000	4,474	526	5,000	0.00%	4,000
5281 INSURANCE - FIRE & CASUALTY	23,272	30,000	22,200	22,142	58	22,200	0.00%	30,000

9.

TANGIPAOHA PARISH GOVERNMENT
FLORIDA PARISHES ARENA FUND

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
5284 INSURANCE-AUTO	3,306	2,118	2,400	2,378	22	2,400	0.00%	2,400
5286 INS- PERF/FID BONDS	1,211	2,000	2,000	1,101	899	2,000	0.00%	2,000
5290 AUCTION EXPENSE	91	-	-	-	-	-	0.00%	-
5291 PROF SERV. - ACCT.	5,422	6,064	9,304	9,304	-	9,304	0.00%	9,304
5292 PROF SERV. - MISC.	6,013	4,000	10,000	7,010	2,990	10,000	0.00%	4,000
5293 FEES, CHARGES, & SERVICES	1,841	1,500	1,500	1,289	211	1,500	0.00%	1,500
5320 LEGAL FEES	503	-	-	-	-	-	0.00%	-
5351 OFFICE SUPPLIES	37	1,000	1,000	17	983	1,000	0.00%	1,000
5355 SPECIAL EVENTS	5,440	5,500	5,500	1,360	4,140	5,500	0.00%	5,500
5368 CONCESSION SUPPLIES	31,082	31,000	31,000	24,635	6,365	31,000	0.00%	31,000
5375 OPERATING SUPPLIES	17,243	20,500	24,000	15,104	8,897	24,000	0.00%	20,500
5410 FUEL	2,978	3,000	3,000	2,213	787	3,000	0.00%	3,000
5441 IMPROVEMENTS ON PROPERTY	13,165	-	-	-	-	-	0.00%	-
5480 ACQUISITION - EQUIPMENT	29,050	3,000	81,000	76,460	4,540	81,000	0.00%	3,000
5610 GARBAGE PICKUP	1,406	2,000	2,000	1,757	243	2,000	0.00%	2,000
TOTAL EXPENDITURES:	530,723	523,810	586,712	463,114	123,598	586,712	0.00%	503,632
Excess Revenues over Expenditures	(5,161)	21,790	(48,612)	49,848		(48,612)		43,968
Beginning Fund Balance	148,012	94,732	142,851	142,851		142,851		94,239
Ending Fund Balance	142,851	116,522	94,239	192,700		94,239		138,207

9.

ANGIPAOHA PARISH GOVERNMENT
JUROR PER DIEM FUND

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4512 COURT FINES	123,219	115,000	150,000	123,918	26,082	150,000	0.00%	150,000
4611 INTEREST INCOME	2,245	1,500	1,900	2,125	-	2,125	11.82%	1,700
4691 MISCELLANEOUS REVENUE	-	-	-	-	-	-	-	-
TOTAL REVENUE:	<u>125,464</u>	<u>116,500</u>	<u>151,900</u>	<u>126,043</u>	<u>26,082</u>	<u>152,125</u>	<u>0.15%</u>	<u>151,700</u>
EXPENDITURES:								
5291 PROF. SERV. - ACCT.	5,019	3,980	6,068	6,068	-	6,068	0.00%	6,068
5561 JUROR & WITNESS FEES	35,973	36,000	36,000	18,597	17,403	36,000	0.00%	36,000
5940 TRNSF TO 21ST JUDICIAL	78,755	76,000	110,000	-	110,000	110,000	0.00%	110,000
TOTAL EXPENDITURES:	<u>119,747</u>	<u>115,980</u>	<u>152,068</u>	<u>24,665</u>	<u>127,403</u>	<u>152,068</u>	<u>0.00%</u>	<u>152,068</u>
Excess Revenues over Expenditures	5,718	520	(168)	101,378		57		(368)
Beginning Fund Balance	<u>30,254</u>	<u>911</u>	<u>35,972</u>	<u>35,972</u>		<u>35,972</u>		<u>35,804</u>
Ending Fund Balance	<u>35,972</u>	<u>1,431</u>	<u>35,804</u>	<u>137,350</u>		<u>36,029</u>		<u>35,436</u>

9.

UNANGIPAOA PARISH GOVERNMENT
ESG HOUSING GRANT

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4423 FEDERAL GRANTS	175,076	73,000	-	618	-	618	0.00%	-
4991 TRANSFER IN	-	-	-	-	-	-	0.00%	-
TOTAL REVENUE:	175,076	73,000	-	618	-	618	0.00%	-
EXPENDITURES:								
5110 SALARIES	18,500	20,800	-	-	-	-	0.00%	-
5181 WORKER'S COMP	67	100	-	-	-	-	0.00%	-
5185 FICA / MEDICARE	1,506	1,600	-	-	-	-	0.00%	-
5189 OPEB FUNDING	689	-	-	-	-	-	0.00%	-
5214 OFFICIAL PUBLICATIONS	71	-	-	97	-	97	0.00%	-
5286 INS.-PERF/FID BONDS	104	150	-	-	-	-	0.00%	-
5705 FINANCIAL ASSISTANCE	143,743	50,000	10,000	517	9,483	10,000	0.00%	-
TOTAL EXPENDITURES:	164,679	72,650	10,000	614	9,483	10,097	0.97%	-
Excess Revenues over Expenditures	10,397	350	(10,000)	4		(9,479)		-
Beginning Fund Balance	11,475	353	21,872	21,872		21,872		11,872
Ending Fund Balance	21,872	703	11,872	21,876		12,393		11,872

9.

ANGIPAOHA PARISH GOVERNMENT
RAPID REHOUSING GRANT

	AUDITED 12/31/2018	BUDGET 43,830	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4423 FEDERAL GRANTS	412,060	256,000	280,000	247,034	32,966	280,000	0.00%	280,000
4991 TRANSFER IN	-	-	-	-	-	-	-	-
TOTAL REVENUE:	412,060	256,000	280,000	247,034	32,966	280,000	0.00%	280,000
EXPENDITURES:								
5110 SALARIES	49,195	46,975	70,000	57,508	12,492	70,000	0.00%	70,000
5181 WORKER'S COMP	159	161	200	147	53	200	0.00%	200
5183 RETIREMENT	-	-	50	5	-	50	-	50
5185 FICA / MEDICARE	3,574	3,600	5,500	4,397	1,103	5,500	0.00%	5,500
5189 OPEB FUNDING	1,920	2,000	2,800	2,299	501	2,800	0.00%	2,800
5190 TRAVEL	-	-	1,700	1,573	-	1,700	-	1,700
5192 SEMINARS & CONVENTIONS	-	-	650	621	-	650	-	650
5286 INS.-PERF/FID BONDS	208	210	220	218	2	220	0.00%	220
5291 PROF SERV. - ACCT	-	-	12,000	12,000	-	12,000	-	12,000
5375 OPERATING SUPPLIES	2,412	2,450	2,450	1,279	1,171	2,450	0.00%	1,500
5709 SECURITY DEPOSITS	22,600	25,000	8,000	6,070	1,930	8,000	0.00%	8,000
5710 UTILITY DEPOSITS	3,589	4,000	2,000	1,250	750	2,000	0.00%	2,000
5711 FINANCIAL ASSISTANCE - RENTAL	164,335	170,000	200,000	139,948	60,052	200,000	0.00%	180,000
5712 FINANCIAL ASSISTANCE - MOTEL	1,256	1,500	7,500	5,072	2,428	7,500	0.00%	7,000
	249,248	255,896	313,070	232,387	80,482	298,670	-4.60%	291,620
	162,812	104	(33,070)	14,648		(18,670)		(11,620)
Beginning Fund Balance	-	-	162,812	162,812		162,812		129,742
Ending Fund Balance	162,812	104	129,742	177,460		144,142		118,122

9.

TANGIPAOA PARISH GOVERNMENT
COUNCIL CHAMBERS COMMUNICATIONS FUND

	AUDITED D	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4545 COMMUNICATIONS PERMITS	75,837	75,000	82,000	41,112	40,888	82,000	0.00%	75,000
4611 INTEREST INCOME	10	50	10	12		12	18.60%	10
4991 TRANSFERS IN								
TOTAL REVENUE:	<u>75,847</u>	<u>75,050</u>	<u>82,010</u>	<u>41,123</u>	<u>40,888</u>	<u>82,012</u>	<u>0.00%</u>	<u>75,010</u>
EXPENDITURES:								
5291 PROF. SERV. - ACCT	1,517	1,501	1,501	1,500	1	1,501	0.00%	1,500
5292 PROF. SERV. - MISC	74,324	73,500	80,500	37,920	42,580	80,500	0.00%	73,500
TOTAL EXPENDITURES:	<u>75,841</u>	<u>75,001</u>	<u>82,001</u>	<u>39,420</u>	<u>42,581</u>	<u>82,001</u>	<u>0.00%</u>	<u>75,000</u>
Excess Revenues over Expenditures	6	49	9	1,704		11		10
Beginning Fund Balance	<u>27</u>	<u>238</u>	<u>33</u>	<u>33</u>		<u>33</u>		<u>42</u>
Ending Fund Balance	<u><u>33</u></u>	<u><u>287</u></u>	<u><u>42</u></u>	<u><u>1,737</u></u>		<u><u>44</u></u>		<u><u>52</u></u>

9.

ANGIPAHOA PARISH GOVERNMENT
W/O 250

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4423 FEDERAL GRANT	817,421	899,293	960,000	677,016	282,984	960,000	0.00%	1,197,649
4617 REIMB FROM IBERVILLE	14,787	18,819	-	-	-	-	0.00%	-
4691 MISCELLANEOUS REVENUE	-	-	-	-	-	-	0.00%	-
4991 TRANSFERS IN	-	-	-	469	-	469	0.00%	-
TOTAL REVENUE:	832,208	918,112	960,000	677,485	282,984	960,469	0.00%	1,197,649
EXPENDITURES:								
5110 SALARIES	314,197	294,529	324,129	295,192	28,937	324,129	0.00%	445,186
5111 WORKFORCE TPSS PAYROLL	41,847	59,832	16,428	12,273	4,155	16,428	0.00%	16,751
5112 TPSS EMPLOYEE BENEFITS	14,923	42,307	6,544	4,897	1,647	6,544	0.00%	6,000
5181 WORKER'S COMP	1,158	1,430	1,080	900	180	1,080	0.00%	2,000
5183 RETIREMENT	17,692	29,379	23,229	19,287	3,942	23,229	0.00%	30,561
5184 INSURANCE BENEFITS	79,134	77,895	87,348	71,998	15,350	87,348	0.00%	95,000
5185 FICA / MEDICARE	5,382	5,938	6,514	5,468	1,046	6,514	0.00%	12,000
5187 DEFERRED COMP	10,398	12,898	9,698	8,175	1,523	9,698	0.00%	12,000
5189 OPEB FUNDING	12,301	12,681	14,321	11,958	2,363	14,321	0.00%	16,000
5190 TRAVEL	3,160	10,000	5,000	3,330	1,670	5,000	0.00%	5,000
5191 LODGING AND MEALS	1,219	5,260	3,760	1,796	1,964	3,760	0.00%	15,000
5192 SEMINARS & CONVENTIONS	205	600	2,700	2,076	624	2,700	0.00%	10,000
5193 TRAINING	-	-	4,463	4,463	-	4,463	0.00%	5,000
5212 MEMBERSHIP & DUES	305	1,475	1,475	275	1,200	1,475	0.00%	1,000
5192 SEMINARS & CONVENTIONS	-	-	300	136	164	300	0.00%	500
5215 SUBSCRIPTIONS	1,781	1,975	5,825	5,675	150	5,825	0.00%	5,000
5216 ADVERTISING FEES	17	350	350	-	350	350	0.00%	2,000
5230 UTILITIES	9,552	15,328	10,328	6,756	3,573	10,328	0.00%	20,700
5240 TELEPHONE	18,197	21,367	16,567	13,156	3,411	16,567	0.00%	20,000
5249 RENTALS - VEHICLES	920	800	3,220	2,437	783	3,220	0.00%	10,000
5251 RENTALS - OTHER	49,690	57,521	56,021	42,926	13,095	56,021	0.00%	70,000
5272 MAINT. - AUTOS & TRUCKS	-	-	200	65	-	-	-	500
5276 MAINT. - BLDG & GROUNDS	605	2,000	2,140	-	2,140	2,140	0.00%	500
5277 MAINT. - EQUIPMENT	1,599	2,740	635	1,874	-	1,874	-195.14%	3,000
5284 INS. - AUTO	-	210	1,424	624	800	1,424	0.00%	5,000
5286 INS.-PERF/FID BONDS	1,424	1,424	27,951	1,368	26,583	27,951	0.00%	2,000
5291 PORF SERV. - ACCT	21,063	1,951	24,067	13,417	10,650	24,067	0.00%	2,000
5292 PROF SERV. - MISC.	14,432	14,867	116	13,841	-	13,841	11831.60%	30,000
5313 DRUG TESTING	-	-	37	24	13	37	0.00%	500
5320 LEGAL FEES	300	400	25,607	-	25,607	25,607	0.00%	500
5351 OFFICE SUPPLIES	7,368	12,107	300	13,615	-	13,615	4438.45%	30,000
5352 POSTAGE / BOX RENT	64	1,300	37,700	219	37,481	37,700	0.00%	500
5375 OPERATING SUPPLIES	5,442	9,200	6	24,750	-	24,750	449893.09%	25,680
5388 MISCELLANEOUS EXPENSE	293	17,668	-	-	-	-	0.00%	-
5410 FUEL	-	200	700	608	92	700	0.00%	15,000
5480 ACQUISITION - EQUIPMENT	8,549	21,648	11,648	7,572	4,076	11,648	0.00%	180,000

9.

TANGIPAHOA PARISH GOVERNMENT
WIO 250

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
5601 SCHOLARSHIPS	195,170	160,582	218,582	163,142	55,440	218,582	0.00%	20,000
5602 REIMB-STUDENT EXPENSES	1,302	17,000	7,000	4,868	2132.2	7000	0.00%	39,530
5603 Reimb-Ojt Participant Exp Subtotal	-	-	2,000	480	1520.5	2000	0.00%	43,241
TOTAL EXPENDITURES:	839,688	914,862	959,412	759,640	252,660	1,012,235	465968.00%	1,197,649
Excess Revenues over Expenditures	(7,479)	3,250	588	(82,155)	30,324	(51,767)		-
Beginning Fund Balance	41	7	(7,438)	(7,438)		(7,438)		(6,850)
Ending Fund Balance	(7,438)	3,257	(6,850)	(89,593)		(59,205)		(6,850)

9. LANGIPAOHA PARISH GOVERNMENT
WIO 251

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4423 FEDERAL GRANT	650,666	941,996	773,000	530,579	242,421	773,000	0.00%	1,609,615
4617 REIMB FROM IBERVILLE	19,717	19,218	-	-	-	-	0.00%	-
4691 MISCELLANEOUS REVENUE	-	-	-	-	-	-	0.00%	-
4991 TRANSFERS IN	-	-	-	402	-	402	0.00%	-
TOTAL REVENUE:	670,383	961,214	773,000	530,981	242,421	773,402	0.00%	1,609,615
EXPENDITURES:								
5110 SALARIES	307,619	280,708	316,708	287,010	29,698	316,708	0.00%	593,342
5111 WORKFORCE TPSS PAYROLL	49,262	71,825	19,225	14,318	4,907	19,225	0.00%	2,235
5112 TPSS EMPLOYEE BENEFITS	17,917	50,235	7,635	5,713	1,922	7,635	0.00%	10,000
5181 WORKER'S COMP	1,098	1,443	1,043	865	178	1,043	0.00%	2,335
5183 RETIREMENT	18,000	23,633	23,893	19,811	4,082	23,893	0.00%	35,864
5184 INSURANCE BENEFITS	79,141	80,952	88,102	72,484	15,618	88,102	0.00%	82,000
5185 FICA / MEDICARE	5,101	5,636	6,236	5,220	1,016	6,236	0.00%	12,000
5187 DEFERRED COMP	9,404	9,592	8,697	7,359	1,338	8,697	0.00%	12,000
5189 OPEB FUNDING	11,450	11,349	13,949	11,612	2,337	13,949	0.00%	16,000
5190 TRAVEL	3,138	7,750	4,750	3,105	1,645	4,750	0.00%	5,000
5191 LODGING AND MEALS	1,078	3,995	3,495	1,565	1,930	3,495	0.00%	15,000
5192 SEMINARS & CONVENTIONS	169	500	2,800	2,051	749	2,800	0.00%	10,000
5193 TRAINING	-	-	3,825	3,825	-	3,825	0.00%	5,000
5212 MEMBERSHIP & DUES	252	1,125	325	236	90	325	0.00%	1,000
5214 OFFICIAL PUBLICATIONS	-	500	150	117	33	150	0.00%	500
5215 SUBSCRIPTIONS	1,476	1,587	4,837	4,805	32	4,837	0.00%	5,000
5216 ADVERTISING FEES	14	450	-	-	-	-	0.00%	2,000
5230 UTILITIES	7,927	14,496	7,996	5,789	2,207	7,996	0.00%	20,000
5240 TELEPHONE	15,078	20,038	15,038	11,274	3,764	15,038	0.00%	25,000
5249 RENTALS - VEHICLES	762	800	2,765	2,081	684	2,765	0.00%	10,000
5251 RENTALS - OTHER	41,172	49,704	50,304	38,413	11,891	50,304	0.00%	70,000
5272 MAINT. - AUTOS & TRUCKS	-	-	200	56	145	200	0.00%	500
5276 MAINT. - BLDG & GROUNDS	502	4,100	-	-	-	-	0.00%	500
5277 MAINT. -EQUIPMENT	1,325	2,550	1,850	1,602	248	1,850	0.00%	3,000
5284 INS. - AUTO	-	400	550	535	15	550	0.00%	5,000
5286 INS.-PERF/FID BONDS	1,406	1,406	1,406	1,304	102	1,406	0.00%	1,400
5291 PROF SERV. - ACCT	17,080	1,762	21,762	10,265	11,497	21,762	0.00%	2,000
5292 PROF SERV. - MISC.	11,960	13,367	20,567	11,845	8,722	20,567	0.00%	30,000
5293 FEES, CHARGES, & SERVICES	-	-	100	-	100	100	0.00%	-
5313 DRUG TESTING	-	-	36	26	10	36	0.00%	-
5320 LEGAL FEES	249	500	-	-	-	-	0.00%	300
5351 OFFICE SUPPLIES	6,110	11,720	22,720	12,556	10,164	22,720	0.00%	15,000
5352 POSTAGE / BOX RENT	54	1,000	210	189	21	210	0.00%	500
5375 OPERATING SUPPLIES	4,537	10,275	30,275	18,203	12,072	30,275	0.00%	30,000
5388 MISCELLANEOUS EXPENSE	-	72,126	-	-	-	-	0.00%	195,922
5410 FUEL	243	200	750	519	231	750	0.00%	2,500

9.

TANGIHAHOA PARISH GOVERNMENT
WIO 251

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
5480 ACQUISITION - EQUIPMENT	7,084	15,250	9,650	6,482	3,168	9,650	0.00%	15,000
5601 SCHOLARSHIPS	55,823	173,239	53,239	42,184	11,055	53,239	0.00%	250,000
5602 REIMB-STUDENT EXPENSES	197	13,000	1,000	-	1,000	1,000	0.00%	15,000
5603 REIMB - OJT PARTICIPANT	-	-	26,000	12,361	13,639	26,000	0.00%	72,329
							0.00%	36,388
TOTAL EXPENDITURES:	676,629	957,214	772,088	615,778	156,310	772,088	0.00%	1,609,615
Excess Revenues over Expenditures	(6,246)	4,000	912	(84,797)	86,111	1,314		(0)
Beginning Fund Balance	745	740	(5,501)	(5,501)		(5,501)		(4,589)
Ending Fund Balance	(5,501)	4,740	(4,589)	(90,297)		(4,187)		

9. LANGIPAOHA PARISH GOVERNMENT
WIO 252

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4423 FEDERAL GRANT	891,066	1,126,533	1,086,000	717,237	368,763	1,086,000	0.00%	1,175,622
4617 REIMB FROM IBERVILLE	14,787	9,611	-	-	-	-	0.00%	-
4691 MISCELLANEOUS REVENUE	-	-	-	-	-	-	0.00%	-
4991 TRANSFERS IN	-	-	-	469	-	469	0.00%	-
TOTAL REVENUE:	905,853	1,136,144	1,086,000	717,706	368,763	1,086,469	0.00%	1,175,622
EXPENDITURES:								
5110 SALARIES	366,968	339,147	371,147	333,647	37,500	371,147	0.00%	495,738
5111 WORKFORCE TPSS PAYROLL	52,635	60,167	19,352	14,318	5,034	19,352	0.00%	16,751
5112 TPSS EMPLOYEE BENEFITS	18,448	21,735	7,635	5,713	1,922	7,635	0.00%	6,700
5181 WORKER'S COMP	1,292	1,707	1,207	1,007	200	1,207	0.00%	2,000
5183 RETIREMENT	22,756	31,779	29,429	24,488	4,941	29,429	0.00%	35,000
5184 INSURANCE BENEFITS	82,557	84,023	89,423	73,847	15,576	89,423	0.00%	90,000
5185 FICA / MEDICARE	5,998	6,933	7,408	6,126	1,282	7,408	0.00%	12,000
5187 DEFERRED COMP	9,951	10,183	8,933	7,537	1,396	8,933	0.00%	12,000
5189 OPEB FUNDING	13,729	13,445	16,145	13,438	2,707	16,145	0.00%	16,000
5190 TRAVEL	5,579	12,269	7,269	5,750	1,519	7,269	0.00%	5,000
5191 LODGING AND MEALS	2,863	6,800	9,800	4,654	5,146	9,800	0.00%	15,000
5192 SEMINARS & CONVENTIONS	210	2,750	6,820	3,361	3,459	6,820	0.00%	4,000
5193 TRAINING	-	-	4,463	4,463	-	4,463	0.00%	3,000
5212 MEMBERSHIP & DUES	313	1,700	300	275	25	300	0.00%	1,000
5214 OFFICIAL PUBLICATIONS	-	1,450	150	136	14	150	0.00%	500
5215 SUBSCRIPTIONS	2,422	2,820	5,920	5,820	100	5,920	0.00%	5,000
5216 ADVERTISING	18	250	250	-	250	250	0.00%	2,000
5230 UTILITIES	9,785	13,530	9,030	6,757	2,273	9,030	0.00%	20,000
5240 TELEPHONE	18,717	19,732	16,932	13,159	3,773	16,932	0.00%	20,000
5249 RENTALS - VEHICLE	946	1,000	3,735	2,444	1,291	3,735	0.00%	10,000
5251 RENTALS - OTHER	51,109	53,380	58,080	44,679	13,401	58,080	0.00%	70,000
5272 MAINT. - AUTOS & TRUCKS	-	-	200	65	135	200	0.00%	500
5276 MAINT. - BLDG & GROUNDS	623	1,700	1,700	-	1,700	1,700	0.00%	500
5277 MAINT. -EQUIPMENT	1,645	2,173	2,173	1,878	295	2,173	0.00%	2,000
5286 INS.-PERF/FID BONDS	1,563	1,563	1,578	1,575	3	1,578	0.00%	1,400
5291 PROF SERV. - ACCT	25,021	2,187	29,187	13,484	15,703	29,187	0.00%	2,000
5292 PROF SERV. - MISC.	14,848	71,280	24,280	13,859	10,421	24,280	0.00%	230,000
5293 FEES, CHARGES, & SERVICES	-	-	116	-	116	116	0.00%	-
5313 DRUG TESTING	-	-	250	106	144	250	0.00%	500
5320 LEGAL FEES	309	500	-	-	-	-	0.00%	500
5351 OFFICE SUPPLIES	7,581	11,530	19,530	7,817	11,713	19,530	0.00%	10,000
5352 POSTAGE / BOX RENT	65	2,000	300	218	82	300	0.00%	500
5375 OPERATING SUPPLIES	5,979	9,170	29,170	16,598	12,572	29,170	0.00%	1,000
5388 MISCELLANEOUS EXPENSE	-	28,383	221	-	221	221	0.00%	-
5410 FUEL	302	250	750	610	140	750	0.00%	2,500
5480 ACQUISITION - EQUIPMENT	10,910	16,300	11,300	7,581	3,719	11,300	0.00%	4,000

9.

TANGIPAHOA PARISH GOVERNMENT
WIO 252

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
5601 SCHOLARSHIPS	176,288	289,508	289,508	165,104	124,404	289,508	0.00%	21,927
5602 REIMB-STUDENT EXPENSES	813	14,000	1,500	1,093	407	1,500	0.00%	5,000
5603 REIMB-OIT PARTICIPANT EXPENSES	-	-	300	267	-	-	-	8,000
5990 INDIRECT COSTS	-	-	-	-	-	-	-	43,606
TOTAL EXPENDITURES:	912,243	1,135,344	1,085,490	801,874	283,583	1,085,190	0.00%	1,175,622
Excess Revenues over Expenditures	(6,389)	800	510	(84,168)	85,180	1,279		-
Beginning Fund Balance	85	119	(6,304)	(6,304)		(6,304)		(5,794)
Ending Fund Balance	(6,304)	919	(5,794)	(90,473)		(5,025)		(5,794)

9. LANGIPAOHA PARISH GOVERNMENT
WIO 253

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
REVENUE:								
4423 FEDERAL GRANT	170,917	208,950	249,302	179,436	69,866	249,302	0.00%	466,679
4617 REIMB FROM IBERVILLE	-	-	-	-	-	-	0.00%	-
4691 MISCELLANEOUS REVENUE	-	-	-	-	-	-	0.00%	-
4991 TRANSFERS IN	-	-	-	1,339	-	1,339	0.00%	-
TOTAL REVENUE:	170,917	208,950	249,302	180,775	69,866	250,641	0.00%	466,679
EXPENDITURES:								
5110 SALARIES	74,228	93,698	87,945	78,348	9,597	87,945	0.00%	85,588
5111 WORKFORCE TPSS PAYROLL	6,064	7,112	-	-	-	-	0.00%	-
5112 TPSS EMPLOYEE BENEFITS	1,593	1,885	-	-	-	-	0.00%	-
5181 WORKER'S COMP	288	371	271	212	59	271	0.00%	350
5183 RETIREMENT	9,546	11,343	8,943	7,409	1,534	8,943	0.00%	12,000
5184 INSURANCE BENEFITS	13,307	19,011	7,091	5,837	1,254	7,091	0.00%	21,000
5185 FICA / MEDICARE	1,237	1,578	1,368	1,137	231	1,368	0.00%	1,500
5187 DEFERRED COMP	237	203	1,243	1,044	199	1,243	0.00%	1,400
5189 OPEB FUNDING	3,235	4,068	4,068	3,187	881	4,068	0.00%	4,200
5190 TRAVEL	898	3,272	3,272	2,388	884	3,272	0.00%	5,000
5191 LODGING AND MEALS	2,175	3,000	8,700	2,692	6,008	8,700	0.00%	15,000
5192 SEMINARS & CONVENTIONS	190	200	4,653	2,128	2,526	4,653	0.00%	8,000
5193 TRAINING	-	-	5,000	-	5,000	5,000	0.00%	5,000
5212 MEMBERSHIP & DUES	350	130	380	350	30	380	0.00%	8,000
5215 SUBSCRIPTIONS	120	120	2,590	2,583	7	2,590	0.00%	2,000
5230 UTILITIES	3,125	6,600	4,100	3,390	710	4,100	0.00%	6,600
5249 RENTALS - VEHICLES	1,752	1,750	200	196	4	200	0.00%	7,000
5251 RENTALS - OTHER	6,810	9,900	3,090	2,465	625	3,090	0.00%	9,900
5272 MAINT. - AUTOS & TRUCKS	-	-	10,250	8,385	1,865	10,250	0.00%	500
5276 MAINT. - BUILDINGS	-	-	200	185	15	200	0.00%	500
5277 MAINT. - EQUIPMENT	952	1,000	100	90	10	100	0.00%	500
5284 INS. - AUTO	-	400	2,450	2,426	24	2,450	0.00%	600
5286 INS. - PERF/FID	509	509	600	595	6	600	0.00%	550
5291 PROF SERV. - ACCT	44,519	40,000	509	306	203	509	0.00%	70,000
5292 PROF SERV. - MISC.	34	200	76,000	72,595	3,405	76,000	0.00%	40,000
5293 FEES, CHARGES, & SERVICES	441	-	500	443	57	500	0.00%	-
5351 OFFICE SUPPLIES	1,045	1,000	186	75	111	186	0.00%	5,000
5375 OPERATING SUPPLIES	668	600	2,500	2,203	297	2,500	0.00%	5,000
5388 MISCELLANEOUS EXPENSE	-	750	3,000	2,424	576	3,000	0.00%	139,491
5410 FUEL	329	250	750	660	90	750	0.00%	2,000
5480 ACQUISITION - EQUIPMENT	1,267	-	9,343	8,118	1,225	9,343	0.00%	10,000
5601 SCHOLARSHIPS	(2,667)	-	-	-	-	-	0.00%	-
TOTAL EXPENDITURES:	172,253	208,950	249,302	211,871	37,431	249,302	0.00%	466,679

9.

WANGIPAHOA PARISH GOVERNMENT
WIO 253

	AUDITED 12/31/2018	ORIGINAL BUDGET 12/31/2019	AMENDED BUDGET 12/31/2019	ACTUAL YTD AS OF: 10/31/2019	REMAINING FOR THE YEAR	PROJECTED TOTAL	FINAL BUDGET VS PROJECTED TOTAL	FUTURE BUDGET 12/31/2020
Excess Revenues over Expenditures	(1,335)	-	-	(31,096)	32,435	1,339	-	-
Beginning Fund Balance	78	2,729	(1,257)	(1,257)		(1,257)	(1,257)	(1,257)
Ending Fund Balance	(1,257)	2,729	(1,257)	(32,354)		82		(1,257)

9.

T.P. Ordinance No. 19-55

AN ORDINANCE AMENDING TANGIPAHOA PARISH SUBDIVISION REGULATIONS ON VARIOUS REQUIREMENTS AND ALLOWING THOSE REQUIREMENTS TO BECOME DEVELOPMENT REGULATIONS FOR CODIFICATION.

BE IT ORDAINED by the Tangipahoa Parish Council-President Government, governing authority of Tangipahoa Parish, State of Louisiana that the Tangipahoa Parish Development Regulations for Residential Subdivisions be hereby amended to allow for codified standards:

Repeal T.P. Ord No. 06-10, recognizing Coving Design standards as no longer included as a residential subdivision design.

Remove wording from T.P. Ord No. 06-78, “Any subdivision with egress and ingress on a State Highway must submit a permit application to LA D.O.T.D. This application must include the total subdivision even if it is to be constructed in Phases. The approved permit must be presented with the Final Plans. The Tangipahoa Parish Planning Commission is hereby given authority to delay for not more than fifty (50) days or deny approval of plans for subdivisions, apartment complexes, condominiums, mobile home parks, town homes when the capacity or configuration of the parish road which must serve as access to the subdivision, apartment complex, condominiums, mobile home park or town homes does not meet the design standards for "Local Roads and Streets" as set by LA D.O.T.D. This determination will be made by the Parish Engineer in consultation with the Developer and his Consulting Engineer within. Within 30 days. This determination will be valid for 6 months. Any subdivision consisting of fifty (50) acres or more and must use a parish road for access which has less than eighteen feet (18") wide riding surface and less than fifty feet (50) wide right-of-way must have lots consisting of one (1.0) acre or more.” **As T.P. Ord 19-46 amends the requirements for Transportation Study and/or Traffic Analysis requirements for developments.**

Standards Approval Procedure for Phased Development –

Revise current regulations book under Procedures for Preliminary Approval 7) to read, “A total overall conceptual design layout is to be submitted for the entire proposed development that includes all phases for development. If subdivision is to be divided into phases, all potential phases must be shown. No construction activities may begin until Final Approval is received.

Revise current regulations book under Procedures for Preliminary Approval 10) to read “Preliminary Approval shall expire if Final Approval is not given by the Planning Commission within twelve (12) months of receiving Preliminary Approval. The entire development or specific phases may be brought forward for Final Approval. All documents required in a Final Approval Application as per regulations at time of submission must be provided to the Planning Commission for the development or phase(s) being requested for Final Approval.”

Revise current regulations book under Procedures for Final Approval 4) to read, “Final Approval may be requested for the entire development or submitted by phases. Once Approval is granted, construction of infrastructure may begin for what was submitted and approved. Any subdivision infrastructure improvements not completed within five (5) years of receiving Final Approval must be resubmitted for new approval and shall meet all current infrastructure standards at the time of new request.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon signature of the Parish President.

This ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said Council and was submitted to an official vote of the TPC.

On motion by _____ and seconded by _____, the foregoing ordinance was hereby declared adopted on this 9th day of December, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

ATTEST:

Kristen Pecararo
Clerk of Council
Tangipahoa Parish Council

Lionell Wells
Chairman
Tangipahoa Parish Council

INTRODUCED: November 25, 2019

PUBLISHED: December 5, 2019 HAMMOND DAILY STAR -
OFFICIAL JOURNAL

ADOPTED: December 9, 2019

DELIVERED TO PRESIDENT: _____ day of December, 2019 at

APPROVED BY PRESIDENT: _____
Robby Miller Date

VETOED BY PRESIDENT: _____
Robby Miller Date

RECEIVED FROM PRESIDENT: _____ day of December, 2019 at

Tangipahoa Parish Government



— EMPLOYEE HANDBOOK —

RECEIPT AND ACKNOWLEDGMENT OF EMPLOYEE HANDBOOK

I have received and reviewed a copy of the Tangipahoa Parish employee handbook. I understand that I am responsible for reading, understanding, and adhering to the policies contained in the handbook.

I understand that this handbook is not an employment contract, and is not to be construed, under any circumstances, as a promise or guarantee of continued employment. I understand that by my acceptance of employment with the Parish, I recognize that the employment relationship is at will and may be terminated by me or the Parish at any time.

I understand that no member of management, other than the Parish President, has the authority to enter in any agreement for employment or benefits for any period of time, or to make any agreement contrary to the foregoing. I further understand that any policies, procedures and benefits discussed in this handbook may be changed by the Parish at any time, without notice.

I understand that as a Tangipahoa Parish employee, I may be given Parish property for use during my employment, including equipment, laptop computers, keys, proximity cards, and the like. Should my employment with Tangipahoa Parish terminate, I understand that I am responsible for returning any and all Parish property, upon collection of my final paycheck. If for any reason I do not return Parish property, I agree that Tangipahoa Parish may deduct the value of such items from my final paycheck.

DATE

SIGNATURE

PRINT NAME

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Welcome Parish Employee,

On behalf of everyone at Tangipahoa Parish Government, I welcome you. It is our hope and prayer you will experience much success. We know each employee contributes directly to the Parish's growth and success. Your commitment to serve your community will give us pride in having you on our team.

As part of #Team Tangipahoa, you are expected to contribute your talents and energies to improve the services we provide and the Parish overall. It is our goal to create an environment that provides opportunities for you to grow in your career.

The Tangipahoa Parish Government does not enter into employment contracts with employees. All employment at Tangipahoa Parish Government is "at will" employment. Employees will have fair and equal opportunities and benefits regardless of age, sex, color, race, national origin, religion or disability and will receive fair and equal treatment.

This handbook was developed to describe some of the expectations of our employees and to outline policies, programs, and benefits available to eligible employees. Employees should read the handbook as soon as possible because it will answer many questions about employment with Tangipahoa Parish.

We hope that your experience here will be challenging, enjoyable, and rewarding. Again, welcome and best wishes for a fulfilling career!

Sincerely,

Robby Miller, President
Tangipahoa Parish

POSE OF THIS HANDBOOK

This handbook has been prepared to inform you about the Parish's history, philosophy, employment practices and policies, as well as the benefits provided to you as a valued employee and the conduct expected of you.

No employee manual can answer every question, nor would we want to restrict the normal question and answer interchange among us. For it is through our person-to-person interactions that we can better know one another, express our views, and work together in a harmonious relationship. We hope this manual will help you feel comfortable with us. We depend on you, and your success is our success. Please do not hesitate to ask questions. Your supervisor will gladly answer them. We believe you will enjoy your work and your fellow employees here. We also believe you will find Tangipahoa Parish a good place to work.

We ask that you read this handbook carefully and refer to it whenever questions arise. We also suggest that you take it home so your family can become familiar with the Parish and our policies. Tangipahoa Parish's policies, benefits and rules, as explained in this manual, may be changed from time to time as business, employment legislation, and economic conditions dictate. If and when revisions are made, you will be informed of updated version.

We have avoided the use of specific gender pronouns wherever possible. However, where such avoidance would have led to very awkward sentences, we have used the masculine pronoun. This use should be considered to refer to both genders.

NOTICE

The policies in this handbook are to be considered guidelines. Parish policies and procedures included in this handbook do not constitute a contract with employees, nor do they promise continued employment. The Parish reserves the legal right to recruit, select, direct, discipline and discharge employees and exercise full discretion over the organization's policies, procedures, and performance of work. Tangipahoa Parish, at its option, may change, delete, suspend or discontinue any part or parts of this manual at any time without prior notice. Any such action shall apply to existing as well as future employees with continued employment being the consideration between the employer and employee.

No one other than the Parish President and Parish Council may alter or modify any of the policies in this handbook. No statement or promise by an employee, supervisor, manager, assistant director, or department head may be interpreted as a change in policy nor will it constitute an agreement with an employee.

Should any provision in the Employee Handbook be found to be unenforceable and invalid, such finding does not invalidate the entire Employee Handbook, but only that section.

This handbook replaces (supersedes) all other previous handbooks.

CODE OF EMPLOYER-EMPLOYEE RELATIONS

Tangipahoa Parish implements fair and effective personnel policies and requires all employees to support the organization's best interests.

Tangipahoa Parish is committed to a mutually rewarding and direct relationship with its employees. Thus, Tangipahoa Parish attempts to:

- Provide equal employment opportunities and treatment regardless of race, religion, color, sex, age, national origin, or disability;
- Establish reasonable hours of work based on the Parish's needs
- Monitor and comply with applicable federal, state, and local laws and regulations concerning employee safety;
- Be receptive to constructive suggestions about job duties, working conditions, or personnel policies; and
- Establish appropriate means for employees to discuss matters of concern with their immediate supervisor or department head.

Tangipahoa Parish, as part of its commitment to providing citizens with excellent products and services and to creating a productive work environment, expects all employees to:

- Deal with citizens and vendors in a professional manner;
- Represent Tangipahoa Parish in a positive and ethical manner;
- Perform assigned tasks in an efficient manner;
- Be punctual;
- Demonstrate a considerate, friendly, and constructive attitude toward fellow employees; and
- Follow the policies and procedures implemented by Tangipahoa Parish

Management retains the sole discretion to exercise all managerial functions, including the rights to:

- Dismiss, assign, supervise, and discipline employees;
- Determine and change starting times, quitting times, and shifts;
- Transfer employees within departments or into other departments;
- Determine and change methods by which its operations are to be carried out,
- Determine and change the nature, location, services rendered, quantity, and continued operation of the municipality; and
- Assign duties to employees in accordance with Tangipahoa Parish's needs and requirements and to carry out all ordinary administrative and management functions.

ORGANIZATION DESCRIPTION

Section I.-01

The Tangipahoa Parish Home Rule Charter Commission has proposed, and the electors have adopted this, their home rule charter, under the authority of Article VI, Section 5, of the Louisiana Constitution of 1974, hereinafter referred to as “constitution.” The Parish of Tangipahoa is therefore a local governmental subdivision which operates under a home rule charter and, subject to said charter, is authorized as hereinafter provided to exercise any power and perform any function necessary, requisite or proper for the management of its local affairs.

Section 1-02. Form of Government

The plan of government provided by this home rule charter shall be known as the “council-president” form of government. It shall consist of an elected council which shall be called the Tangipahoa Parish Council and shall constitute the legislative branch of government and an elected president who shall be the chief executive officer and head of the executive branch.

Section 2-01 A. Composition, Qualifications and Election

The legislative power of the parish government shall be vested in a council consisting of ten (10) members elected for four (4) year terms from districts described in Section 8-10 (Election of Officials), one from and by the qualified electors in each district.

Section 3-01. Executive Authority.

The president shall be the chief executive officer of the Parish government and shall exercise general executive and administrative authority over all departments, offices and agencies of the Parish government, except as otherwise provided by this charter.

Our goal, like all governmental entities, is to provide services to the general public.

1.0 EMPLOYMENT POLICIES AND PRACTICES

1.1 BACKGROUND CHECKS

Tangipahoa Parish believes that hiring qualified individuals to fill positions contributes to the overall success of the organization. Background checks serve as an important part of the selection process. Therefore, a background check, including a criminal history check, may be conducted on new hires and may be also conducted on employees changing positions including promotions, demotions, details, reassignments, and transfers.

After a conditional job offer has been made, Tangipahoa Parish may conduct a job-related background check in accordance with Fair Credit Reporting Act (FCRA) guidelines. A comprehensive background check may consist of prior employment verification, professional reference checks, criminal record check, driving record check, sexual offender search, social security number verification and where appropriate, education verification, and professional licensure/certification verification.

1.2 CONFLICTS OF INTEREST and ETHICS

Tangipahoa Parish prohibits its employees from engaging in any activity, practice, or conduct which conflicts with, or appears to conflict with, the interests of Tangipahoa Parish. Since it is impossible to describe all of the situations that may cause or give the appearance of a conflict of interest, the prohibitions included in this policy are not intended to be exhaustive and include only some examples:

- Employees are expected to represent Tangipahoa Parish in a positive and ethical manner. Thus, employees have an obligation to avoid conflicts of interest and to refer questions and concerns about potential conflicts to their supervisor.
- Employees may not, directly or indirectly whether on or off the job, engage in any conduct that is disruptive or damaging to the Parish.
- Employees and their immediate family may not accept anything of economic value (i.e. money or any other thing having economic value) as prohibited by the Louisiana Code of Governmental Ethics (R.S. 42:1111 – 1121) from any person or firm doing, or seeking to do, business with the Parish. For purposes of this policy, “immediate family” includes the employee’s children, spouses of children, brothers, sisters, spouses of his brothers and sisters, parents, spouse, and the parents of his spouse as defined by the Louisiana Code of Governmental Ethics (R.S. 42:1102).
- Employees may not give, offer, or promise, directly or indirectly, anything of value to any representative or any entity in connection with any transaction or business that Tangipahoa Parish may have.

Any conflict of potential conflict of interest must be disclosed to the Tangipahoa Parish Administration. Failure to do so may result in discipline, up to and including termination.

Tangipahoa Parish conducts its business fairly, impartially, and in an ethical and proper manner and in compliance with all laws and regulations.

- Tangipahoa Parish is committed to conducting business with integrity underlying all relationships, including those with citizens, customers, suppliers, and communities, and among employees. The highest standards of ethical business conduct are required of Tangipahoa Parish employees in performance of their responsibilities. Employees will not engage in conduct or activity that may raise questions as to the Parish’s honesty, impartiality, or reputation or otherwise cause embarrassment to the Parish. Employees will avoid any action, whether or not specifically prohibited in the personnel policies, which might result in or reasonably be expected to create an appearance of:
 - Using public office or public position for private gain
 - Giving preferential treatment to any person or entity
 - Losing impartiality
 - Adversely affecting the confidence of the public in the integrity of Tangipahoa Parish

Every employee has the responsibility to ask questions, seek guidance, report suspected violations, and express concerns regarding compliance with the policy. Retaliation against employees who use Parish mechanisms to raise genuine concerns will not be tolerated.

The Human Resources Department is responsible for providing policy guidance and issuing guidance to assist employees in complying with the Parish’s expectations of ethical business conduct and uncompromising values. This policy constitutes the standards of ethical business conduct required of all employees. Managers are responsible for supporting their implementation and monitoring compliance.

Furthermore, Louisiana Ethics Administration Program website includes additional information on issued opinions, forms, required disclosures, campaign finance, and training. Pursuant to ethics.la.gov.

Actions to be Taken:

- Tangipahoa Parish President has a responsibility to report possible Ethics Code violations to the Louisiana Board of Ethics, pursuant to R.S. 42:1161(A). He is also required to cooperate in connections with any investigation or hearing which is conducted by the Ethics Board.

System to Monitor:

- The Parish President shall constantly screen all employees under his/her supervision to ascertain that such employees are needed to perform the work of the agency and shall promptly take the necessary steps to reduce the number of the employees of the agency to a sufficient or satisfactory number required.
- Complaints received from the public and from within the entity should be taken seriously and investigated by an appropriate level of management. The investigative procedures should be fair and thorough, and any corrective action taken should be in accordance

with policy.

Annual Attestation:

- Each official and employee takes a mandatory ethics class required by the Louisiana Ethics Administration. Also, all new hires are required to sign a document that he/she received the Ethics Policy.

1.3 EMPLOYEE CLASSIFICATIONS

Tangipahoa Parish classifies employees as full-time, part-time, or temporary and as exempt or non-exempt for the purposes of compensation administration.

Employees generally may be categorized as follows:

- A full-time employee is an individual who is normally scheduled to work a 32 to 40-hour workweek and is hired for an undetermined period. A full-time employee may be classified as either exempt or nonexempt.
- A part-time employee is an individual who is normally scheduled to work less than 28 hours in a normal workweek as defined above and is hired for an indefinite period. A part-time employee may be classified as either exempt or nonexempt.
- A temporary employee generally is an individual who is hired either part-time or full time for a specified, limited period. A temporary employee may be classified as either exempt or nonexempt.
- A non- exempt employee generally is subject to the minimum wage and overtime provisions of the Fair Labor Standards Act (FLSA) and is typically paid either on an hourly or salary basis.
- An exempt employee is not subject to the provisions of the FLSA and is not entitled to overtime payments. Exempt employees typically are paid on a salary basis and include administrative, executive, and professional employees, and certain highly skilled computer professionals.

1.4 DISABILITY – REASONABLE ACCOMODATION

Tangipahoa Parish does not discriminate against any applicant or employee in hiring or in the terms, conditions, and privileges of employment due to physical or mental disability. When the Parish becomes aware of any disability which prevents otherwise qualified applicant or employee from performing a job, it will assess whether any reasonable accommodation would allow the person to perform the job before refusing employment or making a distinction in terms, conditions, or privileges of employment because of a disability. An accommodation which creates an undue hardship on the Parish, or which endangers health or safety is not a reasonable accommodation. Tangipahoa Parish will make any reasonable accommodation necessary to allow an otherwise qualified applicant or employee to perform the job.

An otherwise qualified applicant for employment or an employee with a disability who requires reasonable accommodation may inform management or his or her immediate supervisor of the nature of the disability and the accommodation required in writing.

Employees with access to such information shall maintain the confidentiality of the information to the extent reasonably possible and shall not release information to anyone who does not have the right or need to know.

(Reference: Policy and Procedure Manual – American Disability Act)

1.5 - EMPLOYMENT OF RELATIVES (NEPOTISM) Purpose

The purpose of this policy is to prevent situations which create an ineffective, non-productive work environment arising from a conflict of interest or an appearance of a conflict of interest, or favoritism.

Definition

Nepotism - preference in employment or promotion on the basis of family relationship rather than on the basis of merit.

Policy

A familial relationship among employees can create an actual, or at least a potential, conflict of interest in the employment setting, especially where one relative supervises another relative. In order to minimize potential problems, actual or perceived conflicts associated with the employment of relatives, it is the policy of Tangipahoa Parish to limit the employment of relatives as defined herein. This extends to practices that involve but not limited to employee hiring, promotion, retention, demotion, transfer, wages, and leave requests.

No individual may be hired within a department if that individual is related in the following fashion to another employee who is within his/her line of supervision:

- Child, spouse of child, brother, sister, spouse of brother or sister, parent, spouse, grandparent, grandchild

For the purpose of this policy, the term "relative" shall apply to those established by blood, marriage adoptions, other legal relationships, and any other member of the employee's or applicant's household.

Employees who marry or become members of the same household may continue employment as long as there is not:

- (a) A direct or indirect supervisor/subordinate relationship between the employees; or
- (b) An actual conflict of interest or the appearance of a conflict of interest.

Should one of the above situations occur, the Parish would attempt to find a suitable position within the Parish to which one of the affected employees may transfer. If accommodations of

this nature are not feasible, the employees will first be permitted to determine which of them will resign. If no agreement between the employees can be reached within sixty (60) days, the Parish will decide which of the employees will be terminated.

If there is a situation where an action of the Parish, such as a reduction in force, results in an involuntary circumstance where two relatives or members of the same household have a reporting relationship, one of the employees will be reassigned within sixty (60) days. During those 60 days, the supervisory employee will not have involvement or direct input in the employment decisions of the other employee.

The Parish reserves the right to apply this policy to situations where an actual conflict or potential for conflict arises because of the relationship between employees, even if there is no supervisory relationship involved. In these situations, the Parish will reassign one of the employees within sixty (60) days.

(Reference: Policy and Procedure Manual – Ethics Nepotism – Code LA Revised Statute #42.1119)

Applicability

This policy is applicable to all employees of the Parish.

This policy is further applicable to all types of appointments, regular and temporary; including promotions, demotions, transfers, and all other methods of filling vacancies.

Responsibility

The hiring supervisor is responsible for assuring that applicants are not related in a prohibitive fashion to current employees in their respective areas, prior to requesting the appointment of the applicant. Department Heads are responsible for monitoring changes in employee reporting relations after initial hire to ensure policy compliance. Employees are responsible for alerting their supervisor immediately of any changes or relationships applicable to this policy.

Exceptions

The current employment status of individuals employed prior to the effective date of this policy shall not be affected; however, future movement between departments and divisions of the Parish may be affected. For example, movement to a position within a department as the supervisor or subordinate of a relative of the above-listed degree will be prohibited.

Nothing in this policy shall interfere with the rights of employees to displace other employees as a result of layoff regardless of the position being affected.

Requests for exceptions to this policy shall be justified, documented and submitted to the Chief Administrative Officer for consideration.

Questions regarding this policy should be directed to the Department of Human Resources

1.6 RESPECTFUL WORKPLACE

Tangipahoa Parish Government is firmly committed to ensuring a positive and professional working environment in which all people are treated with respect and dignity.

We believe in a proactive approach to workplace respect and are committed to providing employees with a healthy and safe workplace, free from physical or psychological bullying, harassment, and violence. A respectful work environment is a place where employees are actively living by our core values.

This policy prohibits all forms of bullying, harassment and violence (hereinafter, referred to as a violation of “respect”) by any Tangipahoa Parish Government’s employee.

Violations of respect will be investigated and if substantiated will be dealt with expeditiously. To support the objective of providing all employees with a healthy safe workplace, it is required that managers, supervisors and workers take preventative action to ensure that risks to individual’s health and safety due to violations of respect are eliminated or reported.

DEFINITIONS

Bullying – is interpersonal hostility that is deliberate, repeated and sufficiently severe as to harm the targeted person’s health, safety or economic status. It is driven by the perpetrator’s (bully’s) need to control another individual, not by a legitimate business need.

Violence – whether at a worksite or work related means the threatened, attempted or actual conduct of a person that causes or is likely to cause physical injury. These acts include threats, menacing or threatening behavior and all types of physical or verbal assaults. Employees are encouraged to seek resolution of the incident. Investigations will be conducted with as much confidentiality as can practicably be afforded. Investigators will advise workers involved through the course of the investigation that discretion is an important part of the process.

Harassment – occurs when a worker is subjected to unwelcome verbal or physical conduct because of:

- race, gender, place of origin
- age, mental or physical disability,
- religious, ancestry, marital status,
- beliefs, sexual orientation, source of income,
- color, family status of that person or of any other person

1.7 EQUAL EMPLOYMENT OPPORTUNITY / ANTI-HARASSMENT, INCLUDING SEXUAL HARASSMENT

Equal employment opportunities are provided to all employees and applicants for employment without regard to race, religion, sex, national origin, age, disability, or other legally protected characteristic. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, transfer, leave of absence, compensation, and training.

Tangipahoa Parish Government’s believe that our employees are the primary means by which the goals and objectives of the organization will be met. All employees of the Tangipahoa Parish Government must understand its position on harassment. By the definition above, harassment is any unwanted physical or verbal conduct or action prohibited by law by someone in the workplace that creates an intimidating hostile, or offensive work environment, including discrimination and sexual harassment.

This policy strictly prohibits any form of discrimination or unlawful harassment, including sexual harassment, based on an individual’s sex, race, age, disability, religion, national origin, or any other legally protected characteristic.

Unlawful harassment consists of unwelcome statements or actions that interfere with an individual’s work performance or creates an intimidating, hostile or offensive work environment based on sex, race, religion, national origin, disability, or other legally protected characteristic.

Examples include, but are not limited to:

- derogatory comments, jokes, slurs,
- drawings or publications, material distributed through electronic media, or items posted on walls or bulletin boards based on sex, race, religion, national origin, disability, or other legally protected characteristic.

With respect to sexual harassment, the following is prohibited:

Unwelcome sexual advances; requests for sexual favors; and other verbal or physical conduct where:

- submission to or rejection of such conduct is made either explicitly or implicitly a term or condition of an individual’s employment;
- submission to or rejection of such conduct is used as the basis for employment decisions affecting an individual’s employment; or
- such conduct has the purpose or effect of creating an intimidating, hostile, or offensive work environment or substantially interferes with an employee’s work performance.

Examples of sexual harassment may include, but are not limited to:

- unwanted physical contact: touching, brushing the body, coerced sexual activity, assault
- language of a sexual nature including comments about a person’s physical attributes
- unwelcome questions or conversations about sexual activity
- jokes, remarks, or innuendoes that have a sexual content or sexual connotation
- sexual flirtations and propositions; repeatedly asking for a date after the person has expressed disinterest
- leering or staring
- blocking a person’s path or whistling
- obscene gestures
- the display of sexual objects

- the circulation or display of pornographic or sexually explicit pictures, drawings, articles, material distributed through electronic media, or posted on walls or bulletin boards.

If an employee experiences any job-related harassment based on sex, race, national origin, disability, or any other factor prohibited by federal, state, or local statute, or if he believes that he has been treated in an unlawful, discriminatory manner, he should immediately report the matter to the head of the department or to the Director of Human Resources who will undertake a prompt and thorough investigation. All complaints of harassment will be kept confidential to the maximum extent possible.

Violation of this policy will not be tolerated. If it is determined that inappropriate conduct has occurred, Tangipahoa Parish will provide an appropriate remedy, including, but not limited to, the discipline and/or termination of the offending employee. All employees are expected to cooperate with an investigation of any type of harassment. Failure to do so may lead to discipline, including termination. Information provided by an individual will be treated as confidential and only provided to those who have the need for the information, or when it is required in the course of investigating the complaint. False information provided in the course of an investigation may lead to discipline, including discharge. Employees accused of harassment may be suspended (with or without pay) pending the outcome of the investigation. Employees who claim to have been harassed may be given time off under the leave policy.

Tangipahoa Parish’s employees are prohibited from harassing suppliers, vendors, clients, or visitors. An employee who violates this policy will be subject to discipline, up to and including termination of employment.

Tangipahoa Parish prohibits any form of retaliation against any employee for filing a bona fide complaint under this policy or for assisting in a complaint investigation. An employee who submits a complaint in good faith, even where the complaint cannot be proven, has not violated this policy. Any employee found to have falsified a complaint of harassment or knowingly provided false information regarding a complaint will be subject to discipline, up to and including termination.

This policy applies to all conduct by any supervisor, manager, coworker, subordinate, vendor, client, or customer that affects an employee’s work environment. Each member of management is responsible for creating an atmosphere free of discrimination and harassment, sexual or otherwise. Furthermore, employees are responsible for respecting the rights of their co-workers.

(Reference: Policy and Procedure Manual – Civil Rights Act)

1.8 NEW EMPLOYEE ORIENTATION

Orientation is a formal welcoming process that is designed to make the new employee feel comfortable, informed about Parish government, and prepared for his position. New employee orientation is conducted by a Human Resources representative and includes an overview of the Parish government, benefits, policies and procedures; and the new hire processing. The

new employee’s supervisor completes a new hire checklist and introduces the new hire to staff, reviews the job description and scope of the position, discusses important departmental policies and procedures, and helps the new employee get started on specific functions.

1.9 INTRODUCTORY PERIOD

For New Employees and Re-hired Employees

New employees and re-hired employees with a break in service of more than three (3) months are subject to an introductory period of two (2) months, beginning on their first day of work and ending in two (2) months. This is to give the new/rehired employee and the Parish an opportunity to evaluate the employee’s interest in the job and his ability to perform the work. The Parish uses the introductory period to evaluate the employee’s capabilities, work habits, and overall performance. During the introductory period, the employee and supervisor should meet periodically to discuss the employee’s performance. The immediate supervisor of the new employee will complete the new employee supervisor checklist within the two (2) weeks of hire. Topics to be covered should include, but are not limited to, job performance, job duties, level of skill to perform the job, attendance and disciplinary issues.

If at any time during the introductory period, the supervisor determines the employee is unsuitable for the job, the supervisor may recommend that the introductory period be extended an additional thirty (30) days not to exceed ninety (90) days or the employment be terminated. Employees who are dismissed during their introductory period shall have no right to grievance procedures.

If a new employee has excused absences from work for longer than five (5) working days during the introductory period, the Parish may extend the introductory period for the amount of time equal to the days missed if applicable, in order to properly evaluate the employee.

Neither completion of the introductory period nor continuation of employment after the introductory period entitles an employee to remain employed by the Parish for any definite period of time.

A new employee must have successfully completed his introductory period before requesting a transfer to another position or department. In the event that an employee is promoted while still in his introductory, the employee shall be given credit for the completed portion of the introductory. The remaining balance of the introductory period will be completed in the new position.

For Newly Promoted and Transferred Employees

All regular employees who have been promoted or transferred to a new position are subject to an introductory period of two (2) months upon assumption of the new position. Upon completion of this introductory period, the employee will be given a performance evaluation.

The Parish recognizes that the responsibilities and requirements of a higher-level position may not prove suitable to a particular employee as determined by the performance results of the promoted employee. In the event a promotion or transfer assignment is found unsuitable by either the employee or by the Parish, consideration may be given to allow the promoted or transferred employee to return to a former or comparable position for which the Parish deems the employee possess demonstrated skills, knowledge, ability and interest at the rate of pay for that position. The employee shall not retain the pay of the higher position. If no such position is available, the employee may be terminated and given consideration for the first vacancy within ninety (90) days for which the Parish deems the employee may be qualified. If the employee is reinstated to his former position or comparable position, the employee shall not be made to serve a new introductory period.

Neither completion of the introductory period nor continuation of employment after the introductory period by any employee entitles employee to remain employed by the Parish for any definite period of time.

1.10 LEAVES OF ABSENCE

Family and Medical Leave Act (FMLA) Leave

Employees must apply for Family and Medical Leave Act (FMLA) Leave. An Employee does not automatically rollover into FMLA Leave.

The federal Family & Medical Leave Act of 1993 (FMLA) as amended, requires employers with 50 or more employees to provide eligible employees with unpaid leave. There are two types of leave available, including the basic 12-week leave entitlement (Basic FMLA Leave), as well as the military family leave entitlements (Military Family Leave) described in this policy.

In addition to FMLA leave, you may also be eligible for leave under a similar state law. To find out about the availability of state leave, please contact Tangipahoa Parish Government Human Resource Department.

Eligibility for FMLA Leave

Employees are eligible for FMLA leave if they:

- 1. Have worked for the company for at least 12 months;
- 2. Have worked at least 1,250 hours for the company during the 12 calendar months immediately preceding the request for leave; *and*
- 3. Are employed at a work site that has 50 or more employees within a 75-mile radius.

The 12 months of service need not be consecutive. Employment before a break in service of 7 years or more will not be counted, unless the break in service was caused by the employee's USERRA-covered service obligation, or there was a written agreement that the employer intended to rehire the employee after the break in service.

Employees with any questions about their eligibility for FMLA leave should contact Tangipahoa Parish Government Human Resource Department for more information.

Basic FMLA Leave

Employees who meet the eligibility requirements described above are eligible to take up to 12 weeks of unpaid leave during any 12-month period for one of the following reasons:

1. To care for the employee’s son or daughter during the first 12 months following birth;
2. To care for a child during the first 12 months following placement with the employee for adoption or foster care;
3. To care for a spouse, son, daughter, or parent (“covered relation”) with a serious health condition;
4. For incapacity due to the employee’s pregnancy, prenatal medical or child birth; or
5. Because of the employee’s own serious health condition that renders the employee unable to perform an essential function of his or her position.

Married couples. In cases where a married couple is employed by the same company, the two spouses together may take a *combined total* of 12 weeks’ leave during any 12-month period for reasons 1 and 2, or to care for the same individual pursuant to reason 3.

Military Family Leave

There are two types of Military Family Leave available.

1. Qualifying exigency leave. Employees meeting the eligibility requirements described above may be entitled to use up to 12 weeks of their Basic FMLA Leave for a qualifying exigency while the employee’s spouse, son, daughter, or parent (the military member or member) is on covered active duty or call to covered active duty status (or has been notified of an impending call or order to covered active duty).

For Regular Armed Forces members, “covered active duty or call to covered active duty status” means duty during the deployment of the member with the Armed Forces to a foreign country (outside of the United States, the District of Columbia, or any territory or possession of the United States, including international waters).

For a member of the Reserve components of the Armed Forces (members of the National Guard and Reserves), “covered active duty or call to covered active duty status” means duty during the deployment of the member with the Armed Forces to a foreign country under a Federal call or order to active duty in support of a contingency operation.

Qualifying exigencies may include:

- Short-notice deployment (seven or less calendar days)
- Attending certain military events and related activities
- Childcare or school activities
- Addressing certain financial and legal arrangements
- Periods of rest and recuperation for the military member (up to 15 calendar days of leave, dependent on orders)
- Attending certain counseling sessions
- Attending post-deployment activities (available for up to 90 days after the termination of the covered military member’s covered active duty status, and to address issues arising from death of military member)

- Attending to parental care needs arising from covered active duty or call to duty (arrange for alternative care for a parent of a military member, provide urgent or immediate care, admit or transfer to a care facility, or attend non-routine caregiver meetings with care facility staff)
- Other activities arising out of the military member’s covered active duty or call to active duty and agreed upon by the company and the employee.

2. Leave to care for a covered service member. There is also a special leave entitlement that permits employees who meet the eligibility requirements for FMLA leave to take up to 26 weeks of leave during a single 12-month period if the employee is the spouse, son, daughter, parent, or next of kin caring for a covered military service member or veteran recovering from a serious injury or illness, as defined by FMLA's regulations.

For a current member of the Armed Forces, including a member of the National Guard or Reserves, the member must be undergoing medical treatment, recuperation, or therapy, is otherwise in outpatient status; or is otherwise on the temporary disability retired list, for a serious injury or illness.

For a covered veteran, he or she must be undergoing medical treatment, recuperation or therapy for a serious injury or illness. *Covered veteran* means an individual who was a member of the Armed Forces (including a member of the National Guard or Reserves) and was discharged or released under conditions other than dishonorable at any time during the five-year period prior to the first date the eligible employee takes FMLA leave to care for the covered veteran.

An eligible employee must begin leave to care for a covered veteran within five years of the veteran’s active duty service, but the single 12-month period may extend beyond the five-year period.

Use of Leave

An employee does not need to use this leave entitlement in one block. Leave can be taken intermittently or on a reduced leave schedule when medically necessary. Employees must make reasonable efforts to schedule leave for planned medical treatment so as not to unduly disrupt the employer’s operations. Military Family Leave due to qualifying exigencies may also be taken on an intermittent basis. Leave may not be taken on an intermittent basis when used to care for the employee’s own child during the first year following birth, or to care for a child placed with the employee for foster care or adoption, unless both the employer and employee agree to such intermittent leave.

Pay, Benefits, and Protections During FMLA Leave

Leave is unpaid. Family medical leave is unpaid leave (although employees may be eligible for short- or long-term disability payments benefits under those insurance plans) if leave is taken because of an employee’s own serious health condition.

Substitution of paid time off for unpaid FMLA leave. Family and medical leave and sick leave will run concurrently. An employee must use any accrued sick leave for all or parts of any family and medical leave until sick leave is exhausted.

Unpaid FMLA Leave

An employee on unpaid FMLA Leave will not accrue sick leave nor will the employee be paid for holidays.

Paid FMLA Leave

Paid FMLA Leave- occurs when an employee **uses** their **accrued sick and vacation leave** to replace the working hours missed due to being on FMLA Leave.

An employee on paid FMLA Leave will accrue sick leave and will be paid holidays. The substitution of accrued earned leave for unpaid leave time does not extend the 12-week leave period.

Medical and other benefits. During an approved family medical leave, TPG will maintain the employee’s health benefits as if the employee continued to be actively employed. If paid leave is substituted for unpaid family medical leave, TPG’s payroll department will deduct the employee’s portion of the health plan premium as a regular payroll deduction. If leave is unpaid, the employee must pay his or her portion of the premium through a check or money order from a monthly invoice issued by the payroll department.

An employee’s healthcare coverage will cease if the employee’s premium payment is more than 30 days late. If the payment is more than 15 days late, the payroll department will send the employee a letter to this effect. If the Payroll department does not receive the co-payment within 15 days after the date of that letter, the employee’s coverage may cease. If the employee elects not to return to work for at least 30 calendar days at the end of the leave period, the employee will be required to reimburse the Tangipahoa Parish Government for the cost of the premiums paid by the Tangipahoa Parish Government for maintaining coverage during the unpaid leave.

During FMLA leave, the employer must maintain the employee’s health coverage under any “group health plan” on the same terms as if the employee had continued to work. Use of FMLA leave will not result in the loss of any employment benefit that accrued prior to the start of the employee’s leave.

The Tangipahoa Parish Government will continue to pay any benefits during leave periods.

Return to job at end of FMLA leave. Upon return from FMLA leave, eligible employees must be restored to their original or equivalent positions with equivalent pay, benefits, and other employment terms.

Employee Responsibilities When Requesting FMLA Leave

If the need to use FMLA leave is foreseeable, the employee must give the company at least 30 days’ prior notice of the need to take leave. When 30 days’ notice is not possible, the employee must give notice as soon as practicable (within 1 or 2 business days of learning of the need for leave except in extraordinary circumstances). Failure to provide such notice may be grounds for delaying the start of the FMLA leave.

Requests for FMLA leave must be submitted to Human Resources using the Request for Family/Medical Leave form available from Human Resources or on the Intranet.

If the need for leave is not foreseeable, employees are required to provide as much notice as practicable regarding the facts of the particular case. An employee requiring unforeseeable

(extraordinary circumstances) leave, must call his or her direct supervisor and provide sufficient information regarding the employee’s need for leave to support a request for FMLA. It generally it is practicable for an employee to provide notice of leave within one business day.

When submitting a request for leave, the employee must provide sufficient information for the Parish to determine, if the leave might qualify as FMLA leave. In addition, the employee also provides information on the anticipated date when the leave would start as well as the duration of the leave. *Calling in “sick” is not sufficient.* Sufficient information may include that the employee is unable to perform job functions; that a family member is unable to perform daily activities; that the employee or family member needs hospitalization or continuing treatment by a healthcare provider; or the circumstances supporting the need for military family leave. Employees also must inform HR if the requested leave is for a reason for which FMLA leave was previously taken or certified. Employees also will be required to provide a certification and periodic recertification supporting the need for leave.

Employer Responsibilities

When an employee requests leave, HR will inform the employee whether he or she is eligible under the FMLA. If the employee is eligible for FMLA leave, the employee will be given a written notice that includes details on any additional information he or she will be required to provide. If the employee is not eligible under the FMLA, HR will provide the employee with a written notice indicating the reason for ineligibility.

If leave will be designated as FMLA-protected, the company will inform the employee in writing and provide information on the amount of leave that will be counted against the employee’s 12- or 26-week entitlement.

Medical Certification

If the employee is requesting leave because of the employee’s own or a covered relation’s serious health condition, the employee and the relevant healthcare provider must supply appropriate medical certification. Employees may obtain Medical Certification forms from the Human Resources department. When the employee requests leave, HR will notify the employee of the requirement for medical certification from their physician and when it is due (no more than 15 days after leave is requested). If the employee provides at least 30 days’ notice of medical leave, he or she should also provide the medical certification from physician before leave begins.

Failure to provide requested medical certification in a timely manner may result in denial of leave until it is provided. The company, at its expense, may require an examination by a second healthcare provider designated by Human Resources Department, if it reasonably doubts the medical certification initially provided. If the second healthcare provider’s opinion conflicts with the original medical certification, HR, at its expense, may require a third, mutually agreeable, healthcare provider to conduct an examination and provide a final and binding opinion.

The Parish may require subsequent medical recertification. Failure to provide requested certification within 15 days, except in extraordinary circumstances, may result in the delay of further leave until it is provided. Employees may also be required to provide a fitness-for-duty certification upon return to work, or during intermittent leave, as required.

Reporting While on Leave

If an employee takes leave because of the employee’s own serious health condition or to care for a covered relation, the employee must contact TPG HR on the first and third Tuesday of each month regarding the status of the condition and his or her intention to return to work. In addition, the employee must give notice as soon as practicable (within 2 business days, if feasible) if the dates of the leave change, are extended, or were unknown initially.

Exemption for Highly Compensated Employees

Highly compensated employees (i.e., highest-paid 10 percent of employees at a worksite or within a 75-mile radius of that worksite) may not be returned to their former or equivalent position following a leave if restoration of employment will cause substantial economic injury to the Parish. (This fact-specific determination will be made by the company on a case-by-case basis.) HR will notify employees if they qualify as “highly compensated” employees if the Parish intends to deny reinstatement, and of employees’ rights in such instances.

Intermittent and Reduced-Schedule Leave

Leave because of a serious health condition, or either type of family military leave may be taken intermittently (in separate blocks of time due to a single health condition) or on a reduced-schedule leave (reducing the usual number of hours worked per workweek or workday) if medically necessary. If leave is unpaid, the Parish will reduce the employee’s salary based on the amount of time actually worked. In addition, while an employee is on an intermittent or reduced-schedule leave, the Parish may temporarily transfer the employee to an available alternative position that better accommodates the recurring leave and that has equivalent pay and benefits

1.11 MEDICAL EXAMINATIONS

Tangipahoa Parish may require applicants to whom a conditional offer of employment has been extended, and current employees, to undergo medical examinations whenever management determines that these are necessary for the safe operation of the organization and or job-related as consistent with business necessity.

Successful applicants for employment may be required as a condition of employment to take a medical examination to establish their fitness to perform the job task for which they have applied without endangering the health and safety of themselves or others. If management determines that an examination is appropriate to a particular position, all applicants for the job to whom a conditional offer of employment has been made should be examined.

Employees may be required to have a medical examination on other occasions when the examination is job-related and consistent with business necessity. For example, a medical examination may be required when an employee is exposed to toxic or unhealthful conditions, requests an accommodation for a particular disability, or has a questionable ability to perform essential functions due to a medical condition.

Employees are encouraged, but not required, unless it is determined to be a condition of employment, to have physical examinations periodically during their employment. Employees are encouraged, but not required, to participate in wellness programs.

Employees requesting to use non-approved physician for CDLs will only be reimbursed at the Tangipahoa Parish Government rate. Tangipahoa Parish Government reserves the right to request an additional physical performed by an authorized health care facility.

Medical examinations required by Tangipahoa Parish will be paid for by the Parish and will be performed by a physician or licensed medical facility designated or approved by Tangipahoa Parish Government. Medical examinations paid for by Tangipahoa Parish are the property of the Parish, and the examination records will be treated as confidential and kept in separate medical files. However, records of specific examinations, if required by law or regulation, will be made available to the employee, or persons designated and authorized by the employee, public agencies, relevant insurance companies, or the employee’s doctor.

Employees, in safety sensitive positions and/or operates a parish vehicle, who need to use prescription or nonprescription legal drugs while at work must report this requirement to their supervisor if the use might impair their ability to perform the job safely. Depending on the circumstances, employees may be reassigned, prohibited from performing certain tasks, or prohibited from working if they are determined to be unable to perform their job safely while taking prescription or nonprescription legal drugs. In the event reporting use of prescription or non-prescription drugs does not occur, disciplinary actions may occur if impairment causes inability to perform job safely.

1.12 PERFORMANCE EVALUATIONS

It is the policy of the Parish to evaluate employee performance on a continuous basis and to do so more formally at periodic intervals. The purpose of these more formal evaluations is to allow supervisors and employees to communicate concerning the employee’s job-related behaviors compared to behaviors that are desired and expected, assess the employee’s strengths and weaknesses in a constructive manner, make plans for improvement, and set goals and objectives for the period ahead. Evaluation functions are to be properly completed in as uniform, fair, and objective a manner.

Supervisors may conduct informal performance reviews and coaching sessions more often if they choose; however, formal performance evaluations are due upon the following occasions:

By the end of the first two (2) months of employment for new hires and re-hires; and at the end of the first two (2) months in a new position for newly promoted or transferred employees; if the introductory period exceeds an additional thirty (30) days, a new evaluation must be completed prior to regular employment.

Evaluations are done on the employee’s anniversary date and turned into HR by the 3rd Friday of November annually.

Employees will be given the opportunity to examine the evaluation and make written comments about any aspect of it. Information derived from the performance evaluations may be considered by management when making decisions affecting training, promotion, transfer, or continued employment.

Annual evaluations will be used to determine merit pay increase as per the Salary Plan.
(Reference: Appendix B)
(Reference: Policy and Procedure Manual – Salary Plan)

1.13 TERMINATION OF EMPLOYMENT

Tangipahoa Parish may terminate employment because of an employee’s resignation, discharge, retirement, a reduction in the workforce, non-performance, employee misconduct, or for just cause. Discharge can be for any reason not prohibited by law.

Employees are requested to give written notice of their intent to resign including the anticipated date of resignation. The following guidelines are suggested:

Department Heads and managerial employees should give four (4) weeks’ notice and; All other employees should give at least two (2) weeks’ notice.

Employees who are absent from work for three (3) consecutive days without being excused or giving proper notice will be considered as having voluntarily resigned as a result of job abandonment. If the employee is unable to contact the supervisor during that time due to extreme circumstances such as serious illness, the employee should contact or have someone on his behalf contact the Parish as soon as practicable. The Parish will determine if the voluntary resignation will be upheld, or in the case of a serious health condition, if the employee is eligible for FMLA Leave.

The Human Resources Department or designee is responsible for notifying terminating employees who are covered by Tangipahoa Parish’s group health plan of their right to continue coverage in that plan under the Consolidated Omnibus Budget Reconciliation Act (COBRA) continuation coverage requirements.

1.14 DECEASED EMPLOYEE

It is the policy of Tangipahoa Parish Government to offer the spouse and/or immediate family of the deceased employee, all reasonable assistance necessary to complete their final affairs. If an employee has any question or concerns regarding this process, please contact Human Resources (HR) Department.

1.15 HOURS OF WORK

Tangipahoa Parish establishes the time and duration of working hours as required by workload and workflow, customer service needs, and the efficient management of employees.

The normal workweek is Monday through Friday, with pay periods beginning at 12:01 a.m. on Saturday, and ending at midnight on Friday of the following week and consisting of forty (40) hours. The normal workday will consist of eight hours of work including three (3) paid 20-minute rest periods.

Each employee's scheduled work hours will be determined by his Department Head. The Department Head, or the Department Head's designee, will inform employees of their daily work schedule, including rest periods, and of any changes that are considered necessary or desirable by the Parish.

Department Heads may schedule overtime or extra shifts. Supervisors will assign overtime as needed. Employees are not permitted to work overtime without the prior approval of their supervisor or Department Head. For the purposes of overtime compensation, only hours physically worked (cannot be on leave) in excess of forty (40) hours during a work week will be counted toward the overtime calculation.

Employees' attendance at lectures, meetings, and training programs will be considered hours of work. Therefore, these hours will be compensated time, if management requires and authorizes attendance.

1.16 EXIT INTERVIEWS

In a voluntary separation situation, management would like to conduct an exit interview to discuss the employee's reasons for leaving and any other impressions that the employee may have about Tangipahoa Parish. During the exit interview, the employee is encouraged to express their work experience freely. The intention of this exit interview is to provide insights for possible improvements. All information will be kept confidential as is reasonably possible and will in no way affect any reference information that the Parish may provide to another employer about the employee.

1.17 REHIRES

A former employee who is re-employed will be considered a new employee from the date of re-employment unless the break in service is less than 3 months, in which case the employee will retain accumulated seniority. Length of service for the purposes of benefits is governed by the terms of each benefit plan. An employee who voluntarily terminates employment with Tangipahoa Parish Government and leaves in good standing by retiring or resigning may be eligible, in certain circumstances, to be considered for rehire. Involuntary terminated employee(s) maybe eligible to re-apply after one (1) year, at the discretion of the Parish President.

2.0 COMPENSATION AND BENEFITS

2.1 BEREAVEMENT LEAVE

An employee must have completed two (2) months of continuous service in order to qualify for bereavement pay. This benefit does not apply if death in the family occurs while the employee is on a leave of absence.

In the event of a death in the employee’s immediate family, the employee is allowed up to three (3) days off, with pay, during normal scheduled work days. For the purposes of this policy, immediate family is restricted to an employee’s

- Current spouse, child/stepchild, parent/stepparent, or sibling/ stepsibling
- Grandchild (of employee), Grandfather, Grandmother
- Current Mother-in-law/Father-in-law, current spouse’s grandparents

In the event of the death of the employee’s aunt, uncle, son-in-law and daughter-in-law one (1) day of leave will be allowed to the employee. The employee will be paid only for this day if it falls on a regularly scheduled workday.

If additional time is needed, the employee is encouraged to use vacation leave with approval in accordance with normal policy to attend the services of other relatives, friends, or to extend Bereavement Leave beyond the allowed time. Contact your supervisor to request additional leave.

(Reference: Appendix C – Leave Request Form)

EMPLOYEE RESPONSIBILITY:

The Parish expects an employee to conserve and manage the use of leave in such a way as to be prepared to deal with personal and family emergencies.

An employee must notify his or her supervisor immediately of the need for bereavement leave. A Leave Request Form must be completed by the employee and approved by the supervisor.

In situations where the employee cannot provide an advance written request due to extenuating circumstances, a verbal request to the supervisor may be made and approval may be given by telephone. The Leave Request Form will be completed upon the employee’s return to work. The employee must indicate the anticipated length of absence and the name and relationship of the deceased.

Employees may request approval for additional time off to be charged against accrued vacation time. If no accrued vacation time is available for additional time off, the supervisor may grant leave without pay.

Consideration will be given by the Parish President on an individual basis to requests for Bereavement Leave in the event of the death of a person not bearing a relationship to the employee as stated above.

(Reference: Appendix C – Leave Request Form)

2.2 SPECIAL LEAVE

The Parish President, after ascertaining the exact circumstances, may allow a regular full-time employee up to three (3) working days of paid Special Leave in the event of a hardship or disaster within the employee’s immediate family. The Parish President may also grant Special Leave for other circumstances, such as closures due to special events.

2.3 COBRA

The federal Consolidated Omnibus Budget Reconciliation Act (COBRA) gives employees and their qualified beneficiaries the opportunity to continue health insurance coverage under the Parish’s group health plan program for a limited period of time at his own expense when a “qualifying event” would normally result in the loss of eligibility. Some common qualifying such as: events are resignation, termination of employment, or death of an employee.

Employees should consult their Summary Plan Description for a full and accurate description of this benefit from the Health Care Provider.

2.4 CREDIT UNION

All employees eligible to join Credit Unions for payroll deductions into savings, checking, Vacation Club, and/or Christmas Club. Employees are also eligible to apply for loans. Loan payments may be made through payroll deductions. Contact HR for a listed of Credit Union(s) that offer special services to TPG employees. Further information and applications are available at the local branches.

2.5 DIRECT DEPOSIT

It is the policy of Tangipahoa Parish to electronically process and disburse all payroll payments to Parish employees in the form of Direct Deposit; therefore, a mandatory Direct Deposit Program has been implemented. Direct Deposit has proven to be a very dependable, safe and economical way of handling payroll disbursements.

The Payroll Department will be responsible for maintaining copies of all Direct Deposit documents and records in a secured file within the Payroll Department.

All employees will be required to participate in the Direct Deposit Program and must complete a “Direct Deposit Authorization Agreement “in accordance with current and established Direct Deposit processes and procedures.

All employees’ electronic check-stubs and documents will be accessible through the Employee Self Service link (*titled Employee Portal*) located on TPG web site (Intranet). If an employee needs assistance, contact payroll or the Human Resource Department.

2.6 GROUP BENEFITS

Tangipahoa Parish is committed to providing quality and cost-effective health, dental, vision, and life insurance program for eligible employees. The Parish reserves the right, at its discretion, however, to change the nature of the benefits offered to regular full-time employees, or to change insurance carriers, deductibles, premiums, or other features of any benefit. All regular full-time employees must work 32 hours or more a week on a regular basis to be eligible for group benefits.

2.7 JURY DUTY & WITNESS DUTY

If an employee receives a jury summons to serve on a state petit, grand jury, or central jury pool the employee must immediately advise his supervisor. The supervisor will grant the employee paid leave for the period of time required for jury duty. A copy of the summons shall be retained for the employee’s personnel file. At the end of jury service, the employee shall obtain a Certificate of Service issued by the Clerk of Court. The employee shall submit this certificate to his supervisor upon returning to work.

Once excused from jury duty, an employee is expected to return to work the next day or the same day, if a reasonable amount of time remains during his regular workday.

Administration or the employee may request an excuse from jury duty if, in Administration's judgment, the employee's absence would create serious operational difficulties. TPG will not discharge or subject any employee to any adverse employment action for jury duty service.

WITNESS DUTY

The Parish encourages employees to appear in court for witness duty. Once an employee receives a subpoena or notice to appear as a witness, he should immediately advise his supervisor. Appearances in court while testifying as a witness will normally be considered excused time off. Employees can use vacation time to replace loss wage due to witness duty.

Under either circumstance (jury duty or witness duty), employees will be expected to report for their regular duties when temporarily excused from attendance in court, if applicable.

Employees subpoenaed or served any type of official notice to appear in court, for a deposition, or produce documents in conjunction with a matter involving the Parish, must notify his Department Head immediately upon receipt of document(s).

2.8 RETIREMENT

General Information

The Parochial Employees’ Retirement System is a public defined benefit pension plan which provides retirement allowances and other benefits, operating pursuant to LSA-R.S. 11:1901. The retirement system has the powers and privileges of a corporation.

(Reference: Policy and Procedure Manual – Retirement – Parochial Retirement System)

Membership

Per the Parochial Employees' Retirement System, all regular full-time parish government employees who work at least 28 hours a week shall become members after the completion of the employee's 60 days Introductory Period. Membership is cancelled only by death, termination of employment, or retirement.

The Parish has approved a Retirement Insurance Reimbursement Plan to qualifying employees upon separation of service.

Administration of the Plan

The principal features of the retirement plan are updated as changes occur. The plan is subject to change during each session of the state legislature.

Retirement Process

If you are contemplating retirement notify Human Resources in writing 6 months prior to your expected retirement date. For more information refer to the Retirement Fact Sheet Located on the Intranet or ask your supervisor.

2.9 OVERTIME/COMPENSATORY TIME

The Parish compensates employees in accordance with the Fair Labor Standards Act. Based on the needs of the Parish, an employee may be required or authorized by appropriate supervisory authority to work at any time when he would not normally be scheduled for duty. Whenever such work is required or authorized, his overtime compensation will be calculated according to the terms as set forth in this section.

The Parish may provide compensatory time off in lieu of overtime compensation in accordance with the provisions of the Fair Labor Standards Act. Agreement to accept employment with Tangipahoa Parish constitutes agreement by the employee to accept compensatory time off in lieu of overtime compensation when so directed by the Parish.

Overtime provisions shall not routinely apply to classes of work designated as exempt. However, the Parish President may authorize overtime payment for exempt employees during declared emergencies and disasters. This provision shall also apply to work in preparation of an approaching storm or declared emergency or for work caused as a direct result of a declared emergency or disaster, such as cleanup, repairs or replacement of public rights-of-way, damaged equipment, buildings and infrastructures, assisting with disaster relief services to residents, and the required paperwork. In such cases, overtime compensation shall be at one and one-half (1.5) times the employee's regular hourly rate for hours worked in excess of forty (40). The employee; however, may elect to receive compensatory time on a one and one-half (1.5) basis in lieu of overtime wages.

Overtime and Compensatory time must be approved by Supervisor.

Regular full-time employees shall receive compensation at their regular rate for hours worked in excess of forty (40) hours in a given workweek and shall receive overtime compensation at one and one-half (1.5) times his regular rate for hours worked in excess of

forty (40) in a given workweek.

No overtime work shall be performed without proper supervisory authority and/or approval. Overtime work without prior authorization from the supervisor shall result in disciplinary action.

Compensatory time off may be granted by the Department Director within a reasonable period of time after it is requested. However, if to do so would disrupt the operation of the Department the supervisor may not grant the compensatory time off. Department Directors will be responsible for regulating the approval and use of compensatory time, not to exceed 40 hours. The following provisions apply:

Maximum accruals of compensatory time shall be limited to forty (40) hours for regular full-time employees. After maximum accrual, overtime compensation will be paid to regular full-time employees.

Employees may use compensatory time after making a request to their Department Head, unless doing so would cause disruption of Parish operations. Compensatory time generally should be used for short-term absences from work during times mutually agreed to by the employee and the Department Head. Compensatory time may not be used the last two (2) weeks of the calendar year.

Upon separation, regular full-time employees receive compensation for their accrued compensatory time balance.

The Department Head reserves the right to stipulate that overtime be paid in wages as opposed to the employee receiving compensatory time if it is determined that the employee's use of compensatory time would unduly disrupt department operations.

Each department is responsible for properly recording and maintaining accurate compensatory time on the time sheet for each employee. The Parish encourages the use of compensatory time prior to the use of sick or vacation leave.

Absence from work by reason of vacation leave, sick leave, compensatory time off, witness leave, bereavement leave, military leave, holidays, declared emergency leave, or when employee is not working and receiving workers' compensation benefits shall be not be considered as time worked for purposes of overtime pay eligibility determinations. An employee's refusal to work overtime as mandated by supervisor or Department Head may subject the employee to disciplinary action, up to and including termination.

Overtime work on one day shall not relieve an employee of the responsibility to report for work at the regularly scheduled time on the following work day.

2.10 ON-CALL

When the work situation requires an employee to be called back to his work station, without prior notice, the employee is guaranteed a minimum of three (3) hours overtime pay, if applicable, at the discretion of his Department Head. In the event a call is cancelled within thirty (30) minutes, compensation will be one (1) hour overtime pay at

the discretion of the department head.

On-call vehicles will be approved based upon job duty needs as approved by the Chief Administrative Officer.

2.11 EMERGENCY STANDBY

Employees placed on emergency standby during national disasters shall follow the Parish's Emergency Operations Plan.

2.12 REST PERIODS

Three (3) 20-minute rest periods each workday are generally provided; however, it must be realized that workloads on a given day may eliminate the rest period(s).

Rest periods, for which employees are compensated should only be taken at the discretion of the supervisor.

Food shall not be eaten in work areas, especially in areas frequented by the public. Rest periods generally are taken between the hours of 11:30 a.m. and 1:30 p.m. on a staggered schedule so that an employee's absence does not disrupt office operation.

Employees on break should not go into other work areas for non-business purposes and interfere with or distract other employees who are working at that time. Employees are expected to return from rest periods timely and are subject to discipline for tardiness.

2.13 HOLIDAYS

Each New Hire will be paid for Holidays after 1 week of employment.

Holidays falling on a Saturday are normally observed on the preceding Friday. Holidays falling on a Sunday are normally observed on the following Monday. In addition, any day declared a holiday by the Parish President and/or governing body of Tangipahoa Parish shall be observed as an additional holiday.

Holidays are approved annually by the council and are subject to change. A list will be provided annually.

2.14 SICK LEAVE

Sick leave may only be used for illness or incapacity of the employee; forced quarantine of the employee by a public health official; to care for the employee's dependent children, spouse, or parents who are ill; to attend the birth of the employee's child; or for use of a prescription drug that impairs job performance or safety. Sick leave can also be used for health needs, e.g. dental, optical, or medical appointments and treatment. However, employees should try to schedule these appointments without interrupting their normal work schedule to the greatest extent possible. Appropriate documentation from employee's (family

member's) treating physician may be required for payment of sick leave.

Sick leave accrual for regular full-time employees shall be eight (8) hours per month until a maximum of 180 days has been accumulated with successful completion of introductory period in accordance with guidelines.

Employees cannot accrue sick days for any calendar month during which he has been on leave without pay.

All sick leave must be approved by the applicable Supervisor/Foreman and reported on the time sheets. In addition, all Supervisors/Foremen must report to the Payroll Accountant on a bi-weekly basis, employees who will be using accumulated sick leave.

Any abuse of this benefit will be taken into account during performance evaluation. Appropriate Disciplinary action will be taken if sick leave abuse is discovered, not to exclude termination.

2.15 VACATION LEAVE

Tangipahoa Parish Government provides vacation leave to its employees and encourages employees to plan for its use in advance. Regular planning and use of Vacation Leave helps to maintain good mental health and renews the employee's overall well-being.

Each regular full-time employee who completes 60 days of continuous employment is eligible for vacation leave.

Accumulation

Employees earn vacation leave according to the following schedule:

Length of Employment	Days	Hours
1 year	5	40
2-9 years	10	80
10-29 years	15	120
30 and over years	20	160

*Employee accrued Vacation Leave will be added on the 1st of the month of the employee's anniversary date.

All vacation leave must be approved by the applicable supervisor and reported on the time sheet.

For internal control purposes, all employees are required to take at least (2) two - (3) three weeks of accumulated vacation leave per year.

Employees are paid this leave on a regular straight-time basis. Vacation leave does not count as time worked when computing overtime.

When an official holiday occurs during a vacation, that day is not charged against vacation time. Sickness during vacation may be taken as sick days if verified by a doctor's certificate.

Compensation for unused Vacation Leave

Employees will be paid at a rate of 50% of their current hourly rate for any annual vacation hours accrued over 240 hours at the time of their anniversary date.

However, if an employee has below or equal to 240 hours on their anniversary date, but accrue additional hours, according to the employee’s years of service with TPG, which causes the employee to exceed the 240 hours maximum; the employee has 12 months to reduce their vacation hours below or equal to 240 hours. After the 12 months reduction period, any excess vacation hours exceeding 240 hours remaining on the employee’s anniversary date will be paid at a rate of 50% of the employee’s current hourly rate.

Upon separation of employment, employees will be paid at the current rate of pay for any unused vacation leave.

Requests for use

Requests for Vacation Leave shall be submitted in writing on the Leave Request Form and submitted to the supervisor at least two weeks in advance. Requests are approved at the discretion of the supervisor.

When possible, requests for vacation will be granted as requested by employees. However, employees must bear in mind that operating the parish requires an adequate number of trained employees in the different divisions of the parish. In order to provide the public with good service, knowledgeable employees must be in key areas whenever parish government is open. This must be kept in mind when scheduling vacations, however, this can mean that a request for vacation will be denied if it causes insufficient staffing for the parish.

Employees should request vacation time as far in advance as possible. Vacation time will be granted based on a “first come, first served” basis. In other words, the first employee to request a specific date for vacation time will be granted that date, as long as the parish’s staffing needs allow. If a second employee requests the same date, that request may not be granted. There may be rare exceptions to this, but only where the second employee would never fill in for the first. Our staff is small and having two or more out at the same time in the same department is very difficult. It produces staffing shortages that cause problems for the public and for the staff. The first priority in scheduling employees is always to best serve the citizens of the Parish.

The procedure for requesting vacation time will be as follows. The employee will make the request in writing to the supervisor. All requests should be submitted on the “Leave Request” form. If you are requesting time off for days that occur in more than one pay period, please use a different form for each pay period. The Supervisor must approve all vacation time. When the supervisor approves the vacation request, it will appear on the vacation calendar. All vacations will be added to the vacation calendar so that all employees will be aware of when vacation time might reasonably be requested.

Vacation time is important, and employees certainly earn and deserve the vacation time coming to them. Requests for vacation time will be honored but must be balanced against adequately staffing the parish in order to best serve the public.

(Reference: Appendix C - Leave Request Form)

2.16 MILITARY LEAVE

Unpaid Leave and Reinstatement

Employees called to active duty in the Louisiana National Guard, state Military, or any branch of the state military forces for Louisiana or any other state are entitled to unpaid leave and reinstatement when their service is complete.

Employees will be reinstated to the same position or a comparable one with the same seniority, status, benefits, and pay. If an employee is no longer qualified for a former position because of a disability sustained during active duty, but is qualified to preform another position, the employee will be offered a comparable position, unless it would pose a direct threat or significant risk to the health and safety of the employee or others that cannot be eliminated by reasonable accommodation.

Employees must report to work within 72 hours of release or recovery from service-related injury or illness. Tangipahoa Parish does not discriminate against employees because of their military obligations.

Leave With Pay

An employee who is a member of a reserve component of the armed forces of the United States and called to duty for military purposes, or who is a member of a National Guard unit called to active duty as a result of a non-local or non- state emergency, shall be granted a leave of absence from his/her position without loss of pay or education of leave for a period not to exceed fifteen (15) working days per calendar year (hereafter “military leave with pay”)

Reference: La. Stat. Ann. 29:38, 29:38.1

2.17 WORKERS’ COMPENSATION

If an employee is injured on the job or suffers a job-related illness, he must immediately report the injury to his supervisor or Department Head. This ensures that the Parish can assist the employee in obtaining appropriate medical treatment. Failure to follow this procedure may result in the appropriate Workers’ Compensation report not being filed in accordance with the law, which may consequently jeopardize the employee’s right to benefits in connection with the injury and may subject the employee to disciplinary action.

If and when the disability of an employee is of the nature that he is entitled to payments under any Worker’s Compensation Insurance, the employee will be paid in accordance with the Worker’s Compensation laws in effect at the time of the disability.

On the date of the injury, the employee shall be paid for his entire work shift. If the injury causes the employee to continue to miss work, thereby disabling the employee, the employee shall have the choice of using sick, vacation, or leave without pay during the seven (7) day worker’s compensation waiting period. Should the disability continue, the employee will be paid in accordance with the Worker’s Compensation laws in effect at the time of the disability. Employees will not accrue sick leave or receive holiday pay while on workers’ compensation.

Any employee filing a Worker’s Compensation claim is not eligible to receive regular pay after the seventh (7th) day waiting period is over. Worker’s Compensation will begin paying benefits on the eighth (8th) day.

Any employee who has an accident or injury on the job and draws benefits under the Worker’s Compensation laws shall continue to receive group insurance coverage for himself for a period of six months following the injury. At the end of the (6) six months, the employee will be placed on inactive status and offered Cobra benefits. If the employee has not returned to Active Status within one (1) year, employment will be terminated.

Every attempt shall be made to place that employee who has the on-the-job injury back into his or her former position, or if not into the original position, if no longer in existence, in another at a similar level of responsibility and pay as soon as such position is available. In the event the attending physician has issued a back-to-work authorization and a position is available, and the employee fails to report to work, automatic termination of employment will occur.

Questions regarding Workers’ Compensation should be directed to the Department of Human Resources. Also, employees should refer to the Parish’s Workers’ Compensation Policy and Procedure for additional information.

2.18 RECOUPMENT OF EMPLOYEE OVERPAYMENTS

Unearned payments to employees are prohibited by Article 7, Section 14 of the Louisiana State Constitution which prohibits the donation of public funds. It is the policy of the Tangipahoa Parish to ensure that all employees are paid accurately and that any overpayments to employees are recouped in a timely manner with minimal impact to the employee and to the Parish. Overpayments occur when compensation that is not owed to the employee is paid in error. This includes but is not limited to payments such as overpayment of wages, vacation or sick leave paid in error, as well as erroneous refunds of deductions, etc.

All employees and department staff who affect the pay process, including those who approve payroll, enter time, work with personnel actions, calculate payroll, or distribute payroll, are responsible to assist in achieving an overall effective system of control to produce accurate, timely payroll.

APPLICABILITY

This policy shall be applicable to all active employees within the Parish as well as all separated employees.

DEFINITIONS

- Active Employee – an employee currently on the payroll of the Parish.
- Deduction – any voluntary/involuntary reduction in gross pay (e.g., insurance, taxes, etc.).
- Direct Deposit Reversal – a formal request to the financial institution which received compensation for an employee to return funds deposited into that

employee’s account.

- **Express Consent** – the employee responds to the written notification, either verbally or in writing, and advises that he agrees that he has been overpaid and he agrees with the Parish’s plan of action for the recoupment.
- **Implied Consent** – the employee does not respond to the written notification within ten (10) working days. This implies that the employee agrees that he has been overpaid and agrees with the plan of action for the recoupment, thus implying his/her consent to the recoupment of funds.
- **Net Pay** – the amount of compensation due to the employee after withholding all voluntary and involuntary deductions from his wages/compensation earned.
- **Overpayment** – the amount of compensation paid to an employee in error.
- **Recoupment** – the act of recovering the compensation which was paid to the employee in error.
- **Separated Employee** – an individual who was formerly an employee but who no longer works for the Parish.
- **Wage** – the payment to an employee for services rendered.

PROCEDURE

The Parish will make every effort to ensure that an employee’s pay is correct. However, any employee who believes he has been improperly paid (overpaid or underpaid) or has had funds withheld from his paycheck inappropriately, should bring this to the attention of his supervisor and/or his Department Head immediately upon discovering the error. The Department Head will then notify the Finance Department. It is recommended that employees review their pay statements as early as the following pay period to determine if pay is as expected.

Should it be determined that the Parish has underpaid an employee, the employee will be reimbursed all funds that are due him. Alternately, should it be determined that the employee has been overpaid, the Finance Department will follow the procedures outlined below to recoup the funds which were paid in error.

Notification to Employee/Separated Employee When Overpayment Occurs

Once it is determined that an overpayment has been made, the Finance Department will immediately notify the employee of the error. This notice must be in writing and include the following:

- Pay date(s) on which the overpayment occurred;
- Amount of the overpayment;
- Reason that the overpayment occurred;
- Parish’s plan of action for recoupment;
- Employee/Separated Employee options for reimbursement of overpayment, as appropriate;
- Procedure employee/separated employee should use if disputing any aspect of the overpayment (see Dispute Mechanism section below); and
- Instructions on how to locate this policy.

Recoupment of Overpayment(s)

The amount to be recouped from any one paycheck cannot cause the employee’s biweekly gross hourly wage to fall below the federal minimum wage without specific written approval from the employee.

- From Active Employees
Should an overpayment be discovered for a current employee, the procedures outlined above will be followed by the Finance Department. The repayment options will include:
 - Direct deposit reversal; or
 - One-time deduction from a subsequent paycheck; or
 - Personal payment from employee (e.g., cash, check, or money order). Prior approval for this method of payment must be obtained from Financial Director.

If an employee who has been overpaid is separating from the Parish, every effort shall be made to have the procedure completed such that the amount of the overpayment may be withheld from the employee’s final paycheck. If the full amount is not recovered in the final paycheck, the Parish shall follow the guidelines outlined below.

- From Separated Employees
Employees separated from the Parish will be notified by the Finance Department of any overpayments according to the guidelines outlined above. Further, the written notice will include a demand for payment and should include the following repayment options:
 - One-time personal payment from employee (e.g., cash, check, or money order).

Should the Finance Department be unable to recover overpayments from a separated employee, the Financial Director will consult legal counsel to determine if legal recourse is warranted.

Dispute Mechanism

If an employee/separated employee does not agree with the Parish’s claim of overpayment, the employee/separated employee may file an appeal with the Finance Director. The appeal must be received in writing by the Finance Director no later than ten (10) working days from the date of notification of overpayment. This statement must contain the reason(s) why the employee/separated employee feels the recoupment is not warranted and should include any supporting documentation to be considered for review.

The Finance Director will respond to the employee/separated employee within ten (10) working days from receipt of written dispute.

If the employee is still not satisfied with the response from the Finance Director, the employee may then send the dispute to the CAO within five (5) working days of receipt of the Finance Director response. The CAO shall accept, reject, or modify the recommendation of the Finance Director. The decision of the CAO shall be final. The decision shall be in writing and sent to the employee/separated employee, and a copy shall be sent to the Payroll Department.

EXCEPTIONS:

Requests from the employee for exceptions to this policy should be submitted to the CAO through the Human Resources Department. Documentation should include:

- Name and title of the employee making the request for exception;
- Department in which he is employed;
- Amount of the overpayment;
- Circumstances creating the overpayment;
- Documentation which includes the reasons the employee believes that some or all of the overpaid money should not be recouped or why the money recouped should be repaid to the employee.

Any exception must have the written approval of the CAO.

3.0 GENERAL RULES & DISCIPLINE

3.1 ATTENDANCE

Each employee is expected to be at work on time and work the full work period. Excessive tardiness and absences will lead to disciplinary action against the employee.

Approval for time off from work, including vacations, should be requested in advance. However, when an absence has not been scheduled in advance, but an employee is unable to report to work or will arrive late, employee is to call his supervisor (or designated employee in his department) before the start of their shift or no later than fifteen (15) minutes after the assigned start of his shift. If an absent employee fails to notify appropriate supervisor (or designee) within the prescribed time, he may be charged with being absent without leave. Employee must make every effort to speak directly with his supervisor (or designee) to report absence as opposed to initially communicating this information via voicemail or email message. However, in instances where voicemail or email message was left because supervisor or designee could not be reached by phone, employee is expected to follow-up with supervisor or designee within an hour to ensure that the message has been received.

Absent without leave (AWOL) is a serious offense and may result in corrective disciplinary action in the form of a reprimand, suspension or dismissal. No compensation shall be paid to an employee for time absent from work without leave. Pay deduction or pay denial to an employee for time absent without leave shall not be considered or treated as a disciplinary action. The type of disciplinary action will be determined by the Department Head after taking into consideration the work record and the attendance record of the employee.

Any abuse of this benefit will be taken into account during performance evaluation. Appropriate disciplinary actions will be taken if leave abuse is discovered, not to exclude termination.

3.2 BUILDING SECURITY

At certain facilities employees who are issued keys to their office, buildings, etc. are responsible for their safekeeping. Supervisors will have employees sign an **Acknowledgement and Receipt of Tangipahoa Parish Property & Financial Obligation Form** upon receiving the key. The last employee, or a designated employee, who leaves the office/building at the end of the business day assumes the responsibility to ensure that all doors are securely locked, the alarm system is armed if applicable, and all appliances and lights are turned off with exception of the lights normally left on for security purposes.

Employees are not allowed to loiter on Parish property. Accordingly, if not performing work, employees are expected to arrive on premises no earlier than thirty (30) minutes prior to the start of his shift and likewise, vacate premises no later than thirty (30) minutes after the end of his shift. At no time is tobacco, alcohol or illegal substance permitted on premises, even if an employee is off duty.

3.3 CHANGING OF PERSONAL INFORMATION

It is important that the Parish keeps an accurate record of each employee's personal status. Employees are responsible for informing their supervisor, payroll, and Human Resources Department of any changes in personal information or status, such as:

- Name
- Address/Telephone Number
- Professional license/certification
- Person to contact in case of emergency
- Number of dependents
- Marital status (for benefits and tax withholding purposes only)
- Change of beneficiary designations for any of the Parish's insurance plans and the Parochial Employees Retirement System
- Driving record or status of driver's license, if employee operates any Parish vehicle
- Military or draft status
- Exemptions on W-4 and L-4 tax forms

Coverage or benefits that the employee and his family may receive under the Parish's benefits package could be negatively affected if the employee's information is not up-to-date. It is especially important for each employee to immediately report to the insurance carrier and to the Human Resources Department changes in dependent status which affect the employee's insurance plan(s) within 30 days of the change. Unreported changes may cause the insurance to be declared invalid in the event of a claim. The Parish is not responsible for any loss of benefits due to an employee's failure to report such changes.

In addition, employees who have a change in the number of dependents or marital status should complete a new Form W-4 for income tax withholding purposes.

Since the Administration refers to an employee's personnel file when decisions are to be made in connection with promotions, transfers, layoffs and recalls, it's to the employee's benefit to be sure his file includes information about completion of educational or training courses, and areas of interest and skills that may not be part of his current position.

An employee's personal information and personnel data should be accurate and current at all times.

Reference: EMPLOYEE PERSONAL INFORMATION CHANGE FORM can be located on the Intranet

3.4 COURTESY/CUSTOMER RELATIONS

Communication is the key to effective services and customer relations. Professional and courteous communications is expected of all employees at all times, whether it is with a customer, visitor, the general public, fellow employee, supervisor or another member of management, or an elected official. Furthermore, everyone is to be treated with dignity and respect. As a representative of the Parish, employees will conduct themselves professionally.

Employees should listen carefully to customer inquiries and complaints and deal with them in a responsive, professional manner. If a customer should become unreasonable, irate, verbally abusive, or harassing, and the employee cannot resolve the matter, the employee should refer the customer to his supervisor. Employees are also encouraged to report recurring customer-related issues to their immediate supervisor and should be prepared to make suggestions for problem-solving changes.

3.5 DECLARED EMERGENCY PLAN

During a disaster, the responsibility of Tangipahoa Parish in serving the citizens of the parish is to maintain basic services. All employees are expected to be available if and when needed, should a disaster occur. In addition, each employee should be familiar with the Parish’s Emergency Operations Plan.

When the Parish President authorizes the activation of the Disaster Plans, all departments are to initiate their specially assigned duties. The plan will be updated, republished periodically by the Emergency Operations Center (EOC) and available upon request from each Department Head or manager.

3.6 DRUG/ALCOHOL - FREE WORKPLACE

Tangipahoa Parish Government is a drug and alcohol-free workplace. The Parish recognizes the importance of providing a safe, efficient, healthy, and productive work environment and minimizing the risk of accidents and injury. Employees are expected to perform their duties in a safe and efficient manner. Consequently, the Parish maintains a zero tolerance for drug and alcohol abuse by employees.

Applicability

The Drug and Alcohol Policy shall apply to all Tangipahoa Parish Government employees and to applicants for employment. Compliance with this Policy is required as a condition of continued employment.

Drug and Alcohol Possession and Use

Employees may not use, consume, possess, distribute, sell, dispense, manufacture or purchase alcohol, illegal drugs, intoxicants or controlled substances on Parish property, or while performing Parish business while away from Parish premises. This prohibition also includes lawful controlled substances that have been illegally or improperly obtained, as well as abuse of a lawful substance.

Employees may not have any such substances or alcohol in their system while at work. This policy does not prohibit the possession and proper use of lawfully prescribed drugs taken in accordance with the prescription but does prohibit employees from having excessive amounts of otherwise lawful controlled substance in their systems or from working while impaired by a lawful medication. It is the employee’s responsibility to determine from his/her physician in

advance whether a prescribed drug may impair job performance. Upon request, the employee is responsible for obtaining a written note from their medical provider or physician to determine if a prescribed drug may impair job performance or present a safety hazard.

Compliance with this policy is required as a condition of employment for qualified applicants or for continued employment of current employees. The presence of a detectable amount of any prohibited substance in an employee while working and/or during working hours may be deemed a violation of this policy, regardless of when or where the substance entered the employee's system.

For the purposes of this policy, Parish property includes all property owned, leased by, or under the control of Tangipahoa Parish Government, including but not limited to its offices, facilities, parking areas, grounds, buildings, structures, any and all work locations, vehicles, equipment, and while wearing a Parish uniform.

Employee Responsibility to Report Impairment

All employees are jointly responsible for maintaining a safe and healthy working environment. Any employee who observes, suspects or has knowledge of another employee in a condition which impairs the employee in the performance of their job duties, or who presents a hazard to the safety and welfare of others, or is otherwise in violation of policy, is required to report that to a supervisor or manager as soon as practicable. Employees are expected to report to work in a condition that enables them to properly perform the functions of their Job duties.

If an employee's ability to perform his/her job duties is impaired, whether from the use of Alcohol, Illicit drugs, Prescribed Medications, or Over-the Counter Medications, he/she should immediately notify his/her Supervisor of the impairment. Employees who serve in Safety-Sensitive positions must be particularly vigilant with regard to the effects of Alcohol or Drug use. Employees in those positions must also be aware of the effects of Prescriptions or over-the-counter medications on their ability to safely perform their job duties. Any employee in a Safety-Sensitive position or any employee required to drive a Parish vehicle is required to advise his/her Supervisor if he/she is taking any over-the-counter medication or prescribed medication by a Health Care Provider that may impair his/her ability to safely and effectively perform assigned job duties.

PRESCRIBED MEDICATIONS

Employees taking legally prescribed or over-the-counter medications that have the potential to negatively impact the employee's ability to perform his job functions in a safe and effective manner (e.g., medications which caution against use while operating machinery) must report such use to their immediate supervisor, and may be required to present medical documentation describing the effects such medication may have on the employee's ability to perform his tasks. The Parish may take such action as it deems appropriate, including but not limited to temporarily transferring the employee to a different position, permitting the employee to take a leave of absence or other step, depending on the circumstances.

MEDICAL MARIJANA

The employees of Tangipahoa Parish Government are our most valuable resource, and for that reason, their health and safety are of paramount concern. Medical

Marijuana will be treated the same as all other prescription medication. Tangipahoa Parish Government has the same expectations from employees who use medical marijuana as those who use all other types of medication.

CBD USE

Hemp-derived CBD product are legal under LA Law. However, each employee bears the responsibility to ensure that any products used, does not contain a level of THC which would trigger a positive result on a drug test. In addition, at this time these products are not regulated by the FDA (Food & Drug Administration). We stress that employees do in-depth research on any CBD Hemp- derived products before use. General use of CBD-Hemp derived products will not constitute a valid excuse for a positive drug test.

When Drug and/or Alcohol Testing May Be Conducted:

In order to enforce this policy, Tangipahoa Parish Government may require employees to undergo drug and alcohol testing, including urinalysis, blood, hair, saliva or other appropriate tests and, where appropriate, searches of all areas of the Parish's premises, in the following circumstances and/or for the following reasons:

Pre-Employment Screening - Offers of employment will be conditioned upon proper cooperation and participation in the Parish's drug screening program. Failure to successfully complete a drug and controlled substance screening test, or to provide consent for testing will be deemed a withdrawal of the candidate's application for employment. Applicants who test positive without a legitimate medical reason will be denied employment.

Reasonable Suspicion - Employees may be required to submit to drug/alcohol screening if Tangipahoa Parish Government has a reasonable suspicion that they have violated any of the rules set forth in this policy. Reasonable suspicion may arise from, among other factors, supervisory observation, co-worker reports or complaints, performance decline, attendance or behavioral changes, errors in judgment or negligence, results of drug searches or other detection method.

Post-Accident - Any employee involved in an on-the-job accident, work-related vehicular accident, or workplace injury under circumstances that suggest possible use or influence of drugs or alcohol in the accident or injury event may be asked to submit to a drug and/or alcohol test. An employee's involvement is not strictly limited to the person who was or could have been injured, but also any employee who potentially contributed to the accident or injury event in any way.

Random - Employees may be selected at random for drug and/or alcohol testing as determined by Tangipahoa Parish Government. Random drug and/or alcohol/testing shall include all employees on an unannounced basis.

Return to Duty - Individual employees may be subject to testing as a result of participation in a Rehabilitation Program or medical leave of absence before returning to work, or when required by Tangipahoa Parish Government regulations.

The Substances tested for in addition to Alcohol, include the following Panel:

- Amphetamines - Methamphetamine
- Barbiturates
- Benzodiazepines
- Benzoyllecgonine – Cocaine Metabolite
- Marijuana Metabolite
- Methadone
- Opiates – Codeine, Morphine, Hydrocodone, hydromorphone
- Phencyclidine
- Propoxyphene

All cut-off levels for each drug and/or alcohol test are established by federal and state guidelines Reference 49 CFR (Code of Federal Regulations) 40.87.

Testing Procedures

Prior to testing, employees will sign the applicable consent form. Refusal to do so is considered a violation of this policy and may be subject to discipline, up to and including termination from employment.

Testing will be conducted by an appropriate testing facility designated by Tangipahoa Parish Government. Applicants and employees must cooperate fully with reasonable procedures and requirements of the testing facility.

Each employee and applicant who is to be tested will be asked by the designated testing facility to list all legal and prescription drugs consumed during the prior period—typically thirty days or as otherwise designated by the testing facility—and will have an opportunity to explain the use of each such drug. Failure to report the use of any such drugs and subsequently testing “positive” on any required screening or other test is a violation of this policy and subject to discipline, up to and including termination from employment. Involuntary terminated employees are eligible to re-apply after (1) one year.

Prescribed Medication- is a drug that is available only with written instructions from a doctor or dentist to a pharmacist. Employees must have a valid prescription issued to the them by a licensed health care provider authorized to issue such prescription and used for its intended purpose as prescribed.

Medical Marijuana - refers to using the whole, unprocessed marijuana plant or its basic extracts to treat symptoms of illness and other conditions. For the legal uses of medical marijuana defined by State of Louisiana Reference RS 40:1046.

Samples Declared “Diluted” or “Adulterated”

Any drug-testing sample with a final testing disposition characterized as “diluted” or “adulterated” will result in the employee automatically submitting to a retest within a 2-hour period if practical.

Retesting of Original Confirmed Positive Samples

An employee shall have the right to retest the original confirmed positive sample at the same or another approved laboratory at the employee's expense within 30 days of the sample being submitted.

The examiner, through the approved laboratory, shall make original confirmed positive samples available to the affected employee, or a designated agent, during the time the sample is required to be retained. The employee must request release of the sample in writing, specifying which approved laboratory the sample is to be sent. The employee incurs all expenses for chain of custody procedures, shipping, and retesting of the original positive sample related to this request. Retesting of the original confirmed positive sample does not prevent or delay disciplinary actions up to and including dismissal.

Confidentiality

Test results will be maintained in a confidential manner in a separate file not part of the employee's personnel file. Test results of applicants will be maintained in a separate file, not part of the application.

Tangipahoa Parish Government will endeavor to keep the results of any drug, substance abuse or other such test confidential. Test results and voluntary reports of drug and alcohol problems will not be revealed by Tangipahoa Parish Government to any person except those persons whom Tangipahoa Parish Government believes have a need to know because of such reasons as supervision of the employee involved, personnel administration or as otherwise deemed necessary or proper by Tangipahoa Parish Government or as required by law.

Testing Violations

The following behaviors constitute violations of this policy and may be subject to discipline, up to and including termination from employment.

- Testing positive on a required or requested drug or alcohol test or screen
- Refusing either to take a drug or alcohol test or to release information regarding a required or requested drug or alcohol test or screen
- Admitting use or use of a "masking substance" for the purpose of degrading, disguising or rendering a false negative result.

Searches and Inspections

In order to enforce this policy and these procedures, and to maintain a safe and healthy working environment, the Parish may investigate potential violations, search any area on Parish -premises and condition entry to Parish premises upon the right to search the person or personal property of any entrant for illegal and unauthorized drugs, drug paraphernalia, controlled substances, alcoholic beverages and unauthorized weapons.

In addition, the Parish reserves the right to inspect vehicles, lockers, work areas, desks, tool boxes and other locations without prior notice, in order to ensure a work environment free of prohibited substances. An employee may be asked to be present and remove a personal lock. The employee is hereby notified that locked areas or containers do not prevent a search and thus employees should understand there is no expectation of privacy on Parish premises. Where the employee is not present or refuses to remove a personal

lock, the Parish may do so for him or her, and compensate the employee for the lock.

Violations

Employees who violate the Parish’s drug and alcohol abuse policy will be removed from the workplace immediately and subject to immediate dismissal. The Parish may also bring the matter to the attention of appropriate law enforcement authorities.

Criminal Charges and Convictions

Any conviction for criminal conduct involving illegal drugs, intoxicants, or controlled substances, whether on or off duty, or any violation of the Parish’s drug and alcohol abuse policy, including having a positive drug-test result, may lead to disciplinary action, up to immediate termination.

Employees convicted with drug offenses must notify the Parish in writing within five (5) calendar days of the conviction. The parish will take action as appropriate under the circumstances and as required by the Drug-Free Workplace Act within (30) calendar days of notification. Departments which have been awarded federal grants or contracts shall notify the appropriate contracting agencies as required by law.

Employee Assistance

Employees are encouraged to voluntarily seek assistance and treatment for substance abuse and dependency problems. However, it is the responsibility of the employee to seek and accept assistance before drug and alcohol problems lead to disciplinary action, including termination. Failure to enter, remain or successfully complete a prescribed treatment program may result in termination of employment.

Entrance into a treatment program does not relieve an employee of the obligation to satisfy the Parish’s standards regarding an employee’s performance or relieve his/her responsibility to perform his/her job in a satisfactory, safe and efficient manner. Participation in a treatment program will not prevent the Parish from administering discipline for violation of its policies, up to and including termination from employment.

3.7 DISCIPLINARY PROCEDURES

Tangipahoa Parish expects all employees to comply with the Parish’s standards of conduct and job performance and that noncompliance with these standards must be corrected. Discipline is an instrument for changing unacceptable behavior and performance, and for motivating and encouraging employees. Discipline may be imposed for a single incident or for a pattern of conduct. The specific discipline imposed is intended to focus the attention of the employee on the performance or conduct problem and, except in cases of discharge, to encourage changes in behavior.

Disciplinary actions include but not limited to: verbal counseling, written reprimand, reduction in pay, suspension without pay, demotion, and discharge.

Under normal circumstances, Tangipahoa Parish favors a policy of progressive discipline in which it attempts to provide employees with notice of deficiencies or rule violations and an opportunity to improve. The progressive disciplinary procedures described in this policy may

also be applied to an employee who is experiencing a series of unrelated problems involving job performance or behavior.

While a progressive discipline program will be followed in regard to addressing conduct and job performance problems in most instances, there may be particular situations in which the seriousness of the offense justifies the omission of one or more of the steps in the procedure. Such circumstances include cases where the infraction is of such a serious nature that a written reprimand, suspension, demotion, or discharge is justifiable, even on a first offense. The discipline imposed will be determined according to the severity of the infraction(s), regardless of whether prior discipline has been imposed.

All written disciplinary action forms must be reviewed by Human Resources and Chief Administrative Officer before implementing.

All disciplinary actions must be forwarded to Human Resources.

Disciplinary action may include:

1. **A verbal warning or counseling (coaching)**: which generally is given for a first occurrence of an infraction, must be documented on the TPG Disciplinary Action Form and placed in the employee's personnel file. Action necessary by the employee to correct the problem shall be discussed by the supervisor.
2. **A written reprimand**: needs to be signed by the employee's supervisor and acknowledged by the employee. Written reprimands are to be placed in the reprimanded employee's personnel file. Employees may provide written explanations or responses to reprimands for placement in their personnel file.
3. **Suspension**: disciplinary suspensions are without pay and shall be accompanied by a written statement setting forth the reason for the suspension and the duration of the suspension. Disciplinary suspensions are subject to management.

An employee may be suspended with or without pay pending investigation when the Parish has reason to believe he has engaged in conduct which, if confirmed, would warrant disciplinary action including termination and the employee's continued presence at work during an investigation of the suspected conduct would be contrary to the best interests of Parish service. The employee shall be informed that he is being suspended pending investigation and the reasons thereof. Suspensions pending investigation are generally for up to fifteen (15) workdays. However, whenever management determines that investigations of a major or critical offense warrant additional time, suspensions pending investigations may be extended for up to fifteen (15) additional workdays. In the event the investigation extends beyond thirty (30) days, the employee may be re-assigned by Chief Administrative Officer or placed on leave without pay pending the outcome of the investigation. Suspensions of exempt employees are permitted only in accordance with provisions of the Fair Labor Standards Act.

4. **Involuntary Termination**: is the removal of an employee from Parish service when it has been determined that the employee has been given a reasonable opportunity to conform his conduct to required behavior or performance standards

and has failed to do so, or where an employee has committed one or more serious offenses for which no other disciplinary measure is appropriate. All actions to terminate require the prior approval of the management.

Reference: Appendix D - Disciplinary Flow Chart
Reference: Appendix E - Disciplinary Action Form

3.8 COMMUNICATION SYSTEMS (USE OF)

To ensure that Tangipahoa Parish communication resources are used responsibly and productively, the Parish has established the following guidelines:

Every user has a responsibility to maintain and enhance the Parish’s public image and to use the Parish’s communication systems in a productive manner. All communication systems must be used in compliance with applicable statutes, regulations, and the Parish’s policies including those that require a work environment free from discrimination and harassment. Employees are expected to use common sense and sound judgment to avoid any communication which is disrespectful, offensive, or illegal.

The Parish, as provider of access to communication systems, reserves the right to specify how the Parish’s network resources will be used and administered to comply with this policy. Message content sent from Parish communication systems reflects the Parish’s image, both positively and negatively. Employees may be subject to disciplinary action for using these resources in a manner other than for the intended purposes. Incidental personal use is secondary and should not interfere or conflict with business use or job performance or incur financial charges by the Parish. An employee will be held financially responsible for charges incurred by the Parish resulting from his personal use (i.e. long-distance calls, special greetings, special ring tones, postage, receipt of pictures, text messages, etc.), and will be subject to disciplinary action.

All communication services and equipment, including but not limited to mail, electronic mail (email), Intranet, Internet access, telephone systems, cellular phones, facsimiles, instant messaging, online services, personal computers, computer files, computer networks, video equipment and tapes, voice mail, and bulletin board, and all messages transmitted or stored by them, are the sole property of the Parish and are to be used primarily for business purposes. Users of computer and telephonic systems should presume no expectation of privacy in anything they create, store, send, or receive on the computer or telephonic systems. The Parish reserves the right to monitor, restrict, and/or access communications usage and content.

The information sources available via the Internet are worldwide and constantly growing in variation and number. It is not possible for any organization to fully manage the types and content of information accessed by its systems and users. Nonetheless, the Parish reserves the right to restrict access to any data source if/when, in its sole discretion and after appropriate review, the Parish determines such a source to be problematic. These restrictions do not constitute an implication of approval of other non-restricted sources.

Without exhausting all of the possibilities, the Parish's communication services and equipment, including but not limited to Internet access and e-mail system, are not to be used in any of the following ways:

- To communicate the Parish's official position on any matters, unless specifically authorized to make such statements on behalf of Parish.
- To harass, intimidate, bully, or threaten another person.
- To access or distribute obscene, profane, sexually suggestive, pornographic, abusive, libelous, racially or culturally offensive, demeaning or defamatory material or otherwise inappropriate written, recorded, or electronically transmitted messages.
- To distribute copyrighted materials not authorized for reproduction or distribution.
- To impersonate another user or mislead a recipient about sender's identity.
- To access another person's e-mail, if not specifically authorized to do so.
- To bypass the systems' security mechanisms.
- For spam (unsolicited bulk email) or to send or post chain letters.
- To send messages of a political or religious nature.
- For personal solicitation.
- To communicate confidential Parish information to unauthorized individuals within or outside the Parish service.
- To make unauthorized attempts to access data or break into any Parish or non-Parish system.
- For theft or unauthorized copying of electronic files or data including documents, photographs, and music or video files.
- For any purpose which is illegal, against the Parish's policy, or contrary to the Parish's best interest.

Employees should bear in mind that email is not private, and its source is clearly identifiable. Email messages may remain part of the Parish's business records long after they have been supposedly deleted. Employees should not use email, instant messaging services, facsimiles, cellular telephones, or any other insecure communication system to communicate confidential information. Electronic records are public records subject to the Louisiana Public Records Act, with limited exceptions. There are also other legal issues related to email communications. In general, email is subject to discovery.

Employees should ensure that no personal correspondence appears to be an official communication of Tangipahoa Parish. Employees may be perceived as representatives of the Parish and, therefore, damage or create liability for the Parish. All outgoing messages, whether by mail, facsimile, e-mail, Internet transmission, or any other means, should be accurate, appropriate, and work-related.

Access to electronic communication equipment and resources (i.e. computer usage, email, personal handheld devices, etc.) and all privileges therein may be removed or restricted by the Parish immediately upon an employee's suspension, discharge, or notice of resignation.

The use of Parish-paid postage or Parish stationary for personal correspondence is not permitted. Also, employees should not use the Parish address for the receipt of personal mail. Only the Parish may issue personalized stationery and business cards bearing the Parish's logo. Violation of this policy will subject the employee to discipline, up to and including termination.

Employees who do not have direct access to a Parish telephone should make provisions to have emergency or other necessary incoming calls routed to a department approved telephone. Although the Parish will attempt to deliver personal messages deemed emergencies by the caller to employees, it cannot and does not accept responsibility for the prompt or accurate relay of these messages.

3.9 DRIVER’S LICENSE AND DRIVING RECORD

Employees whose work requires operation of a Parish vehicle (or personal vehicle in which Parish business is conducted) must present and maintain a valid driver’s license and a driving record acceptable to the Parish’s insurer. Employees must submit a copy of their driver’s license to the Parish annually. Employees **must for reporting any changes to his driving record** and privileges to his supervisor immediately. Failure to do so may result in disciplinary action, including dismissal.

Anytime an employee is issued a new driver’s license and/or a change in driving record occurs, the employee is required to provide a copy to the Human Resource Department.

3.10 DRESS CODE/PERSONAL APPEARANCE

It is the policy of Tangipahoa Parish Government that employee attire during work hours and work-related activities shall be appropriate to the duties of the position, to the safety of the employee and other individuals, and to the probability of public contact. The personal appearance, grooming, and personal hygiene of employees contribute significantly toward the public impression of the Parish. Employees are expected to present a neat, and professional appearance at all times. Good personal hygiene and personal habits are also very important. Employees should take extra care to ensure that personal hygiene does not constitute a health or safety hazard to others or cause disruption in the workplace.

Some employees of the Parish are expected to wear uniforms, which are provided and maintained by the Parish. Clothing/uniforms must be neat, clean, and appropriate for professional work and the image that Tangipahoa Parish must project to its customers, visitors, and the public. Further, because of working in close proximity to co-workers, employees should be considerate of their co-workers when applying perfumes, colognes, and after-shave lotions or when using fragrances and lotions.

Employees not required to wear uniforms shall not wear suggestive attire and athletic clothing including yoga pants or sweatpants, or similar items of casual attire that do not present a professional appearance. Hairstyles, clothing, footwear, and jewelry shall conform to the best business and professional standards; fingernail length should not impede or affect work performance.

For office staff, jeans (must not be ripped or frayed) may be worn on Fridays, which has been designated a “casual dress day” for office staff in each work week. When a Parish holiday is observed on a Friday, casual attire may be worn on the preceding Thursday. Dress shoes/dress sandals with open toes or dress mule-type shoes are permissible; however, beach style flip flops, slippers, or other similar types of casual footwear should not be worn. In addition, miniskirts, “spaghetti-strap” or halter tops (unless worn underneath a jacket, sweater, or blouse), shorts, and clothing with holes shall not be worn. Baseball caps shall not be worn indoors. Undergarments shall not be visible.

Employees are reminded that when in uniform they are representing the Parish and must project a favorable and professional image when doing so. Employees in uniform are expected to wear shirts buttoned and tucked.

Prohibited Conduct

While wearing a Parish uniform even when off duty, employees are expressly prohibited from:

- Consuming alcoholic beverages in public
- Entering establishments such as bars, nightclubs, or casinos
- Engaging in unlawful conduct

While the decision on dress is a personal choice by the employee, the employees' Department Head will make the final decision whether the dress is appropriate for the work environment, as the Parish reserves the right to determine extremes in style. Employees in violation of the dress code may be sent home to correct the infraction and disciplinary action may be taken. Employees in violation of this policy when sent home will not be compensated for any work missed because of failure to comply with this policy.

3.11 FALSIFICATION OF PUBLIC/OFFICIAL DOCUMENTS

As public employees, everyone should be mindful that their signature has consequences. It signifies agreement with and certifies accuracy of the information. Knowingly signing or submitting a document that contains false information or misrepresentation is a severe violation of the Parish's work rules and any applicable state and/or federal laws.

Official documents include, but are not limited to, personnel forms, evaluation forms, position descriptions, leave slips, time and attendance records, purchase requisitions, travel reports and expenditures or other financial reports, as well as reports to state and federal agencies filed in relation to work.

Violations can subject offender to disciplinary action, up to and including termination, as well as legal action.

3.12 LICENSES / CERTIFICATIONS

All employees who perform work that requires licensure or certification are held responsible for presenting those credentials during the pre-placement process and for maintaining those credentials after being hired. Failure to maintain credentials, falsification or misrepresentation of credentials may result in change of position or termination. It is the responsibility of the employee to provide proof of licensure/certification to appropriate Parish personnel when received. The Parish reserves the right to conduct period checks or verifications of licenses or certifications.

3.13 MANAGEMENT / EMPLOYEE COMMUNICATION

Open communication between management and employees is vital for effective operation of the Parish. Tangipahoa Parish management strives to keep its employees informed of matters and encourages them to voice their opinions and concerns. Department meetings, bulletin boards, intranet, and email are used to inform employees of items of general interest as well as specific items pertaining to their jobs. Employees should review bulletin boards daily for pertinent Parish or departmental information.

3.14 DATING/PERSONAL RELATIONSHIPS POLICY

Tangipahoa Parish Government strongly believes that an environment where employees maintain clear boundaries between personal and business interactions is most effective for conducting business. Although this policy does not prevent the development of friendships or consensual romantic relationships between coworkers, it does establish clear boundaries as to how relationships will progress during working hours and within the working environment. Individuals in supervisory relationships or other influential roles are subject to more stringent requirements under this policy due to their status as role models, their access to sensitive information and the ability to influence others.

Procedures

1. During work hours and in working areas, all employees are expected to keep personal exchanges limited so that others are not distracted or offended by such exchanges and so that productivity is maintained.
2. During non-work hours, such as rest period and before/after work periods, employees are not precluded from having appropriate personal conversations in non-work areas as long as their conversations and behaviors could in no way be perceived as offensive or uncomfortable to a reasonable person.
3. Employees are strictly prohibited from engaging in physical contact that would in any way be deemed inappropriate by a reasonable person while on Parish premises, whether during work hours or not.
4. Employees who allow personal relationships with co-workers to affect the working environment will be subject to the appropriate provisions of the Parish's disciplinary policy, which may range from counseling to more severe sanctions. Failure to change behaviors and maintain expected work responsibilities is viewed as a serious disciplinary matter.
5. Employee off-duty conduct is generally regarded as private, as long as such conduct does not create problems within the workplace. An exception to this principle, however, is romantic or sexual relationships between an individual in a supervisory, management of other influential role and a subordinate.
6. Any Tangipahoa Parish Government employee involved in a consensual personal relationship with another co-worker, must immediately disclose the relationship to the immediate supervisor or the Director of Human Resources. This disclosure will enable the Parish to determine whether any conflict of interest exists because of the relative positions of the individuals involved. While both employees involved in a consensual relationship are individually responsible for disclosure, the failure of a supervisor, manager, executive or anyone else in a sensitive or influential position to disclose a personal relationship will be regarded as a serious lapse in his or her management of the workplace and grounds for appropriate disciplinary action, up to

- and including termination of employment.
- 7. When problems or potential risks are identified the Parish will work with the parties involved to consider options for resolving the conflict. The initial solution will be to make sure that the parties involved no longer work together on matters where one is able to influence the other or take any personnel action related to the other.
- 8. If an employee, whether or not he or she is involved in the relationship, believes that he or she has been or is being adversely affected by a personal relationship among co-workers, he or she is encouraged to promptly report the concern to an immediate supervisor or to the Human Resources Department.
- 9. Any supervisor who receives a report of a personal relationship must immediately act in accordance with this policy. Failure to do so may lead to disciplinary action, up to and including termination.
- 10. Employees are also reminded that the provisions of the Parish’s Discrimination and Harassment Policy are still in effect, regardless of the existence of a personal relationship.
- 11. Individuals who have questions or are uncertain as to the application of this policy should speak to the Human Resources Department.

3.15 PROBLEM-SOLVING PROCEDURE / GRIEVANCE

Whenever a group of people work together for an extended period of time, problems and misunderstandings can occur. In order to promptly and constructively resolve them, employees are encouraged to discuss the problem with their immediate supervisor initially. If the problem concerns the immediate supervisor or if resolution doesn’t occur within a reasonable time, the employee should proceed to the next level of the reporting structure as necessary. If the problem is still unresolved within the employee’s department, the problem may be discussed with the Director of Human Resources. If the employee is not completely satisfied with the responses, they may request to discuss the matter with upper management. Failure to adhere to the chain of command in reporting problems or complaints may be considered as insubordination and subject the employee to disciplinary action, except in cases where an employee experiences any job-related harassment based on sex, race, national origin, disability, or any other factor prohibited by federal, state, or local statute, or if he believes that he has been treated in an unlawful, discriminatory manner, then he should immediately report the matter to the head of the department or to the Director of Human Resources as outlined in Section 1.6 – Equal Opportunity/Anti-Harassment, including Sexual Harassment of this handbook.

Reference: The Grievance Policy and Procedure is located in Employee Self Service Portal on TPG’s Intranet

3.16 REMOVAL OF PARISH RECORDS

In an effort to protect, conserve, and ensure the proper use of Parish records, it is the policy of the Parish that no employee shall move, or cause to be moved, any record from the officially designated worksite, without specific written authorization from the Department Head.

This policy is not intended to violate an individual's right to information under the Louisiana Public Records Act.

Definitions:

- **Record** - All documents and electronic records, papers, letters, books, drawings, maps, plats, photographs, magnetic or optical media, microfilm, microphotograph, motion picture film, or other document or any other material, regardless of physical form or characteristic, generated or received under law or in connection with the transaction of official business, or preserved by the Parish or political subdivision because of other informational or legal value.
- **Officially Designated Worksite** - The location at which Parish business is conducted (either the usual place of business or some off-site location when on official business).
- **Written Authorization** - Approval granted in written form by the appropriate Department Head.

In order to obtain authorization to remove a record from the officially designated worksite, a written request shall be submitted to the appropriate Department Head, through the employee's supervisor, prior to the intended removal. The request shall contain the following information regarding the record: description, destination, reason for utilization, and projected time of return. After determining the appropriateness of the request, the Department Head shall signify in writing, approval or denial; and return the document to the requestor's supervisor. The supervisor will immediately forward the document to the requestor.

3.17 SAFETY

Tangipahoa Parish complies with all applicable federal, state, and local health and safety regulations to provide a work environment as free as practicable from recognized hazards. Employees are expected to comply with all safety and health requirements, whether established by the Parish or by federal, state, or local law. Sound judgment and safe practices must be exercised in the work habits of all employees.

The Safety Review Committee will be seven (7) members comprised of (2) Ex-Officio members (Parish President & CAO), two (2) Standing members (Internal Compliance Office & Human Resource Representative) and three (3) Rotating members from various departments (1-Parish Department Director, 1-Parish Department Supervisor & 1-Employee of good standing). The rotating members will be appointed for a one-year term commencing at the beginning of each calendar year. This committee will give oversight to the Parish's safety policies and procedures, review and make recommendations regarding accidents or safety issues and make recommendations that will be submitted to the CAO with final approval of the Parish President, maintain the Parish's Safety Manual and will review and accept safety recommendations/suggestions received from parish employees. The committee will meet on the first Tuesday of each month or when deemed necessary.

Vehicles and equipment are to be operated only by those authorized as a result of their knowledge, training, experience, and proper licensure.

If an employee's assignment involves the use of hazardous or toxic materials, he must comply with all laws, rules, and regulations concerning their safe handling and disposal, as published by the manufacturer and governmental agencies having jurisdiction over such

matters. Employees should consult their supervisors for full details, including Material Safety Data Sheets (MSDS), container labeling, and training information regarding exposure to and handling of such materials.

Some jobs may have additional safety guidelines that are established for the employee's protection and the protection of others including, but not limited to, wearing the appropriate personal protective equipment (PPE). If so, the employee will be required to know and follow them carefully.

All work-related injuries and illnesses regardless of their extent and nature, unsafe working conditions, and the need for maintenance and repair of vehicles or equipment must be immediately reported to management.

Supervisors are responsible for reporting all incidents/accidents and injuries to the Internal Compliance Department immediately following an incident to complete the necessary report.

Employees concerned about the possible safety of a work assignment should talk to their supervisor before performing the task. No one has to perform an unsafe act.

New Hires should be oriented to the safety regulations within their department on their first day of work. All employees are responsible for ensuring that they understand and comply with all Parish safety rules, regulations, and procedures, and are responsible for:

- Being familiar with all safety and health procedures relevant to their job duties
- Inspecting their work area periodically
- Identifying conditions that are recognized as being unsafe; and
- Reporting accidents/incidents and injuries to their supervisor immediately, no matter how slight

Employees should report to their supervisor all observed safety and health violations and potentially unsafe conditions. Employees are encouraged to submit suggestions to their immediate supervisor concerning safety and health matters.

Violations of Tangipahoa Parish's safety rules, regulations, or procedures will result in disciplinary action, up to and including termination.

Seatbelt Usage

We value the lives and safety of our employees. In accordance with state law, all employees and their passengers are required to use a seatbelt when traveling in any vehicle while in the course of conducting Parish business. The requirement applies to travel in a vehicle owned or leased by the Parish, a rental vehicle or privately-owned vehicle being operated during the course and scope of Parish employment, regardless of whether the employee is compensated for the use of his vehicle.

Use of Cellular Phones While Driving

The Parish issues cell phones to personnel in certain positions to facilitate Parish business while away from the office or out in the field. While cell phones expedite business communications and provide some safety benefits such as accident reporting, road hazard reporting, and assistance with directions, proper cell phone use is one part of safe driving. Employees should be mindful that using a cell phone while driving (or operating equipment) presents not only a physical distraction of handling a phone, but a cognitive distraction of a conversation as well. Accordingly, employees are discouraged from using the cell phone while driving (or operating equipment).

Employees with hands-free devices on the phones may engage in brief conversations while driving only if necessary and only in accordance with state and local laws. However, if a call is going to be lengthy or intense, if driving conditions are poor or traffic is heavy, if employee does not have a hands-free device, or if phone use will involve reading or sending text or email message(s), the employee must park the vehicle (or equipment) before using the phone. He should find a proper parking space as opposed to stopping on the side of the road, with exceptions being for emergencies such as an accident or breakdown.

The Parish's stance on the safe use of cell phones applies at all times when driving a Parish-owned or leased vehicle (or operating equipment), or when driving a privately-owned vehicle being operated during the course and scope of Parish employment.

3.18 SEARCHES

As a condition of employment with Tangipahoa Parish, all employees (including seasonal, temporary and/or contract employees) are required to expressly waive any expectation of privacy relating to searches, whenever there is reasonable suspicion of wrongdoing, of any and all personal effects brought to or maintained on Parish property, such as desks, lockers, lunch boxes, purses, clothing, brief cases, and automobiles. This policy and waiver shall also apply to the taking of samples for drug testing, as more fully set forth in the policy governing substance abuse. Nothing in this policy is intended to limit or restrict the right of Tangipahoa Parish to conduct searches which would otherwise be reasonable even in the absence of this policy or the employee's waiver.

3.19 EMPLOYEES WHO ARE THE SUBJECT OF INVESTIGATION(S), ARREST(S) AND/OR CONVICTION(S)

Purpose

This policy sets forth a process which enables Tangipahoa Parish Government to review the circumstances of Investigations, Criminal Conviction(s), and arrest, and to assure that the employee in question does not pose an unreasonable safety risk to fellow employees, citizens, visitors or indicate conduct that would be inconsistent with the employee's assigned job duties and his/her access to Tangipahoa Parish Government resources or facilities.

The standards contained in this policy shall apply to all arrest, investigations, and convictions reported directly by the employee or identified independently by the Parish through any other

means. "Post-employment" for the purposes of this policy also includes criminal convictions which may occur after an employee has been formally offered and accepted employment but prior to reporting for work. This policy applies to all Tangipahoa Parish Government employees.

All employees are **required to notify their Supervisor**, and the **Internal Compliance** Division within **24 hours** of any arrest for a criminal charge. Failure to report a conviction may result in appropriate disciplinary action, including termination of employment.

Policy Statement

Any employee who is arrested for a misdemeanor or felony must notify his or her supervisor of such arrest no later than 24 hours after the arrest. If an employee is convicted of a misdemeanor or felony while employed at Tangipahoa Parish Government, he or she must inform their supervisor of such conviction no later than three calendar days after the conviction. Tangipahoa Parish Government may grant an unpaid personal leave of absence of up to three months for a justified reason. Justification will be determined by Tangipahoa Parish Government.

Corrective Action

The arrest of an employee - whether on duty or off duty - may result in corrective action. Corrective action depends upon a review of all factors involved - including whether or not the employee's action was work-related, the nature and severity of the act, or any resultant circumstances that adversely affects the employee's attendance. Such corrective actions may include termination.

Any corrective action taken must be in consultation with the CAO, Department Director, Internal Compliance Director, and HR.

If an employee is convicted of any offense while employed at Tangipahoa Parish Government, he or she may be terminated and, if terminated, may be ineligible for rehire. The ultimate disposition of the issue will depend upon the nature of the offense and the employee's work duties. Any corrective action taken must be supported by available information coming from witnesses, police, or court records.

If there is a clear and justifiable conflict between job function and the nature of the offense, the employee will be placed on unpaid leave status for 90 days. If the employee is issued an acquittal within this time period, the employee will be reinstated. If not, the employee will be terminated after 90 days.

All actions taken under this policy should be in consultation with the Human Resources and the Director of Internal Compliance.

Reporting Investigations, Arrests, and/or Conviction(s):

Employees

- Employees are required to report all arrests, indictments, and convictions for any reason, including when having pled nolo contendere for any crime, to their immediate supervisor or the next higher-ranking supervisor/manager available. Any employee arrested,

indicted, or convicted for criminal offense must provide verbal notification on the next workday after the incident. The verbal notification must be followed by a written notification within three (3) calendar days.

- Upon learning of the incident, the supervisor, Department Head, Internal Compliance, CAO and Human Resources should conduct an investigatory discussion with the employee and recommend appropriate action to the department as needed. Once the initial investigation has been completed, the incident will be evaluated on a case-by-case basis by the Department Director, or designee, Internal Compliance, CAO and Human Resources. A number of factors will be reviewed, including, but not limited to the employee's longevity, experience, performance, disciplinary action record, and the relevance of the incident to the employee's duties, and the safety of the workplace.
- In the case of an indictment or arrest, the employee must provide written notification of any changes to the status of their case to his/her Human Resources Representative no later than two (2) working days after the change in status.
- If it is discovered the employee did not report an arrest, indictment or conviction as outlined above, the immediate supervisor, Department Head, Internal Compliance, CAO and Human Resources should conduct an investigatory discussion with the employee and recommend appropriate action to the department as needed.
- Failure to adhere to this policy may be grounds for disciplinary action, up to and including termination.

3.20 SEVERE WEATHER/EMERGENCY CLOSINGS

Generally, Parish offices remain in operation on all scheduled days, regardless of weather, unless otherwise dictated by the Parish President. At times when such emergencies such as severe weather, fires, or power failures disrupt Parish operations, the Parish President will decide on closures and Department Heads or designees will provide official notification to their employees.

For emergencies declared by the Parish President, employees should follow the procedures outlined in the Employee Emergency Procedures developed by the Parish's Office of Homeland Security and Emergency Preparedness as they related to office closures.

When severe weather creates dangerous road conditions and prevents an employee from reporting to work, he must contact his supervisor immediately to receive instruction or to request approval to use vacation leave or compensatory time off leave if such leave is available. If no vacation or compensatory time is available, absence due to severe weather will be charted as leave without pay, unless there is an emergency or disaster declaration by the governor in the area in which the employee resides. In such case, the employee may be paid special emergency leave not to exceed the hours of the declaration. In most circumstances, the employee requesting special emergency leave will be required to provide documentation in

order to substantiate the claim for which the emergency leave is requested. The Chief Administrative Officer or designee makes the determination regarding what type of documentation is required and when emergency leave is approved.

3.21 SMOKING/ TOBACCO

Tangipahoa Parish believes that all employees are entitled to a safe, clean and healthy work environment. It is the policy of Tangipahoa Parish that all enclosed areas, offices, common areas, and Parish-owned vehicles shall be smoke-free and that smoking in these areas are prohibited at all times. Smoking/ tobacco of any kind and from any smoking device is allowed only in the designated smoking areas. This policy applies to tobacco in all forms including, but not limited to, smoking tobacco of any kind, oral tobacco products (dips, chewable tobacco, etc.) and any form of smoking device (e.g. electronic cigarettes). This policy will prohibit use of tobacco products by all employees, grantees, properties occupied, owned, rented, and/or leased by TPG. This includes parking areas, where tobacco products should be extinguished upon entering.

Reference: Louisiana Smoke- Free Air Act (Act 815)

3.22 SOCIAL MEDIA

This document provides guidance for employee use of social media, which should be broadly understood for purposes of these guidelines to include blogs, wikis, microblogs, message boards, chat rooms, electronic newsletters, online forums, social networking sites, and other sites and services that permit users to share information with others in a courteous and respectful manner.

PROCEDURES

The following principles apply to professional use of social media on behalf of Tangipahoa Parish Government as well as personal use of social media when referencing Tangipahoa Parish Government.

1. Employees need to know and adhere to the Tangipahoa Parish Government's Code of Conduct, Personnel Policies, and other parish policies when using social media in reference to Tangipahoa Parish Government.
2. Employees should be aware of the effect their actions may have on their images, as well as Tangipahoa Parish Government's image. The information that employees post or publish may be public information for a long time.
3. Employees should be aware that Tangipahoa Parish Government may observe content and information made available by employees through social media. Employees should use their best judgement in posting material that is neither inappropriate nor harmful to Tangipahoa Parish Government, its employees, or customers, and citizens.
4. Although not an exclusive list, some specific examples of prohibited social media conduct include posting commentary, content, or images that are defamatory, pornographic, proprietary, harassing, libelous, or that can create a hostile work environment, discriminating remarks, inappropriate or unlawful conduct will not be tolerated.

5. Employees are not to publish, post or release any information that is considered confidential or not public. If there are questions about what is considered confidential, employees should check with the Personnel Department and/or supervisor.
6. Social media networks, blogs and other types of online content sometimes generate press and media attention or legal questions. Employees should refer these inquiries to authorized Tangipahoa Parish Government spokespersons.
7. Employees should obtain appropriate permission before referring to or post images of current or former employees, citizens, vendors or suppliers.
8. If employee encounters a situation while using social media that threatens to become antagonistic, employees should disengage from the dialogue in a polite manner and seek the advice of a supervisor.
9. Social Media use should not interfere with employee's responsibilities at Tangipahoa Parish Government. Tangipahoa Parish Government computer systems are to be used for business purposes only. When using Tangipahoa Parish Government computer systems, use of social media for business purposes is allowed (ex: Facebook Twitter, TPG blogs and LinkedIn), but personal use of social media networks or personal blogging of online content is discouraged and could result in disciplinary action. Any conduct that adversely affects your job performance, the performance of fellow employees, and people who work on behalf Tangipahoa Parish Government or Tangipahoa Parish Government's business interest may result in disciplinary action up to and including termination of employment. Remember, the same principles and guidelines found in Tangipahoa Parish Personnel Policies apply to your own line activities. Ultimately, you are solely responsible for what you post online.
10. Subject to applicable law, after-hours online activity that violate Tangipahoa Parish Government's Policy may subject an employee to disciplinary action or termination. Employees should refrain from using social media while at work on personal or parish provided equipment, unless it is work related as authorized by the Supervisor or consistent with Tangipahoa Parish Government Policies and Procedures.
11. If employees publish content after-hours that involves work or subjects associated with Tangipahoa Parish Government a disclaimer should be used, such as this: "The postings on this site are my own and may not represent Tangipahoa Parish Government positions, strategies or opinions."
12. It is highly recommended that employees keep Tangipahoa Parish Government related social media accounts separate from personal accounts, if practical. Do not use Tangipahoa Parish Government email addresses to register on social networks, blogs or other online tools utilized for personal use.

3.23 Tangipahoa Parish Government Acceptable Use Policy/ Technology Policy

Technology Policy

The technology policy contains standards that foster our mission and goals. All TPG Employees must read and agree to abide by these standards.

Hardware

Employees must perform all company related duties on TPG issued hardware. Installing, copying or using company programs or data is strictly prohibited from use on personal devices.

Communications

Employees using TPG Internet access and devices are representatives of the company and are expected to act in a manner consistent with the company’s goals and values. Communications on the Internet and via email reflect on the company and must not damage the reputation of TPG.

Employees must not participate in social media during the company day unless this activity is approved by administration. Employee communication using social networking websites is a reflection on TPG no matter where or when it is made on the Internet.

Network IDs, Passwords and Security

Employees will be issued password-protected network and, where applicable, application accounts.

It is the responsibility of the Employee to ensure the confidentiality of his or her password. Users should not select passwords that might be obvious to a potential intruder, such as family members’ or a friend’s name. Employees will be held responsible for the information stored or transmitted via their account or equipment even if it resulted from someone else who was given access.

The Employee has no reasonable expectation of privacy while using any technology provided by TPG. All storage, network communication, equipment, and software provided by TPG remains the property of TPG. The company seeks, where possible, to honor the privacy of the Employee; however, TPG reserves the right to access any file, email, network transmission, or other information stored on or communicated through its property and will do so if a compelling reason arises. TPG retains the right to monitor network activity in any manner it sees fit.

3.24 STANDARD OF CONDUCT

Employees are expected to behave in a professional and responsible manner at all times. The following behaviors are prohibited and are subject to disciplinary action up to termination. This list is not all- inclusive and is subject to modifications.

CODE	PROHIBITED BEHAVIOR
01	Negligence or careless action which endangers the life or safety of another person.
02	Possessing or being under the influence of alcohol or illegal controlled substance (drugs) while at work; use of, possession, or sale of any illegal controlled substance (drugs or alcohol) in any quantity while on Parish premises or on duty.
03	Unauthorized possession of dangerous or illegal firearms, weapons, or explosives on Parish property, including any Parish-owned or leased vehicle, or while on duty except as follows: employees may store lawfully possessed firearms or other weapons in their personal vehicles while parked on Parish property provided the vehicle is locked and such firearms or other weapons are hidden from plain view or locked in a case or container in the vehicle, in accordance with state law. Pocket knives (blades no larger than three (3) inches) are permitted for job-related purposes only.

04	Engaging in criminal conduct, acts of violence, or making threats of violence toward anyone on Parish premises or when representing the Parish; fighting, horseplay or provoking a fight on Parish property; or negligent damage of property.
05	Insubordination or refusing to obey instructions properly issued by supervisor pertaining to employee's work.
06	Engaging in act of sabotage; willfully or with gross negligence, causing the destruction or damage of Parish property, or the property of fellow employees.
07	Falsifying any reports or records, including personnel, absence and sickness
08	Immoral conduct or indecency on Parish property.
09	Theft of Parish property; unauthorized use of Parish equipment or property for personal reasons.
10	Any act of harassment; sexual, racial, or other.
11	Using obscene, offensive, or abusive language or gestures toward any supervisor, employee, director, customer, etc.
12	Consistently poor, unsatisfactory or careless work.
13	Leaving work before the end of a workday without approval of supervisor.
14	Leaving work area without authorization.
15	Sleeping on the job.
16	Gambling on the premises or while on duty.
17	Excessive use of the Parish telephone for personal calls.
18	Excessive use of personal cellular phone while on duty. (Unless there is an emergency, such as a family emergency, accident, or illness, then employees should refrain from using their personal cell phones unless on their break.)
19	Excessive absence or lateness.
20	Smoking/ tobacco of any kind from any smoking device in restricted areas.
21	Failure to report damage to or an accident involving Parish equipment.
22	Failure to notify supervisor of an absence.
23	Failure to contact supervisor before 3 consecutive absences (job abandonment).
24	Failure to use time clock system; alteration of own or another employee's time and attendance records, having own time and attendance records altered by another employee.
25	Failure to follow safety regulations; failure to wear safety equipment as required by respective departments; or unsafe conduct on the job.
26	Soliciting or accepting gratuities from customers, suppliers, or others, doing work for or with the Parish in violation of the Louisiana Code of Governmental Ethics (R.S. 42:1111 –1121).
27	Any other just cause.

Violations will result in corrective action up to termination of employment. While a progressive discipline program generally will be followed in regard to work rule violations, individual circumstances may merit otherwise. Such circumstances include cases where the infraction is of such a serious nature that a written reprimand, suspension, demotion, or discharge is justifiable, even on a first offense.

(Reference: Policy and Procedure Manual – Attendance/Absenteeism and Tardiness Policy)
 (Reference: Policy and Procedure Manual – Conflicts of Interest and Ethics Policy)

3.25 TELEPHONE COURTESY

Employee courtesy and professionalism in using the telephone is of great importance, and projects a favorable image for both the Parish and the employee. In using the telephone, please keep in mind the following:

- Answer properly and promptly.
- Identify yourself by name and department.
- Give accurate and careful answers.
- Take messages carefully.
- Transfer calls tactfully.
- Always say “please” and “thank you”.
- Speak clearly and use a helpful and pleasant tone of voice at all times.
- If information requested is not available, offer to return the call rather than to keep the caller waiting.
- Hang up only after the caller has done so.

The Parish uses voicemail to increase productivity, and to communicate important information of general interest. However, the use of voicemail is not intended to be a substitute for answering calls, as employees are generally expected to answer the phone if they are at their desks. In addition, voicemail greetings should be brief and business-like.

3.26 TRAFFIC VIOLATIONS BY PARISH EMPLOYEES

All drivers of Parish vehicles or of privately-owned vehicles being operated during the course and scope of Parish employment are required to obey all state and local driving laws and will be held personally liable for any parking and/or traffic violation levied against them while they are operating a Parish vehicle or a privately-owned vehicle to conduct Parish business. Employees receiving parking or traffic citations shall pay applicable fines or penalties. The Parish is prohibited from paying traffic/parking fines or penalties for any individual.

3.27 TRAVEL

Business travel must be approved in advance and should be engaged in and reimbursed according to guidelines described in the Parish’s General Travel Regulations.

Tangipahoa Parish retains the right to amend or terminate the travel policy at any time.

Reference: TPG Intranet/Travel

3.28 VIDEO SURVEILLANCE

There are video surveillance cameras in several work areas on Parish premises. A notice of the presence of these cameras shall be prominently posted in the general areas where the cameras exist.

3.29 VIOLENCE-FREE WORKPLACE

Tangipahoa Parish is strongly committed to maintaining a work environment free from intimidation, threats, or acts of violence. To that end, it expressly prohibits any form of workplace violence. Examples of workplace violence include, but are not limited to, intimidating, threatening behavior such as prolonged staring or glaring, shaking fists, destroying property or throwing objects; verbal or written threats that express an intent to inflict harm; hostile behavior; physical attacks such as hitting, pushing, shoving, kicking, holding, impeding or blocking the movement of another person; vandalism; arson; sabotage; use of weapons; carrying weapons of any kind onto Parish property; or any other act that would arouse fear in a reasonable person in the circumstances.

The Parish will not tolerate any threatening behavior or acts of violence against employees, visitors, customers, vendors, the general public, or others at the work site at any time or while engaged in business with or on behalf of the Parish, whether at or away from the work site.

With regards to weapons in the workplace, the Parish expressly prohibits employees from possessing weapons of any kind at the workplace (except as indicated below). This includes, but is not limited to, firearms of any type, including those for which the holder has a legal permit; switchblade knives, knives with blades of three (3) inches or more (pocket knives are permitted for job-related purposes only); dangerous chemicals; explosives including blasting caps; chains and other objects carried for the purpose of injuring or intimidating.

In accordance with state law, employees may store lawfully possessed firearms or other weapons in their personal vehicles while parked on Parish property provided the vehicle is locked and such firearms or other weapons are hidden from plain view or locked in a case or container within the vehicle. However, firearms may never be worn on the person while on duty or be brought in areas other than those stated in the aforementioned state law.

This policy will be strictly enforced, and any violations will result in disciplinary action up to and including termination of employment.

Employees are a necessary part of this policy. An employee who feels he has been subjected to workplace violence should immediately report the incident to the Director of Human Resources or Internal Compliance.

Any employee who observes or has knowledge of a display of violent, abusive or threatening behavior by another employee is to report the behavior to his immediate supervisor and Internal Compliance. In furtherance of this policy, employees have an obligation to inform their immediate supervisor and Internal Compliance of any activity in the workplace involving current or former employees, customers, visitors, vendors or others that they believe could result in violence. This includes, for example, threats of violence, aggressive or confrontational behavior, offensive acts, and threatening or hostile comments.

Threats or assaults that require immediate attention by law enforcement should be reported first to the Sheriff's Office by dialing 911. Employees are encouraged to contact the proper law enforcement authorities by dialing 911 without first informing

management if they believe an immediate threat to their safety or the safety of others exists.

All complaints will be promptly and fully investigated and will be kept confidential to the maximum extent possible.

This policy also requires all individuals who apply for or obtain a protective or restraining order that lists Tangipahoa Parish premises as being protected areas, to provide to the designated management representative a copy of the petition and declarations used to seek the order, a copy of any temporary protective order or restraining order which is granted or permanent. The designated management representative is the Director of the Office of Homeland Security and Emergency Preparedness. Management understands the sensitivity of the information requested and has developed confidentiality procedures which recognize and respect the privacy of the reporting employee(s). This information will be kept confidential to the maximum extent possible.

Any employee found to have committed workplace violence will be disciplined, up to and including termination of employment.

An employee who submits a complaint of workplace violence in good faith, even where the complaint cannot be proven, has not violated this policy. Any employee found to have falsified a complaint of workplace violence or knowingly provided false information regarding a complaint will be subject to discipline, up to and including termination.

It is the responsibility of all employees, including management, to contribute to a safe working environment. Tangipahoa Parish cannot do its part to prevent violence in the workplace without the full cooperation of its workforce. Employees should direct any questions regarding their obligations under this policy to Human Resources. Employees can report violations of the policy and raise any questions regarding their obligations under this policy without fear of reprisal of any kind. Such reports will be held in strict confidence to the maximum extent possible.

3.30 WORK PRODUCTS AND FILES/RETURN OF PARISH PROPERTY

All supplies, materials, and work products of an employee if purchased by the Parish shall remain the property of the Parish after resignation, discharge, or layoff of that employee. The employee may retain any personal files but work files and other papers shall remain with the Parish. Likewise, any Parish-owned property issued to employees, such as computer equipment, keys, Parish credit card, ID badge, cellular phone, etc., must be returned to Parish at the time of termination. Employees will be responsible for any lost or damaged items.

4.1 EMPLOYMENT REFERENCES

Requests for employment references should be made in writing to the Human Resources Department and should include a signed authorization by the employee for the release of the requested information. Generally, the Human Resources Department will not release information without the employee's authorization or will limit the information to verification of the employee's position, job location, and dates of employment with Tangipahoa Parish. No other manager, supervisor, or employee is authorized to release employment references for current or former employees.

Questions about employee references or other information concerning current or former employees should be referred to the Human Resource Department.

4.2 MEDIA INQUIRIES

All media inquiries should be referred to the Parish President's office. In addition, the Parish President must approve all press releases, publications, speeches, or other official declarations. The Parish President may authorize specific employees the authority to respond to media inquiries without prior approval.

Appendix A

Safety Sensitive and Public Trust Positions

Safety Sensitive and Public Trust Positions

Safety-sensitive positions constitute not only the ones that immediately come to mind – truck driver, equipment operator, etc., but others where failure to perform Job duties can cause harm. A safety-sensitive position is one in which job performance can affect the safety and security of the employee and others, as well as the security of the Parish as a whole.

Sensitive and Public Trust duties are those duties which if performed by an untrustworthy individual, could cause harm to the Parish.

Every position is assigned a sensitivity or public trust designation based on the criteria that best describes the main duties of the job

Positions at the high or moderate risk levels are normally designated as “Public Trust” positions. Such positions may involve policy making, major program responsibility, public safety and health, law enforcement duties, fiduciary responsibilities, or any other activity which involves the **public** welfare. In addition, they are duties demanding a significant degree of public trust; and positions involving access to or operation or control of financial records, with a significant risk for causing damage or personal gain.

Therefore, all Tangipahoa Parish Government Positions are considered Safety Sensitive or Public Trust Positions and are subject to Alcohol and Drug Testing.

Appendix B
Employee Annual Performance Evaluation Form



TANGIPAHOA PARISH GOVERNMENT EMPLOYEE ANNUAL PERFORMANCE EVALUATION

EMPLOYEE NAME:		JOB TITLE:	DEPARTMENT:
EVALUATION DATE:		CURRENT PAY R:	HIRE DATE:
PERFORMANCE FACTORS	PERFORMANCE EXPECTATIONS: Comments and/or examples (attach extra sheets if needed)		RATING
1. Quality of Work Competence, accuracy, thoroughness.			4 Outstanding 3 Exceeds Expectations 2 Meets Expectations 1 Need Improvement 0 Unsatisfactory
2. Quantity of Work Use of time, volume of work accomplished, ability to meet deadlines, productivity levels.			4 Outstanding 3 Exceeds Expectations 2 Meets Expectations 1 Need Improvement 0 Unsatisfactory
3. Job Knowledge Degree of technical knowledge/ understanding of job roles, methods and procedures.			4 Outstanding 3 Exceeds Expectations 2 Meets Expectations 1 Need Improvement 0 Unsatisfactory
4. Attendance/Tardiness Based upon additional sick days taken, communication of anticipated lateness or leave.			4 Outstanding 3 Exceeds Expectations 2 Meets Expectations 1 Need Improvement 0 Unsatisfactory
5. Working Relationships Cooperation and ability to work with supervisors, co-workers, students and clients.			4 Outstanding 3 Exceeds Expectations 2 Meets Expectations 1 Need Improvement 0 Unsatisfactory
RATING TOTAL	***Comments and Justifications are REQUIRED***		0

DEFINITIONS OF PERFORMANCE RATING CATEGORIES

- OUTSTANDING** – The employee has exceeded all of the performance expectations for the factor and has made many significant contributions to the efficiency of this organization through such performance.
- EXCEEDS EXPECTATIONS** – The employee regularly works beyond a majority of the expectations of this factor and has made significant contributions to the efficiency of this organization through such performance.
- MEETS EXPECTATIONS** – The employee has met the performance expectations for the factor and has contributed to the efficiency of this organization.
- NEEDS IMPROVEMENT** – The employee has failed to meet one or more of the significant performance expectations or this factor.
- UNSATISFACTORY** – The employee has failed to meet the performance expectations for this factor.

6. Specific Achievements	
7. Performance Goals for the Next Evaluation Period	
8. Training and Development Suggestions	
9. Supervisory Skills	
10. Employee Comments	
This performance evaluation was discussed with me on the date noted below. I understand that my signature attests only that a personal interview was held with me; it does not necessarily indicate that I agree with the evaluation.	
Supervisor Signature:	Employee Signature: Date:
Department Head:	

Appendix C

Leave Request Form



Tangipahoa Parish Government Leave Request and Approval Form

Please submit a form for each separate request.

Please submit to your supervisor the request for a vacation leave at least two weeks in advance.

Also, include the type of leave to be taken and the reason for requesting leave.

Employee Name:

Date:

Position:

Department:

of Days Requested:

Dates(s):

Sick - Attach Physicians Statement if requested by Supervisor

Vacation

Bereavement

Bereaved:

Relationship:

Date of Funeral:

Court Subpoena - Attach summons/subpoena/jury duty notice
(Documentation must be attached to verify attendance)

Maternity Leave - Attach Physicians Statement

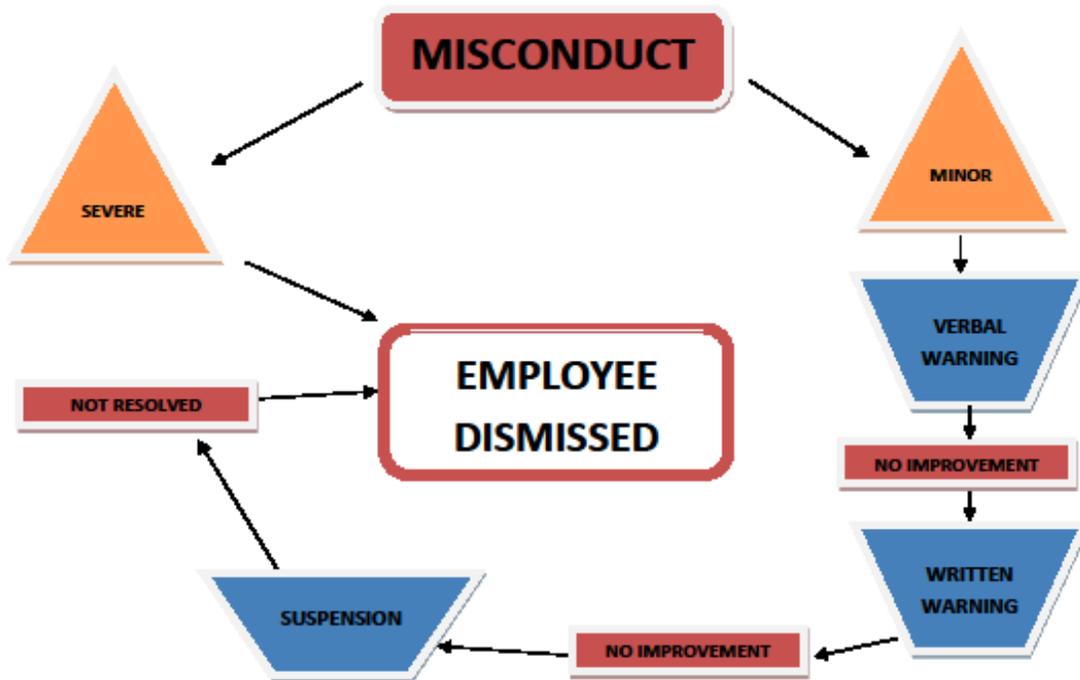
Other:

Employee's Signature:

Supervisor's Approval [] YES [] NO

Supervisor's Signature:

Appendix D Disciplinary Flow Chart



Appendix E

Disciplinary Action Form



TANGIPAHOA PARISH GOVERNMENT
DISCIPLINARY ACTION FORM

- Verbal Warning
- 1st Notice
- 2nd Notice
- Suspension
- Discharge

Employee Name: Employee ID Number:
 Department: Position:

Nature of Violation: Based on the seriousness of the offense indicated below, any of the following could result in immediate disciplinary action, up to and including disciplinary suspension and termination. Pursuant to parish policy, all discharges must be reviewed by affected Department Head and Supervisor with the Director of Human Resources and CAO before becoming final.

- | | |
|--------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Refusing work assigned | <input type="checkbox"/> Insubordination to management |
| <input type="checkbox"/> Not following work schedule | <input type="checkbox"/> Insubordination to clients |
| <input type="checkbox"/> Violation of time card procedures | <input type="checkbox"/> Failure to assist clients |
| <input type="checkbox"/> Violation of lunch or break periods | <input type="checkbox"/> Disregard of parish policies |
| <input type="checkbox"/> Excessive tardiness | <input type="checkbox"/> Misuse or abuse of parish property |
| <input type="checkbox"/> Excessive absenteeism | <input type="checkbox"/> Sleeping on the job |
| <input type="checkbox"/> Leaving work without approval | <input type="checkbox"/> Theft of any kind |
| <input type="checkbox"/> Not following safety procedures | <input type="checkbox"/> Use of drugs on Parish premises |
| <input type="checkbox"/> Use of alcohol on parish premises | |
| <input type="checkbox"/> Other: <input type="text"/> | |

Details of Incident: (Briefly describe what happened below)

Date: Time: Place:

People involved:

What occurred:

Employee's Comments:

_____ Department Head	_____ Date	_____ Employee	_____ Date
_____ Supervisor	_____ Date	_____ Witness	_____ Date

Appendix F

Secondary Employment Approval Form

Full time and Part- time Employees working in dual governmental position or secondary employments must complete the Secondary Employment Approval Form. (R.S. 42:65 – 61)



**OFFICE OF HUMAN RESOURCES
REQUEST FOR APPROVAL OF SECONDARY EMPLOYMENT**

Policy

The employment responsibilities to the Parish are primary for any employee working full-time; any other employment in which that person chooses to engage is secondary. An employee shall have approval from the Supervisor, Dept Head, and CAO, before engaging in any secondary employment. The purpose of this approval procedure is to determine that the secondary employment does not have an adverse effect on the primary employment and does not create a conflict of interest. These provisions for secondary employment apply to all employment not covered by the policy on Dual Employment.

Secondary employment shall not be permitted when it would:

- create either directly or indirectly a conflict of interest with the primary employment, or
- impair in any way the employee's ability to perform all expected duties, to make decisions and carry out in an objective fashion the responsibilities of the employee's position.

Approval for secondary employment may be withdrawn at any time if it is determined that secondary employment has an adverse impact on primary employment.

Please allow two weeks for processing		
Type of Request (Please check one)	<input type="checkbox"/> Initial	<input type="checkbox"/> Renewal
I.		
Employee full name:		
Position title:		
Dep't/Division:		
Work address:		
Supervisor name:	Date submitted to supervisor:	
II.		
Please provide the name and address of the outside employer and the nature of the business.		
III.		
Explain below in complete detail the type of work you will perform for the outside employer.		
IV.		
Dates of proposed employment:	From:	To:
Work Hours:	From:	To:

(Note: Limited to one (1) year starting on the approval notification from Human Resources)

Date approval desired:

(Note: Allow two (2) weeks for administrative review from time of submission)

EMPLOYEE'S CERTIFICATION

I, _____, have read the Tangipahoa Parish Government Human Resources Secondary Employment policy and if approved, I understand and agree that my secondary employment:

- A. Will not have any impact on nor create any possibility of conflict with my primary employment and will not disclose or use Tangipahoa Parish Gov't information or access to information in secondary employment;
- B. Will not be promoted in any way by my Parish position and will not interfere with my responsibilities with the Parish, including impairing my physical condition, mental attentiveness or job performance;
- C. Will not create a conflict of interest or the appearance of a conflict of interest, direct or otherwise and will not require nor expect me to request leave without pay.
- D. If any of the above-described conditions change after my secondary employment has been approved, then I must submit another form for approval immediately, noting that such conditions have changed or will change;
- E. An approval of secondary employment is subject to review at any time and may be revoked at any time. Failure to provide accurate information regarding my secondary employment approval request or to follow all policies regarding secondary employment may be considered unacceptable personal conduct which could subject me to discipline up to and including dismissal;
- F. This approval expires twelve (12) months from the date of Human Resources approval and request for approval must be resubmitted at least thirty (30) days prior to the expiration for continuing secondary employment; and
- G. My secondary employment information is public and may be disclosed to third parties.

Employee Signature	Date
--------------------	------

Approval Signatures

Approved:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Immediate Supervisor _____	Date _____
Approved:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Division Director (if applicable) _____	Date _____
Approved:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Chief Adm Officer (or designee) _____	Date _____

Human Resources:

<input type="checkbox"/> Request has been approved	From:	To:
----------------------------------------------------	-------	-----

11.

<input type="checkbox"/> Request has been denied with following explanation:	
Copies of approved/denied form sent to employee and supervisor:	Date
By: _____	

T. P. ORDINANCE NO. 19-56

ORDINANCE OF TANGIPAHOA PARISH COUNCIL ADOPTING TANGIPAHOA PARISH GOVERNMENT EMPLOYEE HANDBOOK

WHEREAS the Tangipahoa Parish Council believe it to be in the best interest of the Parish to adopt an Employee Handbook for Tangipahoa Parish; and

WHEREAS the said Council believes that such Employee Handbook may accomplish the following purposes:

1. Inform employees as to their rights, duties, and obligations in relation to each other and their employer.
2. Inform Department Heads and other Supervisors of their obligations toward the employees and their right to respect, loyalty, and obedience from the employees.
3. Encourage Parish employees and Officials to serve in a courteous, efficient, and professional manner.
4. Encourage public service as a career.

NOW THEREFORE, BE IT ORDAINED by the Tangipahoa Parish Council-President Government, that the attached Employee Handbook is hereby adopted as the Official Employee Handbook for Tangipahoa Parish Government.

BE IT FURTHER ORDAINED that the aforesaid Employee Handbook is intended to provide guidelines governing public service by Tangipahoa Parish Government employees and is not a contract.

That any policies, procedures, rules or resolutions that are contrary to the attached Manual are superseded by the current Manual.

That if there is a conflict between the terms of this Handbook and State or Federal Laws or Regulations, the Laws and Regulations shall be followed.

If any provision of the Handbook or the application of the provisions is deemed invalid or void, the remainder of the policies and procedures shall remain in force to the extent they are not invalid and void.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon signature of the Parish President.

This ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said Council and was submitted to an official vote of the TPC.

On motion by _____ and seconded by _____, the foregoing ordinance was hereby declared adopted on this 9th day of December, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

ATTEST:

Kristen Pecararo
 Clerk of Council
 Tangipahoa Parish Council

Lionell Wells
 Chairman
 Tangipahoa Parish Council

INTRODUCED: November 25, 2019

PUBLISHED: December 5, 2019 HAMMOND DAILY STAR -
OFFICIAL JOURNAL

ADOPTED: December 9, 2019

DELIVERED TO PRESIDENT: _____ day of December, 2019 at

APPROVED BY PRESIDENT: _____ Date
Robby Miller

VETOED BY PRESIDENT: _____ Date
Robby Miller

RECEIVED FROM PRESIDENT: _____ day of December, 2019 at

T.P. Ordinance No. 19-57

ADOPTION OF 2020 BUDGET OF THE TANGIPAOHA PARISH CONVENTION AND VISITORS BUREAU

BE IT ORDAINED by the Tangipahoa Parish Council, governing authority of Tangipahoa Parish, State of Louisiana, that T. P. Ordinance No. 19-57- 2020 Budget of the T. P. Convention & Visitors Bureau is hereby adopted on the fund basis as follows:

TANGIPAOHA PARISH TOURIST COMMISSION
PROPOSED GENERAL FUND BUDGET
YEAR ENDING DECEMBER 31, 2020

Table with 2 columns: Description and Amount. Rows include: ESTIMATED BEGINNING FUND BALANCE (\$ 2,314,200), ESTIMATED REVENUES (LODGING TAX 800,000, COLLECTION FEES (40,000), ACT 1 INCOME 300,000, GRANTS -, INTEREST EARNED 25,000, TOTAL ESTIMATED REVENUES 1,085,000), ESTIMATED FUNDS AVAILABLE FOR EXPENDITURE (3,399,200), ESTIMATED EXPENDITURES (SALARIES 385,000, PAYROLL TAXES AND EMPLOYEE BENEFITS 142,500, ADV & PROM/TOUR PARTNERSHIP 668,500, GRANT EXPENDITURES -, AUTOMOBILE EXPENSE 8,000, ACCOUNTING AND AUDITING/PROFESSIONAL FEES 25,000, COMMISSIONER EXPENSE 3,000, INSURANCE 13,000, OFFICE EXPENSE 48,000, REPAIRS & MAINTENANCE 36,000, UTILITIES 36,000, CAPITAL LEASES 20,000).

CAPITAL OUTLAY	<u>50,000</u>
TOTAL ESTIMATED EXPENDITURES	<u>1,435,000</u>
ESTIMATED ENDING FUND BALANCE:	
ESTIMATED FUND BALANCE-ASSIGNED	-
ESTIMATED FUND BALANCE-COMMITTED	1,010,000
ESTIMATED FUND BALANCE-RESTRICTED	150,000
ESTIMATED ENDING FUND BALANCE-UNASSIGNED	<u>804,200</u>
TOTAL ESTIMATED ENDING FUND BALANCE	<u>\$ 1,964,200</u>

BE IT FURTHER ORDAINED, that this ordinance shall become effective immediately upon signature of the Parish President.

This ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said Council and was submitted to an official vote of the TPC.

On motion by _____ and seconded by _____, the foregoing ordinance was hereby declared adopted on this 9th day of December, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

ATTEST:

 Kristen Pecararo
 Clerk of Council
 Tangipahoa Parish Council

 Lionell Wells
 Chairman
 Tangipahoa Parish Council

INTRODUCED: November 25, 2019

PUBLISHED: December 5, 2019 DAILY STAR
 OFFICIAL JOURNAL

ADOPTED: December 9, 2019

DELIVERED TO PRESIDENT: _____ day of December, 2019 at

APPROVED BY PRESIDENT: _____
 Robby Miller Date

VETOED BY PRESIDENT: _____
 Robby Miller Date

RECEIVED FROM PRESIDENT: _____ day of December, 2019 at _____.

T.P. Ordinance No. 19-58

AN ORDINANCE ADOPTING THE OPERATING BUDGET OF THE TANGIPAHOA PARISH LIBRARY BOARD OF CONTROL FOR 2020

BE IT ORDAINED by the Tangipahoa Parish Council, governing authority of Tangipahoa Parish, State of Louisiana, that the Operating Budget of the Tangipahoa Parish Library Board of Control for Fiscal Year 2020 as below:

**TANGIPAHOA PARISH LIBRARY BOARD OF CONTROL
PROPOSED BUDGET FOR YEAR ENDING 12/31/2020**

Tangipahoa Parish Library			
	2019 Final and Original Budget	Projected Results at 12/31/2019	2020 Proposed Budget
REVENUES			
Ad Valorem Taxes	\$ 3,200,000	\$ 3,352,416	\$ 3,300,000
Ad Valorem Tax- Prior Years		339	-
State Revenue Sharing	160,000	181,080	175,000
Grant Revenues	-	-	-
Photo Copy Fees	30,000	38,596	30,000
Fax Fees	30,000	31,779	30,000
Library Fines	25,000	21,833	25,000
Lost Material Payments	4,000	5,067	4,000
Interest Earnings	15,000	100,098	50,000
Gifts & Donations	1,000	781	1,000
Miscellaneous Receipts	5,000	4,399	4,000
TOTAL REVENUES	3,470,000	3,736,388	3,619,000
EXPENDITURES			
Personnel Services	2,097,500	1,919,598	2,197,000
Operating Services	210,400	150,059	197,400
Communications	89,000	54,146	87,000
Rentals	3,500	2,600	3,000
Maintenance	76,000	109,719	78,000
Professional Services	197,300	180,956	178,300
Insurance	93,800	87,895	93,800
Materials & Supplies	113,000	99,782	111,000
Furniture & Equipment <\$500	10,000	9,663	10,000
Travel	15,000	8,194	15,000
Capital Outlay	376,000	330,878	373,000
Intergovernmental Exp	130,000	130,000	130,000
TOTAL EXPENDITURES	3,411,500	3,083,490	3,473,500
Excess Revenues			
Over Expenditures	58,500	652,898	145,500
Other Sources/<Uses>	(50,000)	-	(50,000)
Excess (Deficiency) Revenues/Sources	8,500	652,898	95,500
Over Expenditures/Uses			
Fund Balance Beginning	6,892,801	7,138,207	7,791,105 *
Fund Balance Ending	<u>6,901,301</u>	<u>7,791,105</u>	<u>\$ 7,886,605</u>

Copies of the T.P. Library Proposed Budget for 2020 are available for public inspection at the Offices of Tangipahoa Parish Government, 206 East Mulberry Street, Courthouse Government Building, Amite, LA on Monday - Friday, 8:00 am thru 4:00pm.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon passage of the Tangipahoa Parish Council and signature of the Parish President.

This ordinance having been submitted in writing, introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing and was submitted to an official vote of said Council.

On motion by _____ and seconded by _____, the foregoing ordinance was hereby declared adopted on this 9th day of December, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

ATTEST:

Kristen Pecararo
Clerk of Council
Tangipahoa Parish Council

Lionell Wells
Chairman
Tangipahoa Parish Council

INTRODUCED: November 25, 2019

PUBLISHED: December 5, 2019

DAILY STAR
OFFICIAL JOURNAL

ADOPTED: December 9, 2019

DELIVERED TO PRESIDENT: _____ day of December, 2019 at _____

APPROVED BY PRESIDENT: _____
Robby Miller Date

VETOED BY PRESIDENT: _____
Robby Miller Date

RECEIVED FROM PRESIDENT: _____ day of December, 2019 at _____.

T.P. Ordinance No. 19-59

**AMENDING THE 2019 BUDGET OF THE TANGIPAHOA PARISH
CONVENTION AND VISITORS BUREAU**

BE IT ORDAINED by the Tangipahoa Parish Council, governing authority of Tangipahoa Parish, State of Louisiana, that T. P. Ordinance No. 19-59 – Amending T.P. Ordinance No. 18-74- 2019 Budget of the T. P. Convention & Visitors Bureau is hereby adopted on the fund basis as follows:

TANGIPAHOA PARISH TOURIST COMMISSION	
AMENDED GENERAL FUND BUDGET	
YEAR ENDING DECEMBER 31, 2019	
ESTIMATED BEGINNING FUND BALANCE	<u>\$ 2,646,878</u>
ESTIMATED REVENUES	
LODGING TAX	800,000
COLLECTION FEES	(40,000)
ACT 1 INCOME	300,000
GRANTS	122,869
INTEREST EARNED	<u>15,000</u>
TOTAL ESTIMATED REVENUES	<u>1,197,869</u>
ESTIMATED FUNDS AVAILABLE FOR EXPENDITURE	<u>3,844,747</u>
ESTIMATED EXPENDITURES	
SALARIES	375,000
PAYROLL TAXES AND EMPLOYEE BENEFITS	140,500
ADV & PROM/TOUR PARTNERSHIP	770,500
GRANT EXPENDITURES	122,869
AUTOMOBILE EXPENSE	8,000
ACCOUNTING AND AUDITING/PROFESSIONAL FEES	22,000
COMMISSIONER EXPENSE	2,000
INSURANCE	13,200
OFFICE EXPENSE	48,000
REPAIRS & MAINTENANCE	36,000
UTILITIES	36,000
CAPITAL LEASES	5,000
CAPITAL OUTLAY	<u>50,000</u>
TOTAL ESTIMATED EXPENDITURES	<u>1,629,069</u>

ESTIMATED ENDING FUND BALANCE:	
ESTIMATED FUND BALANCE-ASSIGNED	-
ESTIMATED FUND BALANCE-COMMITTED	1,010,000
ESTIMATED FUND BALANCE-RESTRICTED	150,000
ESTIMATED ENDING FUND BALANCE-UNASSIGNED	<u>1,055,678</u>
TOTAL ESTIMATED ENDING FUND BALANCE	<u>\$ 2,215,678</u>

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon passage of the Tangipahoa Parish Council and signature of the Parish President.

This ordinance having been submitted in writing, introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing and was submitted to an official vote of said Council.

On motion by _____ and seconded by _____, the foregoing ordinance was hereby declared adopted on this 9th day of December, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

ATTEST:

 Kristen Pecararo
 Clerk of Council
 Tangipahoa Parish Council

 Lionell Wells
 Chairman
 Tangipahoa Parish Council

INTRODUCED: November 25, 2019

PUBLISHED: December 5, 2019

DAILY STAR
 OFFICIAL JOURNAL

ADOPTED: December 9, 2019

DELIVERED TO PRESIDENT: _____ day of December, 2019 at _____.

APPROVED BY PRESIDENT: _____
 Robby Miller Date

VETOED BY PRESIDENT: _____
 Robby Miller Date

RECEIVED FROM PRESIDENT: _____ day of December, 2019 at _____.

T.P. Ordinance No. 19-60

AN ORDINANCE TO GRANT A VARIANCE TO ORDINANCE 11-56- TO ALLOW FOR APPROVAL OF A TWO FAMILY DUPEX ON ONE PLATTED LOT OF RECORD THAT IS ADJACENT TO A LOT OF RECORD UNDER THE SAME OWNERSHIP, INCLUDING PARTNERSHIP LLC FOR LOT 2 OF SCHILLAGE PARTITION (OLD BATON ROUGE HIGHWAY)

WHEREAS, John Schillage owns three separate tracts authorized through the Office of Community Development known as the Schillage Partition;

WHEREAS, Ordinance 11-56 requires approval from the Planning Commission is required for the construction or expansion of more than two residential, two-family unit/duplex and all other multi-family construction on a platted lot of record or multiple adjacent lots of record under same ownership, including partnership in an LLC;

THEREFORE BE IT ORDAINED by the Tangipahoa Parish Council-President Government, governing authority of Tangipahoa Parish, State of Louisiana, that a variance to the Tangipahoa Parish Code of Ordinances, Parish of Tangipahoa, State of Louisiana, be granted to John Schillage to obtain approval to place a two family duplex on one platted lot of record that is adjacent to a lot of record under the same ownership;

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon signature of the Parish President.

This ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said Council and was submitted to an official vote of the TPC.

On motion by _____ and seconded by _____, the foregoing ordinance was hereby declared adopted on this 9th day of December, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

ATTEST:

Kristen Pecararo
Clerk of Council
Tangipahoa Parish Council

Lionell Wells
Chairman
Tangipahoa Parish Council

INTRODUCED: November 25, 2019

PUBLISHED: December 5, 2019

DAILY STAR
OFFICIAL JOURNAL

ADOPTED: December 9, 2019

DELIVERED TO PRESIDENT: _____ day of December, 2019 at _____.

APPROVED BY PRESIDENT: _____
Robby Miller Date

VETOED BY PRESIDENT: _____
Robby Miller Date

RECEIVED FROM PRESIDENT: _____ day of December, 2019 at _____.

15.

T. P. ORDINANCE NO. 19-61

AN ORDINANCE TO GRANT A VARIANCE TO T.P. ORDINANCE NO. 12-42 AT 14256 EAST BLACKCAT ROAD TO ALLOW FOR AN AUTOMOBILE IMPOUND FACILITY WITH NO STORAGE OF VEHICLES TO CONSTRUCT A 6-FOOT FENCE IN LINE WITH STATE REGULATION AND TO PROVIDE A SITE PLAN IN LIEU OF A SURVEY

WHEREAS, the current impound facility regulations section of the code of ordinances requires that the facility shall be screened by a solid fence or fences, wall or walls and/or other similar structure or structures at least ten (10) feet in height and which fences, walls and/or structures must totally and completely enclose the operational areas of the facility so as to separate the operational areas from the public if the facility stores, holds or processes materials outdoors;

THEREFORE BE IT ORDAINED by the Tangipahoa Parish Council-President Government, governing authority of Tangipahoa Parish, State of Louisiana, that a variance be granted to Tiger Towing at 14256 East Blackcat Road in District No. 4 to exempt the fence requirement.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon signature of the Parish President.

This ordinance having been submitted in writing, having been introduced at a public meeting of the Tangipahoa Parish Council, discussed at a public hearing of said Council and was submitted to an official vote of the TPC.

On motion by _____ and seconded by _____, the foregoing ordinance was hereby declared adopted on this 9th day of December, 2019 by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

ATTEST:

Kristen Pecararo
Clerk of Council
Tangipahoa Parish Council

Lionell Wells
Chairman
Tangipahoa Parish Council

INTRODUCED: November 25, 2019

PUBLISHED: December 5, 2019 HAMMOND DAILY STAR - OFFICIAL JOURNAL

ADOPTED: December 9, 2019

DELIVERED TO PRESIDENT: _____ day of December, 2019 at

APPROVED BY PRESIDENT: _____
Robby Miller Date

VETOED BY PRESIDENT: _____
Robby Miller Date

RECEIVED FROM PRESIDENT: _____ day of December, 2019 at

**AMENDMENT #1 TO CONTRACT FOR EMERGENCY AND NON-EMERGENCY
AMBULANCE SERVICES
FOR THE PARISH OF TANGIPAHOA
AND INCLUDING ANY MUNICIPALITY CHOOSING TO PARTICIPATE
VIA INTERGOVERNMENTAL AGREEMENT**

THIS AMENDMENT NO.# 1 TO CONTRACT FOR EMERGENCY AND NON-EMERGENCY AMBULANCE SERVICES FOR THE PARISH OF TANGIPAHOA AND INCLUDING ANY MUNICIPALITY CHOOSING TO PARTICIPATE VIA INTERGOVERNMENTAL AGREEMENT (the “Amendment ”) is made and entered into as of this _____ day of _____, 20__, or the execution of this Amendment by both parties, by and between, **Tangipahoa Parish Government** (“Parish” or “Service Area”) and **Acadian Ambulance Service, Inc.** (“Acadian” or “Provider”).

R E C I T A L S

- A. PARISH and PROVIDER entered into to that certain Services Agreement for ambulance services (the “Agreement”) effective January 1, 2016; and
- B. PARISH and PROVIDER desire to amend the terms of the Agreement as set forth herein below.

NOW, THEREFORE, in consideration of the foregoing premises and for valuable consideration the receipt of which is acknowledged by the parties, PARISH and PROVIDER agree to amend the Agreement as follows:

1. **Article I Definitions:** The following definitions shall be deleted in their entirety and replaced as listed herein:

- P. Urban Zone: “Urban Zone” shall mean the five (5) mile radius from Louisiana Highway 16 at Louisiana Highway 1054 in Amite and I12 and SW Railroad in Hammond.
- Q. Suburban Zone: “Suburban Zone” shall mean seven (7) mile radius from Louisiana Highway 38 at N. River Road in Kentwood, a two (2) mile radius outside of the Urban Zone of Louisiana Highway 16 at Louisiana Highway 1054 and the seven (7) mile radius from Pecan Street and Church St in Hammond.

2. **Article III TERM.** Parish and Provider mutually agree to renew the Agreement with the exception of the amended items stated herein for two (2) four (4) year terms, beginning January 1, 2020 and ending on December 31, 2027.

3. **Article IV. a. and b.** Sections **a and b** shall be deleted in their entirety and replaced with the following:

a. **Ground Ambulance**

Provider shall be the exclusive provider of emergency and non-emergency Advanced Life Support and Basic Life Support ground ambulance service for the duration of this agreement for all emergency and non-emergency transports which originate within the geographical boundaries of the Service Area.

In addition to ground ambulances, Acadian is to be the exclusive primary provider of rotor wing air ambulance transports which originate within the geographic boundaries of the Service Area dispatched through the 911 system or by any employee or volunteer first responder of the Parish or any of the Service Areas, and including any person working for or in a facility receiving local funding to subsidize

such facility's operations and /or revenue, and as such shall also have medical helicopter support available to assist in critical situations when patients require expedient transport to appropriate medical facilities. If Acadian is unable to provide the necessary air support then Acadian shall call for a back up provider.

Residents of the Service Areas shall have access to (assuming the appropriate need and subject to availability) Provider's Medical fixed wing air ambulance aircraft.

b. Rotor Wing.

Provider agrees that for the duration of this Agreement it shall be obligated to maintain at least one medically configured Advanced Life Support helicopter stationed within 50 miles of the Parish line and available 24 hours per day. The helicopter shall be staffed at all times by a FAA licensed pilot and Nationally Registered Paramedic and /or Registered Nurse. Provider further agrees that it shall be obligated to maintain a backup Advanced life Support helicopter (in the event the primary helicopter is not operational) on a full-time 24-hour basis, stationed not more than 90 air miles from the Tangipahoa Parish Line.

4. **Article IV. n. Corporate Citizenship.** The last sentence shall be deleted and replaced with the following: Provider also agrees to offer two (2) annual consolidated Emergency Medical Responders "EMR" refresher classes to the Service Areas Firefighters that serve as First Responders in order to assist Provider with care in Emergency situations.

5. **Article V. a. Quality Assurance Panel.** In the first sentence of this section the number six ("6") shall be deleted and replaced with seven ("7"). The following shall be added at the end of the second sentence: and (1) Tangipahoa Parish Fire Administrator.

6. **General.** Except as specifically amended herein, all terms and conditions of the Agreement shall remain in full force and effect.

PARISH OF TANGIPAHOA
P O BOX 215
AMITE, LA 70422

ACADIAN AMBULANCE SERVICE, INC.
P O BOX 98000
LAFAYETTE, LA 70509-8000

By: _____

By: _____

Name: Robby Miller
Title: Parish President

Name: Timothy J. Burke
Title: Regional Vice President

Date: _____

Date: _____

**CONTRACT FOR EMERGENCY AND NON-EMERGENCY SERVICES
FOR THE
PARISH OF TANGIPAHOA
AND INCLUDING
ANY MUNICIPALITY CHOOSING TO PARTICIPATE VIA INTERGOVERNMENTAL
AGREEMENT**

I. RECITALS

This Agreement is entered into by and between ACADIAN AMBULANCE SERVICE, INC. ("Provider"), and the TANGIPAHOA PARISH GOVERNMENT ("Parish), on its behalf and on behalf of any municipality (collectively, the "Service Areas") that wishes to participate through an intergovernmental agreement, on this 21 day of September, 2015, for the exclusive provision of emergency and non-emergency ambulance service.

II. DEFINITIONS

- A. Ambulance:
"Ambulance" means any authorized emergency vehicle, equipped with warning devices, designed and operated as a part of a regular course of conduct or business to transport a sick or injured individual or which is advertised or otherwise held out to the public as such. "Ambulance" shall not mean a hearse or other funeral home vehicle utilized for the transportation of the dead. Said vehicle shall provide space for a driver, two (2) attendants and a minimum of two (2) litter patients so positioned that at least one (1) patient can be given intensive life support during transit.

- B. Sprint Unit:
"Sprint Unit" means any emergency vehicle with fully visual and audible warning signals operated by a certified ambulance service, the primary purpose of which is to respond to the scene of a medical emergency to provide emergency medical stabilization or support, or command, control, and communications, but which is not an ambulance designed or intended for the transport of a patient regardless of its designation.

- C. Person:
"Person" includes any person, firm, partnership, association, company or organization of any kind.

- D. Owner-Operator
"Owner" or "Operator" means any person who owns, controls, or operates an ambulance for purposes of providing both emergency and non-emergency medical care and transportation.

- E. Driver
"Driver" means any person who physically drives an ambulance.

- F. **Certified Emergency Medical Technician-Basic:**
"Certified Emergency Medical Technician-Basic" means an individual who has successfully completed an emergency medical technician- basic training program developed and promulgated by the United States Department of Transportation and adopted by the bureau, who is nationally registered, and who is certified by the bureau."
- G. **Certified Emergency Medical Technician-Intermediate:**
"Certified Emergency Medical Technician-Intermediate" means any individual who has successfully completed an emergency medical technician- intermediate training program developed and promulgated by the United States Department of Transportation and adopted by the bureau, who is nationally registered, and who is certified by the bureau.
- H. **Certified Emergency Medical Technician-Paramedic:**
"Certified Emergency Medical Technician-Paramedic" means any individual who has successfully completed an emergency medical technician- paramedic training program developed and promulgated by the United States Department of Transportation and adopted by the bureau, who is nationally registered, and who is certified by the bureau.
- I. **Caregiver**
"Caregiver" shall mean, individually and collectively, an Emergency Medical Technician-Basic, Emergency Medical Technician-Intermediate, or Emergency Medical Technician-Paramedic.
- J **Advanced Life Support (ALS) Ambulance:**
"Advanced Life Support Ambulance" means any publicly or privately owned vehicle equipped or used for transporting the wounded, injured, sick or dead by stretcher including emergency vehicles used for that purpose, but not including funeral coaches used exclusively as such. Said vehicle shall provide space for a driver, two (2) attendants and a minimum of two (2) litter patients so positioned that at least one (1) patient can be given intensive life support during transit. The vehicle must be permanently equipped, as part of its regular equipment, with the minimum essential equipment in appropriate sizes for treating infants, children and adults consistent with the Bureau of Emergency Medical Services protocols.
- K **Basic Life Support (BLS) Ambulance:**
"Basic Life Support Ambulance" shall mean an ambulance equipped with a level of training that does not involve any advance medical procedures or administration of drugs. BLS units provide basic life saving and life sustaining interventions while transporting a patient to a hospital.
- L. **Critical Care Transport (CCT) Ambulance**
"Critical Care Transport Ambulance" means an ambulance capable of transporting critically ill or injured patients requiring specialized treatment interventions, monitoring, and/or staffing with specialty care paramedics who are nationally registered and have received additional education and training outside of the national standard paramedic curriculum, and where a physician serves as medical director for the Critical Care Transport program.

- M. **Emergency Patient:**
 "Emergency Patient" shall mean an individual who is ill, injured, or otherwise incapacitated and is at risk of needing medical care during transportation by stretcher to or from a health care facility.

- N. **Non-Emergency:**
 "Non-emergency" means all medical care and transportation that is not emergency in nature as defined above. This is not intended to mean that the patient has called for emergency ambulance service and the Fire-EMS Rescue unit has determined the call to be of a non- emergency nature.

- O. **Mutual Aid Jurisdiction:**
 "Mutual Aid Jurisdiction" shall mean any service area in which Acadian is a provider or any jurisdiction in which Acadian has agreed through EMAC or contract to provide such mutual aid assistance during a declared disaster.

- P. **Urban Zone:**
 "Urban Zone" shall mean the (5) mile radius from First Street and Factory Street in Amite and I12 and SW Railroad in Hammond.

- Q. **Suburban Zone:**
 "Suburban Zone" shall mean the seven (7) mile radius from US highway 51 at the abandoned rest area south of Kentwood, a two mile radius outside of the Urban Zone of First Street and Factory Street in Amite, and the seven mile radius from North Morrison and Church Street in Hammond.

- R. **Rural Zone**
 "Rural Zone" shall mean any area subject to this contract that lies outside of the Urban and Suburban Zones.

- S. **Service Area:**
 "Service Area" shall mean Tangipahoa Parish

- T. **Catastrophic Event:**
 "Catastrophic Event" means any sudden, extensive, or notable event or happening, misfortune or multiple casualty incident resulting in 5 or more patients at any given location.

III. TERM

The term of this Agreement shall begin on January 1, 2016 and remain in full force and effect for a period of four (4) years ("original term"). Upon expiration of the original term, this agreement shall be renewable for two (2) additional four (4) year terms provided that the Quality Assurance Panel finds that the Provider has met the requirements of the Tangipahoa Parish Council. Such renewal shall be subject to acceptance by Acadian before becoming effective.

IV. OBLIGATIONS OF PROVIDER

a. Ground Ambulance

Provider shall provide exclusive emergency and non-emergency ambulance service for the duration of this agreement originating within the geographical boundaries of the Service Areas.

b. Rotor Wing.

Provider agrees that for the duration of this agreement it shall be obligated to maintain at least one medically configured Advanced Life Support helicopter within 50 air miles from the Parish line and available on a full-time 24-hour basis. The helicopter shall be staffed at all times by an FAA licensed pilot and Nationally Registered Paramedic. Provider further agrees that it shall be obligated to maintain a backup Advanced Life Support helicopter (in the event the primary helicopter is not operational) on a full-time 24-hour basis, stationed not more than 90 air miles from the Tangipahoa Parish Line.

c. Insurance Required

Prior to commencing operations under this Agreement, Provider shall file with the Tangipahoa Parish Council policies of general liability insurance, automobile liability insurance, workers compensation insurance and medical legal liability insurance issued by an insurance company qualified to do business in the State of Louisiana, which shall contain the following conditions and stipulations and shall be approved as to form by the Attorney(s) acting on behalf of the Parish.

1. The term of such insurance policies shall be for a period of not less than one (1) year. Proof of insurance must be provided on a yearly basis.
2. The general liability and automobile liability insurance policies shall provide not less than limits of liability for each accident causing bodily injury (including death at any time resulting therefrom), FIVE MILLION and NO/100 (\$5,000,000.00) DOLLARS for each person, FIVE MILLION and NO/100 (\$5,000,000.00) DOLLARS for each accident and FIVE MILLION and NO/100 (\$5,000,000.00) DOLLARS for property damage sustained in any accident, with the Service Areas listed and included as additional insureds.
3. The medical malpractice insurance policy (ies) shall provide limits of liability of each accident causing bodily injury (including death at any time resulting therefrom) of FIVE HUNDRED THOUSAND and NO/100 (\$500,000.00) DOLLARS for each person and FIVE HUNDRED THOUSAND and NO/100 (\$500,000.00) DOLLARS for each accident. Participation in the Patients' Compensation Fund of the State of Louisiana as set forth in LRS 40:1299.44, et seq., shall be deemed to be medical legal liability insurance within the contemplation of this ordinance.
4. The workers' compensation insurance policy (ies) shall provide coverage for statutory benefits up to an aggregate amount for any one claim in the amount of ONE MILLION and NO/100 (\$1,000,000.00) DOLLARS. In the event that Provider is self insured, it shall provide evidence of self-insurance along with proof of adequate excess insurance.

5. Provider shall furnish the Service Areas with a waiver of subrogation against any and all claims for damages or liability arising from their operations within the geographical boundaries of the Service Areas.

c. Inspection of Ambulances

1. Before any operations under this contract commence, the ambulances listed in the application shall have current motor vehicle inspection stickers by the Louisiana Department of Motor Vehicles and each ambulance will be equipped in compliance with the standards for ambulance equipment as contained and inspected and approved yearly by the Louisiana Department of Health and Hospitals and as set forth in LA R.S. 40:1235.1. Any ambulance owned or operated by Provider, which has a mechanical defect or lacks ambulance equipment, as required by this contract, shall be corrected to conform to this agreement.

d. Emergency Medical Technicians

1. No ambulance shall transport an emergency patient with the transport originating in or from the geographical boundaries of the Service Areas unless it is an Advanced Life Support ambulance capable of providing Advanced Life Support Services and whose crew shall consist of at least one Nationally Registered Paramedic and one Nationally Registered EMT Basic as driver. Non-emergency transportation may be provided by Basic Life Support ambulances whose crew shall consist of at least one Nationally Registered EMT Basic to provide care in the patient compartment during transport." In the event of a catastrophic event, BLS ambulances may be utilized in the response and transportation of patients.
2. No person shall provide services in any capacity on an emergency medical response vehicle unless he is the holder of a certification by the Department of Health and Hospitals or its agent as a first responder; or a certification of an emergency medical technician issued by the National Registry of Emergency Medical Technicians; or a certificate of licensure as a registered nurse or licensed practical nurse; or is a physician or surgeon licensed to practice medicine by the Louisiana State Board of Medical Examiners. No person shall provide services in any capacity without holding a valid certification of cardiopulmonary resuscitation issued by the American National Red Cross or the American Heart Association.
3. Provider shall, at all times, under penalty of revocation, certify that all persons serving on said ambulance meets the following qualifications:
 - a. The caregiver is a person of at least eighteen (18) years of age.
 - b. The caregiver is an Emergency Medical Technician who meets all State Certification Requirements and is in good standing with the Bureau of Emergency Medical Services of Louisiana as memorialized in LA R.S. 40:1231 et seq.

c. All employees of Provider who shall operate an ambulance in the Service Areas shall have been issued and be in possession of a valid driver's license for the operation of said vehicle as required by the State of Louisiana. Additionally, Provider shall, at all times, certify, under the penalty of permit revocation, that all drivers of its ambulances meet the following criteria:

1. The driver is a person of at least eighteen (18) years of age; and
2. The driver is a Louisiana Certified Emergency Medical Technician-Basic, Emergency Medical Technician – Intermediate, or Emergency Medical Technician – Paramedic.

e. Standards for Ambulance Equipment

1. Provider warrants that each ambulance shall carry at all times when the ambulance is in use the minimum essential equipment as specified in Definitions, Paragraph (j), Advanced Life Support Ambulance and (k) Basic Life Support ambulance.
2. Provider acknowledges that on occasion a Municipal or Rural Fire Department will arrive on the scene of an emergency before provider and in some instances Provider will utilize Fire Department's equipment. Provider agrees to make all reasonable efforts to have such equipment returned in a timely manner.

f. Ambulance Performance Standards

1. Provider warrants that it shall not unreasonably refuse to respond to a request for emergency service within the geographical boundaries of the Service Areas.
2. Provider warrants that it shall not refuse to respond to a request for emergency service on the grounds of the patient's inability to pay for such service.
3. Provider warrants that it shall conform to all nationally accepted protocols with respect to ground ambulance response times within the three above defined Zones.

g. Review of Rates and Financial Information

1. Provider shall submit a schedule of its rates upon request for all services to the Tangipahoa Parish Council at least once per year at such time and in such format as may be designated by the Tangipahoa Parish Council. Provider will not exceed its customary charges within the state of Louisiana for base rate, mileage rate per run, supplies, oxygen and any other services included in Provider's Schedule of Rates except as Approved by the Tangipahoa Parish Council. A statement of customary rates in effect at the inception of this Agreement is attached hereto as Exhibit A. Provider acknowledges that it is responsible for billing and collecting for services rendered. All fees for services rendered shall remain the property of Provider. Provider will be allowed to add and/or modify items that represent new and/or changing technology, equipment, services and pharmaceuticals and to charge its customary rates within the state of Louisiana and shall be allowed to increase charges at then current Market rate for said new items that are added. Additionally, Provider shall be allowed to request a change in rate structure and/ or amounts in such case as there has been a material

change in the structure or amount of rates/reimbursements approved/made to ambulance providers by any federal or state agency or medical insurance provider. The Tangipahoa Parish Council acknowledges that any event as set forth in the preceding sentence shall be deemed good cause for such a request for rate change in amount and/or structure.

- 2. Provider shall upon request permit the Tangipahoa Parish Council or its auditor's reasonable access to its financial records, books, documents, papers, files, or other records that are pertinent during normal business hours upon reasonable notice.
- 3. Provider shall upon request present to the Tangipahoa Parish Council an annual audit of owner/operator's financial statements and activities. A copy of every such annual audit shall be provided to the Tangipahoa Parish Council shall have the right to demand that all audited financial statements and any other Proprietary Information, as deemed by Provider, be reviewed and discussed in Executive Session of the Tangipahoa Parish Council. The parties agree that the Tangipahoa Parish Council has the right to demand an independent audit of the response time of Acadian's performance under this Agreement. Such audit shall be performed at a mutually agreeable time by both parties but not later than thirty (30) days after receipt by the Council of Response Time information for a particular period and shall be for the account of the Tangipahoa Parish Council except as set forth hereafter. Should such audit produce results which materially differ from the results presented to the council by Acadian, then, in such instance, Acadian shall bear all costs associated with the independent audit which produced such differing results.

h. Response Reliability Standards: Zones coverage

Provider acknowledges that a quarterly goal of 85% compliance on response times in combined urban zones, combined suburban zones, and the rural zone is recommended, but that minimal response times of 80% compliance must be maintained on each quarterly report as defined by this contract.

- 1. Provider shall produce a maximum response time of Ten minutes, fifty-nine seconds (10:59) on not less than 80% of all emergency responses originating within the combined Urban Zone of Amite and Hammond.
- 2. Provider shall produce a maximum response time of fifteen minutes fifty-nine seconds (15:59) on not less than 80% of all emergency responses originating within the combined Suburban Zone of Kentwood, Amite and Hammond.
- 3. Provider shall produce a maximum response time of twenty minutes fifty-nine seconds (20:59) on not less than 80% of all emergency responses originating within the Rural Zone.

Subject to Section IV.I. and Section X.1., throughout the term of this contract Provider acknowledges that it shall be Provider's responsibility to meet said response times regardless

of the number of ambulances required to meet said standards. Additionally, Provider acknowledges that at all times it will operate said service aiming always to provide better and increased service and decreased response times. Provider further acknowledges that the response times are minimum standards and not maximum standards and Provider further warrants that it will always strive to achieve decreased response times.

J. Response Time

Response times on emergencies will be calculated from the time of receipt by Provider's Dispatch Center of "essential information" until the arrival at the scene of the incident by an ALS equipped unit or Sprint Unit. Response times will be calculated quarterly based on each calendar year. Provider agrees to provide to the Tangipahoa Parish Council Clerk quarterly reports of response times by area including the itemized summary of each call on the quarterly report. The itemized summary of each call shall include all available information regarding the time, arrival times, etc. of each call. Included on Quarterly Response time reports shall be all calls excluded from the response time calculation. All information and back-up documentation that said calls should be excluded pursuant to the terms herein will be available upon request. The response time reports shall be provided to the Tangipahoa Parish Council Clerk within 15 days of the end of each quarter.

k. Essential Information

The "essential information" shall include location, any requested directions to location, callback number, and chief complaint or nature of problem or if the initial location information is obtained from a 911-data base, confirmation that the patients' location is the same as that of the caller or confirmation of the patient's actual location. Each party to this agreement as well as the Tangipahoa Parish Council may monitor response times.

l. Excluded Responses

Provider shall have the responsibility to document the nature of the circumstances surrounding said excluded response and the runs affected. It shall be Provider's responsibility to prove said response should be excluded or same shall be included. Excluded responses from the obligations under this Agreement and Section (h), are as follows:

- 1. Faulty address-match data from the 911 computers or incorrect or insufficient

information from the caller.

2. Responses which occur during periods of abnormally severe weather conditions that could reasonably be expected to substantially impair response time performance or render response unsafe.
3. Unusual Road conditions and blocked railroad and bridge crossings which could reasonably be expected to impair response times and ability to respond.
4. Prank Calls
5. Excess runs which occur during periods of unusual system overload. Unusual system overload is defined as a period of time during which more than two (2) emergency calls occur within an individual zone in a thirty (30) minute period or more than four (4) emergency calls occur within the entire parish in a thirty (30) minute period.
6. Responses during a declared disaster, locally, or in a mutual aid jurisdiction that has requested assistance from Provider.
7. Any response after the first response in cases of multiple-response incidents (i.e., where more than one ambulance is sent to the same incident).
8. Delayed response due to potentially hazardous scenes or in which access is restricted by public safety personnel.
9. Extended emergency "wall time" at a hospital's emergency department pending transfer of patient care to hospital staff of a delivered emergency care patient
 Provider agrees that it shall at all times have a responsibility to respond as soon as safely and feasibly possible. It is agreed that any such exceptions and/or exclusions from response and response times will extend the required response times by only the amount of time by which the otherwise applicable response and response time is interfered with or inhibited by the exception.

In addition, Provider agrees that in the event the average total number of emergency transports subject to the terms of this Agreement, within a Twenty-Four hour period, when averaged over any consecutive Six month period, exceeds the average total number of such transports during the Six month period immediately preceding the Effective Date of this Agreement by an amount which would indicate a potential need for additional equipment and/or personnel, then Provider shall, at the written request of the Parish, investigate the economic and physical feasibility of an increase in equipment and/or personnel to the area(s)

serviced by this Agreement and upon completion of such review, Provider may increase equipment and/or personnel in accordance with such findings.

10. Responses to calls at the request of Police or Fire services for the sole purpose of obtaining a refusal of treatment/transport document.

m. Response Time Penalty

If Provider fails to meet "the standards" set forth below on emergency calls in each of the areas described in this section Provider may be assessed penalties as follows:

- a. 76% to less than 80% - \$500.00
- b. 71% up to 75% - \$1000.00
- c. Less than 70% - \$5000.00

The response time will be measured for calculations and assessment of penalties on a quarterly basis. Should Provider fail to meet response times quarterly within any areas as defined in this Section, prior to any penalty being assessed, Provider shall be afforded an opportunity to be heard before the Tangipahoa Parish Council to show good cause as to why said penalties should not be imposed. If, in the discretion of the Tangipahoa Parish Council, Provider demonstrates good cause, it shall be in the Board's discretion to waive the penalties. It is the intent of both parties that it shall be solely in the discretion of the Tangipahoa Parish Council as to whether any penalty is waived and any waiver of penalties by the Council shall not constitute a waiver of any other rights that may be granted it per this contract nor shall it waive the Service Areas right to terminate this contract for successive failures to meet response times by Provider.

It is the intent of all parties hereto that for penalty purposes the response times on non-excluded responses must be met as stated above on a quarterly basis. It is the intent of the parties that should Provider repeatedly fail to adhere to the response time standards stated, it shall constitute grounds for termination of the contract.

n. Corporate Citizenship

Provider agrees, when available, to provide ambulance stand-by at no charge for high school/college football games within the geographical boundaries of the Service Areas. Provider agrees to provide such other stand-by service as is requested by the Service Areas for similar events at the rates as described on Exhibit A. Provider also agrees to offer consolidated EMS training to the Service Areas Firefighters that serve as First Responders in order to assist Provider with care in Emergency situations.

o. Maintenance of Vehicles

All ambulances shall at all times be adequately maintained, serviced, and mechanically sound. Provider shall maintain maintenance records that may be inspected by the Tangipahoa Parish Council as requested.

p. Vehicle Locating System

Each ambulance within the geographical boundaries of the Service Areas shall be equipped with Global Positioning Satellite (GPS) or equivalent technology and Provider shall maintain all necessary licenses, permits, etc. necessary pursuant to State, Federal, and local laws and regulations to enable Provider to operate said system.

V. OBLIGATIONS OF THE PARISH

a. Quality Assurance Panel

The Parish will create a Quality Assurance Panel (the "Panel"), consisting of 6 members, responsible for reviewing issues related to the quality of the medical services and response times supplied under this Agreement. The specified membership of the Panel shall consist of (2) Tangipahoa Parish Council Members, (1) Appointee by the Tangipahoa Parish Council, (2) Members of the Tangipahoa Parish Fire Chief's Association, and the Director of Tangipahoa Parish Communications District (911) or his/her appointee. No person on the panel shall be affiliated with Provider or any other medical transport service provider. All appointments to the panel shall be made by the Tangipahoa Parish Council in compliance with the Louisiana Ethics Code established in the Louisiana Revised Statutes.

b. Quality control

The Quality Assurance Panel will review reports by the public of the Provider's failure to respond timely to emergency calls, and to comply with clinical protocols and operational procedures related to customer service and public contact. After investigation and review, if Provider fails to meet certain standards as set forth herein, the Panel may recommend to the Council the imposition of penalties as set forth in Section IV (m) of this Agreement.

VI. OBLIGATIONS OF THE SERVICE AREAS

The Service Areas shall instruct and inform all interested parties (including parish 911 director, etc.) that Provider shall be the exclusive ambulance service for all emergency (911

and other) and non-emergency ambulance transportation which originates within the geographical boundaries of the Service Areas.

The Service Areas shall obey the terms of this agreement and the enabling ordinances establishing this contract; take reasonable steps (including a notice to cease and desist operations, and therefore, if necessary, referral to the District Attorney's office for criminal prosecution of any violators of the ordinance) to prevent any unauthorized operation of ambulance service (after being provided with reasonable notice by Provider) within the geographical boundaries of the Service Areas during the term of this contract. The Service Areas agree that they shall cooperate fully with the District Attorney, the Sheriff or any other governing body in the enforcement of all laws and ordinances governing unauthorized ambulance operation, including but limited to, referral to the Sheriff's office for enforcement measures. The Service Areas agree and acknowledge that any unauthorized operation shall be a violation of this agreement, which will cause financial harm to provider, including but not limited to financial harm.

If the Service Areas fail to cooperate as set forth above in an effort to prevent unauthorized ambulance transportation within the geographical boundaries of the Service Areas through request for and cooperation in the sanctioning of the unauthorized activities after becoming aware of same, in writing, and unauthorized operation continues for a period of seven (7) days or more, Provider's shall be entitled to a credit of \$500 per day that the violation continues towards any penalties which may be due or become due under this Agreement. However, if such unauthorized operation continues for a period exceeding fourteen days within a thirty day period, the obligation of Provider to adhere to response time standards as set forth shall be extinguished for the remainder of the term of this Agreement or any renewal thereof and Provider will have the option to terminate this Agreement, effective within three (3) days of

giving of notice of same. The remedies set forth herein shall not be exclusive. Provider specifically reserves any and all other rights it may have against the Service Areas under law and /or equity.

VII. TERMINATION

A. Termination by the Service Areas

1. Events of Default

Each of the following acts, omissions or occurrences shall constitute an "Event of Default" hereunder:

- i. Failure by Provider to observe and perform in any material way any covenant, warranty, term or provision of this Agreement, including those described herein as grounds for termination, which failure shall continue for a period of sixty (60) days after notice thereof is given to Provider by the Service Areas specifying such failure and requesting that it be remedied;
- ii. Provider shall cease doing business as a going concern;
- iii. Provider's financial reports to the Tangipahoa Parish Council demonstrate financial instability or insolvency.
- iv. Provider shall commence a voluntary case or other proceeding in bankruptcy or seek liquidation, reorganization, arrangement, readjustment of its debts or for any other relief under the federal bankruptcy laws, as amended, or under any other insolvency act or law, state or federal, now or hereafter existing, or shall take any other action indicating its consent to, approval, or acquiescence in any such case or proceeding; Provider shall apply for, or consent to or acquiesce in, the appointment of a receiver, liquidator, custodian, sequestrator, or a trustee for all or a substantial part of its property; Provider shall make an assignment of a substantial portion of its assets for the benefit of its creditors; Provider shall fail, or shall admit in writing its failure to pay its debts generally as such debts become due or;

There shall be filed against Provider an involuntary petition in bankruptcy or seeking liquidation, reorganization, arrangement, readjustment of its debts or any other relief under

the federal bankruptcy laws, as amended, or under any other insolvency act or law, state or federal, now or hereafter existing, or a receiver, liquidator, custodian, sequestrator, or trustee of Provider for all or a substantial part of its property shall be appointed without the consent or approval of Provider or a warrant of attachment, execution or similar process against any substantial part of the property of Provider is issued; and the continuance of any such event or events for thirty (30) days undismissed or undischarged or within such thirty (30) days, the entering of an order for relief under the United States Bankruptcy Code.

B. Termination by Provider

1. Events of Default

Each of the following acts, omissions or occurrences shall constitute an "Event of Default" hereunder:

- a). Failure of any of the Service Areas to have the requisite authority to enter into this Agreement, or to enact the Ordinances for ambulance services;
- b). Failure by any or each of the Service Areas, by its own fault, to observe or perform any covenant, warranty, term or provision of this Agreement.
- c). The allowance of any additional ambulance service by any of the Service Areas during the initial term of this Agreement or any renewal of this Agreement or the **ISSUANCE OF ANY PERMIT BY ANY MEMBER OF THE SERVICE AREA TO AN** additional ambulance service during the initial term or any subsequent renewal of this agreement.

Provider and Service Areas acknowledge and accept the terms and obligations agreed upon in this contract and shall comply with all provisions herein and with all parish, city, state and federal laws. Failure to comply with the terms of this agreement shall render this contract voidable at the discretion of the non-violating Party, provided that the Provider is given ninety (90) days advance notice and sixty (60) days to remedy any default. Provider and Service Areas mutually agree that this contract shall only be voidable without cause by either party with 180 days notice. Notice shall be given by certified mail, return receipt requested to:

PROVIDER:
Acadian Ambulance Service, Inc.
P.O. Box 98000
Lafayette, LA 70509
ATTN: David L. Kelly, CFO

PARISH:
Tangipahoa Parish Government
P.O. Box 215
Amite, LA, 70422
ATTN: Gordon Burgess, President

VIII. Indemnity

1. Provider's Indemnity of Service Areas

Provider will indemnify, hold harmless and exempt the Service Areas and its and their representatives, officers, agents, servants and employees from and against any and all liability, suits, actions, legal proceedings, claims, demands, damages, costs, expenses and attorney's fees arising out of or in any way concerning or incident to any work done by Provider in the performance of this Agreement or arising out of a willful or negligent act or omission of Provider, its officers, agents, servants, and employees in its and their obligations under this Agreement (including such individual acting contrary to this Agreement).

In addition, Provider does hereby agree to defend, indemnify, and save harmless the Parish and Service Areas First Responders (collectively "Responder") from and against any and all liability, judgments, claims, expenses or losses, but excluding claims of gross or intentional conduct on the part of Responder, brought by or on behalf of any person or party, other than those brought by or on behalf of Responder, its agents, employees or officials, including, but not limited to, any employee of Acadian, arising out of or in any way connected with actions taken by Responder in rendering patient care that arise out of or are the result of a request for assistance by Acadian. This indemnity shall include an indemnity for attorney fees and costs incurred by Responder as a result of such liability, judgments, claims, expenses or losses.

Responder hereby agrees that in exchange for the above indemnity protection from Acadian, Responder, at their discretion and in good faith will continue to assist Acadian as requested with patient mobilization and lifts.

IX. AUTHORITY TO ENTER INTO THIS AGREEMENT

1. Authority of Provider

Provider warrants that it has the full corporate authority and power to enter into this Agreement, and that its Executive Vice President, David L. Kelly, is authorized to execute this Agreement on behalf of Acadian Ambulance Service Inc.

2. Authority of the Service Areas

The Parish, represents that the necessary action by the appropriate authorities has been taken to approve this Agreement, and the Tangipahoa Parish President is authorized to execute this Agreement on behalf of the *Tangipahoa Parish Council*.

X. Agreement, Modification, and Governing Law

1. Force Majeure

Provider's performance of its obligations hereunder shall be excused in the event and during the period that such performance is prevented or rendered unsafe by the following: acts of God; acts of war, riot, accident, flood, ice, catastrophic event or sabotage; unavailability of adequate fuel, power or materials; judicial or governmental laws, regulations, requirements, orders or actions; injunctions or restraining orders which are ultimately determined to have been wrongfully granted; the failure of any governmental body to issue or grant, or the suspension or revocation of, licenses, permits or other approvals or authorizations necessary for the performance of the services contemplated by this agreement; or national defense requirements.

2. Entire Agreement

This Agreement contains the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous arrangements or understandings with respect thereto, including, but not limited to, the request for proposals issued by the Parish, and Provider's proposal for an advanced life support emergency ambulance service.

3. Modification

No provision of this Agreement can be modified, changed, discharged or terminated except by an instrument in writing signed by the party against whom the enforcement of any modification, change, discharge or termination is sought.

4. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Louisiana. ***The parties stipulate that the proper venue for any actions shall be the Parish of Tangipahoa and the proper court shall be the 21st Judicial District Court.***

5. Partial Enforceability

If any provision of this Agreement, or the application of the Provision to any entity or circumstance shall be held invalid, the remainder of this Agreement, or the application of that provision to entities or circumstances other than those with respect to which it is held invalid, shall not be affected thereby.

In Witness Whereof, the Parish of Tangipahoa, by and through its undersigned and duly authorized Parish President and Acadian Ambulance Service Inc., by and through its undersigned duly authorized Officer, have executed this Agreement in multiple originals on the date shown below.

TO BECOME EFFECTIVE THE 1st DAY OF JANUARY, 2016.

Witnesses:

Melissa R. Cowart
MELISSA R. COWART

PARISH OF TANGIPAHOA

By: Gordon D. Burgess
Name: Gordon Burgess
Title: Parish President

Date: 9-21-15, 2015

Witnesses:

Rondo P. Durbin
Rondo P. Durbin

ACADIAN AMBULANCE SERVICE, INC.

By: David L. Kelly
Name: David L. Kelly
Title: Executive Vice President

Date: Oct. 12, 2015

EXHIBIT A

<u>Description</u>	<u>2015 Rates</u>	
	<u>Amount</u>	
<u>Transports</u>		
ALS2 Emergency	\$	992.00
ALS1 Emergency		992.00
ALS1 Non-Emergency		992.00
BLS Emergency		992.00
BLS Non-Emergency		672.00
Specialty Care Base		1,764.00
Ambulance Response, treatment without transport		214.00
<u>Mileage</u>		
Mileage - 0 - 50 miles	\$	21.53 per mile
51 - 100 miles		21.53
101 and over		21.53
<u>Ancillaries</u>		
Airway Mgmt-Disposable Supplies	\$	70.00
Ambulance response, treatment without transport		214.00
Balloon Pump Administration		551.00
Bariatric Stretcher		289.00
BiPAP		974.00
Burn Sheet		50.00
Capnometer		99.00
C-Collar		70.00
CPAP devise with Manometer		263.00
Disaster Bag		326.00
Disposable BVM		130.00
Disposable Splint		20.00
Disposable Supplies/Environ. Protection		86.00
EKG Monitor		162.00
EKG Monitor-Disposable Supplies		20.00
EKG Monitor Pace Pads		199.00
EKG 12 Lead		162.00
Endotracheal Intubation		86.00
EOA		86.00
Extra Ambulance Attendant		238.00
Extra Unit Assistance Fee		238.00
EZ-IO Intraosseous Infusion - disposable needle		394.00
Glucose		20.00
IV Set Up/Disposables		86.00
IVAC Pump		162.00
King-LTD		62.00
Mast Trousers		99.00
Out of Service Area		162.00
Oxygen Mask/Set Up		158.00
O.B. Kit		99.00
Poison Antidote Kit		79.00
Pulse Oximeter		99.00
Rapid Infusion Catheter		162.00
Sterile Water		32.00
Suction Equipment		20.00
Throplex Chest Drainage System		241.00
Ventilator		974.00
Visidex Strip / Regeant Strip		20.00
<u>Medication</u>		
Adenocard 12 mg	\$	70.00
Amidate 2mg/ ml 20cc vial		43.00
Amiodarone		47.00

EXHIBIT A

<u>Description</u>	<u>2015 Rates</u>
	<u>Amount</u>
Aminophyllin	47.00
Aspirin	5.00
Atropine Sulfate	47.00
Benadryl	47.00
Brethine	47.00
Bretyol	86.00
Calcium Chloride	47.00
D5W 1,000 CC	70.00
Decadron	86.00
Demerol/Meperidine	47.00
Dextrose	52.00
Diltiazem	48.00
Dopamine	70.00
Epinephrine	47.00
Epinephrine 30mg	70.00
Fentanyl	48.00
Glucagon	241.00
Inderal (Propranolol)	47.00
Ipratropium Bromide	47.00
Isuprel	52.00
Ketamine Hcl, 10mg/ ml 20 ml vial	70.00
Ketorolac	70.00
Labetalol	70.00
Lasix	5.00
Lidocaine	47.00
Lidocaine, 20%	52.00
Lorazepam 2mgs	70.00
Magnesium Sulfate	47.00
Metoprolol	47.00
Morphine Sulfate	10.00
Narcan, 2mg	113.00
Nitro Tab	5.00
Nitroglycerin Injection	70.00
Nitrol Ointment	47.00
Nitropress	47.00
Normal Saline 1,000 cc	70.00
Phenylephrine	47.00
Ondansetron	48.00
Procainamide HCl	47.00
Promethazine	47.00
Albuterol (Nebulizer always used)	47.00
Racepinephrine	47.00
Ranitidine	47.00
Ringers Lactate 1,000 cc	86.00
Sodium Bicarb	52.00
Solu-Medrol 1 gram	70.00
Succinylcholine 20 mg	5.00
Thiamine	47.00
Toradol	24.00
Valium	47.00
Verapamil	47.00
Versed, 5mg/ ml 1 ml vial	35.00
Zemuron 10 mg/ ml 10ml vial	70.00

AMENDMENT #1 TO SERVICES AGREEMENT

THIS AMENDMENT #1 TO SERVICES AGREEMENT (the "Amendment") is made and entered into as of this 14th day of August, 2017, or the execution of this Amendment by both parties, by and between, Tangipahoa Parish Government ("FACILITY") and Acadian Ambulance Service, Inc. ("Acadian").

RECITALS

A. FACILITY and Acadian entered into to that certain Services Agreement for ambulance services (the "Agreement") effective September 1, 2015; and

B. FACILITY and Acadian desire to amend the terms of the Agreement as set forth herein below.

NOW, THEREFORE, in consideration of the foregoing promises and for valuable consideration the receipt of which is acknowledged by the parties, FACILITY and Acadian agree to amend the Agreement as follows:

- 1. Section VII Term. The first sentence in the second paragraph shall be deleted in its entirety and replaced with the following: In addition to the above, either party shall be free to terminate this Agreement by providing thirty (30) written notice to the other party.
3. Section IX. Force Majeure shall be added. The performance by Ambulance Provider shall be excused in the event and during an event of Force Majeure. For purposes of this Agreement an Event of Force Majeure shall be defined as an event such that performance is rendered unsafe or prevented by the following: acts of God; acts of war, riot, accident, flood or sabotage; unavailability of adequate fuel, labor, power or materials; judicial or governmental laws, regulations, requirements, orders or actions; injunctions or restraining orders which are ultimately determined to have been wrongfully granted.
4. Section X Counterparts shall be added. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.
5. Addendum 1 shall be added. Addendum 1 addresses 41 C.F.R. § 60-1.4 Equal opportunity clause. Effective: January 11, 2016.
6. General. If provisions of this Amendment and the Agreement conflict, the provisions of this Amendment shall prevail. Except as specifically amended herein, all terms and conditions of the Agreement shall remain in full force and effect.

TANGIPAHOA PARISH GOVERNMENT
P.O. BOX 215
AMITE, LA 70422

ACADIAN AMBULANCE SERVICE, INC.
P O BOX 98000
LAFAYETTE, LA 70509-8000

By: [Signature]
Name: [Signature]
Title: Parish President
Date: 8/14/2017

By: [Signature]
Name: Duain Mcobe
Title: CRS
Date: 8/14/2017

Addendum 1

During the performance of this contract, Acadian agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- (3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- (4) The contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (7) In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (8) The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

(b) Federally assisted construction contracts.

(1) Except as otherwise provided, each administering agency shall require the inclusion of the following language as a condition of any grant, contract, loan, insurance, or guarantee involving federally assisted construction which is not exempt from the requirements of the equal opportunity clause:

The applicant hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the regulations of the Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, the following equal opportunity clause:

During the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

(3) The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

(4) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(5) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(6) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(7) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of

September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(8) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

(2) [Reserved]

(c) Subcontracts. Each nonexempt prime contractor or subcontractor shall include the equal opportunity clause in each of its nonexempt subcontracts.

(d) Inclusion of the equal opportunity clause by reference. The equal opportunity clause may be included by reference in all Government contracts and subcontracts, including Government bills of lading, transportation requests, contracts for deposit of Government funds, and contracts for issuing and paying U.S. savings bonds and notes, and such other contracts and subcontracts as the Director of OFCCP may designate.

(e) Incorporation by operation of the order. By operation of the order, the equal opportunity clause shall be considered to be a part of every contract and subcontract required by the order and the regulations in this part to include such a clause whether or not it is physically incorporated in such contracts and whether or not the contract between the agency and the contractor is written.

(f) Adaptation of language. Such necessary changes in language may be made in the equal opportunity clause as shall be appropriate to identify properly the parties and their undertakings.



Hood Memorial Hospital

November 3, 2019

Honorable Lionell Wells
Tangipahoa Parish Council Chairman
P.O. Box 215
Amite, Louisiana 70422

Dear Councilman Wells:

On behalf of the Hood Memorial Hospital Board of Commissioners, I respectfully request your support in the reappointment of Mr. Robbie Lee for another term.

Mr. Lee has been an integral part of Hood Memorial's efforts to bring quality healthcare to our community. In his first 6-year appointment, Mr. Lee not only accepted the role of Vice-Chair and Secretary, he was the driving force which led Hood Memorial from adversity.

We respectfully urge your support and assistance with the reappointment of Mr. Robbie Lee.

Respectfully,

Charles Mose Guzzardo
Chair
Hood Memorial Hospital Board of Commissioners

cc: Honorable Louis Nick Joseph

HOSPITAL SERVICE DISTRICT NO. 2

(Hood Memorial)

6-Year Terms

Randy Bracy	1	January 2024
Robbie Lee	1	December 2019
Arthur A. Mauterer	2	January 2024
Raymond Cutrer	1	January 2022
Charles M. Guzzardo	1	December 2022

Gravity Drainage District No. 4
(4 year terms)

Contact: Mark Miller
985-517-3396
Amite, LA 70422

Secretary: Mary Lynn Thompson
985-517-0622

Meets last Monday of month
at 4:30PM at Amite City Hall

Commissioner	Appointed By	Term	Expiration
Kyle Warren 225-276-9284	3	1	November 2022
LaFete Tucker, Sr.	3	1	November 2022
Angus Morgan Edwards	3	1	November 2022
Eve Wilson	3	2	November 2020
Mark Miller	3	1	November 2019



Daniel Edwards
SHERIFF & EX-OFFICIO TAX COLLECTOR

Dennis Pevey
Chief Criminal Deputy

November 26, 2019

Tangipahoa Parish Council
P.O. Box 215
Amite, LA 70422

Dear Tangipahoa Parish Council Members:

The following has applied for a 2019 liquor license through the Tangipahoa Parish Sheriff's Office:

Business Name and Physical Location:

Energy Express / Back & 4th Quick Mart

43234 Pumpkin Center Road

Hammond, LA 70403

License Type:

Class A Beer (On Premise)

Class B Beer (Package Only)

Class A/B Liquor

The applicant has completed all paperwork requirements set forth under the Tangipahoa Parish Council Code of Ordinances governing Occupational Licenses in the Parish of Tangipahoa. Attached is the applicant's paperwork for your review.

Sincerely,

Carlos Notariano
TPSO Compliance Officer

/abj
Enclosures

P.O. Box 942 • Amite, Louisiana 70422 • Amite (985) 748-3346 • Hammond: (985) 902-2050



Daniel Edwards
SHERIFF & EX-OFFICIO TAX COLLECTOR

Dennis Pevey
Chief Criminal Deputy

November 26, 2019

Tangipahoa Parish Council
P.O. Box 215
Amite, LA 70422

Dear Tangipahoa Parish Council Members:

The following has applied for a 2019 liquor license through the Tangipahoa Parish Sheriff's Office:

Business Name and Physical Location:

Sunny Times 2, LLC / Bedico Food Mart
27466 Highway 22
Ponchatoula, LA 70454

License Type:

- Class A Beer (On Premise)
- Class B Beer (Package Only)
- Class A/B Liquor

The applicant has completed all paperwork requirements set forth under the Tangipahoa Parish Council Code of Ordinances governing Occupational Licenses in the Parish of Tangipahoa. Attached is the applicant's paperwork for your review.

Sincerely,

Carlos Notariano
TPSO Compliance Officer

/abj
Enclosures

P.O. Box 942 • Amite, Louisiana 70422 • Amite (985) 748-3346 • Hammond: (985) 902-2050