

PUBLIC NOTICE

NOTICE IS HEREBY GIVEN THAT THE TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO. 2 WILL MEET IN **REGULAR SESSION** ON MONDAY, APRIL 22, 2024 IMMEDIATELY FOLLOWING THE REGULAR MEETING OF THE TANGIPAHOA PARISH COUNCIL, TANGIPAHOA PARISH GORDON A BURGESS GOVERNMENTAL BUILDING, 206 EAST MULBERRY STREET, AMITE, LA.

AGENDA TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO. 2 REGULAR MEETING APRIL 22, 2024

CALL TO ORDER

ROLL CALL

PUBLIC INPUT - *Anyone Wishing to Address any Agenda Item*

ADOPTION OF MINUTES for regular meeting dated March 13, 2024

PONCHATOULA FIRE MATTERS

- [1.](#) Approval to repair roof on Ponchatoula Central Station

HUSSER FIRE MATTERS

- [2.](#) Ratification of Pay Raise *based on additional certification received*

LORANGER FIRE MATTERS

- [3.](#) Ratification of Position amendment from Full-time to Part-time

WILMER FIRE MATTERS

- [4.](#) Ratification of Pay Raises *based on 3%*
- [5.](#) Ratification of Position amendment from Full-time to Part-time

NATALBANY FIRE MATTERS

- [6.](#) Ratification of Full-time position
- [7.](#) Ratification of Part-time position

EIGHTH WARD FIRE MATTERS

- [8.](#) Ratification of (2) Full-time Positions
- [9.](#) Ratification of Part-time Position

ADMINISTRATORS REPORT

- [10.](#) Resolution 24-03 A Resolution to surplus and sell a 2010 Chevrolet Tahoe to the Roseland Police Department
- [11.](#) Approval of Bid - yearly contract for Structural Firefighting Gear

OTHER FIRE MATTERS

ADJOURN

POSTED April 18, 2024

PUBLISHED DAILY STAR April 18, 2024

S/Brigette Hyde, President
T. P. Rural Fire District No. 2

S/Jill DeSouge, Secretary
T. P. Rural Fire District No. 2

R. J. P., Inc.

39690 Stevens Lane
Ponchatoula, La 70454

Estimate

DATE	ESTIMATE #
3/7/2024	240307

NAME / ADDRESS
Ponchatoula Volunteer Fire Dept. 110 W Hickory St. Ponchatoula, La 70454

			PROJECT
DESCRIPTION	QTY	COST	TOTAL
Roof coating for 610 W. Pine Fire Department Pressure wash and clean roof, seal all screws and penetrations with AWS brush grade, install AWS High Solid Silicone and replace front parapet wall top cap. 10 year warranty		0.00 31,776.00	0.00 31,776.00
Option for a 20 Year NDL warranty		5,957.00	5,957.00
TOTAL			\$37,733.00

Phone #
985-386-3016

E-mail
ronaldperrin@gmail.com

WILLIAM HAMMACK & ASSOCIATES, INC.
76203 Hwy 1053
Kentwood, LA. 70444
(985) 969-0129
Commercial Lic.# 30411 Residential Lic. # 89453

AGREEMENT FOR SERVICES

This agreement is made and entered into by and between **WILLIAM HAMMACK & ASSOCIATES, INC.** ("WHA") and **Ponchatoula Volunteer Fire Dept.** ("Customer") located at 610 W. Pine St., Ponchatoula, LA 70454.

Scope and Schedule of the Work

William Hammack & Associates, Inc. will furnish all materials, equipment and labor to do the following scope of work in a timely manner:

- 1) Wash and clean roof.
- 2) Install AWS High Solid Silicone coating.
- 3) Replace front parapet wall top cap.
- 4) Supply 10 year NDL warranty.

Total Cost : \$35,589.00

Payment Schedule

WHA will invoice customer as follows:

- 10% upon acceptance of this agreement
- Remaining upon schedule of values/progress completion.

A late charge of 1 ½% per month (18% per annum) will be paid by customer for any payments on invoices not paid by customer within 30 days. If WHA must retain an attorney to collect any amounts owed under this agreement, the customer agrees to pay WHA reasonable attorney's fees.

Change Orders

This agreement is the entire agreement between the parties and supercedes any prior oral representations or agreement. This agreement cannot be changed without the written consent of both parties. Any change in the scope, schedule or price of the work to be performed pursuant to this agreement must be evidenced by a written change order in the form attached hereto and signed by both parties.

Exclusions & Clarifications

1. General Conditions
 - a. For optional 20 year warranty add **\$6,850.00**
 - b. Our proposal is good for 15 days.

Authority

The representative of customer who signs below is fully authorized to enter into this agreement.

WILLIAM HAMMACK & ASSOCIATES, INC.

CUSTOMER

By: _____

Sign: _____

Will Hammack, President

Print: _____

Date: _____

Date: _____

ESTIMATE

March 11, 2024

Omega Builders LLC
112 NE Railroad Avenue
Ponchatoula, LA 70454
985-386-8600
Tax ID#20-4260166

Customer:
Ponchatoula Volunteer Fire Dept.
610 E. Pine Street
Ponchatoula, LA 70454

DESCRIPTION	AMOUNT
Pressure wash and clean roof; install AWS High Solid Silicone coating; replace front parapet wall top cap and 10 year warranty. (Labor and Material)	\$ 33,685.00
Optional 20 year warranty \$6,405	
TOTAL	\$ 33,685.00

This estimate is good for 15 Days

TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO 2 RATIFICATION FORM

This form is to be used for all position placements, additions, or pay raises. Any change to the job description for this position may be forwarded with this form

Department: Manchac 8th Ward (Robert) Husser Wilmer
 Loranger Natalbany Hammond Independence Kentwood
 Ponchatoula Other _____

Position Pay Raise

Name of Person: Kenneth Devall Position Title: FF1/EMR

Does this person hold a position at any other Fire Department(s) Yes No

If Yes, list the department(s) _____ Full-time Part-time

Ratification of POSITION

Start date should be the beginning of the pay period. This allows enough time to schedule drug screens, physicals, and processing paperwork

Compensation: _____ per hour per year Other _____

Start Date: _____ Is the job description current: Yes No

Payroll Mode: Biweekly Monthly _____ Days per week _____ Hours per week

IF this position for a replacement, give name replacing: _____

Check employment category

Reg Full-time Temp Full-time Reg Part-time Temp Part-time

FLSA Status

Exempt (Salary) Non-Exempt (Hourly)

Ratification of PAY RAISE

Current Pay: \$10/HR Raise Pay: \$11/Hour

Current employment category

Reg Full-time Temp Full-time Reg Part-time Temp Part-time

FLSA Status

Exempt (Salary) Non-Exempt (Hourly)

Approvals:
All signatures required for approval

Chief [Signature] Date: 3 28 24

Fire Board President Date: _____

TPRFP No 2 Administrator Date: _____

TANGIPAOHA PARISH RURAL FIRE PROTECTION DISTRICT NO 2 RATIFICATION FORM

This form is to be used for all position placements, additions, or pay raises. Any change to the job description for this position may be forwarded with this form

Department:	<input type="checkbox"/> Manchac	<input type="checkbox"/> 8 th Ward (Robert)	<input type="checkbox"/> Husser	<input type="checkbox"/> Wilmer
	<input checked="" type="checkbox"/> Loranger	<input type="checkbox"/> Natalbany	<input type="checkbox"/> Hammond	<input type="checkbox"/> Independence
	<input type="checkbox"/> Ponchatoula	<input type="checkbox"/> Other _____		

Position Pay Raise

Name of Person: Justin Everett Position Title: Firefighter

Does this person hold a position at any other Fire Department(s) Yes No

If Yes, list the department(s) Independence Full-time Part-time

Ratification of POSITION	
Start date should be the beginning of the pay period. This allows enough time to schedule drug screens, physicals, and processing paperwork	
Compensation: _____	<input type="checkbox"/> per hour <input type="checkbox"/> per year <input type="checkbox"/> Other _____
Start Date: _____	Is the job description current: <input type="checkbox"/> Yes <input type="checkbox"/> No
Payroll Mode: <input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly	_____ Days per week _____ Hours per week
IF this position for a replacement, give name replacing: _____	
Check employment category	
<input type="checkbox"/> Reg Full-time	<input type="checkbox"/> Temp Full-time <input checked="" type="checkbox"/> Reg Part-time <input type="checkbox"/> Temp Part-time
FLSA Status	
<input type="checkbox"/> Exempt (Salary)	<input checked="" type="checkbox"/> Non-Exempt (Hourly)

Ratification of PAY RAISE	
Current Pay: _____	Raise Pay: _____
Current employment category	
<input type="checkbox"/> Reg Full-time	<input type="checkbox"/> Temp Full-time <input type="checkbox"/> Reg Part-time <input type="checkbox"/> Temp Part-time
FLSA Status	
<input type="checkbox"/> Exempt (Salary)	<input type="checkbox"/> Non-Exempt (Hourly)

Approvals:	
All signatures required for approval	
Chief Justin Morel	Date: 4/1/2024
Fire Board President	Date:
TPRFP No 2 Administrator	Date:

To correct employee from full time to part time because he was approved originally as Full Time.

TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO 2 RATIFICATION FORM

This form is to be used for all position placements, additions, or pay raises. Any change to the job description for this position may be forwarded with this form

Department: <input type="checkbox"/> Manchac	<input type="checkbox"/> 8 th Ward (Robert)	<input type="checkbox"/> Husser	<input checked="" type="checkbox"/> Wilmer
<input type="checkbox"/> Loranger	<input type="checkbox"/> Natalbany	<input type="checkbox"/> Hammond	<input type="checkbox"/> Independence
<input type="checkbox"/> Ponchatoula	<input type="checkbox"/> Other _____		

Position Pay Raise

Name of Person: Timothy Verberne Position Title: Chief

Does this person hold a position at any other Fire Department(s) Yes No
 If Yes, list the department(s) Hammond fire department Full-time Part-time

Ratification of POSITION	
Start date should be the beginning of the pay period. This allows enough time to schedule drug screens, physicals, and processing paperwork	
Compensation: <u>3%</u>	<input type="checkbox"/> per hour <input checked="" type="checkbox"/> per year <input type="checkbox"/> Other _____
Start Date: <u>3-14-2024</u>	Is the job description current: <input type="checkbox"/> Yes <input type="checkbox"/> No
Payroll Mode: <input checked="" type="checkbox"/> Biweekly	<input type="checkbox"/> Monthly _____ Days per week _____ Hours per week
IF this position for a replacement, give name replacing: _____	
<i>Check employment category</i>	
<input type="checkbox"/> Reg Full-time	<input type="checkbox"/> Temp Full-time <input checked="" type="checkbox"/> Reg Part-time <input type="checkbox"/> Temp Part-time
<i>FLSA Status</i>	
<input type="checkbox"/> Exempt (Salary)	<input type="checkbox"/> Non-Exempt (Hourly)

Ratification of PAY RAISE	
Current Pay: <u>\$39,538.⁵⁴</u>	Raise Pay: <u>\$40,440.⁰⁹</u>
<i>Current employment category</i>	
<input type="checkbox"/> Reg Full-time	<input type="checkbox"/> Temp Full-time <input checked="" type="checkbox"/> Reg Part-time <input type="checkbox"/> Temp Part-time
<i>FLSA Status</i>	
<input checked="" type="checkbox"/> Exempt (Salary)	<input type="checkbox"/> Non-Exempt (Hourly)

Approvals:	
<i>All signatures required for approval</i>	
Chief <u>Timothy Verberne</u>	Date: <u>3-14-2024</u>
Fire Board President _____	Date: _____
TPRFP No 2 Administrator _____	Date: _____

Timothy Verberne
Wilmer Fire Department

Gross Wages 2023	Gross Wages 2022
39,538.54	38,985.90
average	39,262.22
3%	40,440.09

We have verified that the gross wages shown are accurate.



TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO 2 RATIFICATION FORM

This form is to be used for all position placements, additions, or pay raises. Any change to the job description for this position may be forwarded with this form

Department: <input type="checkbox"/> Manchac	<input type="checkbox"/> 8 th Ward (Robert)	<input type="checkbox"/> Husser	<input checked="" type="checkbox"/> Wilmer
<input type="checkbox"/> Loranger	<input type="checkbox"/> Natalbany	<input type="checkbox"/> Hammond	<input type="checkbox"/> Independence
<input type="checkbox"/> Ponchatoula	<input type="checkbox"/> Other _____		

Position Pay Raise

Name of Person: James Allen Schrimsher Position Title: Assisted Chief

Does this person hold a position at any other Fire Department(s) Yes No
 If Yes, list the department(s) Kentwood FD Full-time Part-time

Ratification of POSITION	
Start date should be the beginning of the pay period. This allows enough time to schedule drug screens, physicals, and processing paperwork	
Compensation: <u>3%</u> <input type="checkbox"/> per hour <input checked="" type="checkbox"/> per year <input type="checkbox"/> Other _____	
Start Date: <u>3-14-2024</u> Is the job description current: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Payroll Mode: <input checked="" type="checkbox"/> Biweekly <input type="checkbox"/> Monthly _____ Days per week _____ Hours per week	
IF this position for a replacement, give name replacing: _____	
<i>Check employment category</i>	
<input type="checkbox"/> Reg Full-time <input type="checkbox"/> Temp Full-time <input checked="" type="checkbox"/> Reg Part-time <input type="checkbox"/> Temp Part-time	
<i>FLSA Status</i>	
<input checked="" type="checkbox"/> Exempt (Salary) <input type="checkbox"/> Non-Exempt (Hourly)	

Ratification of PAY RAISE	
Current Pay: <u>\$39,956.89</u> Raise Pay: <u>\$40,655.54</u>	
<i>Current employment category</i>	
<input type="checkbox"/> Reg Full-time <input type="checkbox"/> Temp Full-time <input checked="" type="checkbox"/> Reg Part-time <input type="checkbox"/> Temp Part-time	
<i>FLSA Status</i>	
<input checked="" type="checkbox"/> Exempt (Salary) <input type="checkbox"/> Non-Exempt (Hourly)	

Approvals:	
<i>All signatures required for approval</i>	
Chief <u>Timothy Verberne</u>	Date: <u>3-14-2024</u>
Fire Board President _____	Date: _____
TPRFP No 2 Administrator _____	Date: _____



**HANNIS T.
BOURGEOIS**
CPAs + BUSINESS ADVISORS

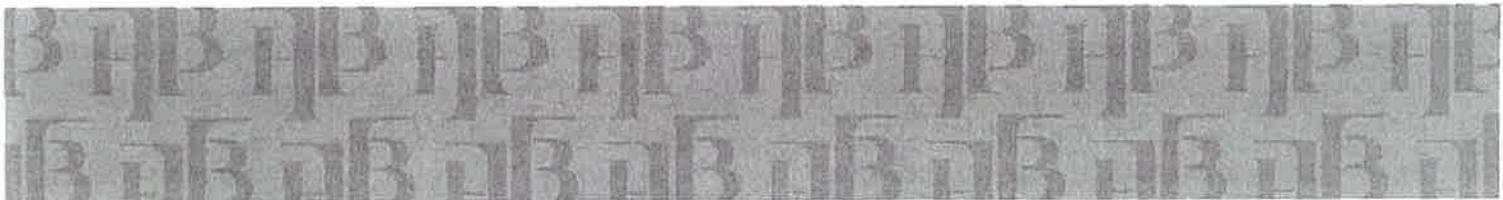
2105 RUE SIMONE | HAMMOND, LA 70403
TEL. 985.542.6372 | WWW.HTBCPA.COM
PROUDLY SERVING LOUISIANA SINCE 1924

James A. Schrimsher
Wilmer Fire Department

	Gross Wages 2023	Gross Wages 2022
	39,956.89	38,985.90
average	39,471.40	
	3%	40,655.54

We have verified that the gross wages shown are accurate.

Thomas Farrell, CPA



TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO 2 RATIFICATION FORM

This form is to be used for all position placements, additions, or pay raises. Any change to the job description for this position may be forwarded with this form

Department: Manchac 8th Ward (Robert) Husser Wilmer
 Loranger Natalbany Hammond Independence Kentwood
 Ponchatoula Other _____

Position Pay Raise

Name of Person: Briton Graham Position Title: firefighter

Does this person hold a position at any other Fire Department(s) Yes No
 If Yes, list the department(s) Kentwood FD Full-time Part-time

Ratification of POSITION

Start date should be the beginning of the pay period. This allows enough time to schedule drug screens, physicals, and processing paperwork

Compensation: _____ per hour per year Other _____

Start Date: _____ Is the job description current: Yes No

Payroll Mode: Biweekly Monthly _____ Days per week _____ Hours per week

IF this position for a replacement, give name replacing: _____

Check employment category

Reg Full-time Temp Full-time Reg Part-time Temp Part-time

FLSA Status

Exempt (Salary) Non-Exempt (Hourly)

Ratification of PAY RAISE

Current Pay: _____ Raise Pay: _____

Current employment category

Reg Full-time Temp Full-time Reg Part-time Temp Part-time

FLSA Status

Exempt (Salary) Non-Exempt (Hourly)

Approvals:
All signatures required for approval

Chief [Signature] Date: 4-8-24

Fire Board President Date: _____

TPRFP No 2 Administrator Date: _____

Moving Briton to part-time in Wilmer FD because he works full time @ Kentwood FD

TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO 2 RATIFICATION FORM

This form is to be used for all position placements, additions, or pay raises. Any change to the job description for this position may be forwarded with this form

Department:	<input type="checkbox"/> Manchac	<input type="checkbox"/> 8 th Ward (Robert)	<input type="checkbox"/> Husser	<input type="checkbox"/> Wilmer
	<input checked="" type="checkbox"/> Natalbany	<input type="checkbox"/> Hammond	<input type="checkbox"/> Independence	<input type="checkbox"/> Kentwood
	<input type="checkbox"/> Ponchatoula	<input type="checkbox"/> Other _____		

Position
 Pay Raise

Name of Person: Mason Greer Position Title: _____

Does this person hold a position at any other Fire Department(s) Yes No
 If Yes, list the department(s) _____ Full-time Part-time

Ratification of POSITION	
Start date should be the beginning of the pay period. This allows enough time to schedule drug screens, physicals, and processing paperwork	
Compensation: <u>9.75</u>	<input checked="" type="checkbox"/> per hour <input type="checkbox"/> per year <input type="checkbox"/> Other _____
Start Date: <u>5-1-2024</u>	Is the job description current: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Payroll Mode: <input checked="" type="checkbox"/> Biweekly <input type="checkbox"/> Monthly	_____ Days per week ⁵² _____ Hours per week
IF this position for a replacement, give name replacing: <u>Open Spot</u>	
Check employment category	
<input checked="" type="checkbox"/> Reg Full-time	<input type="checkbox"/> Temp Full-time <input type="checkbox"/> Reg Part-time <input type="checkbox"/> Temp Part-time
FLSA Status	
<input type="checkbox"/> Exempt (Salary)	<input checked="" type="checkbox"/> Non-Exempt (Hourly)

Ratification of PAY RAISE	
Current Pay: _____	Raise Pay: _____
Current employment category	
<input type="checkbox"/> Reg Full-time	<input type="checkbox"/> Temp Full-time <input type="checkbox"/> Reg Part-time <input type="checkbox"/> Temp Part-time
FLSA Status	
<input type="checkbox"/> Exempt (Salary)	<input type="checkbox"/> Non-Exempt (Hourly)

Approvals:	
All signatures required for approval	
Chief	Date: <u>4-16-2024</u>
Fire Board President	Date: _____
TPRFP No 2 Administrator	Date: _____

TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO 2 RATIFICATION FORM

This form is to be used for all position placements, additions, or pay raises. Any change to the job description for this position may be forwarded with this form

Department: <input type="checkbox"/> Manchac	<input checked="" type="checkbox"/> 8 th Ward (Robert)	<input type="checkbox"/> Husser	<input type="checkbox"/> Wilmer
<input type="checkbox"/> Loranger	<input type="checkbox"/> Natalbany	<input type="checkbox"/> Hammond	<input type="checkbox"/> Independence
<input type="checkbox"/> Ponchatoula	<input type="checkbox"/> Other _____		

Position Pay Raise

Name of Person: Carl Falgout Position Title: Firefighter

Does this person hold a position at any other Fire Department(s) Yes No
 If Yes, list the department(s) _____ Full-time Part-time

Ratification of POSITION	
Start date should be the beginning of the pay period. This allows enough time to schedule drug screens, physicals, and processing paperwork	
Compensation: \$12:00 <input checked="" type="checkbox"/> per hour	<input type="checkbox"/> per year <input type="checkbox"/> Other _____
Start Date: <u>3/20/24</u>	Is the job description current: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Payroll Mode: <input checked="" type="checkbox"/> Biweekly	<input type="checkbox"/> Monthly _____ Days per week _____ Hours per week
IF this position for a replacement, give name replacing: _____	
Check employment category	
<input checked="" type="checkbox"/> Reg Full-time	<input type="checkbox"/> Temp Full-time <input type="checkbox"/> Reg Part-time <input type="checkbox"/> Temp Part-time
FLSA Status	
<input type="checkbox"/> Exempt (Salary)	<input type="checkbox"/> Non-Exempt (Hourly)

Ratification of PAY RAISE	
Current Pay: _____	Raise Pay: _____
Current employment category	
<input type="checkbox"/> Reg Full-time	<input type="checkbox"/> Temp Full-time <input type="checkbox"/> Reg Part-time <input type="checkbox"/> Temp Part-time
FLSA Status	
<input type="checkbox"/> Exempt (Salary)	<input type="checkbox"/> Non-Exempt (Hourly)

Approvals:	
All signatures required for approval	
Chief <u>David Byers</u>	Date: <u>3/20/24</u>
Fire Board President	Date:
TPRFP No 2 Administrator	Date:

TANGIPAOA PARISH RURAL FIRE PROTECTION DISTRICT NO 2 RATIFICATION FORM

This form is to be used for all position placements, additions, or pay raises. Any change to the job description for this position may be forwarded with this form

Department: <input type="checkbox"/> Manchac	<input checked="" type="checkbox"/> 8 th Ward (Robert)	<input type="checkbox"/> Husser	<input type="checkbox"/> Wilmer
<input type="checkbox"/> Loranger	<input type="checkbox"/> Natalbany	<input type="checkbox"/> Hammond	<input type="checkbox"/> Independence
<input type="checkbox"/> Ponchatoula	<input type="checkbox"/> Other _____		

Position Pay Raise

Name of Person: Sean Smith Position Title: Firefighter

Does this person hold a position at any other Fire Department(s) Yes No
 If Yes, list the department(s) _____ Full-time Part-time

Ratification of POSITION	
<small>Start date should be the beginning of the pay period. This allows enough time to schedule drug screens, physicals, and processing paperwork</small>	
Compensation: <u>11.00</u> <input checked="" type="checkbox"/> per hour	<input type="checkbox"/> per year <input type="checkbox"/> Other _____
Start Date: <u>03/20/24</u>	Is the job description current: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Payroll Mode: <input checked="" type="checkbox"/> Biweekly	<input type="checkbox"/> Monthly _____ Days per week _____ Hours per week
IF this position for a replacement, give name replacing: _____	
Check employment category	
<input checked="" type="checkbox"/> Reg Full-time	<input type="checkbox"/> Temp Full-time <input type="checkbox"/> Reg Part-time <input type="checkbox"/> Temp Part-time
FLSA Status	
<input type="checkbox"/> Exempt (Salary)	<input checked="" type="checkbox"/> Non-Exempt (Hourly)

Ratification of PAY RAISE	
Current Pay: _____	Raise Pay: _____
Current employment category	
<input type="checkbox"/> Reg Full-time	<input type="checkbox"/> Temp Full-time <input type="checkbox"/> Reg Part-time <input type="checkbox"/> Temp Part-time
FLSA Status	
<input type="checkbox"/> Exempt (Salary)	<input type="checkbox"/> Non-Exempt (Hourly)

Approvals:	
<small>All signatures required for approval</small>	
Chief:	Date: <u>3/20/24</u>
Fire Board President	Date: _____
TPRFP No 2 Administrator	Date: _____

TANGIPAOHA PARISH RURAL FIRE PROTECTION DISTRICT NO 2 RATIFICATION FORM

This form is to be used for all position placements, additions, or pay raises. Any change to the job description for this position may be forwarded with this form

Department: <input type="checkbox"/> Manchac	<input checked="" type="checkbox"/> 8 th Ward (Robert)	<input type="checkbox"/> Husser	<input type="checkbox"/> Wilmer
<input type="checkbox"/> Loranger	<input type="checkbox"/> Natalbany	<input type="checkbox"/> Hammond	<input type="checkbox"/> Independence
<input type="checkbox"/> Ponchatoula	<input type="checkbox"/> Other _____		

Position

Pay Raise

Name of Person: Ryan Kuhn Position Title: Firefighter

Does this person hold a position at any other Fire Department(s) Yes No
 If Yes, list the department(s) Livingston Parish Dist. 4 Fire Dept. Full-time Part-time

Ratification of POSITION	
Start date should be the beginning of the pay period. This allows enough time to schedule drug screens, physicals, and processing paperwork	
Compensation: <u>\$12:00</u> <input checked="" type="checkbox"/> per hour	<input type="checkbox"/> per year <input type="checkbox"/> Other _____
Start Date: <u>3/9/24</u>	Is the job description current: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Payroll Mode: <input checked="" type="checkbox"/> Biweekly	<input type="checkbox"/> Monthly _____ Days per week _____ Hours per week
IF this position for a replacement, give name replacing: _____	
Check employment category	
<input type="checkbox"/> Reg Full-time	<input type="checkbox"/> Temp Full-time <input checked="" type="checkbox"/> Reg Part-time <input type="checkbox"/> Temp Part-time
FLSA Status	
<input type="checkbox"/> Exempt (Salary)	<input type="checkbox"/> Non-Exempt (Hourly)

Ratification of PAY RAISE	
Current Pay: _____	Raise Pay: _____
Current employment category	
<input type="checkbox"/> Reg Full-time	<input type="checkbox"/> Temp Full-time <input type="checkbox"/> Reg Part-time <input type="checkbox"/> Temp Part-time
FLSA Status	
<input type="checkbox"/> Exempt (Salary)	<input type="checkbox"/> Non-Exempt (Hourly)

Approvals:	
All signatures required for approval	
Chief:	Date: <u>3/9/24</u>
Fire Board President	Date:
TPRFP No 2 Administrator	Date:

TANGIPAHOA PARISH RURAL FIRE PROTECTION DISTRICT NO. 2
RESOLUTION 24-03

A RESOLUTION TO SURPLUS AND SELL A 2010 CHEVROLET TAHOE
(ASSET #F4069) TO THE ROSELAND POLICE DEPARTMENT

WHEREAS, TPRFP #2 has an asset that is no longer needed by the Natalbany Fire Department and TPRFP #2; and

WHEREAS, the Roseland Police Department has requested to purchase this asset; and

THEREFORE, BE IT RESOLVED, by TPRFP #2 that the following asset be sold to the Roseland Police Department in the amount of \$900.00 (Nine Hundred dollars and no cents).

2010 Chevrolet Tahoe
VIN# 1GNMCAE06AR109428

BE IT RESOLVED the Board of Commissioners of the Tangipahoa Parish Fire District No. 2 approve of the sale of said asset and approve the TPRFP #2 Fire Administrator to sign all documents to finalize sale.

On motion by _ and seconded by _, the foregoing resolution was hereby declared adopted on this the 22nd day of April 2024, by the following roll-call vote:

YEAS:

NAYS:

ABSENT:

NOT VOTING:

Jill DeSouge, Secretary
TPRFPD No. 2

Brigette Hyde, President
TPRFPD No. 2

Tangipahoa Parish Rural Fire Protection District No. 2

Submission of Proposal

This packet shall be hand delivered to the Fire Administrator office located at 206 East Mulberry Street, Amite, Louisiana 70422 or mailed to the Fire District Office at PO Box 818, Amite, La. 70422. Packets will be received until 10:00 am on April 22, 2024. Bids will be addressed to Tangipahoa Parish Rural Fire Protection District No. 2, PO Box 818, Amite, La. 70422

Sealed Bids for: "Complete Structural Firefighting Gear"

Opening of Proposals

Submitted proposals shall be opened on Monday, April 22, 2024, at 10:00 a.m., in the Chambers of the Tangipahoa Parish Government, located at 206 East Mulberry Street, Amite, Louisiana 70422

Manufacturer: LAKELAND / STEALTH GEAR

Coat:\$ 1,556.⁰⁰ Coat w/ TwoTone:\$ 1,636.⁰⁰
Pant:\$ 1,129.⁰⁰ Pant w/ TwoTone:\$ 1,180.⁰⁰
Total \$ 2,685.⁰⁰ Total w/ TwoTone:\$ 2,816.⁰⁰

Company Submitting Proposal: BONAVENTURE CO, INC.

Company Address: 162 INDUSTRIAL DR. RAYNE, LA 70578

Phone: 800-650-4900 **Cell:** 985-507-9275

Fax: 888-426-6234 **Email:** willie@bonafire.com

Person Performing Submission: Willie Landry
(Please Print)

Signature of Person Performing Submission: Willie Landry

The Tangipahoa Parish Rural Fire Protection District No. 2 reserves the right to reject any and all bids.

Any references to manufacturer or brand names are for reference purposes only and are not intended to exclude products from other manufacturers.



162 Industrial Drive Rayne, LA 70578 800-650-4900

April 19, 2024

BID: Complete structural firefighting gear

Tangipahoa Parish Rural Fire Protection District No. 2

ADDITIONAL PRICING FOR COAT:

- For Tall Extend Length of Coat **ADD \$72.00**

Willie Landry

OFFICIAL ADVERTISEMENT FOR BIDS

Sealed bids for:

Tangipahoa Parish Rural Fire Protection District No. 2 Complete structural firefighting gear

will be received and opened on Monday, April 22, 2024, at 10:00 a.m., in the Chambers of the Tangipahoa Parish Government, located at 206 East Mulberry Street, Amite, Louisiana 70422. Bids will be addressed to Tangipahoa Parish Rural Fire Protection District No. 2, PO Box 818, Amite, La. 70422 and will be publicly opened and read at the time and date above mentioned. Complete bid specifications may be obtained from David Atkins, Fire Administrator, at 206 East Mulberry Street, Amite, Louisiana 70422. In instances where a particular brand name may be listed in the specifications, the brand name denotes the quality standard of the product desired and does not restrict prospective bidders; equivalent products meeting or exceeding those quality standards will be acceptable. The Tangipahoa Parish Rural Fire Protection District No. 2 reserves the right to reject any and all bids in accordance with the law.

ADVERTISEMENT DATES:

March 21, 2024

March 28, 2024

April 4, 2024

THERMAL LINER

The thermal liner shall be constructed of "TITANIUM™ SL2"; NOMEX® filament yarn with LENZING FR®/ KEVLAR®/Nylon blend spun yarn, twill weave, 2 layers of NOMEX® nonwoven spunlace (one layer each of 2.3 and 1.5 oz/yd2). with a finished weight of approximately 7.7 oz. per square yard.

The thermal liner shall be attached to the moisture barrier at the perimeter of the liner system employing a self-binding.

COMPLIANT NON-COMPLIANCE

MOISTURE BARRIER

The moisture barrier shall be the "STEDAIR 3000" constructed of a 2.7 oz meta-aramid nonwoven laminated to an enhanced bi-component membrane. This membrane will be comprised of an expanded PTFE matrix with a highly engineered polymer coating which translates into outstanding durability

The moisture barrier material shall meet all moisture barrier requirements of NFPA 1971-2018 edition. All moisture barrier seams shall be sealed with a minimum 1-inch-wide sealing tape. One side of the tape shall be coated with a heat activated glue adhesive. The adhesive side of the tape shall be oriented toward the moisture barrier seam. The adhesive shall be activated by heat and the sealing tape shall be applied to the moisture barrier seams by means of pressure exerted by rollers for that purpose.

COMPLIANT NON-COMPLIANCE

SECTION 3 – COAT DESIGN AND CONSTRUCTION

COAT CONSTRUCTION

The body of the shell shall be constructed of four separate body panels consisting of two front panels and one back panel and shall be joined together by double stitching with NOMEX® thread using stitch type #301, #401, and #516. The body panels shall be shaped to provide a tailored fit thereby enhancing mobility.

COMPLIANT NON-COMPLIANCE

SIZING

The coats will be available in numeric sizing with 2 inch chest increments and 1" sleeve length measurements. The length of the coat will be measured from the rear collar and back to the hem of the coat and will be approximately 28 inches in the front and 34 inches at the rear hem.

Generalized sizing, such as small, medium, large, etc., will not be considered acceptable. All patterns will be graded to size to insure proper fit.

COMPLIANT NON-COMPLIANCE

LINER SYSTEM CONSTRUCTION

The thermal liner will be sewn to the moisture barrier at its perimeter with the breathable membrane oriented inward toward the thermal liner and away from the outer shell. The thermal liner and moisture barrier shall be stitched together and turned

COLLAR AND THROAT TAB

The collar of the coat shall measure not less than three inches in height and will be graded to size. The collar will be a four layer construction with two outside layers of outer shell material encapsulating two layers of moisture barrier. The rear internal layer of moisture barrier will be stitched at the perimeter of the collar only. The forward layer of moisture barrier shall be quilt stitched to the front outer shell layer of the collar to trap air and increase thermal insulation. The collar shall extend to the leading edges of the coat front body panels so that no gap occurs at the throat area.

A strip of 5/8 inch FR hook Velcro will be sewn to a one-inch-wide outer shell extension panel running the full length of the inside lower edge of the collar. It will be positioned to engage a corresponding piece of 5/8 inch FR loop Velcro along the neckline of the liner system.

The throat tab will be a four-layer construction with two layers of outer shell material encapsulating two center layers of moisture barrier material. The throat tab shall measure not less than 3 inches high by 10 inches long and will be of a scooped design for proper interface with an SCBA mask. The throat tab will be attached to the forward right front side of the collar. The throat tab will be secured in the closed and stowed position with FR hook and loop Velcro. A 1½ inch square piece of FR hook Velcro will be sewn to the inside of the end of the closure strap. A corresponding piece of FR loop Velcro measuring 1½ inches by 3 inches shall be sewn horizontally to the left outside leading edge of the collar, thereby providing a high degree of collar strap adjustment when wearing a breathing apparatus mask. In order to provide a means of storage for the closure strap when not in use, a 1½ inch square piece of FR loop Velcro will be sewn to the forward right front side of the collar immediately in front of the throat tab. The throat tab shall fold in half for storage.

A hanger loop constructed of a double layer of outer shell material will be located at the top rear of the collar.

COMPLIANT NON-COMPLIANCE

PLEATED BACK

The back of the jackets will have two 2" outward facing vertical pleats sewn into the jacket outer shell. The pleats will extend from the top of the shoulder seam near the sleeves and will extend down the sides of the jacket. The pleat will taper from two inches in width at the top while narrowing to a point at the bottom end.

The liner will have two corresponding pleats on the back that will fall adjacent to the out shell pleats to avoid bulk in the shoulder area. The shell and liner pleats will facilitate extended range of motion while reducing the likelihood of compression burns at the upper back and arm area of the coat.

COMPLIANT NON-COMPLIANCE

LINER SHOULDER THERMAL ENHANCEMENT

An additional layer of thermal liner material shall be used to increase thermal insulation in the shoulder area of the liner system. This thermal enhancement layer shall drape over the top of each shoulder extending from the collar to the sleeve/shoulder seam. The shoulder thermal enhancement layers shall be sandwiched between the thermal liner and moisture barrier layers of the liner system and shall be stitched to the thermal liner layer only.

COMPLIANT NON-COMPLIANCE

SLEEVES

The sleeves shall be of two-panel construction and set-in type configuration. The sleeves shall be ergonomically curved to follow the natural shape of the arm unlike straight, tubular sleeve configurations. An underarm gusset shall be incorporated between the underside of the sleeve and the body of the coat and shall be used in all layers of the garment (shell, moisture barrier, and

POCKET PULL-TABS

Every pocket on the garment shall be equipped with Pocket Pull-Tabs constructed of a double layer of outer shell material. The Pull-Tabs shall measure approximately .75 x1.5 inches and located at the bottom center of the pocket flaps to facilitate opening or pulling up the pocket flap.

COMPLIANT NON-COMPLIANCE

FLASHLIGHT SNAP AND STRAP

Each coat shall be equipped with a flashlight snap and strap: An inward facing safety hook/coat snap shall be attached to the upper chest in a vertical position. The inward facing snap hook will accommodate the clip portion of the flashlight. Below the snap hook will be a strap constructed of outer shell material to wrap around the barrel of a flashlight. The strap will have FR Velcro sewn to the ends to secure to itself. There will be approximately 4 inches between the upper snap hook and lower strap. The flashlight snap and strap will be sewn to the coat on the right chest.

COMPLIANT NON-COMPLIANCE

RADIO POCKET with VELCRO ANTENNA OPENINGS

Each coat shall have a pocket designed for the storage of a portable radio. This pocket shall be of box type construction, double stitched to the coat, and shall have one drainage eyelet in the bottom of the pocket. The pocket flap shall be constructed of 2-layers of outer shell material measuring approximately 5-inches deep and ¼-inch wider than the pocket. The top of the flap shall be stitched to the coat with a 1.5-inch stitch only in the center of the flap leaving approximately 1-inch unsecured on each side. Those portions of the flap shall be secured in place with ½-inch Velcro. The Velcro on the flap can easily be unsecured to accommodate an antenna. The pocket flap shall be closed by means of FR Velcro. A 1½-inch by 3-inch piece of FR hook Velcro shall be installed vertically on the inside of the pocket flap beginning at the center of the bottom of the flap. A 1½-inch by 3-inch piece of FR loop Velcro shall be installed horizontally on the outside of the pocket near the top center and positioned to engage the hook Velcro. In addition, the entire inside of the pocket shall be lined with Stedprene coated cotton/polyester moisture barrier material to ensure that the radio is protected from the elements. The moisture barrier material shall also be sandwiched between the two layers of outer shell material in the pocket flap for added protection. The radio pocket shall measure approximately 2 inches deep by 3.5 inches wide by 8 inches high and shall be installed on the left chest.

MICROPHONE STRAP

A strap shall be constructed to hold a microphone for a portable radio. It shall be sewn to the coat at the ends only. The microphone strap shall be mounted above the radio pocket and shall be constructed of double layer outer shell material.

COMPLIANT NON-COMPLIANCE

RETROREFLECTIVE FLUORESCENT TRIM AND PATTERNS

The retroreflective fluorescent trim shall be lime/yellow Scotchlite Triple Trim (L/Y borders with silver center). Each coat shall have retroreflective fluorescent trim 3M Segmented heat applied to the outside of the outer shell to meet the requirements of NFPA #1971 (2013 edition) and OSHA. The trim pattern shall be:

NYC style
3 inch wide stripes:

SECTION 4 – Pant Design and Construction

PANT CONSTRUCTION

The body of the shell shall be constructed of four separate body panels consisting of two front panels and two back panels and graded to size. The body panels shall be shaped so as to provide a tailored fit, thereby enhancing body movement, and will be joined together by double stitching with NOMEX® thread.

The body of the shell shall be constructed of six separate body panels consisting of two front panels, two back panels and two lower leg panels all graded to size. The body panels shall be shaped so as to provide a tailored fit.

COMPLIANT NON-COMPLIANCE

ONE-PIECE LOWER LEG PANEL

The lower leg panels shall be of one-piece design and wrap around the lower leg terminating at a rear. The lower leg seam and will be joined together by double stitching with NOMEX® thread. This rear seam design will eliminate side seam abrasion at the cuff of the pants, thereby enhancing mobility and performance. The use of "patch" to cover the side seams, essentially breaking the circumference trim band will be deemed inappropriate and in conflict with NFPA guidelines.

COMPLIANT NON-COMPLIANCE

SIZING

The Pants shall be available in even size waist and inseam measurements of two inch increments. Generalized sizing, such as small, medium, large, etc., will not be considered acceptable.

COMPLIANT NON-COMPLIANCE

LINER SYSTEM CONSTRUCTION

The thermal liner will be sewn to the moisture barrier at its perimeter with the breathable membrane oriented inward toward the thermal liner and away from the outer shell. The thermal liner and moisture barrier shall be stitched together and turned and top stitched to create a self-binding along the waist. The cuffs of the pant liner will be bound with Neoprene on cotton poly moisture resistant material to avoid wicking of contaminants.

COMPLIANT NON-COMPLIANCE

MOISTURE BARRIER / THERMAL LINER ATTACHMENT

The thermal liner and moisture barrier shall be completely removable from the pant shell. Seven snap fasteners shall be spaced along the waistband to secure the thermal liner/moisture barrier to the shell. The legs of the thermal liner/moisture barrier shall be secured to the shell by means of two snap fasteners per leg located at the side seams.

COMPLIANT NON-COMPLIANCE

INSPECTION PORTAL (PANT)

The liner system will have an opening located at the top rear hem of the pant for the purpose of internal inspection. The opening will measure approximately 10 inches long and will be secured closed by corresponding one inch wide strips of FR Velcro installed on the liner system layers.

COMPLIANT NON-COMPLIANCE

BLACK-OPS SUSPENDER SYSTEM

The pants will be equipped with four horizontal type belt loops at the inside upper waist for attaching the suspenders. Two in the front, one each side, and two in the back, one each side. The horizontal belt loops will be constructed of ½ inch wide NOMEX Twill tape. The two front horizontal loops will be approximately four inches in length and bar-tacked in 1 inch increments, creating a series of one-inch wide loops. The rear horizontal belt loops will be three inches in length and stitched the same. The series of loops will provide adjustment of the suspenders from side to side along the waist of the pants for increased comfort and performance.

The Black-Ops Suspenders will be ergonomic in design. The main one-piece body of the suspenders will be padded and 2.5 inches in width over the top of the shoulders. This creates a wider contact surface on the shoulder dispersing the weight over more area increasing comfort and support.

The rear straps of the suspenders will be adjustable to fit a wide range of torso lengths. The front suspender straps will be equipped with pull-tabs for final adjustment.

The front ends of the suspender body will be equipped with vertical mic straps/thumb loops.

The front of the suspenders will have a horizontal adjustable strap clip. The strap will act as a deterrent to keep the suspenders from slipping off the shoulders. The adjustable clip shall be located on the top of the left side suspender body so that it is padded against the chest. The strap will be attached to the edges of the right-side suspender body to form a mic strap. The horizontal strap can be stored under the vertical mic straps on each side.

The ends of the suspender will be double layer elastic for comfort and flexibility. The suspender attachments will be one inch wide by 4-inch-long straps with a snap fastener attached to the end. The straps will run through the horizontal belt loops on the pant and attachment to themselves with the snap fasteners. There will be two snap straps on each suspender ends.

COMPLIANT NON-COMPLIANCE

WAISTBAND

The waist area of the Pants shall be reinforced on the inside with a separate piece of black NOMEX outer shell material not less than two inches in width. The top of the thermal liner and moisture barrier shall be secured to the underside of the waistband reinforcement so as to be sandwiched between the waistband reinforcement and outer shell to reduce the possibility of liner detachment while donning and to avoid pass through of snaps from the outer shell to the inner liner.

COMPLIANT NON-COMPLIANCE

PANT CLOSURE SYSTEM

The exterior primary positive locking closure shall be a 2-inch wide Black KEVLAR Webbing Belt with high temperature thermoplastic buckle.

The internal fly flap closure shall consist of 1½-inch wide by full-length FR Velcro. The FR loop Velcro shall be sewn to the inside of the leading edge of the external fly flap. The corresponding portion of FR hook Velcro will be sewn to the right front body panel positioned to engage the loop portion when the external fly flap is in the closed position.

A snap fastener will be installed at the leading edge of the waistband for the purpose of further securing the Pants in the closed position.

COMPLIANT NON-COMPLIANCE

KEVLAR BELT / BELT LOOPS

Each Pant will be provided with a belt measuring 2 inches in width and, constructed of KEVLAR® webbing material. The end of each belt shall be equipped with high temperature thermoplastic buckles for ease of attachment and adjustment. The belt will act as the positive closure for the pant.

The Pants shall be equipped with a series of belt loops constructed of a double layer of outer shell material and spaced around the waist to accommodate the KEVLAR® belt. The front two belt loops shall be and will be of a 2-piece design – top and bottom. The top and bottom of each loop will attach to each other with snap fasteners and flame-resistant hook & loop Velcro sewn to ends

The pant shall also have two Pant Handle/Belt loops on each side, constructed of 1" Black NOMEX Twill tape and shall be located over the side's seams of the pant. On each side of the pant, two of the belt loops will extend above the waist of the garment and will be configured to form a "handle". The handle(s) will facilitate ease of donning and doffing.

COMPLIANT NON-COMPLIANCE

EXTERNAL FLY FLAP

The fly flap will consist of a layer of thermal liner and moisture barrier material sandwiched between 2 layers of outer shell material. The fly will measure measuring approx. 9.5 inches long by 3.75 inches wide and will be double stitched to the left front body panel and centered over the pant opening. A snap fastener will be located at the top of the fly to assist in the closure.

COMPLIANT NON-COMPLIANCE

TAKE UP STRAPS

Two take up straps constructed of 1-inch wide black NOMEX twill and high temp thermoplastic slide will be positioned on the outside of the garment; one on each side. Each take up strap shall be comprised of two sub-component straps. The rear portion of the strap will be attached to the high-temp thermoplastic slide. The front strap component shall run through the slide and extend toward the front of the pant. The front strap component shall be inserted through the slide on the rear strap component and extend toward the front of the pant where it will act as the pull-tab. The tab will be pulled toward the front to tighten. This shall allow for approximately 4 inches of adjustment per strap (8 inches overall).

COMPLIANT NON-COMPLIANCE

POCKET PULL-TABS

Every pocket on the garment shall be equipped with Pocket Pull-Tabbs constructed of a Black Stedshield Pull Tab (1"x 1 ½) and located at the bottom center of the pocket flaps to facilitate opening or pulling up the pocket flap.

COMPLIANT NON-COMPLIANCE

BELLOWS POCKETS

PANT CUFF REINFORCEMENTS

The cuff area of the Pants shall be reinforced with "Stedshield" material. The cuff reinforcement shall not be less than 2 inches in width and folded in half for approximately one inch exposure on the inside and outside of the leg openings. The cuff reinforcement shall be double stitched to the outer shell. Two NOMEX® snap tabs measuring approximately 1 inch long shall be attached to the inside of each leg of the outer shell approximately three inches from the bottom of the Pant leg. Snap fasteners will be installed at the end of each tab and at the bottom of the Pant thermal liner/moisture barrier within three inches of the cuff to secure the liner to the shell.

COMPLIANT NON-COMPLIANCE

BOOT CUT

The Pant leg cuffs will be constructed such that the back of the leg falls higher than the front to avoid the chance of premature wear of the cuffs and improved interface with the fire boot.

COMPLIANT NON-COMPLIANCE

RETROREFLECTIVE FLUORESCENT TRIM

The Pants shall have a 3M Segmented heat applied stripe of retroreflective fluorescent trim encircling each leg below the knee to comply with the requirements of NFPA #1971 (2013 revision) in 3 inch lime/yellow Triple Trim (L/Y borders with silver center).

COMPLIANT NON-COMPLIANCE

"LAZER" TRIM PANT

The Pant shall be equipped with Silver Reflective piping for enhanced visibility. The piping will be constructed of NFPA compliant Silver Scotchlite Reflective material wrapped around a NOMEX Cording. The "Lazer" trim shall be sewn into the full circumference knee seam that joins the lower pant leg panel to the main body of the pants.

COMPLIANT NON-COMPLIANCE

OUTER SHELL TWO-TONE COLOR OPTION

Each Pant shall have Black Lower Leg Panel in same base material as pant body., Colors separated by LazerMax™ Trim

COMPLIANT NON-COMPLIANCE

Delivery

Needs to be delivered within 11 weeks of being ordered. This bid is for a year contract.