

MINUTES OF SPECIAL T.P. RURAL FIRE PROTECTION DISTRICT NO. 2
DECEMBER 9, 2024

The Commissioners of T.P. Rural Fire Protection District No. 2 met in Special Session on Monday, December 9, 2024, at the Tangipahoa Parish Gordon A Burgess Governmental Building, 206 East Mulberry Steet, Amite, LA following the regular meeting of the Tangipahoa Parish Council. Mrs. Hyde made it known a Public Hearing would be held on the following:

TPRFP No. 2 Resolution 24-21 - A Resolution to adopt the AMENDED annual Operating Budget for the year beginning January 1, 2024 and ending December 31, 2024

TPRFP No. 2 Resolution 24-22 - A Resolution to adopt the proposed annual Operating Budget for the year beginning January 1, 2025 and ending December 31, 2025

No one from the public asked to speak on the public hearing items. Mrs. Hyde closed the public hearing and called to order the Special meeting of the TPRFP No. 2

The following members were PRESENT: Darrell Sinagra, John Ingraffia, Louis Joseph, Joseph Havis, Buddy Ridgel, Joey Mayeaux, Lionell Wells, David Vial, Brigitte Hyde

PUBLIC INPUT - No one from the public asked to speak

ADOPTION OF MINUTES Motion by Mr. Vial, seconded by Mr. Sinagra to adopt the minutes of the regular meeting dated November 25, 2024. Roll call vote as follows: YEA: Mr. Sinagra, Mr. Ingraffia, Mr. Joseph, Mr. Havis, Mr. Ridgel, Mr. Mayeaux, Mr. Wells, Mr. Vial, Mrs. Hyde, Mrs. Cieutat

PONCHATOULA FIRE MATTERS

1. Motion by Mrs. Cieutat, seconded by Mr. Vial to adopt TPRFP No. 2 Resolution 24-20 - A Resolution to surplus and dispose of assets located at the Ponchatoula Volunteer Fire Department. Roll call vote as follows: YEA: Mr. Sinagra, Mr. Ingraffia, Mr. Joseph, Mr. Havis, Mr. Ridgel, Mr. Mayeaux, Mr. Wells, Mr. Vial, Mrs. Hyde, Mrs. Cieutat

ADMINISTRATORS REPORT

2. Motion by Mrs. Cieutat, seconded by Mr. Sinagra to adopt the TPRFP #2 Policies and Procedures Manual. Roll call vote as follows: YEA: Mr. Sinagra, Mr. Ingraffia, Mr. Joseph, Mr. Havis, Mr. Ridgel, Mr. Mayeaux, Mr. Wells, Mr. Vial, Mrs. Hyde, Mrs. Cieutat
3. Motion by Mr. Joseph, seconded by Mr. Sinagra to adopt TPRFP No. 2 Resolution 24-21 - A Resolution to adopt the AMENDED annual Operating Budget for the year beginning January 1, 2024 and ending December 31, 2024. Roll call vote as follows: YEA: Mr. Sinagra, Mr. Ingraffia, Mr. Joseph, Mr. Havis, Mr. Ridgel, Mr. Mayeaux, Mr. Wells, Mr. Vial, Mrs. Hyde, Mrs. Cieutat
4. Mr. Mayeaux made a motion irrelevant to the topic at hand and was seconded by Mr. Wells. Legal Counsel made known topic was adopting the 2025 Operating Budget as presented. Mr. Mayeaux withdrew his motion. Motion by Mr. Havis, seconded by Mr. Wells to adopt TPRFP No. 2 Resolution 24-22 - A Resolution to adopt the proposed annual Operating Budget for the year beginning January 1, 2025 and ending December 31, 2025. Roll call vote as follows: YEA: Mr. Sinagra, Mr. Ingraffia, Mr. Joseph, Mr. Havis, Mr. Ridgel, Mr. Mayeaux, Mr. Wells, Mr. Vial, Mrs. Hyde, Mrs. Cieutat

OTHER FIRE MATTERS

The President made it known there were some items for discussion that would require the agenda to be amended. Legal Counsel recommended voting to amend the agenda for each item individually.

The President asked for a motion to amend the agenda for discussion and possible action in regard the monies being paid to the Town of Kentwood for the remaining of the year. Motion by Mr. Joseph, seconded by Mr. Sinagra to amend the agenda. Roll call vote as follows: YEA: Mr. Sinagra, Mr. Ingraffia, Mr. Joseph, Mr. Havis, Mr. Ridgel, Mr. Mayeaux, Mr. Wells, Mr. Vial, Mrs. Hyde, Mrs. Cieutat

Mr. Atkins made the board aware the contractual reimbursement for fire personnel salaries to the Town of Kentwood was almost expended, and the Town is asking for more money to pay fire personnel for the remainder of the year. Mr. Atkins had meetings with the mayor and her staff as well as attended the Town's council meeting to make them aware of the remaining balance. Mr. Atkins made known there were discussions with the mayor to split the remaining expenses, however board approval is required since this would exceed the agreed upon contractual reimbursement.

Motion by Mr. Joseph to assist the Town of Kentwood by splitting fire personnel salaries with the Town of Kentwood for the remainder of the year not to exceed \$30,000 from TPRFP #2, seconded by Mr. Sinagra. Roll call vote as follows: YEA: Mr. Sinagra, Mr. Ingraffia, Mr. Joseph, Mr. Havis, Mr. Ridgel, Mr. Mayeaux, Mr. Wells, Mr. Vial, Mrs. Hyde, Mrs. Cieutat

The President asked for a motion to amend the agenda to approve the one Request for Proposal received for auditing services. Motion by Mr. Joseph, seconded by Mr. Sinagra to amend the agenda. Roll call vote as follows: YEA: Mr. Sinagra, Mr. Ingraffia, Mr. Joseph, Mr. Havis, Mr. Ridgel, Mr. Mayeaux, Mr. Wells, Mr. Vial, Mrs. Hyde, Mrs. Cieutat

The President made known Hebert Johnson & Associates was the only proposal received and the proposed cost for 2024 without single audit is \$23,200. Motion by Mr. Joseph, seconded by Mrs. Cieutat to accept the proposal by Hebert Johnson & Associates. Roll call vote as follows: YEA: Mr. Sinagra, Mr. Ingraffia, Mr. Joseph, Mr. Havis, Mr. Ridgel, Mr. Mayeaux, Mr. Wells, Mr. Vial, Mrs. Hyde, Mrs. Cieutat

The President asked for a motion to amend the agenda to approve the monthly budgets and check registers for November that was emailed to everyone. Motion by Mr. Joseph, seconded by Mr. Vial to amend the agenda. Roll call vote as follows: YEA: Mr. Sinagra, Mr. Ingraffia, Mr. Joseph, Mr. Havis, Mr. Ridgel, Mr. Mayeaux, Mr. Wells, Mr. Vial, Mrs. Hyde, Mrs. Cieutat

Motion by Mr. Joseph, seconded by Mr. Sinagra to approve the November budgets and check registers. Roll call vote as follows: YEA: Mr. Sinagra, Mr. Ingraffia, Mr. Joseph, Mr. Havis, Mr. Ridgel, Mr. Mayeaux, Mr. Wells, Mr. Vial, Mrs. Hyde, Mrs. Cieutat

The President thanked all the Chiefs for all the work that was put into working on the budgets and acknowledged the passing of the Rural Fire tax.

Mr. Havis thanked Mr. Atkins for all the work he put into working with the Chiefs with each departments budget.

ADJOURN

With no further discussion, Motion by Mr. Havis to adjourn the meeting. No opposition.

S/Jill DeSouge, Secretary
T.P. Rural Fire Protection District No. 2

S/Brigitte Hyde, President
T.P. Rural Fire Protection District No. 2