

MINUTES OF THE TANGIPAHOA PARISH COUNCIL
NOVEMBER 9, 2020

PUBLIC NOTICE - Notice Is Hereby Given That the Tangipahoa Parish Council Will Meet in **Regular Session** on Monday, November 9, 2020 Immediately Following the Public Hearing Held At 5:30 PM At Tangipahoa Parish Government Building, 206 East Mulberry Street, Amite, Louisiana, contact number (985) 748-3211

PUBLIC HEARING - Notice Is Hereby Given That a Public Hearing Will Be Held by The Tangipahoa Parish Council on Monday, November 9, 2020 at 5:30 PM At Tangipahoa Parish Government Building, 206 East Mulberry Street, Amite, Louisiana, contact number (985) 748-3211, on the following:

-T.P. Ordinance No. 20-47- An ordinance to acquire ownership of right of ways for the Hoover Road widening project

-T.P. Ordinance No. 20-48- An ordinance placing a four-way stop sign at the intersection of Overmier Road and Cyprian Road in District No. 2 in Tangipahoa Parish in accordance with Chapter 20 streets, roads, sidewalks and drainage- Article I, in General- Section 20

-T.P. Ordinance No. 20-49- An ordinance to authorize the purchase of real property through the LCDBG program for the Velma sewer project

No one from the public wished to address any of the foregoing items.

Tangipahoa Parish Council
Tangipahoa Parish Government Building
206 E. Mulberry Street, Amite, LA 70422
Regular Meeting Immediately Following Public Hearing
November 9, 2020

CALL TO ORDER- Meeting was called to order by Mr. Carlo S. Bruno, Chairman

INVOCATION- Councilwoman Brigette Hyde

PLEDGE OF ALLEGIANCE (*All Veterans and active military, please render the proper salute*)- Councilman Lionell Wells

ROLL CALL

PRESENT

Councilman Trent Forrest
Councilman John Ingraffia
Councilman Louis Joseph
Councilman Buddy Ridgel
Councilman Carlo Bruno
Councilman Lionell Wells
Councilman David Vial
Councilwoman Brigette Hyde
Councilwoman Kim Coates

ABSENT

Councilman Joey Mayeaux

CELL PHONES - *Please Mute or Turn Off*

ADOPTION OF MINUTES- Motion made by Councilman Wells, seconded by Councilman Vial to adopt the minutes of the regular meeting dated October 26, 2020. Motion passed unanimously.

PUBLIC INPUT - *Anyone Wishing to Address Agenda Items Which Were Not on Public Hearing*- None

PARISH PRESIDENT'S REPORT

Mr. Miller announced that there would be a litter cleanup on Hano Road (near the landfill) that will be done by waste haulers.

Mr. Miller gave a report on sales tax income and reminded everyone that the sales tax renewal would be on the December 5th election with early voting from November 20-28.

REGULAR BUSINESS

1. Keep Tangipahoa Beautiful Update- Pulled
2. Adoption of T.P. Ordinance No. 20-47- An ordinance to acquire ownership of right of ways for the Hoover Road widening project- Motion made by Councilman Vial, seconded by Councilman Forrest to adopt T.P. Ordinance No. 47. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Ingraffia, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Wells, Councilman Vial, Councilwoman Hyde, Councilwoman Coates
Nays: None
Abstain: None
Absent: Councilman Mayeaux
Not Voting: None

T.P. Ordinance No. 20-47

AN ORDINANCE TO ACQUIRE OWNERSHIP OF right of ways, hoover road widening project, Ponchatoula, Louisiana, as part of facility planning and control capital outlay program; to authorize the parish president to sign and execute all necessary documents; to provide for the recordation of all documents and to provide copies to all involved parties.

WHEREAS, the Tangipahoa Parish Government has been awarded Capital Outlay Funds; and

WHEREAS, Tangipahoa Parish Government has identified and prioritized the "Hoover Road Widening" project for funding under this program; and

WHEREAS, in order to implement this project, the acquisition of needed right of way from adjacent property owners will be required; and

WHEREAS, it is necessary that the Tangipahoa Parish Council authorize the Tangipahoa Parish President to sign any and all agreements, acts of sale, acts of donations and/or other necessary and relevant documents to acquire the subject properties for the purposes set forth herein.

NOW, THEREFORE BE IT ORDAINED, by the Tangipahoa Parish Council, convened in Regular Session on November 9, 2020, that;

SECTION 1. The Tangipahoa Parish Government does hereby authorize the acquisition of ownership, in fee simple, of the real property described in the Right of Way Plans prepared by Andrew Faller Surveying, LLC, dated October 5, 2016 and updated on August 9, 2019, attached hereto, for an amount not to exceed "Fair Market Value" as determined by appraisals prepared by Right of Way Services, Inc.:

Parcel 1-1	Glen B. Ernst
Parcel 1-2	Glen B. Ernst and Michele L.F. Ernst
Parcel 1-3	Glen B. Ernst and Michele L.F. Ernst
Parcel 1-4	Carolyn S. Rieffel
Parcel 1-5	Ponchatoula Area Recreational District #1
Parcel 1-6	Lawrence J. Ernst, Jr. and Mary E. Ernst
Parcel 2-1	Ponchatoula Area Recreational District #1
Parcel 2-2	Ponchatoula Area Recreational District #1
Parcel 2-3	John and Lana Honeycutt
Parcel 2-4	3-T Enterprises, LLC
Parcel 2-5	Lawrence J. Ernst, Jr. and Mary E. Ernst
Parcel 2-6	Paul S. Kenderes and Melissa S. Kenderes
Parcel 3-1	Michael A. Ernst
Parcel 3-2	Ernst Holdings, LLC
Parcel 3-3	CLC Rentals, LLC
Parcel 3-4	David J. Bankston, et al
Parcel 3-5	Thomas J. Coffey, Sr.
Parcel 4-1	Wesley J. Perkins

SECTION 2. The Tangipahoa Parish President is hereby authorized to execute any and all documents necessary and incidental hereto.

SECTION 3. All terms and conditions of the grant, pursuant to which this property is acquired, shall be adhered to by Tangipahoa Parish Government.

SECTION 4. A copy of said ordinance and all related documents shall be recorded in the Tangipahoa Parish Clerk of Court Office.

SECTION 5. All Ordinances or parts of Ordinances by the Tangipahoa Parish Council that may conflict or are inconsistent with the provisions of these regulations are hereby repealed.

The above and foregoing ordinance having been duly submitted to the Tangipahoa Parish Council in writing; introduced at a public meeting of the Tangipahoa Parish Council; discussed at the said public hearing; after motion and second was submitted to the official vote of the Tangipahoa Parish Council.

S/Kristen Pecararo, Clerk
Tangipahoa Parish Council

S/Carlo S. Bruno, Chairman
Tangipahoa Parish Council

S/Robby Miller, President
Tangipahoa Parish

- 3. Adoption of T.P. Ordinance No. 20-48- An ordinance placing a four-way stop sign at the intersection of Overmier Road and Cyprian Road in District No. 2 in Tangipahoa Parish in accordance with Chapter 20 streets, roads, sidewalks and drainage- Article I, in General- Section 20- Motion made by Councilman Ingraffia, seconded by Councilman Forrest to adopt T.P. Ordinance No. 20-48. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Ingraffia, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Wells, Councilman Vial, Councilwoman Hyde, Councilwoman Coates
Nays: None
Abstain: None
Absent: Councilman Mayeaux
Not Voting: None

T.P. Ordinance No. 20-48

AN ORDINANCE PLACING A 4-WAY STOP SIGN AT THE INTERSECTION OF OVERMIER ROAD AND CYPRIAN ROAD IN DISTRICT NO. 2 IN TANGIPAHOA PARISH IN ACCORDANCE WITH CHAPTER 20, STREETS, ROADS, SIDEWALKS AND DRAINAGE - ARTICLE I, IN GENERAL - SECTION 20-16

BE IT ORDAINED by the Tangipahoa Parish Council, governing authority of Tangipahoa Parish, State of Louisiana, as follows:

1) 4-Way stop sign at the intersection of Overmier Road and Cyprian Road in District No. 2

in Accordance with Chapter 20, Streets, Roads, Sidewalks and Drainage - Article I, in General - Section 20-16.

BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon signature of the Parish President and all previous ordinances in conflict with said ordinance are hereby repealed.

The above and foregoing ordinance having been duly submitted to the Tangipahoa Parish Council in writing; introduced at a public meeting of the Tangipahoa Parish Council; discussed at the said public hearing; after motion and second was submitted to the official vote of the Tangipahoa Parish Council.

S/Kristen Pecararo, Clerk
Tangipahoa Parish Council

S/Carlo S. Bruno, Chairman
Tangipahoa Parish Council

S/Robby Miller, President
Tangipahoa Parish

4. Adoption of T.P. Ordinance No. 20-49- An ordinance to authorize the purchase of real property through the LCDBG program for the Velma sewer project- Motion was made by Councilman Joseph, seconded by Councilman Ingraffia to adopt T.P. Ordinance No. 20-49. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Ingraffia, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Wells, Councilman Vial, Councilwoman Hyde, Councilwoman Coates
Nays: None
Abstain: None
Absent: Councilman Mayeaux
Not Voting: None

T.P. Ordinance No. 20-49

AN ORDINANCE TO AUTHORIZE THE PARISH PRESIDENT OR HIS AUTHORIZED DESIGNEE TO EXECUTE ANY AND ALL DOCUMENTS IN REGARDS TO THE PURCHASE AND ACQUISITION OF PROPERTY THROUGH LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (LCDBG) FOR THE VELMA SEWER PROJECT

BE IT ORDAINED by the Tangipahoa Parish Council-President Government, governing authority of Tangipahoa Parish, State of Louisiana that the action of Tangipahoa Parish President or his authorized designee is hereby authorized to execute all documents in regards to the purchase of the following property through the LCDBG program:

15' x 25' SEWER SERVITUDE DESCRIPTION

THAT CERTAIN PIECE OR PARCEL OF LAND BEING A PORTION OF LOT 7 OF THE LATARENCE WHITAKER FAMILY PARTITION, SITUATED IN SECTION 33, TOWNSHIP 4 SOUTH, RANGE 7 EAST, GREENSBURG LAND DISTRICT, TANGIPAHOA PARISH, LOUISIANA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;
COMMENCING AT A ½" REBAR FOUND AT THE NORTHEAST CORNER OF LOT 7 AND THE NORTHWEST CORNER OF LOT 8 OF THE LATARENCE WHITAKER FAMILY PARTITION. SAID REBAR IS REPORTED TO BE S89°16'45"W 125.94 FEET, S04°15'00"W 1731.9 FEET, S89°36'00"W 10.03 FEET AND S04°13'00"W 125.00 FROM THE NORTHEAST CORNER OF SECTION 33, THENCE ALONG THE EAST LINE OF LOT 7, S00°24'27"E A DISTANCE OF 123.91 FEET TO A 1/2" REBAR SET AND THE POINT OF BEGINNING OF THE PROPOSED 15' X 25' SEWER SERVITUDE; THENCE S00°24'27"E A DISTANCE OF 25.00 FEET TO A 1/2" REBAR SET ON THE NORTH LINE OF AN EXISTING 35' ACCESS AND UTILITY RIGHT OF WAY(C.G. WHITAKER LANE); THENCE ALONG SAID RIGHT OF WAY S89°35'33"W A DISTANCE OF 15.00 FEET TO A 1/2" REBAR SET; THENCE LEAVING SAID RIGHT OF WAY LINE N00°24'27"W A DISTANCE OF 25.00 FEET TO A 1/2" REBAR SET; THENCE N89°35'33"E A DISTANCE OF 15.00 FEET BACK TO THE POINT OF BEGINNING;

THE ABOVE DESCRIBED PARCEL CONTAINS 375 SQUARE FEET AS SHOWN ON A SURVEY BY ANDREW FALLER SURVEYING LLC, JOB NO. 21320, DATED 9/15/20, AND IS SUBJECT TO ALL SERVITUDES AND RESTRICTIONS THAT MAY BE OF RECORD BE IT FURTHER ORDAINED that this ordinance shall become effective immediately upon adoption of the TPC and signature of the Parish President.

The above and foregoing ordinance having been duly submitted to the Tangipahoa Parish Council in writing; introduced at a public meeting of the Tangipahoa Parish Council; discussed at the said public hearing; after motion and second was submitted to the official vote of the Tangipahoa Parish Council.

S/Kristen Pecararo, Clerk
Tangipahoa Parish Council

S/Carlo S. Bruno, Chairman
Tangipahoa Parish Council

S/Robby Miller, President
Tangipahoa Parish

5. Introduction of T.P. Ordinance No. 20-50-An ordinance placing 25 MPH speed limit signs on Booker II Road in District No. 8 in Tangipahoa Parish in accordance with Chapter 20 streets, roads, sidewalks and drainage- Article I, in General- Section 20- Motion made by Councilman Vial, seconded by Councilman Joseph to introduce T.P. Ordinance No. 20-50- and set public hearing for Monday, November 23, 2020 at 5:30PM for the purpose of receiving public input on the adoption thereof. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Ingraffia, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Wells, Councilman Vial, Councilwoman Hyde, Councilwoman Coates
Nays: None
Abstain: None
Absent: Councilman Mayeaux
Not Voting: None
6. Introduction of T.P. Ordinance No. 20-51- Revoking Chapter 16 Article II- Firearms, then revising and amending Chapter 17 Planning and Development- Mr. Tyler Baker of Tickfaw and Mr. Bradley Gullota of Independence both spoke in opposition of the proposed ordinance. Motion was made by Councilman Vial, seconded by Councilman Forrest to pull the foregoing item. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Ingraffia, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Wells, Councilman Vial, Councilwoman Hyde, Councilwoman Coates
Nays: None
Abstain: None
Absent: Councilman Mayeaux
Not Voting: None

7. Introduction of T.P. Ordinance No. 20-52-Adoption of the 2021 budget of the Tangipahoa Parish Convention and Visitors Bureau- Motion made by Councilman Wells, seconded by Councilman Joseph to introduce T.P. Ordinance No. 20-52- and set public hearing for Monday, December 14, 2020 at 5:30PM for the purpose of receiving public input on the adoption thereof. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Ingraffia, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Wells, Councilman Vial, Councilwoman Hyde, Councilwoman Coates
Nays: None
Abstain: None
Absent: Councilman Mayeaux
Not Voting: None

8. Introduction of T.P. Ordinance No. 20-53- An ordinance repealing Chapter 10- Flood Prevention and Protection, then renumbering it as Chapter 17- Planning and Development, Article X- Flood Prevention and Protection- Motion made by Councilwoman Hyde, seconded by Councilman Vial to table the foregoing item. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Ingraffia, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Wells, Councilman Vial, Councilwoman Hyde, Councilwoman Coates
Nays: None
Abstain: None
Absent: Councilman Mayeaux
Not Voting: None

9. Personnel Committee Report and Adoption of Council Clerk Job Description-The personnel committee presented their recommendations. Motion made by Councilman Vial, seconded by Councilwoman Hyde to adopt the Council Clerk job description as presented below. Roll call vote was as follows:
Voting Yea: Councilman Forrest, Councilman Ingraffia, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Wells, Councilman Vial, Councilwoman Hyde, Councilwoman Coates
Nays: None
Abstain: None
Absent: Councilman Mayeaux
Not Voting: None

Tangipahoa Parish Council Clerk Job Description

Summary:

Under direction of the Parish Council, the Council Clerk works with minimal supervision or direction to accomplish tasks. Works independently in the planning, organization and supervision of daily operations of the Council Office. Responsible for the efficient and effective performance of the administrative and technical operations of the Council Office. Exercises judgment in resolution of various day-to-day problems/issues. Participates in appropriate training and educational opportunities, including attendance at conferences and seminars.

Work involves creating, coordinating, and maintaining a permanent record of Council actions including historical and current official records; researching, interpreting and analyzing various reports and activities; The position requires the use of considerable judgment and independent action. The Clerk to the is responsible for responding to requests from the general public, the news media and Parish employees for information and/or services.

Essential Duties and Responsibilities:

Serves as Clerk of the Parish Council, including preparing agendas for Council meetings, gathering information for meeting agenda packets, and notifying Council members, appropriate Parish staff, news media, and other interested parties of dates and times of Council meetings; attends Council meetings, committee meetings, workshops, etc., and composes a full and accurate account of all actions taken at meetings of the Council. Prepares minutes as historical account for public inspection; prepares follow-up correspondence to notify departments and/or individuals of actions required by the Council; informs news media and/or general public of Council actions in response to inquiries or as otherwise deemed appropriate. Works in coordination with financial advisor and any appropriate Districts for upcoming bond, election, or tax issues. Performs general clerical support for Council members and operation of Council office. Serves as a link between Council members and citizens or other Parish staff as needed.

The Clerk is responsible for the maintenance of official records including minutes, ordinance books, resolution books, and MuniCode (online code of ordinances). Prepares certified copies of documents including ordinances, resolutions and minutes, and provides public access to Parish records if requested by public records request as required by state public records laws. The Clerk is responsible for the legal advertisement and/or posting of notices, agendas, minutes, etc. as required by state law.

The Clerk must keep up to date information on all Parish-appointed board and commission appointments, bringing to the Council's attention the appointments that need to be made.

The Clerk answers inquiries, providing information based on considerable knowledge of Parish programs and activities. The Clerk must be able to answer questions intelligently, and/or direct the public to information about the functions of all other levels of government--municipal, state and federal. Refers issues requiring other resources to the correct department or agency and coordinates third party involvement in complaint resolution. Keeps track of all requests for road name changes and presents collected requests at appropriate meeting.

Schedules, coordinates, and calendars meetings for Council members as necessary, ensuring availability of rooms, equipment, materials, refreshments, etc., as requested or otherwise deemed necessary. Notification of Council members of all community event/ meeting invitations. Coordinates scheduling, travel arrangements, reimbursements, etc. for attendance at meetings, conferences, or workshops as necessary. The Clerk coordinates state required training, including, but not limited to ethics and sexual harassment training annually for all council members, and forwards training certificates to appropriate parties. Plans Council hosted special events as needed.

Serves as Council liaison during a declared state of emergency.

10. Appoint/Re-Appoint Tangipahoa Voluntary Council on Aging- Motion made by Councilman Vial, seconded by Councilman Joseph to table the foregoing item. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Ingraffia, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Wells, Councilman Vial, Councilwoman Hyde, Councilwoman Coates

Nays: None

Abstain: None

Absent: Councilman Mayeaux

Not Voting: None

11. Appoint/Re-Appoint Tangipahoa Parish Library Board- Motion made by Councilwoman Hyde, seconded by Councilman Vial to appoint Mr. Dusty Cooper as commissioner to fill the unexpired term of Mrs. Katherine Yeargain. This term will expire July 2021. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Ingraffia, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Wells, Councilman Vial, Councilwoman Hyde, Councilwoman Coates

Nays: None

Abstain: None

Absent: Councilman Mayeaux

Not Voting: None

12. Appoint/Re-Appoint Gravity Drainage District No. 5- Motion made by Councilman Forrest, seconded by Councilman Joseph to table the foregoing item. Roll call vote was as follows:

Voting Yea: Councilman Forrest, Councilman Ingraffia, Councilman Joseph, Councilman Bruno, Councilman Ridgel, Councilman Wells, Councilman Vial, Councilwoman Hyde, Councilwoman Coates

Nays: None

Abstain: None

Absent: Councilman Mayeaux

Not Voting: None

BEER, WINE, AND LIQUOR PERMITS- None

LEGAL MATTERS- None

COUNCILMEN'S PRIVILEGES – Mr. Ramon Wheeler with the Tangipahoa Parish Library gave a brief update on the Library's wireless hotspot program.

Mr. Bruno appointed the following committee to review item no. 6 (Shooting Range Committee):

Councilman Vial

Councilwoman Hyde

Councilman Forrest

Mr. Tyler Baker

Mr. Bradley Gullota

ADJOURN- With no further business appearing, on motion by Councilman Wells, seconded by Councilman Vial, the Tangipahoa Parish Council adjourned.

S/Kristen Pecararo

Clerk

Tangipahoa Parish Council

S/Carlo S. Bruno

Chairman

Tangipahoa Parish Council