



Prosper is a place where everyone matters.

Minutes
Prosper Town Council Meeting
Council Chambers
Prosper Town Hall
250 W. First Street, Prosper, Texas
Tuesday, May 26, 2020

Call to Order/ Roll Call.

The meeting was called to order at 5:48 p.m.

Council Members Present:

Mayor Ray Smith
Mayor Pro-Tem Curry Vogelsang, Jr.
Deputy Mayor Pro-Tem Jason Dixon
Councilmember Marcus E. Ray
Councilmember Craig Andres
Councilmember Meigs Miller

Council Members Absent:

Councilmember Jeff Hodges

Staff Members Present:

Harlan Jefferson, Town Manager
Terry Welch, Town Attorney
Robyn Battle, Executive Director of Community Services
Chuck Springer, Executive Director of Administrative Services
Rebecca Zook, Executive Director of Development & Infrastructure Services
Leigh Johnson, Director of Information Technology
Betty Pamplin, Finance Director
Hulon Webb, Engineering Services Director
January Cook, Purchasing Manager
Pete Anaya, Assistant Director of Engineering Services – Capital Projects
John Webb, Development Services Director
Alex Glushko, Planning Manager
Doug Kowalski, Police Chief
Stuart Blasingame, Fire Chief
Dudley Raymond, Director of Parks and Recreation
Leslie Scott, Director of Library Services
Dan Heischman, Assistant Director of Engineering Services - Development

Invocation, Pledge of Allegiance and Pledge to the Texas Flag.

Pastor John Fowler, First Presbyterian Church of Prosper, led the invocation. The Pledge of Allegiance and the Pledge to the Texas Flag were recited.

Announcements of recent and upcoming events.

The Prosper Community Library is now offering "Library To-Go Services" for books, audiobooks, and movies. Library cardholders can search the online catalog, and place a hold for up to ten items at a time. Library staff will email a notification when items are ready for pickup. For

detailed instructions and information, please call the Library, or visit the Library page on the Town website.

The Town would like to thank several local businesses who have come forward with donations for first responders and Town staff over the past few weeks. Newman Style Barbecue and Silo Park provided dinner for both Fire Stations, and International Flavors and Fragrances donated hand sanitizer. The Town is grateful for these businesses for giving back to the community. Congratulations to Prosper Fire Rescue for achieving the 2020 Mission: Lifeline EMS Silver Recognition from the American Heart Association. The award recognizes department's commitment to providing outstanding care of cardiac patients. Prosper Fire Rescue received the Bronze award in 2019, and will be eligible for the Gold award next year.

The Prosper Town Council would like to congratulate the Prosper High School Class of 2020, as well as college students from Prosper who are finishing their degrees this semester. Our best wishes to the 2020 graduates and their families.

CONSENT AGENDA:

Items placed on the Consent Agenda are considered routine in nature and non-controversial. The Consent Agenda can be acted upon in one motion. Items may be removed from the Consent Agenda by the request of Council Members or staff.

1. Consider and act upon the minutes from the May 12, 2020, Town Council meeting. (ML)
2. Receive the Quarterly Investment Report. (BP)
3. Consider and act upon authorizing the Town Manager to execute a Professional Engineering Services Agreement between Hayden Consultants, Inc., and the Town of Prosper, Texas, related to the design of the Teel (US 380 Intersection Improvements) project. (PA)
4. Consider and act upon whether to direct staff to submit a written notice of appeal on behalf of the Town Council to the Development Services Department, pursuant to Chapter 4, Section 1.5(C)(7) and 1.6(B)(7) of the Town's Zoning Ordinance, regarding action taken by the Planning & Zoning Commission on any Site Plan or Preliminary Site Plan. (AG)

Mayor Pro-Tem Vogelsang made a motion and Councilmember Miller seconded the motion to approve all items on the Consent Agenda.

The motion was approved by a vote of 6-0.

CITIZEN COMMENTS

There were no Citizen Comments.

REGULAR AGENDA:

Items for Individual Consideration:

5. Conduct a Public Hearing, and consider and act upon Ordinance No. 2020-46 modifying the development standards of Planned Development-40 (PD-40), for

Windsong Ranch, generally to amend the courtyard lot regulations. (Z20-0009). (AG)

Alex Glushko, Planning Manager, provided an overview of the courtyard lots that feature a reduced rear yard setback along with 13' and 3' interior side yard setbacks. The purpose of the request is to reallocate the existing entitlements for courtyard lots among lot types, without increasing the total number of permitted courtyard lots within the development.

The applicant David Blom, Tellus Group, LLC., was present and spoke on the courtyard product type developed for empty nesters and retirees with desired features such as upgraded interiors. He added, the market shows demand for homes that average approximately 3000 sq. ft in size, are single story, and have less yard overall but include a side yard. John Webb, Development Services Director commented the maximum lot coverage remains the same, and that this amendment reallocates Type C lots to Type A lots.

Mayor Smith Opened the Public Hearing.

With no one speaking, Mayor Smith closed the Public Hearing.

After discussion, Councilmember Ray made a motion, and Councilmember Andres seconded the motion to approve Ordinance No. 2020-46 modifying the development standards of Planned Development-40 (PD-40), for Windsong Ranch, generally to amend the courtyard lot regulations (Z20-0009).

The motion was approved by a vote of 6-0.

6. Conduct a Public Hearing, and consider and act upon Ordinance No. 2020-47 amending the Thoroughfare Plan to designate roadway overpasses on US 380, on First Street at the BNSF railroad, and to reclassify US 380 as a Limited Access Roadway/Freeway. (CA20-0001). (AG)

Alex Glushko, Planning Manager, discussed the amendment presented at the May 12, 2020, Town Council meeting and subsequently tabled to the May 26, 2020, meeting to allow for additional modifications to the Thoroughfare Plan including additional overpasses along, and a reclassification of, US 380.

The Thoroughfare Plan currently depicts two (2) grade separations on US 380, at Preston Road and Dallas Parkway, and three (3) railroad grade separations at Frontier Parkway, Lovers Lane, and US 380. The Town is proposing the inclusion of six (6) additional grade separations on US 380 at Gee Road, Teel Parkway, Legacy Drive, La Cima Boulevard, Coit Road, and Custer Road. The Town is also proposing one (1) additional railroad grade separation at First Street. The Thoroughfare Plan currently depicts US 380 as a six-lane divided, Major Thoroughfare, where typical right-of-way is 120 feet in width. The Town is proposing an amendment to the Thoroughfare Plan depicting US 380 as a Limited Access Roadway/Freeway, where typical right-of-way is 330 feet in width.

Councilmember Ray questioned the exclusion of a railroad grade separation at Prosper Trail. Mr. Glushko confirmed that there would be no railroad grade separation at Prosper Trail.

Mayor Smith Opened the Public Hearing.

With no one speaking, Mayor Smith closed the Public Hearing.

Mayor Pro-Tem Vogelsang made a motion and Councilmember Miller seconded the motion to approve Ordinance No. 2020-47 amending the Thoroughfare Plan to designate roadway overpasses on US 380, on First Street at the BNSF railroad, and to reclassify US 380 as a Limited Access Roadway/Freeway (CA20-0001).

The motion was approved by a vote of 6-0.

7. Conduct a Public Hearing, and consider and act upon a request to amend the Zoning Ordinance regarding Permitted Uses and Definitions, and Development Requirements, including but not limited to Landscaping, Parking, Screening, and Non-Residential Design and Development Standards. (Z20-0010). (AG)

Alex Glushko, Planning Manager reviewed the amendments to the Zoning Ordinance including conditional development standards, landscaping, parking, and non-residential design and development. The amendment would update non-residential development standards including enhanced thoroughfare screening and vision for DNT/US 380.

Berm design was discussed, with Council recommending language calling for undulating berms with an average not less than 4.5 ft.

Mayor Smith Opened the Public Hearing.

With no one speaking, Mayor Smith closed the Public Hearing.

After discussion, Mayor Pro-Tem Vogelsang made a motion and Councilmember Andres seconded the motion to approve the request to amend the Zoning Ordinance regarding Permitted Uses and Definitions, and Development Requirements, including but not limited to Landscaping, Parking, Screening, and Non-Residential Design and Development Standards. (Z20-0010).

The motion was approved by a vote of 6-0.

8. Receive the March financial report. (BP)

Betty Pamplin, Finance Director, provided information on the March financial that included a mid-year budget summary. Sales tax, court fines, investment income and park fees are areas that are the most impacted by the current COVID-19 situation.

The Honor Wall and Frontier Park Storage facility projects were discussed, specifically allocating those funds to CIP or re-budgeting them for next year. The budget amendment process was discussed.

9. Consider and act upon Ordinance No. 2020-48 amending Ordinance No. 19-65 (FY 2019-2020 Budget). (BP)

10. Consider and act upon approving an emergency purchase for the removal and installation of four folding door systems for Central Fire Station, from Texas Overhead Door. (SB)

Mayor Smith opened Items 9 and 10 concurrently.

Stuart Blasingame, Fire Chief, provided information on Central Fire Station as it continues to experience ongoing problems with its bay doors. Since 2018, 18 service calls have been placed for door repairs. The biggest issues are the cables breaking causing the doors to slam to the ground, and the pins pulling out during raising or lowering.

The purchase qualifies as an emergency purchase under Section 252.022 of the Texas Local Government Code, total cost at \$249,477 to be funded from Building Repairs (100-5340-30-01).

After discussion, Deputy Mayor Pro-Tem Dixon made a motion, and Councilmember Ray seconded the motion to approving Ordinance No. 2020-48 amending Ordinance No. 19-65 (FY 2019-2020 Budget). The motion was approved by a vote of 6-0.

Deputy Mayor Pro-Tem Dixon made a motion, and Councilmember Ray seconded the motion to approving the emergency purchase for the removal and installation of four folding door systems for Central Fire Station, from Texas Overhead Door. The motion was approved by a vote of 6-0.

Town Manager Harlan Jefferson introduced Rebecca Zook as the new Executive Director of Development & Infrastructure Services for the Town of Prosper.

EXECUTIVE SESSION:

Recess into Closed Session in compliance with Section 551.001 et seq. Texas Government Code, as authorized by the Texas Open Meetings Act, to deliberate regarding:

Section 551.087 – To discuss and consider economic development incentives.

Section 551.072 – To discuss and consider purchase, exchange, lease or value of real property for municipal purposes and all matters incident and related thereto.

Section 551-074 - To discuss and consider personnel matters and all matters incident and related thereto.

The Town Council recessed into Executive Session at 7:45 p.m.

Reconvene in Regular Session and take any action necessary as a result of the Closed Session.

The Town Council reconvened the Regular Session at 8:24 p.m.

Councilmember Miller made a motion and Mayor Pro-Tem Vogelsang seconded the motion to authorize the Town Manager to execute the following:

The Small Business Grant Agreement regarding the disbursement of small business COVID-19 relief grants.

The motion was approved by a vote of 6-0.

Possibly direct Town staff to schedule topic(s) for discussion at a future meeting

Dudley Raymond, Director of Parks and Recreation, provided a timeline for re-opening the Parks Department programs and facilities. Playgrounds will open June 1, 2020, with youth and adult sports activity and programming resuming July 6, 2020. Splash pads will remain closed.

Leslie Scott, Director of Library Services, provided an overview on the Library re-opening phases. Currently in Phase 3, allowing for book to-go pickup in the lobby and virtual programs, with Phase 4 dates to be determined.

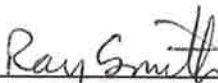
Harlan Jefferson, Town Manager, discussed with Council future meeting format preferences.

Adjourn.

The meeting was adjourned at 8:55 p.m. on Tuesday, May 26, 2020.

These minutes approved on the 9th day of June 2020.

APPROVED:



Ray Smith, Mayor

ATTEST:



Melissa Lee, Town Secretary

