



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING AGENDA

May 19, 2026, 6:00 PM

PenMet Parks District Headquarters - 2416 14th Ave NW, Gig Harbor, WA 98335

Call to Order

Commissioner Roll Call:

	Present	Excused	Comment
William C. (Billy) Sehmel, President			
Kurt Grimmer, Clerk			
Steve Nixon			
Maryellen (Missy) Hill			
Laurel Kingsbury			

ITEM 1 President's Report

ITEM 2 Executive Director's Report

ITEM 3 Special Presentations

3a. [March 2026 Financial Report](#)

ITEM 4 Board Committee Reports

4a. Park Services Committee

4b. Finance Committee

4c. Recreation Services Committee

4d. Campaign Committee

4e. External Committees

ITEM 5 Public Comments:

This is the time set aside for the public to provide their comments to the Board on matters related to PenMet Parks. Each person may speak up to three (3) minutes, but only once during the citizen comment period. Anyone who provides public comment must comply with Policy P10-106 providing for the Rules of Decorum for Board Meetings. A copy of the policy is available at each meeting and at www.penmetparks.org

ITEM 6 Minutes

6a. [Approval of May 5, 2026 Study Session Minutes](#)

6b. [Approval of May 5, 2026 Regular Meeting Minutes](#)

6c. [Approval of May 8, 2026 Special Meeting Minutes](#)

6d. [Approval of May 9, 2026 Special Meeting Minutes](#)



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

- ITEM 7 Consent Agenda**
- ITEM 8 Unfinished Business**
- ITEM 9 New Business**
 - 9.1 Purchasing Resolutions Requiring One Reading for Adoption**
 - 9.2 Single Reading Resolutions Requiring One Reading for Adoption**
 - 9.3 Two Reading Resolutions Requiring Two Readings for Adoption**
- ITEM 10 Comments by Board**
- ITEM 11 Next Board Meetings**
June 2, 2026 - Study Session at 5:00 p.m. and Regular Meeting at 6:00 p.m. at PenMet Parks District Headquarters - 2416 14th Ave NW, Gig Harbor WA 98335
- ITEM 12 Adjournment**

BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.

Financial Review – March 2026

Board of Park Commissioners Meeting
May 19, 2026

General Fund

General Fund Revenue: Budget-vs-Actual

General Fund Revenue	March 2026 Actuals	YTD 2026 Actuals	2026 Budget
Real & Personal Property Tax	465,145	671,893	8,798,911
Sales Tax	45,024	151,742	561,600
Private Harvest Tax	0	0	2,080
Leasehold Excise Tax	0	1,074	5,200
REET/Impact Fees	0	0	500,000
Investment Interest	40,641	124,158	500,000
Deposits Received	395	3,442	0
Other General Fund Revenue	4,320	11,570	5,000
Sale of Machinery & Equipment	0	0	0
Total General Fund Revenue	\$555,525	\$963,879	\$10,372,791

- Interest rates were lower in March (3.71%) vs. February (3.74%). They were 4.4% in March of last year.
- Through Q1 YTD, revenue is at 9% of budget for the year. Revenue will catch up to budget in April with property tax revenue.

General Fund Expenses: Budget-vs-Actual

General Fund expenses are trending below budget through Q1 YTD. Expenses are at 20% of budget through March.

General Fund Operating Expenses by Division	March 2026 Actuals	YTD 2026 Actuals	2026 Budget
Legislative	11,063	25,307	183,654
Development	24,290	56,028	236,461
Executive	54,479	139,329	653,654
Finance & IT	91,940	278,753	1,587,433
Administrative Services	46,882	109,081	898,615
Recreation Services	28,716	73,088	358,137
Maintenance & Operations	219,939	514,965	2,330,330
Park Services	79,628	193,087	699,361
Total General Fund Expenses	\$556,937	\$1,389,638	\$6,947,645



Recreation Enterprise Fund

Recreation Enterprise Fund

Revenues by Program Type

Rec Enterprise Fund Revenue	March 2026 Actuals	YTD 2026 Actuals	2026 Budget
Donations	0	0	2,500
Sponsorships	5,000	10,300	80,000
Program Fees – Sports & Fitness	42,316	185,258	745,467
Program Fees – Adaptive Recreation	1,309	6,371	33,857
Program Fees – Camps	1,945	4,455	280,508
Program Fees – Youth Programs	5,451	13,127	42,264
Program Fees – Adult Programs	3,609	6,621	27,524
Program Fees – Senior Programs	17,589	34,713	112,140
Program Fees - Events	0	0	6,000
Program Fees – Aquatics	0	0	99,520
Program Fees – Mini Golf	987	987	123,000
Other Recreation Revenue	40	652	3,705
Total Rec Enterprise Fund Revenue	\$78,246	\$262,484	\$1,556,485

- 17% of budgeted revenue has been earned through Q1 YTD.
- Last year through Q1 YTD, 11% of budgeted revenue was earned.

Recreation Enterprise Fund

Revenues by Program Type

Top revenue earned through Q1 YTD:

- 31% - Youth Programs
- 31% - Senior Programs
- 25% - Sports & Fitness



Recreation Enterprise Fund

Expenses by Program Type

Recreation expenses are trending under budget through Q1 YTD, at only 15% expended.

Recreation Enterprise Fund Expenses	March 2026 Actuals	YTD 2026 Actuals	2026 Budget
General Recreation Expenses	9,912	54,250	349,325
Sports & Fitness	53,273	128,503	690,951
Adaptive Recreation	8,381	22,024	136,717
Camps	8,936	16,185	326,099
Youth Programs	6,746	19,665	85,605
Adult Programs	5,666	12,539	26,363
Senior Programs	14,263	39,254	164,858
Events	12,528	35,721	205,034
Aquatics	0	0	182,208
Mini Golf	0	0	43,085
Total Rec Enterprise Fund Expenses	\$119,705	\$328,141	\$2,210,245

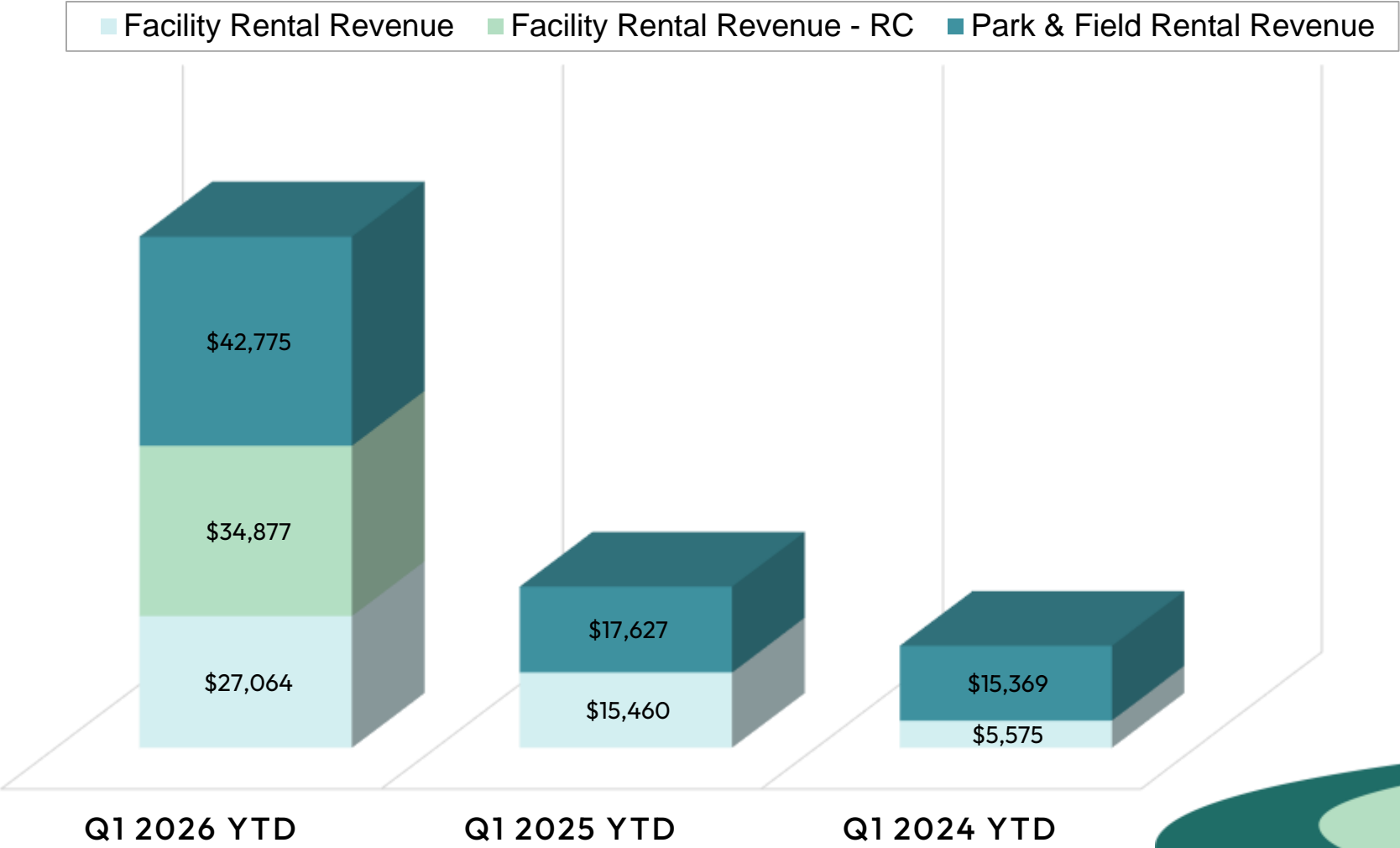
Facility Enterprise Fund

Facility Enterprise Fund Revenue: Budget-vs-Actual

Facility Enterprise Fund Revenue	YTD 2026 Actuals	2026 Budget
Facility Rental Fees – Admin Bldg	0	8,375
Facility Rental Fees – Rec Center	34,877	309,015
Park & Field Rental Fees	42,775	223,100
Facility Rental Fees	27,064	120,000
Long Term Golf Course Lease	28,824	2,219,015
Housing Lease	5,549	22,194
Concessions	40	10,000
Concessions - Leased	1,774	4,450
Total Facility Enterprise Fund Revenue	\$140,903	\$2,916,149

- Revenue is at 5% of budget through Q1 YTD.
- We expect this to pick up as the year progresses.

Facility Enterprise Fund Revenue – Historical Comparison



Facility Enterprise Fund Revenue by Park/Field

Through Q1 2026 YTD:

- \$34K – Athletic Fields
- \$8K – Athletic Courts

Through Q1 2025 YTD:

- \$7K – Athletic Fields
- \$7K – Athletic Courts



Facility Enterprise Fund Revenue by Facility



Through Q1 2026 YTD:

- \$35K – Rec Center
- \$18K – SHP Volunteer Vern Pavilion
- \$5K – Rosedale Hall

Through Q1 2025 YTD:

- \$8K – SHP Volunteer Vern Pavilion
- \$4K – Arletta
- \$3K – Rosedale Hall

Facility Enterprise Fund Expenses: Budget-vs-Actual

Facility Enterprise Fund Expenses	YTD 2026 Actuals	2026 Budget
Wages & Benefits	173,794	765,699
Professional Services	0	20,000
Operating Supplies – Facilities	3,154	10,000
Operating Supplies – Concessions	0	7,500
Operating Supplies – Golf Course	18,419	1,657,259
Minor Equipment - Facilities	7,043	5,000
Sales Tax - Facilities	8,838	56,604
ActiveNet Fees - Facilities	2,356	19,815
Total Facility Enterprise Fund Expenses	\$213,605	\$2,541,877

- Expenses are trending under budget, at 8% expended through Q1 YTD.
- We expect this to pick up as the year progresses.

Capital Fund

Capital Fund



Recreation Center

- \$368K



HQ HVAC Upgrade

- \$203K

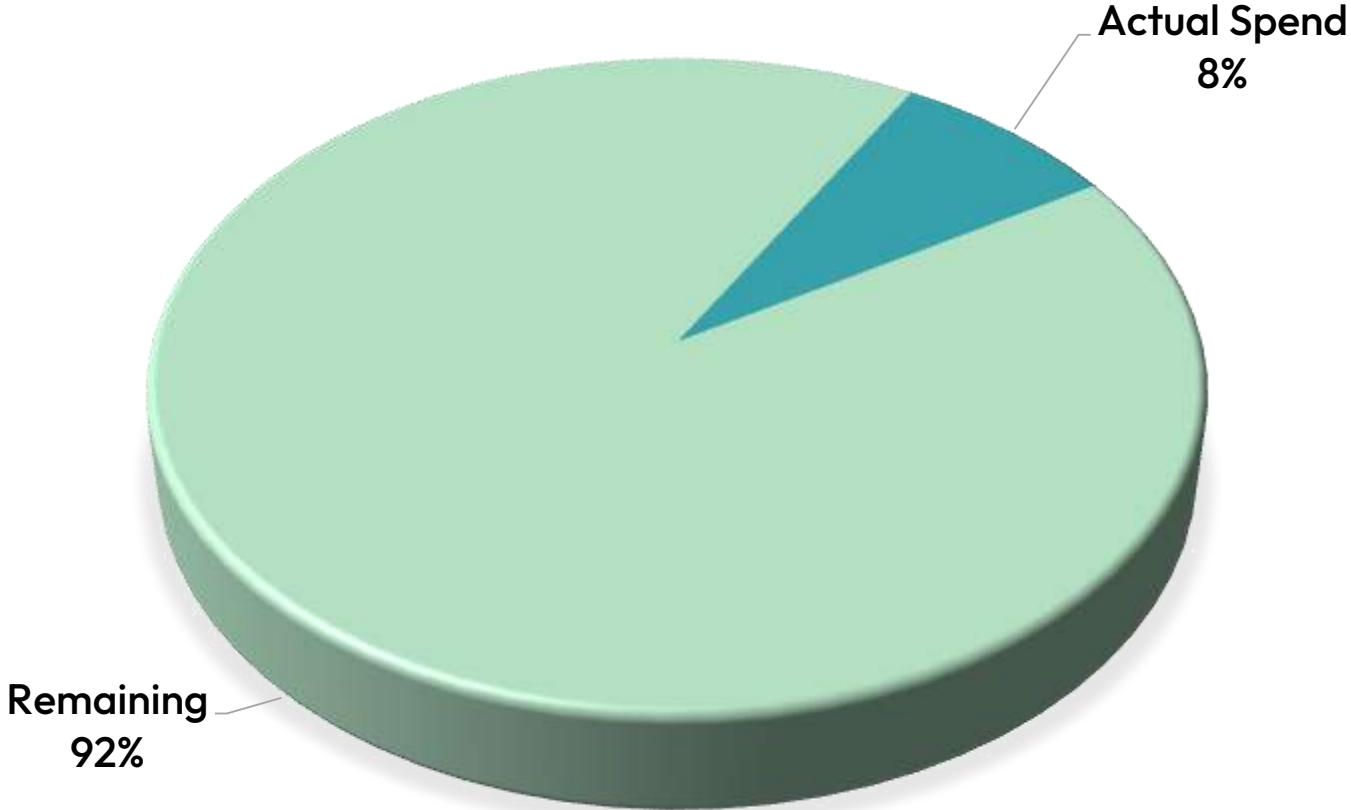


Sunrise Beach/Wollochet Demo

- \$50K

The District has spent \$773K through Q1 YTD in the Capital Fund.

Capital Fund Previous Year Carryforward



- We started the year with \$9,672,846 of approved project budgets & unallocated funds from previous years.
- 8% of the carry-forward amount is spent through Q1 YTD.

Questions?



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

STUDY SESSION - MINUTES

May 05, 2026, 5:00 PM

PenMet Parks District Headquarters - 2416 14th Ave NW, Gig Harbor WA 98335

Call to Order Time: 5:00 p.m.

Commissioner Roll Call:

	Present	Excused	Comment
William C. (Billy) Sehmel, President	X		
Kurt Grimmer, Clerk	X		
Steve Nixon	X		
Maryellen (Missy) Hill	X		
Laurel Kingsbury		X	

Quorum: Yes

ITEM 1 Board Discussion

1a. Signage Master Plan Update

Interim Director of Park Services, John Adams, introduces Capital Projects Manager David Klipp and Global Sign Design Team (via Zoom) to give an update on signage master plan. Global Sign Design Project Manager Ann Berctold begins update with purpose of session: share updates and findings from Phase 1, review materials study and costs, get Board input. Project goals include updating signage system across District to help with navigation and sense of place with an emphasis on maintenance/signage lifecycle planning. Phase 1 of project is completed (Discover and Assessment), Phase 2 (Concept development) is at 25% completion. Key Findings in Phase 1 include importance of road visibility, map clarity, trail wayfinding, and park identity. Signage system framework includes the steps in a park user's signage journey in the park: arrival, orientation, navigation, experience, safety, storytelling. Reviews hierarchy of signage: park identification, wayfinding, visitor information, trail & recreation, regulatory, historic, donor & temporary. Notes customization options in signage: typography, color, materials, mounting, scale, shape and form. Ash Gharib of Global Sign Design leads materials study and discusses pros and cons of different materials. Shows sample signs that focus on signage materials suited for long term use in the Pacific Northwest, affordability, and levels of labor intensity for installation. Ann Berctold asked the Commissioners if any materials resonate with them.

Board Comment: Primary concerns with durability, aesthetic, and cost. Corten steel aesthetic is preferred subject to budget constraints. HDPE and aluminum could be good options as well. Concerns about theft with aluminum and bronze in some of the more rural areas due to their recyclable value.



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

Board Comment: Corten steel is favorite, though it's more expensive. Next preference is stainless steel next, then aluminum.

Board Comment: Preference for corten steel and aluminum. Suggested exploring options for different signage types at different park classifications.

Board Comment: It's challenging because Sehmel Homestead Park and the Rec Center have a different feel than parks like McCormick or Harbor Family Park, which are more natural park settings with trails. Important to consider maintenance requirements for new signs.

Ann Berctold notes distinctions can be made between parks- signage can have a consistent look and feel while using a variety of different elements/materials in different parks.

Board Comment: May want to adjust for the signage at parks that are more rural. Aluminum is a popular choice, but there is concern about aluminum signage getting sold for its recycling value.

Ann Berctold notes Board's stated priorities for signage plan: durability, aesthetic, and cost.

Board Comment: Include donor and volunteer recognition signage.

Ann Berctold notes they will be including options, and hope these can all tie together.

Board Comment: Consider undeveloped sites that will be developed in the future.

Ann Berctold notes final plan will have a cohesive application, with the ability to roll out more signage in the future. The look and material can stay mostly the same. Once a design is decided on all the materials will be sourced.

Board comment: Designs with costs and material types would be beneficial to the Board.

Ann Berctold notes they will provide updates.

Board Question: What is the estimated time for Phase 2?

Answer: September is our goal to deliver the plan. In August we are reporting back. Design concept phase will occur through the end of June.

Executive Director, Ally Bujacich, notes District staff will be returning to the Board with design concepts for review based on today's feedback.

ITEM 2 Adjournment Time: 5:39 p.m.

BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.

Approved By the Board on _____

William C. (Billy) Sehmel, Board President

Kurt Grimmer, Board Clerk

Attest: Amanda Walston, Board Secretary



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING - MINUTES

May 05, 2026, 6:00 PM

PenMet Parks District Headquarters - 2416 14th Ave NW, Gig Harbor, WA 98335

Call to Order Time: 6:00 p.m.

Commissioner Roll Call:

	Present	Excused	Comment
William C. (Billy) Sehmel, President	X		
Kurt Grimmer, Clerk	X		
Steve Nixon	X		
Maryellen (Missy) Hill	X		
Laurel Kingsbury		X	

Quorum: Yes

ITEM 1 President's Report

Commissioners and staff accepted Spotlight Award from WRPA. President attended a meeting with Peninsula Land Use Committee; enjoyed Parks Appreciation Day.

ITEM 2 Executive Director's Report

Executive Director, Ally Bujacich, provides brief presentation on Parks Appreciation Day: 162 volunteers completed work at 3 park sites. Volunteers spanned all ages from preschoolers to seniors with a range of projects to accommodate them all. At Sehmel Homestead Park 72 yards of bark were spread at Demonstration Garden and around park. Work was done on the connection trail between Butterfield Forrest and Sehmel Homestead Park. At least twenty youth completed a nature walk in Butterfield Forrest with binoculars provided by the District. Commissioners Sehmel, Kingsbury and Hill welcomed attendees. Commissioners Sehmel and Hill handed out scout patches to Girl Scouts at the end of the walk. At DeMolay Sandspit Park 16 volunteers worked on a new trail connecting the Island Boulevard acquisition. Washington Patriot Construction and State Rep. Richards were both in attendance. Next step will be providing a soft surfacing to the trail. Commissioners Sehmel and Hill were in attendance at DeMolay Sandspit Park. At Tubby's Trail 5 volunteers completed trail maintenance work to prepare the trails for summer to allow for more space for park users. Volunteers from all parks were invited back to Sehmel Homestead Park where Kiwanis and staff served hotdogs, ice cream and other lunch items. Volunteer feedback was excitement to be engaged with these parks. The range of ages of volunteers was example setting for children regarding building what building community can look like. 1000 plants were planted. Extended thanks to volunteers and staff. Enhancing the volunteer program is a priority. Later this spring the volunteer policy and program update will come before the board. Coming up next: March 8 Game On event at the Rec Center. This is the second



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

Family Fun Night. It is free and a way to provide families the ability to recreate together and enjoy activities and entertainment. The first Family Fun Night was the Glow Party. At Game On there will be an inflatable obstacle course, video game trailer, games, trivia, basketball, dodgeball, preschool tot area and more. Lawn games will be weather dependent. We are requesting preregistration for planning purposes.

Board Question: How was Game On promoted? **Answer:** A flyer went out to all local school children via Peach Jar. Social Media was also used and flyers were handed out at Parks Appreciation Day.

Board Question: Are we collecting any items at this event? **Answer:** We are doing food and other supply drives at our 4 signature events: Egg Hunt, Health and Wellness Day, Scarecrow Festival, and Winter Holiday event.

ITEM 3 **Special Presentations - None**

ITEM 4 **Board Committee Reports**

4a. Park Services Committee – Met 4/24/26

Staff presented update on Parks Appreciation Day and RCO Grant Applications. Divisional updates included DeMolay Land Use Advisory Committee attendance, Signage Master Plan update meeting planned, Groundskeeping update on ballfield repairs and seasonal preparation.

Next meeting scheduled for: 5/22/26

4b. Finance Committee – Has not met since last meeting

4c. Recreation Services Committee - Met 4/24/26

Divisional updates on summer camp, Financial Assistance program, Outdoors for All partnership, spring sports enrollment (exceeded expectations), and staff promotions. Also reviewed 2027 Q1 Rec Center Operations Dashboard, overview of pricing policy update process, and aquatic programming update.

Next meeting scheduled for: 5/28/26

4d. Campaign Committee – Has not met since last meeting

4e. External Committees – None

ITEM 5 **Public Comments:**

No Speakers

ITEM 6 **Minutes**

6a. **Approval of April 21, 2026 Study Session Minutes**

6b. **Approval of April 21, 2026 Regular Meeting Minutes**

Commissioner moved to adopt the minutes as presented
 Commissioner seconded.

Roll Call Vote: Unanimously approved. Motion carried.



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

ITEM 7 Consent Agenda

7a. **Resolution C2026-007 Approving Vouchers from March and April 2026**

7b. **Resolution C2026-008 Approving Asset Names for Certain PenMet Parks Recreation Center Campus Facilities**

Commissioner moved to adopt the Consent Agenda as presented.

Commissioner seconded.

Roll Call Vote: Unanimously approved.

ITEM 8 Unfinished Business - None

ITEM 9 New Business

9.1 **Purchasing Resolutions Requiring One Reading for Adoption - None**

9.2 **Single Reading Resolutions Requiring One Reading for Adoption**

9.2a **Resolution R2026-005 Authorizing the Executive Director to Sign the Memorandum of Agreement with the PenMet Parks Foundation.**

Commissioner moved to adopt the Resolution as presented.

Commissioner seconded.

Director of Development, Tracy Stirrett, provides brief presentation noting the Board of Park Commissioners identified creating a charitable foundation supporting PenMet Parks in the Strategic Plan and PROS Plan. The PenMet Parks Foundation was created to support PenMet Parks mission and goals. The proposed MOA will formalize the agreement. The Board discussed the MOA at April 21 Study Session. The Foundation will be subject to District policies. The Board will have final approval on restricted gifts, legacy gifts, any real or personal property gifts that may incur an unbudgeted financial or operating liability. Campaign Committee reviewed at their March meeting, and recommended this be brought before the board. Staff recommends this Resolution be approved.

Board Comment: We should celebrate this. It is momentous for our organization. We have an entity that will serve our organization.

Board Comment: I echo those comments. I want to include the President of the Foundation and former Commissioner Amanda Babich, Tracy Stirrett and Legal Counsel, and everyone who has helped get us to this point. It has been a long journey.

Roll Call Vote: Unanimously approved.

9.2b **Resolution R2026-006 Accepting Gift(s) from the PenMet Parks Foundation**

Commissioner moved to adopt the Resolution as presented.

Commissioner seconded.



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

Director of Development, Tracy Stirrett, provides brief presentation noting the Foundation received a \$202,600 gift from Names Family Foundation. Gift is to be used for a wheelchair accessible van with lift and other equipment that will transform the Adaptive Recreation program. Staff recommends the board approves this Resolution.

Call for Board Discussion

Roll Call Vote: Unanimously approved.

The PenMet Parks Foundation presented the gift to the Park Board.

9.3 Two Reading Resolutions Requiring Two Readings for Adoption - None

ITEM 10 Comments by Board

The Foundation has been a lot of work and this particular gift is very timely. Job well done to all.

Parks Appreciation Day is a favorite event. The turnout is wonderful. It's moving to see the amount of folks at all of the park sites. Former Commissioner Sehmel attended and was very moved by the event. Fun and eventful day. Thank you to Kiwanis, Rotary, staff and all who helped. Very appreciative of the stewardship of the parks.

ITEM 11 Next Board Meetings

May 8, 2026 - Special Meeting, Board Property Tour at 4 p.m. at PenMet Parks District Headquarters - 2416 14th Ave NW, Gig Harbor, WA 98335

May 9, 2026 - Special Meeting, Board Retreat at 8 a.m. at PenMet Parks District Headquarters - 2416 14th Ave NW, Gig Harbor, WA 98335

May 19, 2026 - Study Session at 5 p.m. and Regular Meeting at 6 p.m. at PenMet Parks District Headquarters - 2416 14th Ave NW, Gig Harbor, WA 98335

ITEM 12 Executive Session

12a. Executive Session for the purpose of considering the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110 (b).

The estimated length of time for the executive session is 60 minutes.

The Board is not expected to take final action following the executive session.

The board is starting executive session at: 6:40 p.m.

The board ended the executive session at: 7:20 p.m.

ITEM 13 Adjournment Time: 7:20 p.m.

BOARD OF PARK COMMISSIONERS MEETING PROCEDURES



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.

Approved By the Board on _____

William C. (Billy) Sehmel, Board President

Kurt Grimmer, Board Clerk

Attest: Amanda Walston, Board Secretary



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

SPECIAL MEETING MINUTES

May 08, 2026, 4:00 PM

PenMet Parks District Headquarters - 2416 14th Ave NW, Gig Harbor WA 98335

Call to Order Time: 4:02 p.m.

Commissioner Roll Call:

	Present	Excused	Comment
William C. (Billy) Sehmel, President	X		
Kurt Grimmer, Clerk	X		
Steve Nixon	X		
Maryellen (Missy) Hill	X		
Laurel Kingsbury		X	

Quorum: Yes

- ITEM 1 Board Property Tour**
 - 1a. Tubby's Trail Dog Park**
 - 1b. Madrona Links Golf Course**

ITEM 2 Adjournment Time: 6 p.m.

BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.

Approved By the Board on _____

William C. (Billy) Sehmel, Board President

Kurt Grimmer, Board Clerk

Attest: Amanda Walston, Board Secretary



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
253-858-3400 – info@penmetparks.org
www.penmetparks.org

SPECIAL MEETING MINUTES

May 09, 2026, 8:00 AM

PenMet Parks District Headquarters - 2416 14th Ave NW, Gig Harbor WA 98335

Call to Order Time: 8:13 a.m.

Commissioner Roll Call:

	Present	Excused	Comment
William C. (Billy) Sehmel, President	X		
Kurt Grimmer, Clerk	X		
Steve Nixon	X		
Maryellen (Missy) Hill	X		
Laurel Kingsbury	X		

ITEM 1 Board Discussion

1a. Board Retreat

ITEM 2 Adjournment Time: 2:07 p.m.

BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.

Approved By the Board on _____

William C. (Billy) Sehmel, Board President

Kurt Grimmer, Board Clerk

Attest: Amanda Walston, Board Secretary