



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
 www.penmetparks.org

REGULAR MEETING MINUTES

March 03, 2026, 6:00 PM

PenMet Parks District Headquarters - 2416 14th Ave NW, Gig Harbor, WA 98335

Call to Order Time: 6:26 PM

Commissioner Roll Call:

	Present	Excused	Comment
William C. (Billy) Sehmel, President	x		
Kurt Grimmer, Clerk	x		
Steve Nixon	x		
Maryellen (Missy) Hill	x		
Laurel Kingsbury	x		

Quorum? Yes

Agenda amended by unanimous consent, moving previously listed Item 3b, Special Presentation on Tubby's Trail Park Improvements Design Update, to Item 1, with subsequent items shifted accordingly.

ITEM 1 **Special Presentation, Tubby's Trail Park Improvements Design Update** *(previously scheduled as Item 3b)*

Capital Project Manager, John Adams, provides brief presentation overview, noting improvements presented are partly the result of public feedback. Introduces project consultant, Derrick Eberle, Owner and Principal Architect of Baumwelt.

Mr. Eberle notes presentation will primarily focus on: Project Goals including enhancing user experience, extending park's useful life and significant maintenance repairs; Existing Conditions including Lack of Drainage, Exposure, Entry Access, Water Access, Permanent Structures and Amenities; Preliminary Ideas and feedback, including project elements presented and proposed amenities and improvements during a public meeting which were generally well received and largely supported. Some comments focused on creating separate large and small dog areas; entrance access to the existing trail; creating additional entry gates to be able to move easily between both sides of the park.

Mr. Eberle reviews features and proposed improvements of the Current Design referencing images and drawings.

Board Question: Will the cross-hatched parking area shown be re-graveled?

Answer: Yes, this will be a relatively low-cost upgrade.

Board Question: Will there be irrigation for the lawn area? **Answer:** Yes, the irrigation for the trees will extend to the lawn to help improve manageability and chance of survival.

ITEM 2 **President's Report**



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Recently met with City of Gig Harbor Councilmembers for a shared briefing on upcoming Park projects. Also visited and enjoyed DeMolay Sandspit with family.

ITEM 3 Executive Director's Report

Executive Director, Ally Bujacich, provides brief presentation, noting removal of Wollochet Bay Estuary existing residential garage structure and Sunrise Beach existing residence have been removed, with work coming in under budget.

Iron fencing has been installed around the patio area at the Rec Center, helping define the space and still allow a food truck to be located in the area. Outdoor furniture will also return to the patio as weather warms up.

Registration for Spring/Summer programs and Summer Camps is around the corner with guides for each coming soon as well as a separate Summer Camps 'At a Glance' publication.

Board Question: Could the locations be included in the Camp at a Glance guide, to help families with planning? **Answer:** Print version is already in production; we can modify the electronic version and will look to adjust in future versions

ITEM 4 Special Presentations

4a. 2025 Annual Report

Executive Director Bujacich provides presentation, noting the Annual Report and Strategic Plan go hand in hand. 2025 was a groundbreaking year for PenMet, with the Rec Center playing a huge role, and we have seen real impact in our community and across board. Recognition to staff, contractors, partners, sponsors, the Board and especially Operations Director, Brynn Grimley, and Development Director, Tracy Stirrett for bringing this report to life.

Report reviews our mission and values and mirrors Strategic Plan themes: Delight and Engage the Community, Balanced Financial Accountability, Operational Excellence and Inspired and Accountable District.

Features also include 'Partners Power Growth' which lists PenMet Parks Community Members and Volunteers as top two of many support partners. Sponsorships also grew by 30% last year, enhancing programming, events and our financial assistance program. Volunteer hours were over 8,600, equivalent to four FTEs.

Executive Director Bujacich provides a brief Strategic Plan Review, noting we are in year four of five, with 65%, or 36 initiatives completed with 15 to go; work will begin on final 5 initiatives in the next year.

Next steps include wide publication, preparation for Strategic Goal and Plan Updates at annual Board Retreat.

Board Comments: Excellent presentation, good to reflect on what we have done while still looking toward what is to come; Report is very informative, love addition of the QR code; 'A Groundbreaking Year' is a great theme.

Board Question: Is the DeMolay acreage included in the 668 acres shown under acquisition? **Answer:** Yes.



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ITEM 5 Board Committee Reports

5a. Park Services Committee

Committee met 02/27/26.

Divisional updates and consultant update on Tubby's Trail 30% design. PenGardens Consultant RFQ discussion and ranking of 5 qualified firms; interviews set for mid-March.

Review and discussion of updated draft Park Rules with support for updating regulations, noting the need to remain adaptable as park use evolves.

5b. Finance Committee

Committee met on 02/23/26.

2023-2024 State Auditor's Office (SAO) audit is in progress. Areas of focus are procurement, disbursement and new Governmental Accounting Standards Board (GASB) required note disclosures, such as compensated absences, other post-employment benefits, arrangements, etc.

On 01/26/26 we began charging fees for Public Record Requests, the notification is published on our website.

Discussion on upcoming quarterly meeting dates and agenda items.

Since 2025 closed, staff have begun compiling requested items for 2025 financial statements, for prep by CPA consultant and reviewed by Director of Finance prior to submittal by May 30 deadline.

5c. Recreation Services Committee

Committee met on 02/26/26.

Reviewed Summer Camp program planning options, brochure. Staff continue to work on logistics and planning with Outdoors for All adaptive cycling center site and Summer Camp offering. New Specialized and Adaptive Rec Specialist joining the team in March.

Spring Sports registration off to great start with nearly 600 registered already. Special Events updates including Family Glow Night recap, preview of 2026 Summer Concerts planning, and overview of Community Health & Wellness event scheduled in June at the Rec Center.

5d. Campaign Committee

Committee met on 02/27/26.

Comprehensive review of draft agreement with PenMet and PenMet Parks foundation as well as a review of foundation bylaws; heard suggestions to be forwarded to legal for review.

Capital Campaign is 98% complete, working to raise final \$64,000 of \$4m goal.

5e. External Committees

Tacoma Narrows Airport Advisory (TNAA) Commission meets next week; Pierce County has selected a new Director of Aviation.



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ITEM 6 Public Comments
NO SPEAKERS

ITEM 7 Minutes

7a. Approval of February 17, Regular Meeting Minutes

Commissioner moved to adopt the minutes as presented.
Commissioner seconded.

Roll Call Vote: Unanimously approved. Motion carried.

ITEM 8 Consent Agenda

Commissioner moved to adopt the consent agenda as presented.
Commissioner seconded.

Roll Call Vote: Unanimously approved. Motion carried.

ITEM 9 Unfinished Business – none

ITEM 10 New Business

10.1 Purchasing Resolutions Requiring One Reading for Adoption – none

10.2 Single Reading Resolutions Requiring One Reading for Adoption – none

10.3 Two Reading Resolutions Requiring Two Readings for Adoption – none

ITEM 11 Comments by Board

President Sehmel will not attend the 03/17/26 meeting.

ITEM 12 Next Board Meetings

*March 17, 2026 - Study Session at 5:00 pm and Regular Meeting at 6:00 pm at
PenMet Parks District Headquarters - 2416 14th Ave NW, Gig Harbor, WA 98335*

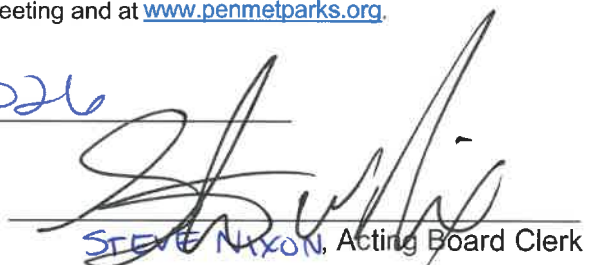
ITEM 13 Adjournment Time: 7:24 pm


BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.

Approved By the Board on 03/17/2026


Kurt Grimmer, Acting Board President


STEVE NIXON, Acting Board Clerk


Attest: Amanda Walston, Board Secretary