



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING AGENDA

February 03, 2026, 6:00 PM

PenMet Parks District Headquarters - 2416 14th Ave NW, Gig Harbor, WA 98335

Call to Order Time: 6:00 PM

Commissioner Roll Call:

William C. (Billy) Sehmel, President	x		
Kurt Grimmer, Clerk	x		
Steve Nixon	x		
Maryellen (Missy) Hill	x		
Laurel Kingsbury		x	

Quorum? Yes

ITEM 1 President's Report

Joined Executive Director, Ally Bujacich, and Commissioner Nixon on Legislative Day in Olympia to meet with 26th District legislators to discuss projects up for support; also visited Fox island Fishing Pier, Sehmel Homestead Park (SHP) and the Rec Center over the weekend with family.

ITEM 2 Executive Director's Report

Executive Director Bujacich provides brief presentation, noting youth sports registration opens tomorrow for In-District residents, including baseball, outdoor co-ed flag football, indoor soccer, and volleyball.

Positive community feedback received, via social media, for PenMet's high school boys' basketball league; expanded space and programming capacity provided through the Rec Center and partnership with Peninsula School District.

Recent updates to PenMet's website move toward more accessible, user and mobile device friendly format with quicker access to frequently visited, important information; a comprehensive web redesign is planned for later this year, with feedback from community users, calendar function and ADA accessibility upgrades

PenMet will again partner with the City of Gig Harbor for Parks Appreciation Day on Saturday, May 2, 2026, allowing participants to sign up to volunteer for parks all across the Harbor and both districts.

Construction begins at District Headquarters on the 2nd phase of the HVAC enhancement project; contract awarded to JA Morris Construction, with work expected to run through April; some regular programing has been relocated to avoid intermittent disruptions.

ITEM 3 Special Presentations – there are none

ITEM 4 Board Committee Reports

Before calling the individual committee reports, it is noted that the Administrative Services Committee has been dissolved. The Administrative Services division, as



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well as the associated Director position, underwent reorganization in 2025. Items previously heard by this committee have been redistributed or absorbed by other committees.

4a. **Park Services Committee**

Committee met 1/23/26.

Discussed 2026 planning and direction, reviewed community purpose feedback goals, 2026 calendar priorities.

Major park project status and timing for key projects, Narrows, DeMolay, McCormick/Rotary Bark Park, Pen Gardens.

Pen Gardens Request for Qualifications (RFQ) in progress; Staff and Commissioners to conduct interviews and consultant selection.

Divisional updates on operations and assets; focus on clear reporting.

Next meeting scheduled for 2/27/26.

4b. **Finance Committee** – Has not met since last meeting

4c. **Recreation Services Committee**

Committee met 1/22/26.

Division updates include Tot Time Indoor Playground launched on 1/21/26 with over 100 children/adults in attendance.

Strong interest in adult indoor soccer; currently have Men's and Co-ed leagues, not enough teams yet for Women's league but the 2 registered teams opted to join existing co-ed leagues.

South Sound Pickleball Club (SSPC) weekly court rentals continue with high member participation.

Staff working to launch 6-week Veteran's Walking Club, still in planning and strategy stages; Commissioner interest expressed in providing legislative funds to offer the program at low, no cost to participants.

Review 2026 Board meeting schedule and upcoming updates to 2026 Facilities Fees, agreement with Outdoors for All, Rec Center Update.

Next meeting scheduled for 2/26/26.

4d. **Campaign Committee**

Met 1/23

Discussed revisions of draft agreement, bylaws and board development for PenMet Parks Foundation

Capital Campaign 98% complete; working to raise final \$69k of \$4 million goal.

Next meeting scheduled for 2/27/26.

4e. **External Committees** –



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Tacoma Narrows Airport Advisory Commission (TNAAC) has posted, advertised position for Airport Manager, open to the public.

ITEM 5 Public Comments:

NO SPEAKERS

ITEM 6 Minutes

6a. Approval of January 20, 2026 Study Session Minutes

6b. Approval of January 20, 2026 Regular Meeting Minutes

Commissioner moved to adopt the minutes as presented.
Commissioner seconded.

Roll Call Vote: Unanimously approved. Motion carried.

ITEM 7 Consent Agenda

7a. Approving Vouchers from December 2025 and January 2026

Commissioner moved to adopt the consent agenda as presented.
Commissioner seconded.

Roll Call Vote: Unanimously approved. Motion carried.

ITEM 8 Unfinished Business – none

ITEM 9 New Business

9.1 Purchasing Resolutions Requiring One Reading for Adoption

9.1a Resolution P2026-001 Authorizing the Executive Director to Sign the Architecture/Engineering Agreement for Narrows Accessibility and Park Improvements with Jones and Jones Architects and Landscape Architects, Ltd.

Commissioner moved to adopt the resolution as presented.
Commissioner seconded.

Director of Park Services, John Laughery, provides overview of memo and resolution for project; including funding contributions from the Recreation and Conservation Office (RCO); improvements to include restroom facilities, new gazebo, new picnic shelter, stormwater improvements, a vehicle gate and upgraded paths that meet or exceed accessibility guidelines and requirements.

No further Board Discussion

Roll Call Vote: Unanimously approved. Motion carried.

9.2 Single Reading Resolutions Requiring One Reading for Adoption

9.2a Resolution R2026-002 Authorizing the Executive Director to Sign the Agreement with Outdoors For All Foundation

Commissioner moved to adopt the resolution as presented.
Commissioner seconded



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Director of Recreation Services, Tracy Gallaway, provides brief overview of project and resolution, noting support and alignment with strategic plan goals to increase inclusion, improve accessibility and Parks Recreation and Open Space (PROS) plan goals to expand adaptive and specialized recreation, strengthen partnerships.

Outdoors For All currently maintains a large fleet of adaptive cycles and has already partnered successfully with PenMet to bring programming to the community; this agreement formalizes the partnership with Outdoors For All to operate a seasonal adaptive cycling center at PenMet, along the Cushman trail and Rec Center, with free adaptive rentals from May – September 2026, as well as additional collaborations. PenMet Parks will provide space, related support services.

Board Question: Is this the first Outdoors For All center located in Pierce County? **Answer:** Yes.

Board Question: This is an exciting step, proud moment for the District to be the first Pierce County site to regularly host this opportunity. Are there any plans for shared marketing? **Answer:** The focus so far has been on lining up all the pieces, but we will certainly look into that.

Board Comment: It was great fun when they brought all the different adaptive bikes out and people were able to try them on a ride through SHP; looking forward to seeing others enjoy this experience that might not be possible otherwise.

Board Comment: Introduction to Outdoors For All came years ago on a ski hill, when they brought adaptive equipment and assisted people going up and down the hill. This is an amazing partnership, and we are proud to be their first site selected.

Roll Call Vote: Unanimously approved. Motion carried.

9.2b Resolution R2026-003 Adopting the 2026 Facilities Use Fee Chart

Commissioner moved to adopt the resolution as presented.
Commissioner seconded.

Roll Call Vote: Unanimously approved. Motion carried.

Director Gallaway provides brief overview of the project and resolution, noting three main fee categories.

First, the Rec Center and mini-golf party packages, which we have updated based on evaluation of use and facilities cost with package pricing applied as well as ability to use financial assistance program, as authorized by the Board earlier this year. Updated fees effective 2/18/26, current reservations will not be affected.

Second, Sehmel turf field costs will go up by \$8/hour, as part of a 3-year escalation plan to bring pricing up to market rate. Updated fees effective 7/1/26, current reservations will not be affected.



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Third, Electric Vehicle (EV) Charging station fees will now be included in the Facility Use Fees, at \$0.25/kWh, which is in alignment with other jurisdiction charges.

Board Question: Have we been charging for use of these stations?

Answer: Yes, this memorializes the fees as part of the chart.

Board Question: Do we have any data on EV station usage or impacts? **Answer:** Staff will follow up and provide that data.

Roll Call Vote: Unanimously approved. Motion carried.

9.3 Two Reading Resolutions Requiring Two Readings for Adoption – there are none.

ITEM 10 **Comments by Board**

Very pleased with development of the relationship at the board and staff level with our 26th District Legislators, as we make meaningful progress together, sharing and advocating for support with programs and projects; have heard good feedback on the positive relationship we have with RCO.

Joined a fitness class at the Rec Center earlier this evening and was so impressed with how busy and alive it is, likely 300 or more people right now in classes and other activities; this far exceeds the vision we had for the Rec Center back in 2019, and it is exciting to imagine what the future will bring.

Attended a youth basketball session recently and was very taken by the strong energy and excitement by the kids, other participants and staff that we purchased punch passes to come back again. Some suggestions for improvement were shared by parents and spectators about different ages, levels of skill and play, and sportsmanship. This could be a great opportunity for us to revisit our vision of what 'Community Recreation' can be, and highlight the importance of growth, character and community; perhaps display it around the campus to further encourage continued learning and behavior.

President Sehmel suggests exploring this as a topic for an upcoming Study Session. Staff will follow up.

Also have heard feedback from parents who are amazed at the Rec Center itself and how things flow in and out between games and offerings; in conversation with a former commissioner about the Pen Gardens Master Plan and progress, they were touched and very proud of the progress, what PenMet has grown into since their time on the Board, which focused more on acquisition of properties. Compliments to the staff and Board for continued work to bring it all together for the community.

ITEM 11 **Next Board Meetings**

February 17, 2026 - Study Session at 5:00 pm and Regular Meeting at 6:00 pm at PenMet Parks District Headquarters - 2416 14th Ave NW, Gig Harbor, WA 98335

ITEM 12 **Adjournment Time: 6:45 pm**



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BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.

Approved By the Board on 02/17/26



William C. (Billy) Sehmel, Board President



Kurt Grimmer, Board Clerk



Attest: Amanda Walston, Board Secretary