



Peninsula Metropolitan Park District

PO Box 425 – Gig Harbor, WA 98335
 253-858-3400 – info@penmetparks.org
www.penmetparks.org

REGULAR MEETING MINUTES

December 03, 2024, 6:00 PM

Arletta Schoolhouse at Hales Pass Park - 3507 Ray Nash Drive NW, Gig Harbor, WA 98335

Call to Order

Commissioner Roll Call:

	Present	Excused	Comment
Maryellen (Missy) Hill, President	x		
Laurel Kingsbury, Clerk	x		
Kurt Grimmer	x		
Steve Nixon	x		
William C. (Billy) Sehmel	x		

Quorum: Yes

ITEM 1 President's Report

- Rotary After Hours event on 12/4/24, 4 – 6 pm at PenMet Headquarters; excited to host the public and Rotary for a brief presentation, to visit the facility, offer tours of the Rec Center at 4:15 pm and 5:45 pm.

ITEM 2 Executive Director's Report

- Tonight's meeting held at Arletta Schoolhouse; will continue to periodically host meetings in different venues, inviting the public and Board to visit, join, engage in different parks properties and geographic areas.
- Upcoming movie screening 'Out of My Mind' at Headquarters, 12/6/24, 6 – 8 pm; refreshments provided; discussion after led by Megan Blunk, Olympic Gold Medal Para Athlete and Recreation Coordinator Mindy Gesell-Stanley; registrations welcome but not required.
- Cookies & Cocoa with Mr. & Mrs. Claus at Swift Water Elementary, 12/14/24, 10 am – 2 pm in partnership with Peninsula School District and Kiwanis of Gig Harbor coordinating food and toy drive; Fred Meyer and Starbucks providing in kind donations.

ITEM 3 Special Presentations

3a. Gig Harbor Veteran's Day Celebration

- Executive Director Ally Bujacich introduces Joe Loya, one of the organizers of the Gig Harbor Veteran's Day ceremony and celebration.
- Mr. Loya thanks PenMet and the Board of Commissioners (BoC) for supporting the 7th annual Gig Harbor Veteran's Day event, largest indoor event for Veterans in Washington State with 504 attending, free for all vets; presents Board and Staff with Challenge Coins; President



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Hill recognized as committee member; thanks to other volunteers and organizations that support this very important, impactful event.

- Mr. Loya shares visual presentation of event, thanking and featuring volunteers from Kiwanis, Rotary and ROTC, NJROTC, color guard, WWII Veterans in attendance, American Legion tank onsite, 18 piece retired military band performance, War Dogs speakers.
- **Board Comments:** Joe is mastermind behind these very emotional, impactful events every year; the Board confirms and have written into the budget its continued support for this event and thanks Joe and all the volunteers who make it happen; thanks to Joe for an excellent presentation, all his efforts to support military and veterans; noting first concert ever played at Sehmel Homestead Park was a Marine band.

3b. Financial Review September and October 2024

- Staff presentation by Director of Finance Jessica Wigle.

3c. Policy P10-101: Board Policy and Procedures

- Staff presentation by Executive Director Ally Bujacich, noting continuous review and development of policies and procedures; P10-101 most recently amended in October 2022 to include changes to OPMA (Open Public Meeting Act); after review, staff and counsel have no current recommended changes, suggest review in two years, or sooner as needed.

ITEM 4 Board Committee Reports

4a. Park Services Committee – did not meet

4b. Finance Committee

- Committee met 11/20/24.
- Finance specialist joined committee, taking on developing process for unclaimed property in event of cancellations and refunds.
- Compensation Class Study and Schedule were adopted, to be implemented in 2025.
- Final bond draws complete. bond arbitrage calculated.

4c. Administrative Services Committee – did not meet

4d. Recreation Services Committee – did not meet

4e. Campaign Committee – did not meet

4f. External Committees – did not meet

ITEM 5 Public Comments – None

This is the time set aside for the public to provide their comments to the Board on matters related to PenMet Parks. Each person may speak up to three (3) minutes, but only once during the citizen comment period. Anyone who provides public comment must comply with Policy P10-106 providing for the Rules of Decorum for



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Board Meetings. A copy of the policy is available at each meeting and at www.penmetparks.org

ITEM 6

Minutes

6a. Approval of the November 19, 2024 Study Session Minutes

- Amended to replace 'Stirrett' with 'Gallaway' on page one.

6b. Approval of the November 19, 2024 Regular Meeting Minutes

- Commissioner moved to adopt the minutes as presented and amended.
- Commissioner seconded
- Roll call vote. Approved unanimously. Motion carried.

ITEM 7

Consent Agenda

7a. Resolution C2024-022 Approving Vouchers from October and November 2024

- Commissioner moved to adopt the consent agenda as presented.
- Commissioner seconded
- Roll call vote. Approved unanimously. Motion carried.

ITEM 8

Unfinished Business – None

ITEM 9

New Business

9.1 Purchasing Resolutions Requiring One Reading for Adoption – None

9.2 Single Reading Resolutions Requiring One Reading for Adoption

9.2a Resolution R2024-015 Adopting the 2025 Legislative Priorities

- Commissioner moved and seconded.
- Executive Director Ally Bujacich provided staff recommendation.

9.2b Resolution R2024-019 Adopting the 2025 Budget Book

- Commissioner moved and seconded.
- Director of Finance Jessica Wigle provided staff recommendation.
- **Board Comments:** Very professional, well done, user friendly, high level; thank you for time and effort for what creates a solid foundation, very proud of this document.

9.3 Two Reading Resolutions Requiring Two Readings for Adoption

9.3a First Reading of Resolution RR2024-012 Accepting the Master Plan for Peninsula Gardens

- Commissioner moved and seconded.
- Second reading will be at the January 7, 2025 meeting.



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- Executive Director Ally Bujacich introduces Sarah Singleton Schroedel, from AHBL, Inc., providing presentation, overall design renderings.
- **Board Question:** If we did get an indoor pickleball court, how many tennis courts would this size accommodate? **Answer:** 3 tennis courts, with flexibility included.
- **Board Comments:** Great work, all the research and outreach for public feedback was successful; odd layout for property but will be great in the end.
This master plan report was excellent, probably the most detailed and well-presented we've seen.
Appreciate concept of setting the table, priming or prepping the space and opening up for public to enjoy; constituents don't like closing parks for development, but we will all be excited when the pieces are added in; moving forward would generally like thought around how to add pieces while still being able to use other pieces at the same time; well done.
Very excited to see this come to life.
- **Board Question:** When developing a parking plan, how will we manage a potential Saturday with multiple games or other activities? **Answer:** Traffic impact and improvement study will need to be completed. Design team uses frequent usage estimates based on comparables.

ITEM 10 Comments by Board

- Commissioner Sehmel notes a lot of social media feedback about temporary dog park closure at Pen Gardens. **Question:** Have we heard from the County to see if they will allow any leeway with the permit? Would it help for an elected Council Member to approach? **Answer:** We have a request in with Pierce County that has not been approved, but we are and will continue pursuing and talking to the County.
- Commissioners Kingsbury and Nixon were appointed to Tacoma Narrows airport advisory commission by Council Member Dammeier; attended council meeting via Zoom; first orientation tomorrow.
- Commissioner Kingsbury enjoyed a game of pickleball at Sehmel with the portable net; instructions were great and very well done; appreciated the court and windshields being in place, though they weren't needed for this nice day at the park. Very proud of this Park District that has come a long way and continues to go forward; appreciate staff and our great properties.
- Commissioner Sehmel saw resident whales at Tacoma DeMolay on Thanksgiving along with about 15 others; lots of compliments on how nice the park is.

ITEM 11 Next Board Meetings

- 11a. **January 7, 2025 Study Session at 5:00 pm and Regular Meeting at 6:00 pm at the PenMet Parks District Headquarters – 2416 14th Ave NW, Gig Harbor, WA 98335**



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ITEM 12 Adjournment

- 7:08 pm

BOARD OF PARK COMMISSIONERS MEETING PROCEDURES

The Board of Park Commissioners encourages the public to attend its Board meetings. All persons who attend Board meetings must comply with Board Policy P10-106 providing for the Rules of Decorum at Board Meetings. This Policy is to preserve order and decorum and discourage conduct that disrupts, disturbs, or otherwise impedes the orderly conduct of Board meetings. A copy of the policy is available at each meeting and at www.penmetparks.org.

Approved By the Board on 01/07/2025

Laurie Rosenberg Board President,
Alan C. Schmel Board Clerk,

Amanda Walston
Attest: Amanda Walston, Board Secretary