



**PAULDING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
February 23, 2021**

**Watson Government Complex
Second Floor – Board of Commissioners Meeting Room**

CALL TO ORDER: David L. Carmichael, Chairman

**INVOCATION
& PLEDGE:**

Pastor Gene Morehouse, Westside Christian Church

PRESENT:

David L. Carmichael, Chairman; Keith Dunn, Post I; Sandy Kaecher, Post II; Chuck Hart, Post III; Brian Stover, Post IV; Jayson Phillips, County Attorney; Frank Baker, County Administrator; Steven Grimsley, Deputy County Clerk

MINUTES:

- 1. The February 9, 2021, Work Session and Board Meeting Minutes were available for review.*

ANNOUNCEMENTS:

Team Paulding: A video of the Paulding County Fleet Maintenance Department aired for the audience.

Gary Gulledge, Paulding County Sheriff, presented the Public Safety Appreciation Award to Sgt. Jared Gunter of the Paulding County Sheriff’s Office for his hard work and dedication to the County.

Laurie Ashmore, Water System Director, recognized Eric Eberly of the Water System Department on receiving the “New Trainer of the Year Award” from the Georgia Adopt a Stream Program.

INVITED GUESTS: None

BID AWARDS: None

REPORTS FROM COMMITTEES & DEPARTMENTS:

Sheriff Gulledge provided statistics from the 2020 year-end report. He stated he was thankful for good working relationship with other departments.

Chuck Hart asked about the capacity at the new jail.

Sheriff Gulledge stated there are 660 beds. He thanked the citizens for passing a bond for the new jail. He stated there would be no need for additions to the existing jail for many years to come.

Chairman Carmichael stated he was grateful to have a good working relationship between the Board and the Sheriff’s Department.

PUBLIC PARTICIPATION ON AGENDA ITEMS: None

CONSENT AGENDA: Chairman Carmichael read the following consent agenda items:

- 2. Accept the streets listed for perpetual maintenance by the County:*

Country Creek (Post 2)
Pleasant Forest Drive
Pleasant Forest Trail
Pleasant Forest Court

- 3. Action to approve a property tax refund request on Tax Parcel R010078 from Kyle Westhaven for tax years 2018 – 2020 in the total amount of \$1,063.78 due to a correction in acreage size.*

OLD BUSINESS: None

NEW BUSINESS:

4. Discussed action to authorize the Chairman to enter into a Mowing and Maintenance Agreement with the Georgia Department of Transportation for the McPherson Church Road Trailhead/ Parking Lot project:

George Jones, Transportation Director, stated we are in the final stages of design for a 15-space parking lot. To perform work on GDOT property (Silver Comet Trail), there has to be an Encroachment Permit and a Mowing and Maintenance Agreement. This Agreement states Paulding County will maintain the mowing perpetually and maintain the sidewalk to keep it in good condition.

5. Discussed action to approve a Supplemental Agreement in the amount of \$32,476.00 for Atkins North America, Inc., for Construction Engineering and Inspection Services for an additional 353 hours, for the Ridge Road / Cohran Store Road / Bob Hunton Road Roundabout Project:

George Jones, Transportation Director, stated this is for funding for an additional two months of work to finalize the Roundabout Project. The project is now open to traffic, but it still has a few items for completion. Those items include grass, curbing, and a top coat of asphalt. Delays to the project were a result of weather.

Chairman Carmichael asked if the Paulding County DOT helped with the design of the Roundabout.

George Jones stated the roundabout was designed by an consulting engineer, with Paulding County DOT oversight. This is our first public major intersection that we have designed and opened.

Chuck Hart asked if the traffic situation had been monitored.

George Jones stated that would be performed at completion of the construction. Once the public has gotten use to the roundabout, the traffic would be monitored and compared with the pre-construction data.

6. Discussed action to approve the implementation of the Job Classification and Compensation plan provided by Condrey & Associates, Inc:

Tara Palmer, Human Resources Director, stated Paulding County implemented the last plan with Condrey & Associates, Inc. in 2017. The plan suggested an update every four to five years. In July 2020, Paulding County entered into a contract with Condrey & Associates, Inc., to develop an updated job classification and compensation plan. They contacted seventeen (17) surrounding counties and municipalities for information. This plan update places the Paulding County pay scale above the mean of the labor market, which will be effective in attracting and retaining a quality work force.

Chairman Carmichael stated Ms. Palmer's team has done a wonderful job in working with Condrey & Associates, Inc. and with the Commissioners.

7. Discussed action to adopt Resolution 21-04, authorizing the transfer of the Old Paulding County Courthouse to The City of Dallas for governmental purposes:

Jayson Phillips, County Attorney, stated the City of Dallas approached County in January 2021 to discuss the possibility of relocating the Dallas City Hall to the Old County Courthouse. This Resolution authorizes the transfer of the title to the City of Dallas for governmental purposes. It has a clause that states the Old Paulding County Courthouse would come back to Paulding County, if it is no longer used for governmental purposes.

Chairman Carmichael stated he was extremely grateful and thankful the building would continue to be used.

CONCLUSION OF REGULAR BUSINESS:

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None

Chairman Carmichael asked Mr. Baker to make an announcement regarding the Executive Session.

Frank Baker, County Administrator stated there was no need to have the Executive Session because the matter had been resolved.

EXECUTIVE SESSION: None

Chairman Carmichael asked the Board if they had any comments.

Commissioner Kaecher announced that Greystone Power had their ribbon cutting ceremony on the 22nd. She encouraged everyone to go by the building and welcome them to Paulding County.

ADJOURNMENT:

Chuck Hart made a motion to adjourn, seconded by Brian Stover. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Chuck Hart, Post IV Brian Stover.