



**PAULDING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
May 28, 2020**

**Watson Government Complex
Second Floor – Board of Commissioners Meeting Room**

CALL TO ORDER: David L. Carmichael, Chairman

INVOCATION &

PLEDGE: David L. Carmichael, Chairman

PRESENT: Chairman David Carmichael; Post I Ron Davis; Post II Sandy Kaecher; Post III Chuck Hart; Post IV Brian Stover; Jayson Phillips, County Attorney; Frank Baker, County Administrator; Rebecca Merideth, County Clerk;

MINUTES:

1. *The May 11, 2020, Called Meeting Minutes were available for review.*

ANNOUNCEMENTS:

Frank Baker, County Administrator, gave an update on the COVID-19 response. Mr. Baker stated the County has had a couple of major events in the last couple of weeks. On May 18, 2020 the County Administration Building was opened to the public with operational hours of 9:00 am to 4:00 pm, he further stated that early voting has also began. Last Thursday, the County was able to reopen portions of County Parks. The ball fields and restrooms reopened with social distancing requirements still in place. The Park facilities remain closed as well as County Libraries. The Libraries fall under the Libraries System of Georgia. However, citizens can now check out books by going online and have the ability to check out books virtually, the checked out books can be picked up outside the library location.

James Stokes, Chief Appraiser, spoke regarding the 2020 Assessment Notices. Mr. Stokes stated the Assessments went out on May 20, 2020, and over 68,000 were mailed out. The Assessors Department have 23 staff members ready to answer any questions citizens might have. There is information regarding some of our biggest most frequently asked questions on the website. Citizen can also call the number provided on the website if they have questions or they can email staff at assessors.gov and can always make an appointment to come in and meet with staff. The department has four (4) stations set up for meeting with citizens and these stations are separated and cleaned regularly to meet the COVID-19 requirements. Georgia law requires all appeals to be submitted by the deadline of July 6, 2020 at 5:00 pm. Citizens can go online to appeal or come into the office. A new area has been added under Paulding Q Public on the website, called My Tax Dollars, this area allows citizens to see the breakdown of their assessments, and gives explanations of where tax dollars go.

Chairman Carmichael stated that Mr. Stokes does not work for the Board of Commissioners but rather the Board of Assessors.

Mr. Stokes stated The Board of Assessors appoint a Chief Appraisers but the Board of Commissioners appoints members to the Tax Assessors Board.

INVITED GUESTS: None

BID AWARDS:

2. *Award of the construction of the detour and the replacement of two culverts on Swan Drive over Davis Mill Creek and Davis Mill Creek Tributary to the low bidder, Summit Construction and Development, LLC, in the amount of \$548,278.75. Post 3:*

Tabitha Pollard, Finance Director, stated bids opened on May 15, 2020 for this project and the County received three (3) bids. George Jones, Transportation Director, stated this project is located in Post 3 but some of the detour will be in Post 2 on Davis Mill Road. The Transportation Department looked at using concrete for this project, but the cost would have been 2.4 million dollars. Staff decided to look at other options, the arch process was used in two other county projects and has worked well. The product is more durable, cost efficient and can last up to 100

years. By using this product, instead of concrete, the County can save up to 1.2 million dollars on this project, and will shorten the construction time to nine (9) months. The project will be funded through General Funds and Storm Water Funds.

Commissioner Hart asked if there would still be a need for a detour.

Mr. Jones stated there would be a need for a detour on Davis Mill even with the short construction time, but it would not be a permanent detour.

Commissioner Kaecher asked how long concrete lasts.

Mr. Jones stated it depends on the weight of loads traveled over it and the maintenance, but could last about 75 years. Concrete is comparable, but cost wise this product is better.

REPORTS FROM COMMITTEES & DEPARTMENTS: None

PUBLIC PARTICIPATION ON AGENDA ITEMS: None

CONSENT AGENDA: Chairman Carmichael read the following consent agenda items:

- 3. *Discuss action to approve the renaming of a portion of Chestnut Drive to Chester Harris Drive North. Post 4*
- 4. *Declare the following eleven items listed as surplus, and approve their disposal through auction or trade:*

<u>Dept.</u>	<u>Item</u>	<u>Make/Model</u>	<u>Serial #</u>
Sheriff	SWAT Truck Unit 2	1996 Ford LGT	IFDLF47F1TEB053695369
Sheriff	Car Unit 22	2006 Ford CV	1FAFP71WX6X130806
DOT	Unit 131	1996 JD 410D	T0410DB823316
DOT	Unit 132	2002 Frtliner FL70	1FVABUCS12HJ54342
DOT	Unit 141	1999 Broce Broom	89526
DOT	Unit 143	1987 JD 670B	T06414T150616
DOT	Unit 161	1992 Hyster 530	167N
DOT	Unit 175	1997 NH LX865	98672

OLD BUSINESS: None

NEW BUSINESS:

- 5. *Authorize the Chairman to enter into a Supplemental Agreement with Heath & Lineback Engineers, Inc. in the amount of \$83,816.67. Post 3:*
George Jones, Transportation Director, stated that in 2018 The Georgia Department of Transportation (GDOT) came to the County with an offer. They had some funds left in Off-System Safety Funding for the construction phase of a project. Staff identified this intersection as a needed project. The Board approved a contract with Health and Lineback Engineers, Inc. to design a conceptual layout to convert a two-way stop controlled intersection to an all-way stop controlled intersection. October 2018 GDOT informed the County the project had changed and the funding would come from federal funds requiring a different process and different criteria, which would need to be met. This amount will cover the new criteria for this project.
- 6. *Accept the following subdivision streets for perpetual maintenance by the County:*
White Creek Phase 2 A: Woodwind Drive; White Creek Loop; White Creek Drive; Holly Court. Post 2.
Ann Lippmann, Community Development Director, stated these streets have been inspected by Community Development, Transportation and the Water System Departments and are certified for compliance with all requirements of the Paulding County Development Regulations. The streets consists of 4,630 linear feet of asphalt paving.
- 7. *Agreement with Datamatx to print Water and Sewer invoices:*
Tabitha Pollard, Finance Director, stated the Water System Department is going through some changes in software. The County has used Datamatx since 2008, the company currently prints and mails the utility bills for the Water and Sewer System. This new system will give the bills a new look they will be updated and color will be added; there is a little bit of an additional cost for the new look. This system also allows staff to send texts to customers when there is a disconnections scheduled. This is an Annual Contract and renews automatically unless the County decides to terminate the Contract.

CONCLUSION OF REGULAR BUSINESS

EXECUTIVE SESSION: None

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None

Chairman Carmichael asked if any of the Commissioners had any announcements or comments.

Commissioner Ron Davis stated he would like to remind everyone early voting is an option and is safe along with mailing in your absentee ballots.

Commissioner Sandy Kaecher stated that recently she had an opportunity to visit the Richland Creek Reservoir and is so proud of what is going on there. The Reservoir does have water in it now and she was able to go on a bridge and see the ackerage. Commissioner Kaecher further stated it is out of this world and amazing.

Commissioner Chuck Hart stated he was able to take a tour of the new Jail facility and it is overwhelming what they have put in and the features added. He also reminded the Chairman to announce the upcoming State of the County.

Commissioner Brian Stover stated he to was able to take a tour; he stated the Reservoir and the new Jail Facility are just amazing.

Chairman Carmichael announced the State of the County would be held on June 4, 2020 at 11:30 am at the Paulding Northwest Atlanta Airport for social distancing purposes and encouraged citizens to get in touch with the Paulding Chamber to register if they would like to attend. He further announced the Airport has 50 million dollars worth of airplanes on site, which equates to taxes on 230 average homes in Paulding.

ADJOURNMENT:

Motion made by Post I Ron Davis, Seconded by Post IV Brian Stover.

Voting Yea: Chairman Carmichael, Post I Ron Davis, Post II Sandy Kaecher, Post III Chuck Hart, Post IV Brian Stover