



**PAULDING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
January 09, 2024**

**Watson Government Complex
Second Floor – Board of Commissioners Meeting Room**

CALL TO ORDER: David L. Carmichael, Chairman

**INVOCATION
& PLEDGE:** Sergeant Tommy Biggs

PRESENT: David L. Carmichael, Chairman; Keith Dunn, Post 1; Sandy Kaecher, Post II; Virginia Galloway, Post III; Brian Stover, Post IV; Jayson Phillips, County Attorney; Frank Baker, County Manager; Rebecca Merideth, County Clerk.

MINUTES:

- 1. The December 12, 2023 Work Session Minutes and the December 12, 2023 Board Meeting Minutes were available for review.*

ANNOUNCEMENTS:

Team Paulding: Employee of the Month Marcie Fierro with Community Development aired for the Commissioners and the audience.

INVITED GUESTS:

Community Development Assistant Director Chris Robinson read the Board of Commissioners Mission Statement.

Finance Department Assistant Director April Myers read the Board of Commissioners Vision Statement.

Recreation Department Assistant Director Alex Wilson read the Board of Commissioners Values Statement.

BID AWARDS: None

REPORTS FROM COMMITTEES & DEPARTMENTS:

Paulding County Extension Coordinator Mary Carol Sheffield updated the Commissioners and audience of the accomplishments of the Paulding Extension Office and the 4H Program for 2023.

PUBLIC PARTICIPATION ON AGENDA ITEMS: None

CONSENT AGENDA: Chairman Carmichael read the following consent agenda items:

- 2. Authorize the Chairman to enter into a supplemental agreement with Kelly Landscapes Management, to renew the FY 2024 Roadway Right-of-Way Turf Maintenance Services Contract in the amount of \$199,422.64. The Contract provides for finish mowing, string trimming, edging and litter pickup of approximately 64.7 acres of turf maintenance shoulders during the growing season, and litter pickup on the 64.7 acres during the non-growing season. It also provides up to an additional 40 shoulder miles of litter pickup on various County roads during the non-growing season. Funding for the renewal of this Contract will be allocated from General Fund.*
- 3. Authorize the Chairman to enter into Amendment No. 1 to the Intergovernmental Agreement with Cobb County for the Burnt Hickory Road, Stout Parkway, and Brownsville Extension intersection improvement project. This project is located in Post 3.*
- 4. Adopt Tax Assessors Job Classifications for Commercial Property Manager, Personal Property Manager, Residential Property Manager and Commercial Property Appraiser.*
- 5. Confirm the proposed 2024 Transfer Station designated Holiday Schedule.*

6. *Authorize the County Manager to sign all documents necessary for accepting Sub-Grant number N50-8-067 in the amount of \$3,750 for the purchase of Naloxone (Narcan) for the Sheriff's Office.*
7. *Authorize the County Manager to sign all documents necessary for accepting Sub-Grant number C23-8-101 on behalf of the Commissioners and the Paulding Judicial Circuit for assistance with victim's services.*
8. *Approve the renewal of the Contract Services Agreement with FL Graphix for the Paulding County Kiosk Program for a period of one year.*
9. *Animal Control Board appointments with a term of January 9, 2024 through December 31, 2024:*

<i>Jason Flatt</i>	<i>Chairman's Appointment</i>
<i>Jessica Gullett</i>	<i>Post 1 Appointment</i>
<i>Jennifer Farrell</i>	<i>Post 2 Appointment</i>
<i>Charles Spann</i>	<i>Post 3 Appointment</i>
<i>Suzanne Baker</i>	<i>Post 4 Appointment</i>

10. *Cemetery Preservation Board appointments with a term of January 9, 2024 through December 31, 2024:*

<i>Todd Tibbitts</i>	<i>Chairman's Appointment</i>
<i>Vince Dicecco</i>	<i>Post 1 Appointment</i>
<i>Mark Long</i>	<i>Post 2 Appointment</i>
<i>Nancy Hollingshed</i>	<i>Post 3 Appointment</i>
<i>Brian Cochran</i>	<i>Post 4 Appointment</i>

11. *Fire Advisory Board appointments with a term of January 9, 2024 through December 31, 2024:*

<i>Dan Ozment</i>	<i>Chairman's Appointment</i>
<i>Matt Mason</i>	<i>Post 1 Appointment</i>
<i>Randy Richards</i>	<i>Post 2 Appointment</i>
<i>Frankie Willingham</i>	<i>Post 3 Appointment</i>
<i>Chris Wheeler</i>	<i>Post 4 Appointment</i>

12. *Keep Paulding Beautiful Commission appointments with a term of January 9, 2024 through December 31, 2026:*

<i>Jud Sewell and Gary Goswick</i>	<i>Post 1 Appointment</i>
<i>John Grant</i>	<i>Post 2 Appointment</i>
<i>Bob Banks and Amy Scheid</i>	<i>Post 3 Appointment</i>
<i>Britney Haygood and Ashley Hatcher</i>	<i>Post 4 Appointment</i>
<i>Leo Parker and Christen Thomas</i>	<i>At Large</i>
<i>Mary Carol Sheffield</i>	<i>UGA Extension Representative:</i>

13. *Planning Commission appointments with a term of January 9, 2024 through December 31, 2024:*

<i>Jacob Wix</i>	<i>Chairman's Appointment</i>
<i>James Steele</i>	<i>Post 1 Appointment</i>
<i>Ellis Astin</i>	<i>Post 2 Appointment</i>
<i>Roger Leggett</i>	<i>Post 3 Appointment</i>
<i>Jody Palmer</i>	<i>Post 4 Appointment</i>

14. *Appoint Jeff Noles to fill the unexpired term of Geof Hutton on the Industrial Building Authority with a term of ending December 31, 2024.*

15. *Reappoint Jeffery Tharpe M.D. to the Paulding County Health Board with a term of January 9, 2024 through December 31, 2029.*

16. *Reappoint David Austin to the Northwest Georgia Regional Board with a term of January 9, 2024 through December 31, 2029.*

17. *Construction Board of Adjustment and Appeals appointments with a term of January 9, 2024 through December 31, 2024:*

<i>Art Ragsdale</i>	<i>James Steele</i>
<i>Ken Elsberry</i>	<i>Jamie Cochran</i>

- 18. *Reappoint Don Benson, Michelle Boatright, and Michele Craig to the Region One Department of Behavioral Health & Developmental Disabilities (DBHDD) Advisory Council with a term of January 9, 2024 through December 31, 2024.*
- 19. *Appoint Michele Craig to fill the unexpired term of David Fitzpatrick on the Paulding County Department of Family and Children Services Board with a term ending December 31, 2028 and reappoint Lt. Brian Smith with a term of January 9, 2024 through December 31, 2028.*

20. *Zoning Board of Appeals appointments with a term of January 9, 2024 through December 31, 2024:*

<i>Lamar Clarke</i>	<i>Chairman’s Appointment</i>
<i>Dave Roberts</i>	<i>Post 1 Appointment</i>
<i>Jack Hart</i>	<i>Post 2 Appointment</i>
<i>Robert Owens</i>	<i>Post 3 Appointment</i>
<i>Jerry Johnson</i>	<i>Post 4 Appointment</i>

21. *Water and Sewer Advisory Board appointments with a term of January 9, 2024 through December 31, 2024:*

<i>Robert Owens</i>	<i>Chairman’s Appointment</i>
<i>Bobby Maddox</i>	<i>Chairman’s Appointment</i>
<i>David Barnett</i>	<i>Chairman’s Appointment</i>
<i>Justin Fuller</i>	<i>Post 1 Appointment</i>
<i>Michael Craton</i>	<i>Post 2 Appointment</i>
<i>Jim Smith</i>	<i>Post 3 Appointment</i>
<i>Wayne Kirby</i>	<i>Post 4 Appointment</i>

22. *Accept the following streets listed for perpetual maintenance by the County:*

- Riverwood Unit 2, Phase II*
- Dew Drop Lane*
- Dew Drop Point*
- Rushing View Glen*
- Macland Township / Phase II*
- Monaghan Way*

OLD BUSINESS: None

NEW BUSINESS:

23. *Authorize the purchase of approximately 1,246 stream credits for an estimated price of \$99,680 for the Harmony Grove Church Road Extension Project. Funding will be allocated from SPLOST funds:*

Discussed action to authorize the purchase of approximately 1,246 stream credits for an estimated price of \$99,680 for the Harmony Grove Church Road Extension Project. Funding will be allocated from SPLOST funds. Located in Post 1. George Jones, Transportation Director stated that Harmony Grove Church Road is an undivided roadway. The end of the roadway serves as a private driveway. In order to provide additional connectivity to an under construction County Middle School located adjacent to Seven Hill Connector, a new tow lane roadway is under design. He further stated that while under design, a stream has been identified and will be impacted. Because of the impact to this stream, the County is required to purchase stream credits. Available streambank credits are becoming hard to find but some have been located in the Oostanaula River Wetland and Steam Mitigation Bank.

Commissioner Galloway asked Mr. Jones if this was a Federal Requirement.

Mr. Jones stated yes, the Clean Water Act requires it. When you disturb a stream, you have to buy credits to protect another location.

24. *Contract with Brennan Jones Engineering Associates, LLC in an amount not to exceed \$381,579 for the design and bidding of the Mount Tabor to Cadillac Pump Station Outfall from the Renewal and Extension fund:*

Discussed action to approve the Contract with Brennan Jones Engineering Associates, LLC in an amount not to exceed \$381,579 for the design and bidding of the Mount Tabor to Cadillac Pump Station Outfall from the Renewal and Extension fund. Post 1 and 3. Ray Wooten, Water System Director stated that in order to provided redundancy at the Rakestraw Pump Station on the east side of the City of Hiram, off of Poplar Springs Road, the County began working with Brennan Jones Engineering Associates, LLC to reroute 40 percent of the sanitary sewer flow to the Cadillac Pump Station. This project requires three phases of work.

25. Resolution 24-01 establishing the Qualifying Fees for Local Offices and authorizing the publication of same:

Discussed action to adopt Resolution 24-01 Establishing the Qualifying Fees for Local Offices and authorizing the publication of same. Jayson Phillips, County Attorney stated that State requires each County to use a formula to establish qualifying fees for elections.

26. Discuss action to confirm the Economic Development Board nominations with a term of January 9, 2024 through December 31, 2024:

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|--------------------------|--|
| Keith Dunn | Chairman’s Appointment |
| Virginia Galloway | Post Commissioner’s Appointment |
| Greg Perry | BOC Appointment |
| Ford Thigpen | BOC Appointment |

Discussed action to confirm the Economic Development Board nominations with a term of January 9, 2024 through December 31, 2024. Chairman Carmichael stated that Commissioner Stover and Commissioner Kaecher had previously served on this Board. Commissioner Dunn will move up to take the Chairman’s position on the Board and after two years Commissioner Galloway will rotate up.

27. Approve the appointment of Steve Kaecher to the Keep Paulding Beautiful Board with a term beginning January 9, 2024 through December 31, 2024, as a representative for Post 2:

Discussed action to approve the appointment of Steve Kaecher to the Keep Paulding Beautiful Board with a term beginning January 9, 2024 through December 31, 2024, as a representative for Post 2.

CONCLUSION OF REGULAR BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None

Chairman Carmichael asked the Commissioners if they had any comments or announcements.

Commissioner Kaecher announced that today is National Public Safety Day and thanked all of Public Safety personnel.

EXECUTIVE SESSION: None

ADJOURNMENT: Sandy Kaecher made a motion to adjourn, seconded by Brian Stover. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Brian Stover.