



**PAULDING COUNTY BOARD OF COMMISSIONERS  
WORK SESSION MINUTES  
April 13, 2021**

**Watson Government Complex  
Second Floor – Board of Commissioners Meeting Room**

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**DRAFT MINUTES**

- CALL TO ORDER:** David L. Carmichael, Chairman
- INVOCATION:** Chaplain Tommy Leonard, Paulding County Public Safety
- PRESENT:** David L. Carmichael, Chairman; Keith Dunn, Post I; Sandy Kaecher, Post II; Chuck Hart, Post III; Brian Stover, Post IV; Jayson Phillips, County Attorney; Frank Baker, County Administrator; Rebecca Merideth, County Clerk

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**MINUTES:**

- 1. *The March 23, 2021 Work Session Minutes and the March 23, 2021 Board Meeting Minutes were available for review.*

**ANNOUNCEMENTS:**

Team Paulding: Employee of the Month Erik Mortensen with the Building Maintenance Department video aired for the Board and the audience.

Laurie Ashmore, Water System Director, introduced the new Water System Deputy Director Ray Wooten.

**INVITED GUESTS:** None

**BID AWARDS:**

- 2. *Award the purchase of a backup generator to service the Emergency 911 Center to TLS Electric, in the amount of \$148,900.00. Funded through SPLOST:*  
Discussed action to award the purchase of a backup generator to service the Emergency 911 Center to TLS Electric, in the amount of \$148,900.00. Funded through SPLOST. Tabitha Pollard, Finance Director, stated this generator is a backup to the backup generator. Finance advertised this bid and did not get a response. TLS Electric, which holds the state contract, was placed in contact with Mr. Renfroe, Building Maintenance Director. David Mumford, Paulding County E-911 Director, stated this generator will be a backup to the current generator, which runs on natural gas. This new generator will run on diesel fuel, which will provide a different fuel source. It meets the National Fire Protection Association (NFPA) and the ISO Standards for a second generator.

**REPORTS FROM COMMITTEES & DEPARTMENTS:**

Ann Lippmann, Community Development Director, presented a quarterly update PowerPoint presentation on Building Permits and Business Licenses.

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** None

**CONSENT AGENDA:** Chairman Carmichael read the following consent agenda items:

- 3. *Approve the execution of the quit claim deed for 400LF of a 20-foot wide permanent sewer easement and a 40-foot wide temporary construction easement bisecting parcel 36 (217 Duncan Circle).*
- 4. *Authorize the Chairman to enter into an Intergovernmental Agreement with the City of Hiram for providing mowing services on the City of Hiram portions of US 278 and Nebo Road, in the amount of \$10,300.10.*
- 5. *Authorize the Chairman to enter into a Development Agreement with 74 Cedarcrest LLC, in the amount of \$45,500.00 for mitigation to address traffic concerns on Cedarcrest Road.*

6. *Authorize the Chairman to enter into a Development Agreement with Calvin Thompson, for roadway improvements on Dooley Road related to the construction of the Thompson Ridge Subdivision.*
7. *Authorize the Chairman to enter into a Development Agreement with Piedmont Residential, in the amount of \$74,100.00 for off-site roadway improvements.*
8. *Award a Contract to Signature Tennis for the resurfacing of the Veterans Park Walking Trails in the amount of \$26,200.00.*
9. *Appoint Mike Hyden to the Keep Paulding Beautiful Commission as the Chairman's appointment, with a three-year term ending December 31, 2023.*
10. *Authorize the Chairman to enter into a Development Agreement with H Damani Investment Group, LLC, in the amount of \$190,000.00 for off-site roadway improvements.*

11. *Declare the following items listed as surplus, and approve their disposal through auction or trade:*

<u>Department</u>	<u>Item Name</u>	<u>Make/Model</u>	<u>Serial Number</u>
Sheriff	Unit S-169 Tahoe	2009 Chevrolet	IGNEC03089R229034

OLD BUSINESS:       None

**NEW BUSINESS:**

12. *Award the repair of the lake at White Oak Park to Corley Contractors with an estimated repair amount of \$70,000.00:*

Discussed action to award the repair of the lake at White Oak Park to Corley Contractors with an estimated repair amount of \$70,000.00. Michael Justus, Parks and Recreation Director, stated the upper pond at White Oak Park has been draining for a month or two. He enlisted the help of Bruce Coyle, County Engineer, to find the source of the problem. Mr. Coyle located the problem in the drainage system. He has designed a new drain and upon approval of the Commission, the repair work will begin.

13. *Approve Change Order #2 from Waste Water Industrial Solution (WWIS) in the amount of \$46,372.00, for the additional parts, materials, and labor required for the repair of two (2) Bracket Green Band Screens at the Pumpkinvine WRF. Post IV:*

Discussed action to approve Change Order #2 from Waste Water Industrial Solution (WWIS) in the amount of \$46,372.00, for the additional parts, materials, and labor required for the repair of two (2) Bracket Green Band Screens at the Pumpkinvine WRF. (Post IV) Laurie Ashmore, Water System Director, stated the Bracket Green Band Screens protect the expensive membranes. The repair needs to be completed to maintain operations and to protect the expensive membrane equipment.

14. *Adopt Ordinance 21-03 an Ordinance enacting a New Article VI of Chapter 62 of The Code of Ordinances of Paulding County, Georgia, adopting an Ordinance for a Broadband Ready Community; amending related provisions of Article II of Chapter 62 to recognize the enactment of the New Article VI; and for other purposes:*

Discussed action to adopt Ordinance 21-03 an Ordinance enacting a New Article VI of Chapter 62 of The Code of Ordinances of Paulding County, Georgia, adopting an Ordinance for a Broadband Ready Community; amending related provisions of Article II of Chapter 62 to recognize the enactment of the New Article VI; and for other purposes. Ann Lippmann, Community Development Director, stated that two things needed to take place for Paulding County to be considered a Broadband ready community. First, adopt this model Ordinance. Second, formalize this commitment in to the comprehensive plan.

15. *Authorize the Chairman to approve and execute the application for the request of an additional GDOT FY 2021 Local Maintenance and Improvement Grant (LMIG) in the amount of \$345,612.00:*

Discussed action to authorize the Chairman to approve and execute the application for the request of an additional GDOT FY 2021 Local Maintenance and Improvement Grant (LMIG) in the amount of \$345,612.00. George Jones, Transportation Director, stated the LMIG focuses on low cost safety improvements in existing right of ways and roadways that are likely to produce traffic crashes. This project will include thermo-plastic line striping, center line and edge line rumble strips, and raised pavement markers on five total roads for a total of 25.47 miles. The County would have a 30% match, \$103,684.00, which would come from general funds. He further stated the grant has not yet been awarded, and this is the application process.

Commissioner Hart asked if these roads are early on in their life spans.

George Jones, Transportation Director, stated these roads are early on in their life spans and that it would be a waste of time and money to perform this work on a road that would be repaved next year.

**16. Approve and purchase equipment provided in the Georgia Emergency Management Grant award SHO17-145 in the amount of \$301,905.00:**

Discussed action to approve and purchase equipment provided in the Georgia Emergency Management Grant award SHO17-145 in the amount of \$301,905.00. Tabitha Pollard, Finance Director, stated this grant is from the Federal Government. It will provide the Sheriff's Office with Public Safety Equipment.

**17. Authorize the chairman to sign the grant agreement with Criminal Justice Coordinating council to provide \$50,000.00 to provide victims services within the Paulding County Judicial Circuit:**

Discussed action to authorize the chairman to sign the grant agreement with Criminal Justice Coordinating council to provide \$50,000.00 to provide victims services within the Paulding County Judicial Circuit. Tabitha Pollard, Finance Director, stated this is an annual grant that the County has received for the past several years. The District Attorney's Office receives funding to assist with personnel for Victim Services. This grant will provide funding for two personnel for the Violence Against Women Services.

**18. Authorize the Chairman to authorize a Professional Services Agreement with Heath & Lineback Engineers, Inc. for Construction Engineering & Inspection at a rate of \$118.00 per hour, not to exceed \$165,200.00:**

Discussed action to authorize the Chairman to authorize a Professional Services Agreement with Heath & Lineback Engineers, Inc. for Construction Engineering & Inspection at a rate of \$118.00 per hour, not to exceed \$165,200.00. George Jones, Transportation Director, stated the Transportation Department is experiencing a steady workload of projects with multiple engineering related duties. The County has hired a new Pre-Construction Engineer, which will take time to train. Our current Sr. Pre-Construction Engineer has been called to active duty for six months beginning in May. Heath and Lineback Engineers, Inc. has offered to provide a qualified engineer to help while the County is shorthanded.

Chairman Carmichael asked if there are individuals that are familiar with Paulding County.

George Jones, Transportation Director, stated the Project Engineers with Heath and Lineback are usually the same people. The Project Engineers may have other engineers working for them.

**19. Authorize the Chairman to enter into a Development Agreement with George Tomas Homes in the amount of \$30,534.00 for the construction of a left turn lane on Old County Farm Rd. into Moses Middle School:**

Discussed action to authorize the Chairman to enter into a Development Agreement with George Tomas Homes in the amount of \$30,534.00 for the construction of a left turn lane on Old County Farm Rd. into Moses Middle School. George Jones, Transportation Director, stated George Tomas Homes has agreed to enter into a Development Agreement to build a left turn lane into Moses Middle School. They are building a development directly across the street from the school. Mr. Jones is asking the Board to contribute \$30,534.00 to the owner of The Park at Ansleigh Farms for construction of the left turn lane as part of their project.

**Chairman Carmichael** read a letter from a citizen, Ms. Stacey Farmer, a resident of Hiram. In the letter, Ms. Farmer stated "whoever decided to put a roundabout at Ridge Road and Cohran Store Road is her lifetime hero. Have a great day."

**Chairman Carmichael** asked Trevor Hess, Marshal Bureau Chief, to introduce new Deputy, Vanessa Newsome. She came to Paulding County from Chattahoochee Technical College and Cobb County Police.

**CONCLUSION OF REGULAR BUSINESS**

**PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:** None

**Chairman Carmichael** asked the Commissioners if they would like to make any announcements or comments.

**Commissioner Dunn** thanked Chief Hess for taking a pro-active stance regarding the County's litter situation.

**Commissioner Kaecher** encouraged the citizens to pick up their trash and to properly dispose of it. She stated it is expensive to pick up litter.

**Chairman Carmichael** thanked all of the Department Heads for their work. He stated that they work day-in and day-out to provide a good quality of life in the County.

**Frank Baker, County Administrator**, stated litter has been a topic for the last couple of months. He will be coming back to the Board in a couple of weeks to address the situation with education and awareness measures, involving help from various County Departments.

**EXECUTIVE SESSION:** Chuck Hart made a motion to go into Executive Session for the purposes of Pending and Potential Litigation, seconded by Sandy Kaecher. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Chuck Hart, Post IV Brian Stover.

**ADJOURNMENT:** Chuck Hart made a motion to adjourn, seconded by Sandy Kaecher. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Chuck Hart, Post IV Brian Stover.