



**PAULDING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
December 13, 2022**

**Watson Government Complex
Second Floor – Board of Commissioners Meeting Room**

CALL TO ORDER: David L. Carmichael, Chairman

**INVOCATION
& PLEDGE:** Jayson Phillips, County Attorney

PRESENT: David L. Carmichael, Chairman; Keith Dunn, Post I; Sandy Kaecher, Post II; Virginia Galloway, Post III; Brian Stover, Post IV; Jayson Phillips, County Attorney; Frank Baker, County Manager; Rebecca Merideth, County Clerk

MINUTES:

- 1. The November 10, 2022 Work Session Minutes and the November 10, 2022 Board Meeting Minutes were available for review.*

ANNOUNCEMENTS:

Team Paulding: Employee of the Month Joel Norton, Water Treatment Operator Class III, at Coppermine Waste Water Treatment Plant aired for the Commissioners and audience.

The Board of Commissioners recognized the Information Technology Department, on recently winning the prestigious GMIS G2 award for Pexip, Detention Video Communications Systems.

The Board of Commissioners recognized Will Lyons, Information Technology Director on graduating from the 2022 Certified Government Chief Information Officer (CGCIO) Program at the University of North Carolina at Chapel Hill's School of Government.

The Board of Commissioners congratulated Rebecca Merideth for graduating with a Bachelor of Science Degree in Business Administration from Columbia Southern University.

The Board of Commissioners presented the Public Safety Appreciation Award to Aileen Culberson, Animal Control Facility Manager.

The Board of Commissioners presented a Proclamation to the family of Robert Gober for his many years of service to the Community.

INVITED GUESTS: None

BID AWARDS:

- 2. Award the Graves Road Sidewalk Project to the low bidder, Hasbun Construction, LLC, in the amount of \$274,062.07. Funded by SPLOST, located in Post 4:*

Discussed action to award the Graves Road Sidewalk Project to the low bidder, Hasbun Construction, LLC, in the amount of \$274,062.07. Funded by SPLOST, located in Post 4. George Jones, Transportation Director stated there is a section of Graves Road that does not have sidewalk, East of Eaglerock Drive to East of Graves Spur. This will add .33 miles of five (5) foot sidewalk, curbing, drainage, structure etc. He further stated this will connect the current sidewalks making it continuous from Cedarcrest Road to Harmony Grove Church Road. There were three (3) bidders and the Transportation Department recommends awarding the project to the low bidder coming in 3% under the County Engineers estimate, Hasbun Construction, LLC.

Commissioner Stover stated many Citizens in Post 4 have reached out requesting this project be done.

- 3. Award the Transfer Station Hauling Contract to the lowest responsible bidder, Capital Waste Services in the amount of \$49.97 per ton:*

Discussed action to award the Transfer Station Hauling Contract to the lowest responsible bidder, Capital Waste Services in the amount of \$49.97 per ton. Tabitha Pollard, Finance Director stated the County was notified there would be a significant increase in pricing from the current hauler. There were three (3) bidders, with Capital Waste Services coming in the lowest. This includes hauling and disposal.

4. Award the Taser Purchase to Axon Enterprise, Inc. in the amount of \$641,795.63. SPLOST funds will be used for this purchase over a five-year period:

Discussed action to award the Taser Purchase to Axon Enterprise, Inc. in the amount of \$641,795.63. SPLOST funds will be used for this purchase over a five-year period. Tabitha Pollard, Finance Director stated the last time Tasers were ordered for the Sheriff's Office was in 2015. This purchase would include 250 Tasers with eight (8) spares and they will come with a five (5) year warranty.

Officer Lankford stated their Tasers typically have a five (5) year life span and the Tasers they currently have are going on eight (8) years. The company the current Tasers were purchased from was bought-out and the new company will not service, repair or replace them.

REPORTS FROM COMMITTEES & DEPARTMENTS:

Robert Cabrera gave a Keep Paulding Beautiful Commission update and informed every one of the plans for 2023.

PUBLIC PARTICIPATION ON AGENDA ITEMS: None

CONSENT AGENDA: Chairman Carmichael read the following consent agenda items:

5. *Adopt the Paulding County Board of Commissioners Proposed Regular Meeting Schedule for the 2023 Calendar year.*
6. *Adopt the proposed application and public hearing dates for the Planning Commission, the Zoning Board of Appeals, the Stream Buffer Development Waiver Review Committee and the Development Waiver Review Committee for the 2023 Calendar year.*
7. *Approve the proposed Transfer Station Designated Holiday Schedule for the 2023 Calendar year.*
8. *Authorize the Chairman to enter into a Development Agreement with Cedarcrest Station (GA) Owner II LLC, in the amount of \$82,550.00 for participation in mitigation to address traffic concerns on Cedarcrest Road. Located in Post 4.*
9. *Authorize the Chairman to approve the transfer of 9,599.07 sf (0.22 ac) of Right of Way and 2,243.15 sf (0.051 ac) of Permanent Easement to GDOT for PI#621720, for a purchase price of \$800.00. Located in Post 1.*
10. *Approve the Sheriff's Office request to surplus the plaque from the previous Paulding County Sheriff's Office and Detention Center location at 25 Industrial Way North, Dallas, GA 30132.*
11. *Approve the Sheriff's Office request to surplus/retire K-9 Bikkel from his Police Canine duties to live out the rest of his days with his current handler, Sgt. Rickey Waters.*
12. *Authorize the County Manager to engage Southeastern Resource Group, Inc. to provide Consulting Services.*
13. *Authorize the Chairman to enter into an Agreement with Tax Specialist of GA to research and submit documents requesting a sales tax refund from the Georgia Department of Revenue for eligible wastewater or drinking water treatment projects.*
14. *Authorize the Chairman to accept Grant Number K23-8-016 to provide additional surveillance within the Drug Court in the amount of \$24,960.00 with a required match of \$3,404.00. The Grant period is from 1/1/2023 through 6/30/2023.*
15. *Authorize the Chairman to accept Grant Number K23-8-017 to provide additional surveillance within the Mental Health Court in the amount of \$11,400.00 with a required match of \$1,555.00. The Grant period is from 1/1/2023 through 6/30/2023.*

- 16. *Authorize the Chairman to sign all documents necessary to execute the Grant Agreement with the Environmental Protection Agency regarding the reimbursement for the Water Shed Property at the Reservoir.***
- 17. *Authorize the Chairman to accept the proposal from Raftelis to update the Water and Sewer Financial Model in the amount of \$54,900.00.***

OLD BUSINESS: None

NEW BUSINESS:

- 18. *Resolution 22-40 supporting the project to provide lighting and markings to make 500 feet of existing concrete pavement usable as additional runway to bring the total runway length to 6005 feet at the Paulding Northwest Atlanta Airport. Located in Post 2:***
Discussed action to adopt Resolution 22-40 supporting the project to provide lighting and markings to make 500 feet of existing concrete pavement usable as additional runway to bring the total runway length to 6005 feet at the Paulding Northwest Atlanta Airport. Located in Post 2. Scott Greene, Operations Manager stated this will lengthen the current runway, making it safer for take-off and landing.

Terry Tibbitts, Airport Director stated this was in the design when the airport was originally built but now seeking to put it into service. The Airport Authority passed a Resolution to approve this change but as Co-Sponsors the Board of Commissioners must also approve before notifying the FAA for approval. He further stated the total cost will be \$25,000.00 and that will cover labor and lighting.
- 19. *Ordinance 20-15 an Ordinance adopting the Paulding County Department of Transportation Right of Way Engineering Qualification Manual and amending the Development Regulations to codify said manual:***
Discussed action to adopt Ordinance 20-15 an Ordinance adopting the Paulding County Department of Transportation Right of Way Engineering Qualification Manual and amending the Development Regulations to codify said manual. George Jones, Transportation Director stated the Right of Way Qualification Manual governs the minimum qualifications professional engineering firms that perform design related work and other ancillary services to support design work on roads and Right of Ways owned by Paulding County. The manual requires firms to be qualified in four (4) area classes; World Roadway Design, Urban Roadway Design, Traffic Operation Study and Traffic Operation Design. This is based off the GDOT Transportation Manual. All firms that are already certified through GDOT will automatically be certified by Paulding County.
- 20. *Ordinance 22-16 an Ordinance amending provision regarding the Parking of Vehicles on County-Owned Property:***
Discussed action to adopt Ordinance 22-16 an Ordinance amending provision regarding the Parking of Vehicles on County-Owned Property. George Jones, Transportation Director stated this is an update to our current Ordinance regarding parking County owned vehicles on County property. The verbiage in the current Ordinance is very limited and does not address long-term parking. This update will state County owned vehicles can not be left on County owned property, lot or facility if closed or if the owner is not utilizing County services, unless authorized by a Department Head. It will also include unlawful parking of private owned vehicles in a County owned parking areas or other County owned property for over twelve (12) hours, unless authorized by the County Manager, Frank Baker.
- 21. *Increase of the Transfer Station Gate Rate from \$55/ton to \$75/ton effective January 1, 2023:***
Discussed action to approve the increase of the Transfer Station Gate Rate from \$55/ton to \$75/ton effective January 1, 2023. Ann Lippmann, Community Development Director stated the current fee is \$20 for up to 700 pounds, the fee is staying the same but will only cover up to 500 pounds.
- 22. *Notice to Proceed with the Northeast Loop Transmission Main Project and approve the Guaranteed Maximum Price not to exceed \$14,190,000.00. ARPA funds will be used for this project which is located in Post 1 and 4:***
Discussed action to authorize a Notice to Proceed with the Northeast Loop Transmission Main Project and approve the Guaranteed Maximum Price not to exceed \$14,190,000.00. ARPA funds will be used for this project which is located in Post 1 and 4. Ray Wooten, Water Systems Director stated this will add over twenty-six (26) feet of pipe tying the system together to allow 100% of the water to come from the Reservoir.

23. Supplemental Agreement with Transystems, Inc. in the amount of \$589,456.38 for Preliminary Engineering Design Services for the Cedarcrest Road Widening Project, from Harmony Grove Church Road to the Cobb County Line. Funded by SPLOST, located in Post 4:

Discussed action to authorize the Chairman to enter into a Supplemental Agreement with Transystems, Inc. in the amount of \$589,456.38 for Preliminary Engineering Design Services for the Cedarcrest Road Widening Project, from Harmony Grove Church Road to the Cobb County Line. Funded by SPLOST, located in Post 4. George Jones, Transportation Director stated on December 12, 2017 the Board of Commissioners approved entering into a Contract with Transystems, Inc. At this time, five (5) years into the project additional items are needed to continue. This will complete the preliminary engineering design process.

24. Approve and execute the application for the GDOT FY2023 Local Maintenance and Improvement Grant (LMIG) in the amount of \$1,996,083.90 and the required 30% match funds of \$598,825.17. General Funds will be used for the required match:

Discussed action to authorize the Chairman to approve and execute the application for the GDOT FY2023 Local Maintenance and Improvement Grant (LMIG) in the amount of \$1,996,083.90 and the required 30% match funds of \$598,825.17. General Funds will be used for the required match. George Jones, Transportation Director stated each year Cities and Counties receive a LMIG Grant based on a formulated amount based on population and the centerline road mileage compared to the state of Georgia's population and road miles. This year GDOT has awarded Paulding County with \$1,996,083.90, 2% more than FY2022. A 30% match is required to receive the Grant money. GDOT requires a list of what the money will be used for, typically Paulding County uses it to pave roads. This year this Grant will go towards paving three (3) roads which can be changed at any time. The deadline to turn in this application is February 1, 2023.

Chairman Carmichael asked if there was a way to see a list of all of the roads in Paulding County and how they are rated.

Mr. Jones stated currently there is not a list.

25. Approval of Change Order #2 for Magnum Construction in the amount of \$43,860.60 for removal of additional unsuitable soils and stone installation as recommended by Nova at Mulberry Rock Park. SPLOST funds will be used for this Change Order, located in Post 2:

Discussed action to authorize approval of Change Order #2 for Magnum Construction in the amount of \$43,860.60 for removal of additional unsuitable soils and stone installation as recommended by Nova at Mulberry Rock Park. SPLOST funds will be used for this Change Order, located in Post 2. Michael Justus, Parks and Recreation Director stated Nova is the geotechnical contractor watching over this project. There is some unsuitable soil in the area of the culvert and the roadway going into the creek. Nova is recommending removing the soil and adding rock to keep the roadway and culvert from collapsing into the creek.

Chairman Carmichael asked if this will complete this Phase of the project.

Mr. Justus stated this is preventing the final part of this Phase. This Phase should be completed by late spring of 2023.

CONCLUSION OF REGULAR BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS:

Mr. Larry Brown Re: Voting Precincts

Chairman Carmichael asked the Commissioners if they had any comments or announcements.

Frank Baker stated he would like to respond to Mr. Brown by stating on Election Day all of the precincts were open for voting. Early voting only had one precinct.

Chairman Carmichael welcomed Jana Ragsdale back to Paulding County and wished everyone a safe, fun Christmas.

Commissioner Kaecher wished everyone a Merry Christmas.

EXECUTIVE SESSION/ ADJOURNMENT: Brian Stover made a motion to go into Executive Session for the purpose of Pending and Potential Litigation seconded by Virginia Galloway. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher (via telephone), Post III Virginia Galloway; Post IV Brian Stover. Chairman Carmichael reminded the audience that the Board would adjourn the meeting from Executive.