



**PAULDING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
August 22, 2023**

**Watson Government Complex
Second Floor – Board of Commissioners Meeting Room**

CALL TO ORDER: David L. Carmichael, Chairman

**INVOCATION
& PLEDGE:** Chris Robinson, Community Development Assistant Director

PRESENT: David L. Carmichael, Chairman; Keith Dunn, Post 1; Sandy Kaecher, Post II; Virginia Galloway, Post III; Brian Stover, Post IV; Jayson Phillips, County Attorney; Frank Baker, County Manager; Rebecca Merideth, County Clerk.

MINUTES:

- 1. The August 8, 2023 Work Session Minutes, the August 8, 2023 Board Meeting Minutes and the August 8, 2023 9:00 am Public Hearing Minutes were available for review.*

ANNOUNCEMENTS:

Team Paulding: National Poll Worker Recruitment Day, August 23, 2023 aired for the Commissioners and audience.

INVITED GUESTS: None

BID AWARDS:

- 2. Award the 2024 Paulding County Right of Way Vertical Mowing Contract I to the lowest bidder, AAA Landscape Management LLC in the amount of \$90,884.40. Funding for this project will be allocated from General Funds. The project locations are in Post 1, 3, and 4:* Discussed action to award the 2024 Paulding County Right of Way Vertical Mowing Contract I to the lowest bidder, AAA Landscape Management LLC in the amount of \$90,884.40. George Jones, Transportation Director stated the Finance Department advertised the project and received one (1) responsive bid from AAA Landscape Management LLC. He further stated there is a three (3) month completion time from the issuance of the Notice to Proceed.

Chairman Carmichael asked if the County has used this company before.

Mr. Jones stated yes. The Company used another name and was previously known as NGL & Erosion Control. They currently have the Shoulder Maintenance Project on County roads and provide additional mowing on State Right of Way as needed on four (4) lane highways.

Chairman Carmichael asked if they will start the project immediately with a positive vote.

Mr. Jones stated if we get approval today, it typically takes about a month after the documents are signed, pre-construction meeting completed, and the issuance of the Notice to Proceed.

- 3. Approve the purchase of a Mini-Excavator with a thumb attachment from Mason Tractor & Equipment in the amount of \$115,316.99 for DOT. Funding for this purchase will be from FY 2023 General Funds:*

Discussed action to approve the purchase of a Mini-Excavator with a thumb attachment from Mason Tractor & Equipment in the amount of \$115,316.99 for DOT. George Jones, Transportation Director stated this piece of equipment is for the Department of Transportation Grading Prep Crew. This purchase is a replacement of a 2006 CASE CX36B, which is unreliable and undersized. He further stated DOT looked at four (4) different vendors, with this bid coming in as the 2nd lowest. Mason Tractor & Equipment offered the best machine, the Kubota KX080, for our needs.

Chairman Carmichael asked what a thumb attachment is.

Mr. Jones stated it is an attachment to the top of the bucket that helps secure an oversize object.

REPORTS FROM COMMITTEES & DEPARTMENTS: None

PUBLIC PARTICIPATION ON AGENDA ITEMS: None

CONSENT AGENDA: Chairman Carmichael read the following consent agenda items:

4. *Authorize the Chairman to sign Resolution 23-24 amending the lease with TowerCom V, LLC, dated April 2017 and first amendment dated October 2017 to allow the transfer of ownership of this lease to Fengate Towers US I, LLC.*
5. *Declare the following item listed as surplus, and approve their disposal through auction or trade:*

| Surplus Items | | | |
|--------------------|------------------|-------------------|----------------------|
| <u>Department</u> | <u>Item Name</u> | <u>Make/Model</u> | <u>Serial Number</u> |
| Parks & Recreation | Unit 667 | 1996 Ford F-150 | 1FTEF15YXTLB28192 |
| Parks & Recreation | Unit 437 | 2000 Ford F-250 | 1FTNF20L2YEA48141 |
| Landfill | Unit 381 | 1998 Ford F-150 | 1FTZF1728WNA43341 |
| | | | |

6. *Adopt the Sheriff's Office job classification for: Registered Nurse.*

OLD BUSINESS: None

NEW BUSINESS:

7. *Resolution 23-22 adopting a 180-Day Moratorium on Acceptance of Rezoning Applications and Special Exception Permit Applications for Gasoline Stations including Gasoline Stations with Convenience Stores:*
 Discussed action to adopt Resolution 23-22 adopting a 180-Day Moratorium on Acceptance of Rezoning Applications and Special Exception Permit Applications for Gasoline Stations including Gasoline Stations with Convenience Stores. Ann Lippmann, Community Development Director stated the County has been inundated with rezoning applications for Gasoline Stations including Gasoline Stations with a Convenience Store. There have been eight (8) request this year. She further stated the department wants to pause the applications to look at the number of gas stations in the County and determine if any changes need to be made to the Zoning Codes.
8. *Resolution 23-23 updating designation of department-level Open Records Officers and Alternate Open Records Officers:*
 Discussed action to adopt Resolution 23-23 updating designation of department-level Open Records Officers and Alternate Open Records Officers. Jayson Phillips, County Attorney stated each department in the County has an Open Records Officer. This Resolution is to update the primary and alternate Open Records Officers. The information will then be posted on the County website.
9. *Authorize the Water System to enter into the AVEVA FLEX 3-year Subscription Contract, totaling \$108,398.72 spread out over a 3-year term. Located in Post 3. Funded by the Renewal and Extension Fund:*
 Discussed action to authorize the Water System to enter into the AVEVA FLEX 3-year Subscription Contract, totaling \$108,398.72 spread out over a 3-year term. Ray Wooten, Water and Sewer Director stated the Coppermine WRF is currently under expansion. This software package is for the facility. He further stated this is separate from the expansion project because it does not start until the expansion project is completed. The Renewal and Extension Fund will be used because the ARPA Funds used for the expansion will run out before the 3-year term ends. This will be an upgrade to the existing software system.

CONCLUSION OF REGULAR BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None

Chairman Carmichael asked if any of the Commissioners had any comments or announcements.

Brian Stover announced the Paulding Meadows Festival on September 9th & 10th. He further stated he was looking forward to seeing everyone.

Virginia Galloway congratulated the Paulding Meadows Festival, for national recognition, as a finalist in the Sunshine Artist Contest as one of best Festivals across the United States. She further stated that all of the Directors are non-paid and almost all of the proceeds go to the children of Paulding County.

EXECUTIVE SESSION: Brian Stover made a motion to go into Executive Session for the purpose of Real Estate and Litigation, seconded by Virginia Galloway. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Brian Stover.

ADJOURNMENT: Chairman Carmichael made a motion to adjourn the meeting from Executive Session, seconded by Sandy Kaecher. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Virginia Galloway, Post IV Brian Stover.