



**PAULDING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MINUTES
January 12, 2021**

**Watson Government Complex
Second Floor – Board of Commissioners Meeting Room**

CALL TO ORDER: David L. Carmichael, Chairman

**INVOCATION
& PLEDGE:** Sr. Pastor Brian Bloye with Westridge Church

PRESENT: David L. Carmichael, Chairman; Keith Dunn, Post I; Sandy Kaecher, Post II; Chuck Hart, Post III; Brian Stover, Post IV; Jayson Phillips, County Attorney; Frank Baker, County Administrator; Rebecca Merideth, County Clerk

MINUTES:

- 1. The December 8, 2020 Work Session and Board Meeting Minutes were available for review.*

ANNOUNCEMENTS:

Team Paulding: Recognized Employee of the Month Ronald Curtis.

Introduction of the New Post I Commissioner Keith Dunn. Ms. Tara Palmer, Human Resources Director read Commissioner Dunn’s bio and welcomed him to the Board.

Chairman Carmichael called upon the following citizens to read the Mission, Vision, and Values Statements of the Board of Commissioners:

- Mr. Larry Jernigan read the Board of Commissioners Mission Statement.
- Mrs. Jessica Kilgore read the Board of Commissioners Vision Statement.
- Mrs. Carol McLeod read the Board of Commissioners Value Statement.

Board of Commissioners Recommitment to Department Heads, and recognized them with a PowerPoint presentation and a short statement of their greatest accomplishments for the year 2020.

The Board of Commissioners presented Mrs. Lavera Newton with a Proclamation in celebration of her 105th Birthday. Chairman Carmichael read the Proclamation and Mrs. Newton was present via phone. The Proclamation will be mailed to Mrs. Newton.

The Chairman read the letter from Dr. Steven D. Dillingham, Director of the U.S. Census Bureau that recognized and Thanked Paulding County for their help in achieving a successful 2020 Census Campaign.

INVITED GUESTS:

State Transportation Board Member, 14th Congressional District Representative Jerry Shearin spoke about the history and gave a short update on where we are with State Highways 91, Macland and 61.

BID AWARDS:

- 2. Discussed Awarding the DFACS building roof replacement project to the lowest responsible bidder, Hugh MacMartin in the amount of \$68,827.50:*

Tabitha Pollard, Finance Director stated this building was purchased in 2005 with a 10-year loan. The building is now paid for and the County rents the building to the State. There have been many repairs done on this building over time but at this point it is in need of a new roof. The funds for the roof repair will come from the rental funds.

REPORTS FROM COMMITTEES & DEPARTMENTS: None

PUBLIC PARTICIPATION ON AGENDA ITEMS:

CONSENT AGENDA: Chairman Carmichael and the Post Commissioners read the following consent agenda items:

- 3. Paulding County Airport Authority Board, with a four-year term ending December 31, 2024:*

- David Small BOC Appointment
- 4. *Alcohol License Review Board, with a two-year term ending December 31, 2022:***
Adam Beavers BOC Appointment
- 5. *Animal Control Hearing Board, with a one-year term ending December 31, 2021:***
Lynn Jackson Chairman Appointee
Jessica Gullett Post I Appointee
Jennifer Farrell Post II Appointee
Mandie Brauer Post III Appointee
Suzanne Baker Post IV Appointee
- 6. *Cemetery Preservation Commission, with a one-year term ending December 31, 2021:***
Todd Tibbitts Chairman Appointee
Kathy Bookout Post III Appointee
Mike Pickett Post IV Appointee
- 7. *Civil Service Board, with a four-year term ending December 31, 2024:***
John Walton Elected Officials Appointee
Loran Wills Voted on as the Paulding County Employee Appointee
- 8. *Paulding County Department of Family and Children Services, with a five-year term ending December 31, 2025:***
Lt. Brian Smith BOC Appointee
- 9. *Fire Advisory Board, with a one-year term ending December 31, 2021:***
Emory Gordy Chairman Appointee
Matt Mason Post I Appointee
Randy Richards Post II Appointee
Robert Owens Post III Appointee
Chris Wheeler Post IV Appointee
- 10. *Planning and Zoning Commission, with a one-year term ending December 31, 2021:***
Debra Sever Chairman Appointee
James Steele Post I Appointee
Ellis Astin Post II Appointee
Roger Leggett Post III Appointee
Jody Palmer Post IV Appointee
- 11. *Paulding County Recreation Commission Board, with a five-year term ending December 31, 2025:***
Ben Paris Post I Appointee
Cage Bullard Post IV Appointee
- 12. *Region One Mental Health, Developmental disabilities and Addictive Diseases Advisory Council, with a three-year term ending December 31, 2023:***
Michelle Boatrite BOC Appointee
Michele Graig BOC Appointee
- 13. *Appoint Chief Tim King to the Region One Emergency Medical Services Advisory Council, with a term ending June 30, 2021.***
- 14. *Paulding County Water/Sewer Advisory Board, with a one-year term ending December 31, 2021:***
Bobbie Hollis Chairman Appointee
Bobby Maddox Chairman Appointee
David Barnett Chairman Appointee
Jeremiah Fields Post I Appointee
Jim Smith Post III Appointee
Wayne Kirby Post IV Appointee
- 15. *Zoning Board of Appeals, with a one-year term ending December 31, 2021:***
Lamar Clark Chairman Appointee
Dave Roberts Post I Appointee
Jack Hart Post II Appointee
Robert Owens Post III Appointee

Jerry Johnson Post IV Appointee

16. Adopt Community Development job classification for Plans Examiner.

17. Lt. Mark Parker is retiring from the Sheriff's Office on January 8, 2021; the policy to retire a service pistol to a Deputy has been met by Lt. Parker. The Sheriff's Office request to retire Lt. Parker's Glock Pistol.

18. Authorize the Chairman to execute amended easement document for American Tower Corporation (d.b.a. Verizon Wireless) located on County property at 38 Tower Drive, Dallas, Georgia 30132.

19. Approve an additional amount of \$3,454.51 to cover additional parts determined necessary for replacement during the generator rebuild approved on June 23, 2020.

OLD BUSINESS: None

NEW BUSINESS:

20. Public Hearing regarding establishing a Special Streetlight District along a section of Seven Hills Boulevard:

Chairman Carmichael opened the Public Hearing and asked Mr. Jones to speak on this agenda item. Mr. Jones stated Seven Hills Boulevard is a County owned and maintained roadway. There are two (2) companies that provide electrical service that is currently being paid for by the HOA. With the 2017 update to the County Street Lighting Ordinance there is now a mechanism in place to accept the lighting and assume the responsibility for cost by creating a special street lighting district for this section of Seven Hills Boulevard.

After hearing no public comments, Chairman Carmichael closed the Public Hearing.

21. Discussed action to authorize the purchase of one replacement pump for the Westbrook 2 Sanitary Sewer Pump Station for \$57,603.24:

Laurie Ashmore, Water System Director stated this pump station is a major component of our collections system conveying wastewater to the Pumpkinvine WRF. There are four (4) public stations and two private stations that send flow to Westbrook 2 in addition to the gravity flow coming in from surrounding residential areas. One of the two pumps in the station have developed major problems, the pump was installed in 1998 and due to the age of the pump, both repair and replacement costs were looked at and replacement was the responsible choice to keep the station operational and extend the life of the station.

Chairman Carmichael asked if this is the normal life expectancy for this type of equipment.

Ms. Ashmore stated that this pump station received a lot of grit flowing through it and that is hard on the pump.

22. Chairman Carmichael read the proposed appointments to the Paulding County Economic Development Organization Board, with a one-year term ending December 31, 2021:

Commissioner Sandy Kaecher	Chairman Appointee
Commissioner Brian Stover	Post Commissioners Appointee
Greg Perry	BOC Appointee
Matt Buzzelli	BOC Appointee

23. Chairman Carmichael read the proposed appointments to the Paulding County Keep Paulding Beautiful Board, with a three-year term ending December 31, 2023:

Curtis Miller	Chairman Appointee
Steve Kaecher	Post II Appointee
Sam Farrell and Bethany Helton	At Large Members
Amber Cordell	Post IV Appointee

CONCLUSION OF REGULAR BUSINESS

PUBLIC PARTICIPATION ON NON-AGENDA ITEMS: None

EXECUTIVE SESSION: None

Chairman Carmichael asked the Commissioners if they would like to make any comments or announcements.

Commissioner Stover stated he is happy to celebrate 2021.

Commissioner Hart stated he appreciates the Department Heads and is glad to be able to contact the subject matter experts.

Chairman Carmichael spoke regarding a card he had received from Make A Wish Foundation and was thankful that the County could be involved with helping to grant wishes.

Commissioner Kaecher stated she is also glad to be celebrating 2021 and looks forward to the next year.

Commissioner Dunn stated he appreciated all of the support he has received from department staff, they have been very helpful. He thanked the other Commissioners for all of their support and stated he looks forward to being a part of Team Paulding.

ADJOURNMENT: Brian Stover made a motion to adjourn, Seconded by Chuck Hart. Voting Yea: Chairman Carmichael, Post I Keith Dunn, Post II Sandy Kaecher, Post III Chuck Hart, Post IV Brian Stover.