



TOWN OF PAONIA
TUESDAY, MARCH 26, 2019
REGULAR TOWN BOARD MEETING AGENDA
6:30 PM

Roll Call

Approval of Agenda

Announcements

Recognition of Visitors & Guests

Consent Agenda

Mayor's Report

Staff Reports

Town Administrators Report

Public Works Report

Police Department Report

Town Treasurer Report

Disbursements

Unfinished Business

1. Revised Preliminary Environmental Assessment for the North Fork Mancos Master Development Plan – Town Response Letter
2. Personnel Handbook Sections 202 & 209 Amendment – Access to Personnel Files and Medical Information Privacy
3. Edesia Community Kitchen - Mediation
4. Town Administrator Review/Goals & Objectives

New Business

5. Sustainable North Fork Valley – Single Use Plastic Bag Ban
6. Citizen Request – Presentation of Plastic Bag Reduction Basics
7. The Learning Council & Colorado Farm & Food Alliance - Large Park Special Event - Community Fair
8. Phil Wassell - Paonia Experiential Academy – Town Park Mural Follow-up
9. Mountain Harvest Creative – 2018 Financial Impact Report
10. Tree Board Vacancy – Letters of Interest Deadline

Committee Reports

Finance & Personnel

Public Works/Utilities/Facilities

Governmental Affairs/Public Safety

Tree Board

Space to Create

Adjournment

I. RULES OF PROCEDURE

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda

item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. CONSENT AGENDA

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. EXECUTIVE SESSION

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed "in as much detail as possible without compromising the purpose for which the executive session is authorized." In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. SUBJECT TO AMENDMENT

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

AGENDA SUMMARY FORM



Roll Call

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Approval of Agenda

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Announcements

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Visitors & Guests

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Consent Agenda

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

Minutes
Special Town Board Meeting
Town of Paonia, Colorado
February 21, 2019

RECORD OF PROCEEDINGS

Roll Call

PRESENT

Mayor Charles Stewart
Mayor Pro-Tem Chelsea Bookout
Trustee Mary Bachran
Trustee William Bear
Trustee Samira Hart

ABSENT

Trustee Karen Budinger
Trustee Dave Knutson

Approval of Agenda

New Business

1. Resolution 2019-06 – Local Emergency Declaration
Mayor Stewart provided an update regarding the current water situation and the need for the declaration of a local emergency, which was necessary to receive assistance from Delta County, and potentially from the State. A requirement of the declaration requires the Board to ratify the declaration within 7 days.

Mayor Stewart provided a list of thanks to multiple entities as well as the staff for their work and assistance in this emergency.

Administrator Knight provided an update to the repairs being made on the water system. Eight (8) of ten (10) water zones are charged and being disinfected. Some people are still without water due to low pressure and lines that run up-hill.

No contaminants have been found in any water tests and there is no evidence of any back-flow issues.

One resident in Town questioned the cause of the break, which at this point is unknown. Donna Mann - West 4th Street – is upset with the Town for not notifying that there was a leak within the system ahead of time.

Motion made by Trustee Hart, Seconded by Mayor Pro-Tem Bookout to adopt Resolution 2019-06 Local Emergency Declaration, as presented.
Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Hart

Adjournment

Motion made by Trustee Bear, Seconded by Trustee Hart to adjourn.
Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Hart

J. Corinne Ferguson, Town Clerk

Charles Stewart, Mayor

DRAFT

Minutes
Regular Town Board Meeting
Town of Paonia, Colorado
March 12, 2019

RECORD OF PROCEEDINGS

Roll Call

PRESENT

Mayor Charles Stewart
Mayor Pro-Tem Chelsea Bookout
Trustee Mary Bachran
Trustee William Bear
Trustee Karen Budinger
Trustee Samira Hart
Trustee Dave Knutson

Approval of Agenda

Motion made by Trustee Hart, Seconded by Trustee Bear to approve the agenda as presented. Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Hart, Trustee Knutson.

Announcements

Trustee Knutson announced it is Sunshine Week, supporting the Sunshine Law that supports transparency.

Recognition of Visitors & Guests

None

Consent Agenda

Motion made by Mayor Pro-Tem Bookout, Seconded by Trustee Bachran to approve consent agenda items as presented. Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Hart, Trustee Knutson.

Mayor's Report

Mayor Stewart thanked Chief Ferguson and the officers of the Paonia Police Department for their assistance during the water issues.

Staff Reports

Town Administrators Report

Water System Update:

Administrator Knight reported the water system is running as designed. The 1MG tank is full at 10ft the 2MG tank is at 25 of 30 feet. Public Works plans to investigate some smaller leaks on spring-lines in the next few weeks as the weather warms up. The after-action meeting is tentatively scheduled March 28th, where staff will meet with the agencies that assisted. An after-action report will be finalized following the meeting. Staff again was thanked for the work put in during the water issue. There is no plan for a full update until the after-action meeting and report are completed.

Opened for questions. -

Mayor Stewart asked how much water was drawn from Roeber Reservoir. Approximately 2-acre feet of 20-acre feet offered. Roeber was shut off once the 1MG tank was filled.

Mayor Stewart recommended scheduling a work session for the first meeting in April to follow up from the after-action plan. Administrator Knight recommended giving additional time for the completion of the after-action report.

It was agreed upon to follow-up with scheduling at the next meeting.

Public Works Report

The crew has started cleaning gutters and storm drains.

Continue to fill potholes.

A new program was installed at the 1MG plant to correct deficiency in system.

Police Department Report

In preparation for the upcoming trial at Delta County Chief Ferguson requested to be excused and stated he had nothing additional report.

Trustee Bear requested the officers please watch for those making U-turns on Grand Avenue.

Town Treasurer Report

Reviewed disbursements.

Executed letter of credit with First State Bank.

The emergency team helped track costs and in-kind services for the water issue.

Mr. Donegan provided recommendations for compliancy to adhere with FEMA requirements for the Town purchasing policy.

Preliminary information is being gathered for the audit.

Disbursements

Motion made by Mayor Pro-Tem Bookout, Seconded by Trustee Hart to approve disbursements as presented. Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran,

Trustee Bear, Trustee Budinger, Trustee Hart, Trustee Knutson.

Unfinished Business

Personnel Handbook Sections 202 & 209 Amendment – Access to Personnel Files and Medical Information Privacy

Mayor Pro-Tem Bookout read sections of changes recommended for the Board for a vote at next meeting.

Motion made by Mayor Pro-Tem Bookout, Seconded by Trustee Hart to table discussion to the next Board meeting. Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Hart, Trustee Knutson.

New Business

PUBLIC HEARING: 397 Clark Avenue A – Special Use

Mayor Stewart provided information regarding the application, documents in packet, and planning commission recommendations.

The Public Hearing procedures were explained for the public.

Hearing opened: 7:00PM.

Administrator Knight provided an overview of the requirement for a special use permit for 397 A Clark Avenue. No exterior adjustments are being made to the building. The interior uses are the only subject matter addressed in the special use application. a total of five (5) kilns will be in the building, one (1) for the instructor, four (4) for students. Frederick Zimmer added that the neighborhood impact is minimal. Traffic is increased right now due to Silver Leaf development.

Board Questions:

All fees paid? - Yes.

Discussion ensued regarding use of the driveway and/or easements for a road.

Peter VanWinkle and Karen Goode were present as members of Paonia Clay Works and added they were agreeable to having eight days for commercial sales.

Discussion ensued regarding the levels of attendance for different activities.

Trustee Knutson added that the Board would like to see the group take initiative to come to the Board if they begin to grow outside of the perimeters of approval.

Public comment:

None.

Hearing Closed: 7:13PM.

Open for Board discussion and deliberation.

Requests are:

Manufacturing Pottery – As presented.

Motion made by Trustee Bear seconded by Trustee Knutson to approve artistic manufacturing of pottery. Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Hart, Trustee Knutson.

Workshops – The Planning Commission recommendation limited to five students, no more than three times per month.

Motion made by Trustee Bachran seconded by Trustee Bear for the holding of workshops with twelve (12) students, three (3) times per month. Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Hart, Trustee Knutson.

Use of Property for Retail Sales - The Planning Commission recommended approval with limitations set by Board. The applicants are agreeable to limit 8 days per month.

Motion made by Trustee Bear seconded by Trustee Hart to approve the use of the property for retail sales up to 8 days per month.

Original Motion amended by Trustee Knutson, Seconded by Trustee Bear adding a restriction to end activity at 9pm. Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Hart, Trustee Knutson.

Curb Apron and Traffic Control on Minnesota Avenue -
Discussion ensued regarding additional traffic crossing the sidewalk, needing a sidewalk apron and installing of traffic control sign.

Motion by Trustee Bear, Second by Trustee Bachran to require the applicant to install sidewalk apron and a traffic control sign for Minnesota Avenue.

Re-opened public hearing at 7:26PM

Mr. Zimmer requested approval to install the apron when/if damage occurs. Trustee Bear recommended the sidewalk apron be installed proactively.

Trustee Bachran questioned if the apron can be installed without damaging the sidewalk. Yes.

Hearing closed at 7:29pm.

Discussion ensued regarding the timeline for apron installation.

Motion to amend main motion by Trustee Bachran, Second by Trustee Bear to allow six months for completion of sidewalk apron installation and traffic control sign installation.

Seconded by Trustee Bear. Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Hart, Trustee Knutson.

Motion by Trustee Bear, Second by Trustee Bachran requiring an approximate 6-month review following the installation. Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Hart, Trustee Knutson.

Re-opened public hearing at 7:35pm

Peter VanWinkle requested a year review to follow in line with the lease.

Close hearing: 7:38pm.

Motion by Trustee Bear, Second by Trustee Budinger to plan installation with Public Works Director Loberg and bring plan to public works committee meeting. Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Hart, Trustee Knutson.

Attorney Nerlin stated Mr. Loberg can provide the direction to the applicant and follow with the public works committee.

Motion by Trustee Knutson to delegate the decision regarding the apron installation be given to the public works committee for final decision. Motion failed for lack of a second.

Main amended motion carried. Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Hart, Trustee Knutson.
5-minute recess.

Revised Preliminary Environmental Assessment for the North Fork Mancos Master Development Plan

Andrew Forkes-Gudmundson was present on behalf of Citizens for a Healthy Community, requesting the Board submit additional comments regarding the Revised Preliminary Environmental Assessment for the North Fork Mancos Master Development Plan (NFMMDP). Mr. Forkes-Gudmundson explained the changes to the original proposal, which he described as "high water intensive" and provided data regarding the scale of water used in comparison to domestic use.

Discussion ensued regarding access to the required amounts of water, seismic feasibility studies, traffic, and open-river definition.

Motion made by Mayor Pro-Tem Bookout, supported by Trustee Hart stating the Board wishes to comment and for Administrator Knight to work with Mr. Forkes-Gudmundson to address the issues discussed and bring letter to Board at next meeting. Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Budinger, Trustee Hart, Trustee Knutson. Voting Nay: Trustee Bear.

Committee Reports

Finance & Personnel

Nothing to report.

Public Works/Utilities/Facilities

Nothing to report.

Governmental Affairs/Public Safety

Willing to reschedule building department meeting for water work session in April if needed.

Plastic Bag Reduction plan to come before the Board at next meeting.

Dark Sky’s plan to come before the Board in the near future.

Space to Create

Nothing to report.

Tree Board

Working on the Arbor Day Celebration.

Executive Session

Motion made by Mayor Pro-Tem Bookout, Seconded by Trustee Hart to enter in to executive session for discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; Town Administrator Review. Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Hart, Trustee Knutson.

Entered in to executive session at: 825pm

Returned to open session at: 9:20pm

Those in attendance were: Mayor Stewart, Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Hart, Trustee Knutson, Town Attorney Bo Nerlin, and Town Administrator Ken Knight.

No issues noted.

Adjournment

9:25pm

J. Corinne Ferguson, Town Clerk

Charles Stewart, Mayor

AGENDA SUMMARY FORM



Mayor's Report

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Administrator's Report

Summary:

Notes:

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Public Works Report

Summary:

Notes:

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Police Report

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

Paonia Police Department

Law Incident Table, by Date and Time

Date Occurred: 03/01/19

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
02:00:59	WELFARE CHECK	ONARGA AVE, Paonia, CO	PPD	PPD	
19:25:23	Medical/transfe	MAIN AVE, Paonia, CO	PPD	PPD	
20:22:21	AGENCY ASSIST	HIGHWAY 133; REDWOOD ARMS MOTEL; Paonia, CO	PPD	DIST3	

Total Incidents for this Date: 3

Date Occurred: 03/02/19

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
00:07:28	TrafficAccident	1200 3RD ST, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 1

Date Occurred: 03/03/19

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:40:15	WELFARE CHECK	PAN AMERICAN AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 1

Date Occurred: 03/04/19

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:42:43	Information	GRAND AVE; , Paonia, CO	PPD	PPD	
14:17:21	FIRE	VISTA DR, Paonia, CO	PPD	PPD	
17:31:02	AGENCY ASSIST	HIGHWAY 133; REDWOOD ARMS MOTEL, Paonia, CO	PPD	DIST3	

Total Incidents for this Date: 3

Date Occurred: 03/05/19

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
07:54:29	FIRE	DORRIS AVE, Paonia, CO	PPD	PPD	
14:15:24	SHOPLIFTING	2ND ST; DONS SUPERMART, Paonia, CO	PPD	PPD	
21:23:00	RESTR/PROT ORDR	RIO GRANDE AVE, Paonia, CO	PPD	PPD	CAA

Total Incidents for this Date: 3

Date Occurred: 03/06/19

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
20:00:48	WELFARE CHECK	GRAND AVE, Paonia, CO	PPD	PPD	
22:37:17	Disturbance	PAN AMERICAN AVE, Paonia, CO	PPD	PPD	VW

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
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Total Incidents for this Date: 2

Date Occurred: 03/07/19

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:14:06	THEFT	RIO GRANDE AVE, Paonia, CO	PPD	PPD	
16:20:50	TRESPASS	GRAND AVE, Paonia, CO	PPD	PPD	CIT
21:22:13	SUSPICIOUS	Pan America Avenue (Apple Valley Park), Paonia,	PPD	PPD	VW
22:01:57	Traffic Stop	100 Block of 4th Street, Paonia, CO	PPD	PPD	WW

Total Incidents for this Date: 4

Date Occurred: 03/08/19

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
00:57:45	WELFARE CHECK	RIO GRANDE AVE, Paonia, CO	PPD	PPD	
15:57:50	AGENCY ASSIST	HIGHWAY 133 & BETHLEHEM RD, Paonia, CO	PPD	DIST3	
19:18:05	ALARM	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 03/09/19

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:46:10	Traffic Stop	200 Block of 2nd. St., Paonia,	PPD	PPD	CIT
15:28:05	Traffic Stop	700 2ND ST, Paonia, CO	PPD	PPD	CIT
22:18:30	AGENCY ASSIST	OAK AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 03/12/19

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:30:29	WELFARE CHECK	CLARK AVE, Paonia, CO	PPD	PPD	
15:17:11	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
15:53:44	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 03/13/19

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:56:50	SUSPICIOUS	304 NIAGARA AVE; Paonia, CO	PPD	PPD	
15:54:40	ANIMAL CONTROL	MAIN AVE, Paonia, CO	PPD	PPD	VW
16:49:21	VIN INSPECTION	POPLAR AVE, Paonia, CO	PPD	PPD	

Total Incidents for this Date: 3

Date Occurred: 03/14/19

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:51:06	Traffic Stop	200 Block of 2nd Street, Paonia, CO	PPD	PPD	CIT

Total Incidents for this Date: 1

Date Occurred: 03/15/19

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
00:09:28	DOMESTIC	2ND ST, Paonia, CO	PPD	PPD	CAA
03:58:02	AGENCY ASSIST	MATHEWS LN, Paonia, CO	PPD	DIST3	
16:13:46	Disturbance	MAIN AVE; Paonia, CO	PPD	PPD	VW
16:52:03	911/hangup	DORRIS AVE, Paonia, CO	PPD	PPD	
17:21:42	LOST/FOUND PROP	LAMBORN AVE, Paonia, CO	PPD	PPD	
19:54:05	CIVIL PROBLEM	NIAGARA AVE; Paonia, CO	PPD	PPD	

Total Incidents for this Date: 6

Total reported: 36 VW=4, WW=1, CIT=5, CAA=2

Report Includes:

All dates between `00:00:01 03/01/19` and `00:00:01 03/16/19`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities

AGENDA SUMMARY FORM



Treasurer's Report

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Disbursements

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

FSBC OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		424,215.09
ACCOUNTS PAYABLE	3/11/19-3/21/19	(36,961.19)
TRANSFER TO COLOTRUST	APPROVED 2/12/19	(200,864.56)
PAYROLL TAXES	1/25/2019	(7,691.73)
BALANCE AFTER PAYMENT		178,697.61

FSBC SUMMIT DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		88,734.07
CURRENT FSBC PAYROLL BALANCE		25.00
PAYROLL (DIRECT DEPOSIT)	1/25/2019	(21,416.85)
BALANCE AFTER PAYMENT		67,342.22

FSBC LOC BALANCE		
FSBC CD#2 BALANCE	GENERAL	200,009.63
CD TOTAL		200,009.63
LOC DRAW		
BALANCE AVAILABLE SECURING LOC		200,009.63

CREDIT CARD		
CHASE	3/23/2019	-
CITIBANK	3/25/2019	-
TOTAL		-

COLOTRUST - GENERAL		
		179,233.32
TRANSFER FROM CD	APPROVED 2/12/19	200,864.56
TOTAL		380,097.88

COLOTRUST RESTRICTED - SEWER PROPERTY		
TOTAL		515,381.47

COLOTRUST RESTRICTED - SEWER LOAN RESERVE		
TOTAL		103,847.33

COLOTRUST - BRIDGE RESTRICTED		
TOTAL	TRANSFER FROM CD ~ APPROVED 2/12/19	573,900.00

GRANT FUNDS IN PROCESS		
WPA	WATER PROJECT	184,778.38
DOLA	SPACE-2-CREATE	15,000.00
TOTAL		199,778.38

100K 3/22/19

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
03/26/2019	987	Black Hills Energy	3/2019	1,403.62 ✓	.00	.00	1,403.62	100%		
03/26/2019	14	Bolinger & Queen I	51720	16.50 ✓	.00	.00	16.50	✓		
03/26/2019	1048	Colorado Code Co	11519	3,025.00 ✓	.00	.00	3,025.00	✓		
03/26/2019	1084	CSG SYSTEM IN	345175	201.00 ✓	.00	.00	201.00	✓		
03/26/2019	43	Delta Montrose Ele	3-2019-P	2,508.56 ✓	.00	.00	2,508.56	✓		
03/26/2019	43	Delta Montrose Ele	3-2019-W	1,804.42 ✓	.00	.00	1,804.42	✓		
03/26/2019	48	Don's Market	02-478400	41.27 ✓	.00	.00	41.27	✓		
03/26/2019	368	Double J Disposal	36452-36454	288.00 ✓	.00	.00	288.00	✓		
03/26/2019	436	Eagle Welding Inc	849695	600.00 ✓	.00	.00	600.00	✓		
03/26/2019	986	Elevate Fiber	271710-0331	79.95 ✓	.00	.00	79.95	✓		
03/26/2019	986	Elevate Fiber	66210-03311	79.95 ✓	.00	.00	79.95	✓		
03/26/2019	645	Mail Services, LLC	1677278	376.46 ✓	.00	.00	376.46	✓		
03/26/2019	763	Mesa County Healt	574-19	20.00 ✓	.00	.00	20.00	✓		
03/26/2019	763	Mesa County Healt	575-19	20.00 ✓	.00	.00	20.00	✓		
03/26/2019	763	Mesa County Healt	813-19	20.00 ✓	.00	.00	20.00	✓		
03/26/2019	119	North Fork Vet Clin	55847	480.00 ✓	.00	.00	480.00	✓		
03/26/2019	931	Roop Excavating L	022119-0303	25,150.00 ✓	.00	.00	25,150.00	✓		
03/26/2019	156	TDS Telecom	3-2019	529.41 ✓	.00	.00	529.41	✓		
03/26/2019	491	Winwater Corp	049705-00	317.05 ✓	.00	.00	317.05	✓		
Grand Totals:			19	36,961.19	.00	.00	36,961.19			

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
03/26/2019	36,961.19	.00	.00	36,961.19	36,961.19
Grand Totals:	36,961.19	.00	.00	36,961.19	

BANK BALANCES		
	FSBC	COLOTRUST
	AS OF: 3/8/19	
WWTP	58,069.04	179,591.75
SPACE-TO-CREATE	72,547.22	516,412.15
INT GRANT	573,935.77	104,055.02
PAYROLL	25.00	
SUMMIT	88,734.07	
OPS	440,367.36	
CONS.TRUST	2,674.67	
PASS THRU	25.00	
PARK CONTRIBUTIONS	24,150.00	
CD#1	CLOSED	
CD#2	200,009.63	
	<u>1,460,537.76</u>	<u>800,058.92</u>
		2,260,596.68

Report Criteria:
 Unpaid transmittals included
 Begin Date: ALL
 End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
2							
2	IRS Tax Deposit		03/08/2019	74-00	Federal Tax Deposit Social Security	10-0216	1,281.83
2	IRS Tax Deposit		03/08/2019	74-00	Federal Tax Deposit Social Security	10-0216	1,281.83
2	IRS Tax Deposit		03/08/2019	75-00	Federal Tax Deposit Medicare Pay P	10-0216	391.17
2	IRS Tax Deposit		03/08/2019	75-00	Federal Tax Deposit Medicare Pay P	10-0216	391.17
2	IRS Tax Deposit		03/08/2019	76-00	Federal Tax Deposit Federal Withhold	10-0216	1,754.07
Total 2:							5,100.07
4							
4	Aflac		02/22/2019	63-01	Aflac Pre-Tax Pay Period: 2/22/2019	10-0225	120.18
4	Aflac		02/22/2019	63-02	Aflac After Tax Pay Period: 2/22/2019	10-0225	24.90
4	Aflac		03/08/2019	63-01	Aflac Pre-Tax Pay Period: 3/8/2019	10-0225	120.18
4	Aflac		03/08/2019	63-02	Aflac After Tax Pay Period: 3/8/2019	10-0225	24.90
Total 4:							290.16
6							
6	Colorado Dept of Labor		12/28/2018	98-00	SUTA State Unemployment Tax Pay	10-0218	78.71
6	Colorado Dept of Labor		01/11/2019	98-00	SUTA State Unemployment Tax Pay	10-0218	64.80
6	Colorado Dept of Labor		01/25/2019	98-00	SUTA State Unemployment Tax Pay	10-0218	70.45
6	Colorado Dept of Labor		02/08/2019	98-00	SUTA State Unemployment Tax Pay	10-0218	70.04
6	Colorado Dept of Labor		02/22/2019	98-00	SUTA State Unemployment Tax Pay	10-0218	80.48
6	Colorado Dept of Labor		03/08/2019	98-00	SUTA State Unemployment Tax Pay	10-0218	76.24
Total 6:							440.72
9							
9	Colorado Dept of Revenue		02/22/2019	77-00	State Withholding Tax Pay Period: 2/2	10-0217	847.00
9	Colorado Dept of Revenue		03/08/2019	77-00	State Withholding Tax Pay Period: 3/8	10-0217	768.00
Total 9:							1,615.00
31							
31	Mutual of Omaha		03/08/2019	51-01	Group# MOORetirement Plan Pay P	10-0220	459.35
31	Mutual of Omaha		03/08/2019	51-01	Group# MOORetirement Plan Pay P	10-0220	811.97
31	Mutual of Omaha		03/08/2019	51-02	Group# MOO Loan Payment Pay Pe	10-0220	66.18
Total 31:							1,337.50
33							
33	FPPA - Fire & Police Pensi		03/08/2019	50-00	FPPA Pay Period: 3/8/2019	10-0219	618.25
33	FPPA - Fire & Police Pensi		03/08/2019	50-00	FPPA Pay Period: 3/8/2019	10-0219	471.05
33	FPPA - Fire & Police Pensi		03/08/2019	90-00	Death & Disability Pay Period: 3/8/20	10-0219	164.86
Total 33:							1,254.16
70							
70	Rocky Mountain HMO		02/22/2019	60-01	RMHMO - Employee Only Pay Period	10-0223	434.21
70	Rocky Mountain HMO		02/22/2019	60-01	RMHMO - Employee Only Pay Period	10-0223	3,473.98
70	Rocky Mountain HMO		02/22/2019	60-03	RMHMO - Employee + Family Pay Pe	10-0223	343.44
70	Rocky Mountain HMO		02/22/2019	60-03	RMHMO - Employee + Family Pay Pe	10-0223	2,747.60

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
70	Rocky Mountain HMO		02/22/2019	60-04	RMHMO - Vision Pay Period: 2/22/20	10-0223	37.63
70	Rocky Mountain HMO		02/22/2019	60-05	RMHMO - Dental Pay Period: 2/22/20	10-0223	193.84
70	Rocky Mountain HMO		03/08/2019	60-01	RMHMO - Employee Only Pay Period	10-0223	434.21
70	Rocky Mountain HMO		03/08/2019	60-03	RMHMO - Employee + Family Pay Pe	10-0223	343.44
70	Rocky Mountain HMO		03/08/2019	60-04	RMHMO - Vision Pay Period: 3/8/201	10-0223	37.63
70	Rocky Mountain HMO		03/08/2019	60-05	RMHMO - Dental Pay Period: 3/8/201	10-0223	193.84
Total 70:							8,239.82
71							
71	The Harford		02/22/2019	65-01	Group#013307460001 Hartford Basic	10-0226	21.20
71	The Harford		02/22/2019	65-02	Group#013307460001 Hartford Suppl	10-0226	29.38
71	The Harford		03/08/2019	65-02	Group#013307460001 Hartford Suppl	10-0226	29.38
Total 71:							79.96
73							
73	Delta Dental of Colorado		02/22/2019	60-05	Dental RMHMO - Dental Pay Period:	10-0223	193.84
73	Delta Dental of Colorado		03/08/2019	60-05	Dental RMHMO - Dental Pay Period:	10-0223	193.84
Total 73:							387.68
Grand Totals:							18,745.07

MD.
MD.
MD.

beck
3/13/19
KB
3/13/19

Report Criteria:
 Unpaid transmittals included
 Begin Date: ALL
 End Date: ALL

5,100.07+
 1,337.50+
 1,254.16+
 003 } 7,691.73+
 0**

Employee Number	Name	85-00 Net Pay Emp Amt
1308	Bachran, Mary A ✓	277.05 ✓
1302	Bear Jr., William A ✓	277.05 ✓
1054	Beardslee, Dominic D ✓	1,231.96 ✓
1303	Bookout, Chelsea A ✓	277.05 ✓
1305	Budinger, Karen A ✓	277.05 ✓
1052	Edwards, Roger ✓	939.50 ✓
1002	Ferguson, J. Corinne ✓	1,451.31 ✓
1020	Ferguson, Neil ✓	1,675.15 ✓
1309	Hart, Samira M ✓	277.05 ✓
1022	Hinyard, Patrick ✓	1,417.33 ✓
1001	Jones, Cynthia ✓	1,609.22 ✓
1100	King, Ross C ✓	277.05 ✓
1000	Knight, Kenneth D ✓	1,938.36 ✓
1310	Knutson, David A ✓	277.05 ✓
1010	Kolman, Bradley K ✓	277.05 ✓
1050	Loberg, Travis ✓	2,092.62 ✓
1003	Mojarro-Lopez, Amanda ✓	1,033.97 ✓
1025	Patterson, Taffine A ✓	961.49 ✓
1055	Redden, Jordan ✓	449.53 ✓
1051	Reich, Dennis ✓	1,028.07 ✓
1300	Stewart, Charles G ✓	554.10 ✓
1026	Vassel, Andrew C ✓	723.41 ✓
1056	Voight, Steven P ✓	1,096.91 ✓
1024	Winnett, Lorin E ✓	997.52 ✓

Grand Totals:

24 21,416.85

DeK
3/13/19

K B
3/11/19

AGENDA SUMMARY FORM



Revised Preliminary Environmental Assessment for the North Fork Mancos Master Development Plan – Town Response Letter

Summary:
 Tabled discussion and Board decision from March 12, 2019.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

March 26, 2019

Allen Crockett

Bureau of Land Management

2300 River Frontage Road

Silt, CO 81652

Re: Environmental Assessment Comments: North Fork Mancos Master Development Plan for Oil and Gas Exploration and Development, Gunnison and Delta Counties, Colorado (DOI-BLM-CO-N040-2017-050-EA)

Dear Mr. Crockett,

Please accept this as a formal comment from the Paonia Board of Trustees concerning the Environmental Assessment: North Fork Mancos Master Development Plan for Oil and Gas Exploration and Development, Gunnison and Delta Counties, Colorado (DOI-BLM-CO-N040-2017-050-EA). The Town presented comments previously, June 4, 2018, and believe that they are still relevant to this project. However, the revised Environmental Assessment fails to account for many of our previous comments but we have further concerns especially in regards to water usage and transportation of water into the area. The Environmental Assessment only takes into account the cumulative effect of the very limited number of wells in this portion of the development plan. It does not reflect the cumulative effect of the current wellhead development or the other identified wellhead development beyond this narrow plan. Cumulative impacts may be more difficult to assess if you include this and other oil and gas development, however the Board of Trustees feel that it is imperative that these impacts be identified. This initial 5 pads/35 wells is just a first phase of a larger potential 13 pad development, therefore we believe the BLM has the obligation to analyze impact on the entire 13 pad development. The EA states that: "if and when additional development plans are proposed by GELLC, each of these would be analyzed in a NEPA document, and each would include a cumulative impact analysis based on what has previously been implemented, been approved but not yet implemented, been proposed but not yet approved, and could be considered reasonably foreseeable." This sounds like "piecemeal planning," especially in context to the other ongoing oil and gas development in the area. What's more, the BLM itself identifies in the EA a number of cumulative effects that can occur due to oil and gas activities:

Based upon the information provided in the revised DRAFT EA the updated proposal would use 67.3-acre feet (or nearly 22,000,000 gallons) of water for each well. The total estimated water use for the entire project is 2,355.5-acre feet. (or roughly

767,000,000 gallons). This water is projected to come from a variety of sources:

- o Fresh water from the Muddy Creek/West Muddy Creek when available;
- o The West Elk Mine's water right;
- o The City of Delta (has this water right truly been secured?);

- o Recycled/produced water from other oil and gas operations, including Coal Bed Methane (CBM) wells.

The new fracking method would also require a significant amount of sand to prop up the newly formed fractures. The Town of Paonia has serious concerns about this dramatic increase in water use, and what it means for the Town and surrounding community.

In particular the Town is concerned about the following impacts identified in this new Draft EA:

1. Increased Water Withdrawal

- Impact on Town of permanently withdrawing 2,335.5 acre-feet from the hydrologic cycle
 - o Paonia is currently living through evidence of the fragility of our water systems. While the current water emergency was not caused by oil and gas operations, it is clear proof of how little room for error there is on an over-allocated, drought-stricken hydrologic system.
 - o Water used for drilling wells and fracking them is never returned to the hydrologic cycle. It is either reused in future fracking efforts or stored forever deep down in wastewater disposal wells. While the water used from the Muddy and West Muddy Creeks, and potential groundwater depletions from coaled methane wells, does not supply the Town of Paonia water system, it does supply irrigators in the valley, and residents who rely on various ditches and canals for water supply. Permanently withdrawing the water threatens these residents and agricultural businesses, and therefore Paonia's economy. At least half of Paonia's economy relies on the water coming from the watersheds impacted by this project. Any stresses to surrounding source waters is likely to result in a burden on the Town's already strained systems.
 - o The REA describes a 2017 programmatic Biological Opinion, produced by the US Fish and Wildlife Service and the US Forest Service, that limits the amount of water that can be withdrawn from the Gunnison Subbasin for energy development to 607 acre-feet annually. This limit is set to preserve adequate instream flows for the endangered and threatened species in the river system. Maintaining adequate instream flows for threatened and endangered species is also critical for the outfitters, guides,

and recreation businesses that rely on those same instream flows to support sport fishing all along the North Fork and its tributaries.

- Importance of fully understanding all possible sources of water for this project
 - o As was discussed briefly above, Gunnison Energy has not yet secured the rights to all the water required for this project. In years 3 and 4, there is a 368.5 acre-foot annual shortfall. This is likely the result of the programmatic Biological Opinion discussed above that limits the total amount of water that can be withdrawn from the Gunnison Subbasin for energy purposes. That means that Gunnison Energy will have to find non-tributary water to supply its needs. Where will that water come from? How can the BLM properly analyze the impact of this water use if it does not know where the water will come from?
 - o 368.5 acre-feet is a significant amount of water. Trucking that amount of water through Paonia would require nearly 12,000 truck trips, ten times what is currently being considered. Transporting it via pipeline would require the installation of many miles of temporary, above-ground pipeline in addition to what is contemplated in this REA.
 - o The BLM cannot consider development impacts that haven't been defined. That makes this application, and this REA not only incomplete but premature. With this REA, the BLM and Gunnison Energy are gambling with the upper North Fork's water future, which is already in peril under the pressures of drought, climate change, and likely sacrifices to support Colorado's Drought Contingency, and Demand Management Plans. The scope of water use for this project alone is great enough to merit an Environmental Impact Statement to understand fully the long-term implications of this scale of water withdrawals.

2. Surface Water Impacts and Sediment

Surface water is the lifeblood of the Western Slope, and indeed, the entire Colorado River Basin. This proposed development is at the headwaters of the entire basin, which provides domestic drinking water to a total of 40 million people. Immediately within the North Fork of the Gunnison watershed, even small impacts to water quality could have significant health and economic impacts. The North Fork Valley is noted for the quality of its produce, meats, and wines. The amount of water now scheduled to be diverted to oil/gas production creates a direct threat to the North Fork's agricultural industry.

3. Wildlife/Recreation

Of particular concern are impacts to mule deer, elk, Canada lynx, Yellow-billed Cuckoo, bald eagle, and greenback cutthroat trout. This 35 well project, coupled with the impacts of immediately surrounding energy development proposals, threaten this rare interconnected habitat and its wildlife. It is imperative that the BLM consider different alternatives (and fewer well pads) to fully explore alternatives that would decrease the negative impacts to wildlife—especially big game.

The Draft EA considers very few protections in regards to wildlife and hunting. The proposed conditions of approval specifically ignores a request from CPW staff and an affected stakeholder to limit activity from August 15th to December 1st so as not to interfere with big game hunting.

4. Traffic Impacts

The BLM must consider traffic impacts to the roadways, access routes, nearby residents, wildlife, and all communities that will be affected by this large oil and gas proposal. A single well can require thousands of truck trips on federal, state, and county roadways that were not designed for that size and frequency. Colorado Highway 133 already poses significant risk for travelers due to the treacherous climate, geology, and isolated location.

The Draft EA estimates that the development of a single well will require 1,920 vehicle trips and, at peak, 102 trips per day. The estimated 2.1 million pounds of sand per day, at peak, from the Elk Creek Mine load out will contribute to the congestion added to the local highway/road system. The safety and infrastructure impacts, including the degradation to our highways must be considered.

The BLM does not adequately address the safety concerns associated with such drastic increases in traffic. The REA relies on conditions of approval that require operators to follow all applicable traffic rules to mitigate any potential impact. The Hwy 133 corridor is already the second most dangerous route in the state of Colorado, as a result of the significant geohazards, rock falls, and mudslides that occur on a regular basis. Significantly increasing the amount of traffic in this corridor will likely increase accident rates and stress local emergency response teams, and adversely impact their ability to respond to other local emergencies.

5. Impact on Town Economy and Revenue

Paonia is an agritourism hub. An extremely conservative estimate of agritourism's economic impact to Delta County shows almost \$100,000 per year in tax revenue. Oil and gas development would also likely have a demonstrable impact on agritourism visits. If fewer people visit Paonia's orchards and vineyards, due to traffic congestion, air/water pollution, and a perception that the North Fork Valley has been converted from an agriculture base economy to an oil/gas economy because of large-scale increases in oil and gas development nearby, the Town could lose a substantial revenue stream.

Paonia has worked for years to transition its economy away from dependence on extractive industries. Studies like North Fork 2020 and the Heart and Soul project describe arts, education, sustainable agriculture, agritourism, and recreation as the future of Paonia. Large-scale oil and gas development in our watershed is inconsistent with such a vision.

We believe that the Revised EA is inadequate in addressing the cumulative impacts on energy development in this fragile area. Given the recent approval of the 146-well Bull Mountain Master Development Plan, a potential second phase of the NFMMDP, and the extent of the existing natural gas infrastructure, and unregulated pipelines and the number of oil and gas industry exemptions from environmental laws and regulations, an Environmental Impact Statement is necessary to properly analyze the potential cumulative impacts to and the carrying capacity of the region. In addition, a moratorium on new development during an ongoing Resource Management Plan (RMP) revision process is required under the National Environmental Policy Act. The BLM is currently revising its Resource Management Plan for the Uncompahgre Planning Area, and the US Forest Service is currently undergoing a Forest Revision Plan. The project area in question was leased under an outdated RMP, and moving forward with development would prejudice the RMP revision process and would significantly impact the environment.

Therefore, given the high likelihood that this project will have significant impacts on the environment, we respectfully request that the Environmental Assessment be rejected and a full Environment Impact Study be conducted to address these as well as any other issues that may arise during such a study.

With Respect,

Kenneth D. Knight

Paonia Town Administrator on behalf of:

The Paonia Board of Trustees; and,

The Citizens of Paonia

AGENDA SUMMARY FORM



Personnel Handbook Sections 202 & 209 Amendment – Access to Personnel Files and Medical Information Privacy

Summary:
 Tabled discussion and Board decision from March 12, 2019.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

202 ACCESS TO PERSONNEL FILES

Effective

Date:

6/01/201

8

Revision

Date:

The Town maintains a personnel file on each employee. The personnel file includes such information as the employee's job application, resume, records of training, documentation of performance appraisals and salary increases, and other employment records.

Personnel files are the property of the Town, and access to the information they contain is subject to the Colorado Open Records Act. To the extent possible, only supervisors, management personnel, and those filing a lawful open records request with the Town should be allowed to review the requested personnel file information. All personnel records are maintained in compliance with the laws related to public records. No documents shall be released from a personnel record, except as required by the Open Records Act, or in the alternative, without a written request from the employee designating the documents to be released and the person or entity to which the release is to be made, and indemnifying and holding harmless the Town from liability, claims, and demands resulting from such release.

Employees who wish to review their own file should contact the Town Clerk. With reasonable advance notice, employees may review their own personnel files in the Town's offices and in the presence of a Town representative. An employee shall have the opportunity to submit a letter to the file, responding to or rebutting information contained in his/her file.

209 MEDICAL INFORMATION PRIVACY

Effective

Date:

6/01/201

8

Revision

Date:

the Town shall maintain employees' personal information in accordance with Colorado Open Records Act, and to the extent possible, in compliance with the Health Insurance Portability and Accountability Act (HIPAA). The Town Clerk is the designated Privacy Officer for all employee medical information.

AGENDA SUMMARY FORM



Edesia Community Kitchen - Mediation

Summary:
 Administrator Follow-up after meeting with Town Attorney and Callie West (and Attorney) to discuss options.

Notes:

Possible Motions:
 Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Town Administrator Evaluation/Review

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

Ken Knight Evaluation.

Here is the compilation of all of the performance objectives from the evaluation forms.

1. Evaluate the water system and take all reasonable steps necessary to improve the integrity of the system.
2. Make sure that the town has a growth plan in place.
3. Hire and train an intern for Space to Create and the Comprehensive Plan.
4. Make Clark Street a one way street with an exit on Minnesota.
5. Get a grant for a raw water storage tank.
6. Explore moving Town Hall to provide additional commercial/art space.
7. Implement timely, monthly, financial reports to the board so that the board can make more informed decisions.
8. Develop key position/employee backups so as to not allow the town to become totally dependent on one person.
9. Based on Ken's self-report and his behavior during meetings, being less reactive to certain members of the community would be helpful.

10. Improve follow up and monitoring of projects, examples would be the warehouses and with the water system.
11. Increase work session time with the trustees and the public to improve dialogue and seek solutions.
12. Ensure that all information for council meetings gets compiled by Friday.
13. Approach challenges and issues with a collaborative mind-set.
14. Research and present best practices for water system improvements with pros and cons of each option.
15. Communication skills. Improvements in conflict resolution.
16. Begin the process to develop a master plan for the Town.



Sustainable North Fork Valley – Single Use Plastic Bag Ban

Summary:

A request that the Town pass a single use plastic bag ban phased in over a one-year period with Boomerang Bags.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

Can we get on Agenda early due to school night

TOWN OF PAONIA

REQUEST TO BE PLACED ON AGENDA

PO Box 460

Paonia, CO

81428

970/527-4101

paonia@townofpaonia.com

The Patti

Here are things you need to know:

- You must contact the Town Clerk prior to coming to Board. Quite often the issue can be resolved by staff action.
- No charges or complaints against *individual* employees should be made. Such charges or complaints should be sent to the employee's Department Head in writing with your signature.
- Remarks that discriminate against anyone or adversely reflect upon the race, color, ancestry, religious creed, national origin, political affiliation, disability, sex, or marital status of any person are *out of order* and may end the speaker's privilege to address the Board.
- Defamatory, abusive remarks or profanity are *out of order* and will not be tolerated.

Please complete the following information and return this form no later than the Tuesday prior to the Board meeting to the above address or bring it to the Town Hall at 214 Grand Avenue.

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Regular Board meetings are scheduled for the second and fourth Tuesdays of each month.

Name of person making presentation: Tyler Delbaugh, Ellie Feder

Mathew Delaney, Liza Eller, Patti Kaeck
Organization, if speaking on behalf of a group: Sustainable North Fork Valley

Is this a request for Board action? Yes No

Please provide a summary of your comments:

Request the town pass a single use plastic bag ban phased in over one-year with Boomerang bags.

What staff member have you spoken to about this? Please summarize your discussion:

Dave Knutson, Ken, Samira - presented stats on single use plastic bags, and the use of boomerang bags to phase in a ban.

Contact information:

Name: Patti Kaeck

Mailing Address: PO 884
Paonia CO 81428

45 Email: patti.kaeck@gmail.com

Daytime Phone: [REDACTED]

Delta County Plastic Bag Ban - BE ENTHUSIASTIC!!

Hallo! My name is Matthew Delaney, I am from Paonia, Colorado and I speak on behalf of banning plastic bags in Paonia. I adore this town because of all the outdoors activities that you are able to do here. I want to keep it that way... Every single year, Americans alone use over 1 billion plastic bags, which uses 12 million barrels of oil to manufacture. Oil is a finite resource, and one day we will run out. We should use oil to create things that are actually important, instead of a useless bag that we use for about five minutes and then throw away. People always say that small towns can't make a difference. But even the smallest seeds grow the mightiest trees... Another reason for the Town of Paonia to ban these bags is because they can be costly to pay for and to clean up after. Also, plastic bags almost never degrade. They just break down into tiny pieces that many animals can choke on or even get

caught on... Ridgway has already banned plastic bags. Steamboat has already banned plastic bags and so has Crested Butte. The entire state of Hawaii has banned plastic bags, and California is taking steps towards it too. Europe also recently announced the banning of single use plastic bags. In Kenya, if anyone is caught selling or manufacturing plastic bags they could face fines up to thirty eight thousand dollars or face jail time up to four years... These places are much cleaner now because of the ban they have put on plastic. There is not a single reason to keep plastic bags in our Town. So please, help us put a ban on plastic bags or at least replace oil based bags with bio degradable ones made from things such as corn and hemp. Let's get rid of single use bags in stores and shops in Paonia. Thank you for your time!



Plastic Bags

Transition to Banning Single Use with the Assistance of Boomerang Bags









bid094269 www.photosarch.com





 alamy stock photo

800.833.6342
www.alamy.com



Let's Get Paonia on the World Map!

Plastic Bag Ban Map

by **FACTORYDIRECT**
PEDIAMORE.COM



ORDINANCE NO. 2018 - 07

ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO, PROHIBITING THE USE OF CERTAIN PLASTIC BAGS AND ENCOURAGING CITIZENS TO CURTAIL THEIR USE OF SINGLE-USE PLASTICS

RECITALS

- A. **WHEREAS**, the Town of Ridgway (the "Town") is a legally created, established, organized and existing Colorado municipal corporation under the provisions of Article XX of the Constitution of the State of Colorado and the Home Rule Charter of the Town (the "Charter"); and
- B. **WHEREAS**, the Town is governed by its Home Rule Charter ("Charter") as authorized by Article XX § 6 of the Colorado Constitution; and
- C. **WHEREAS**, it is the purpose of the Town Council to attempt to protect the health, safety and welfare of its citizens; and
- D. **WHEREAS**, the Town supports efforts to reduce the amount of land-fill waste; and
- E. **WHEREAS**, the use of single-use disposable plastics such as bags, straws, coffee stirrers, soda and water bottles have severe negative impacts on the environment, both on a local and global scale, including contributing to greenhouse gas emissions, litter, atmospheric acidification, water consumption and solid waste generalization, and harming wildlife; and
- F. **WHEREAS**, the Town Council wishes to encourage its citizens to limit their use of disposable single-use plastics; and
- G. **WHEREAS**, the Town Council desires to prohibit the use of certain plastic bags, which is necessary to address the environmental problems associated with disposable bags.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF RIDGWAY, COLORADO, THAT:

SECTION 1. RECITALS.

The foregoing recitals are hereby affirmed and incorporated herein by this reference as findings of the Town Council.

SECTION 2. AMENDMENT TO THE TOWN CODE.

The following sections shall be added creating Chapter 12, Section 12-3 Bag Restrictions of the Town of Ridgway Municipal Code:

12-3-1 DEFINITIONS.

The following terms used in this Section have the following meanings unless the context clearly indicates otherwise:

(A) *Business* means any commercial enterprise or establishment, including sole proprietorships, joint ventures, partnerships, corporations or any other legal entity whether for profit or not for profit and including all employees of the Business and any independent contractors associated with the Business.

Business does not include vendors at temporary or special events.

(B) *Disposable Plastic Bag* means a bag made from either non-compostable plastic or compostable plastic provided by a Business to a customer at a point of sale for the purpose of transporting goods.

Disposable Plastic Bag does not include:

- (1) Bags used by consumers inside stores to:
 - a. package bulk items such as fruit, vegetables, nuts, grains, candy or small hardware items;
 - b. Contain or wrap frozen foods, meat or fish;
 - c. Contain or wrap flowers, potted plants or other items where dampness may be a problem; or
 - d. Contain unwrapped prepared foods or bakery goods.
- (2) A non-handled bag used to protect a purchased item from damaging or contaminating other purchased items when placed in a recyclable paper bag or reusable bag.
- (3) Bags provided by pharmacists to contain prescription drugs.
- (4) Newspaper bags, laundry/dry cleaning bags, or bags sold in packages containing multiple bags for uses such as food storage, garbage, pet waste or yard waste.

(C) *Non-permitted Paper Bag* means a paper bag provided by a Business to a customer at the point of sale for the purpose of transporting goods, which does not meet the standards of a "Permitted Paper Bag."

(D) *Permitted Paper Bag* means a paper bag provided by a Business to a customer at the point of sale for the purpose of transporting goods, which meets all of the following requirements:

- (1) The bag is manufactured from 40% recycled content; and
 - (2) The bag is 100% recyclable.
- (E) *Reusable Carryout Bag* means a bag that:
- (1) is designed and manufactured to withstand repeated uses over a period of time;
 - (2) is made from a material that can be cleaned and disinfected regularly;
 - (3) is at least two and one-fourth (2.25) mils thick, if made from plastic; and
 - (4) has the capability of carrying a minimum of eighteen (18) pounds.

12-3-2 TOWN-WIDE PROHIBITION ON DISPOSABLE PLASTIC BAGS

Effective January 1, 2019, Disposable Plastic Bags and Non-permitted Paper Bags shall not be sold or distributed, retail or wholesale, within Town limits by any Business. Businesses, citizens of the Town, and consumers within the Town are encouraged to use Reusable Carryout Bags or Permitted Paper Bags.

12-3-3 VIOLATIONS AND PENALTIES

(A) Any Person and/or Business, upon conviction of any violation of any provision of this Chapter 12, Section 3, shall be cited and subject to the Administrative Enforcement of the Ridgway Municipal Code, pursuant to Chapter 2, Section 4 of the Code, and penalty assessment under Section 2-4-13 of the Ridgway Municipal Code.

(B) No more than one (1) penalty shall be imposed upon a Person and/or Business within any seven (7) day period.

SECTION 3. SINGLE-USE PLASTICS

With the adoption of this Ordinance prohibiting the use of Disposable Plastic Bags and Non-permitted Paper Bags, the Town Council further encourages all of its citizens to limit or curtail their use of single-use plastics or disposable plastics such as straws, coffee stirrers, soda bottles, water bottles, cups, utensils and food packaging. The Town Council may consider a further ban on additional single-use plastics one year from the adoption of this ordinance.

SECTION 4. ORDINANCE EFFECT

All Ordinances of the Town, or parts thereof, inconsistent or in conflict with this Ordinance are hereby repealed, replaced and superseded to the extent only of such inconsistency or conflict.

SECTION 5. SEVERABILITY

The Provisions of this Ordinance are severable, and the invalidity of any section, phrase, clause or portion of this Ordinance as determined by a court of competent jurisdiction shall not affect the validity or effectiveness of the remainder of this Ordinance.

SECTION 6. EFFECTIVE DATE.

This Ordinance shall take effect thirty days after passage.

SECTION 7 PUBLIC HEARING.

A public hearing on this Ordinance was held on the ____ day of November, 2018, in the Town Council Chambers, 201 N. Railroad Street, Ridgway, CO 81432.

INTRODUCED, READ AND REFERRED to public hearing before the Town Council of the Town of Ridgway, Colorado, on the 10th day of October, 2018.

**TOWN OF RIDGWAY, COLORADO, A HOME
RULE MUNICIPALITY**

By: _____
JOHN CLARK, Mayor

ATTEST:

PAM KRAFT, Town Clerk

HEARD AND FINALLY ADOPTED by the Town Council of the Town of Ridgway, Colorado, this __ day of November, 2018.

**TOWN OF RIDGWAY, COLORADO, A HOME
RULE MUNICIPALITY**

By: _____
JOHN CLARK, Mayor

ATTEST:

PAM KRAFT, Town Clerk

Approved as to Form:

BO JAMES NERLIN, Town Attorney

ORDINANCE NO. 5

SERIES 2016

AN ORDINANCE OF THE CRESTED BUTTE TOWN COUNCIL AMENDING CHAPTER 7 OF THE CRESTED BUTTE MUNICIPAL CODE TO ADD A NEW ARTICLE 6 PROHIBITING THE USE OF DISPOSABLE PLASTIC BAGS AND MANDATING CERTAIN STANDARDS FOR THE USE OF PAPER BAGS

WHEREAS, the Town of Crested Butte, Colorado (the "Town") is a home rule municipality duly and regularly organized and validly existing as a body corporate and politic under and by virtue of the Constitution and laws of the State of Colorado;

WHEREAS, the Town, through its policies, programs and laws supports efforts to reduce the amount of waste that must be land-filled and pursues a reduction in waste as a long-term goal by emphasizing waste prevention efforts, all in an effort to raise awareness to effect change;

WHEREAS, the use of disposable plastic bags has significant impacts on the environment on a local and global scale, including greenhouse gas emissions, litter, harm to wildlife, atmospheric acidification, water consumption and solid waste generation;

WHEREAS, despite recycling and voluntary solutions to control pollution from disposable plastic bags, many disposable plastic bags ultimately are disposed of in landfills, litter the environment, block storm drains and endanger wildlife; and

WHEREAS, the Town Council has determined that the below amendments to the Town Code as proposed by Town staff in this ordinance are, for the foregoing reasons, in the best interest of the health, safety and general welfare of the residents and visitors of Crested Butte.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CRESTED BUTTE, COLORADO, THAT,

Section 1. Amending Chapter 7. Chapter 7 of the Code is hereby amended to add a new Article 6 that shall read as follows:

"ARTICLE 6 -

**Prohibitions on Disposable Plastic Bags;
Standards for the Use of Permitted Paper Bags**

Section 7-6-10. Purpose.

The purpose of these regulations is to protect public health and safety and implement the general goals of the Energy Action Plan of the Town of Crested Butte (EAP) by prohibiting the

use of Disposable Plastic Bags and mandating certain standards for the use of Permitted Paper Bags.

Section 7-6-20. Applicability.

Commencing September 1, 2018, Disposable Plastic Bags shall not be used, retail or wholesale, within Town limits by any Business. Commencing September 1, 2018, Non-Permitted Paper Bags shall not be used, retail or wholesale, within Town limits by any Business, and only Permitted Paper Bags may be used.

Section 7-6-30. Definitions.

The following terms shall have meanings ascribed thereto:

Disposable Plastic Bag means a bag made from either non-compostable plastic or compostable plastic provided by a Business to a customer at the point of sale for the purpose of transporting goods. The term "Disposable Plastic Bag" shall not include:

(a) Bags used by consumers inside stores to:

(1) Package bulk items, such as fruit, vegetables, nuts, grains, candy, or small hardware items;

(2) Contain or wrap frozen foods, meat, or fish, whether prepackaged or not;

(3) Contain or wrap flowers, potted plants, or other items where dampness may be a problem;

(4) Contain unwrapped prepared foods or bakery goods;

(5) Contain artworks; and

(6) Contain books and periodicals.

(b) Bags provided by pharmacists to contain prescription drugs or bags provided by a medical marijuana center to provide the product to the patient;

(c) Newspaper bags, door-hanger bags, laundry-dry cleaning bags, or bags sold in packages containing multiple bags intended for use as garbage, pet waste, or yard waste bags;

(d) Reusable Carryout Bags;

(e) Non-Permitted Paper Bags and Permitted Paper Bags, as defined herein; or

(f) Bags provided to the consumer for the purpose of transporting a partially

consumed bottle of vinous liquor (wine) pursuant to the provisions of C.R.S. § 12-47-421.

Retailer means a retail establishment or Business that is a retail operation in the business of selling goods.

Non-Permitted Paper Bags means a paper bag provided by a Business to a customer at the point of sale for the purpose of transporting goods, which does not meet the standards of a "Permitted Paper Bag".

Permitted Paper Bags means a paper bag provided by a Retailer to a customer at the point of sale for the purpose of transporting goods, which meets all of the following requirements:

- (a) The bag is manufactured from 40% recycled content; and
- (b) The bag is 100% recyclable.

Reusable Carryout Bag means a bag that is specifically intended for multiple reuse and is made of cloth, fiber, or other machine washable fabric that is at least 2.25 millimeters thick and capable of carrying a minimum of 18 pounds with at least 75 uses per bag. Reusable Carry Out Bags that are used for the transport of foodstuffs shall be machine washed periodically or otherwise replaced for health and safety reasons.

Section 7-6-40. Implementation of Disposable Plastic Bag Ban.

(a) Retailers shall only offer either a Reusable Carryout Bag or a Permitted Paper Bag to a consumer for use.

(b) Violation of the requirements set forth in this section shall subject the offending Person and/or Business to the penalties set forth in this Article.

Section 7-6-50. Town Wide Prohibition on Disposable Plastic Bags.

(a) Disposable Plastic Bags shall not be used, retail or wholesale, within Town limits by any Business.

(b) Violation of the requirements set forth in this section shall subject the offending Person and/or Business to the penalties set forth in this Article.

Section 7-6-60. Violations and Penalties.

Any Person and/or Business upon conviction of a violation of any provision of this Article, shall be subject to the following penalties:

(a) Upon the 1st violation, a one (1) time only written warning notice that a violation has occurred shall be issued by the Town to the Person and/or Business. No monetary penalty shall be imposed for the first violation.

(b) Upon a subsequent violation and conviction, the Town shall impose a penalty on the Person and/or Business. The penalty shall not exceed:

(1) \$50.00 for the first violation after the written warning;

(2) \$100.00 for the second violation in the same calendar year of the first violation; and,

(3) \$300.00 for the third and each subsequent violation in the same calendar year of the earlier violations.

(c) No more than one (1) penalty shall be imposed upon a Person and/or Business within any seven (7) day period.”

Section 2. Severability. If any section, sentence, clause, phrase, word or other provision of this ordinance is for any reason held to be unconstitutional or otherwise invalid, such holding shall not affect the validity of the remaining sections, sentences, clauses, phrases, words or other provisions of this ordinance, or the validity of this ordinance as an entirety, it being the legislative intent that this ordinance shall stand notwithstanding the invalidity of any section, sentence, clause, phrase, word or other provision.

Section 3. Savings Clause. Except as amended hereby, the Crested Butte Municipal Code, as amended, shall remain valid and in full force and effect. Any provision of any ordinance previously adopted by the Town which is in conflict with this ordinance is hereby repealed as of the enforcement date hereof.

INTRODUCED, READ AND SET FOR PUBLIC HEARING THIS 2nd DAY OF August, 2016.

ADOPTED BY THE TOWN COUNCIL UPON SECOND READING IN PUBLIC HEARING THIS 15^m DAY OF August, 2016.

TOWN OF CRESTED BUTTE, COLORADO

By: Glenn Michel
Glenn Michel, Mayor

ATTEST:

Lynelle Stanford
Lynelle Stanford, Town Clerk

(SEAL)





Citizen Request – Presentation of Plastic Bag Reduction Basics

Summary:
 Discussion request by Sid Lewis to start talks about a plastic bag reduction/ban ordinance for the town of Paonia.

Notes:

Possible Motions:
 Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

3.26.19

TOWN OF PAONIA
REQUEST TO BE PLACED ON AGENDA

PO Box 460
Paonia, CO
81428
970/527-4101
paonia@townofpaonia.com

Here are things you need to know:

- You must contact the Town Clerk prior to coming to Board. Quite often the issue can be resolved by staff action.
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Name of person making presentation: Sid Lewis

Organization, if speaking on behalf of a group: _____

Is this a request for Board action? Yes No

Please provide a summary of your comments:

I am presenting a copy of an ordinance that could be used as a working plastic bag ordinance for the town of Paonia -

What staff member have you spoken to about this? Please summarize your discussion:

Chelsea (Trustee)

Contact information:

Name: Sid Lewis

Mailing Address: Box 1056
Paonia

Email: sidlewis36@gmail.com

Daytime Phone: [REDACTED]

CITY OF KIRKLAND OFFICIAL SITE

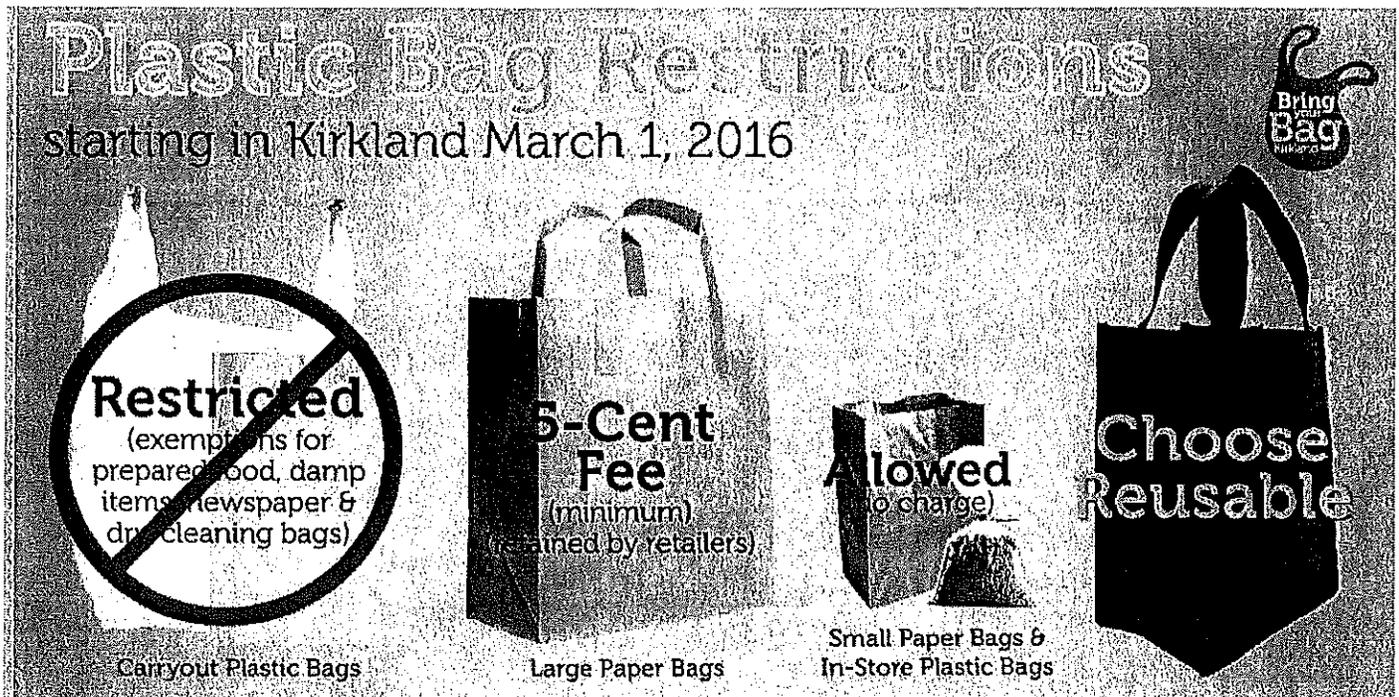
NAVIGATION

PUBLIC WORKS

FAQs for Businesses

Plastic Bag Reduction Policy Basics

- Effective March 1, 2016
- Plastic bags cannot be provided at point of sale
- Large paper bags (1/8 barrel / 882 cu in or larger) require a minimum five-cent fee by grocery stores, convenience stores, drug stores, gas stations, and warehouse clubs (based on NAICS code)
- The five-cent fee for paper bags is taxable
- The number of bags sold must be listed on receipts
- Businesses keep the five-cent fee
- Small paper bags may be provided for free
- Restaurants and to-go food vendors may continue to provide plastic bags for takeout
- In-store plastic bags like produce bags, bulk item bags, and bags for meat are exempt
- Low-income customers who present EBT cards are exempt from the five-cent fee



[Watch a PSA describing the effect of the plastic bag policy.](#)

Complete Plastic Bag Policy FAQs for Businesses

This guide is intended to help businesses understand and comply with Kirkland's plastic bag reduction policy. Jump to questions regarding:

- [implementation of the plastic bag ordinance](#)
- [plastic bag restrictions and exemptions](#)
- [paper bag charges](#)
- [transition assistance](#)

Implementation of the Ordinance

What stores are affected by the ordinance?

Most retail establishments are subject to the new requirements, including grocery stores, department stores, hardware stores, pharmacies, liquor stores, convenience stores and

other retail stores or vendors. There is no exemption for small retailers. Restaurants, delis, food trucks, and other vendors selling food to-go may continue to provide plastic bags for takeout food.

When did the ordinance take effect?

March 1, 2016. The effective date for food rescue organizations such as Hopelink and Food Lifeline is March 1, 2017.

Plastic Bag Restrictions and Exemptions

What bags are restricted by the ordinance?

Plastic bags considered disposable and not reusable are prohibited (see exemptions). This includes all disposable plastic bags provided at check out or point of sale.

What exemptions are allowed?

Plastic bags are allowed for the following uses:

- Takeout food
- Meat, produce, and bakery bags
- Bags for items sold in bulk, such as bulk food and bulk hardware items
- Newspaper, dry cleaning, pet waste, and garbage bags
- Items where dampness may be an issue

Can retailers provide plastic bags for meat, produce, bulk foods and other items?

Yes, plastic bags that are used inside stores for bulk foods and other items, for meats and produce, unwrapped bakery goods, flowers and other similar items will still be allowed. Only disposable bags used at retail checkout are prohibited.

Why are to-go food vendors allowed to use plastic bags?

Restaurants and grocers' deli counters are allowed to use plastic bags to prevent problems from spillage of hot items, and reduce potential issues from steam and dampness. However, the City encourages restaurants to use paper bags whenever possible. Restaurants may not provide plastic bags for items other than prepared foods (e.g. cookbooks, t-shirts, bottled salad dressing).

Are dry cleaning bags exempt?

Yes, they are exempt along with newspaper bags, door-hanger bags and bags sold in packages containing multiple bags for uses such as garbage or pet waste.

Why are thicker (2.25 mil) plastic bags restricted, when they are allowed in some other cities with bag policies?

While other cities have defined thick (2.25 mil and thicker) bags as reusable, the Kirkland City Council determined that the 2.25 mil bags are inherently disposable and do not fulfill the spirit of the ordinance, which is to reduce plastic waste in our community by eliminating unnecessary single-use plastic bags.

Paper Bag Charges

Does *my* business need to charge for paper bags?

Only grocery stores, convenience stores, supercenters and pharmacies are required to charge for paper bags. Other businesses are not required to charge for bags, but may do so at their discretion. Specifically, only businesses that fall under the following NAICS codes are required to charge for bags:

- 445110 – Supermarkets and Other Grocery (Except Convenience) Stores
- 445120 – Convenience Stores
- 446110 – Pharmacies and Drug Stores
- 447110 – Gasoline Stations
- 447190 – Other Gasoline Stations
- 452910 – Warehouse Clubs and Supercenters

Display a placard at your register explaining the five cent charge - [English and Spanish versions \(pdf\)](#).

Which paper bags do I have to charge my customers for?

Stores and vendors (including farmers' markets) are only required to charge a minimum five-cent fee for each large paper bag such as typical grocery store carryout bag – technically a bag larger than 882 cubic inches, known as one-eighth barrel in the grocery trade. As a rule of thumb, if a bag has a flat bottom greater than 6 inches by 10 inches, there will be a charge for it. Stores are not required to charge for smaller paper bags but they may at their discretion. Retailers are allowed to charge more than five cents per large paper bag.

Can retailers just “eat the cost” of large paper bags and not charge their customers?

No. The minimum five-cent charge must be collected. It is meant to be a reminder to customers to shop with reusable bags, and for that reason the total cost of recyclable paper bags sold must be shown on the customer's sales slip. The City ordinance requires the charge for all large bags at all stores to ensure a level playing field level among retailers.

Our store currently offers a discount to customers that bring in their own bags. Can we continue to do that?

Yes. Retail stores that offer discounts for reusable bag use may continue to do so if they choose.

Are there exemptions for the charge for low-income customers?

Yes, many low-income customers are exempt from the charge. Specifically, no retail store at any time may charge the 5-cent pass-through fee for large recyclable paper bags to customers having vouchers or electronic benefits cards issued under the Women, Infants and Children (WIC) or Temporary Assistance to Needy Families (TANF) support programs, or the federal Supplemental Nutrition Assistance Program (SNAP, formerly

"Food Stamps," also known as Basic Food), or the Washington State Food Assistance Program (FAP).

What standards must paper bags meet?

The only requirement is that larger paper bags – the ones for which a five-cent charge is required – state that they contain a minimum 40% post-consumer recycled content and must be labeled as such on the outside of the bag. There is no post-consumer recycled content requirement for smaller bags, but the City encourages retailers to use recycled-content paper bags.

Is this transaction taxable?

Yes. The Washington State Department of Revenue has confirmed that the five-cent pass-through charge is subject to sales tax; retail stores are selling the bags.

Transition Assistance and Enforcement

How did the City inform retailers about the ordinance?

Affected retailers received an [informational packet](#) (pdf) in June 2015 and were visited by City staff. Retailers received a reminder postcard in early 2016, and selected retailers were visited a second time by City staff.

Help - my business wasn't notified! How do I know if my business is affected?

The ordinance applies only to point-of-sale bags at retail establishments. If your business is a restaurant, food truck, deli, bakery, or similar, you may continue to provide plastic bags for takeout food. Service-based businesses such as dentist's or doctor's offices are not affected by the policy because retail sales are not their primary function. We do encourage all businesses, even those exempted from the policy, to choose paper instead of plastic where possible. If you still aren't sure, feel free to contact the City of Kirkland at 425-587-3812 for more information specific to your business.

73 Does the City offer any promotional assistance?



Retailers can download media explaining to customers what is required, indicating that the bag policy is a City regulation and not a policy of the individual retailer. The City also urges retailers to hang signs in their parking lots and stores that remind customers to bring their own bags. In addition, the City of Kirkland has promoted the policy through print and broadcast media, emphasizing the "bring your bag" message.

Two PSAs about the plastic bag policy were released in October 2015. Three additional videos were released in November 2015 and one of the videos aired on cable TV in February 2016.

Educational materials are available for retail businesses to display at their store:

- Point-of-sale letter-size fliers (pdf, 280kb)
- Storefront ledger-size posters for windows or doors (pdf, 360kb)
- Point-of-sale 4x6" postcard (pdf, 300kb) (printable pdf with bleed, 1.1mb)
- Remember your bag parking lot sign - 4 options (pdf, 4.8mb)
- Point-of-sale 4x4" placard informing customers of 5-cent fee for paper bags - English and Spanish versions (pdf, 360kb)

City staff can also assist businesses with graphics.

How will this ordinance be enforced?

The City of Kirkland will rely on reports from consumers and business owners to identify businesses that are not complying with the ordinance, and will take an educational approach to enforcement. Businesses that may be out of compliance with the policy can be reported to the City via our feedback form. If a complaint is received, City staff will visit the retailer to talk about the law and explain what's needed to comply. Retailers will have assistance to adapt to the policy. If a retailer is found to be out of compliance after a verbal warning, the City may initiate a code enforcement action per Kirkland Municipal Code 1.12.

Feedback

AGENDA SUMMARY FORM



The Learning Council & Colorado Farm & Food Alliance - Large Park
Special Event - Community Fair

Summary:

Annual presentation of the financial impact from the 2018 Mountain Harvest Festival.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

3.20.19

Special Event Park Permit Checklist

Minimum Days Due

ITEM:

PRIOR TO EVENT

Request to be on Agenda		60 DAYS
Large Group Park Application		45 DAYS
Special Event Permit Application (DOR) (serving alcohol)		45 DAYS
On Premise Liquor Permit Requested		45 DAYS
Park/Location Map		45 DAYS
(Outline all areas to be licensed, serving area, and storage area)		
Off Site Map (Map area of off site liquor storage)		45 DAYS
Safety Plan		45 DAYS
Banner Permit Application		45 DAYS
Street Closure Application		45 DAYS
Non-Profit Certificate of Good Standing		45 DAYS
Certificate of Insurance		15 DAYS
Vendor List (PRELIMINARY)		15 DAYS
DOR Fee (\$100)		with application
Town Fee - liquor (\$50 per day)		with application
Town Fees - park - per application requirements		with application
**SEP Notification Posted PRIOR TO HEARING		15 DAYS
(Email photo of posting proof to: Corinne@townofpaonia.com)		15 DAYS

Packet Complete: _____ Date: _____

Additional Notes:

TOWN OF PAONIA
REQUEST TO BE PLACED ON AGENDA

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paonia@townofpaonia.com

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Regular Board meetings are scheduled for the second and fourth Tuesdays of each month.

Name of person making presentation: Pete Kolbenschlag

Organization, if speaking on behalf of a group: The Learning Council and

Is this a request for Board action? Yes No CO Farm & Food Alliance

Please provide a summary of your comments:

Summary of proposed event, who and what it involves,
answer any Board questions or concerns

What staff member have you spoken to about this? Please summarize your discussion:

Corinne and Amanda - have summarized, gone over
event, application packet, deadlines and requirements.

Contact information:

Name: Pete Kolbenschlag

Mailing Address: pete @ mountainweststrategies.com
PO Box 1864, Paonia CO 81428

77 Mail: _____

Daytime Phone: _____

Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You **Must Be Nonprofit** and **One of the Following** (See back for details.)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge Or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> Of A National Organization Or Society | <input type="checkbox"/> Municipality Owning Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage (3.2 Beer) \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate <i>The Learning Council</i>	State Sales Tax Number (Required) <i>84-137794</i>
---	---

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <i>PO Box 1744 Paonia, CO 81428</i>	3. Address of Place to Have Special Event (include street, city/town and ZIP) <i>Paonia Town Park Paonia, CO 81428</i>
--	---

Name	Date of Birth	Home Address (Street, City, State, ZIP)	Phone Number
4. Pres./Sec'y of Org. or Political Candidate <i>Pat Frazier</i>			
5. Event Manager <i>Pete Kolbenschlag</i>			

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES HOW MANY DAYS? <u>1</u>	7. Are premises now licensed under state liquor or beer code? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____
--	---

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No *Pending*

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To	
<i>5/18/19</i>																

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <i>Alicia Michelson</i>	Title <i>Director, The Learning Council</i>	Date <i>27 Feb 2019</i>
--------------------------------------	--	----------------------------

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
Signature	Title	Date

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information			
License Account Number	Liability Date	State	Total
		-750 (999)	\$

Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- Appropriate fee.
- Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions.
Note: If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises.
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; or
- If not incorporated, a NONPROFIT charter; or
- If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- Application must first be submitted to the local licensing authority (city or county) at least thirty (30) days prior to the event.
- The premises to be licensed must be posted at least ten (10) days before a hearing can be held. (44-5-106 C.R.S.)
- An approved application must be received by the liquor enforcement division at least ten (10) days prior to the event.
- Check payable to the Colorado Department Of Revenue

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

If an event is cancelled, the application fees and the day(s) are forfeited.

Town of Paonia Park/Event Registration Application

This form is intended for events 100+ people using public property. The Town of Paonia encourages the use of its parks for the pleasure of its citizens, and reminds applicants to consider impacts on neighbors living adjacent to these public areas so we may all continue to enjoy our parks!

*Please contact the Town office should there be any questions in filling out this form. The Town office is open from 8:00a to 4:30p Monday through Friday.
Thank you~*

Applicant Name: Pete Kolbenschlag
Organization: The Learning Council
Mailing Address: PO Box 1744, Paonia CO 81428
Telephone Number: [REDACTED]
Event Manager (if different than Applicant): Pete Kolbenschlag
Event Manager Telephone: [REDACTED]
Event Manager E-Mail: pete@mountainweststrategies.com

Please describe the event: A community fair, focused on local, sustainable resources and actions. Includes local food and drink, vendors, live ^{local} music, and non-~~a~~-for-profit exhibits and workshops.
Event Date(s): Sat, May 18, 2019 Event Hours: 1 pm to 7 pm
Event Date(s): _____ Event Hours: _____
Event Date(s): _____ Event Hours: _____
Event Date(s): _____ Event Hours: _____

Which park do you want to use?

- Town Park – 700 Fourth Street
 - Green space including shelters and gazebo
 - Football and/or Back Field area
- Apple Valley Park – 45 Pan American Avenue
- Poulos Park – 221 Grand Avenue *(no commercial activity allowed)*
- River Park – Grand Avenue *(no commercial activity allowed)*

Will there be alcohol? (Alcohol Requires Board of Trustees Approval)

- No
- Yes, but we are not selling it.
 - An On-Premise Liquor Application is required.
- Yes, and we would like to sell it.
 - We are a non-profit and submitted From DR-8439 Application for a Special Event Permit and any associated forms required.
 - On an attached piece of paper is the Alcohol Mitigation Plan.

Will there be vendors?

- No
- Yes
 - A list of vendors is being provided to the Town for tax compliance.
 - We have contacted the Department of Revenue to work out how taxes will be submitted for the event; either electronically or manually.
 - Vendors will be notified that tax compliance will be monitored.
 - Chalk or tape are permitted to define vendor boundaries on the grass.

Are you having a parade? Do you need a street closed?

- No
- Yes. Attached is the street closure request form noting the day, hours and route information.

Do you have any special requests? (i.e. - gate openings at certain times?)

- No
- Yes _____

Pricing:

Half Day (6 Hours or less) \$ 100.00/day
Includes: 3 dumpsters and up to 5 vendors
Date Submitted _____ Amount _____

Full Day (6+ Hours until 10:00p) \$ 175.00/day
Includes: 3 dumpsters and up to 10 vendors
Date Submitted _____ Amount 175.00

Multi-Day Rate (3+ consecutive days) \$ 150.00/day
Includes: 3 dumpsters and up to 10 vendors
Date Submitted _____ Amount _____

Additional Vendors (More than 10) \$ 5.00/ea
Date Submitted _____ Amount _____

Trash: The Town will provide 3 dumpsters. If the event requires more, it is the responsibility of the applicant to contract with a local agency for additional services. Compostable ware is strongly encouraged from all vendors and event managers. Styrofoam not permitted.
Date Submitted _____ Amount _____

Any additional fees submitted (street closure, liquor licensing, etc):
Type: Liquor Licensing \$ 50.00

Date Submitted _____ Amount _____

Recycling: Should the event provide recycling, a \$50 credit shall be applied. \$ -50.00

TOTAL FEES SUBMITTED \$ 175.00

All fees must be submitted no less than thirty (30) days before the first date of the event.

Other items submitted for consideration: *(On an attached piece(s) of paper)*

- Communication Contacts
- Liability Insurance
(\$1,000,000 minimum AND the Town of Paonia needs to be listed as an additional insured)
- Medical Plan (ie - How do you plan on addressing a person who is injured at the event?)
- Parking Plan (ie-Staff versus Visitor parking)
- Safety Plan (ie – How would you deal with a natural emergency or a tree limb falling?)
- Security Plan (ie – Vendor security, controlling alcohol, etc)

Promotion:

The Town is willing to promote your event by posting submitted material on the Town website, the Town of Paonia Facebook page, and/or a poster placed in the Town Hall entryway.

Any material to be promoted must be submitted no less than thirty (30) days before the first day of the event. Material shall only be promoted once for each avenue noted above.

The undersigned agrees to restore the park to pre-event condition, safety standards will be observed at all times, no glass will be brought into the park and all fees submitted are non-refundable, even if the event is canceled.

Signed and submitted this 27 day of Feb, 2019

Printed Name: Alicia Michelson

Signature: Alicia Michelson

- Unless waived by Town staff, no less than one week before the event, a meeting **must** be scheduled with the Public Works Director, Parks Maintenance, Town Clerk and the Police Chief, or designees to finalize all plans and coordinate last minute items.

Date of Pre-Event Meeting: _____

- Application is deemed complete and is accepted. Employee Initials _____

- Application requires Board of Trustee Approval.

Hearing Date: _____

Comments: _____

* Signs at ingress/egress

"No alcohol beyond this point"

"No outside alcohol"

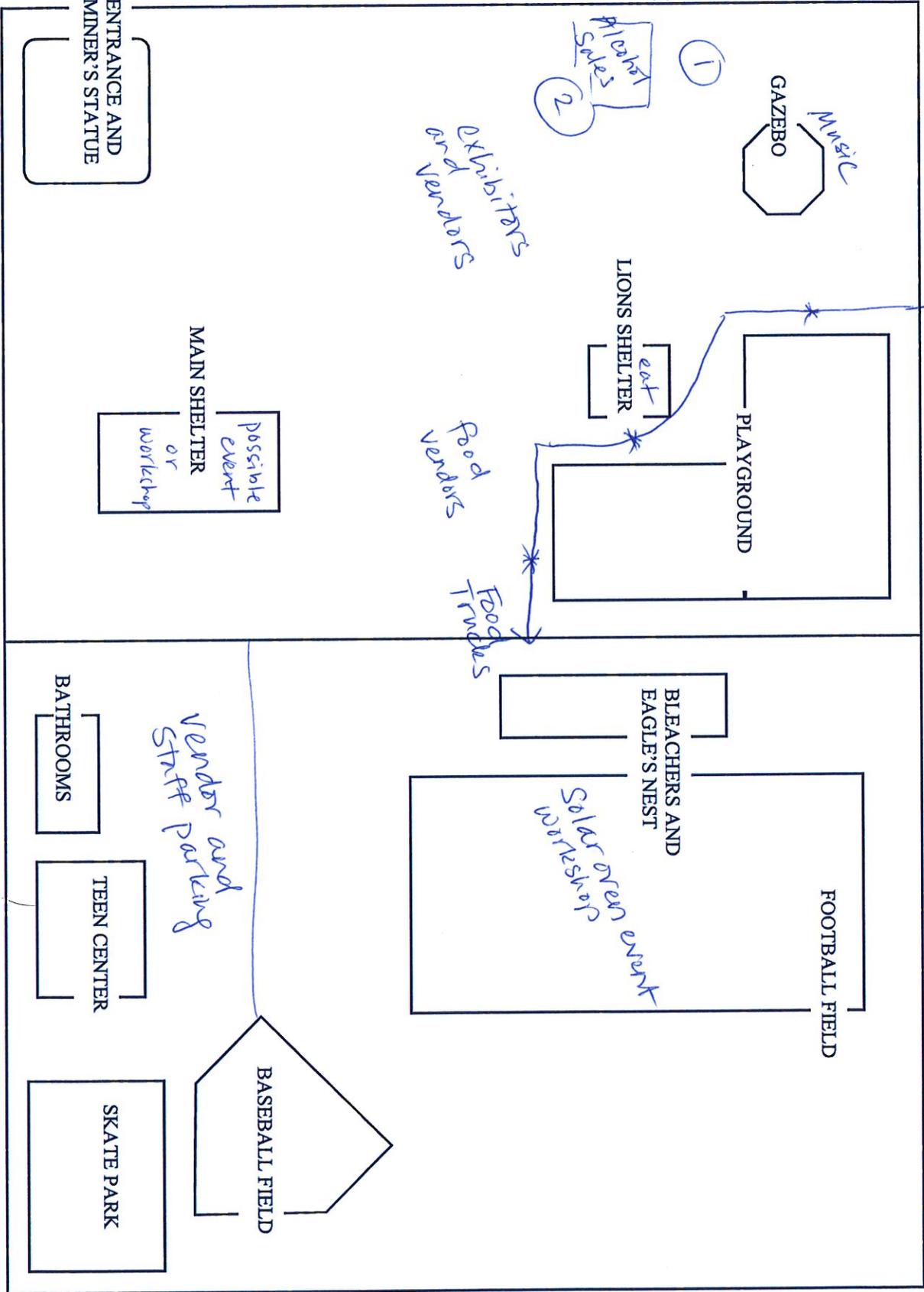
Musician unloading zone

Funnel entry *

TOWN PARK MAP

FIFTH STREET

NORTH FORK AVENUE



opened off (open with signs)

Exhibitors and Vendors

Food Vendors

Food Trucks

- ① The Learning Council 1st aid kit, alcohol sales/ID, info
- ② CO Farm & Food Alliance info, donations

FOURTH STREET

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

the learning council

is a

Nonprofit Corporation

formed or registered on 01/10/2007 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20071014530 .

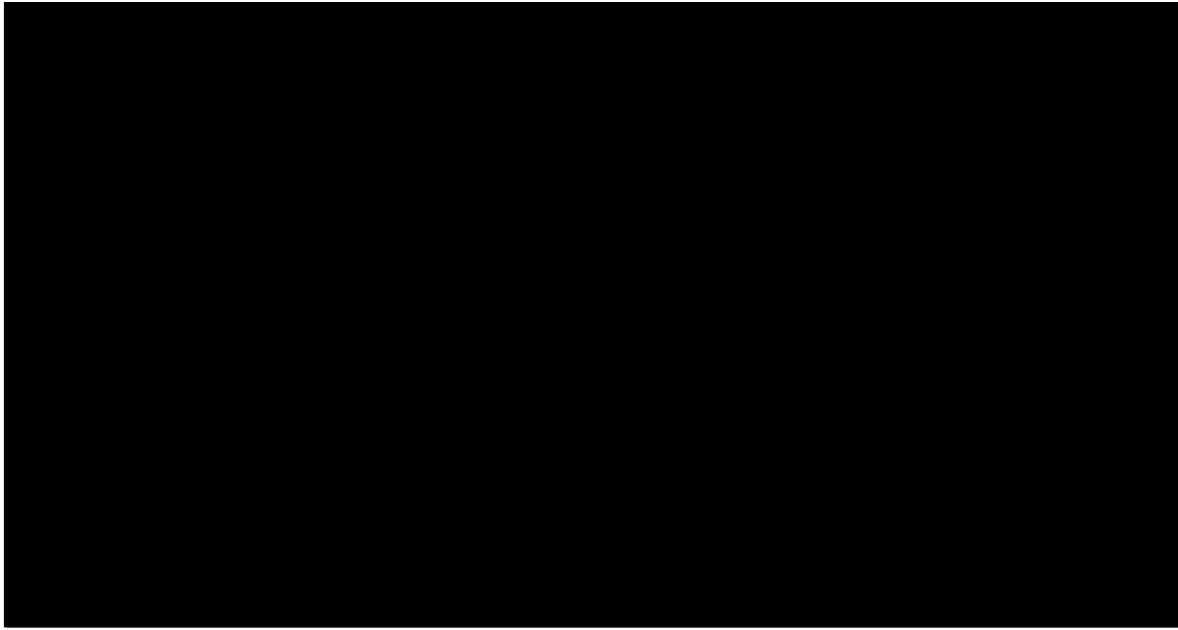
This certificate reflects facts established or disclosed by documents delivered to this office on paper through 04/16/2018 that have been posted, and by documents delivered to this office electronically through 04/17/2018 @ 10:45:30 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 04/17/2018 @ 10:45:30 in accordance with applicable law. This certificate is assigned Confirmation Number 10845984 .



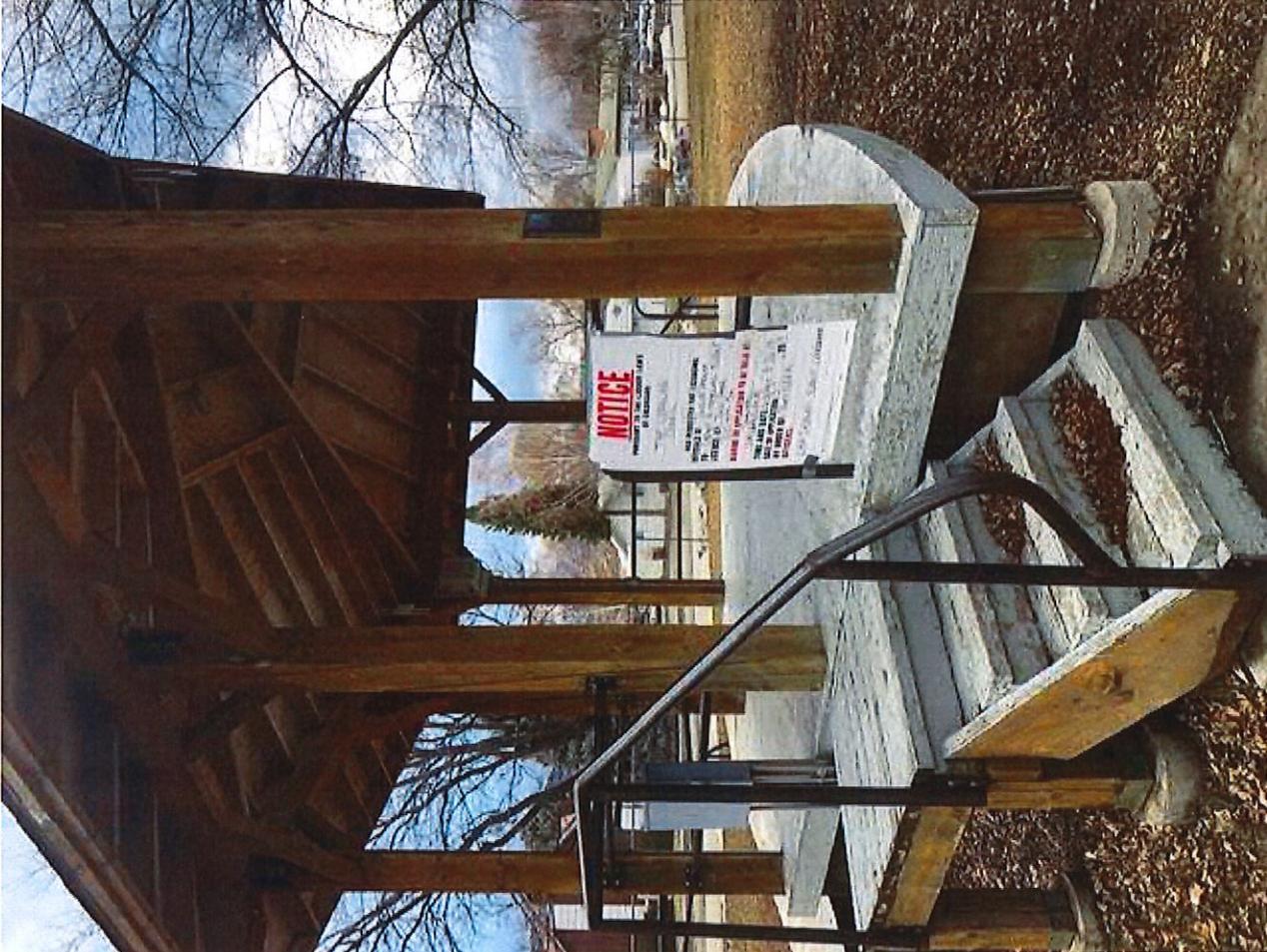
Secretary of State of the State of Colorado

*****End of Certificate*****
Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."



Corinne Ferguson

From: Lisa Delaney <lisa@mountainweststrategies.com>
Sent: Thursday, March 7, 2019 8:13 PM
To: Corinne Ferguson
Cc: thelearningcouncilpaonia@gmail.com; Pete Kolbenschlag
Subject: Sign posted today





The Learning Council

education, creativity, & life skills

PO Box 1744 Paonia, CO 81428 970-433-5852

North Fork Community Fair

May 18, 2019 at Paonia Town Park, 1 pm - 8 pm

Communications Contacts:

Pete Kolbenschlag: mobile [REDACTED] pete@mountainweststrategies.com

Alicia Michelsen: mobile (970) 433-5852; thelearningcouncilpaonia@gmail.com

Lisa Delaney: mobile (949) [REDACTED]; lisa@mountainweststrategies.com

Our on-site safety team (see below) will be in communication with each other and with vendors, volunteers, healthcare workers and with town officials as necessary. We will use cell phones and walkie talkies to communicate with each other. There will be a sound system in the park to communicate with the larger group.

Safety Plan

We anticipate several hundred attendees at this event, based on past attendance. We will have a health and safety team consisting of trained healthcare professionals, and people with CPR certification present. We will also work with Paonia Police and Paonia Firefighters if the need should arise.

We will have a volunteer team responsible for vendor security, trash and recycling. We will have a designated vendor point-of-contact. We will be using temporary structures (event tents with walls) for vendor and information booths, and to protect people, food and equipment from the elements. We will be utilizing electricity during our event. We will keep all electrical outlets secured from the weather and keep electrical wires taped or pinned down. In the event of adverse weather, we will relocate vendors to either the Teen Center or the Vo-Tech building (TBD).

In the case of a natural emergency, we will bring participants indoors to our designated rainy day venue. In the case of a tree limb falling, we will insure that all participants are safe and moved from the area, and we will work with our safety team and local authorities to remove the limb.

Several food vendors/caterers will provide food at the Town Park. There will be hand washing stations, and the food vendors will be skilled in food safety regulations.

We will keep exits clear so that there is always a direct exit route available. We will be bringing in port-o-pottys with hand sanitizing stations. We will be providing access for people with special needs.

Medical Plan

The Health and Safety Point of Contact for this event is Alicia Michelsen. She can be reached by phone or text at 970-433-5852 or by email at thelearningcouncilpaonia@gmail.com

We are planning for the safety of our participants and strongly feel that an ounce of prevention is worth a pound of cure, so we will be doing our best to provide a safe environment. We will be sure to include clear pathways to move people through and access for emergency vehicles.

We will host a meeting for our safety team prior to the event, and the safety team will remain in contact and accessible throughout the event.

During this event, there will be in attendance professional medical care providers such as nurses, emt's and possibly even the North Fork Ambulance. There will be a person on site who is trained in CPR and first aid. These medical professionals will be the first point of contact if a medical emergency occurs. We will also utilize local resources such as the North Fork Ambulance and Paonia Police if necessary. We will have a comprehensive first aid kit at the event.

If a person is injured at this event and it is safe to move them, we will move the person to a centrally located place away from the activity where medical professionals can assist the person until an ambulance arrives. We will have communication with the Health and Safety team through cell phones and walkie talkies. If necessary, we will utilize Paonia Urgent Care Clinic for minor medical problems and triage.

Alcohol Safety Plan

We will plan and run our event using well-established alcohol management guidelines such as:

Planning:

Ban personal alcohol beverages

Set policy for handling people who have had enough to drink.

Set-Up and Physical Design:

Post signs on Park perimeter: "No outside alcohol" at entrance and "No alcohol beyond this point" at egress points.

Post signs about underage drinking and overconsumption at point of sale and serving of alcoholic beverages.

Rope off the Town Park Playground area, and place "No alcohol beyond this point" signage on or near the ropes. Make sure all event staff and volunteers know to enforce this.

Alcohol providers and sellers:

Establish procedures for checking IDs.

Identify legal drinkers with a non-transferable wristband.

We will hire a bartender who has been TIPS certified (TIPS = Training for Intervention Procedures) for alcohol serving and selling. We will have a clear chain of command.

Food/Beverage:

Limit size of alcoholic beverages: 12 oz. or less of beer, 4-5 oz. of wine, or 1 oz. of hard liquor.

Limit servings to 1-2 per person at a time

Make alcohol identifiable with easily distinguishable cups.

Alternative beverages will be offered —non- alcoholic drinks and free water.

Food will be offered for sale, which slows the absorption of alcohol.

Parking Plan

Staff and vendors will be directed to park by the Teen Center, after drop-off of needed items. Drop-off and temp parking will take place in the street between Town Park and the Football Field. Musicians can unload near the corner of North Fork Ave and Fifth Street, behind the Gazebo stage. Attendees may park on public streets surrounding the park.

Corinne Ferguson

From: Lisa Delaney <lisa@mountainweststrategies.com>
Sent: Wednesday, March 6, 2019 4:26 PM
To: Corinne Ferguson
Cc: Lisa Delaney
Subject: Re: N. Fork Fair Plans

Also - where can I find info about how and where to post a sign by March 8 regarding the proposed liquor license?

Thanks!
Lisa Delaney

On Wed, Mar 6, 2019 at 4:15 PM Lisa Delaney (via Google Docs) <drive-shares-noreply@google.com> wrote:
lisa@mountainweststrategies.com has attached the following document:



N. Fork Fair Plans



Hi Corinne,

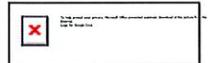
As discussed, here are the various Plans that accompany our Town application for the May 18 North Fork Fair.

Also, as mentioned, we would like to change the end time to 8 pm.

Thanks! Please let me know if you need anything else or have questions.



This is a courtesy copy of an email for your record only. It's not the same email your collaborators received. Click [here](#) to learn more.



AGENDA SUMMARY FORM



Phil Wassell - Paonia Experiential Academy – Town Park Mural Follow-up

Summary:

The Pre-approval for the project was granted by the Board at the August 14, 2018 Board meeting, with the stipulations that the mural design be pre-approved by the Town, the mural can only be on one cinder-block wall of the whole shelter at Town Park, and that the base coat for the wall will be provided by the Town.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

TOWN OF PAONIA
REQUEST TO BE PLACED ON AGENDA

PO Box 460
Paonia, CO
81428
970/527-4101
paonia@townofpaonia.com

Here are things you need to know:

- You must contact the Town Clerk prior to coming to Board. Quite often the issue can be resolved by staff action.
- No charges or complaints against *individual* employees should be made. Such charges or complaints should be sent to the employee's Department Head in writing with your signature.
- Remarks that discriminate against anyone or adversely reflect upon the race, color, ancestry, religious creed, national origin, political affiliation, disability, sex, or marital status of any person are *out of order* and may end the speaker's privilege to address the Board.
- Defamatory, abusive remarks or profanity are *out of order* and will not be tolerated.

Please complete the following information and return this form no later than the Tuesday prior to the Board meeting to the above address or bring it to the Town Hall at 214 Grand Avenue.

Office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m.

Regular Board meetings are scheduled for the second and fourth Tuesdays of each month.

Name of person making presentation: Paonia Experiential Leadership Academy Students

Organization, if speaking on behalf of a group: _____

Is this a request for Board action? Yes No

Please provide a summary of your comments:

Asking the Board for approval of our mural project proposal (and budget) for the shelter at Paonia Town Park. - Phil Wassell (PELA staff) got pre-approval for the project in the fall of 2018. The mural is in conjunction with service project of cleaning and repainting entire shelter.

What staff member have you spoken to about this? Please summarize your discussion:

Mr. Knight and other board members at previous council meeting.

Contact information:

Name: Phil Wassell

Mailing Address: [REDACTED]
PAONIA, CO, 81428

94 Email: experiential.leadership.acad@gmail.com

Daytime Phone: [REDACTED]

Hi Corinne,
Here is the info for the Town Park mural proposal for the upcoming town meeting next Tuesday.
Please let me know if you have any other requests.
Thanks and have a great day,
Phil

Town Park Mural Proposal

Hello everyone, we are here today to present you with our process and steps to making this mural possible.

Project pre-approval:

Our teacher brought this project to your attention in the fall of 2018. The idea for the project was to first give the shelter in the town park and good cleaning and a fresh coat of paint. We then wanted to add life to the shelter and make it more friendly looking by adding a mural to the walls. The council asked to see a design and proposal for the project and we have been working on making that happen during this school year.

Survey and results:

We started out by going around town with a survey asking people what they would like to see incorporated into the mural, and what comes to mind when you think of Paonia? We found lots of overlap in the answers. Some of the common answers were: peonies, mountains, birds, trees, fruit, music, flowers, animals, fruit, children, and wine. We took most of those ideas and integrated them into our final design. If we get approval to continue the design onto the other walls, we will have more room to incorporate more of the ideas we were given.

Design:

We decided to keep the design simple so it would be easier to continue it onto the other walls if that portion of the project gets approved later. Some of these design decisions include:

1. Keeping the background the color of the wall. This will make it easier to touch up most of the wall if there is graffiti or another mess happening.
2. Choosing to only have details in the foreground subjects such as the plants to help create depth in the image, but also to keep the execution time of the project manageable.
3. Having the middle ground of the design be where we include people and animals. We also chose to make these subjects appear in silhouette only with more faded flat colors. This will make the design easier to execute and will also avoid the issue of race and ethnicity that can become complicated when trying to be inclusive to all people who may be looking at the mural.

The Budget : One day the entire school went down to the park and measured the painted surface area of the shelter. There was 1200 square feet of white areas and 300 square feet of green areas. We measured it 2 times to make sure our numbers were accurate. Next we researched how many square feet a gallon of paint can cover and found that for our purposes with a textured wall, 1 gallon paint covers about 300 sq ft. After doing the math we came up with the following numbers.

We have 1200 sqft of White - which is about 4 gallons (but we opted for a 5 gallon bucket to have extra left over for the mural painting) This should cost around \$190.

We have 300 Sqft of green which is about- 1 gallon (but again, we opted for 2 gallons in order to have extra for the mural). This should cost about \$72
Red- we need 1 gallon- which should cost about \$36
Blue- we need 1 quart - which should cost about \$15
Yellow- we need 1 gallon-which should cost about \$36
Black- we need 1 quart - which should cost about \$15
Purple- we need 1 quart which should cost about \$15

The Total price for paint should be about - \$380.00 (including repainting the entire shelter and the mural painting as well).

OTHER SUPPLIES

Rollers- \$ 20
Paint brushes- \$15
2 drop cloths- \$30
2(5 gallon buckets- \$6
1 roll of paint tape- \$7

Total price of supplies- \$80 to 100 (+ or -) We may be able to source these from donations and not buy them new.

Timeline:

March 26th: present proposal to town council for approval

Between approval and the Town Park Fair we will clean and repaint the shelter. We will also apply the linework for the mural wall so it is ready to paint during the Fair on May 18th. We are also considering putting a fresh coat of paint on the trash cans in order to give fair attendees and small kids more opportunities to participate in painting.

May 18th solar fair: Complete phase one of the mural

After May 18th: Come back to another town council meeting to get approval for a continuation of the mural design onto the other walls of the town park shelter.

Other people and organizations who want to help.

We have been in contact with the Creative Coalition about this project as well and they have expressed interest in helping to fund the designing of the mural. We would like to purchase the paint locally from Dependable Lumber to support local business. There might be a chance they would donate the paint to the project, but we wanted to see what kind of funding the town would be willing to put forth first.

Thank you for your time and consideration on this. We look forward to hearing your thoughts on the project.



bloom and grow





Mountain Harvest Creative – 2018 Financial Impact Report

Summary:
Annual presentation of the financial impact from the 2018 Mountain Harvest Festival.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

TOWN OF PAONIA
REQUEST TO BE PLACED ON AGENDA

PO Box 460
Paonia, CO 81428
970/527-1101
paonia@townofpaonia.com

Here are things you need to know:

- You must contact the Town Administrator or Town Clerk prior to coming to the Board. Quite often the issue can be resolved by staff action.
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- Remarks that discriminate against anyone or adversely reflect upon the race, color, ancestry, religious creed, national origin, political affiliation, disability, sex, or marital status of any person are *out of order* and may end the speaker's privilege to address the Board.
- Defamatory, abusive remarks or profanity are *out of order* and will not be tolerated.

Please complete the following information and return this form no later than the Monday, a week prior to the Board meeting to the above address or bring it to the Town Hall at 214 Grand Avenue.

Office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m.

Regular Board meetings are scheduled for the second and fourth Tuesdays of each month.

Name of person making presentation: Josh Behrman

Organization, if speaking on behalf of a group: Mountain Harvest Festival

Is this a request for Board action? Yes No

Please provide a summary of your comments:

Presenting 2018 Financial Report
Impact to the Community

What staff member have you spoken to about this? Please summarize your discussion:

Corinne, just to submit
this form

Contact information:

Name:

Josh Behrman

Physical Address:

[Redacted]

Mailing Address:

E-mail:

joshbehrman@comcast.net

Daytime Phone:

[Redacted]

Office Use Only:

Received:

Approved for Agenda:

Board Meeting Date:

Ethel Leslie Garrett

Tom Backhus - President

AGENDA SUMMARY FORM



Tree Board Vacancy – Letters of Interest Deadline

Summary:

The Tree Board has a vacancy pending with the resignation of Tamie Meck. A deadline for letters of interest needs to be set.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Finance & Personnel

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Public Works/Utilities/Facilities

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Governmental Affairs/Public Safety

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Tree Board

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Space to Create

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart:

AGENDA SUMMARY FORM



Adjournment

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	Trustee Hart:	Trustee Knutson:	Mayor Stewart: