



TOWN OF PAONIA
TUESDAY, JANUARY 11, 2022
REGULAR TOWN BOARD MEETING AGENDA
5:15 PM

APPROPRIATE AND CORRECTLY WORN FACE MASKS ARE REQUIRED WHILE ATTENDING BOARD MEETINGS. SHOULD YOU BE UNABLE TO WEAR A FACE MASK YOU CAN VIEW THE MEETING VIA THE TOWN OF PAONIA YOUTUBE CHANNEL.

Roll Call

Executive Session

For a conference with the Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b); Specific to Eric Pace v. Town of Paonia and Taffine Patterson Complaint

Roll Call

Approval of Agenda

Announcements

Recognition of Visitors & Guests

1. Visitors & Guests

Staff Reports

2. Administration Report

Disbursements

3. Disbursements – December 2021
4. Disbursements

Consent Agenda

5. Special Minutes: 12/8/2021
Regular Minutes: 12/14/2021
Liquor License Renewal: Pizza My Heart dba Louie's Pizza
Special Event Permit: The Learning Council

Public Hearing

6. Public Hearing Continued - DMT Paonia, LLC Regulated Marijuana License

New Business

7. Resolution 2022-01 Public Posting
8. Christmas Light Winners
9. Letter of Support - Delta County Memorial Hospital "Sole Community Hospital" Designation
10. Follow-Up - Town Attorney Interview Outcome and Possible Decision
11. Building Official Intergovernmental Agreement with City of Delta - Preliminary Draft Review

Unfinished Business

12. Board Consideration of Pedestrian Bridge Engineering Proposals

[13.](#) 2022 Municipal Election Intergovernmental Agreement

[14.](#) Board Consideration of Modification of Ordinance 2020-09 Advisory Water Committee

[15.](#) Advisory Water Committee Trustee Representative Appointment

[16.](#) Paonia Tree Board - Board of Trustees Liaison Appointment

[17.](#) Open Planning Commission Seat - Mayoral Appointment

Mayor's Report

[18.](#) Mayor's Report

Follow-Up Regarding Scheduled Half-Day Board Planning Sessions

Mayor's Report

[19.](#) Ad Hoc Committee, Commissions, and Board Reports as Needed

Adjournment

[20.](#) Adjournment

I. RULES OF PROCEDURE

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. CONSENT AGENDA

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. EXECUTIVE SESSION

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. SUBJECT TO AMENDMENT

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

AGENDA SUMMARY FORM



Roll Call

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee	Mayor Bachran

AGENDA SUMMARY FORM



For a conference with the Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b); Specific to Eric Pace v. Town of Paonia and Taffine Patterson Complaint

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

AGENDA SUMMARY FORM



Approval of Agenda

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Budinger	Trustee Johnson	Trustee Knutson
Trustee Meck	Trustee Smith	Trustee Thompson	Mayor Bachran

AGENDA SUMMARY FORM

	Announcements		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee	Mayor Bachran

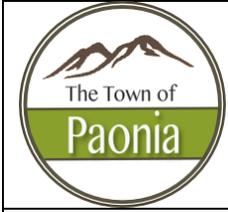
January 7, 2022

AGENDA SUMMARY FORM

	Visitors & Guests		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Budinger	Trustee Johnson	Trustee Knutson
Trustee Meck	Trustee Smith	Trustee Thompson	Mayor Bachran

January 7, 2022

AGENDA SUMMARY FORM



Administrator's Report
Town Attorney Report

Summary: Staff Reports and Police Blotter will be provided monthly at the first meeting of the Board of Trustees.

Notes:

VW – verbal warning
 WW – written warning
 CIT - citation
 CAA – clear adult arrest
 UTL – unable to locate
 UNF - unfounded

***“For last year’s words belong to last year’s language and this year’s words await another voice.”
T.S. Eliot***

Administrators Report for January 11, 2022

Please note: This report is not a comprehensive list of all projects but acts as a highlight for included packet documents, ongoing, and upcoming projects.

Last meeting follow-up:

1a. I have conferred with the County, Town of Cedaredge, City of Delta, and Town of Hotchkiss. All responses have stated that while the ballot language is silent on the matter, and Boards ultimately set the budget, the message to constituents is that the Back the Badge funding is in addition to previous funding.

1b. I am waiting on requested information regarding the status of the Clock plant. The information I was given from public works is that the plant was brought online in mid-August and taken offline in October for cleaning and inspection. The plant, while run so to stay operational, was not brought back online into distribution following discussion at the Board level of cost and to operate both plants when unnecessary and the time it would take to being in service in an emergency (30 minutes). I also have conflicting information from CDPHE. The tank would not have received the failure to submit test results taken if the tank was not online in the CDPHE database. I will do my best to gather additional information and provide to the Board, but with the PW Director departure I may be unable to do so.

Updates:

1b. The Planning Commission is scheduled to meet January 27, 2022, at 4PM to review the Mason alley easement application and a minor subdivision variance request application. Upon their final review this will come before the Board.

2b. A draft intergovernmental agreement with the City of Delta regarding the shared building depart is on tonight’s agenda.

3b. The Town Attorney continues to work on the amending ordinance for 2018 building code.

4b. The Public Surplus training is complete, and the surplus item list is being inputted to the Town’s account. Once available for publication I will provide the information and link to the Board.

5b. National Meter Company, in conjunction with AT&T is conducting a study to confirm the towns meter locations have adequate bandwidth to update to an office driven on-demand reading system. This is ongoing.

From the desk of Corinne Ferguson
Town Administrator/Clerk

6b. Over the last few months, we have been creating fleet binders for each department for vehicles and equipment. The binders track all vehicle titles, registration, and ongoing maintenance.

MAJOR UPDATES as provided to the Board prior to the meeting:

Public Works – Considering the departure of our current Public Works Director/ORC Travis Loberg an emergency, as a majority of data necessary is in his keeping and inside his head alone, I initiated an agreement with Solid Solutions Geosciences, LLC. Two engineers have been onsite with Travis, auditing where we are administratively in this department, our testing, monitoring, and reporting requirements.

I believe at this time and from my conversations and ever-growing experience, it may be in the best interest of the Town and our water system to continue to contract out the ORC specific requirements to an entity that specializes in this field. While expensive, the redundancy, experience, and ongoing training can't be monetized. Any ongoing contracts will be brought to the Board.

I have begun advertisement for the Public Works Director Position, modifying the job description as suggested by the Board and including waterline and wastewater system experience, as the director will still need to assist with leak repair and other items.

Director Loberg's last day with the Town of Paonia is Friday, January 14th. To date (11/7/2022) Travis has spent about six (6) hours with SSG and I have had several phone calls and an in-office meeting. As I anticipated, there is substantial data, information, and processes we were beginning to compile that are not complete and will be time-consuming and somewhat expensive to fulfill. The initial information to be collected and compiled in January includes the SOP (standard operating procedure) routine checks (plant, inspections, chemical batching, instrumentation, sampling, operational data, and validation (chlorine and turbidity testing) calibrations and record logs, integrity testing, frequency requirements and log, and a parts and supply inventory reports and notifications, audits & Records consolidation, and a status report will cost the Town approximately \$22,000. We are anticipating February to potentially run the same. This number is substantial, and it stings, but what we will have in the end is priceless. I am very pleased as we move forward through these talks and will continue to bring information to you and the community.

With all this said, I am researching other firms in the area with the necessary licenses to compare costs. I don't believe we will find anything for less and have the same work product.

Considering this current situation, I have also begun discussion with Roop Excavating, as the town's most frequently used contractor, regarding billing procedures and fees. I would like to be more equitable with use of other contractors moving forward, if cost appropriate, but in the immediate I will continue to use Roop, because of his timeliness to our calls no matter the time of day and his knowledge of our systems, having worked on them heavily over the past several years.

From the desk of Corinne Ferguson
Town Administrator/Clerk

Public Works: I have three applicants undergoing background checks who fill the needs we have. I am hopeful they will all make the cut and will advise accordingly.

For the director position the applicant has water and wastewater licenses, 16 years of experience, and a desire to locate to the Western Slope. He is aware of a rate scale and remains interested.

Finance Report as of 01/07/22:

Monthly:

Payroll has been completed, reviewed, and released through 12/31/2021.

Bank accounts through 11/30/2021 have been reconciled and reviewed.

Chase credit card bill for 11/24/21 – 12/23/21 is attached.

Norris Retirement with an effective date of 12/26/21 has been released. The one with an effective date of 1/26/22 is pending.

Banking:

Bank Balances provided on the Disbursement Report as of 01/07/22.

Working with the bank to extend the LOC-Matured 9/05/21. In process within the bank.

Required Filings:

Conservation Trust Fund filling of expenditures through 2021 is pending.

Year-End:

Year-End entries and review are underway.

Budget:

Final Budget approved 12/14/2021 has been submitted and accepted by DOLA.

Other (Continued):

The Fleet Card Account program application has been submitted and being processed pending additional information regarding drivers and equipment. In process - Slightly delayed due to staffing changes.

The Fund Balance and Financial Policy was reviewed by the board and suggested changes were provided. Changes are in process. We plan to have an updated policy at the second meeting in February 2022.

Training of the new Finance Clerk – Ongoing and going well.

ClearGov – Final numbers have been sent and are being processed.

OTHER TO DO ITEMS:

PTO is being reviewed regarding the new mandated requirements created from the Family Act. As part of this review the personnel policy will need reviewed as well. The Board may desire to create an ad hoc committee to assist.

GRANT UPDATES:

Current Grants:

ARP-received \$184,616.40. Second payment anticipated in 2022.

2020 Grants:

CVRF Grant from DOLA. Grant CLOSED! Final report pending.

From the desk of Corinne Ferguson
Town Administrator/Clerk

CDOT Grant for Revitalizing Main Street – Revised Inv#2 for \$4,303.59, Inv#3 for \$5997.72, and Inv#4 for \$11,409.42 were submitted and accepted on 3/17/21. Invoices paid to date = \$21,490.56. Remaining = \$4,009.35 to be used at Double J. Project end date is 12/31/2021. Grant CLOSED! Finalizing prior to completion of final report.

Tier I Grant from DOLA for Asset Inventory and Mapping Total Grant amount \$48,629.00 + Town match \$48,629.00 -submitted through 5/31/2021. Invoices paid to date: \$1,027.25 + 1,556.00. Remaining amount is \$15,067.45. Grant expiration date is 05/31/2022.

GOCO Park, Recreation, and Trails Master Plan (Completion Date = 09/26/2021* Extended to 03/31/2022). Submission pending. Invoice paid to date: \$5,128.50 + 13,850.59 + \$15,817.15+5.29+174.63+765.00+21.09+6038.55+160.00 = \$41,960.80. Remaining = \$34,039.20.



Roop Excavating LLC.

P.O. Box 655 Paonia, CO 81428

(970) 234-0897

roopexcavating@hotmail.com

Roop Excavating attests that when equipment is sitting on the job site, not being used, we will not be charging for that time. Our company will however be charging for the hours the equipment is being used on site.

Thanks,

A handwritten signature in blue ink, appearing to read 'Mary Roop', is written over the signature line.

Mary Roop

Owner

AGENDA SUMMARY FORM

	Disbursements – December 2021		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Mayor Bachran	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Smith	Trustee Thompson

January 7, 2022

Report Criteria:

Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/21	12/29/2021	48990	987	Black Hills Energy	16-0201	2,031.96
12/21	12/29/2021	48991	1126	Brown Hill Engineering & Control	60-0201	1,710.00
12/21	12/29/2021	48992	21	Caselle, Inc	10-0201	1,114.00
12/21	12/29/2021	48993	24	City of Delta	70-0201	442.00
12/21	12/29/2021	48994	673	City Of Grand Junction	70-0201	125.00
12/21	12/29/2021	48995	1222	Colorado Analytical Laboratories INC.	60-0201	1,570.00
12/21	12/29/2021	48996	30	Colorado Municipal League Inc	10-0201	1,016.00
12/21	12/29/2021	48997	1183	Column Software PBC	10-0201	23.40
12/21	12/29/2021	48998	43	Delta Montrose Electric Assn.	14-0201	8,330.97
12/21	12/29/2021	48999	48	Don's Market	60-0201	42.20
12/21	12/29/2021	49000	986	Elevate Fiber	80-0201	802.15
12/21	12/29/2021	49001	1221	ENVIRO-CHEM ANALYTICAL INC	70-0201	68.00
12/21	12/29/2021	49002	1231	GOVERNMENT PROFESSIONAL SOLU	14-0201	9,500.00
12/21	12/29/2021	49003	81	High Country Printing Inc	16-0201	103.49
12/21	12/29/2021	49004	937	Jones, Cindy	80-0201	169.86
12/21	12/29/2021	49005	98	Lasting Impressions	10-0201	140.93
12/21	12/29/2021	49006	645	Mail Services, LLC.	80-0201	453.42
12/21	12/29/2021	49007	821	Derryberry, Mara	10-0201	75.00
12/21	12/29/2021	49008	821	FITZGERALD, ELIZABETH	10-0201	50.00
12/21	12/29/2021	49009	821	KENDALL, MICK	10-0201	25.00
12/21	12/29/2021	49010	1002	Psychological Resources	14-0201	135.00
12/21	12/29/2021	49011	737	Ricoh USA Inc	80-0201	127.42
12/21	12/29/2021	49012	931	Roop Excavating LLC	60-0201	2,235.00
12/21	12/29/2021	49013	656	Schmueser Gordon Meyer, Inc.	60-0201	7,003.75
12/21	12/29/2021	49014	1170	Shums Coda Associates	12-0201	2,930.00
12/21	12/29/2021	49015	156	TDS Telecom	70-0201	275.53
12/21	12/29/2021	49016	162	Oldcastle SW Group Inc	20-0201	961.89
12/21	12/29/2021	49017	402	USDA Forest Service	60-0201	2,383.67
12/21	12/29/2021	49018	165	Valley Machine LLC	60-0201	87.72
12/21	12/29/2021	49019	177	Wilmore & Company Inc	10-0201	938.75
12/21	12/29/2021	49020	1230	WOODLINE PARTS	70-0201	205.86
Grand Totals:						45,077.97

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt	
12/29/2021	987	Black Hills Energy	DEC-21	2,031.96	.00	.00	2,031.96	✓			UTILITIES
12/29/2021	1126	Brown Hill Enginee	551	1,710.00	.00	.00	1,710.00	✓			2022 SCADA LEASE
12/29/2021	21	Caselle, Inc	113654	1,114.00	.00	.00	1,114.00	✓			MONTHLY SOFTWARE FEE
12/29/2021	24	City of Delta	11042021	442.00	.00	.00	442.00	✓			SEWER SAMPLES
12/29/2021	673	City Of Grand Junc	2021-000742	125.00	.00	.00	125.00	✓			SEWER SAMPLES
12/29/2021	1222	Colorado Analytica	211208022	1,350.00	.00	.00	1,350.00	✓			WATER SAMPLES
12/29/2021	1222	Colorado Analytica	211216013	220.00	.00	.00	220.00	✓			WATER SAMPLES
12/29/2021	30	Colorado Municipa	01012022-12	1,016.00	.00	.00	1,016.00	✓			ANNUAL MEMBERSHIP FEE
12/29/2021	1183	Column Software	24CB5D18-0	23.40	.00	.00	23.40	✓			LEGAL NOTICES
12/29/2021	43	Delta Montrose Ele	11-12-2021-S	2,870.30	.00	.00	2,870.30	✓			UTILITIES
12/29/2021	43	Delta Montrose Ele	12-2021-W	2,593.82	.00	.00	2,593.82	✓			UTILITIES
12/29/2021	43	Delta Montrose Ele	NOV-DEC 21	2,866.85	.00	.00	2,866.85	✓			UTILITIES
12/29/2021	48	Don's Market	01-1375554	26.98	.00	.00	26.98	✓			PARK SUPPLIES
12/29/2021	48	Don's Market	01-1378113	13.47	.00	.00	13.47	✓			WALL HOOKS
12/29/2021	48	Don's Market	02-1129144	1.75	.00	.00	1.75	✓			WATER SAMPLES SUPPLIES
12/29/2021	986	Elevate Fiber	66210_2717	802.15	.00	.00	802.15	✓			TELEPHONE & INTERNET
12/29/2021	1221	ENVIRO-CHEM A	14170318	68.00	.00	.00	68.00	✓			SEWER SAMPLES
12/29/2021	1231	GOVERNMENT P	0000019	9,500.00	.00	.00	9,500.00	✓			RECRUITER
12/29/2021	81	High Country Printi	12132021	30.82	.00	.00	30.82	✓			LEGAL NOTICES
12/29/2021	81	High Country Printi	19158	72.67	.00	.00	72.67	✓			FORMS
12/29/2021	937	Jones, Cindy	121321	169.86	.00	.00	169.86	✓			REIMBURSEMENT-TOWN CELL PHONES
12/29/2021	98	Lasting Impression	26877	74.99	.00	.00	74.99	✓			PD UNIFORM
12/29/2021	98	Lasting Impression	26886	65.94	.00	.00	65.94	✓			NAME PLATES
12/29/2021	645	Mail Services, LLC	1817234	453.42	.00	.00	453.42	✓			BILLING POST CARDS
12/29/2021	821	ONE TIME	122021	50.00	.00	.00	50.00	✓			CHRISTMAS CONTEST AWARDS
12/29/2021	821	ONE TIME	1221	25.00	.00	.00	25.00	✓			CHRISTMAS CONTEST AWARDS
12/29/2021	821	ONE TIME	12282021	75.00	.00	.00	75.00	✓			CHRISTMAS CONTEST AWARDS
12/29/2021	1002	Psychological Res	2111034	135.00	.00	.00	135.00	✓			PD NEW HIRE
12/29/2021	737	Ricoh USA Inc	35885730	127.42	.00	.00	127.42	✓			COPIER CONTRACT
12/29/2021	931	Roop Excavating L	1219	2,235.00	.00	.00	2,235.00	✓			RAW WATER REPAIR @ 2MG TANK
12/29/2021	656	Schmueser Gordo	2013-471.01	1,029.50	.00	.00	1,029.50	✓			LEAD & COPPER COMPLIANCE
12/29/2021	656	Schmueser Gordo	2013-471.01	1,790.00	.00	.00	1,790.00	✓			VALVE VAULT BOX @ CLOCK WTP
12/29/2021	656	Schmueser Gordo	2013-471.01	4,184.25	.00	.00	4,184.25	✓			2MG TANK RE-COATING
12/29/2021	1170	Shums Coda Asso	14999	1,080.00	.00	.00	1,080.00	✓			BUILDING INSPECTOR-PLAN REVIEWS
12/29/2021	1170	Shums Coda Asso	15000	1,070.00	.00	.00	1,070.00	✓			BUILDING INSPECTOR-INSPECTION SERVICES
12/29/2021	1170	Shums Coda Asso	15001	780.00	.00	.00	780.00	✓			BUILDING INSPECTOR-CONSULTING SERVICES
12/29/2021	156	TDS Telecom	12-2021	275.53	.00	.00	275.53	✓			TELEPHONE & INTERNET
12/29/2021	162	United Companies	1441255	961.89	.00	.00	961.89	✓			STREET SAND
12/29/2021	402	USDA Forest Servi	BF020408AC	2,383.67	.00	.00	2,383.67	✓			WATER TRANS PIPELINE PERMIT
12/29/2021	165	Valley Machine LL	5905	87.72	.00	.00	87.72	✓			WATER METER REPAIR
12/29/2021	177	Wilmore & Compa	10358	938.75	.00	.00	938.75	✓			RIVERBANK-PEDESTRIAN BRIDGE
12/29/2021	1230	WOODLINE PART	W337817	205.86	.00	.00	205.86	✓			1991 HIT OUMP TRUCK
Grand Totals:				42	45,077.97	.00	.00	45,077.97			

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
12/29/2021	45,077.97	.00	.00	45,077.97	45,077.97
Grand Totals:		45,077.97	.00	.00	45,077.97

FOR: 01/11/2022

UBB OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		172,846.88
TRANSFER FROM SUMMIT		250,000.00
ACCOUNTS PAYABLE	11/19/21-12/29/21	(45,077.97)
ACCOUNTS PAYABLE	12/30/21-01/07/22	(160,382.61)
LOAN PAYMENT	WPA D14A212	(86,909.45)
NORRIS RETIREMENT PAYMENT	SCHEDULED 12/26/2021	(1,680.00)
CHASE CREDIT CARD	11/24/21-12/23/21	(1,043.43)
AMAZON	11/1/21 - 11/30/21	(59.33)
AMAZON	12/1/21-12/31/21	(838.19)
TRANSFER TO SUMMIT		
TRANSFER TO PAYROLL	12/17/2021	(20,070.00)
	12/31/2021	(18,893.01)
PAYROLL TAXES	12/17/2021	(7,724.49)
		(21,016.45)
BALANCE AFTER PAYMENT		59,151.95

1

UBB SUMMIT/PAYROLL DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		1,392,857.03
TRANSFER FROM OPS		-
TRANSFER FROM INT. GRANTS		-
TRANSFER TO OPS		(250,000.00)
CURRENT FSBC PAYROLL BALANCE		25.00
TRANSFER FROM OPS	12/17/2021	20,070.00
TRANSFER FROM OPS	12/31/2021	18,893.01
PAYROLL (DIRECT DEPOSIT)	12/17/2021	(20,070.00)
PAYROLL (DIRECT DEPOSIT)	12/31/2021	(18,893.01)
BALANCE AFTER PAYMENT		1,162,952.03

1

1

UBB INTERNAL GRANT DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT INTERNAL GRANT BALANCE		25.00
BALANCE AFTER PAYMENT		25.00

	BANK BALANCES			DESCRIPTION
	FSBC	COLOTRUST	TOTAL	
As of: 11/18/2021				
GENERAL		532,404.17		COMBINED FUNDS
SEWER RESTRICTED		530,493.32		PROPERTY SALE-RESTRICTED
DEBT RESERVE		106,892.29		AMKO BOND REQUIRED RESERVE
BRIDGE RESERVE		588,716.54		BRIDGE RESERVE
CONS.TRUST	10,406.97			RESTRICTED TO PARK USE ONLY
GRANT PASS THRU	25.00			PLACE HOLDER-COMBINED FUNDS
INT GRANT	25.00			MOVING TO CD-AMKO BOND RESERVE
OPS	236,954.59			COMBINED FUNDS
PARK CONTRIBUTIONS	12,563.11			SPECIFIC PARK PROJECTS
PAYROLL	25.00			PLACE HOLDER-COMBINED FUNDS
SPACE-TO-CREATE	0.81			SPACE TO CREATE ONLY
SUMMIT	1,392,857.03			COMBINED FUNDS
WWTP	58,482.72			OLD SEWER REHAB ONLY
CD#2-402	203,237.95			COMBINED FUNDS-LOC COLLATERAL
CD#3-2578	260,335.52			COMBINED FUNDS
	2,174,913.70	1,758,506.32	3,933,420.02	

	CASH POSITION			DESCRIPTION
	COMBINED	RESTRICTED	TOTAL	
As of: 11/18/2021				
GENERAL	532,404.17			
SEWER RESTRICTED		530,493.32		RESTRICTED TO SEWER CAPITAL PROJECT
DEBT RESERVE		106,892.29		RESTRICTED LOAN REQUIRMENT
BRIDGE RESERVE		588,716.54		RESTRICTED TO BRIDGE REPAIRS
CONS.TRUST		10,406.97		RESTRICTED TO PARK CAPTIAL PROJECT
GRANT PASS THRU	25.00			
INT GRANT		25.00		RESTRICED LOAN REQUIREMENT
OPS	236,954.59			
PARK CONTRIBUTIONS		12,563.11		SPECIFIC PARK PROJECTS AS DONATED
PAYROLL	25.00			
SPACE-TO-CREATE		0.81		SPACE TO CREATE ONLY
SUMMIT	1,392,857.03			
WWTP		58,482.72		OLD SEWER REHAB ONLY
CD#2-402	203,237.95			
CD#3-2578	260,335.52			
	2,625,839.26	1,307,580.76	3,933,420.02	

AGENDA SUMMARY FORM

	Disbursements		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Budinger	Trustee Johnson	Trustee Knutson
Trustee Meck	Trustee Smith	Trustee Thompson	Mayor Bachran

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt	
01/11/2022	1043	Advance Plumbing	1571-1572-1	710.11	.00	.00	710.11				PD + SHOP PLUMBING REPAIRS
01/11/2022	1232	ALL AUTO REPAI	2324	460.00	.00	.00	460.00				CHEVY SNOW PLOW REPAIR
01/11/2022	377	Benson Brothers L	35982-36107	1,611.52	.00	.00	1,611.52				SAND MATERIAL
01/11/2022	1141	BO JAMES NERLI	36731	4,166.66	.00	.00	4,166.66				ATTORNEY
01/11/2022	1126	Brown Hill Enginee	579	1,710.00	.00	.00	1,710.00				2022 SCADA LEASE
01/11/2022	21	Caselle, Inc	114374	1,114.00	.00	.00	1,114.00				MONTHLY SOFTWARE FEE
01/11/2022	23	CIRSA	220092	78,625.33	.00	.00	78,625.33				P&C COVERAGE
01/11/2022	23	CIRSA	220409	400.00	.00	.00	400.00				EXCESS CRIME COVERAGE
01/11/2022	23	CIRSA	W22031	25,628.00	.00	.00	25,628.00				WORKERS COMPENSATION COVERAGE
01/11/2022	1183	Column Software	40F95FB6-0	27.19	.00	.00	27.19				LEGAL NOTICES
01/11/2022	1183	Column Software	ECC2A7CE-	17.08	.00	.00	17.08				LEGAL NOTICES
01/11/2022	56	Delta County Land	12312021	2,745.25	.00	.00	2,745.25				LANDFILL FEES
01/11/2022	43	Delta Montrose Ele	01-2022-W	2,506.26	.00	.00	2,506.26				UTILITIES
11/11/2022	43	Delta Montrose Ele	12-21-2021-	2,850.97	.00	.00	2,850.97				UTILITIES
01/11/2022	46	Dependable Lumb	2112-207833	288.66	.00	.00	288.66				VARIOUS
01/11/2022	48	Don's Market	01-1389296	5.99	.00	.00	5.99				CHEVY SNOW PLOW REPAIR
01/11/2022	368	Double J Disposal	17565	96.00	.00	.00	96.00				1MG PORTA POTTIES
01/11/2022	368	Double J Disposal	17776	241.00	.00	.00	241.00				PARK PORTA POTTIES
01/11/2022	803	GALLS, LLC	020047689	190.03	.00	.00	190.03				PD UNIFORM
01/11/2022	1190	Great-West Trust	335245	250.00	.00	.00	250.00				QUARTERLY MONITORING FEE
01/11/2022	482	Larry D Gillenwate	423089	44.65	.00	.00	44.65				CAR WASH
01/11/2022	98	Lasting Impression	26109	779.84	.00	.00	779.84				PD UNIFORM
01/11/2022	98	Lasting Impression	26946	1,599.68	.00	.00	1,599.68				PD UNIFORM
01/11/2022	261	Main Street Printer	24109	216.73	.00	.00	216.73				CHECKS
01/11/2022	909	METSA	2022-04	1,400.00	.00	.00	1,400.00				CODE RED ANNUAL
01/11/2022	1079	Newport Group, In	N39328946	1,820.00	.00	.00	1,820.00				MONITORING FEE
01/11/2022	1079	Newport Group, In	N39328947	1,478.44	.00	.00	1,478.44				MONITORING FEE
01/11/2022	141	North Fork Service	520381-7305	3,928.17	.00	.00	3,928.17				FUEL
01/11/2022	821	ONE TIME	12272021	505.00	.00	.00	505.00				INSURANCE CLAIM
01/11/2022	122	Paonia Auto Parts	384053-3846	354.15	.00	.00	354.15				VARIOUS
01/11/2022	125	Paonia Farm & Ho	1069002-109	454.13	.00	.00	454.13				VARIOUS
01/11/2022	1119	Peak Alarm Co., In	1166585	77.64	.00	.00	77.64				MONITORING FEE
01/11/2022	499	Phonz +	12427	1,486.88	.00	.00	1,486.88				MONTHLY IT FEES
01/11/2022	499	Phonz +	12486	2,598.00	.00	.00	2,598.00				PD LAPTOP COMPUTERS
01/11/2022	499	Phonz +	12487	548.70	.00	.00	548.70				HARD DRIVE
01/11/2022	499	Phonz +	12571	1,504.78	.00	.00	1,504.78				MONTHLY IT FEES
01/11/2022	499	Phonz +	12601	1,759.58	.00	.00	1,759.58				MONITOR + COMPUTER PD CLERK
01/11/2022	1224	Rhinehart Oil Co.,L	CP-070434-2	598.13	.00	.00	598.13				FUEL
01/11/2022	737	Ricoh USA Inc	5063489584	227.92	.00	.00	227.92				COPIER COPIES
01/11/2022	931	Roop Excavating L	1220	5,570.00	.00	.00	5,570.00				SNOW REMOVAL
01/11/2022	931	Roop Excavating L	1221	400.00	.00	.00	400.00				SNOWMOBILE RENTAL
01/11/2022	931	Roop Excavating L	1222	2,485.00	.00	.00	2,485.00				EMERGENCY WATER LEAK
01/11/2022	931	Roop Excavating L	1225	440.00	.00	.00	440.00				HAULING SAND
01/11/2022	931	Roop Excavating L	1226	2,860.00	.00	.00	2,860.00				HAULING CRUSHER FINES
01/11/2022	152	Southwestern Syst	202980	554.25	.00	.00	554.25				SEWER PLUG
01/11/2022	1233	SUSAN CASSIDY	10722	35.10	.00	.00	35.10				MILAGE-S.CASSIDY
01/11/2022	861	The Paper-Clip LL	204260-1,2,3	475.51	.00	.00	475.51				OFFICE SUPPLIES
01/11/2022	161	UNCC	221121043	38.28	.00	.00	38.28				LOCATES
01/11/2022	162	United Companies	1441681	1,036.28	.00	.00	1,036.28				SAND MATERIAL
01/11/2022	162	United Companies	1441683	980.34	.00	.00	980.34				SAND MATERIAL
01/11/2022	491	Winwater Corp	06199401	481.38	.00	.00	481.38				WATER LEAK
Grand Totals:			51	160,382.61	.00	.00	160,382.61				

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
01/11/2022	157,531.64	.00	.00	157,531.64	157,531.64
11/11/2022	2,850.97	.00	.00	2,850.97	160,382.61
Grand Totals:	<u>160,382.61</u>	<u>.00</u>	<u>.00</u>	<u>160,382.61</u>	



January 3, 2022

*Transmitted via email

TOWN OF PAONIA
TOWN MANAGER
PO BOX 460
PAONIA, CO 81428

RE: Colorado Water Resources and Power Development Authority
Drinking Water Revolving Fund (DWRf) Leveraged Loan Program

Ladies and gentlemen:

Below is a breakdown of your loan repayment(s) due 2/1/2022

<u>Loan Number</u>	<u>Principal</u>	<u>Net Interest</u>	<u>Total</u>
D14A212	\$65,450.23	\$21,459.22	\$86,909.45
<u>Total Amount Due</u>	<u>\$65,450.23</u>	<u>\$21,459.22</u>	<u>\$86,909.45</u>

* Net interest includes administrative fee (see Exhibit C of Loan Agreement)

Payment instructions for wire transfer and ACH transfer are as follows.
Please note: If the ACH form requires a payment type, use "DDA."

Wire and ACH Instructions

RBK: US BANK NA
ABA: 091000022
BNF: US BANK NA
777 E WISCONSIN AVE
MILWAUKEE, WI 53202
A/C#: 104792954745
Additional Info: REF 14878100

If you have any further questions, or you are unable to comply with this procedure, please contact me prior to the payment date at (651) 466-6136 or yia.vue@usbank.com.

Thank you,

Yia Vue

Cc: Valerie Lovato, Colorado Water Resources and Power Development Authority
Corinne Ferguson, Town of Paonia
Cindy Jones, Town of Paonia



Manage your account online at : www.chase.com/cardhelp



Customer Service:
1-800-945-2028



Mobile: Download the Chase Mobile® app today

January 2022						
S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

New Balance

\$1,043.43

Minimum Payment Due

\$40.00

Payment Due Date

01/17/22

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

Account Number:	[REDACTED]
Previous Balance	\$2,356.72
Payment, Credits	-\$2,356.72
Purchases	+\$1,043.43
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$1,043.43
Opening/Closing Date	11/24/21 - 12/23/21
Credit Limit	\$45,000
Available Credit	\$43,956
Cash Access Line	\$2,250
Available for Cash	\$2,250
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

YOUR ACCOUNT MESSAGES

Your next AutoPay payment for \$1,043.43 will be deducted from your Pay From account and credited on your due date. If your due date falls on a Saturday, we'll credit your payment the Friday before.



Manage your account online at :
www.chase.com/cardhelp



Customer Service:
1-800-945-2028



Mobile: Download the
Chase Mobile® app today

YOUR ACCOUNT MESSAGES (CONTINUED)

Your AutoPay amount will be reduced by any payments or merchant credits that post to your account before we process your AutoPay payment. If the total of these payments and merchant credits is more than your set AutoPay amount, your AutoPay payment for that month will be zero.

'ALERT': The US Postal Service announced that mail may take up to 2 additional days to arrive starting October 1, 2021. This may impact delivery of mailed statements to you and mailed payments to us. Consider enrolling in paperless statements, online payments, and payment alerts to avoid any impacts. To enroll visit chase.com/paperless.

ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
12/17	AUTOMATIC PAYMENT - THANK YOU	-2,356.72
12/01	MESA COUNTY HEALTH 866-7566041 CO	40.00 ✓
12/21	SPRINT *WIRELESS 800-639-6111 KS CINDY JONES TRANSACTIONS THIS CYCLE (CARD 8901) \$2029.44- INCLUDING PAYMENTS RECEIVED	287.28
12/16	ZOOM.US 888-799-9666 WWW.ZOOM.US CA CORINNE FERGUSON TRANSACTIONS THIS CYCLE (CARD 3742) \$40.00	40.00 ✓
12/17	USPS PO 0769660541 PAONIA CO	666.40 ✓
12/22	CO MOTOR VEH SERV EMV DENVER CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 8181) \$676.15	9.75 ✓

2021 Totals Year-to-Date

Total fees charged in 2021	\$0.00
Total interest charged in 2021	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
Purchases	13.24%(v)(d)	- 0 -	- 0 -
Cash Advances	24.99%(v)(d)	- 0 -	- 0 -
Balance Transfer	13.24%(v)(d)	- 0 -	- 0 -

30 Days in Billing Period

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

For customer support, visit www.amazon.com/contact-us.

Invoice summary *Due 45 days from receipt of invoice*

Item subtotal before tax	\$ 59.33
Shipping & handling	\$ 0.00
Promos & discounts	\$ 0.00
<hr/>	
Total before tax	\$ 59.33
Tax	\$ 0.00
Amount due	\$ 59.33 USD

Billing period 11/1/21 to 11/30/21
Account # A1PV6WMBDEC70K
Payment terms Net 45

Registered business name

City of Paonia

Bill to

Town of Paonia
 Corinne Ferguson *DK 12/15/21*
 214 Grand Avenue *WB 12/15/21*
 PO Box 460
 PAONIA, CO 81428

Group Name

City of Paonia

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
Bank routing # (ABA) 121000248
Bank account # (DDA) 41630410406736077
SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services
 PO Box 035184
 Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or
 Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

#	Ship date	PO #	Description	Qty	Unit price	Item subtotal before tax	Tax
1	11/19/21	460	HP 950 2 Ink Cartridges Black Works with HP OfficeJet Pro 251dw, 276dw, 8100, 8600 Series CN049AN	1	\$59.33	\$59.33	0.000%
ASIN: B00WJDWG62 Sold by: Amazon.com Services LLC Order # 111-7441788-5146607 Order date: November 17, 2021							



Final Details for Order #111-7441788-5146607

Paid By: City of Paonia
Placed By: AMANDA
Order Placed: November 17, 2021
PO number : 460
Amazon.com order number: 111-7441788-5146607
Order Total: \$59.33

Shipped on November 19, 2021	
Items Ordered	Price
1 of: HP 950 2 Ink Cartridges Black Works with HP OfficeJet Pro 251dw, 276dw, 8100, 8600 Series CN049AN	\$59.33
Sold by: Amazon (seller profile)	
Business Price	
Condition: New	
Shipping Address:	Item(s) Subtotal: \$59.33
TOWN OF PAONIA	Shipping & Handling: \$0.00
214 GRAND AVE	-----
BOX 460	Total before tax: \$59.33
PAONIA, CO 81428-6302	Sales Tax: \$0.00
United States	-----
Shipping Speed:	Total for This Shipment: \$59.33
Two-Day Shipping	-----

Payment information	
Payment Method:	Item(s) Subtotal: \$59.33
Pay by invoice	Shipping & Handling: \$0.00

	Total before tax: \$59.33
	Estimated Tax: \$0.00

	Grand Total: \$59.33

To view the status of your order, return to [Order Summary](#) .

OK
12/15/21
KB 12/15/21

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For customer support, visit www.amazon.com/contact-us.

Invoice summary *Due 45 days from receipt of invoice*

Item subtotal before tax	\$ 799.19
Shipping & handling	\$ 39.00
Promos & discounts	\$ 0.00
<hr/>	
Total before tax	\$ 838.19
Tax	\$ 0.00
<hr/>	
Amount due	\$ 838.19 USD

Billing period 12/1/21 to 12/31/21
Account # A1PV6WMBDEC70K
Payment terms Net 45

Registered business name

City of Paonia

Bill to

Town of Paonia
 Corinne Ferguson
 214 Grand Avenue
 PO Box 460
 PAONIA, CO 81428

Group Name

City of Paonia

Pay by

Electronic funds transfer (EFT/ACH/Wire)

Account name Amazon Capital Services, Inc.
Bank name Wells Fargo Bank
Bank routing # (ABA) 121000248
Bank account # (DDA) 41630410406736077
SWIFT code (wire transfer) WFBUS6S

Check

Amazon Capital Services
 PO Box 035184
 Seattle, WA 98124-5184

Include Amazon invoice number(s) in the descriptive field of your electronic funds transfer payment, or
 Email ar-businessinvoicing@amazon.com to submit your remittance detail.

Invoice details

#	Ship date	PO #	Description	Qty	Unit price	Item subtotal before tax	Tax
1	12/7/21		AVERY 5160 Easy Peel Address Labels , White, 1 x 2-5/8 Inch, 3,000 Count (Pack of 1)	1	\$24.95	\$24.95 ✓	0.000%
			ASIN: B00006B8FZ Sold by: Amazon.com Services LLC Order # 111-3611114-4341810 Order date: December 06, 2021				

Admin Office

#	Ship date	PO #	Description	Qty	Unit price	Item subtotal before tax	Tax
6	12/11/21		Casio Office Products DR-120R Full-Sized Printing Calculator, Black,Desktop ASIN: B07MB1BZQ3 Sold by: Amazon.com Services LLC Order # 111-6614325-8347434 Order date: December 09, 2021	1	\$52.45	\$52.45 ✓	0.000%
						<i>Returned</i>	
7	12/11/21		HOTCOLOR 96 Ink Cartridge Black Replacement for HP 96 C9348FN C8767WN Printer for hp Deskjet 6940 5740 (2 Black) 2 Pack ASIN: B09JG93346 Sold by: Zhuhai Guoneng Electric Science&Technology co.,Ltd Order # 111-6614325-8347434 Order date: December 09, 2021	1	\$32.88	\$32.88 ✓	0.000%
						<i>Travis Water Plant</i>	
8	12/13/21		LORYERGO Dual Monitor Stand - [Upgraded] Monitor Riser w/ 2 Slots for Phone & Tablet, Length and Angle Adjustable Monitor Stand, Computer Stand for Co ASIN: B08CK28L87 Sold by: ningboshi xuanmiaoliuzhao dianzishangwuyouxiangong Order # 111-0747362-2307425 Order date: December 13, 2021	1	\$32.98	\$32.98 ✓	0.000%
						<i>Admin Candy</i>	
9	12/13/21		JYPS Dual Monitor Stand Riser Adjustable Length and Angle Computer Monitor Shelf Desktop Stand 3 Shelf Storage Organizer Screen Stand with Drawer Moni ASIN: B08N5XM7W3 Sold by: dalisuyouyinlijiankangchanyeyouxiangongsi Order # 111-0747362-2307425 Order date: December 13, 2021	1	\$47.60	\$47.60 ✓	0.000%
						<i>Admin Amanda</i>	

#	Ship date	PO #	Description	Qty	Unit price	Item subtotal before tax	Tax
14	12/14/21		[2 Pack] Ytaland for CAT S62 Pro Screen Protector, Anti-Scratch Bubble-Free Tempered Glass film Screen Protector for CAT S62 Pro ASIN: B08M3SP51Q Sold by: Shenzhen City YouLanDe Trading Co., Ltd Order # 111-3305689-9245027 Order date: December 14, 2021	1	\$6.98	\$6.98 ✓	0.000%
						<i>Boys Cell phones</i>	
15	12/18/21		Casio HR-170RC Plus, Min-Desktop Printing Calculator (New Version of The HR-100TM) ASIN: B07MRWGFQS Sold by: Amazon.com Services LLC Order # 114-1892333-3389828 Order date: December 17, 2021	1	\$32.86	\$32.86 ✓	0.000%
						<i>Admin Candy</i>	
16	12/30/21	Revitalize Main St. Grant -	Amish Heavy Duty 800 Lb Mission Pressure Treated Garden Bench (5 Foot, Cedar Stain) ASIN: B017WCPTD6 Sold by: WestChaseShops, Inc. Order # 111-1549566-3343457 Order date: December 27, 2021	1	\$334.99	\$334.99	0.000%
						<i>Park Bench</i>	<i>334.99</i>
17			Shipping & handling			\$39.00	0.000%
						Total before tax	\$838.19
						Tax	\$0.00
						Amount due	\$838.19

FAQs

How is tax calculated?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202036190

How are digital products and services taxed?

Visit https://www.amazon.com/gp/help/customer/display.html/ref=hp_leftv4_sib?ie=UTF8&nodeId=202074670

Employee Number	Name	85-00 Net Pay Emp Amt
1300	Bachran, Mary A	554.10
1301	Bear Jr., William A	92.35
1302	Budinger, Karen A	277.05
1056	Cecil, Raymond Cole	1,056.58
1052	Edwards, Roger	966.67
1002	Ferguson, J. Corinne	2,257.55
1026	Heiniger, Kaden D	1,198.79
1022	Hinyard, Patrick	1,688.54
1012	Huffman, Julie J	484.84
1306	Johnson, Michael A	277.05
1001	Jones, Cynthia	1,761.18
1303	Knutson, David A	184.70
1027	Kramer, Lance W	1,292.29
1050	Loberg, Travis	2,056.74
1305	Meck, Tamie A	277.05
1003	Mojarro-Lopez, Amanda	1,019.01
1304	Pattison, Michelle R	138.52
1051	Reich, Dennis	983.54
1057	Rose, Clinton A.	1,211.21
1021	Winnett, Lorin E	1,233.40
1004	Wuollet, Candice C	1,058.84

Grand Totals:

21 20,070.00



Employee Number	Name	85-00 Net Pay Emp Amt
1056	Cecil, Raymond Cole	916.35
1052	Edwards, Roger	1,006.17
1002	Ferguson, J. Corinne	2,318.44
1026	Heiniger, Kaden D	1,343.07
1022	Hinyard, Patrick	1,396.65
1001	Jones, Cynthia	1,785.19
1027	Kramer, Lance W	1,294.14
1050	Loberg, Travis	2,099.96
1003	Mojarro-Lopez, Amanda	1,182.11
1051	Reich, Dennis	1,135.48
1057	Rose, Clinton A.	624.31
1058	Rose, James M	947.60
1021	Winnett, Lorin E	1,260.86
1004	Wuollet, Candice C	1,582.68

Grand Totals:

14 18,893.01



Report Criteria:

Unpaid transmittals included
 Begin Date: ALL
 End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
2							
2	IRS Tax Deposit		12/10/2021	74-00	Federal Tax Deposit Social Security	10-0216	1,336.70
2	IRS Tax Deposit		12/10/2021	74-00	Federal Tax Deposit Social Security	10-0216	1,336.70
2	IRS Tax Deposit		12/10/2021	75-00	Federal Tax Deposit Medicare Pay P	10-0216	372.19
2	IRS Tax Deposit		12/10/2021	75-00	Federal Tax Deposit Medicare Pay P	10-0216	372.19
2	IRS Tax Deposit		12/10/2021	76-00	Federal Tax Deposit Federal Withhold	10-0216	1,876.64
Total 2:							5,294.42
4							
4	Aflac		11/26/2021	63-01	Aflac Pre-Tax Pay Period: 11/26/2021	10-0225	136.50
4	Aflac		11/26/2021	63-02	Aflac After Tax Pay Period: 11/26/202	10-0225	24.90
4	Aflac		12/10/2021	63-01	Aflac Pre-Tax Pay Period: 12/10/2021	10-0225	136.50
4	Aflac		12/10/2021	63-02	Aflac After Tax Pay Period: 12/10/202	10-0225	24.90
Total 4:							322.80
6							
6	Colorado Dept of Labor		10/01/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	80.10
6	Colorado Dept of Labor		10/15/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	84.73
6	Colorado Dept of Labor		10/29/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	74.20
6	Colorado Dept of Labor		11/12/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	103.05
6	Colorado Dept of Labor		11/26/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	71.69
6	Colorado Dept of Labor		12/10/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	73.75
Total 6:							487.52
9							
9	Colorado Dept of Revenue		11/26/2021	77-00	State Withholding Tax Pay Period: 11/	10-0217	762.00
9	Colorado Dept of Revenue		12/10/2021	77-00	State Withholding Tax Pay Period: 12/	10-0217	770.00
Total 9:							1,532.00
30							
30	Empower Retirement		12/10/2021	51-01	Retirement Plan Retirement Plan Pa	10-0220	589.40
30	Empower Retirement		12/10/2021	51-01	Retirement Plan Retirement Plan Pa	10-0220	702.20
30	Empower Retirement		12/10/2021	51-02	Retirement Plan Retirement Loan Pa	10-0220	273.67
Total 30:							1,565.27
33							
33	FPPA - Fire & Police Pensi		12/10/2021	50-00	FPPA Pay Period: 12/10/2021	10-0219	432.40
33	FPPA - Fire & Police Pensi		12/10/2021	50-00	FPPA Pay Period: 12/10/2021	10-0219	319.60
33	FPPA - Fire & Police Pensi		12/10/2021	90-00	Death & Disability Pay Period: 12/10/	10-0219	112.80
Total 33:							864.80
70							
70	Rocky Mountain HMO		11/26/2021	60-01	RMHMO - Employee Only Pay Period	10-0223	230.44
70	Rocky Mountain HMO		11/26/2021	60-01	RMHMO - Employee Only Pay Period	10-0223	3,769.93
70	Rocky Mountain HMO		11/26/2021	60-03	RMHMO - Employee + Family Pay Pe	10-0223	133.80
70	Rocky Mountain HMO		11/26/2021	60-03	RMHMO - Employee + Family Pay Pe	10-0223	3,356.38

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Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
70	Rocky Mountain HMO		11/26/2021	60-07	RMHMO - Employee + Spouse Pay P	10-0223	93.98
70	Rocky Mountain HMO		11/26/2021	60-07	RMHMO - Employee + Spouse Pay P	10-0223	874.38
70	Rocky Mountain HMO		12/10/2021	60-01	RMHMO - Employee Only Pay Period	10-0223	230.44
70	Rocky Mountain HMO		12/10/2021	60-03	RMHMO - Employee + Family Pay Pe	10-0223	133.80
70	Rocky Mountain HMO		12/10/2021	60-07	RMHMO - Employee + Spouse Pay P	10-0223	93.98
Total 70:							8,917.13
71							
71	The Harford		11/26/2021	65-01	Group#013307460001 Hartford Basic	10-0226	16.96
71	The Harford		11/26/2021	65-02	Group#013307460001 Hartford Suppl	10-0226	29.51
71	The Harford		11/26/2021	65-03	Group#013307460001 Hartford Disab	10-0226	77.73
71	The Harford		12/10/2021	65-02	Group#013307460001 Hartford Suppl	10-0226	29.49
Total 71:							153.69
73							
73	Delta Dental of Colorado		11/26/2021	60-05	Dental RMHMO - Dental Pay Period:	10-0223	193.53
73	Delta Dental of Colorado		12/10/2021	60-05	Dental RMHMO - Dental Pay Period:	10-0223	193.57
Total 73:							387.10
75							
75	VSP Insurance CO (CT)		11/26/2021	60-04	RMHMO - Vision Pay Period: 11/26/2	10-0223	75.21
75	VSP Insurance CO (CT)		12/10/2021	60-04	RMHMO - Vision Pay Period: 12/10/2	10-0223	75.23
Total 75:							150.44
Grand Totals:							19,675.17

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Report Criteria:
 Unpaid transmittals included
 Begin Date: ALL
 End Date: ALL

5,294.42 +
 1,565.27 +
 864.80 +
 003
 1,724.49*

Report Criteria:
 Unpaid transmittals included
 Begin Date: ALL
 End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
2							
2	IRS Tax Deposit		12/24/2021	74-00	Federal Tax Deposit Social Security	10-0216	1,086.36
2	IRS Tax Deposit		12/24/2021	74-00	Federal Tax Deposit Social Security	10-0216	1,086.36
2	IRS Tax Deposit		12/24/2021	75-00	Federal Tax Deposit Medicare Pay P	10-0216	359.66
2	IRS Tax Deposit		12/24/2021	75-00	Federal Tax Deposit Medicare Pay P	10-0216	359.66
2	IRS Tax Deposit		12/24/2021	76-00	Federal Tax Deposit Federal Withhold	10-0216	1,968.40
Total 2:							4,860.44
4							
4	Aflac		11/26/2021	63-01	Aflac Pre-Tax Pay Period: 11/26/2021	10-0225	136.50
4	Aflac		11/26/2021	63-02	Aflac After Tax Pay Period: 11/26/202	10-0225	24.90
4	Aflac		12/10/2021	63-01	Aflac Pre-Tax Pay Period: 12/10/2021	10-0225	136.50
4	Aflac		12/10/2021	63-02	Aflac After Tax Pay Period: 12/10/202	10-0225	24.90
4	Aflac		12/24/2021	63-01	Aflac Pre-Tax Pay Period: 12/24/2021	10-0225	136.50
4	Aflac		12/24/2021	63-02	Aflac After Tax Pay Period: 12/24/202	10-0225	24.90
Total 4:							484.20
6							
6	Colorado Dept of Labor		10/01/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	80.10
6	Colorado Dept of Labor		10/15/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	84.73
6	Colorado Dept of Labor		10/29/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	74.20
6	Colorado Dept of Labor		11/12/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	103.05
6	Colorado Dept of Labor		11/26/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	71.69
6	Colorado Dept of Labor		12/10/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	73.75
6	Colorado Dept of Labor		12/24/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	74.82
Total 6:							562.34
9							
9	Colorado Dept of Revenue		11/26/2021	77-00	State Withholding Tax Pay Period: 11/	10-0217	762.00
9	Colorado Dept of Revenue		12/10/2021	77-00	State Withholding Tax Pay Period: 12/	10-0217	770.00
9	Colorado Dept of Revenue		12/24/2021	77-00	State Withholding Tax Pay Period: 12/	10-0217	815.00
Total 9:							2,347.00
30							
30	Empower Retirement		12/24/2021	51-01	Retirement Plan Retirement Plan Pa	10-0220	588.94
30	Empower Retirement		12/24/2021	51-01	Retirement Plan Retirement Plan Pa	10-0220	701.28
30	Empower Retirement		12/24/2021	51-02	Retirement Plan Retirement Loan Pa	10-0220	273.67
Total 30:							1,563.89
33							
33	FPPA - Fire & Police Pensi		12/24/2021	50-00	FPPA Pay Period: 12/24/2021	10-0219	795.11
33	FPPA - Fire & Police Pensi		12/24/2021	50-00	FPPA Pay Period: 12/24/2021	10-0219	587.69
33	FPPA - Fire & Police Pensi		12/24/2021	90-00	Death & Disability Pay Period: 12/24/	10-0219	207.42
Total 33:							1,590.22

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
70							
70	Rocky Mountain HMO		11/26/2021	60-01	RMHMO - Employee Only Pay Period	10-0223	230.44
70	Rocky Mountain HMO		11/26/2021	60-01	RMHMO - Employee Only Pay Period	10-0223	3,769.93
70	Rocky Mountain HMO		11/26/2021	60-03	RMHMO - Employee + Family Pay Pe	10-0223	133.80
70	Rocky Mountain HMO		11/26/2021	60-03	RMHMO - Employee + Family Pay Pe	10-0223	3,356.38
70	Rocky Mountain HMO		11/26/2021	60-07	RMHMO - Employee + Spouse Pay P	10-0223	93.98
70	Rocky Mountain HMO		11/26/2021	60-07	RMHMO - Employee + Spouse Pay P	10-0223	874.38
70	Rocky Mountain HMO		12/10/2021	60-01	RMHMO - Employee Only Pay Period	10-0223	230.44
70	Rocky Mountain HMO		12/10/2021	60-03	RMHMO - Employee + Family Pay Pe	10-0223	133.80
70	Rocky Mountain HMO		12/10/2021	60-07	RMHMO - Employee + Spouse Pay P	10-0223	93.98
Total 70:							8,917.13
71							
71	The Harford		11/26/2021	65-01	Group#013307460001 Hartford Basic	10-0226	16.96
71	The Harford		11/26/2021	65-02	Group#013307460001 Hartford Suppl	10-0226	29.51
71	The Harford		11/26/2021	65-03	Group#013307460001 Hartford Disab	10-0226	77.73
71	The Harford		12/10/2021	65-02	Group#013307460001 Hartford Suppl	10-0226	29.49
Total 71:							153.69
73							
73	Delta Dental of Colorado		11/26/2021	60-05	Dental RMHMO - Dental Pay Period:	10-0223	193.53
73	Delta Dental of Colorado		12/10/2021	60-05	Dental RMHMO - Dental Pay Period:	10-0223	193.57
Total 73:							387.10
75							
75	VSP Insurance CO (CT)		11/26/2021	60-04	RMHMO - Vision Pay Period: 11/26/2	10-0223	75.21
75	VSP Insurance CO (CT)		12/10/2021	60-04	RMHMO - Vision Pay Period: 12/10/2	10-0223	75.23
Total 75:							150.44
Grand Totals:							21,016.45

Report Criteria:

Unpaid transmittals included
 Begin Date: ALL
 End Date: ALL

AGENDA SUMMARY FORM



Special Minutes: 12/8/2021
 Regular Minutes: 12/14/2021
 Liquor License Renewal: Pizza My Heart dba Louie’s Pizza
 Special Event Permit: The Learning Council

Summary:

Notes:

Special Event to be held at FoodHouse – formerly Edesia. Under special review permit all service activity must end by 9pm – Liquor license may include cleanup time.

No additional issues noted.

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Smith	Trustee ThompsonF

TOWN OF PAONIA



Special Town Board Meeting, December 8, 2021

MAYOR AND CITY COUNCIL MEMBERS

**Mayor Bachran
Trustee Knutson
Trustee Budinger
Trustee Johnson
Trustee Meck**

December 8, 2021,

Special Meeting Minutes

5:15 pm

Mayor Mary Bachran called the Regular Meeting of the Town of Paonia to order at 5:21 pm.

ROLL CALL:

Mayor Bachran asked Deputy Clerk Amanda Mojarro to call the roll.

Deputy Clerk Mojarro called the roll and those present were Mayor Bachran, Trustee Johnson, Trustee Meck, Trustee Budinger and Trustee Knutson.

Approval of the Agenda:

Trustee Knutson moved to approve the agenda as presented, seconded by Trustee Johnson. Motion unanimously passed.

Announcements:

None.

New Business

Vacant Trustee Seat Appointment: Mayor Bachran had each candidate speak regarding their interest in the vacant trustee seat.

Trustee Knudsen moved to approve the letter and appoint Jeff Thompson as trustee, seconded by Trustee Budinger. Motion unanimously passed.

Trustee Meck moved to appoint Paige Smith to the Board of Trustee, seconded by Trustee Knutson. Motion carried with three (3) ayes and one (1) nay. Motion passed.

ADJOURNMENT:

The Regular Council Meeting was adjourned at 5:57 pm.

Amanda Mojarro, Deputy Clerk

Mary Bachran, Mayor

TOWN OF PAONIA



Regular Town Board Meeting, December 14, 2021

MAYOR AND CITY COUNCILMEMBERS

**Mayor Bachran
Trustee Knutson
Trustee Budinger
Trustee Johnson
Trustee Meck
Trustee Thompson
Trustee Smith**

December 14, 2021,

Regular Meeting Minutes

6:30 pm

Mayor Mary Bachran called the Regular Meeting of the Town of Paonia to order at 6:30 pm.

ROLL CALL:

Mayor Bachran asked Finance Clerk Candy Wuollet to call the roll.

Finance Clerk Candy Wuollet called the roll and those present were Mayor Bachran, Trustee Johnson, Trustee Meck, Trustee Budinger and Trustee Knutson, Trustee Thompson, and Trustee Smith

Approval of the Agenda:

Trustee Knutson moved to approve the amended agenda as presented, seconded by Trustee Budinger. Motion unanimously passed.

Trustee Meck moved to amend the motion to revise item 18 the Advisory Water Committee Board Liaison appointment and include the mayor's report to include the discussion in item 9, seconded by Trustee Knutson. Motion unanimously passed

Announcements:

Trustee Knutson discussed the strategic planning meeting days for January 2022. Stated he would like to set one half day on the 7th or 8th of January in the morning and schedule the second half day meeting upon his return.

Board of Trustees Vacancy Appointments – Affirmation of Office: Town Clerk/Administrator Corinne Ferguson swore in new Trustee Jeff Thompson and Page Smith.

Affirmation of Office – Police Officer Kaden Heinger: Town Clerk/Administrator Corinne Ferguson swore in new PD officer Kaden Smith.

Visitors and Guest:

Suzanne Watson commented that she does not agree with Back the Badge funding requirements.

Pamela Jackson commented that she does not agree with the Town of Paonia mask mandate for board meetings.

Steven Keenan commented that the water usage could be lower by raising awareness.

Shirin Patterson commented regarding that public works is manually shoveling the leaves.

Staff Reports:

Town Administrator Corinne Ferguson report was included and answered question.

TOWN OF PAONIA



Trustee Meck moved to have a water report and some documentation that it is operating from the state by the first meeting in January, seconded by Trustee Smith. Motion unanimously passed.

Town Attorney Nerlin no report was provided.

Public Work & Utilities Director Travis Loberg report was included and answered questions.

Finance Director Cindy Jones report was included and answered questions.

Disbursements: Trustee Knutson moved to approve disbursements as presented, seconded by Trustee Budinger. Motion unanimously passed.

Disbursements Through December 2021- To Be Reviewed First Meeting In 2022: Trustee Budinger moved to approve the second part December 2021 disbursements and will look back at them January 2022, seconded by Trustee Knutson. Motion unanimously passed.

Consent Agenda

Regular Minutes – 11/23/2021

Liquor License Renewal - Blue Sage Center for the Arts – Art License

Liquor License Report of Changes – Friends of the Paradise Theatre – Officers, Directors, Managing Members.

Trustee Knutson moved to approve the consent agenda presented, seconded by Trustee Smith. Motion unanimously passed.

Public Hearing

Lodging & Entertainment Liquor License Application – Brossanova, LLC dba Bross Hotel Bed & Breakfast: Mayor Bachran opened the public hearing at 7:39 pm. Trustee Smith questioned if there was going to be entertainment. Owners Mike and Susan stated that there would be none and would only be serving local wine. Community member Suzanne Watson commented on the 350 feet from the technical school.

Public Hearing opened at 7:39 pm

Public Hearing Closed at 7:47 pm

Trustee Smith moved to approve the license, seconded by Trustee Budinger. Motion unanimously passed.

Unfinished Business

Ordinance 2021-09 Outdoor Lighting Regulation – First Read: Trustee Thompson moved to approve Ordinance 2021-09 Outdoor Lighting Regulation – First Read as written, seconded by Trustee Knutson. Motion unanimously passed.

Trustee Smith moved to amend the motion - Ordinance 2021-09 to be placed in the correct chapter of the town ordinance and definition 2.1.7, 2.1.8, 2.1.9 and 2.1.10 be revised to reflect existing definitions for these types of dwelling units currently in the existing town ordinance, seconded by Knutson. Motion unanimously passed.

Discussion Item Only: Main Avenue Fence Encroachment: Discussion ensued regarding the issue that has been ongoing for several months regarding the fence that property owner Ashley Sargent built on her property. The issues were encroachment on town property, the height of it, and regarding issues

TOWN OF PAONIA



with the neighbor. Community discussion regarding moving the fence back inside the property line in order to comply and set a precedence, the town's liability, encroachment permits, Mr. McCarney also talked about the fence being too high and, on his property, making it hard for him to possibly build on the lot in the future.

Trustee Knutson moved to take five-minute recess, seconded by Trustee Budinger. Motion unanimously passed.

Board Consideration of DOLA Housing Assessment Grant Application & Board Clarification of the Grant Review Process: Trustee Knutson moved to pursue the CDOT revitalizing main St. – 5th street and Grand Ave., seconded by Trustee Thompson. Motion unanimously approved.

Trustee Knutson moved that before writing a grant application bring the basics, intent of the grant, matching requirements in dollar and resources, and a rough estimate of staff's time, seconded by Trustee Smith. Motion unanimously passed.

Board Consideration of Modification of Ordinance 2020-09 Advisory Water Committee: Trustee Smith moved to modify section 2-10-20 organization number one revise not more than five (5) members, to not more than seven (7) members, delete one (1) membership shall be filled by representation from the Town's public works department or administration staff and the chair shall be a non-voting member, but may break a tie, seconded by Trustee Meck. Motion unanimously passed.

New Business

Resolution 2021-10 Mill Levy: Trustee Knutson moved to approve resolution 2021-10 mill levy, seconded by Trustee Budinger. Motion unanimously passes.

Resolution 2021-11 2022 Budget: Trustee Budinger moved to approve resolution 2021-11 2022 budget, seconded by Trustee Knutson. Motion passed with five (5) ayes and one (1) nay by Trustee Meck.

Town Attorney Amendment to Contract - Extension Through January 2022:

Trustee Knutson moved to extend the meeting to 10:35pm, seconded by Trustee Smith. Motion unanimously approved.

Trustee Budinger moved to extend Attorney Nerlin's contact to the end of February 2022 at the latest, seconded by Trustee Knutson. Motion unanimously approved.

Board Consideration of Municipal Attorney Proposals for 2022: Trustee Budinger moved to choose three (3) members of the Board to review and choose the top two (2) candidates and bring back to the Board at a later date for interviews, seconded by Trustee Smith. Motion rescinded by Trustee Budinger.

Trustee Smith moved to have Trustee Knutson, Smith, and Thompson, along with the Administrator Ferguson, and Attorney Bo Nerlin to organize a zoom meeting which will be noticed to identify all of the process for candidate interviews, seconded by Trustee Budinger. Motion unanimously passed.

Trustee Smith moved to interview Jeffrey J. Conklin of Karp Neu Hanlon Attorneys at Law and Kelly PC. Municipal Lawyers, seconded by Trustee Budinger. Motion unanimously passed.

Board Consideration of Final Grant Expenditure for CDOT Revitalize Main Street: Trustee Budinger moved to approve the expenditure of the final funds of the CDOT grant, seconded by Trustee Knutson. Motion unanimously approved.

TOWN OF PAONIA



Trustee Knutson moved to extend the meeting for fifteen minutes (15), seconded by Trustee Meck. Motion unanimously approved.

Trustee Knutson moved to table items 15, 16, 18,19, and 20, seconded by Trustee Thompson. Motion unanimously approved.

ADJOURNMENT:

The Regular Council Meeting was adjourned at 10:39 pm.

Candy Wuollet, Finance Clerk

Mary Bachran, Mayor

DRAFT

LOUIE'S PIZZA MY HEART
PO BOX 1713
Paonia CO 81428

Fees Due		
Renewal Fee		351.25
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name ASPEN YOGA INC		Doing Business As Name (DBA) LOUIE'S PIZZA MY HEART		
Liquor License # 28-42099-0000	License Type Beer & Wine (city)	Sales Tax License # 28420990000	Expiration Date 02/20/2022	Due Date 01/06/2022
Business Address 202 GRAND AVE Paonia CO 81428				Phone Number 9705278977
Mailing Address PO BOX 1713 Paonia CO 81428			Email <i>hayesquit@9705278977@gmail</i>	
Operating Manager <i>Louis Hayes</i>	Date of Birth	Home Address	Phone Number	
1. Do you have legal possession of the premises at the street address above? <input checked="" type="radio"/> Yes <input type="radio"/> No		Are the premises owned or rented? <input checked="" type="radio"/> Owned <input type="radio"/> Rented* *If rented, expiration date of lease _____		
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes <input type="radio"/> No <input checked="" type="radio"/>				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes <input type="radio"/> No <input checked="" type="radio"/>				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes <input type="radio"/> No <input checked="" type="radio"/>				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes <input type="radio"/> No <input checked="" type="radio"/>				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				

TOWN OF PAONIA
REQUEST TO BE PLACED ON AGENDA

PO Box 460
Paonia, CO 81428
970/527-4101
paonia@townofpaonia.com

RECEIVED
DEC 15 2021

Here are things you need to know:

- You must contact the Town Administrator or Town Clerk prior to coming to the Board. Quite often the issue can be resolved by staff action.
- No charges or complaints against *individual* employees should be made. Such charges or complaints should be sent to the employee's Department Head in writing with your signature.
- Remarks that discriminate against anyone or adversely reflect upon the race, color, ancestry, religious creed, national origin, political affiliation, disability, sex, or marital status of any person are *out of order* and may end the speaker's privilege to address the Board.
- Defamatory, abusive remarks or profanity are *out of order* and will not be tolerated.

Please complete the following information and return this form no later than the Monday, a week prior to the Board meeting to the above address or bring it to the Town Hall at 214 Grand Avenue.

Office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m.

Regular Board meetings are scheduled for the second and fourth Tuesdays of each month.

Name of person making presentation: Kathryn Griest
Organization, if speaking on behalf of a group: NFSIS under Learning Counsel

Is this a request for Board action? Yes No

Please provide a summary of your comments:
It is time for Wine + Watercolor again!
This is a fundraiser for NFSIS, and we have had 3 successful years doing it so far. We need event to be held at Food house LLC.

What staff member have you spoken to about this? Please summarize your discussion:
Talked to Amanck about time and place and what was needed for liquor license/permit.

Contact information:
Name: Kathryn Griest
Mailing Address: 
E-mail: 
Daytime Phone: 

Office Use Only:
Received: 12.15.21
Approved for Agenda: 12.11.21
Board Meeting Date: _____

Application for a Special Events Permit

Departmental Use Only

RECEIVED

12/13/21

In order to qualify for a Special Events Permit, You Must Be Nonprofit and One of the Following (See back for details.)

- | | | |
|------------------------------------|--|--|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge Or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> Of A National Organization Or Society | <input type="checkbox"/> Municipality Owning Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB	Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/>	Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/>	Fermented Malt Beverage (3.2 Beer) \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate: The Learning Counsel State Sales Tax Number (Required):

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP):
TLC
138 Grand Ave
Paonia, CO 81428
P.O. Box 1744

3. Address of Place to Have Special Event (include street, city/town and ZIP):
395 Clark Ave
Paonia, CO
81428

Name	Date of Birth	Home Address (Street, City, State, ZIP)	Phone Number
------	---------------	---	--------------

4. Pres./Sec'y of Org. or Political Candidate: Alicia Michelson

5. Event Manager: Kathryn Griest

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year?
 NO YES HOW MANY DAYS? _____

7. Is premises now licensed under state liquor or beer code?
 NO YES TO WHOM? _____

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To
Feb 5th 2022		5:00	10:00												

Oath of Applicant
 I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature: Kathryn Griest Title: Event Manager Date: 12-13-21

Report and Approval of Local Licensing Authority (City or County)
 The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.
THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County): City County Telephone Number of City/County Clerk: _____

Signature: _____ Title: _____ Date: _____

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information

License Account Number	Liability Date	State	Total
		-750 (999)	\$

The learning Council and NFSIS has permission to have an event at Food House LLC, February 5th 2021.
At this event there will be Wine served, and we give them permission to apply for an on premise Liquor Permit.



Owner's of Food House LLC

12/10/21

Date

Safety Plan

Wine and Watercolor Event

Food House LLC

ON the 5th of February at 6:00 we will be opening only 1 door at the food house LLC to allow attendees of our Event in. We will have 2 people stationed at the front door taking donations and checking ID's and stamping hands. We will have a couple people watching the other doors so that no one enters through them. We will make sure that exits are clear during the event. We will not allow any open containers to leave the premises.

We will have staff from the school at the event who are certified in first aid.

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

the learning council

is a

Nonprofit Corporation

formed or registered on 01/10/2007 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20071014530 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 12/14/2021 that have been posted, and by documents delivered to this office electronically through 12/15/2021 @ 15:25:29 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 12/15/2021 @ 15:25:29 in accordance with applicable law. This certificate is assigned Confirmation Number 13655232 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

Food House LLC



Handwritten annotations in the Dining area: "serving table" in a box, "Alcohol inside only" in cursive, and "people view" with an arrow pointing to a table.

Handwritten annotation: "locked door" with an arrow pointing to the office door.

Handwritten annotation: "wine stored" with an arrow pointing to the office area.

AGENDA SUMMARY FORM

	Public Hearing Continued - DMT Paonia, LLC Regulated Marijuana License		
Summary: Public Hearing continued for DMT Paonia, located at 232 Grand Avenue. Retail & Medical marijuana store.			
Notes: At the Hearing November 9, 2021, DMT received conditional approval for recreational license upon receipt of surety bond and the hearing was continued for the medicinal license until such a time as proper hearing notice was provided. All requirements outstanding as of 11/9/21: 6-4-90 – requirements met/sufficient – C. Surety Bond Received . Public notice posting updated, resubmitted via mail and advertisement complete. No issues or concerns noted.			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

AGENDA SUMMARY FORM

	Resolution 2022-01 Public Posting		
Summary: Annual update of posting place and newspaper of record.			
Notes: Per statute at the first meeting of the year the Board needs to set the public posting place and newspaper of record for the Town.			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

TOWN OF PAONIA, COLORADO

RESOLUTION NO. 01-2021

DESIGNATION OF PUBLIC PLACE FOR THE POSTING OF NOTICES OF PUBLIC MEETINGS AND THE OFFICIAL PUBLICATION NEWSPAPER OF GENERAL CIRCULATION FOR THE TOWN OF PAONIA, COLORADO.

WHEREAS, during the 1991 Legislative session, the Colorado State Legislature passed legislation under Senate Bill 33 providing for requirements of municipal governments, as well as other local public bodies, concerning public meetings; and

WHEREAS, C.R.S. 24-6-402, as amended by Senate Bill 33, provides that timely notice of any public meeting be posted in a designated public place within the boundaries of the local public body no less than twenty-four (24) hours prior to the holding of any such meeting; and

WHEREAS, all public bodies are required by state law to publish certain notices in newspaper(s) of general circulation; and

WHEREAS, all public bodies are required to designate annually at its first regular meeting the place or places where such public notices are to be posted.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, that notices of all public meetings requiring a minimum of twenty-four (24) hours prior notice by posting at a designated public place pursuant to Senate Bill 33 (C.R.S. 24-6-402) shall be posted in the following place:

Town Hall, 214 Grand Avenue, Paonia, Colorado

The Official Publication newspaper of general circulation is:

Delta County Independent (DCI), Delta, Colorado

ADOPTED this 11th day of January 2022, by the Town Board of Trustees of the Town of Paonia.

TOWN OF PAONIA, COLORADO

Mary Bachran, Mayor

ATTEST:

J. Corinne Ferguson, Town Administrator/Clerk

Resolution 2022-01 – Public Posting

AGENDA SUMMARY FORM

	<p>Christmas Light Winners</p>		
<p>Summary: As chosen by Candy Wuollet family</p>			
<p>Notes:</p> <p>Attached are the three (3) winners for Christmas lights for 2021.</p> <p>1st prize - \$75 2nd prize - \$50 3rd prize - \$25</p>			
<p>Possible Motions:</p> <p>Motion by: _____ 2nd: _____ vote: _____</p>			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

1ST PLACE WINNER 319 POPLAR AVE



2ND PLACE WINNER 25 ALDER DRIVE



3RD PLACE 313 NORTH FORK



HONORABLE MENTION 418 PRICE RD



AGENDA SUMMARY FORM



Letter of Support - Delta County Memorial Hospital "Sole Community Hospital" Designation

Summary:
Draft letter attached.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Smith	Trustee ThompsonF

Town of Paonia



Centers for Medicare and Medicaid Services
7500 Security Blvd.
Baltimore, MD 21244

January 11, 2022

To Whom It May Concern:

Our local hospital, Delta County Memorial Hospital (DCMH), is applying to Centers for Medicare and Medicaid Services (CMS), asking to be designated as a "Sole Community Hospital". This would be a very advantageous designation for DCMH and as such for the people of Paonia and the North Fork Valley for several reasons:

First, it is imperative that DCMH continue to operate for the people in this area because of proximity. Aside from DCMH, the closest hospital to us is in Montrose, 51 miles away and a drive of over an hour due to the Black Canyon of the Gunnison, which bisects the land between us and Montrose. Our only route is around it. The next nearest hospital is in Grand Junction, 72 miles away and a drive of an hour and a half. To access either of these hospitals, we have to pass within a quarter mile of DCMH. It is often hard enough to get to DCMH for services, which is 36 minutes away, much less travel to Grand Junction or Montrose.

Second, we live in a mountainous area with major road issues due to snow and ice in the winter, and animal migrations across the roads all year round. When the roads become treacherous, travel times increase significantly.

The median age for the area is 56 years with 41 % of the population over the age of 60. With this aging population, driving, on good roads or icy and snow packed ones, becomes more of an issue. The medical needs for this population are higher, thus the need to travel for services is increased as well. Also many of these seniors need to rely on others to drive them, which puts of burden on family and friends to include a two plus hour commute in addition to the time spent at the hospital, or on our extremely limited public transportation.

Finally, because 44% of our population is below the poverty line, they rely on Medicare and Medicaid to pay for services. This puts DCMH at a severe disadvantage since regular reimbursement rates for these services are so low. Designating DCMH as a "Sole Community Hospital" will allow this vital provider of services to our remote community to increase reimbursement rates and remain in business.

For the above reasons, we strongly advocate for the “Sole Community Hospital” designation be given to DCMH. It will help them and all people in our community.

Sincerely,

Mary Bachran

Mayor for the Town of Paonia
on behalf of the Paonia Town Board of Trustees

AGENDA SUMMARY FORM

	Follow-Up - Town Attorney Interview Outcome and Possible Decision		
Summary: Board follow-up regarding Municipal Attorney Interviews			
Notes: Jeff Conklin – Karp.Neu.Hanlon Nick Cotton-Baez – Kelly P.C.			
Possible Motions:			
Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Mayor Bachran	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Smith	Trustee Thompson

AGENDA SUMMARY FORM



Building Official Intergovernmental Agreement with City of Delta - Preliminary Draft Review

Summary: Preliminary review of first draft IGA for building official duties.

Notes:

- A final approved agreement effective date will be contingent upon filling open inspection position at City of Delta and the Town’s final adoption of the building code update to 2018.

Please find the first draft of the IGA with the City of Delta regarding the joint building official. Additional information to be included in the agreement are final cost estimates upon filling the vacancy and information on confirming and reporting HOA approvals when necessary.

Current estimation is an approximate average cost of \$2300. Per month – which annualizes out to under the 2022 budgeted amount for the building department.

The City of Delta Council is pleased with Town Manager Casselberry and my efforts to get this in place and continue to work with other municipalities within the County with the hope that we will eventually all be operating under one set of regulations – providing continuity to our contractors and communities within the County. I hope this Board feels the same.

Thank you.

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Smith	Trustee Thompson

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF DELTA, CO AND THE TOWN OF PAONIA, CO
REGARDING SHARED SERVICES**

THIS INTERGOVERNMENTAL AGREEMENT (“IGA”) is entered into this __ day of _____, 20__, by and between the CITY OF DELTA, COLORADO, a Colorado home rule municipality (“City”) and the Town of Paonia, COLORADO, (“Town”).

RECITALS

WHEREAS, the Town of Paonia is in need of building services, specifically building permit plan review and building inspections;

WHEREAS, the City of Delta has a Community Development department with the experience necessary to provide needed building services;

WHEREAS, the City and Town have the power to enter into this IGA per C.R.S. 29-1-203; and

WHEREAS, the City and Town believe shared building services will benefit both entities by increasing capacity and coordination.

NOW THEREFORE, and in consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. The City shall:
 - a. Provide building services to the Town including:
 - i. Building permit plan review for applications per Paonia’s adopted codes
 - ii. Building inspections per approved plans
 - iii. Support the administration of permits including but not limited to permit tracking, inspection reports, general coordination, **others**
 - iv. **Answer general inquiries from the public about building permits**
 - v. But not including: site/zoning clearance, electrical and plumbing plan review and inspections, **code enforcement, staff reports, board of appeals/other boards?**
 - b. Provide City staff and/or consultants to complete the building services described above.
 - c. The City will provide an **average** of ten (10) hours of building services to the Town per week, scheduled over two (2) days.
 - d. Provide a vehicle for travel from the City to the Town.

2. The Town shall:
 - a. Administer all permits including supplying all application forms, receiving applications, collecting fees, tracking permits, keeping necessary files, **others**
 - b. Notify the City when an application has been submitted
 - c. **HOA Information** 
3. Payment: The Town shall provide a payment of \$_____ per month to the City. Payments are to be made monthly. This rate shall be reviewed annually.
4. Communication: The City and Town shall each select a primary point of contact and all communications related to the performance of duties defined in this IGA shall be conducted solely between the points of contact. Additionally, the key City staff involved in providing the shared services described in this IGA shall report as needed to the Town’s Administrator, or authorized designee.
5. Amendments: Amendments to this IGA may only occur upon agreement of both the City Manager and Town Administrator. Any amendments must be in writing and signed by both administrators.
6. Termination: Either the City or Town can terminate this agreement with advanced written notice no later than thirty (30) days. Such notice shall be provided to the City Manager or the Town Administrator. 

This Intergovernmental Agreement (IGA) is dated _____, 20__, between the City of Delta (“Delta”) and the Town of Paonia, CO (“Town”).

City of Delta

Attest

Nathan Clay, Mayor

Jolene Nelson, Clerk

Town of Paonia, Colorado

Attest

Mary Bachran, Mayor

J. Corinne Ferguson, Town Administrator/Clerk

	<p>Board Consideration of Pedestrian Bridge Engineering Proposals</p>		
<p>Summary: Attached are two proposals received for the engineering of the Riverpark trail extension pedestrian bridge as solicited as a pass-through entity and participating property owner for The Nature Connection.</p>			
<p>Notes: LINK to Pedestrian Bridge RFP: Two proposals were received: https://library.municode.com/co/paonia/munidocs/munidocs?nodeId=424c0b5aa72bd</p> <p>SGM Engineering Odisea Engineering</p> <p>The Nature Connection review and recommendation is included in the packet.</p> <p>Staff opinion is that both firms present well-executed proposals. SGM includes additional information and costs outside the scope of the first phase of the project, increasing cost projections significantly.</p> <p>Following discussion with Ben Graves with The Nature Connection, staff recommends, should the Board decide to award a proposal, that it be contingent upon additional funding sources as provided by The Nature Connection.</p>			
<p>Possible Motions:</p> <p>Motion by: _____ 2nd: _____ vote: _____</p>			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:



Dear Paonia Board of Trustees,

I have thoroughly reviewed the two applications submitted in response to the RFP titled: ENGINEERING SERVICES: PEDESTRIAN and BICYCLE BRIDGE over the North Fork of the Gunnison River connecting the Paonia K8 Campus with the Paonia Library. My recommendation is that we **conditionally offer the project to Odisea because they not only have the lower overall cost, but also are most familiar with the site and are a local Paonia-based company.**

We received two bids for this project; one from Glenwood Springs-based SGM and the other from Paonia-based Odisea LLC. SGM has more extensive experience and a much larger staff capacity. SGM offered a \$145,622 bid compared with \$57,600 from Odisea. SGM's bid included a few subcontracted services that will be required for construction, but since we do not have construction funding yet, may be redundant. SGM is also charging higher overall rates (for example engineers @\$156/hr vs \$140/hr) and putting a much, much longer time frame on the project (12-14 mo vs. 3 mo.) SGM also includes costs for various meetings and travel expenses (\$20,491) whereas Odisea does not. It is possible that SGM's larger staff capacity, longer time scale and higher estimated costs are reflective of their extensive background in bridge projects, but this may not be necessary for this project.

Odisea is a local company and is the lead civil engineer on the River Bank development. The planning and construction of this bridge will need to be closely aligned with River Bank because they are the adjacent landowner. Close coordination and communication will be required to make sure this bridge can be effectively tied-in with the eventual connecting trail through the new development. Furthermore, Odisea's involvement in the River Bank project also means their costs can be lower because they understand some of the unique hydrological and geotechnical details at the site.

I vote we go with Odisea because they are local, understand the limitations and unique conditions of this particular project and bill lower rates. However, the grant we received from Colorado Parks and Wildlife budgets roughly \$10,000-\$15,000 for the design and will not nearly cover the \$57,600 they have bid. My suggestion is we **accept this bid with the condition that Odisea make a counter-proposal for the bare-minimum engineering services required to get us a realistic cost estimate and construction plans** necessary to apply for GOCO or DOLA funds to construct this bridge. I also suggest that the board consider **supporting the Town Staff and The Nature Connection in applying for grants that might provide additional funding** to support this important community asset.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Graves".

Ben Graves - Director of Partnerships and Development

Our mission is to break down the barriers to getting outside for kids and families in our community

AGENDA SUMMARY FORM



2022 Municipal Election Intergovernmental Agreement

Summary:

Included in the packet are the IGA agreement and exhibit between the Town and County for the Town to participate in the 2022 coordinated election.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

Responsibilities

County Clerk	Special/Municipal District
Accept Voter Registration	
Prepare and Submit Mail Ballot Plan to Secretary of State	Petition process in accordance with C.R.S. 31-10-302
Sign Intergovernmental Agreement (70 Days) C.R.S. 1-7-116(2)	
Appoint Election Judges	Certify Ballot Content to County Clerk (60 Days) C.R.S. 1-5-203(3)(a)
Program Ballot	
Print Ballots	
Hardware Testing	Ballot Issue Notices-Collect written comments (45 Days[If applicable]) 1-7-901(4)
Public Logic and Accuracy Testing	
Assemble & Mail ballot packets (22 Days) C.R.S. 1-7.5-107(3)(a)	Deliver Ballot Issue Notice to County Clerk (42 Days) C.R.S. 1-7-904
Mail Ballot Issue Notice (30 Days) Art. X Sect 1(7.5)(b)/C.R.S. 1-1-106(5)	
Receive and Process returned Ballots	
Legal Notices-Clerk will publish 20 Day Notice per C.R.S. 1-5-205	
Election Day - Office Hours 7:00 A.M. to 7:00 P.M.	
Canvass Election Returns	Canvass Election Returns
Certify Election Results	Certify Election Results

Estimated Cost of Election

Election Cost Breakdown	
Ballot Issue Notice - Only if there is a Tabor question.	\$450.00
Estimated Election Cost	\$2,100
Total Estimated Cost	\$2,550.00

*Estimated costs reflects 1087 Active voters. Cost may change depending on participation from other entities.

INTERGOVERNMENTAL AGREEMENT

This Agreement between the County Clerk and Recorder of Delta County (hereafter Clerk) and the Town of Paonia (hereafter Town) is to specify terms and procedures for the conduct of the 2022 Municipal Election which is scheduled for April 5, 2022.

1. **PURPOSE:** Pursuant to the terms of this agreement the Clerk and the Town agree to the scheduling of a Municipal Mail Ballot Election on April 5, 2022. This election shall be under the provisions of Title 1 of the Colorado Revised Statutes.
2. **DELEGATION OF AUTHORITY:** The Town, hereby delegates and transfers to the Clerk all such power, authority and duties which reside in the Town for the purpose of conducting the election.
 - The respective responsibilities between the Clerk and the Town shall be described on Exhibit A
 - It is the Town's responsibility to notify each County and enter into multiple intergovernmental agreements if the Political Subdivision encompasses territory within multiple counties
 - Upon notice from the Town, the Clerk will coordinate with each additional county that the Town encompasses
3. **VOTER SERVICE AND POLLING CENTER LOCATIONS:** Voter Service and Polling Center Locations are available for voters to register to vote, change address, request ballots or replacement ballots, vote and/or deposit mail ballots.
4. **ADDRESS LIBRARY:** The Clerk will send a list of addresses within the political subdivision and the Town will certify that the list is true and correct. Any discrepancies to the address library will need to be communicated to the Clerk no later than sixty days prior to the election.
5. **ELECTION JUDGES:** All Election Judges will be the responsibility of the Clerk.
6. **LEGAL NOTICES:** Pursuant to 1-5-205 published and posted notice of election, which is required to be published no later than 20 days before the election, will be the responsibility of the Clerk. All legal notices concerning the Town which are to be published prior to certification of the ballot content to the Clerk shall be the responsibility of the Town.
7. **BALLOT CONTENT:** In accordance with Colorado law, the ballot content must be certified to the Clerk by the Town, in its exact and final form, no later than 4:30 p.m. on February 4, 2022 electronically in plain text format to elections@deltacounty.com.
 - The ballot content must be certified in the order in which it will appear on the ballot
 - The Clerk will number the ballot issue's according to the order in which the measures are certified
 - To avoid ballot space issues, the Clerk requests that each issue and question is not more than 250 words
 - All caps are reserved for TABOR issues only per C.R.S. 1-40-115
 - The Clerk will not provide legal advice
 - The Clerk's office will provide a copy of the ballot layout to the Designated Election Official, or their designee, for proofreading before printing ballots
 - The Designated Election Official will return a signed copy of the ballot layout stating the wording is correct within 2 hours of receiving a proof
8. **TABOR NOTICES:** The Town shall follow the 2022 Tabor Notice Calendar with regard to filing dates, form, etc. to be filed with the Clerk. The Clerk will be responsible for the mailing of the Tabor notices.
 - February 18, 2022 is the last day to file written comments concerning local ballot issues with the Designated Election Official (Town)
 - February 21, 2022 is the last day for the Designated Election Official (Town) to deliver ballot issue notice to the Clerk
 - March , 2022 the Clerk will mail notice of a ballot issue election
9. **TESTING AND AUDITING:** Conduct of the required tests and audits of the voting system prior to and after the Election pursuant to C.R.S. 1-7-509 will be the responsibility of the Clerk. The county will convene a Testing and Risk Limiting Audit Board.
10. **CONDUCT OF THE MUNICIPAL ELECTION:** The Clerk will be responsible for coordinating and conducting the election in accordance of The Colorado Constitution, Colorado Revised Statutes, Secretary of State Election Rules, and HAVA requirements.
11. **VERIFICATION OF SIGNATURES:** In accordance with C.R.S. 1-7.5-107.3 the Clerk will be responsible for signature verification. Electors shall have until 8 days after the election to return the signature discrepancy affidavit and have their ballot counted.
12. **TABULATION OF BALLOTS:** All processes relating to the tabulation of ballots will be the responsibility of the Clerk.
 - Preliminary unofficial results will be available on the Delta County website, www.deltacounty.com under news alerts on election night by 8:00 p.m. and will be updated once the tabulating is complete on Election Night
 - Hard copies of the unofficial results will be available in the office election night or if requested emailed the following morning

13. **CANVASS OF VOTES:** The canvass of votes will be the responsibility of the Clerk. Official results of the canvass will be provided to all Municipalities participating in the Municipal Election.
14. **ALLOCATION OF COST OF ELECTION:** The Clerk will determine the cost allocation for each political subdivision participating in the Municipal Election.
- The Town will reimburse the Clerk for its fair share of the costs, including but not limited to, publication cost, printing costs, mailing costs, judges' fees, employee overtime and mileage
 - The Town shall promptly pay the Delta County Clerk & Recorder in full with-in thirty days unless arrangements have been made ahead of time
 - The Town will need to supply the Clerk with contact information, including mailing address and electronic address for the Designated Election Official and any backup personnel if available
15. **CANCELLATION OF ELECTION:** An election may be cancelled when:
- The governing body may also provide that, if the only matter before the voters is the election of persons to office and if, at the close of business on the sixty-third day before the election, there are not more candidates than offices to be filled at such election, including candidates filing affidavits of intent, the clerk, if instructed by resolution of the governing body, shall cancel the election and by resolution declare the candidates elected
 - Notice of such cancellation shall be published, if possible, in order to inform the electors
 - No later than twenty-five days before an election conducted as a Municipal election in November, and at any time prior to any other elections, a governing body may by resolution withdraw one or more ballot issues or ballot questions from the ballot
 - The ballot issues and ballot questions shall be deemed to have not been submitted and votes cast on the ballot issues and ballot questions shall either not be counted or shall be deemed invalid by action of the governing body
 - Any expenditure already incurred shall be the responsibility of the Town in the event the election is cancelled
16. **VENUE:** Venue for any dispute hereunder shall be in the District Court of Delta County.
17. **INDEMNIFICATION:** The Town agrees to indemnify, defend and hold harmless the Clerk from any and all loss, costs, demands or actions, arising out of or related to any actions, error or omissions of the Town in completing its responsibilities relating to the April 5, 2022 Municipal Election.

DELTA COUNTY CLERK AND RECORDER

TOWN OF PAONIA

DATE _____

DATE _____

THIS AGREEMENT MUST BE SIGNED AND RETURNED TO THE DELTA COUNTY CLERK AND RECORDER BY CLOSE OF BUSINESS JANUARY 25, 2022

	Board Consideration of Modification of Ordinance 2020-09 Advisory Water Committee		
<p>Summary: Additional discussion of number of committee member requirements to fill empty seats.</p>			
<p>Notes: Changes incorporated 12/14/2021:</p> <p>Sec. 2-10-20 – Organization Committee shall have no less than three and no more than seven members, and that no more than five memberships shall be members of the public.</p> <p>Staff member requirement was removed, and staff will act only in a support mechanism for the committee.</p> <p>The two main reasons given at the Nov. 17 AWC meeting were representation and communication. In-town water users are proportionally under-represented on the committee.</p> <p>The Chair operates in the same fashion as the Mayoral seat and only votes if a tie.</p> <p>DECISION TO BE MADE:</p> <p>subsection (2) under Sec. 2-10-20 to coincide with the addition of members. This subsection currently reads as follows:</p> <p style="padding-left: 40px;">(2) It is the preference of the Board of Trustees that, of those members of the public encompassing Committee membership, one (1) shall be an in-Town water user, one (1) an out-of-Town water user, and one (1) an authorized representative of a local water company.</p>			
<p>Possible Motions:</p> <p>Motion by: _____ 2nd: _____ vote: _____</p>			
<p>Vote:</p>	Trustee Budinger	Trustee Johnson	Trustee Knutson
Trustee Meck	Trustee Smith	Trustee Thompson	Mayor Bachran

AGENDA SUMMARY FORM



Advisory Water Committee Trustee Representative Appointment

Summary:

Resignation of Trustee Meck as Board liaison of the Advisory Water Committee and Board discussion and appointment of new liaison.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Budinger	Trustee Johnson	Trustee Knutson
Trustee Meck	Trustee Smith	Trustee Thompson	Mayor Bachran

	Paonia Tree Board - Board of Trustees Liaison Appointment		
Summary: Updated appointment for tree board.			
Notes: Sec. 2-7-20. - Membership; terms. The <i>Tree Board</i> shall consist of a minimum of two (2) and a maximum of six (6) volunteer community members, who need not reside within the limits of the Town and one (1) member of the <i>Board of Trustees</i> . Members shall serve without compensation. There will be a chair and secretary of the <i>Tree Board</i> , as chosen by majority vote of its members. All <i>Tree Board</i> members shall be appointed by the <i>Board of Trustees</i> . The terms of office for the <i>Tree Board</i> shall be two (2) years renewable by the <i>Board of Trustees</i> ; and the member of the <i>Board of Trustees</i> consistent with his/her term of office.			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

AGENDA SUMMARY FORM

	<p>Open Planning Commission Seat - Mayoral Appointment</p>		
<p>Summary: Mayoral appointment of open planning commission seat.</p>			
<p>Notes:</p> <p>Link to Municipal Code – Planning Commission https://library.municode.com/co/paonia/codes/municipal_code?nodeId=CH2AD_ART6PLCO</p>			
<p>Possible Motions:</p> <p>Motion by: _____ 2nd: _____ vote: _____</p>			
Vote:	VACANT	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	VACANT	Mayor Bachran:

AGENDA SUMMARY FORM



Mayor's Report

Summary:

Notes:

December 15, 2021

Mayor's Report

Grants Being Written/Rewritten

- CDOT
 - Revitalizing Main Streets – 5th and Grand Intersection Remodel ~\$800,000

Grant Sources Being Investigated

- CDPHE
 - Small community water grants
 - WIIN disadvantaged community water grants
 - Engineering/design planning grants
- Gunnison Basin grants
 - Water storage loans/grants
- USDA
 - Water & Waste Water Disposal Loan and Grant Program
- CO Water Conservation Board
 - Water and Storage Supply Projects
- EPA State Drinking Water Revolving Fund
 - No information up for 2022 yet
- DOLA
 - Tier 1 and Tier 2 grants for water
- Other EDA grants

Local Government Coordination Call

12-15-21

- DOLA
 - State Demographers Office latest info website up and running – contact if find not accurate
 - Dept of Housing
 - Relaunched a mortgage assistance program
 - Accepting application for Operation Turnkey
 - Local gov available grants for housing
 - Innovation housing incentive programs - \$38 million in requests
 - Awarded 14 communities planning grants
 - Next round of planning due on Jan 10,
 - [Drive.google.com/field/d/1RFE1UYkDGp52022sdcVEyrvOW925th_EjRQ/view](https://drive.google.com/field/d/1RFE1UYkDGp52022sdcVEyrvOW925th_EjRQ/view)
 - Broadband
 - One project funded in Bayfield
 - Rural Economic REDI
 - 2nd round of awards
- OEDIT

- 5 new recipients for Creative District funding
 - Applications on a rolling basis
- Office of Economic Recovery
 - Affordable housing and Workforce recommendations to legislature
 - Looking at Infrastructure Bill for implementation to State
- CDPHE
 - Several large vac sites are running
 - Text notifications for 18+ who haven't received boosters
 - 9.1 million doses administered
 - Rapid at home testing program
 - Streamlining
 - Can request at home tests
- DHSEM
 - Reorganization of command structures to include other therapeutics
 - Oral therapeutics
 - Hospital capacity issue
 - Federal teams in several hospitals where critical shortages
 - Working on load balancing to open new hospital beds
 - Pueblo
 - NE CO
 - Omicron still being investigated

**Meeting with Wendell Koontz (Town Administrator Ferguson in attendance)
1-5-22**

- Fairgrounds Master Plan
 - County meeting Jan 12, 6pm, Delta
- Jumbo Mountain Trails
 - Part of County master plan
- 5th and Grand rebuild
 - County will still do paving and other services as in-kind
- Other road and bridge
 - Overlay paving on Lamborn Mesa Road, O Road, and Back River Road, among others in the area
- Recycling
 - Looking for a North Fork solution
- Sewer to Stop and Save
 - County is happy to write a letter of support for any grant applications
- One Delta County
 - Letters of support for EDA grants
- IGA/UGA
 - New Delta County Planner will be in touch to update

AGENDA SUMMARY FORM



Ad Hoc Committee, Commissions, and Board Reports as Needed

Summary:

Ad Hoc Committees
Advisory Water Committee
Planning Commission
Tree Board
Zoning Board of Adjustments & Appeals

AGENDA SUMMARY FORM

	Adjournment		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Budinger	Trustee Johnson	Trustee Knutson
Trustee Meck	Trustee Smith	Trustee Thompson	Mayor Bachran

January 7, 2022