



TOWN OF PAONIA
MONDAY, NOVEMBER 04, 2019
SPECIAL TOWN BOARD MEETING AGENDA
5:00 PM

Roll Call

1. Roll Call

Approval of Agenda

2. Agenda Approval

Unfinished Business

3. Continued 2020 Budget
4. Ordinance 2019-12 Sewer Rates
5. Resolution 2019-17 – Garbage Rates & Charges
6. Resolution 2019-18 Water Rates & Charges

Adjournment

7. Adjournment

I. RULES OF PROCEDURE

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. CONSENT AGENDA

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. EXECUTIVE SESSION

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. SUBJECT TO AMENDMENT

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

	Roll Call		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	VACANT	Trustee Knutson:	Mayor Stewart:

	Agenda Approval		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	VACANT	Trustee Knutson:	Mayor Stewart:

	Continued 2020 Budget
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Summary:

The sixth scheduled budget workshop/special meeting in preparation for the 2020 budget.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Vacant Seat	Trustee Budinger:	Trustee Knutson:	Mayor Stewart:

ACCT#	ACCOUNT DESCRIPTION	2018	2019	2019	10	DRAFT			DRAFT
		AUDITED	2019	2019	2019	2019	DETAIL	TO SPEND	2020
		ACTUAL	BUDGET	ACTUAL	ANNUALIZED	EST BUDGET			BUDGET
GENERAL FUND - ADMINISTRATION									
10 1-31-01	PROPERTY TAXES	99,660.85	100,999.00	99,454.53	100,478.00	100,405.00	99,454.53	950.47	133,039.00
10 1-31-03	SALES TAX - TOWN	34,089.93	65,490.00	30,742.00	52,800.00	30,742.00	30,742.00	-	33,700.00
10 1-31-04	SALES TAX - COUNTY					-	-		13,000.00
10 1-31-08	PENALTY & INTEREST	268.57	450.00	272.63	363.51	333.00	272.63	60.37	300.00
10 1-31-09	DELINQUENT TAX	6.43	100.00	15.24	20.32	16.00	15.24	0.76	50.00
10 1-32-01	LIQUOR LICENSES	6,732.00	4,500.00	2,875.00	3,450.00	3,050.00	2,875.00	175.00	4,000.00
10 1-32-04	SPECIAL REVIEWS	2,350.00	2,000.00	6,547.97	8,730.63	6,548.00	6,547.97	0.03	2,000.00
10 1-35-04	INTEREST INCOME	13,123.62	12,800.00	8,460.04	11,280.05	11,610.00	8,460.04	3,149.96	11,200.00
10 1-35-05	LATE CHARGES	6,533.45	7,500.00	6,283.62	8,378.16	7,730.00	6,283.62	1,446.38	8,500.00
10 1-35-06	OTHER INCOME	820.80	500.00	246.15	328.20	247.00	246.15	0.85	250.00
10 1-35-15	REFUND OF EXP	3,585.52	-	9,098.88	10,918.66	9,100.00	9,098.88	1.12	-
10 1-35-16	RESTITUTION	8,127.10	3,000.00	8,929.16	10,714.99	10,400.00	8,929.16	1,470.84	10,200.00
		175,298.27	197,339.00	172,925.22	207,462.51	180,181.00			216,239.00
GENERAL FUND - ADMINISTRATION									
10	TOTAL PAYROLL	22,797.88	45,329.00	32,016.64	45,938.85	39,455.00			50,217.23
10	WORK COMP	349.00	350.00	213.00		213.00			126.00
10	INTERN			3,111.45	4,667.18	4,370.00	3,111.45	1,258.55	
10 1-41-15	OFFICE SUPPLIES	4,350.71	3,535.00	3,473.28	5,209.92	4,600.00			4,230.00
10 1-41-16	OPERATING SUPPLIES	640.73	1,100.00	481.72	722.58	750.00			725.00
10 1-41-17	POSTAGE	480.72	250.00	1,459.47	1,751.36	1,853.00	1,459.47	393.53	2,000.00
10 1-41-20	LEGAL SERVICES	69,915.09	75,000.00	45,235.85	54,283.02	58,765.00			52,500.00
10 1-41-21	AUDIT & BUDGET EXPENSE	6,862.50	6,500.00	5,170.00	5,170.00	5,170.00			5,170.00
10 1-41-25	TOWN HALL EXPENSE	13,756.74	11,850.00	9,373.00	12,497.33	11,205.00			11,050.00
10 1-41-26	TRAVEL & MEETINGS	2,314.04	7,000.00	2,521.49	3,025.79	2,987.00			12,206.00
10 1-41-27	INSURANCE & BONDS	2,516.76	5,300.00	5,437.66	5,437.66	6,450.00			4,325.77
10 1-41-28	UTILITIES	5,354.38	5,400.00	4,360.15	6,540.23	4,760.00	4,360.15	399.85	5,600.00
10 1-41-29	TELEPHONE	1,818.10	1,900.00	1,377.51	2,066.27	1,930.00	1,377.51	552.49	1,500.00
10 1-41-30	PUBLISHING & ADS	4,822.74	3,200.00	1,410.39	1,692.47	4,711.00			3,600.00
10 1-41-31	DUES & SUBSCRIPTIONS	6,339.00	8,325.00	7,851.30	9,421.56	8,302.00			8,979.00
10 1-41-33	DATA PROCESSING	5,219.79	9,300.00	9,882.41	11,858.89	11,055.00			12,910.00
10 1-41-43	CULTURAL EVENTS	-	5,000.00	5,000.00	6,000.00	5,000.00			15,000.00
10 1-41-44	HUMAN SERVICES	7,075.00	5,800.00	6,250.00	7,500.00	6,450.00			5,100.00
10 1-41-70	CAPITAL OUTLAY	-	-	-	-	-			18,000.00
10 1-47-99	CNTY TREASURER'S FEE	2,126.85	2,200.00	2,122.69	2,547.23	2,155.00	2,122.69	32.31	3,000.00
		156,740.03	197,339.00	146,748.01	186,330.33	180,181.00			216,239.00
		18,558.24	-	26,177.21	21,132.18	-			(0.00)

7

GENERAL FUND - BUILDING											
12	1-32-03	BUILDING PERMITS	27,612.95	56,925.00	22,065.60	26,478.72	24,500.00	2,550.00	34,082.00		
12		SALES TAX - TOWN	12,987.27		13,678.87	16,414.64	26,464.00		13,000.00		
			40,600.22	56,925.00	35,744.47	42,893.36	50,964.00		47,082.00		
GENERAL FUND - BUILDING											
12	43-02	TOTAL PAYROLL	3,812.87	3,050.00	2,280.23	2,736.28	3,325.00		3,535.00	CORINNE	
12			441.00		522.00	522.00	522.00		12.00		
12	43-02	BUILDING INSPECTOR	48,121.10	50,000.00	35,125.00	42,150.00	45,000.00	45,000.00	9,875.00	40,000.00	CCC
12	43-15	OFFICE SUPPLIES	550.86	500.00	370.56	444.67	400.00	455.00	84.44	500.00	
12		OPERATING SUPPLIES	511.36			-					
12		POSTAGE	25.00	50.00		-				25.00	
12		LEGAL SERVICES	2,398.50	2,500.00	838.50	1,006.20	840.00	840.00	1.50	1,200.00	
12		VEHICLE EXPENSE	12.15			-					
12		INSURANCE & BONDS	817.16	825.00	598.52	718.22	600.00	600.00	1.48	775.00	
12		TELEPHONE			86.35		87.00	87.00	0.65		
12		PUBLISHING & ADS			54.91		55.00	55.00	0.09	100.00	
12		DUES & SUBSCRIPTIONS			135.00		135.00	135.00		935.00	800.00
			56,690.00	56,925.00	40,011.07	47,577.37	50,964.00		47,082.00		
			(16,089.78)	-	(4,266.60)	(4,684.01)	-		0.00		

GENERAL FUND - PUBLIC SAFETY

14	1-31-02	S.O. AUTO TAXES	17,792.77	16,700.00	13,810.08	18,413.44	18,010.00	18,010.00	4,199.92	17,800.00	
14	1-31-03	SALES TAX - TOWN	144,413.12	145,600.00	126,370.26	168,493.68	145,600.00	145,600.00	19,229.74	145,600.00	
14	1-31-04	SALES TAX - COUNTY	106,933.96	102,000.00	87,261.16	116,348.21	102,000.00	102,000.00	14,738.84	102,000.00	
14		SALES TAX-BACK THE BADGE					-	-		207,000.00	
14	1-31-06	CIGARETTE TAX	1,357.37	1,200.00	1,104.26	1,325.11	1,325.00	1,325.00	220.74	1,275.00	
14	1-33-02	MOTOR VEHICLE - \$1.50	2,479.37	2,500.00	2,028.95	2,705.27	2,700.00	2,700.00	671.05	2,500.00	
14	1-33-03	MOTOR VEHICLE - \$2.50	3,467.38	3,500.00	2,575.91	3,434.55	3,415.00	3,415.00	839.09	3,500.00	
14	1-34-01	COURT FINES	54.25	100.00	564.78	677.74	565.00	565.00	0.22	100.00	
14	1-34-02	POLICE FINES	18,984.25	20,500.00	15,542.07	18,650.48	17,535.00	17,535.00	1,992.93	20,000.00	
14	1-34-03	MISC FINES-BONDS	971.50	1,200.00	187.50	225.00	220.00	220.00	32.50	1,000.00	
14	1-34-05	DOG TAGS	250.00	400.00	730.00	876.00	750.00	750.00	20.00	500.00	
14	1-34-50	PD GRANT	3,272.84	9,500.00	10,385.48	12,462.58	10,390.00	10,390.00	4.52	12,970.00	8,470.00
14		SCHOOOL (SRO)		20,000.00	10,000.00	12,000.00	20,000.00	20,000.00	10,000.00	20,000.00	
14	1-32-06	VIN INSPECTIONS	1,160.00	1,200.00	975.00	1,170.00	1,165.00	1,165.00	190.00	1,200.00	
			301,136.81	324,400.00	271,535.45	356,782.05	323,675.00			535,445.00	

GENERAL FUND - PUBLIC SAFETY

14		TOTAL PAYROLL	216,918.77	260,204.00	193,809.32	232,571.18	245,905.00			403,815.00	
14		WORK COMP	7,326.00	7,400.00	9,286.00	9,286.00	9,290.00	9,290.00	4.00	7,212.00	
14	1-42-15	OFFICE SUPPLIES	1,191.53	1,875.00	306.75	368.10	1,045.00			3,055.00	
14	1-42-16	OPERATING SUPPLIES	7,152.08	5,330.00	7,986.34	9,583.61	9,754.00			20,150.00	
14	1-42-17	POSTAGE	276.60	125.00	204.32	245.18	305.00	305.00	100.68	300.00	
14	1-42-20	LEGAL SERVICES	640.50	1,500.00	195.00	234.00	585.00	585.00	390.00	2,000.00	
14	1-42-22	REPAIRS & MAINTENANCE	358.50	250.00	-	-	250.00	250.00	250.00	250.00	
14	1-42-23	VEHICLE EXPENSE	11,964.96	11,850.00	13,993.86	16,792.63	17,095.00			23,275.00	
14	1-42-26	TRAVEL & MEETINGS	2,689.66	3,500.00	3,551.33	4,261.60	4,055.00	4,055.00	503.67	6,500.00	
14	1-42-27	INSURANCE & BONDS	13,034.76	15,346.00	16,065.57	16,065.57	16,066.00	16,066.00	0.43	20,313.00	
14	1-42-28	UTILITIES	2,100.53	2,000.00	1,684.38	2,021.26	2,195.00	2,195.00	510.62	2,500.00	
14	1-42-29	TELEPHONE	1,697.76	2,570.00	2,304.85	2,765.82	3,075.00	3,075.00	770.15	8,250.00	
14	1-42-30	PUBLISHING & ADS	64.10	100.00	141.90	170.28	345.00	345.00	203.10	100.00	
14	1-42-31	DUES & SUBSCRIPTIONS	3,553.00	4,375.00	3,235.00	3,882.00	3,465.00			9,525.00	
14	1-42-33	DATA PROCESSING	8,481.90	7,375.00	8,912.72	10,695.26	10,145.00			20,300.00	
14	1-41-44	HUMAN SERVICES								700.00	
14	1-42-70	CAPITAL OUTLAY								6,200.00	
14	1-44-01	VET FEES	421.00	500.00	-	-				1,000.00	
PUBLIC SAFETY			277,871.65	324,400.00	261,685.41	308,952.18	323,675.00			535,445.00	
			23,265.16	-	9,850.04	47,829.88	-			(0.00)	

GENERAL FUND - PARKS									
16	SALES TAX - TOWN	12,000.00	66,056.00	25,801.92	34,402.56	66,875.00	48,575.00	22,773.08	115,900.00
16	1-33-07 SEVERANCE TAX	7,093.79	7,050.00	10,721.21	10,721.21	10,721.00			8,800.00
16	1-33-08 MINERAL LEASING	6,002.47	6,000.00	6,580.32	6,580.32	6,580.00			6,300.00
16	1-35-01 RENTS & ROYALTIES	9,546.51	5,900.00	7,022.00	8,426.40	7,655.00	7,655.00	633.00	6,900.00
16	16-35-09 PARK CONTRIBUTIONS	9,500.00		28,125.00	19,325.00	28,125.00			-
16							19,825.00	WALL	
16							8,300.00	POULOS	
16	GRANT REVENUE	-		10,000.00	10,000.00	10,000.00		AARP	
16	COLORADO GRAND								10,000.00
16	OTHER AGENCY CONT	-		35,000.00	35,000.00	35,000.00		TEEN CTR ROO	9,000.00
									SCH.DIST
		44,142.77	85,006.00	123,250.45	124,455.49	164,956.00			156,900.00
GENERAL FUND - PARKS									
16	TOTAL PAYROLL	3,225.78	33,811.00	26,397.79	31,677.35	33,116.00			68,830.00
16	WORK COMP	467.00	475.00	2,297.00		2,300.00	2,300.00	3.00	1,375.00
16	ENGINEER								3,000.00
16	1-46-15 OFFICE SUPPLIES	80.93	100.00	33.92	40.70	70.00	70.00	36.08	50.00
16	1-46-16 OPERATING SUPPLIES	4,186.34	4,750.00	3,510.51	4,212.61	4,465.00			4,525.00
16	1-46-17 POSTAGE	70.63	100.00	-	-				50.00
16	1-46-20 LEGAL SERVICES	1,125.00	500.00	-	-				250.00
16	1-46-22 REPAIRS & MAINTENANCE	6,837.76	14,470.00	53,927.67	64,713.20	106,685.00			45,985.00
16	1-46-23 VEHICLE EXPENSE	407.56	500.00	1,027.59	1,233.11	1,435.00	1,435.00	407.41	1,350.00
16	1-46-24 RENTALS	1,651.50	2,000.00	-	-				
16	1-46-25 SHOP EXPENSE	1,323.38	1,775.00	752.07	902.48	1,000.00	1,000.00	247.93	1,000.00
16	1-46-26 TRAVEL & MEETINGS	-	-	-	-				-
16	1-46-27 INSURANCE & BONDS	3,473.18	3,500.00	3,929.25	4,715.10	3,930.00	3,930.00	0.75	4,045.00
16	1-46-28 UTILITIES	7,127.71	7,200.00	6,178.87	7,414.64	7,630.00	7,630.00	1,451.13	6,940.00
16	1-46-29 TELEPHONE	105.78	100.00	322.89	387.47	545.00	545.00	222.11	400.00
16	1-46-30 PUBLISHING & ADS	9.50	25.00	182.79	219.35	185.00	185.00	2.21	50.00
16	1-46-32 FEES & PERMITS	817.77	700.00	748.45	898.14	750.00			750.00
16	1-46-40 MISCELLANEOUS	-	-	119.83	143.80	120.00		DEDICATION	-
16	1-46-42 CONTRACT SERVICES	2,000.00	2,000.00	225.00	270.00	2,225.00			2,000.00
16	1-46-70 CAPITAL OUTLAY		13,000.00	148.00	177.60	500.00			16,300.00
	PARKS	32,909.82	85,006.00	99,801.63	117,005.56	164,956.00			156,900.00
		11,232.95	-	23,448.82	7,449.93	-			0.00

GENERAL FUND - STREETS										
20	SALES TAX - TOWN	14,931.04	17,704.00	56,147.46	67,376.95	46,790.00	56,147.46			60,800.00
20 1-31-05	FRANCHISE TAX	58,896.92	58,325.00	43,499.75	52,187.70	57,500.00				58,800.00
20 1-32-02	MISCELLANEOUS PERMITS	1,425.00	1,500.00	2,550.00	3,060.00	2,750.00	2,750.00	200.00		1,800.00
20 1-33-01	HIGHWAY USERS TAX	46,179.90	48,150.00	39,639.80	52,853.07	55,740.00	55,740.00	16,100.20		48,012.00
20 1-33-10	ROAD & BRIDGE	6,406.94	6,400.00	6,393.67	7,672.40	6,455.00	6,455.00	61.33		6,500.00
20 1-35-02	MOTOR FUEL TAX REFUND	1,069.19	1,300.00	882.10	1,058.52	1,180.00	1,180.00	297.90		1,500.00
		128,908.99	133,379.00	149,112.78	184,208.64	170,415.00				177,412.00
GENERAL FUND - STREETS										
20	TOTAL PAYROLL	6,716.83	46,509.00	36,803.04	44,163.65	46,211.00				74,002.55
20	WORK COMP	3,679.00	3,700.00	2,540.50	2,540.50	2,541.00	2,540.50	0.50		1,691.00
20	ENGINEER									4,100.00
20 1-45-15	OFFICE SUPPLIES	156.91	150.00	-	-	-	-	-		100.00
20 1-45-16	OPERATING SUPPLIES	187.63	250.00	504.32	605.18	1,535.00				900.00
20 1-45-17	POSTAGE	167.87	100.00	39.67	47.60	80.00	39.67	40.33		50.00
20 1-45-20	LEGAL & ENGINEERING SERV	10,695.00	5,000.00	1,845.00	2,214.00	1,845.00	1,845.00	WILMORE		2,000.00
20 1-45-22	REPAIRS & MAINTENANCE	11,315.97	17,335.00	44,165.38	52,998.46	48,665.00				28,810.00
20 1-45-23	VEHICLE EXPENSE	8,626.67	9,200.00	6,291.19	7,549.43	7,500.00	7,500.00	1,208.81		8,000.00
20 1-45-24	RENTALS	-	2,500.00	-	-	-	-	-		2,000.00
20 1-45-25	SHOP EXPENSE	5,123.23	4,000.00	3,041.53	3,649.84	4,250.00	4,250.00	1,208.47		4,000.00
20 1-45-27	INSURANCE & BONDS	5,122.28	5,200.00	5,593.26	5,593.26	5,594.00	5,594.00	0.74		8,548.45
20 1-45-28	UTILITIES	20,764.81	21,000.00	16,923.68	20,308.42	20,715.00	20,715.00	3,791.32		21,000.00
20 1-45-29	TELEPHONE	170.79	160.00	372.96	447.55	560.00	560.00	187.04		450.00
20 1-45-30	PUBLISHING & ADS	7.44	25.00	11.67	14.00	12.00	12.00	0.33		60.00
20 1-45-31	DUES & SUBSCRIPTIONS	550.00	550.00	-	-	-	-	-		
20 1-45-42	SNOW REMOVAL	3,628.68	17,700.00	18,774.46	22,529.35	30,907.00	30,907.00	12,132.54		17,700.00
20 1-45-70	CAPITAL OUTLAY	6,715.00	-	-	-	-	-	-		4,000.00
	STREETS	83,628.11	133,379.00	136,906.66	162,661.24	170,415.00				177,412.00
		45,280.88	-	12,206.12	21,547.40	-				0.00

GENERAL FUND - STREET CAPITAL

22	SALES TAX - TOWN	-	16,750.00	-	-	20,429.00			6,000.00
22	HIGHWAY USERS TAX	13,062.94	5,000.00	3,682.37		3,700.00			
22	IMPACT FEE	45,809.95	43,225.00	33,713.00	40,455.60	44,215.00	44,215.00	3500*3	45,882.00
22	RESERVES								87,759.89
		58,872.89	64,975.00	37,395.37	40,455.60	68,344.00			139,641.89

GENERAL FUND - STREET CAPITAL

22	ENGINEER			-					9,000.00
22	STREET CAPITAL	2,630.00	64,975.00	-	-	-			130,641.89
		39,457.00	64,975.00	-	-	-			139,641.89
		19,415.89	-	37,395.37	40,455.60	68,344.00			-

GENERAL FUND - BRIDGE

24	INTEREST INCOME	3,206.98	2,500.00	8,192.66	9,831.19	10,925.00	10,300.00
24 1-35-13	BRIDGE RESERVE	40,000.00	297,500.00	40,000.00	48,000.00	40,000.00	40,000.00
		43,206.98	300,000.00	48,192.66	57,831.19	50,925.00	50,300.00

GENERAL FUND - BRIDGE

24	TOWN MATCH		300,000.00	-		50,925.00	50,300.00
24	BRIDGE REPAIR	783.00	-	-	-	-	-
		783.00	300,000.00	-	-	50,925.00	50,300.00
		42,423.98	-	48,192.66	57,831.19	-	-

GENERAL FUND - SIDEWALK										
26 7-30-01	SIDEWALK REVENUE	30,434.02	35,400.00	23,066.67	30,755.56	30,777.00	30,777.00	2570*3	35,800.00	872
TOTAL INCOME		30,434.02	35,400.00	23,066.67	30,755.56	30,777.00			35,800.00	
GENERAL FUND - SIDEWALK										
26	OFFICE SUPPLIES	62.95	-	-	-	-	-	-	-	-
26 7-45-20	LEGAL SERVICES	-	500.00	-	-	500.00	-	-	500.00	-
26 7-45-22	REPAIRS & MAINTENANCE	82.97	34,800.00	187.21	249.61	30,150.00	-	-	35,200.00	-
26 7-45-30	PUBLISHING & ADS	-	100.00	-	-	127.00	-	-	100.00	-
26 26-49.99	TRANSFER	45,126.91	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		45,272.83	35,400.00	187.21	249.61	30,777.00			35,800.00	
		(14,838.81)	-	22,879.46	30,505.95	-			-	

GENERAL FUND SUMMARY

GENERAL BEGINNING RESERVE	221,262.00	359,359.00	359,359.00	359,359.00	359,359.00	291,015.00
GENERAL INCOME	822,600.95	1,197,424.00	861,223.07	1,044,844.42	1,040,237.00	1,358,819.89
GENERAL EXPENSE	693,352.44	1,197,424.00	685,339.99	822,776.29	971,893.00	1,358,819.89
AUDIT ADJUSTMENT	267,345.51					
NET CHANGE	129,248.51	-	175,883.08	222,068.13	68,344.00	0.00
GENERAL ENDING RESERVE	359,359.00	359,359.00	183,475.92	137,290.87	291,015.00	291,015.00
LESS CLASSIFIED FUND BALANCE						
NONSPENDABLE						
RESTRICTED						
TABOR	29,500.00	35,922.72	25,836.69	31,345.33	31,207.11	40,764.60
COMMITTED						
BRIDGE RESERVE	120,832.00	160,832.00	160,832.00	160,832.00	160,832.00	200,832.00
AIRPORT						
ASSIGNED						
CAPITAL PURCHASES						
CAPITAL PROJECTS	23,075.00				87,759.89	
TOTAL CLASSIFIED FUND BAL	173,407.00	196,754.72	186,668.69	192,177.33	279,799.00	241,596.60
UNASSIGNED FUND BAL	185,952.00	162,604.28	(3,192.77)	(54,886.46)	11,216.00	49,418.40
EST UNASSIGNED						
10%	69,335.24	119,742.40	68,534.00	82,277.63	97,189.30	135,881.99
25%	173,338.11	299,356.00	171,335.00	205,694.07	242,973.25	339,704.97
50%	346,676.22	598,712.00	342,670.00	411,388.15	485,946.50	679,409.94

PASS THROUGH GRANT FUND

30	19,665.13					335,000.00
TOTAL INCOME	19,665.13	-	-	-	-	335,000.00
30	19,665.13					335,000.00
TOTAL EXPENDITURES	19,665.13	-	-	-	-	335,000.00
	-	-	-	-	-	-
BEGINNING RESERVE	-	-	-	-	-	-
INCOME	19,665.13	-	-	-	-	335,000.00
EXPENSE	19,665.13	-	-	-	-	335,000.00
AUDIT ADJUSTMENT						
NET CHANGE	-	-	-	-	-	-
ENDING RESERVE	-	-	-	-	-	-

SPACE 2 CREATE

32	BOETTCHER	-	150,000.00	-	-	-	150,000.00
32	DOLA	31,708.42		7,453.19	8,943.83	17,040.00	
32	CCI	-		-	-	-	50,000.00
32	TOWN FUNDS	-		-	-	-	10,000.00
32	S2C CONTRIBUTIONS	918.00		-	-	-	
32	INTEREST	82.29		142.62	171.14	170.00	200.00
	TOTAL INCOME	32,708.71	150,000.00	7,595.81	9,114.97	17,210.00	210,200.00
32	POSTAGE	31.90		-	-	-	
32	STUDIES		47,299.77	26,556.00	31,867.20	37,409.77	
32	FEASABILITY	25,000.00		-	-	-	
32	MARKET	15,000.00		-	-	15,000.00	
32	PRELIMINARY		150,000.00	-	-	29.00	210,200.00
32	TRAVEL & MEETINGS	620.75		2,180.87	2,617.04	2,181.00	
32	PUBLISHING & ADS	246.40		-	-	-	
	TOTAL EXPENDITURES	40,899.05	197,299.77	28,736.87	34,484.24	54,619.77	210,200.00
		(8,190.34)	(47,299.77)	(21,141.06)	(25,369.27)	(37,409.77)	-
	BEGINNING RESERVE	37,410.00	37,409.77	37,409.77	37,409.77	37,409.77	0.00
	INCOME	32,708.71	150,000.00	7,595.81	9,114.97	17,210.00	210,200.00
	EXPENSE	40,899.05	197,299.77	28,736.87	34,484.24	54,619.77	210,200.00
	AUDIT ADJUSTMENT						
	NET CHANGE	(8,190.34)	(47,299.77)	(21,141.06)	(25,369.27)	(37,409.77)	-
	ENDING RESERVE	29,219.66	(9,890.00)	16,268.71	12,040.50	0.00	-

CONSERVATION TRUST FUND

40 4-38-01	CONSERVATION TRUST-REV.	8,571.11	8,000.00	6,523.90	8,698.53	8,375.00	9,000.00
40 4-38-02	INTEREST	16.35	15.00	6.65	7.98	8.00	8.00
	TOTAL INCOME	8,587.46	8,015.00	6,530.55	8,706.51	8,383.00	9,008.00
40 4-46-20	EXPENDITURES-CTF	300.00	8,015.00	-	-	5,000.00	TREE TRIM 9,008.00 PLAYGROUND
40		27,191.96		-		3,383.00	PLAYGROUND
	TOTAL EXPENDITURES	27,491.96	8,015.00	-	-	8,383.00	9,008.00
		(18,904.50)	-	6,530.55	8,706.51	-	-
	CONS TRUST BEGINNING RESER	18,904.50	0.00	0.00	0.00	0.00	0.00
	CONS TRUST INCOME	8,587.46	8,015.00	6,530.55	8,706.51	8,383.00	9,008.00
	CONS TRUST EXPENSE	27,491.96	8,015.00	-	-	8,383.00	9,008.00
	AUDIT ADJUSTMENT						
	NET CHANGE	(18,904.50)	-	6,530.55	8,706.51	-	-
	CONS TRUST ENDING RESERVE	0.00	0.00	6,530.55	8,706.51	0.00	0.00

					2020								
FOR 2020					2020	2019	2018	2020-2015	2014	2017	2016	2015	2014
Description	PROJECT	REALLOCATE	ACTUAL	REMAINING	SALES TAX	163,575		CELL TOWER			CARRY		
AIRPORT													
PAONIA SHARE AIRPORT	44,892.00			44,892.00	181,300	168,450		(38,250.00)	(6,642.00)				
ADMINISTRATION													
TOWN HALL UPGRADE	4,256.14			4,256.14		(4,256.14)							
KITCHEN	5,200.00			5,200.00		(5,200.00)							
				-									
OFFICES	10,000.00			10,000.00		(10,000.00)							
FIRE ALARM SYSTEM	6,986.46			6,986.46		(6,100.00)	(886.46)						
POLICE													
REPLACE ELECTRIC CAR	8,000.00			8,000.00		(8,000.00)							
PUBLIC WORKS													
MINI TRUCK	10,000.00			10,000.00			(10,000.00)						
SKID STEER	90,000.00			90,000.00		(61,000.00)						(29,000.00)	
TREE SURVEY/TRIMMING	5,000.00			5,000.00					(5,000.00)				
SPRINKLER REPAIR	5,002.30			5,002.30			(5,002.30)						
STREETS	100,268.93			100,268.93		(4,450.00)	(12,948.70)		(12,138.85)	(61,404.45)	(1,048.00)	(8,278.93)	
STREETS (2ND,6TH,SW)	20,000.00			20,000.00			(1,462.38)		(18,537.62)				
SIGN REPLACEMENT	8,518.84			8,518.84			(296.80)		(5,000.00)		(3,222.04)		
STREET LIGHTING	34,000.00			34,000.00		(9,000.00)			(20,992.50)	(4,007.50)			
TOTAL	352,124.67	-	-	352,124.67	-	(108,006.14)	(30,596.64)	(38,250.00)	(6,642.00)	(61,668.97)	(65,411.95)	(4,270.04)	(37,278.93)
2020 REQUESTS													
ADMINISTRATION													
PAONIA SHARE AIRPORT	7,650.00			7,650.00				(7,650.00)					
BUILDING CODE UPDATE	4,500.00			4,500.00	(4,500.00)								
TOWN HALL UPGRADE	15,000.00			15,000.00	(15,000.00)								
COMPUTERS	10,000.00			10,000.00	(10,000.00)								
POLICE													
OFFICER GEAR	14,500.00			14,500.00	(14,500.00)								
VEHICLE LAPTOPS (4)	4,000.00			4,000.00	(4,000.00)								
DESK STATION (1)	3,000.00			3,000.00	(3,000.00)								
PUBLIC WORKS													
STREETS (CLARK&DORRIS)	35,000.00			35,000.00	(35,000.00)								
ELLEN HANSON SMITH CENTER	20,000.00			20,000.00	(20,000.00)								
TREE TRIMMING	15,000.00			15,000.00	(15,000.00)								
EQUIPMENT	66,500.00			66,500.00	(66,500.00)								
				-									
TOTAL	195,150.00	-	-	195,150.00	(187,500.00)	-	-	(7,650.00)	-	-	-	-	-
19	547,274.67	-	-	547,274.67	(187,500.00)	(108,006.14)	(30,596.64)	(45,900.00)	(6,642.00)	(61,668.97)	(65,411.95)	(4,270.04)	(37,278.93)

CAPITAL IMPROVEMENT FUND

50 6-31-03	SALES TAX - CAP. IMPROVEMEN	144,322.07	145,600.00	126,370.25	151,632.30	168,450.00	187,500.00
50 6-31-06	MISCELLANEOUS	7,650.00	7,650.00	14,280.50	17,136.60	7,650.00	7,650.00
	TOTAL INCOME	151,972.07	153,250.00	140,650.75	168,768.90	176,100.00	195,150.00
50 6-70-20	CAPITAL OUTLAY	209,924.77	145,600.00	113,314.94	135,977.93	428,197.61	187,500.00
50	AIRPORT						11,250.00
	TOTAL EXPENDITURES	209,924.77	145,600.00	113,314.94	135,977.93	428,197.61	198,750.00
		(57,952.70)	7,650.00	27,335.81	32,790.97	(252,097.61)	(3,600.00)
	CAPITAL FUND BEGINNING RESERVE	354,945.31	296,989.61	296,989.61	296,989.61	296,989.61	44,892.00
	CAPITAL INCOME	151,972.07	153,250.00	140,650.75	168,768.90	176,100.00	195,150.00
	CAPITAL EXPENSE	209,924.77	145,600.00	113,314.94	135,977.93	428,197.61	198,750.00
	AUDIT ADJUSTMENT	(3.00)					
	NET CHANGE	(57,955.70)	7,650.00	27,335.81	32,790.97	(252,097.61)	(3,600.00)
	CAPITAL FUND ENDING RESERVE	296,989.61	304,639.61	324,325.42	329,780.58	44,892.00	41,292.00
	LESS CLASSIFIED FUND BALANCE						
	RESTRICTED : TABOR						
	COMMITTED						
	AIRPORT	37,242.00	44,892.00	44,892.00	44,892.00	44,892.00	41,292.00
	TOTAL CLASSIFIED FUND BAL	37,242.00	44,892.00	44,892.00	44,892.00	44,892.00	41,292.00
	UNASSIGNED FUND BAL	259,747.61	259,747.61	279,433.42	284,888.58	-	-

WATER FUND - INCOME										
60	2-36-01	WATER CHARGES-RECEIVED	788,317.84	765,200.00	577,490.65	692,988.78	742,500.00	577,490.65	165,009.35	765,000.00
60		INCREASE								63,665.40
60	2-36-02	WATER TAPS	62,000.00	21,000.00	49,000.00	58,800.00	49,000.00	49,000.00	-	-
60	2-36-03	SALES & SERVICES	2,144.18	800.00	3,343.19	4,011.83	3,644.00	3,343.19	300.81	3,000.00
60	2-36-04	STANDBY TAP FEES	47,245.04	45,000.00	31,985.41	38,382.49	41,136.00	31,985.41	9,150.59	44,115.00
60	2-36-05	WATER TANK MONEY	3,938.00	2,500.00	3,893.00	4,671.60	4,943.00	3,893.00	1,050.00	4,000.00
60	2-36-09	PENALTIES	4,985.00	5,500.00	1,185.00	1,422.00	1,185.00	1,185.00	-	2,500.00
60	2-36-12	RENTS	-	1,000.00	1,500.00	1,800.00	1,500.00	1,500.00	-	1,000.00
60	2-36-20	GRANT	-	-	-	-	-	-	-	14,000.00
WATER INCOME			963,455.06	841,000.00	668,397.25	802,076.70	843,908.00			897,280.40
WATER FUND - EXPENDITURES										
60		TOTAL PAYROLL	315,760.50	246,179.00	189,152.80	226,983.36	237,141.16			294,935.40
60		ENGINEER								15,000.00
60		WORK COMP	5,162.00	5,200.00	5,252.50		5,253.00	5,252.50	0.50	3,736.00
60	2-50-15	OFFICE SUPPLIES	459.92	500.00	241.78	290.14	400.00	241.78	158.22	300.00
60	2-50-16	OPERATING SUPPLIES	17,287.67	19,350.00	15,460.15	18,552.18	17,400.00			18,775.00
60	2-50-17	POSTAGE	4,436.38	4,000.00	2,388.20	2,865.84	4,900.00	2,388.20	2,511.80	3,750.00
60	2-50-20	LEGAL & ENGINEERING SERVICE	15,566.77	30,600.00	1,525.52	1,830.62	2,000.00			35,700.00
60	2-50-21	AUDIT	18,772.49	13,000.00	11,280.00	13,536.00	11,280.00	11,280.00		11,280.00
60	2-50-22	REPAIRS & MAINTENANCE	427,346.06	196,915.00	152,272.91	182,727.49	263,378.09			180,660.00
60	2-50-23	VEHICLE EXPENSE	8,558.29	10,000.00	7,211.77	8,654.12	9,200.00	7,211.77	1,988.23	10,000.00
60	2-50-24	RENTALS	-	3,000.00						3,000.00
60	2-50-25	SHOP EXPENSE	5,311.76	4,500.00	3,144.23	3,773.08	4,150.00	3,144.23	1,005.77	4,500.00
60	2-50-26	TRAVEL & MEETINGS	1,102.72	3,500.00	1,129.33	1,355.20	1,130.00	1,129.33	0.67	3,500.00
60	2-50-27	INSURANCE & BONDS	19,016.73	20,000.00	68,464.78	82,157.74	20,765.00	20,411.28	353.72	19,715.00
60	2-50-28	UTILITIES	20,766.47	23,000.00	20,383.84	24,460.61	24,890.00	20,383.84	4,506.16	25,700.00
60	2-50-29	TELEPHONE	3,741.43	3,800.00	3,474.87	4,169.84	4,175.00	3,474.87	700.13	4,000.00
60	2-50-30	PUBLISHING & ADS	651.22	1,100.00	11.67	14.00	12.00	11.67	0.33	700.00
60	2-50-31	DUES & SUBSCRIPTIONS	137.50	200.00	1,835.00	2,202.00	2,615.00	1,835.00	780.00	1,850.00
60	2-50-32	FEES & PERMITS	5,261.61	11,000.00	6,835.40	8,202.48	10,851.00	6,835.40	4,015.60	8,500.00
60	2-50-33	DATA PROCESSING	8,850.66	6,000.00	8,464.76	10,157.71	10,565.00	8,464.76	2,100.24	7,980.00
60	2-50-41	WRITEOFF-UNCOLLECTABLE	-	250.00						250.00
60	2-50-50	WATER POWER AUTHORITY LOAN	181,155.68	191,250.00	164,325.91	197,191.09	164,325.91	164,325.91		180,800.00
60	2-50-51	DRINKING WATER REVOLVING FUND	23,343.40	23,350.00	11,671.70	14,006.04	23,345.00	11,671.70	11,673.30	23,350.00
60	2-50-52	FCNB INTERIM FINANCING	-	-	2.15	2.58	3.00	2.15	0.85	25.00
60	2-50-70	CAPITAL OUTLAY	-	-	-	-	-	-	-	15,000.00
60	2-50-71	PASS THRU	25,587.08	24,306.00	18,286.86	21,944.23	23,510.00	18,286.86	5,223.14	24,274.00
WATER EXPENDITURES			1,226,812.00	841,000.00	692,816.13	825,076.36	841,289.16			897,280.40
			(263,356.94)	-	(24,418.88)	(22,999.66)	2,618.84			0.00

WATER FUND - SUMMARY

WATER BEGINNING RESERVE	1,203,965.75	105,507.00	105,507.00	105,507.00	105,507.00	108,125.84
WATER INCOME	963,455.06	841,000.00	668,397.25	802,076.70	843,908.00	897,280.40
WATER EXPENSE	1,226,812.00	841,000.00	692,816.13	825,076.36	841,289.16	897,280.40
AUDIT ADJUSTMENT	(835,101.81)					
NET CHANGE	(1,098,458.75)	-	(24,418.88)	(22,999.66)	2,618.84	0.00
WATER ENDING RESERVE	105,507.00	105,507.00	81,088.12	82,507.34	108,125.84	108,125.84
AVAILABLE RESOURCES	105,507.00	105,507.00	81,088.12	82,507.34	108,125.84	108,125.84
SOURCE (USE) OF FUNDS						
LESS CLASSIFIED FUND BALANCE						
RESTRICTED						
WATER STORAGE						
COMMITTED						
DEBT RESERVE (3MO)	306,703.00	210,250.00	173,204.03	206,269.09	210,322.29	224,320.10
10% DEBT PAYMENT RES						
ASSIGNED						
CAPITAL PURCHASES						
CAPITAL PROJECTS						
TOTAL CLASSIFIED FUND BAL	306,703.00	210,250.00	173,204.03	206,269.09	210,322.29	224,320.10
UNASSIGNED FUND BAL	(201,196.00)	(104,743.00)	(92,115.91)	(123,761.75)	(102,196.45)	(116,194.26)
EST UNASSIGNED	122,681.20	84,100.00	69,281.61	82,507.64	84,128.92	89,728.04
	306,703.00	210,250.00	173,204.03	206,269.09	210,322.29	224,320.10
	613,406.00	420,500.00	346,408.07	412,538.18	420,644.58	448,640.20
DEBT RATIO CALCULATION						
OPERATING REVENUE	963,455.06	841,000.00	668,397.25	802,076.70	843,908.00	897,280.40
OPERATING EXPENDITURES	1,226,812.00	841,000.00	692,816.13	825,076.36	841,289.16	897,280.40
NET	(263,356.94)	-	(24,418.88)	(22,999.66)	2,618.84	0.00
ADJUSTMENT	(255,183.82)	(251,300.00)	(216,764.63)	(288,872.27)	(251,625.00)	(251,375.00)
NET AFTER ADJ	(518,540.76)	(251,300.00)	(241,183.51)	(311,871.93)	(249,006.16)	(251,375.00)
SALES TAX - TOWN	144,413.12	145,600.00	126,370.26	168,493.68	145,600.00	145,600.00
SALES TAX - COUNTY	106,933.96	102,000.00	87,261.16	116,348.21	102,000.00	102,000.00
CIGARETTE TAX	1,357.37	1,200.00	1,104.26	1,325.11	1,325.00	1,275.00
MOTOR VEHICLE - \$1.50	2,479.37	2,500.00	2,028.95	2,705.27	2,700.00	2,500.00
DEBT SERVICE	49,656.68	214,600.00	175,997.61	211,197.13	187,670.91	204,150.00
CALCULATED COVERAGE RATIO	-1044.25%	-117.10%	-137.04%	-147.67%	-132.68%	-123.13%
REQUIRED RATIO	110%	110%	110%	110%	110%	110%

SEWER FUND - INCOME										
70	3-37-01	SEWER CHARGES - RECEIVED	463,911.07	468,900.00	352,160.74	469,547.65	469,135.00	352,160.74	116,974.26	478,450.00
70										66,840.00 \$5*1114(Unit)
70	3-37-04	SEWER TAPS	15,000.00	15,000.00	46,000.00	46,000.00	46,000.00	46,000.00	-	15,000.00 3*5000
70	3-37-09	INTEREST	12,775.53	11,500.00	11,590.06	13,908.07	47,349.00	11,590.06	35,758.94	15,800.00
70		GRANT REVENUE	9,877.61		35,996.89		99,462.00	35,996.89	63,465.11	
SANITATION INCOME			501,564.21	495,400.00	445,747.69	529,455.73	661,946.00			576,090.00
SEWER FUND - EXPENDITURES										
70		TOTAL PAYROLL	130,748.69	161,625.00	123,066.95	147,680.34	153,075.00			147,800.50
70		ENGINEER								15,000.00
70		WORK COMP	1,677.00	1,700.00	1,452.50	1,452.50	1,453.00	1,452.50	0.50	961.00
70	3-51-15	OFFICE SUPPLIES	383.74	500.00	163.14	195.77	320.00	163.14	156.86	300.00
70	3-51-16	OPERATING SUPPLIES	34,584.34	36,400.00	7,672.16	9,206.59	9,160.00			15,580.00
70	3-51-17	POSTAGE	2,851.67	2,750.00	1,556.58	1,867.90	2,070.00	1,556.58	513.42	2,100.00
70	3-51-20	LEGAL & ENGINEERING SERVICE	57,991.76	9,550.00	50,179.20	60,215.04	71,180.00			19,400.00
70	3-51-21	AUDIT	10,065.00	4,000.00	3,525.00	3,525.00	3,525.00	3,525.00	-	3,525.00
70	3-51-22	REPAIRS & MAINTENANCE	24,966.15	65,675.00	76,519.63	91,823.56	275,135.00			150,505.00 650,505.00
70	3-51-23	VEHICLE EXPENSE	7,331.05	8,500.00	5,265.93	6,319.12	6,465.00	5,265.93	1,199.07	7,500.00
70	3-51-24	RENTALS	-	1,000.00	-	-	-	-	-	1,000.00
70	3-51-25	SHOP EXPENSE	3,815.30	2,300.00	2,312.33	2,774.80	2,655.00	2,312.33	342.67	3,600.00
70	3-51-26	TRAVEL & MEETINGS	681.72	2,000.00	-	-	-	-	-	2,000.00
70	3-51-27	INSURANCE & BONDS	6,901.35	6,800.00	6,994.88	6,994.88	6,995.00	6,994.88	0.12	6,545.00
70	3-51-28	UTILITIES	36,172.25	37,000.00	25,476.01	30,571.21	33,770.00	25,476.01	8,293.99	34,000.00
70	3-51-29	TELEPHONE	1,648.95	1,675.00	1,312.82	1,575.38	1,565.00	1,312.82	252.18	1,600.00
70	3-51-30	PUBLISHING & ADS	17.66	50.00	162.85	195.42	325.00	162.85	162.15	500.00
70	3-51-31	DUES & SUBSCRIPTIONS	137.50	200.00	-	-	-	-	-	150.00
70	3-51-32	FEES & PERMITS	10,099.72	11,200.00	5,242.96	6,291.55	5,745.00	5,242.96	502.04	10,100.00
70	3-51-33	DATA PROCESSING	5,807.46	22,500.00	6,404.87	7,685.84	7,605.00			22,920.00
70	3-51-41	WRITEOFF-UNCOLLECTABLE		250.00						250.00
70	3-51-43	GAGING STATION	3,855.00	3,900.00	2,621.00	2,621.00	2,621.00	2,621.00	-	3,900.00
70	3-51-51	RURAL DEVELOPMENT P&I	101,042.00	102,500.00	50,521.00	60,625.20	101,042.00	50,521.00	50,521.00	102,500.00
70	3-51-54	DEBT SERVICE	(29,282.22)	-	-	-	-	-	-	-
70	3-51-70	CAPITAL OUTLAY		-	30,171.48	30,171.48	26,758.00	30,171.48	(3,413.48)	10,000.00
70	3-51-71	PASS THRU FUNDS	13,918.70	13,325.00	10,564.85	12,677.82	14,093.00	10,564.85	3,528.15	14,353.50
70		DEPRECIATION	102,114.99							
SEWER EXPENDITURES			527,529.78	495,400.00	411,186.14	484,470.40	725,557.00			576,090.00
			(25,965.57)	-	34,561.55	44,985.33	(63,611.00)			(0.00)

SEWER FUND -SUMMARY

SEWER BEGINNING RESERVE	1,139,703.03	555,190.00	555,190.00	555,190.00	555,190.00	491,579.00
SEWER INCOME	501,564.21	495,400.00	445,747.69	529,455.73	661,946.00	576,090.00
SEWER EXPENSE	527,529.78	495,400.00	411,186.14	484,470.40	725,557.00	576,090.00
AUDIT ADJUSTMENT						
NET CHANGE	(25,965.57)	-	34,561.55	44,985.33	(63,611.00)	(0.00)
SEWER ENDING RESERVE	1,113,737.46	555,190.00	589,751.55	600,175.33	491,579.00	491,578.99
SOURCE (USE) OF FUNDS						
LESS CLASSIFIED FUND BALANCE						
RESTRICTED						
COMMITTED						
DEBT RESERVE (3MO)	131,882.45	123,850.00	102,796.54	121,117.60	181,389.25	144,022.50
10% DEBT PAYMENT RES	101,040.00	101,040.00	101,040.00	101,040.00	101,040.00	101,040.00
ASSIGNED						
CAPITAL PURCHASES						
CAPITAL PROJECTS						
TOTAL CLASSIFIED FUND BAL	232,922.45	224,890.00	203,836.54	222,157.60	282,429.25	245,062.50
UNASSIGNED FUND BAL	880,815.02	330,300.00	385,915.02	378,017.73	209,149.75	246,516.48
EST UNASSIGNED	52,752.98	49,540.00	41,118.61	48,447.04	72,555.70	57,609.00
	131,882.45	123,850.00	102,796.54	121,117.60	181,389.25	144,022.50
	263,764.89	247,700.00	205,593.07	242,235.20	362,778.50	288,045.00

TRASH FUND - INCOME

80 3-37-02	GARBAGE FEES - RECEIVED	210,111.66	209,200.00	162,041.94	194,450.33	216,340.00	162,041.94	54,298.06	216,000.00
80						-	-		25,800.00 2.00*863
80 3-37-03	SALES & SERVICE	1,785.00	1,500.00	966.00	1,159.20	975.00	966.00	9.00	
INCOME		211,896.66	210,700.00	163,007.94	195,609.53	217,315.00			241,800.00

TRASH FUND - EXPENDITURES

80	TOTAL PAYROLL	87,960.42	107,670.00	79,668.44	95,602.13	98,115.00			158,430.36
80	CONTRACT LABOR			3,250.00		3,250.00	3,250.00	-	
80	WORK COMP	7,718.00	7,800.00	4,672.50	4,672.50	4,673.00	4,672.50	0.50	3,561.00
80 3-52-15	OFFICE SUPPLIES	347.71	450.00	163.14	195.77	270.00	163.14	106.86	300.00
80 3-52-16	OPERATING SUPPLIES	1,304.01	1,350.00	1,020.62	1,224.74	1,265.00			1,275.00
80 3-52-17	POSTAGE	1,063.38	1,000.00	759.86	911.83	1,115.00	759.86	355.14	1,000.00
80 3-52-20	LEGAL SERVICES	-	500.00	-	-	-	-	-	390.00
80 3-52.21	AUDIT	10,065.00	4,000.00	3,525.00	4,230.00	3,525.00	3,525.00	-	3,525.00
80 3-52-22	REPAIRS & MAINTENANCE	99.72	125.00	-	-	850.00	-	850.00	125.00
80 3-52-23	VEHICLE EXPENSE	12,454.01	13,800.00	9,879.85	11,855.82	13,485.00	9,879.85	3,605.15	11,615.00
80 3-52-24	RENTALS	-	-	-	-	-	-	-	-
80 3-52-25	SHOP EXPENSE	724.78	425.00	1,110.71	1,332.85	1,200.00	1,110.71	89.29	1,400.00
80 3-52-26	TRAVEL & MEETINGS	-	-	1,536.88	1,844.26	1,537.00	1,536.88	0.12	1,550.00
80 3-52-27	INSURANCE & BONDS	4,191.85	4,500.00	3,978.52	3,978.52	4,080.00	3,978.52	101.48	4,324.00
80 3-52-28	UTILITIES	2,854.96	3,250.00	1,504.47	1,805.36	1,805.00	1,504.47	300.53	1,900.00
80 3-52-29	TELEPHONE	177.62	125.00	412.82	495.38	485.00	412.82	72.18	500.00
80 3-52-30	PUBLISHING & ADS	36.64	100.00	11.68	14.02	12.00	11.68	0.32	50.00
80 3-52-33	DATA PROCESSING	2,271.19	23,800.00	1,208.79	1,450.55	1,430.00			1,450.00
80 3-52-41	WRITEOFF-UNCOLLECTABLE	-	250.00	-	-	-	-	-	250.00
80 3-52-42	LANDFILL FEES	33,624.00	34,355.00	26,510.75	31,812.90	32,515.00	26,510.75	6,004.25	32,500.00
80 3-52-43	CLEAN-UP DAY	600.00	1,000.00	6,325.00	7,590.00	6,325.00	6,325.00	-	6,300.00
80 3-52-70	CAPITAL OUTLAY	-	-	166,460.00	199,752.00	166,460.00	166,460.00	-	4,100.00
80 3-52-71	PASS THRU FUNDS	6,304.17	6,200.00	4,861.29	5,833.55	6,495.00	4,861.29	1,633.71	7,254.64
80 3-59-90	DEPRECIATION	-	-	-	-	-	-	-	-
TRASH EXPENDITURES		171,797.46	210,700.00	316,860.32	374,602.18	348,892.00			241,800.00
		40,099.20	-	(153,852.38)	(178,992.65)	(131,577.00)			0.00

TRASH FUND -SUMMARY

GARBAGE BEGINNING RESERVE	208,538.28	248,637.48	248,637.48	248,637.48	248,637.48	117,060.48
GARBAGE INCOME	211,896.66	210,700.00	163,007.94	195,609.53	217,315.00	241,800.00
GARBAGE EXPENSE	171,797.46	210,700.00	316,860.32	374,602.18	348,892.00	241,800.00
AUDIT ADJUSTMENT						
NET CHANGE	40,099.20	-	(153,852.38)	(178,992.65)	(131,577.00)	0.00
GARBAGE ENDING RESERVE	248,637.48	248,637.48	94,785.10	69,644.83	117,060.48	117,060.48
CAPITAL PURCHASES						
TOTAL CLASSIFIED FUND BAL	-	-	-	-	-	-
UNASSIGNED FUND BAL	248,637.48	248,637.48	94,785.10	69,644.83	117,060.48	117,060.48
EST UNASSIGNED	17,179.75	21,070.00	31,686.03	37,460.22	34,889.20	24,180.00
	42,949.37	52,675.00	79,215.08	93,650.55	87,223.00	60,450.00
	85,898.73	105,350.00	158,430.16	187,301.09	174,446.00	120,900.00

TOTAL BUDGET SUMMARY

BEGINNING RESERVE	3,185,613.60	1,603,092.86	1,603,092.86	1,603,092.86	1,603,092.86	1,052,672.32
INCOME	3,109,598.81	3,055,789.00	2,293,153.06	2,758,576.76	2,965,099.00	3,823,348.29
EXPENSE	3,315,505.88	3,095,438.77	2,248,254.39	2,677,387.40	3,378,831.54	3,826,948.29
AUDIT ADJUSTMENT	(567,759.30)	-	-	-	-	-
NET CHANGE	(773,666.37)	(39,649.77)	44,898.67	81,189.36	(413,732.54)	(3,600.00)
ENDING RESERVE	2,411,947.23	1,563,443.09	1,647,991.53	1,684,282.22	1,189,360.32	1,049,072.31

	Ordinance 2019-12 Sewer Rates		
<p>Summary: Included in the packet is the draft ordinance reflecting the proposed increases to sewer rates. This item is discussion only and will be presented to the Board for decision at the November 12th regular meeting.</p>			
<p>Notes: A topic to consider – many communities bill for the use of the sewer based on water consumption of the customer. This is not something the Town currently does but may be a feasible solution to increase sewer reserves for future projects.</p> <p>Example would be:</p> <p>Base charge in town residential: \$39 \$__.__ per water tier</p>			
<p>Possible Motions:</p> <p>Motion by: _____ 2nd: _____ vote: _____</p>			
Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Vacant Seat	Trustee Budinger:	Trustee Knutson:	Mayor Stewart:

**STATE OF COLORADO
TOWN OF PAONIA, COLORADO**

ORDINANCE NO. 2019-12

**AN ORDINANCE OF THE TOWN OF PAONIA ESTABLISHING
WASTEWATER/SEWER RATES AND CHARGES**

WHEREAS, Section 13-5-230 of the Paonia Municipal Code authorizes the Board of Trustees to establish by ordinance all wastewater/sewer rates and charges and the effective date of said rates and charges; and

WHEREAS, the Board of Trustees has made a thorough review of its existing Ordinances pertaining to wastewater/sewer rates and charges; and

WHEREAS, the rates levied for wastewater/sewer services must be calculated to meet the cost of providing wastewater/sewer services, including maintenance, capital reinvestment, and related debt service to avoid deficit spending.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO that the following wastewater/sewer rates shall be charged by the Town of Paonia:

A) Wastewater/Sewer Rate within the Town

The in-Town wastewater/sewer rate shall be **thirty-nine** dollars (\$ **39.00**) per month for each unit within the boundaries of the Town of Paonia.

B) Wastewater/Sewer Rate outside the Town

The out-of-Town wastewater/sewer rate shall be **fifty-eight** dollars (\$ **58.00**) per month for each unit outside the boundaries of the Town of Paonia.

C) Wastewater/Sewer Standby Fee

The wastewater/sewer standby fee shall be **thirty** dollars (\$ **30.00**) per month for each unit.

D) Notice

1. Notice of the wastewater/sewer rates shall be given by publication of this Ordinance in a newspaper of general circulation in the County so as to inform all users of such changes.

2. A copy of this Ordinance shall also be mailed to the owners of properties outside the boundaries of the Town of Paonia using the wastewater/sewer system at the last known address of said owners as shown in the records of the Town.

E) Effective Date

4.

The wastewater/sewer rates set forth herein shall become effective on January 1, 2020.

INTRODUCED, READ, APPROVED, ADOPTED AND ORDERED TO BE PUBLISHED
at a regular meeting of the Board of Trustees of the Town of Paonia, Colorado, on this 12th day of
November 2019.

ATTEST:

J. Corinne Ferguson, Town Clerk

Charles Stewart, Mayor

	<p>Resolution 2019-17 – Amending Garbage Rates & Charges</p>		
<p>Summary: Included in the packet is the draft Resolution 2019-17 – establishing the updated rates and charges for garbage service.</p>			
<p>Notes: The Town staff is actively soliciting information to assist in the future consideration to offer some type of recycling to the town customers.</p>			
<p>Possible Motions:</p> <p>Motion by: _____ 2nd: _____ vote: _____</p>			
Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Vacant Seat	Trustee Budinger:	Trustee Knutson:	Mayor Stewart:

TOWN OF PAONIA, COLORADO

RESOLUTION NO. 2019-17

A RESOLUTION OF THE TOWN OF PAONIA ESTABLISHING GARBAGE RATES AND CHARGES

WHEREAS, Ordinance 2018-01 of the Town of Paonia authorizes the Board of Trustees to establish by resolution all garbage rates and charges and the effective date of said rates and charges; and

WHEREAS, the Board of Trustees has made a thorough review of its existing Ordinances pertaining to garbage rates and charges; and

WHEREAS, the rates levied for garbage services must be calculated to meet the cost of providing garbage services, including landfill tipping fees, maintenance, capital reinvestment, and related debt service, to avoid deficit spending.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, that the following garbage rates and charges shall be levied by the Town of Paonia:

1. Rates. The following rates shall be levied by the Town for regular refuse collection:

A) For each weekly pickup, the charge will be **\$19.00** per month for a single 33-gallon container. The charge will be **\$22.00** per month for two or three 33-gallon containers. The charge will be **\$29.00** per month for four or five 33-gallon containers. It is the decision of the Town Clerk and/or Administrator to determine which users fit into each of the categories listed herein based upon the average monthly usage of the user. In addition, a **\$10.00** per month fee will be charged for each additional 33-gallon container, or the equivalent refuse equal in volume to a 33-gallon container, placed out for collection that exceeds the user's categorized limit. To qualify for the single 33-gallon container charge, the person responsible for paying the trash bill must sign an agreement with the Town stating that they will not exceed the single, weekly, 33-gallon container limitation.

B) For each weekly pickup from a dumpster, the charge shall be **\$37.00** per month per two cubic yard dumpster and **\$47.00** per month per three cubic yard dumpster.

C) For pickups more frequent than weekly, the per gallon charge shall be multiplied by the number of pickups per week.

2. Oversize Refuse, Collection Rates. The following rates shall be levied by the Town for oversize refuse collection:

A) Oversize refuse or garbage that does not fit in an approved container may be placed adjacent to the regularly sized refuse containers for collection. The cost of removing

the oversized refuse or garbage as determined by the garbage collectors, using the 33-gallon container equivalents as noted in Section 1, will be considered as part of the category limit for the user.

B) The Town may, at its discretion, apply an extra charge for each oversize item using the following formula:

- Oversize items that can be handled easily by one garbage collector will be charged **\$10.00**.
- Oversize items that can be handled easily by two garbage collectors will be charged **\$15.00**.
- Oversize items that can be handled by three garbage collectors will be charged **\$20.00**.

3) Effective Date. This Resolution and the garbage rates set forth herein shall become effective on January 1, 2019.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Board of Trustees of the Town of Paonia, Colorado, on this ____th day of November 2019.

Attest:

J. Corinne Ferguson, Town Clerk

Charles Stewart, Mayor

	Resolution 2019-18 Water Rates & Charges
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Summary:
Included in the packet is the resolution adopting the proposed water rate modifications.

Notes:
The intent of the usage tier modification is to incentivize water conservation. In the near future Town staff desires to continue conversations at the Trustee level regarding options to assist low-income/LEAP recipients residing in our community.

Possible Motions:
Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Vacant Seat	Trustee Budinger:	Trustee Knutson:	Mayor Stewart:

TOWN OF PAONIA, COLORADO

RESOLUTION NO. 2019-18

A RESOLUTION OF THE TOWN OF PAONIA ESTABLISHING WATER RATES AND CHARGES

WHEREAS, Section 13-1-20 of the Paonia Municipal Code authorizes the Board of Trustees to establish by resolution all water rates and charges and the effective date of said rates and charges; and

WHEREAS, the Board of Trustees has made a thorough review of its existing Ordinances pertaining to water rates and charges; and

WHEREAS, the rates levied for water services must be calculated to meet the cost of providing water services, including maintenance, capital reinvestment, and related debt service to avoid deficit spending.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO that the following water rates shall be charged by the Town of Paonia:

A) Basic Water Rate within the Town

The basic in-Town water rate shall be **thirty** dollars (\$30.00) per month for each residential customer service account and **forty** dollars (**\$40.00**) per month for each commercial customer service account.

B) Basic Water Rate outside the Town

The basic out-of-Town water rate shall be **forty** dollars (**\$40.00**) per month for each residential customer service account and **fifty-five** dollars (**\$55.00**) per month for each commercial customer service account. Out-of-Town water users using municipal water through a single water meter shall be charged and shall be responsible for such water individually.

C) Usage **SUGGESTED CHANGES AVAILABLE MONDAY**

An additional water rate shall be charged a user (customer service account/meter) for each 1,000 gallons and proportionately for each fractional part thereof, as follows:

0-10,000 gallons	\$ 1.80 per thousand
10,001-20,000 gallons	\$ 2.05 per thousand
20,001 to 30,000 gallons	\$ 3.60 per thousand
30,001 to 100,000 gallons	\$ 4.60 per thousand
100,001 or more gallons	\$ 5.60 per thousand

D) Public Tap

All persons receiving municipal water from the public tap furnished by the Town shall pay for such water at the rate of **one** dollar (**\$1.00**) per one hundred (100) gallons.

E) Service Fee

There shall be a charge of **thirty-five** dollars (\$35.00) for a new account set up. There shall be a charge of fifteen dollars (**\$15.00**) fee for final meter readings. There may be a charge of **fifty** dollars (**\$50.00**) for same-day water shut-off/on for repairs or maintenance, when requested by property owner or agent.

F) Effective Date

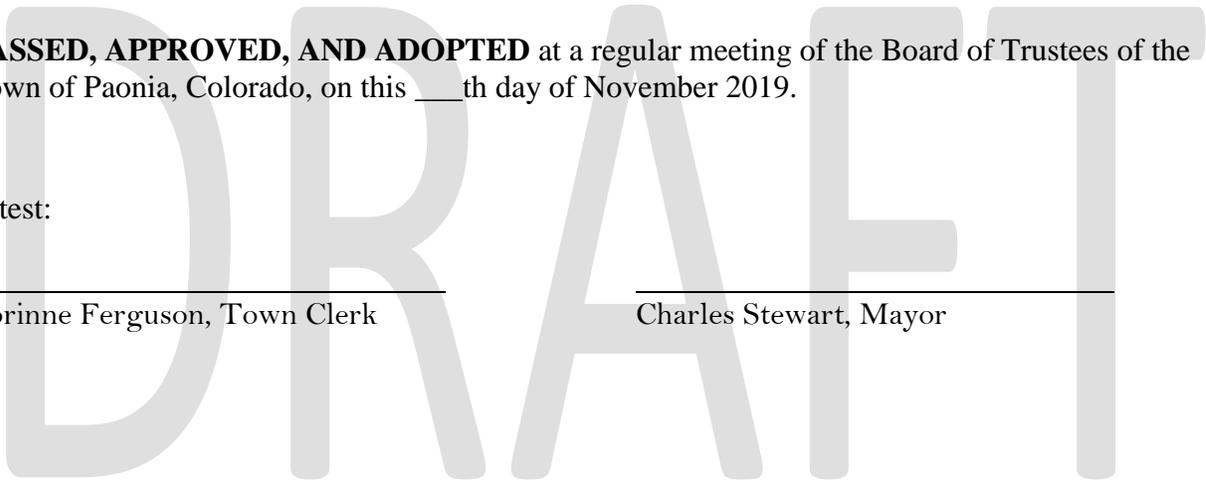
The water rates set forth herein shall become effective on January 1, 2020.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Board of Trustees of the Town of Paonia, Colorado, on this ___th day of November 2019.

Attest:

Corinne Ferguson, Town Clerk

Charles Stewart, Mayor



	Adjournment		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 nd : _____ vote: _____			
Vote:	Trustee Bachran:	Trustee Bear:	Trustee Bookout:
Trustee Budinger:	VACANT	Trustee Knutson:	Mayor Stewart: